

**LIVONIA PUBLIC SCHOOLS  
BOARD OF EDUCATION**

**Committee of the Whole Meeting  
December 8, 2025 - 5:30 PM  
Board Room  
15125 Farmington Road  
Livonia, Michigan 48154**

**AGENDA**

<b>I. AUDIENCE COMMUNICATIONS</b>	
<b>II. COMMITTEE OF THE WHOLE</b> Bradford, Chair; Acosta; Bradford; Burton; Frank; Jarvis; Johnson; MacFarland	
<b>III. OPERATIONS COMMITTEE</b> Burton, Chair; Johnson; MacFarland	
A. Purchase of LMC Furniture - 2026 W. Green	3
B. DD 3-D Renderings for Summer 2026 Media Centers W. Green	20
C. Quarterly Dashboard - 3rd Quarter W. Green	34
D. Roofing Recommendations (Sinking Fund) W. Green	35
E. Purchase of IT Chromebooks (Bond) W. Green	48
<b>IV. FINANCE COMMITTEE</b> Johnson, Chair; Acosta; Jarvis	
A. 2025-2026 Budget Amendment A. Smith	59
B. Summer Tax Resolution A. Smith	60
C. Refunding of Prior Bonds A. Smith	62
<b>V. DIVISION OF INSTRUCTION COMMITTEE</b> Acosta, Chair; Frank; MacFarland	
A. Index Scores T. O'Brien	84
<b>VI. BOARD POLICY COMMITTEE</b> Frank, Chair; Burton; Jarvis	
A. Board Policy JBE - Truancy J. Keatts, K. Etue	85
B. Board Policy DK - Student Activities Fund Management A. Smith	89
<b>VII. HUMAN RESOURCES COMMITTEE</b> MacFarland, Chair; Burton; Johnson	
A. Enrollment Update A. Abbate	91

**VIII. LEGISLATIVE COMMITTEE**  
**Jarvis, Chair; Acosta; Frank**



# Livonia Public Schools

*District Services*

Date: December 5, 2025

To: Andrea Oquist, Superintendent

From: William Green, Assistant Superintendent of Operations and District Services

Re: Purchase of Select LMC/Idea Factory Furniture - 2026

I am requesting that select LMC/Idea Factory furniture purchases be placed on the agenda for the December 8, 2025, Committee of the Whole Meeting.

**Background:**

This recommendation pertains to the replacement of certain existing furniture in the Learning Media Centers (LMC) at Niji-Iro Elementary and Webster Elementary School as well as their Idea Factories. The pieces in this package include circulation desks, storage shelves and end units. As you know, the current furniture is outdated, inefficiently designed, and does not support the modern instructional and collaborative needs of these spaces. Much of the furniture was installed decades ago and has not been updated to align with current educational practices, ergonomic standards, or flexible learning environments.

As part of the planned renovations, the existing furniture will not integrate with the new layout and design concepts for the Media Centers or Idea Factories. These spaces are being reimagined to foster collaborative learning, technology integration, and adaptable work areas that accommodate both individual and group activities. The new furniture will maximize space utilization, improve accessibility, and create a more inviting and functional environment for students and staff.

This investment supports the district's strategic goals of enhancing learning environments and ensuring that our facilities reflect best practices in educational design. By updating these spaces, we aim to provide students with modern, flexible, and engaging areas that promote creativity, collaboration, and academic success. This expedited purchase is to ensure material procurement to align with our renovation timelines for these areas.

**Recommendation:**

Plante Moran Realpoint recommends awarding the procurement and installation of furniture to NBS Commercial Interiors, Troy, MI for the following amounts:

- Niji-Iro Elementary: \$32,649.14
- Webster Elementary: \$39,493.49

The total price not to exceed \$75,750, which includes a five percent contingency. This purchase will be funded through the 2021 Bond.

Please add this item to the agenda. Thank you.

Attachments

c: Board of Education

WG/AS

December 3, 2025

Mr. William Green  
Assistant Superintendent of District Services  
Livonia Public Schools  
15125 Farmington Road  
Livonia, MI 48154

RE: 2021 Bond Program  
Recommendation for 2026 LMC Furniture Purchase - Partial  
Niji-Iro Elementary / Webster Elementary

Dear Mr. Green:

This letter transmits an update from Plante Moran Realpoint (PMR) as it relates to the assignment to assist and advise Livonia Public Schools (LPS) in its purchase of furniture for the Projects listed above. This update represents the mutual efforts of PMR, French Associates, and LPS administration and staff (the Team).

Coinciding with ongoing design efforts to renovate and reimagine LMC spaces as part of the 2021 Bond Program, the Team has conducted multiple meetings and site visits over the course of the past few months focused on the selection of furniture to best serve each space. While decisions around the balance of 2026 LMC sites remain ongoing, the Team is driven to expedite the purchase of items provided by Media Technologies for each site specifically due to current material procurement timelines and efforts to streamline installation of the items upon completion of renovation activities.

The Team recommends awarding **NBS Commercial Interiors** to supply and install the referenced LMC furniture pieces in an amount not-to-exceed **\$75,750.00** as further detailed below and within French’s recommendation documents.

Niji-Iro Elementary School	\$32,649.14
Webster Elementary School	\$39,493.49
<hr/>	
NBS Quotation	\$72,142.63
Contingency (5%)	\$3,607.37
<hr/>	
<b>Award Recommendation (NTE)</b>	<b>\$75,750.00</b>

For the Vendor, the pricing for this work will be detailed in a Purchase Order Agreement, pending final review and approval of terms by district legal counsel.

The Team is available at the Board's convenience to answer any questions regarding this recommendation. Please direct all questions through me via email at [brian.weber@plantemoran.com](mailto:brian.weber@plantemoran.com).

Sincerely,

PLANTE MORAN REALPOINT



Brian Weber  
Senior Vice President

Enclosures: French Associates Recommendation Letter  
Product Information & Layout  
Vendor Proposals



2851 High Meadow Circle | Suite 100  
Auburn Hills | MI 48326  
248.656.1377 | www.frenchaia.com

December 1<sup>st</sup>, 2025

William Green  
Asst. Superintendent of District Services  
Livonia Public Schools

**Subject: 2021 Bond Program – 2025 Renovations  
Media Center Furniture**

Dear Mr. Green,

French has been consulting with NBS Commercial Interiors in the development and programming of furniture for the 2021 Bond Program projects. Throughout the design process, NBS has aided in product selections, availability, and lead times.

On November 26<sup>th</sup>, 2025, French Associates received furniture quotes from NBS Commercial Interiors for all items being supplied by Media Technologies for the Media Centers and Idea Factories at Niji-Iro Japanese Immersion Elementary and Webster Elementary. These items are to be ordered early to ensure on time manufacturing and stored at Media Technologies free of charge until summer of 2026 installation.

Enclosed are the furniture quotes that utilize the NCPA consortium group pricing. The totals for these projects are as follows:

Niji-Iro Japanese Immersion Elementary: \$32,649.14  
Webster Elementary: \$39,493.49

**French is recommending award to NBS Commercial Interiors for the procurement and installation of furniture in the Media Centers and Idea Factories listed above in the total amount of \$72,142.63.**

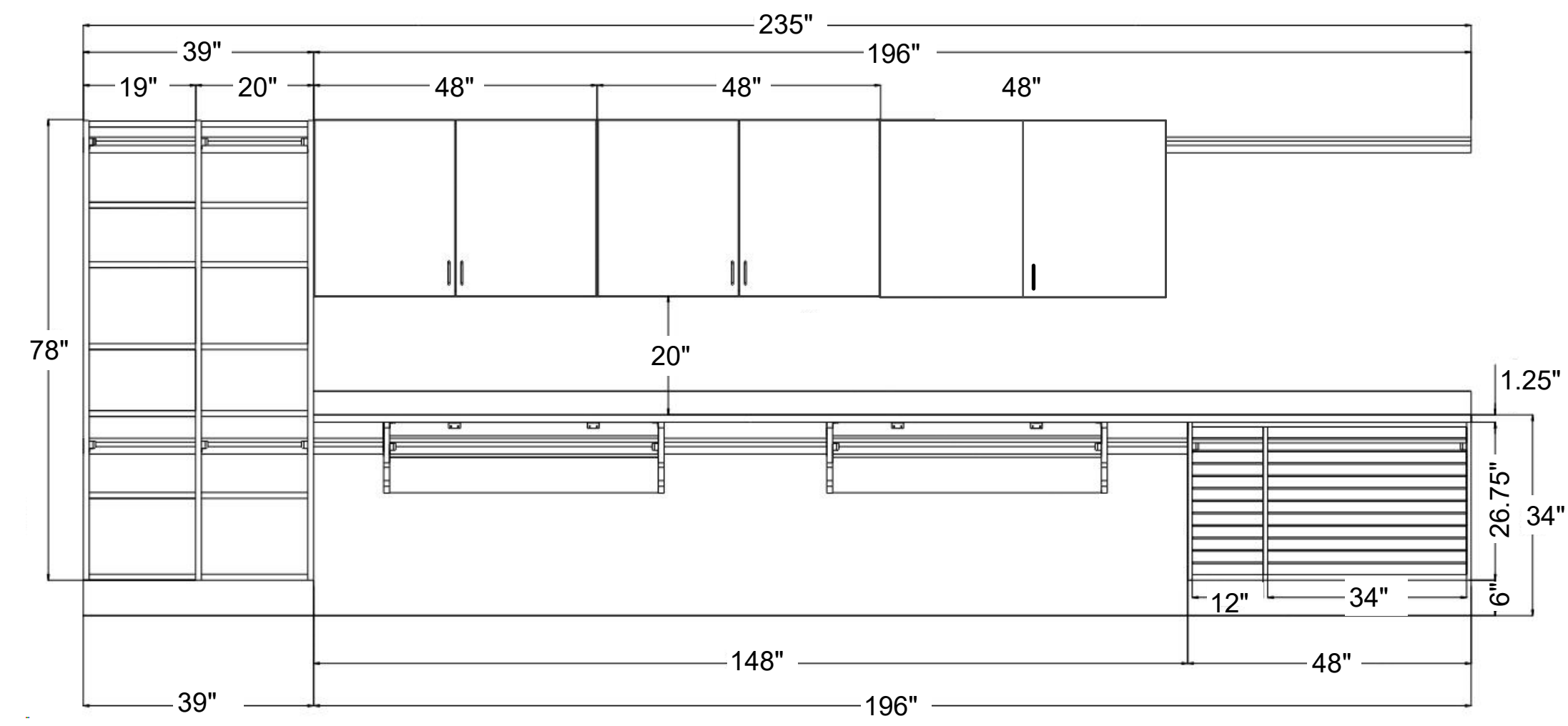
Please contact me if you have any questions.

Sincerely,

A handwritten signature in black ink that reads 'Jessica Walter'.

Jessica Walter  
Interior Designer



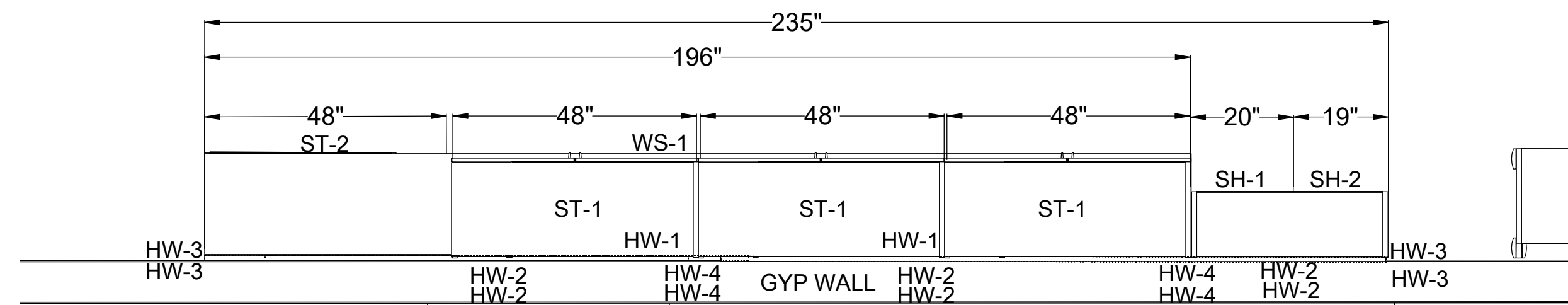


ELEVATION - IDEA FACTORY CASEWORK B148



**\*\*FINISHES TBD\*\***

**\*\*FIELD MEASURE NEEDED\*\***



ENLARGED PLAN - IDEA FACTORY CASEWORK B148



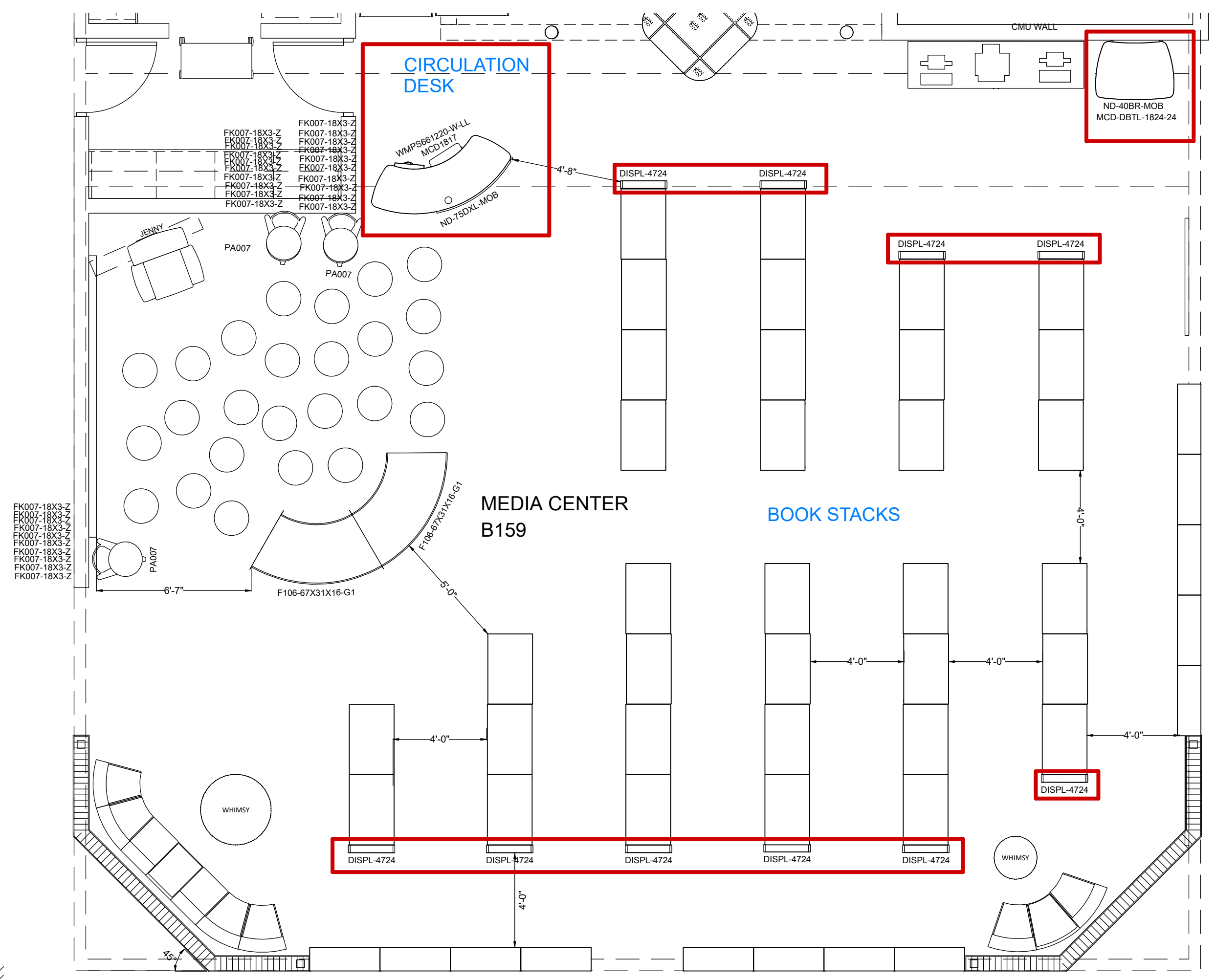
- MOBILE DESK
- MOBILE PEDESTAL
- CENTER DRAWER

CIRCULATION DESK

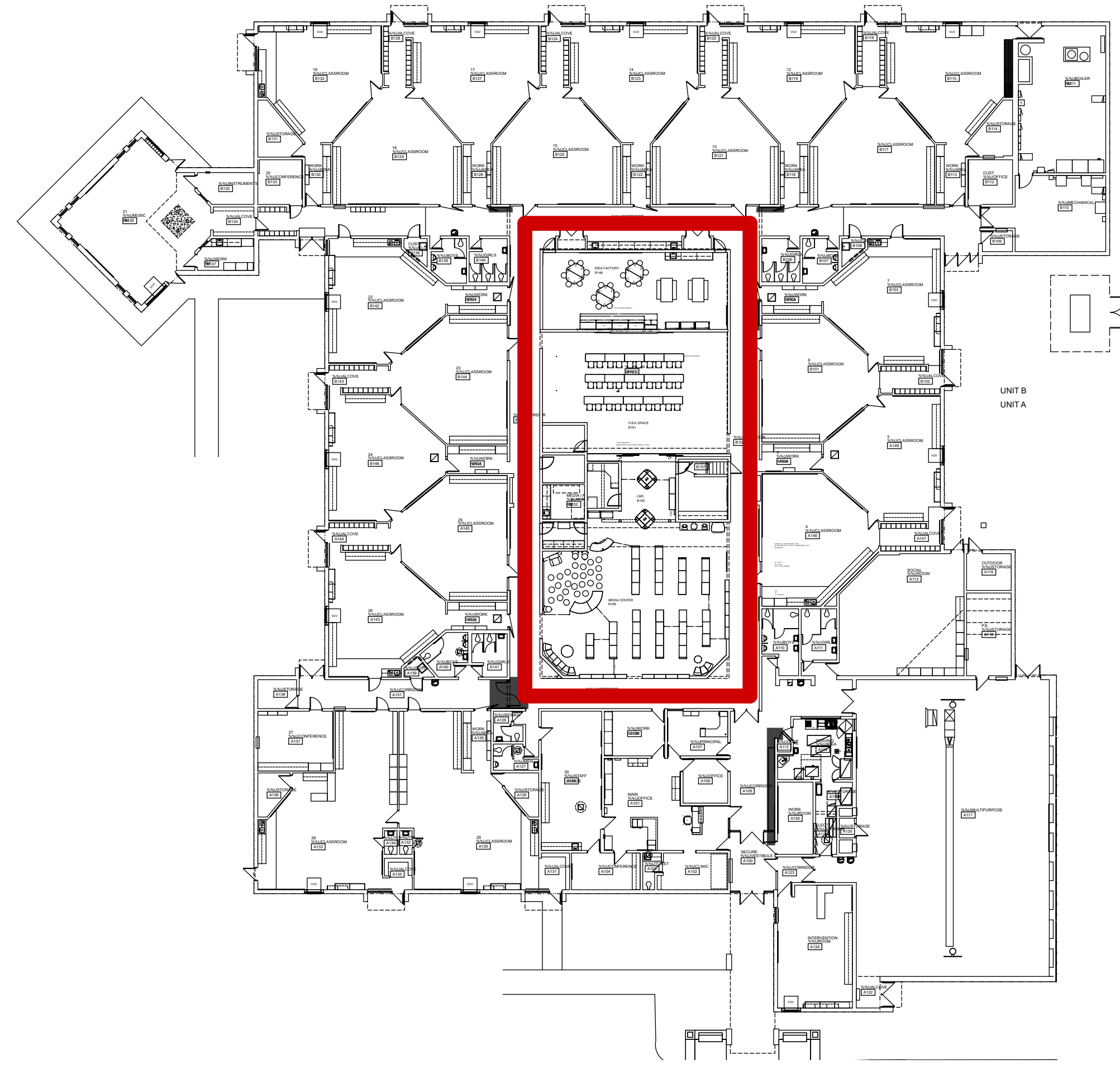


- MOBILE BOOK RETURN
- NO SLOT
- BOOK TRUCK

BOOK DISPLAY



FLOOR PLAN - MEDIA CENTER B159



**MEDIA TECH ONLY  
MEDIA CENTER + IDEA FACTORY  
AUDIT Q#395772**



2595 BELLINGHAM TROY MI 48063  
(248) 823-5400 FAX: (248) 823-5401  
WWW.YOURNBS.COM

NCIDQ SEAL:

GENERAL NOTES:  
NOT FOR CONSTRUCTION  
ALL STRUCTURAL, MECHANICAL & ELECTRICAL ENGINEERING IS THE RESPONSIBILITY OF OTHERS.  
ALL FURNITURE & DESIGN DRAWINGS ARE IN CONFIDENCE & DISSEMINATION MAY NOT BE MADE WITHOUT PRIOR WRITTEN CONSENT OF NBS. ALL COMMON LAW RIGHTS OF COPYRIGHT AND OTHERWISE ARE HEREBY SPECIFICALLY RESERVED.  
FINAL FURNITURE FIT & PLACEMENT IS SUBJECT TO ANY VARIATION FROM THIS PLAN DUE TO CONSTRUCTION CHANGES, FIELD CONDITIONS, MATERIAL DIFFERENCES OR CHANGES REQUIRED FOR ANY REASON WITH NOTIFICATION TO NBS.  
IF NBS DID NOT DESIGN THIS PROJECT, NBS DOES NOT ASSUME RESPONSIBILITY FOR THE DESIGN, SPECIFICATION OF PARTS OR APPLICATION OF PRODUCTS INCLUDED IN THIS BID. NBS HAS ONLY RESPONDED TO THE PRICING REQUEST FOR THE

APPROVED BY: DATE:  
**NBS Project Approval**  
Signing off on this document signifies that the Client has reviewed and approves the drawing layout, product application indicated, and finishes as shown on drawing.  
Client Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
 APPROVED  APPROVED AS NOTED

11/18/25	MEDIA TECH AUDIT
	9

OWNER:  
**LIVONIA PUBLIC SCHOOLS**  
PROJECT:  
**NIJI-IRO ELEMENTARY SCHOOL**  
36611 CURTIS RD.  
LIVONIA, MI

PROJECT FOLDER: 251692  
HEDBERG ORDER #: TBD  
ACCOUNT MANAGER: M.DUGAN  
DESIGNER: S.MAZZARA  
PROJECT MANAGER: F.KREN

DRAWING:  
**COMPONENT PLAN**

DRAWING NUMBER:  
**ID-3.1B**



2595 Bellingham • Troy, MI 48083 • 248.823.5400  
 3201 Pine Tree Rd. Ste. A • Lansing, MI 48911 • 517.886.0072  
 5160 Alliance Dr. • Bay City, MI 48706 • 989.895.8574  
 4 North St. Clair St. • Toledo, OH 43604 • 419.662.2040



**Quotation 395795**

**Quote Date 11/24/25**  
**Customer Order FINISHES TBD**  
**Project 251691**  
**Customer L00002**  
**Terms NET 10 DAYS**  
**Account Representative MONIQUE DUGAN**

**yourNBS.com**      **Remit Payments to:** NBS, 6973 Reliable Parkway, Chicago, IL 60686

**Quote To**

Business Office  
 Livonia Public Schools  
 15125 FARMINGTON RD  
 LIVONIA, MI, 48154-5413

**Ship To**

HARRY LAU  
 WEBSTER ELEMENTARY SCHOOL  
 32401 PEMBROKE ST  
 1ST FLOOR MEDIA CENTER  
 LIVONIA, MI, 48152-1313

**Phone** +1 (734) 744-2584

ap@livoniapublicschools.org

**Phone** +1 (734) 744-2537

**Cell** +1 (734) 812-8597

hlau@livoniapublicschools.org

**Sales Location** Troy

**This quote is valid for 30 days from date of quote.**

**The following contracts have been utilized for pricing on this quote:  
 NCPA CONTRACT**

**PO required to place order. Please reference NBS quote number on your PO.**

**Quote includes non-union straight time labor for NBS to receive, deliver and install; any owner requested changes requiring additional delivery trip(s) will result in additional charges to be quoted separately.**

**30-days of free storage is included in our pricing**

**Pricing does not include the removal or relocation of existing product**

**Receipt of PO indicates owner approval of product as specified; upon release of order, no changes, cancellations or returns can be made.**

**Lead time: 14-16 weeks from receipt of PO**

**\*\*\*Please note: pricing is valid until December 30th at noon -- Media Tech is having a price increase on January 1st\*\*\***

**\*\*\*BUDGETARY PRICING ONLY UNTIL FINAL FINISH SELECTIONS ARE MADE\*\*\***

Description	Quantity	Unit Price	Extended Price
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**CIRC DESK**

1	<b>ND-75DXL-MOB</b> - Nomad Desk without transaction ledge 75"W x 29"H Worksurface: Pionite White Fiesta MW550-SD (Premium) Panel B & C: Formica Greyed Oak 5791-PG Panel A: TBD PVC Edge: Silver Gray C600244	1	4,082.19	4,082.19
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TITLE OF PRODUCT TRANSFERS UPON RECEIPT BY CUSTOMER.

