

## **Regular**

Thursday, March 19, 2020 5:30 PM

KRESA Service Center - Conference Rooms B & C, 1819 East Milham Avenue,  
Portage, Michigan 49002

**I. CALL TO ORDER**

**II. COMMENTS FROM AUDIENCE**

**III. CONSENT AGENDA**

A. Approval of KRESA Board of Education Minutes

1. Board of Education Regular Meeting Minutes -  
February 21, 2019

**KALAMAZOO RESA**  
**Board of Education**  
**February 20, 2020 - 5:30 PM**  
**KRESA Service Center - Conference Rooms B & C**  
**REGULAR MEETING MINUTES**

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**MEMBERS PRESENT:** Mr. Virgil "Skip" Knowles, Mr. David Webster, Ms. Lynne Cowart, Mr. Randy Van Antwerp, Dr. Delores Myers

**MEMBERS ABSENT:** None

**ADMINISTRATION/STAFF:** Mr. David Campbell, Ms. Deb Miller, Ms. Mindy Miller, Mr. Brian Schupbach, Mr. Scott Thomas, Mr. Tom Zahrt, Mr. Eric Stewart, Ms. Angela Telfer, Ms. Shelly Hawthorne, Mr. Jake Fredericks, Ms. Angie Straley

**I. CALL TO ORDER**

Mr. Knowles called the meeting to order at 5:30 p.m.

**II. COMMENTS FROM AUDIENCE**

None

**III. CONSENT AGENDA**

- A. Approval of KRESA Board of Education Minutes
  - 1. Board of Education Regular Meeting Minutes - January 16, 2020
  - 2. Board of Education Board Retreat Minutes - January 29, 2020
- B. Approval of KC-Cops Minutes - November 20, 2019
- C. 2019-2020 Third Enhancement Millage Payout to Local Districts - \$3,024,995
- D. 2019-2020 Third Special Education Payout to Local Districts - \$5,483,200
- E. Approval of Grants
  - 1. Irving S. Gilmore Foundation Grant - EFA Student Arts Scholarships - \$100,000
  - 2. Irving S. Gilmore Foundation Grant - EFA Student Artistic Equipment Program - \$20,000
- F. Approval of New Position
- G. Approval of New Hires
- H. Approval of Potential Youth Opportunities Unlimited Participant

Mr. Webster moved, Ms. Cowart supported to approve the consent agenda.

**Motion carried unanimously.**

**IV. PROGRAM AND/OR CONFERENCE REVIEW**

**A. Education for Arts (EFA) - Mr. Bryan Zocher**

Mr. Zocher presented an overview of EFA history, goals of the program, and the impact of the work being done in the EFA program. Mr. Zocher also shared their process of ongoing continuous improvement.

## **V. ADMINISTRATIVE REPORTS**

### **A. Business Services Report - Mr. Scott Thomas**

#### **1. Monthly Financial Report**

Mr. Thomas indicated that during the period from January 1, 2020 through January 31, 2020, the following transactions were processed: payments totaling \$14,189,405; investments totaling \$0; for a grand total of \$14,189,405.

Mr. Thomas reviewed the General Fund Statement of Revenues and Expenditures for the seventh month period, ending 1/31/2020. The report showed revenues received at 56% of budgeted amounts and total expenditures at 49%. He also reviewed the Special Education Statement of Revenues and Expenditures for the same period, which showed revenues at 57% and expenditures at 48%. Total investments/cash were \$17,751,944. The breakdown is Special Education \$8,692,114 and General Education, \$9,059,830.

Mr. Thomas distributed a handout that provided information about each Kalamazoo RESA millage.

### **B. Instructional Programs and Services Report - Ms. Mindy Miller, Ms. Rachel Roberts, Ms. Lisa Meredith, and Ms. Angela Telfer**

#### **1. Preschool Programming Update - Ms. Rachel Roberts**

Ms. Roberts directed the board to the regular Head Start update provided in their packet.

##### **a. Head Start/GSRP Enrollment**

Ms. Roberts reported that Head Start enrollment numbers are at 97% and GSRP is at 95%. She also noted that the 2020-2021 applications have been launched and are off to a good start.

#### **2. Instructional Services Update - Ms. Lisa Meredith**

Ms. Meredith reported that staff have been meeting with districts to create district specific service plans. New positions are being added with increased funding from the state to help with customized services to the local districts.

Ms. Miller mentioned the amazing job Ms. Meredith and her team have done to build relationships with the districts and their efforts designing training plans to fit individual district needs.

#### **3. Special Education Update - Ms. Mindy Miller and Ms. Angela Telfer**

Ms. Telfer discussed the new positions on the agenda for approval. The intent is to hire behavior specific staff to work with students that have the most extreme behavioral issues, these new hires will help create a safe environment for all involved.

#### **4. Agency Core Continuous Improvement Team Update - Ms. Mindy Miller, Ms. Lisa Meredith, and Ms. Rachel Roberts**

Ms. Miller updated the board on the agency continuous improvement process. The team is currently reviewing the recent mid-year review goals and will be providing feedback to departments. Next steps will be working on plans/strategies to reach the established focus areas and goals.

**C. Secondary Programming Report - Ms. Deb Miller**

**1. Early Middle College - Lisa Bartell Career Guidance Award Recipient**

Ms. Miller praised Lisa Bartell for the amazing work she does with the Early Middle College program. Ms. Bartell was recently awarded the Career Guidance Award for that work.

**2. Education for Employment 18-19 Special Populations and Ethnicity Reports**

Ms. Miller reviewed the 18-19 Special Populations and Ethnicity report, the overview included trends, areas of improvement, and areas that still need to improve.

**3. Education for Employment 18-19 Core Performance Indicator Report**

Ms. Miller gave an overview of the 18-19 Core Performance Indicator report including trends, areas that have improved and areas of concern.

**4. Kalamazoo RESA Future Ready Open House Report**

Mr. Fredericks shared marketing strategies and highlights from the recent Future Ready Open House. The full open house report was included in the board packet.

**5. Career and Technical Education Transitioning**

Ms. Miller reported that the leadership team is looking at programs of studies to be offered in high demand careers and they are discussing the staffing needs for these programs of studies.

**D. Human Resources and Operations Report - Mr. Tom Zahrt**

**1. Career and Technical Education Update**

Mr. Zahrt reported that qualitative and quantitative studies as well as employer interviews are being planned, the data from these sources will be used to help with programming and curriculum decisions.

**2. Facilities Update**

Mr. Zahrt shared that the floors at WoodsEdge Learning Center will be replaced soon.

Mr. Zahrt also reported that there will be a Request for Proposal (RFP) for custodial services.

**3. Educator Evaluations Update**

Mr. Zahrt noted that more accurate ways of evaluating educators are being considered.

**E. Technology Report - Mr. Brian Schubach**

**1. KRESA's Electronic Building Access Controls Upgrade**

Mr. Schubach shared that KRESA's building access controls will begin to be upgraded this month. The upgrade will integrate with our video surveillance system and allow us to immediately turn off access to all building at the same time network access is disabled.

**2. Michigan Continuous Improvement (MiCIP) Application Programming**

Mr. Schupbach reported that through a partnership with MAISA and MDE, a former MiSuite developer has joined a statewide development team to help program the new Michigan Continuous Improvement Process (MiCIP) application. Also, a second MiSuite developer has joined the MiData Hub team to assist with rendering data to the MiCIP application.

**3. Request for Purchase (RFP) Management to Replace MiSuite - Plante Moran**

Mr. Schupbach announced that we have selected Plante Moran to manage the RFP process to replace MiSuite. Plante Moran has assisted many other ISD's in Michigan going through similar transitions and will help ensure that we select the best system for KRESA and the districts we serve.

**F. Superintendent Report - Mr. Dave Campbell**

Mr. Campbell congratulated Ms. Deb Miller on her retirement announcement and thanked her for her years of serving the students and families of Kalamazoo County.

**1. Career and Technical Education Update**

Mr. Campbell shared that author; Marc Tucker and Betsy Ruzzi have agreed to consult with Kalamazoo RESA. Consulting services with author; Mark Perna, are being considered as well.

**2. Enhancement Millage Update**

Mr. Campbell thanked Mr. Thomas for putting together the KRESA millage chart, it will serve as a useful informational tool.

Mr. Campbell also noted that campaign materials for social media and a Frequently Asked Questions (FAQ) sheet have been created for the local districts to use when the campaigning begins.

**3. Superintendent Meetings**

Mr. Campbell reported on the first of the Superintendent CTE sessions. These sessions will be focused on CTE only and give the superintendents a chance to collaborate and learn together. The first session included discussion on the education/business link, the importance of joining the various committees to be more involved in the process and the need for "Guiding Principles".

**4. Census Information**

Mr. Campbell noted that the census information is out for distribution and thanked the communications team for their work.

**5. Other**

Mr. Campbell informed the board about a bill in the House that could change the ISD board election process, he will keep the board updated.

Mr. Campbell also stated that Kalamazoo Public Schools has chosen to hire Dr. Rita Raichoudhuri as the new superintendent.

**6. Correspondence and Informational**

a. **Thrun Law Notes** – Informational

**VI. ITEMS FOR DISCUSSION AND/OR ACTION**

**A. APPROVAL OF PAIGE FARRELL AS YOUTH OPPORTUNITIES UNLIMITED (YOU) PROGRAM ADMINISTRATOR, EFFECTIVE FEBRUARY 24, 2020**

Mr. VanAntwerp moved, Mr. Webster supported to approve Paige Farrell as Youth Opportunities Unlimited (YOU) Program Administrator, effective February 24, 2020.

**Motion carried unanimously.**

**B. APPROVAL OF KALAMAZOO RESA YOU MICHIGAN WORKS! SOUTHWEST WORKFORCE DEVELOPMENT BOARD'S PROCUREMENT AND PROPERTY MANAGEMENT POLICY, AS RECOMMENDED BY THE ADMINISTRATION**

Administration recommends that the Board of Education approve the policy, as presented.

Mr. Webster moved, Mr. VanAntwerp supported the approval of Kalamazoo RESA YOU Michigan Works! Southwest Workforce Development Boards procurement and property management policy, as presented.

**Motion carried unanimously.**

**C. APPROVAL OF 2020-2021 BOARD OF EDUCATION MEETING DATE SCHEDULE**

Superintendent recommends that the Board of Education approve the 2020-2021 Board of Education Meeting Date Schedule.

Mr. VanAntwerp moved, Mr. Webster supported the approval of 2020-2021 Board of Education Meeting date schedule.

**Motion carried unanimously.**

**D. APPROVAL OF SUPERINTENDENT CAMPBELL ATTENDING AASA YOUTH APPRENTICESHIP SUMMIT IN CHICAGO, ILLINOIS ON APRIL 2-3, 2020**

Mr. Webster moved, Dr. Myers supported the approval of Superintendent Campbell attending the AASA Youth Apprenticeship Summit in Chicago, Illinois on April 2-3, 2020.

**Motion carried unanimously.**

**E. APPROVAL OF REVISED RESOLUTION FOR REGIONAL ENHANCEMENT MILLAGE – 2020 [ROLL CALL VOTE]**

Mr. VanAntwerp moved, Dr. Myers supported the approval of the revised resolution for Regional Enhancement Millage 2020.

**Motion carried unanimously by roll call vote.**

**VII. ADJOURNMENT**

There being no further business, Mr. Knowles adjourned the meeting at 7:15 p.m.

Respectfully submitted,

\_\_\_\_\_  
Lynne Cowart  
Board Secretary

\_\_\_\_\_  
Angie Straley  
Recording Secretary

Minutes  
Approved on \_\_\_\_\_

*This meeting is a meeting of the Board of Education in public for the purpose of conducting the business of the Intermediate School District and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda.*

*In the event you have a disability that requires special accommodation, including the provision of auxiliary aids or services, please advise the Superintendent's office at 269-250-9202. The advance notice of a special need will enable us to better accommodate you. Thank you for your cooperation.*

B. 2019-2020 Fourth Enhancement Millage Payout to  
Local Districts - \$2,494,999

TO: Board of Education and Superintendent Campbell

FROM: Scott Thomas

RE: 2019-2020 Regional Enhancement Millage Payout

DATE: March 19, 2020

Attached is a schedule supporting the fourth payment to local districts for their 2019-2020 Regional Enhancement Millage.

The fourth payment to local districts amounts to \$2,494,999.

The payment will be issued to local districts in accordance with the attached schedule.

Attachment

**Kalamazoo RESA  
REGIONAL ENHANCEMENT MILLAGE - YEAR 3 of 3  
Payout Allocation on per pupil basis  
2019-2020 school year**

School District	Enhancement Collections through 3/10/20		Election Costs	Transportation Project Costs	October	January	February	March	April	June
	*Blended 2019-20 Pupils	YTD Gross Payout			Net payment Total	Net payment Total	Net payment Total	Net payment Total	Net payment Total	Net payment Total
Climax	515.76	173,488	-	-	68,716	21,162	45,815	37,795	-	-
Comstock	1,843.53	620,113	-	(1,180)	240,494	79,862	163,623	134,955	-	-
Galesburg	1,016.07	341,778	-	(650)	133,910	42,655	90,182	74,381	-	-
Gull Lake	3,576.61	1,203,074	-	(2,289)	467,791	153,727	317,443	261,825	-	-
Kalamazoo	12,831.28	4,316,091	-	(8,211)	1,656,819	572,908	1,138,844	939,310	-	-
Parchment	1,627.51	547,450	-	(1,042)	206,826	75,991	144,450	119,141	-	-
Portage	8,912.03	2,997,763	-	(5,703)	1,145,477	403,191	790,990	652,402	-	-
Schoolcraft	1,066.96	358,896	-	(683)	137,103	48,306	94,698	78,106	-	-
Vicksburg	2,692.23	905,593	-	(1,723)	342,888	124,948	238,950	197,084	-	-
<b>Total</b>	<b>34,081.98</b>	<b>11,464,245</b>	<b>-</b>	<b>(21,481)</b>	<b>4,400,022</b>	<b>1,522,749</b>	<b>3,024,995</b>	<b>2,494,999</b>	<b>-</b>	<b>-</b>

11,442,764.72

\*Per December 2019 State Aid Status Report

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## C. Approval of New Hires

To: Kalamazoo RESA Board of Education and David Campbell, Superintendent

From: Tom Zahrt, Assistant Superintendent of Human Resources and Operations

Date: March 19, 2020

Re: New Hire Recommendation for Board Action

The following new hires are being recommended for Board approval:

First Name	Last Name	Position	Location	Budget Impact
Kristen	Rizutto	Early Literacy Consultant	Service Center	Added to 2019-20 Revised Budget
Monica	Brandt	Head Start Teacher	First Presbyterian Head Start	Replacement

Thank you.

Tom Zahrt  
Assistant Superintendent, Human Resources and Operations

#### D. Approval of New Positions

To: Kalamazoo RESA Board of Education and  
David Campbell, Superintendent  
From: Tom Zahrt, Assistant Superintendent of Human Resources & Operations  
Date: March 19, 2020  
Re: New Positions

The following new positions are being recommended for Board approval:

Position	Location	Budget Impact
Career Coach	Albion – -Youth Opportunities Unlimited	In summer MYCity budget
Career Navigator-Crew Leader	Albion -Youth Opportunities Unlimited	In summer MYCity budget

Thank you,

Tom Zahrt  
Assistant Superintendent, Human Resources & Operations

E. Approval of New Employee - Youth Opportunities  
Unlimited

To: Kalamazoo RESA Board of Education  
David Campbell, Superintendent  
From: Tom Zahrt, Assistant Superintendent, Human Resources and Operations  
Date: March 19, 2020  
Re: Recommendation for Board Action

The following is a request for an agenda item at the March 19th Board Meeting. In accordance with the School Safety Legislation we are required to affirm the placement of any candidate to whom we become aware has a felony record.

**Potential Kalamazoo RESA Employee Y. Harris** requires Board action to approve employment status with Kalamazoo RESA's YOU summer program due to a record which has been brought to our attention as a result of the criminal history record check. The record is listed below.

- Felony – 08/21/2006 Assault with a Dangerous Weapon
- Felony – 08/21/2006 Firearms

**Potential Kalamazoo RESA Employee Y. Harris** has confirmed the record and does not dispute its accuracy. The Administrator, Eric Stewart, makes recommendation to the Board of Education for approval of **Y. Harris** as a **temporary Career Navigator/Team Leader – part time** for the Youth Opportunities Unlimited program.

Thank you.

Tom Zahrt  
Assistant Superintendent, Human Resources and Operations

IV. **PROGRAM AND/OR CONFERENCE REVIEW**

- A. Young Adult Program (YAP) Update 2019 - Mr. Adam Danapilis

V. **ADMINISTRATIVE REPORTS**

- A. Business Services Report - Mr. Scott Thomas
  - 1. Monthly Financial Report

**Kalamazoo Regional Educational Service Agency**

**1819 E. Milham Avenue**

**Portage, MI 49002-3035**

During the period of time from February 1, 2020, through February 29, 2020, the following payments have been processed:

	<u>Payments</u>	<u>Investments</u>	<u>Total</u>
*Special Education	\$ 5,748,503	\$ -	\$ 5,748,503
*General Education	\$ 4,589,236	\$ -	\$ 4,589,236
*Tech Consortium	\$ 24,640	\$ -	\$ 24,640
*Payroll	\$ 4,683,816	\$ -	\$ 4,683,816
General Capital Project	\$ 358	\$ -	\$ 358
Special Ed Capital Project	\$ -	\$ -	\$ -
Debt	<u>\$ 121</u>	<u>\$ -</u>	<u>\$ 121</u>
	<u><b>\$ 15,046,673</b></u>	<u><b>\$ -</b></u>	<u><b>\$ 15,046,673</b></u>

\* I hereby certify that the above claims set forth are lawful against the 2019-2020 budget for the Kalamazoo Regional Educational Service Agency and were incurred for the purpose and in the amounts shown.

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Scott Thomas, Assistant Superintendent for Business Services  
Kalamazoo Regional Educational  
Service Agency

12-Mar-20

**GENERAL FUND  
STATEMENT OF REVENUES & EXPENDITURES  
FOR THE EIGHTH MONTH PERIOD ENDING 02/29/2020  
UNAUDITED**

<u>Revenues:</u>	<u>Budget</u>	<u>Revenues</u>	<u>Percent Received</u>	<u>Last Year</u>
Property Taxes	1,199,429	988,477	82%	81%
State Aid - SEC 81	1,300,288	612,343	47%	47%
Other	1,513,161	972,041	64%	55%
Technology Services	6,386,934	4,375,847	69%	61%
Seeds For Success	869,008	1,016,124	117%	76%
Great Start Readiness Program	8,095,658	3,824,845	47%	48%
REMC - Media	275,525	209,767	76%	85%
Print Center	530,000	366,629	69%	82%
Instructional Center & Leadership	3,297,127	2,707,524	82%	74%
Education for Arts (EFA)	1,878,964	1,877,804	100%	60%
Education for Employment (EFE)	1,903,668	1,114,235	59%	57%
Youth Opportunities Unlimited (YOU)	4,800,324	2,958,501	62%	71%
Regional Transportation (RTSI)	385,953	326,614	85%	87%
Head Start	6,414,132	2,913,876	45%	48%
Enhancement Millage	12,423,710	10,302,644	83%	82%
<b>Total Revenues</b>	<b>51,273,881</b>	<b>34,567,270</b>	<b>67%</b>	<b>64%</b>

<u>Expenditures</u>	<u>Budget</u>	<u>Expenditures</u>	<u>Percent Expended</u>	<u>Last Year</u>
Board of Education	63,375	24,872	39%	49%
Superintendent	415,504	262,282	63%	64%
Public Information	118,198	57,197	48%	66%
Human Resources	222,033	121,472	55%	61%
Business Office	1,170,137	685,618	59%	60%
Maint. & Operation	714,524	482,282	67%	38%
Subtotal Admin & Maintenance	2,703,771	1,633,723	60%	55%
Technology Services	6,697,574	3,824,618	57%	55%
Seeds For Success	979,850	518,794	53%	52%
Great Start Readiness Program	8,095,658	4,613,291	57%	55%
REMC - Media	275,518	124,813	45%	47%
Print Center	592,510	381,466	64%	62%
Instructional Center & Leadership	3,774,895	2,232,969	59%	58%
Education for Arts (EFA)	1,976,308	1,080,444	55%	53%
Education for Employment (EFE)	2,186,679	1,149,486	53%	58%
Youth Opportunities Unlimited (YOU)	4,800,324	2,878,896	60%	70%
Regional Transportation (RTSI)	393,957	232,390	59%	63%
Head Start	6,414,132	3,284,593	51%	51%
Enhancement Millage	12,423,710	8,968,489	72%	68%
<b>Total Expenditures</b>	<b>51,314,886</b>	<b>30,923,971</b>	<b>60%</b>	<b>59%</b>

Revenue over Expenditures	(41,005)	3,643,300
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**SPECIAL EDUCATION**  
**STATEMENT OF REVENUES & EXPENDITURES**  
**FOR THE EIGHTH MONTH PERIOD ENDING 02/29/2020**  
**UNAUDITED**

<b><u>REVENUES:</u></b>	<u>Budget</u>	<u>Revenues</u>	<u>Percent Received</u>	<u>Last Year</u>
Property Taxes	36,590,925	30,105,488	82%	81%
Section 51a & 51a3 SE Funding	2,160,476	987,367	46%	60%
Sec 51a(2) & 54 Foundations	4,307,154	1,957,879	45%	45%
Section 24	675,000	524,712	78%	35%
IDEA	8,529,895	3,553,066	42%	42%
Other	698,307	395,894	57%	49%
County Juvenile Home	230,000	230,000	100%	100%
MPSERS UAAL Offset	-	1,679,589	0%	0%
Early On Grant	415,155	212,269	51%	43%
School Based Health Services	1,711,641	1,370,347	80%	85%
Other Grants	425,764	228,779	54%	47%
<b>TOTAL REVENUE</b>	<b>55,744,317</b>	<b>41,245,391</b>	<b>74%</b>	<b>73%</b>

<b><u>EXPENDITURES</u></b>	<u>Budget</u>	<u>Expenditures</u>	<u>Percent Expended</u>	<u>Last Year</u>
Young Adult Program (YAP)	3,599,587	1,976,703	55%	52%
WoodsEdge Learning Center (WELC)	9,434,785	5,142,817	55%	55%
Preprimary Evaluation Team (PET)	1,354,981	822,342	61%	59%
MPSERS UAAL	-	1,679,589	0%	0%
Central Services	4,875,866	2,777,766	57%	54%
Juvenile Home Schools	2,177,301	1,069,576	49%	47%
Valley Center School	1,601,175	762,085	48%	49%
Deaf/Hard of Hearing Program (DHH)	1,605,063	754,105	47%	48%
Early On	3,192,599	1,849,747	58%	54%
Operations/Maintenance	3,516,071	1,652,190	47%	47%
Subtotal KRESA Programs	31,357,428	18,486,920	59%	58%
Payout for Local Programs	24,112,585	16,220,561	67%	44%
Prior Year Local Payout Adjustment	-	-	0%	0%
Other	180,833	82,094	45%	88%
Other Grants	425,764	216,863	51%	23%
<b>TOTAL EXPENDITURES</b>	<b>56,076,610</b>	<b>35,006,439</b>	<b>62%</b>	<b>52%</b>

<b>EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES</b>	<b>(332,293)</b>	<b>6,238,952</b>
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**Kalamazoo Regional Educational Service Agency  
Investment Rate/Cash Data  
As of 02/29/2020**

<u>Special Education</u>	<u>Type</u>	<u>Amount</u>	<u>Rate (%)</u>	<u>Maturity Date</u>
Fifth-Third	Op	5,927,109		
Milaf	M	<u>4,175,266</u>	1.62	OPEN
<i>Special Education Total</i>		<u>10,102,375</u>		
<u>General Education</u>	<u>Type</u>	<u>Amount</u>	<u>Rate (%)</u>	<u>Maturity Date</u>
Fifth-Third	Op	4,119,569		
Milaf	M	<u>5,327,428</u>	1.62	OPEN
<i>General Education Total</i>		<u>9,446,997</u>		
<b>TOTAL</b>		<b><u>19,549,372</u></b>		

M = MAX-MILAF  
 Op = Operating Account  
 CP = Commercial Paper  
 CD = Cert. of Deposit  
 + = Plus Savers Acct  
 MM = Money Market  
 F = Fixed Investments

B. Instructional Programs and Services Report - Ms. Mindy Miller, Ms. Rachel Roberts, Ms. Lisa Meredith, and Ms. Angela Telfer

1. Preschool Programming Update - Ms. Mindy Miller and Ms. Rachel Roberts

a. Monthly Head Start Update





66960	SUPPLIES - FAMILY ADV "EVEN"	11-1-212-5910-144-7232-02226-0000	\$1,333.00	\$0.00	\$111.16	\$196.01	\$307.17	\$1,025.83
66930	EQUIP(DEPR) - FAM ADV "EVEN"	11-1-212-6410-144-7232-02226-0000	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
66931	EQUIP(NONDEP)-FAM ADV "EVEN"	11-1-212-6420-144-7232-02226-0000	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
66640	SALARY-HEALTH/DIS COORD EVEN	11-1-213-1450-137-7232-02226-0000	\$41,030.00	\$0.00	\$7,504.83	\$4,789.31	\$12,294.14	\$28,735.86
66641	SALARY - HEALTH SECR. "EVEN"	11-1-213-1620-137-7232-02226-0000	\$21,947.00	\$0.00	\$4,014.86	\$2,561.82	\$6,576.68	\$15,370.32
66650	GRP INS - HEALTH/DIS "EVEN"	11-1-213-2130-138-7232-02226-0000	\$9,578.00	\$0.00	\$2,147.44	\$1,294.48	\$3,441.92	\$6,136.08
66651	RET INC - HEALTH/DIS "EVEN"	11-1-213-2210-138-7232-02226-0000	\$944.00	\$0.00	\$0.00	\$0.00	\$0.00	\$944.00
66653	RETIRE - HEALTH/DIS "EVEN"	11-1-213-2820-138-7232-02226-0000	\$18,262.00	\$0.00	\$3,342.33	\$2,139.38	\$5,481.71	\$12,780.29
66655	FICA - HEALTH/DIS "EVEN"	11-1-213-2830-138-7232-02226-0000	\$4,818.00	\$0.00	\$853.06	\$532.22	\$1,385.28	\$3,432.72
66654	W/C - HEALTH/DIS "EVEN"	11-1-213-2840-138-7232-02226-0000	\$257.00	\$0.00	\$31.47	\$19.64	\$51.11	\$205.89
66657	UNEMPL - HEALTH/DIS "EVEN"	11-1-213-2850-138-7232-00000-0000	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
66680	PURCH SERV -HEALTH/DIS "EVEN	11-1-213-3130-139-7232-02226-0000	\$4,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,000.00
66670	TRAVEL - HEALTH/DIS "EVEN"	11-1-213-3210-139-7232-02226-0000	\$400.00	\$0.00	\$87.70	\$14.27	\$101.97	\$298.03
66671	CONF. - HEALTH/DIS "EVEN"	11-1-213-3220-139-7232-02226-0000	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
66660	SUPPLIES - HEALTH/DIS "EVEN"	11-1-213-5910-139-7232-02226-0000	\$8,000.00	\$1,773.11	\$1,517.96	\$1,554.09	\$3,072.05	\$3,154.84
66630	EQUIP(DEPR)-HEALTH/DIS "EVEN	11-1-213-6410-139-7232-02226-0000	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
66631	EQUIP(NOND)-HEALTH/DIS "EVEN	11-1-213-6420-139-7232-02226-0000	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
66740	SALARY-MENTAL/BEHAV HEA EVEN	11-1-214-1430-138-7232-02226-0000	\$13,166.00	\$0.00	\$1,348.36	\$1,340.84	\$2,689.20	\$10,476.80
66741	SALARY - P/T MENT HLTH "EVEN	11-1-214-1850-138-7232-02226-0000	\$11,680.00	\$0.00	\$5,568.17	\$104.46	\$5,672.63	\$6,007.37
66750	GRP INS - MENTAL/BEHAV "EVEN	11-1-214-2130-139-7232-02226-0000	\$936.00	\$0.00	\$62.08	\$31.04	\$93.12	\$842.88
66751	RET INC - MANTAL/BEHAV "EVEN	11-1-214-2210-139-7232-02226-0000	\$197.00	\$0.00	\$0.00	\$0.00	\$0.00	\$197.00
66753	RETIRE - MENTAL/BEHAV "EVEN"	11-1-214-2820-139-7232-02226-0000	\$3,614.00	\$0.00	\$371.56	\$397.47	\$769.03	\$2,844.97
66755	FICA - MENTAL/BEHAVIOR "EVEN	11-1-214-2830-139-7232-02226-0000	\$1,901.00	\$0.00	\$523.11	\$106.99	\$630.10	\$1,270.90
66754	W/C - MENTAL/BEHAVIOR "EVEN"	11-1-214-2840-139-7232-02226-0000	\$102.00	\$0.00	\$21.69	\$3.92	\$25.61	\$76.39
66780	PURCH SERV - MENTAL/BEH EVEN	11-1-214-3130-140-7232-02226-0000	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
66770	TRAVEL - MENTAL/BEHAV "EVEN"	11-1-214-3210-140-7232-02226-0000	\$800.00	\$0.00	\$0.00	\$50.78	\$50.78	\$749.22
66771	CONF. - MENTAL/BEHAV "EVEN"	11-1-214-3220-140-7232-02226-0000	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
66760	SUPPLIES - MENTAL/BEHAV EVEN	11-1-214-5910-140-7232-02226-0000	\$667.00	\$0.00	\$763.21	\$0.00	\$763.21	(\$96.21)
66730	EQUIP(DEPR)-MENTAL/BEH "EVEN	11-1-214-6410-140-7232-02226-0000	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
66731	EQUIP(NOND) -MENTAL/BEH EVEN	11-1-214-6420-140-7232-02226-0000	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

