



**ROCK RIDGE PUBLIC SCHOOLS
411 SOUTH 5TH AVENUE
VIRGINIA MN 55792**

**Regular Meeting
Monday, June 26, 2023 at 6:00 PM
Rock Ridge Administration Building, 1405 Progress Parkway,
Virginia, MN 55792**

AGENDA

1. Call to order.
2. Approval of agenda.
3. Recognition of visitors and visitor input.
4. Consent Agenda:
 1. Approval of June 12, 2023 regular meeting minutes. 4
 2. Approval of correction of coaching rehires for Spring Play for 2023-24: Approved at the June 12, 2023 meeting: Chris Chad - Director Spring Play and Jeremy Liimatta - Co-Director Spring Play. The correct rehiring is as follows: Chris Chad - Assistant Director Spring Play and Jeremy Liimatta - Director Spring Play.
 3. Approval of hire of Karlie Lucente for the Summer Day Camp Counselor position at a rate of \$12.00/hour effective June 5 - August 26, 2023.
 4. Approval of hire of Cindi Nelson for the Summer Day Camp Fill-In Substitute position at a rate of \$12.00/hour effective June 23 - August 25, 2023.
 5. Approval of hire of Martha Lash for the School Readiness Teacher position (LES) at a rate of \$31.00/hour effective August 28, 2023.
 6. Approval of hire of Bethany Lash for the School Readiness Teacher position (PES) at a rate of \$31.00/hour effective August 28, 2023.
 7. Approval of hire of Debra Meissner-Devries for the 0.68 FTE Interventionist position with a total salary of \$81,841 (Step J MA. Includes 0.32 FTE ESL Teacher position) effective August 28, 2023.
 8. Approval of unpaid leave of absence for Elementary Teacher, Annie Nichols from approximately November 22, 2023 through January 1, 2024. 8

9. Acceptance of termination of Alyssa Pulles from the Paraprofessional position effective at the end of the 2022-23 school year.	
10. Acceptance of termination of Rose Walburn from the Paraprofessional position effective at the end of the 2022-23 school year.	
11. Approval of pay increase for the Summer Day Camp Counselor position from \$12.00/hour to \$13.50/hour effective June 5, 2023.	
12. Approval of 2023-2024 Membership Renewal for MREA in the amount of \$2,500.	9
13. Approval of Rock Ridge A Cappella Choir trip: March 20 - March 25, 2024 New York City, NY.	11
14. Approval of Rock Ridge A Cappella Choir trip: November 17-18, 2023: ACDA-MN State Conference.	14
15. Acceptance and appreciation of a donation from Tucker Nelson in the amount of \$100 given to Hannah Davidson-Teff for classroom needs.	
16. Acceptance and appreciation of a donation from Allison Kreibich State Farm in the amount of \$4,500 for the #RockRidgeRising Campaign - Varsity Baseball scoreboard.	
17. Acceptance and appreciation of a donation from Anthony and Mary Skenzich in the amount of \$300 for the #RockRidgeRising Campaign - Steve Kerzie Legacy Fund.	
5. Reports:	
1. The first week of school at RRHS - September 5 - 8, 2023.	15
2. Treasurer's Report.	17
3. Superintendent.	
1. 2023 Legislative Recap.	28
6. Administration Items:	
1. Consider Resolution Authorizing the Issuance of Bonds	95
2. Consider accepting EMC and RAM as the District's Property, Liability, and Workers Comp Insurance Provider.	109
3. Consider approval of MOU regarding instructional time and prep time for Secondary Teacher, Greg Foster for the 2023-2024 school year.	110
4. Consider approval of quote for a 3D virtual tour to be created for the remainder of the Eveleth campus.	111
5. Consider approval of agreement between the State of Minnesota Colleges and Universities on behalf of Bemidji State University and Rock Ridge Public Schools for student teaching and field experience opportunities effective June 21, 2023 until June 20, 2028.	120
6. Consider approval of Concurrent Enrollment Contract between the State of Minnesota Colleges and Universities on behalf of Lake Superior College and Rock Ridge Public Schools.	127
7. Meeting Announcements:	
1. Progress Parkway Planning meeting will be held at the RRHS Athletic Commons on Tuesday, June 27, from 5-7PM. Open to the public!	
2. The next regular meeting is Monday, July 10, 2023 at 6:00 PM at the Rock Ridge Administration Building, 1405 Progress Pkwy, Virginia.	
8. Adjournment.	

**OFFICE OF THE SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT NO. 2909
MONDAY, JUNE 12, 2023, 6:00 P.M.**

**ROCK RIDGE ADMINISTRATION BUILDING, 1405 PROGRESS PARKWAY, VIRGINIA, MN 55792
MINUTES OF THE REGULAR SCHOOL BOARD MEETING**

Members Present:

Bill Addy Tim Riordan
Nicole Culbert-Dahl Pollyann Sorcan
Brandi Lautigar John Uhan
 Lisa Westby

Other Staff Present:

Dr. Noel Schmidt, Superintendent
Angie Williams, Laurentian Principal
Spencer Aune, Business Manager
Hannah Davidson-Teff, Teacher

Members Absent:

None

I. CHAIR ADDY called the regular meeting to order at 6:00 P.M.

II. **APPROVE AGENDA:**

A. Motion to **approve the agenda** made by WESTBY, seconded by UHAN.

1. ADDY noted the following change: *4.8 Approval of hire of Extended School Year Teachers (change Teachers to Paraprofessionals) at a rate of \$18.47/hour effective June 5, 2023 - June 30, 2023: Melissa Dormanen, Shannon Schmidtke, Stephanie Wudinich, LaDonna Muster, Renee Saatala, Michelle Hoffman-Robinson.* ADDY also deleted *4.10 Approval of hire of Ashley Prout for the Summer Day Camp Assistant position at a rate of \$15.00/hour effective June 5, 2023 through August 26, 2023.* Finally, he added the following submitted request for donation to new agenda item 6.3.5:

From: **Jessica Lietz** <jessica@boomtownwoodfire.com>

Date: Fri, Jun 9, 2023 at 6:40 PM

Subject: Goodman Auditorium Fixtures

To: <willie.spelts@rrps.org>

Good evening Willie and Rockridge school,

I am writing on behalf of Androy limited Partnership by Trellis Co and Boomtown Group Catering Inc to inquire about the light fixtures in the Goodman auditorium.

We are in the process of working with the Androy to restore the building which is in much need of repairs. The ornamental plaster work is beginning to crumble, the light fixtures that once adorned the ceilings and pillars are long gone and overall the whole banquet hall is overdue for some much needed TLC. As a nonprofit, Trellis doesn't have endless funds to complete the restoration so we are teaming up to do everything we can to get it done. Our goal is to bring it back to its former glory as it is such a staple in the community and a well known historical landmark downtown Hibbing.

The Androy is also very similar to my old high school's auditorium with much of the same architectural detail as they are from the same era. The chandeliers, wall sconces and other fixtures would perfectly compliment the space.

It would mean very much to me as a former VHS graduate to see them repurposed there. If they were displayed at the Androy they would be enjoyed for many years to come.

Thank you for your consideration,

Jessica Lietz
Owner
Boomtown Group Catering

(218)750-1818

2. SORCAN asked for an update on the status of valedictorian/salutatorian for the upcoming school year. Dr. Schmidt stated that principal Mark Winter was working with a group of individuals in making a plan and the board will receive their recommendation before the school year begins.
3. Motion passed unanimously.

III. **RECOGNITION OF VISITORS AND VISITOR INPUT:** Tom Walton – Visitor Input; Maxine Perko – SMART Program; Caileigh Piersig – taking down VHS; Teri Radtke – Item 4.6 - *Approval of stipend in the amount of \$478 for Paula Larson, advisor for the Gay-Straight Alliance Club Advisor for the 2022-2023 school year.*

IV. **CONSENT AGENDA:**

- A. Motion to **approve the consent agenda** made by UHAN, seconded by RIORDAN.
 1. SORCAN pulled for discussion: 4.3 *Approval of work agreement for Mike Hoche, Network Engineer, for 2022-2023 (\$78,334) and 2023-2024 (\$82,250); 4.4. Approval of work agreement for Josh Lamppa, Activities Director, for 2022-2023 (\$98,110) and 2023-2024 (\$98,110); 4.6. Approval of stipend in the amount of \$478 for Paula Larson, advisor for the Gay-Straight Alliance Club Advisor for the 2022-2023 school year; and 4.13 4.13. Approval of hire of Kevin Nettleton for the RRHS Dean of Students position with a salary of \$85,645 (Step J MA+18) effective August 28, 2023.*
 2. LAUTIGAR also pulled 4.4 and 4.13 for discussion.
 3. Motion passed unanimously.
 - a. Approval of May 22, 2023 special meeting minutes.
 - b. Approval of May 22, 2023 regular meeting minutes.
 - c. Approval of hire of boys tennis coaches for 2022-2023: Jace Friedlieb (Head, \$5,732), Evan Friedlieb (JV, \$3,821), and Jessica Kralich (Junior High, \$3,105).
 - d. Approval of additional duty for Dan Berry as Chess Club Advisor for the 2022-2023 school year with a stipend of \$478.
 - e. Approval of hire of Extended School Year Paraprofessionals at a rate of \$18.47/hour effective June 5, 2023 - June 30, 2023: Melissa Dormanen, Shannon Schmidtke, Stephanie Wudinich, LaDonna Muster, Renee Saatala, Michelle Hoffman-Robinson.
 - f. Approval of hire of Parker LaLonde for the Technology Support Level I - Temporary Summer position at a rate of \$21.72/hour effective May 22, 2023.
 - g. Approval of hires for the Summer Day Camp Counselor positions at a rate of \$12.00/hour effective June 5 - August 25, 2023: Abby Lindberg, Leigh Backe, Ella Lamppa, April Stupca, and Natalie Backe.
 - h. Approval of transfer of LaDonna Muster to the Paraprofessional (Marching Band) position at a rate of \$18.47/hour effective for the Marching Band schedule (Summer 2023).
 - i. Approval of hire of Jennifer Nettleton for the High School Special Education Teacher position with a salary of \$81,841 (Step J - MA) effective August 28, 2023.
 - j. Approval of transfer of Gena Flank to available School Readiness Teacher position at a rate of \$31.00/hour effective August 28, 2023.
 - k. Approval of hire of Samantha Papenfuss-Krage for the High School Student Council Advisor position for the 2023-2024 school year with a stipend of \$1,911.
 - l. Approval of rehiring the following coaches for the 2023-2024 school year:
 - o Paula Dundas - Head Softball
 - o Patricia Elsmore - Head Girls Hockey
 - o Kassie Strand - Asst. Girls Hockey
 - o Jeffrey Ralston - JV Girls Hockey
 - o Ben Johnson - Head Boys Hockey

- Evan Friedlieb - Asst/JV Boys Hockey
 - Ryan Cobby - Asst. Boys Hockey
 - Nancy Reed - Asst. Girls Swimming
 - Perry Brown - Head Girls & Boys Swimming
 - Skylar Harju - Asst. Boys & Junior High Girls Swimming
 - Chris Chad - Director Spring Play
 - Chris Chad - Co-Director One Act Play
 - Jeremy Liimatta - Co-Director Spring Play & One Act Play
 - Melissa Lautigar - Junior High Volleyball
 - Laurie Kuoppala - Junior High Volleyball
 - Carrie Klakoski - Asst. Volleyball
 - Amy Kvaternik - Head Volleyball
- m. Acceptance of resignation for the purpose of retirement of Shelly Elsner from the Paraprofessional position effective June 1, 2023.
- n. Acceptance of resignation of Ron Walkky from the Driver position effective June 2, 2023.
- o. Acceptance of resignation of Paula Larson from the VHS Senior Class Advisor position effective June 2, 2023.
- p. Acceptance of resignation of Dominic Casareto from the Elementary Physical Education Teacher position effective at the end of the 2022-2023 school year.
- q. Approval of lane change for Hannah Davidson-Teff from BA to BA+10 effective May 23, 2023.
- r. Approval of lane change for Kelli Voss from MA+10 to MA+18 effective June 1, 2023.
- s. Approval of lane change for Meggie Schroeder from MA to MA+10 effective May 23, 2023.
- t. Acceptance of resignation of the following coaches at the completion of the 2022-2023 school year: Nancy Reed (JH Boys Swimming & Diving), Amelia Sandnas (JH Volleyball), Dianna Hazelton (8th Grade Volleyball), and Kirsten Dahl (7th Grade Volleyball).
- B. Following discussion, pulled items were voted on individually:
1. **4.3 – Motion to approve** made by UHAN, seconded by RIORDAN. Motion passed unanimously.
 2. **4.4 – Motion to approve** made by UHAN, seconded by WESTBY. Motion passed 5-2 with SORCAN and LAUTIGAR voting NO.
 3. **4.6 – Motion to approve** made by LAUTIGAR, seconded by UHAN. Motion passed unanimously.
 4. **4.13 – Motion to approve** made by UHAN, seconded by RIORDAN. Motion passed 5-2 with SORCAN and LAUTIGAR voting NO.

V. **REPORTS:**

- A. Kindergarten teacher Hannah Davidson-Teff discussed restorative and discipline practices and how she incorporates them into her classroom.
1. Director LAUTIGAR briefly left the meeting at 7:06 PM.
- B. The NESC FY24 Annual Plan was mentioned with information to refer to in the board packet.
- C. Motion to **approve the Treasurer’s Report and Payment of the Bills** made by UHAN, seconded by WESTBY. Motion passed unanimously 6-0 with LAUTIGAR not present for the vote.
- D. Ehlers provided an update on the 2019 Bond Referendum.
- E. Supt. Schmidt provided details from the rough draft estimates for current and future demo and building maintenance.

- F. Spencer Aune, Business Manager, presented the 2023-2024 budget. Motion to **approve the budget** made by LAUTIGAR, seconded by RIORDAN. Motion passed 6-1 with SORCAN voting NO.
- G. Motion to **approve the demolition of Virginia High School** made by UHAN, seconded by LAUTIGAR. Roll call vote. Motion passed unanimously 7-0.
- H. Supt. Schmidt acknowledged that Juneteenth is now a state holiday. He updated the board on the success of the Do-Bid auction and garage sale of excess VHS school goods. He also discussed the moves from VHS and EGHS into RRHS went smoothly.

VI. **ADMINISTRATION ITEMS:**

- A. Motion to **approve the Rock Ridge Elementary Handbook for 2023-2024** made by RIORDAN, seconded by LAUTIGAR. Motion passed unanimously.
- B. Motion to **approve the request from Mark Eskola LLC for items from the Goodman Auditorium to be utilized by the Alhambra Theatre in Duluth, the request from Maco Matters, a nonprofit organization, for the donation of four chandeliers and the 20 foot mechanical screen from Goodman Auditorium, the request from Androy limited Partnership by Trellis Co and Boomtown Group Catering Inc for light fixtures in the Goodman Auditorium, and the request from Greg Foster to purchase the blue, foam panels from Malone Hall and Annex Buildings for \$400** made by LAUTIGAR, seconded by RIORDAN.
 - 1. Following discussion, LAUTIGAR **called the question**, seconded by ADDY.
 - 2. Motion passed 6-1 with SORCAN voting NO.
- C. Motion to **approve the Services Contract between Arrowhead Regional Computing Consortium (ARCC) and Rock Ridge Public Schools for FY 24** made by UHAN, seconded by ADDY. Motion passed unanimously.
- D. Motion to **approve renewing the MSBA memberships for 2023-2024 in the amount of \$10,358.00. Includes ISD membership, BoardBook subscription, and Policy Services subscription** made by UHAN, seconded by ADDY. Motion passed unanimously.
- E. Motion to **approve the Resolution To Close The Virginia High School** made by RIORDAN, seconded by LAUTIGAR. Roll call vote. Motion passed unanimously 7-0.

VII. **MEETING ANNOUNCEMENTS** were made.

VIII. **CLOSED SESSION.** Motion to **go into Closed Session for preliminary consideration of allegations against an individual who is subject to the Board’s Authority pursuant to Minn. Stat. 13D.05, subd. 2(b)** made by ADDY, seconded by LAUTIGAR. Motion passed 6-1 with SORCAN voting NO. Board went into Closed Session at 8:15 PM.

IX. **REOPENING OF REGULAR MEETING at 10:04 PM.**

- A. Motion to **take no disciplinary action** made by SORCAN, seconded by UHAN. Roll call vote. Motion passed 5-2 with RIORDAN and LAUTIGAR voting NO.

X. **ADJOURNMENT:** Meeting adjourned at 10:06 P.M.

CHAIR - BILL ADDY

CLERK – BRANDI LAUTIGAR

June 12, 2023

Dear Rock Ridge School Board,

My name is Annie Nichols and I am a second grade teacher at Parkview Elementary School. I am writing to inform you that I am currently 30 weeks pregnant and my approximate due date is August 24, 2023.

I am requesting to take an unpaid medical leave of absence from the end of my maternity leave on November 22, 2023 until January 1, 2024. I will return to work on January 2, 2024.

Please reach out with any questions.

Thank you!

Annie Nichol

June 6, 2023

Noel Schmidt
Rock Ridge School District
411 So 5th Ave
Virginia MN 55792

Hi, Noel,

On behalf of all our Greater Minnesota students and educators, MREA thanks Rock Ridge School District for its membership that helps us actively engage with legislators and state officials to address E-12 funding and policy issues.

Rock Ridge School District's renewed membership for FY2023-24 is essential to MREA's advocacy that impacts all our students.

Your Year-Round Voice for Education

As your voice at the Capitol, MREA works to keep legislators and policy officials informed of the impacts of their decisions. During the recent historic legislative session MREA achieved rural education legislative success, including:

- Increasing the basic education formula to allow the most flexibility serving students
- Aligning the basic education formula with an inflationary index to secure predictable funding
- Expanding state aid to buy down special education cross-subsidies
- *Check out all our [2023 Accomplishments here](#).*

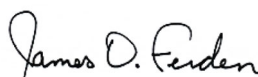
Rock Ridge School District can count on MREA to work for you throughout the year, too, with:

- Webinars that clarify unemployment insurance changes, truth-in-taxation requirements, and more
- Professional development and networking opportunities at our Greater Education Summit
- Rural educator and school program awards that celebrate the positive impacts of education

Greater Minnesota Is Greater Together

While we continue assessing the outcomes of the 2023 legislative session, we know we are greater when we all work together as the Voice for Greater Minnesota Education. Please send your renewal invoice, dues, and updated information by July 15 to ensure our rural voice remains impactful.

Best wishes for a summer of well-being,


James O Ferden, MREA Board President
Board Chair, Win-E-Mac Schools


Bob Indihar, MREA Executive Director



MAIL

PO Box 187
St. Cloud, MN 56302-0187

VISIT

2233 Roosevelt Rd, Suite 7
St. Cloud, MN 56301

CALL

(320) 762-6574
Toll-Free (833)-MNVOICE

LEARN

MREAvoice.org

Trip #2: New York City, NY

Who: Rock Ridge High School A Cappella Choir (72 auditioned singers in grades 10-12)

What: For nearly five decades the Virginia A Cappella Choir has traveled to new and exciting places. In the past 15 years, the choir has traveled to Chicago, San Antonio, New York City, San Diego, San Francisco, and Orlando (2 times). These trips happen on the even years (every other year), and in 2024 we would like to continue this tradition with the first ever Rock Ridge High School A Cappella Choir.