10

ACCEPTED BY \_\_\_\_\_ TITLE \_\_\_\_\_ DATE \_\_\_\_\_

yourNBS.com

Remit Payments to: NBS, 6973 Reliable Parkway, Chicago, IL 60686

Description	Quantity	Unit Price	Extended Price
<b>1</b> Powdercoat: Silver 809 MEDIA TECH <b>Tag For</b> CIRC DESK ND-75DXL-MOB			
<b>2</b> <b>ND-40BR-NS-MOB</b> - Nomad mobile book return cabinet Worksurface HPL: Pionite White Fiesta MW550-SD (Premium) Panel B & C: Formica Greyed Oak 5791-PG PVC Edge: Silver Gray C600244 Powdercoate: 809 Silver +/SPECIAL solid top - no slot MEDIA TECH <b>Tag For</b> CIRC DESK ND-40BR-MOB	1	1,974.70	1,974.70
<b>3</b> <b>MCD-DBTL-1824-24</b> - Depressible book truck 32"/39"H curved units 18" x 24" x 24"H HPL Case: Formica Greyed Oak 5791-PG PVC Edge: Silver Gray C600244 Powdercoat: Silver 809 MEDIA TECH <b>Tag For</b> CIRC DESK MCD-DBTL-1824-24	1	1,490.58	1,490.58
<b>4</b> <b>WMPS661220-W-LL-PA</b> - Mobile Pedestal 2 box, 1 File Drawer 14-13/16"W x 20-3/4"D x 27"H HPL box: Formica Greyed Oak 5791-PG HPL front: Formica Greyed Oak 5791-PG PVC: Silver Gray C600244 Pulls: P2 Nickel Lock Finish: Nickel MEDIA TECH <b>Tag For</b> CIRC DESK WMPS661220-W-LL	1	615.44	615.44
<b>5</b> <b>MCD1817</b> - Steel Pencil Drawer 18"W x 17"D x 2"H Finish: Black MEDIA TECH <b>Tag For</b> CIRC DESK MCD1817	1	239.61	239.61
<b>Sub Total</b>			8,402.52
<b>Total</b>			<b>8,402.52</b>
<b>BOOK STACKS</b>			
<b>6</b> <b>DISPL-4724</b> - End Panel Display 4"D X 24"W X 47"H Laminate: Formica Greyed Oak 5791-PG HPL Back Panel: TBD	16	834.96	13,359.36

TITLE OF PRODUCT TRANSFERS UPON RECEIPT BY CUSTOMER.

yourNBS.com

Remit Payments to: NBS, 6973 Reliable Parkway, Chicago, IL 60686

Description	Quantity	Unit Price	Extended Price
<b>6</b> PVC Edge: Silver Gray C600244 MEDIA TECH Tag For BOOK STACKS DISPL-4724			
<b>Sub Total</b>			13,359.36
<b>Total</b>			<b>13,359.36</b>
<b>IDEA FACTORY CASEWORK</b>			
<b>7</b> <b>TRN-SB-841813-L</b> - TRANSITION 84X18X13 STARTER UNIT FLOOR TO TOP OF UNIT HEIGHT 78"H X 20"W X 13"D INCLUDES 3-FIXED AND 4-TAB CAM ADJUSTABLE SHELVES HPL END PANELS/TOP/BASE: TBD PVC END PANELS/TOP/BASE: TBD (Non-Standard) HPL ADJ SHELVES: WILSONART MAGNOLIA 5012-60 PVC ADJ SHELVES: CHARTER MAGNOLIA W5012 MEDIA TECH Tag For IDEA FACTORY CASEWORK SH-1	1	588.00	588.00
<b>8</b> <b>TRN-SB-841813A-L</b> - TRANSITION 84X18X13 ADDER UNIT FLOOR TO TOP OF UNIT HEIGHT 78"H X 19"W X 13"D INCLUDES 3-FIXED AND 4-TAB CAM ADJUSTABLE SHELVES HPL END PANELS/TOP/BASE: TBD PVC END PANELS/TOP/BASE: TBD (Non-Standard) HPL ADJ SHELVES: WILSONART MAGNOLIA 5012-60 PVC ADJ SHELVES: CHARTER MAGNOLIA W5012 MEDIA TECH Tag For IDEA FACTORY CASEWORK SH-2	1	460.60	460.60
<b>9</b> <b>WCS-481430-LL-HPA</b> - ELEMENTS CUPBOARD STORAGE WALL UNIT 48"W X 14"D X 30"H WITH 2-ADJUSTABLE SHELVES, 2-DOORS WITH HINGE HPL: TBD PVC: Charter Magnolia W5012 (Non-Standard) HINGE: H3 CONCEALED PULL: P2 NICKEL LOCK: KEY ALIKE MEDIA TECH Tag For IDEA FACTORY CASEWORK ST-1	3	881.51	2,644.53
<b>10</b> <b>BOF-482434-L-CT</b> - OPEN FOLIO UNIT WITH CONTINUOUS TOP 48"W X 24"D X 34"H 22-FIXED SHELVES HPL: TBD PVC: WILSONART MAGNOLIA 5012-60	1	1,122.10	1,122.10

TITLE OF PRODUCT TRANSFERS UPON RECEIPT BY CUSTOMER.

12

ACCEPTED BY \_\_\_\_\_ TITLE \_\_\_\_\_ DATE \_\_\_\_\_

Description	Quantity	Unit Price	Extended Price
<b>10</b> HPL FOLIO SHELVES: WILSONART MAGNOLIA 5012-60  ***XBOF-482434-L-CT*** Modified to have vertical support divider panel be offset from center creating (1) 12"W and (1) 36"W section. (See MT provided layout) MEDIA TECH <b>Tag For</b> IDEA FACTORY CASEWORK ST-2			
<b>11</b> <b>ECTBL-C-24196</b> - CONTINUOUS TOP ECT WITH 4" BACK SPLASH 196"W X 24"D X 1.25"H HPL: TBD PVC: TBD MEDIA TECH <b>Tag For</b> IDEA FACTORY CASEWORK WS-1	1	635.04	635.04
<b>12</b> <b>WCSA48-C-T</b> - 48" WIDE VST ASSEMBLY WITH 2-SUPPORT ARMS +/MODIFIED FOR USE WITH 34"H OVERALL WORKSURFACE TFL back board support with PVC edges. (1) Left and (1) Right hand powder coated arms. TFL: Classic White PVC: Rehau Generic White C100033 Powder Coat: Nickel 808 (Group 2) MEDIA TECH <b>Tag For</b> IDEA FACTORY CASEWORK HW-1	2	210.70	421.40
<b>13</b> <b>HT-96</b> - HORIZONTAL MOUNTING TRACK 96" WITH PRE-PUNCHED MOUNT HOULES ON 16" CENTERS. INCLUDES CONCEALMENT MATERIAL. FINISH: ANODIZED ALUMINUM WALL TYPE: CMU MEDIA TECH <b>Tag For</b> IDEA FACTORY CASEWORK HW-2	5	102.41	512.05
<b>14</b> <b>HTAEC</b> - HORIZONTAL MOUNTING TRACK END CAP WITH MOUNTING SCREWS FINISH: BLACK MEDIA TECH <b>Tag For</b> IDEA FACTORY CASEWORK HW-3	4	8.82	35.28
<b>15</b> <b>HTACS</b> - HORIZONTAL MOUNTING TRACK CONNECTOR SPLICE PLATE FINISH: ALUMINUM MEDIA TECH <b>Tag For</b> IDEA FACTORY CASEWORK HW-4	4	6.86	27.44

TITLE OF PRODUCT TRANSFERS UPON RECEIPT BY CUSTOMER.

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Remit Payments to: NBS, 6973 Reliable Parkway, Chicago, IL 60686

Description	Quantity	Unit Price	Extended Price
<b>Sub Total</b>			6,446.44
<b>Total</b>			<b>6,446.44</b>
<b>16 LOT - UPCHARGE FOR PREMIUM LAMINATE</b> PIONITE WHITE FIESTA MW550-SD FORMICA GRAYED OAK 5791-PG  BUDGETARY AMOUNT UNTIL FINAL SELECTIONS ARE MADE MEDIA TECH	1	1,654.75	1,654.75
<b>17 LOT - UPCHARGE FOR NON-STANDARD PVC</b> CHARTER MAGNOLIA W5012  BUDGETARY AMOUNT UNTIL FINAL SELECTIONS ARE MADE MEDIA TECH	1	446.39	446.39
<b>18 LOT - SET UP FEE FOR GROUP 2 POWDER COAT</b> 808 NICKEL  BUDGETARY AMOUNT UNTIL FINAL SELECTIONS ARE MADE MEDIA TECH	1	170.03	170.03
<b>20 LOT - NON UNION STRAIGHT TIME LABOR TO RECEIVE, DELIVER</b> AND INSTALL NEW MEDIA TECH PRODUCT PER PRINT.  ALL WORK TO BE DONE AT ONE TIME.  PRICING DOES NOT INCLUDE THE REMOVAL OR RELOCATION OF EXISTING PRODUCT. ROSE MOVIN	1	4,393.00	4,393.00
<b>21 LOT - SPLIT SHIP FEE</b> USE ONLY IF NECESSARY ROSE MOVIN	1	322.00	322.00
<b>22 LOT - OVERTIME DIFFERENTIAL FEE</b> USE ONLY IF NECESSARY ROSE MOVIN	1	1,305.00	1,305.00
<b>23 MONTHLY - MONTHLY STORAGE FEE</b> USE ONLY IF NECESSARY  4 MONTHS OF STORAGE HAS BEEN QUOTED ROSE MOVIN	4	418.00	1,672.00
<b>Quotation Totals</b>			
<b>Sub Total</b>			38,171.49
<b>MEDIA TECH FREIGHT</b>			1,322.00
<b>Grand Total</b>			<b>39,493.49</b>

**End of Quotation**

TITLE OF PRODUCT TRANSFERS UPON RECEIPT BY CUSTOMER.

14

ACCEPTED BY \_\_\_\_\_ TITLE \_\_\_\_\_ DATE \_\_\_\_\_



**Quote To**

Business Office  
 Livonia Public Schools  
 15125 FARMINGTON RD  
 LIVONIA, MI, 48154-5413

**Ship To**

HARRY LAU  
 NIJI IRO JAPANESE ELEMENTARY SCHOOL  
 36611 CURTIS RD  
 1ST FL MEDIA CENTER  
 LIVONIA, MI, 48152-2755

**Phone** +1 (734) 744-2584

ap@livoniapublicschools.org

**Phone** +1 (734) 744-2537

**Cell** +1 (734) 812-8597

hlau@livoniapublicschools.org

**Sales Location** Troy

**This quote is valid for 30 days from date of quote.**

**The following contracts have been utilized for pricing on this quote:  
 NCPA CONTRACT**

**PO required to place order. Please reference NBS quote number on your PO.**

**Quote includes non-union straight time labor for NBS to receive, deliver and install; any owner requested changes requiring additional delivery trip(s) will result in additional charges to be quoted separately.**

**30-days of free storage is included in our pricing**

**Pricing does not include the removal or relocation of existing product**

**Receipt of PO indicates owner approval of product as specified; upon release of order, no changes, cancellations or returns can be made.**

**Lead time: 14-16 weeks from receipt of PO**

**\*\*\*Please note: pricing is valid until December 30th at noon -- Media Tech is having a price increase on January 1st\*\*\***

**\*\*\*BUDGETARY PRICING ONLY UNTIL FINAL FINISH SELECTIONS ARE MADE\*\*\***

Description	Quantity	Unit Price	Extended Price
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**CIRCULATION DESK**

1	<b>ND-75DXL-MOB</b> - Nomad Desk without transaction ledge 75"W x 29"H Worksurface: Pionite White Fiesta MW550-SD (Premium) Panel B & C: Formica Greyed Oak 5791-PG Panel A: TBD PVC Edge: Silver Gray C600244	1	4,082.19	4,082.19
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TITLE OF PRODUCT TRANSFERS UPON RECEIPT BY CUSTOMER.

yourNBS.com

Remit Payments to: NBS, 6973 Reliable Parkway, Chicago, IL 60686

Description	Quantity	Unit Price	Extended Price
<b>1</b> Powdercoat: Silver 809 MEDIA TECH Tag For CIRC DESK ND-75DXL-MOB			
<b>2</b> <b>ND-40BR-NS-MOB</b> - Nomad mobile book return cabinet Worksurface HPL: Pionite White Fiesta MW550-SD (Premium) Panel B & C: Formica Greyed Oak 5791-PG PVC Edge: Silver Gray C600244 Powdercoate: 809 Silver +/SPECIAL solid top - no slot MEDIA TECH Tag For CIRC DESK ND-40BR-MOB	1	1,974.70	1,974.70
<b>3</b> <b>MCD-DBTL-1824-24</b> - Depressible book truck 32"/39"H curved units 18" x 24" x 24"H HPL Case: Formica Greyed Oak 5791-PG PVC Edge: Silver Gray C600244 Powdercoat: Silver 809 MEDIA TECH Tag For CIRC DESK MCD-DBTL-1824-24	1	1,490.58	1,490.58
<b>4</b> <b>WMPS661220-W-LL-PA</b> - Mobile Pedestal 2 box, 1 File Drawer 14-13/16"W x 20-3/4"D x 27"H HPL box: Formica Greyed Oak 5791-PG HPL front: Formica Greyed Oak 5791-PG PVC: Silver Gray C600244 Pulls: P2 Nickel Lock Finish: Nickel MEDIA TECH Tag For CIRC DESK WMPS661220-W-LL	1	615.44	615.44
<b>5</b> <b>MCD1817</b> - Steel Pencil Drawer 18"W x 17"D x 2"H Finish: Black MEDIA TECH Tag For CIRC DESK MCD1817	1	239.61	239.61
<b>Sub Total</b>			<b>8,402.52</b>
<b>Total</b>			<b>8,402.52</b>

**BOOK STACKS**

<b>6</b> <b>DISPL-4724</b> - End Panel Display 4"D X 24"W X 47"H Laminate: Formica Greyed Oak 5791-PG	10	834.96	8,349.60
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TITLE OF PRODUCT TRANSFERS UPON RECEIPT BY CUSTOMER.

yourNBS.com

Remit Payments to: NBS, 6973 Reliable Parkway, Chicago, IL 60686

Description	Quantity	Unit Price	Extended Price
<b>6</b> HPL Back Panel: TBD PVC Edge: Silver Gray C600244 MEDIA TECH Tag For BOOK STACKS DISPL-4724			
<b>Sub Total</b>			<b>8,349.60</b>
<b>Total</b>			<b>8,349.60</b>

**IDEA FACTORY CASEWORK**

<b>7</b> <b>TRN-SB-841813-L</b> - TRANSITION 84X18X13 STARTER UNIT FLOOR TO TOP OF UNIT HEIGHT 78"H X 20"W X 13"D INCLUDES 3-FIXED AND 4-TAB CAM ADJUSTABLE SHELVES HPL END PANELS/TOP/BASE: TBD PVC END PANELS/TOP/BASE: TBD (Non-Standard) HPL ADJ SHELVES: WILSONART MAGNOLIA 5012-60 PVC ADJ SHELVES: CHARTER MAGNOLIA W5012 MEDIA TECH Tag For IDEA FACTORY CASEWORK SH-1	1	588.00	588.00
<b>8</b> <b>TRN-SB-841813A-L</b> - TRANSITION 84X18X13 ADDER UNIT FLOOR TO TOP OF UNIT HEIGHT 78"H X 19"W X 13"D INCLUDES 3-FIXED AND 4-TAB CAM ADJUSTABLE SHELVES HPL END PANELS/TOP/BASE: TBD PVC END PANELS/TOP/BASE: TBD (Non-Standard) HPL ADJ SHELVES: WILSONART MAGNOLIA 5012-60 PVC ADJ SHELVES: CHARTER MAGNOLIA W5012 MEDIA TECH Tag For IDEA FACTORY CASEWORK SH-2	1	460.60	460.60
<b>9</b> <b>WCS-481430-LL-HPA</b> - ELEMENTS CUPBOARD STORAGE WALL UNIT 48"W X 14"D X 30"H WITH 2-ADJUSTABLE SHELVES, 2-DOORS WITH HINGE HPL: TBD PVC: Charter Magnolia W5012 (Non-Standard) HINGE: H3 CONCEALED PULL: P2 NICKEL LOCK: KEY ALIKE MEDIA TECH Tag For IDEA FACTORY CASEWORK ST-1	3	881.51	2,644.53
<b>10</b> <b>BOF-482434-L-CT</b> - OPEN FOLIO UNIT WITH CONTINUOUS TOP 48"W X 24"D X 34"H 22-FIXED SHELVES HPL: TBD	1	1,122.10	1,122.10

TITLE OF PRODUCT TRANSFERS UPON RECEIPT BY CUSTOMER.

yourNBS.com

Remit Payments to: NBS, 6973 Reliable Parkway, Chicago, IL 60686

Description	Quantity	Unit Price	Extended Price
<p><b>10</b> PVC: WILSONART MAGNOLIA 5012-60                      HPL FOLIO SHELVES: WILSONART MAGNOLIA 5012-60</p> <p>***XBOF-482434-L-CT*** Modified to have vertical support divider panel be offset from center creating (1) 12"W and (1) 36"W section. (See MT provided layout)                      MEDIA TECH</p> <p><b>Tag For</b> IDEA FACTORY CASEWORK                      ST-2</p>			
<p><b>11</b> <b>ECTBL-C-24196</b> - CONTINUOUS TOP ECT WITH 4" BACK SPLASH                      196"W X 24"D X 1.25"H                      HPL: TBD                      PVC: TBD                      MEDIA TECH</p> <p><b>Tag For</b> IDEA FACTORY CASEWORK                      WS-1</p>	1	635.04	635.04
<p><b>12</b> <b>WSCSA48-C-T</b> - 48" WIDE VST ASSEMBLY WITH 2-SUPPORT ARMS                      +/MODIFIED FOR USE WITH 34"H OVERALL WORKSURFACE                      TFL back board support with PVC edges. (1) Left and (1) Right hand powder coated arms.                      TFL: Classic White                      PVC: Rehau Generic White C100033                      Powder Coat: Nickel 808 (Group 2)                      MEDIA TECH</p> <p><b>Tag For</b> IDEA FACTORY CASEWORK                      HW-1</p>	2	210.70	421.40
<p><b>13</b> <b>HT-96</b> - HORIZONTAL MOUNTING TRACK 96" WITH PRE-PUNCHED MOUNT HOULES ON 16" CENTERS. INCLUDES CONCEALMENT MATERIAL.                      FINISH: ANODIZED ALUMINUM                      WALL TYPE: CMU                      MEDIA TECH</p> <p><b>Tag For</b> IDEA FACTORY CASEWORK                      HW-2</p>	5	102.41	512.05
<p><b>14</b> <b>HTAEC</b> - HORIZONTAL MOUNTING TRACK END CAP WITH MOUNTING SCREWS                      FINISH: BLACK                      MEDIA TECH</p> <p><b>Tag For</b> IDEA FACTORY CASEWORK                      HW-3</p>	4	8.82	35.28
<p><b>15</b> <b>HTACS</b> - HORIZONTAL MOUNTING TRACK CONNECTOR SPLICE PLATE                      FINISH: ALUMINUM                      MEDIA TECH</p> <p><b>Tag For</b> IDEA FACTORY CASEWORK                      HW-4</p>	4	6.86	27.44

TITLE OF PRODUCT TRANSFERS UPON RECEIPT BY CUSTOMER.

yourNBS.com

Remit Payments to: NBS, 6973 Reliable Parkway, Chicago, IL 60686

Description	Quantity	Unit Price	Extended Price
<b>Sub Total</b>			<b>6,446.44</b>
<b>Total</b>			<b>6,446.44</b>
<b>16</b> <b>LOT - UPCHARGE FOR PREMIUM LAMINATE</b> PIONITE WHITE FIESTA MW550-SD FORMICA GRAYED OAK 5791-PG  BUDGETARY AMOUNT UNTIL FINAL SELECTIONS ARE MADE MEDIA TECH	1	1,354.16	1,354.16
<b>17</b> <b>LOT - UPCHARGE FOR NON-STANDARD PVC</b> CHARTER MAGNOLIA W5012  BUDGETARY AMOUNT UNTIL FINAL SELECTIONS ARE MADE MEDIA TECH	1	446.39	446.39
<b>18</b> <b>LOT - SET UP FEE FOR GROUP 2 POWDER COAT</b> 808 NICKEL  BUDGETARY AMOUNT UNTIL FINAL SELECTIONS ARE MADE MEDIA TECH	1	170.03	170.03
<b>20</b> <b>LOT - NON UNION STRAIGHT TIME LABOR TO RECEIVE, DELIVER</b> AND INSTALL NEW MEDIA TECH PRODUCT PER PRINT.  ALL WORK TO BE DONE AT ONE TIME.  PRICING DOES NOT INCLUDE THE REMOVAL OR RELOCATION OF EXISTING PRODUCT. ROSE MOVIN	1	3,509.00	3,509.00
<b>21</b> <b>LOT - SPLIT SHIP FEE</b> USE ONLY IF NECESSARY ROSE MOVIN	1	322.00	322.00
<b>22</b> <b>LOT - OVERTIME DIFFERENTIAL FEE</b> USE ONLY IF NECESSARY ROSE MOVIN	1	995.00	995.00
<b>23</b> <b>MONTHLY - MONTHLY STORAGE FEE</b> USE ONLY IF NECESSARY  4 MONTHS OF STORAGE HAS BEEN QUOTED ROSE MOVIN	4	333.00	1,332.00
<b>Quotation Totals</b>			
<b>Sub Total</b>			<b>31,327.14</b>
<b>MEDIA TECH FREIGHT</b>			<b>1,322.00</b>
<b>Grand Total</b>			<b>32,649.14</b>

**End of Quotation**

TITLE OF PRODUCT TRANSFERS UPON RECEIPT BY CUSTOMER.

19

ACCEPTED BY \_\_\_\_\_ TITLE \_\_\_\_\_ DATE \_\_\_\_\_



# Livonia Public Schools

*District Services*

Date: December 5, 2025  
To: Andrea Oquist, Superintendent  
From: William Green, Assistant Superintendent of Operations and District Services  
Re: DD 3-D Renderings for Summer 2026 Media Centers

William Green and French Associates would like to discuss the 3-D renderings for Niji-Iro, and Webster Media Centers at the December 8, 2025, Committee of the Whole Meeting.

**Background:**

As part of the district's ongoing efforts to modernize learning environments under the 2021 Bond Program, the Media Centers at Niji-Iro, and Webster are scheduled for renovation during the Summer of 2026. These spaces serve as critical hubs for student learning, collaboration, and technology integration.

The current layouts and furnishings in these Media Centers are outdated and do not support the flexible, innovative learning models that our district is implementing. The redesign will incorporate open, adaptable spaces that encourage collaboration, creativity, and access to digital resources.

French Associates has developed detailed 3-D renderings to illustrate the proposed design concepts for these renovations. These renderings provide a visual representation of how the updated spaces will look and function, including furniture placement, technology integration, and overall aesthetic improvements. The presentation will allow the Board to review and provide feedback on the design direction before final plans are completed.

Upon entering the new year, we will begin to work on timelines with each building for packing and closure of their Media Centers, the steps to filter out their collection and then timelines for opening these newly renovated spaces at the start of the 2026-2027 school year.

Please include this item on the agenda. Thank you.

Attachments

c: Board of Education

NCIDQ SEAL:

GENERAL NOTES:  
NOT FOR CONSTRUCTION  
ALL STRUCTURAL, MECHANICAL & ELECTRICAL ENGINEERING IS THE RESPONSIBILITY OF OTHERS.  
ALL FURNITURE & DESIGN DRAWINGS ARE IN CONFIDENCE & DISSEMINATION MAY NOT BE MADE WITHOUT PRIOR WRITTEN CONSENT OF NBS. ALL COMMON LAW RIGHTS OF COPYRIGHT AND OTHERWISE ARE HEREBY SPECIFICALLY RESERVED.  
FINAL FURNITURE FIT & PLACEMENT IS SUBJECT TO ANY VARIATION FROM THIS PLAN DUE TO CONSTRUCTION CHANGES, FIELD CONDITIONS, MATERIAL DIFFERENCES OR CHANGES REQUIRED FOR ANY REASON WITH NOTIFICATION TO NBS.  
IF NBS DID NOT DESIGN THIS PROJECT, NBS DOES NOT ASSUME RESPONSIBILITY FOR THE DESIGN, SPECIFICATION OR PARTS OR APPLICATION OF PRODUCTS INCLUDED IN THIS BID. NBS HAS ONLY RESPONDED TO THE PRICING REQUEST FOR THE

APPROVED BY: \_\_\_\_\_ DATE: \_\_\_\_\_  
**NBS Project Approval**  
Signing off on this document signifies that the Client has reviewed and approves the drawing layout, product/application indicated, and finishes as shown on drawing.  
Client Signature \_\_\_\_\_ Date \_\_\_\_\_

APPROVED  APPROVED AS NOTED

11/18/25	MEDIA TECH AUDIT
	21

OWNER:  
**LIVONIA PUBLIC SCHOOLS**

PROJECT:  
**WEBSTER ELEMENTARY - MEDIA CENTER**

32401 PEMBROOKE  
LIVONIA, MI

PROJECT FOLDER: 251691

HEDBERG ORDER #: TBD

ACCOUNT MANAGER: M.DUGAN

DESIGNER: S.MAZZARA

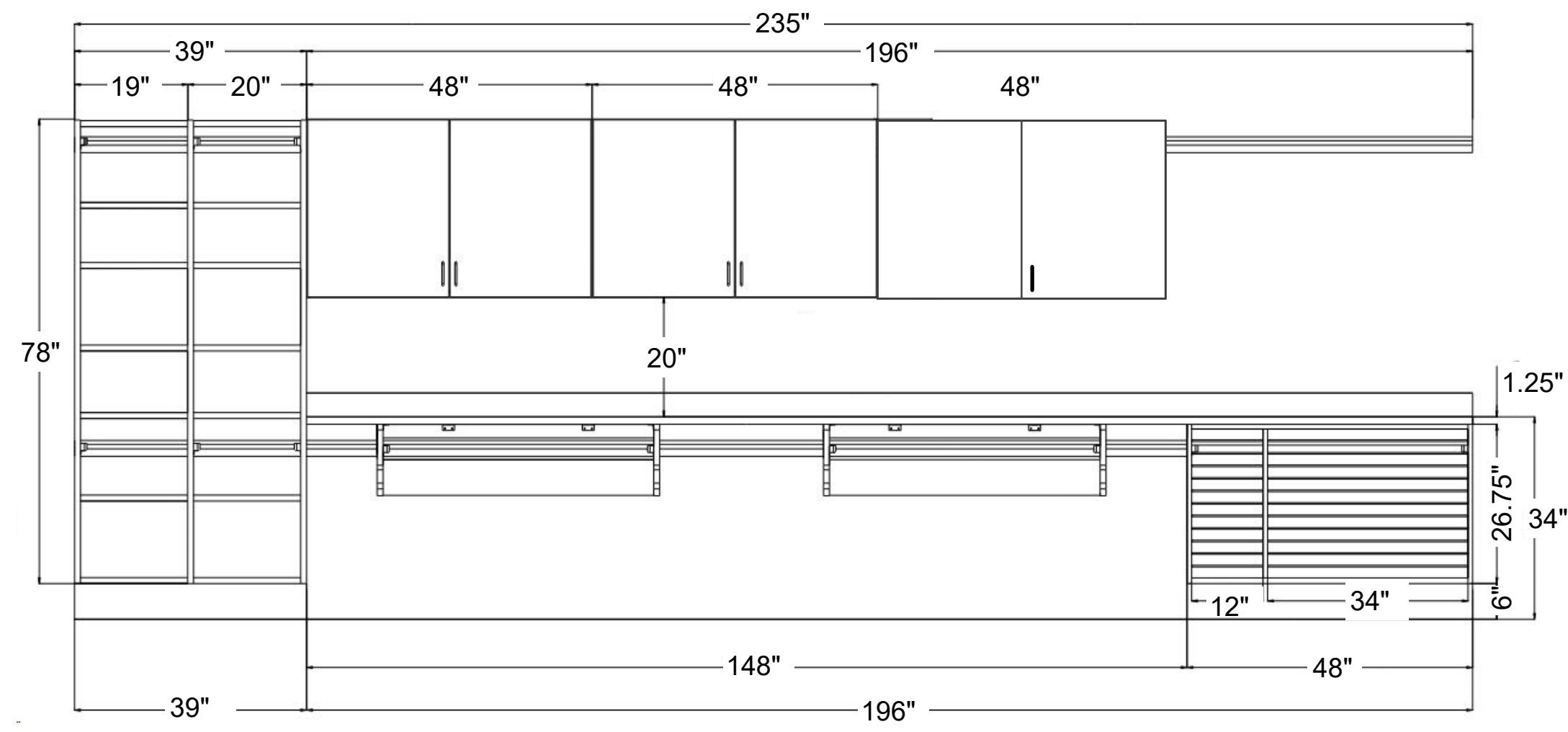
PROJECT MANAGER: F.KREN

DRAWING:  
**COMPONENT PLAN**

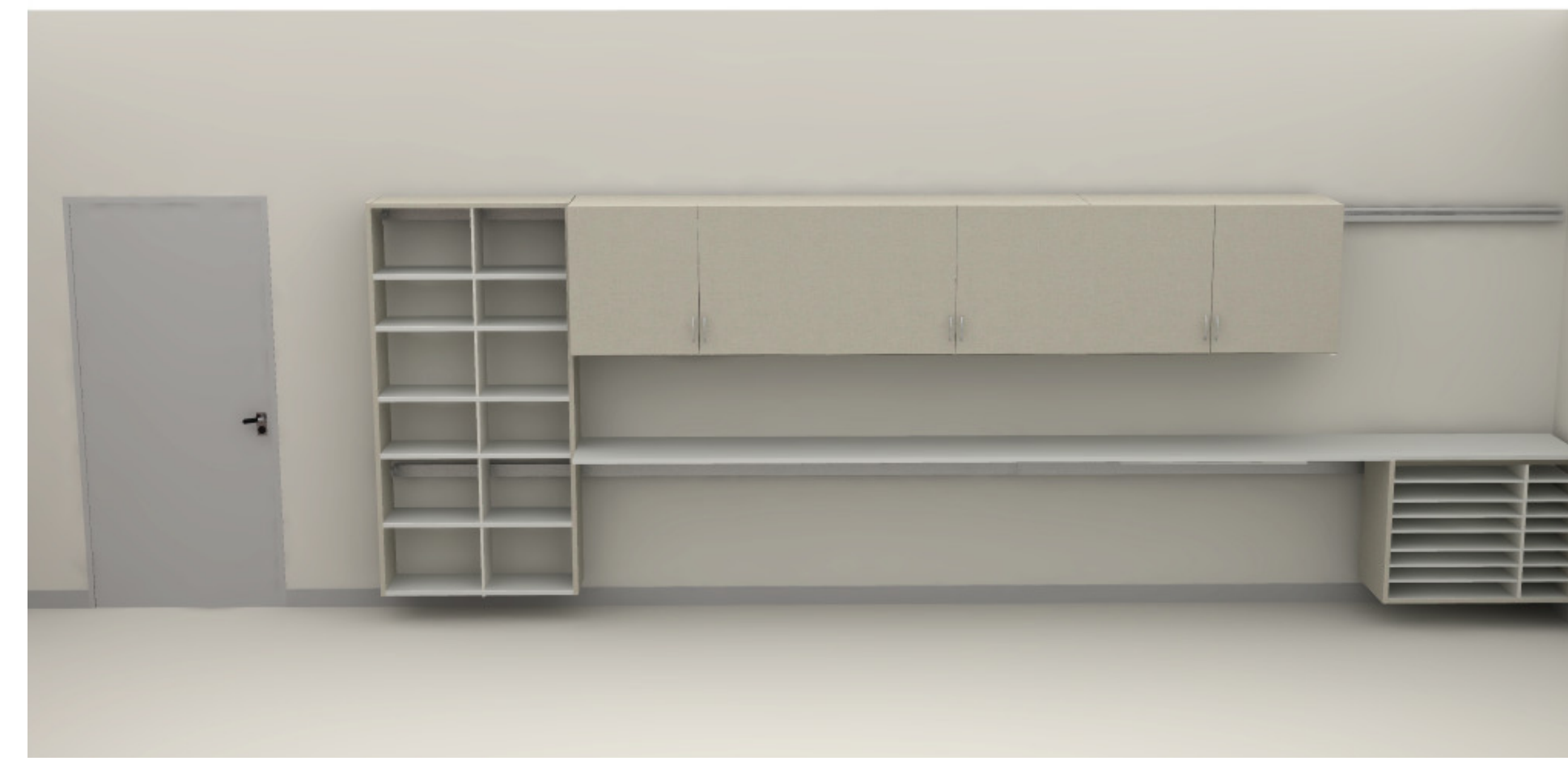
DRAWING NUMBER:

**ID-3.1B**

**MEDIA TECH ONLY  
MEDIA CENTER + IDEA FACTORY  
AUDIT Q#395795**

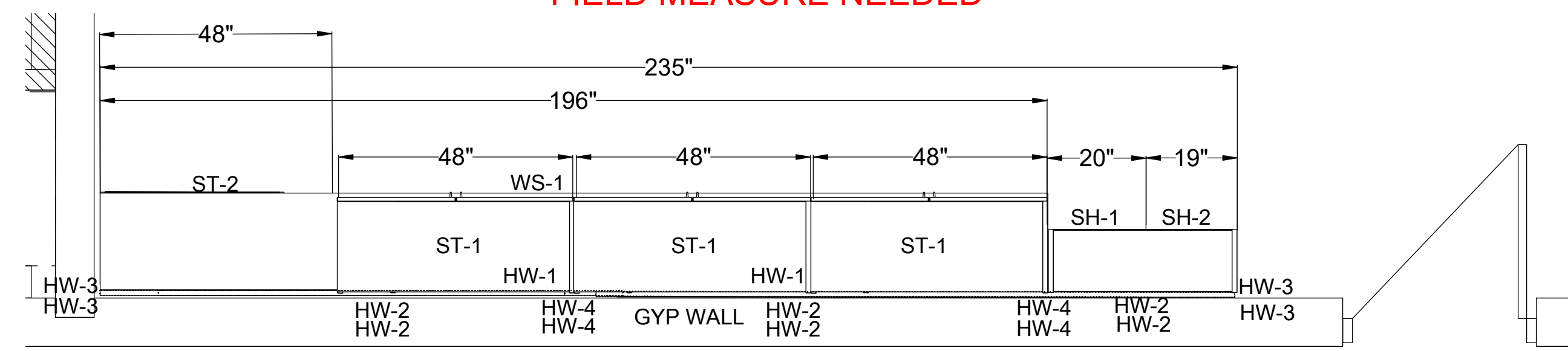


**ELEVATION - IDEA FACTORY CASEWORK A131**



**\*\*FINISHES TBD\*\***

**\*\*FIELD MEASURE NEEDED\*\***



**ENLARGED PLAN - IDEA FACTORY CASEWORK A131**



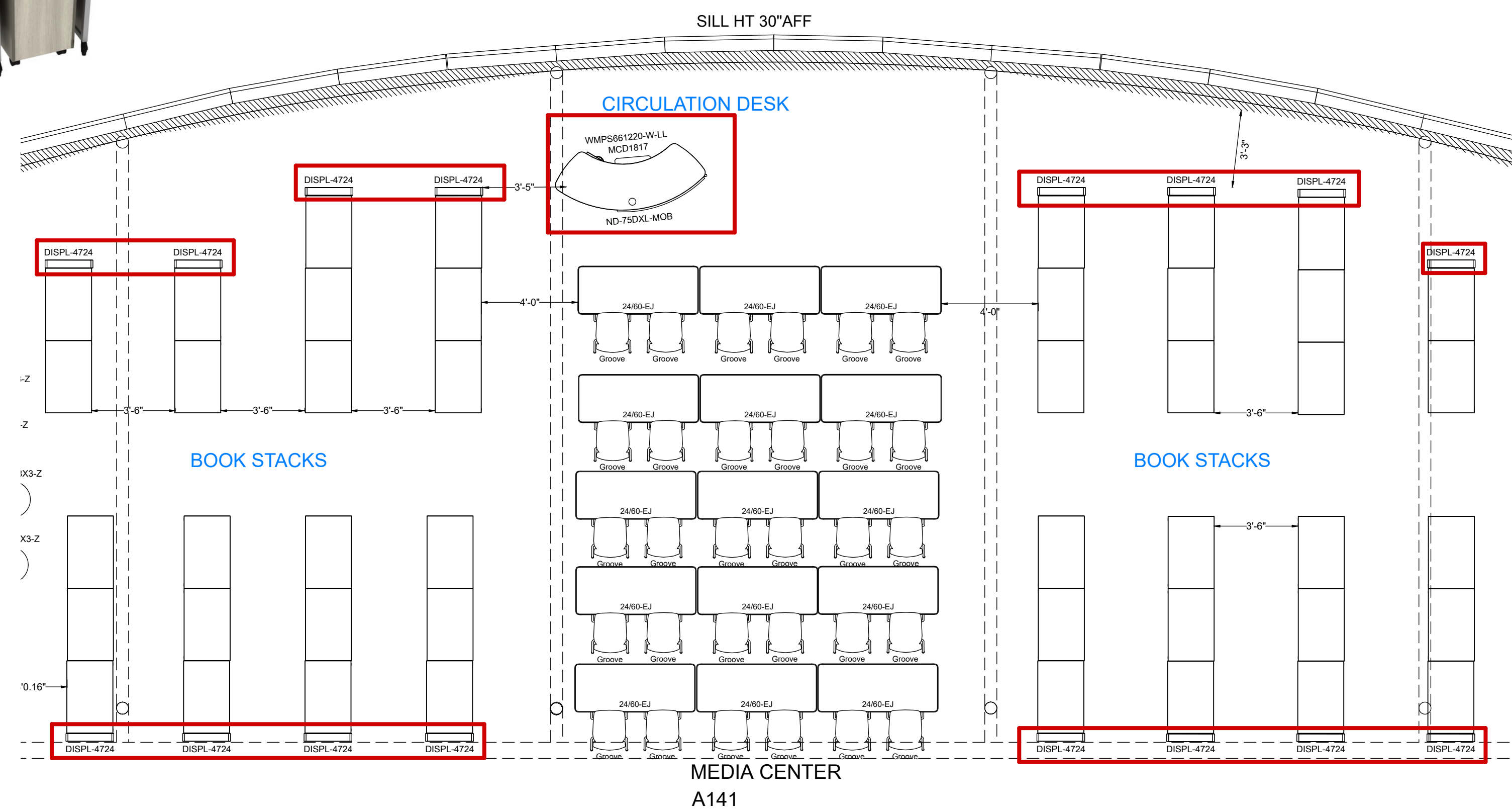
**CIRCULATION DESK**



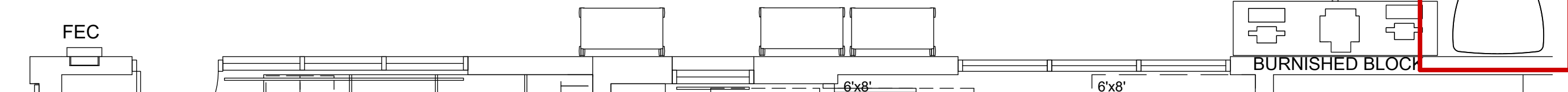
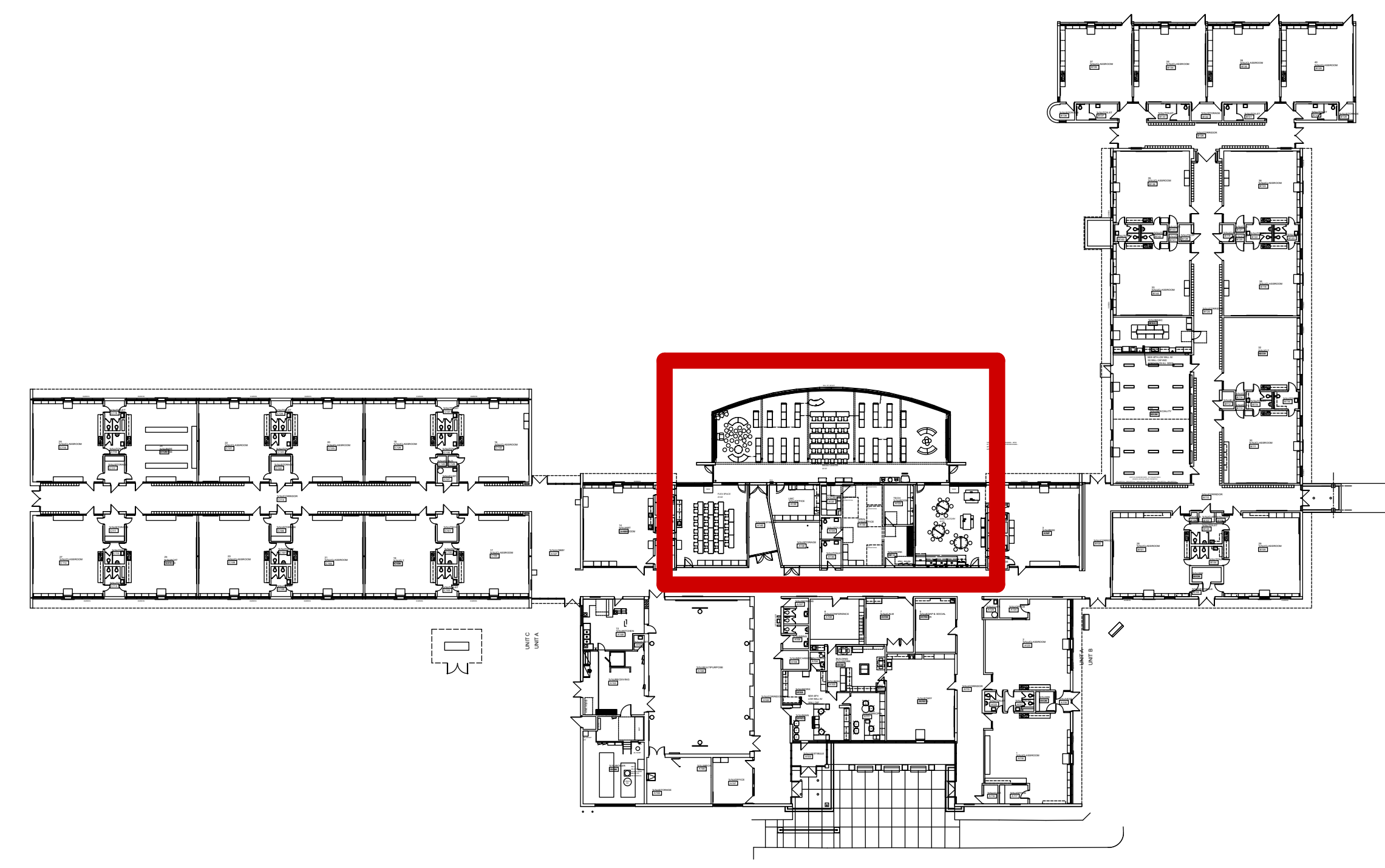
**BOOK DISPLAY**

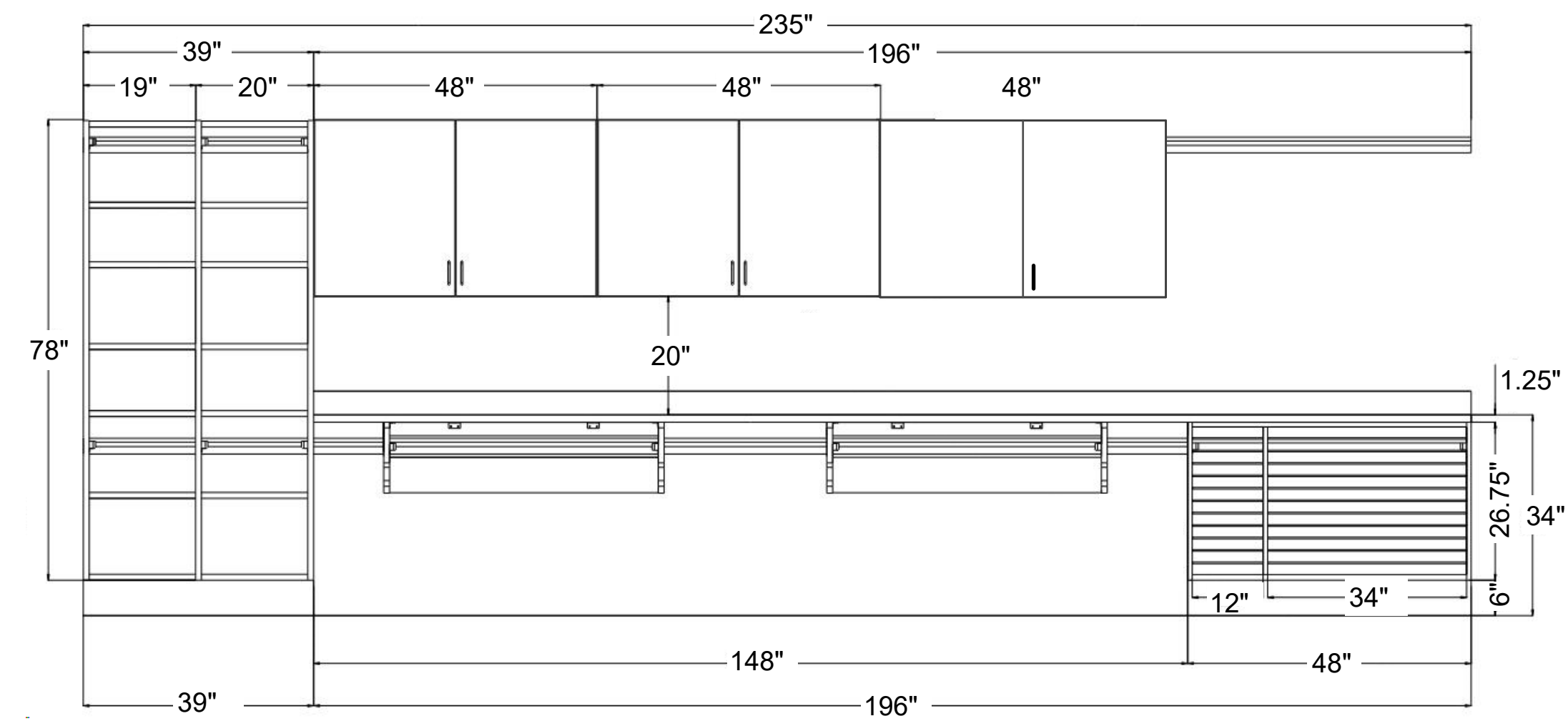


**BOOK DISPLAY**



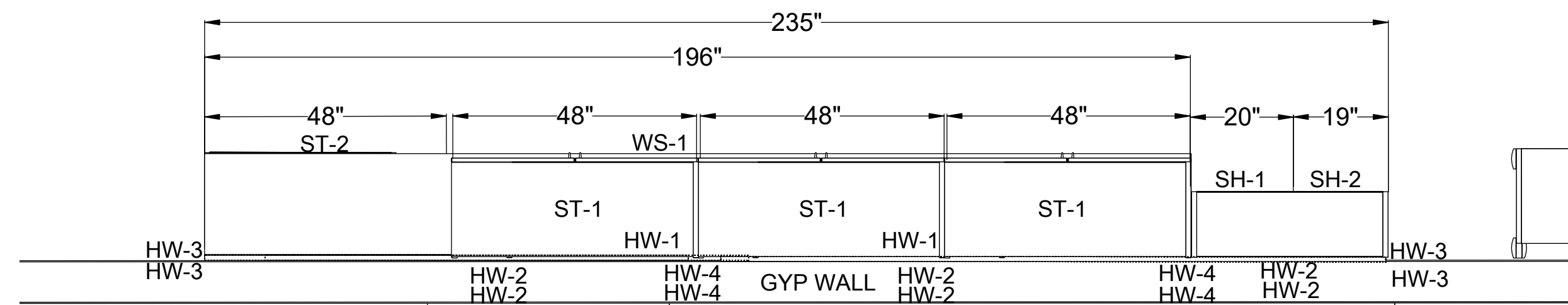
**FLOOR PLAN - MEDIA CENTER A141**





ELEVATION - IDEA FACTORY CASEWORK B148

**\*\*FIELD MEASURE NEEDED\*\***



ENLARGED PLAN - IDEA FACTORY CASEWORK B148



**\*\*FINISHES TBD\*\***



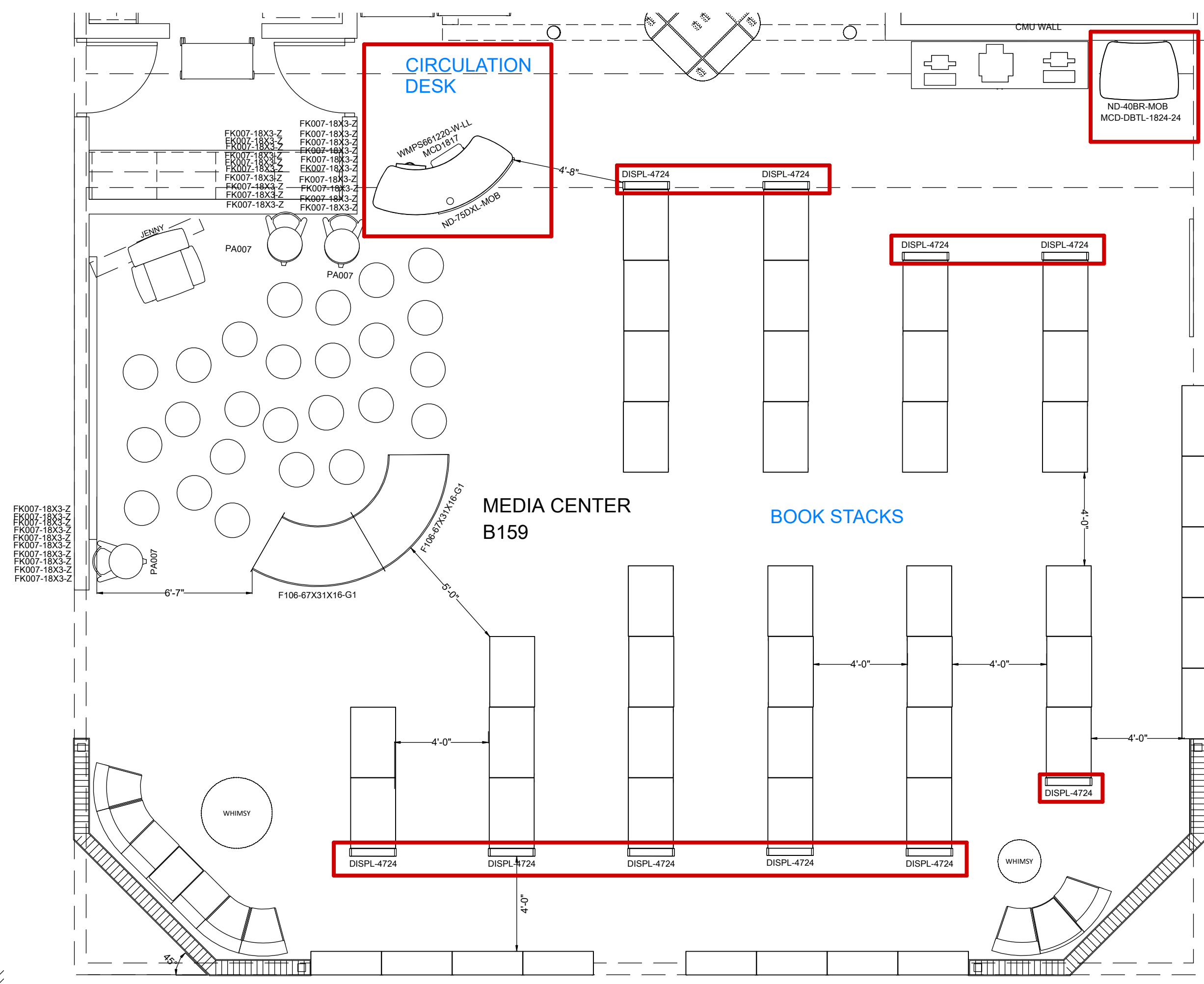
- MOBILE DESK
- MOBILE PEDESTAL
- CENTER DRAWER

CIRCULATION DESK

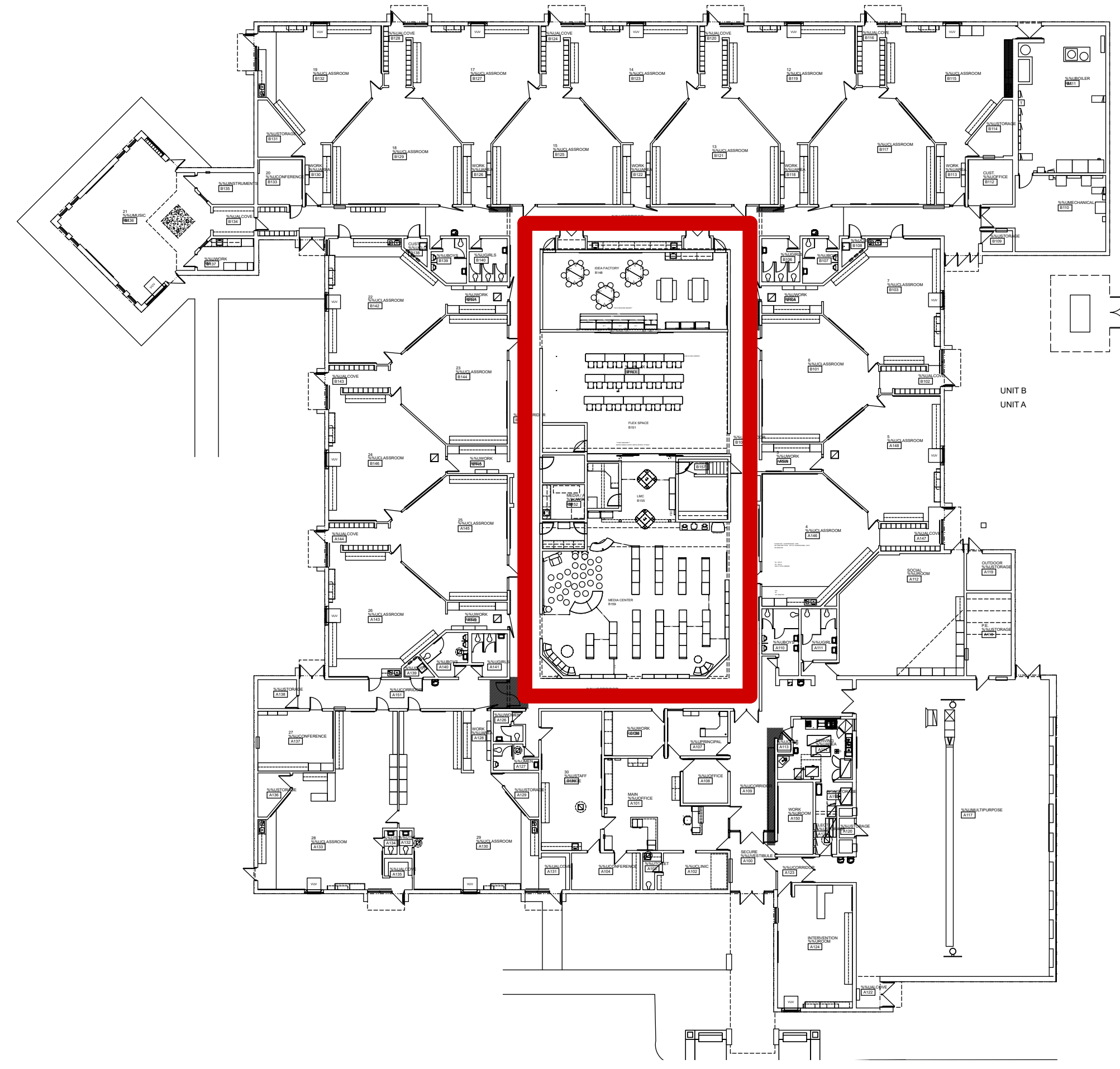


- MOBILE BOOK RETURN
- NO SLOT
- BOOK TRUCK

BOOK DISPLAY



FLOOR PLAN - MEDIA CENTER B159



**MEDIA TECH ONLY  
MEDIA CENTER + IDEA FACTORY  
AUDIT Q#395772**



2595 BELLINGHAM TROY MI 48063  
(248) 823-5400 FAX: (248) 823-5401  
WWW.YOURNBS.COM

NCIDQ SEAL:

GENERAL NOTES:  
NOT FOR CONSTRUCTION  
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APPROVED BY: \_\_\_\_\_ DATE: \_\_\_\_\_  
**NBS Project Approval**  
 Signing off on this document signifies that the Client has reviewed and approves the drawing layout, product application indicated, and finishes as shown on drawing.  
 Client Signature \_\_\_\_\_ Date \_\_\_\_\_  
 APPROVED  APPROVED AS NOTED

11/18/25	MEDIA TECH AUDIT
	22

OWNER:  
**LIVONIA PUBLIC SCHOOLS**  
  
PROJECT:  
**NIJI-IRO ELEMENTARY SCHOOL**  
  
36611 CURTIS RD.  
LIVONIA, MI

PROJECT FOLDER: 251692  
 HEDBERG ORDER #: TBD  
 ACCOUNT MANAGER: M.DUGAN  
 DESIGNER: S.MAZZARA  
 PROJECT MANAGER: F.KREN

DRAWING:  
**COMPONENT PLAN**

DRAWING NUMBER:  
**ID-3.1B**



2851 High Meadow Circle | Suite 100  
Auburn Hills | MI 48326  
248.656.1377 | www.frenchaia.com

December 1<sup>st</sup>, 2025

William Green  
Asst. Superintendent of District Services  
Livonia Public Schools

**Subject: 2021 Bond Program – 2025 Renovations  
Media Center Furniture**

Dear Mr. Green,

French has been consulting with NBS Commercial Interiors in the development and programming of furniture for the 2021 Bond Program projects. Throughout the design process, NBS has aided in product selections, availability, and lead times.

