



Regular Board of Directors Meeting

Monday, January 16, 2023 at 5:30 PM

Educational Service Unit 7, Oak Room  
2657 44th Ave  
Columbus, NE 68601-8537

1. Call the Meeting to Order  
**Speaker(s):** Board President or Designee  
**Rationale:**

**LEADERSHIP • SERVICE • SUPPORT**

Notice of this meeting was given in advance according to State Law 84-1411, by giving notice of the meeting to the public on ESU 7 website [www.esu7.org](http://www.esu7.org) and posted at location of meeting. Notice of this meeting was also given in advance to all members of the Board of Education of Educational Service Unit 7. Availability of the agenda and purpose of the hearing was communicated in the advance notice of the meeting and in the notice to the members of this hearing. All proceedings of the Board of Education of Educational Service Unit 7 were taken while the convened hearing was open to the attendance of the public.

- 1.1. Notification of Open Meetings Law  
**Speaker(s):** Board President or Designee  
**Rationale:**

This meeting has been preceded by reasonable advance notice and is hereby declared to be in open session. A copy of the Open Meetings Act is posted in the meeting room.

- 1.2. Roll Call

**Speaker(s):** Board President or Designee

1.3. Absent Board Members

**Speaker(s):** Board President or Designee

**Rationale:**

**Recommendation:** Discuss, consider and take action to approve the Board member absences.

**Recommended Motion(s):**

Approval of Board Member absences as presented Passed with a motion by Board Member #1 and a second by Board Member #2.

1.4. Pledge of Allegiance

**Speaker(s):** Board President or Designee

2. Approval of Agenda

**Speaker(s):** Board President or Designee

**Rationale:**

The sequence of agenda topics is subject to change at the discretion of the Board.

**Recommendation:** Discuss, consider and take any necessary action to approve agenda as presented.

**Recommended Motion(s):**

Agenda as presented Passed with a motion by Board Member #1 and a second by Board Member #2.

3. Welcome Visitors

**Speaker(s):** Board President or Designee

4. Public Comment

**Speaker(s):** Board President or Designee

**Rationale:** The Board has the discretion to limit the amount of time set aside for public participation.

Citizens wishing to address the Board on a certain agenda item must complete the Request to be Heard Document prior to the start of the board meeting. Citizens wishing to present petitions to the Board may do so at this time. However, the Board will only receive the petitions and not act upon them or their contents.

5. Election of Board Officers

**Speaker(s):** Board President or Designee

**Rationale: Recommendation:** The Administrator will preside over the nomination and electronic election of the Board Officers; and an electronic roll-call vote or ballot will be used during the election after which, the Secretary to the Board will declare the result.

**Recommended Motion(s):**

The Administrator will preside over the nomination and electronic election of the Board Officers; and an electronic roll-call vote or ballot will be used during the election after which, the Secretary to the Board will declare the result Passed with a motion by Board Member #1 and a second by Board Member #2.

5.1. Election of Board President

**Speaker(s):** Board President or Designee

**Rationale:**

**Recommendation:** Discuss, consider and take any necessary action to elect \_\_\_\_\_ as President of Board of Education.

**Recommended Motion(s):**

Discuss, consider and take any necessary action to elect \_\_\_\_\_ as President of Board of Education Passed with a motion by Board Member #1 and a second by Board Member #2.

5.2. Election of Vice President of the Board of Education

**Speaker(s):** Board President or Designee

**Rationale:**

**Recommendation:** Discuss, consider and take any necessary action to elect \_\_\_\_\_ as Vice President of Board of Education.

**Recommended Motion(s):**

Discuss, consider and take any necessary action to elect \_\_\_\_\_ as Vice President of Board of Education Passed with a motion by Board Member #1 and a second by Board Member #2.

5.3. Election of Secretary of Board of Education

**Speaker(s):** Board President or Designee

**Rationale:**

**Recommendation:** Discuss, consider and take any necessary action to elect \_\_\_\_\_ as Secretary of Board of Education.

**Recommended Motion(s):**

Discuss, consider and take any necessary action to elect \_\_\_\_\_ as Secretary of Board of Education Passed with a motion by Board Member #1 and a second by Board Member #2.

6. Committees, positions, and designations

**Speaker(s):** Board President or Designee

6.1. Select Treasurer to the Board of Education

**Speaker(s):** Board President or Designee

**Rationale:**

**Recommendation:** Discuss, consider and take any necessary action to appoint \_\_\_\_\_ as Treasurer to the Board of Education.

**Recommended Motion(s):**

Discuss, consider and take any necessary action to appoint \_\_\_\_\_ as Treasurer to the Board of Education Passed with a motion by Board Member #1 and a second by Board Member #2.

6.2. Select Recording Secretary to the Board of Education

**Speaker(s):** Board President or Designee

**Rationale:**

**Recommendation:** Discuss, consider and take any necessary action to appoint \_\_\_\_\_ as Recording Secretary to the Board of Education.

**Recommended Motion(s):**

Discuss, consider and take any necessary action to appoint \_\_\_\_\_ as Recording Secretary to the Board of Education Passed with a motion by Board Member #1 and a second by Board Member #2.

6.3. Select members of Board Committees

**Speaker(s):** Board President or Designee

**Rationale:** Members of the Board will choose Committees to partake in.

**2022 Members**

Negotiations:

- Jennifer Miller (Chair)

- Richard Luebbe

- Richard Stephens

Budget:

- Gary Wieseler (Chair)

- Jack Young

- Dan Hoesly

Handbook:

- Dawn Lindsley (Chair)

- Joyce Baumert

- Bob Arp

Evaluation:

- Marni Danhauer (Chair)

- Donald Ellison

- Joyce Baumert

- Dawn Lindsley

**Recommended Motion(s):**

Discuss, consider and take any necessary action to approve the 2023 Negotiations Committee members as presented Passed with a motion by Board Member #1 and a second by Board Member #2.

Discuss, consider and take any necessary action to approve the 2023 Handbook Committee members as presented Passed with a motion by Board Member #1 and a second by Board Member #2.

Discuss, consider and take any necessary action to approve the 2023 Budget Committee members as presented Passed with a motion by Board Member #1 and a second by Board Member #2.

Discuss, consider and take any necessary action to approve the 2023 Evaluation Committee members as presented Passed with a motion by Board Member #1 and a second by Board Member #2.

6.4. Designate depository bank(s)

**Speaker(s):** Board President or Designee

**Rationale:** Authorized Depositories, Bonds, Disbursement of Funds requires the ESU 7 Board to annually authorize depositories for ESU 7

Funds. The checking accounts are currently at First National Bank, Columbus. The Board authorizes the Administrator and Board Treasurer to contact banks in the ESU area to invest money at the best rate.

**Recommended Motion(s):**

Discuss, consider and take any necessary action to authorize First National Bank, Columbus as the depository bank, as presented Passed with a motion by Board Member #1 and a second by Board Member #2.

6.5. Designate Newspapers of Record

**Speaker(s):** Board President or Designee

**Rationale:** The Columbus Telegram is a newspaper of general circulation in all counties in the ESU 7 Area. Legal Notices as required will be reported in the Columbus Telegram.

**Recommended Motion(s):**

Discuss, consider and take any action necessary to designate the Columbus Telegram as the ESU 7 newspaper of record Passed with a motion by Board Member #1 and a second by Board Member #2.

7. Consent Agenda

**Speaker(s):** Board President or Designee

**Rationale:**

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

If any Board member wishes to discuss an item, it must be removed from the consent agenda at which time the remaining items will be acted upon.

Consent Agenda Includes:

- Minutes from the previous meeting(s)
- Presentation of the bills
- Policy review with no recommended changes
- Other routine agenda items

**Recommendation:** Discuss, consider and take any action necessary to approve the consent agenda as presented.

**Recommended Motion(s):**

Consent agenda as presented Passed with a motion by Board Member #1 and a second by Board Member #2.

7.1. Minutes

**Speaker(s):** Board President or Designee

**Rationale:**

**This is a consent item.**

7.2. Presentation of Bills #75432 through #75581 totaling \$791,599.85

**Speaker(s):** Board President or Designee

**Rationale:**

The summary of bills for the current month total:\$791,599.85 - Bills #75432 through #75581

Inservice bills total: \$0

	Amount	Vendor	Description
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75453	\$23,232.00	Daktech Computers	School Technology Flow Through
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**This is a consent item.**

7.3. Excess Lodging and Meals

**Speaker(s):** Board President or Designee

**Rationale:** Excess Lodging and Meals: The Admin Dept and Board have travel excesses while attending the 2022 AESA Annual Conference in Atlanta, GA, November 29-December 1.

Excess for lodging and meals:

- 2022 AESA Annual Conference (Atlanta, GA: November 19-December 1, 2022)

- Joyce Baumert - \$74.08

**This is a consent item.**

7.4. Reading of Article I, Section 1, F Unit Calendar

**Speaker(s):** Board President or Designee

**Rationale:**

**This is a consent item.**

7.5. Reading of Article I, Section 3, B Filling Vacancies

**Speaker(s):** Board President or Designee

**Rationale:**

**This is a consent item.**

7.6. Reading of Article I, Section 3, E Oath of Office

**Speaker(s):** Board President or Designee

**Rationale:**

**This is a consent item.**

7.7. Reading of Article I, Section 3, F Code of Ethics for Board Members

**Speaker(s):** Board President or Designee

**Rationale:**

**This is a consent item.**

7.8. Reading of Article I, Section 4, A Officer Positions

**Speaker(s):** Board President or Designee

**Rationale:**

**This is a consent item.**

7.9. Reading of Article I, Section 4, B President

**Speaker(s):** Board President or Designee

**Rationale:**

**This is a consent item.**

7.10. Reading of Article I, Section 4, C Vice President

**Speaker(s):** Board President or Designee

**Rationale:**

**This is a consent item.**

7.11. Reading of Article I, Section 4, D Secretary

**Speaker(s):** Board President or Designee

**Rationale:**

**This is a consent item.**

7.12. Reading of Article I, Section 4, E Treasurer

**Speaker(s):** Board President or Designee

**Rationale:**

**This is a consent item.**

7.13. Reading of Article I, Section 4, F Recording Secretary

**Speaker(s):** Board President or Designee

**Rationale:**

**This is a consent item.**

7.14. Reading of Article I, Section 5, A Committees

**Speaker(s):** Board President or Designee

**Rationale:**

**This is a consent item.**

7.15. Reading of Article I, Section 5, C Temporary Committees

**Speaker(s):** Board President or Designee

**Rationale:**

**This is a consent item.**

7.16. Reading of Article I, Section 5, D Committee Operations

**Speaker(s):** Board President or Designee

**Rationale:**

**This is a consent item.**

7.17. Mileage Reimbursement Rate

**Speaker(s):** Administrator or Designee

**Rationale:** The IRS Mileage rate for 2023 is \$0.655 per mile.

Article III, Section 4, D: Coffee Act Policy (Reimbursable Expenses)

Reimbursement of Expenses. The ESU will pay the registration costs, tuition costs, fees or charges for attendance by Board members at such approved functions. The ESU will pay mileage at the rate allowed by law (that is, the rate established by the Department of Administrative Services) or actual travel expense if travel is authorized by commercial or charter means. The ESU will pay meals and lodging at a rate not exceeding the applicable federal rate unless a fully itemized claim is submitted substantiating the costs actually incurred in excess of such rate and such additional expenses are expressly approved by the Board.

For employees and volunteers, the ESU will pay costs and make reimbursements in the same manner as provided above for Board member attendance, unless otherwise established by policy, Board action, contract, or negotiated agreement.

7.18. Annual SPARQ Data Solution Dues

**Speaker(s):** Board President or Designee

**Rationale:** The amount for the 2023-2024 SPARQ dues is: \$2,600.00.

**This is a consent item.**

8. January 2023 Board Spotlight - Professional Development

**Speaker(s):** Board President or designee

**Rationale:** Professional Development Coordinator Kendra Gustafson will present the Professional Development Spotlight to the Board.

9. Treasurer's Report

**Speaker(s):** Board President or Designee

**Rationale: Review the breakdown of the Treasurer's Report**

**Recommended Motion(s):**

Discuss, consider and take any action necessary to approve the Treasurer's Report as presented. Passed with a motion by Board Member #1 and a second by Board Member #2.

10. Board Code of Ethics and Oath of Office

**Speaker(s):** Board President or Designee

**Rationale:** Annually, Board Members participate in the Oath of Office and sign their Code of Ethics.

I, \_\_\_\_\_, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Nebraska, against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely and without mental reservations, or for purpose or evasions; and that I will faithfully and impartially perform the duties of the office of member of the Board of Educational Service Unit No. 7, according to law, to the best of my ability. And I do further swear that I do not advocate, nor am I a member of any political party or organization that advocates the overthrow of the government of the United States or this State by force or violence; and that during such time that I am in this position I will not advocate nor become a member of any political party or organization that advocates the overthrow of the government of the United States or this State by force or violence. So help me God.

11. Dissemination of Conflict of Interest Forms

**Speaker(s):** Board President or Designee

**Rationale:** Annually, Conflict of Interest and Code of Ethics forms will be disseminated to the Board for signature.

12. ESU 7 2023-2024 General Calendar

**Speaker(s):** Board President or Designee

**Rationale: Recommendation:** Discuss, Consider and take any necessary action to approve the ESU 7 2023-2024 General Calendar as presented.

**Recommended Motion(s):**

Discuss, Consider and take any necessary action to approve the ESU 7 2023-2024 General Calendar as presented Passed with a motion by Board Member #1 and a second by Board Member #2.

13. Coordinating Agency for ESU 7 Special Education Cooperative

**Speaker(s):** Administrator or Designee

**Rationale:** ESU 7 continues to serve as the coordinating agency for the ESU 7 Special Education Cooperative for 2023-2024.

**Recommended Motion(s):**

Discuss, consider and take any action necessary for ESU 7 to continue to serve as the coordinating agency for the ESU 7 Special Education Cooperative

for 2023-2024 Passed with a motion by Board Member #1 and a second by Board Member #2.

14. Board Self-Assessment Analysis

**Speaker(s):** Board President or designee

**Rationale:** Administrator Polk will provide an analysis for the Board.

15. Administrator's Report General

**Speaker(s):** Administrator or Designee

**Rationale:**

- ESUCC Update
- Professional Development Report - Director Ostmeyer
  - External Visits - Visits will be March 28-30, 2023. Continuous Improvement Team Chair Director Ostmeyer will provide an update.
- Special Education Report - Director Clay
- Technology Report - Director Ellsworth
- Mileage:
  - Reimbursement for Conferences - After each conference or combined at the end of the year?
  - Increased IRS rate
- Upcoming Events
  - NASB Legislative Issues Conference (Lincoln) January 22-23, 2023

15.1. Goal Update

**Speaker(s):** Administrator or Designee

**Rationale:**

Goals - Attached for your Review

- Goal 1:
  - Reminder: The June 2023 Board Meeting has been moved to Tuesday, June 20, 2023 at 4:00pm
  - Board Orientation Manual has been printed off for each board member.
- Goal 2:
  - Chart attached.
  - Board members who have a \* behind their name indicate events that have not taken place as of yet but have been registered for.
- Goal 3:
  - School District Board Meetings Completed:
    - David City - 10/10/2022
    - Osceola - 10/10/2022
    - East Butler - 10/12/2022
    - Boone Central - 11/14/2022
    - High Plains - 1/9/2023
  - School District Board Meeting confirmed:
    - Fullerton Public Schools - February 13th at 5:30pm
      - Director Dan Ellsworth to attend.
      - Board Secretary Jen Miller to attend?
    - Clarkson Public Schools - March 8th or 15th at 6:00pm (will confirm after Clarkson Feb Board Meeting)
      - Administrator Polk to attend

- Board President Doug Pauley or Board Member Gary Wieseler to attend?
- Central City Public Schools - March 20th at 8:00pm
  - Director Ostmeyer to attend
  - Marni Danhauer to attend?

#### 15.2. Services Update

**Speaker(s):** Administrator or Designee

**Rationale:** SIMPL Update

Items inside this item include visit updates, quarterly report, director reports, etc.

#### 15.3. Facilities Update

**Speaker(s):** Administrator or Designee

**Rationale:** The Administrator will provide a facilities update during this item.

- Learning Academy Kitchen Update
- Reception Office Restructure

#### 15.4. Personnel

**Speaker(s):** Administrator or designee

**Rationale:**

- New Hire
  - Devon Gronenthal - Boone Central District Technology Coordinator. Devon Gronenthal accepted the position and will start with ESU 7 on Jan. 18th. Devon is a graduate from Humphrey and currently works for a bank in Norfolk. He also has experience working for Strobel Manufacturing in Clarks.
- Resignation
  - James Lee - High Plains District Technology Coordinator. Last day of work was January 6, 2023.

All Classified/Non Cert Hires and Resignations under this item. Not an action item.

#### 15.5. Legislative Update

**Speaker(s):** Administrator or Designee

**Rationale:** During this item, the Administrator will provide a Legislative Update to members of the Board.

### 16. Committee Reports

**Speaker(s):** Committee Chair

#### 16.1. Administrator Evaluation Committee Report

**Speaker(s):** Administrator Evaluation Committee Chair

**Rationale:** A report of activities from the Administrator Evaluation Committee will be given during this item. Administrator Evaluation Committee: Marni Danhauer, Dawn Lindsley, Donald Ellison, and Joyce Baumert.

Evaluation Timeline:

- **August:** Evaluation Committee to meet in September to go through comments and create a summary. Larianne will meet with the Evaluation Committee chair.
- **September:** Full Board is provided a copy of the Administrator Evaluation
- **October:** Administrator sends digital evaluation and evaluation resources to the Evaluation Committee Chair in the first week of October. The chair then forwards on to full Board for completion by October Board Meeting. Administrator completes Evaluation Tool as self-assessment and sends to Evaluation Committee on or before October 31.
- **November:** Committee Chair will send the completed Administrator self-assessment to full Board after November 1. Evaluation Committee compiles results of full Board completed evaluations prior to the November Board Meeting.
- **December:** Evaluation Committee meets prior to December Board Meeting to review with Administrator the results of evaluation. Report to full Board in December Board Meeting following Closed Session requirements with Administrator present.
- **January:** Confirm Evaluation Committee members. Administrator provides Evaluation Committee with goals and shares with Board at January Board Meeting.

#### 16.2. Negotiations Committee Report

**Speaker(s):** Negotiations Committee Chair

**Rationale:** Reports of activities and discussions from the Negotiations Committee will take place during this item.

- Negotiations Survey Data

#### 17. Adjournment

**Speaker(s):** Board President or Designee

# NEBRASKA OPEN MEETINGS ACT

**84-1407. Act, how cited.** Sections 84-1407 to 84-1414 shall be known and may be cited as the Open Meetings Act.

**84-1408. Declaration of intent; meetings open to public.** It is hereby declared to be the policy of this state that the formation of public policy is public business and may not be conducted in secret. Every meeting of a public body shall be open to the public in order that citizens may exercise their democratic privilege of attending and speaking at meetings of public bodies, except as otherwise provided by the Constitution of Nebraska, federal statutes, and the Open Meetings Act.

**84-1409. Terms, defined.** For purposes of the Open Meetings Act, unless the context otherwise requires:

(1)(a) Public body means (i) governing bodies of all political subdivisions of the State of Nebraska, (ii) governing bodies of all agencies, created by the Constitution of Nebraska, statute, or otherwise pursuant to law, of the executive department of the State of Nebraska, (iii) all independent boards, commissions, bureaus, committees, councils, subunits, or any other bodies created by the Constitution of Nebraska, statute, or otherwise pursuant to law, (iv) all study or advisory committees of the executive department of the State of Nebraska whether having continuing existence or appointed as special committees with limited existence, (v) advisory committees of the bodies referred to in subdivisions (i), (ii), and (iii) of this subdivision, and (vi) instrumentalities exercising essentially public functions; and

(b) Public body does not include (i) subcommittees of such bodies unless a quorum of the public body attends a subcommittee meeting or unless such subcommittees are holding hearings, making policy, or taking formal action on behalf of their parent body, except that all meetings of any subcommittee established under section 81-15,175 are subject to the Open Meetings Act, (ii) entities conducting judicial proceedings unless a court or other judicial body is exercising rulemaking authority, deliberating, or deciding upon the issuance of administrative orders, and (iii) the Judicial Resources Commission or subcommittees or subgroups of the commission;

(2) Meeting means all regular, special, or called meetings, formal or informal, of any public body for the purposes of briefing, discussion of public business, formation of tentative policy, or the taking of any action of the public body; and

(3) Virtual conferencing means conducting or participating in a meeting electronically or telephonically with interaction among the participants subject to subsection (2) of section 84-1412.