66440	SALARY-CURRICULUM COORD EVEN	11-1-221-1210-134-7232-02226-0000	\$72,760.00	\$0.00	\$8,977.00	\$7,890.96	\$16,867.96	\$55,892.04
66450	GRP INS-CURRICULUM COOR EVEN	11-1-221-2130-134-7232-02226-0000	\$9,962.00	\$0.00	\$2,302.36	\$1,164.60	\$3,466.96	\$6,495.04
66451	RET INC-CURR COORD "EVEN"	11-1-221-2210-134-7232-02226-0000	\$1,091.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,091.00
66453	RETIRE-CURR COORD "EVEN"	11-1-221-2820-134-7232-02226-0000	\$19,917.00	\$0.00	\$2,480.22	\$2,170.00	\$4,650.22	\$15,266.78
66455	FICA -CURRICULUM COORD "EVEN	11-1-221-2830-134-7232-02226-0000	\$5,566.00	\$0.00	\$639.75	\$560.78	\$1,200.53	\$4,365.47
66454	W/C -CURRICULUM COORD "EVEN"	11-1-221-2840-134-7232-02226-0000	\$297.00	\$0.00	\$20.69	\$21.40	\$42.09	\$254.91
66480	PURCH SERV - CUR. CORD "EVEN	11-1-221-3190-134-7232-02226-0000	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
66470	TRAVEL - CURR. COORD "EVEN"	11-1-221-3210-134-7232-02226-0000	\$1,200.00	\$0.00	\$25.75	\$24.06	\$49.81	\$1,150.19
66471	CONF. - CURR. COORD "EVEN"	11-1-221-3220-134-7232-02226-0000	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
66460	SUPPLIES - CURR COORD "EVEN"	11-1-221-5910-134-7232-02226-0000	\$333.00	\$0.00	\$670.97	\$17.60	\$688.57	(\$355.57)
66430	EQUIP(DEPR) -CURR CORD "EVEN	11-1-221-6410-134-7232-02226-0000	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
66431	EQUIP(NONDE)-CURR CORD "EVEN	11-1-221-6420-134-7232-02226-0000	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
66041	SALARY - PROGRAM SEC. "EVEN"	11-1-226-1130-126-7232-02226-0000	\$64,228.00	\$0.00	\$13,488.04	\$7,748.81	\$21,236.85	\$42,991.15
66040	SALARY -PROGRAM ADMIN "EVEN"	11-1-226-1160-125-7232-02226-0000	\$67,644.00	\$0.00	\$17,270.08	\$8,723.18	\$25,993.26	\$41,650.74
66050	GRP INS - ADMIN "EVEN"	11-1-226-2130-126-7232-02226-0000	\$24,821.00	\$0.00	\$6,511.57	\$4,159.55	\$10,671.12	\$14,149.88
66051	RET INC - ADMIN "EVEN"	11-1-226-2210-126-7232-02226-0000	\$1,978.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,978.00
66053	RETIREMENT - ADMIN "EVEN"	11-1-226-2820-126-7232-02226-0000	\$35,936.00	\$0.00	\$7,944.48	\$4,443.73	\$12,388.21	\$23,547.79
66055	FICA - ADMIN "EVEN"	11-1-226-2830-126-7232-02226-0000	\$10,089.00	\$0.00	\$2,303.81	\$1,214.74	\$3,518.55	\$6,570.45
66054	W/C - ADMIN "EVEN"	11-1-226-2840-126-7232-02226-0000	\$610.00	\$0.00	\$101.37	\$52.34	\$153.71	\$456.29
66081	HIRING EXPENSES "EVEN"	11-1-226-3140-127-7232-02226-0000	\$3,000.00	\$0.00	\$178.50	\$226.00	\$404.50	\$2,595.50
66080	PURCHASE SERV - ADMIN "EVEN"	11-1-226-3190-127-7232-02226-0000	\$5,360.00	\$0.00	\$4,605.00	\$0.00	\$4,605.00	\$755.00
66070	TRAVEL - ADMIN "EVEN"	11-1-226-3210-127-7232-02226-0000	\$1,600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,600.00
66071	CONFERENCES - ADMIN "EVEN"	11-1-226-3220-127-7232-02226-0000	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
66060	SUPPLIES - ADMIN "EVEN"	11-1-226-5910-127-7232-02226-0000	\$6,000.00	\$0.00	\$523.39	\$1,010.45	\$1,533.84	\$4,466.16
66030	EQUIP (DEPR.) - ADMIN "EVEN"	11-1-226-6410-127-7232-02226-0000	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
66031	EQUIP(NONDEPR) ADMIN "EVEN"	11-1-226-6420-127-7232-02226-0000	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
66463	ASSESSMENTS-CURR COORD "EVEN	11-1-227-5110-134-7232-02226-0000	\$0.00	\$0.00	\$66.66	\$0.00	\$66.66	(\$66.66)
66240	SALARY - SITE SUPERVI "EVEN"	11-1-241-1150-129-7232-02226-0000	\$158,016.00	\$0.00	\$18,755.44	\$17,641.37	\$36,396.81	\$121,619.19
66250	GRP INS - SITE SUPERV "EVEN"	11-1-241-2130-130-7232-02226-0000	\$50,535.00	\$0.00	\$11,064.66	\$5,953.06	\$17,017.72	\$33,517.28
66251	RET INC - SITE SUPERV "EVEN"	11-1-241-2210-130-7232-02226-0000	\$2,370.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,370.00

66253	RETIRE - SITE SUPERVIS "EVEN"	11-1-241-2820-130-7232-02226-0000	\$43,105.00	\$0.00	\$5,039.77	\$4,834.80	\$9,874.57	\$33,230.43
66255	FICA -SITE SUPERVISOR "EVEN"	11-1-241-2830-130-7232-02226-0000	\$12,088.00	\$0.00	\$1,277.61	\$1,178.93	\$2,456.54	\$9,631.46
66254	W/C - SITE SUPERVISOR "EVEN"	11-1-241-2840-130-7232-02226-0000	\$644.00	\$0.00	\$38.48	\$47.84	\$86.32	\$557.68
66280	PURCH SERV-SITE SUPER "EVEN"	11-1-241-3190-132-7232-02226-0000	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
66270	TRAVEL -SITE SUPERVIS "EVEN"	11-1-241-3210-132-7232-02226-0000	\$1,824.00	\$0.00	\$194.40	\$431.44	\$625.84	\$1,198.16
66271	CONF -SITE SUPERVISOR "EVEN"	11-1-241-3220-132-7232-02226-0000	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
66260	SUPPLIES -SITE SUPERV "EVEN"	11-1-241-5910-132-7232-02226-0000	\$1,013.00	\$0.00	\$70.91	\$345.14	\$416.05	\$596.95
66230	EQUIP (DEPR) SITE SUP "EVEN"	11-1-241-6410-132-7232-02226-0000	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
66231	EQUIP(NOND)- SITE SUP "EVEN"	11-1-241-6420-132-7232-02226-0000	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
66140	SALARY - ACCOUNTANT "EVEN"	11-1-252-1310-126-7232-02226-0000	\$20,945.00	\$0.00	\$4,371.37	\$2,444.89	\$6,816.26	\$14,128.74
66150	GRP INS - ACCOUNTANT "EVEN"	11-1-252-2130-127-7232-02226-0000	\$2,096.00	\$0.00	\$149.08	\$74.54	\$223.62	\$1,872.38
66151	RET INC - ACCOUNTANT "EVEN"	11-1-252-2210-127-7232-02226-0000	\$314.00	\$0.00	\$0.00	\$0.00	\$0.00	\$314.00
66153	RETIRE - ACCOUNTANT "EVEN"	11-1-252-2820-127-7232-02226-0000	\$5,696.00	\$0.00	\$1,051.45	\$672.34	\$1,723.79	\$3,972.21
66155	FICA - ACCOUNTANT "EVEN"	11-1-252-2830-127-7232-02226-0000	\$1,602.00	\$0.00	\$326.01	\$180.86	\$506.87	\$1,095.13
66154	W/C - ACCOUNTANT "EVEN"	11-1-252-2840-127-7232-02226-0000	\$122.00	\$0.00	\$11.90	\$6.36	\$18.26	\$103.74
66180	PURCH SERV ACCOUNTANT "EVEN"	11-1-252-3190-128-7232-02226-0000	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
66170	TRAVEL - ACCOUNTANT "EVEN"	11-1-252-3210-128-7232-02226-0000	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00
66171	CONF. - ACCOUNTANT "EVEN"	11-1-252-3220-128-7232-02226-0000	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
66160	SUPPLIES - ACCOUNTANT "EVEN"	11-1-252-5910-128-7232-02226-0000	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
66131	EQUIP(NONDEPR) ACCT. "EVEN"	11-1-252-6420-128-7232-02226-0000	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
66579	STUDENT INSURANCE "EVEN"	11-1-259-3990-136-7232-02226-0000	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
66540	SALARY-OPERATIONS SUP "EVEN"	11-1-261-1170-135-7232-02226-0000	\$37,079.00	\$0.00	\$7,557.01	\$4,323.07	\$11,880.08	\$25,198.92
66550	GRP INS-OPERATION SUP "EVEN"	11-1-261-2130-135-7232-02226-0000	\$9,448.00	\$0.00	\$1,931.98	\$1,296.23	\$3,228.21	\$6,219.79
66551	RET INC-OPERATION SUP "EVEN"	11-1-261-2210-135-7232-02226-0000	\$739.00	\$0.00	\$0.00	\$0.00	\$0.00	\$739.00
66553	RETIRE -OPERATION SUP "EVEN"	11-1-261-2820-135-7232-02226-0000	\$13,319.00	\$0.00	\$2,610.13	\$1,553.42	\$4,163.55	\$9,155.45
66555	FICA - OPERATIONS SUP "EVEN"	11-1-261-2830-135-7232-02226-0000	\$3,770.00	\$0.00	\$778.79	\$434.91	\$1,213.70	\$2,556.30
66554	W/C - OPERATIONS SUP "EVEN"	11-1-261-2840-135-7232-02226-0000	\$288.00	\$0.00	\$29.75	\$14.94	\$44.69	\$243.31
66580	PURCH SERV-OPERATIONS "EVEN"	11-1-261-3190-135-7232-02226-0000	\$18,841.00	\$3,600.00	\$8,174.03	\$3,322.27	\$11,496.30	\$3,744.70
66570	TRAVEL - OPERATIONS "EVEN"	11-1-261-3210-135-7232-02226-0000	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
66571	CONF. - OPERATIONS "EVEN"	11-1-261-3220-135-7232-02226-0000	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

66573	TELEPHONE -OPERATIONS "EVEN"	11-1-261-3410-136-7232-02226-0000	\$11,600.00	\$0.00	\$1,412.53	\$899.27	\$2,311.80	\$9,288.20
66575	INTERNET - OPERATIONS "EVEN"	11-1-261-3490-136-7232-02226-0000	\$8,800.00	\$0.00	\$831.06	\$306.46	\$1,137.52	\$7,662.48
66578	MAINTENANCE REPAIRS "EVEN"	11-1-261-4110-136-7232-02226-0000	\$3,333.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,333.00
66576	JANITORIAL-OPERATIONS "EVEN"	11-1-261-4190-136-7232-02226-0000	\$8,918.00	\$5,556.60	\$1,111.32	\$2,222.64	\$3,333.96	\$27.44
66572	FACILITIES RENT -PRIV "EVEN"	11-1-261-4210-136-7232-02226-0000	\$113,200.00	\$56,600.00	\$28,300.00	\$19,150.00	\$47,450.00	\$9,150.00
66513	UTILITIES - OPERATIONS "EVEN"	11-1-261-5510-136-7232-00000-0000	\$15,080.00	\$0.00	\$0.00	\$652.91	\$652.91	\$14,427.09
66560	SUPPLIES - OPERATIONS "EVEN"	11-1-261-5910-136-7232-02226-0000	\$667.00	\$0.00	\$0.00	\$247.14	\$247.14	\$419.86
66563	MAINTENANCE SUPPLIES "EVEN"	11-1-261-5990-136-7232-02226-0000	\$5,200.00	\$0.00	\$36.70	\$243.47	\$280.17	\$4,919.83
66531	EQUIP(NONDEPR) - OPER "EVEN"	11-1-261-6420-136-7232-02226-0000	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
66574	FACILITIES RENT-LEA'S "EVEN"	11-1-261-8220-136-7232-02226-0001	\$43,200.00	\$21,600.00	\$10,800.00	\$5,400.00	\$16,200.00	\$5,400.00
66583	CONTRACT TRANSP -PRIV "EVEN"	11-1-271-3310-135-7232-02226-0000	\$397,658.00	\$0.00	\$0.00	\$64,941.46	\$64,941.46	\$332,716.54
66585	CONT FIELD TRIPS-PRIV "EVEN"	11-1-271-3310-135-7232-02226-0001	\$4,000.00	\$0.00	\$0.00	\$242.86	\$242.86	\$3,757.14
66586	CONT BUS REPAIRS/MAINT "EVEN"	11-1-271-4130-135-7232-02226-0000	\$2,520.00	\$760.00	\$380.00	\$421.50	\$801.50	\$958.50
66587	TRANSPORTATION FUEL "EVEN"	11-1-271-5710-135-7232-02226-0000	\$27,950.00	\$0.00	\$2,065.26	\$3,497.88	\$5,563.14	\$22,386.86
66530	EQUIP(DEPR) - OPERATI "EVEN"	11-1-271-6410-136-7232-02226-0000	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
66584	CONTRACT TRANSP-LEA'S "EVEN"	11-1-271-8220-135-7232-02226-0000	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
66541	SALARY - COMMUNICATIONS EVEN	11-1-282-1590-135-7232-00000-0000	\$12,198.00	\$0.00	\$2,681.16	\$1,423.86	\$4,105.02	\$8,092.98
66577	ADVERTISING-OPERATIONS "EVEN"	11-1-282-3510-136-7232-02226-0000	\$3,333.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,333.00
66390	ADULT MEALS - TEACH "EVEN"	11-1-283-8220-133-7232-02226-0000	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
66090	ENROLLMENT - ADMIN "EVEN"	11-1-289-4910-127-7232-02226-0000	\$800.00	\$0.00	\$132.94	\$0.00	\$132.94	\$667.06
66840	SALARY-FAM SERV COORD "EVEN"	11-1-311-1440-141-7232-02226-0000	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
66841	SALARY -FAM SERV SPEC "EVEN"	11-1-311-1620-141-7232-02226-0000	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
66842	SALARY-P COUNCIL CHLDCR EVEN	11-1-311-1990-141-7232-02226-0000	\$301.00	\$0.00	\$52.72	\$0.00	\$52.72	\$248.28
66850	GRP INS-FAM SERV COORD "EVEN"	11-1-311-2130-142-7232-02226-0000	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
66851	RET INC-FAM SERV COORD "EVEN"	11-1-311-2210-142-7232-02226-0000	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
66853	RETIRE-FAM SERV COORD "EVEN"	11-1-311-2820-142-7232-02226-0000	\$81.00	\$0.00	\$14.50	\$0.00	\$14.50	\$66.50
66855	FICA - FAM SERV COORD "EVEN"	11-1-311-2830-142-7232-02226-0000	\$23.00	\$0.00	\$3.91	\$0.00	\$3.91	\$19.09
66854	W/C - FAM SERV COORD "EVEN"	11-1-311-2840-142-7232-02226-0000	\$2.00	\$0.00	\$0.43	\$0.00	\$0.43	\$1.57
66880	PURCH SERV - FAM SERV "EVEN"	11-1-311-3190-143-7232-02226-0000	\$500.00	\$0.00	\$482.39	\$150.00	\$632.39	(\$132.39)
66881	PARENT SUPPORT "EVEN"	11-1-311-3190-143-7232-02226-0001	\$8,000.00	\$0.00	\$1,054.71	\$765.77	\$1,820.48	\$6,179.52

66870	TRAVEL-FAM SERV COORD "EVEN"	11-1-311-3210-143-7232-02226-0000	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
66871	CONF - FAM SERV COORD "EVEN"	11-1-311-3220-143-7232-02226-0000	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
66860	SUPPLIES - FAM SERV "EVEN"	11-1-311-5910-143-7232-02226-0000	\$800.00	\$0.00	\$142.47	\$0.00	\$142.47	\$657.53
66861	POLICY COUNCIL MTG EXP "EVEN"	11-1-311-5990-143-7232-02226-0000	\$2,800.00	\$0.00	\$325.92	\$170.46	\$496.38	\$2,303.62
66830	EQUIP(DEPR) -FAM SERV "EVEN"	11-1-311-6410-143-7232-02226-0000	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
66831	EQUIP(NOND)-FAM SERV "EVEN"	11-1-311-6420-143-7232-02226-0000	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
66199	INDIRECT - ADMIN "EVEN"	11-1-611-9900-128-7232-02226-0000	\$285,627.00	\$0.00	\$34,524.21	\$0.00	\$34,524.21	\$251,102.79
<b>GL Account Group 12 Head Start</b>			<b>\$4,510,883.00</b>	<b>\$90,681.46</b>	<b>\$547,761.54</b>	<b>\$468,608.39</b>	<b>\$1,016,369.93</b>	<b>\$3,403,831.61</b>
<b>Total Expenditure Account Values:</b>			<b>\$4,510,883.00</b>	<b>\$90,681.46</b>	<b>\$547,761.54</b>	<b>\$468,608.39</b>	<b>\$1,016,369.93</b>	<b>\$3,403,831.61</b>
<b>Total Fund 11(General) (Rev - Exp) Values:</b>			<b>(\$4,510,883.00)</b>	<b>\$90,681.46</b>	<b>-\$547,761.54</b>	<b>-\$468,608.39</b>	<b>-\$1,016,369.93</b>	<b>(\$3,403,831.61)</b>

**Budget Summary (With Prior Report (by Fiscal Year (2019-2020) and Date Range 7/1/2019 to 1/31/2020)**

ASN	Description	Full Account	Budget (Beginning)	Encumbrance (to date)	Prior Month Activity* (7/1/2019 to 12/31/2019)	Current Month Activity** (1/1/2020 to 1/31/2020)	Date Range Activity*** (7/1/2019 to 1/31/2020)	Balance (Bud - YTD - Enc)
67080	PURCH SERVICES - INS "EVEN"	11-1-221-3120-145-7234-02226-0000	\$7,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,500.00
67070	TRAVEL - INS "EVEN"	11-1-221-3210-145-7234-02226-0000	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00
67071	CONFERENCES - INS "EVEN"	11-1-221-3220-145-7234-02226-0000	\$4,800.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,800.00
67060	SUPPLIES - INS "EVEN"	11-1-221-5910-145-7234-02226-0000	\$3,000.00	\$0.00	\$23.66	\$3.80	\$27.46	\$2,972.54
67082	PURCH SERV - NON INS "EVEN"	11-1-283-3120-145-7234-02226-0000	\$1,800.00	\$0.00	\$250.00	\$125.00	\$375.00	\$1,425.00
67072	TRAVEL - NON INS "EVEN"	11-1-283-3210-145-7234-02226-0000	\$13,000.00	\$0.00	\$2,167.29	\$898.92	\$3,066.21	\$9,933.79
67073	CONFERENCES - NON INS "EVEN"	11-1-283-3220-145-7234-02226-0000	\$8,000.00	\$240.00	\$2,140.00	\$0.00	\$2,140.00	\$5,620.00
67062	SUPPLIES - NON INS "EVEN"	11-1-283-5910-145-7234-02226-0000	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00

<b>GL Account Group 12 Head Start</b>			<b>\$39,200.00</b>	<b>\$240.00</b>	<b>\$4,580.95</b>	<b>\$1,027.72</b>	<b>\$5,608.67</b>	<b>\$33,351.33</b>
<b>Total Expenditure Account Values:</b>			<b>\$39,200.00</b>	<b>\$240.00</b>	<b>\$4,580.95</b>	<b>\$1,027.72</b>	<b>\$5,608.67</b>	<b>\$33,351.33</b>
<b>Total Fund 11(General) (Rev - Exp) Values:</b>			<b>(\$39,200.00)</b>	<b>\$240.00</b>	<b>-\$4,580.95</b>	<b>-\$1,027.72</b>	<b>-\$5,608.67</b>	<b>(\$33,351.33)</b>

# Customer Statement

KALAMAZOO OIL CO.  
 2601 N. BURDICK ST.  
 KALAMAZOO, MI, 49007-1874  
 269-342-9638

As of: 01/15/2020  
 Customer No: 001821

49703



Terms NET 15 DAYS  
 Balance 6,308.50  
 Discount if paid within 15 days of invoice 0.00  
 Discount based upon eligible quantity of 66.655  
 Balance if discount earned 6,308.50

Amount enclosed: \$ \_\_\_\_\_  
 Make Check Payable to:

KALAMAZOO REGIONAL EDUC SERVICES  
 1819 E. MILHAM 38-1709020  
 KALAMAZOO, MI, 49002, USA

KALAMAZOO OIL CO.  
 2601 N. BURDICK ST.  
 KALAMAZOO, MI, 49007-1874

--- Detach Here ---

Date	Invoice Number	Tran Type	Comment/Ref#	Total Amount	Amount Paid	Running Balance
12/31/2019		Balance Forward			0.00	3,893.89
01/15/2020	CFSI-9	Invoice		2,393.79	0.00	6,287.68
01/15/2020	SC-2	Service Charge		20.82	0.00	6,308.50
<b>Total Records: 3</b>				<b>Grand Total:</b>	<b>0.00</b>	<b>6,308.50</b>

From	Thru	Rate
100	499	0.020000
500	1499	0.030000
1500	2999	0.040000
3000	4999	0.050000
5000	0	0.070000
Balance		6,308.50
Discount if paid within 15 days of invoice		0.00
Discount based upon eligible quantity of		66.655000
Balance if discount earned		6,308.50

<b>Important Message:</b>	
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Current	1-10 Days	11-30 Days	31-60 Days	61-90 Days	Over 90 Days	Credits	Prepayments	Balance Due
3,534.68	0.00	2,773.82	0.00	0.00	0.00	0.00	0.00	6,308.50

19/20 West Campus HS-ECSE Fuel Invoices										enter amounts	
Route	Bus#/ Driver Name	Breakdown	# ON BUS				Route Totals	%	Invoice #	CFSI-9	
			AM	NOON IN	NOONOUT	PM					
										<b>2,414.61</b>	
1	5810 JAMES	HS ECSE	8 5	0 5	0 4	8 4	HS ECSE	16 18	47.1% 52.9%		0.00 -
2	23 ZIENA	HS ECSE	4 4	0 4	0 4	7 3	HS ECSE	11 15	42.3% 57.7%	246.63	104.34 142.29
3	5845 JESSICA	HS ECSE	12 5	0 6	0 6	0 5	HS ECSE	12 22	35.3% 64.7%		0.00 -
4	32 TAMELA	HS ECSE	2 3	0 2	0 6	3 2	HS ECSE	5 13	27.8% 72.2%	227.35	63.15 164.20
5	33 SUSAN	HS ECSE	18 3	0 3	0 4	17 3	HS ECSE	35 13	72.9% 27.1%	404.69	295.09 109.60
6	34 TONYA	HS ECSE	13 4	0 7	0 8	7 4	HS ECSE	20 23	46.5% 53.5%	188.56	87.70 100.86
7	35 JOHN G	HS ECSE	1 2	0 0	0 0	7 4	HS ECSE	8 6	57.1% 42.9%		0.00 -
10	37 RODGER	HS ECSE	0 0	0 0	0 0	0 3	HS ECSE	0 3	0.0% 100.0%	189.90	0.00 189.90
										Total West Car	1,257.13
										Total HS/GSRP	1,157.48
											2,414.61
							ASN 12067	ECSE Total	ECSE Total	706.84	1,707.77
							ASN 66587	HS Total	HS Total	1,181.77	
							ASN 04982	GSRP Total	GSRP Total	525.99	
										2,414.61	

KALAMAZOO OIL CO.  
2601 N. BURDICK ST.  
KALAMAZOO, MI, 49007-1874  
269-342-9638

# Invoice - CFSI-9

Customer #:001821

01/15/2020

**Bill To:** KALAMAZOO REGIONAL EDUC SERVICES  
1819 E. MILHAM 38-1709020  
KALAMAZOO, MI, 49002, USA

Site	Date	Vehicle	Odom	Mpg	Product	Qty	Price	Total \$
<b>Card: 893390 - DONNA HARGER</b>			<b>37592</b>					
BIVI-BIVI	01/06 09:35	1039 - UNIT 39 1250 S DRAKE RD, KALAMAZOO, MI	37684	7.56	42-UNL 10	12.167	1.889264	22.98
BJGG-BJGG	01/07 09:23	1039 - UNIT 39 507 W MILHAM ST, PORTAGE, MI	37814	8.37	42-UNL 10	15.523	1.804358	28.01
BIVI-BIVI	01/08 12:44	1039 - UNIT 39 1250 S DRAKE RD, KALAMAZOO, MI	37996	8.64	42-UNL 10	21.065	2.077943	43.76
BIVI-BIVI	01/09 12:46	1039 - UNIT 39 1250 S DRAKE RD, KALAMAZOO, MI	38129	8.35	42-UNL 10	15.922	2.068509	32.94
BIVI-BIVI	01/13 09:33	1039 - UNIT 39 1250 S DRAKE RD, KALAMAZOO, MI	38221	8.04	42-UNL 10	11.442	1.964736	22.48
BIVI-BIVI	01/14 09:35	1039 - UNIT 39 1250 S DRAKE RD, KALAMAZOO, MI	38362	8.84	42-UNL 10	15.947	1.927000	30.73
BIVI-BIVI	01/15 09:31	1039 - UNIT 39 1250 S DRAKE RD, KALAMAZOO, MI	38501	9.33	42-UNL 10	14.902	1.832660	27.31
<b>Fuel Cost Per Mile:</b> 0.23		<b>Total Miles:</b> 909	<b># Trans:</b> 7			106.968		208.21
<b>Card: 893395 - TAMELA STEWART</b>			<b>92224</b>					
BJ0Q-BJ0Q	01/06 15:34	1032 - UNIT 32 208 RIVER STREET, KALAMAZOO, MI	92275	3.24	42-UNL 10	15.720	1.700585	26.73
BJ0Q-BJ0Q	01/07 15:17	1032 - UNIT 32 208 RIVER STREET, KALAMAZOO, MI	92508	17.13	42-UNL 10	13.605	2.115679	28.78
BJ0Q-BJ0Q	01/08 15:20	1032 - UNIT 32 208 RIVER STREET, KALAMAZOO, MI	92623	7.89	42-UNL 10	14.578	2.077943	30.29
BJ0Q-BJ0Q	01/09 15:21	1032 - UNIT 32 208 RIVER STREET, KALAMAZOO, MI	92778	11.35	42-UNL 10	13.658	2.021340	27.61
BJ0Q-BJ0Q	01/10 15:35	1032 - UNIT 32 208 RIVER STREET, KALAMAZOO, MI	92852	5.42	42-UNL 10	13.656	1.832660	25.03
BJ0Q-BJ0Q	01/13 15:25	1032 - UNIT 32 208 RIVER STREET, KALAMAZOO, MI	93086	13.22	42-UNL 10	17.695	1.832660	32.43
BJ0Q-BJ0Q	01/14 15:20	1032 - UNIT 32 208 RIVER STREET, KALAMAZOO, MI	93256	10.22	42-UNL 10	16.636	1.719453	28.60
BJ0Q-BJ0Q	01/15 15:22	1032 - UNIT 32 208 RIVER STREET, KALAMAZOO, MI	93428	10.32	42-UNL 10	16.674	1.672283	27.88
<b>Fuel Cost Per Mile:</b> 0.19		<b>Total Miles:</b> 1204	<b># Trans:</b> 8			122.222		227.35
<b>Card: 893400 - LATINA TUCKER</b>			<b>37305</b>					
BG3X-BG3X	01/10 13:55	1122 - UNIT 22 3700 SPRINKLE RD, KALAMAZOO, MI	744785	99.99	42-UNL 10	14.359	1.794924	25.76