On November 26<sup>th</sup>, 2025, French Associates received furniture quotes from NBS Commercial Interiors for all items being supplied by Media Technologies for the Media Centers and Idea Factories at Niji-Iro Japanese Immersion Elementary and Webster Elementary. These items are to be ordered early to ensure on time manufacturing and stored at Media Technologies free of charge until summer of 2026 installation.

Enclosed are the furniture quotes that utilize the NCPA consortium group pricing. The totals for these projects are as follows:

Niji-Iro Japanese Immersion Elementary: \$32,649.14  
Webster Elementary: \$39,493.49

**French is recommending award to NBS Commercial Interiors for the procurement and installation of furniture in the Media Centers and Idea Factories listed above in the total amount of \$72,142.63.**

Please contact me if you have any questions.

Sincerely,

A handwritten signature in cursive script that reads 'Jessica Walter'.

Jessica Walter  
Interior Designer



**Quote To**

Business Office  
 Livonia Public Schools  
 15125 FARMINGTON RD  
 LIVONIA, MI, 48154-5413

**Ship To**

HARRY LAU  
 NIJI IRO JAPANESE ELEMENTARY SCHOOL  
 36611 CURTIS RD  
 1ST FL MEDIA CENTER  
 LIVONIA, MI, 48152-2755

**Phone** +1 (734) 744-2584

ap@livoniapublicschools.org

**Phone** +1 (734) 744-2537

**Cell** +1 (734) 812-8597

hlau@livoniapublicschools.org

**Sales Location** Troy

**This quote is valid for 30 days from date of quote.**

**The following contracts have been utilized for pricing on this quote:  
 NCPA CONTRACT**

**PO required to place order. Please reference NBS quote number on your PO.**

**Quote includes non-union straight time labor for NBS to receive, deliver and install; any owner requested changes requiring additional delivery trip(s) will result in additional charges to be quoted separately.**

**30-days of free storage is included in our pricing**

**Pricing does not include the removal or relocation of existing product**

**Receipt of PO indicates owner approval of product as specified; upon release of order, no changes, cancellations or returns can be made.**

**Lead time: 14-16 weeks from receipt of PO**

**\*\*\*Please note: pricing is valid until December 30th at noon -- Media Tech is having a price increase on January 1st\*\*\***

**\*\*\*BUDGETARY PRICING ONLY UNTIL FINAL FINISH SELECTIONS ARE MADE\*\*\***

Description	Quantity	Unit Price	Extended Price
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**CIRCULATION DESK**

1	<b>ND-75DXL-MOB</b> - Nomad Desk without transaction ledge 75"W x 29"H Worksurface: Pionite White Fiesta MW550-SD (Premium) Panel B & C: Formica Greyed Oak 5791-PG Panel A: TBD PVC Edge: Silver Gray C600244	1	4,082.19	4,082.19
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TITLE OF PRODUCT TRANSFERS UPON RECEIPT BY CUSTOMER.

yourNBS.com

Remit Payments to: NBS, 6973 Reliable Parkway, Chicago, IL 60686

Description	Quantity	Unit Price	Extended Price
<b>1</b> Powdercoat: Silver 809 MEDIA TECH Tag For CIRC DESK ND-75DXL-MOB			
<b>2</b> <b>ND-40BR-NS-MOB</b> - Nomad mobile book return cabinet Worksurface HPL: Pionite White Fiesta MW550-SD (Premium) Panel B & C: Formica Greyed Oak 5791-PG PVC Edge: Silver Gray C600244 Powdercoate: 809 Silver +/SPECIAL solid top - no slot MEDIA TECH Tag For CIRC DESK ND-40BR-MOB	1	1,974.70	1,974.70
<b>3</b> <b>MCD-DBTL-1824-24</b> - Depressible book truck 32"/39"H curved units 18" x 24" x 24"H HPL Case: Formica Greyed Oak 5791-PG PVC Edge: Silver Gray C600244 Powdercoat: Silver 809 MEDIA TECH Tag For CIRC DESK MCD-DBTL-1824-24	1	1,490.58	1,490.58
<b>4</b> <b>WMPS661220-W-LL-PA</b> - Mobile Pedestal 2 box, 1 File Drawer 14-13/16"W x 20-3/4"D x 27"H HPL box: Formica Greyed Oak 5791-PG HPL front: Formica Greyed Oak 5791-PG PVC: Silver Gray C600244 Pulls: P2 Nickel Lock Finish: Nickel MEDIA TECH Tag For CIRC DESK WMPS661220-W-LL	1	615.44	615.44
<b>5</b> <b>MCD1817</b> - Steel Pencil Drawer 18"W x 17"D x 2"H Finish: Black MEDIA TECH Tag For CIRC DESK MCD1817	1	239.61	239.61
<b>Sub Total</b>			<b>8,402.52</b>
<b>Total</b>			<b>8,402.52</b>

**BOOK STACKS**

<b>6</b> <b>DISPL-4724</b> - End Panel Display 4"D X 24"W X 47"H Laminate: Formica Greyed Oak 5791-PG	10	834.96	8,349.60
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TITLE OF PRODUCT TRANSFERS UPON RECEIPT BY CUSTOMER.

25

ACCEPTED BY \_\_\_\_\_ TITLE \_\_\_\_\_ DATE \_\_\_\_\_

yourNBS.com

Remit Payments to: NBS, 6973 Reliable Parkway, Chicago, IL 60686

Description	Quantity	Unit Price	Extended Price
<b>6</b> HPL Back Panel: TBD PVC Edge: Silver Gray C600244 MEDIA TECH Tag For BOOK STACKS DISPL-4724			
<b>Sub Total</b>			<b>8,349.60</b>
<b>Total</b>			<b>8,349.60</b>
<b>IDEA FACTORY CASEWORK</b>			
<b>7</b> <b>TRN-SB-841813-L</b> - TRANSITION 84X18X13 STARTER UNIT FLOOR TO TOP OF UNIT HEIGHT 78"H X 20"W X 13"D INCLUDES 3-FIXED AND 4-TAB CAM ADJUSTABLE SHELVES HPL END PANELS/TOP/BASE: TBD PVC END PANELS/TOP/BASE: TBD (Non-Standard) HPL ADJ SHELVES: WILSONART MAGNOLIA 5012-60 PVC ADJ SHELVES: CHARTER MAGNOLIA W5012 MEDIA TECH Tag For IDEA FACTORY CASEWORK SH-1	1	588.00	588.00
<b>8</b> <b>TRN-SB-841813A-L</b> - TRANSITION 84X18X13 ADDER UNIT FLOOR TO TOP OF UNIT HEIGHT 78"H X 19"W X 13"D INCLUDES 3-FIXED AND 4-TAB CAM ADJUSTABLE SHELVES HPL END PANELS/TOP/BASE: TBD PVC END PANELS/TOP/BASE: TBD (Non-Standard) HPL ADJ SHELVES: WILSONART MAGNOLIA 5012-60 PVC ADJ SHELVES: CHARTER MAGNOLIA W5012 MEDIA TECH Tag For IDEA FACTORY CASEWORK SH-2	1	460.60	460.60
<b>9</b> <b>WCS-481430-LL-HPA</b> - ELEMENTS CUPBOARD STORAGE WALL UNIT 48"W X 14"D X 30"H WITH 2-ADJUSTABLE SHELVES, 2-DOORS WITH HINGE HPL: TBD PVC: Charter Magnolia W5012 (Non-Standard) HINGE: H3 CONCEALED PULL: P2 NICKEL LOCK: KEY ALIKE MEDIA TECH Tag For IDEA FACTORY CASEWORK ST-1	3	881.51	2,644.53
<b>10</b> <b>BOF-482434-L-CT</b> - OPEN FOLIO UNIT WITH CONTINUOUS TOP 48"W X 24"D X 34"H 22-FIXED SHELVES HPL: TBD	1	1,122.10	1,122.10

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<p><b>11</b> <b>ECTBL-C-24196</b> - CONTINUOUS TOP ECT WITH 4" BACK SPLASH                      196"W X 24"D X 1.25"H                      HPL: TBD                      PVC: TBD                      MEDIA TECH</p> <p><b>Tag For</b> IDEA FACTORY CASEWORK                      WS-1</p>	1	635.04	635.04
<p><b>12</b> <b>WSCSA48-C-T</b> - 48" WIDE VST ASSEMBLY WITH 2-SUPPORT ARMS                      +/MODIFIED FOR USE WITH 34"H OVERALL WORKSURFACE                      TFL back board support with PVC edges. (1) Left and (1) Right hand powder coated arms.                      TFL: Classic White                      PVC: Rehau Generic White C100033                      Powder Coat: Nickel 808 (Group 2)                      MEDIA TECH</p> <p><b>Tag For</b> IDEA FACTORY CASEWORK                      HW-1</p>	2	210.70	421.40
<p><b>13</b> <b>HT-96</b> - HORIZONTAL MOUNTING TRACK 96" WITH PRE-PUNCHED MOUNT HOULES ON 16" CENTERS. INCLUDES CONCEALMENT MATERIAL.                      FINISH: ANODIZED ALUMINUM                      WALL TYPE: CMU                      MEDIA TECH</p> <p><b>Tag For</b> IDEA FACTORY CASEWORK                      HW-2</p>	5	102.41	512.05
<p><b>14</b> <b>HTAEC</b> - HORIZONTAL MOUNTING TRACK END CAP WITH MOUNTING SCREWS                      FINISH: BLACK                      MEDIA TECH</p> <p><b>Tag For</b> IDEA FACTORY CASEWORK                      HW-3</p>	4	8.82	35.28
<p><b>15</b> <b>HTACS</b> - HORIZONTAL MOUNTING TRACK CONNECTOR SPLICE PLATE                      FINISH: ALUMINUM                      MEDIA TECH</p> <p><b>Tag For</b> IDEA FACTORY CASEWORK                      HW-4</p>	4	6.86	27.44

TITLE OF PRODUCT TRANSFERS UPON RECEIPT BY CUSTOMER.

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Remit Payments to: NBS, 6973 Reliable Parkway, Chicago, IL 60686

Description	Quantity	Unit Price	Extended Price
<b>Sub Total</b>			<b>6,446.44</b>
<b>Total</b>			<b>6,446.44</b>
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<b>17</b> <b>LOT - UPCHARGE FOR NON-STANDARD PVC</b> CHARTER MAGNOLIA W5012  BUDGETARY AMOUNT UNTIL FINAL SELECTIONS ARE MADE MEDIA TECH	1	446.39	446.39
<b>18</b> <b>LOT - SET UP FEE FOR GROUP 2 POWDER COAT</b> 808 NICKEL  BUDGETARY AMOUNT UNTIL FINAL SELECTIONS ARE MADE MEDIA TECH	1	170.03	170.03
<b>20</b> <b>LOT - NON UNION STRAIGHT TIME LABOR TO RECEIVE, DELIVER</b> AND INSTALL NEW MEDIA TECH PRODUCT PER PRINT.  ALL WORK TO BE DONE AT ONE TIME.  PRICING DOES NOT INCLUDE THE REMOVAL OR RELOCATION OF EXISTING PRODUCT. ROSE MOVIN	1	3,509.00	3,509.00
<b>21</b> <b>LOT - SPLIT SHIP FEE</b> USE ONLY IF NECESSARY ROSE MOVIN	1	322.00	322.00
<b>22</b> <b>LOT - OVERTIME DIFFERENTIAL FEE</b> USE ONLY IF NECESSARY ROSE MOVIN	1	995.00	995.00
<b>23</b> <b>MONTHLY - MONTHLY STORAGE FEE</b> USE ONLY IF NECESSARY  4 MONTHS OF STORAGE HAS BEEN QUOTED ROSE MOVIN	4	333.00	1,332.00
<b>Quotation Totals</b>			
<b>Sub Total</b>			<b>31,327.14</b>
<b>MEDIA TECH FREIGHT</b>			<b>1,322.00</b>
<b>Grand Total</b>			<b>32,649.14</b>

End of Quotation

TITLE OF PRODUCT TRANSFERS UPON RECEIPT BY CUSTOMER.

28

ACCEPTED BY \_\_\_\_\_ TITLE \_\_\_\_\_ DATE \_\_\_\_\_



**Quote To**

Business Office  
 Livonia Public Schools  
 15125 FARMINGTON RD  
 LIVONIA, MI, 48154-5413

**Ship To**

HARRY LAU  
 WEBSTER ELEMENTARY SCHOOL  
 32401 PEMBROKE ST  
 1ST FLOOR MEDIA CENTER  
 LIVONIA, MI, 48152-1313

**Phone** +1 (734) 744-2584

ap@livoniapublicschools.org

**Phone** +1 (734) 744-2537

**Cell** +1 (734) 812-8597

hlau@livoniapublicschools.org

**Sales Location** Troy

**This quote is valid for 30 days from date of quote.**

**The following contracts have been utilized for pricing on this quote:  
 NCPA CONTRACT**

**PO required to place order. Please reference NBS quote number on your PO.**

**Quote includes non-union straight time labor for NBS to receive, deliver and install; any owner requested changes requiring additional delivery trip(s) will result in additional charges to be quoted separately.**

**30-days of free storage is included in our pricing**

**Pricing does not include the removal or relocation of existing product**

**Receipt of PO indicates owner approval of product as specified; upon release of order, no changes, cancellations or returns can be made.**

**Lead time: 14-16 weeks from receipt of PO**

**\*\*\*Please note: pricing is valid until December 30th at noon -- Media Tech is having a price increase on January 1st\*\*\***

**\*\*\*BUDGETARY PRICING ONLY UNTIL FINAL FINISH SELECTIONS ARE MADE\*\*\***

Description	Quantity	Unit Price	Extended Price
<b>CIRC DESK</b>			
1 <b>ND-75DXL-MOB</b> - Nomad Desk without transaction ledge 75"W x 29"H Worksurface: Pionite White Fiesta MW550-SD (Premium) Panel B & C: Formica Greyed Oak 5791-PG Panel A: TBD PVC Edge: Silver Gray C600244	1	4,082.19	4,082.19

TITLE OF PRODUCT TRANSFERS UPON RECEIPT BY CUSTOMER.

yourNBS.com

Remit Payments to: NBS, 6973 Reliable Parkway, Chicago, IL 60686

Description	Quantity	Unit Price	Extended Price
<b>1</b> Powdercoat: Silver 809 MEDIA TECH <b>Tag For</b> CIRC DESK ND-75DXL-MOB			
<b>2</b> <b>ND-40BR-NS-MOB</b> - Nomad mobile book return cabinet Worksurface HPL: Pionite White Fiesta MW550-SD (Premium) Panel B & C: Formica Greyed Oak 5791-PG PVC Edge: Silver Gray C600244 Powdercoate: 809 Silver +/SPECIAL solid top - no slot MEDIA TECH <b>Tag For</b> CIRC DESK ND-40BR-MOB	1	1,974.70	1,974.70
<b>3</b> <b>MCD-DBTL-1824-24</b> - Depressible book truck 32"/39"H curved units 18" x 24" x 24"H HPL Case: Formica Greyed Oak 5791-PG PVC Edge: Silver Gray C600244 Powdercoat: Silver 809 MEDIA TECH <b>Tag For</b> CIRC DESK MCD-DBTL-1824-24	1	1,490.58	1,490.58
<b>4</b> <b>WMPS661220-W-LL-PA</b> - Mobile Pedestal 2 box, 1 File Drawer 14-13/16"W x 20-3/4"D x 27"H HPL box: Formica Greyed Oak 5791-PG HPL front: Formica Greyed Oak 5791-PG PVC: Silver Gray C600244 Pulls: P2 Nickel Lock Finish: Nickel MEDIA TECH <b>Tag For</b> CIRC DESK WMPS661220-W-LL	1	615.44	615.44
<b>5</b> <b>MCD1817</b> - Steel Pencil Drawer 18"W x 17"D x 2"H Finish: Black MEDIA TECH <b>Tag For</b> CIRC DESK MCD1817	1	239.61	239.61
<b>Sub Total</b>			8,402.52
<b>Total</b>			<b>8,402.52</b>
<b>BOOK STACKS</b>			
<b>6</b> <b>DISPL-4724</b> - End Panel Display 4"D X 24"W X 47"H Laminate: Formica Greyed Oak 5791-PG HPL Back Panel: TBD	16	834.96	13,359.36

TITLE OF PRODUCT TRANSFERS UPON RECEIPT BY CUSTOMER.

yourNBS.com

Remit Payments to: NBS, 6973 Reliable Parkway, Chicago, IL 60686

Description	Quantity	Unit Price	Extended Price
<b>6</b> PVC Edge: Silver Gray C600244 MEDIA TECH Tag For BOOK STACKS DISPL-4724			
<b>Sub Total</b>			13,359.36
<b>Total</b>			<b>13,359.36</b>
<b>IDEA FACTORY CASEWORK</b>			
<b>7</b> <b>TRN-SB-841813-L</b> - TRANSITION 84X18X13 STARTER UNIT FLOOR TO TOP OF UNIT HEIGHT 78"H X 20"W X 13"D INCLUDES 3-FIXED AND 4-TAB CAM ADJUSTABLE SHELVES HPL END PANELS/TOP/BASE: TBD PVC END PANELS/TOP/BASE: TBD (Non-Standard) HPL ADJ SHELVES: WILSONART MAGNOLIA 5012-60 PVC ADJ SHELVES: CHARTER MAGNOLIA W5012 MEDIA TECH Tag For IDEA FACTORY CASEWORK SH-1	1	588.00	588.00
<b>8</b> <b>TRN-SB-841813A-L</b> - TRANSITION 84X18X13 ADDER UNIT FLOOR TO TOP OF UNIT HEIGHT 78"H X 19"W X 13"D INCLUDES 3-FIXED AND 4-TAB CAM ADJUSTABLE SHELVES HPL END PANELS/TOP/BASE: TBD PVC END PANELS/TOP/BASE: TBD (Non-Standard) HPL ADJ SHELVES: WILSONART MAGNOLIA 5012-60 PVC ADJ SHELVES: CHARTER MAGNOLIA W5012 MEDIA TECH Tag For IDEA FACTORY CASEWORK SH-2	1	460.60	460.60
<b>9</b> <b>WCS-481430-LL-HPA</b> - ELEMENTS CUPBOARD STORAGE WALL UNIT 48"W X 14"D X 30"H WITH 2-ADJUSTABLE SHELVES, 2-DOORS WITH HINGE HPL: TBD PVC: Charter Magnolia W5012 (Non-Standard) HINGE: H3 CONCEALED PULL: P2 NICKEL LOCK: KEY ALIKE MEDIA TECH Tag For IDEA FACTORY CASEWORK ST-1	3	881.51	2,644.53
<b>10</b> <b>BOF-482434-L-CT</b> - OPEN FOLIO UNIT WITH CONTINUOUS TOP 48"W X 24"D X 34"H 22-FIXED SHELVES HPL: TBD PVC: WILSONART MAGNOLIA 5012-60	1	1,122.10	1,122.10

TITLE OF PRODUCT TRANSFERS UPON RECEIPT BY CUSTOMER.

Description	Quantity	Unit Price	Extended Price
<b>10</b> HPL FOLIO SHELVES: WILSONART MAGNOLIA 5012-60  ***XBOF-482434-L-CT*** Modified to have vertical support divider panel be offset from center creating (1) 12"W and (1) 36"W section. (See MT provided layout) MEDIA TECH <b>Tag For</b> IDEA FACTORY CASEWORK ST-2			
<b>11</b> <b>ECTBL-C-24196</b> - CONTINUOUS TOP ECT WITH 4" BACK SPLASH 196"W X 24"D X 1.25"H HPL: TBD PVC: TBD MEDIA TECH <b>Tag For</b> IDEA FACTORY CASEWORK WS-1	1	635.04	635.04
<b>12</b> <b>WSCSA48-C-T</b> - 48" WIDE VST ASSEMBLY WITH 2-SUPPORT ARMS +/MODIFIED FOR USE WITH 34"H OVERALL WORKSURFACE TFL back board support with PVC edges. (1) Left and (1) Right hand powder coated arms. TFL: Classic White PVC: Rehau Generic White C100033 Powder Coat: Nickel 808 (Group 2) MEDIA TECH <b>Tag For</b> IDEA FACTORY CASEWORK HW-1	2	210.70	421.40
<b>13</b> <b>HT-96</b> - HORIZONTAL MOUNTING TRACK 96" WITH PRE-PUNCHED MOUNT HOULES ON 16" CENTERS. INCLUDES CONCEALMENT MATERIAL. FINISH: ANODIZED ALUMINUM WALL TYPE: CMU MEDIA TECH <b>Tag For</b> IDEA FACTORY CASEWORK HW-2	5	102.41	512.05
<b>14</b> <b>HTAEC</b> - HORIZONTAL MOUNTING TRACK END CAP WITH MOUNTING SCREWS FINISH: BLACK MEDIA TECH <b>Tag For</b> IDEA FACTORY CASEWORK HW-3	4	8.82	35.28
<b>15</b> <b>HTACS</b> - HORIZONTAL MOUNTING TRACK CONNECTOR SPLICE PLATE FINISH: ALUMINUM MEDIA TECH <b>Tag For</b> IDEA FACTORY CASEWORK HW-4	4	6.86	27.44

TITLE OF PRODUCT TRANSFERS UPON RECEIPT BY CUSTOMER.

yourNBS.com

Remit Payments to: NBS, 6973 Reliable Parkway, Chicago, IL 60686

Description	Quantity	Unit Price	Extended Price
<b>Sub Total</b>			6,446.44
<b>Total</b>			<b>6,446.44</b>
<b>16 LOT - UPCHARGE FOR PREMIUM LAMINATE</b> PIONITE WHITE FIESTA MW550-SD FORMICA GRAYED OAK 5791-PG  BUDGETARY AMOUNT UNTIL FINAL SELECTIONS ARE MADE MEDIA TECH	1	1,654.75	1,654.75
<b>17 LOT - UPCHARGE FOR NON-STANDARD PVC</b> CHARTER MAGNOLIA W5012  BUDGETARY AMOUNT UNTIL FINAL SELECTIONS ARE MADE MEDIA TECH	1	446.39	446.39
<b>18 LOT - SET UP FEE FOR GROUP 2 POWDER COAT</b> 808 NICKEL  BUDGETARY AMOUNT UNTIL FINAL SELECTIONS ARE MADE MEDIA TECH	1	170.03	170.03
<b>20 LOT - NON UNION STRAIGHT TIME LABOR TO RECEIVE, DELIVER</b> AND INSTALL NEW MEDIA TECH PRODUCT PER PRINT.  ALL WORK TO BE DONE AT ONE TIME.  PRICING DOES NOT INCLUDE THE REMOVAL OR RELOCATION OF EXISTING PRODUCT. ROSE MOVIN	1	4,393.00	4,393.00
<b>21 LOT - SPLIT SHIP FEE</b> USE ONLY IF NECESSARY ROSE MOVIN	1	322.00	322.00
<b>22 LOT - OVERTIME DIFFERENTIAL FEE</b> USE ONLY IF NECESSARY ROSE MOVIN	1	1,305.00	1,305.00
<b>23 MONTHLY - MONTHLY STORAGE FEE</b> USE ONLY IF NECESSARY  4 MONTHS OF STORAGE HAS BEEN QUOTED ROSE MOVIN	4	418.00	1,672.00
<b>Quotation Totals</b>			
<b>Sub Total</b>			38,171.49
<b>MEDIA TECH FREIGHT</b>			1,322.00
<b>Grand Total</b>			<b>39,493.49</b>

**End of Quotation**

TITLE OF PRODUCT TRANSFERS UPON RECEIPT BY CUSTOMER.

33

ACCEPTED BY \_\_\_\_\_ TITLE \_\_\_\_\_ DATE \_\_\_\_\_



Date: December 4, 2025

To: Andrea Oquist, Superintendent

From: William Green, Assistant Superintendent of Operation and District Services

Re: Quarterly Dashboard – Third Quarter

I would like to request the addition of an agenda item to the Committee of the Whole Meeting scheduled for December 8, 2025.

Brian Weber of Plante Moran Realpoint and I would like to present the Quarterly Dashboard Report (Third Quarter) to the Board of Education. This report will provide a visual summary of key performance indicators (KPIs) and relevant metrics covering the third quarter of 2025. It will also include updates on bond projects managed by Plante Moran Realpoint.

As a reminder, the schools included in the Summer 2026 Bond Program are:

- Garfield School
- Niji-Iro Japanese Immersion Elementary School
- Webster Elementary

We look forward to sharing progress and insights with the Board.

Attachment

c: Board of Education

WG/AS



# Livonia Public Schools

## *District Services*

Date: December 5, 2025

To: Andrea Oquist, Superintendent

From: William Green, Assistant Superintendent of Operations and District Services

Re: Roofing Recommendations (Sinking Funds)

Brian Weber and Collin Frink, Plante Moran Realpoint, and I would like an opportunity to share with the Board of Education the roofing bid results for Buchanan Elementary, Cooper Upper Elementary, Hoover Elementary, and Franklin High School's Competitive Gymnasium at the December 8, 2025, Committee of the Whole meeting.

### **Background:**

The roofs on these buildings have reached the end of their useful life and are showing significant signs of wear, including deterioration of roofing material. If not addressed promptly, these conditions could lead to leaks, structural damage, and costly emergency repairs that disrupt school operations.

Roof replacement is critical to maintaining safe, dry, and energy-efficient learning environments. Proactive replacement will help prevent water infiltration, protect interior finishes, and extend the life of mechanical systems housed within these facilities. This project is part of the district's long-term capital improvement plan funded through the Sinking Fund Program, which prioritizes infrastructure upgrades to ensure the reliability and sustainability of our buildings.

### **Recommendation:**

Bids were received and opened on November 12, 2025, and post-bid interviews were conducted shortly afterwards.

The Project Team recommends awarding contracts to the following companies:

- Buchanan Elementary: Lutz Roofing Company, Shelby Township, Michigan at a cost of \$735,000
- Cooper Upper Elementary: Lutz Roofing Company, Shelby Township, Michigan at a cost of \$1,568,000

- Hoover Elementary: Lutz Roofing Company, Shelby Township, Michigan at a cost of \$910,000
- Franklin High School Competition Gym: Royal Roofing Company, Inc., Lake Orion, Michigan at a cost of \$658,600

For one of the projects, the aforementioned companies were not the lowest bidders, however, all the companies were the lowest responsible bidders. Additional details can be found in our roofing consultant letter from RCA contained within this packet.