**84-1410. Closed session; when; purpose; reasons listed; procedure; right to challenge; prohibited acts; chance meetings, conventions, or workshops.**

(1) Any public body may hold a closed session by the affirmative vote of a majority of its voting members if a closed session is clearly necessary for the protection of the public interest or for the prevention of needless injury to the reputation of an individual and if such individual has not requested a public meeting. The subject matter and the reason necessitating the closed session shall be identified in the motion to close. Closed sessions may be held for, but shall not be limited to, such reasons as: (a) Strategy sessions with respect to collective bargaining, real estate purchases, pending litigation, or litigation which is imminent as evidenced by communication of a claim or threat of litigation to or by the public body; (b) Discussion regarding deployment of security personnel or devices; (c) Investigative proceedings regarding allegations of criminal misconduct; (d) Evaluation of the job performance of a person when necessary to prevent needless injury to the reputation of a person and if such person has not requested a public meeting; (e) For the Community Trust created under section 81-1801.02, discussion regarding the amounts to be paid to individuals who have suffered from a tragedy of violence or natural disaster; or (f) For public hospitals, governing board peer review activities, professional review activities, review and discussion of medical staff investigations or disciplinary actions, and any strategy session concerning transactional negotiations with any referral source that is required by federal law to be conducted at arms length. Nothing in this section shall permit a closed meeting for discussion of the appointment or election of a new member to any public body.

(2) The vote to hold a closed session shall be taken in open session. The entire motion, the vote of each member on the question of holding a closed session, and the time when the closed session commenced and concluded shall be recorded in the minutes. If the motion to close passes, then the presiding officer immediately prior to the closed session shall restate on the record the limitation of the subject matter of the closed session. The public body holding such a closed session shall restrict its consideration of matters during the closed portions to only those purposes set forth in the motion to close as the reason for the closed session. The meeting shall be reconvened in open session before any formal action may be taken. For purposes of this section, formal action shall mean a collective decision or a collective commitment or promise to make a decision on any question, motion, proposal, resolution, order, or ordinance or formation of a position or policy but shall not include negotiating guidance given by members of the public body to legal counsel or other negotiators in closed sessions authorized under subdivision (1)(a) of this section.

(3) Any member of any public body shall have the right to challenge the continuation of a closed session if the member determines that the session has exceeded the reason stated in the original motion to hold a closed session or if the member contends that the closed session is neither clearly necessary for (a) the protection of the public interest or (b) the prevention of needless injury to the reputation of an individual. Such challenge shall be overruled only by a majority vote of the members of the public body. Such challenge and its disposition shall be recorded in the minutes.

(4) Nothing in this section shall be construed to require that any meeting be closed to the public. No person or public body shall fail to invite a portion of its members to a meeting, and no public body shall designate itself a subcommittee of the whole body for the purpose of circumventing the Open Meetings Act. No closed session, informal meeting, chance meeting, social gathering, email, fax, or other electronic communication shall be used for the purpose of circumventing the requirements of the act.

(5) The act does not apply to chance meetings or to attendance at or travel to conventions or workshops of members of a public body at which there is no meeting of the body then intentionally convened, if there is no vote or other action taken regarding any matter over which the public body has supervision, control, jurisdiction, or advisory power.

**84-1411. Meetings of public body; notice; method; contents; when available; right to modify; duties concerning notice; virtual conferencing authorized; requirements; emergency meeting without notice; appearance before public body.**

(1)(a) Each public body shall give reasonable advance publicized notice of the time and place of each meeting as provided in this subsection. Such notice shall be transmitted to all members of the public body and to the public. (b) (i) Except as provided in subdivision (1)(b)(ii) of this section, in the case of a public body described in subdivision (1)(a)(i) of section 84-1409 or such body's advisory committee, such notice shall be published in a newspaper of general circulation within the public body's jurisdiction and, if available, on such newspaper's website. (ii) In the case of the governing body of a city of the second class or village or such body's advisory committee, such notice shall be published by: (A) Publication in a newspaper of general circulation within the public body's jurisdiction and, if available, on such newspaper's website; or (B) Posting written notice in three conspicuous public places in such city or village. Such notice shall be posted in the same three places for each meeting. (iii) In the case of a public body not described in subdivision (1)(b)(i) or (ii) of this section, such notice shall be given by a method designated by the public

body.(c) In addition to a method of notice required by subdivision (1)(b)(i) or (ii) of this section, such notice may also be provided by any other appropriate method designated by such public body or such advisory committee. (d) Each public body shall record the methods and dates of such notice in its minutes. (e) Such notice shall contain an agenda of subjects known at the time of the publicized notice or a statement that the agenda, which shall be kept continually current, shall be readily available for public inspection at the principal office of the public body during normal business hours. Agenda items shall be sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting. Except for items of an emergency nature, the agenda shall not be altered later than (i) twenty-four hours before the scheduled commencement of the meeting or (ii) forty-eight hours before the scheduled commencement of a meeting of a city council or village board scheduled outside the corporate limits of the municipality. The public body shall have the right to modify the agenda to include items of an emergency nature only at such public meeting.

(2)(a) The following entities may hold a meeting by means of virtual conferencing if the requirements of subdivision (2)(b) of this section are met: (i) A state agency, state board, state commission, state council, or state committee, or an advisory committee of any such state entity; (ii) An organization, including the governing body, created under the Interlocal Cooperation Act, the Joint Public Agency Act, or the Municipal Cooperative Financing Act; (iii) The governing body of a public power district having a chartered territory of more than one county in this state; (iv) The governing body of a public power and irrigation district having a chartered territory of more than one county in this state; (v) An educational service unit; (vi) The Educational Service Unit Coordinating Council; (vii) An organization, including the governing body, of a risk management pool or its advisory committees organized in accordance with the Intergovernmental Risk Management Act; (viii) A community college board of governors; (ix) The Nebraska Brand Committee; (x) A local public health department; (xi) A metropolitan utilities district; (xii) A regional metropolitan transit authority; and (xiii) A natural resources district. (b) The requirements for holding a meeting by means of virtual conferencing are as follows: (i) Reasonable advance publicized notice is given as provided in subsection (1) of this section, including providing access to a dial-in number or link to the virtual conference; (ii) In addition to the public's right to participate by virtual conferencing, reasonable arrangements are made to accommodate the public's right to attend at a physical site and participate as provided in section 84-1412, including reasonable seating, in at least one designated site in a building open to the public and identified in the notice, with: At least one member of the entity holding such meeting, or his or her designee, present at each site; a recording of the hearing by audio or visual recording devices; and a reasonable opportunity for input, such as public comment or questions, is provided to at least the same extent as would be provided if virtual conferencing was not used; (iii) At least one copy of all documents being considered at the meeting is available at any physical site open to the public where individuals may attend the virtual conference. The public body shall also provide links to an electronic copy of the agenda, all documents being considered at the meeting, and the current version of the Open Meetings Act; and (iv) Except as otherwise provided in this subdivision or subsection (4) of section 79-2204, no more than one-half of the meetings of the state entities, advisory committees, boards, councils, organizations, or governing bodies are held by virtual conferencing in a calendar year. In the case of an organization created under the Interlocal Cooperation Act that sells electricity or natural gas at wholesale on a multistate basis or an organization created under the Municipal Cooperative Financing Act, the organization may hold more than one-half of its meetings by virtual conferencing if such organization holds at least one meeting each calendar year that is not by virtual conferencing. The governing body of a risk management pool that meets at least quarterly and the advisory committees of the governing body may each hold more than one-half of its meetings by virtual conferencing if the governing body's quarterly meetings are not held by virtual conferencing.

(3) Virtual conferencing, emails, faxes, or other electronic communication shall not be used to circumvent any of the public government purposes established in the Open Meetings Act.

(4) The secretary or other designee of each public body shall maintain a list of the news media requesting notification of meetings and shall make reasonable efforts to provide advance notification to them of the time and place of each meeting and the subjects to be discussed at that meeting.

(5) When it is necessary to hold an emergency meeting without reasonable advance public notice, the nature of the emergency shall be stated in the minutes and any formal action taken in such meeting shall pertain only to the emergency. Such emergency meetings may be held by virtual conferencing. The provisions of subsection (4) of this section shall be complied with in conducting emergency meetings. Complete minutes of such emergency meetings specifying the nature of the emergency and any formal action taken at the meeting shall be made available to the public by no later than the end of the next regular business day.

(6) A public body may allow a member of the public or any other witness to appear before the public body by means of virtual conferencing.

(7)(a) Notwithstanding subsections (2) and (5) of this section, if an emergency is declared by the Governor pursuant to the Emergency Management Act as defined in section 81-829.39, a public body the territorial jurisdiction of which is included in the emergency declaration, in whole or in part, may hold a meeting by virtual conferencing during such emergency if the public body gives reasonable advance publicized notice as described in subsection (1) of this section. The notice shall include information regarding access for the public and news media. In addition to any formal action taken pertaining to the emergency, the public body may hold such meeting for the purpose of briefing, discussion of public business, formation of tentative policy, or the taking of any action by the public body. (b) The public body shall provide access by providing a dial-in number or a link to the virtual conference. The public body shall also provide links to an electronic copy of the agenda, all documents being considered at the meeting, and the current version of the Open Meetings Act. Reasonable arrangements shall be made to accommodate the public's right to hear and speak at the meeting and record the meeting. Subsection (4) of this section shall be complied with in conducting such meetings. (c) The nature of the emergency shall be stated in the minutes. Complete minutes of such meeting specifying the nature of the emergency and any formal action taken at the meeting shall be made available for inspection as provided in subsection (5) of section 84-1413. (8) In addition to any other statutory authorization for virtual conferencing, any public body not listed in subdivision (2)(a) of this section may hold a meeting by virtual conferencing if: (a) The purpose of the virtual meeting is to discuss items that are scheduled to be discussed or acted upon at a subsequent non-virtual open meeting of the public body; (b) No action is taken by the public body at the virtual meeting; and (c) The public body complies with subdivisions (2)(b)(i) and (2)(b)(ii) of this section.

**84-1412. Meetings of public body; rights of public; public body; powers and duties.**

(1) Subject to the Open Meetings Act, the public has the right to attend and the right to speak at meetings of public bodies, and all or any part of a meeting of a public body, except for closed sessions called pursuant to section 84-1410, may be videotaped, televised, photographed, broadcast, or recorded by any person in attendance by means of a tape recorder, a camera, video equipment, or any other means of pictorial or sonic reproduction or in writing.

(2) It shall not be a violation of subsection (1) of this section for any public body to make and enforce reasonable rules and regulations regarding the conduct of persons attending, speaking at, videotaping, televising, photographing, broadcasting, or recording its meetings, including meetings held by virtual conferencing. A body may not be required to allow citizens to speak at each

meeting, but it may not forbid public participation at all meetings.

(3) No public body shall require members of the public to identify themselves as a condition for admission to the meeting nor shall such body require that the name of any member of the public be placed on the agenda prior to such meeting in order to speak about items on the agenda. The body shall require any member of the public desiring to address the body to identify himself or herself, including an address and the name of any organization represented by such person unless the address requirement is waived to protect the security of the individual.

(4) No public body shall, for the purpose of circumventing the Open Meetings Act, hold a meeting in a place known by the body to be too small to accommodate the anticipated audience.

(5) No public body shall be deemed in violation of this section if it holds its meeting in its traditional meeting place which is located in this state.

(6) No public body shall be deemed in violation of this section if it holds a meeting outside of this state if, but only if: (a) A member entity of the public body is located outside of this state and the meeting is in that member's jurisdiction; (b) All out-of-state locations identified in the notice are located within public buildings used by members of the entity or at a place which will accommodate the anticipated audience; (c) Reasonable arrangements are made to accommodate the public's right to attend, hear, and speak at the meeting, including making virtual conferencing available at an in-state location to members, the public, or the press, if requested twenty-four hours in advance; (d) No more than twenty-five percent of the public body's meetings in a calendar year are held out-of-state; (e) Out-of-state meetings are not used to circumvent any of the public government purposes established in the Open Meetings Act; and (f) The public body publishes notice of the out-of-state meeting at least twenty-one days before the date of the meeting in a legal newspaper of statewide circulation.

(7) Each public body shall, upon request, make a reasonable effort to accommodate the public's right to hear the discussion and testimony presented at a meeting.

(8) Public bodies shall make available at the meeting or the in-state location for virtual conferencing as required by subdivision (6)(c) of this section, for examination and copying by members of the public, at least one copy of all reproducible written material to be discussed at an open meeting, either in paper or electronic form. Public bodies shall make available at least one current copy of the Open Meetings Act posted in the meeting room at a location accessible to members of the public. At the beginning of the meeting, the public shall be informed about the location of the posted information.

**84-1413. Meetings; minutes; roll call vote; secret ballot; when; agenda and minutes; required on website; when.**

(1) Each public body shall keep minutes of all meetings showing the time, place, members present and absent, and the substance of all matters discussed.

(2) Any action taken on any question or motion duly moved and seconded shall be by roll call vote of the public body in open session, and the record shall state how each member voted or if the member was absent or not voting. The requirements of a roll call or viva voce vote shall be satisfied by a public body which utilizes an electronic voting device which allows the yeas and nays of each member of such public body to be readily seen by the public.

(3) The vote to elect leadership within a public body may be taken by secret ballot, but the total number of votes for each candidate shall be recorded in the minutes.

(4) The minutes of all meetings and evidence and documentation received or disclosed in open session shall be public records and open to public inspection during normal business hours.

(5) Minutes shall be written or kept as an electronic record and shall be available for inspection within ten working days or prior to the next convened meeting, whichever occurs earlier, except that cities of the second class and villages may have an additional ten working days if the employee responsible for writing or keeping the minutes is absent due to a serious illness or emergency.

(6) Beginning July 31, 2022, the governing body of a natural resources district, the city council of a city of the metropolitan class, the city council of a city of the primary class, the city council of a city of the first class, the county board of a county with a population greater than twenty-five thousand inhabitants, and the school board of a school district shall make available on such entity's public website the agenda and minutes of any meeting of the governing body. The agenda shall be placed on the website at least twenty-four hours before the meeting of the governing body. Minutes shall be placed on the website at such time as the minutes are available for inspection as provided in subsection (5) of this section. This information shall be available on the public website for at least six months.

**84-1414. Unlawful action by public body; declared void or voidable by district court; when; duty to enforce open meeting laws; citizen's suit; procedure; violations; penalties.**

(1) Any motion, resolution, rule, regulation, ordinance, or formal action of a public body made or taken in violation of the Open Meetings Act shall be declared void by the district court if the suit is commenced within one hundred twenty days of the meeting of the public body at which the alleged violation occurred. Any motion, resolution, rule, regulation, ordinance, or formal action of a public body made or taken in substantial violation of the Open Meetings Act shall be voidable by the district court if the suit is commenced more than one hundred twenty days after but within one year of the meeting of the public body in which the alleged violation occurred. A suit to void any final action shall be commenced within one year of the action.

(2) The Attorney General and the county attorney of the county in which the public body ordinarily meets shall enforce the Open Meetings Act.

(3) Any citizen of this state may commence a suit in the district court of the county in which the public body ordinarily meets or in which the plaintiff resides for the purpose of requiring compliance with or preventing violations of the Open Meetings Act, for the purpose of declaring an action of a public body void, or for the purpose of determining the applicability of the act to discussions or decisions of the public body. It shall not be a defense that the citizen attended the meeting and failed to object at such time. The court may order payment of reasonable attorney's fees and court costs to a successful plaintiff in a suit brought under this section.

(4) Any member of a public body who knowingly violates or conspires to violate or who attends or remains at a meeting knowing that the public body is in violation of any provision of the Open Meetings Act shall be guilty of a Class IV misdemeanor for a first offense and a Class III misdemeanor for a second or subsequent offense.

**84-1415. Open Meetings Act; requirements; waiver; validity of action.** No motion, resolution, rule, regulation, ordinance, or formal action made, adopted, passed, or taken at a meeting as defined in section 84-1409 of a public body as defined in such section shall be invalidated because such motion, resolution, rule, regulation, ordinance, or formal action was made, adopted, passed, or taken at a meeting or meetings on or after March 17, 2020, and on or before April 30, 2021, pursuant to a Governor's Executive Order which waived certain requirements of the Open Meetings Act.

Revised  
4-2022



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## **Regular Board of Directors Meeting**

Educational Service Unit 7, Oak Room

2657 44th Ave

Columbus, NE 68601-8537

Monday, December 19, 2022 at 5:30 PM

Posted Locations:

- Columbus Telegram Newspaper
- Columbus Telegram Website
- ESU 7 North Building Front Door

Posted Date: 12/12/2022

Attendance Taken at 5:31 PM.

Bob Arp: Present

Joyce Baumert: Present

Marni Danhauer: Absent

Donald Ellison: Present

Dan Hoesly: Present

Dawn Lindsley: Present

Richard Luebbe: Absent

Jennifer Miller: Present

Doug Pauley: Present

Richard Stephens: Present

Gary Wieseler: Present

Jack Young: Present

Present: 10, Absent: 2.

### **1. Call the Meeting to Order**

## LEADERSHIP • SERVICE • SUPPORT

Notice of this meeting was given in advance according to State Law 84-1411, by giving notice of the meeting to the public on ESU 7 website [www.esu7.org](http://www.esu7.org) and posted at location of meeting. Notice of this meeting was also given in advance to all members of the Board of Education of Educational Service Unit 7. Availability of the agenda and purpose of the hearing was communicated in the advance notice of the meeting and in the notice to the members of this hearing. All proceedings of the Board of Education of Educational Service Unit 7 were taken while the convened hearing was open to the attendance of the public.

Roll call was taken at 5:31pm.  
Board President conducted the meeting.

Staff present:

Larianne Polk, Administrator  
Linda Shefcyk, Business Manager  
Mindy Reed, Secretary to the Board of Directors  
Marci Ostmeyer, Professional Development Director  
Tami Clay, Special Education Director  
Dan Ellsworth, Network Operations Director

### 1.1. Notification of Open Meetings Law

This meeting has been preceded by reasonable advance notice and is hereby declared to be in open session. A copy of the Open Meetings Act is posted in the meeting room.

### 1.2. Roll Call

### 1.3. Absent Board Members

**Recommendation:** Discuss, consider and take action to approve the Board member absences.

Approval of Board Member absences as presented Passed with a motion by Richard Stephens and a second by Jennifer Miller.

Marni Danhauer:	Absent
Richard Luebbe:	Absent
Bob Arp:	Yea
Joyce Baumert:	Yea
Donald Ellison:	Yea
Dan Hoesly:	Yea
Dawn Lindsley:	Yea

Jennifer Miller: Yea  
Doug Pauley: Yea  
Richard Stephens: Yea  
Gary Wieseler: Yea  
Jack Young: Yea  
Yea: 10, Nay: 0, Absent: 2

Board members Richard Luebbe and Marni Danhauer were absent. They both notified the Administrator prior to the meeting.

1.4. Pledge of Allegiance

All members present participated in the Pledge of Allegiance.

2. Approval of Agenda

The sequence of agenda topics is subject to change at the discretion of the Board.

**Recommendation:** Discuss, consider and take any necessary action to approve agenda as presented.

Agenda as presented Passed with a motion by Donald Ellison and a second by Dawn Lindsley.

Marni Danhauer: Absent  
Richard Luebbe: Absent  
Bob Arp: Yea  
Joyce Baumert: Yea  
Donald Ellison: Yea  
Dan Hoesly: Yea  
Dawn Lindsley: Yea  
Jennifer Miller: Yea  
Doug Pauley: Yea  
Richard Stephens: Yea  
Gary Wieseler: Yea  
Jack Young: Yea  
Yea: 10, Nay: 0, Absent: 2

3. Virtual Conferencing Option

Nebraska Revised Statute § 84-1411 authorizes virtual meetings for educational service units if the requirements of subdivision (2)(b) are met. The board will determine if next month's board meeting should allow for a virtual conferencing option.

**Recommendation:** Discuss, consider and take any necessary action to approve the virtual conferencing option for the \_\_\_\_\_ board meeting.

Discuss, consider and take any necessary action to approve the virtual conferencing option for the January and February board meetings Passed with a motion by Jack Young and a second by Dawn Lindsley.

Marni Danhauer: Absent  
Richard Luebbe: Absent  
Bob Arp: Yea  
Joyce Baumert: Yea  
Donald Ellison: Yea  
Dan Hoesly: Yea  
Dawn Lindsley: Yea  
Jennifer Miller: Yea  
Doug Pauley: Yea  
Richard Stephens: Yea  
Gary Wieseler: Yea  
Jack Young: Yea  
Yea: 10, Nay: 0, Absent: 2

Board President Doug Pauley recommended having a virtual conferencing option for the January and February board meetings. There will still be an in-person option for both meetings.