Site	Date	Vehicle	Odom	Mpg	Product	Qty	Price	Total \$
<b>Card: 893400 - LATINA TUCKER</b>			37305					
BIBA-BIBA	01/07 09:26	1136 - UNIT 36	37163	00.00	42-UNL 10	16.584	1.804358	29.92
5012 S WESTNEDGE ST, PORTAGE, MI								
BIBA-BIBA	01/09 09:24	1136 - UNIT 36	337310	99.99	42-UNL 10	20.111	2.115679	42.55
5012 S WESTNEDGE ST, PORTAGE, MI								
BIBA-BIBA	01/15 09:26	1136 - UNIT 36	37535	13.29	42-UNL 10	17.311	1.738321	30.09
5012 S WESTNEDGE ST, PORTAGE, MI								
<b>Fuel Cost Per Mile: 0.13</b>		<b>Total Miles: 230</b>	<b># Trans: 4</b>				68.365	128.32
<b>Card: 893402 - SHANNON DUNN</b>			44331					
BJ5D-BJ5D	01/06 12:29	1138 - UNIT 38	44409	6.91	42-UNL 10	11.289	1.832660	20.68
3700 GULL RD, KALAMAZOO, MI								
BJ5D-BJ5D	01/07 12:29	1138 - UNIT 38	44497	8.25	42-UNL 10	10.666	2.115679	22.56
3700 GULL RD, KALAMAZOO, MI								
BJ5D-BJ5D	01/08 12:26	1138 - UNIT 38	44589	8.17	42-UNL 10	11.267	2.077943	23.42
3700 GULL RD, KALAMAZOO, MI								
BJ5D-BJ5D	01/09 12:29	1138 - UNIT 38	44693	9.63	42-UNL 10	10.796	2.077943	22.43
3700 GULL RD, KALAMAZOO, MI								
BJ5D-BJ5D	01/13 12:27	1138 - UNIT 38	44813	7.57	42-UNL 10	15.842	1.927000	30.52
3700 GULL RD, KALAMAZOO, MI								
BJ5D-BJ5D	01/14 12:29	1138 - UNIT 38	44906	8.83	42-UNL 10	10.533	1.889264	19.90
3700 GULL RD, KALAMAZOO, MI								
BJ5D-BJ5D	01/15 12:32	1138 - UNIT 38	44996	8.91	42-UNL 10	10.104	1.832660	18.51
3700 GULL RD, KALAMAZOO, MI								
<b>Fuel Cost Per Mile: 0.24</b>		<b>Total Miles: 665</b>	<b># Trans: 7</b>				80.497	158.02
<b>Card: 893533 - TYRONE BAILEY</b>			44967					
BIGJ-BIGJ	01/13 12:25	1136 - UNIT 36	37409	00.00	42-UNL 10	13.222	1.964736	25.97
6150 STADIUM DR, KALAMAZOO, MI								
<b>Fuel Cost Per Mile: -0.03</b>		<b>Total Miles: -7558</b>	<b># Trans: 1</b>				13.222	25.97
<b>Insufficient/innacurate data to calculate MPG</b>								
<b>Card: 893549 - TONYA SWAPSY</b>			45807					
BIVI-BIVI	01/07 09:55	1034 - UNIT 34	45936	7.53	42-UNL 10	17.124	1.832660	31.39
1250 S DRAKE RD, KALAMAZOO, MI								
BIVI-BIVI	01/08 12:37	1034 - UNIT 34	46088	8.69	42-UNL 10	17.487	2.077943	36.34
1250 S DRAKE RD, KALAMAZOO, MI								
BIVI-BIVI	01/10 06:44	1034 - UNIT 34	46222	7.81	42-UNL 10	17.158	2.021340	34.68
1250 S DRAKE RD, KALAMAZOO, MI								
BIVI-BIVI	01/13 09:44	1034 - UNIT 34	46345	7.78	42-UNL 10	15.802	1.964736	31.04
1250 S DRAKE RD, KALAMAZOO, MI								
BIVI-BIVI	01/15 06:49	1034 - UNIT 34	46499	8.06	42-UNL 10	19.116	1.832660	35.03
1250 S DRAKE RD, KALAMAZOO, MI								
BIVI-BIVI	01/15 15:57*	1034 - UNIT 34	46600	9.22	42-UNL 10	10.953	1.832660	20.08
1250 S DRAKE RD, KALAMAZOO, MI								
<b>Fuel Cost Per Mile: 0.24</b>		<b>Total Miles: 793</b>	<b># Trans: 6</b>				97.640	188.56
<b>Card: 893550 - NICOLE HAYWOOD</b>			74120					
BG3X-BG3X	01/06 13:54	1122 - UNIT 22	74220	8.22	42-UNL 10	12.169	1.700585	20.69
3700 SPRINKLE RD, KALAMAZOO, MI								
BG3X-BG3X	01/07 13:57	1122 - UNIT 22	74361	9.10	42-UNL 10	15.491	2.115679	32.77
3700 SPRINKLE RD, KALAMAZOO, MI								
BG3X-BG3X	01/08 16:50	1122 - UNIT 22	74564	9.01	42-UNL 10	22.542	1.927000	43.43
3700 SPRINKLE RD, KALAMAZOO, MI								
BG3X-BG3X	01/09 13:53	1122 - UNIT 22	74650	9.07	42-UNL 10	9.479	1.832660	17.37
3700 SPRINKLE RD, KALAMAZOO, MI								

Site	Date	Vehicle	Odom	Mpg	Product	Qty	Price	Total \$
<b>Card: 893550 - NICOLE HAYWOOD</b>			(continued)					
BG3X-BG3X	01/13 13:53	1122 - UNIT 22	74926	17.40	42-UNL 10	15.863	1.672283	26.53
3700 SPRINKLE RD, KALAMAZOO, MI								
BG3X-BG3X	01/14 16:53	1122 - UNIT 22	75112	9.22	42-UNL 10	20.169	1.634547	32.97
3700 SPRINKLE RD, KALAMAZOO, MI								
BG3X-BG3X	01/15 13:56	1122 - UNIT 22	75205	9.38	42-UNL 10	9.917	1.625113	16.11
3700 SPRINKLE RD, KALAMAZOO, MI								
JK-JK	01/04 10:36	1123 - UNIT 23	81079	99.99	42-UNL 10	21.100	2.049000	43.23
2200 W. Dickman Road, Battle Creek, MI								
<b>Fuel Cost Per Mile: 0.03</b>		<b>Total Miles: 6959</b>	<b># Trans: 8</b>				126.730	233.10
<b>Insufficient/innacurate data to calculate MPG</b>								
<b>Card: 893559 - ZIENA MCMILLIAN</b>			68963					
BIVI-BIVI	01/14 06:26	1021 - UNIT 21	69057	13.47	42-UNL 10	6.976	1.927000	13.43
1250 S DRAKE RD, KALAMAZOO, MI								
BIVI-BIVI	01/14 15:29*	1021 - UNIT 21	69139	4.93	42-UNL 10	16.632	1.889264	31.43
1250 S DRAKE RD, KALAMAZOO, MI								
BQZ6-BQZ6	01/15 12:06	1021 - UNIT 21	69232	8.17	42-UNL 10	11.390	1.832660	20.87
648 N RIVERVIEW, PARCHMENT, MI								
BIVI-BIVI	01/06 16:27	1123 - UNIT 23	81206	99.99	42-UNL 10	14.334	1.879830	26.94
1250 S DRAKE RD, KALAMAZOO, MI								
BIVI-BIVI	01/07 06:26	1123 - UNIT 23	81209	0.19	42-UNL 10	15.817	1.879830	29.73
1250 S DRAKE RD, KALAMAZOO, MI								
BIVI-BIVI	01/07 12:12*	1123 - UNIT 23	81281	8.66	42-UNL 10	8.318	1.832660	15.24
1250 S DRAKE RD, KALAMAZOO, MI								
BIVI-BIVI	01/08 13:38	1123 - UNIT 23	81384	6.92	42-UNL 10	14.880	2.077943	30.93
1250 S DRAKE RD, KALAMAZOO, MI								
BIVI-BIVI	01/09 16:43	1123 - UNIT 23	81519	7.99	42-UNL 10	16.894	2.021340	34.16
1250 S DRAKE RD, KALAMAZOO, MI								
BIVI-BIVI	01/10 10:02	1123 - UNIT 23	31858	00.00	42-UNL 10	11.806	2.021340	23.86
1250 S DRAKE RD, KALAMAZOO, MI								
BIVI-BIVI	01/10 16:33*	1123 - UNIT 23	81631	99.99	42-UNL 10	13.466	1.917566	25.83
1250 S DRAKE RD, KALAMAZOO, MI								
BI6H-BI6H	01/13 11:56	1123 - UNIT 23	81657	3.00	42-UNL 10	8.671	1.927000	16.71
6434 GULL ROAD, KALAMAZOO, MI								
<b>Fuel Cost Per Mile: 0.02</b>		<b>Total Miles: 12694</b>	<b># Trans: 11</b>				139.184	269.13
<b>Insufficient/innacurate data to calculate MPG</b>								
<b>Card: 893596 - SUSAN KEMP</b>			85498					
BIVI-BIVI	01/06 12:43	1033 - UNIT 33	85704	8.74	42-UNL 10	23.560	1.889264	44.50
1250 S DRAKE RD, KALAMAZOO, MI								
BG1H-BG1H	01/07 12:26	1033 - UNIT 33	85949	9.27	42-UNL 10	26.442	2.115679	55.95
2375 SPRINKLE RD, KALAMAZOO, MI								
BG1H-BG1H	01/08 12:37	1033 - UNIT 33	86203	9.09	42-UNL 10	27.946	2.077943	58.08
2375 SPRINKLE RD, KALAMAZOO, MI								
BG3X-BG3X	01/09 12:38	1033 - UNIT 33	86457	8.98	42-UNL 10	28.300	1.832660	51.86
3700 SPRINKLE RD, KALAMAZOO, MI								
BIVI-BIVI	01/10 12:49	1033 - UNIT 33	86722	9.82	42-UNL 10	26.978	2.021340	54.53
1250 S DRAKE RD, KALAMAZOO, MI								
BG1H-BG1H	01/13 12:34	1033 - UNIT 33	86965	9.55	42-UNL 10	25.438	1.832660	46.62
2375 SPRINKLE RD, KALAMAZOO, MI								
BG1H-BG1H	01/14 12:23	1033 - UNIT 33	87216	9.71	42-UNL 10	25.852	1.672283	43.23
2375 SPRINKLE RD, KALAMAZOO, MI								
BIVI-BIVI	01/15 12:39	1033 - UNIT 33	87460	8.96	42-UNL 10	27.236	1.832660	49.92
1250 S DRAKE RD, KALAMAZOO, MI								
<b>Fuel Cost Per Mile: 0.21</b>		<b>Total Miles: 1962</b>	<b># Trans: 8</b>				211.752	404.69

Site	Date	Vehicle	Odom	Mpg	Product	Qty	Price	Total \$
<b>Card: 893677 - JOHN HOBSON</b>			33852					
ATY-ATY	01/06 16:17	1040 - UNIT 40	33981	7.48	42-UNL 10	17.246	2.046811	35.29
3320 Ravine Road, Kalamazoo, MI								
BIVI-BIVI	01/08 16:20	1040 - UNIT 40	34102	6.89	42-UNL 10	17.559	2.068509	36.32
1250 S DRAKE RD, KALAMAZOO, MI								
ATY-ATY	01/10 16:17	1040 - UNIT 40	34199	6.78	42-UNL 10	14.297	2.046811	29.26
3320 Ravine Road, Kalamazoo, MI								
BIVI-BIVI	01/14 09:27	1040 - UNIT 40	34821	46.39	42-UNL 10	13.407	1.927000	25.83
1250 S DRAKE RD, KALAMAZOO, MI								
ATY-ATY	01/15 16:12	1040 - UNIT 40	34380	00.00	42-UNL 10	14.012	2.046811	28.68
3320 Ravine Road, Kalamazoo, MI								

**Fuel Cost Per Mile: 0.29      Total Miles: 528      # Trans: 5      76.521      155.38**  
**Insufficient/innacurate data to calculate MPG**

<b>Card: 893749 - RODGER CHIECHI</b>			70328					
BJ5D-BJ5D	01/06 12:26	1237 - UNIT 37	70437	7.92	42-UNL 10	13.755	1.832660	25.20
3700 GULL RD, KALAMAZOO, MI								
BJ5D-BJ5D	01/07 12:19	1237 - UNIT 37	70552	9.00	42-UNL 10	12.783	2.115679	27.04
3700 GULL RD, KALAMAZOO, MI								
BJ5D-BJ5D	01/08 12:16	1237 - UNIT 37	70665	8.59	42-UNL 10	13.162	2.077943	27.35
3700 GULL RD, KALAMAZOO, MI								
BJ5D-BJ5D	01/09 12:23	1237 - UNIT 37	70779	8.79	42-UNL 10	12.976	2.077943	26.96
3700 GULL RD, KALAMAZOO, MI								
BJ5D-BJ5D	01/13 12:30	1237 - UNIT 37	70944	9.16	42-UNL 10	18.007	1.927000	34.69
3700 GULL RD, KALAMAZOO, MI								
BJ5D-BJ5D	01/14 12:17	1237 - UNIT 37	71062	9.07	42-UNL 10	13.013	1.889264	24.59
3700 GULL RD, KALAMAZOO, MI								
BJ5D-BJ5D	01/15 12:24	1237 - UNIT 37	71180	8.99	42-UNL 10	13.130	1.832660	24.07
3700 GULL RD, KALAMAZOO, MI								

**Fuel Cost Per Mile: 0.22      Total Miles: 852      # Trans: 7      96.826      189.90**

<b>Card: 893750 - JOHN GRIFFITH</b>			110117					
BJ5D-BJ5D	01/07 06:31	1235 - UNIT 35	110237	7.35	42-UNL 10	16.319	1.832660	29.91
3700 GULL RD, KALAMAZOO, MI								
BIVI-BIVI	01/07 09:26*	1235 - UNIT 35	34143	00.00	42-UNL 10	17.292	1.879830	32.51
1250 S DRAKE RD, KALAMAZOO, MI								
BIVI-BIVI	01/08 16:47	1235 - UNIT 35	34278	7.79	42-UNL 10	17.325	2.068509	35.83
1250 S DRAKE RD, KALAMAZOO, MI								
BIVI-BIVI	01/09 12:55	1235 - UNIT 35	34328	9.22	42-UNL 10	5.421	2.068509	11.21
1250 S DRAKE RD, KALAMAZOO, MI								
BIVI-BIVI	01/10 15:28	1235 - UNIT 35	34413	8.08	42-UNL 10	10.526	2.011906	21.17
1250 S DRAKE RD, KALAMAZOO, MI								
BIVI-BIVI	01/13 12:49	1235 - UNIT 35	34464	7.79	42-UNL 10	6.547	1.964736	12.86
1250 S DRAKE RD, KALAMAZOO, MI								
BIVI-BIVI	01/14 16:41	1235 - UNIT 35	34588	7.99	42-UNL 10	15.514	1.889264	29.31
1250 S DRAKE RD, KALAMAZOO, MI								
BIVI-BIVI	01/15 12:59	1235 - UNIT 35	34639	9.77	42-UNL 10	5.220	1.832660	9.56
1250 S DRAKE RD, KALAMAZOO, MI								

**Fuel Cost Per Mile: -0.03      Total Miles: -75478      # Trans: 8      94.164      182.36**  
**Insufficient/innacurate data to calculate MPG**

**Total By Product**

State	Product	Quantity	Net	FET	SET	Local	SST	Gross
MI	42 - UNL 10% ETHANOL	1,234.091	2,357.31	0.00	0.00	13.68	0.00	2,370.99
<b>Total:</b>		1,234.091	2,357.31	0.00	0.00	13.68	0.00	2,370.99

**Total By Vehicle**

Vehicle	Quantity	Net	FET	SET	Local	SST	Gross
1021 - UNIT 21	34.998	65.34	0.00	0.00	0.39	0.00	65.73

**Total By Vehicle** (continued)

Vehicle	Quantity	Net	FET	SET	Local	SST	Gross
1032 - UNIT 32	122.222	225.97	0.00	0.00	1.38	0.00	227.35
1033 - UNIT 33	211.752	402.35	0.00	0.00	2.34	0.00	404.69
1034 - UNIT 34	97.640	187.47	0.00	0.00	1.09	0.00	188.56
1039 - UNIT 39	106.968	207.02	0.00	0.00	1.19	0.00	208.21
1040 - UNIT 40	76.521	154.55	0.00	0.00	0.83	0.00	155.38
1122 - UNIT 22	119.989	214.30	0.00	0.00	1.33	0.00	215.63
1123 - UNIT 23	125.286	245.24	0.00	0.00	1.39	0.00	246.63
1136 - UNIT 36	67.228	127.79	0.00	0.00	0.74	0.00	128.53
1138 - UNIT 38	80.497	157.13	0.00	0.00	0.89	0.00	158.02
1235 - UNIT 35	94.164	181.30	0.00	0.00	1.06	0.00	182.36
1237 - UNIT 37	96.826	188.85	0.00	0.00	1.05	0.00	189.90
<b>Total:</b>	1,234.091	2,357.31	0.00	0.00	13.68	0.00	2,370.99

**Invoice Summary**

Invoice No#: CFSI-9	Terms: NET 15 DAYS
Invoice Date: 1/15/2020	Due by 1/30/2020
Subtotal Amount	2,370.99
Fee Amount	22.80
<b>Total Invoice Amount:</b>	<b>2,393.79</b>
Discount if paid by 1/30/2020:	0.00
Total due if paid by 1/30/2020:	2,393.79
Discount based upon eligible gallons of	66.655000

From	Thru	Rate	
100	499	0.020000	My Eligible Gallons : 66.655000
500	1499	0.030000	
1500	2999	0.040000	
3000	4999	0.050000	
5000	0	0.070000	

# Customer Statement

KALAMAZOO OIL CO.  
 2601 N. BURDICK ST.  
 KALAMAZOO, MI, 49007-1874  
 269-342-9638



As of: 01/31/2020  
 Customer No: 001821

Terms: NET 15 DAYS  
 Balance: 8,921.49  
 Discount if paid within 15 days of invoice: 0.00  
 Discount based upon eligible quantity of: 12.645  
 Balance if discount earned: 8,921.49

Amount enclosed: \$ \_\_\_\_\_  
 Make Check Payable to:

KALAMAZOO OIL CO.  
 2601 N. BURDICK ST.  
 KALAMAZOO, MI, 49007-1874

KALAMAZOO REGIONAL EDUC SERVICES  
 1819 E. MILHAM 38-1709020  
 KALAMAZOO, MI, 49002, USA

49703

--- Detach Here ---

Date	Invoice Number	Tran Type	Comment/Ref#	Total Amount	Amount Paid	Running Balance
01/15/2020		Balance Forward			0.00	6,308.50
01/31/2020	CFSI-41	Invoice		2,567.20	0.00	8,875.70
01/31/2020	SC-3	Service Charge		40.79	0.00	8,916.49
01/31/2020	SC-4	Service Charge		2.50	0.00	8,918.99
01/31/2020	SC-5	Service Charge		2.50	0.00	8,921.49
<b>Total Records: 5</b>				<b>Grand Total:</b>	<b>2,612.99</b>	<b>0.00</b>
						<b>8,875.70</b>

From	Thru	Rate
100	499	0.020000
500	1499	0.030000
1500	2999	0.040000
3000	4999	0.050000
5000	0	0.070000
Balance		8,921.49
Discount if paid within 15 days of invoice		0.00
Discount based upon eligible quantity of		12.645000
Balance if discount earned		8,921.49

**Important Message:**

Current	1-10 Days	11-30 Days	31-60 Days	61-90 Days	Over 90 Days	Credits	Prepayments	Balance Due
2,567.20	2,414.61	1,120.07	2,773.82	0.00	0.00	0.00	0.00	8,875.70

19/20 West Campus HS-ECSE Fuel Invoices										enter amounts				
Route	Bus#	Breakdown	# ON BUS				Route Totals	%	Invoice # CFSI-41					
	Driver Name		AM	NOON IN	NOONOUT	PM								
										<b>2,567.20</b>				
1	5810	HS	8	0	0	8	HS	16	47.1%		0.00			
	JAMES	ECSE	5	5	4	4	ECSE	18	52.9%		-			
2	23	HS	4	0	0	7	HS	11	42.3%		0.00			
	ZIENA	ECSE	4	4	4	3	ECSE	15	57.7%		-			
3	5845	HS	12	0	0	0	HS	12	35.3%		0.00			
	JESSICA	ECSE	5	6	6	5	ECSE	22	64.7%		-			
4	32	HS	2	0	0	3	HS	5	27.8%	264.01	73.34			
	TAMELA	ECSE	3	2	6	2	ECSE	13	72.2%		190.67			
5	33	HS	18	0	0	17	HS	35	72.9%	464.57	338.75			
	SUSAN	ECSE	3	3	4	3	ECSE	13	27.1%		125.82			
6	34	HS	13	0	0	7	HS	20	46.5%	231.31	107.59			
	TONYA	ECSE	4	7	8	4	ECSE	23	53.5%		123.72			
7	35	HS	1	0	0	7	HS	8	57.1%	197.03	112.59			
	JOHN G	ECSE	2	0	0	4	ECSE	6	42.9%		84.44			
10	37	HS	0	0	0	0	HS	0	0.0%	200.45	0.00			
	RODGER	ECSE	0	0	0	3	ECSE	3	100.0%		200.45			
										Total West Car	1,357.37	-	1,357.37	
										Total HS/GSRP	1,209.83			
											2,567.20			
										ASN 12067	ECSE Total	ECSE Total	725.11	1,842.09
										ASN 66587	HS Total	HS Total	1,274.73	
										ASN 04982	GSRP Total	GSRP Total	567.36	
													2,567.20	

KALAMAZOO OIL CO.  
 2601 N. BURDICK ST.  
 KALAMAZOO, MI, 49007-1874  
 269-342-9638

# Invoice - CFSI-41

Customer #:001821

01/31/2020

**Bill To:** KALAMAZOO REGIONAL EDUC SERVICES  
 1819 E. MILHAM 38-1709020  
 KALAMAZOO, MI, 49002, USA

Site	Date	Vehicle	Odom	Mpg	Product	Qty	Price	Total \$
<b>Card: 893390 - DONNA HARGER</b>			38501					
BIVI-BIVI	01/16 09:32	1039 - UNIT 39	38640	8.68	42-UNL 10	16.017	1.832660	29.35
1250 S DRAKE RD, KALAMAZOO, MI								
BIVI-BIVI	01/21 09:33	1039 - UNIT 39	38776	8.02	42-UNL 10	16.954	1.728887	29.31
1250 S DRAKE RD, KALAMAZOO, MI								
BIVI-BIVI	01/22 09:30	1039 - UNIT 39	38906	8.74	42-UNL 10	14.882	1.700585	25.32
1250 S DRAKE RD, KALAMAZOO, MI								
BIVI-BIVI	01/23 09:35	1039 - UNIT 39	38893	00.00	42-UNL 10	13.903	1.681717	23.38
1250 S DRAKE RD, KALAMAZOO, MI								
BJGG-BJGG	01/27 09:20	1039 - UNIT 39	39160	18.58	42-UNL 10	14.367	1.606245	23.08
507 W MILHAM ST, PORTAGE, MI								
BIVI-BIVI	01/28 09:31	1039 - UNIT 39	39394	13.26	42-UNL 10	17.648	1.643981	29.02
1250 S DRAKE RD, KALAMAZOO, MI								
BIVI-BIVI	01/29 09:31	1039 - UNIT 39	39450	3.75	42-UNL 10	14.950	1.606245	24.01
1250 S DRAKE RD, KALAMAZOO, MI								
BIVI-BIVI	01/30 09:32	1039 - UNIT 39	39554	6.96	42-UNL 10	14.941	1.927000	28.80
1250 S DRAKE RD, KALAMAZOO, MI								
<b>Fuel Cost Per Mile: 0.20</b>		<b>Total Miles: 1053</b>	<b># Trans: 8</b>			123.662		212.27
<b>Insufficient/innacurate data to calculate MPG</b>								
<b>Card: 893395 - TAMELA STEWART</b>			93428					
BJ0Q-BJ0Q	01/16 15:22	1032 - UNIT 32	93600	9.97	42-UNL 10	17.259	1.672283	28.86
208 RIVER STREET, KALAMAZOO, MI								
BJ0Q-BJ0Q	01/17 15:25	1032 - UNIT 32	93772	9.51	42-UNL 10	18.083	1.672283	30.24
208 RIVER STREET, KALAMAZOO, MI								
BJ0Q-BJ0Q	01/21 15:29	1032 - UNIT 32	93888	8.39	42-UNL 10	13.819	1.738321	24.02
208 RIVER STREET, KALAMAZOO, MI								
BJ0Q-BJ0Q	01/22 15:34	1032 - UNIT 32	94023	9.51	42-UNL 10	14.201	1.625113	23.07
208 RIVER STREET, KALAMAZOO, MI								
BJ0Q-BJ0Q	01/23 15:30	1032 - UNIT 32	94157	9.88	42-UNL 10	13.562	1.625113	22.04
208 RIVER STREET, KALAMAZOO, MI								
BJ0Q-BJ0Q	01/24 15:52	1032 - UNIT 32	94256	7.38	42-UNL 10	13.419	1.625113	21.80
208 RIVER STREET, KALAMAZOO, MI								
BJ0Q-BJ0Q	01/27 15:25	1032 - UNIT 32	94419	12.31	42-UNL 10	13.246	1.606245	21.29
208 RIVER STREET, KALAMAZOO, MI								
BJ0Q-BJ0Q	01/28 15:22	1032 - UNIT 32	94543	10.47	42-UNL 10	11.843	1.606245	19.02
208 RIVER STREET, KALAMAZOO, MI								
BJ0Q-BJ0Q	01/29 15:17	1032 - UNIT 32	94660	9.16	42-UNL 10	12.770	1.927000	24.60
208 RIVER STREET, KALAMAZOO, MI								

Site	Date	Vehicle	Odom	Mpg	Product	Qty	Price Total \$
<b>Card: 893395 - TAMELA STEWART</b>			93428				
BJ0Q-BJ0Q	01/30 15:25	1032 - UNIT 32 208 RIVER STREET, KALAMAZOO, MI	94795	10.24	42-UNL 10	13.181	1.927000 25.40
BJ0Q-BJ0Q	01/31 15:25	1032 - UNIT 32 208 RIVER STREET, KALAMAZOO, MI	94945	11.61	42-UNL 10	12.918	1.832660 23.67
<b>Fuel Cost Per Mile: 0.17</b>		<b>Total Miles: 1517</b>	<b># Trans: 11</b>			154.301	264.01
<b>Card: 893400 - LATINA TUCKER</b>			37535				
BIVI-BIVI	01/17 09:58	1034 - UNIT 34 1250 S DRAKE RD, KALAMAZOO, MI	46743	99.99	42-UNL 10	19.849	1.794924 35.63
BIBA-BIBA	01/21 09:26	1136 - UNIT 36 5012 S WESTNEDGE ST, PORTAGE, MI	37673	00.00	42-UNL 10	21.749	1.738321 37.81
BIBA-BIBA	01/27 09:26	1136 - UNIT 36 5012 S WESTNEDGE ST, PORTAGE, MI	37910	16.82	42-UNL 10	14.090	1.606245 22.63
<b>Fuel Cost Per Mile: 0.26</b>		<b>Total Miles: 375</b>	<b># Trans: 3</b>			55.688	96.07
<b>Insufficient/innacurate data to calculate MPG</b>							
<b>Card: 893402 - SHANNON DUNN</b>			44996				
BJ5D-BJ5D	01/16 12:28	1138 - UNIT 38 3700 GULL RD, KALAMAZOO, MI	45087	8.75	42-UNL 10	10.401	1.832660 19.06
BJ5D-BJ5D	01/21 12:30	1138 - UNIT 38 3700 GULL RD, KALAMAZOO, MI	45205	7.23	42-UNL 10	16.327	1.738321 28.39
BJ5D-BJ5D	01/22 12:28	1138 - UNIT 38 3700 GULL RD, KALAMAZOO, MI	45296	8.33	42-UNL 10	10.923	1.719453 18.78
BJ5D-BJ5D	01/23 12:35	1138 - UNIT 38 3700 GULL RD, KALAMAZOO, MI	45389	8.67	42-UNL 10	10.731	1.719453 18.46
BJ5D-BJ5D	01/27 12:33	1138 - UNIT 38 3700 GULL RD, KALAMAZOO, MI	44516	00.00	42-UNL 10	14.479	1.700585 24.62
BJ5D-BJ5D	01/28 12:27	1138 - UNIT 38 3700 GULL RD, KALAMAZOO, MI	54494	99.99	42-UNL 10	11.186	1.700585 19.02
BJ5D-BJ5D	01/29 12:28	1138 - UNIT 38 3700 GULL RD, KALAMAZOO, MI	45717	00.00	42-UNL 10	11.484	1.643981 18.88
BJ5D-BJ5D	01/30 12:26	1138 - UNIT 38 3700 GULL RD, KALAMAZOO, MI	45816	9.15	42-UNL 10	10.814	1.889264 20.43
<b>Fuel Cost Per Mile: 0.20</b>		<b>Total Miles: 820</b>	<b># Trans: 8</b>			96.345	167.64
<b>Insufficient/innacurate data to calculate MPG</b>							
<b>Card: 893533 - TYRONE BAILEY</b>			37409				
BG1H-BG1H	01/21 12:34	1033 - UNIT 33 2375 SPRINKLE RD, KALAMAZOO, MI	88198	99.99	42-UNL 10	27.029	1.738321 46.98
BIVI-BIVI	01/22 16:49	1136 - UNIT 36 1250 S DRAKE RD, KALAMAZOO, MI	37796	00.00	42-UNL 10	15.187	1.681717 25.54
BIBA-BIBA	01/29 09:26	1136 - UNIT 36 5012 S WESTNEDGE ST, PORTAGE, MI	38061	13.16	42-UNL 10	20.130	1.606245 32.34
BIBA-BIBA	01/30 09:30	1136 - UNIT 36 5012 S WESTNEDGE ST, PORTAGE, MI	38135	7.60	42-UNL 10	9.737	1.927000 18.76
<b>Fuel Cost Per Mile: 0.17</b>		<b>Total Miles: 726</b>	<b># Trans: 4</b>			72.083	123.62
<b>Insufficient/innacurate data to calculate MPG</b>							
<b>Card: 893549 - TONYA SWAPSY</b>			46600				
BIVI-BIVI	01/21 10:02	1034 - UNIT 34 1250 S DRAKE RD, KALAMAZOO, MI	46849	17.28	42-UNL 10	14.406	1.728887 24.91
BIVI-BIVI	01/22 12:28	1034 - UNIT 34 1250 S DRAKE RD, KALAMAZOO, MI	46995	8.43	42-UNL 10	17.312	1.700585 29.44
BIVI-BIVI	01/24 09:45	1034 - UNIT 34 1250 S DRAKE RD, KALAMAZOO, MI	47158	8.56	42-UNL 10	19.041	1.643981 31.29
BIVI-BIVI	01/27 10:00	1034 - UNIT 34 1250 S DRAKE RD, KALAMAZOO, MI	47268	8.90	42-UNL 10	12.363	1.643981 20.33