Where: New York City, NY

When: Wednesday March 20th-Monday March 25th

Students would miss four days of school

Why: See the included itinerary. Our trip will be quite full with performances, workshops, educational sight-seeing, Broadway musical performances, and all the fun that comes with travel.

Cost: The trip will cost about \$1800 per student.

Families/Students will be required to pay their own way. Several fundraisers will be organized to help them afford the trip.

The district is asked to cover the cost of Mr. Krage's substitute for four school days.



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ROCK RIDGE CHOIR

NEW YORK CITY, NY

6 days / 5 nights

DAY ONE

- Upon arrival to New York, meet your local guide
- Depending on time of arrival, you will continue touring in Times Square, the Theater District and much more
- Enjoy a lunch on your own at **Grand Central Station**
- Hotel Check-In
- **Included group dinner** at Juniors in Times Square
- End your first full day with stunning views of New York at night with admission to **Top of the Rock Observation Deck**. *70 floors above Rockefeller Center, offering magnificent views of all of New York City and spectacular view of the Empire State Building*

DAY TWO

- After breakfast, meet your local guide for a lower **Manhattan Tour!**
*Travel with your guide to battery Park, the tip of Manhattan where you'll hop on the **Statue of Liberty/Ellis Island** ferry to see both icons*
- Enjoy lunch on your own in Battery Park
- Travel with your local guide for a quick walking tour of **Wall Street**
- Next, you will make your way to the **National 9/11 Memorial and Museum**.
Your guide will help fill in the story of what happened and how the neighborhood has changed since.
- Then you have admission to the **National 9/11 Museum** for a more in-depth and moving tribute
- Enjoy dinner on your own The Pavilion at Brookfield Place food court (across the street)
- Get ready to board an **Evening Harbor Lights Cruise**
You will admire the stunning evening lights of New York's celebrated skyline and landmarks from the water

DAY THREE

- After breakfast, in a private rehearsal room in Times Square, **meet an actor from a show** you will be seeing.
She/he will describe their life on Broadway, what their challenges and successes are and sing a number or two!
- Time to get to work! You'll have a **2-hour Broadway Workshop**

- Lunch on your own in Times Square
- Enjoy an **All-Access tour of Madison Square Garden!**
During this 60-minute behind-the-scenes guided tour you will hear the history of the world's most famous arena. You will go backstage and visit locker rooms and VIP suites, relive the arena's greatest moments via virtual reality.
- Free time in Times Square before dinner
- Enjoy an **included group dinner** at John's Pizzeria
- After, you'll attend a **Broadway show** (Orchestra seating will be reserved)

DAY FOUR

- After breakfast, get those singing voices ready – it's day two of your **Broadway Workshop!**
"Behind the Emerald Curtain Tour" at Gershwin Theatre with workshop
- Showcase your best voices with a live performance in NYC at a TBA location
- Lunch on own – location TBA
- After, enjoy one of New York's most popular tours – the **Radio City Music Hall backstage tour!**
Touring through this massive theater and backstage shed a new light on just how intricate stage production is. And you'll meet a Rockette!
- Included Group Dinner tonight at **Ellen's Stardust Diner** in Times Square

DAY FIVE

- After breakfast, you will travel to **New York's Central Park** where you will have free time to explore this 843-acre park, which makes it the fifth-largest park in the city by area.
- Then, take a walk on **The High Line** - an elevated park on the Westside.
Elevated train lines were slated to be demolished, but the neighbors fought and finally this was turned into a park in the air. Enjoy the art, the landscape, and interesting perspectives!
- Enjoy an included lunch at **Katz Delicatessen**
- **MoMA** is the Museum of Modern Art and has been recently expanded for everyone to enjoy this massive collection of modern art and artifacts.
- Dinner tonight is at **Buca di Beppo** in Times Square.
- After, attend a **Broadway show** (student-type seating will be reserved)

DAY SIX

- After breakfast, you have time on your own until your **coach transfers** to the airport.

2023-2024 Rock Ridge A Cappella Choir Trip Proposal

Trip #1: American Choral Directors Association of Minnesota (ACDA-MN) Fall Conference

Who: Rock Ridge High School A Cappella Choir (72 auditioned singers in grades 10-12)

What: The RRHS A Cappella Choir has been invited to perform in the closing concert of the annual ACDA-MN Fall Conference. This is a significant honor and a big deal for our choir department. The invite is even more special since this is our first year as a combined choir department. It will be a formative experience that will set the standard of excellence for RRHS Choirs.

Where: Mahtomedi, MN

When: Friday November 17th-Saturday November 18th

Depending on our departure time on Friday Nov. 18th, students may need to be excused from part or all of school.

Why: ACDA-MN is putting together a major performance of the recently premiered piece "Mesabi: The Sleeping Giant." This piece was written by Rene Clausen to celebrate the closing of the VHS Goodman Auditorium and was premiered on May 20th, 2023.

For this performance at ACDA-MN, the RRHS A Cappella Choir will sing alongside The Concordia Choir, The Bemidji State Choir, The Brainard High School A Cappella Choir, and The Legacy Chorale of Northern Minnesota. The St. Olaf Orchestra will also perform. The composer, Rene Clausen will be the conductor of this once-in-a-lifetime performance experience.

Cost: The costs for this trip will be covered by outside sources. The students/families will not need to provide any funds.

Depending on our departure time on Friday Nov. 17th, the district may need to provide the cost of a substitute for Mr. Krage.

Rock Ridge High School Opening Week

After many years of hard work and dedication and the completion of our beautiful \$122 million facility, we feel it is necessary to take the adequate and appropriate amount of time to properly start the new school year. Every person in the building will have to get used to a new building, new styles of teaching and learning, new technology, and new systems at every level. This needs to be done slowly and with care.

Day #1: Tuesday September 5th

10th, 11th, and 12th Grades ONLY

8:10-8:35am Welcome Assembly (GYM)

8:45-10:25am Sessions

*three 30-minute sessions

*small group (activity), small group (tour), grade level (information assembly)

10:35am-3:00pm Modified schedule

*25-minute class periods

*5-minute passing periods

*40-minute lunch (new routines for all students)

*planned activities for each hour - no additional work for teachers

*no content delivered today

Day #2: Wednesday September 6th [early out day]

7th, 8th, and 9th Grades ONLY

{8th and 9th Grades}

8:10-8:40am Welcome Assembly (PAC)

8:50-10:40am Sessions

*three 30-minute sessions

*similar to Day #1

10:45-11:30am Lunch

11:35am-12:30pm Games and treats

*Football Stadium

*Rain option planned

{7th Grade - WEB Orientation}

8:10-9:55 Welcome Assembly (GYM)

10:00-11:30 Small Group Work (CLASSROOMS)

11:35-12:00 Closing Assembly (GYM)

12:00-12:30 Lunch

{7th, 8th, and 9th Grades}

12:40-2:00pm Modified Schedule

*7-minute class periods

*4-minute passing periods

Day #3: Thursday September 7th

All grades in the building - normal bell schedule

Each hour will be highly scripted - no additional work for teachers

Each hour may include several of the following elements:

*introductions

*activities

*school/classroom expectations

*safety procedures

*no content delivered today

Day #4: Friday September 8th

All grades in the building - early out bell schedule

Each hour will be highly scripted - no additional work for teachers

Each hour may include several of the following elements:

- *introductions
- *activities
- *school/classroom expectations
- *safety procedures
- *teachers can begin syllabus discussions if there is time

2:00-3:00pm	End-of-the-week Pep Fest <ul style="list-style-type: none">*US Steel Gym*school song*reinforce expectations*large group activities*teach positive cheers*freebies/swag for students*school photo*ice cream
3:30-5:30pm	Activities and games set up around campus throughout the afternoon
5:30-6:30pm	Tailgate
7:00pm	First home Football Game in new Stadium

Two other important pieces

All week, there will be a CLUB/ACTIVITIES FAIR and a HELP DESK set up in the commons.

Club/Activities Fair

- *Tables for each club/activity
- *Provide information
- *Promote the many groups we have on campus
- *Allow students to sign up

Help Desk

*Many students won't know where to find the technology office, nurse, counseling office, main office, Indigenous Education, REACH, Check and Connect, etc.

*The Help Desk will be a centrally located spot in the commons where students can go

*At any given time, 1-2 staff members and/or older students will be working the desk

June 26, 2023

offered the following resolution and moved for its adoption.

RESOLVED, By the Board of Education of Independent School District #2909 that the following bills be allowed and the Chairperson and Clerk be and are hereby authorized to draw orders on the Treasurer for payment of same:

<u>CHECK NO.</u>	<u>VENDOR</u>	<u>UFARS CODE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
11293	AMAZON CAPITAL SERVICES INC	E 01 101 203 000 000 401	OUTREE Kids Pod Hanging Swing Seat Hammoc	\$33.99
11293	AMAZON CAPITAL SERVICES INC	E 01 101 203 000 000 401	HOSUKKO Weighted Blanket Kids, Weighted Bl	\$51.98
11293	AMAZON CAPITAL SERVICES INC	E 01 101 203 000 000 401	EverBrite 9-LED Flashlight 6-Pack Compact Han	\$31.98
11293	AMAZON CAPITAL SERVICES INC	E 01 101 203 000 000 401	Color Noise Sound Machines with 10 Colors Nig	\$23.99
11293	AMAZON CAPITAL SERVICES INC	E 01 101 203 000 000 401	6 Pack Small Digital Kitchen Timer Magnetic B	\$11.99
11293	AMAZON CAPITAL SERVICES INC	E 01 101 203 000 000 401	Rainmaker 12 inch Rain stick for babies Rattle 1	\$41.97
11293	AMAZON CAPITAL SERVICES INC	E 01 101 203 000 000 401	Emberela HEXlights 7-Pack Hexagon Lights, Tou	\$44.00
11293	AMAZON CAPITAL SERVICES INC	E 01 101 203 000 000 401	Crazy Aaron's Super Scarab Thinking Putty® - C	\$14.90
11293	AMAZON CAPITAL SERVICES INC	E 01 101 203 000 000 401	Sensory Water Beads Toy for Kids 6 Pack, Shap	\$11.99
11293	AMAZON CAPITAL SERVICES INC	E 01 101 203 000 000 401	(63 Pcs) Fidget Toys Pack, Party Favors Carniva	\$19.99
11293	AMAZON CAPITAL SERVICES INC	E 01 101 203 000 000 401	EMAIS balance board with resistance bands (bl	\$144.95
11293 Total				<u>\$431.73</u>
11294	BARTOVICH ANTHONY F	E 01 302 296 716 000 305	OFFICIAL	\$145.00
11294 Total				<u>\$145.00</u>
11295	BOTHWELL MATT	E 03 005 760 000 720 401	SAFETY GLASSES	\$232.00
11295 Total				<u>\$232.00</u>
11296	CENTURY LINK	E 01 005 605 000 311 320	PHONE	\$107.84
11296	CENTURY LINK	E 01 005 605 000 311 320	PHONE	\$107.84
11296 Total				<u>\$215.68</u>
11297	CHRISTENSEN PARTS	E 03 005 760 000 720 401	Belt	\$103.98
11297	CHRISTENSEN PARTS	E 03 005 760 000 720 401	Freight	\$15.99
11297 Total				<u>\$119.97</u>
11298	CULLIGAN WATER CONDITIONING	E 01 005 810 000 000 335	SOFTENER RENTAL	\$39.00
11298 Total				<u>\$39.00</u>
11299	DAHLHEIMER BEVERAGE	E 01 101 810 000 000 401	Drinking Water	\$54.25
11299	DAHLHEIMER BEVERAGE	E 01 302 810 000 000 401	Drinking Water	\$334.00
11299 Total				<u>\$388.25</u>
11300	ECOLAB	E 01 118 810 000 000 410	Pest Control	\$230.25
11300 Total				<u>\$230.25</u>
11301	EVELETH PUBLIC UTILITIES	E 01 005 810 000 000 332	UTILITIES	\$1,043.00
11301	EVELETH PUBLIC UTILITIES	E 01 302 810 000 000 330	UTILITIES	\$1,755.80
11301	EVELETH PUBLIC UTILITIES	E 01 005 810 000 000 332	UTILITIES	\$705.00
11301	EVELETH PUBLIC UTILITIES	E 01 101 810 000 000 330	UTILITIES	\$450.75
11301	EVELETH PUBLIC UTILITIES	E 01 005 810 000 000 332	UTILITIES	\$94.00
11301	EVELETH PUBLIC UTILITIES	E 01 302 810 000 000 330	UTILITIES	\$838.85
11301	EVELETH PUBLIC UTILITIES	E 01 101 810 000 000 330	UTILITIES	\$497.75
11301	EVELETH PUBLIC UTILITIES	E 03 005 760 000 720 330	UTILITIES	\$130.50
11301	EVELETH PUBLIC UTILITIES	E 01 005 810 000 000 332	UTILITIES	\$94.00
11301	EVELETH PUBLIC UTILITIES	E 01 302 810 000 000 330	UTILITIES	\$41.40
11301	EVELETH PUBLIC UTILITIES	E 01 302 810 000 000 330	UTILITIES	\$39.73
11301 Total				<u>\$5,690.78</u>
11302	FIRST EDUCATIONAL RESOURCES LLC	E 01 005 640 000 316 185	Standard Based Grading	\$750.00
11302 Total				<u>\$750.00</u>

11303	FRONTLINE TECHNOLOGIES	E	01	005	605	000	000	434	Applicant Tracking	\$2,618.29
11303 Total										<u>\$2,618.29</u>
11304	GILBERT WATER & LIGHT DEPT	E	01	005	810	000	000	332	UTILITIES	\$49.14
11304	GILBERT WATER & LIGHT DEPT	E	03	005	760	000	720	330	UTILITIES	\$230.19
11304	GILBERT WATER & LIGHT DEPT	E	01	100	810	000	000	330	UTILITIES	\$386.52
11304	GILBERT WATER & LIGHT DEPT	E	01	301	810	000	000	330	UTILITIES	\$622.85
11304	GILBERT WATER & LIGHT DEPT	E	01	100	810	000	000	330	UTILITIES	\$1.43
11304	GILBERT WATER & LIGHT DEPT	E	01	100	810	000	000	330	UTILITIES	\$113.04
11304 Total										<u>\$1,403.17</u>
11305	GRANDE ACE HARDWARE	E	01	117	810	000	000	420	Ball Valve	\$23.38
11305	GRANDE ACE HARDWARE	E	01	005	810	000	000	401	Key Tag	\$71.94
11305	GRANDE ACE HARDWARE	E	01	300	810	000	000	410	Batteries	\$15.58
11305	GRANDE ACE HARDWARE	E	01	005	810	000	000	350	Tarp	\$59.99
11305	GRANDE ACE HARDWARE	E	01	112	810	000	000	420	Cabletie	\$13.49
11305	GRANDE ACE HARDWARE	E	01	112	810	000	000	420	Ties	\$25.89
11305	GRANDE ACE HARDWARE	E	01	112	810	000	000	420	Mouse Trap	\$5.93
11305	GRANDE ACE HARDWARE	E	01	005	810	000	000	401	Sandwich Bags	\$4.99
11305	GRANDE ACE HARDWARE	E	01	005	810	000	000	350	WD40	\$8.99
11305	GRANDE ACE HARDWARE	E	01	005	810	000	000	350	Funnels	\$7.68
11305 Total										<u>\$237.86</u>
11306	GRITZMACHER JACK	E	01	302	298	000	000	366	PER DIEM	\$36.00
11306 Total										<u>\$36.00</u>
11307	GYNZY, INC	E	01	101	203	000	000	820	Teacher License Dec 2022-Dec 2023	\$285.00
11307 Total										<u>\$285.00</u>
11308	HINES NOAH	E	04	500	560	000	321	311	TOURNEY	\$361.47
11308 Total										<u>\$361.47</u>
11309	HORIZON CPO	E	01	300	810	000	000	420	Pool Chemicals	\$2,490.00
11309	HORIZON CPO	E	01	300	810	000	000	420	Shipping	\$85.00
11309 Total										<u>\$2,575.00</u>
11310	ISD #317	E	01	300	296	714	000	369	GIRLS ENTRY	\$75.00
11310	ISD #317	E	01	300	294	714	000	369	BOYS ENTRY	\$75.00
11310 Total										<u>\$150.00</u>
11311	ISD #318	E	01	302	296	706	000	369	ENTRY	\$100.00
11311	ISD #318	E	01	302	296	704	000	369	ENTRY	\$150.00
11311 Total										<u>\$250.00</u>
11312	KY INTERPRETING SERVICES INC	E	01	100	405	000	740	399	INTERPRETING SERVICES	\$10,430.00
11312 Total										<u>\$10,430.00</u>
11313	L & M SUPPLY INC	E	01	302	810	000	000	350	Salt	\$22.76
11313	L & M SUPPLY INC	E	01	302	810	000	000	350	Salt	\$28.45
11313 Total										<u>\$51.21</u>
11314	MARIUCCI VIDEO PRODUCTION INC	E	01	005	110	000	000	401	CH 12 MGMT FEES	\$1,800.00
11314 Total										<u>\$1,800.00</u>
11315	MENARDS	E	01	300	810	000	000	410	Spring Snap	\$7.56
11315	MENARDS	E	01	300	810	000	000	410	Broom & Dust Pan	\$38.96
11315	MENARDS	E	01	300	810	000	000	410	Master Bit Set	\$26.99
11315	MENARDS	E	01	300	810	000	000	410	Spring Snap	\$6.08
11315	MENARDS	E	01	300	810	000	000	410	Drill Bits	\$89.99
11315	MENARDS	E	01	302	810	000	000	350	5K Quad Fold Led	\$59.98
11315	MENARDS	E	01	302	810	000	000	350	5K Quad Fold Led	\$89.97
11315	MENARDS	E	01	302	810	000	000	350	Socket Adapter	\$7.47
11315 Total										<u>\$327.00</u>
11316	METRO SALES INC	E	01	116	203	000	000	401	Staple Refill	\$104.47
11316	METRO SALES INC	E	01	101	203	000	000	386	#114241 G676L400038	\$102.89