4. Welcome Visitors  
No visitors present.

5. Public Comment  
The Board has the discretion to limit the amount of time set aside for public participation.

Citizens wishing to address the Board on a certain agenda item must complete the Request to be Heard Document prior to the start of the board meeting. Citizens wishing to present petitions to the Board may do so at this time. However, the Board will only receive the petitions and not act upon them or their contents.  
No public comments provided.

6. Retirement Resolutions - Nancy Smith, Production Personnel

**BOARD RESOLUTION OF ESU 7 IN RECOGNITION AND PROFOUND APPRECIATION OF DISTINGUISHED SERVICE BY NANCY SMITH, PRODUCTION PERSONNEL**

**IN RECOGNITION AND PROFOUND APPRECIATION OF DISTINGUISHED SERVICE BY NANCY SMITH**

WHEREAS, Nancy has always been mindful of the interests of Educational Service Unit and has worked tirelessly to advance ESU 7; and

WHEREAS, Nancy has provided outstanding support and guidance to ESU 7; and

WHEREAS, Nancy has faithfully and with honor, integrity and great distinction served as Production Personnel for ESU 7;

RESOLVED, that the ESU 7 Board of Directors formally acknowledges and extends its profound appreciation to Nancy for nearly 44 years of service to ESU 7 and her cause of

impact on education. As a token of appreciation, ESU 7 will provide Nancy with a gift recognizing her retirement;

RESOLVED FURTHER, that the Board Members of ESU 7 are hereby authorized and directed to take such action as may be necessary, appropriate or advisable to implement this resolution; and

We, the undersigned, hereby certify that the ESU 7 Board is comprised of 12 members, of whom \_\_, constituting a quorum, were present at a meeting duly and regularly called, noticed, convened and held this 19 day of December, 2022, and that the foregoing Resolution was duly adopted at said meeting by the affirmative vote of \_\_ members, and opposed by \_\_ members, and said Resolution has been duly recorded in the Minutes and is in full force and effect.

**Recommendation:** Discuss, consider and take any necessary action to approve the Retirement Resolutions as presented for Nancy Smith.

Discuss, consider and take any necessary action to approve the Retirement Resolutions as presented for Nancy Smith Passed with a motion by Jennifer Miller and a second by Dawn Lindsley.

Marni Danhauer: Absent

Richard Luebbe: Absent

Bob Arp: Yea

Joyce Baumert: Yea

Donald Ellison: Yea

Dan Hoesly: Yea

Dawn Lindsley: Yea

Jennifer Miller: Yea

Doug Pauley: Yea

Richard Stephens: Yea

Gary Wieseler: Yea

Jack Young: Yea

Yea: 10, Nay: 0, Absent: 2

Nancy Smith was present for this agenda item. She was presented with the signed retirement resolution and retirement gift. Nancy's entire working career has been at ESU 7 and all of her life milestones have occurred while working at ESU 7. Administrator Polk, Director Ostmeyer, and the entire ESU 7 family wishes Nancy the best.

7. Board Spotlight - School Psychology  
School Psychologist Jackie Ternus will present the School Psychology Spotlight to the Board.  
This agenda item is tabled and will be moved to a future meeting.

8. **Consent Agenda**

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

If any Board member wishes to discuss an item, it must be removed from the consent agenda at which time the remaining items will be acted upon.

Consent Agenda Includes:

- Minutes from the previous meeting(s)
- Presentation of the bills
- Policy review with no recommended changes
- Other routine agenda items

**Recommendation:** Discuss, consider and take any action necessary to approve the consent agenda as presented.

Consent agenda as presented Passed with a motion by Bob Arp and a second by Gary Wieseler.

Marni Danhauer: Absent

Richard Luebbe: Absent

Bob Arp: Yea

Joyce Baumert: Yea

Donald Ellison: Yea

Dan Hoesly: Yea

Dawn Lindsley: Yea

Jennifer Miller: Yea

Doug Pauley: Yea

Richard Stephens: Yea

Gary Wieseler: Yea

Jack Young: Yea

Yea: 10, Nay: 0, Absent: 2

#### 8.1. Minutes

**This is a consent item.**

#### 8.2. Presentation of Bills #75272 through #75431 totaling \$800,932.68

The summary of bills for the current month total:\$800,932.68 - Bills #75272 through #75431

Inservice bills total: \$225.00

	Amount	Vendor	Description
75295	\$10,233.00	Daktech Computers	School Technology Flow Through

**This is a consent item.**

8.3. Reading of Article II, Section 12, A Minutes

**This is a consent item.**

8.4. Reading of Article III, Section 1, A ESU Services

**This is a consent item.**

8.5. Reading of Article III, Section 1, B Core Services to Member Districts

**This is a consent item.**

8.6. Reading of Article III, Section 1, C Use of Core Service Funds and Property Tax Funds

**This is a consent item.**

8.7. Reading of Article III, Section 1, E Use of Funds from Other Sources

**This is a consent item.**

8.8. TRA - Excess Lodging and Meals

Excess Lodging and Meals: The Admin Dept and Board have travel excesses while attending the 2022 AESA Annual Conference in Atlanta, GA, November 29-December 1.

Excess for lodging and meals:

- 2022 AESA Annual Conference (Atlanta, GA: November 19-December 1, 2022)
  - Jack Young - \$98.58
  - Jennifer Miller - \$92.42
  - Larianne Polk - \$156.18

**This is a consent item.**

9. Treasurer's Report

**Review the breakdown of the Treasurer's Report**

Discuss, consider and take any action necessary to approve the Treasurer's Report as presented. Passed with a motion by Jennifer Miller and a second by Jack Young.

Marni Danhauer: Absent

Richard Luebbe: Absent  
 Bob Arp: Yea  
 Joyce Baumert: Yea  
 Donald Ellison: Yea  
 Dan Hoesly: Yea  
 Dawn Lindsley: Yea  
 Jennifer Miller: Yea  
 Doug Pauley: Yea  
 Richard Stephens: Yea  
 Gary Wieseler: Yea  
 Jack Young: Yea  
 Yea: 10, Nay: 0, Absent: 2

10. **Administrator's Report General**

- Transportation
- Professional Development Report - Director Ostmeyer
  - Process and update on NDE Designations and Classifications
  - External Visits - Visits will be March 28-30, 2023. Continuous Improvement Team Chair Director Ostmeyer will provide an update.
- Special Education Report - Director Clay
- Technology Report - Director Ellsworth
  - Cyber Security
  - Nebraska Cybersecurity Network Cooperative Agreement
- Upcoming Events
  - NASB Legislative Issues Conference (Embassy Suites Lincoln) - January 22-23, 2023
    - Registered: Administrator Larianne Polk, Dawn Lindsley, Richard Stephens
  - NRCSA Legislative Forum (Cornhusker Lincoln) - February 16, 2023
  - NRCSA Spring Conference (Crowne Plaza Kearney) - March 23-24, 2023

**Recommendation:** Discuss, consider, and take all necessary action with regard to: NEBRASKA CYBERSECURITY NETWORK COOPERATIVE AGREEMENT

1. January 2023 - December 2025
2. Cost not to exceed \$12,000 per year
3. Addresses - goods, services, personnel, and facility needs

Discuss, consider, and take all necessary action with regard to: NEBRASKA CYBERSECURITY NETWORK COOPERATIVE AGREEMENT

1. January 2023 - December 2025      2. Cost not to exceed \$12,000 per year      3. Addresses - goods, services, personnel, and facility needs

Passed with a motion by Jennifer Miller and a second by Dawn Lindsley.

Marni Danhauer: Absent  
 Richard Luebbe: Absent  
 Bob Arp: Yea  
 Joyce Baumert: Yea

Donald Ellison: Yea  
Dan Hoesly: Yea  
Dawn Lindsley: Yea  
Jennifer Miller: Yea  
Doug Pauley: Yea  
Richard Stephens: Yea  
Gary Wieseler: Yea  
Jack Young: Yea  
Yea: 10, Nay: 0, Absent: 2

Administrator Polk sent the Board the Kiddie Cab Memo for review. The owner of Kiddie Cab contacted the Special Education Department about a contract signed through 2023. There is no record of a contract on the ESU 7 Board agenda or minutes or the paper files. If a contract is produced, ESU 7 would honor it. ESU 7 Special Education is transporting our own students and it is more cost-effective. Background checks are completed on all staff and a DMV record is pulled for every staff member who drives.

Professional Development Report - Director Ostmeyer provided an update on NDE designations and classifications. Classifications are required by state law, which is determined by how the schools perform in the state tests. The classifications are: Excellent, Great, Good, Needs Support to Improve. Each school building gets a classification and then the overall district gets the classification. The ESU 7 external visit is at the end of March. The Accreditation Team met with our external lead and the schedule is being created. There will be a time when the external team will ask to interview board members.

Technology Report - Director Ellsworth provided an update on cybersecurity. Since the report in November, the cybersecurity vulnerabilities decreased from 200+ down to 20 and those will be addressed by January 2023. There are opportunities for additional funding. There are additional groups being formed to discuss and address cybersecurity vulnerabilities. ESU 7 needs to try to position ourselves appropriately to be in the conversation regarding resources. One way to do that is to participate in the Nebraska Cybersecurity Network (NCN). The attached interlocal agreement is to join the NCN. Administrator Polk reviewed the attached flyer. The tech positions in the ESUs are already heavily involved in addressing cybersecurity vulnerabilities and being a voice for schools. The NCN interlocal agreement is for 3 years. ESU 7 can reassess our involvement annually and can step out of it any time. There will be a lot of work from now through the end of the fiscal year. Director Ellsworth will provide an NCN update during the board meetings.

## 10.1. Goal Update

Goals - Attached for your Review

- Goal 1:

- Reminder: The June 2023 Board Meeting has been moved to Tuesday, June 20, 2023 at 4:00pm
- Board Orientation Manual has been printed off for each board member.
- Goal 2:
  - Chart attached.
  - Board members who have a \* behind their name indicate events that have not taken place as of yet but have been registered for.
- Goal 3:
  - School District Board Meetings Completed:
    - David City - 10/10/2022
    - Osceola - 10/10/2022
    - East Butler - 10/12/2022
    - Boone Central - 11/14/2022
  - School District Board Meeting confirmed in January:
    - High Plains Public - January 9th at 6:30pm.
      - Administrator Polk and Board Secretary Jennifer Miller to attend.
    - Clarkson Public Schools - January 11th at 6:00pm
      - Director Dan Ellsworth to attend?
      - Board President Doug Pauley or Board Member Gary Wieseler to attend.

Administrator Polk reviewed the goal updates. Due to a scheduling conflict, ESU 7 board and Directors will have to reschedule attending the Clarkson board meeting in January.

## 10.2. Services Update

Items inside this item include visit updates, quarterly report, director reports, etc.

- SIMPL Update
  - School districts participated in the Service Planning Process for 2023-2024. A draft Service Plan has been developed and will be provided to districts for approval in January. Executive Committee Chair Aaron Plan will present the service plan to the Board in February.

Board Member Dawn Lindsley attended the Superintendent/Principal meeting and was pleased with the service planning process. Administrator Polk will discuss the draft of the service plan with the Directors and bring it to the January 2023 Superintendent meeting. There are currently 17 of 19 Service Planning survey responses. The draft Service Plan will be provided for the Board to approve at the February 2023 board meeting.

### 10.3. Facilities Update

The Administrator will provide a facilities reorganization update during this item.

Recommend at this time to move into Executive Session to discuss strategy regarding property negotiations Passed with a motion by Richard Stephens and a second by Joyce Baumert.

Marni Danhauer: Absent

Richard Luebbe: Absent

Bob Arp: Yea

Joyce Baumert: Yea

Donald Ellison: Yea

Dan Hoesly: Yea

Dawn Lindsley: Yea

Jennifer Miller: Yea

Doug Pauley: Yea

Richard Stephens: Yea

Gary Wieseler: Yea

Jack Young: Yea

Yea: 10, Nay: 0, Absent: 2

There was a motion to move into Executive Session to discuss strategy regarding property negotiations. Board President Pauley restated the motion prior to moving into Executive Session. The Board moved into Executive Session at 6:33pm. The time the board meeting reconvened was at 7:16pm.

The Board authorized Administrator Polk to negotiate with Columbus Public Schools to sever the interlocal cooperation agreement for the joint special education agreement.

### 10.4. Personnel

All Classified/Non Cert Hires and Resignations under this item. Not an action item.

- New Hires

- Scott Wyman, District Technology Coordinator for Twin River. Start date is January 3, 2023.

### 10.5. Legislative Update

During this item, the Administrator will provide a Legislative Update to members of the Board.

The Legislative Session starts on January 4, 2023. The first ten days of the session, bills will be introduced.

## 11. Committee Reports

### 11.1. Administrator Evaluation Committee Report

A report of activities from the Administrator Evaluation Committee will be given during this item. Administrator Evaluation Committee: Marni Danhauer, Dawn Lindsley, Donald Ellison, and Joyce Baumert.

Evaluation Timeline:

- **August:** Evaluation Committee to meet in September to go through comments and create a summary. Larianne will meet with the Evaluation Committee chair.
- **September:** Full Board is provided a copy of the Administrator Evaluation
- **October:** Administrator sends digital evaluation and evaluation resources to the Evaluation Committee Chair in the first week of October. The chair then forwards on to full Board for completion by October Board Meeting. Administrator completes Evaluation Tool as self-assessment and sends to Evaluation Committee on or before October 31.
- **November:** Committee Chair will send the completed Administrator self-assessment to full Board after November 1. Evaluation Committee compiles results of full Board completed evaluations prior to the November Board Meeting.
- **December:** Evaluation Committee meets prior to December Board Meeting to review with Administrator the results of evaluation. Report to full Board in December Board Meeting following Closed Session requirements with Administrator present.
- **January:** Confirm Evaluation Committee members. Administrator provides Evaluation Committee with goals and shares with Board at January Board Meeting. The Evaluation Committee Chair is not present, she will provide an update at the January 2023 Board Meeting.

11.2. Administrator Intent to Extend

Administrator Polk has submitted her formal Notice of Intent to Extend her contract to Board President Doug Pauley.

Administrator Polk submitted her formal Notice of Intent to Extend her contract to Board President Doug Pauley.

12. Conference Report

Conference Attendees will report on their learnings.

- AESA Annual Conference

Board Vice President Jack Young provided an update on his experience at the AESA Annual Conference. There was a nice variety of sessions to attend. Vice President Young enjoyed the old conference format better. There were a lot of sessions discussing stress and mental health, not only regarding students but school personnel as well. A lot of teachers do very well with handling students with mental health concerns, but they do not take care of their own mental health as effectively. Vice President Young also attended Crucial Conversations. The overarching theme was to be honest. He found it to be a good session. Vice President Young attended the session presented by ESU 7's Ronelle Jackson, the session was very informative. Administrator Polk presented two sessions.

Board Secretary Jen Miller reviewed the Dream Forward attached slides. Secretary Miller attended the Collective Equality session. It discussed a sense of belonging. On the second day, Secretary Miller attended Buff Nuggets shared details of the interactive session.

Administrator Polk discussed the session on flexible work arrangements and a remote office in an ESA. ESU 7 may try some things related to a flexible work arrangement in the Fall.

Board member Joyce Baumert attended a Ruby Payne session and enjoyed the content.

13. Adjournment

Meeting adjourned at 7:36pm.

Minutes respectfully submitted by Mindy Reed, Recording Secretary to the ESU 7 Board.

## A/P Summary Check Register

FPREG01A

Bank	Check No	Amount	Date	Vendor	Type
10	00075432	14.97	01/20/23	10013 ACE HARDWARE	C
10	00075433	204.00	01/20/23	190428 ALMQUIST MALTZAHN GALLOWAY & LUTH PC	C
10	00075434	24.99	01/20/23	10391 AMAZON	C
10	00075435	699.19	01/20/23	10391 AMAZON	C
10	00075436	5,779.67	01/20/23	10391 AMAZON CAPITAL SERVICES	C
10	00075437	470.00	01/20/23	10479 AMERICAN ASSOCIATION OF SCHOOL ADMINISTR	C
10	00075438	292.51	01/20/23	120155 AMY J SLAMA	C
10	00075439	216.25	01/20/23	130180 AMY MAZANKOWSKI	C
10	00075440	72.50	01/20/23	9504 ANNE BAPTISTE	C
10	00075441	4,737.00	01/20/23	10681 APPLE COMPUTER INC.	C
10	00075442	320.00	01/20/23	388 APPLIED CONNECTIVE TECHNOLOGIES	C
10	00075443	500.00	01/20/23	20283 BELLEVUE PUBLIC SCHOOLS	C
10	00075444	40.05	01/20/23	6700 BROOKE KAVAN	C
10	00075445	22,098.13	01/20/23	30039 CAPITAL ONE BANK (USA), N.A.	C
10	00075446	366.65	01/20/23	1996 CASEY'S MAIL SERVICE LLC	C
10	00075447	3,365.80	01/20/23	30235 CENTRAL CITY PUB SCHOOL	C
10	00075448	333.73	01/20/23	30550 CITY OF COLUMBUS WATER & SANIT	C
10	00075449	209.90	01/20/23	30790 COLFAX CO. CLERK	C
10	00075450	480.00	01/20/23	31023 COLUMBUS OPTIMIST CLUB	C
10	00075451	1,250.00	01/20/23	31030 COLUMBUS PUBLIC SCHOOLS ACTIVITY FUND	C
10	00075452	314.07	01/20/23	4812 CUBBY'S CENEX	C
10	00075453	23,232.00	01/20/23	40190 DAKTECH COMPUTERS	C
10	00075454	45.65	01/20/23	80491 DAN HOESLY	C
10	00075455	823.44	01/20/23	11711 DAWN LINDSLEY	C
10	00075456	10.35	01/20/23	876 DOLLAR GENERAL STORE #07591	C
10	00075457	188.84	01/20/23	4456 DOUG PAULEY	C
10	00075458	1,902.34	01/20/23	40725 EAKES OFFICE SOLUTIONS	C
10	00075459	654,274.77	01/20/23	50825 ED SERVICE UNIT 7-PAYROLL	C
10	00075460	25.00	01/20/23	50587 EMERSON-HUBBARD SCHOOLS	C
10	00075461	2,365.00	01/20/23	13439 EMILIE VANCE BRUGGER	C
10	00075462	1,393.75	01/20/23	70428 EMILY DELP	C
10	00075463	182.32	01/20/23	7560 ESI HOSTED SERVICES	C
10	00075464	50.00	01/20/23	50640 ESU 1	C
10	00075465	47.25	01/20/23	50750 ESU 10	C
10	00075466	1,544.93	01/20/23	50650 ESU 3	C
10	00075467	480.00	01/20/23	50652 ESUCC	C
10	00075468	309.85	01/20/23	60056 FIRST NATIONAL BANK COLUMBUS	C
10	00075469	20.87	01/20/23	13684 FLEETCOR TECHNOLOGIES INC	C
10	00075470	545.32	01/20/23	7510 GARY WIESELER	C
10	00075471	318.90	01/20/23	7013 GREAT PLAINS COMMUNICATIONS	C
10	00075472	238.00	01/20/23	80147 HAMPTON INN	C
10	00075473	728.13	01/20/23	11460 HAYLEY MURPHY	C
10	00075474	20.40	01/20/23	80390 HIGH PLAINS COMMUNITY SCHOOLS	C
10	00075475	499.04	01/20/23	80543 HOMETOWN LEASING	C
10	00075476	635.62	01/20/23	80880 HY-VEE	C
10	00075477	477.50	01/20/23	3387 JENNIFER FISTLER	C
10	00075478	460.53	01/20/23	4618 JENNIFER L. MILLER	C
10	00075479	400.00	01/20/23	190486 JENNIFER SNYDER	C
10	00075480	812.50	01/20/23	6017 JILL MCNALLY	C
10	00075481	582.50	01/20/23	260092 JUDY A ZADINA	C
10	00075482	895.66	01/20/23	12424 KASEYA US LLC	C
10	00075483	78.00	01/20/23	110235 KIDDIE CAB	C
10	00075484	432.00	01/20/23	4839 KSB SCHOOL LAW	C
10	00075485	33.16	01/20/23	120314 LINCOLN JOURNAL STAR	C
10	00075486	458.75	01/20/23	40545 LISA DURANSKI	C