Site	Date	Vehicle	Odom	Mpg	Product	Qty	Price	Total \$
<b>Card: 893549 - TONYA SWAPSY</b>			(continued)					
BIVI-BIVI	01/28 13:54	1034 - UNIT 34 1250 S DRAKE RD, KALAMAZOO, MI	47428	9.07	42-UNL 10	17.646	1.643981	29.01
BIVI-BIVI	01/30 08:32	1034 - UNIT 34 1250 S DRAKE RD, KALAMAZOO, MI	47595	9.01	42-UNL 10	18.526	1.927000	35.71
BIVI-BIVI	01/31 09:46	1034 - UNIT 34 1250 S DRAKE RD, KALAMAZOO, MI	47713	8.92	42-UNL 10	13.230	1.889264	24.99
<b>Fuel Cost Per Mile: 0.18</b>		<b>Total Miles: 1113</b>		<b># Trans: 7</b>		112.524		195.68
<b>Card: 893550 - NICOLE HAYWOOD</b>			75205					
BG3X-BG3X	01/16 13:55	1122 - UNIT 22 3700 SPRINKLE RD, KALAMAZOO, MI	75344	9.06	42-UNL 10	15.341	1.625113	24.92
BG3X-BG3X	01/17 13:54	1122 - UNIT 22 3700 SPRINKLE RD, KALAMAZOO, MI	75477	8.36	42-UNL 10	15.915	1.606245	25.56
BJ5D-BJ5D	01/21 16:17	1122 - UNIT 22 3700 GULL RD, KALAMAZOO, MI	75659	8.21	42-UNL 10	22.171	1.719453	38.12
BG3X-BG3X	01/22 13:47	1122 - UNIT 22 3700 SPRINKLE RD, KALAMAZOO, MI	75747	9.30	42-UNL 10	9.464	1.625113	15.38
BG3X-BG3X	01/23 13:43	1122 - UNIT 22 3700 SPRINKLE RD, KALAMAZOO, MI	75881	8.70	42-UNL 10	15.406	1.615679	24.90
BG3X-BG3X	01/24 13:49	1122 - UNIT 22 3700 SPRINKLE RD, KALAMAZOO, MI	76008	8.84	42-UNL 10	14.369	1.615679	23.22
BG3X-BG3X	01/27 13:45	1122 - UNIT 22 3700 SPRINKLE RD, KALAMAZOO, MI	76136	8.50	42-UNL 10	15.067	1.606245	24.20
BJ5D-BJ5D	01/28 16:43	1122 - UNIT 22 3700 GULL RD, KALAMAZOO, MI	76329	8.87	42-UNL 10	21.768	1.643981	35.79
BG3X-BG3X	01/29 13:51	1122 - UNIT 22 3700 SPRINKLE RD, KALAMAZOO, MI	76417	9.13	42-UNL 10	9.640	1.549641	14.93
BG3X-BG3X	01/30 13:48	1122 - UNIT 22 3700 SPRINKLE RD, KALAMAZOO, MI	76554	9.45	42-UNL 10	14.500	1.832660	26.58
BJ5D-BJ5D	01/31 16:25	1122 - UNIT 22 3700 GULL RD, KALAMAZOO, MI	76744	8.85	42-UNL 10	21.475	1.832660	39.36
<b>Fuel Cost Per Mile: 0.19</b>		<b>Total Miles: 1539</b>		<b># Trans: 11</b>		175.116		292.96
<b>Card: 893559 - ZIENA MCMILLIAN</b>			69232					
BIVI-BIVI	01/16 06:29	1021 - UNIT 21 1250 S DRAKE RD, KALAMAZOO, MI	9999	00.00	42-UNL 10	7.767	1.832660	14.23
BIVI-BIVI	01/17 06:48	1021 - UNIT 21 1250 S DRAKE RD, KALAMAZOO, MI	69377	99.99	42-UNL 10	20.072	1.738321	34.90
BIVI-BIVI	01/17 15:28*	1021 - UNIT 21 1250 S DRAKE RD, KALAMAZOO, MI	69476	8.01	42-UNL 10	12.361	1.757189	21.73
BIVI-BIVI	01/21 11:52	1021 - UNIT 21 1250 S DRAKE RD, KALAMAZOO, MI	69551	6.75	42-UNL 10	11.110	1.728887	19.21
BIVI-BIVI	01/22 08:46	1021 - UNIT 21 1250 S DRAKE RD, KALAMAZOO, MI	69613	7.47	42-UNL 10	8.303	1.700585	14.13
BIVI-BIVI	01/22 16:24*	1021 - UNIT 21 1250 S DRAKE RD, KALAMAZOO, MI	69683	7.94	42-UNL 10	8.817	1.681717	14.83
BI6H-BI6H	01/23 11:59	1021 - UNIT 21 6434 GULL ROAD, KALAMAZOO, MI	69748	7.72	42-UNL 10	8.419	1.719453	14.48
BIVI-BIVI	01/24 06:27	1021 - UNIT 21 1250 S DRAKE RD, KALAMAZOO, MI	69793	3.36	42-UNL 10	13.399	1.549641	20.76
BIVI-BIVI	01/24 10:13*	1021 - UNIT 21 1250 S DRAKE RD, KALAMAZOO, MI	69885	8.25	42-UNL 10	11.151	1.643981	18.33
BI6H-BI6H	01/27 11:57	1021 - UNIT 21 6434 GULL ROAD, KALAMAZOO, MI	69968	4.94	42-UNL 10	16.790	1.700585	28.55

Site	Date	Vehicle	Odom	Mpg	Product	Qty	Price Total \$
<b>Card: 893559 - ZIENA MCMILLIAN</b>			69232				
BIVI-BIVI	01/28 12:25	1021 - UNIT 21 1250 S DRAKE RD, KALAMAZOO, MI	70070	7.62	42-UNL 10	13.378	1.643981 21.99
<b>Fuel Cost Per Mile: 0.27</b>		<b>Total Miles: 838</b>	<b># Trans: 11</b>			131.567	223.14
<b>Insufficient/innacurate data to calculate MPG</b>							
<b>Card: 893596 - SUSAN KEMP</b>			87460				
BG1H-BG1H	01/16 12:31	1033 - UNIT 33 2375 SPRINKLE RD, KALAMAZOO, MI	87719	10.04	42-UNL 10	25.802	1.625113 41.93
BG1H-BG1H	01/17 12:31	1033 - UNIT 33 2375 SPRINKLE RD, KALAMAZOO, MI	87958	9.27	42-UNL 10	25.781	1.606245 41.41
BG1H-BG1H	01/22 12:24	1033 - UNIT 33 2375 SPRINKLE RD, KALAMAZOO, MI	88430	19.41	42-UNL 10	24.322	1.625113 39.53
BG1H-BG1H	01/23 12:31	1033 - UNIT 33 2375 SPRINKLE RD, KALAMAZOO, MI	88674	9.32	42-UNL 10	26.185	1.615679 42.31
BG1H-BG1H	01/24 12:27	1033 - UNIT 33 2375 SPRINKLE RD, KALAMAZOO, MI	88891	9.55	42-UNL 10	22.715	1.615679 36.70
BG1H-BG1H	01/27 12:30	1033 - UNIT 33 2375 SPRINKLE RD, KALAMAZOO, MI	89141	9.68	42-UNL 10	25.828	1.606245 41.48
BG1H-BG1H	01/28 12:28	1033 - UNIT 33 2375 SPRINKLE RD, KALAMAZOO, MI	89379	9.52	42-UNL 10	25.010	1.606245 40.17
BIVI-BIVI	01/29 12:39	1033 - UNIT 33 1250 S DRAKE RD, KALAMAZOO, MI	89633	9.80	42-UNL 10	25.931	1.606245 41.65
BIVI-BIVI	01/30 12:46	1033 - UNIT 33 1250 S DRAKE RD, KALAMAZOO, MI	89877	9.48	42-UNL 10	25.731	1.927000 49.58
BG1H-BG1H	01/31 12:28	1033 - UNIT 33 2375 SPRINKLE RD, KALAMAZOO, MI	90107	9.33	42-UNL 10	24.642	1.738321 42.83
<b>Fuel Cost Per Mile: 0.16</b>		<b>Total Miles: 2647</b>	<b># Trans: 10</b>			251.947	417.59
<b>Card: 893677 - JOHN HOBSON</b>			34380				
ATY-ATY	01/17 09:26	1040 - UNIT 40 3320 Ravine Road, Kalamazoo, MI	34460	6.33	42-UNL 10	12.645	2.046811 25.89
BIVI-BIVI	01/22 09:17	1040 - UNIT 40 1250 S DRAKE RD, KALAMAZOO, MI	34562	5.96	42-UNL 10	17.119	1.700585 29.12
BIVI-BIVI	01/24 09:16	1040 - UNIT 40 1250 S DRAKE RD, KALAMAZOO, MI	34678	6.87	42-UNL 10	16.883	1.643981 27.76
BIVI-BIVI	01/28 11:26	1040 - UNIT 40 1250 S DRAKE RD, KALAMAZOO, MI	34779	6.79	42-UNL 10	14.869	1.643981 24.45
BIVI-BIVI	01/30 16:08	1040 - UNIT 40 1250 S DRAKE RD, KALAMAZOO, MI	34933	7.14	42-UNL 10	21.554	1.889264 40.72
<b>Fuel Cost Per Mile: 0.27</b>		<b>Total Miles: 553</b>	<b># Trans: 5</b>			83.070	147.94
<b>Card: 893749 - RODGER CHIECHI</b>			71180				
BJ5D-BJ5D	01/16 12:28	1237 - UNIT 37 3700 GULL RD, KALAMAZOO, MI	71296	8.98	42-UNL 10	12.920	1.832660 23.68
BI6H-BI6H	01/17 15:27	1237 - UNIT 37 6434 GULL ROAD, KALAMAZOO, MI	71435	9.43	42-UNL 10	14.748	1.776057 26.19
BJ5D-BJ5D	01/21 12:25	1237 - UNIT 37 3700 GULL RD, KALAMAZOO, MI	71492	6.90	42-UNL 10	8.263	1.738321 14.37
BJ5D-BJ5D	01/22 12:29	1237 - UNIT 37 3700 GULL RD, KALAMAZOO, MI	71604	9.12	42-UNL 10	12.285	1.719453 21.12
BJ5D-BJ5D	01/23 12:27	1237 - UNIT 37 3700 GULL RD, KALAMAZOO, MI	71714	8.95	42-UNL 10	12.287	1.719453 21.12
BJ5D-BJ5D	01/27 12:23	1237 - UNIT 37 3700 GULL RD, KALAMAZOO, MI	71873	9.13	42-UNL 10	17.417	1.700585 29.61

Site	Date	Vehicle	Odom	Mpg	Product	Qty	Price	Total \$
<b>Card: 893749 - RODGER CHIECHI</b>			(continued)					
BJ5D-BJ5D	01/28 12:15	1237 - UNIT 37	71988	9.49	42-UNL 10	12.112	1.700585	20.59
3700 GULL RD, KALAMAZOO, MI								
BJ5D-BJ5D	01/29 12:20	1237 - UNIT 37	72102	9.33	42-UNL 10	12.222	1.643981	20.10
3700 GULL RD, KALAMAZOO, MI								
BJ5D-BJ5D	01/30 12:23	1237 - UNIT 37	72218	9.26	42-UNL 10	12.526	1.889264	23.67
3700 GULL RD, KALAMAZOO, MI								
<b>Fuel Cost Per Mile: 0.19</b>		<b>Total Miles: 1038</b>	<b># Trans: 9</b>				114.780	200.45

<b>Card: 893750 - JOHN GRIFFITH</b>			34639					
BIVI-BIVI	01/16 12:59	1235 - UNIT 35	34726	7.78	42-UNL 10	11.185	1.832660	20.49
1250 S DRAKE RD, KALAMAZOO, MI								
BIVI-BIVI	01/21 13:02	1235 - UNIT 35	34873	7.69	42-UNL 10	19.104	1.728887	33.03
1250 S DRAKE RD, KALAMAZOO, MI								
BIVI-BIVI	01/22 12:52	1235 - UNIT 35	34963	8.10	42-UNL 10	11.107	1.700585	18.89
1250 S DRAKE RD, KALAMAZOO, MI								
BIVI-BIVI	01/23 12:52	1235 - UNIT 35	35050	8.06	42-UNL 10	10.790	1.681717	18.14
1250 S DRAKE RD, KALAMAZOO, MI								
BIVI-BIVI	01/24 15:22	1235 - UNIT 35	35135	7.85	42-UNL 10	10.826	1.643981	17.80
1250 S DRAKE RD, KALAMAZOO, MI								
BIVI-BIVI	01/27 12:57	1235 - UNIT 35	35185	8.55	42-UNL 10	5.850	1.643981	9.61
1250 S DRAKE RD, KALAMAZOO, MI								
BIVI-BIVI	01/28 12:58	1235 - UNIT 35	35278	7.78	42-UNL 10	11.961	1.643981	19.66
1250 S DRAKE RD, KALAMAZOO, MI								
BIVI-BIVI	01/29 12:51	1235 - UNIT 35	35370	8.04	42-UNL 10	11.447	1.606245	18.38
1250 S DRAKE RD, KALAMAZOO, MI								
BIVI-BIVI	01/30 12:56	1235 - UNIT 35	35459	8.67	42-UNL 10	10.266	1.927000	19.78
1250 S DRAKE RD, KALAMAZOO, MI								
BIVI-BIVI	01/31 09:34	1235 - UNIT 35	35557	8.71	42-UNL 10	11.250	1.889264	21.25
1250 S DRAKE RD, KALAMAZOO, MI								
<b>Fuel Cost Per Mile: 0.21</b>		<b>Total Miles: 918</b>	<b># Trans: 10</b>				113.786	197.03

**Total By Product**

State	Product	Quantity	Net	FET	SET	Local	SST	Gross
MI	42 - UNL 10% ETHANOL	1,484.869	2,522.04	0.00	0.00	16.36	0.00	2,538.40
<b>Total:</b>		1,484.869	2,522.04	0.00	0.00	16.36	0.00	2,538.40

**Total By Vehicle**

Vehicle	Quantity	Net	FET	SET	Local	SST	Gross	
1021 - UNIT 21	131.567	221.71	0.00	0.00	1.43	0.00	223.14	
1032 - UNIT 32	154.301	262.34	0.00	0.00	1.67	0.00	264.01	
1033 - UNIT 33	278.976	461.46	0.00	0.00	3.11	0.00	464.57	
1034 - UNIT 34	132.373	229.86	0.00	0.00	1.45	0.00	231.31	
1039 - UNIT 39	123.662	210.89	0.00	0.00	1.38	0.00	212.27	
1040 - UNIT 40	83.070	147.01	0.00	0.00	0.93	0.00	147.94	
1122 - UNIT 22	175.116	291.01	0.00	0.00	1.95	0.00	292.96	
1136 - UNIT 36	80.893	136.19	0.00	0.00	0.89	0.00	137.08	
1138 - UNIT 38	96.345	166.58	0.00	0.00	1.06	0.00	167.64	
1235 - UNIT 35	113.786	195.79	0.00	0.00	1.24	0.00	197.03	
1237 - UNIT 37	114.780	199.20	0.00	0.00	1.25	0.00	200.45	
<b>Total:</b>		1,484.869	2,522.04	0.00	0.00	16.36	0.00	2,538.40

**Invoice Summary**

Invoice No#: CFSI-41	Terms: NET 15 DAYS
Invoice Date: 1/31/2020	Due by 2/15/2020
Subtotal Amount	2,538.40
Fee Amount	28.80
<b>Total Invoice Amount:</b>	<b>2,567.20</b>
Discount if paid by 2/15/2020:	0.00
Total due if paid by 2/15/2020:	2,567.20
Discount based upon eligible gallons of	12.645000

From	Thru	Rate	
100	499	0.020000	My Eligible Gallons : 12.645000
500	1499	0.030000	
1500	2999	0.040000	
3000	4999	0.050000	
5000	0	0.070000	



SuperFleet MasterCard Program  
 PO BOX 1239  
 COVINGTON LA 70434



32109

ABOVE ADDRESS IS FOR CORRESPONDENCE ONLY  
 For Customer Service Inquires call: (844) 483-0510

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KALAMAZOO REG EDUC SVC AGCY  
 1819 E MILHAM AVE  
 PORTAGE MI 49002-3095

Account Number **FB861**  
 Please reference your account # on all payments

PERIOD STARTING 12/17/2019  
 BILLING DATE 01/17/2020  
 DUE DATE 02/10/2020  
 TOTAL BALANCE DUE \$2,120.63  
 SPEND LIMIT \$6,300

Account Statement for Activity from 12/17/2019 - 01/16/2020

Payments and Adjustments

Date	Description	Amount
12/30/2019	Payment Thank You	\$-593.45
Total:		\$-593.45

FOR ITEMIZED DETAIL OF CURRENT ACTIVITY, REFER TO YOUR FLEET MANAGEMENT REPORT AVAILABLE ONLINE.

Previous Statement Date	Prior Balance	Payments and Adjustments	Current Activity	Total Balance Due
12/17/2019	\$593.45	\$-593.45	\$2,120.63	\$2,120.63

FOR PROPER PAYMENT POSTING, PLEASE INCLUDE ONLY CHECK AND REMITTANCE COPY BELOW IN THE ENVELOPE PROVIDED. REMITTANCES ARE TRANSMITTED TO FLEETCOR TREASURY, COVINGTON, LA, FOR CREDIT TO CUSTOMER'S ACCOUNT. ANY ADDITIONAL CORRESPONDENCE SHOULD BE DIRECTED TO THE ADDRESS IN THE TOP LEFT AREA OF THIS STATEMENT.

REMITTANCE COPY - RETURN THIS STUB WITH PAYMENT

Account **FB861** (1612080601)



KALAMAZOO REG EDUC SVC AGCY  
 1819 E MILHAM ROAD  
 PORTAGE MI 49002

BILLING DATE 01/17/2020  
 DUE DATE 02/10/2020  
 TOTAL BALANCE DUE \$2,120.63  
 PAYMENT AMOUNT \$



SuperFleet MasterCard Program  
 P.O. Box 70995  
 Charlotte NC 28272-0995

99999999991612080601900002120636

SuperFleet MasterCard Program

Acct: FB861

12/17/19-1/16/20

Non Head Start = \$ 679.28

ASN	Stmt Fee	Rebate	Net Pmt	Card #	Employee	%
02186	0.73	0.00	124.57	0011	REMC -Mara	18%
rounding .71 '02665	1.27	0.00	215.13	0016	REMC -Mel	32%
20470	0.35	0.00	60.16	0004	Gary Wheeler	9%
20470	0.36	0.00	61.38	0005	James Tribu	9%
20470	0.59	0.00	99.39	0006	Stan Hoekstra	15%
01970	0.37	0.00	63.00	0007	Scott Markillie	9%
07570	0.00	0.00	0.00	0001	Bill Dawson	0%
10470	0.00	0.00	0.00	0003	Richard Bradshaw	0%
01970	0.33	0.00	55.65	0002	Larry Phillips	8%
New - 'EFE 06186-54	0.00	0.00	0.00	0009	Cameron Buck	0%
	0.00	0.00	0.00	0008	Head Start Bus #5893	0%
	0.00	0.00	0.00	0010	Head Start Bus #5885	0%
See below and separate	0.00	0.00	679.90	0013	Head Start Bus #5845	0%
spreadsheet	0.00	0.00	757.45	0015	Head Start Bus #5810	0%
	4.00	0.00	2116.63			
			0.00		Rebate	
			4.00		Statement Fee-Not Head Start	
						100%
	TOTAL DUE		2120.63			
00000			0.00			
	TOTAL		2120.63			

Head Start			
ASN 12067 ECSE	840.94	#13	679.90
ASN 66587 HS	412.72	#15	757.45
ASN 04982 GSRP	183.69		
	1437.35		1437.35

19/20 West Campus HS-ECSE Fuel Invoices										enter amounts	
Route	Bus#	Breakdown	# ON BUS				Route				
	Driver Name		AM	NOON IN	NOONOUT	PM	Totals	%	Invoice # FB861		
									<b>1,437.35</b>		
1	5810 HS		8	0	0	8	HS	16	47.1%	757.45	356.45
	JAMES	ECSE	5	5	4	4	ECSE	18	52.9%		401.00
2	23 HS		4	0	0	7	HS	11	42.3%		0.00
	ZIENA	ECSE	4	4	4	3	ECSE	15	57.7%		-
3	5845 HS		12	0	0	0	HS	12	35.3%	679.90	239.96
	JESSICA	ECSE	5	6	6	5	ECSE	22	64.7%		439.94
4	32 HS		2	0	0	3	HS	5	27.8%		0.00
	TAMELA	ECSE	3	2	6	2	ECSE	13	72.2%		-
5	33 HS		18	0	0	17	HS	35	72.9%		0.00
	SUSAN	ECSE	3	3	4	3	ECSE	13	27.1%		-
6	34 HS		13	0	0	7	HS	20	46.5%		0.00
	TONYA	ECSE	4	7	8	4	ECSE	23	53.5%		-
7	35 HS		1	0	0	7	HS	8	57.1%		0.00
	JOHN G	ECSE	2	0	0	4	ECSE	6	42.9%		-
10	37 HS		0	0	0	0	HS	0	0.0%		0.00
	RODGER	ECSE	0	0	0	3	ECSE	3	100.0%		-
										Total West Car	1,437.35
										Total HS/GSRP	-
											1,437.35
							ASN 12067	ECSE Total	ECSE Total	840.94	596.41
							ASN 66587	HS Total	HS Total	412.72	
							ASN 04982	GSRP Total	GSRP Total	183.69	
										1,437.35	

## Important Information about Your Account

Your Cardholder Agreement contains all of the terms of your account. The following terms are only some of the Cardholder Agreement terms. The full Cardholder Agreement is available at [www.fleetcor.com/terms/superfleet-mc](http://www.fleetcor.com/terms/superfleet-mc).

**Cardholder Agreement.** This Agreement sets forth the terms and conditions for use of the Speedway® SuperFleet® Mastercard® Cards ("Cards") and the account established in connection with the Cards ("Account") made available by FleetCor Technologies Operating Company, LLC ("FleetCor"). FleetCor and its agents, suppliers and contractors are sometimes hereafter referred to collectively as "Operator" or "we". For purposes of the Comdata Proprietary Network (as defined in the Card Acceptance & Out of Network Transactions section below), FleetCor's affiliate Comdata, Inc. shall be deemed to be Operator. Use of the Account and the Cards constitutes acceptance of this Agreement and any subsequent use following any future changes to this Agreement constitutes acceptance of any changes made to the terms and conditions of this Agreement. "Customer" means the business for which the Account has been established and each individual who agreed to be responsible for all amounts owed under this Agreement, whether as a Principal (as defined below), guarantor, or otherwise (also referred to as "you" in this agreement).

**Disputed Item.** Customer must notify Operator of any disputed item on Customer's billing statement within sixty (60) days from the date of the billing statement, or it will be deemed undisputed and accepted by Customer. Unless required by law, Operator is not responsible for any problem Customer may have with any goods or services charged on the Account. If Customer has a dispute with a merchant, Customer must pay the Account and settle the dispute directly with the merchant. Operator is not responsible if any merchant refuses to honor the Card.

**Nature of Account and Card Use.** The Cards are issued by Regions Bank, headquartered in Birmingham, Alabama, or another financial institution ("Issuing Bank"). Customer represents that it is either a governmental, non-profit or commercial business enterprise and agrees that the Account is for business purposes only, and any Card(s) issued under the Account will not be used for personal, family or household purposes. Further, the Account and Card(s) may be used only for valid and lawful purposes and for individual retail sales. The processing of accumulated sales or the purchasing of bulk fuel is prohibited using the Account or Cards. If Customer uses, or allows someone else to use, the Card(s) or Account for any other purpose, Customer shall be responsible for such use and may be required to reimburse Operator, the Issuing Bank, and Mastercard International Incorporated ("Mastercard") for all amounts or expenses paid by such entities as a result of such use. All Cards issued to Customer shall remain the property of the Issuing Bank and must be returned upon request. Use of the Cards and any assigned point-of-purchase ("POS") authorization identification numbers ("IDs"/"PINs") may be canceled, revoked, repossessed or restricted at any time. Only authorized Customer representatives will be allowed to make changes to the Account.

**Spend Limit.** The spend limit for the Account is determined by FleetCor and adjusted up or down periodically without prior notice based on changes in the Account's purchase volume, average fuel prices, billing cycle, payment terms, and the Customer's creditworthiness. The amount of spend limit and open-to-buy for the Account is available anytime by calling the toll free customer service line shown on the billing statement and using the special security code or via the online account management system. Customer shall not allow its unpaid balance, including unbilled transactions, fees and other charges on the Account, to exceed its spend limit at any time. If Customer exceeds the Account credit limit the system immediately locks the Account, and any future transactions will be declined until the balance due is paid in full. In order to periodically re-evaluate the Account's spend limit, Customer hereby agrees to allow Operator to obtain credit reports on the Customer whenever Operator deems necessary.

**Billing and Payment Terms.** Billing frequency and payment terms are established for the Customer during the initial Account application process and are subject to change by FleetCor as outlined below. With this Account, you may not carry an outstanding balance past the due date shown on the billing statement. The Total Balance Due amount shown on each Account statement is due and payable via check, online, Check by Phone or EFT and must be posted to the Account by the Due Date shown on the statement. The "Total Balance Due" amount on each Account statement includes transactions posted since the prior statement date (current period charges), applicable service fees, amounts past due (e.g. unpaid amounts previously billed), late fees, and any other applicable charges, less posted payments and applicable credits and/or rebates. For prepaid Accounts, charges made to the Account and any applicable fees will be deducted from the Account balance, and all payments require collected funds.

**a. Check Payments.** Checks should be made out to "Card Services" and sent along with the payment stub (lower portion of the statement summary page) via US Mail to the address shown on the statement. Confirming payments received at the address as displayed on statement before 4:00 p.m. Eastern Time on a business day (Monday through Friday, excluding banking holidays) will be posted to the Customer's Account on the same day. All other payments will be posted the following business day.

**b. Customer Initiated Online Payments.** Customer can submit payments via the online account management system. If insufficient funds are available on the Account balance at the time a debit is initiated, Customer will not be able to make any further purchases using the Cards until such time that the Customer pays the outstanding balance in the Account. Payments made online and received on or before 4:00 p.m. Eastern time on a business day will be credited to Customer's Account on the same business day. Otherwise, online payments will be credited to Customer's Account within the next business day.

**c. Check by Phone.** FleetCor reserves the right to charge a Check by Phone Fee not to exceed fifteen dollars (\$15) for Customer requested payment made by calling a Customer Service Representative. Payment by phone received by 4:00 p.m. Eastern Time on a business day will be credited to Customer Account on the same business day, otherwise pay by phone payments will be credited to Customer's Account within the next business day.

**d. Other Payments.** FleetCor, at its sole discretion, may offer Customer the option of EFT payment. If the EFT option is offered to Customer, FleetCor reserves the right to charge a one-time set up fee up to fifty dollars (\$50.00) per Account and a EFT bank handling fee of up to five dollars (\$5.00) per debit of the Customer's Bank Account. FleetCor reserves the right to charge a fee of up to fifty dollars (\$50.00) for processing each Automated Clearinghouse (ACH) / Wire payment / Other non-standard payments.

If Customer does not make full payment of the Total Balance Due by the Due Date, then Customer shall pay a Late Fee equal to: (i) the greater of (a) seventy-five dollars (\$75) or (b) 11.25% of the New Balance (defined below), or (ii) the maximum amount permitted under applicable law if less than the amount in subsection (i). The fact that FleetCor may charge Late Fee if Customer fails to make full payment of the Total Balance Due by the Due Date does not in any way authorize the Customer to elect not to pay such Total Balance Due by the Due Date, nor does it indicate that FleetCor has consented to the failure by Customer to make such full payment. The New Balance amount is calculated just prior to the billing date and equals the Total Balance Due from the last Account statement plus any additional posted purchase transactions. FleetCor also reserves the right to charge a Returned Check Fee of up to fifty dollars (\$50) or the maximum amount permitted by law, whichever is less.

**Rebate Program Terms.** Depending on the application under which you applied and your account pricing, your cards may qualify for a purchase rebate program. The rebate program, if applicable to your account, is only available if your account is open, in good standing, and is not in default of the payment terms provided within these cardholder terms and conditions. Please refer to your account pricing documentation for specifics regarding rebate levels. We reserve the right to change or terminate this purchase rebate program at any time and in any manner with prior notice.

**High Credit Risk Account.** FleetCor reserves the right to charge a transaction fee of up to five dollars (\$5) per transaction or a Credit Risk Assessment of up to two percent (2%) of the Account's spend limit per billing cycle for High Credit Risk Accounts as defined in the Cardholder Agreement. In the event an Account is deemed a High Credit Risk Account, FleetCor may also terminate any discounts/rebates that would otherwise be earned until such time that Customer is no longer a High Credit Risk Account.

**Card Acceptance & Out of Network Transactions.** Mastercard fleet cards are typically accepted at all fueling locations that accept Mastercard, and if approved by Operator may be allowed to make purchases at other business-related merchants (e.g. maintenance, office supplies, airlines, hotels, restaurants, etc.). However, Operator is not responsible and shall have no liability if a merchant or any third party refuses to honor Customer's Card or accept a transaction on Customer's Account. FleetCor reserves the right to charge an Out of Network Fee of up to two dollars (\$2.00) per transaction, which is subject to change, for transactions that occur at merchant locations that are not Speedway branded, including, without limitation, transactions at non-Speedway merchant locations in the Comdata Proprietary Network. The Comdata Proprietary Network means the network of merchants with whom Comdata Inc. settles transactions directly with such merchant and not through the Mastercard network.

**Tax Reclamation Processing.** If your company is exempt from certain fuel taxes, FleetCor may be able to calculate the taxes and bill you net of those amounts. Government required tax-exempt identification and certification will be required for consideration and approval into the program. This service is only available to certain types of Accounts in certain geographies.

**Change of Terms; Termination.** The terms of this Agreement may be changed at any time upon notice. Retention or use of the Account and Cards after the effective date of any change will constitute acceptance of the new terms. If Customer does not agree to any such change, Customer may end this Agreement by notifying Operator at the toll-free customer service line or via mail to the customer service address shown on the billing statement before the effective date of the change, returning all Cards to Operator and paying what is owed under the terms of this Agreement. Either party may terminate this Agreement at any time by written or telephone notice to the other party.

**Statements and Reporting.** Account statements and standard fleet management reports are available on-line via the online account management system. FleetCor can also provide paper copies of each statement and the accompanying management report with transaction details via US Mail. Customer understands and agrees that Operator may be required to filter data received from merchants from time to time as necessary to provide complete reporting information to Customer when the merchant is unable to deliver complete purchase detail data (e.g. product code, gallons, price per gallon).

**Lost or Stolen Cards.** Customer understands that it is the Customer's responsibility to select and apply transaction limitations on the Account/Card and monitor any suspicious and unauthorized activities on the Account. Customer also agrees to notify Operator immediately at the toll free customer service line shown on the billing statement of any loss, theft or unauthorized use of the Account or of any Card. Customer understands that it is liable for unauthorized use of the Account and Cards to the fullest extent permitted by applicable law. Customer agrees in any event that if at any time Customer has been issued ten (10) or more Cards at Customer's request, then Customer waives any and all limitations of liability for unauthorized use of such Cards. This provision does not apply to misuse of Cards by Customer's employees or agents (for which Customer is always obligated). Customer also agrees to assist FleetCor in determining the facts, circumstances, and other pertinent information related to any loss, theft, or possible unauthorized use of any Card or Account and to comply with such procedures as FleetCor may reasonably require in connection with any investigation. Notwithstanding anything to the contrary in this Lost or Stolen Cards section, if Customer has opted into FleetCor's Fraud Liability Waiver Program, then the Fraud Liability Waiver Program Terms and Conditions shall continue to apply for the duration of such time as Customer remains enrolled in the Fraud Liability Waiver Program.