11316	METRO SALES INC	E	01	302	211	000	000	386	#107595 W885L60026	\$158.69
11316	METRO SALES INC	E	01	101	203	000	000	386	#118611 C326RB00747	\$60.00
11316	METRO SALES INC	E	01	101	203	000	000	386	#110328 W865LA00209	\$115.49
11316 Total										<u>\$541.54</u>
11317	MN ENERGY RESOURCES CORP	E	01	302	810	000	000	440	UTILITIES	\$70.01
11317 Total										<u>\$70.01</u>
11318	NESS JASON	E	01	302	298	000	000	366	PER DIEM	\$36.00
11318 Total										<u>\$36.00</u>
11319	NORTHERN MN DENTAL INC	B	01	215	002				23JUNE DENTAL	\$4,078.80
11319 Total										<u>\$4,078.80</u>
11320	POHAKI LUMBER CO	E	01	005	810	000	000	401	Marking Lime	\$74.36
11320 Total										<u>\$74.36</u>
11321	RANGE AUTO PARTS COMPANY	E	03	005	760	000	720	401	Fuel Filters	\$31.79
11321	RANGE AUTO PARTS COMPANY	E	03	005	760	000	720	401	Nitrile Gloves	\$15.58
11321	RANGE AUTO PARTS COMPANY	E	03	005	760	000	720	401	Grease	\$11.96
11321	RANGE AUTO PARTS COMPANY	E	03	005	760	000	720	401	Mower Deck Wheels	\$135.60
11321	RANGE AUTO PARTS COMPANY	E	03	005	760	000	720	401	Filter	\$42.65
11321 Total										<u>\$237.58</u>
11322	RANGE PAPER CORPORATION	E	01	300	810	000	000	410	Wiper Scrim	\$99.87
11322	RANGE PAPER CORPORATION	E	01	300	810	000	000	410	Mop	\$16.03
11322 Total										<u>\$115.90</u>
11323	RANGE PRINT SHOP	E	01	005	010	000	000	401	Envelopes	\$110.00
11323 Total										<u>\$110.00</u>
11324	SCAIA TODD	E	01	302	296	716	000	305	OFFICIAL	\$270.00
11324 Total										<u>\$270.00</u>
11325	SECTION 7A	E	01	302	298	000	000	369	MUSIC CONTEST	\$510.00
11325 Total										<u>\$510.00</u>
11326	SMITH MACKENZIE	E	18	005	960	000	000	898	WELCH SCHOLARSHIP	\$1,000.00
11326 Total										<u>\$1,000.00</u>
11327	SPEECH WIRE TOURNAMENT SERVICES	E	01	302	298	000	000	401	HOME SPEECH MEET	\$285.00
11327 Total										<u>\$285.00</u>
11328	STAINIGER GREGORY	E	01	302	296	716	000	305	OFFICIAL	\$168.00
11328 Total										<u>\$168.00</u>
11329	SUPER ONE	E	01	302	250	000	000	430	Supplies for FACS	\$39.31
11329	SUPER ONE	E	01	302	250	000	000	430	Supplies for FACS	\$21.14
11329	SUPER ONE	E	01	302	250	000	000	430	Supplies for FACS	\$20.93
11329	SUPER ONE	E	01	302	250	000	000	430	SUPPLIES FOR FACS	\$92.26
11329	SUPER ONE	E	01	302	250	000	000	430	SUPPLIES FOR FACS	\$6.00
11329	SUPER ONE	E	01	302	250	000	000	430	SUPPLIES FOR FACS	\$94.32
11329	SUPER ONE	E	01	302	250	000	000	430	SUPPLIES FOR FACS	\$19.19
11329	SUPER ONE	E	04	500	570	000	321	401	Bearcare Snacks	\$173.53
11329 Total										<u>\$466.68</u>
11330	TAUS DAVID	E	01	302	296	716	000	305	OFFICIAL	\$270.00
11330 Total										<u>\$270.00</u>
11331	TEASCK JEFF	E	04	500	560	000	321	311	14U JERSEYS	\$593.25
11331	TEASCK JEFF	E	04	500	560	000	321	311	12U TOURNEY	\$50.00
11331 Total										<u>\$643.25</u>
11332	THOMPSON ED	E	01	101	203	000	000	401	TASTE OF MN FUNDS	\$29.94
11332	THOMPSON ED	E	01	101	203	000	000	401	TASTE OF MN FUNDS	\$29.94
11332 Total										<u>\$59.88</u>
11333	TWIN PORTS PAPER & SUPPLY INC	E	01	101	810	000	000	410	Custodial Supplies	\$1,438.17
11333 Total										<u>\$1,438.17</u>

11334	VC3 INC	E	01	005	605	000	000	434	CW Cloud AntiVirus for 39 computers in May a:	\$78.00
11334 Total										<u>\$78.00</u>
11335	ZASADNI DEB	E	01	300	620	000	000	401	LIBRARY SUPPLIES	\$115.65
11335 Total										<u>\$115.65</u>
11336	RIDGES AT SAND CREEK	E	01	300	296	714	000	364	Entry Fees/Student Travel	\$162.00
11336 Total										<u>\$162.00</u>
11337	A-1 SERVICES INC	E	01	300	292	000	000	401	General Supplies	\$922.00
11337 Total										<u>\$922.00</u>
11338	ACT	E	01	302	710	000	000	401	General Supplies	\$2,871.00
11338 Total										<u>\$2,871.00</u>
11339	AGI REPAIR INC	E	01	005	606	000	000	311	Prof Tech Services	\$169.00
11339	AGI REPAIR INC	E	01	005	606	000	000	311	Prof Tech Services	\$4,751.00
11339	AGI REPAIR INC	E	01	005	606	000	000	311	Prof Tech Services	\$2,074.00
11339	AGI REPAIR INC	E	01	005	606	000	000	311	Prof Tech Services	\$1,533.00
11339 Total										<u>\$8,527.00</u>
11340	AMAZON CAPITAL SERVICES INC	E	01	300	255	000	000	430	Instruct Supplies	\$70.93
11340	AMAZON CAPITAL SERVICES INC	E	01	112	203	032	000	430	Instructional Supply	\$704.58
11340 Total										<u>\$775.51</u>
11341	ANDERSON JEFF	E	01	300	294	705	000	364	Entry Fees/Student Travel	\$64.07
11341 Total										<u>\$64.07</u>
11342	APG MEDIA OF MN	E	01	005	010	000	000	380	Print-Publish	\$7,061.57
11342 Total										<u>\$7,061.57</u>
11343	ARCHITECTURAL TESTING INC	E	06	116	870	000	000	311	Prof Tech Services	\$2,900.00
11343 Total										<u>\$2,900.00</u>
11344	AVID CENTER	E	01	005	640	000	316	311	Prof Tech Services	\$11,450.00
11344 Total										<u>\$11,450.00</u>
11345	BARTOVICH ANTHONY F	E	01	300	294	713	000	305	Consulting Fees	\$95.00
11345 Total										<u>\$95.00</u>
11346	BEN'S STRUCTURAL FABRICATION INC	E	06	116	870	000	000	520	Bldg Improvements	\$95,000.00
11346 Total										<u>\$95,000.00</u>
11347	BSN SPORTS LLC	E	01	005	020	000	000	401	General Supplies	\$704.52
11347 Total										<u>\$704.52</u>
11348	CITY OF EVELETH	E	01	005	010	000	000	311	Prof Tech Services	\$50,000.00
11348 Total										<u>\$50,000.00</u>
11349	COMMERCIAL REFRIGERATION SYSTEM	E	02	005	770	000	701	350	Repair/Maint Service	\$120.00
11349 Total										<u>\$120.00</u>
11350	COSTIN GROUP INC	E	01	005	010	000	000	311	Prof Tech Services	\$3,500.00
11350 Total										<u>\$3,500.00</u>
11351	CREMERS EDWARD D	E	01	300	294	713	000	305	Consulting Fees	\$95.00
11351 Total										<u>\$95.00</u>
11352	CRISISGO INC	E	01	005	606	000	000	311	AS PER ATTACHED QUOTE - 20230508-1127032	\$2,440.00
11352 Total										<u>\$2,440.00</u>
11353	CUNINGHAM GROUP	E	06	300	870	000	000	311	Prof Tech Services	\$1,931.81
11353	CUNINGHAM GROUP	E	06	116	870	000	000	311	Prof Tech Services	\$244.38
11353 Total										<u>\$2,176.19</u>
11354	DAHLHEIMER BEVERAGE	E	01	112	810	000	000	332	Water	\$98.25
11354	DAHLHEIMER BEVERAGE	E	01	005	020	000	000	401	General Supplies	\$197.40
11354	DAHLHEIMER BEVERAGE	E	01	101	810	000	000	410	Custodial Supplies	\$4.32
11354	DAHLHEIMER BEVERAGE	E	01	112	810	000	000	332	Water	\$25.92
11354	DAHLHEIMER BEVERAGE	E	03	005	760	000	720	401	General Supplies	\$9.00
11354	DAHLHEIMER BEVERAGE	E	01	300	810	000	000	410	Custodial Supplies	\$86.40
11354	DAHLHEIMER BEVERAGE	E	01	116	203	000	000	401	General Supplies	\$40.00
11354	DAHLHEIMER BEVERAGE	E	01	300	810	000	000	332	Water	\$11.00

11354	DAHLHEIMER BEVERAGE	E	01	300	810	000	000	332	Water	\$9.00
11354 Total										<u>\$481.29</u>
11355	DISCOUNT SCHOOL SUPPLY	E	04	500	580	046	325	430	Instructional Supply	\$69.61
11355 Total										<u>\$69.61</u>
11356	DOLLAMUR LP	E	05	005	850	000	390	522	Bldg Improvements	\$12,530.00
11356 Total										<u>\$12,530.00</u>
11357	DUKE'S TOWING INC	E	03	005	760	000	720	350	Repairs Maint Serv	\$75.00
11357 Total										<u>\$75.00</u>
11358	DULUTH EAST HIGH SCHOOL	E	01	300	294	715	000	364	Entry Fees/Student Travel	\$225.00
11358	DULUTH EAST HIGH SCHOOL	E	01	300	296	715	000	364	Entry Fees/Student Travel	\$200.00
11358 Total										<u>\$425.00</u>
11359	EDUCATORS BENEFIT CONSULTANTS	E	01	005	110	000	000	311	Prof Tech Services	\$245.61
11359 Total										<u>\$245.61</u>
11360	EDWARDS OIL COMPANY	E	03	005	760	000	720	442	Vehicle Gas & Oil	\$13,336.22
11360 Total										<u>\$13,336.22</u>
11361	EVELETH COMMUNITY FOUNDATION	E	01	005	107	050	000	401	General Supplies	\$1,180.00
11361 Total										<u>\$1,180.00</u>
11362	EVERSON CALVIN J, RPR, CRR	E	01	005	010	000	000	311	Prof Tech Services	\$275.00
11362 Total										<u>\$275.00</u>
11363	FACTS EDUCATION SOLUTIONS LLC	E	01	798	216	000	401	304	Purchased Services	\$1,944.67
11363 Total										<u>\$1,944.67</u>
11364	GIANTS RIDGE	E	01	300	296	715	000	364	Entry Fees/Student Travel	\$245.00
11364 Total										<u>\$245.00</u>
11365	HALLBERG ENGINEERING	E	06	300	870	000	000	311	Prof Tech Services	\$5,000.00
11365 Total										<u>\$5,000.00</u>
11366	HARBOR CITY MASONRY INC	E	06	116	870	000	000	520	Bldg Improvements	\$10,925.00
11366 Total										<u>\$10,925.00</u>
11367	HEINONEN ANNA	E	01	302	050	000	000	401	General Supplies	\$44.58
11367 Total										<u>\$44.58</u>
11368	HOMETOWN FOCUS	E	01	005	010	000	000	380	Print-Publish	\$300.00
11368	HOMETOWN FOCUS	E	01	005	010	000	000	380	Print-Publish	\$80.00
11368	HOMETOWN FOCUS	E	01	005	010	000	000	380	Print-Publish	\$60.00
11368	HOMETOWN FOCUS	E	01	005	010	000	000	380	Print-Publish	\$60.00
11368	HOMETOWN FOCUS	E	01	005	010	000	000	380	Print-Publish	\$90.00
11368	HOMETOWN FOCUS	E	01	005	010	000	000	380	Print-Publish	\$150.00
11368	HOMETOWN FOCUS	E	01	005	010	000	000	380	Print-Publish	\$630.00
11368	HOMETOWN FOCUS	E	01	005	010	000	000	380	Print-Publish	\$210.00
11368	HOMETOWN FOCUS	E	01	005	010	000	000	380	Print-Publish	\$60.00
11368	HOMETOWN FOCUS	E	01	005	010	000	000	380	Print-Publish	\$60.00
11368	HOMETOWN FOCUS	E	01	005	010	000	000	380	Print-Publish	\$150.00
11368	HOMETOWN FOCUS	E	01	005	010	000	000	380	Print-Publish	\$160.00
11368	HOMETOWN FOCUS	E	01	005	010	000	000	380	Print-Publish	\$630.00
11368	HOMETOWN FOCUS	E	01	005	010	000	000	380	Print-Publish	\$210.00
11368	HOMETOWN FOCUS	E	01	005	010	000	000	380	Print-Publish	\$1,300.00
11368	HOMETOWN FOCUS	E	01	005	010	000	000	380	Print-Publish	\$80.00
11368	HOMETOWN FOCUS	E	01	005	010	000	000	380	Print-Publish	\$100.00
11368	HOMETOWN FOCUS	E	01	005	010	000	000	380	Print-Publish	\$120.00
11368	HOMETOWN FOCUS	E	01	005	010	000	000	380	Print-Publish	\$150.00
11368 Total										<u>\$4,600.00</u>
11369	HUNT ELECTRIC CORPORATION	E	06	116	870	000	000	520	Bldg Improvements	\$156,627.65
11369 Total										<u>\$156,627.65</u>
11370	IMSE	E	01	112	203	000	000	401	AS PER ATTACHED	\$185.00
11370 Total										<u>\$185.00</u>

11371	INTER CITY OIL INC	E	03	005	760	000	720	442	Vehicle Gas & Oil	\$5,125.87
11371 Total										<u>\$5,125.87</u>
11372	IRON RANGE PIANO LLC	E	01	300	258	003	000	311	Prof Tech Services	\$2,700.00
11372 Total										<u>\$2,700.00</u>
11373	ISD #118	E	01	300	361	965	428	303	Purchased Services	\$2,583.12
11373 Total										<u>\$2,583.12</u>
11374	ISD #316	E	01	300	361	956	428	303		\$932.81
11374	ISD #316	E	01	300	361	956	475	303		\$1,200.00
11374	ISD #316	E	01	300	361	956	428	303	Purchased Services	\$3,411.12
11374	ISD #316	E	01	300	361	956	428	303	Purchased Services	\$1,266.62
11374 Total										<u>\$6,810.55</u>
11375	ISD #317	E	01	300	361	952	475	303		\$801.64
11375	ISD #317	E	01	300	361	952	428	303		\$14,389.12
11375 Total										<u>\$15,190.76</u>
11376	ISD #318	E	01	300	361	955	428	303		\$8,953.11
11376	ISD #318	E	01	300	361	955	475	303		\$2,586.96
11376 Total										<u>\$11,540.07</u>
11377	ISD #698	E	01	300	361	954	428	303	Purchased Services	\$197.82
11377	ISD #698	E	01	300	361	954	428	303	Purchased Services	\$136.82
11377 Total										<u>\$334.64</u>
11378	ISD #701	E	01	300	361	957	428	303	Purchased Services	\$9,750.00
11378 Total										<u>\$9,750.00</u>
11379	ISD #712	E	01	300	365	908	830	391	Reimb to MN District	\$17,656.84
11379 Total										<u>\$17,656.84</u>
11380	J W PEPPER & SON INC	E	01	300	259	001	000	430	Instruct Supplies	\$375.00
11380 Total										<u>\$375.00</u>
11381	JANEKSELA DAVID	E	01	300	294	713	000	305	Consulting Fees	\$95.00
11381	JANEKSELA DAVID	E	01	300	294	713	000	305	Consulting Fees	\$30.00
11381 Total										<u>\$125.00</u>
11382	JAY'S PAC-N-SHIP	E	01	116	203	000	000	401	General Supplies	\$45.00
11382 Total										<u>\$45.00</u>
11383	JK MECHANICAL CONTRACTORS INC	E	01	117	810	000	000	420	Repair Supplies	\$1,265.00
11383 Total										<u>\$1,265.00</u>
11384	JM AUTO SERVICE	E	01	005	810	000	000	350	Repairs Maint Serv	\$626.83
11384 Total										<u>\$626.83</u>
11385	JOSTENS	E	01	300	211	047	000	401	General Supplies	\$33.90
11385 Total										<u>\$33.90</u>
11386	KING KIM	E	04	500	560	000	321	430	Instruct Supplies	\$570.00
11386 Total										<u>\$570.00</u>
11387	KOWALSKI TERRI	E	01	300	211	000	000	401	General Supplies	\$291.17
11387 Total										<u>\$291.17</u>
11388	KUSH-JEFFERY SHANON	E	04	500	582	000	344	430	Instructional Supply	\$105.00
11388 Total										<u>\$105.00</u>
11389	KY INTERPRETING SERVICES INC	E	01	112	405	000	740	399	Spec Purchased Services	\$12,320.00
11389	KY INTERPRETING SERVICES INC	E	01	116	405	000	740	399	Spec Purchased Services	\$11,900.00
11389 Total										<u>\$24,220.00</u>
11390	L & M SUPPLY INC	E	01	005	810	000	000	420	Repair Supplies	\$140.99
11390	L & M SUPPLY INC	E	03	005	760	000	720	420	Repair Supplies	\$35.97
11390	L & M SUPPLY INC	E	03	005	760	000	720	420	Repair Supplies	\$36.99
11390 Total										<u>\$213.95</u>
11391	LUTZKA STEPHANIE	E	01	300	270	000	000	430	Instruct Supplies	\$148.25
11391 Total										<u>\$148.25</u>