## A/P Summary Check Register

FPREG01A

Bank	Check No	Amount	Date	Vendor	Type
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10	00075488	250.00	01/20/23	13960 MARIAN HIGH SCHOOL	C
10	00075489	250.00	01/20/23	10499 MICHELLE RUIPIPER	C
10	00075490	699.99	01/20/23	13579 N2Y LLC	C
10	00075491	196.85	01/20/23	130905 NANCE COUNTY CLERK	C
10	00075492	70.00	01/20/23	4251 NATUS MEDICAL	C
10	00075493	10.00	01/20/23	140351 NCSA	C
10	00075494	152.00	01/20/23	140066 NE ASSOC OF SCHOOL BOARDS	C
10	00075495	4,931.53	01/20/23	13943 NEBRASKA PUBLIC LEADERSHIP FOUNDATION	C
10	00075496	142.07	01/20/23	140570 NEBRASKA TECHNOLOGY & TELECOM.	C
10	00075497	2,343.00	01/20/23	140697 NOODLE TOOLS, INC.	C
10	00075498	176.25	01/20/23	140705 NORTHEAST COMMUNITY COLLEGE	C
10	00075499	60.00	01/20/23	12122 ONE SOURCE THE BACKGROUND CHECK COMPANY	C
10	00075500	100.00	01/20/23	418 OTIS PIERCE	C
10	00075501	2,046.72	01/20/23	80130 PEARSON ASSESSMENT-USE ONLY	C
10	00075502	50.00	01/20/23	160083 PENDER PUBLIC SCHOOLS	C
10	00075503	262.75	01/20/23	160450 PIZZA RANCH	C
10	00075504	194.55	01/20/23	160672 PRESTO-X	C
10	00075505	224.80	01/20/23	160843 PROMO DIRECT	C
10	00075506	32.83	01/20/23	170029 QUALITY SOUND	C
10	00075507	13.81	01/20/23	1260 RICHARD LUEBBE	C
10	00075508	196.14	01/20/23	11703 ROBERT ARP	C
10	00075509	464.46	01/20/23	30268 SANDY CERNY	C
10	00075510	4,545.36	01/20/23	190164 SCHUYLER COMMUNITY SCHOOLS	C
10	00075511	100.00	01/20/23	190376 SEWARD CO. CLERK	C
10	00075512	450.00	01/20/23	8524 SHAYNA CEPEL	C
10	00075513	4,762.60	01/20/23	190850 STATE OF NEBRASKA DAS STATE ACCTG.	C
10	00075514	203.17	01/20/23	191085 SUPER SAVER	C
10	00075515	1,653.02	01/20/23	8710 TIME MANAGEMENT SYSTEMS	C
10	00075516	100.00	01/20/23	200481 TRI-STATE LAW CONFERENCE/TAESE	C
10	00075517	112.25	01/20/23	200606 U & I SANITATION	C
10	00075518	125.00	01/20/23	6289 UNIV OF NEBR STATE MUSEUM	C
10	00075519	1,000.00	01/20/23	4960 UNIVERSITY OF NEBRASKA AT KEARNEY	C
10	00075520	1,344.33	01/20/23	10320 VERIZON WIRELESS	C
10	00075521	92.02	01/20/23	230051 WALMART CAPITAL ONE - MIG	C
10	00075522	50.00	01/20/23	230195 WAYNE COMM. SCHOOLS	C
10	00075523	2,852.06	01/20/23	230249 WEST POINT PUBLIC SCHOOLS	C
10	00075524	375.00	01/20/23	10510 ABBY PFISTER	A
10	00075525	670.57	01/20/23	12629 ABIGAIL FOCHT	A
10	00075526	671.88	01/20/23	13897 ADILENE PEREZ	A
10	00075527	1,425.88	01/20/23	190945 AMANDA STUTHMAN	A
10	00075528	59.75	01/20/23	10030 ANA KAREN GARCIA MEDINA	A
10	00075529	176.25	01/20/23	1082 ANGEL MAYBERRY	A
10	00075530	182.50	01/20/23	250100 ANGELA ARNDT	A
10	00075531	80.00	01/20/23	40709 ANN DUBAS	A
10	00075532	416.26	01/20/23	990 BRANDY ROSE	A
10	00075533	625.00	01/20/23	5967 CASSANDRA RUTH	A
10	00075534	494.38	01/20/23	9512 CASSIE KRINGS	A
10	00075535	100.00	01/20/23	5096 CHRIS CHVALA	A
10	00075536	339.00	01/20/23	13510 CHRISTINA HANCOCK	A
10	00075537	100.00	01/20/23	70017 CYNTHIA ALARCON	A
10	00075538	100.00	01/20/23	13978 Darcy Warth	A
10	00075539	1,085.63	01/20/23	180474 DARLENE RODRIGUEZ	A
10	00075540	581.25	01/20/23	10529 DAVID VANDERHEIDEN	A
10	00075541	385.87	01/20/23	50570 DONALD ELLISON	A

## A/P Summary Check Register

FPREG01A

Bank	Check No	Amount	Date	Vendor	Type
10	00075542	160.00	01/20/23	60033 ELISSA HEIBEL	A
10	00075543	496.25	01/20/23	7099 HALEY KUNZE	A
10	00075544	100.00	01/20/23	12513 HARRIET NALUMANSI	A
10	00075545	818.13	01/20/23	20135 ISAURA BARRETO	A
10	00075546	107.36	01/20/23	4294 JACK YOUNG	A
10	00075547	221.25	01/20/23	8559 JACLYN TERNUS	A
10	00075548	95.00	01/20/23	9580 JASON TROTTER	A
10	00075549	100.00	01/20/23	12092 JESSICA OLNES	A
10	00075550	165.00	01/20/23	11223 JILL WIELGUS	A
10	00075551	647.50	01/20/23	8540 JOLYNN KAHLANDT	A
10	00075552	978.75	01/20/23	11932 JOSH ARIAS	A
10	00075553	305.84	01/20/23	4600 JOYCE A. BAUMERT	A
10	00075554	188.75	01/20/23	6459 KAISE RECEK	A
10	00075555	245.70	01/20/23	11983 KENDRA GUSTAFSON	A
10	00075556	49.73	01/20/23	100521 KRIS JOHNSON	A
10	00075557	51.69	01/20/23	160636 LARIANNE POLK	A
10	00075558	600.00	01/20/23	13480 LETISHIA KLEINSCHMIT	A
10	00075559	437.50	01/20/23	13471 LINDSEY CLAREY	A
10	00075560	566.25	01/20/23	190434 LORI SIMANEK	A
10	00075561	615.00	01/20/23	2267 MARCIA OSTMEYER	A
10	00075562	1,139.38	01/20/23	11797 MARIA RODRIGUEZ	A
10	00075563	359.06	01/20/23	7501 MARNI DANHAUER	A
10	00075564	356.88	01/20/23	11479 MEGAN WELCH	A
10	00075565	430.07	01/20/23	12246 MERRIDIE KAUP	A
10	00075566	491.40	01/20/23	12254 MOLLIE MORROW	A
10	00075567	500.00	01/20/23	8788 NATHALIE VARGAS	A
10	00075568	262.50	01/20/23	13498 RACHEL BECK	A
10	00075569	56.88	01/20/23	5983 RACHEL GARNER	A
10	00075570	751.66	01/20/23	190888 RICHARD STEPHENS	A
10	00075571	153.13	01/20/23	10375 RONELLE JACKSON	A
10	00075572	776.88	01/20/23	130708 SHARON M BROWN	A
10	00075573	466.25	01/20/23	10740 SHELLI EICKMEIER	A
10	00075574	186.54	01/20/23	12165 STEPHANIE FOREMAN	A
10	00075575	112.25	01/20/23	13447 SUSAN OLMER	A
10	00075576	83.13	01/20/23	11436 TAMRA CLAY	A
10	00075577	637.50	01/20/23	13536 TERI OPFER	A
10	00075578	145.00	01/20/23	10774 TRICIA SPIEKER	A
10	00075579	37.19	01/20/23	70018 VANESSA GASCON-GUARCAS	A
10	00075580	502.50	01/20/23	230361 WENDY WOLFE	A
10	00075581	841.88	01/20/23	10545 YARIBEY RODRIGUEZ	A
<b>Total Bank No 10</b>		<b>791,599.85</b>			

A/P Summary Check Register

FPREG01A

<u>Bank</u>	<u>Check No</u>	<u>Amount</u>	<u>Date</u>	<u>Vendor</u>	<u>Type</u>
				<b>Total Manual Checks</b>	.00
				<b>Total Computer Checks</b>	768,490.85
				<b>Total ACH Checks</b>	23,109.00
				<b>Total Other Checks</b>	.00
				<b>Total Electronic Checks</b>	.00
				<b>Total Computer Voids</b>	.00
				<b>Total Manual Voids</b>	.00
				<b>Total ACH Voids</b>	.00
				<b>Total Other Voids</b>	.00
				<b>Total Electronic Voids</b>	.00
				<b>Grand Total</b>	791,599.85
				<b>Number of Checks</b>	150

Batch Yr	Batch No	Amount
23	000232	27,109.13
23	000235	27,367.81
23	000237	82,848.14
23	000241	654,274.77

**Article I, Section 1, F Unit Calendar**

It shall be the responsibility of the Administrator to develop the ESU calendar for recommendation, approval, and adoption by the Board annually. The Educational Service Unit 7 Board of Directors by the May meeting, will adopt a Unit calendar for the following year.

The Board may amend the official ESU calendar when the Board considers the change to be in the best interest of the ESU's service plan.

Legal Reference:	§
Date of Revision:	May 18, 2020
Date(s) of Review:	January 17, 2022 January 16, 2023

**Article I, Section 3, B Filling Vacancies**

Whenever a vacancy occurs on the Board, the remaining members of the Board shall appoint an individual residing within the election district for which the vacancy exists who meets the qualifications for the office to fill such vacancy for the balance of the unexpired term.

A “vacancy” may occur when, unless excused by a majority of the remaining members of the Board, a member is absent from the geographical boundaries of ESU 7 for a continuous period of sixty days at one time or from more than two consecutive regular meetings of the Board.

In all cases, the Board member must notify the Administrator or Board President, prior to the Board Meeting, with the reason for absence in order to be considered for an excused absence.

Legal Reference:	§ 79-1217(2)
Date of Adoption:	January 15, 2018
Date(s) of Review:	January 17, 2022 January 16, 2023

**Article I, Section 3, E Oath of Office**

Board members before taking office shall take and sign the following oath or affirmation:

I, \_\_\_\_\_, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Nebraska, against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely and without mental reservations, or for purpose or evasions; and that I will faithfully and impartially perform the duties of the office of member of the Board of Educational Service Unit No. 7, according to law, to the best of my ability. And I do further swear that I do not advocate, nor am I a member of any political party or organization that advocates the overthrow of the government of the United States or this State by force or violence; and that during such time that I am in this position I will not advocate nor become a member of any political party or organization that advocates the overthrow of the government of the United States or this State by force or violence. So help me God.

Legal Reference:	§ 11-101 to § 11-101.03
Date of Adoption:	January 15, 2018
Date of Review:	January 17, 2022 January 16, 2023

**Article I, Section 3, F Code of Ethics for Board Members**

Board members of ESU 7, like all public officers in the State, “stand in a fiduciary relationship to the people whom they have been elected or appointed to serve. As fiduciaries and trustees of the public wealth they are under an inescapable obligation to serve the public with the highest fidelity. In discharging the duties of their office they are required to display such intelligence and skill as they are capable of, to be diligent and conscientious, to exercise their discretion not arbitrarily but reasonably, and above all to display good faith, honesty and integrity. They must be impervious to corrupting influences and they must transact their business frankly and openly in the light of public scrutiny so that the public may know and be able to judge them and their work fairly. These obligations are assumed by them as a matter of law upon their entering public office.”

To assure that the entire Board acts in accordance with the foregoing legal responsibilities and to ensure the effective functioning of the Board, each Board member will sign a Board-approved Code of Ethics for ESU 7 Board Members (attached). The Code of Ethics is to be signed upon assumption of office and at each annual meeting.

Legal Reference:	<i>Nebraska Legislature on behalf of the State of Nebraska v. C. David Hergert, 271 Neb. 976, 1011 (2006)</i>
Date of Adoption:	January 15, 2018
Date(s) of Review	January 18, 2021 January 17, 2022 January 16, 2023

**Code of Ethics for ESU 7 Board Members**

Members of the Board of ESU 7 are expected to abide by the following Code of Ethics in performance of their duties as a Board member and will be requested to acknowledge their intent to do so:

1. **Follow Laws:** I will uphold and enforce the constitutions, laws, rules and regulations of the state and federal governments, the state and federal agencies, binding court orders pertaining to educational service units, and the policies and regulations of ESU 7. Desired changes shall be brought about only through legal and ethical procedures.

2. **Non-Discrimination:** I will not make decisions which affect personnel, students, parents, the public, or otherwise on the basis of sex, disability, race, color, religion, veteran status, national or ethnic origin, age, marital status, pregnancy, childbirth or related medical condition, or other protected status, or on the basis of constitutionally protected speech.
  
3. **Welfare of Students:** I will make decisions in terms of the educational welfare of students served by ESU 7 and will seek to develop and maintain services and programs that meet the individual needs of students served by the ESU regardless of their sex, disability, race, color, religion, veteran status, national or ethnic origin, age, marital status, pregnancy, childbirth or related medical condition, or other protected status, social standing, or personal feelings not associated with the best interests of ESU 7 and the students.
  
4. **Role of the Board:** I will confine my action as a member of the Board to policy making, planning, and evaluation of the Administrator. I will carry out my responsibility, not to administer ESU 7 or its services and programs, but, together with my fellow board members, to see that they are well run. I will refer all complaints which I may receive to the Administrator and will act on the complaints at public meetings only after failure of an administrative solution. I will support decisions made by the Board, even if it is not the one I would have made, although I will reserve my independent right to seek a change using appropriate procedures. I will recognize that authority rests with the Board as a whole and will make no personal promises nor take any private action that may compromise the Board.
  
5. **Meetings of the Board:** I will attend all meetings of the Board except when I am unable to attend for excusable reasons, will be prepared to be an active participant at such meetings, and will follow appropriate rules of order at such meetings. I will fulfill my responsibilities on any committees and any officer positions to which I may be elected, assigned or appointed. I will not attempt to circumvent the open meetings laws by participating in meetings with a quorum of other members of the Board to make decisions on ESU 7 matters. I will not seek closed session meetings or participate in closed session meetings except as permitted by law.
  
6. **Independent Judgment:** I will refuse to surrender my independent judgment to special interest or partisan political groups.
  
7. **Confidentiality:** I will hold confidential all matters pertaining to ESU 7 which, if disclosed, would needlessly injure individuals, the Board, or ESU 7. I will not ask for legally confidential information about staff or students when not required to fulfill my duties as a Board member. When such information is made available to me in my role as a Board member, I will maintain the confidentiality of such information.

8. **Conflicts:** I will not use my position as a Board member for personal gain or for the gain of family or friends. Where I have a personal conflict of interest which affects or may be reasonably seen by others as affecting my ability to make a fair and impartial decision on a matter before the Board, I will follow the law and Board policy to avoid the conflict from affecting the decision of the entire Board.

9. **Personnel Matters:** I will vote to appoint the best qualified personnel available after consideration of the recommendation of the administration. I will support and protect personnel in the proper performance of their duties but likewise will hold staff accountable, on matters which reach the Board, to the standards and expectations of the Board and the administration.

10. **Role Model.** I understand that my personal actions may reflect on ESU 7 and the schools and communities served by ESU 7 due to my position as a Board member. I will in all respects serve as a proper role model and engage in conduct which is reflective of a good citizen in the communities served by ESU 7.

Agreed to by the members of the Board of Educational Service Unit 7 on this \_\_\_ day of \_\_\_\_\_, 20\_\_.

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

## Section 4 - Board Officers

### Article I, Section 4, A Officer Positions

Annually, the Board shall elect one of its members as president, one as vice president, and one as secretary in the January meeting. The Board shall employ a secretary and a treasurer who shall be paid a salary to be fixed by the board.

Legal Reference:	§ 79-1218
Date of Adoption:	December 18, 2017
Date(s) of Review:	January 18, 2021 January 17, 2022 January 16, 2023

**Article I, Section 4, B President**

The duties and responsibilities of the President include the following:

1. Call meetings of the Board.
2. Preside at all meetings of the Board.
3. Appoint board members to committees.
4. Serve as an ex-officio member of all committees, unless such would create a violation of the open meetings law.
5. Send correspondence connected to the position of President.
6. Vote on any issue that may come before the Board.
7. Sign warrants upon the treasury for claims allowed by the Board.
8. Perform such other duties as required by law or by action of the Board.

Legal Reference:	§ 79-1218; § 79-1221
Date of Adoption:	December 18, 2017
Date(s) of Review:	January 18, 2021 January 17, 2022 January 16, 2023

**Article I, Section 4, C Vice President**

The Vice President is to assume all duties and responsibilities of the President when the President is absent.

Legal Reference:	§ 79-1218; § 79-1221
Date of Adoption:	December 18, 2017
Date(s) of Review:	January 18, 2021 January 17, 2022 January 16, 2023

**Article I, Section 4, D Secretary**

The duties and responsibilities of the Secretary include the following:

1. Assure that accurate records of all Board meetings are prepared and maintained.
2. Assure that all Board members are notified of all meetings of the Board.
3. Assure that required reports to county, state, and federal officials are prepared and submitted on a timely basis.
4. Be responsible for correspondence for and in the name of ESU 7 as authorized by the Board.
5. Sign all orders on the treasury for the payment of authorized claims.
6. Act as custodian of all documents, title papers, and records of the Board.
7. Assure that all legal notices are published.

Legal Reference:	§ 79-1218; § 79-1221
Date of Adoption:	December 18, 2017
Date(s) of Review:	January 18, 2021 January 17, 2022 January 16, 2023

**Article I, Section 4, E Treasurer**

The Board shall employ a Treasurer who shall be paid a salary to be fixed by the Board. The duties and responsibilities of the Treasurer include the following:

1. Be the custodian of all funds of the Board.
2. Attend all meetings of the Board.
3. Prepare and submit to the Board a written monthly report of the state of ESU 7 finances.
4. Pay out money of the Board only upon a warrant signed by the President, or in the President's absence, by the Vice President, and countersigned by the secretary.
5. Assure that funds are placed in depositories approved by the Board and secured as required by law.
6. Assure that accurate accounts of all receipts and disbursements are kept.
7. Assure that accurate reports on the state of finances and other financial reports and statements as required by state and federal statute and board policy are prepared and submitted to the appropriate authority on a timely basis.

The treasurer shall give bond or evidence of equivalent insurance coverage, payable to the Board, in such sum as the Board shall determine conditioned for the faithful performance of the duties as treasurer of the Board and for the safekeeping and proper disbursement of all funds of the Board collected or received by the treasurer. Such bond shall be signed by a corporate surety company or insurance company authorized to do business within this state. Such bond or insurance coverage may be enlarged at any time the Board deems such enlargement necessary or advisable. The cost of such bond or insurance coverage shall be paid out of funds of the Board.

Legal Reference:	§ 79-1218; § 79-1221
Date of Adoption:	December 18, 2017
Date(s) of Review:	January 17, 2022 January 16, 2023

**Article I, Section 4, F Recording Secretary**

The Board may employ a recording secretary who shall be paid compensation to be fixed by the Board. The duties of the recording secretary will include:

1. Notify members of the Board of all regular and special meetings.
2. Publish legal notices.
3. Keep accurate records of all Board meetings.
4. Act as custodian of all documents and records of the meeting of the Board.
5. Perform other duties as directed by the Board.

Legal Reference:	
Date of Adoption:	December 18, 2017
Date(s) of Review:	January 17, 2022 January 16, 2023

# Section 5 - Board Committees

## Article I, Section 5, A Committees

Committees may be created by the President of the Board or by a majority vote of the Board.

Unless otherwise specifically provided, at the time of appointment, all Committees are hereby intended to be and shall operate as a “subcommittee” within the definition of Neb. Rev. Stat. § 84-1409(1)(b). As such, no meeting of any Committee may include a quorum of the Board. In addition, no Committee may hold hearings, make policy, or take formal action on behalf of the Board.

Legal Reference:	§ 84-1409
Date of Adoption:	February 19, 2018
Date(s) of Review:	January 18, 2021 January 17, 2022 January 16, 2023

**Article I, Section 5, C Temporary Committees**

Temporary committees may be established by the Board as deemed necessary for specific identified purposes.

Legal Reference:	
Date of Adoption:	February 19, 2018
Date(s) of Review:	January 17, 2022 January 16, 2023

**Article I, Section 5, D Committee Operations**

No member or Committee of the Board, or staff member of the Unit, shall have the power to act for the Board, or to imply an action on the part of the Board without specific approval authorized by the Board with record of such action recorded in the official minutes.