**Miscellaneous.** (i) This Agreement shall be governed by the laws of the State of Louisiana without regard to the choice of law rules of such state. FleetCor has a substantial presence in such state, including accounting, treasury and tax functions. (ii) No waiver by either party of any breach of any provision of this Agreement to be performed by the other party shall be construed as a waiver of any succeeding breach of the same or any other provision of this Agreement. (iii) This Agreement together with changes that may be in effect from time to time constitutes the entire agreement of the parties relating to this subject matter. (iv) FleetCor reserves the right to assign any or all of its rights and obligations under this Agreement to a third party. (v) Customer may not transfer or assign this Agreement or the Account. (vi) Customer must ensure that everyone using a Card issued on the Customer's Account is instructed in applicable safety measures and will comply with all applicable laws and safety notices. (vii) In no event shall any interest rate or rates payable under this Agreement or any other fees paid in connection herewith exceed the highest rate permissible under any law that a court of competent jurisdiction shall, in a final determination, deem applicable. (viii) If any provision of this Agreement is declared invalid, illegal, or unenforceable, the validity of the remaining provisions will not be affected.

\* Speedway is a registered trademark of Speedway LLC. Mastercard is a registered trademark of Mastercard International, Incorporated. The SPEEDWAY® SUPERFLEET® Mastercard® Card is issued by Regions® Bank, pursuant to license by Mastercard International, Incorporated.

**Fleet Management Report**  
**Tax Exempt**  
For Activity from 12/17/2019 to 01/16/2020



KALAMAZOO REG EDUC SVC AGCY  
1819 E MILHAM ROAD  
PORTAGE MI 49002

Account # FB861  
Billing Date: 01/17/2020  
Name: KALAMAZOO REG EDUC SVC AGCY

**PRODUCT PURCHASES SUMMARY**  
SUMMARY OF TRANSACTIONS THIS REPORTING PERIOD FOR ALL CARDS

PRODUCT	QUANTITY	GROSS AMOUNT	FEDERAL	STATE	SALES	TOTAL
Diesel	490.85	\$ 1,464.20	\$ .00	\$ .00	\$ .00	\$ 1,464.20
Other	14.72	\$ 61.15	\$ .00	\$ .00	\$ .00	\$ 61.15
Gasoline	240.09	\$ 591.28	\$ .00	\$ .00	\$ .00	\$ 591.28
<b>Total</b>	<b>745.66</b>	<b>\$ 2,116.63</b>	<b>\$ .00</b>	<b>\$ .00</b>	<b>\$ .00</b>	<b>\$ 2,116.63</b>

**CARD ACTIVITY DETAILS SORTED BY CARD #**  
Transaction Detail for Customer NO. BTPXC - KALAMAZOO REG EDUC SVC AGCY

TRAN DATE	TRAN TIME	POST DATE	TRAN NUM	SITE	DRIVER	ODOMETER	FUEL TYPE	EXEMPT TAXES					NET AMT
								QTY	PPG	FEDERAL	STATE	SALES	
<b>Card - 55673XXXXXX10670 - 11</b>													
12/19/2019	07:48	12/19/2019	24914	SPEEDWAY # 7143,STURGIS,MI	11	133667	UNLEADED REGULAR (86 OR 87 OCTANE)	20.21	\$ 2.199	\$ .00	\$ .00	\$ .00	\$ 44.45
01/08/2020	09:50	01/09/2020	4076949	MARATHON PETRO73809,KALAMAZOO,MI	11	134131	UNLEADED REGULAR (86 OR 87 OCTANE)	7.47	\$ 2.680	\$ .00	\$ .00	\$ .00	\$ 20.02
01/09/2020	08:20	01/09/2020	24067	SPEEDWAY # 8827,PORTAGE,MI	11	134197	UNLEADED REGULAR (86 OR 87 OCTANE)	11.15	\$ 2.700	\$ .00	\$ .00	\$ .00	\$ 30.10
01/13/2020	09:27	01/13/2020	23408	SPEEDWAY # 2275,PORTAGE,MI	11	134338	UNLEADED REGULAR (86 OR 87 OCTANE)	13.04	\$ 2.301	\$ .00	\$ .00	\$ .00	\$ 30.00
<b>Card Totals: 55673XXXXXX10670 - 11</b>								<b>51.87</b>		<b>\$ .00</b>	<b>\$ .00</b>	<b>\$ .00</b>	<b>\$ 124.57</b>

Any associated non-Retail Minus discounts are reflected in the listed Price Per Gallon values.

**Fleet Management Report**  
**Tax Exempt**  
For Activity from 12/17/2019 to 01/16/2020



KALAMAZOO REG EDUC SVC AGCY  
1819 E MILHAM ROAD  
PORTAGE MI 49002

Account # FB861  
Billing Date: 01/17/2020  
Name: KALAMAZOO REG EDUC SVC AGCY

**CARD ACTIVITY DETAILS SORTED BY CARD #**

TRAN DATE	TRAN TIME	POST DATE	TRAN NUM	SITE	DRIVER	ODOMETER	FUEL TYPE	QTY	PPG	EXEMPT TAXES			NET AMT
										FEDERAL	STATE	SALES	
<b>Card - 55673XXXXXX10522 - 13</b>													
12/19/2019	07:39	12/19/2019	24913	SPEEDWAY # 2360,KALAMAZOO,MI	13	33554	DIESEL 2 ULSD (LED)	21.19	\$ 2.799	\$ .00	\$ .00	\$ .00	\$ 59.32
01/04/2020	10:21	01/04/2020	10076	KALAMOZOO OIL CO.,KALAMOZOO,MI	13	33781	DIESEL 2 ULSD (LED)	34.90	\$ 3.078	\$ .00	\$ .00	\$ .00	\$ 107.42
01/07/2020	07:39	01/07/2020	23661	SPEEDWAY # 2360,KALAMAZOO,MI	13	34021	DIESEL 2 ULSD (LED)	26.68	\$ 2.799	\$ .00	\$ .00	\$ .00	\$ 74.69
01/08/2020	07:40	01/08/2020	23777	SPEEDWAY # 2360,KALAMAZOO,MI	13	34175	DIESEL 2 ULSD (LED)	21.53	\$ 3.000	\$ .00	\$ .00	\$ .00	\$ 64.59
01/09/2020	07:37	01/09/2020	24066	SPEEDWAY # 2360,KALAMAZOO,MI	13	34346	DIESEL 2 ULSD (LED)	20.25	\$ 3.000	\$ .00	\$ .00	\$ .00	\$ 60.74
01/10/2020	07:34	01/10/2020	22418	SPEEDWAY # 2360,KALAMAZOO,MI	13	34595	DIESEL 2 ULSD (LED)	20.81	\$ 2.799	\$ .00	\$ .00	\$ .00	\$ 58.25
01/13/2020	07:38	01/13/2020	23407	SPEEDWAY # 2360,KALAMAZOO,MI	13	34901	DIESEL 2 ULSD (LED)	21.55	\$ 2.800	\$ .00	\$ .00	\$ .00	\$ 60.34
01/14/2020	07:36	01/14/2020	23582	SPEEDWAY # 2360,KALAMAZOO,MI	13	34874	DIESEL 2 ULSD (LED)	21.10	\$ 2.800	\$ .00	\$ .00	\$ .00	\$ 59.07
01/15/2020	07:34	01/15/2020	23467	SPEEDWAY # 2360,KALAMAZOO,MI	13	35036	DIESEL 2 ULSD (LED)	20.76	\$ 2.789	\$ .00	\$ .00	\$ .00	\$ 57.91
01/15/2020	11:53	01/15/2020	23468	KAL-DRAKE,INC (PAC PRIDE),KALAMAZOO,MI	13	34109	DIESEL EXHAUST FLUID PUMP	5.34	\$ 3.084	\$ .00	\$ .00	\$ .00	\$ 16.47
01/16/2020	07:37	01/16/2020	23947	SPEEDWAY # 2360,KALAMAZOO,MI	13	35205	DIESEL 2 ULSD (LED)	21.90	\$ 2.790	\$ .00	\$ .00	\$ .00	\$ 61.10
<b>Card Totals: 55673XXXXXX10522 - 13</b>								<b>236.01</b>	<b>\$ .00</b>	<b>\$ .00</b>	<b>\$ .00</b>	<b>\$ .00</b>	<b>\$ 679.90</b>

Head Start  
Bus 5845

Any associated non-Retail Minus discounts are reflected in the listed Price Per Gallon values.

**Fleet Management Report**  
**Tax Exempt**  
 For Activity from 12/17/2019 to 01/16/2020



KALAMAZOO REG EDUC SVC AGCY  
 1819 E MILHAM ROAD  
 PORTAGE MI 49002

Account # FB861  
 Billing Date: 01/17/2020  
 Name: KALAMAZOO REG EDUC SVC AGCY

**CARD ACTIVITY DETAILS SORTED BY CARD #**

TRAN DATE	TRAN TIME	POST DATE	TRAN NUM	SITE	DRIVER	ODOMETER	FUEL TYPE	EXEMPT TAXES					
								QTY	PPG	FEDERAL	STATE	SALES	NET AMT
<b>Card - 55673XXXXXX10589 - 15</b>													
12/18/2019	18:01	12/18/2019	24959	KAL-DRAKE,INC (PAC PRIDE),KALAMAZOO,MI	15	30734	DIESEL 2 ULSD (LED)	42.92	\$ 3.203	\$ .00	\$ .00	\$ .00	\$ 137.47
01/06/2020	15:59	01/06/2020	23081	KAL-DRAKE,INC (PAC PRIDE),KALAMAZOO,MI	15	31021	DIESEL 2 ULSD (LED)	40.00	\$ 3.078	\$ .00	\$ .00	\$ .00	\$ 123.12
01/06/2020	16:03	01/06/2020	23082	KAL-DRAKE,INC (PAC PRIDE),KALAMAZOO,MI	15	31021	DIESEL EXHAUST FLUID PUMP	3.29	\$ 3.085	\$ .00	\$ .00	\$ .00	\$ 10.15
01/08/2020	11:40	01/08/2020	23778	KAL-DRAKE,INC (PAC PRIDE),KALAMAZOO,MI	15	31253	DIESEL 2 ULSD (LED)	31.70	\$ 3.108	\$ .00	\$ .00	\$ .00	\$ 98.52
01/10/2020	11:57	01/10/2020	22420	KAL-DRAKE,INC (PAC PRIDE),KALAMAZOO,MI	15	31549	DIESEL 2 ULSD (LED)	39.81	\$ 3.052	\$ .00	\$ .00	\$ .00	\$ 121.50
01/14/2020	11:40	01/14/2020	23583	KAL-DRAKE,INC (PAC PRIDE),KALAMAZOO,MI	15	31867	DIESEL 2 ULSD (LED)	41.74	\$ 3.047	\$ .00	\$ .00	\$ .00	\$ 127.18
01/14/2020	11:44	01/14/2020	23584	KAL-DRAKE,INC (PAC PRIDE),KALAMAZOO,MI	15	31867	DIESEL EXHAUST FLUID PUMP	3.09	\$ 3.084	\$ .00	\$ .00	\$ .00	\$ 9.53
01/16/2020	11:57	01/16/2020	23949	KAL-DRAKE,INC (PAC PRIDE),KALAMAZOO,MI	15	32176	DIESEL 2 ULSD (LED)	43.01	\$ 3.022	\$ .00	\$ .00	\$ .00	\$ 129.98
<b>Card Totals: 55673XXXXXX10589 - 15</b>								<b>245.56</b>	<b>\$ .00</b>	<b>\$ .00</b>	<b>\$ .00</b>	<b>\$ .00</b>	<b>\$ 757.45</b>

*Head Start  
 Bus 5810*

Any associated non-Retail Minus discounts are reflected in the listed Price Per Gallon values.

**Fleet Management Report**  
**Tax Exempt**  
For Activity from 12/17/2019 to 01/16/2020



KALAMAZOO REG EDUC SVC AGCY  
1819 E MILHAM ROAD  
PORTAGE MI 49002

Account # FB861  
Billing Date: 01/17/2020  
Name: KALAMAZOO REG EDUC SVC AGCY

**CARD ACTIVITY DETAILS SORTED BY CARD #**

TRAN DATE	TRAN TIME	POST DATE	TRAN NUM	SITE	DRIVER	ODOMETER	FUEL TYPE	QTY	PPG	EXEMPT TAXES			NET AMT
										FEDERAL	STATE	SALES	
<b>Card - 55673XXXXXX10548 - 16</b>													
12/18/2019	11:54	12/18/2019	24958	SPEEDWAY # 2275,PORTAGE,MI	16	175	UNLEADED PREMIUM (90 OR 91 OCTANE)	10.33	\$ 3.101	\$ .00	\$ .00	\$ .00	\$ 32.03
12/19/2019	08:00	12/19/2019	24915	SPEEDWAY # 8777,KALAMAZOO,MI	16	259558	UNLEADED REGULAR (86 OR 87 OCTANE)	9.50	\$ 2.499	\$ .00	\$ .00	\$ .00	\$ 23.74
01/06/2020	07:16	01/06/2020	23080	SPEEDWAY # 6615,VICKSBURG,MI	16	259742	UNLEADED REGULAR (86 OR 87 OCTANE)	7.38	\$ 2.450	\$ .00	\$ .00	\$ .00	\$ 18.08
01/06/2020	07:16	01/06/2020	23080	SPEEDWAY # 6615,VICKSBURG,MI	16	259742	MISCELLANEOUS EXPENSE	1.00	\$ 9.000	\$ .00	\$ .00	\$ .00	\$ 9.00
01/07/2020	07:11	01/07/2020	23659	SPEEDWAY # 8777,KALAMAZOO,MI	16	259894	UNLEADED REGULAR (86 OR 87 OCTANE)	6.13	\$ 2.401	\$ .00	\$ .00	\$ .00	\$ 14.72
01/08/2020	07:08	01/08/2020	23776	SPEEDWAY # 6615,VICKSBURG,MI	16	260093	UNLEADED REGULAR (86 OR 87 OCTANE)	7.92	\$ 2.699	\$ .00	\$ .00	\$ .00	\$ 21.38
01/09/2020	07:26	01/09/2020	24065	SPEEDWAY # 8777,KALAMAZOO,MI	16	260267	UNLEADED REGULAR (86 OR 87 OCTANE)	7.12	\$ 2.662	\$ .00	\$ .00	\$ .00	\$ 18.95
01/10/2020	09:59	01/10/2020	22419	SPEEDWAY # 2275,PORTAGE,MI	16	260522	UNLEADED REGULAR (86 OR 87 OCTANE)	9.81	\$ 2.360	\$ .00	\$ .00	\$ .00	\$ 23.15
01/13/2020	12:30	01/13/2020	23409	SPEEDWAY # 2275,PORTAGE,MI	16	260709	UNLEADED REGULAR (86 OR 87 OCTANE)	7.27	\$ 2.298	\$ .00	\$ .00	\$ .00	\$ 16.71
01/15/2020	06:07	01/15/2020	23466	SPEEDWAY # 2275,PORTAGE,MI	16	260912	UNLEADED REGULAR (86 OR 87 OCTANE)	8.03	\$ 2.192	\$ .00	\$ .00	\$ .00	\$ 17.60
01/16/2020	07:17	01/16/2020	23946	SPEEDWAY # 8777,KALAMAZOO,MI	16	261118	UNLEADED REGULAR (86 OR 87 OCTANE)	8.24	\$ 2.399	\$ .00	\$ .00	\$ .00	\$ 19.77
<b>Card Totals: 55673XXXXXX10548 - 16</b>								<b>82.73</b>		<b>\$ .00</b>	<b>\$ .00</b>	<b>\$ .00</b>	<b>\$ 215.13</b>

TRAN DATE	TRAN TIME	POST DATE	TRAN NUM	SITE	DRIVER	ODOMETER	FUEL TYPE	QTY	PPG	EXEMPT TAXES			NET AMT
										FEDERAL	STATE	SALES	
<b>Card - 55673XXXXXX10597 - 2</b>													
01/13/2020	06:04	01/13/2020	23406	SPEEDWAY # 2275,PORTAGE,MI	2	100000	UNLEADED MID GRADE (88 OR 89 OCTANE)	21.41	\$ 2.599	\$ .00	\$ .00	\$ .00	\$ 55.65
<b>Card Totals: 55673XXXXXX10597 - 2</b>								<b>21.41</b>		<b>\$ .00</b>	<b>\$ .00</b>	<b>\$ .00</b>	<b>\$ 55.65</b>

Any associated non-Retail Minus discounts are reflected in the listed Price Per Gallon values.

**Fleet Management Report**  
**Tax Exempt**  
For Activity from 12/17/2019 to 01/16/2020



KALAMAZOO REG EDUC SVC AGCY  
1819 E MILHAM ROAD  
PORTAGE MI 49002

Account # FB861  
Billing Date: 01/17/2020  
Name: KALAMAZOO REG EDUC SVC AGCY

**CARD ACTIVITY DETAILS SORTED BY CARD #**

											EXEMPT TAXES			
TRAN DATE	TRAN TIME	POST DATE	TRAN NUM	SITE	DRIVER	ODOMETER	FUEL TYPE	QTY	PPG	FEDERAL	STATE	SALES	NET AMT	
Card - 55673XXXXXX10605 - 4														
01/07/2020	12:45	01/07/2020	23662	SPEEDWAY # 2275,PORTAGE,MI	4	18611	UNLEADED REGULAR (86 OR 87 OCTANE)	22.29	\$ 2.699	\$ .00	\$ .00	\$ .00	\$ 60.16	
Card Totals: 55673XXXXXX10605 - 4								22.29		\$ .00	\$ .00	\$ .00	\$ 60.16	

											EXEMPT TAXES			
TRAN DATE	TRAN TIME	POST DATE	TRAN NUM	SITE	DRIVER	ODOMETER	FUEL TYPE	QTY	PPG	FEDERAL	STATE	SALES	NET AMT	
Card - 55673XXXXXX10613 - 5														
01/16/2020	08:43	01/16/2020	23948	SPEEDWAY # 8827,PORTAGE,MI	5	21016	UNLEADED REGULAR (86 OR 87 OCTANE)	26.81	\$ 2.269	\$ .00	\$ .00	\$ .00	\$ 61.38	
Card Totals: 55673XXXXXX10613 - 5								26.81		\$ .00	\$ .00	\$ .00	\$ 61.38	

											EXEMPT TAXES			
TRAN DATE	TRAN TIME	POST DATE	TRAN NUM	SITE	DRIVER	ODOMETER	FUEL TYPE	QTY	PPG	FEDERAL	STATE	SALES	NET AMT	
Card - 55673XXXXXX10662 - 6														
01/02/2020	14:30	01/02/2020	20965	SPEEDWAY # 3582,PORTAGE,MI	6	3712	UNLEADED REGULAR (86 OR 87 OCTANE)	14.94	\$ 2.259	\$ .00	\$ .00	\$ .00	\$ 33.75	
01/02/2020	14:30	01/02/2020	20965	SPEEDWAY # 3582,PORTAGE,MI	6	3712	MISCELLANEOUS EXPENSE	1.00	\$ 7.000	\$ .00	\$ .00	\$ .00	\$ 7.00	
01/14/2020	06:10	01/14/2020	23581	SPEEDWAY # 3582,PORTAGE,MI	6	3565	UNLEADED REGULAR (86 OR 87 OCTANE)	21.04	\$ 2.359	\$ .00	\$ .00	\$ .00	\$ 49.64	
01/14/2020	06:10	01/14/2020	23581	SPEEDWAY # 3582,PORTAGE,MI	6	3565	MISCELLANEOUS EXPENSE	1.00	\$ 9.000	\$ .00	\$ .00	\$ .00	\$ 9.00	
Card Totals: 55673XXXXXX10662 - 6								37.98		\$ .00	\$ .00	\$ .00	\$ 99.39	

Any associated non-Retail Minus discounts are reflected in the listed Price Per Gallon values.

**Fleet Management Report**  
**Tax Exempt**  
For Activity from 12/17/2019 to 01/16/2020



KALAMAZOO REG EDUC SVC AGCY  
1819 E MILHAM ROAD  
PORTAGE MI 49002

Account # FB861  
Billing Date: 01/17/2020  
Name: KALAMAZOO REG EDUC SVC AGCY

**CARD ACTIVITY DETAILS SORTED BY CARD #**

TRAN DATE	TRAN TIME	POST DATE	TRAN NUM	SITE	DRIVER	ODOMETER	FUEL TYPE	QTY	PPG	EXEMPT TAXES			NET AMT
										FEDERAL	STATE	SALES	
<b>Card - 55673XXXXXX10621 - 7</b>													
01/07/2020	07:32	01/07/2020	23660	SPEEDWAY # 8827,PORTAGE,MI	7	226218	DIESEL 2 ULSD (LED)	21.00	\$ 3.000	\$ .00	\$ .00	\$ .00	\$ 63.00
<b>Card Totals: 55673XXXXXX10621 - 7</b>								<b>21.00</b>		<b>\$ .00</b>	<b>\$ .00</b>	<b>\$ .00</b>	<b>\$ 63.00</b>
<b>Transaction Detail For: BTPXC-KALAMAZOO REG EDUC SVC AGCY</b>								<b>745.66</b>		<b>\$ .00</b>	<b>\$ .00</b>	<b>\$ .00</b>	<b>\$ 2,116.63</b>
								<b>745.66</b>		<b>\$ .00</b>	<b>\$ .00</b>	<b>\$ .00</b>	<b>\$ 2,116.63</b>

**CURRENT ACTIVITY SUMMARY**

SUMMARY OF ACTIVITY THIS REPORTING PERIOD

DESCRIPTION	Ref Number	Date	Amount
BTPXC-KALAMAZOO REG EDUC SVC AGCY			\$ 2,116.63
OUT OF NETWORK FEE	#00066733	01/06/2020	\$ 4.00
		<b>Report Total</b>	<b>\$ 2,120.63</b>

Any associated non-Retail Minus discounts are reflected in the listed Price Per Gallon values.

# Kalamazoo RESA

## HEAD START MATCH REPORT

January 2020

MONTHLY BREAKDOWN													SUMMARY		
UNIT	NOV '19	DEC '19	JAN '20	FEB '20	MAR '20	APR '20	MAY '20	JUN '20	JUL '20	AUG '20	SEP '20	OCT '20	YTD	SUGGESTED UNIT ANNUAL REQUIREMENT*	MONTHLY GOAL
ADMIN/ OPS	\$ 6,389	\$ 50,988	\$ 44,522										\$ 101,900	\$ 220,749	\$ 18,396
EDUC	\$ 127,348	\$ 100,204	\$ 89,139										\$ 316,691	\$ 1,275,125	\$ 106,260
HEALTH	\$ 7,194	\$ -	\$ -										\$ 7,194	\$ 1,472	\$ 123
FCP	\$ 218	\$ 563	\$ 630										\$ 1,411	\$ 55	\$ 5
<b>TOTAL</b>	<b>\$ 141,149</b>	<b>\$ 151,756</b>	<b>\$ 134,291</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 427,196</b>	<b>\$ 1,497,401</b>	<b>\$ 124,783</b>

LESS MATCH EXPECTATION THROUGH JANUARY 2020 \$ 374,350.17

\* The annual requirement only needs to be met in total, not in each of the 4 units

OVER(UNDER): \$ 52,846

## Kalamazoo RESA Purchasing Card Reconciliation Form

Staff Member: Bethany Foote

Card Number: 6968

### PURCHASES

Date*	Vendor	Description/Purpose	Amount	ASN #	Receipt Attached?
01/13/20	Teachstone	CLASS recertification fee for Bethany Foote	\$ 125.00	67082	Yes
01/15/20	Jimmy Johns	Dinner for Family Workshop.	\$ 90.00	66881	Yes
01/16/20	Jimmy Johns	Dinner for North Parks Parent Meeting	\$ 51.00	66881	Yes
01/16/20	Meijer	Food and supplies for January's Parent Meeting	\$ 51.93	66881	Yes
01/17/20	Meijer	Supplies for January Parent Meeting craft items	\$ 11.65	66881	Yes
01/17/20	Jimmy Johns	Dinner for CELA's Parent Meeting	\$ 51.00	66881	Yes
01/20/20	Marriott Hotel	Hotel accommodations to attend MHSA Winter Assembly	\$ 257.64	67072	Yes
<b>Total of Amount of Purchases</b>			<b>\$ 638.22</b>		

Summary By ASN #:	ASN 67082 \$ 125.00	ASN \$ -
	ASN 66881 \$ 255.38	ASN \$ -
	ASN 67072 \$ 257.64	ASN \$ -

\*Cut Off Date is the 21st of Each Month

Employee Signature Bethany Foote Supervisor Signature [Signature]

**Instructions:** Record purchases as they are made throughout the month up to the 21st. When you receive your purchasing account statement (around the 25th of the month) check it against this reconciliation form. After checking, sign this form indicating you have balanced your account and have it signed by your supervisor. Send this form, statement, and receipts for all purchases to the **Business Office by the 30th of the month.**

*[Handwritten mark]*



FIFTH THIRD BANK

FIFTH THIRD BANK  
 PO BOX 740523  
 CINCINNATI OH 45274-0523



24740210 - 000396 - 0001 - 0001 - 7

**MEMO STATEMENT**

ACCOUNT NUMBER XXXX XXXX XXXX 6968  
 STATEMENT DATE 01-21-20  
 TOTAL ACTIVITY \$638.22

**\*\* MEMO STATEMENT ONLY \*\*  
 DO NOT REMIT PAYMENT**

|||...|||  
 BETHANY FOOTE  
 TAX EXEMPT ORGANIZATION  
 C/O SCOTT THOMAS  
 1819 E MILHAM AVE  
 PORTAGE MI 49002-3035  
 \*\*N0000660

**CARDHOLDER SUMMARY**

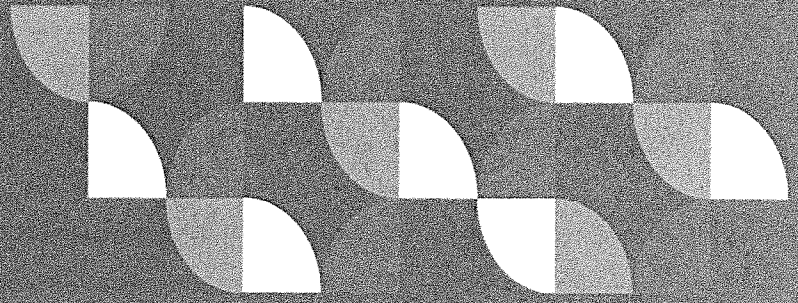
BETHANY FOOTE XXXX XXXX XXXX 6968	Purchases And Other Debits	+	Cash Advances	-	Credits	=	Total Activity
Cardholder Total	\$638.22		\$0.00		\$0.00		\$638.22

**CARDHOLDER ACTIVITY**

Post Date	Tran Date	Reference Number	Transaction Description	VCN	Amount
01-14	01-13	55429500013637648034148	TEACHSTONE TRAINING 8669988352 VA		125.00 -
01-15	01-14	05314610015000366905015	JIMMY JOHNS - 90053 KALAMAZOO MI		90.00
01-16	01-15	05314610016000378336059	JIMMY JOHNS - 90053 KALAMAZOO MI		51.00 ✓
01-16	01-14	55432860015200176996120	MEJER # 119 KALAMAZOO MI		51.93 ✓
01-17	01-15	55432860016200432263082	MEJER # 022 PORTAGE MI		11.85 ✓
01-17	01-16	05314610017000372180056	JIMMY JOHNS - 90053 KALAMAZOO MI		51.00 ✓
01-20	01-18	55432860018200968015235	MARRIOTT HOTELS- LIVONIA MI		257.64
			048035		ARRIVAL: 01-15-20

<b>CUSTOMER SERVICE CALL</b> 1-800-375-1747  <b>LOST/STOLEN CARDS CALL</b> 1-800-375-1747	<b>ACCOUNT NUMBER</b> XXXX-XXXX-XXXX-6968	<b>ACCOUNT SUMMARY</b>	
	<b>STATEMENT DATE</b> 01/21/20	<b>PURCHASES &amp; OTHER CHARGES</b>	<b>\$638.22</b>
<b>SEND INQUIRIES TO:</b> FIFTH THIRD BANK PO BOX 740523 CINCINNATI OH 45274-0523	<b>CREDIT LIMIT</b> \$1,000.00	<b>CASH ADVANCES</b>	<b>.00</b>
	<b>DISPUTED AMOUNT</b> \$0.00	<b>CASH ADVANCE FEES</b>	<b>.00</b>
		<b>CREDITS</b>	<b>.00</b>
		<b>TOTAL ACTIVITY</b>	<b>\$638.22</b>

# Credit Card Purchase Request



## Personal Information

First Name

Last Name

---

## Details

Date of Request

Reason for Purchase

---

Administrator's Signature



## Teachstone Store Invoice for Order #72169

675 Peter Jefferson Parkway  
Suite 400  
Charlottesville, VA 22911

**Bill To**

Bethany Foote  
Ms.  
422 E. South Street  
Kalamazoo, Michigan 49007  
United States

Phone: 5178991565  
Email: bethany.foote@kresa.org

**Ship To**

Bethany Foote  
Ms.  
422 E. South Street  
Kalamazoo, Michigan 49007  
United States

Phone: 5178991565  
Email: bethany.foote@kresa.org

**Order:** #72169  
**Payment Method:** Credit/Debit Card (\$125.00)

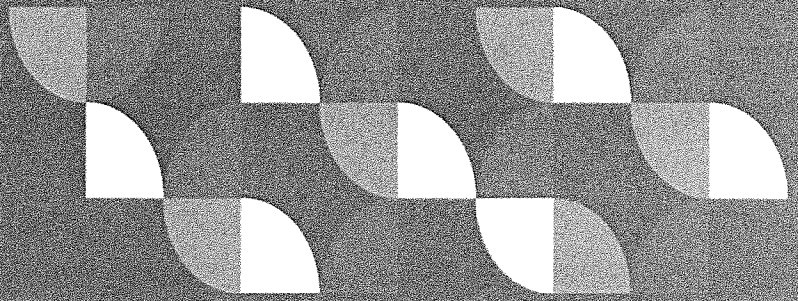
**Order Date:** 13th Jan 2020  
**Shipping Method:** Free Shipping