11392	MALOVRH SHANNON	E	01	300	361	000	475	368		\$1,021.15
11392	MALOVRH SHANNON	E	01	300	361	000	475	366		\$556.54
11392 Total										<u>\$1,577.69</u>
11393	MCCAULEY KELLY	E	01	300	294	713	000	305	Consulting Fees	\$95.00
11393	MCCAULEY KELLY	E	01	300	294	713	000	305	Consulting Fees	\$50.00
11393 Total										<u>\$145.00</u>
11394	MENARDS	E	01	300	255	045	000	430	Instructional Supply	\$322.54
11394	MENARDS	E	01	300	255	000	000	430	Instruct Supplies	\$34.50
11394	MENARDS	E	05	300	850	052	302	520	Bldg Improvements	\$88.52
11394	MENARDS	E	05	300	850	052	302	520	Bldg Improvements	\$234.69
11394	MENARDS	E	01	300	255	000	000	430	Instruct Supplies	\$63.19
11394 Total										<u>\$743.44</u>
11395	METRO SALES INC	E	05	005	850	000	302	386	Computer and Tech Hdwr Rental	\$5,619.07
11395 Total										<u>\$5,619.07</u>
11396	MID-STATE TRUCK SERVICE INC	E	03	005	760	000	720	350	Repairs Maint Serv	\$1,645.91
11396 Total										<u>\$1,645.91</u>
11397	MIDWEST BUS PARTS INC	E	03	005	760	000	720	350	Repairs Maint Serv	\$60.95
11397	MIDWEST BUS PARTS INC	E	03	005	760	000	720	350	Repairs Maint Serv	\$377.80
11397 Total										<u>\$438.75</u>
11398	MINNEAPOLIS OXYGEN COMPANY	E	01	300	255	000	000	430	Instruct Supplies	\$138.73
11398 Total										<u>\$138.73</u>
11399	MINNESOTA DISCOVERY CENTER	E	01	005	107	050	000	401	General Supplies	\$420.00
11399 Total										<u>\$420.00</u>
11400	MINNESOTA ENERGY RESOURCES	E	01	005	810	000	000	440	Fuel For Buildings	\$118.72
11400 Total										<u>\$118.72</u>
11401	MINNESOTA TELECOMMUNICATIONS	E	01	112	203	000	000	320		\$222.39
11401	MINNESOTA TELECOMMUNICATIONS	E	02	005	770	000	701	320		\$222.39
11401	MINNESOTA TELECOMMUNICATIONS	E	03	005	760	000	720	320		\$595.00
11401	MINNESOTA TELECOMMUNICATIONS	E	01	101	203	000	000	320		\$850.00
11401	MINNESOTA TELECOMMUNICATIONS	E	01	101	203	000	000	320		\$850.00
11401	MINNESOTA TELECOMMUNICATIONS	E	04	500	505	000	321	320		\$222.39
11401	MINNESOTA TELECOMMUNICATIONS	E	03	005	760	000	720	320		\$1,408.47
11401	MINNESOTA TELECOMMUNICATIONS	E	01	302	810	000	000	320		\$222.39
11401	MINNESOTA TELECOMMUNICATIONS	E	01	300	211	000	000	320		\$444.78
11401	MINNESOTA TELECOMMUNICATIONS	E	01	117	810	000	000	320		\$222.39
11401	MINNESOTA TELECOMMUNICATIONS	E	01	005	810	000	000	320		\$3,409.98
11401	MINNESOTA TELECOMMUNICATIONS	E	01	005	606	000	000	320		\$815.43
11401	MINNESOTA TELECOMMUNICATIONS	E	01	005	020	000	000	320		\$222.39
11401	MINNESOTA TELECOMMUNICATIONS	R	01	005	000	000	000	099	Miscellaneous	\$5,784.10
11401 Total										<u>\$15,492.10</u>
11402	MULCAHY NICKOLAUS LLC	E	06	116	870	000	000	520	Bldg Improvements	\$208,997.04
11402 Total										<u>\$208,997.04</u>
11403	NE MN OFFICE OF JOB TRAINING	E	01	300	361	000	428	303	Purchased Services	\$800.00
11403 Total										<u>\$800.00</u>
11404	NEW DOMINION SCHOOL	E	01	300	690	000	000	390	Pmt Educ Pur MN Dist	\$1,936.41
11404 Total										<u>\$1,936.41</u>
11405	NEXTERA COMMUNICATIONS	E	01	300	211	000	000	320		\$72.96
11405	NEXTERA COMMUNICATIONS	E	04	500	505	000	321	320		\$36.48
11405	NEXTERA COMMUNICATIONS	E	03	005	760	000	720	320		\$72.96
11405	NEXTERA COMMUNICATIONS	E	02	005	770	000	701	320		\$36.48
11405	NEXTERA COMMUNICATIONS	E	01	302	810	000	000	320		\$36.48
11405	NEXTERA COMMUNICATIONS	E	01	117	810	000	000	320		\$36.48
11405	NEXTERA COMMUNICATIONS	E	01	112	203	000	000	320		\$36.48

11405	NEXTERA COMMUNICATIONS	E	01	005	810	000	000	320		\$411.01
11405	NEXTERA COMMUNICATIONS	E	01	005	606	000	000	320		\$136.81
11405	NEXTERA COMMUNICATIONS	E	01	005	020	000	000	320		\$36.48
11405 Total										<u>\$912.62</u>
11406	NORTHERN DOOR & HARDWARE INC	E	06	116	870	000	000	520	Bldg Improvements	\$69,176.04
11406 Total										<u>\$69,176.04</u>
11407	NORTHSTAR INSULATING SYSTEMS INC	E	06	116	870	000	000	520	Bldg Improvements	\$94,464.67
11407 Total										<u>\$94,464.67</u>
11408	OVERHEAD DOOR COMPANY OF HIBBING	E	01	300	810	000	000	350	Repairs Maint Serv	\$305.00
11408 Total										<u>\$305.00</u>
11409	PBL WORKS	E	01	005	640	000	316	311	Prof Tech Services	\$14,300.00
11409 Total										<u>\$14,300.00</u>
11410	POHAKI LUMBER CO	E	05	300	850	052	302	520	Bldg Improvements	\$5,443.54
11410	POHAKI LUMBER CO	E	05	300	850	052	302	520	Bldg Improvements	\$177.39
11410	POHAKI LUMBER CO	E	05	300	850	052	302	520	Bldg Improvements	\$1,053.25
11410	POHAKI LUMBER CO	E	05	300	850	052	302	520	Bldg Improvements	\$963.71
11410	POHAKI LUMBER CO	E	05	300	850	052	302	520	Bldg Improvements	\$329.21
11410	POHAKI LUMBER CO	E	05	300	850	052	302	520	Bldg Improvements	\$816.00
11410	POHAKI LUMBER CO	E	05	300	850	052	302	520	Bldg Improvements	\$86.65
11410	POHAKI LUMBER CO	E	05	300	850	052	302	520	Bldg Improvements	\$96.00
11410	POHAKI LUMBER CO	E	05	300	850	052	302	520	Bldg Improvements	\$8,506.16
11410 Total										<u>\$17,471.91</u>
11411	RANGE COOPERATIVE INC	E	03	005	760	000	720	442	Vehicle Gas & Oil	\$1,910.40
11411 Total										<u>\$1,910.40</u>
11412	RANGE MENTAL HEALTH CENTER INC	E	01	005	420	000	799	305	Consulting Fees	\$1,796.50
11412 Total										<u>\$1,796.50</u>
11413	RANGE OFFICE SUPPLY & EQUIP.CO	E	01	112	203	000	000	401		\$85.25
11413	RANGE OFFICE SUPPLY & EQUIP.CO	E	01	116	203	405	000	430		\$92.80
11413	RANGE OFFICE SUPPLY & EQUIP.CO	E	01	112	201	000	000	430		\$34.72
11413	RANGE OFFICE SUPPLY & EQUIP.CO	B	01	130	000				Inventory	\$124.62
11413	RANGE OFFICE SUPPLY & EQUIP.CO	B	01	130	000				Inventory	\$549.15
11413	RANGE OFFICE SUPPLY & EQUIP.CO	B	01	130	000				Inventory	\$28.58
11413 Total										<u>\$915.12</u>
11414	RANGE PAPER CORPORATION	E	01	300	810	000	000	410	Custodial Supplies	\$1,125.20
11414	RANGE PAPER CORPORATION	E	01	300	810	000	000	410	Custodial Supplies	\$440.31
11414	RANGE PAPER CORPORATION	E	01	300	810	000	000	410	Custodial Supplies	\$517.27
11414	RANGE PAPER CORPORATION	E	01	300	810	000	000	410	Custodial Supplies	\$152.74
11414	RANGE PAPER CORPORATION	E	01	300	810	000	000	410	Custodial Supplies	\$24.38
11414	RANGE PAPER CORPORATION	E	01	302	211	000	000	401	General Supplies	\$557.00
11414	RANGE PAPER CORPORATION	E	01	300	810	000	000	410	Custodial Supplies	\$48.76
11414 Total										<u>\$2,865.66</u>
11415	REGION 7A	R	01	300	294	713	000	060	Admission/Stud Acts	\$6,464.00
11415 Total										<u>\$6,464.00</u>
11416	REV ROBOTICS	E	01	300	298	719	000	430	AS PER ATTACHED QUOTE # 126468	\$1,475.54
11416	REV ROBOTICS	E	01	005	203	051	000	430	AS PER ATTACHED QUOTE # 126469	\$67.99
11416 Total										<u>\$1,543.53</u>
11417	RJ MECHANICAL INC	E	06	116	870	000	000	520	Bldg Improvements	\$506,980.15
11417 Total										<u>\$506,980.15</u>
11418	SECTION 7 COMMITTEE	E	01	300	296	715	000	364	Entry Fees/Student Travel	\$200.00
11418	SECTION 7 COMMITTEE	E	01	300	294	715	000	364	Entry Fees/Student Travel	\$200.00
11418 Total										<u>\$400.00</u>

11419	SHINE EARLY LEARNING	E	01	112	420	000	740	433	150-PK, 9780907183509, HELP CHARTS 0-3, 25 :	\$81.25
11419	SHINE EARLY LEARNING	E	01	112	420	000	740	433	SHIPPING	\$10.00
11419 Total										<u>\$91.25</u>
11420	SHRED-N-GO INC	E	01	300	211	000	000	401		\$196.09
11420	SHRED-N-GO INC	E	01	005	110	000	000	401		\$71.89
11420	SHRED-N-GO INC	E	01	116	203	000	000	401		\$55.00
11420	SHRED-N-GO INC	E	01	112	203	000	000	401	General Supplies	\$71.89
11420 Total										<u>\$394.87</u>
11421	STEFANICH SHEENA	E	01	112	240	000	000	430	Instruct Supplies	\$74.80
11421 Total										<u>\$74.80</u>
11422	STRASSER TIM	E	03	005	760	000	720	442	Vehicle Gas & Oil	\$36.00
11422 Total										<u>\$36.00</u>
11423	SUMMIT FIRE PROTECTION	E	06	116	870	000	000	311	Prof Tech Services	\$975.00
11423 Total										<u>\$975.00</u>
11424	SUPER ONE	E	04	500	580	000	325	401	General Supplies	\$58.33
11424	SUPER ONE	E	04	500	582	000	344	401	General Supplies	\$6.97
11424	SUPER ONE	E	04	500	582	000	344	401	General Supplies	\$20.79
11424	SUPER ONE	E	01	300	402	000	740	433	Ind Instructnl Mtrls	\$81.82
11424	SUPER ONE	E	01	300	402	000	740	433	Ind Instructnl Mtrls	\$15.84
11424 Total										<u>\$183.75</u>
11425	SWANSON & YOUNGDALE INC	E	06	116	870	000	000	520	Bldg Improvements	\$37,524.05
11425 Total										<u>\$37,524.05</u>
11426	SYS CLOUD INC	E	01	005	606	000	000	311	Prof Tech Services	\$7,924.00
11426 Total										<u>\$7,924.00</u>
11427	TEACHERS ON CALL	E	01	005	107	050	000	311		\$367.23
11427	TEACHERS ON CALL	E	04	500	581	000	344	305		\$955.79
11427	TEACHERS ON CALL	E	01	302	420	000	740	307		\$1,061.98
11427	TEACHERS ON CALL	E	01	302	211	000	000	305		\$1,127.46
11427	TEACHERS ON CALL	E	01	101	420	000	740	307		\$119.00
11427	TEACHERS ON CALL	E	01	101	203	000	000	305		\$1,715.30
11427	TEACHERS ON CALL	E	01	300	420	000	740	307		\$2,187.97
11427	TEACHERS ON CALL	E	01	300	211	000	000	305		\$2,170.86
11427	TEACHERS ON CALL	E	01	116	420	000	740	307		\$2,180.58
11427	TEACHERS ON CALL	E	01	116	203	000	000	305		\$2,100.30
11427	TEACHERS ON CALL	E	01	112	420	000	740	307		\$1,785.00
11427	TEACHERS ON CALL	E	01	112	203	000	000	305		\$554.07
11427	TEACHERS ON CALL	E	01	302	420	000	740	307		\$1,056.03
11427	TEACHERS ON CALL	E	01	302	211	000	000	305		\$86.97
11427	TEACHERS ON CALL	E	01	101	420	000	740	307		\$960.83
11427	TEACHERS ON CALL	E	01	101	203	000	000	305		\$1,011.50
11427	TEACHERS ON CALL	E	01	300	420	000	740	307		\$2,433.36
11427	TEACHERS ON CALL	E	01	300	211	000	000	305		\$2,512.64
11427	TEACHERS ON CALL	E	01	116	420	000	740	307		\$2,714.26
11427	TEACHERS ON CALL	E	01	116	203	000	000	305		\$1,784.61
11427	TEACHERS ON CALL	E	01	112	420	000	740	307		\$785.40
11427	TEACHERS ON CALL	E	01	112	203	000	000	305		\$251.26
11427	TEACHERS ON CALL	E	01	101	420	000	740	307		\$446.25
11427	TEACHERS ON CALL	E	01	101	203	000	000	305		\$372.79
11427	TEACHERS ON CALL	E	01	116	420	000	740	307		\$1,535.10
11427	TEACHERS ON CALL	E	01	116	203	000	000	305		\$751.35
11427	TEACHERS ON CALL	E	01	112	420	000	740	307		\$803.25
11427	TEACHERS ON CALL	E	01	112	203	000	000	305		\$534.74
11427 Total										<u>\$34,365.88</u>

11428	TNT CONSTRUCTION GROUP LLC	E	06	116	870	000	000	520	Bldg Improvements	\$4,750.00
11428	TNT CONSTRUCTION GROUP LLC	E	06	116	870	000	000	520	Bldg Improvements	\$80,750.00
11428 Total										<u>\$85,500.00</u>
11429	TRIMARK INDUSTRIAL	E	03	005	760	000	720	401	General Supplies	\$60.05
11429 Total										<u>\$60.05</u>
11430	UNITED ELECTRIC COMPANY	E	01	300	361	893	830	433	Ind Instructnl Mtrls	\$39.46
11430 Total										<u>\$39.46</u>
11431	UNITED GLASS INC	E	06	116	870	000	000	520	Bldg Improvements	\$96,353.75
11431 Total										<u>\$96,353.75</u>
11432	VIGER SANDRA	E	01	005	640	000	316	366	Travel	\$42.44
11432 Total										<u>\$42.44</u>
11433	VIRGINIA COMMUNITY FOUNDATION	E	01	005	107	050	000	401	General Supplies	\$1,560.00
11433 Total										<u>\$1,560.00</u>
11434	VIRGINIA PUBLIC UTILITITES	E	01	300	810	000	000	333		\$498.00
11434	VIRGINIA PUBLIC UTILITITES	E	01	300	810	000	000	332		\$219.25
11434	VIRGINIA PUBLIC UTILITITES	E	01	300	810	000	000	440		\$66.67
11434	VIRGINIA PUBLIC UTILITITES	E	01	300	810	000	000	440	Fuel For Bldgs	\$4,167.30
11434	VIRGINIA PUBLIC UTILITITES	E	01	300	810	000	000	331	Electricity	\$17,265.92
11434	VIRGINIA PUBLIC UTILITITES	E	01	005	810	000	000	334	Garbage	\$1,427.70
11434	VIRGINIA PUBLIC UTILITITES	E	01	300	810	000	000	440	Fuel For Bldgs	\$211.79
11434	VIRGINIA PUBLIC UTILITITES	E	01	300	810	000	000	333		\$116.70
11434	VIRGINIA PUBLIC UTILITITES	E	01	300	810	000	000	332		\$65.50
11434	VIRGINIA PUBLIC UTILITITES	E	01	300	810	000	000	440		\$1,395.45
11434	VIRGINIA PUBLIC UTILITITES	E	01	005	810	000	000	333		\$60.90
11434	VIRGINIA PUBLIC UTILITITES	E	01	005	810	000	000	332		\$43.00
11434	VIRGINIA PUBLIC UTILITITES	E	01	005	810	000	000	331		\$129.88
11434	VIRGINIA PUBLIC UTILITITES	E	01	005	810	000	000	440		\$278.39
11434	VIRGINIA PUBLIC UTILITITES	E	01	117	810	000	000	334		\$538.50
11434	VIRGINIA PUBLIC UTILITITES	E	01	117	810	000	000	333		\$237.60
11434	VIRGINIA PUBLIC UTILITITES	E	01	117	810	000	000	332		\$114.25
11434	VIRGINIA PUBLIC UTILITITES	E	01	117	810	000	000	331		\$3,100.05
11434	VIRGINIA PUBLIC UTILITITES	E	01	117	810	000	000	440		\$2,153.85
11434 Total										<u>\$32,090.70</u>
11435	W A FISHER COMPANY	E	01	005	020	000	000	401	General Supplies	\$1,695.00
11435	W A FISHER COMPANY	E	01	005	020	000	000	401	General Supplies	\$1,500.00
11435	W A FISHER COMPANY	E	01	005	020	000	000	401	General Supplies	\$1,945.00
11435	W A FISHER COMPANY	E	01	005	020	000	000	401	General Supplies	\$900.00
11435	W A FISHER COMPANY	E	01	005	020	000	000	401	General Supplies	\$310.00
11435	W A FISHER COMPANY	E	01	005	020	000	000	401	General Supplies	\$95.00
11435	W A FISHER COMPANY	E	01	005	020	000	000	401	General Supplies	\$1,595.00
11435	W A FISHER COMPANY	E	01	005	020	000	000	401	General Supplies	\$80.00
11435	W A FISHER COMPANY	E	01	005	020	000	000	401	General Supplies	\$45.00
11435	W A FISHER COMPANY	E	01	005	020	000	000	401	General Supplies	\$150.00
11435	W A FISHER COMPANY	E	01	005	020	000	000	401	General Supplies	\$45.00
11435	W A FISHER COMPANY	E	01	005	020	000	000	401	General Supplies	\$110.00
11435	W A FISHER COMPANY	E	01	300	211	047	000	401	General Supplies	\$495.00
11435	W A FISHER COMPANY	E	01	300	720	000	000	401	#10 ENVELOPES TO BE PRINTED WITH THE ROC	\$230.00
11435	W A FISHER COMPANY	E	01	101	720	000	000	401	#10 ENVELOPES TO BE PRINTED WITH THE ROC	\$145.00
11435	W A FISHER COMPANY	E	01	116	720	000	000	401	#10 ENVELOPES TO BE PRINTED WITH THE ROC	\$145.00
11435	W A FISHER COMPANY	E	01	112	720	000	000	401	#10 ENVELOPES TO BE PRINTED WITH THE ROC	\$145.00
11435 Total										<u>\$9,630.00</u>
11436	Z-TECH	E	03	005	760	000	720	420	Repair Supplies	\$347.00
11436 Total										<u>\$347.00</u>

11437	ISD #698	E 01 300 361 954 428 303	Purchased Services	\$201.09
11437 Total				<u>\$201.09</u>
	PAYROLL 06/02/23			\$113,696.44
	OASDI			\$6,817.94
	MEDICARE			\$1,594.52
	TRA			\$9,721.09
	TSA MATCH			\$700.08
290821-290823	PAYROLL 06/15/23			\$1,083,077.16
	OASDI			\$65,284.06
	MEDICARE			\$15,271.57
	PERA			\$23,244.78
	TRA			\$58,997.34
	TSA MATCH			\$4,368.30
			TOTAL DISBURSEMENTS & PAYROLL	<u>\$3,172,278.55</u>

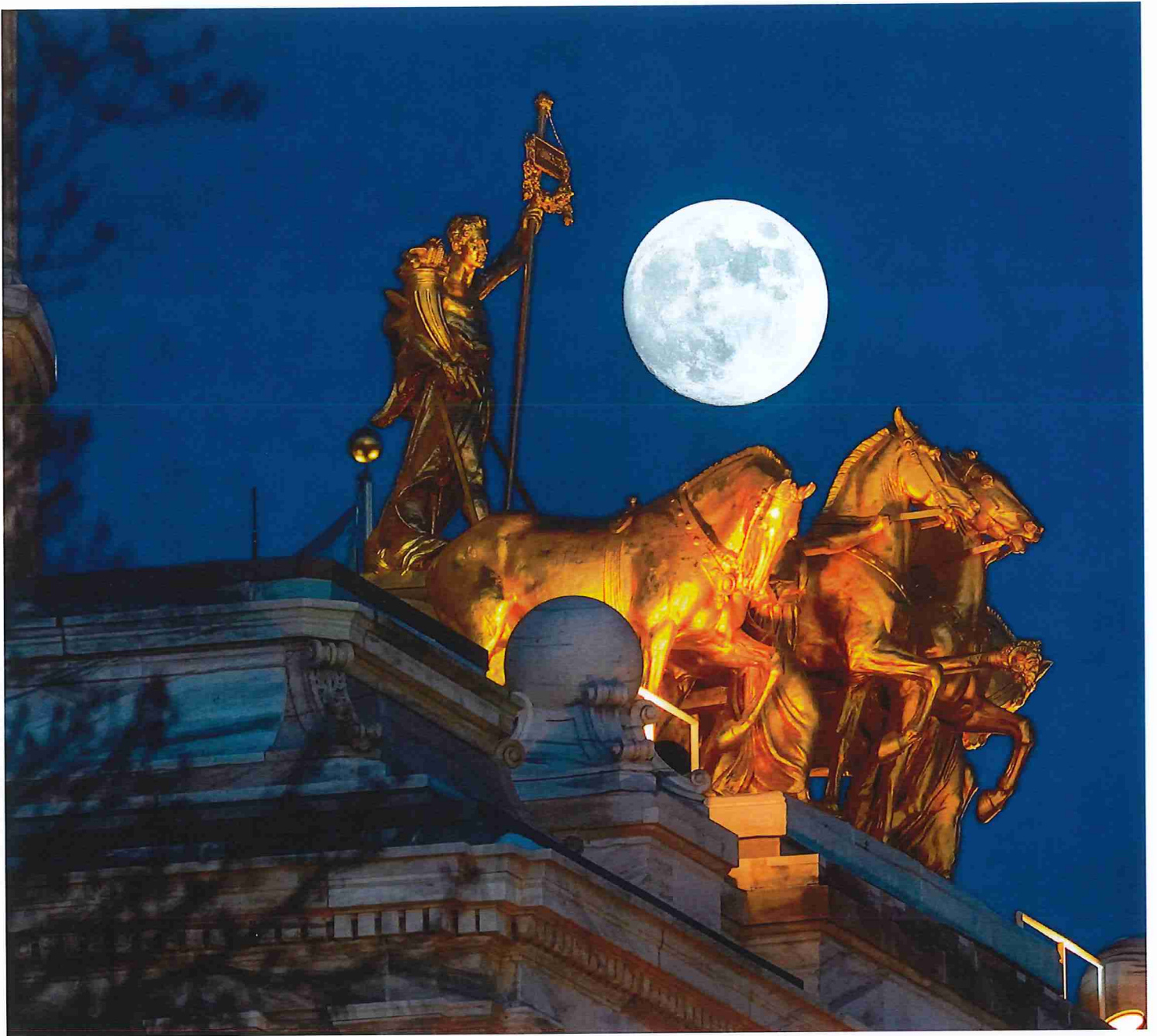
Seconded by

that the above resolution be adopted.