The Board or Administrator may refer business to a Committee; however, unless otherwise specifically provided, such Committee shall have no power or authority to hold hearings, make policy, or to make any determination or take or effect any formal action on behalf of the Board or the District. The role of a Committee is to gather and serve as an informational avenue only and to guide, make recommendations, and report directly to the Administrator on any referred business, regardless of who appointed same.

All Board members will be informed of meetings of Committees. Committee reports shall be brought to the Board in written form whenever possible.

Legal Reference:	
Date of Adoption:	February 19, 2018
Date(s) of Review:	January 17, 2022 January 16, 2023



1301 Stockwell St  
Suite 100  
Lincoln, NE 68502

**Bill To:**

ESU 7  
2657 44th Avenue  
Columbus, NE 68601

**Invoice #:** 2906  
**Invoice Date:** 12/20/22

Quantity	Unit Price	Description For Sales	Amount
		Sparq Meeting Subscription effective April 1, 2023 - March 31, 2024	2,600.00

**Total:** 2,600.00  
**Payments:**  
**Total Due:** 2,600.00

# PD Department Spotlight - ESU 7 MTSS Coordinator

Kendra Gustafson

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- ❖ **Multi-Tiered System of Support** - *an instructional system based on the concept that ALL students require early and powerful academic and behavioral CORE INSTRUCTION with the potential for HIGH-QUALITY interventions of increasing intensity.*
- ❖ **MTSS Coordinator** - *guide district MTSS teams through assessment inventory, data collection, problem-solving and development of core instructional interventions as well as coordinating targeted and intensive intervention support. All of this in order to provide support at all levels for each student!*
- ❖ **MTSS Collaboration:**
  - *Continued collaboration with the LMHP's and School Psychs with the Mental Health Integration Grant.*
  - *PD Department supports the state's initiative to unite Continuous Improvement and MTSS as a cohesive framework for our school districts.*
  - *ESU 7 Collaboration Team collectively, our PD department is working to unite these school district teams in order to do more efficient and effective work.*

# ESU 7 MTSS SERVICES & SUPPORT

**Kendra Gustafson**  
**ESU 7 MTSS Coordinator**  
**kgustafson@esu7.org**

*The purpose of the ESU 7 MTSS Collaboration Team is to provide support and training for districts to develop a Multi-Tiered System of Support and Continuous Improvement Framework that considers the academic, behavior and social emotional well-being of each student.*

*Team Members: Kendra Gustafson,  
Ronelle Jackson, Brooke Koliha,  
Marci Ostmeyer*



ESU 7 MTSS/PEaK Coordinator and MTSS Team may provide ...

- Training and support for building an MTSS Continuous Improvement Framework
- NeMTSS System Trainings Days 1-5
- NeMTSS SEBL Workshops Days 1-4
- Facilitation of District & Building-Level Team Meetings
- Tools to support data-driven decision-making
- District self-assessment tools and monitoring system-wide MTSS goals
- Building-level support for problem solving teams
- Implementation support for building a tiered intervention model
- Building-level professional development for system overview and classroom implementation
- Assistance in aligning Universal SEBL screener and district resources
- Assistance in alignment of math and literacy resources to MTSS Continuous Improvement Framework
- PEaK grant application services

December '22 Treasurer Report

<b>Beginning Balance DECEMBER 1, 2022</b>				<b>\$82,719.55</b>		
<b>RECEIPTS</b>						
Property taxes			\$18,249.31			
SPED			\$425,651.55			
General/Flow Through			\$192,885.87			
Grants			\$314,135.81			
<b>TOTAL RECEIPTS</b>			\$950,922.54	\$950,922.54		
				\$1,033,642.09		
Transfer to Money Market				\$150,000.00	-	
Total Funds Available				\$883,642.09		
<b>DISBURSEMENTS:</b>						
General Fund			\$260,322.44			
SPED			\$379,465.97			
Grants			\$161,144.27			
<b>Total DISBURSEMENTS Check #75272 thru #75431</b>			\$800,932.68	\$800,932.68	-	
<b>Ending balance, DECEMBER 31, 2022</b>				<b>\$82,709.41</b>		

Checking balance						\$82,709.41
Money Market Deposit Account at First National Bank						\$4,220,000.00
Money Market Deposit Account at First National Bank						\$100,000.00
Money Market Deposit Account at Bank of Clarks						\$100,000.00
Money Market Deposit Account at Columbus Bank & Trust						\$100,000.00
Certificate of Deposit - Great Western Bank						\$200,000.00
Certificate of Deposit - First National Bank-Columbus						\$100,000.00

**TOTAL CASH ON HAND (includes the amounts below) \$4,902,709.41**

**CASH RESERVE \$1,375,100.73**

<b>Funds that are due to ESU 7</b>						
Grants					(\$1,288,581.21)	
Production/Art Media Accounts Receivable			(\$8,045.95)			
Network Support Accounts Receivable			(\$2,995.25)			
Misc. Flow thru Accounts Receivable			(\$40,985.64)			
Outstanding Receivables					(\$52,026.84)	
<b>Total due to ESU 7</b>					<b>(\$1,340,608.05)</b>	

	2021-22	2022-23	2021-22	2022-23		
	Dollars Spent Per Month	Dollars Spent Per Month	Percentage spent each month	Percentage spent each month		
September	\$230,646.07	\$266,632.91	8.65%	9.70%	Total Budget	\$15,477,199.60
October	\$172,872.86	\$186,072.92	6.49%	6.77%	30% of budget	\$4,643,159.88
November	\$194,455.74	\$143,630.26	7.30%	5.22%	Earmarked set aside	\$6,241,201.00
December	\$197,903.14	\$192,654.08	7.43%	7.01%	Total budget spent to date	\$3,744,620.20
January	\$191,895.21	\$0.00	7.20%	0.00%		
February	\$202,922.77	\$0.00	7.61%	0.00%	NOTES	
March	\$180,624.84	\$0.00	6.78%	0.00%		
April	\$193,733.45	\$0.00	7.27%	0.00%		
May	\$182,440.41	\$0.00	6.85%	0.00%		
June	\$239,775.60	\$0.00	9.00%	0.00%		
July	\$195,837.96	\$0.00	7.35%	0.00%		
August	\$219,972.94	\$0.00	8.25%	0.00%		
<b>Approved Total General Budget for Levy \$</b>			\$2,664,964.08	\$2,750,201.46		
<b>Total Spent to date</b>			\$2,403,080.99	\$788,990.17		
Dollars approved from cash reserve				\$0.00		

**Article I, Section 3, E Oath of Office**

Board members before taking office shall take and sign the following oath or affirmation:

I, \_\_\_\_\_, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Nebraska, against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely and without mental reservations, or for purpose or evasions; and that I will faithfully and impartially perform the duties of the office of member of the Board of Educational Service Unit No. 7, according to law, to the best of my ability. And I do further swear that I do not advocate, nor am I a member of any political party or organization that advocates the overthrow of the government of the United States or this State by force or violence; and that during such time that I am in this position I will not advocate nor become a member of any political party or organization that advocates the overthrow of the government of the United States or this State by force or violence. So help me God.

Legal Reference:	§ 11-101 to § 11-101.03
Date of Adoption:	January 15, 2018
Date of Review:	January 17, 2022 January 16, 2023

**Article I, Section 3, F Code of Ethics for Board Members**

Board members of ESU 7, like all public officers in the State, “stand in a fiduciary relationship to the people whom they have been elected or appointed to serve. As fiduciaries and trustees of the public wealth they are under an inescapable obligation to serve the public with the highest fidelity. In discharging the duties of their office they are required to display such intelligence and skill as they are capable of, to be diligent and conscientious, to exercise their discretion not arbitrarily but reasonably, and above all to display good faith, honesty and integrity. They must be impervious to corrupting influences and they must transact their business frankly and openly in the light of public scrutiny so that the public may know and be able to judge them and their work fairly. These obligations are assumed by them as a matter of law upon their entering public office.”

To assure that the entire Board acts in accordance with the foregoing legal responsibilities and to ensure the effective functioning of the Board, each Board member will sign a Board-approved Code of Ethics for ESU 7 Board Members (attached). The Code of Ethics is to be signed upon assumption of office and at each annual meeting.

Legal Reference:	<i>Nebraska Legislature on behalf of the State of Nebraska v. C. David Hergert, 271 Neb. 976, 1011 (2006)</i>
Date of Adoption:	January 15, 2018
Date(s) of Review	January 18, 2021 January 17, 2022 January 16, 2023

**Code of Ethics for ESU 7 Board Members**

Members of the Board of ESU 7 are expected to abide by the following Code of Ethics in performance of their duties as a Board member and will be requested to acknowledge their intent to do so:

1. **Follow Laws:** I will uphold and enforce the constitutions, laws, rules and regulations of the state and federal governments, the state and federal agencies, binding court orders pertaining to educational service units, and the policies and regulations of ESU 7. Desired changes shall be brought about only through legal and ethical procedures.

2. **Non-Discrimination:** I will not make decisions which affect personnel, students, parents, the public, or otherwise on the basis of sex, disability, race, color, religion, veteran status, national or ethnic origin, age, marital status, pregnancy, childbirth or related medical condition, or other protected status, or on the basis of constitutionally protected speech.
  
3. **Welfare of Students:** I will make decisions in terms of the educational welfare of students served by ESU 7 and will seek to develop and maintain services and programs that meet the individual needs of students served by the ESU regardless of their sex, disability, race, color, religion, veteran status, national or ethnic origin, age, marital status, pregnancy, childbirth or related medical condition, or other protected status, social standing, or personal feelings not associated with the best interests of ESU 7 and the students.
  
4. **Role of the Board:** I will confine my action as a member of the Board to policy making, planning, and evaluation of the Administrator. I will carry out my responsibility, not to administer ESU 7 or its services and programs, but, together with my fellow board members, to see that they are well run. I will refer all complaints which I may receive to the Administrator and will act on the complaints at public meetings only after failure of an administrative solution. I will support decisions made by the Board, even if it is not the one I would have made, although I will reserve my independent right to seek a change using appropriate procedures. I will recognize that authority rests with the Board as a whole and will make no personal promises nor take any private action that may compromise the Board.
  
5. **Meetings of the Board:** I will attend all meetings of the Board except when I am unable to attend for excusable reasons, will be prepared to be an active participant at such meetings, and will follow appropriate rules of order at such meetings. I will fulfill my responsibilities on any committees and any officer positions to which I may be elected, assigned or appointed. I will not attempt to circumvent the open meetings laws by participating in meetings with a quorum of other members of the Board to make decisions on ESU 7 matters. I will not seek closed session meetings or participate in closed session meetings except as permitted by law.
  
6. **Independent Judgment:** I will refuse to surrender my independent judgment to special interest or partisan political groups.
  
7. **Confidentiality:** I will hold confidential all matters pertaining to ESU 7 which, if disclosed, would needlessly injure individuals, the Board, or ESU 7. I will not ask for legally confidential information about staff or students when not required to fulfill my duties as a Board member. When such information is made available to me in my role as a Board member, I will maintain the confidentiality of such information.

8. **Conflicts:** I will not use my position as a Board member for personal gain or for the gain of family or friends. Where I have a personal conflict of interest which affects or may be reasonably seen by others as affecting my ability to make a fair and impartial decision on a matter before the Board, I will follow the law and Board policy to avoid the conflict from affecting the decision of the entire Board.

9. **Personnel Matters:** I will vote to appoint the best qualified personnel available after consideration of the recommendation of the administration. I will support and protect personnel in the proper performance of their duties but likewise will hold staff accountable, on matters which reach the Board, to the standards and expectations of the Board and the administration.

10. **Role Model.** I understand that my personal actions may reflect on ESU 7 and the schools and communities served by ESU 7 due to my position as a Board member. I will in all respects serve as a proper role model and engage in conduct which is reflective of a good citizen in the communities served by ESU 7.

Agreed to by the members of the Board of Educational Service Unit 7 on this \_\_\_ day of \_\_\_\_\_, 20\_\_.

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

**ESU 7 Unit Calendar**  
**August 2023 - July 2024**  
**245 Workdays**  
**SPED Cert Workdays: 189**

	LA/7 Student Start		LA/7 Student End
	All Staff Meetings		Unit Closed
	Board Meeting		Agency Team Meetings
	LA/7 Inservice		LA/7 Closed

August 2023							23	/16	1
S	M	T	W	Th	F	Sa			
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27	28	29	30	31					

September 2023							20		2
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October 2023							22		3
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29	30	31							

November 2023							20		4
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26	27	28	29	30					

December 2023							15		5
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24	25	26	27	28	29	30			
31									

January 2024							21		6
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February 2024							21		7
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March 2024							20		8
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April 2024							21		9
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May 2024							22	/13	10
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June 2024							20		11
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July 2024							21		12
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28	29	30	31						

Restock Day: June 28, 2024      1st SPED Contract Day: August 10, 2023      Last SPED Contract Day: May 17, 2024

Board Recognition Dinner: April 15, 2024  
 1.05.2023/MR

**ESU 7 Unit Calendar**  
**August 2024 - July 2025**  
**245 Workdays**  
**SPED Cert Workdays: 189**

	LA/7 Student Start		LA/7 Student End
	All Staff Meetings		Unit Closed
	Board Meeting		Agency Team Meetings
	LA/7 Inservice		LA/7 Closed

August 2024							22	/17	1
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September 2024							20		2
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29	30								

October 2024							23		3
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November 2024							19		4
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24	25	26	27	28	29	30			

December 2024							16		5
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29	30	31							

January 2025							21		6
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February 2025							20		7
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March 2025							21		8
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23	24	25	26	27	28	29			
30	31								

April 2025							20		9
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20	21	22	23	24	25	26			
27	28	29	30						

May 2025							21	/12	10
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18	19	20	21	22	23	24			
25	26	27	28	29	30	31			

June 2025							21		11
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29	30								

July 2025							22		12
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20	21	22	23	24	25	26			
27	28	29	30	31					

Restock Day: June 27, 2025      1st SPED Contract Day: August 08, 2024      Last SPED Contract Day: May 16, 2025

Board Recognition Dinner: April 22, 2025  
 01.05.2023/MR

**Article I, Section 1, F Unit Calendar**

It shall be the responsibility of the Administrator to develop the ESU calendar for recommendation, approval, and adoption by the Board annually. The Educational Service Unit 7 Board of Directors by the May meeting, will adopt a Unit calendar for the following year.

The Board may amend the official ESU calendar when the Board considers the change to be in the best interest of the ESU's service plan.

Legal Reference:	§
Date of Revision:	May 18, 2020
Date(s) of Review:	January 17, 2022 January 16, 2023

## ESU 7 Board Self Assessment 2022-2023

Not Observed	0.4%
Needs Improvement	0
Basic	5.9%
Proficient *	42.9%
Distinguished	50.8%

9/12 Members Completed, 75% return rate.

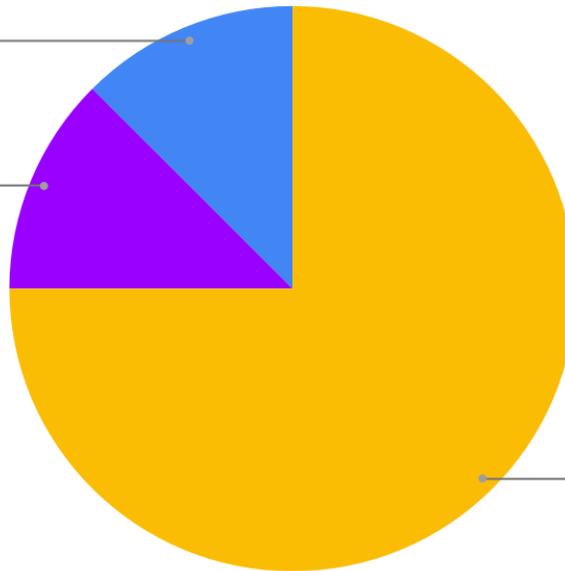
Physical arrangement of board meeting is conducive to board members interacting with each other.

DISTINGUISHED:

12.5%

Not observed at this time

12.5%



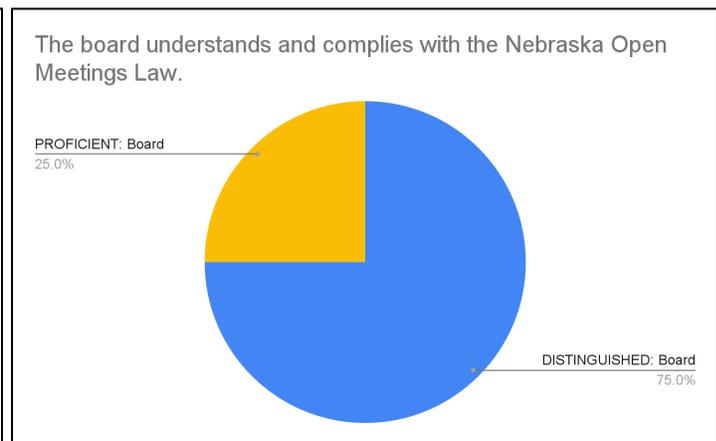
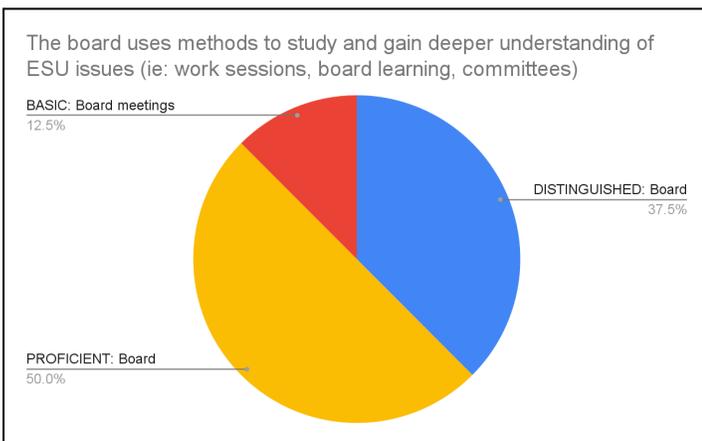
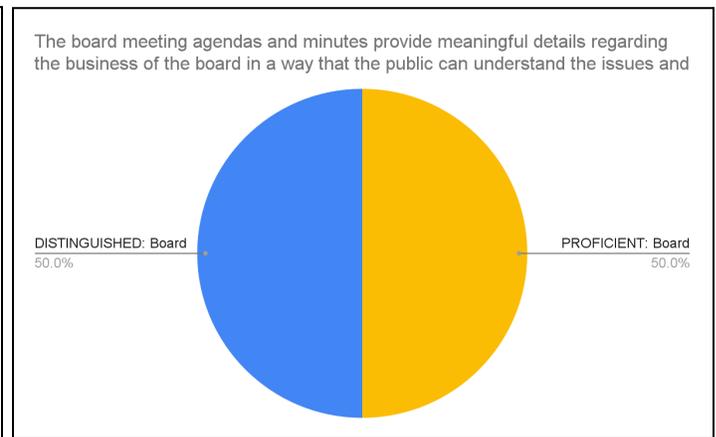
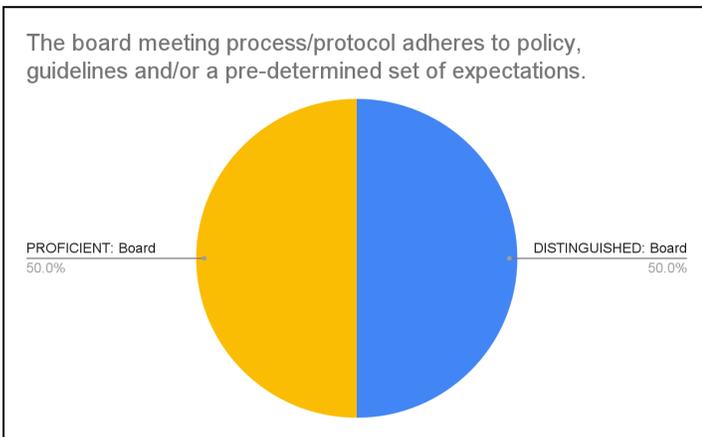
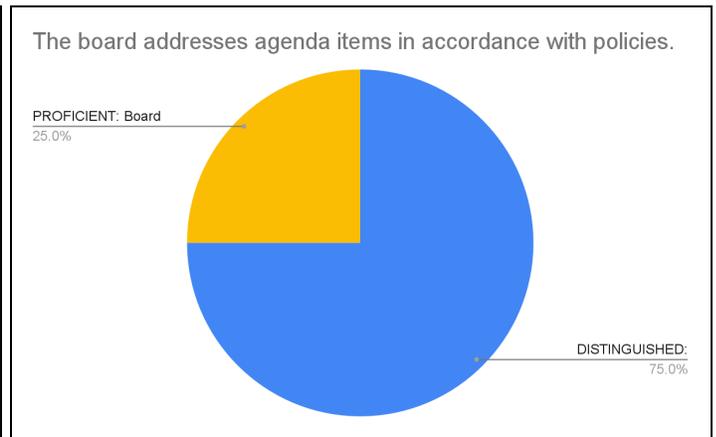
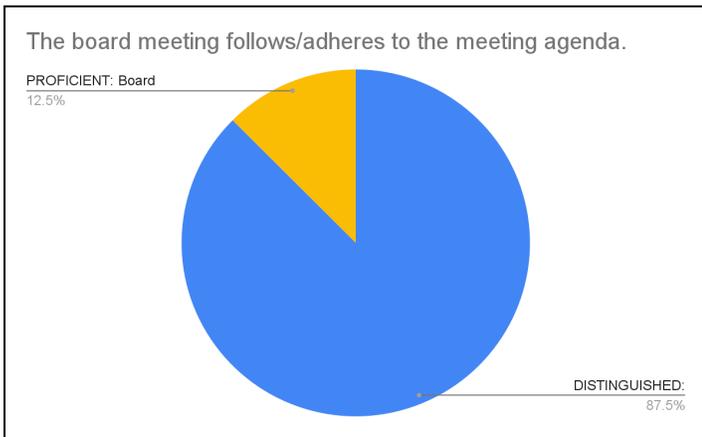
PROFICIENT:

75.0%

### Comments:

- Sound:
  - Due to the size of the room, hearing can sometimes be a challenge.
  - Sometimes, I have trouble hearing members comments or statements, maybe due to the distance across or on the sides of me
- Space:
  - I realize Covid is still a concern, but think the board can be seated in a little "tighter" group.
  - I liked the last meeting when our tables were set up a little closer. it seems more like a group/team where discussion can take place easier.
- Meeting space allows members to interact and the projection of the agenda etc. is very helpful

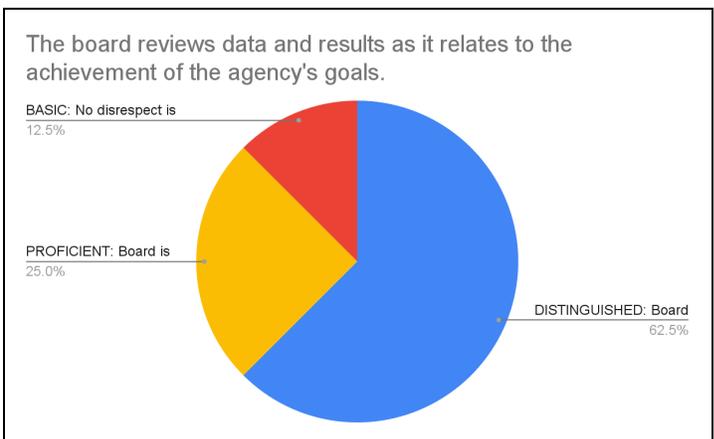
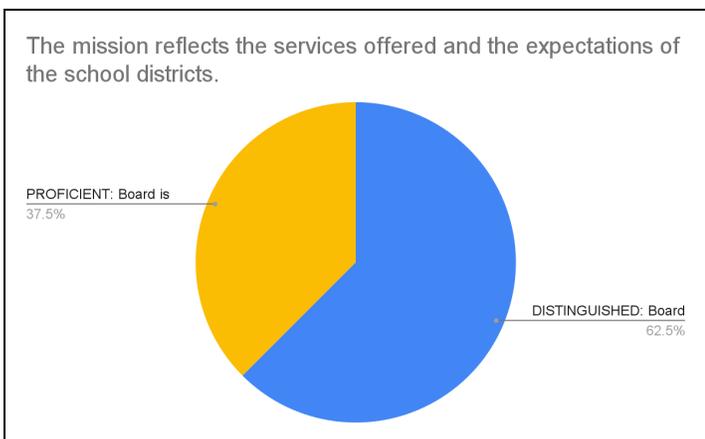
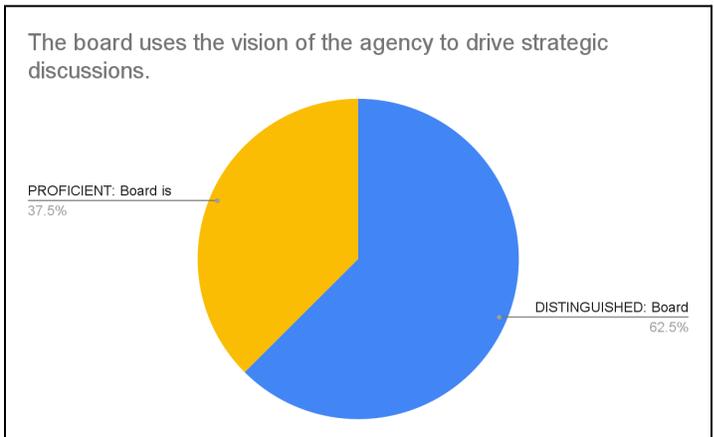
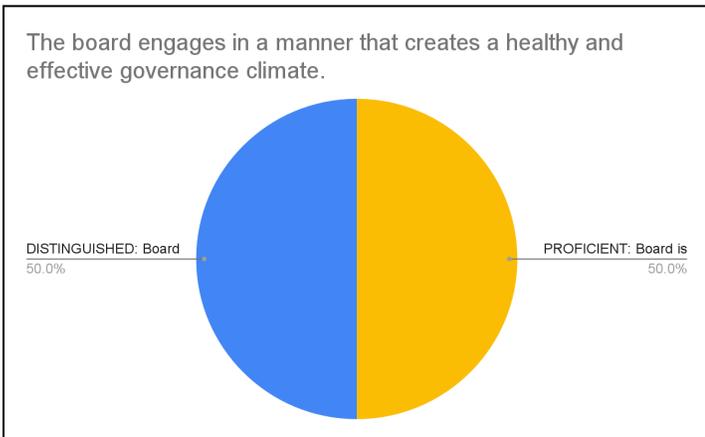
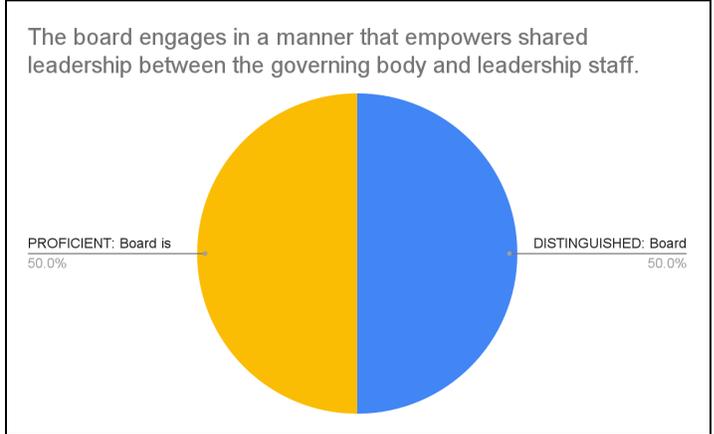
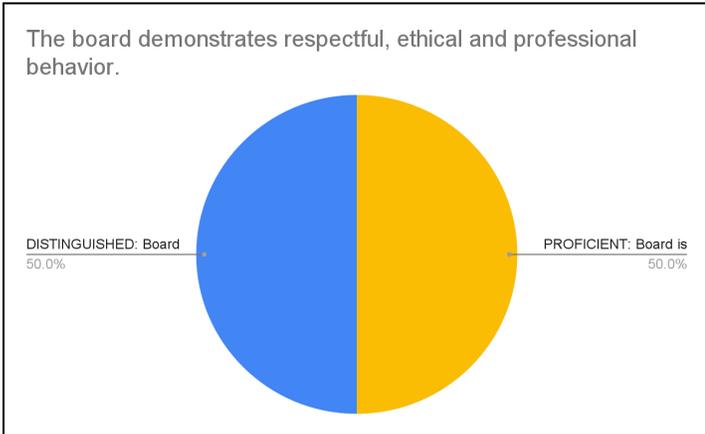
- If a guest came in that you were not expecting, would they know where to go, feel comfortable, etc.? I am not sure... just a question to ponder moving forward.



Comments:

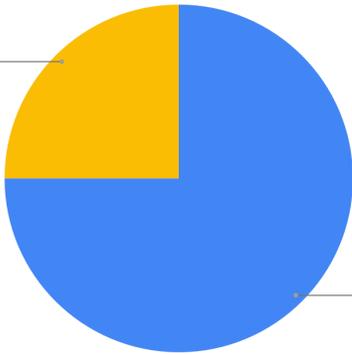
- Not sure how easily the 'public' can access board agendas and minutes.
- In general, I think the board meetings are well run, with ample opportunities for meaningful discussion, questions, feedback, etc. and does a good job of following proper protocol for the meetings. Larianne does a good job of giving details of issues where necessary.
- Overall, I think some members are engaged and work at learning and don't seem to do much other than show up to meetings. I like it when we are more engaged as a whole.
- Understanding

- I struggle to see where we gain a deeper understanding of ESU issues outside the Board meetings. Work sessions and learning committees would be a good idea.
- I think it is important for the board to understand deep issues. It's also a learning opportunity.



The board demonstrates transparency in their decision-making.

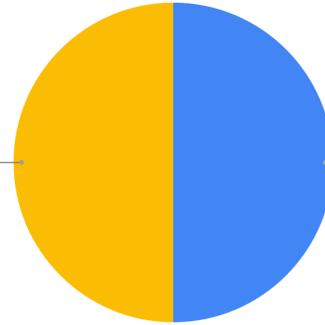
PROFICIENT: Board is  
25.0%



DISTINGUISHED: Board  
75.0%

The board uses feedback from agency leaders to inform decision-making.

PROFICIENT: Board is  
50.0%

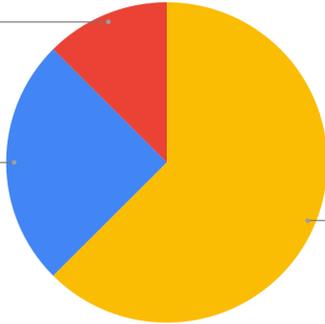


DISTINGUISHED: Board  
50.0%

The board demonstrates knowledge and understanding of their roles and responsibilities.

BASIC: No disrespect is  
12.5%

DISTINGUISHED: Board  
25.0%

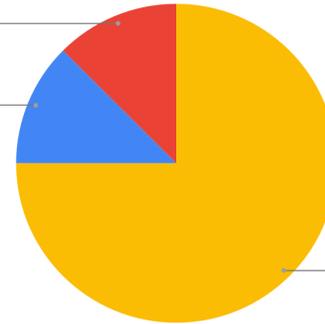


PROFICIENT: Board is  
62.5%

The board as a team pursues professional development activities to improve their knowledge and governance skills.

BASIC: No disrespect is  
12.5%

DISTINGUISHED: Board  
12.5%

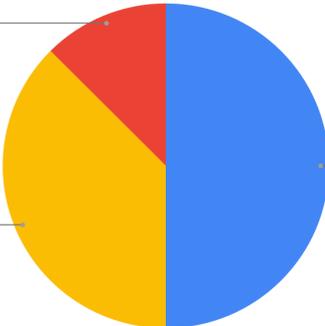


PROFICIENT: Board is  
75.0%

The board and administrator share the responsibility for the orientation of new board members and work together to form a new inclusive

BASIC: No disrespect is  
12.5%

PROFICIENT: Board is  
37.5%

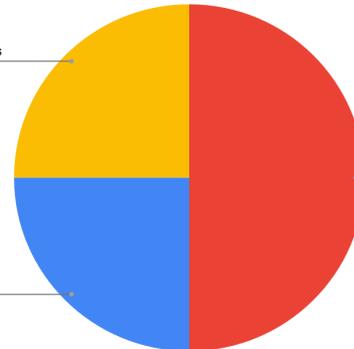


DISTINGUISHED: Board  
50.0%

Board packets are read prior to the meeting.

PROFICIENT: Board is  
25.0%

DISTINGUISHED:  
25.0%

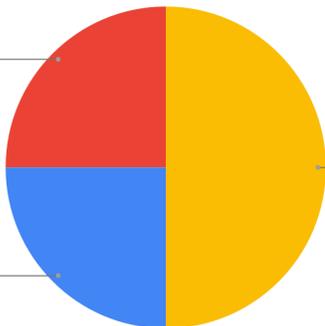


BASIC: No disrespect  
50.0%

Board members reach out to board leadership and/or ESU 7 leadership with questions prior to the meeting.

BASIC: No disrespect is  
25.0%

DISTINGUISHED: Board  
25.0%

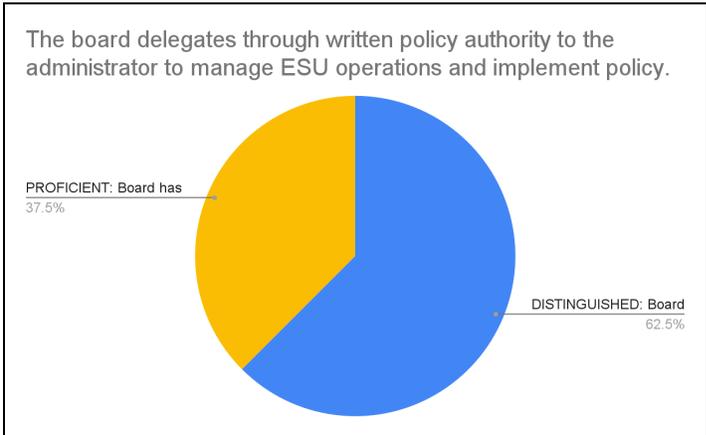
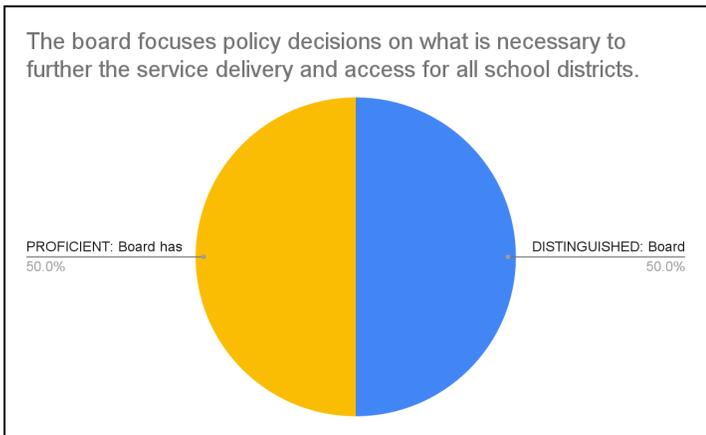
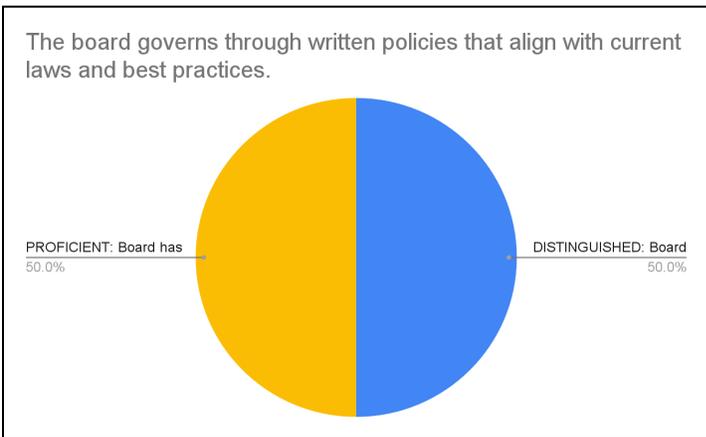
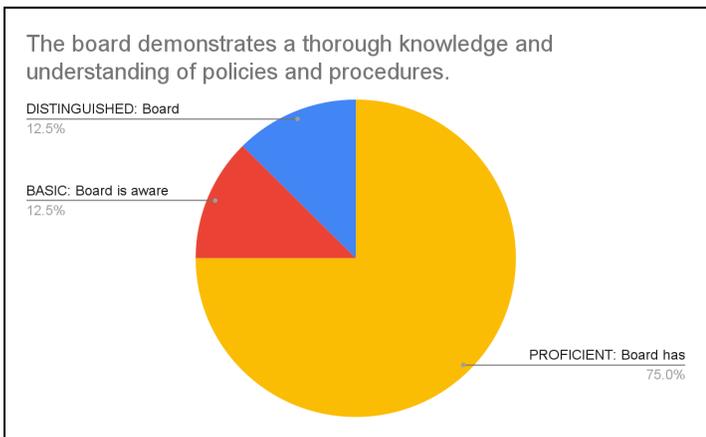


PROFICIENT: Board is  
50.0%

Comments:

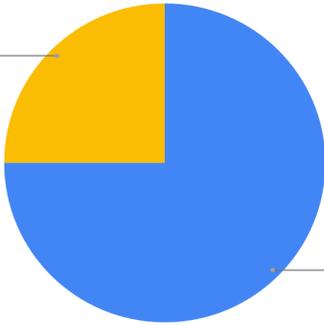
- Preparedness

- I'm not convinced that all board members come prepared for the meetings, have taken time to consider the issues before meeting, or are fully engaged during the meetings.
- I think as board members, most of us should do a better job doing our homework before each meeting
- I think the board could spend more time preparing for the meetings.
- Board members seem to acknowledge the responsibility they have in their roles as board members and take it very seriously.
- Again, from my perspective I think we have the more engaged and the minimally engaged, not much in between as a Board.
- Board PD can be addressed by the Board Members continuing to do at least 3 learning sessions per year. It will be good to see who achieved this goal and who needs some help getting there.



The board policies enable the administrator and directors to hire, evaluate, and retain qualified staff to meet the needs of the

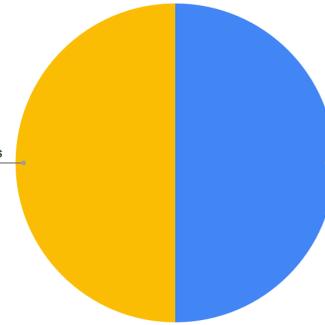
PROFICIENT: Board has  
25.0%



DISTINGUISHED: Board  
75.0%

The board continuously reviews, updates, and defines appropriate and meaningful policies.

PROFICIENT: Board has  
50.0%



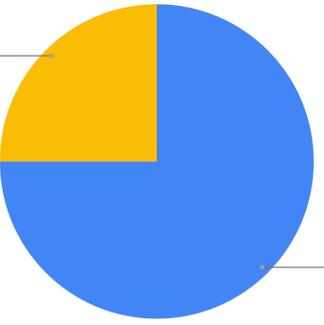
DISTINGUISHED: Board  
50.0%

Comments:

- I think the board does a good job of leading without micromanaging. The board recognizes the need for sound policies and procedures but also recognizes the high quality of the staff allows for these policies and procedures to be followed effectively.
- We probably rely too much on Larianne's input on many of these topics but she does give us her unbiased opinion and we trust her.
- It's a process that needs to be done but people don't like doing it.

The board focuses on service delivery and service access to achieve the vision and goals of the agency.

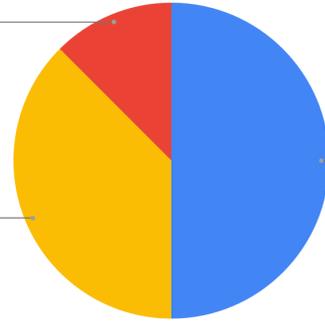
PROFICIENT: Board  
25.0%



DISTINGUISHED: Board  
75.0%

The board reviews service delivery results for continuous improvement and accountability.

BASIC: Board is  
12.5%

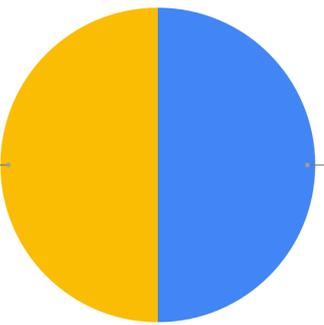


DISTINGUISHED: Board  
50.0%

PROFICIENT: Board  
37.5%

The board conducts transparent discussions regarding the agency's services.

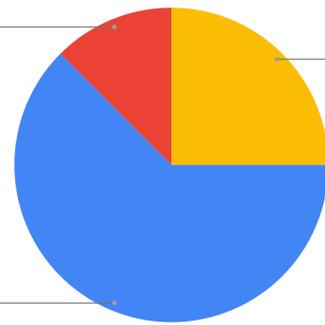
PROFICIENT: Board  
50.0%



DISTINGUISHED: Board  
50.0%

The board supports services that address the customized needs of school districts.