**Order Items**

Qty	Code/SKU	Product Name	Price	Total
1	1-33-SRV185	Observer Recertification Age Level: Pre-K(English)	\$125.00	\$125.00
			Subtotal	\$125.00
			Shipping	\$0.00
			<b>Grand Total</b>	<b>\$125.00</b>

**Comments**

# Credit Card Purchase Request



## Personal Information

First Name

Last Name

---

## Details

Date of Request

Reason for Purchase

---

Administrator's Signature

# Jimmy Johns #90053

232 West Michigan Ave  
269-226-9100

Date: 01-14-2020

Order ID: 135

Order Type: PICKUP

Customer Information: Kalamazoo resa  
422 E South St  
Kalamazoo, MI 49007  
Phone # 269-250-9852

## Order Details:

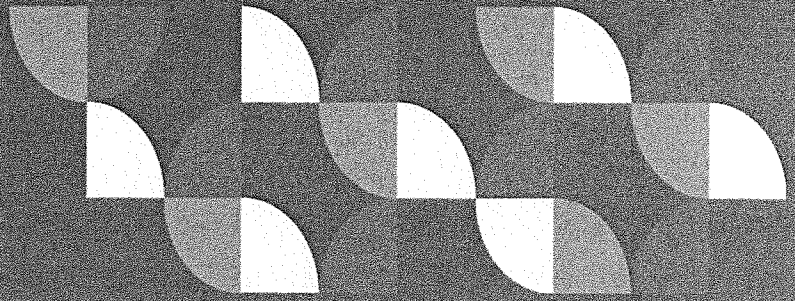
15	LIL JOHN #4 Turkey Tom	45.00
10	LIL JOHN #6 The Veggie	30.00
5	LIL JOHN #1 Pepe	15.00
5	..NO MAYO ALL	
5	..NO MAYO ALL	
5	..NO MAYO ALL	
5	..NO MAYO ALL	
30	TAKE mayo packet\$	
30	TAKE mustard packet\$	

	-----
Subtotal	90.00
Sales Tax (6.%)	Exempt
	=====
Total	\$ 90.00

\*\*\* PAID \*\*\*

Credit Tendered 90.00 Tip 0.00

# Credit Card Purchase Request



## Personal Information

First Name

Last Name

---

## Details

Date of Request

Reason for Purchase

---

Administrator's Signature

# Jimmy Johns #90053

232 West Michigan Ave  
269-226-9100

Date: 01-15-2020

Order ID: 135

Order Type: PICKUP

Customer Information: Kalamazoo resa  
422 E South St  
Kalamazoo, MI 49007  
Phone # 269-250-9852

## Order Details:

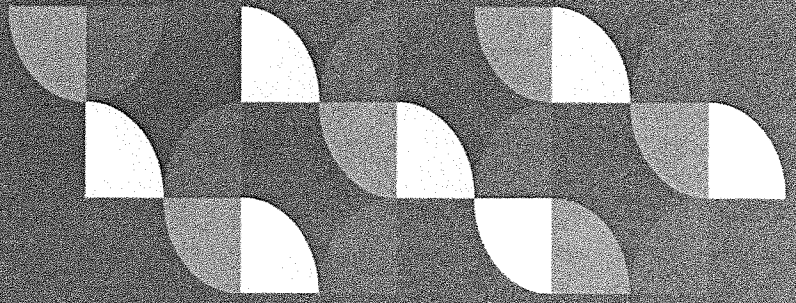
10	LIL JOHN #4 Turkey Tom	30.00
5	LIL JOHN #1 Pepe	15.00
2	LIL JOHN #6 The Veggie	6.00
2	..NO MAYO ALL	
2	..NO MAYO ALL	
2	..NO MAYO ALL	
2	..NO MAYO ALL	

Subtotal	51.00
Sales Tax (6.%)	Exempt
Total	\$ 51.00

\*\*\* PAID \*\*\*

Credit Tendered 51.00 Tip 0.00

# Credit Card Purchase Request



## Personal Information

First Name

Last Name

---

## Details

Date of Request

Reason for Purchase

---

Administrator's Signature



6660 W. Main St.  
 Kalamazoo, MI 49009 - #119  
 (269)372-9100 meijer.com

The Meijer Team appreciates your business  
 01/14/20  
 Your checkout was provided by ROBIN

Bethany's CC

**MEIJER SAVINGS**  
 SPECIALS 3.50  
**SAVINGS TOTAL 3.50**

Food / Supplies  
 for January  
 Parent Workshop

SALE  
**GROCERY**  
 4125003204 MEIJER WATER 3 @ 2.99 8.97 N  
 64767100002 DELI SALSA 3.99 F  
 64767100022 SALSA 3.99 F  
 => 50% off 3.99 -2.00 F  
 3338366604 CARROTS 2 @ 2 / 4.00 4.00 F  
 71928348800 PAPER PLATES 9.99 N  
 4125017384 COOKIE TRAY 10.99 F  
 \*8768400095 CAPRI SUN 2 @ 2 / 4.00  
 was 4.50 now 4.00 F  
 \*8768400106 CAPRI SUN 1 @ 2 / 4.00  
 was 2.25 now 2.00 F  
 \*8768400107 CAPRI SUN 1 @ 2 / 4.00  
 was 2.25 now 2.00 F  
 \*8768400287 CAPRI SUN 2 @ 2 / 4.00  
 was 4.50 now 4.00 F

**TOTAL**  
 TOTAL TAX .00  
**TOTAL 51.93**

**PAYMENTS**  
 CREDIT CARDS TENDER 51.93  
 XXXXXXXXXXXXX6968 (C)  
 APPROVAL CODE 069323  
 MASTERCARD  
 AID A0000000041010  
 TC 7730C856744ABA22  
 PIN VERIFIED OFFLINE

NUMBER OF ITEMS 15  
 T1 ITEM VALUE EXEMPTED 9.99  
 T1 TAX EXEMPTED .60  
 T4 ITEM VALUE EXEMPTED .00  
 T4 TAX EXEMPTED .00  
 T5 ITEM VALUE EXEMPTED .00  
 T5 TAX EXEMPTED .00

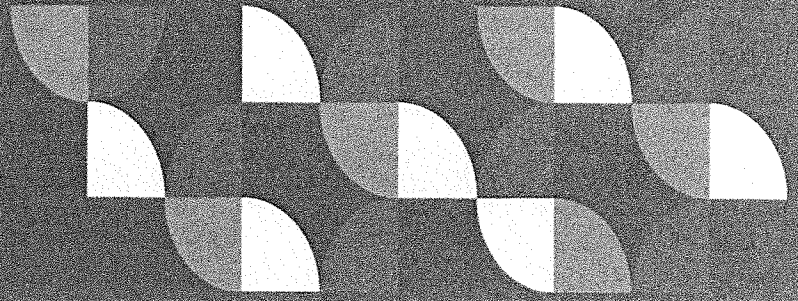
For information on Meijer return policy  
 visit meijer.com



A011904AD00G2PS

Tx:76 Op:1024674 Tm:20 St:119 11:13:10

# Credit Card Purchase Request



## Personal Information

First Name

Last Name

## Details

Date of Request

Reason for Purchase

Administrator's Signature



5121 S. Westnedge Ave.  
 Portage, MI 49002 - #22  
 (269)381-3465 meijer.com

The Meijer Team appreciates your business  
 01/15/20  
 Your checkout was provided by Fastlane112

MEIJER SAVINGS  
 SPECIALS 1.43  
 SAVINGS TOTAL 1.43

SALE  
 GENERAL MERCHANDISE  
 2600000304 SCHOOL GLUE  
 6 @ .99 5.94 CT

DRUGSTORE  
 71928335269 COTTON BALLS  
 6 @ 1.19 7.14 N  
 => 40% off 1.19 -.48 N  
 => 40% off 1.19 -.47 N  
 => 40% off 1.19 -.48 N

TOTAL  
 TOTAL TAX .00  
 TOTAL 11.65

PAYMENTS  
 CREDIT CARDS TENDER 11.65  
 XXXXXXXXXXXX6968 (C)  
 APPROVAL CODE 064275  
 MASTERCARD  
 AID A0000000041010  
 TC 627EE4A1DF9CCE18  
 PIN VERIFIED OFFLINE

NUMBER OF ITEMS 12  
 T1 ITEM VALUE EXEMPTED 11.65  
 T1 TAX EXEMPTED .70  
 T4 ITEM VALUE EXEMPTED .00  
 T4 TAX EXEMPTED .00  
 T5 ITEM VALUE EXEMPTED .00  
 T5 TAX EXEMPTED .00

For information on Meijer return policy  
 visit [meijer.com](http://meijer.com)



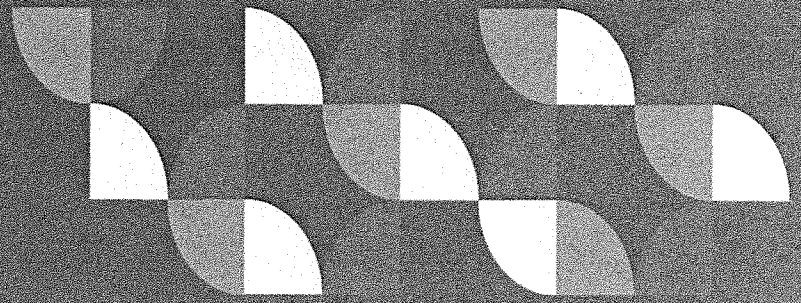
Tx:33 Op:563 Tm:112 St:22 12:11:43

Bethany's CC

Supplies for Jan.  
 Parent Meeting  
 Craft items

We value your feedback.  
 Share your experience by emailing:  
[Customer.Feedback@meijer.com](mailto:Customer.Feedback@meijer.com)

# Credit Card Purchase Request



## Personal Information

First Name

Last Name

---

## Details

Date of Request

Reason for Purchase

---

Administrator's Signature

# Jimmy Johns #90053

232 West Michigan Ave  
269-226-9100

Date: 01-16-2020

Order ID: 1731

Order Type: PICKUP

Customer Information: Kalamazoo resa  
422 E South St  
Kalamazoo, MI 49007  
Phone # 269-250-9852

## Order Details:

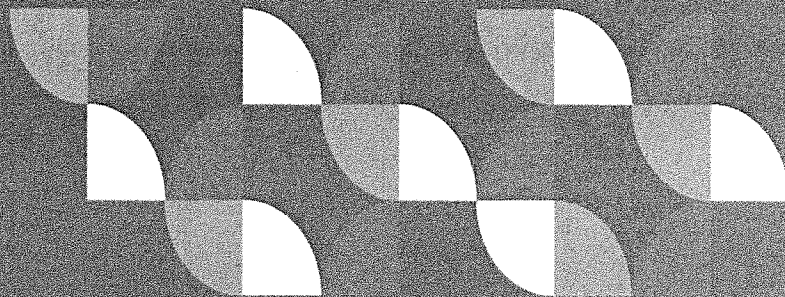
10	LIL JOHN #4 Turkey Tom	30.00
5	LIL JOHN #1 Pepe	15.00
2	LIL JOHN #6 The Veggie	6.00
2	..NO MAYO ALL	
2	..NO MAYO ALL	
2	..NO MAYO ALL	
2	..NO MAYO ALL	
2	TAKE mayo packets	
2	TAKE mustard packets	

	-----
Subtotal	51.00
Sales Tax (6.%)	Exempt
	=====
Total	\$ 51.00

\*\*\* PAID \*\*\*

Credit Tendered 51.00

# Credit Card Purchase Request



## Personal Information

First Name

Last Name

## Details

Date of Request

Reason for Purchase

Administrator's Signature

## Nateshia Carson

---

**From:** no-reply@marriott.com  
**Sent:** Monday, December 2, 2019 2:24 PM  
**To:** Nateshia Carson  
**Subject:** Bethany Foote (NATESHIA.BARSON@KRESA.ORG) sent you an email from www.marriott.com

\*\*\*ATTENTION: This email was sent from an external source. Please be extra vigilant when opening attachments or clicking links.\*\*\*

This Marriott.com reservation email has been forwarded to you by Bethany Foote (NATESHIA.BARSON@KRESA.ORG)

Detroit Marriott Livonia  
17100 Laurel Park Drive North  
Livonia, Michigan 48152  
USA  
+17344623100  
Fax: +17344622815

Guest name: Bethany Foote  
Confirmation Number: 74488177  
Check-in: Wednesday, January 15, 2020  
Check-out: Friday, January 17, 2020  
Number of guests: 2  
Number of rooms: 1

Room Preferences & Description:  
Guest room, 1 King

This hotel has a smoke-free policy

Summary of Charges:

1room(s) for 2night(s)

Wednesday, January 15, 2020 - 113.00

Thursday, January 16, 2020 - 113.00

Total cash rate-226.00

Estimated government taxes and fees - 31.64

Total for stay in hotel's currency - 257.64 USD

Complimentary on-site parking

Rate Rules:

Modifying Your Reservation

Please note that a change in the length or dates of your reservation may result in a rate change.

## Kalamazoo RESA Purchasing Card Reconciliation Form

Staff Member: Carla Osborn

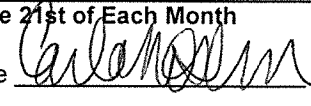

Card Number: 5275

### PURCHASES


Date*	Vendor	Description/Purpose	Amount	ASN #	Receipt Attached?
01/18/20	Marriott Hotel	Hotel Accommodations for Carla and Maura to attend MHSA	\$ 257.64	67072	Yes
<b>Total of Amount of Purchases</b>			<b>\$ 257.64</b>		

Summary By ASN #:	ASN	\$	-	ASN	\$	-
	ASN	\$	-	ASN	\$	-
	ASN	\$	-	ASN	\$	-

\*Cut Off Date is the 21st of Each Month

Employee Signature  Supervisor Signature 

**Instructions:** Record purchases as they are made throughout the month up to the 21st. When you receive your purchasing account statement (around the 25th of the month) check it against this reconciliation form. After checking, sign this form indicating you have balanced your account and have it signed by your supervisor. Send this form, statement, and receipts for all purchases to the **Business Office by the 30th of the month.**






FIFTH THIRD BANK  
 PO BOX 740523  
 CINCINNATI OH 45274-0523

**MEMO STATEMENT**

**ACCOUNT NUMBER** XXXX XXXX XXXX 5275  
**STATEMENT DATE** 01-21-20  
**TOTAL ACTIVITY** \$257.64

**\*\* MEMO STATEMENT ONLY \*\*  
 DO NOT REMIT PAYMENT**

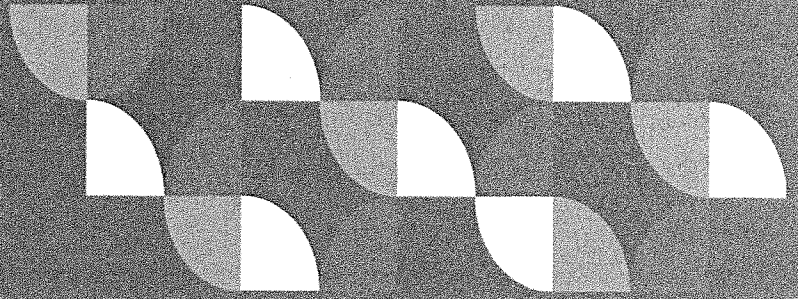
  
 CARLA OSBORN  
 TAX EXEMPT ORGANIZATION  
 C/O SCOTT THOMAS  
 1819 E MILHAM AVE  
 PORTAGE MI 49002-3035  
 \*\*N0000661

CARDHOLDER SUMMARY							
CARLA OSBORN XXXX XXXX XXXX 5275	Purchases And Other Debits	+	Cash Advances	-	Credits	=	Total Activity
Cardholder Total	\$257.64		\$0.00		\$0.00		\$257.64

CARDHOLDER ACTIVITY						
Post Date	Tran Date	Reference Number	Transaction Description	VCN	Amount	
01-20	01-18	55432860018200968015250	MARRIOTT HOTELS- LIVONIA MI 048060		257.64	
			ARRIVAL: 01-15-20			

<b>CUSTOMER SERVICE CALL</b> 1-800-375-1747  <b>LOST/STOLEN CARDS CALL</b> 1-800-375-1747	<b>ACCOUNT NUMBER</b> XXXX-XXXX-XXXX-5275	<b>ACCOUNT SUMMARY</b>	
	<b>STATEMENT DATE</b> 01/21/20	<b>PURCHASES &amp; OTHER CHARGES</b>	\$257.64
<b>SEND INQUIRIES TO:</b> FIFTH THIRD BANK PO BOX 740523 CINCINNATI OH 45274-0523	<b>CREDIT LIMIT</b> \$3,000.00	<b>CASH ADVANCES</b>	.00
	<b>DISPUTED AMOUNT</b> \$0.00	<b>CASH ADVANCE FEES</b>	.00
		<b>CREDITS</b>	.00
		<b>TOTAL ACTIVITY</b>	\$257.64

# Credit Card Purchase Request



## Personal Information

First Name

Last Name

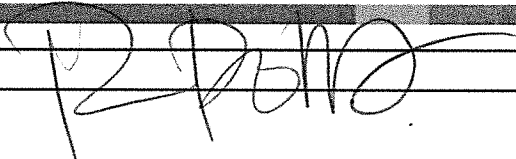
## Details

Date of Request

Reason for Purchase

Hotel accommodations for Carla Osborn and Maura Alexander to attend the MHSA Winter Assembly in Livonia, MI.

Administrator's Signature



## Nateshia Carson

---

**From:** no-reply@marriott.com  
**Sent:** Monday, December 2, 2019 2:23 PM  
**To:** Nateshia Carson  
**Subject:** Carla Osborne (NATESHIA.BARSON@KRESA.ORG) sent you an email from www.marriott.com

\*\*\*ATTENTION: This email was sent from an external source. Please be extra vigilant when opening attachments or clicking links.\*\*\*

This Marriott.com reservation email has been forwarded to you by Carla Osborne (NATESHIA.BARSON@KRESA.ORG)

Detroit Marriott Livonia  
17100 Laurel Park Drive North  
Livonia, Michigan 48152  
USA  
+17344623100  
Fax: +17344622815

Guest name: Carla Osborne  
Confirmation Number: 74484412  
Check-in: Wednesday, January 15, 2020  
Check-out: Friday, January 17, 2020  
Number of guests: 2  
Number of rooms: 1

Room Preferences & Description:  
Guest room, 2 Double

This hotel has a smoke-free policy

Summary of Charges:

1room(s) for 2night(s)

Wednesday, January 15, 2020 - 113.00

Thursday, January 16, 2020 - 113.00

Total cash rate-226.00

Estimated government taxes and fees - 31.64

Total for stay in hotel's currency - 257.64 USD

Complimentary on-site parking

Rate Rules:

Modifying Your Reservation

Please note that a change in the length or dates of your reservation may result in a rate change.

## Kalamazoo RESA Purchasing Card Reconciliation Form

Staff Member: Megyn Forest

Card Number: 0858

### PURCHASES

Date*	Vendor	Description/Purpose	Amount	ASN #	Receipt Attached?
01/02/20	Welch	Hearing screen ear screener (OAE) tips for health screens	\$ 81.50	666660	Yes
01/06/20	Mixtiles	Photos for conference room	\$ 111.94	660660	Yes
<b>Total of Amount of Purchases</b>			<b>\$ 193.44</b>		

Summary By ASN #:	ASN <u>666660</u> \$ <u>81.50</u>	ASN _____ \$ -
	ASN <u>660660</u> \$ <u>111.94</u>	ASN _____ \$ -
	ASN _____ \$ -	ASN _____ \$ -

\*Cut Off Date is the 21st of Each Month

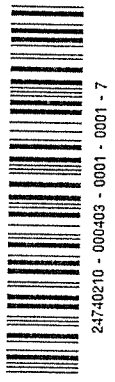
Employee Signature Megyn Forest Supervisor Signature Megyn Forest

**Instructions:** Record purchases as they are made throughout the month up to the 21st. When you receive your purchasing account statement (around the 25th of the month) check it against this reconciliation form. After checking, sign this form indicating you have balanced your account and have it signed by your supervisor. Send this form, statement, and receipts for all purchases to the **Business Office by the 30th of the month.**

*Mh*



FIFTH THIRD BANK  
 PO BOX 740523  
 CINCINNATI OH 45274-0523



**MEMO STATEMENT**

ACCOUNT NUMBER	XXXX XXXX XXXX 0858
STATEMENT DATE	01-21-20
TOTAL ACTIVITY	\$193.44

**\*\* MEMO STATEMENT ONLY \*\*  
 DO NOT REMIT PAYMENT**

MEGYN FOREST  
 TAX EXEMPT ORGANIZATION  
 C/O SCOTT THOMAS  
 1819 E MILHAM AVE  
 PORTAGE MI 49002-3035  
 \*\*ND000653

**CARDHOLDER SUMMARY**

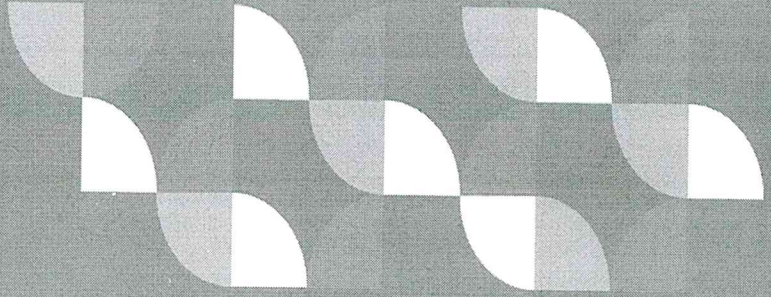
MEGYN FOREST XXXX XXXX XXXX 0858	Purchases And Other Debits	+	Cash Advances	-	Credits	=	Total Activity
Cardholder Total	\$193.44		\$0.00		\$0.00		\$193.44

**CARDHOLDER ACTIVITY**

Post Date	Tran Date	Reference Number	Transaction Description	VCN	Amount
01-03	01-02	05436840003600030667212	WELCH ALLYN INC 800-445-2114 NY		81.50
01-07	01-06	55429500006637292028577	MIXTILES 8886212010 DE		111.94

<b>CUSTOMER SERVICE CALL</b> 1-800-375-1747  <b>LOST/STOLEN CARDS CALL</b> 1-800-375-1747	<b>ACCOUNT NUMBER</b> XXXX-XXXX-XXXX-0858	<b>ACCOUNT SUMMARY</b>  PURCHASES & OTHER CHARGES \$193.44
	<b>STATEMENT DATE</b> 01/21/20	
<b>SEND INQUIRIES TO:</b> FIFTH THIRD BANK PO BOX 740523 CINCINNATI OH 45274-0523	<b>CREDIT LIMIT</b> \$500.00	CASH ADVANCES .00 CASH ADVANCE FEES .00
	<b>DISPUTED AMOUNT</b> \$0.00	CREDITS .00
		<b>TOTAL ACTIVITY</b> \$193.44

# Credit Card Purchase Request



## Personal Information

First Name

Last Name

---

## Details

Date of Request

Reason for Purchase

---

Administrator's Signature

# Megyn Forest

**From:** Hillrom PartsOnline <hillrompartsonlinehelp@hillrom.com>  
**Sent:** Tuesday, November 12, 2019 11:17 AM  
**To:** Megyn Forest  
**Subject:** Order Confirmation 00604782

\*\*\*ATTENTION: This email was sent from an external source. Please be extra vigilant when opening attachments or clicking links.\*\*\*



[My Account](#)

**Dear Ms. Megyn Forest,**

Thank you for your order. Your order number is **00604782** and the price prior to tax is **\$81.50**. This email contains a complete summary of your order. Please retain this confirmation for your records.

If you are a newly registered user this order will be pending further review which could delay processing.

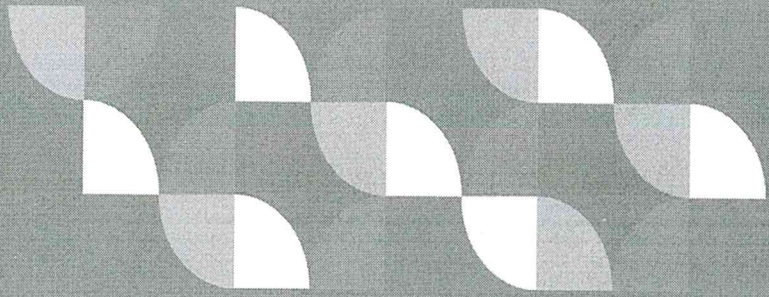
Delivery Address	Delivery Options	Payment Details
Ms. Megyn Forest 422 E. South St. Kalamazoo 49007 United States	Ground Your delivery should arrive in 3-5 business days following dispatch	Credit Card master (**** 0858) Exp: 9/2022

ITEMS TO BE DELIVERED					
Part Number	Part Description	Quantity	Item Price	Total	
39421	<b>Probe Tubes, 100-Pack</b>	1	\$66.50	<b>\$66.50</b>	

Order Totals	
<b>Subtotal:</b>	<b>\$66.50</b>
<b>Delivery:</b>	<b>\$15.00</b>
<b>Tax:</b>	<b>TBD</b>
<b>Total:</b>	<b>\$81.50</b>
*Sales Tax Added at Time of Invoice (If Applicable)	

Please note that orders for newly registered users may require additional processing time.

# Credit Card Purchase Request



## Personal Information

First Name

Last Name

---

## Details

Date of Request

Reason for Purchase

---

Administrator's Signature

Shipped  
1-8-20

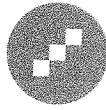


Photo prints  
for South St.  
Conference  
Room.

ASN# \_\_\_\_\_

## Receipt from Mixtiles

AMOUNT PAID	DATE PAID	PAYMENT METHOD
111.94 USD	January 6, 2020	mastercard-0858

### SUMMARY

12 Tiles	111.94 USD
<b>Amount paid</b>	<b>111.94 USD</b>

If you have any questions, visit our support site at  
<https://www.mixtiles.com> contact us at [hi@mixtiles.com](mailto:hi@mixtiles.com)

Rebecca getting W9 + sending our Tax exempt certificate

## Kalamazoo RESA Purchasing Card Reconciliation Form

Staff Member: Norma Ash

Card Number: 2182

### PURCHASES

Date*	Vendor	Description/Purpose	Amount	ASN #	Receipt Attached?
01/06/20	State of Michigan	License Renewal fee for Lincoln Head Start	\$ 75.00	66580 64980	-37.50 <sup>Yes</sup> -37.50 <sup>Yes</sup>
01/06/20	State of Michigan	License Renewal fee for Milham Head start Curious Kids	\$ 75.00	66580 04980	-37.50 <sup>Yes</sup> -37.50 <sup>Yes</sup>
01/06/20	State of Michigan	License Renewal fee for New Life Head Start	\$ 125.00	66580 04980	-50.03 <sup>Yes</sup> -24.97 <sup>Yes</sup>
01/16/20	Hungry Howies	Food purchase for Parent Meeting at First Presbyterian	\$ 75.24	66881	Yes
<b>Total of Amount of Purchases</b>			<b>\$ 350.24</b>		

Summary By ASN #:	ASN <u>66580</u> \$ <u>125.03</u>	ASN _____ \$ -
	ASN <u>64980</u> \$ <u>99.97</u>	ASN _____ \$ -
	ASN <u>66881</u> \$ <u>75.24</u>	ASN _____ \$ -

\*Cut Off Date is the 21st of Each Month

Employee Signature Norma Ash Supervisor Signature Anthony Forte

**Instructions:** Record purchases as they are made throughout the month up to the 21st. When you receive your purchasing account statement (around the 25th of the month) check it against this reconciliation form. After checking, sign this form indicating you have balanced your account and have it signed by your supervisor. Send this form, statement, and receipts for all purchases to the **Business Office by the 30th of the month.**

*MA*



FIFTH THIRD BANK  
 PO BOX 740523  
 CINCINNATI OH 45274-0523



24740210 - 000369 - 0001 - 0001 - 7

**MEMO STATEMENT**

ACCOUNT NUMBER	XXXX XXXX XXXX 2182
STATEMENT DATE	01-21-20
TOTAL ACTIVITY	\$350.24

\*\* MEMO STATEMENT ONLY \*\*  
 DO NOT REMIT PAYMENT



NORMA ASH  
 TAX EXEMPT ORGANIZATION  
 C/O SCOTT THOMAS  
 1819 E MILHAM AVE  
 PORTAGE MI 49002-3035

\*\*N0000687

**CARDHOLDER SUMMARY**

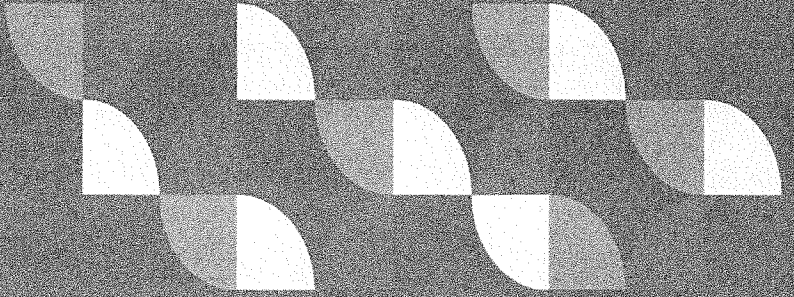
NORMA ASH XXXX XXXX XXXX 2182	Purchases And Other Debits	+	Cash Advances	-	Credits	=	Total Activity
	Cardholder Total		\$350.24		\$0.00		\$0.00

**CARDHOLDER ACTIVITY**

Post Date	Tran Date	Reference Number	Transaction Description	VCN	Amount
01-07	01-06	55436870007640070761531	STATE OF MICHIGAN OCAL 517-2849703 MI		75.00
01-07	01-06	55436870007640070761556	STATE OF MICHIGAN OCAL 517-2849703 MI		75.00
01-07	01-06	55436870007640070761523	STATE OF MICHIGAN OCAL 517-2849703 MI		125.00
01-20	01-18	05259580018500204156399	HUNGRY HOWIES 1020 KALAMAZOO MI		75.24

<b>CUSTOMER SERVICE CALL</b> 1-800-375-1747  <b>LOST/STOLEN CARDS CALL</b> 1-800-375-1747	ACCOUNT NUMBER	<b>ACCOUNT SUMMARY</b>  PURCHASES & OTHER CHARGES \$350.24
	STATEMENT DATE	
<b>SEND INQUIRIES TO:</b> FIFTH THIRD BANK PO BOX 740523 CINCINNATI OH 45274-0523	CREDIT LIMIT	CASH ADVANCE FEES .00
	DISPUTED AMOUNT	CREDITS .00
		TOTAL ACTIVITY \$350.24

# Credit Card Purchase Request



## Personal Information

First Name

Last Name

## Details

Date of Request

Reason for Purchase

Administrator's Signature



[Michigan.gov Home](#)

[LARA Home](#) | [Contact LARA](#) | [Online Services](#)

### PAYMENT CONFIRMATION

We have received your payment confirmation. You may print this page for your records.