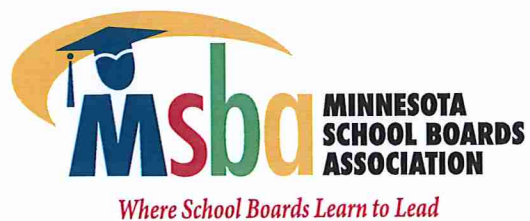
Resolution adopted June 26, 2023.

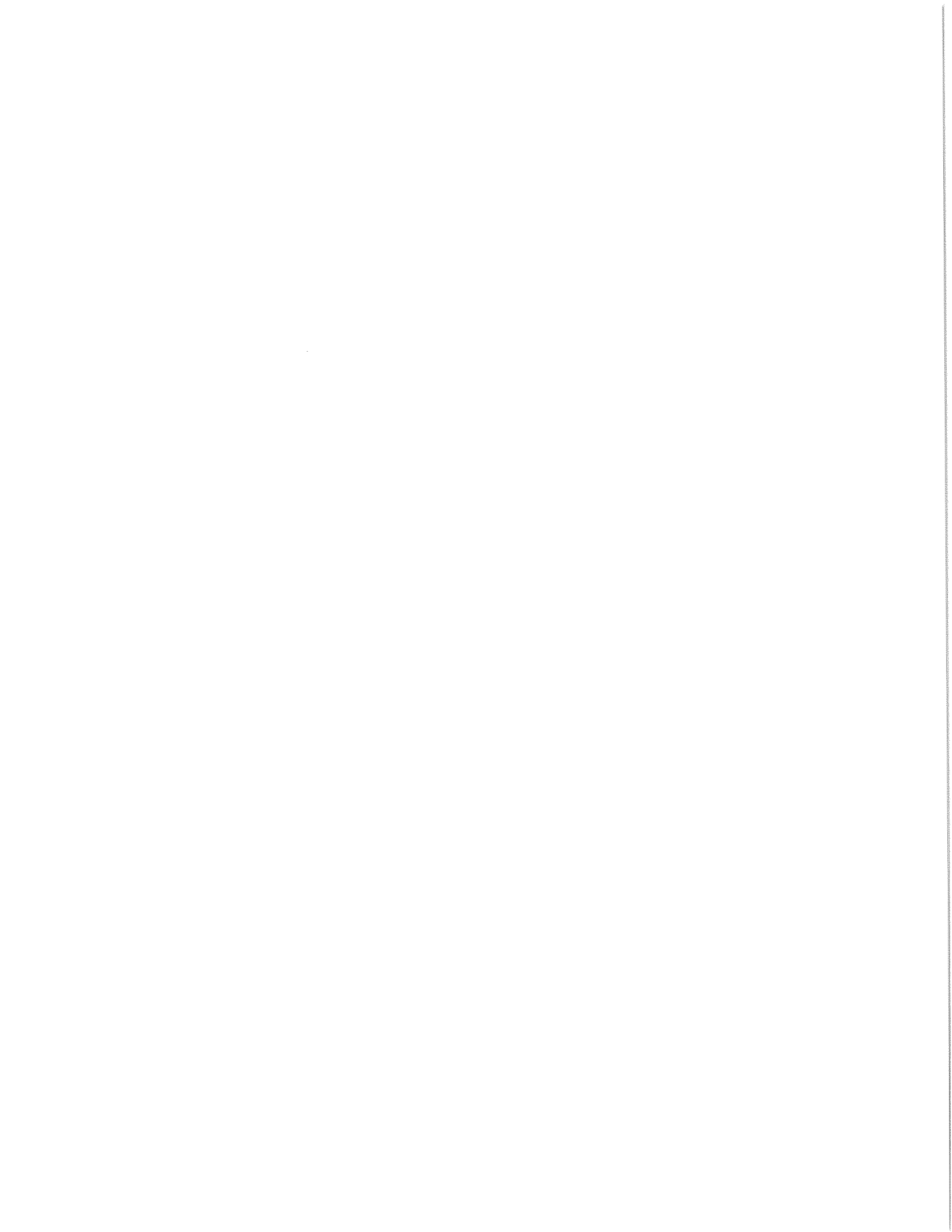
Clerk

Chairperson



2023 LEGISLATIVE RECAP





2023 Legislative Recap

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Indicates significant MSBA advocacy effort

MSBA has attempted to provide effective dates for each new law; however, occasionally the legislation may not specify an effective date. If no effective date is provided, Minn. Stat. § 645.02 specifies that each policy enacted finally at any session of the Legislature takes effect on Aug. 1, unless a different date is specified. An act making appropriations enacted at the end of any session of the Legislature takes effect on July 1, unless a different date is specified in the act. Each act takes effect at 12:01 a.m. on the day it becomes effective, unless a different time is specified in the act.

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Executive Summary



With a historic state budget surplus in front of the legislature and executive branch, every sector of Minnesota's economy was excited about the funding opportunities it would provide, including those who make up the K-12 sector. As a budget-setting session with federal ESSER funds, unstable enrollments, and learning recovery on the minds of our school districts, our members were eager to seek a much needed stable and predictable funding boost.

With forty percent of the legislature new to their role and a sweep by the DFL in November, we understood there would be many challenges and opportunities.

Our legislative priorities were quite simple this budget-session; focus on increasing the general education formula by 5% each year of the biennium, eliminate the special education and English language cross-subsidies, include an inflationary growth factor in future years, and allow boards to renew existing operating referendums. The effort by the MSBA Government Relations team and our members grassroots advocacy pushed the envelope by seeking an unprecedented investment in our public schools. Our much needed, and big ask, on the funding side set a target for the legislature. We are proud of our accomplishment establishing an inflationary index for the general fund formula in future years. This will provide needed stability and predictability in the most important funding stream for our school districts. Another highlight is the ability for our school boards to renew once an operating referendum for the same amount and length of time. With 99.7% passage rate for our renewals, this only makes sense to restore discretionary authority to our school boards and reduce the cost of running an election.

Uncertainty of new legislation is normal. Sometimes in this business, you get things for which you did not ask. As a lobbyist for MSBA for 13 years, I cannot recall a time I felt completely satisfied after a legislative session. It may have been the smallest unfunded or underfunded mandate that made its way into law, or a change of "may" to "must," but I knew the change to the language was not consistent with local school boards' expectations. This year, we wanted the legislature to understand the on-the-ground experience of our school boards and administration. In the 2023 session, the legislature has added many new requirements for public school districts. We have seen new categorical spending requirements, teacher licensure modifications, and alterations to the collective bargaining process.

MSBA has already started to help and support our members with the implementation of all the new requirements. Over the next three to six months, your MSBA staff will be informing, supporting, and leading our districts with the implementation and operational phase of the new requirements.

Lastly, our members deserve a huge ovation for their advocacy efforts. It is not always enjoyable to accept new requirements, but your effort, fight, and persistence in your advocacy was remarkable this session. The collective voice of our school boards does matter.

While it is hard to imagine the 2024 session will be on our front doorstep in less than seven short months, we look forward to seeing you on the Advocacy Tour this fall as we prepare for the next session.

A handwritten signature in black ink that reads 'Kirk Schneidawind'. The signature is written in a cursive, flowing style.

Kirk Schneidawind, Executive Director

2023 E-12 Education Budget*

	FY24-25	FY 26-27
GENERAL EDUCATION	\$ 2,564,100	\$ 3,300,000
Formula Allowance	\$ 709,142	\$ 1,358,589
English Learner Cross-Subsidy Reduction Aid	\$ 86,909	\$ 171,877
Compensatory Revenue Hold Harmless		\$ 20,658
Menstrual Products and Naloxone	\$ 3,500	\$ 3,700
Voluntary Pre-K	\$ 34,789	\$ 163,494
Transportation Sparsity Revenue	\$ 9,895	\$ 11,655
CTE Consortium	\$ 4,000	\$ 4,000
Unemployment	\$ 135,000	
EDUCATION EXCELLENCE		
Full Service Community Schools	\$ 15,000	\$ 10,000
Multi-Tiered Systems of Support (MTSS)	\$ 27,000	\$ 27,000
Non-Exclusionary Discipline	\$ 3,500	\$ 3,500
Paraprofessional Paid Orientation	\$ 7,200	\$ 16,600
Ethnic Studies	\$ 1,700	\$ 1,700
THE READ ACT		
Curriculum and Instructional Materials	\$ 35,000	
Professional Development	\$ 34,700	\$ 15,500
AMERICAN INDIAN EDUCATION		
American Indian Education Aid	\$ 12,974	\$ 14,751
Native Language Revitalization Grants	\$ 15,000	\$ 15,000
TEACHERS		
Grow Your Own	\$ 37,000	\$ 50,900
Licensure Shortage Areas	\$ 30,000	\$ 10,000
Student Support Personnel Aid	\$ 74,408	\$ 127,730
Teacher Residency Program	\$ 6,000	\$ 6,000
Teachers of Color - Mentoring and Retention	\$ 1,008	\$ 3,008
SPECIAL EDUCATION		
Special Education Cross Subsidy	\$ 662,823	\$ 821,218
Special Education Unemployment		\$ 128,000
LIBRARIES		
School Library Aid	\$ 45,234	\$ 47,594
COMMUNITY EDUCATION		
Community Education Aid	\$ 8,128	\$ 19,288
STATE AGENCIES		
Minnesota Department of Education, including Office of Inspector General	\$ 57,409	\$ 50,527

All dollars are in thousands

* all figures are from Minnesota Department of Education (MDE) 2023 Legislative Session Update

HF 2497 Education Finance and Policy Omnibus Bill

Finance Provisions*



An increase to general education basic formula of 4 percent for FY2024 and 2 percent for FY2025 and the formula will be linked to inflation beginning in FY2026. The formula is funded at \$709.142 million for the 2024-25 biennium and \$1,358,589 billion for the 2026-27 biennium. The rate of inflation is measured by the Consumer Price Index, within a minimum increase of 2 percent and a maximum increase of 3 percent.

- FY2024 - \$7,138 per pupil and FY2025 - \$7,281 per pupil
 - FY2026 - \$7,425 per pupil with inflation 2%* and FY2027 - \$7,586 per pupil with inflation 2.17%*
- * Estimates based on CPI



Special education cross-subsidy reduction aid is increased by \$662.8 million for the 2024-25 biennium and \$821.2 million for the 2026-27 biennium. This reduces the cross-subsidy by 44 percent for FY2024, FY2025 and FY2026 and 50 percent for FY2027 and beyond.

- FY2024 - \$304,172 and FY2025 - \$358,651
- FY2026 - \$375,312 and FY2027 - \$445,906



English learner aid and cross-subsidy reduction is funded at \$86.9 million over the next biennium and nearly doubles the per-pupil funding formula reducing this cross-subsidy in future years. The per pupil allowance will increase from \$704 to \$1,774 for FY2027 and beyond. Creates a new component of EL revenue that funds EL cross-subsidy at 25 percent in FY2027 and beyond.

- FY2024 - \$40,516 and FY2025 - \$46,393
- FY2026 - \$47,833 and FY2027 - \$124,044

Voluntary Pre-Kindergarten (VPK) is funded at \$182 million making the 4,000 expiring seats permanent in FY2024, adds an additional 3,000 seats for FY2025 and another 2,200 seats in FY2026-27 for a total of 12,360 permanent seats over the next two biennia.

- FY2024 - \$15,171 and FY2025 - \$16,576
- FY2026 - \$71,804 and FY2027 - \$77,531

Age limitations; the Pupil Fair Dismissal Act is funded at \$9.6 million for FY2024-25 and at \$10.1 million for FY2026-27. This adjusts the maximum age of service to all students with a disability to the pupil's 22nd birthday.

- FY2024 - \$4,567 and FY2025 - \$5,074
- FY2026 - \$5,074 and FY2027 - \$5,074



Compensatory revenue formula is set at \$20.658 million to off-set the new universal meals program for FY2025. Creates a new formula for fiscal years 2026 and later by multiplying a compensatory allowance by the number of pupils eligible at each site. Establishes a compensatory allowance inflator for fiscal years 2026 and later to link the growth in compensatory revenue to the growth in the general education basic formula allowance. Please see the Policy Provisions for more information.

- FY2026 - \$13,321 and FY2027 - \$7,337

* All Finance Provision Figures are from Minnesota House Research Change Item Spreadsheet dated 5.15.23



Student support personnel aid is a new program funded at \$64.4 million in FY2024-25 and \$117.7 million for FY2026-27. It funds additional full-time or part-time school counselors, school psychologists, school social workers, school nurses and chemical dependency counselors not under contract by a school district, charter school or cooperative unit at the start of the 2022-23 school year. The allowance equals \$11.94 per adjusted pupil unit for FY2024 and increases to \$17.08 for FY2025 and \$48.73 for FY2026 and beyond. For small school districts a minimum aid amount of \$40,000 and \$20,000 for charter schools. Report required.

EFFECTIVE DATE. This section is effective for revenue for FY2024 and later.

- FY2024 - \$29,138 and FY2025 - \$35,270
- FY2026 - \$57,640 and FY2027 - \$60,090

Multi-Tiered Systems of Support (MTSS) is funded at \$13.5 million each year. Requires districts and charter schools to be offered training in implementing MTSS by the Minnesota Department of Education (MDE).

- FY2024 - \$13,500 and FY2025 - \$13,500
- FY2026 - \$13,500 and FY2027 - \$13,500



Computer Science Education Advancement is funded at \$500,000 each year through FY2027. Please see the Policy Provisions for more information.

- FY2024 - \$500,000 and FY2025 - \$500,000
- FY2026 - \$500,000 and FY2027 - \$500,000

Nonexclusionary discipline is funded at \$1.750 million each year through FY2027.

- FY2024 - \$1,750,000 and FY2025 - \$1,750,000
- FY2026 - \$1,750,000 and FY2027 - \$1,750,000



Paraprofessional paid orientation is funded at \$7.2 million in FY2025 and increases slightly as it goes through FY2027. Provides annual, prior year reimbursement for up to eight hours. Please see the Policy Provisions for more information.

- FY2025 - \$7,230
- FY2026 - \$8,213 and FY2027 - \$8,418



The Read Act is new legislation to bring Minnesota's readers to proficiency using evidence-based reading methods. It is established and funded at \$74.6 million in FY2024-25 and \$15.5 million for FY2026-27. It provides one-time funding only for curriculum and staff training. Please see the Policy Provisions for more information.

- FY2024 - \$74,900
- FY2026 - \$7,750 and FY2027 - \$7,750

American Indian education funding is established at \$60.8 million over the next two biennia.

- FY2024 - \$15,357 and FY2025 - \$14,758
- FY2026 - \$15,215 and FY2027 - \$15,562



Programs and grants to Increase Teachers and Teachers of Color and for shortage areas are funded at:

- **Black Men Teach Twin Cities** - \$500,000 per year through FY2027.
- **Coalition to Increase Teachers of Color** - \$100,000 per year through FY2027.
- **Come Teach in MN** - \$200,000 per year through FY2027.
- **Grow Your Own** - \$37 million and \$50.908 in the next biennium.
- **Licensure Shortage Areas / SPED Pipeline** - \$30 million in FY2024-25 and over the next biennium. Please see the Policy Provisions for more information.
- **Teacher Residency Program** - \$3 million each year through FY2027.
- **Alternative Pathways to Licensure Support** - \$150,000 each year through FY2027.
- **Collaborative Urban and Greater Minnesota Educators of Color (CUGMEC)** - \$4.440 million each year through FY2027.
- **Heritage Language and Culture Teachers** - \$208,000 each year through FY2027.
- **Licensure via Portfolio Online Platform** - \$150,000 per year through FY2027.
- **Licensure Pathway Preparation Grants** - \$400,000 per year through FY 2027.
- **Teachers of Color – Mentoring and Retention** - \$1.008 million in the first biennium and \$1.504 million in the next biennium.
- **Recruitment and Marketing Campaign** - \$500,000 for each year through FY2027.



School unemployment aid is funded at \$135 million on a one-time basis for FY2024. An account is established in the special revenue fund known as the school unemployment aid account. Subject to availability of funds, the commissioner of education is to reimburse school district, charter school and cooperative unit for their unemployment costs associated with hourly workers over the summer.

If the amount in the account is insufficient, the commissioner must proportionately reduce the aid payment to each recipient. Aid payments must be paid 100 percent in the current year. This account expires on June 30, 2027, or until funds are depleted. Please see the Policy Provisions for more information.
EFFECTIVE DATE This section is effective May 28, 2023.



Special education unemployment costs is funded at \$64 million per year for special education summer unemployment insurance costs.
EFFECTIVE DATE. This section is effective starting FY2026.