BASIC: Board is  
12.5%



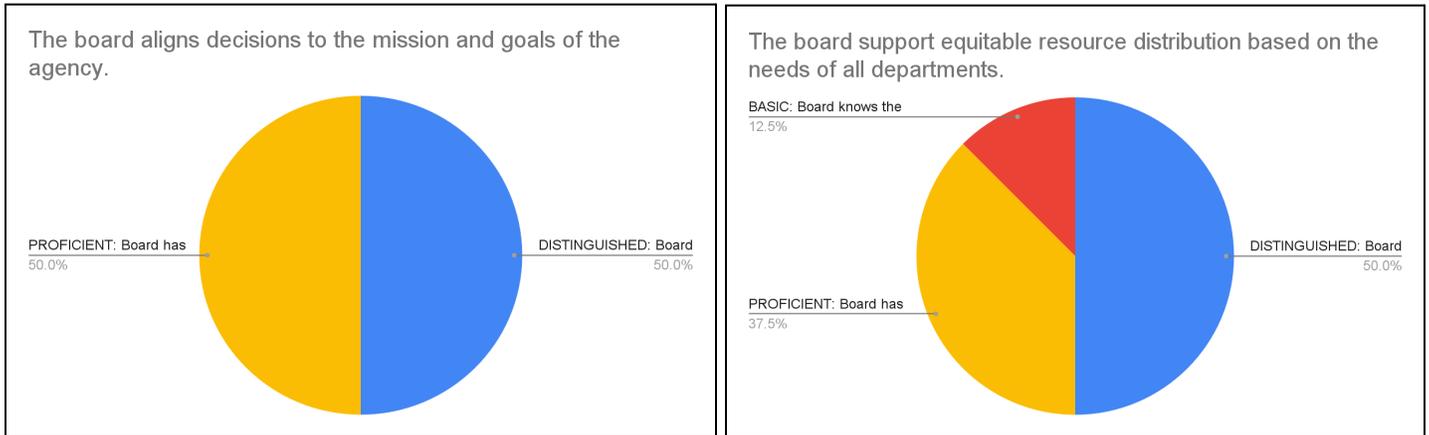
PROFICIENT: Board  
25.0%

DISTINGUISHED: Board  
62.5%

Comments:

- The board supports 'customized needs of school districts,' but isn't always aware of what the individual district needs are.

- I think the focus on the services provided by the ESU is one of the most notable strengths of the ESU....providing the services the schools need and ask for, and doing it in a very proficient manner.
- I don't think we look enough at the data as a Board. I feel like many times it is breezed through or just looked at from a surface level. I get maybe all Board members wouldn't like doing anything more than what we do now, but data is important in decision making. I think we do well at customizing for school in service planning. I am concerned that maybe certain areas that are smaller or outlier requests do not get appropriately addressed which is why I want to see the service planning process itself.
- I think it is important to continue to evaluate the services and not to be afraid to try new services



#### Comments:

- I think the board recognizes that all parts/departments of the ESU are equally vital.
- I struggled on answering these two items based on the descriptions. I see basic to proficient in both so I split my answers
- This might be something we could discuss more. Not sure I understand the questions completely

#### Additional Comments:

- I think the board recognizes that quality staff is needed to keep up the excellence in service that the ESU provides, and that this quality staff needs to be supported in every way possible.
- I like the diversity of our staff and the professionalism of our administration. I think it reflects in the success of our ESU7 .
- Maybe I am being highly critical because of my knowledge and background as an education professional, so I apologize if it comes across that way. But the Board as a whole, I think can do better moving forward. I am a strong believer in continuous improvement and that you can always make the best better. 😊
- It seems like we are working better as a board now than maybe in the past. I think it important to get new perspectives on services

# Legislative Updates



**Innovative People  
Exceptional Service**

# LB 48- Core Service Funds



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# LB 332-JPAs



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# Mental Health Funding



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# Cybersecurity



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# Legislative Day-February 14th



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# Bold Steps



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# Lead



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Exceptional Service**



# Influence



**Innovative People  
Exceptional Service**

# Advocate



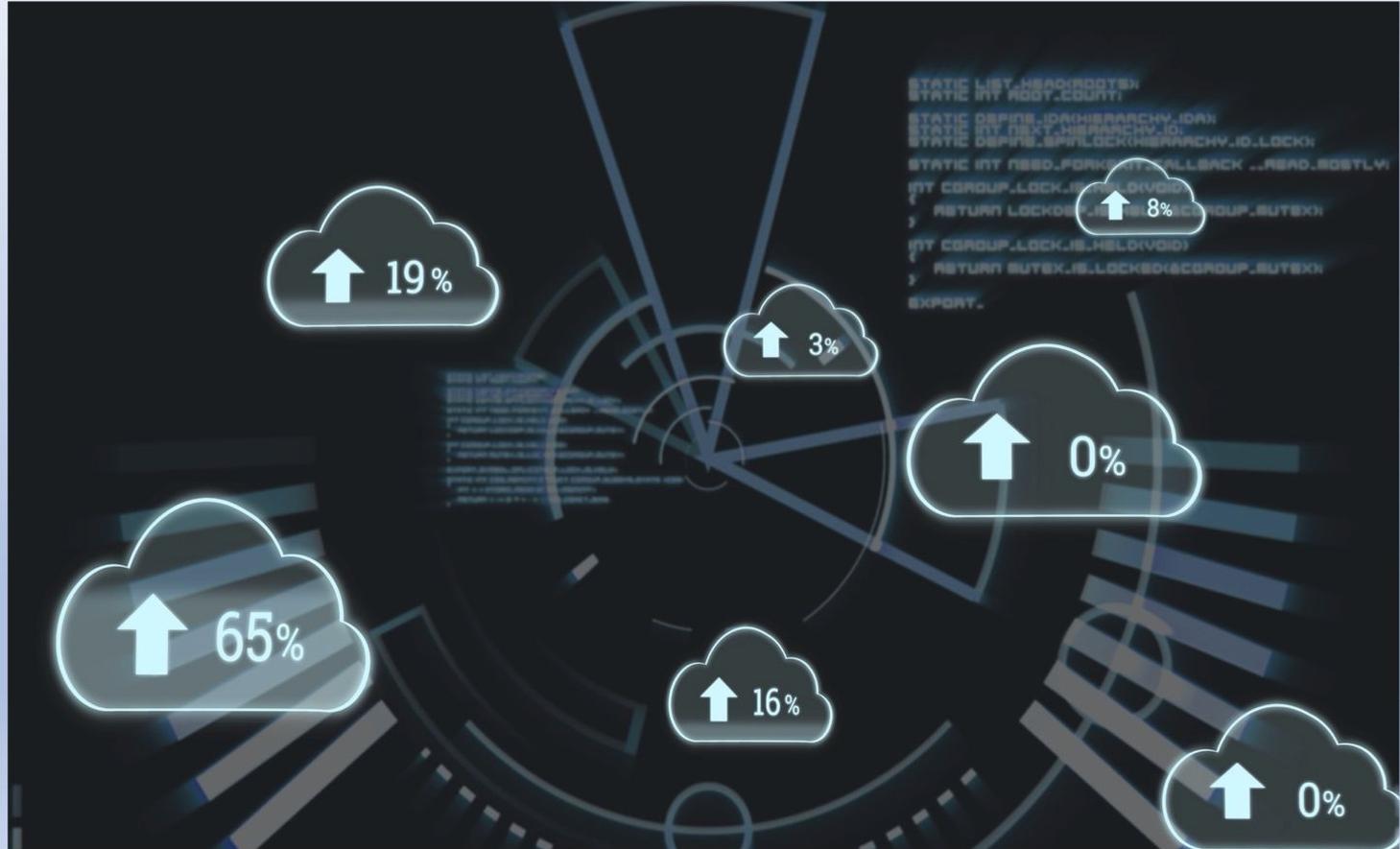
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# Invest



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Exceptional Service



# Rule 84 Meeting Update



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Exceptional Service**

# Three Goals

**Given agreed-upon data sets, NDE and ESUs will have access to a functioning and automated data sharing system that benefits all agencies.**

**Identify resources, supports, and strategies to help reduce and address the educator shortage in NE.**

**We will continue to build on MTSS/HQIM and inclusive practices, including MH services for adults and students.**

# Statewide Initiative: Mental Health



**Innovative People  
Exceptional Service**



# Statewide Initiative: 504



**Innovative People  
Exceptional Service**



**Student Record System**

provided by ESUCC

# Statewide Initiative: Cyber Security



Innovative People  
Exceptional Service



# 2023 LEGISLATIVE ISSUES CONFERENCE

JANUARY 22-23 - EMBASSY SUITES LINCOLN

# 2023



New Governor  
16 New State Senators  
New Speaker  
New Committee Chairs  
2 New Faces on the SBOE  
New Commissioner  
New AG  
New Faces in DC  
New Faces On Your Board

# New Faces

# 2023 REGISTRATION

## TO REGISTER:

Go to [www.NASBonline.org](http://www.NASBonline.org), and log in using your email and password

If you do not have an email and password to log in or have forgotten it, please contact NASB at 800-422-4572 for assistance.

\$20 cancellation fee by the registration deadline. No refunds after the deadline.

Registration fees for each event are as follows:

- Sunday Dinner & Program \$55
- Conference Registration \$97\*
- \*On-Site Registration \$127

*Registration Deadline - January 17, 2023*

## TO REST:

*The 2023 Legislative Issues Conference has MOVED to the Embassy Suites Lincoln!*

To reserve a hotel room visit the LIC page of the NASB website for the direct booking link. Deadline for hotel reservations is January 3, 2023.



## TO REDEEM:

Awards of Achievement Points Can Be Earned by Attending these events

- 10 points = Sunday Dinner & Program
- 15 points = Legislative Issues Conference

## SUGGESTED AUDIENCE:

- School Board Members - Superintendents/ESU Administrators

# 2023 AGENDA - NEW FACES

## LEGISLATIVE ISSUES CONFERENCE - SUNDAY, JANUARY 22

6:00 PM

Reception, Dinner & Program - Senators Tom Brewer & Justin Wayne  
**“Up The Mountain”**



Black. White. Native. Male. Female. Urban. Rural. Conservative. Progressive. In the fall of 2021, five Nebraska legislators from different walks of life and different political perspectives spent months preparing to climb the legendary Mt. Kilimanjaro. To succeed, they had to set aside partisan and cultural differences to make an unbreakable team. Their hard work and cooperation got them to the top of the mountain and left them with lessons and memories for a lifetime. See what they learned from the mountain and from each other.

*Hospitality event to follow hosted by First National Capital Markets*

## LEGISLATIVE ISSUES CONFERENCE - MONDAY, JANUARY 23

8:00 AM

Registration

8:30 AM

Welcome & Introductions - Kim Burry, NASB President



Key Committee Chairs and a number of other Senators, along with members of the State Board of Education and other education stakeholders have been invited to share their respective views throughout the morning. Get a first hand look at all of the bills and items introduced that will have an impact on public education in Nebraska during this year’s legislative session and beyond.

12:00 PM

Lunch with the Senators - This year’s lunch will have open seating, opposed to sitting with a particular Senator.



1:30 PM

Adjournment

(SPEAKER LIST SUBJECT TO CHANGE)



1311 STOCKWELL STREET  
LINCOLN, NE 68502  
[WWW.NASBONLINE.ORG](http://WWW.NASBONLINE.ORG)

NASBonline.org





# ESU 7 Goals 2022-2023

## Board of Directors

- Goal 1: By July 2024, the ESU 7 board will create, roll out, and operationalize a formalized process for board recruitment, onboarding, mentoring, and boardsmanship.
  - Pre-Post engagement survey
  - Pre-Post process survey
- Goal 2: By July 2024, the ESU 7 board will attend at least two professional/personal learning events annually.
  - Pre-Post data
- Goal 3: By July 2024, the ESU 7 board will attend the corresponding school district board meetings at least once every two years to report the tailored services provided by ESU 7 and the outcomes measured.
  - Pre-Post data
- Goal 4: By July 2024, the ESU 7 board will create, roll out, and operationalize communication materials detailing tailored services and outcomes.
  - Pre-Post data

## Administrator

- Goal 1: Administrator will research and present drafted processes for recruitment, onboarding, mentoring, and boardsmanship for board consideration, revision, and adoption.
- Goal 2: Administrator will provide the board with an ongoing menu of available learning opportunities at each board meeting aligned to the ESU 7 vision, mission, and/or beliefs.
- Goal 3: Administrator will coordinate the scheduling of regular board visits over a rolling two year period and will organize a board member summit for ESU 7 area boards to participate in professional learning.
- Goal 4: Administrator will determine the data to best communicate to school boards their utilized services and outcomes and will draft communication materials for the board to consider, revise, and finalize.

## Directors

- Goal 1: By July 31, 2023, Directors will study job expectations and determine actionable steps as a result of the data.

## Agency Team

- Goal 1: By May 18, 2023, the Agency Team will examine data to look at current staffing and deploy strategies to support recruiting and retaining staff.

## Departments

- Administration: By July 2024, ESU 7 Administrative processes will be highly functional.



- Cen7ter: Obtain five new job sites by September 12, 2022 and ensure each student has experience at one new job site by the end of the school year.
- Early Childhood: By May 2023, ESU EC team will organize four informal (outside of Word) activities and incorporate four additional team building activities into already scheduled work related activities with 80% attendance.
- Grants: By December 2022, the Grants Department will send one email to ESU 7 Principals that includes the Grants brochure which outlines services and resources. Hard copies will be disseminated by Grant Coordinators at their discretion.
- Learning Academy: By December 2022, Learning Academy staff will improve program consistency as evidenced by: creating a checklist of forms for incidents, teach and reinforce rules and procedures of Learning Academy to staff and students, provide a way for staff to report concerns, praise, and collaborate, and addressing concerns submitted each week at staff meetings.
- Mental Health: By May 2023, the Mental Health Department will improve the data collection process by piloting two assessments for grades.
- Migrant: By the end of the 2022-2023 MEP Performance Period, the MEP department will build and foster relationships with community partners, schools, and MEP families.
- Network Operations: During the 2022-2023 school year, the Technology Department will develop and implement a system for handling technology requests.
- Production: By May 2023, develop and implement a process to manage workflow with limited staff.
- Professional Development: By May 2023, we will design and implement methods for supporting districts amidst the current educational landscape.
- Psychology: Capture Psych roles and responsibilities through customized data collection systems to document how we support and lead our districts through innovative change.
- Speech: By May 2023, the SLP team will provide at least two resources to all ESU 7 districts regarding roles and responsibilities of SLPs in schools.
- Vision: By May 2023, the Vision team will have met at least five times during the school year with an average of 80% attendance as measured by agenda and attendance forms.



*Serving the schools of Boone, Butler, Colfax, Merrick, Nance, Platte, and Polk counties*

## **ESU 7 Administrator Goals**

- **Goal 1:** Administrator will research and present drafted processes for recruitment, onboarding, mentoring, and boardsmanship for board consideration, revision, and adoption.
  - 11/3/22 Research complete. Established a subcommittee of 2 other ESU administrators to work on the concept. Developed an outline of content. Design of booklet complete. Booklet 60% complete.
  
- **Goal 2:** Administrator will provide the board with an ongoing menu of available learning opportunities at each board meeting aligned to the ESU 7 vision, mission, and/or beliefs.
  - 11/3/22 Developed a badging system to identify the vision, mission, and beliefs as well as the four board goals. Agendas for board development are 'badged' according to VMB and/or Goals using the badges. Badge identified agendas are scanned and provided to the board in the board packet monthly. 100% complete
  
- **Goal 3:** Administrator will coordinate the scheduling of regular board visits over a rolling two year period and will organize a board member summit for ESU 7 area boards to participate in professional learning.
  - 11/3/22 Administrator has worked with executive secretary to develop a schedule of visits to school boards in the ESU 7 region.



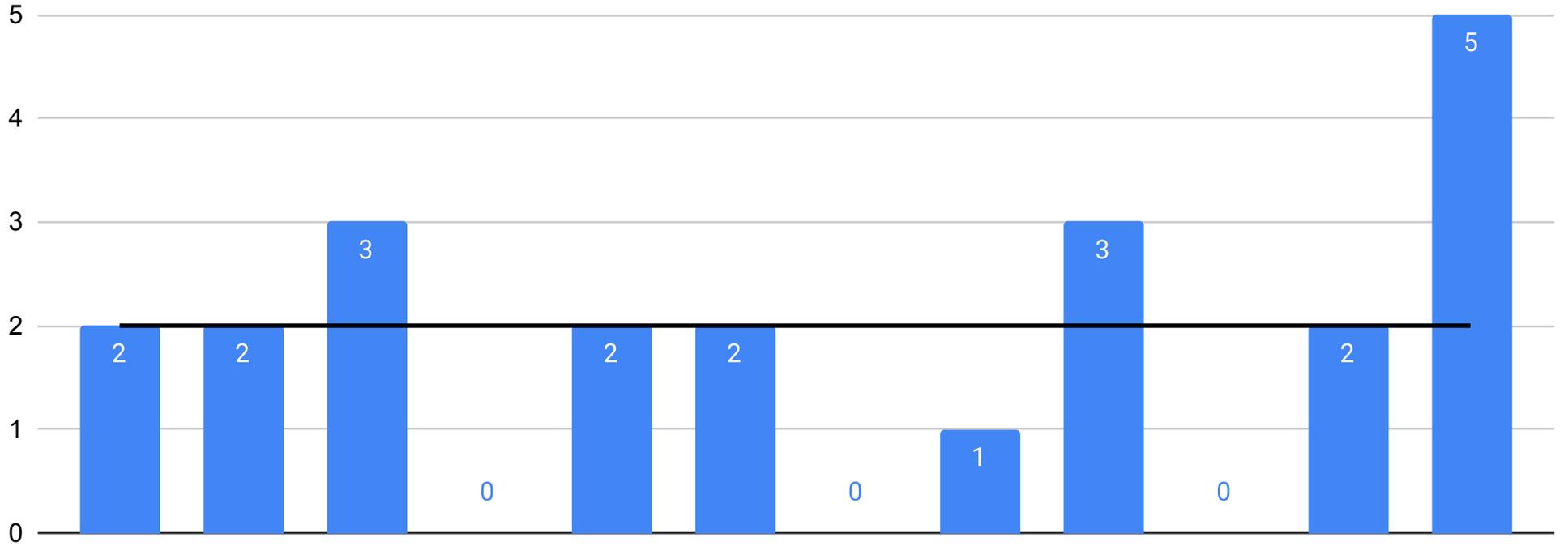
*Serving the schools of Boone, Butler, Colfax, Merrick, Nance, Platte, and Polk counties*

This schedule is built and is Google. At the time of this report, 3 of 19 board visits have occurred.

- In partnership with NASB, a boardsmanship event has been scheduled June 20, 2023 at 5:30.
- Goal is 60% complete
  
- Goal 4: Administrator will determine the data to best communicate to school boards their utilized services and outcomes and will draft communication materials for the board to consider, revise, and finalize.
  - 11/3/22 Draft of the communication document was given to the board and directors for feedback. Changes have been made and the newest revision is complete and ready for use at the next school board visit. Goal is 95% complete.

# Goal 2 - Professional Events 2022-2023

Events Goal



Richard Stephens\*  
Gary Wieseler  
Jennifer Miller  
Richard Luebbe  
Jack Young  
Bob Arp  
Dan Hoesly  
Doug Pauley  
Joyce Baumert  
Marni Danhauer  
Donald Ellison  
Dawn Lindsley\*

Board Member

**108th Legislative Session  
Update to the ESU 7 Board  
1.16.2023**

**Legislative Session Convene January 4, 2023**  
**Bills introduced until 10th day, January 18, 2022**  
**Hearings begin January 13 or 17, 2023**  
**Adjourn sine die, June 9, 2023**

**Estimated 800-900 Bills will be introduced**

[Link to Bill Tracker](#)

<b>Speaker of the Legislature:</b> Senator John Arch, Papillion/LaVista (R), 2-year term	
<b>Education Committee Members:</b> Murman (Chair), Hastings (R) Albrecht, Wayne/S.Sioux (D) Briese, Albion (R) Conrad, Lincoln (D) Linehan, Omaha (R) Sanders, Bellevue (D) Walz, Fremont (D) Wayne, Omaha (R)	<b>Appropriations Committee:</b> Clements (Chair) Armendariz Dorn Dover Erdman Lippincott McDonnell Vargas Wishart
<b>Revenue Committee:</b> Linehan (Chair) Albrecht Briese Bostar Dungan Kauth Murman von Gillern	<b>Retirement Committee:</b> McDonnell (Chair) Clements Conrad Hardin Ibach Vargas

~Each senator may select one priority bill, each committee may select two priority bills, and the speaker may select up to 25 priority bills.