We also recommend establishing a contingency fund of six percent (\$233,400) for unforeseen conditions, bringing the total roofing project cost to \$4,105,000.

Please add this as an agenda item.

Thank you.

Attachments

c: Board of Education

WG/AS

December 3, 2025

Mr. William Green  
Assistant Superintendent of District Services  
Livonia Public Schools  
15125 Farmington Road  
Livonia, MI 48154

RE: Sinking Fund Projects  
Contract Award Recommendation for Roof Replacement Projects  
Buchanan Elementary School, Cooper Upper Elementary School, Franklin High School (Partial),  
and Hoover Elementary School

Dear Mr. Green:

This letter transmits an update from Plante Moran Realpoint (PMR) as it relates to the assignment to assist and advise Livonia Public Schools (LPS) in its selection of Prime Contractors for the Projects listed above. This update represents the mutual efforts of PMR, Roofing Technology Associates, Ltd. (RTA), LPS administration and staff (the Project Team) to present a framework in order to identify, evaluate, and recommend Prime Contractors for these Projects.

On October 24, 2025, Construction Documents were formally issued and made available. An advertisement for bidding was published in a local newspaper and posted to the required State of Michigan website.

On November 12, 2025, seven (7) firms submitted a total of twenty-three (23) bid proposals for the Projects and over the next several days were reviewed and evaluated. Interviews were conducted with three apparent low bidding firms on November 19, 2025, and were attended by representatives from the Project Team. The scope of work (which includes full removal and replacement of the existing roofing systems), project schedule, phasing, staffing requirements, safety, site logistics, and other particulars regarding the work were reviewed and discussed.

Upon completion of the interviews, and after subsequent clarifications and discussions, the Project Team is recommending **Royal Roofing Company, Inc. at Franklin High School, and Lutz Roofing Company at Buchanan Elementary School, Cooper Upper Elementary School and Hoover Elementary School** as detailed in RTA's recommendation letter dated November 26, 2025, as the lowest responsible bidders.

Including hard construction of \$3,871,600 and construction contingency of \$233,400 (6%), the total Project award recommendation equals \$4,105,000 as detailed within the enclosed cost summary sheet.

Alternate 01 to provide new insulated metal fascia panels in areas F and H at Cooper Upper Elementary School was accepted in the amount of \$115,000 and included in the total award recommendation stated previously.

For the Prime Contractors, the cost for this work will be detailed in an AIA Contract A105 – 2017 Standard Form of Agreement between Owner and Contractor, as modified, pending final review and approval of terms by district legal counsel.

The Project Team is available at the Board's convenience to answer any questions regarding bidding, the proposals, interview process, or the recommendation herein. Please direct all questions through me via email at [collin.frink@plantemoran.com](mailto:collin.frink@plantemoran.com).

Sincerely,

PLANTE MORAN REALPOINT



Collin Frink  
Vice President

Enclosures:    Cost Summary  
                  Roofing Technology Associates, LTD. Recommendation Letter  
                  Bid Tabulation  
                  Existing Roofing Condition Maps



**SINKNG FUND  
2026 ROOFING REPLACEMENT PROJECTS  
COST SUMMARY**

	<b>Hard Construction</b>		
<b>Project</b>	<b>Budget</b>	<b>Actual</b>	<b>Variance</b>
Buchanan Elementary School - Lutz	\$ 1,048,000	\$ 735,000	\$ 313,000
Cooper Upper Elementary School - Lutz	\$ 1,772,000	\$ 1,568,000	\$ 204,000
Hoover Elementary School - Lutz	\$ 1,002,000	\$ 910,000	\$ 92,000
Franklin High School - Royal	\$ 864,000	\$ 658,600	\$ 205,400
<b>Totals</b>	<b>\$ 4,686,000</b>	<b>\$ 3,871,600</b>	<b>\$ 814,400</b>

	<b>Construction Contingency</b>		
	<b>Budget (6%)</b>	<b>Actual (6%)</b>	<b>Variance</b>
Project Contingency	\$ 281,000	\$ 233,400	\$ 47,600
<b>Totals</b>	<b>\$ 281,000</b>	<b>\$ 233,400</b>	<b>\$ 47,600</b>

	<b>Total Project Costs</b>		
	<b>Budget</b>	<b>Actual</b>	<b>Variance</b>
Project Total	\$ 4,967,000	\$ 4,105,000	\$ 862,000
<b>Totals</b>	<b>\$ 4,967,000</b>	<b>\$ 4,105,000</b>	<b>\$ 862,000</b>



## ROOFING TECHNOLOGY ASSOCIATES, LTD.

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38031 SCHOOLCRAFT  
LIVONIA, MICHIGAN 48150-1065  
(734) 591-4444 • FAX (734) 591-1660 • E-MAIL: rta@rtaltd.com  
Web site www.rtaltd.com

November 26, 2025  
Project No. 25-020

Mr. William Green  
Livonia Public Schools  
15125 Farmington Road  
Livonia MI 48154-5474  
[wgreen4@livoniapublicschools.org](mailto:wgreen4@livoniapublicschools.org)

RE: BID EVALUATION  
Roof Replacement

- Buchanan Elementary School
- Cooper Upper Elementary School
- Hoover Elementary School
- Franklin High School

Livonia, Michigan

Dear Mr. Green:

A total of seven (7) bids were received for Buchanan Elementary School, five (5) bids were received for Cooper Upper Elementary School, five (5) bids were received for Hoover Elementary School, and six (6) bids were received for Franklin High School by the School District on November 12, 2025 and publicly opened. RTA, Plante Moran Realpoint and LPS (The Project Team) reviewed the bids, which have been tabulated on the attached form.

### Bid Results

The apparent low bidder for Buchanan Elementary School is Lutz Roofing at \$735,000 with Royal Roofing as the apparent second-low bidder at \$784,700.

The apparent low bidder for Cooper Upper Elementary School is Unlimited Construction with a Base Bid price of \$1,384,000 and an Alternate Price No.1 for insulated fascia panel replacement of \$103,000. Unlimited Construction's total bid including the base bid and the alternate is \$1,487,000. Lutz Roofing is the apparent second-low bidder with a Base Bid price of \$1,453,000, Alternate Price No.1 of \$115,000, for a total bid of \$1,568,000.

The apparent low bidder for Hoover Elementary School is Lutz Roofing at \$936,200 with Royal Roofing as the apparent second-low bidder at \$916,700.

The apparent low bidder at Franklin High School is Royal Roofing at \$658,600 with Unlimited Construction as the apparent second-low bidder at \$678,513.



### Due Diligence

The Project Team conducted virtual post-bid interviews with Lutz Roofing, Royal Roofing and Unlimited Construction on November 19, 2025 for the referenced projects. A second post-bid interview was conducted with Lutz Roofing on November 25, 2026.

When asked to provide completed roof replacement projects similar in scale and complexity to the upcoming LPS projects, Unlimited Construction provided two (2) projects for other school districts. RTA performed part-time quality control monitoring for one of the referenced projects. The project was less complex and did not require full removal of the existing roof system as required on the LPS projects. The second project appears to be much smaller in scale to any of the LPS projects.

During the post-bid interview, Unlimited Construction indicated they would have a crew size of approximately 10 crew members and construction would take them an estimated 55 working days to complete Cooper Upper Elementary School. This estimated crew size is both below the crew size other bidders indicated during the post-bid process and what we have observed on previously completed similar LPS roof replacement projects. Additionally, given the district's construction window of summer recess (June 8, 2026 to August 24, 2026), this leaves little room for weather or other delays affecting roofing work. This indicates to RTA that Unlimited Construction may not have a good understanding of the manpower required to complete this project in the district's required timeframe.

For a project as large and complex as Cooper Upper Elementary School, we have concerns with Unlimited Construction's ability to perform in accordance with the specifications and complete the project within the agreed upon schedule.

During the second post-bid interview with Lutz Roofing, they indicated they would be able to complete all three projects concurrently with a crew on each building. They also indicated that if needed, they would add an additional crew or crew members to Cooper Upper Elementary to meet the district's construction schedule.

If LPS wishes to consider Lutz Roofing's voluntary alternate for insulated wall panels for a deduct price of \$20,000, RTA can review the substitute wall panel for acceptance. Please advise if LPS wishes for RTA to review the substitute wall panels.

### Recommendations

Given the noted concerns above with Unlimited Construction and the scale and complexity of the project, it is our recommendation for the second-low bidder, Lutz Roofing, to be awarded Cooper Upper Elementary for a total of \$1,568,000 including Alternate Price No.1.

It is our recommendation that the low-bidder be awarded on each of the remaining projects. Royal Roofing on Franklin High School at a total of \$658,000, and Lutz Roofing on both Buchanan and Hoover Elementary Schools at a total of \$735,000 and \$ 936,200 respectively.

It is recommended to have a contingency fund for unforeseen conditions of approximately 6%.

Mr. William Green  
November 26, 2025  
Project No. 25-020  
Page 3



Sincerely,

ROOFING TECHNOLOGY ASSOCIATES, LTD.

Alexander P. Wisney, RRO  
Project Manager

Ronald D. Kinne, RRC, RRO  
Senior Project Manager

Attachments

Cc: Collin Frink

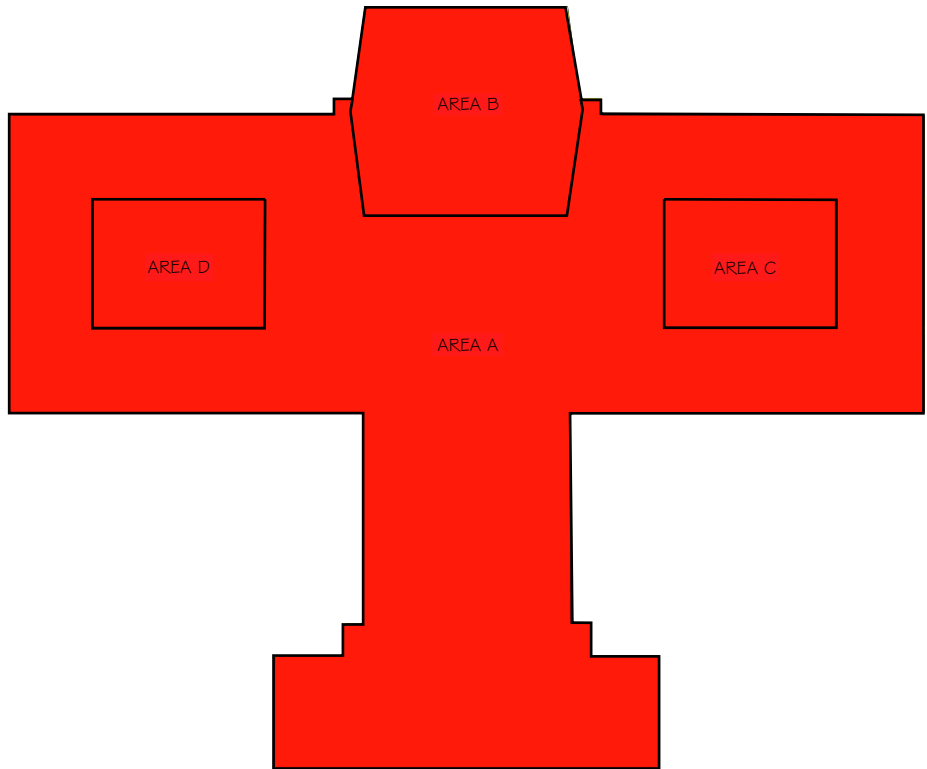
Livonia Public Schools  
 Buchanan, Cooper, Hoover and Franklin  
 Roof Replacement Bid Tabulation November 12, 2025

**Lowest  
Responsible  
Bidder**

Contractor	Bloom Roofing	Newton Crane	Lutz Roofing	Unlimited Con.	Royal Roofing	Great Lakes Sys.	Quality Roofing
Buchanan	\$ 918,143.00	\$ 838,000.00	\$ 735,000.00	\$ 929,300.00	\$ 784,700.00	\$ 902,964.00	\$ 1,307,918.00
Cooper	\$ 2,104,625.00	NO BID	\$ 1,453,000.00	\$ 1,384,000.00	\$ 1,573,600.00	\$ 1,914,074.00	NO BID
Cooper Alternate 1	NO BID	NO BID	\$ 115,000.00	\$ 103,000.00	\$ 44,700.00	NO BID	NO BID
Cooper Total	NO BID	NO BID	\$ 1,568,000.00	\$ 1,487,000.00	\$ 1,618,300.00	NO BID	NO BID
Hoover	NO BID	NO BID	\$ 910,000.00	\$ 936,200.00	\$ 916,700.00	\$ 980,125.00	\$ 1,438,654.00
Franklin	NO BID	\$ 1,280,000.00	\$ 1,387,000.00	\$ 678,513.00	\$ 658,600.00	\$ 715,987.00	\$ 1,101,711.00
Cost of Pollution Insurance	\$ -	\$ 4,500	\$ -	\$ 5,000	\$ -	\$ -	\$ 10,000

Unit Prices							
<b>Wood Nailer Replacement</b>							
1x6 (lf)	\$ 4.00	\$ 5.00	\$ 6.00	\$ 2.75	\$ 4.00	\$ 4.75	\$ 3.00
1x8 (lf)	\$ 5.00	\$ 6.00	\$ 7.00	\$ 3.00	\$ 5.00	\$ 5.00	\$ 4.00
2x4 (lf)	\$ 5.00	\$ 7.00	\$ 7.00	\$ 2.25	\$ 4.00	\$ 5.00	\$ 2.50
2x6 (lf)	\$ 7.50	\$ 8.00	\$ 8.00	\$ 3.00	\$ 5.00	\$ 6.25	\$ 3.25
2x8 (lf)	\$ 9.00	\$ 9.00	\$ 9.00	\$ 3.50	\$ 6.00	\$ 8.50	\$ 3.75
2x10 (lf)	\$ 11.00	\$ 10.00	\$ 12.00	\$ 4.25	\$ 8.00	\$ 12.75	\$ 4.50
2x12 (lf)	\$ 15.00	\$ 12.00	\$ 15.00	\$ 6.00	\$ 10.00	\$ 16.00	\$ 6.25
1/2" Plywood	\$ 6.00	\$ 9.00	\$ 9.00	\$ 2.25	\$ 3.00	\$ 7.50	\$ 2.50
3/4" Plywood	\$ 8.00	\$ 10.00	\$ 10.00	\$ 2.75	\$ 4.00	\$ 9.50	\$ 3.00
<b>Sheet Metal Plate</b>							
per sq. ft.	\$ 8.00	\$ 14.00	\$ 15.00	\$ 15.00	\$ 8.00	\$ 6.50	\$ 17.00
<b>Roof Drain Replacement</b>							
per drain	\$ 5,000.00	\$ 3,000.00	\$ 2,900.00	\$ 1,750.00	\$ 2,500.00	\$ 6,000.00	\$ 1,850.00
<b>Roof Deck Replacement or Repairs</b>							
Tectum Deck per sq. ft.	\$ 35.00	\$ 40.00	\$ 38.00	\$ 39.00	\$ 15.00	\$ 75.00	\$ 41.00
1.5-inch Steel Deck per sq. ft.	\$ 12.00	\$ 18.00	\$ 18.00	\$ 15.00	\$ 15.00	\$ 12.00	\$ 17.00
3.0-inch Steel Deck per sq. ft.	N/A	N/A	T&M	\$ 15.00	\$ 19.00	\$ 24.00	\$ 17.00
4.5-inch Steel Deck per sq. ft.	\$ 12.00	T&M	T&M	\$ 20.00	T&M	\$ 28.00	\$ 22.00
6.0-inch Steel Deck per sq. ft.	\$ 12.00	T&M	T&M	\$ 23.00	T&M	\$ 42.00	\$ 25.00
Gypsum Deck Repairs per sq. ft.	TBD	N/A	\$ 15.00	\$ 39.00	\$ 35.00	\$ 28.00	N/A
<b>Replacement Isocyanurate Insulation</b>							
1.5-inch per sq. ft.	\$ 2.00	\$ 3.00	\$ 3.00	\$ 3.50	\$ 2.50	\$ 3.00	\$ 3.75

Addendum Acknowledgement							
Buchanan Addendum No. 1	YES	YES	YES	NO	YES	NO	NO
Hoover Addendum No. 1	N/A	N/A	YES	NO	YES	NO	NO



GENERAL NOTES:

1. All areas and dimensions shown are approximate and based upon rough field measurements taken by representatives of Roofing Technology Associates, Ltd.
2. This drawing should not be used for bidding or estimating purposes. Contractors are responsible for their own field measurements, quantities and verification of conditions shown.

CONDITION		SERVICEABLE LIFE	RCI
failed		0 - 1 years	0 - 30
very poor		1 - 3 years	31 - 45
poor		3 - 6 years	46 - 55
fair		6 - 10 years	56 - 65
fair to good		10 - 15 years	66 - 75
good		15+ years	76 - 100

## ROOF AREA PLAN

not to scale

NOTE: components shown are new unless noted as existing

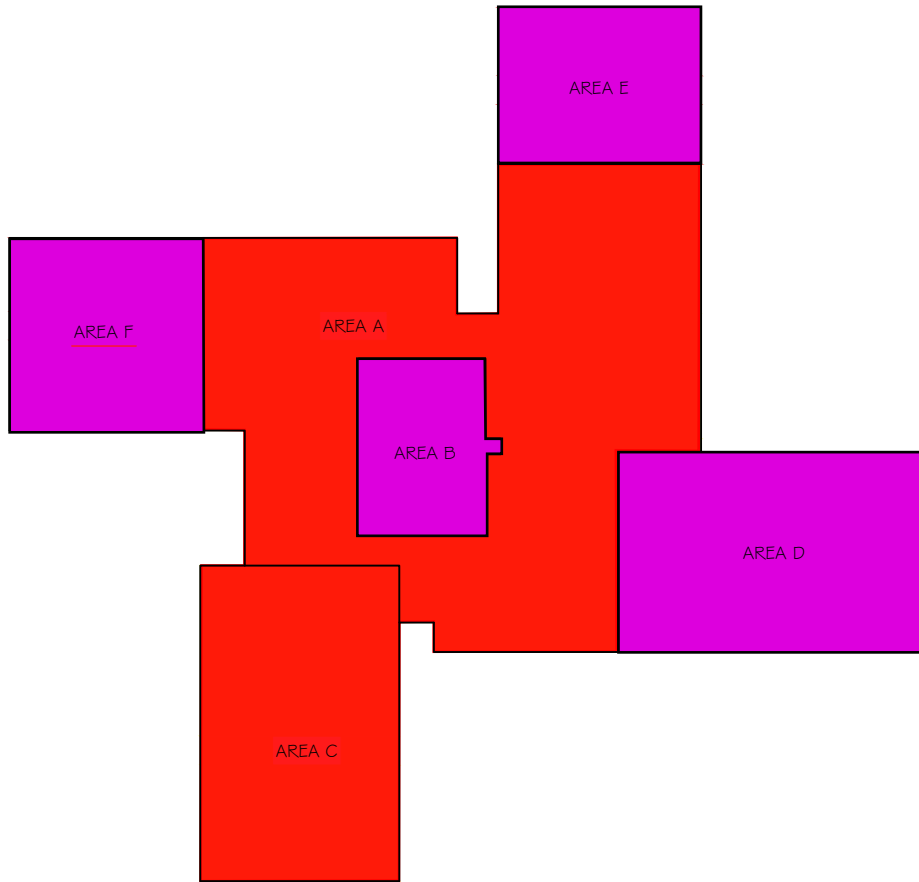


**ROOFING TECHNOLOGY ASSOCIATES, LTD.**

38031 SCHOOLCRAFT ROAD  
LIVONIA, MICHIGAN 48150-1065  
(734) 591-4444

LIVONIA PUBLIC SCHOOLS  
BUCHANAN ELEMENTARY SCHOOL  
16400 HUBBARD STREET  
LIVONIA, MICHIGAN

<i>Project No:</i> 17-043	<i>Drawn By:</i> JDS	<i>Detail No:</i>  1
<i>Date:</i> December, 2025	<i>Checked By:</i> MCB	



GENERAL NOTES:

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good		15+ years	76 - 100

## ROOF AREA PLAN

not to scale

NOTE: components shown are new unless noted as existing

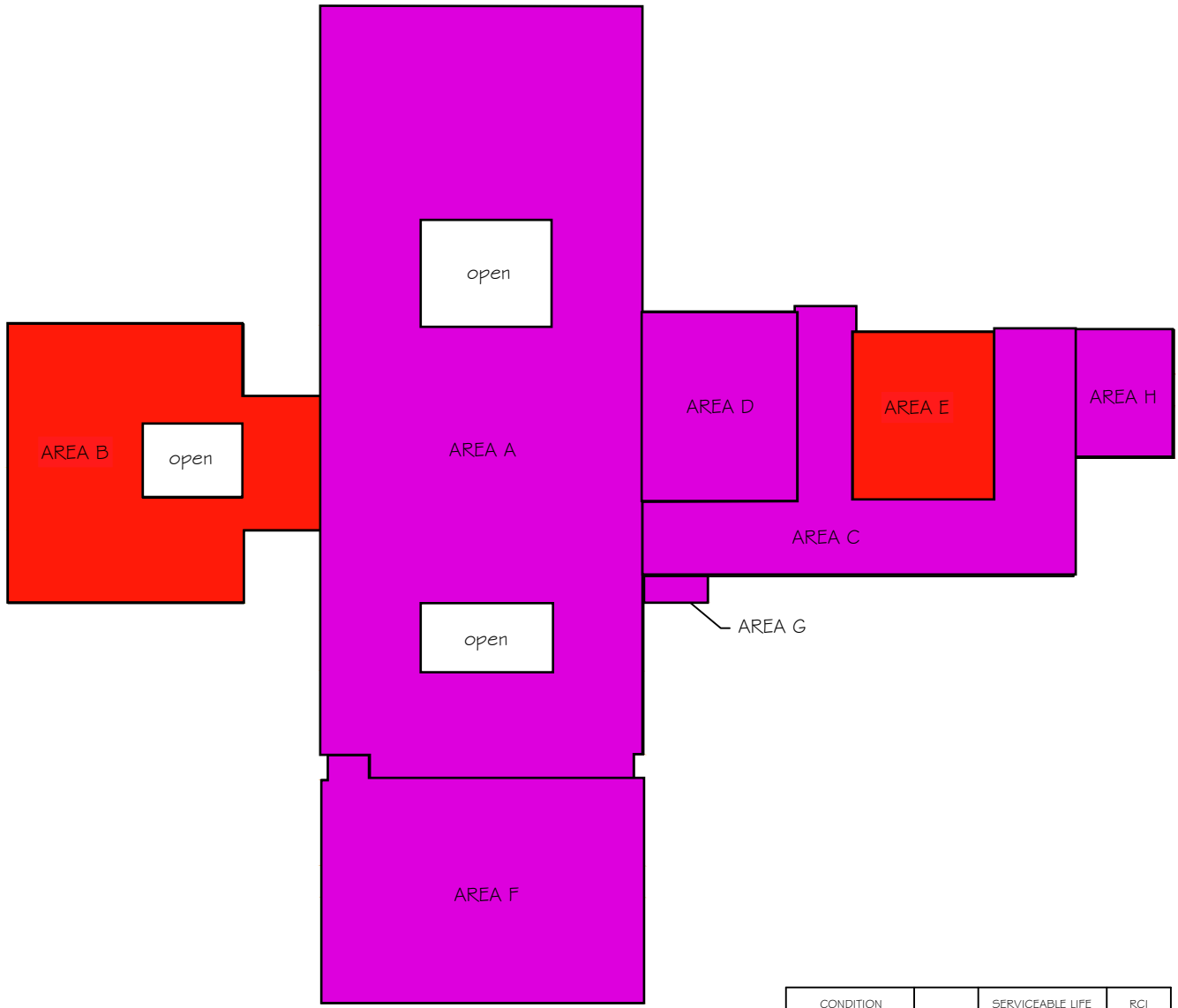


**ROOFING TECHNOLOGY ASSOCIATES, LTD.**

38031 SCHOOLCRAFT ROAD  
LIVONIA, MICHIGAN 48150-1065  
(734) 591-4444







LIVONIA PUBLIC SCHOOLS  
HOOVER ELEMENTARY SCHOOL  
15900 LEVAN RD  
LIVONIA, MICHIGAN

<b>Project No:</b> 17-043	<b>Drawn By:</b> JDS	<b>Detail No:</b>  8
<b>Date:</b> December, 2025	<b>Checked By:</b> MCB	



GENERAL NOTES:

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fair to good		10 - 15 years	66 - 75
good		15+ years	76 - 100

## ROOF AREA PLAN

not to scale

NOTE: components shown are new unless noted as existing

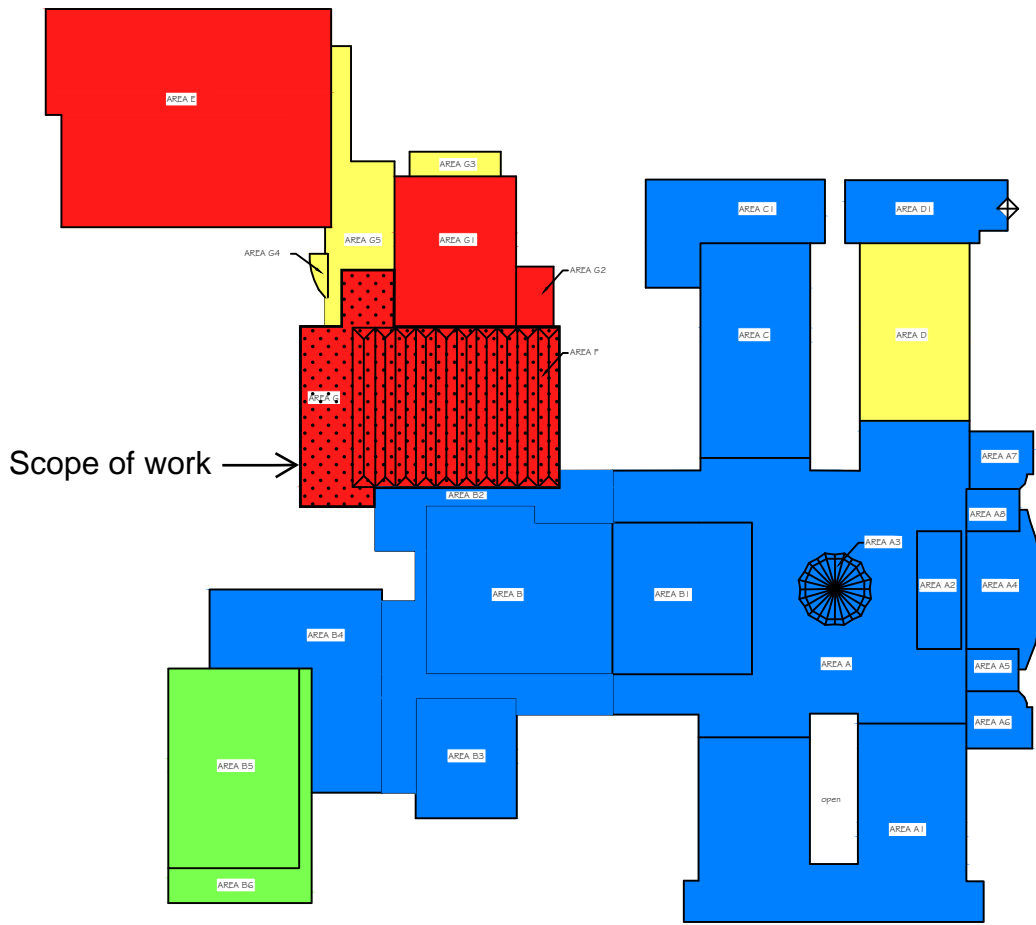


**ROOFING TECHNOLOGY ASSOCIATES, LTD.**

38031 SCHOOLCRAFT ROAD  
LIVONIA, MICHIGAN 48150-1065  
(734) 591-4444

LIVONIA PUBLIC SCHOOLS  
COOPER UPPER ELEMENTARY SCHOOL  
28550 ANN ARBOR TRAIL  
WESTLAND, MICHIGAN

<b>Project No:</b> 17-043	<b>Drawn By:</b> JDS	<b>Detail No:</b>  14
<b>Date:</b> December, 2025	<b>Checked By:</b> MCB	



**GENERAL NOTES:**

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2. This drawing should not be used for bidding or estimating purposes. Contractors are responsible for their own field measurements, quantities and verification of conditions shown.