Menstrual products and opiate antagonists is funded at \$2 per adjusted pupil unit to a district's operating capital revenue for these costs. Please see the Policy Provisions for more information.

Pupil transportation sparsity aid is funded at \$9.8 million for FY2024-25 and \$11.6 million for FY2026-27 and increases the portion of a qualifying school district's unfunded pupil transportation costs from 18.2 percent to 35 percent.

- FY2024 - \$4,809 and FY2025 - \$5,086
- FY2026 - \$5,533 and FY2027 - \$6,122

Area learning center (ALC) transportation aid creates a new categorical to reimburse school districts for the costs of transporting students to and from ALCs. Requires school districts to submit their costs to the commissioner of education in a form and manner established by the commissioner. Limits the total aid to not more than \$1,000,000 per year.

Special education homeless transportation aid creates a new categorical called “special education homeless pupil aid” for those districts not eligible for full reimbursement of their transportation costs for homeless and highly mobile students. Appropriates \$2.4 million for FY2024-25 and \$2.9 million for FY2026-27.

- FY2024 - \$1.121 and FY2025 - \$1.356
- FY2026 - \$1.443 and FY2027 - \$1.537

Career and Technical Education (CTE) Consortium is extended statewide, and funding is increased to \$4 million for FY2024-25 and \$4 million for FY2026-27. Please see the Policy Provisions for more information.

- FY2024 - \$2.0 and FY2025 - \$2.0
- FY2026 - \$2.0 and FY2027 - \$2.0

Career and Technical Education Emergency Medical Services (EMS) Course grants

- FY2024 - \$500,000 and FY2025 - \$500,000
- FY2026 - \$500,000 and FY2027 - \$500,000

School library aid is a new funding stream appropriated for FY2024-25 at \$45.2 million and \$47.5 million for FY2026-27. Please see the Policy Provisions for more information.

- FY2024 - \$21,435 and FY2025 - \$23,799
- FY2026 - \$23,797 and FY2027 - \$23,797

EFFECTIVE DATE. This section is effective for revenue for fiscal year 2024 and later.

Building and Cyber Security grant program is funded at \$24.3 million for FY2024 only to pay for the costs of cybersecurity measures, including updating computer hardware and software, other systems upgrades, and cybersecurity insurance costs. Please see the Policy Provisions for more information.

- FY2024 - \$24,332

Extended time revenue for residential care and treatment facilities is funded at \$1.3 for FY2024-25 and \$1.4 for FY 2026-27 to expand extended time revenue to include summer services to students who are attending a day treatment program who are placed at a children’s residential facility.

- FY2024 - \$614,000 and FY2025 \$669,000
- FY2026 - \$687,000 and FY 2027 \$708,000

Gender-neutral, single-user restrooms grant is funded at \$2 million per biennium. Authorizes a school district to use Long-Term Facilities Maintenance (LTFM) revenue to remodel or construct a gender-neutral single-user restroom at each school site. Requires 10-year facility plans to address provisions for providing one at each school site. Added as an allowable use for operating capital revenue.

Policy Provisions

General Education – Article 1



Referendum renewal by school board – Authorizes a one-time renewal by the school board of an expiring referendum if:

- (1) the per pupil amount of the referendum is the same as the amount expiring;
- (2) the term of the renewed referendum is no longer than the initial term approved by the voters; and
- (3) the school board, having taken a recorded vote, has adopted a written resolution authorizing the renewal after holding a meeting and allowing public testimony on the proposed renewal.

The resolution must be adopted by the school board by June 15 of any calendar year and becomes effective 60 days after its adoption. A school board may renew an expiring referendum not more than two fiscal years before the referendum expires. A district renewing an expiring referendum must submit a copy of the adopted resolution to the commissioner and to the county auditor no later than September 1 of the calendar year in which the written resolution is adopted.

EFFECTIVE DATE. This section is effective the day following final enactment.

Unemployment between terms – Makes school district hourly employees eligible for unemployment benefits for the summer if they meet unemployment certain requirements. Prohibits a school district from using its unemployment levy to pay for the hourly employee unemployment insurance costs.



Access to menstrual products – A school district or charter school must provide students with access to menstrual products at no charge. The products must be available to all menstruating students in restrooms regularly used by students in grades 4 to 12 according to a plan developed by the school district.

EFFECTIVE DATE. This section is effective January 1, 2024.



Opiate antagonists – A school district or charter school must maintain a supply of opiate antagonists. Each school building must have two doses of nasal naloxone available on-site. The commissioner of health shall identify and make resources available, including at least one training video to help schools implement an opiate antagonist emergency response, and make the resources available for schools. A school board may adopt a model plan for use, storage, and administration of opiate antagonists.

EFFECTIVE DATE. This section is effective July 1, 2023.

Career and Technical Education Consortium grants – Adds career and technical education (CTE) consortia to state statute. “Career and technical education (CTE) consortium” means a voluntary collaboration of the Minnesota Service Cooperatives and other regional public and private partners, including school districts, intermediate school districts, vocational cooperatives, and higher education institutions, that work together to provide career and technical education opportunities for students.

EFFECTIVE DATE. This section is effective July 1, 2023.



Compensatory revenue - narrows acceptable uses – For FY2024 and later, a district's compensatory revenue must be used for:

- (1) remedial instruction and necessary materials in reading, language arts, mathematics, other content areas, or study skills to improve the achievement level of these learners;
- (2) additional teachers and teacher aides to provide more individualized instruction to these learners through individual tutoring, lower instructor-to-learner ratios, or team teaching;
- (3) a longer school day or week during the regular school year or through a summer program that may be offered directly by the site or under a performance-based contract with a community-based organization;
- (4) programs to reduce truancy; provide counseling services, guidance services, and social work services; and provide coordination for pupils receiving services from other governmental agencies;
- (5) bilingual programs, bicultural programs, and programs for English learners;
- (6) early education programs, parent-training programs, early childhood special education, school readiness programs, kindergarten programs for four-year-olds, voluntary home visits and other outreach efforts designed to prepare children for kindergarten;
- (7) transition programs operated by school districts for special education students until the age of 22;
- (8) substantial parent involvement in developing and implementing remedial education or intervention plans for a learner, including learning contracts between the school, the learner, and the parent that establish achievement goals and responsibilities of the learner and the learner's parent or guardian; and
- (9) professional development for teachers on meeting the needs of English learners, using assessment tools and data to monitor student progress, and reducing the use of exclusionary discipline, and training for tutors and staff in extended day programs to enhance staff's knowledge in content areas.

Building allocation for compensatory revenue – A district or cooperative must allocate at least 80 percent of its compensatory revenue to each school building in the district or cooperative where the children who have generated the revenue are served. Requires a school district to report whether programs funded with compensatory revenue are consistent with best practices demonstrated to raise student achievement. School districts must continue to collect free and reduced meal applications. The Minnesota Department of Education (MDE) must report to the legislature on whether paper meal eligibility forms can be eliminated.

Publication of review and comment – Increases the number of days from 20 to at least 48 days, but not more than 60 days before a referendum for bonds or solicitation of bids for a project that has received a positive or unfavorable review and comment. The school board shall publish a summary of the commissioner's review and comment of that project in the legal newspaper of the district.

EFFECTIVE DATE. This section is effective for elections conducted on or after August 9, 2023.

Nonpublic education transportation – A school board and a nonpublic school may mutually agree to a written plan for the board to provide nonpublic pupil transportation to nonpublic school students.

Education Excellence – Article 2



E-learning days – A school district or charter school that declares an e-learning day must continue to pay the full wages for scheduled work hours and benefits of all school employees for the duration of the e-learning period. During the e-learning period, school employees must be allowed to work from home to the extent practicable, be assigned to work in an alternative location, or be retained on an on-call basis for any potential need.

EFFECTIVE DATE. This section is effective the day following final enactment.



Graduation requirements and academic standards –

- Requires state high school math standards to include algebra II, integrated math III, or an equivalent, and grade 8 standards to include completion of algebra.
- For sciences, one credit to satisfy all the earth and space science standards for grades 9 through 12, one credit to satisfy all the life science standards for grades 9 through 12, and one credit to satisfy all the chemistry or physics standards for grades 9 through 12.
- Students beginning grade 9 in the 2024-25 school year and later must complete a course for credit in government and citizenship in either grade 11 or 12 or an advanced placement, international baccalaureate, or other rigorous course on government and citizenship, and a combination of other credits encompassing at least United States history, geography, government and citizenship, world history, and economics sufficient to satisfy all the academic standards in social studies.
- Eliminates the civics test requirement from social studies standards.
- Students who begin grade 9 in the 2024-25 school year and later must successfully complete a course for credit in personal finance in grade 10, 11, or 12. A teacher of a personal finance course that satisfies the graduation requirement must have a field license or out-of-field permission in agricultural education, business, family and consumer science, social studies, or math.
- Adds media arts as a fifth arts area.
- Requires districts to adopt state arts standards.
- Requires an ethnic studies course by 2026-27 school year.



Credit for employment with health care providers – Consistent with the career and technical pathways program, a student in grade 11 or 12 who is employed by an institutional long-term care or licensed assisted living facility, a home and community-based services and supports provider, a hospital or health system clinic, or a child care center may earn up to two elective credits each year toward graduation at the discretion of the enrolling school district or charter school.

A student may earn one elective credit for every 350 hours worked, including hours worked during the summer. A student who is employed by an eligible employer must submit an application, in the form or manner required by the school district or charter school, for elective credit to the school district or charter school in order to receive elective credit. The school district or charter school must verify the hours worked with the employer before awarding elective credit.

EFFECTIVE DATE. This section is effective for the 2023-24 school year and later.



Ethnic studies –

Definition – “Ethnic studies” means the interdisciplinary study of race, ethnicity, and indigeneity with a focus on the experiences and perspectives of people of color within and beyond the United States. Ethnic studies analyzes the ways in which race and racism have been and continue to be social, cultural, and political forces, and the connection of race to the stratification of other groups, including stratification based on the protected classes.

Requirements – Starting in the 2026-27 school year, a district or charter school high school must offer an ethnic studies course. An ethnic studies course may fulfill a social studies, language arts, arts, math, or science credit if the course meets the applicable state academic standards. An ethnic studies course may focus specifically on a particular group of national or ethnic origin. An ethnic studies course may fulfill an elective credit.

Starting in 2027-28 school year, school districts and charter schools must provide ethnic studies instruction in elementary schools and middle schools. Ethnic studies instruction must meet statewide ethnic studies academic standards.

Working group – The Ethnic Studies Working Group is established to advise the commissioner of education on an ethnic studies framework and resources necessary to implement ethnic studies requirements. The commissioner must appoint members of the working group by April 1, 2024, with input from the Minnesota Ethnic Studies Coalition. The Ethnic Studies Working Group must have 25 members with a demonstrated commitment to ethnic studies, as follows:

- (1) five community members with a demonstrated commitment to ethnic studies;
- (2) four public school students in grades 11 and 12;
- (3) three parents or guardians of public kindergarten through grade 12 students;
- (4) three Minnesota-based, college-level faculty experts in ethnic studies;
- (5) three ethnic studies high school teachers;
- (6) four teachers with experience teaching ethnic studies to students in kindergarten to grade 8; and
- (7) three school board members or school administrators.

By October 31, 2024, the working group must provide the ethnic studies framework and other recommendations related to ethnic studies to the commissioner of education. The working group must convene on at least a bimonthly basis and must hold the first meeting no later than May 1, 2024.

Holocaust, genocide of Indigenous peoples, and other genocide education – A school district must offer Holocaust and genocide education in middle school and high school curriculum by the 2026-27 school year in accordance with rules on social studies standards and benchmarks.

Working group – The Working Group on Education on the Holocaust, Genocide of Indigenous Peoples, and Other Genocides is established to advise the commissioner of education and develop resources necessary to implement requirements for education on the Holocaust, genocide of Indigenous Peoples, and other genocides. The commissioner must appoint members of the working group by April 1, 2024, based on the guidance and recommendations from the co-chairs of the working group (minimum of 12 members, but no more than 21 members).

EFFECTIVE DATE. This section is effective July 1, 2023.



World's Best Workforce –

Definitions – “Antiracist” means actively working to identify and eliminate racism in all forms in order to change policies, behaviors, and beliefs that perpetuate racist ideas and actions.

“Culturally sustaining” means integrating content and practices that infuse the culture and language of Black, Indigenous, and People of Color communities who have been and continue to be harmed and erased through the education system.

“Institutional racism” means structures, policies, and practices within and across institutions that produce outcomes that disadvantage those who are Black, Indigenous, and People of Color.

Adopting plans and budgets – Requires a school board’s World’s Best Workforce strategic plan to include education effectiveness practices that integrate high-quality instruction, technology, and curriculum that is rigorous, accurate, antiracist, and culturally sustaining; ensuring a learning and work environment that validates, affirms, embraces, and integrates cultural and community strengths for all students, families, and employees; and provides a collaborative professional culture that seeks to retain qualified, racially, and ethnically diverse staff effective at working with diverse students.

District Advisory Council – Must recommend strategies to ensure the curriculum is rigorous, accurate, antiracist, culturally sustaining, and reflects the diversity of the student population; strategies to ensure that curriculum and learning and work environments validate, affirm, embrace, and integrate the cultural and community strengths of all racial and ethnic groups.

Closing educational opportunity gaps – Directs the commissioner to establish a grant program to support implementation of certain World’s Best Workforce strategies and collaborative efforts that address opportunity gaps. Encourages the commissioner to award grants equally between districts in greater Minnesota and those in the Twin Cities metro.

Requires grant recipients to annually report to the commissioner.

Literacy – Excludes literacy from World’s Best Workforce plan and reporting requirements.

EFFECTIVE DATE. This section is effective for all strategic plans reviewed and updated after June 30th, 2024.

School testing calendar – The calendar must be published at least one week prior to any eligible assessments being administered but no later than October 1.

Gifted and talented students’ programs – adds “services” to statute on gifted programs.

Malicious and sadistic conduct – “Malicious and sadistic conduct” means creating a hostile learning environment by acting with the intent to cause harm by intentionally injuring another without just cause or reason or engaging in extreme or excessive cruelty or delighting in cruelty.

A school board of a district or charter school must adopt a written policy to address malicious and sadistic conduct and sexual exploitation by a district or school staff member, independent contractor, or student enrolled in a public school against a staff member, independent contractor, or student.

The policy must prohibit:

- (1) malicious and sadistic conduct involving race, color, creed, national origin, sex, age, marital status,

- (2) status with regard to public assistance, disability, religion, sexual harassment, and sexual orientation and gender identity, and sexual exploitation.

Disciplinary actions must conform with collective bargaining agreements. The policy must be conspicuously posted throughout each school building, distributed to each district or school employee and independent contractor at the time of hiring or contracting, and included in each school's student handbook on school policies. Each school must develop a process for discussing with students, parents of students, independent contractors, and school employees the policy adopted under this section.

EFFECTIVE DATE. This section is effective August 1, 2023.



Students Safe at School –

Definitions – An “active shooter drill” is an emergency preparedness drill designed to teach students, teachers, school personnel, and staff how to respond in the event of an armed intruder on campus or an armed assailant in the immediate vicinity of the school. Defines “active shooter simulation” as an emergency exercise including full-scale or functional exercises designed to teach adult school personnel and staff how to respond in the event of an armed intruder on campus or an armed assailant in the immediate vicinity of the school.

Active Shooter Drill

If an active shooter drill is conducted with students in early childhood through grade 12 it must be:

- (1) accessible;
- (2) developmentally appropriate and age appropriate;
- (3) culturally aware;
- (4) trauma-informed; and
- (5) inclusive of accommodations for students with mobility restrictions, sensory needs, developmental or physical disabilities, mental health needs, and auditory or visual limitations.

Student mental health – Active shooter drill protocols must include a reasonable amount of time immediately following the drill for teachers to debrief with their students before regular classroom activity may resume. During the debrief period, students must be allowed to access any mental health services available on campus, including counselors, school psychologists, social workers, or cultural liaisons. An active shooter drill must not be combined or conducted consecutively with any other type of emergency preparedness drill.

Notice – An active shooter drill must be accompanied by an announcement prior to commencing. The announcement must use concise and age-appropriate language and, at a minimum, inform students there is no immediate danger to life and safety. A school district or charter school must provide notice of a pending active shooter drill to every student's parent or legal guardian before an active shooter drill is conducted. Whenever practicable, notice must be provided at least 24 hours in advance of a pending active shooter drill and inform the parent or legal guardian of the right to opt their student out of participating.

Participation – If a student is opted out of participating in an active shooter drill, no negative consequence must impact the student's general school attendance record, nor may nonparticipation alone make a student ineligible to participate in or attend school activities. Any

student in early childhood through grade 12 must not be required to participate in an active shooter drill.

Violence prevention instruction – A school district or charter school conducting an active shooter drill must provide students in middle school and high school at least one hour, or one standard class period, of violence prevention training annually. The violence prevention training must be evidence-based and may be delivered in-person, virtually, or digitally. Training must, at a minimum, teach students the following:

- (1) how to identify observable warning signs and signals of an individual who may be at risk of harming oneself or others;
- (2) the importance of taking threats seriously and seeking help; and
- (3) the steps to report dangerous, violent, threatening, harmful, or potentially harmful activity.

Active Shooter Simulations

Participation – A student must not be required to participate in an active shooter simulation. An active shooter simulation must not take place during regular school hours if a majority of students are present, or expected to be present, at the school. A parent or legal guardian of a student in grades 9 through 12 must have the opportunity to opt their student into participating in an active shooter simulation.

School safety and violence prevention – A school district or charter school must ensure that students have the opportunity to contribute to their school's safety and violence prevention planning, aligned with the recommendations for multi-hazard planning for schools, including but not limited to:

- (1) student opportunities for leadership related to prevention and safety;
- (2) support to students in establishing clubs and programs focused on safety; and
- (3) providing students with the opportunity to seek help from adults and to learn about prevention connected to topics including bullying, sexual harassment, sexual assault, and suicide.

Board meeting – At a regularly scheduled school board meeting, a school board of a district that has conducted an active shooter drill must consider the following: (1) the effect of active shooter drills on the safety of students and staff; and (2) the effect of active shooter drills on the mental health and wellness of students and staff.

EFFECTIVE DATE. This section is effective August 1, 2023.

Suicide prevention information; identification cards – Requires that a school district or charter school that issues an identification card to students in middle school, junior high, or high school must provide contact information for the 988 Suicide and Crisis LifeLine (988 LifeLine), the Crisis Text line, and the county mobile crisis services. The contact information must also be included in the school's student handbook and the student planner if a student planner is custom printed by the school for distribution to students in grades 6 through 12.



Paraprofessional training – A school district or charter school must provide a minimum of eight hours of paid orientation or professional development annually to all paraprofessionals, Title I aides, and other instructional support staff. Six of the eight hours must be completed before the first instructional day of the school year or within 30 days of hire. The orientation or professional development must be relevant to the employee’s occupation and may include collaboration time with classroom teachers and planning for the school year. A school administrator must provide an annual certification of compliance with this requirement to the commissioner.

Within five days of beginning to work alone with an individual student with a disability, the assigned paraprofessional must be either given paid time, or time during the school day, to review a student’s individualized education program or be briefed on the student’s specific needs by appropriate staff.
EFFECTIVE DATE. This section is effective July 1, 2023.