**Lincoln Elementary - Child Care Center Application (Renewal)**

License Fee:	\$75.00 — PAID
Date Paid:	01/06/2020
Approval Number:	0
Confirmation Number:	20010662198976
Date Submitted:	01/06/2020 10:10:14 AM
Submitted By:	Norma, norma.ash@kresa.org

[Michigan.gov Home](#) | [LARA Home](#) | [State Web Sites](#)  
[Privacy Policy](#) | [Link Policy](#) | [Accessibility Policy](#) | [Security Policy](#) | [Michigan News](#) | [Michigan.gov Survey](#)

## Norma Ash

---

**From:** bcallicensingunit@michigan.gov  
**Sent:** Monday, January 6, 2020 10:20 AM  
**To:** Norma Ash  
**Subject:** Payment Confirmation

\*\*\*ATTENTION: This email was sent from an external source. Please be extra vigilant when opening attachments or clicking links.\*\*\*

Thank you for your recent payment to State of Michigan OCAL.

Payment Application: State of Michigan OCAL Payment Status: Payment completed successfully.  
Confirmation Number: 20010662198976  
Payment Date: 01/06/2020

-----  
Billing Address: Kalamazoo RESA  
1819 E. Milham Ave.  
Portage, MI 49002  
2692509200

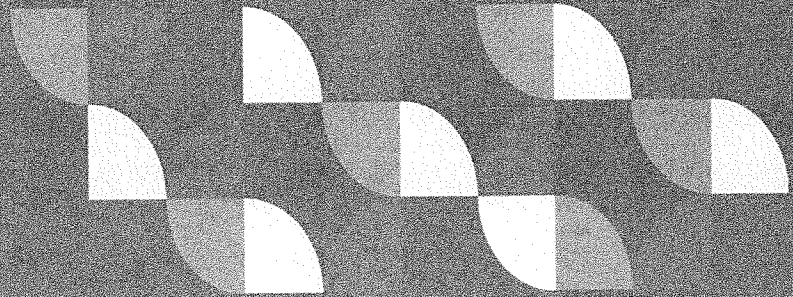
-----  
Card Type: MC  
Card Number: x2182

-----  
Payment Amount: 75.00 USD  
Total Amount: 75.00 USD

-----  
Reference: ashn9857-214056123-43117000-00000298

DO NOT REPLY DIRECTLY TO THIS EMAIL.

# Credit Card Purchase Request



## Personal Information

First Name

Last Name

---

## Details

Date of Request

Reason for Purchase

---

Administrator's Signature



Department of Licensing and Regulatory Affairs

[Michigan.gov Home](#)

[LARA Home](#) | [Contact LARA](#) | [Online Services](#)

### PAYMENT CONFIRMATION

We have received your payment confirmation. You may print this page for your records.

#### Milham Head Start - Child Care Center Application (Renewal)

License Fee:	\$75.00 — PAID
Date Paid:	01/06/2020
Approval Number:	0
Confirmation Number:	20010662195228
Date Submitted:	01/06/2020 9:54:54 AM
Submitted By:	Norma, norma.ash@kresa.org

[Close Window](#)

[Print](#)

[Finish](#)

## Norma Ash

---

**From:** bcallicensingunit@michigan.gov  
**Sent:** Monday, January 6, 2020 10:02 AM  
**To:** Norma Ash  
**Subject:** Payment Confirmation

\*\*\*ATTENTION: This email was sent from an external source. Please be extra vigilant when opening attachments or clicking links.\*\*\*

Thank you for your recent payment to State of Michigan OCAL.

Payment Application: State of Michigan OCAL Payment Status: Payment completed successfully.  
Confirmation Number: 20010662195228  
Payment Date: 01/06/2020

-----  
Billing Address: Kalamazoo RESA  
1819 E. Milham Ave.  
Portage, MI 49002  
2692509200

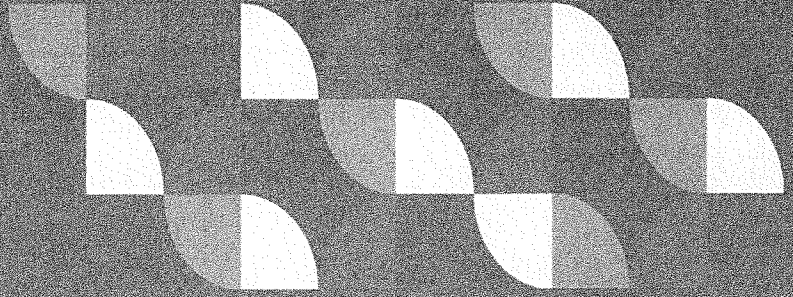
-----  
Card Type: MC  
Card Number: x2182

-----  
Payment Amount: 75.00 USD  
Total Amount: 75.00 USD

-----  
Reference: ashn9857-294859200-43117000-00000298

DO NOT REPLY DIRECTLY TO THIS EMAIL.

# Credit Card Purchase Request



## Personal Information

First Name

Last Name

## Details

Date of Request

Reason for Purchase

Administrator's Signature



[Michigan.gov Home](#)

[LARA Home](#) | [Contact LARA](#) | [Online Services](#)

### PAYMENT CONFIRMATION

We have received your payment confirmation. You may print this page for your records.

#### New Life Head Start - Child Care Center Application (Renewal)

License Fee:	\$125.00 — PAID
Date Paid:	01/06/2020
Approval Number:	0
Confirmation Number:	20010662192665
Date Submitted:	01/06/2020 9:46:37 AM
Submitted By:	Norma, norma.ash@kresa.org

[Close Window](#)

[Print](#)

[Finish](#)

## Norma Ash

---

**From:** bcallicensingunit@michigan.gov  
**Sent:** Monday, January 6, 2020 9:48 AM  
**To:** Norma Ash  
**Subject:** Payment Confirmation

\*\*\*ATTENTION: This email was sent from an external source. Please be extra vigilant when opening attachments or clicking links.\*\*\*

Thank you for your recent payment to State of Michigan OCAL.

Payment Application: State of Michigan OCAL Payment Status: Payment completed successfully.  
Confirmation Number: 20010662192665  
Payment Date: 01/06/2020

-----  
Billing Address: Kalamazoo RESA  
1819 E. Milham Ave.  
Portage, MI 49002  
2692509200

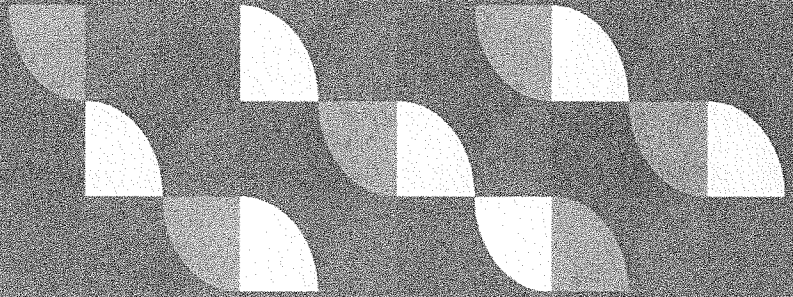
-----  
Card Type: MC  
Card Number: x2182

-----  
Payment Amount: 125.00 USD  
Total Amount: 125.00 USD

-----  
Reference: ashn9857-797249943-43117000-00000298

DO NOT REPLY DIRECTLY TO THIS EMAIL.

# Credit Card Purchase Request



## Personal Information

First Name

Last Name

## Details

Date of Request

Reason for Purchase

Administrator's Signature

DEFERRED ORDER

\*\*\* Order Due: 10:30AM \*\*\*

Hungry Howies Pizza

3036 Portage Rd.  
Kalamazoo, MI 49001  
Phone:269-381-6144  
Fax:269-381-6343

http://www.hungryhowies.com

Web Pick Up Order 2

NORMA ASH

269-250-9849

\*\*\* NEW CUSTOMER \*\*\*

2 XL Pizza	24.00
Party slices	
**Original Crust**	
Pepperoni	4.38
3 XL Pizza	36.00
Party Slices (square cut)	
**Original Crust**	

Subtotal	64.38
Tax	3.86
Total	68.24

CreditCard 2182 Payment 68.24

Tip 7.00

Total 75.24

\*\*\* Guest Copy \*\*\*

1/17/2020

10:10 AM

Paid in Full

Thank You!

DEFERRED ORDER

\*\*\* Order Due: 10:30AM \*\*\*





FIFTH THIRD BANK  
 PO BOX 740523  
 CINCINNATI OH 45274-0523



24740210 - 000367 - 0001 - 0001 - 7

**MEMO STATEMENT**

ACCOUNT NUMBER	XXXX XXXX XXXX 8022
STATEMENT DATE	01-21-20
TOTAL ACTIVITY	\$522.36

\*\* MEMO STATEMENT ONLY \*\*  
 DO NOT REMIT PAYMENT



RACHEL ROBERTS  
 TAX EXEMPT ORGANIZATION  
 C/O SCOTT THOMAS  
 1819 E MILHAM AVE  
 PORTAGE MI 49002-3035

\*\*N0000689

**CARDHOLDER SUMMARY**

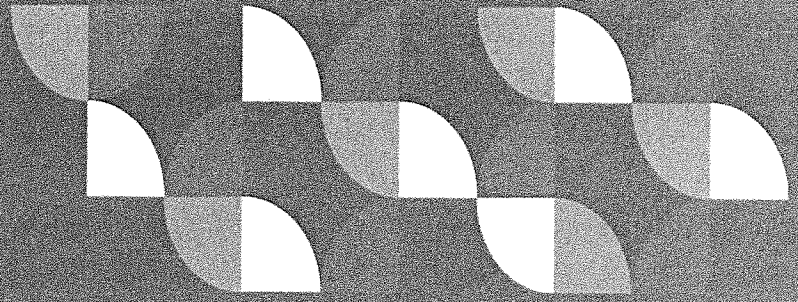
RACHEL ROBERTS XXXX XXXX XXXX 8022	Purchases And Other Debits	+	Cash Advances	-	Credits	=	Total Activity
Cardholder Total	\$522.36		\$0.00		\$0.00		\$522.36

**CARDHOLDER ACTIVITY**

Post Date	Tran Date	Reference Number	Transaction Description	VCN	Amount
12-30	12-27	55432869361200582381231	WWW COSTCO COM 800-955-2292 WA		60.00
01-08	01-07	55432860007200369059637	AMZN MKTP US*VQ0V97QNS AMZN.COM/BILL WA		34.26
01-14	01-13	05259560014000332389578	HUNGRY HOWIES 1020 KALAMAZOO MI		44.19
01-14	01-13	05436840014500133635230	BOB EVANS #0055 OLO 800-272-7675 MI		126.27
01-20	01-18	55432860018200968015276	MARRIOTT HOTELS- LIVONIA MI		257.64
			048065 ARRIVAL: 01-15-20		

<b>CUSTOMER SERVICE CALL</b> 1-800-375-1747  <b>LOST/STOLEN CARDS CALL</b> 1-800-375-1747	<b>ACCOUNT NUMBER</b> XXXX-XXXX-XXXX-8022	<b>ACCOUNT SUMMARY</b>	
	<b>STATEMENT DATE</b> 01/21/20		
<b>SEND INQUIRIES TO:</b> FIFTH THIRD BANK PO BOX 740523 CINCINNATI OH 45274-0523	<b>CREDIT LIMIT</b> \$5,000.00	<b>CASH ADVANCES</b> .00	<b>CASH ADVANCE FEES</b> .00
	<b>DISPUTED AMOUNT</b> \$0.00	<b>CREDITS</b> .00	<b>TOTAL ACTIVITY</b> \$522.36

# Credit Card Purchase Request



## Personal Information

First Name

Last Name

## Details

Date of Request

Reason for Purchase

Costco membership purchase for holiday party giveaway.

Holiday Party ASN

Administrator's Signature

**Rachel Roberts**

---

**From:** no-reply@costco.com  
**Sent:** Friday, December 27, 2019 9:33 AM  
**To:** Rachel Roberts  
**Subject:** Costco Membership Payment Confirmation

\*\*\***ATTENTION:** This email was sent from an external source. Please be extra vigilant when opening attachments or clicking links.\*\*\*

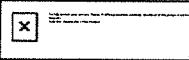


## Payment Confirmation

### Payment Details

Payment Date	Credit Card
12-27-2019	xxxx-xxxx-xxxx-8022

### Payment Description

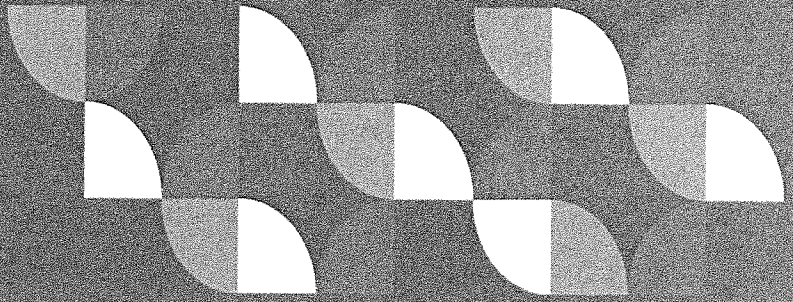


Gold Star Membership - New Member	Total
\$ 60.00	\$ 60.00

### Payment Summary

Membership Fee	\$ 60.00
Tax	\$ 0.00
<b>Payment Total</b>	<b>\$ 60.00</b>
Membership Number	
111904997214	

# Credit Card Purchase Request



## Personal Information

First Name

Last Name

## Details

Date of Request

Reason for Purchase

Administrator's Signature



Details for Order #114-3762635-1745807

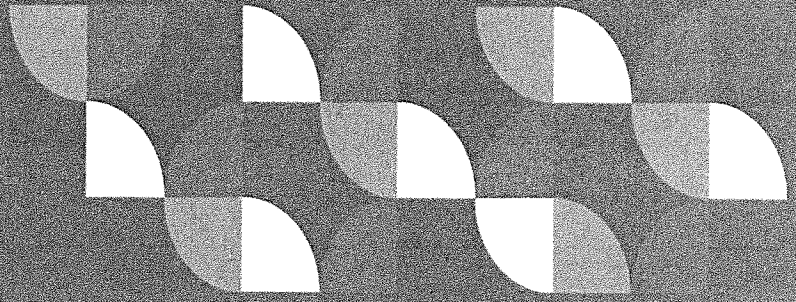
Order Placed: January 6, 2020  
Amazon.com order number: 114-3762635-1745807  
Order Total: \$34.26

Not Yet Shipped	
<b>Items Ordered</b>	<b>Price</b>
1 of: <i>Wireless Doorbell, X-Sense Waterproof Door Bell Kit Operating at Over 2,000 Feet Wireless Range with 2 Receivers, 56 Melodies &amp; 5 Volume Levels, CD Quality Sound and LED Flash</i>	\$26.99
Sold by: X-SENSE (seller_profile) Condition: New	
<b>Shipping Address:</b> SARA DORSCHT 422 E SOUTH ST KALAMAZOO, MI 49007-5809 United States	
<b>Shipping Speed:</b> Standard Shipping	

Payment Information	
<b>Payment Method:</b> MasterCard   Last digits: 8022	Item(s) Subtotal: \$26.99
	Shipping & Handling: \$7.27
<b>Billing Address:</b> Rachel Roberts 1819 E. Milham Portage, Michigan 49002 United States	Total before tax: \$34.26
	Estimated tax to be collected: \$0.00
	<b>Grand Total: \$34.26</b>

To view the status of your order, return to [Order Summary](#).

# Credit Card Purchase Request



## Personal Information

First Name

Last Name

## Details

Date of Request

Reason for Purchase

Administrator's Signature



Policy Council

DEFERRED ORDER

\*\*\* Order Due: 4:45PM \*\*\*

Hungry Howies Pizza  
3036 Portage Rd.  
Kalamazoo, MI 49001  
Phone: 269-381-6144  
Fax: 269-381-6343  
<http://www.hungryhowies.com>

Web Delivery Order 24

HEAD START  
RACHEL ROBERTS  
422 E SOUTH ST  
Zip: 49007  
269-250-9849  
Visits: 1

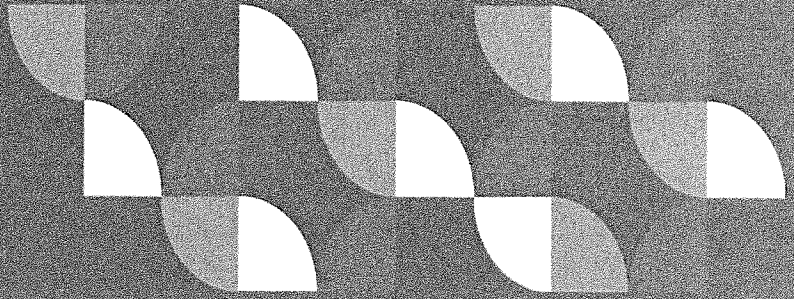
2 XL Pizza	24.00
Party slices please	
**Original Crust**	
1 XL Pizza	12.00
Party slices please	
**Original Crust**	
Pepperoni	2.19

Subtotal	38.19
Delivery Fee	3.50
Tax	2.50
Total	44.19
MC 8022 Payment	44.19
Tip	_____
Total	_____

\*\*\* Guest Copy \*\*\*

1/13/2020 4:00 PM

# Credit Card Purchase Request



## Personal Information

First Name

Last Name

---

## Details

Date of Request

Reason for Purchase

---

Administrator's Signature

✓ **Order scheduled**

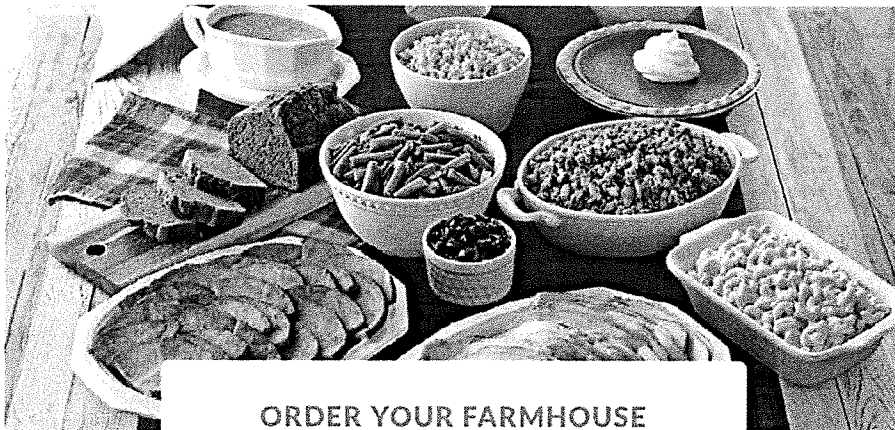
Your order's estimated delivery time is today at 5:00 pm

See details below

Delivery service is provided by DoorDash.



# HOLIDAYS MADE SIMPLE



**ORDER YOUR FARMHOUSE FEAST® TODAY**

#459796196

## Order details

Cancel order

**Family Meal for 6-8**

\$ 49.99

*Policy  
Cancel*

Grilled Chicken, Pot Roast, Mashed Potatoes & Gravy, Country, Buttered Corn, Green Beans with Ham, 6 Rolls

---

**Family Meal for 6-8** \$ 49.99

Grilled Chicken, Cobb Salad, Grilled Chicken, Buttermilk Ranch, Special Recipe Macaroni & Cheese, Bob Evans Signature Coleslaw, Green Beans with Ham, 6 Rolls

---

Subtotal (2) items <a href="#">Hide full details</a>	\$ 99.98
Tax	\$ 6.30
Delivery fee	\$ 4.99
Tip	\$ 15.00
<b>Total paid</b>	<b>\$ 126.27</b>
Payment method	Mastercard

**SIGN UP TO SAVE YOUR ORDER**

## JOIN OUR EMAIL CLUB

Be first to know about delicious deals & new meals.

**SIGN UP**

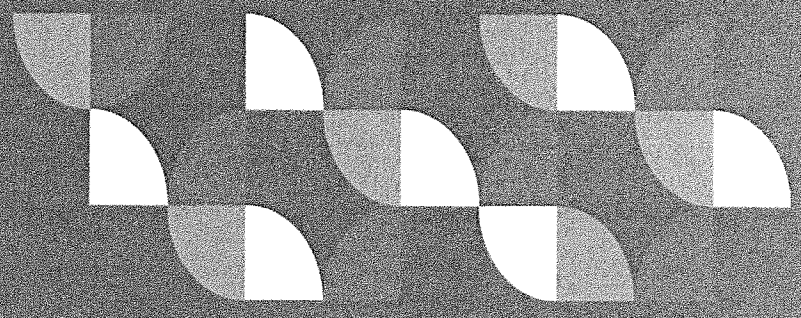
By signing up, you agree to Bob Evans Privacy Policy

## How easy was ordering?

Help us improve by rating your online ordering experience.



# Credit Card Purchase Request



## Personal Information

First Name

Last Name

---

## Details

Date of Request

Reason for Purchase

---

Administrator's Signature

## Nateshia Carson

---

**From:** no-reply@marriott.com  
**Sent:** Monday, December 2, 2019 2:24 PM  
**To:** Nateshia Carson  
**Subject:** Rachel Roberts (NATESHIA.BARSON@KRESA.ORG) sent you an email from www.marriott.com

\*\*\*ATTENTION: This email was sent from an external source. Please be extra vigilant when opening attachments or clicking links.\*\*\*

This Marriott.com reservation email has been forwarded to you by Rachel Roberts (NATESHIA.BARSON@KRESA.ORG)

Detroit Marriott Livonia  
17100 Laurel Park Drive North  
Livonia, Michigan 48152  
USA  
+17344623100  
Fax: +17344622815

Guest name: Rachel Roberts  
Confirmation Number: 74491490  
Check-in: Wednesday, January 15, 2020  
Check-out: Friday, January 17, 2020  
Number of guests: 2  
Number of rooms: 1

Room Preferences & Description:  
Guest room, 1 King

This hotel has a smoke-free policy

### Summary of Charges:

1room(s) for 2night(s)

Wednesday, January 15, 2020 - 113.00

Thursday, January 16, 2020 - 113.00

Total cash rate-226.00

Estimated government taxes and fees - 31.64

Total for stay in hotel's currency - 257.64 USD

Complimentary on-site parking

Rate Rules:

#### Modifying Your Reservation

Please note that a change in the length or dates of your reservation may result in a rate change.



# HAPPENINGS

**March 2020**

## #TogetherIsBetter



Head Start kiddos celebrated the 100th Day of School!

### **Coronavirus (COVID-19)**

**Currently, there are no confirmed cases of coronavirus in Michigan.**

The health risk to the general public in our state from COVID-19 remains low, but schools and public libraries are taking commonsense precautions to prevent the spread of infectious diseases, including:

1. Covering your cough.
2. Washing your hands.
3. Staying home when sick.

Check out this helpful and creative comic by NPR to explain coronavirus to young kids!

It's a word you might have heard at school or online or on T.V.



Information about the number of cases under investigation is updated daily at [michigan.gov/coronavirus](https://michigan.gov/coronavirus).



*Students & families at the Head Start Family Dance.*

## Head Start Family Dance

Students and families had a rocking good time at the annual Family Dance!

Many families attended this exciting event in their most incredible super-themed outfits!

Thank you to all of the students and families who attended, as well as the staff and volunteers who made this event possible!

## Family Workshop Series: Self-Regulation

We are thrilled to add an extra date to the [Head Start Family Workshop Series](#) on March 10.

Do you ever ask yourself why your child is having a tantrum or meltdown? Does your child become overexcited and have difficulty calming down?

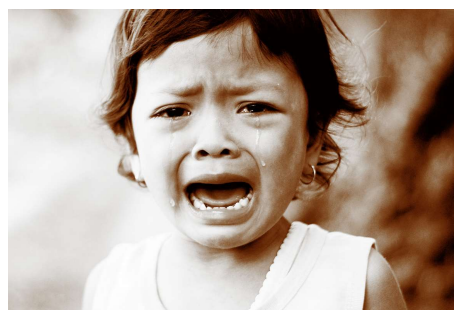
The skills and ability to self-regulate can help your child with these challenging behaviors and more! This workshop series will give you what you need to know about self-regulation, its importance and how you can help your child build their skills. Walk away with strategies, in-the-moment practice and resources.

Join us for these whole-family workshops to learn additional ways to help your children learn important self-regulation skills. Dinner is provided.

### Kalamazoo RESA Head Start Administration Office

422 E. South Street. Kalamazoo 49007

Tuesday, March 10  
5:30 - 7:00 p.m.



## Family Workshop Series

A-B-C, It's Easy as 1-2-3: Self-Regulation

Thursday, April 16

5:30 - 7:00 p.m.

Learn more about the [Family Workshop Series on the Head Start Facebook page](#) or contact your Family Advocate for more information.



*Ms. Nunn reading *The Grumpy Ladybug* to her Head Start class.*

## March is Reading Month Celebration

Join us for storytime, dinner, literacy activities, a photobooth and more! Students and families can wear their pajamas or anything extra cozy!

### Bethany Reformed Church

1833 S. Burdick Street. Kalamazoo 49001

Thursday, March 19

6:00 - 7:30 p.m.

## Celebrate Reading Month

### Peppa Pig Spirit Week!

#### Mon, March 16: Peppa's First Colors

Wear your favorite color!

#### Tue, March 17: Peppa Pig's Numbers

Wear a number!

#### Wed, March 18: Peppa Pig & the Day at Snowy Mountain

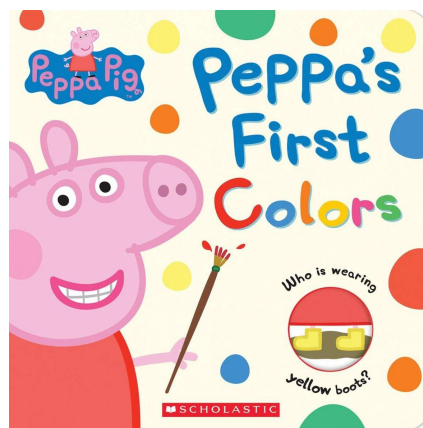
Wear warm clothes!

#### Thu, March 19: Bedtime for Peppa

Wear pajamas!

#### Fri, March 20: Peppa Pig's Words

Wear a word!



*Peppa's First Colors by Scholastic*

## Curriculum Corner

### Trees

Head Start classrooms are exploring trees this month! Students have been working to identify tree characteristics, what creatures live in trees, which types of food grow on trees, who takes care of trees, how trees change and how different parts of the tree are used.



*Head Start students are sorting leaves by color.*

### How can families continue this work at home:

- Talk with your child about how the trees will begin to change with the seasons.
- Discuss with your child the physical features of trees.

## Health in Head Start



### Important Reminder:

If your child has missed school due to illness, please remember to obtain a "return to school" note from from a medical doctor. Doctor's notes should be given to your child's teacher or family advocate.

### Tips for Feeding Picky Eaters

Eating a wide variety of healthy foods is important to your child's growth, development and overall health. But it's not always easy to get kids to try new and different foods, and sometimes it can be downright frustrating!

The good news is there's a log that you can do to help your child become comfortable with exploring a variety of foods.

Check out these tips for feeding picky eaters by [HealthyChildren.org](https://www.healthychildren.org):

**Take steps to prevent picky eating.**

- \* Offer a variety of foods early. Before nine months old, babies' taste buds are still developing so they're open to lots of foods.
- \* Provide balanced meals. Offer veggies and meat in addition to fruits.

**Use these strategies if your child is a picky eaters.**

- \* Wait until their hungry to try new foods.
- \* Let them feed themselves.
- \* Give them a choice between two healthy options.
- \* Offer at least one healthy food you know they like at each meal.
- \* Let them choose a healthy new food at the grocery store.
- \* Have them help with meal preparation.
- \* Talk about where food comes from.

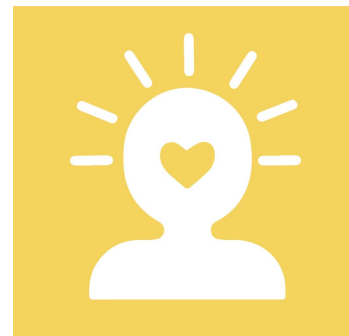
**Stay strong - don't give in to tantrums or whining.**

- \* Try to stay calm. The best reaction is no reaction at all.
- \* Don't talk about what they are, or aren't, eating.
- \* Never use food as a reward or punishment.
- \* Don't feel pressured to make a second meal.

---

**Mental Health Tips****Promoting Independence in your Preschooler**

While 3- and 4-year-olds still need plenty of parental help, they are typically able to do more than many of us think.

**Here's how you can encourage them:**

**Expect more.** People have a way of living up, or down, to expectations - preschoolers included. Raise the bar and your child will likely stretch to meet it.

**Resist doing for them what she can do for themselves.** While it may be quicker and easier to do it yourself, it won't help to make your child more self-sufficient. Try asking, *"Do you want me to help you or can you do it yourself?"* Those words are like magic. Kids always want to do it for themselves.

**Don't redo what they've done.** If your child makes their bed, resist the urge to smooth the blankets. If they dress themselves in stripes and polka dots, compliment their 'eclectic' style. Unless absolutely necessary, don't fix what your child accomplishes. They will notice and it may discourage them.

**Let them solve simple problems.** If you see your child trying to assemble a toy or get a book from a shelf that they can reach if they stand on a stool, pause before racing to help. Give them a minute to see if they can figure it out on their own.