**Rules (to be determined by Rules Committee, Sen. Erdman, Chair))**

- In order to have a full and fair debate on legislation, 8 hours of debate before a cloture motion for General File, 4 hours on Select File, and 2 hours on Final Reading. However, if no filibuster occurred in either the first or second rounds, the threshold for a full and fair debate could be four hours on Final Reading. (A cloture motion, if successful, would cease debate on a bill and require an immediate vote on the pending matter. The cloture motion currently requires an affirmative vote of 33 members.)

Each bill summary is organized by department as:

**Bill Number/Amendment Number (Senator's last name), Sponsor Committee - One-liner**

Summary Description. **New info in blue.**

**Action (new action in bold)**

**Orange is the link to Slip Law**

**Red means in opposition, Green means proponent**, regular type is neutral or monitor

## ESUs

**LB 43 (Dorn), Appropriations - Increase in ESU core service dollars.**

These dollars will go into the formula to increase core service dollars \$3m in 23-24 and \$3.48m 24-25.

**January 5, 2023 Introduced**

**Month 0, 2023 General File**

**Month 0, 2023 Select File**

**Month 0, 2023 Final Reading**

**Month 0, 2023 Slip Law**

**Month 0, 2023 Gov. Sign**

## Mental Health

**LB 000 (Senator), Committee - One-Liner.**

Summary Description

**Month 0, 2023 Introduced**

**Month 0, 2023 General File**  
**Month 0, 2023 Select File**  
**Month 0, 2023 Final Reading**  
**Month 0, 2023 Slip Law**  
**Month 0, 2023 Gov. Sign**

## **Special Education**

**LB 153** (DeBoer), Committee - Adopt the Extraordinary Increase in Special Education Expenditures Act.

Summary Description

**January 9, 2023 Introduced**  
**Month 0, 2023 General File**  
**Month 0, 2023 Select File**  
**Month 0, 2023 Final Reading**  
**Month 0, 2023 Slip Law**  
**Month 0, 2023 Gov. Sign**

## **Technology**

**LB 000** (Senator), Committee - One-Liner.

Summary Description

**Month 0, 2023 Introduced**  
**Month 0, 2023 General File**  
**Month 0, 2023 Select File**  
**Month 0, 2023 Final Reading**  
**Month 0, 2023 Slip Law**  
**Month 0, 2023 Gov. Sign**

## **General Education**

**LB 71** (Sanders), Education- Change provisions relating to parental involvement in and access to learning materials in schools.

Summary Description

**January 5, 2023 Introduced**  
**January 9, 2023 Referred to Education Committee**  
**Month 0, 2023 General File**  
**Month 0, 2023 Select File**  
**Month 0, 2023 Final Reading**  
**Month 0, 2023 Slip Law**

**Month 0, 2023 Gov. Sign**

**LB 165 (Geist), Committee - Include elementary and secondary schools in the Nebraska educational savings plan trust and change tax benefits.**

Summary Description

**January 9, 2023 Introduced**

**Month 0, 2023 General File**

**Month 0, 2023 Select File**

**Month 0, 2023 Final Reading**

**Month 0, 2023 Slip Law**

**Month 0, 2023 Gov. Sign**

**LB 188 (Hanson), Committee - Authorize the Commissioner of Education to issue temporary certificates to teach to veterans as prescribed.**

Summary Description

**January 9, 2023 Introduced**

**Month 0, 2023 General File**

**Month 0, 2023 Select File**

**Month 0, 2023 Final Reading**

**Month 0, 2023 Slip Law**

**Month 0, 2023 Gov. Sign**

**LB 201 (Vargas), Committee - Provide a high school graduation requirement relating to federal student aid.**

Summary Description

**January 9, 2023 Introduced**

**Month 0, 2023 General File**

**Month 0, 2023 Select File**

**Month 0, 2023 Final Reading**

**Month 0, 2023 Slip Law**

**Month 0, 2023 Gov. Sign**

**LB 141 (Briese), Education - Require the State Department of Education to provide guidance to school districts relating to a moment of silence in schools.**

Summary Description

**January 6, 2023 Introduced**

**January 10, 2023 Referred to Education Committee**

**Month 0, 2023 General File**

Month 0, 2023 Select File

Month 0, 2023 Final Reading

Month 0, 2023 Slip Law

Month 0, 2023 Gov. Sign

## **Bills that did not make it to the floor (debate) in 2022**

**[LB 743](#) (Erdman), Gov, Mil, and Vet Affairs - Change provisions relating to when closed sessions may be held under Open Meetings Act**

All to do with the subcommittee moving into closed session.

**[LB 768](#) (Albrecht), Education - Change provisions related to establishment of academic content standards for school districts**

Prohibits NDE from developing curriculum on anything other than reading, writing, math, science and social studies

**[LB 945](#) (Linehan), Education - Adopt the Teach in Nebraska Today Act, provide for student loan repayment assistance, and appropriate General Funds**

**[LB 987](#) (Briese), Revenue - Adopt the School District Property Tax Limitation Act**

**[LB 997](#) (Day), Education - Change school entrance requirements**

Do an autism screen outside of school prior to entrance.

**[LB 1001](#) (Erdman), Education - Limit the school term for school districts and ESUs**

Labor Day to Memorial Day

**[LB 1034](#) (Pahls), Education - Provide for designation of progress schools and progress plans and state intent to appropriate federal funds.**

Pahls teased about this bill when he testified against Linehan's Scholarship bill. Will likely not come out of committee. Wants to attack more schools than the current bill does now (3).

**[LB 1077](#) (B. Hansen), Gov, Mil, and Vet Affairs - Prohibit public schools, public postsecondary institutions, and governmental entities from training or teaching certain concepts relating to race and sex and provide for withholding of state funds**

Make it impossible for schools to partner with ESUs for the purposes of bonding. Interlocals are still allowable.

**[LB 1078](#) (B. Hansen), Education - Prohibit possession of personal electronic devices by students in public school classrooms**

**[LB 1085](#) (Pansing-Brooks), Appropriations - Appropriate federal funds to the State Department of Education for career and technical educational student organizations**

**[LB 1105](#)** (Day), Transportation and Telecommunications Committee - Provide for Autism Awareness Plates

**[LB1106](#)** (Day), Health and Human Services - Change provisions of the Mental Health Practice Act

**[LB 1128](#)** (DeBoer), Education - Adopt the Student Loan Repayment Assistance for Teachers Act

**[LB 1131](#)** (Morfeld) - State intent to appropriate federal funds for bonus payments for teachers, childcare workers, and health care workers

**[LB 1143](#)** (Linehan, Bostelman added), Education - Required approval by the voters of a school district or educational service unit for the issuance of certain bonds under the Interlocal Cooperation Act.

**[LB 1146](#)** (Friesen), Gov, Mil, and Vet Affairs - Change provisions relating to the Interlocal Cooperation Act

**[LB 1157](#)** (Linehan), Education - Require the State Department of Education to submit reports on federal funds.

**[LB 1161](#)** (Wishart), Appropriations - Appropriate federal funds to the State Department of Education for programs and interpreters that provide services to students who are deaf or hard of hearing

**[LB 1170](#)** (Sanders), Education - Require schools to allow certain youth organizations to provide information, services, and activities.

**[LB 1179](#)** (Groene), Education - Adopt the Classroom Safety Intervention and Behavioral Awareness Training Act

**[LB 960](#)** (Vargas), Education - Eliminate certain basic skill and content test requirements for eligibility for teaching certificates

**[LB 690](#)** (Blood), Education - Redefine basic skills competency for purposes of teachers' and administrators' certificates or permits

**[LB 1198](#)** (McDonnell), Appropriations - Appropriate federal funds to the State Department of Education to provide grants to nonprofit organizations providing programming

**[LB 1207](#)** (Groene), Revenue - Change taxation and school funding provisions  
Reduce taxable value of ag and for all school funding purposes.

**[LB 1211](#)** (Linehan), Education - Change provisions relating to option enrollment for students

**[LB 1212](#)** (Linehan), Education - Change provisions relating to individualized education plans under the Special Education Act

**[LB 1217](#)** (Walz), Appropriation - Appropriate federal funds to the Department of Administrative Services for incentive payments to eligible school employees

**[LB 1219](#)** (Sanders), Education- Adopt the Extended Learning Opportunities Act

**[LB 1220](#)** (Morfeld), Appropriations - Appropriate federal funds to the State Department of Education for premium payments for teachers working in underserved communities

**[LB 1237](#) (Brewer), Revenue - Opportunity Scholarships Act and the Nebraska Child Care Contribution Tax Credit Act**

**[LB 1251](#) (B. Hansen), Education - Adopt the Equal Opportunity Scholarships for Students with Special needs Program Act and change provisions relating to the distribution of lottery funds**

**[LB 1240](#) (Albrecht), Appropriations - Appropriate federal funds to the State Department of Education to provide family-directed education recovery accounts for low-income children and families**

**[LB 1242](#) (Murmans), Revenue - Change the valuation of certain real property for purposes of property taxes levied by school districts**

**[LR 278CA](#) (Linehan), Education - Constitutional amendment to eliminate the State BOE and provide for the Governor to appoint the Commissioner of Education.**

# TENTATIVE\* 2023 Legislative Session

Sun	Mon	Tue	Wed	Thur	Fri	Sat
<b>January</b>						
1	2	3	4 DAY 1	5 DAY 2	6 DAY 3	7
8	9 DAY 4	10 DAY 5	11 DAY 6	12 DAY 7	13 DAY 8	14
15	16 HOLIDAY	17 DAY 9	18 DAY 10	19 DAY 11	20 DAY 12	21
22	23 DAY 13	24 DAY 14	25 DAY 15	26 DAY 16	27 DAY 17	28
29	30 DAY 18	31 DAY 19				

Sun	Mon	Tue	Wed	Thur	Fri	Sat
<b>February</b>						
			1 DAY 20	2 DAY 21	3 DAY 22	4
5	6 RECESS	7 DAY 23	8 DAY 24	9 DAY 25	10 DAY 26	11
12	13 DAY 27	14 DAY 28	15 DAY 29	16 DAY 30	17 RECESS	18
19	20 HOLIDAY	21 DAY 31	22 DAY 32	23 DAY 33	24 DAY 34	25
26	27 RECESS	28 DAY 35				

Sun	Mon	Tue	Wed	Thur	Fri	Sat
<b>March</b>						
			1 DAY 36	2 DAY 37	3 DAY 38	4
5	6 DAY 39	7 DAY 40	8 DAY 41	9 DAY 42	10 RECESS	11
12	13 DAY 43	14 DAY 44	15 DAY 45	16 DAY 46	17 RECESS	18
19	20 RECESS	21 DAY 47	22 DAY 48	23 DAY 49	24 DAY 50	25
26	27 RECESS	28 DAY 51	29 DAY 52	30 DAY 53	31 DAY 54	

Sun	Mon	Tue	Wed	Thur	Fri	Sat
<b>April</b>						
						1
2	3 DAY 55	4 DAY 56	5 DAY 57	6 DAY 58	7 RECESS	8
9	10 RECESS	11 DAY 59	12 DAY 60	13 DAY 61	14 DAY 62	15
16	17 DAY 63	18 DAY 64	19 DAY 65	20 DAY 66	21 RECESS	22
23	24 RECESS	25 DAY 67	26 DAY 68	27 DAY 69	28 HOLIDAY	29
30						

Sun	Mon	Tue	Wed	Thur	Fri	Sat
<b>May</b>						
	1 RECESS	2 DAY 70	3 DAY 71	4 DAY 72	5 DAY 73	6
7	8 DAY 74	9 DAY 75	10 DAY 76	11 DAY 77	12 RECESS	13
14	15 RECESS	16 DAY 78	17 DAY 79	18 DAY 80	19 DAY 81	20
21	22 DAY 82	23 DAY 83	24 DAY 84	25 DAY 85	26 RECESS	27
28	29 HOLIDAY	30 DAY 86	31 DAY 87			

Sun	Mon	Tue	Wed	Thur	Fri	Sat
<b>June</b>						
				1 DAY 88	2 DAY 89	3
4	5 RECESS	6 RECESS	7 RECESS	8 RECESS	9 DAY 90	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

**Legislative Recess Days**

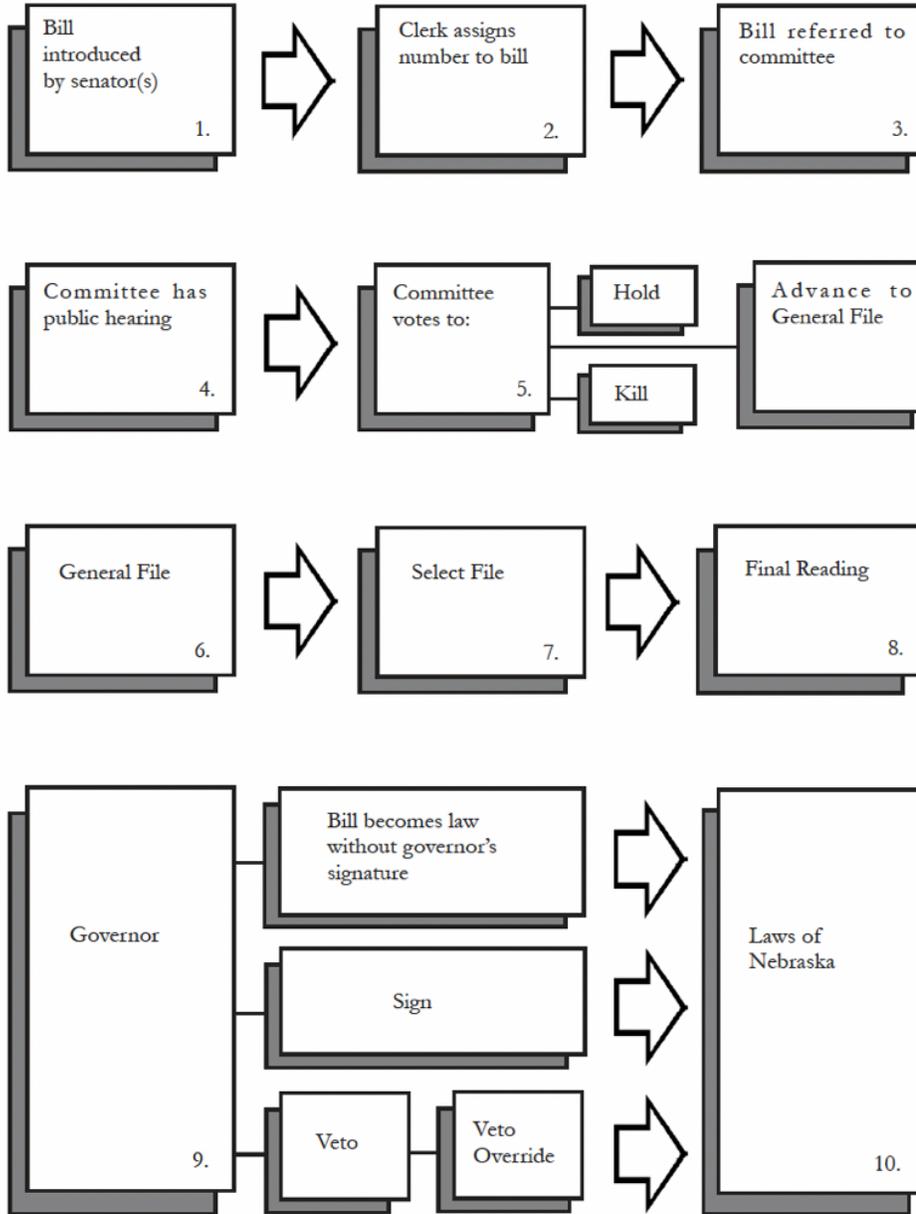
February 6, 17, 27  
 March 10, 17, 20, 27  
 April 7, 10, 21, 24  
 May 1, 12, 15, 26  
 June 5, 6, 7, 8

**Federal & State Holidays**

January 16 – Martin Luther King Jr. Day  
 February 20 – Presidents' Day  
 April 28 – Arbor Day  
 May 29 – Memorial Day

\* This calendar is subject to revision by the speaker elected in the 108th Legislature. The final calendar will be distributed in January 2023.

### How a Bill Becomes a Law



(Unicameral Clerk of the Legislature, 2017, p. 281)



## Administrator Evaluation

### **PURPOSE**

The purpose of evaluating the administrator is not to micromanage the organization, but to provide oversight and public assurance that the policies are being effectively implemented. The evaluation process offers the Board the avenue to strengthen communication with the administrator and is an ongoing process to enable the board the occasion to provide formal feedback for professional growth (Herring, p. 24). \*

### **PREFACE**

The purpose of the following evaluation is to provide a written commentary of the performance of the Administrator of Educational Service Unit 7, as perceived by the Educational Service Unit 7 Board of Directors. The Board is committed to the confidentiality of all statements, but believes the Administrator is free to share any comments with any individual or group that he/she deems appropriate.

### **RESOURCES FOR THE BOARD'S REVIEW**

- Evaluation Policy
- Administrator's contract
- Administrator job description
- Administrator goal(s)
- Evaluation tool

**PROCESS:** All board members will participate in the evaluation process.

- August Evaluation Committee and Administrator review Evaluation Tool and Evaluation Policy/Procedures.
- September Full Board is provided a paper copy of the evaluation.  
*Quarterly Report*
- October Administrator sends digital evaluation and evaluation resources to the Evaluation Committee Chair in the first week of October. The chair then forwards on to full Board for completion by October Board Meeting. Administrator completes Evaluation Tool as self-assessment and sends to Evaluation Committee on or before October 31.
- November Committee Chair will send the completed Administrator self-assessment to full Board after November 1. Evaluation Committee compiles results of full Board completed evaluations prior to the November Board Meeting.



- December Evaluation Committee meets prior to December Board Meeting to review with Administrator the results of evaluation. Report to full Board in December Board Meeting following Closed Session requirements with Administrator present.  
*Quarterly Report*
- January Confirm Evaluation Committee members. Administrator provides Evaluation Committee with goals and shares with Board at January Board Meeting.
- March *Quarterly Report*
- June *Quarterly Report*

**LEVELS DEFINED:**

- Unsatisfactory Does not meet component expectations of job description, does not follow through.
- Basic Meets component expectations with little or no growth.
- Proficient Component is implemented consistently with strong leadership.
- Distinguished Component's expectations are exceeded. New strategies are created. Expertise is demonstrated. Knowledge is wide and deep. Work is innovative.
- Not Observed Standard not scored



**QUESTIONS ON THE ELECTRONIC EVALUATION:**

<b>I. RELATIONS WITH THE BOARD</b>				
Component 1. Communicates with the Board regarding current/new trends in education, programs, procedures, policies, budget, labor relations, staff, and statewide issues.				
*Unsatisfactory	Basic	Proficient	*Distinguished	Not Observed
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<b>II. COMMUNITY RELATIONSHIPS</b>				
Component 2. Maintains two-way interactions with member districts, business partners, stakeholders, media, and legislators.				
*Unsatisfactory	Basic	Proficient	*Distinguished	Not Observed
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<b>III. STAFF AND PERSONNEL RELATIONSHIPS</b>				
Component 3. Provides direction to Leadership Team, resulting in high quality work.				
*Unsatisfactory	Basic	Proficient	*Distinguished	Not Observed
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<b>IV. EDUCATIONAL LEADERSHIP</b>				
Component 4. Provides the vision and leadership supporting schools in their efforts to meet the educational needs of all students.				
*Unsatisfactory	Basic	Proficient	*Distinguished	Not Observed
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<b>V. BUSINESS AND FINANCE</b>				
Component 5. Maintains budgetary controls; monitors activities, initiates timely and effective correcting actions, stays within budget, makes budgetary recommendations and develops facilities management plans and procedures.				
*Unsatisfactory	Basic	Proficient	*Distinguished	Not Observed
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<b>VI. PROFESSIONAL/PERSONAL QUALITIES</b>				
Component 6. Models accepted moral and ethical standards in all professional and personal dealings including multi-cultural and ethnic understanding and sensitivity.				
*Unsatisfactory	Basic	Proficient	*Distinguished	Not Observed
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<b>VII. PROFESSIONAL GROWTH</b>				
Component 7. Takes part in on-going professional development activities both organized and individual.				
*Unsatisfactory	Basic	Proficient	*Distinguished	Not Observed
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<b>SUMMARY/ADDITIONAL COMMENTS:</b>				

\*Herring, M. R. (Ed.). (2015). Leading the board to success: Guidance for the board president (2nd ed.). Lincoln, NE: Nebraska Association of School Boards.