Post-secondary education option (PSEO) – An eligible institution must not require a faith statement from a secondary student seeking to enroll in a postsecondary course during the application process or base any part of the admission decision on a student’s race, creed, ethnicity, disability, gender, or sexual orientation or religious beliefs or affiliations.



Post-secondary enrollment notification (PSEO) – Requires a post-secondary institution to notify a secondary pupil’s school as soon as practicable if the pupil withdraws from the course or stops attending the course.



Post-secondary credit (PSEO) – Requires a student to provide to secondary school interim or non-final grades earned during the academic term.

Online Instruction Act – An enrolling district may provide digital instruction, including blended instruction and online instruction, to the district’s own enrolled students. Enrolling districts may establish agreements to provide digital instruction, including blended instruction and online instruction, to students enrolled in the cooperating schools. Limits the number of students in any one course to 40.



Computer science education advancement program – Requires the department to create a full-time computer science supervisor position, to implement the computer science education strategic plan. The Department of Education shall establish a computer science education working group to develop a state strategic plan for long-term and sustained growth of computer science education in all kindergarten through grade 12 school districts and charter schools. The commissioner of education must appoint members of the working group by October 1, 2023, of which Minnesota School Boards Association shall be one. Requires a teacher preparation program to include computer science instruction, starting July 1, 2027. Requires the department to require all high schools to report computer science course offerings and enrollment data.

EFFECTIVE DATE. This section is effective August 1, 2023.



Recess detention and other breaks – A school district or charter school must not use recess detention unless:

- (1) a student causes or is likely to cause serious physical harm to other students or staff;
- (2) the student’s parent or guardian specifically consents to the use of recess detention; or

- (3) for students receiving special education services, the student's individualized education program team has determined that withholding recess is appropriate.

A school district or charter school must not withhold recess from a student based on incomplete schoolwork. A school district or charter school must require school staff to make a reasonable attempt to notify a parent or guardian within 24 hours of using recess detention. A school district or charter school must compile information on each recess detention at the end of each school year, including the student's age, grade, gender, race or ethnicity, and special education status. This information must be available to the public upon request. A school district or charter school is encouraged to use the data in professional development promoting the use of nonexclusionary discipline. A school district or charter school must not withhold or excessively delay a student's participation in scheduled mealtimes.

A school district or charter school is encouraged to ensure student access to structured breaks from the demands of school and to support teachers, principals, and other school staff in their efforts to use evidence-based approaches to reduce exclusionary forms of discipline.

Nonexclusionary Discipline



K-3 and early learning dismissal – Prohibits dismissals in kindergarten through grade 3 unless nonexclusionary discipline has been exhausted and there is an ongoing serious safety threat to the child or others. This provision does not prohibit a dismissal from school for less than one school day, except for a student receiving special education services.

EFFECTIVE DATE. This section is effective July 1, 2023.



Nonexclusionary disciplinary policies and practices – “Nonexclusionary disciplinary policies and practices” means policies and practices that are alternatives to dismissing a pupil from school, including but not limited to evidence-based positive behavior interventions and supports, social and emotional services, school-linked mental health services, counseling services, social work services, academic screening for Title 1 services or reading interventions, and alternative education services.

Pupil withdrawal agreement – “Pupil withdrawal agreement” means a verbal or written agreement between a school administrator or district administrator and a pupil's parent to withdraw a student from the school district to avoid expulsion or exclusion dismissal proceedings. The duration of the withdrawal agreement cannot be for more than a 12-month period.

Provision of alternative programs (Dismissals) – No school shall dismiss any pupil without attempting to provide alternative educational services, use nonexclusionary disciplinary policies and practices before dismissal proceedings or pupil withdrawal agreements, except where it appears that the pupil will create an immediate and substantial danger to self or to surrounding persons or property.

Provision of alternative education services (Suspension) – Alternative education services must be provided to a pupil who is suspended for more than five consecutive school days.

Minimum education services (Suspension) – School administration must allow a suspended pupil the opportunity to complete all school work assigned during the period of the pupil's suspension and to receive full credit for satisfactorily completing the assignments. The school principal is encouraged to designate a district or school employee as a liaison to work with the pupil's teachers to allow the suspended pupil to (1) receive timely course materials and other information, and (2) complete daily and weekly assignments and receive teachers' feedback.

Written notice (Exclusion and expulsion) – Requires the written notice of intent to exclude or expel a student to describe the nonexclusionary disciplinary practices used to try to avoid the expulsion proceedings. The district must advise the pupil's parent or guardian that free or low-cost legal assistance may be available and that a legal assistance resource list is available from the Department of Education and is posted on their website.

Admission or readmission plan – A school administrator must prepare and enforce an admission or readmission plan for any pupil who is excluded or expelled from school. The plan must include measures to improve the pupil's behavior, which may include completing a character education program, social and emotional learning, counseling, social work services, mental health services, referrals for special education or 504 evaluation, and evidence-based academic interventions. The plan must include reasonable attempts to obtain parental involvement in the admission or readmission process and may indicate the consequences to the pupil of not improving the pupil's behavior.

Awaiting new enrollment – For a pupil who remains enrolled in the district or is awaiting enrollment in a new district, a school district's continuing responsibility includes reviewing the pupil's schoolwork and grades on a quarterly basis to ensure the pupil is on track for readmission with the pupil's peers. A school district must communicate on a regular basis with the pupil's parent or guardian to ensure that the pupil is completing the work assigned through the alternative educational services. These services are required until the pupil enrolls in another school or returns to the same school; (2) a pupil receiving school-based or school-linked mental health services in the district continues to be eligible for those services until the pupil is enrolled in a new district; and (3) a school district must provide to the pupil's parent or guardian information on accessing mental health services, including any free or sliding fee providers in the community. The information must also be posted on the district or charter school website.

School board discipline policy – Each school board must adopt a written districtwide school discipline policy which includes written rules of conduct for students, minimum consequences for violations of the rules, and grounds and procedures for removal of a student from class. The policy must contain the discipline complaint procedure that any member of the school community may use to file a complaint regarding the application of discipline policies and seek corrective action. A new policy component includes language that any procedures determined appropriate for ensuring victims of bullying who respond with behavior not allowed under the school's behavior policies have access to a remedial response as well as a prohibition on the use of exclusionary practices for early learners and a prohibition on the use of exclusionary practices to address attendance and truancy issues.

Discipline complaint procedure – The discipline policy must contain procedures for students, parents and other guardians, and school staff to file a complaint and seek corrective action, including when the implementation of the local behavior and discipline policies, are not being implemented appropriately or are being discriminately applied. Each district and school policy implemented under this section must, at a minimum: (1) provide procedures for communicating this policy including the ability for a parent to appeal a decision that contains explicit instructions for filing the complaint; (2) provide an opportunity for involved parties to submit additional information related to the complaint; (3) provide a procedure to begin to investigate complaints within three school days of receipt, and identify personnel who will manage the investigation and any resulting record and are responsible for keeping and regulating access to any record; (4) provide procedures for issuing a written determination to the complainant that addresses each allegation and contains findings and conclusions; (5) if the investigation finds any local policies that were not implemented appropriately, contain procedures that require a corrective action plan to correct a student’s record and provide relevant staff with training, coaching, or other accountability practices to ensure appropriate compliance with policies in the future; and (6) prohibit reprisals or retaliation against any person who asserts, alleges, or reports a complaint, and provide procedures for applying appropriate consequences for a person who engages in reprisal or retaliation.

School supports policy – A school board is strongly encouraged to adopt a policy that promotes the understanding in school staff that when a student is unable to meet adult expectations it is often because the student lacks the skills to respond to a situation appropriately. A school district must support school staff in using tiered interventions that teach students skills and prioritize relationships between students and teachers. A school board is strongly encouraged to adopt a policy that discourages teachers and staff from reacting to unwanted student behavior with approaches that take away the student’s opportunity to build skills for responding more appropriately.

EFFECTIVE DATE. These sections are effective for the 2023-24 school year and later.

Prone restraint and certain physical holds not allowed – An employee or agent of a district, including a school resource officer, security personnel, or police officer contracted with a district, shall not use prone restraint. An employee or agent of a district, including a school resource officer, security personnel, or police officer contracted with a district, shall not inflict any form of physical holding that restricts or impairs a pupil’s ability to breathe; restricts or impairs a pupil’s ability to communicate distress; places pressure or weight on a pupil’s head, throat, neck, chest, lungs, sternum, diaphragm, back, or abdomen; or results in straddling a pupil’s torso.

EFFECTIVE DATE. These sections are effective August 1, 2023.



The Read Act – Article 3

Transforms the teaching methods used to teach reading in the State of Minnesota by replacing balanced literacy program and strategies with evidenced-based reading strategies. By the 2026-27 school year, districts must provide evidence-based reading instruction through a focus on student mastery of the foundational reading skills of phonemic awareness, phonics, and fluency, as well as the development of oral language, vocabulary, and reading comprehension skills. Students must receive evidence-based instruction that is proven to effectively teach children to read. Establishes the literacy goal of all students reading at grade level. Defines “evidence-based reading instruction,” “foundational reading skills,” and other terms.

The components to meet this goal:

- **Screener Identification** – Requires a district to administer an approved reading screener to students in kindergarten through grade 3 within the first six weeks of the school year and again within the last six weeks of the school year. Requires districts to screen students in grade 4 and above who are not demonstrating mastery of foundational reading skills.
- **Approved screeners** – Requires the commissioner to recommend to districts tools that may be used to both screen students for dyslexia and to assess reading proficiency.
- **Progress monitoring** – Requires a district to implement progress monitoring to a student not reading at grade level.
- **Intervention** – Requires by the 2025-26 school year, intervention programs to be taught by a certified or licensed reading specialist who has completed approved training.
- **Retention** – Prohibits retaining a student solely due to delays in literacy or not demonstrating grade-level proficiency.
- **Curriculum** – Requires a district to use evidence-based literacy curriculum and intervention materials.
- **Professional development** – Requires districts to provide evidence-based training on reading instruction to all reading intervention teachers, literacy specialists, and other specified teachers by July 1, 2025, and to particular teachers in the district, prioritizing teachers, by July 1, 2027, unless the commissioner grants an extension. Requires training for staff in early childhood programs.
- **Literacy lead** – Requires a district to employ or contract with a literacy lead by August 30, 2025, or be actively supporting a designated literacy specialist through the process of becoming a literacy lead.
- **Local literacy plan** – Requires a literacy plan to be updated by June 15 each year and be submitted to the commissioner. Requires the plan to include screeners used by school site and grade level, the literacy curriculum used by school site and grade level, state whether the district has adopted MTSS, student data using measures of foundational literacy skills and mastery identified by the department, and the number of teachers and other staff that have completed approved training. Requires the commissioner to develop a literacy plan template, and report to the legislature on districts’ literacy plans.

- **Literacy incentive aid uses** – Requires districts to use literacy incentive aid to implement evidence-based reading instruction in specified ways.

Literacy incentive aid uses – Requires districts to use literacy incentive aid to implement evidence-based reading instruction in specified way.

Resources – Requires the department and Center for Applied Research and Educational Improvement (CAREI) to partner for two years to support the implementation of the Read Act in specified ways, including identifying at least five evidence-based literacy curricula, at least three professional development programs, and other resources. Requires the department and CAREI to establish a process for a district to request that additional curricula or professional development programs be approved.

American Indian Education – Article 4

Holiday – Replaces Columbus Day with Indigenous Peoples Day on the list of holidays that school may be conducted. On Indigenous Peoples Day, at least one hour of the school program must be devoted to observance of the day. As part of its observance of Indigenous Peoples Day, a district may provide professional development to teachers and staff, or instruction to students, on the following topics:

- (1) the history of treaties between the United States and Indigenous peoples;
- (2) the history of federal boarding schools for Indigenous children;
- (3) Indigenous languages;
- (4) Indigenous traditional medicines and cultural or spiritual practices;
- (5) the sovereignty of Tribal nations;
- (6) the contributions of Indigenous people to American culture, literature, and society; and
- (7) current issues affecting Indigenous communities.



Prohibition on American Indian mascots – Starting September 1, 2025, a public school may not have or adopt a name, symbol, or image that depicts or refers to an American Indian Tribe, individual, custom, or tradition to be used as a mascot, nickname, logo, letterhead, or team name of the school, district, or school within the district, unless the school has obtained an exemption.

A public school may seek an exemption by submitting a request in writing to all 11 federally recognized Tribal Nations in Minnesota and to the Tribal Nations Education Committee by September 1, 2023. The exemption is denied if any of the 11 Tribal Nations or the Tribal Nations Education Committee oppose the exemption by December 15, 2023. A public school whose request for an exemption is denied must comply by September 1, 2025.

The prohibition does not apply to a public school located within the reservation of a federally recognized Tribal Nation in Minnesota, where at least 95 percent of students meet the state definition of American Indian student.

EFFECTIVE DATE. This section is effective July 1, 2023.

Spiritual tobacco – An American Indian student may carry a medicine pouch containing loose tobacco intended as observance of traditional spiritual or cultural practices.

EFFECTIVE DATE. This section is effective the day following final enactment.



Graduation ceremonies: tribal regalia and objects of cultural significance – A school district or charter school must not prohibit an American Indian student from wearing American Indian regalia, Tribal regalia, or objects of cultural significance at a graduation ceremony.

EFFECTIVE DATE. This section is effective the day following final enactment.

American Indian Parent Advisory Committee – The committee must meet to discuss whether they concur with the educational offerings that have been extended by the district to American Indian students. If the committee finds that the district, charter school, Tribal contract school, and the school board have been meeting the needs of American Indian students, they issue a vote and resolution of concurrence. If they find that the needs of American Indian students are not being met, they issue a vote and resolution of nonconcurrence. The vote and resolution must be presented to the school board by one or more members of the American Indian Parent Advisory Committee. The vote is formally reflected on documentation provided by the Department of Education and must be submitted annually on March 1. If the vote is one of nonconcurrence, the committee must provide written recommendations for improvement to the school board at the time of the presentation. In the case of nonconcurrence, the school board is given 60 days in which to respond, in writing, to the committee’s recommendations. The board response must be signed by the entire school board and submitted to both the American Indian Parent Advisory Committee and to the Department of Education. The resolution must be accompanied by Parent Advisory Committee meeting minutes.

American Indian culture and language classes – A district or participating school that conducts American Indian education programs must provide American Indian culture and language classes if: (1) at least five percent of students are American Indian students; or (2) 100 or more students are American Indian students. “American Indian students” means students identified by the state count of American Indian students on October 1 of the previous school year.

Teachers – Article 5



E-learning plan – A school board, including the board of a charter school, may adopt an e-learning day plan after meeting and negotiating with the exclusive representative of the teachers. If a charter school's teachers are not represented by an exclusive representative, the charter school may adopt an e-learning day plan after consulting with its teachers.

Teacher Licensure Assessment – Eliminates the following tests:

- Skills in reading, writing, and math for a Tier 4 license to provide direct instruction in elementary, secondary, or special education programs
- Pedagogy and content exams for an applicant that has completed a PELSB-approved preparation program, licensure via portfolio, or a state-approved teacher preparation program in another state and passed licensure exams in that state, if applicable.
- Reading instruction for Tier 3 and 4 licenses to teach elementary students

Requires testing centers to provide monthly opportunities for untimed content and pedagogy exams. Requires the exam vendor to: waive test fees for some test takers, provide free practice tests and study guides, and make content and pedagogy exams available in languages other than English for some teachers.



Probationary period – Reduces the number of days of teaching service a probationary teacher must complete from 120 to 90.

Probationary period; discharge or demotion – Modifies probationary period for a teacher who has taught for three consecutive years in a single district or charter school in Minnesota or another state by allowing the teacher to obtain tenure after serving a one-year probationary period in a subsequent district.

EFFECTIVE DATE. This section is effective for collective bargaining agreements effective July 1, 2023, and thereafter.

Teacher evaluation – Must include a rubric of performance standards for teacher practice that:

- is based on professional teaching standards established in rule;
- includes culturally responsive methodologies; and
- provides common descriptions of effectiveness using at least three levels of performance.

EFFECTIVE DATE. This section is effective July 1, 2025.

Principal evaluation – Requires a principal's annual evaluation to support and improve a principal's culturally responsive leadership practices and be linked to professional development that emphasizes culturally responsive leadership practices.

EFFECTIVE DATE. This section is effective July 1, 2024.



Special education teacher pipeline program – The commissioner of education must administer a grant program to develop a pipeline of trained, licensed Tier 3 or Tier 4 special education teachers. A school district, charter school, or cooperative unit may apply for a grant under this section. An applicant must partner with:

- a Professional Educator Licensing and Standards Board (PELSB) approved teacher preparation program;
- a Council for the Accreditation of Educator Preparation accredited teacher preparation program from a private, not for profit, institution of higher education; or
- an institution that has an articulated transfer pathway with a board approved teacher preparation program.

A grant recipient must use grant funds to support participants who are employed by the grant recipient as either a paraprofessional or other unlicensed staff, or a teacher with a Tier 1 or Tier 2 license and demonstrate a willingness to be a special education teacher after completing the program.

A grant recipient may use grant funds for:

- tuition assistance or stipends for participants;
- supports for participants, including mentoring, licensure test preparation, and technology support; or
- participant recruitment.

Within one year of receiving grant funds, and for each year that a recipient receives grant funds, a grant recipient must report to the commissioner in the form and manner determined by the commissioner the number of participants in the program and how grant funds were used.

EFFECTIVE DATE. This section is effective July 1, 2023.



Curriculum contributions – No school district or charter school may discriminate against or discipline a teacher or principal on the basis of incorporating into curriculum contributions of persons in a federally protected class or state protected class when the included contribution is in alignment with standards and benchmarks.

License required – A teacher must hold a field license, or a permission aligned to the content area and scope of the teacher’s assignment to provide instruction in a public school, including a charter school.

Licensure via portfolio – Limits the licensure via portfolio process to initial Tier 3 licenses or to add a licensure field to a Tier 3 or Tier 4 license.

Community education teachers – Allows adult basic education (ABE) and early childhood family education (ECFE) teachers to obtain tenure or continuing contract.

American Indian history – PELSB must adopt rules that all licensed teachers renewing their license receive professional development in the cultural heritage and contemporary contributions of American Indians, particularly Minnesota Tribal Nations.

Reporting of hires and terminations – requires a school district to annual report to PELSB all new teacher hires and terminations, including layoffs, by race and ethnicity; and the reason for all teacher resignations and requested leaves of absence.



Short-call substitute teacher pilot program – A school district or charter school and applicant may jointly request PELSB approve an application for a short-call substitute teaching license. The application information must sufficiently demonstrate the following:

- (1) the applicant:
 - holds a minimum of an associate’s degree or equivalent and has or will receive substitute training from the school district or charter school; or
 - holds a minimum of a high school diploma or equivalent and has been employed as an education support personnel or paraprofessional within the district or charter school for at least one academic year; and
- (2) the school district or charter school has obtained the results of a background check.

The board may prioritize short-call substitute teaching license applications to expedite the review process.

A school district or charter school must provide a substitute teacher who receives a substitute teaching license through the pilot program with substitute teacher training. The board may remove a school district or charter school from the pilot program for failure to provide the required training.

A school district or charter school must not require an employee to apply for a substitute teaching license or retaliate against an employee that does not apply for a substitute teaching license under the pilot program.