**Assign a chore.** Putting your preschooler in charge of a regular, simple task will build their confidence and sense of competency. A child who is entrusted to water the plants or empty the clothes dryer is likely to believe they can also get dressed alone and pour their own cereal. Just be sure the chore you assign is manageable and that it's real work, not busywork, since even preschoolers know the difference. The goal is to make your child feel like a capable, contributing member of the family.

For extra tips and support (inside or outside of the classroom!), please contact the Head Start Mental Health Specialist Maura Alexander at (269) 250-9863.

---

Every time you talk with a health care provider

# ASK THESE 3 QUESTIONS



**What is  
my main  
problem?**



**What do  
I need  
to do?**



**Why is it  
important  
for me to  
do this?**

Ask  
Good Questions Me3<sup>®</sup>  
for Your Good Health



TOGETHER FOR SAFER CARE

[ihi.org/AskMe3](https://ihi.org/AskMe3)

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## Enrollment & Attendance

## Great job, Head Start families!

For the month of February, Kalamazoo RESA Head Start is currently at 98% of enrollment. Average attendance was at 83% - great job families!

Let's keep up the great work, stay healthy and aim for 100% attendance this month!



## Unleash the Power of Pre-K!

Apply online at [DreamBigStartSmall.org](http://DreamBigStartSmall.org)!

When children participate in a high quality Pre-K program, they enter kindergarten with a richer vocabulary, more prepared for basic math and are 20% more likely to graduate from high school. That's the power of Pre-K.

Kalamazoo County Pre-K has many low- and no-cost preschool options for every family.

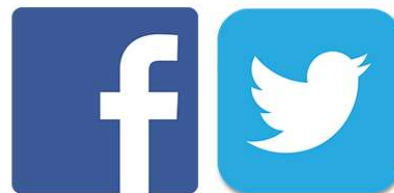
Will your child be 3 or 4 years old this year? Do you live in Kalamazoo County? Not sure if you qualify?

We encourage all families to apply. Learn more and apply online at [DreamBigStartSmall.org](http://DreamBigStartSmall.org).

## Follow us!

Check us out on [Facebook](#) and [Twitter](#) to stay up-to-date on all the latest Head Start Happenings!

Like, Follow & Tweet us!  
[@kresaheadstart](#)



## Upcoming Events



- **Parent Committee Meeting** - Contact your Family Advocate for site-specific information
- **Parent-Teacher Conferences** - Wed & Thur, Mar 4-5
- **Policy Council** - Mon, Mar 9, 5:30 - 7:00 p.m.
- **Family Workshop #2** - Tue, Mar 10, 5:30 - 7:00 p.m.
- **Abriendo Puertas** - Thu, Mar 12, 5:30 - 7:00 p.m.
- **March is Reading Month Celebration** - Thu, Mar 19, 6:00 - 7:30 p.m.

[View the full Head Start Calendar on our website!](#)



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- 2. Instructional Services Update - Ms. Lisa Meredith
- 3. Special Education Update - Ms. Mindy Miller and Ms. Angela Telfer
- 4. Agency Core Continuous Improvement Team Update - Ms. Mindy Miller and Ms. Lisa Meredith
- C. Secondary Programming Report - Ms. Deb Miller
  - 1. Michigan Works! Impact Award - Mr. Eric Stewart
  - 2. Youth Opportunities Unlimited (YOU) - Carpenters and Millwrights Skilled Training Center Partnership - Mr. Eric Stewart
- D. Human Resources and Operations Report - Mr. Tom Zahrt
  - 1. Career and Technical Education (CTE) Update
    - a. Studies
    - b. Career Awareness & Exploration (CAE)
    - c. Transportation
    - d. Budget
  - 2. Facilities Update
    - a. Request for Proposals (RFP)
      - (1) Flooring
      - (2) Custodial
      - (3) Parking Lots
      - (4) Lawn Care
    - 3. Communications Update
      - a. Enhancement Millage
      - b. Census
- E. Technology Report - Mr. Brian Schupbach
  - 1. Galesburg-Charleston Memorial District Library Partnership
  - 2. Internet Content Filter Testing
  - 3. PowerSchool SIS Migration Update
- F. Superintendent Report - Mr. Dave Campbell
  - 1. COVID 19 Update
  - 2. Career and Technical Education (CTE) Update
  - 3. Enhancement Millage Update
  - 4. Youth Advancement Academy Board Member
  - 5. Other
  - 6. Correspondence and Informational
    - a. Thrun Law Notes



## February 2020

[Click here to download the full School Law Notes newsletter in PDF](#)

[Click here for the Thrun Policy Service Order Form and Terms & Conditions](#)

[Click here to download the Thrun 2020 Client Seminar Schedule](#)

[Click here to download the Thrun 2020 Client Seminar Registration Form](#)

[Click here to register online for our Client Seminar](#)

### **Administrator Nonrenewal Timeline**

Boards planning to nonrenew an administrator's employment contract must comply with the timelines and procedural requirements in Revised School Code Section 1229. We recommend starting the statutory nonrenewal process no later than March 13 for contracts which expire on June 30. Failure to follow the statutory nonrenewal process (or related contract provisions) may result in an administrator's contract automatically renewing for an additional year. [Click here to continue reading.](#)

### **Parent Communication Plan Does Not Violate First Amendment**

The Ninth Circuit Court of Appeals recently ruled that a school's communication plan, restricting a parent's communications with school staff to biweekly in-person meetings with two administrators, did not violate the parent's First Amendment rights. *LF v Lake Washington Sch Dist*, Case No. 18-35792 (CA 9, 2020). Although not binding in Michigan, this decision suggests that schools may set reasonable limits on parent communications with school staff. [Click here to continue reading.](#)

## **Guest Article: Individual Coverage HRAs: A Brief Introduction**

*By Steven Lowe, Steven D. Lowe, P.C.*

Many school officials are familiar with Health Reimbursement Arrangements (HRAs) and understand that they are a type of employer-funded, account-based plan used to reimburse employees for medical expenses. The usefulness of traditional HRAs is limited, however, by federal agency interpretations of the Affordable Care Act (ACA). [Click here to continue reading.](#)

## **Emergency Seclusion and Restraint Refresher**

Three years ago, the Michigan Legislature amended the Revised School Code to prohibit the use of seclusion and restraint in schools except in emergency situations. An “emergency situation” occurs when a student’s behavior poses an imminent risk to the safety of the student or others. [Click here to continue reading.](#)

## **Other Articles**

### **Policy**

[Thrun Accepting Policy Manual Orders](#)

### **Student Issues**

[Court Upholds Facility Use Based on Gender Identity](#)

### **Open Meetings Act**

[Court Declines to Dismiss lawsuit Alleging OMA Closed Session Violations](#)

### **Labor and Employment**

[Employee’s Criticism Not Protected by First Amendment](#)

[Guest Article: Employee Benefits Compliance Reviews](#)

### **Finance**

[Keeping Debt Service Funds “Bona Fide”](#)

### **Miscellaneous**

[Ask Team Thrun: School Law Notes Topics Suggestions Wanted](#)

[Save the Date: Upcoming Client Seminars](#)

## **Upcoming Speaking Engagements**

[Click here to view our events calendar.](#)

VI. **ITEMS FOR DISCUSSION AND/OR ACTION**

A. **APPROVAL OF KALAMAZOO RESA 2020-2021 CALENDARS**

1. 10 Month Instructional Employees - NEW

JULY '20							0/0
S	M	T	W	T	F	S	
			1	2	3	4	
5	6	7	8	9	10	11	
12	13	14	15	16	17	18	
19	20	21	22	23	24	25	
26	27	28	29	30	31	0	

AUGUST '20							0/11
S	M	T	W	T	F	S	
						1	
2	3	4	5	6	7	8	
9	10	11	12	13	14	15	
16	17	18	19	20	21	22	
23	24	25	26	27	28	29	
30	31					11	

SEPTEMBER '20							0/20
S	M	T	W	T	F	S	
		1	2	3	4	5	
6	7	8	9	10	11	12	
13	14	15	16	17	18	19	
20	21	22	23	24	25	26	
27	28	29	30			31	

OCTOBER '20							0/22
S	M	T	W	T	F	S	
				1	2	3	
4	5	6	7	8	9	10	
11	12	13	14	15	16	17	
18	19	20	21	22	23	24	
25	26	27	28	29	30	31	
						53	

NOVEMBER '20							0/19
S	M	T	W	T	F	S	
1	2	3	4	5	6	7	
8	9	10	11	12	13	14	
15	16	17	18	19	20	21	
22	23	24	25	26	27	28	
29	30					72	

DECEMBER '20							0/14
S	M	T	W	T	F	S	
		1	2	3	4	5	
6	7	8	9	10	11	12	
13	14	15	16	17	18	19	
20	21	22	23	24	25	26	
27	28	29	30	31		86	

## Kalamazoo RESA 2020-2021 10 Month Instructional Employees

- July**
- 1,2 10-month staff off  
 3 KRESA closed  
 6-31 10-month staff off
- August**
- 3-14 10-month staff off  
 24 Back to School Breakfast  
 31 First Day of School
- September**
- 4-7 KRESA closed
- October**
- 7 Student Count Day
- November**
- 26-27 KRESA closed
- December**
- 21-23 10-month staff off  
 24-25 KRESA closed  
 28-30 10-month staff off  
 31 KRESA closed
- January**
- 1 KRESA closed
- February**
- 10 Student Count Day  
 26 10-month staff off
- March**
- 25 Professional Development Day  
 26 KRESA closed  
 29-31 Spring Break/10-month staff off
- April**
- 1-2 Spring Break/10-month staff off
- May**
- 31 KRESA closed
- June**
- 7-30 10-month staff off

	10-month staff off
	Professional Development
	KRESA closed

JANUARY '21							0/20
S	M	T	W	T	F	S	
					1	2	
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10	11	12	13	14	15	16	
17	18	19	20	21	22	23	
24	25	26	27	28	29	30	
31						106	

FEBRUARY '21							0/19
S	M	T	W	T	F	S	
	1	2	3	4	5	6	
7	8	9	10	11	12	13	
14	15	16	17	18	19	20	
21	22	23	24	25	26	27	
28						125	

MARCH '21							0/19
S	M	T	W	T	F	S	
	1	2	3	4	5	6	
7	8	9	10	11	12	13	
14	15	16	17	18	19	20	
21	22	23	24	25	26	27	
28	29	30	31			144	

APRIL '21							0/20
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4	5	6	7	8	9	10	
11	12	13	14	15	16	17	
18	19	20	21	22	23	24	
25	26	27	28	29	30	164	

MAY '21							0/20
S	M	T	W	T	F	S	
	3	4	5	6	7	8	
9	10	11	12	13	14	15	
16	17	18	19	20	21	22	
23	24	25	26	27	28	29	
30	31					184	

JUNE '21							0/4
S	M	T	W	T	F	S	
		1	2	3	4	5	
6	7	8	9	10	11	12	
13	14	15	16	17	18	19	
20	21	22	23	24	25	26	
27	28	29	30			188	

Staff Days: 188

2. 10 Month EFE Employees - REVISED

JULY '20							0/0
S	M	T	W	T	F	S	
			1	2	3	4	
5	6	7	8	9	10	11	
12	13	14	15	16	17	18	
19	20	21	22	23	24	25	
26	27	28	29	30	31	0	

AUGUST '20							0/6
S	M	T	W	T	F	S	
						1	
2	3	4	5	6	7	8	
9	10	11	12	13	14	15	
16	17	18	19	20	21	22	
23	24	25	26	27	28	29	
30	31					6	

SEPTEMBER '20							0/20
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		1	2	3	4	5	
6	7	8	9	10	11	12	
13	14	15	16	17	18	19	
20	21	22	23	24	25	26	
27	28	29	30			26	

OCTOBER '20							0/22
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				1	2	3	
4	5	6	7	8	9	10	
11	12	13	14	15	16	17	
18	19	20	21	22	23	24	
25	26	27	28	29	30	31	
						48	

NOVEMBER '20							0/19
S	M	T	W	T	F	S	
1	2	3	4	5	6	7	
8	9	10	11	12	13	14	
15	16	17	18	19	20	21	
22	23	24	25	26	27	28	
29	30					67	

DECEMBER '20							0/14
S	M	T	W	T	F	S	
		1	2	3	4	5	
6	7	8	9	10	11	12	
13	14	15	16	17	18	19	
20	21	22	23	24	25	26	
27	28	29	30	31		81	

## Kalamazoo RESA 2020-2021 10 Month EFE Employees

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31 First Day of School
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- 1-2 Spring Break/10-month staff off
- May**
- 31 KRESA closed
- June**
- 14-30 10-month staff off

	10-month staff off
	Professional Development
	KRESA closed

JANUARY '21							0/20
S	M	T	W	T	F	S	
					1	2	
3	4	5	6	7	8	9	
10	11	12	13	14	15	16	
17	18	19	20	21	22	23	
24	25	26	27	28	29	30	
31						101	

FEBRUARY '21							0/19
S	M	T	W	T	F	S	
	1	2	3	4	5	6	
7	8	9	10	11	12	13	
14	15	16	17	18	19	20	
21	22	23	24	25	26	27	
28						120	

MARCH '21							0/19
S	M	T	W	T	F	S	
	1	2	3	4	5	6	
7	8	9	10	11	12	13	
14	15	16	17	18	19	20	
21	22	23	24	25	26	27	
28	29	30	31			139	

APRIL '21							0/20
S	M	T	W	T	F	S	
				1	2	3	
4	5	6	7	8	9	10	
11	12	13	14	15	16	17	
18	19	20	21	22	23	24	
25	26	27	28	29	30	159	

MAY '21							0/20
S	M	T	W	T	F	S	
	3	4	5	6	7	8	
9	10	11	12	13	14	15	
16	17	18	19	20	21	22	
23	24	25	26	27	28	29	
30	31					179	

JUNE '21							0/9
S	M	T	W	T	F	S	
		1	2	3	4	5	
6	7	8	9	10	11	12	
13	14	15	16	17	18	19	
20	21	22	23	24	25	26	
27	28	29	30			188	

Staff Days: 188

B. APPROVAL OF RESOLUTION IN SUPPORT OF  
PARTICIPATION IN LITERACY ESSENTIALS  
COLLABORATION

**RESOLUTION IN SUPPORT OF PARTICIPATION IN  
LITERACY ESSENTIALS COLLABORATION**

WHEREAS, the Board of Education for Kalamazoo Regional Education Service Agency (KRESA), along with the Michigan Association of Intermediate School Administrators (MAISA), and education leaders throughout Michigan, understands the importance of developing talent that is career ready and college capable, and

WHEREAS, one in six children who do not read proficiently in third grade fail to graduate from high school on time, four times the rate for children with proficient third grade reading skills, and

WHEREAS, there is a moral and economic imperative to the relentless pursuit of early literacy, and

WHEREAS, the Kalamazoo RESA is part of an alliance of Intermediate School Districts and community organizations from across the state of Michigan dedicated to collaboratively raising literacy rates, and

WHEREAS, Kalamazoo RESA adopts the goal of realizing a minimum of 80% of third graders reading proficiently at grade level and systematically implementing intervention strategies for the 20% who, due to normal developmental differences, take a little longer, and

WHEREAS, the Kalamazoo RESA will collaborate to promote the sharing of successful, research-based literacy instruction by implementing the “Literacy Essentials” practices, and

WHEREAS, all children in Michigan deserve educational opportunities that allow them to compete on a national and international basis,

NOW THEREFORE BE IT RESOLVED, that the Board of Education for Kalamazoo RESA fully supports the goal of MAISA in collaborating with the work of the Literacy Essentials Collaborative for the support of students in the district and across the state.

I hereby certify that the foregoing is a full, true and correct copy of a resolution duly passed and adopted by the Board of Education for Kalamazoo Regional Education Service Agency at a meeting thereof held on the \_\_\_\_\_ day of \_\_\_\_\_, 2020, by the following vote of the Trustees thereof:

AYES, AND IN FAVOR OF THEREOF:

NAYS:

Absent:

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Date

- C. APPROVAL OF MR. ERIC STEWART AS ASSISTANT  
SUPERINTENDENT OF CAREER AND TALENT DEVELOPMENT  
Superintendent recommends that the Board of  
Education approve the appointment, as  
presented.

# Eric Stewart

---

(269) 552-8669



[eric.stewart@kresa.org](mailto:eric.stewart@kresa.org)

## Job Ref: Assistant Superintendent of Career and Talent Development

To KRESA Hiring Committee:

I am honored and humbled to submit my application for the position of Assistant Superintendent of Career and Talent Development. My current role as Director of KRESA/Youth Opportunities Unlimited (YOU) and a member of KRESA's administrative team gives me a unique vantage point and awareness of the great importance of this role.

My proven ability to envision, initiate, and lead teams through significant change and growth is well matched to what this role will require.

During my tenure as the Director of YOU, I have led our team through continuous improvement efforts that have yielded the following results:

- Significant growth in program reach and revenue, doubling revenue allowing for services to be offered in communities in need of YOU services.
- Expansion of MyCITY, leading to national recognition as the National Workforce Development Professionals Youth Program of the Year in 2019.
- Enhanced programming, such as VITA and CareerNOW, that meets the needs of disenfranchised communities.
- Critical new partnerships with community leaders, employers and philanthropic organizations.

These successes were accomplished by centering the needs of our students, relentlessly pursuing opportunities that support our mission, building a culture of integrity and excellence, and empowering a team of talented professionals to do what they do best.

I would embrace the opportunity to bring these same skills to bear, in partnership with the fantastic teams currently in place, to ensure that **every student in Kalamazoo County has access to pathways that ignite their passions.**

I welcome the opportunity to discuss this vision, the work that I have led to date, and the strategies that I would hope to implement as the Assistant Superintendent of Career and Talent Development.

Respectfully,

Eric Stewart

# Eric Stewart

---

## PROFILE

Experienced and dynamic leader on a mission to ensure that every student in Kalamazoo County has access to pathways that ignite their passions. Guided by heart, energized by challenge, and driven by impact.



269.552.8669



eric.stewart@kresa.org



5180 Fountain Square Dr.  
Kalamazoo, MI 49009

---

## SKILLS

Team Leadership  
Talent Development  
Contract/Performance Management  
Budget Management  
Policy Monitoring and Compliance  
Educational Administration  
Public Speaking

---

## EDUCATION

### Pathway to Leadership K-12 Administrator Certificate Program (Enrolled)

Michigan Association of  
Secondary School Principals  
Expected Completion 03/2021

### Master of Public Administration

Non-Profit Leadership  
Western Michigan University  
2012

### Bachelor of Arts

Political Science  
Western Michigan University  
2005

## EXPERIENCE

Kalamazoo RESA | Youth Opportunities Unlimited  
2008 – Present

### Director/Administrator/Coordinator

Organizational and Operational Leadership

- Supervisor of up to 55 staff throughout a four-county region.
- Coordinator of fund development, budgetary management, performance management, and continuous improvement strategies.
- Leader of public and media relation efforts, including media interviews, community workshops, and public speaking engagements.

Youth Services and Career Development

- Administrator of KRESA/YOU Youth Services and Michigan Works! Southwest One-Stop Service Centers.
- Manager of federal, state, and local workforce development programs/contracts: WIA, WIOA, TAA, Wagner Peyser ES.
- Designer of inclusive services meeting the needs of diverse and oftentimes marginalized populations.
- Administrator of Education Reconnection, a countywide high school diploma program.
- Workforce organizer in business attraction and retention economic development: Kaiser Aluminum, Bronson Healthcare, Clemens Food Group, American Axle, and Fresh Solutions Farms.

Innovation and Strategic Design

- Developer of innovative career pathway programs and projects. Recent examples: Career Life Expo, MyCITY Summer Youth Employment Program, REA Nudge, Customer-Centered Design Competition: Career Navigator Project, CareerNOW.
- Multi-sector collaborator, able to effectively unite and activate diverse partners around shared goals.

## ASSESSMENTS

### Myers-Briggs

EXTROVERT  
INTUITION  
THINKING  
JUDGEMENT

### StrengthsFinder

ADAPTABILITY  
COMMUNICATION  
ARRANGER  
STRATEGIC  
ACTIVATOR

### PMAI Archetypes

CREATOR  
WARRIOR  
RULER

---

## POINTS OF PRIDE

[YOU's MyCITY selected as 2019 National Program of the Year](#)

[Department of Labor Nudge Study](#)

[White House Competition Award](#)

[Foundation for Excellence Grant Award Announcement](#)

[Statewide Presentation on Serving Long-term Unemployed](#)

[Radio Interview: Career Life Expo 2018](#)

 [linkedin.com/in/eric-stewart-14151524](https://www.linkedin.com/in/eric-stewart-14151524)

## EXPERIENCE

Lake Michigan College | Jobs Education Training (JET) Program  
2009 - 2010

### *Director*

- Operations leader of three offices across two counties serving more than 2,000 JET participants simultaneously.
- Designer of services to improve financial security of program participants.
- Collaborator with numerous community organizations and stakeholders.
- Data-driven evaluator of short and long-term performance and operational strategy.
- Monitor of federal, state and local policy compliance within all aspects of program operation.
- Administrator of program budgets and fund development efforts.
- Leader of personnel, including employee hiring, onboarding, training, evaluation, and supervision.
- Developer of business service design for talent recruitment and employee retention.

## COMMUNITY WORK

Kalamazoo County Career Technical Education Redesign Leadership Team

Southwest Michigan Career Education Advisory Committee

Kalamazoo Literacy Council Board Member

BC Vision Action Team Chairperson

Albion Workforce Development Leadership Team Member

Workforce Innovation Fund Advisory Board Member

National Association of Workforce Development Professionals Member

Kalamazoo Disability Awareness Resource Team Member

UWBCKR Aspiring Leaders United Member

Josh Whitfield Memorial Athletic Fund Founder/Chairperson

Kalamazoo Rotary Member

D. APPROVAL TO GRANT SUPERINTENDENT AUTHORITY TO  
IMPLEMENT EXECUTIVE ORDER 2020-16 TO EXPANDING  
CHILD CARE ACCESS DURING THE COVID 19 EMERGENCY

**KALAMAZOO REGIONAL EDUCATIONAL SERVICE AGENCY  
BOARD OF EDUCATION**

**RESOLUTION IN SUPPORT OF SUPERINTENDENT IMPLEMENTING EXECUTIVE ORDER 2020-16 ON  
EXPANDING CHILDCARE ACCESS DURING THE COVID 19 EMERGENCY**

A regular meeting of the Board of Education of the Kalamazoo Regional Educational Service Agency (KRESA) was held at 1819 E. Milham Ave., Portage, MI 49002 on Thursday, March 19, 2020 at 5:30 p.m.

The meeting was called to order by Mr. Virgil "Skip" Knowles

Present:

Absent:

**NOW THEREFORE, BE IT RESOLVED THAT:**

The Board of Education grants the Superintendent of Kalamazoo Regional Educational Service Agency the authority to make decisions and implement Executive Order 2020-16 on expanding childcare access during the COVID 19 emergency.

AYES:

NAYS:

Resolution declared adopted.

---

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of education of Kalamazoo Regional Educational Service Agency, Kalamazoo County, Michigan, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by the Board at a regular meeting on March 19, 2020, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the meeting was given to the public pursuant to the provisions of the "Open Meetings Act" (Act 267, Public Acts of Michigan, 1976, as amended)

---

Secretary, Board of Education



STATE OF MICHIGAN  
OFFICE OF THE GOVERNOR  
LANSING

GRETCHEN WHITMER  
GOVERNOR

GARLIN GILCHRIST II  
LT. GOVERNOR

## EXECUTIVE ORDER

No. 2020-16

### Expanding child care access during the COVID-19 emergency

The novel coronavirus (COVID-19) is a respiratory disease that can result in serious illness or death. It is caused by a new strain of coronavirus not previously identified in humans and easily spread from person to person. There is currently no approved vaccine or antiviral treatment for this disease.

On March 10, 2020, the Michigan Department of Health and Human Services identified the first two presumptive-positive cases of COVID-19 in Michigan. On that same day, I issued Executive Order 2020-4. This order declared a state of emergency across the state of Michigan under section 1 of article 5 of the Michigan Constitution of 1963, the Emergency Management Act, 1976 PA 390, as amended, MCL 30.401-.421, and the Emergency Powers of the Governor Act of 1945, 1945 PA 302, as amended, MCL 10.31-.33.

The Emergency Management Act vests the governor with broad powers and duties to “cop[e] with dangers to this state or the people of this state presented by a disaster or emergency,” which the governor may implement through “executive orders, proclamations, and directives having the force and effect of law.” MCL 30.403(1)-(2). Similarly, the Emergency Powers of the Governor Act of 1945 provides that, after declaring a state of emergency, “the governor may promulgate reasonable orders, rules, and regulations as he or she considers necessary to protect life and property or to bring the emergency situation within the affected area under control.” MCL 10.31(1).

To respond effectively to the urgent and steep demands created by this emergency, providers of health care, emergency medical services, law enforcement, and other essential services require child care services for their children, particularly when schools are closed. The general public needs expanded access to child care during this emergency as well. Meeting this critical need requires swiftly but safely expanding access to child care services. To that end, it is reasonable and necessary to provide temporary and limited relief from certain regulatory restrictions regarding child care services, and to facilitate the use of certain property for those services.

Acting under the Michigan Constitution of 1963 and Michigan law, I order the following:

1. Effective immediately and continuing through April 15, 2020 at 11:59 pm, strict compliance with section 7a of the Child Care Organizations Act, 1973 PA 116, as amended, MCL 722.117a, is suspended as follows:
  - (a) A provisional license may be issued without submission to the Department of Licensing and Regulatory Affairs (“LARA”) of an acceptable plan to overcome the deficiency present in the child care organization within the time limitations of the provisional licensing period.
  - (b) A provisional license may be issued with an expiration date no earlier than one month after the date of issuance and no later than six months after the date of issuance, and may be renewed at the discretion of LARA until the termination of the state of emergency under section 3 of Executive Order 2020-4.
2. Effective immediately and continuing through April 15, 2020 at 11:59 pm, strict compliance with subsection (2) of section 5m of the Child Care Organizations Act, 1973 PA 116, as amended, MCL 722.115m(2), is suspended, as follows:
  - (a) An employer may establish and maintain a disaster relief child care center without a license from LARA.
  - (b) A school district or a nonpublic school may establish and maintain a disaster relief child care center in a school building without a license from LARA.
3. LARA must issue rules and/or orders governing disaster relief child care centers.
  - (a) A disaster relief child care center must comply with the requirements imposed by any LARA rules and orders governing disaster relief child care centers.
  - (b) Such rules and/or orders must, at a minimum, require that disaster relief child care centers follow the safe sleep guidelines, including appropriate sleeping equipment for children under 12 months of age; follow applicable guidelines for diapering, handwashing, and sanitizing; provide porta-cribs, cots, or mats for children older than twelve months to sleep or rest; and solicit information about, and communicate with parents and guardians regarding, a child’s medicine, allergies, including food allergies; and other special needs.
4. Effective immediately and continuing through April 15, 2020 at 11:59 pm, disaster relief child care centers may operate in any school facilities operated by a school district or nonpublic school that are closed and are approved for student use. Early childhood staff, student teachers, teachers, and individuals who provide before and after care may provide child care in these settings. The Michigan Department of Education (“MDE”) is authorized to credit the hours that student teachers work toward teacher preparation graduation requirements and MDE licensure requirements.
5. Effective immediately and continuing through April 15, 2020 at 11:59 pm, Rule 400.8110(5) of the Michigan Administrative Code is suspended for disaster relief

child care centers. Notice of any change in capacity and age groups must be provided to LARA.

6. A disaster relief child care center operated by a school district in accordance with section 2(b) of this order, including its employees, is designated as a disaster relief force under subsection (f) of section 2 of the Emergency Management Act, 1976 PA 390, as amended (“EMA”), MCL 30.402(f), and is entitled to the immunities set forth in subsections (1) through (3) of section 11 of the EMA, MCL 30.411(1)-(3).
7. Disaster relief child care centers operated by school districts constitute a pilot program under the Public Employment Relations Act, 1947 PA 336, MCL 423.201 et seq., and they have authority to charge for reasonable and customary services.
8. School districts and nonpublic schools should first identify employees who voluntarily elect to become a disaster relief child care center participant before reassigning other employees to work in these centers, to the extent authorized under applicable contracts and laws. School districts and nonpublic schools may not require an employee to work in a disaster relief child care center if the employee: has a confirmed diagnosis of COVID-19; is displaying the symptoms of COVID-19; is 60 years or older; has an underlying condition that places the employee at an elevated risk of serious illness from COVID-19; or has been in contact with someone with a confirmed diagnosis of COVID-19 in the last 14 days.
9. A disaster relief child care center must perform a health evaluation of all individuals who enter the center each time the individual seeks to enter the center, and must deny entry to those individuals who do not meet the evaluation criteria. The evaluation criteria must include: symptoms of a respiratory infection, such as fever, cough, shortness of breath, or sore throat; and contact in the last 14 days with someone with a confirmed diagnosis of COVID-19.
10. For purposes of this order:
  - (a) “Disaster relief child care center” means a child center offering child care pursuant to this order. A disaster relief child care center must give priority for its services to the essential workforce, but may also provide child care services to the general public as space and governing rules and/or orders permit.
  - (b) “Essential workforce” includes health care workers, home health workers, direct care workers, emergency medical service providers, first responders, law enforcement personnel, sanitation workers, child care workers (including any employees acting as child care workers in essential workforce child care centers), personnel providing correctional services, postal workers, public health employees, key government employees, court personnel, and others providing critical infrastructure to Michiganders.
  - (c) “Critical infrastructure” includes utilities, manufacturing, mass transit, and groceries or other essential supplies, goods, or equipment.

(d) "Key government employees" includes child protective services workers, child welfare workers, foster care workers including those from contracted agencies, recipient rights workers, employees of the Executive Office of the governor, cabinet officers and their designees, Department of Health and Human Services field office staff, Unemployment Insurance Agency employees, and other employees identified by the Department of Technology, Management, and Budget.

11. Consistent with MCL 10.33 and MCL 30.405(3), a willful violation of this order is a misdemeanor.

Given under my hand and the Great Seal of the State of Michigan.



Date: March 18, 2020

Time: 9:27 pm

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GRETCHEN WHITMER  
GOVERNOR

By the Governor:

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SECRETARY OF STATE

VII. **ADJOURNMENT**