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good		15+ years	76 - 100

## ROOF AREA PLAN

not to scale

NOTE: components shown are new unless noted as existing



**ROOFING TECHNOLOGY ASSOCIATES, LTD.**

38031 SCHOOLCRAFT ROAD  
LIVONIA, MICHIGAN 48150-1065  
(734) 591-4444

LIVONIA PUBLIC SCHOOLS  
FRANKLIN HIGH SCHOOL  
31000 JOY RD  
LIVONIA, MICHIGAN

**Project No:** 21-032

**Drawn By:** APW

**Detail No:**

**Date:** 47 NOV, 2024

**Checked By:** APW

21



Date: December 5, 2025

To: Andrea Oquist, Superintendent

From: William Green, Assistant Superintendent of Operations and District Services

Re: Purchase of IT Chromebooks

I would like to request adding an agenda item to the December 8, 2025, Committee of the Whole Meeting to discuss the Information Technology Department's recommendation of purchasing 5,000 new Chromebooks.

**Background:**

This purchase is part of the district's ongoing technology refresh cycle to ensure students and staff have access to reliable, up-to-date devices that support instructional goals and digital learning initiatives. Many of our current Chromebooks are reaching the end of their useful life and are no longer eligible for operating system updates, which impacts security and functionality. The new devices will primarily be given to buildings to replace aging units. This investment aligns with the district's strategic plan to integrate technology into teaching and learning, improve student engagement, and support blended and remote learning capabilities when needed.

**Recommendation:**

We recommend awarding the purchase to People Driven Technology, Bryon Center, MI in the amount of \$1,691,300 for the devices and All Covered/Konica Minolta, New Hudson, in the amount of \$62,500 for the configuration services. The total cost of the project will be \$1,753,800. This purchase will be funded through the 2021 Bond Fund. This purchase is being made using REMC Save Cooperative Contract, which allows us to buy at the contracted state-approved price without requiring additional competitive bids.

Please add this to the agenda of the next Committee of the Whole meeting on Monday, December 8, 2025.

Attachment

c: Board of Education

WG/AS



## Dell Chromebook 11 2n1 8/64

### Prepared by:

#### East Michigan

Jeff Seelenbinder  
616-264-6725  
seelenbinderj@peopledriven.com  
Dawn Batson  
batsond@peopledriven.com

### Prepared for:

#### Livonia Public Schools

Tim Klan  
tklan@livoniapublicschools.org

### Quote Information:

#### Quote #: 023274

Version: 1  
Delivery Date: 10/23/2025  
Expiration Date: 11/21/2025

### Hardware

Line	Qty	Part Number	Description	Price	Extended Price
1	5000	PDT25C-CB11-2n1-8/64	Dell Chromebook 11 (CC11260) 2n1 8/64, Intel N150 Processor, 8GB LPDDR5 RAM, 64GB eMMC Storage, 2n1 11.6" HD 1366x768 Touch, IPS, with Gorilla Glass, WFC, Intel Wi-Fi 6E AX211 + Bluetooth , 45Whr Bat, (2) USB-C, (1) USB 3.2, Dell 1 Year Mail-In Warranty	\$308.27	\$1,541,350.00
2	5000	PDT25C-Google	Google Chrome Management License EDU	\$29.99	\$149,950.00
REMC SAVE 2025-26 Computers Contract (4/1/25-3/31/26)					

**Subtotal: \$1,691,300.00**



## Dell Chromebook 11 2n1 8/64

### Ship To:

**Livonia Public Schools**

15125 Farmington Rd  
tklan@livoniapublicschools.org  
Livonia, MI 48154  
Tim Klan

tklan@livoniapublicschools.org

### Bill To:

**Livonia Public Schools**

15125 Farmington Rd  
asutton@livoniapublicschools.org  
Livonia, MI 48154  
Tim Klan

tklan@livoniapublicschools.org

### Quote Information:

**Quote #: 023274**

Version: 1  
Delivery Date: 10/23/2025  
Expiration Date: 11/21/2025

## Quote Summary

Description	Amount
Hardware	\$1,691,300.00
<b>Total: \$1,691,300.00</b>	

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

## People Driven Technology

## Livonia Public Schools

Signature: \_\_\_\_\_  
 Name: Jeff Seelenbinder  
 Title: Account Executive  
 Date: 10/23/2025

Signature: \_\_\_\_\_  
 Name: Tim Klan  
 Date: \_\_\_\_\_



## **P** ACCEPTANCE OF THE PRICE QUOTE IS MADE ONLY UPON THESE TERMS AND CONDITIONS

1. **AGREEMENT:** PEOPLE DRIVEN TECHNOLOGY, INC. ("PEOPLE DRIVEN") DOES NOT ACCEPT AND EXPRESSLY OBJECTS TO ANY TERMS AND CONDITIONS OR OTHER WRITING ON ANY PURCHASE ORDER, STATEMENT OF WORK, OR ACKNOWLEDGEMENT WHICH IS DIFFERENT FROM OR ADDITIONAL TO THOSE TERMS AND CONDITIONS CONTAINED HEREIN, EXPRESSLY INCLUDING, WITHOUT LIMITATION, ANY EFFORT TO NEGATE THE TERMS AND CONDITIONS SET FORTH HEREIN. NO MODIFICATION OR WAIVER OF THESE TERMS WILL BE EFFECTIVE AGAINST PEOPLE DRIVEN UNLESS SPECIFIED IN WRITING AND SIGNED BY PEOPLE DRIVEN. THE RECEIPT OF THE QUOTE OR PAYMENT FOR THE PRODUCTS AND/OR SERVICES PROVIDED THEREUNDER SHALL CONSTITUTE CUSTOMER'S ACCEPTANCE OF THE TERMS HEREOF.
2. **PRICING:** Prices for any Products and/or Services are valid for 30 days therefrom unless otherwise stated. Customer is responsible for (i) all applicable federal, state or local sales, use or other taxes (except taxes on People Driven Technology, Inc.'s net income), (ii) shipping or packing charges, (iii) insurance, and (iv) any other expenses associated with the sale and transportation, or storage of the Products or tariffs and any similar charges imposed upon or in connection with the Products and/or Services. The parties agree that all charges included in the price of the Products and/or Services set forth in the Price Quote are based upon detailed specifications supplied by Customer and any deviation requested by the Customer from such specifications may result in additional charges. All prices quoted shall be exclusive of sales tax or other applicable taxes, tariffs, duties or charges which are payable by Customer. Any tax, tariff, duty or charge which People Driven may be required to pay or collect, now or hereafter imposed by any governmental authority or agency, foreign or domestic, with respect to the sale, purchase, production, processing, storage, delivery, transportation, use, or consumption of any of the Products and/or Services covered hereby, including all taxes upon or measured by receipts from sales or services, shall be for the account of Customer, and any such charges may be added by People Driven as a separate item to People Driven's invoices.
3. **PAYMENT:** Unless otherwise specified in the Price Quote, payment for Products and/or Services is due net 30 days from the date of invoice. All invoice totals will reflect a 3% discount for payment by readily available cash that would not be applied for credit card payments. Credit card payments are not accepted for payments over \$5,000.
4. **DELIVERY:** Unless otherwise agreed in writing, the Products shall be shipped and delivered F.O.B. Customer's ship to location set forth in the Price Quote. Unless Customer instructs People Driven to use a particular carrier on customer's order letter, the Products shall be shipped via a common carrier chosen by People Driven.
5. **SHORTAGE: CLAIMS AND INSPECTION:** Customer shall have the right to inspect the Products and/or Services within 48 hours of receipt. Any shortages or other claims in connection with an order must be made in writing and delivered to People Driven within such 48-hour period or shall be waived.
6. **RETURNS:** Customer acknowledges that People Driven shall have no obligation to accept returns of any Products ordered by and sold to Customer. People Driven at its sole discretion, may authorize the return of unused Products. Such returns cannot be made without a return authorization in writing issued by People Driven.
7. **TITLE AND RISK OF LOSS:** Unless otherwise specified in the Price Quote, title and risk of loss shall pass to Customer at the time the Products are tendered by each carrier at Customer's facilities, and any loss or damage thereafter shall not relieve Customer from any obligation hereunder. People Driven reserves, and Customer hereby grants to People Driven, a purchase money security interest in the Products, and all proceeds from the sale thereof, until full payment is received for all amounts due and payable by Customer.
8. **WARRANTIES AND REMEDIES:**

**Product Warranty:** People Driven does not warrant any Product. All Products are provided to Customer by People Driven "AS IS." People Driven will, to the extent allowable, pass through any warranties and indemnifications provided by the manufacturer of the Product. Customer, recognizing that People Driven is not the manufacturer of any Product, expressly waives any claim that Customer may have against People Driven based upon any product liability or infringement or alleged infringement of any patent, copyright, trade secret or other intellectual property right (each a "Claim") with respect to any Product and also waives any right to indemnification from People Driven against any such Claim made against Customer by another. Customer acknowledges that no employee of People Driven or any other party is authorized to make any representation or warranty on behalf of People Driven that is not expressly set forth in this Agreement.

**Service Warranty:** People Driven represents, warrants and covenants that (i) People Driven shall perform all Services, if any, in accordance with the material specifications set forth in the quote and (ii) the functions and features of the Services and related deliverables shall operate in the manner described in the applicable quote for ninety (90) days from the completion thereof. Notwithstanding anything contained herein to the contrary, to the extent a manufacturer requires Products to be installed by People Driven or such manufacturer in order for a warranty to be valid, neither People Driven nor the product manufacturer shall provide a warranty for any Products which are not installed, as applicable, by People Driven or the product manufacturer. EXCEPT AS SET FORTH HEREIN, PEOPLE DRIVEN MAKES NO OTHER WARRANTIES, WRITTEN OR ORAL. ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, ARE HEREBY SPECIFICALLY DISCLAIMED, INCLUDING, BUT NOT LIMITED TO, THE IMPLIED WARRANTY OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, OR NON-INFRINGEMENT, AND ANY WARRANTY ARISING BY STATUTE, OPERATION OF LAW, COURSE OF DEALING OR PERFORMANCE, OR USAGE OF TRADE.
9. **EXPORT RESTRICTIONS:** Products may be subject to export or resale restriction or regulation, and Customer acknowledges that it will comply with such restrictions and regulations. Any statement as to product country of origin, Export Control Classification Number, or compliance with applicable law (including, without limitation, that products are lead-free or RoHS compliant) is as provided to People Driven by its suppliers, and People Driven does not warrant its accuracy and will not be liable for any error with regard to same.



## **P** ACCEPTANCE OF THE PRICE QUOTE IS MADE ONLY UPON THESE TERMS AND CONDITIONS

10. **ORDER CANCELLATION:** Product cancellation and/or return is subject to manufacturer restrictions. People Driven will abide by its suppliers' current restrictions for all cancellation and return requests up to and including a No Cancellation or Return policy.
11. **SPECIAL NOTICE:** Please note that VMware pricing, part numbers, and quote expiration dates may be subject to change at any time as a result of the Broadcom acquisition.
12. **Bill and Hold Arrangement.** From time to time, People Driven, at the request of Customer (email communication being sufficient), maybe asked to hold certain Products, with the acceptance that Customer shall be immediately billed for the Products ("Bill and Hold Products"). The following provisions shall apply to the Bill and Hold Products:
  - i. **Delivery.** The shipment of the Bill and Hold Products to Customer shall take place Ex Works (Incoterms 2020®) People Driven's facility. The Bill and Hold Products shall be deemed delivered upon notice that the Bill and Hold Products are made available to Customer and ready to be placed in use ("Delivery"). Upon notice and Delivery, Customer shall be deemed to have accepted such Delivery. Bill and Hold Products shall be held at People Driven's facility (the "Facility") for no more than 180 days following Delivery (the "Bill and Hold Period"). In the event that for any reason any applicable Bill and Hold Products should remain at the Facility at the conclusion of the Bill and Hold Period, Customer acknowledges and agrees that People Driven shall be entitled to invoice Customer for reasonable storage charges for the applicable Bill and Hold Products until they are no longer held at the Facility, and Customer agrees to pay all such invoices promptly.
  - ii. **Shortage, Claims, and Inspection.** The Bill and Hold Products shall be considered received upon their arrival at Customer's "ship to" location ("Receipt"). Customer shall have the right to inspect the Bill and Hold Products within 48 hours of receipt. Any claims for shortages or other claims in connection with the Bill and Hold Products must be made in writing and delivered to People Driven within such 48-hour period, or such claims shall be deemed waived.
  - iii. **Title and Risk of Loss.** Title and risk of loss of the Bill and Hold Products, as well as any additional liabilities due to events occurring after the time of Delivery, shall pass to the Customer upon Delivery, and any loss or damage thereafter shall be Customer's sole obligation.
  - iv. Customer agrees that: (i) Customer has made a fixed commitment to purchase such Bill and Hold Products; (ii) the Bill and Hold Products shall be purchased on the Delivery basis for legitimate business purposes; (iii) Customer shall identify a fixed delivery date for the Bill and Hold Products; and (iv) Customer agrees to be invoiced and to pay such invoice in accordance with the payment terms set forth in this Agreement.



**All Covered  
Statement of Work (“SOW”)**

**Client** Livonia Public Schools  
**Proposal Ref** SF00293858

All Covered will deliver the Services described below.

Services	Chromebook Deployment Services
Total Labor Price	\$ 62,500.00
Estimated Start Date	12/8/2025
Estimated Completion Date	1/26/2026
<b>Payment Details</b>	
All prices are exclusive of any applicable sales or use taxes, and shipping costs.	
All Projects with labor fees exceeding \$10,000: These require a 50% deposit for the labor portion. Project work will not commence until the deposit is received. A progress billing of 25% of the labor amount will be due when the project moves into the testing phase. The remaining 25% of the labor amount will be billed on project completion. Any Procurement items will be billed on shipment.	
<b>Assumptions</b>	
<ul style="list-style-type: none"> <li>• Access to the physical space, server and services will be made available during normal business hours.</li> <li>• Client understands that service interruptions may occur during delivery of the Services (“Project”). All Covered will endeavor to minimize and forewarn Client personnel of such interruptions.</li> <li>• Access to all employees and their equipment affected by the Project will be made available during normal business hours.</li> <li>• Work performed outside standard business hours will be done both on-site and via remote access depending upon the advantage and/or necessity of being on-site versus remote. The specifics of which item(s) should be done on-site versus remotely will be finalized prior to the Project kickoff.</li> <li>• The Project deliverables will include, but not be limited to the following:             <ul style="list-style-type: none"> <li>- Definition of costs;</li> <li>- Prerequisites, should they apply;</li> <li>- Implementation;</li> <li>- Management/documentation; and</li> <li>- Procurement of required materials.</li> </ul> </li> <li>• All Covered will not be responsible for the following:             <ul style="list-style-type: none"> <li>- Removing boxes or shipping materials; and</li> <li>- Disposing of or transporting IT equipment.</li> </ul> </li> <li>• Any items not specifically addressed by this SOW will be addressed by a mutually agreed change order.</li> <li>• During the procurement process, All Covered can assist by expediting the delivery of equipment and standardizing billing for all costs associated with the Project. All procurement pricing included in this Project is estimated. Once the SOW is signed a final quote will be generated with ‘to the day’ procurement pricing.</li> </ul>	

## **Project Scope**

### Offsite Provisioning

Please ensure the products are shipped to the All Covered configuration center:

All Covered

ATTN: Livonia Public Schools – 2025 Chromebook Refresh

30119 Research Drive, New Hudson, MI 48165

The All Covered team will perform the following services:

- Assign an All Covered project coordinator to collaborate with the Customer.
- Set up the project website, inviting key Customer contacts.
- Receive and record products and report to the project website.
  - (5000) Chromebooks
- Produce a Chromebook review unit for Customer approval. The review unit should include Customer configuration. Customer approval is recorded on the project website.

Chromebooks Configuration Services:

- Perform a hardware functionality test (boot, connect to Wi-Fi, operate keyboard).
- Enroll devices in the customer Chrome Admin Console using Enterprise Enrollment.
- Update ChromeOS to the latest version or customer-specified version.
- Supply and affix asset tags.
- If requested enter asset tag/location information during enrollment.
- If requested: manage OU assignment for devices.
- Place the devices into 10-pack boxes, disposing of manufacturing packing materials.
- Produce an inventory report that includes make, model, serial, ChromeOS version, asset tag, PO, and location information.
- Assign the Dell Chromebooks to the appropriate carts and build the OU's in the Chrome Admin Console.

Cart Services:

- All Covered will prepare Chromebooks for delivery and deliver them to LPS school locations.
- All Covered will swap out the retired Chromebooks in the cart with newly provisioned Chromebooks.
- All Covered will inventory, gather, and return the retired Chromebooks to the configuration center.
- The retired Chromebooks will be palletized and held for pick up by the LPS designated ITAD provider.
- Any Chromebooks that are not part of the carts will be delivered to the LPS warehouse.

Customer Responsibilities

- a. Provide enrollment account.
- b. Turn on Asset Tag / Location during enrollment if required
- c. Confirm that configurations are finalized and assigned in the Chrome Admin Console (Wi-Fi Profiles, Apps, Restrictions)
- d. Provide an administrative and API access account (can be the same as the enrollment account).
- e. Avoid any changes to the CAC during the provisioning time frame.
- f. Provide label or tagging requirements.
- g. Provide distinguished OU names and device count split between OUs.
- h. If desired, provide a template for inventory collection that can be imported into your asset management system. Alternatively, All Covered will supply the data in a standard format.
- i. Provide the ship-to location and the receiving unit for approval.
- j. Provide detailed delivery instructions for the configured Chromebooks. Please include the number of carts per building and the number of Chromebooks per cart.
- k. Avoid any changes to the Admin Console during the provisioning time frame.
- l. Providing services meets expectations, acknowledging acceptance of services with a signature.
- m. Consolidate carts into one room per location before the delivery team arrives.

### **Terms and Conditions of Service**

By executing this SOW, Client agrees to purchase the Services designated above and further agrees that the Services shall be subject to the following Terms and Conditions of Service.

1. **Fees and Payment:** Client agrees to pay all fees specified in this SOW. Invoices are payable net 30 days from invoice date. Client shall be responsible for all applicable taxes arising from the services. All Covered may suspend service if Client has failed to pay any undisputed invoice within fifteen (15) days of the due date. Unpaid invoices will be subject to a monthly service charge which is the lesser of one and one-half percent (1½%) per month or the highest rate allowed by law.

**Product Surcharge:** All Covered reserves the right to charge Client for the time utilized in the development of quotes for hardware or software not ultimately purchased through All Covered at the then current hourly rate for contracted clients.

2. **Limited Warranty:** (a) All Covered warrants for a period of thirty (30) days following delivery (the "Warranty Period") that all Services shall be performed in a professional manner in accordance with generally applicable industry standards. All Covered's sole liability (and Client's exclusive remedy) for any breach of this warranty shall be for All Covered to re-perform any deficient Services, or, if All Covered is unable to remedy such deficiency within thirty (30) days, to void the invoice for the deficient Services. All Covered shall have no obligation with respect to a warranty claim: (i) if notified of such claim after the Warranty Period or (ii) if the claim is the result of third-party hardware or software failures, or the actions of Client or a third party. (b) THIS SECTION 2 IS A LIMITED WARRANTY, AND SETS FORTH THE ONLY WARRANTIES MADE BY ALL COVERED. ALL COVERED MAKES NO OTHER WARRANTIES, EXPRESS OR IMPLIED, STATUTORY OR OTHERWISE, INCLUDING BUT NOT LIMITED TO WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE OR NONINFRINGEMENT. ALL SOFTWARE AND HARDWARE PROVIDED OR INSTALLED BY ALL COVERED HEREUNDER ARE SUBJECT EXCLUSIVELY TO THE RESPECTIVE MANUFACTURER'S WARRANTY.

3. **COMPENSATION FOR HIRING OTHER PARTY'S EMPLOYEES:** During the term of this SOW, and for twelve (12) months thereafter, if either party hires (whether as an employee, independent contractor or otherwise) any employee of the other party (or ex-employee within six (6) months of such employee's termination of employment) who was directly involved in the provision of Services hereunder, the hiring party shall pay to the other party as reasonable compensation for the loss of the employee the sum of Fifty Thousand Dollars (\$50,000).

4. LIMITATION OF LIABILITY: (A) NEITHER PARTY SHALL BE LIABLE TO THE OTHER FOR ANY INDIRECT, INCIDENTAL, SPECIAL, OR CONSEQUENTIAL DAMAGES (INCLUDING, WITHOUT LIMITATION, DAMAGES FOR INTERRUPTION OF SERVICES, LOSS OF BUSINESS, LOSS OF PROFITS, LOSS OF REVENUE, LOSS OF DATA, OR LOSS OR INCREASED EXPENSE OF USE), WHETHER IN AN ACTION IN CONTRACT, WARRANTY, TORT (INCLUDING, WITHOUT LIMITATION, NEGLIGENCE), OR STRICT LIABILITY, EVEN IF THE PARTIES HAVE BEEN ADVISED OF THE POSSIBILITY OF SUCH LIABILITIES. ALL COVERED SHALL NOT BE RESPONSIBLE FOR PROBLEMS THAT OCCUR AS A RESULT OF THE USE OF ANY THIRD-PARTY SOFTWARE OR HARDWARE. (B) EXCEPT FOR GROSS NEGLIGENCE OR WILLFUL MISCONDUCT, ALL COVERED'S TOTAL AGGREGATE LIABILITY TO CLIENT ARISING OUT OF SERVICES PERFORMED UNDER THIS SOW, REGARDLESS OF THE LEGAL THEORY UPON WHICH SUCH LIABILITY MAY BE BASED, SHALL NOT EXCEED THE TOTAL PAYMENTS MADE BY CLIENT TO ALL COVERED HEREUNDER.

5. Confidential and Proprietary Information: (a) Each party agrees that all know-how, business, technical and financial information it obtains (as a "Receiving Party") from the disclosing party (as a "Disclosing Party") constitute the confidential property of the Disclosing Party ("Confidential Information"), provided that it is identified as confidential at the time of disclosure or should be reasonably known by the Receiving Party to be Confidential Information due to the nature of the information disclosed and the circumstances surrounding the disclosure. Except as may be necessary to perform its obligations under this SOW, the Receiving Party will hold in confidence and not use or disclose any of the Disclosing Party's Confidential Information. The Receiving Party's nondisclosure obligation shall not apply to information that: (i) was known to it prior to receipt of the Confidential Information; (ii) is publicly available; (iii) is rightfully obtained by the Receiving Party from a third party; (iv) is independently developed by employees of the Receiving Party; or (v) is required to be disclosed pursuant to a regulation, law or court order. (b) Any templates, schematics, processes or technical documentation provided by All Covered shall be deemed Confidential Information and proprietary information of All Covered without any marking or further designation. Client may use such information solely for its own internal business purposes. All Covered shall retain all rights to the aforementioned, which shall be returned to All Covered upon termination of the SOW. (c) All Covered shall maintain the confidentiality of protected health information in its possession or under its control in accordance with the Health Insurance Portability and Accountability Act of 1996, as amended by the Health Information Technology for Economic and Clinical Health Act.

6. Independent Contractor: All Covered and Client shall at all times be independent contractors. There is no relationship of partnership, joint venture, employment, franchise or agency created hereby between the parties. Neither party shall have the power to bind the other or incur obligations on the other party's behalf without the other party's prior written consent.

7. Assignment: This SOW may not be assigned by either party without the prior written consent of the other party, which consent shall not be unreasonably withheld or delayed provided, however, that All Covered may retain qualified third-party subcontractors to provide some of the services set forth in this SOW without Client's prior consent. No consent shall be required where an assignment is made (i) pursuant to a merger or change of control or (ii) to an assignee of all or substantially all of the party's assets. Any purported assignment in violation of this section shall be void.

8. Disputes; Governing Law; Arbitration; Attorney's Fees: New Jersey law, without regard to its conflict of laws principles, shall govern and enforce this SOW. Any legal action between the parties arising out of or related to this SOW shall be adjudicated by binding arbitration by JAMS, Inc. in Bergen County, New Jersey in accordance with its Expedited Arbitration Procedures. The prevailing party in any such action shall be entitled to an award of reasonable attorney's fees and costs in addition to any other award or recovery to which such party may be entitled. No legal action, regardless of form, may be brought by either party against the other more than one (1) year after the cause of action has arisen.

9. Complete Understanding; Modification: This SOW, as well as any applicable terms of service posted at [www.allcovered.com/terms](http://www.allcovered.com/terms), shall constitute the full and complete understanding and agreement between Client and All Covered and supersedes all prior or contemporaneous negotiations, discussions or agreements, whether written or oral, between the parties regarding the subject matter contained herein. Any waiver, modification or amendment of any provision of this SOW shall be effective only if in writing and signed by both parties.

10. Waiver and Severability: Waiver or failure by either party to exercise in any respect any right or obligation provided for in this SOW shall not be deemed a waiver of any further right or obligation hereunder. If any provision of this SOW is found by a court of competent jurisdiction to be unenforceable for any reason, the remainder of this SOW shall continue in full force and effect.

11. Force Majeure: Neither party shall be liable to the other for any delay or failure to perform any obligation under this SOW, except for a failure to pay fees, if the delay or failure is due to unforeseen events which are beyond the reasonable control of such party, such as strikes, blockade, war, terrorism, riots, natural disasters, power outages, and/or refusal of license by the government, insofar as such an event prevents or delays the affected party from fulfilling its obligations and such party is not able to prevent or remove the force majeure at reasonable cost.

12. Notices: Any notice or communication required or permitted to be given under this SOW shall be in writing and addressed to All Covered, Attn. Legal Counsel, 1051 E. Hillsdale Blvd., Suite 510, Foster City, CA 94404 and shall be deemed given: (i) upon receipt if by personal delivery; (ii) upon receipt if sent by certified U.S. mail (return receipt requested); or (iii) one day after it is sent if by next day delivery by a major commercial delivery service.

13. Counterparts. This SOW may be executed in any number of counterparts and each fully executed counterpart shall be deemed an original. The parties agree (a) that facsimile or electronic signature shall be accepted as original signatures; and (b) that the SOW, or any document created pursuant to the SOW, may be maintained in an electronic document storage and retrieval system, a copy of which shall be considered an original. In any legal proceeding relating to the SOW, the parties waive their right to raise any defense based on the execution of the SOW in counterparts or the delivery of such executed counterparts by copy, facsimile, or electronic delivery.

**Livonia Public Schools**

**All Covered, a division of Konica Minolta  
Business Solutions U.S.A., Inc.**

Signature:

Signature:

Name:

Name:

Title:

Title:

Date:

Date:



# Livonia Public Schools

*Finance Office*

Date: December 3, 2025

To: Andrea Oquist, Superintendent

From: Alison Smith, Chief Financial Officer

Re: 2025-26 Budget Amendment

This past June, the Board adopted the budget for the 2025-2026 school year. At that time, we used estimates for student enrollment, per-pupil foundation allowance funding, grant funding levels, and many other estimating factors. In October I presented a general update on the 2025-2026 budget, and I would now like to request a formal amendment to our budget to incorporate updated projections for our revenues and expenditures.

Please place this item on the Finance Committee agenda for December 8, 2025, and let me know if you have any questions.



# Livonia Public Schools

*Finance Office*

Date: December 3, 2025

To: Andrea Oquist, Superintendent

From: Alison Smith, Chief Financial Officer

Re: Summer Tax Resolution

The Board of Education annually approves a resolution requesting that the local municipalities—the City of Livonia and the City of Westland—conduct a summer collection of local school property taxes. Both municipalities have consistently supported this practice.

I recommend that we continue the school district's established custom by requesting a 50% summer tax collection, with the remaining 50% to be collected in the winter.

Please place this item on the Finance Committee agenda for December 8, 2025. Feel free to contact me if you have any questions.

**Annual Summer Tax Resolution**

Livonia Public Schools School District (the "District")

A regular meeting of the board of education of the District (the "Board") was held in the Administrative Office, within the boundaries of the District, on the 15 day of December, 2025, at 6:30 o'clock in the p.m. (the "Meeting").

The Meeting was called to order by \_\_\_\_\_, President.

Present: Members  
Absent: Members

The following preamble and resolution were offered by Member \_\_\_\_\_ and supported by Member \_\_\_\_\_:

**WHEREAS**, this Board previously adopted a resolution to impose a summer tax levy to collect 50% of annual school property taxes, including debt service, upon property located within the District and continuing from year-to-year until specifically revoked by the Board.

**NOW, THEREFORE, BE IT RESOLVED THAT:**

1. Pursuant to the Revised School Code, MCL 380.1 et seq., the Board invokes for 2026 its previously-adopted ongoing resolution imposing a summer tax levy of 50% of annual school property taxes, including debt service, upon property located within the District and continuing from year-to-year until specifically revoked by the Board and requests that each city and/or township in which the District is located collect those summer taxes.

2. The Superintendent or designee is authorized and directed to forward to the governing body of each city and/or township in which the District is located a copy of this Board's resolution imposing a summer property tax levy on an ongoing basis and a copy of this resolution requesting that each such city and/or township agree to collect the summer tax levy for 2026 in the amount specified in this resolution. Such forwarding of the resolutions and the request to collect the summer tax levy shall be performed so that they are received by the appropriate governing bodies on or before December 31, 2025.

3. Pursuant to and in accordance with Revised School Code Section 1613(1), the Superintendent or designee is authorized and directed to negotiate on behalf of the District with the governing body of each city and/or township in which the District is located for the reasonable expenses for collection of the District's summer tax levy that the city and/or township may bill under Revised School Code Sections 1611 or 1612. Any such proposed agreement shall be brought before this Board for its approval or disapproval.

4. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Ayes: Members  
Nays: Members

Resolution declared adopted.

\_\_\_\_\_  
Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of \_\_\_\_\_, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by the Board at the Meeting, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the Meeting was given to the public pursuant to the provisions of the Open Meetings Act (Act 267, Public Acts of Michigan, 1976, as amended).

\_\_\_\_\_  
Secretary, Board of Education





# Livonia Public Schools

*Finance Office*

Date: December 3, 2025

To: Andrea Oquist, Superintendent

From: Alison Smith, Chief Financial Officer

Re: Refunding of Prior Bonds

I would like to discuss refunding outstanding debt related to Livonia Public Schools' Building and Site Bonds during the December 3, 2025 Finance Committee meeting. A refunding program is a cost saving measure that would pay off the current debt by issuing the sale of new bonds at a lower interest rate.

To summarize, we are looking to refund all or a portion of our 2013 School Building and Site Bonds, Series II, dated February 24, 2016. The sole purpose of refunding these bonds is to reduce the interest costs for local residents and businesses. Similar to how a homeowner may refinance their mortgage to secure a lower interest rate, that is what we are seeking to do with this transaction. The total cashflow saving after expenses of this refunding is projected to be \$7 million.

I recommend we conduct a negotiated sale with the help of PFM as our financial advisor, Thrun Law Firm as our bond legal counsel, and JP Morgan Chase as our bond underwriter, all companies we have worked with in the past and have provided great value to our district. I'll explain what each of these companies' role is in this transaction.

PFM, our financial advisor, serves as the district's independent expert when issuing new bonds or refunding existing bonds. Their role is to evaluate our financing needs, analyze market conditions, and recommend the best structure and timing to minimize borrowing costs. They help ensure the district receives the most favorable interest rates, coordinate the work of bond counsel, ratings agencies, and underwriters, and negotiate on the district's behalf to protect our financial interests. In short, the financial advisor ensures that any bond transaction—new or refunding—is done correctly, legally, and in a way that maximizes value for our taxpayers and supports the district's long-term financial health.

Thrun Law Firm, our Bond counsel, serves as the district's legal expert for any bond issuance or refunding. Their primary role is to ensure the transaction complies with all federal and state laws, including election requirements, debt limitations, disclosure

rules, and tax regulations. They prepare or review all legal documents, certify the legality and validity of the bonds, and issue the legal opinion that investors rely on. Bond counsel also works closely with the district, financial advisor, and underwriter to ensure the process is transparent, accurate, and legally sound. In short, bond counsel protects the district by ensuring every aspect of the bond transaction is lawful, properly documented, and compliant from start to finish.

JP Morgan Chase, the underwriter, is the firm that purchases the district's bonds and then sells them to investors. Their role is to work with the district and financial advisor to structure the bond issue, assess market demand, and help determine the interest rates needed to successfully sell the bonds. The underwriter markets the bonds to investors, committing to buy them at agreed-upon pricing and terms. While they provide valuable market expertise, the underwriter ultimately represents the interests of investors—so the financial advisor, PFM, helps ensure pricing is fair to the district. In short, the underwriter's job is to bring the bonds to market and secure investor participation at the lowest interest rates possible.

Included is the resolution authorizing the issuance and delegating the sale of the Livonia Public Schools School District 2026 Refunding Bonds prepared by bond counsel.

Please place this item on the Finance Committee agenda for December 8, 2025, and let me know if you have any questions.

**RESOLUTION AUTHORIZING THE ISSUANCE AND DELEGATING THE SALE OF  
LIVONIA PUBLIC SCHOOLS SCHOOL DISTRICT  
2026 REFUNDING BONDS**

Livonia Public Schools School District, Wayne County, Michigan (the “Issuer”)

A regular meeting of the board of education of the Issuer (the “Board”) was held in the \_\_\_\_\_, within the boundaries of the Issuer, on the 15th day of December, 2025, at \_\_\_\_\_ o’clock in the \_\_\_\_m. (the “Meeting”).

The Meeting was called to order by \_\_\_\_\_, President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member \_\_\_\_\_ and supported by Member \_\_\_\_\_:

**WHEREAS:**

1. Part VI of Act 34, Public Acts of Michigan, 2001, as amended, the Revised Municipal Finance Act (the “Act”), permits the Issuer to refund all or part of its bonded indebtedness; and

2. The Issuer has received a proposal from J.P. Morgan Securities LLC (the “Underwriter”), to refund all or part of that portion of the Issuer’s outstanding 2016 School Building and Site Bonds, Series II, dated February 24, 2016, in the original amount of \$76,180,000, which are callable on or after May 1, 2026, and are due and payable May 1, 2027 through May 1, 2036, inclusive, May 1, 2040 and May 1, 2045 (the “Prior Bonds”); and

3. The Board determines that it is in the best interest of the Issuer to consider refunding the Prior Bonds; and

4. Prior to the issuance of bonds, the Issuer must either achieve qualified status or secure prior approval of the bonds from the Michigan Department of Treasury pursuant to the Act.

**NOW, THEREFORE, BE IT RESOLVED THAT:**

1. Bonds of the Issuer designated 2026 Refunding Bonds (General Obligation - Unlimited Tax) (the “Bonds”) be issued in the aggregate principal amount of not to exceed \$63,000,000, as finally determined upon sale thereof, for the purpose of refunding all or a portion of the Prior Bonds. The Bonds shall be dated the date of delivery, or such other date as established at the time of sale; shall be numbered in the direct order of their maturities from 1 upwards; shall be fully registered Bonds as to principal and interest; shall bear interest at a rate or rates to be hereafter determined upon sale, payable on November 1, 2026, or such other date as may be established at the time of sale, and semiannually thereafter on May 1 and November 1 in each year; and shall mature on May 1 and/or November 1 in each year to be subsequently determined by the

Superintendent or the Chief Financial Officer of the Issuer (each an “Authorized Officer”), in the final principal amounts determined upon sale and may be subject to redemption, as determined by an Authorized Officer, in the amounts, at the times, in the manner, and at the prices determined upon sale of the Bonds.

2. The Bonds may consist of serial or term Bonds or any combination thereof which may be issued in one or more series, all of which shall be determined upon sale of the Bonds.

3. The Bonds shall be in denominations of \$5,000 or any whole multiple thereof.

4. The principal of the Bonds and the interest thereon shall be payable in lawful money of the United States of America at or by a bank or trust company to be designated by an Authorized Officer at the time of sale (herein called the “Paying Agent”), which shall act as the paying agent and bond registrar or such successor paying agent-bond registrar as may be approved by the Issuer, on each semiannual interest payment date and the date of each principal maturity.

5. Book Entry. Unless otherwise requested by the Underwriter, the ownership of one fully registered bond for each maturity, in the aggregate principal amount of such maturity, shall be registered in the name of Cede & Co., as nominee of The Depository Trust Company (“DTC”). So long as the Bonds are in the book entry form only, the Paying Agent shall comply with the terms of the Blanket Issuer Letter of Representations to be entered into between the Issuer and DTC, which provisions shall govern registration, notices and payment, among other things, and which provisions are incorporated herein with the same effect as if fully set forth herein. An Authorized Officer is authorized and directed to enter into the Blanket Issuer Letter of Representations with DTC in such form as determined by an Authorized Officer, in consultation with bond counsel, to be necessary and appropriate. In the event the Issuer determines that the continuation of the system of book entry only transfer through DTC (or a successor securities depository) is not in the best interest of the DTC participants, beneficial owners of the Bonds, or the Issuer, the Issuer will notify the Paying Agent, whereupon the Paying Agent will notify DTC of the availability through DTC of the bond certificates. In such event, the Issuer shall issue and the Paying Agent shall transfer and exchange Bonds as requested by DTC of like principal amount, series and maturity, in authorized denominations to the identifiable beneficial owners in replacement of the beneficial interest of such beneficial owners in the Bonds, as provided herein.

So long as the book-entry-only system remains in effect, in the event of a partial redemption the Paying Agent will give notice to Cede & Co., as nominee of DTC, only, and only Cede & Co. will be deemed to be a holder of the Bonds. DTC is expected to reduce the credit balances of the applicable DTC Participants in respect of the Bonds and in turn the DTC Participants are expected to select those Beneficial Owners whose ownership interests are to be extinguished or reduced by such partial redemptions, each by such method as DTC or such DTC Participants, as the case may be, deems fair and appropriate in its sole discretion.

6. In the event the Bonds are no longer in book entry form only, the following provisions would apply to the Bonds:

The Paying Agent shall keep or cause to be kept, at its principal office, sufficient books for the registration and transfer of the Bonds, which shall at all times during normal business hours be open to inspection by the Issuer; and, upon presentation and surrender for such purpose, the Paying

Agent shall, under such reasonable regulations as it may prescribe, transfer or cause to be transferred on said books, Bonds as herein provided.

Any Bond may be transferred upon the books required to be kept pursuant to this section by the person in whose name it is registered, in person or by a duly authorized agent, upon surrender of the Bond for cancellation, accompanied by delivery of a duly executed written instrument of transfer in a form approved by the Paying Agent. Whenever any Bond or Bonds shall be surrendered for transfer, the Issuer shall furnish or cause to be furnished a sufficient number of manual or facsimile executed Bonds and the Paying Agent shall authenticate and deliver a new Bond or Bonds for like aggregate principal amount. The Paying Agent shall require the payment of any tax or other governmental charge required to be paid with respect to the transfer to be made by the bondholder requesting the transfer.

7. If any Bond shall become mutilated, the Issuer, at the expense of the holder of the Bonds, shall furnish or cause to be furnished, and the Paying Agent shall authenticate and deliver, a new Bond of like tenor in exchange and substitution of the mutilated Bond, upon surrender to the Paying Agent of the mutilated Bond. If any Bond issued under this resolution shall be lost, destroyed or stolen, evidence of the loss, destruction or theft and indemnity may be submitted to the Paying Agent, and if satisfactory to the Paying Agent and the Issuer, the Issuer at the expense of the owner, shall furnish or cause to be furnished, and the Paying Agent shall authenticate and deliver a new Bond of like tenor and bearing the statement required by Act 354, Public Acts of Michigan, 1972, as amended, being sections 129.131 to 129.134, inclusive, of the Michigan Compiled Laws, or any applicable law hereafter enacted, in lieu of and in substitution of the Bond so lost, destroyed or stolen. If any such Bond shall have matured or shall be about to mature, instead of issuing a substitute Bond, the Paying Agent may pay the same without surrender thereof.

8. The President and Secretary are authorized to provide the Bonds in conformity with the specifications of this resolution by causing their manual or facsimile signatures to be affixed thereto, and upon the manual execution by the authorized signatory of the Paying Agent, the Treasurer is authorized and directed to cause said Bonds to be delivered to the Underwriter upon receipt of the purchase price and accrued interest, if any.

Blank bonds with the manual or facsimile signatures of the President and Secretary of the Board affixed thereto, shall, at the direction of bond counsel and as necessary, be delivered to the Paying Agent for safekeeping to be used for registration and transfer of ownership.

9. There is hereby created a separate depository account to be kept with a bank located in the State of Michigan and insured by the Federal Deposit Insurance Corporation, previously approved as an authorized depository of funds of the Issuer, to be designated 2026 REFUNDING BOND DEBT RETIREMENT FUND (hereinafter referred to as the "DEBT RETIREMENT FUND"), all proceeds from taxes levied for the fund to be used for the purpose of paying the principal and interest on the bonds authorized herein as they mature or are redeemed. Upon receipt of the Bond proceeds from the sale of the Bonds, the accrued interest, if any, shall be deposited in the DEBT RETIREMENT FUND. DEBT RETIREMENT FUND monies may be invested as authorized by law.

Commencing with the 2026 tax levy, there shall be levied upon the tax rolls of the Issuer in each year for the purpose of the DEBT RETIREMENT FUND a sum not less than the amount

estimated to be sufficient to pay the principal and interest on the Bonds as such principal and interest fall due prior to the next year's tax levy, the probable delinquency in collections and funds on hand being taken into consideration in arriving at the estimate. In determining the amount to be levied in 2026, there shall be taken into account any money in the DEBT RETIREMENT FUND. Taxes required to be levied to meet the principal and interest obligations may be without limitation as to rate or amount, as provided by Article IX, Section 6, of the Michigan Constitution of 1963.

10. The proceeds of the Bonds shall be used to pay the costs of issuance of the Bonds and to secure payment of the Prior Bonds set forth in the Bond Purchase Agreement. Upon receipt of the proceeds of sale of the Bonds, the accrued interest, if any, shall be deposited in the DEBT RETIREMENT FUND for the Bonds. From the proceeds of the Bonds there shall next be set aside a sum sufficient to pay the costs of issuance of the Bonds in a fund designated 2026 BOND ISSUANCE FUND (hereinafter referred to as the "BOND ISSUANCE FUND"). Moneys in the BOND ISSUANCE FUND shall be used solely to pay expenses of issuance of the Bonds. Any amounts remaining in the BOND ISSUANCE FUND after payment of issuance expenses shall be transferred to the DEBT RETIREMENT FUND for the Bonds.

11. The balance of the proceeds of the Bonds, together with any moneys transferred at the time of closing of the Bonds from the debt retirement fund for the Prior Bonds, shall be held as cash and/or invested in direct obligations of the United States of America, or obligations, the principal and interest of which are unconditionally guaranteed by the United States of America, or other obligations the principal and interest of which are fully secured by the foregoing (the "Escrow Funds"), and used to pay principal and interest on the Prior Bonds. The Escrow Funds shall be held by an escrow agent (the "Escrow Agent") in trust pursuant to an escrow agreement (the "Escrow Agreement") which shall irrevocably direct the Escrow Agent to take all necessary steps to call any Prior Bonds specified by an Authorized Officer upon sale of the Bonds for redemption, including publication and mailing of redemption notices, on the earliest date specified by an Authorized Officer that the respective series of Prior Bonds may be called for redemption. The investment held in the Escrow Funds shall be such that the principal and interest payments received thereon will be sufficient, without reinvestment, to pay the principal and interest on the Prior Bonds as they become due pursuant to maturity or the call for redemption required by this paragraph. Following establishment of the Escrow Funds, any amounts remaining in the debt retirement fund for the Prior Bonds shall be transferred to the DEBT RETIREMENT FUND for the Bonds.

12. An Authorized Officer, subject to final approval of the Board, is authorized to select an Escrow Agent to serve under the Escrow Agreement.

13. The Bonds shall be in substantially the form attached hereto and incorporated herein as Exhibit A.

14. J.P. Morgan Securities LLC is named as senior managing underwriter and further, that an Authorized Officer or designee is authorized to negotiate and execute a Bond Purchase Agreement with the Underwriter, subject to the requirements of paragraph 17 below. Based upon information provided by the Issuer's financial consultant and the Underwriter, a negotiated sale allows flexibility in the timing, sale and structure of the Bonds in response to changing market conditions and flexibility in sizing the defeasance escrow necessary to accomplish the refunding of the Prior Bonds.

15. An Authorized Officer is authorized to approve circulation of a Preliminary Official Statement describing the Bonds.

16. An Authorized Officer, or designee if permitted by law, is authorized to:

- a. File with the Michigan Department of Treasury an application for approval to issue the Bonds, if required, and to pay any applicable fee therefor and, further, within fifteen (15) business days after issuance of the Bonds, file any and all documentation required subsequent to the issuance of the Bonds, together with any statutorily required fee.
- b. Make application for municipal bond insurance if, upon advice of the Issuer's financial consultant, the purchase of municipal bond insurance will be cost effective. The premium for such bond insurance shall be paid by the Issuer from Bond proceeds.
- c. Execute and deliver the Continuing Disclosure Agreement (the "Agreement") in substantially the same form as set forth in Exhibit B attached hereto, or with such changes therein as the individual executing the Agreement on behalf of the Issuer shall approve, his/her execution thereof to constitute conclusive evidence of his/her approval of such changes. When the Agreement is executed and delivered on behalf of the Issuer as herein provided, the Agreement will be binding on the Issuer and the officers, employees and agents of the Issuer, and the officers, employees and agents of the Issuer are authorized, empowered and directed to do all such acts and things and to execute all such documents as may be necessary to carry out and comply with the provisions of the Agreement as executed, and the Agreement shall constitute, and is made, a part of this resolution, and copies of the Agreement shall be placed in the official records of the Issuer, and shall be available for public inspection at the office of the Issuer. Notwithstanding any other provision of this resolution, the sole remedies for failure to comply with the Agreement shall be the ability of any Bondholder or beneficial owner to take such actions as may be necessary and appropriate, including seeking mandamus or specific performance by court order, to cause the Issuer to comply with its obligations under the Agreement.

17. An Authorized Officer's authorization to accept and execute a Bond Purchase Agreement with the Underwriter is subject to the following parameters:

- a. the Underwriter discount shall not exceed \$5.00 per \$1,000 (0.5%); and
- b. the true interest cost rate on the Bonds shall not exceed 4.75%; and
- c. the present value savings from the refunding shall not be less than 2% of the par of the Prior Bonds; and

- d. the receipt of express written recommendation of the Issuer's financial consultant identified herein to accept the terms of the Bond Purchase Agreement.

18. An Authorized Officer is further authorized and directed to (i) execute any and all other necessary documents required to complete the approval and sale of the Bonds to the Underwriter in accordance with the terms of the Bond Purchase Agreement; (ii) appoint a paying agent for the Bonds; (iii) select a bond insurer, accept a commitment therefor and authorize payment of a bond insurance premium to insure any or all of the Bonds if recommended in writing by the Issuer's financial consultant; (iv) deem the Preliminary Official Statement for the Bonds final for purposes of SEC Rule 15c2-12(b)(1); and (v) execute and deliver the final Official Statement on behalf of the Issuer.

19. The President or Vice President, the Secretary, the Treasurer, the Superintendent, the Chief Financial Officer and/or all other officers, agents and representatives of the Issuer and each of them shall execute, issue and deliver any certificates, statements, warranties, representations, or documents necessary to effect the purposes of this resolution, the Bonds or the Bond Purchase Agreement.

20. The officers, agents and employees of the Issuer are authorized to take all other actions necessary and convenient to facilitate the sale and delivery of the Bonds.

21. Thrun Law Firm, P.C. is appointed as bond counsel for the Issuer with reference to the issuance of the Bonds authorized by this resolution. Although Thrun Law Firm, P.C. has informed the Issuer that it represents no other party in connection with the issuance of the Bonds, Thrun Law Firm, P.C. represents the Underwriter on other, unrelated matters. The Board acknowledges the services that Thrun Law Firm, P.C. provides to the Underwriter, consents to the representation of the Underwriter on other, unrelated public finance matters, and waives any conflict of interest that could be asserted with respect to such representation.

22. The financial consulting firm of PFM Financial Advisors LLC, is appointed as financial consultant to the Issuer with reference to the issuance of the Bonds herein authorized.

23. The Board covenants to comply with existing provisions of the Internal Revenue Code of 1986, as amended (the "Code"), necessary to maintain the exclusion of interest on the Bonds from gross income.

24. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.

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Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Livonia Public Schools School District, Wayne County, Michigan, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by the Board at the Meeting, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the Meeting was given to the public pursuant to the provisions of the Open Meetings Act (Act 267, Public Acts of Michigan, 1976, as amended).

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Secretary, Board of Education

IFK/keh



**EXHIBIT A**

**[No.]  
UNITED STATES OF AMERICA  
STATE OF MICHIGAN  
COUNTY OF WAYNE  
LIVONIA PUBLIC SCHOOLS SCHOOL DISTRICT  
2026 REFUNDING BOND  
(GENERAL OBLIGATION - UNLIMITED TAX)**

Rate                      Maturity Date                      Date of Original Issue                      CUSIP No.

REGISTERED OWNER:  
PRINCIPAL AMOUNT:

LIVONIA PUBLIC SCHOOLS SCHOOL DISTRICT, COUNTY OF WAYNE, STATE OF MICHIGAN (the "Issuer"), promises to pay to the Registered Owner specified above, or registered assigns, the Principal Amount specified above in lawful money of the United States of America on the Maturity Date specified above, with interest from the Date of Original Issue until paid at the Rate specified above on the basis of a 360-day year, 30-day month, payable on November 1, 2026, and semiannually thereafter on the first day of May and November of each year (the "Bond" or "Bonds"). Principal on this Bond is payable at the corporate trust office of \_\_\_\_\_, MICHIGAN (the "Paying Agent"), upon presentation and surrender hereof. Interest is payable by check or draft mailed to the Registered Owner at the registered address shown on the registration books of the Issuer kept by the Paying Agent as of the close of business on the 15th day of the month preceding any interest payment date. The Issuer may hereafter designate a successor paying agent/bond registrar by notice mailed to the Registered Owner not less than sixty (60) days prior to any interest payment date.

This Bond is one of a series of bonds of like date and tenor, except as to denomination, rate of interest and date of maturity, aggregating the principal amount of \$\_\_\_\_\_. The Bonds are issued under and in pursuance of the provisions of Act 451, Public Acts of Michigan, 1976, as amended; Act 34, Public Acts of Michigan, 2001, as amended; and resolutions duly adopted by the Board of Education of the Issuer on December 15, 2025 and \_\_\_\_\_, 2026, for the purpose of refunding a portion of a certain prior bond issue of the Issuer.

The Issuer has pledged its full faith, credit and resources for the payment of the principal and interest on the Bonds. The Bonds of this issue are payable from ad valorem taxes, which may be levied without limitation as to rate or amount as provided by Article IX, Section 6 of the Michigan Constitution of 1963.

**MANDATORY REDEMPTION**

The Bonds maturing on \_\_\_\_\_, 20\_\_, are term Bonds subject to mandatory redemption, in part, by lot, on the redemption dates and in the principal amounts set forth below and at a redemption price equal to the principal amount thereof, without premium, together with accrued interest to the date fixed for redemption. When term Bonds are purchased by the Issuer and

delivered to the Paying Agent for cancellation or are redeemed in a manner other than by mandatory redemption, the principal amount of the term Bonds affected shall be reduced by the principal amount of the Bonds so redeemed or purchased in the order determined by the Issuer.

Bonds due	
Redemption Dates	Principal Amounts
_____, 20__	\$
_____, 20__	
_____, 20__	
_____, 20__ (maturity)	

#### OPTIONAL REDEMPTION

The Bonds or portions of Bonds maturing on or after \_\_\_\_\_, 20\_\_, are subject to redemption prior to maturity at the option of the Issuer in multiples of \$5,000 in such order as the Issuer may determine, by lot within any maturity, on any date occurring on or after \_\_\_\_\_, 20\_\_, at par and accrued interest to the date fixed for redemption.

Notice of redemption of any Bond shall be given not less than thirty (30) days and not more than sixty (60) days prior to the date fixed for redemption by mail to the Registered Owner at the registered address shown on the registration books kept by the Paying Agent. Bonds shall be called for redemption in multiples of \$5,000, and Bonds of denominations of more than \$5,000 shall be treated as representing the number of Bonds obtained by dividing the denomination of the Bond by \$5,000, and such Bonds may be redeemed in part. The notice of redemption for Bonds redeemed in part shall state that upon surrender of the Bond to be redeemed a new Bond or Bonds in an aggregate principal amount equal to the unredeemed portion of the Bond surrendered shall be issued to the Registered Owner thereof. No further interest payment on the Bonds or portions of Bonds called for redemption shall accrue after the date fixed for redemption, whether presented for redemption, provided funds are on hand with the Paying Agent to redeem the same.

If less than all of the Bonds of any maturity shall be called for redemption prior to maturity, unless otherwise provided, the particular Bonds or portions of Bonds to be redeemed shall be selected by the Paying Agent, in such manner as the Paying Agent in its discretion may deem proper, in the principal amounts designated by the Issuer. Upon presentation and surrender of such Bonds at the corporate trust office of the Paying Agent, such Bonds shall be paid and redeemed.

This Bond is registered as to principal and interest and is transferable as provided in the resolutions authorizing the Bonds only upon the books of the Issuer kept for that purpose by the Paying Agent, by the Registered Owner hereof in person or by an agent of the Registered Owner duly authorized in writing, upon the surrender of this Bond together with a written instrument of transfer satisfactory to the Paying Agent duly executed by the Registered Owner or agent thereof and thereupon a new Bond or Bonds in the same aggregate principal amount and of the same maturity shall be issued to the transferee in exchange therefor as provided in the resolutions authorizing the Bonds, and upon payment of the charges, if any, therein provided. The Bonds are issuable in denominations of \$5,000 or any integral multiple thereof not exceeding the aggregate principal amount for each maturity.

It is hereby certified and recited that all acts, conditions and things required to be done, to happen, and to be performed, precedent to and in the issuance of this Bond, have been done, have happened and have been performed in due time, form and manner, as required by law.

This Bond shall not be deemed a valid and binding obligation of the Issuer in the absence of authentication by manual execution hereof by the authorized signatory of the Paying Agent.

**IN WITNESS WHEREOF**, Livonia Public Schools School District, County of Wayne, State of Michigan, by its Board of Education, has caused this Bond to be signed in the name of the Issuer by the manual or facsimile signature of its President and countersigned by the manual or facsimile signature of its Secretary as of \_\_\_\_\_, 2026, and to be manually signed by the authorized signatory of the Paying Agent as of the date set forth below.

LIVONIA PUBLIC SCHOOLS SCHOOL  
DISTRICT  
COUNTY OF WAYNE  
STATE OF MICHIGAN

Countersigned

By \_\_\_\_\_  
Secretary

By \_\_\_\_\_  
President

CERTIFICATE OF AUTHENTICATION

Dated:

This Bond is one of the Bonds described herein.

(Name of Bank)  
(City, State)  
PAYING AGENT

By \_\_\_\_\_  
Authorized Signatory



-----  
ASSIGNMENT

FOR VALUE RECEIVED, the undersigned hereby sells, assigns and transfers unto \_\_\_\_\_  
\_\_\_\_\_ the within Bond and does hereby irrevocably  
constitute and appoint \_\_\_\_\_ attorney to transfer  
the Bond on the books kept for registration of the within Bond, with full power of substitution in  
the premises.

Dated: \_\_\_\_\_

NOTICE: The assignor's signature to this  
assignment must correspond with the name as it  
appears upon the face of the within Bond in every  
particular without alteration or any change whatever.

Signature Guaranteed:

\_\_\_\_\_  
Signature(s) must be guaranteed by an eligible guarantor institution participating in a  
Securities Transfer Association recognized signature guarantee program.

The Paying Agent will not effect transfer of this Bond unless the information concerning  
the transferee requested below is provided.

Name and Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(Include information for all joint owners if the Bond is held by joint  
account.)

PLEASE INSERT SOCIAL SECURITY NUMBER OR  
OTHER IDENTIFYING NUMBER OF ASSIGNEE

(if held by joint account, insert number  
for first named transferee)

**EXHIBIT B**

**FORM OF  
CONTINUING DISCLOSURE AGREEMENT**

**§ \_\_\_\_\_  
LIVONIA PUBLIC SCHOOLS SCHOOL DISTRICT  
COUNTY OF WAYNE  
STATE OF MICHIGAN  
2026 REFUNDING BONDS  
(GENERAL OBLIGATION - UNLIMITED TAX)**

This Continuing Disclosure Agreement (the “Agreement”) is executed and delivered by Livonia Public Schools School District, County of Wayne, State of Michigan (the “Issuer”), in connection with the issuance of its \$ \_\_\_\_\_ 2026 Refunding Bonds (General Obligation - Unlimited Tax) (the “Bonds”). The Bonds are being issued pursuant to resolutions adopted by the Board of Education of the Issuer on December 15, 2025 and \_\_\_\_\_, 2026 (together, the “Resolution”). The Issuer covenants and agrees as follows:

SECTION 1. Purpose of the Disclosure Agreement. This Agreement is being executed and delivered by the Issuer for the benefit of the Bondholders and in order to assist the Participating Underwriter in complying with the Rule. The Issuer acknowledges that this Agreement does not address the scope of any application of Rule 10b-5 promulgated by the SEC pursuant to the 1934 Act to the Annual Reports or notices of the Listed Events provided or required to be provided by the Issuer pursuant to this Agreement.

SECTION 2. Definitions. In addition to the definitions set forth in the Resolution, which apply to any capitalized term used in this Agreement unless otherwise defined in this Section, the following capitalized terms shall have the following meanings:

“Annual Report” shall mean any Annual Report provided by the Issuer pursuant to, and as described in, Sections 3 and 4 of this Agreement.

“Bondholder” means the registered owner of a Bond or any person which (a) has the power, directly or indirectly, to vote or consent with respect to, or to dispose of ownership of, any Bonds (including any person holding Bonds through nominees, depositories or other intermediaries), or (b) is treated as the owner of any Bond for federal income tax purposes.

“Dissemination Agent” means any agent designated as such in writing by the Issuer and which has filed with the Issuer a written acceptance of such designation, and such agent’s successors and assigns.

“EMMA” shall mean the MSRB’s Electronic Municipal Market Access which provides continuing disclosure services for the receipt and public availability of continuing disclosure documents and related information required by Rule 15c2-12 promulgated by the SEC.

“Financial Obligation” shall mean (a) a debt obligation, (b) a derivative instrument entered into in connection with, or pledged as security or a source of payment for, an existing or planned debt obligation, or (c) a guarantee of (a) or (b) provided; however, that a “Financial Obligation” shall not include any municipal security for which a final official statement has been provided to the MSRB consistent with the Rule.

“Listed Events” shall mean any of the events listed in Section 5(a) of this Agreement.

“MSRB” shall mean the Municipal Securities Rulemaking Board.

“1934 Act” shall mean the Securities Exchange Act of 1934, as amended.

“Official Statement” shall mean the final Official Statement for the Bonds dated \_\_\_\_\_, 2026.

“Participating Underwriter” shall mean any of the original underwriters of the Bonds required to comply with the Rule in connection with the offering of the Bonds.

“Resolution” shall mean the resolutions duly adopted by the Issuer authorizing the issuance, sale and delivery of the Bonds.

“Rule” shall mean Rule 15c2-12 promulgated by the SEC pursuant to the 1934 Act, as the same may be amended from time to time.

“SEC” shall mean the Securities and Exchange Commission.

“State” shall mean the State of Michigan.

### SECTION 3. Provision of Annual Reports.

(a) Each year, the Issuer shall provide, or shall cause the Dissemination Agent to provide, on or prior to the end of the sixth month after the end of the fiscal year of the Issuer commencing with the fiscal year ending June 30, 2026, to EMMA an Annual Report for the preceding fiscal year which is consistent with the requirements of Section 4 of this Agreement. Currently, the Issuer’s fiscal year ends on June 30. In each case, the Annual Report may be submitted as a single document or as separate documents comprising a package, and may include by specific reference other information as provided in Section 4 of this Agreement; provided, however, that if the audited financial statements of the Issuer are not available by the deadline for filing the Annual Report, they shall be provided when and if available, and unaudited financial statements in a format similar to the financial statements contained in the Official Statement shall be included in the Annual Report.

(b) The Annual Report shall be submitted to EMMA either through a web-based electronic submission interface or through electronic computer-to-computer data connections with EMMA in accordance with the submission process, document format and configuration requirements established by the MSRB. The Annual Report shall also include all related information required by MSRB to accurately identify: (i) the category of information being provided; (ii) the period covered by the Annual Report; (iii) the issues or specific securities to which the Annual Report is related (including CUSIP number, Issuer name, state, issue description/securities name, dated date, maturity date, and/or coupon rate); (iv) the name of any

obligated person other than the Issuer; (v) the name and date of the document; and (vi) contact information for the Dissemination Agent or the Issuer's submitter.

(c) If the Issuer is unable to provide to EMMA an Annual Report by the date required in subsection (a), the Issuer shall send a notice in a timely manner to the MSRB in substantially the form attached as Appendix A.

(d) If the Issuer's fiscal year changes, the Issuer shall send a notice of such change to the MSRB in substantially the form attached as Appendix B. If such change will result in the Issuer's fiscal year ending on a date later than the ending date prior to such change, the Issuer shall provide notice of such change to the MSRB on or prior to the deadline for filing the Annual Report in effect when the Issuer operated under its prior fiscal year. Such notice may be provided to the MSRB along with the Annual Report, provided that it is filed at or prior to the deadline described above.

SECTION 4. Content of Annual Reports. The Issuer's Annual Report shall contain or include by reference the following:

(a) audited financial statements of the Issuer prepared pursuant to State laws, administrative rules and guidelines and pursuant to accounting and reporting policies conforming in all material respects to generally accepted accounting principles as applicable to governmental units as such principles are prescribed, in part, by the Financial Accounting Standards Board and modified by the Government Accounting Standards Board and in effect from time to time; and

(b) additional annual financial information and operating data as set forth in the Official Statement under "CONTINUING DISCLOSURE".

Any or all of the items listed above may be included by specific reference to other documents, including official statements of debt issues of the Issuer or related public entities, which previously have been provided to each of the Repositories or filed with the SEC. If the document included by specific reference is a final official statement, it must be available from the MSRB. The Issuer shall clearly identify each such other document so included by reference.

SECTION 5. Reporting of Significant Events.

(a) The Issuer covenants to provide, or cause to be provided, notice in a timely manner not in excess of ten business days of the occurrence of any of the following events with respect to the Bonds in accordance with the Rule:

- (1) principal and interest payment delinquencies;
- (2) non-payment related defaults, if material;
- (3) unscheduled draws on debt service reserves reflecting financial difficulties;
- (4) unscheduled draws on credit enhancements reflecting financial difficulties;
- (5) substitution of credit or liquidity providers, or their failure to perform;
- (6) adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the security, or other material events affecting the tax status of the security;

- (7) modifications to rights of security holders, if material;
- (8) bond calls, if material, and tender offers;
- (9) defeasances;
- (10) release, substitution, or sale of property securing repayment of the securities, if material;
- (11) rating changes;
- (12) bankruptcy, insolvency, receivership or similar event of the Issuer or other obligated person;
- (13) the consummation of a merger, consolidation, or acquisition involving the Issuer or other obligated person or the sale of all or substantially all of the assets of the Issuer or other obligated person, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material;
- (14) appointment of a successor or additional trustee or the change of name of a trustee, if material;
- (15) incurrence of a Financial Obligation of the Issuer or other obligated person, if material, or agreement to covenants, events of default, remedies, priority rights, or other similar terms of a Financial Obligation of the Issuer or other obligated person, any of which affect security holders, if material;
- (16) default, event of acceleration, termination event, modification of terms, or other similar events under the terms of a Financial Obligation of the Issuer or other obligated person, any of which reflect financial difficulties.

(b) Whenever the Issuer obtains knowledge of the occurrence of a Listed Event, the Issuer shall as soon as possible determine if such event would constitute material information for the Bondholders, provided that any event other than those listed under Section 5(a)(2), (6), (7), (8), (10), (13), (14) or (15) above will always be deemed to be material. Events listed under Section 5(a)(6) and (8) above will always be deemed to be material except with respect to that portion of those events which must be determined to be material.

(c) The Issuer shall promptly cause a notice of the occurrence of a Listed Event, determined to be material in accordance with the Rule, to be electronically filed with EMMA, together with a significant event notice cover sheet substantially in the form attached as Appendix C. In connection with providing a notice of the occurrence of a Listed Event described in Section 5(a)(9) above, the Issuer shall include in the notice explicit disclosure as to whether the Bonds have been escrowed to maturity or escrowed to call, as well as appropriate disclosure of the timing of maturity or call.

(d) The Issuer acknowledges that the “rating changes” referred to above in Section 5(a)(11) of this Agreement may include, without limitation, any change in any rating on the Bonds or other indebtedness for which the Issuer is liable.

(e) The Issuer acknowledges that it is not required to provide a notice of a Listed Event with respect to credit enhancement when the credit enhancement is added after the primary offering of the Bonds, the Issuer does not apply for or participate in obtaining such credit enhancement, and such credit enhancement is not described in the Official Statement.

SECTION 6. Termination of Reporting Obligation.

(a) The Issuer's obligations under this Agreement shall terminate upon the legal defeasance of the Resolution or the prior redemption or payment in full of all of the Bonds.

(b) This Agreement, or any provision hereof, shall be null and void in the event that the Issuer (i) receives an opinion of nationally recognized bond counsel, addressed to the Issuer, to the effect that those portions of the Rule, which require such provisions of this Agreement, do not or no longer apply to the Bonds, whether because such portions of the Rule are invalid, have been repealed, amended or modified, or are otherwise deemed to be inapplicable to the Bonds, as shall be specified in such opinion, and (ii) delivers notice to such effect to the MSRB.

SECTION 7. Dissemination Agent. The Issuer, from time to time, may appoint or engage a Dissemination Agent to assist it in carrying out its obligations under this Agreement, and may discharge any such Dissemination Agent, with or without appointing a successor Dissemination Agent.

SECTION 8. Amendment. Notwithstanding any other provision of this Agreement, this Agreement may be amended, and any provision of this Agreement may be waived to the effect that:

(a) such amendment or waiver is made in connection with a change in circumstances that arises from a change in legal requirements, a change in law or a change in the identity, nature or status of the Issuer, or the types of business in which the Issuer is engaged;

(b) this Agreement as so amended or taking into account such waiver, would have complied with the requirements of the Rule at the time of the primary offering of the Bonds, after taking into account any amendments or interpretations of the Rule, as well as any change in circumstances, in the opinion of independent legal counsel; and

(c) such amendment or waiver does not materially impair the interests of the Bondholders, in the opinion of independent legal counsel.

If the amendment or waiver results in a change to the annual financial information required to be included in the Annual Report pursuant to Section 4 of this Agreement, the first Annual Report that contains the amended operating data or financial information shall explain, in narrative form, the reasons for the amendment and the impact of such change in the type of operating data or financial information being provided. If the amendment or waiver involves a change in the accounting principles to be followed in preparing financial statements, the Annual Report for the year in which the change is made shall present a comparison between the financial statements or information prepared based on the new accounting principles and those prepared based on the former accounting principles. The comparison should include a qualitative discussion of such differences and the impact of the changes on the presentation of the financial information. To the extent reasonably feasible, the comparison should also be quantitative. A notice of the change in the accounting principles should be sent by the Issuer to the MSRB. Further, if the annual financial information required to be provided in the Annual Report can no longer be generated because the operations to which it related have been materially changed or discontinued, a statement to that effect shall be included in the first Annual Report that does not include such information.

SECTION 9. Additional Information. Nothing in this Agreement shall be deemed to prevent the Issuer from disseminating any other information, using the means of dissemination set forth in this Agreement or any other means of communication, or including any other information in any Annual Report or notice of occurrence of a Listed Event, in addition to that which is required by this Agreement. If the Issuer chooses to include any information in any Annual Report or notice of occurrence of a Listed Event in addition to that which is specifically required by this Agreement, the Issuer shall have no obligation under this Agreement to update such information or include it in any future Annual Report or notice of occurrence of a Listed Event.

SECTION 10. Default. In the event of a failure of the Issuer to comply with any provision of this Agreement, any Bondholder may take such actions as may be necessary and appropriate, including seeking mandamus or specific performance by court order, to cause the Issuer to comply with its obligations under this Agreement. A default under this Agreement shall not be deemed an Event of Default under the Resolution or the Bonds, and the sole remedy under this Agreement in the event of any failure of the Issuer to comply with the Agreement shall be an action to compel performance.

SECTION 11. Duties of Dissemination Agent. The Dissemination Agent shall have only such duties as are specifically set forth in this Agreement.

SECTION 12. Beneficiaries. This Agreement shall inure solely to the benefit of the Issuer, the Dissemination Agent, the Participating Underwriter, and the Bondholders and shall create no rights in any other person or entity.

SECTION 13. Governing Law. This Agreement shall be construed and interpreted in accordance with the laws of the State, and any suits and actions arising out of this Agreement shall be instituted in a court of competent jurisdiction in the State. Notwithstanding the foregoing, to the extent this Agreement addresses matters of federal securities laws, including the Rule, this Agreement shall be construed and interpreted in accordance with such federal securities laws and official interpretations thereof.

LIVONIA PUBLIC SCHOOLS SCHOOL  
DISTRICT  
COUNTY OF WAYNE  
STATE OF MICHIGAN

By: \_\_\_\_\_  
Its: Superintendent

Dated: \_\_\_\_\_, 2026

**APPENDIX A**

NOTICE TO THE MSRB OF FAILURE TO FILE ANNUAL REPORT

Name of Issuer:           Livonia Public Schools School District, Wayne County, Michigan

Name of Bond Issue:    2026 Refunding Bonds (General Obligation - Unlimited Tax)

Date of Bonds:           \_\_\_\_\_, 2026

NOTICE IS HEREBY GIVEN that the Issuer has not provided an Annual Report with respect to the above-named Bonds as required by Section 3 of its Continuing Disclosure Agreement with respect to the Bonds. The Issuer anticipates that the Annual Report will be filed by \_\_\_\_\_.

LIVONIA PUBLIC SCHOOLS SCHOOL  
DISTRICT  
COUNTY OF WAYNE  
STATE OF MICHIGAN

By: \_\_\_\_\_  
Its: Superintendent

Dated: \_\_\_\_\_



**APPENDIX B**

NOTICE TO THE MSRB OF CHANGE IN ISSUER'S FISCAL YEAR

Name of Issuer:           Livonia Public Schools School District, Wayne County, Michigan

Name of Bond Issue:   2026 Refunding Bonds (General Obligation - Unlimited Tax)

Date of Bonds:           \_\_\_\_\_, 2026

NOTICE IS HEREBY GIVEN that the Issuer's fiscal year has changed. Previously, the Issuer's fiscal year ended on \_\_\_\_\_. It now ends on \_\_\_\_\_.

LIVONIA PUBLIC SCHOOLS SCHOOL  
DISTRICT  
COUNTY OF WAYNE  
STATE OF MICHIGAN

By: \_\_\_\_\_  
Its: Superintendent

Dated: \_\_\_\_\_



**APPENDIX C**

SIGNIFICANT EVENT NOTICE COVER SHEET

This cover sheet and significant event notice should be provided in an electronic format to the Municipal Securities Rulemaking Board pursuant to Securities and Exchange Commission Rule 15c2-12(b)(5)(i)(C) and (D).

Issuer's and/or other Obligated Person's Name: \_\_\_\_\_

Issuer's Six-Digit CUSIP Number(s): \_\_\_\_\_

or Nine-Digit CUSIP Number(s) to which this significant event notice relates: \_\_\_\_\_

Number of pages of attached significant event notice: \_\_\_\_\_

Description of Significant Events Notice (Check One):

1. \_\_\_\_\_ Principal and interest payment delinquencies
2. \_\_\_\_\_ Non-payment related defaults
3. \_\_\_\_\_ Unscheduled draws on debt service reserves reflecting financial difficulties
4. \_\_\_\_\_ Unscheduled draws on credit enhancements reflecting financial difficulties
5. \_\_\_\_\_ Substitution of credit or liquidity providers, or their failure to perform
6. \_\_\_\_\_ Adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the security, or other material events affecting the tax status of the security
7. \_\_\_\_\_ Modifications to rights of security holders
8. \_\_\_\_\_ Bond calls
9. \_\_\_\_\_ Tender offers
10. \_\_\_\_\_ Defeasances
11. \_\_\_\_\_ Release, substitution, or sale of property securing repayment of the securities
12. \_\_\_\_\_ Rating changes
13. \_\_\_\_\_ Bankruptcy, insolvency, receivership or similar event of the Issuer or other obligated person
14. \_\_\_\_\_ The consummation of a merger, consolidation, or acquisition involving the Issuer or other obligated person or the sale of all or substantially all of the assets of the Issuer or other obligated person, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms
15. \_\_\_\_\_ Appointment of a successor or additional trustee or the change of name of a trustee
16. \_\_\_\_\_ Incurrence of a financial obligation of the Issuer or other obligated person
17. \_\_\_\_\_ Agreement to covenants, events of default, remedies, priority rights, or other similar terms of a financial obligation that affect security holders
18. \_\_\_\_\_ Default, event of acceleration, termination event, modification of terms, or other similar events under the terms of a financial obligation of the Issuer or other obligated person that reflect financial difficulties
19. \_\_\_\_\_ Other significant event notice (specify) \_\_\_\_\_

I hereby represent that I am authorized by the issuer or its agent to distribute this information publicly:

Signature: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Employer: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Voice Telephone Number: (\_\_\_\_\_) \_\_\_\_\_

**The MSRB Gateway is [www.msrb.org](http://www.msrb.org) or through the EMMA portal at [emma.msrb.org/submission/Submission\\_Portal.aspx](http://emma.msrb.org/submission/Submission_Portal.aspx). Contact the MSRB at (703) 797-6600 with questions regarding this form or the dissemination of this notice. The cover sheet and notice may also be faxed to the MAC at (313) 963-0943.**



# Livonia Public Schools

*Academic Services*

Date: December 1, 2025  
To: Andrea Oquist, Superintendent  
From: Theresa O'Brien, Chief Academic Officer  
Subject: Index Scores

During the Committee of the Whole meeting on December 8, 2025, I would like the opportunity to review with the Board of Education the Michigan Department of Education School Index System reports. The scores are currently open to the public and I will present them for further discussion with the Board on Monday.

Thank you for your consideration of this request.



# Livonia Public Schools

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## Secondary Programs

Date: December 8, 2025

To: Andrea Oquist, Superintendent

From: Jennifer Keatts, Assistant Superintendent of Elementary Programs and Instructional Services  
Kevin Etue, Director of Secondary Programs and District Services

Subject: Board Policy and Administrative Procedures: JBE - Truancy

We are requesting to continue discussions with the Board following the December 1<sup>st</sup> Study Session on Board Policy and Administrative Procedures: JBE: Truancy

Please include this item on the December 8, 2025, Board Policy Committee meeting agenda. As always, please let us know if you have any questions.

Attachments

JK/KE/tg

# BOARD POLICY

JBE

STUDENTS

~~DECEMBER 16, 2019~~

TRUANCY

**JANUARY 26, 2026**

The Livonia Public Schools School District shall report to the appropriate authorities any child who is absent from school in violation of the compulsory attendance law.

LEGAL REF.: MCL 380.1561, 1577, 1586

# ADMINISTRATIVE PROCEDURES

JBE

## STUDENTS TRUANCY

~~DECEMBER 16, 2019~~

For the purposes of these guidelines, ~~hardcore~~ **significant** truancy cases are defined as those ~~truancy cases~~ characterized by chronic ~~truancy~~ **absences** which culminates in a substantial number of ~~days of absence~~ **missed school days** and which ~~is-are~~ not corrected by the ~~typical~~ efforts of the ~~building~~ **school/district** staff.

The following is a suggested procedure for the processing of ~~extreme~~ **significant** truancy cases and is presented as a series of steps. ~~Such a format may be helpful to the administrator in determining where to begin, what must be done before other actions can be taken, etc.~~ However, in many cases, the steps listed may actually take place concurrently, and in certain cases even the sequence may need to be different.

### STEP 1

ELEMENTARY - It is expected that the first parent contact ~~in the elementary school~~ **is** made by the teacher. This may be ~~one or more~~ **a** phone or ~~personal~~ **in-person** contacts designed to inform the parent that the child's absence is detrimental to ~~his/her~~ **their** education and to encourage the parent to correct the truancy pattern of ~~his/her~~ **their** child. **The contact will be logged in MiStar Visits.**

### Teacher Contact

SECONDARY - Because students whose absences are excessive might be known to several people; e.g., teachers, ~~the~~ **counselor**, **support staff** and a ~~the attendance~~ **school** administrator, it is expected that a phone contact will be made by at least one of these people. **The call will be** to inform the parent of the situation and encourage the parent to correct the truancy pattern of his/her child. **The call will be logged in MiStar Visits.**

### STEP 2

A. If further contact is necessary, it should be made by the principal or an administrative designee. The ~~principal~~ **administrator** should remind the parent of the Compulsory ~~Education~~ **Attendance** Law and a written record (~~certified letter, if necessary~~) should be made **in MiStar Visits** indicating the date and the nature of the contact. **A letter and/or email will be mailed/sent home indicating the attendance concerns.**

### Principal Contact

B. If the truancy persists, the principal should consult with the Educational Planning Team/**Achievement Team** at his/her ~~building~~

school. This ~~test~~ team should review the case and offer a plan of action. This action might take various forms such as contacts by the school ~~S~~social worker, psychologists, referral to other agencies, etc.

EPI

Planning  
Team

C. If the truancy problem is not resolved at this step, the principal should schedule a face-to-face conference with the parent. If the parent fails to attend the conference without good reason, a certified letter should be sent to the parent scheduling another conference and indicating a date, time, and location.

Face-To-Face  
Parent Conference

D. ~~The principal~~ The letter will also inform the parent ~~by certified mail~~ of the specific nature of the problem and the steps which have been taken to correct the problem, and the probable next steps.

Certified  
Letter

**STEP 3**

If the parent fails to attend scheduled conferences or attends ~~S~~scheduled conferences but ~~is~~ does not ~~able to~~ resolve his/her child's truancy behavior, then the case should be referred to juvenile court. At this point, all prerequisites should be met for court presentation.

Excessive Absences Due to Illness

In handling truancy cases where the parent states that the reason for excessive absences is due to illness, the principal should request a statement from a physician which explains the nature of the illness and the prognosis for recovery. **If necessary, a health care plan should be created.**



# Livonia Public Schools

*Finance Office*

Date: December 08, 2025

To: Andrea Oquist, Superintendent

From: Alison Smith, Chief Financial Officer

Re: Board Policy DK – Student Activities Fund Management

I would like to continue discussions with the Board that began at the December 1st Study Session on Board Policy DK – Student Activities Fund Management

Please include this item on the December 8, 2025, Board Policy Committee meeting agenda. As always, please let me know if you have any questions.

Attachment

AS/tg

c: Board of Education

# BOARD POLICY

DK

## FISCAL MANAGEMENT STUDENT ACTIVITIES FUND MANAGEMENT

~~MAY 19, 2014~~  
**JANUARY 26, 2026**

The Board of Education authorizes the establishment and maintenance of a student activity accounts at each of the schools of the district. An administrator of the school shall be responsible for the proper administration of the financial activities of each student activity account in accordance with the provisions of state law and appropriate accounting practices and procedures. ~~All monies collected shall be deposited in the student activity account at a local bank.~~ All cash and checks collected must be deposited in full and under no circumstances may collected cash be retained or used directly for purchases or refunds. Deposits shall be prepared and submitted weekly or as directed by the Finance Office. All payments made from the student activity account shall have the approval of the administrator responsible for the student activity account.

The annual school district audit shall include an audit of student organization activity funds. Payment for the audit shall be made from district funds.

Reserves shall be limited to amounts estimated as necessary for the beginning of the following year's operation unless being used by agreement for multi-year fundraising efforts.

Monies raised by student organizations must be expended for the benefit of the students.

The superintendent shall establish appropriate rules and regulations for the implementation of this policy.



# Livonia Public Schools

## Human Resources

Date: December 8, 2025  
To: Andrea Oquist, Superintendent  
From: Anthony Abbate, Director of Human Resources  
Subject: Fall 2025 Enrollment Update

I am requesting to be placed on the Committee of the Whole agenda for the December 8, 2025 Board of Education Committee of the Whole meeting to present the enrollment update from the Fall 2025 count.

Thank you for your consideration.

AA/tg