A school district or charter school must compensate an employee working as a short-call substitute teacher under the pilot program with the greater of \$200 per day or the employee’s regular rate of pay.

This section expires on June 30, 2025.

EFFECTIVE DATE. This section is effective for the 2023-24 and 2024-25 school years only.

Professional Educator Licensing and Standards Board composition – Modifies the composition of PELSB. Expands the board from 11 to 13 members; increases the number of teachers and modifies the required qualifications. The Governor must name 13 members to PELSB by July 15, 2023. Removes the human resources director position from the board; the Governor is required to name a new member by January 1, 2024.

Tiered Licensure

Tier 1 License

Application requirement – Requires an application to be submitted jointly by an applicant in a district and to be paid for by the district or the applicant.

Exemptions from a bachelor's degree – Expands list of applicants exempt from requirement to hold a bachelor's degree for a Tier 1 license to include persons of teaching world languages and culture, and the performing or visual arts, and five years of relevant work experience.

Career and technical requirements – allows an applicant to teach career and technical education or Career Pathways courses of study if the applicant has:

- An associate's degree;
- A professional certification; or
- Five years of relevant work experience.

Bargaining unit – Allows a Tier 1 teacher to be part of the teacher bargaining unit.

Terms and conditions – PELSB no longer needs to submit written comments to the district or charter school that requested a Tier 1 license. Allows PELSB to review applications for Tier 1 license before July 1st and removes the 30-day deadline for issuing or denying the license.

Tier 2 License

Application requirement – Requires an application to be submitted jointly by an applicant in a district and to be paid for by the district or the applicant.

Temporary eligibility – Maintains eligibility for a Tier 2 license for applicants meeting coursework requirements until June 30, 2024.

Exemptions from a bachelor's degree – Expands list of applicants exempt from the requirement to hold a bachelor's degree for a Tier 2 license to include persons teaching world languages and culture, and the performing or visual arts, and five years of relevant work experience.

Career and technical requirements – allows an applicant to teach career and technical education or Career Pathways courses of study if the applicant has:

- An associate's degree;
- A professional certification; or
- Five years of relevant work experience.

Terms and conditions – Allows PELSB to review applications for Tier 2 license before July 1st and removes the 30-day deadline for issuing or denying the license.

Temporary eligibility for renewal – Allows a Tier 2 teacher who would otherwise be ineligible to renew the license based on changes in the bill, to renew the license for the 2023-24, 2024-25, and 2025-26 school years only.

Requirements – Strikes all previous pathway requirements. PELSB must approve an application for a Tier 2 license in a specified content area if:

- the application has been submitted jointly by the applicant and the district;
- the application has been paid for by the district or the applicant;
- the applicant holds a bachelor’s degree, unless specifically exempt by statute or rule;
- the district demonstrates that a criminal background check has been completed; and
- the applicant:
 - has completed a state approved teacher preparation program;
 - is enrolled in a Minnesota approved teacher preparation program; or
 - has a master’s degree in the specified content area.

Tier 3 License

Exemptions from a bachelor’s degree – Expands list of applicants exempt from the requirement to hold a bachelor’s degree for a Tier 3 license to include persons teaching world languages and culture, and the performing or visual arts.

Career and technical requirements – allows an applicant to teach career and technical education or Career Pathways courses of study if the applicant has:

- An associate’s degree;
- A professional certification; or
- Five years of relevant work experience.

Coursework – requires teaching experience to be field-specific.

Requirements – Strikes the provision allowing a candidate to obtain a Tier 3 license without a bachelor’s degree. PELSB must issue a Tier 3 license to an applicant who provides information sufficient to demonstrate all of the following:

- the applicant has obtained a passing score on the required licensure exams;
- the applicant holds a bachelor’s degree; and
- the board must issue a license to an applicant that has:
 - (1) completed student teaching comparable to the student teaching in Minnesota.
 - (2) obtained a passing score on required licensure exams.
 - (3) has completed either:
 - a teacher preparation program from a culturally specific minority serving institution and is eligible for a teacher license in another state; or
 - a university teacher preparation program in another country.

Tier 4 License

Requirements – An applicant must have field-specific teaching experience from any state, rather than only Minnesota, and complete Tier 3 renewal requirements if the applicant previously held a Tier 3 license. Strikes requirement that candidate’s most recent summative evaluation not have placed the candidate on an improvement process.

Charter Schools – Article 6

Definitions – “Charter Management Organization” (CMO) is defined as a nonprofit or for-profit entity that contracts with a charter school board to manage or oversee the school’s education program or administrative functions. Defines “educational management organization” (EMO) as a nonprofit or for-profit entity that provides, manages, or oversees the education program or the school’s administrative functions. Defines “market need and demand study.”

Certain federal, state, and local requirements – Requires charter schools to comply with statute on alternatives to suspension.

English learners – Requires charter schools to comply with the Education for English Learners Act.

Application content – Clarifies that the length of a charter authorizer’s term is until they formally withdraw, or the commissioner revokes the organization’s ability to authorize charter schools.

Withdrawal – Clarifies authorizer withdrawal requirements.

Individuals eligible to organize – Requires a charter school developer’s application to the authorizer for approval to establish a charter school to include a market need and demand study.

Authorizer’s affidavit; approval process – Requires an authorizer’s affidavit filed with the commissioner to include a market need and demand study.

Adding grades or sites – Requires an authorizer approving a school’s application to add grades or primary enrollment sites to include a market need and demand study in the supplemental affidavit filed with the commissioner.

Contents – Requires a charter school to include a statement of the specific school’s admission policies and procedures in the charter school contract.

Admissions requirements and enrollment – Requires that admission to a charter school be free to an eligible pupil residing in Minnesota and requires an enrollment preference for Minnesota residents over out-of-state residents. Eliminates enrollment preference for children enrolled in a charter school’s fee-based preschool or prekindergarten program to enroll the following year.

Modifies admissions preferences for charter schools that serve at least 90 percent of enrolled students who are eligible for special education services and have a primary disability of deaf, deafblind, or hard-of-hearing.

Teachers – Corrects the definition of teacher to indicate that a teacher is either directly employed by the school or under contract with a cooperative.

Leased space – Requires a charter school to lease space from the owner of the space instead of subleasing the space.

Affiliated nonprofit building corporation – Prohibits an affiliated building corporation from supporting more than one charter school.

Audit report – Requires a charter school to include in its annual audit report a copy of a new management agreement or an amendment to a current agreement with a CMO or EMO.

Public accounting and reporting CMO and EMO agreements – Requires a charter school that enters an agreement with a CMO or an EMO to:

- (1) publish on the charter school website the proposed final agreement for public review and comment;
- (2) annually publish on the school website a statement of assurance that no member of the school board, staff, or any agent of the schools has been promised or received compensation or gifts from the CMO or EMO; and
- (3) conduct an independent review and evaluation of the services provided by the CMO or EMO.

Requires the management agreement to contain specific provisions.

Requires the CMO or EMO to annually provide the charter school board with a financial report that accounts for income and expenditures for the previous fiscal year.

Nullifies an agreement with a CMO or EMO if it contains any of the following:

- (1) restrictions on the charter school's ability to operate a school upon termination of the agreement;
- (2) restrictions on the annual or total amount of the school's operating surplus or fund balance;
- (3) authorization to allow a CMO or EMO to withdraw funds from a charter school account; or
- (4) authorization to allow a CMO or EMO to loan funds to the charter school.

Prohibits a CMO or EMO, its employees, agents, or affiliates from contracting with, being employed by, or serving on the board of a charter school authorizer. Prohibits an authorizer, its affiliates, employees, or agents from contracting with, being employed by, serving as a paid consultant for, or serving as a board member of a CMO or EMO.

Age limitations; Pupil Fair Dismissal Act – Extends admission for public school to all students with a disability to the pupil's 22nd birthday.

Requirements for American Sign Language/English interpreters – A person employed by a school district to provide American sign language/English interpretation or transliteration must hold one of two statutorily required certifications and have completed an accredited training program.

Make employees with the required certifications or credentials for American sign language/English interpreters "essential personnel".

Special Education – Article 7

Requirements for American Sign Language/English interpreters – A person employed by a school district to provide American sign language/English interpretation or transliteration must hold one of two statutorily required certifications and have completed an accredited training program. Make employees with the required certifications or credentials for American sign language/English interpreters “essential personnel”.



School social work services – School social work services provided by a mental health professional or a clinical trainee under the supervision of a mental health professional, or mental health practitioner, under the supervision of a mental health professional, are eligible for medical assistance payment. Covered mental health services provided by a school social worker under paragraph include but are not limited to:

- (1) administering and reporting standardized measures;
- (2) care coordination;
- (3) children’s mental health crisis assistance, planning, and response services;
- (4) children’s mental health clinical care consultation;
- (5) dialectical behavioral therapy for adolescents;
- (6) direction of mental health behavioral aides;
- (7) family psychoeducation;
- (8) individual, family, and group psychotherapy;
- (9) mental health behavioral aide services;
- (10) skills training; and
- (11) treatment plan development and review.

EFFECTIVE DATE. This section is effective January 1, 2024, or upon federal approval, whichever is later. The commissioner shall notify the revisor of statutes when federal approval has been obtained.

Standards for restrictive procedures – Establishes additional requirements related to a school's use of restrictive procedures, including review of disproportionate use of the procedures and the role of school resource officers in the use of restrictive procedures. Requires documentation of a restrictive procedure to describe the post-use debriefing that occurred because of the use of the physical hold or seclusion. Prohibits the use of seclusion on children from birth through grade 3 by December 31, 2024. Modifies requirements to report the use of restrictive procedures to the Department of Education. Requires the commissioner of education, in cooperation with stakeholders, to report recommendations to the legislature for ending seclusion in Minnesota schools by February 1, 2024. Requires the commissioner to consult with interested stakeholders and representatives of groups disproportionately affected by restrictive procedures.

Facilities – Article 8



Long-term facilities maintenance revenue adjustment (LTFM) – Includes the costs of updating a school facility’s air handling systems in the district’s LTFM costs if the district can demonstrate that the overall construction costs are less than those associated with a newly constructed facility.



Allowed uses for LTFM revenue – Authorizes a school district to use LTFM revenue to remodel or construct a gender-neutral, single-user restroom at each school site.



Safe schools revenue – Makes cyber security expenditures, including costs for updating computer hardware and software, and cyber security insurance an eligible use of safe schools revenue.

Nutrition and Libraries – Article 9



School Libraries and Media Centers – Requires a school library or media center to have the following characteristics:

- (1) ensures every student has equitable access to resources and the ability to locate, access, and use organized and catalogued resources;
- (2) has a collection development plan that includes materials selection and deselection, a challenged materials procedure, and an intellectual and academic freedom statement;
- (3) is housed in a central location;
- (4) has technology and internet access; and
- (5) is served by a licensed school library media specialist or licensed school librarian.

Early Childhood Education – Article 10

Voluntary Pre-Kindergarten (VPK) – is funded at \$182 million making the 4,000 expiring seats permanent in FY2024, adds an additional 3,000 seats for FY2025 and another 2,200 seats in FY2026-27 for a total of 12,360 permanent seats over the next two biennia.

Pupil Application Procedure – Requires a district to allow a student in a voluntary pre-kindergarten or school readiness plus program to be automatically enrolled in kindergarten. Allows a district to require a nonresident student in an early childhood special education, or in a preschool program other than a voluntary pre-kindergarten or school readiness plus program, to follow application procedures to enroll in kindergarten.

Community Education – Article 11

After-school community learning programs – Increases funding and amends the purpose of the after-school community learning grant program to include supporting eligible organizations that provide culturally affirming and enriching after-school and summer learning programs. Requires that grants be used to offer a broad array of academic enrichment activities that promote positive after-school and summer learning activities.

SF3035 Omnibus Jobs, Economic Development, Labor, and Industry

Public Employees Labor Relations Act (PELRA)

E-learning day plan – A school board, including the board of a charter school, may adopt an e-learning day plan after meeting and negotiating with the exclusive representative of the teachers. If a charter school's teachers are not represented by an exclusive representative, the charter school may adopt an e-learning day plan after consulting with its teachers.

Probationary period – Reduces the number of days of teaching service a probationary teacher must complete from 120 to 90.

Probationary period; discharge or demotion – The first three consecutive years of a teacher's first teaching experience in Minnesota in a single district is deemed to be a probationary period of employment and the probationary period in each district in which the teacher is thereafter employed shall be one year.

EFFECTIVE DATE. This section is effective for collective bargaining agreements effective July 1, 2023, and thereafter.

Public employee – Modifies the definition of "public employee" for purposes of PELRA, which allows a temporary or seasonal school district or charter school employee to be counted as a "public employee," for purposes of collective bargaining.

Teacher – Modifies the definition of "teacher" for purposes of PELRA, which determines what individuals can be in the teacher bargaining unit. Includes in the definition of teacher, a person creating and delivering instruction to children in a prekindergarten or early learning program but allows these teachers to stay in a different bargaining unit certified before January 1, 2023, with some exceptions.

EFFECTIVE DATE. This section is effective July 1, 2023.

Terms and conditions of employment – Adds, staff ratios, "adult-to-student ratios in classrooms", "student testing", and "student-to-personnel ratios" to be required terms and conditions in collective bargaining.

Inherent managerial policy – Removes "the number of personnel" from the matters of inherent managerial policy.

Bargaining unit information – Within 20 calendar days from the date of hire of a bargaining unit employee, a public employer must provide the following contact information to an exclusive representative in an Excel file format or other format agreed to by the exclusive representative: name; job title; worksite location, including location within a facility when appropriate; home address; work telephone number; home and personal cell phone numbers on file with the public employer; date of hire; and work email address and personal email address on file with the public employer. Every 120 calendar days beginning on January 1, 2024, a public employer must provide to an exclusive

representative in an Excel file or similar format agreed to by the exclusive representative.. A public employer must notify an exclusive representative within 20 calendar days of the separation of employment or transfer out of the bargaining unit of a bargaining unit employee.

Access – A public employer must allow an exclusive representative to meet in person with newly hired employees, without charge to the pay or leave time of the employees, for 30 minutes, within 30 calendar days from the date of hire, during new employee orientations or, if the employer does not conduct new employee orientations, at individual or group meetings. An exclusive representative shall receive no less than ten days’ notice in advance of an orientation, except that a shorter notice may be provided where there is an urgent need critical to the operations of the public employer that was not reasonably foreseeable. Notice of and attendance at new employee orientations and other meetings under this paragraph must be limited to the public employer, the employees, the exclusive representative, and any vendor contracted to provide a service for purposes of the meeting. Meetings may be held virtually or for longer than 30 minutes only by mutual agreement of the public employer and exclusive representative. A public employer must allow an exclusive representative to communicate with bargaining unit members using their employer-issued email addresses regarding collective bargaining, the administration of collective bargaining agreements, the investigation of grievances, other workplace-related complaints and issues, and internal matters involving the governance or business of the exclusive representative, consistent with the employer’s generally applicable technology use policies. A public employer must allow an exclusive representative to meet with bargaining unit members in facilities owned or leased by the public employer.

Retaliation – An employer shall not discharge, discipline, penalize, interfere with, threaten, restrain, coerce, or otherwise retaliate or discriminate against an employee for asserting rights or remedies. Retaliation language is modified to clarify types of prohibited retaliatory action an employer shall not take against an employee for asserting rights under:

- 181.03 (Certain Acts Relating to Payment of Wages Unlawful)
- 177.21 177.44 (Minnesota Fair Labor Standards Act and Prevailing Wage Act),
- 181.01 181.723 (Payment of Wages Act and other employment-related laws), and
- 181.79 (Wage Deductions).

EFFECTIVE DATE. This section is effective July 1, 2023.

Tier 1 teacher licenses – Allows a teacher with a Tier 1 license to be in the teacher bargaining unit under PELRA.

Community education teachers; licensure requirements – Allows community education and early childhood family education teachers to obtain tenure or continuing contract.

Payroll deduction, authorization, and remittance – Clarifies existing law to allow a payroll deduction for a union based on the union’s certification of a public employee’s signed authorization for the deduction. A public employee’s authorization may be made by electronic signature and remains in effect until the union notifies the employer of a change or cancellation.

Authorization signatures – Provides that a public employee’s authorization signature is valid for one year and may be electronically signed.

Time off – Requires a public employer to give reasonable time off to elected or appointed officials of a union affiliate to conduct union duties.

Employer sponsored meetings or communication – Modifies the definition of “taking action against” to clarify the types of action that are included. Prohibits an employer from firing, disciplining, or otherwise penalizing an employee because the employee declines to attend, participate, or listen to an employer-sponsored meeting or communication on religious or political matters, to compel the employee’s involvement in those activities, or for reporting a violation of this section in good faith. Allows an aggrieved employee to bring a civil action in district court and provides the relief that may be granted. Requires an employer to post notice of the requirements under this section within 30 days of its enactment. Specifies that this section does not prohibit employer communications that are required by law, employer-sponsored meetings, or communications on religious or political matters or speech where the employee’s participation is wholly voluntary, or providing information to employees that is necessary to their job duties. Provides definitions of “political matters” and “religious matters.”

EFFECTIVE DATE. This section is effective August 1, 2023, and applies to causes of action accruing on or after that date

Nursing mothers, lactating employees, and pregnancy accommodations – Removes language limiting the right to reasonable break times to express milk to the twelve months following the birth of the employee’s child. Clarifies that break times may run concurrently with break times already provided. Removes the ability of the employer to not provide break times if it would unduly disrupt the operations of the employer. Clarifies that the location provided to employees to express milk needs to be clean, private, and secure. Modifies retaliation language to clarify types of prohibited retaliatory action an employer shall not take against an employee for asserting rights under the subdivision governing nursing mothers.

Notice to employees – An employer shall inform employees of their rights at the time of hire and when an employee makes an inquiry about or requests parental leave. Information must be provided in English and the primary language of the employee as identified by the employee. An employer that provides an employee handbook to its employees must include in the handbook notice of employee rights and remedies under this section. The commissioner shall make available to employers the text to be included in the notice required by this section in English and the five most common languages spoken in Minnesota.

EFFECTIVE DATE. This section is effective July 1, 2023

Earned Safe and Sick Time

Definitions relevant to the new Earned Safe and Sick Time policy

Earned sick and safe time – “Earned sick and safe time” means leave, including paid time off and other paid leave systems, that is paid at the same hourly rate as an employee earns from employment.

Family member – “Family member” means:

(1) an employee’s:

- child, foster child, adult child, legal ward, child for whom the employee is legal guardian, or child to whom the employee stands or stood in loco parentis;
- spouse or registered domestic partner;
- sibling, stepsibling, or foster sibling;
- biological, adoptive, or foster parent, stepparent, or a person who stood in loco parentis when the employee was a minor child;
- grandchild, foster grandchild, or stepgrandchild;
- grandparent or stepgrandparent;
- a child of a sibling of the employee;
- a sibling of the parents of the employee; or
- a child-in-law or sibling-in-law;

(2) any of the family members of a spouse or registered domestic partner;

(3) any other individual related by blood or whose close association with the employee is the equivalent of a family relationship; and

(4) up to one individual annually designated by the employee.

Benefits Overview

The notice to employee must include the total number of earned sick and safe time hours accrued and available for use and the total number of earned sick and safe time hours used during the pay period. An employee accrues a minimum of one hour of earned sick and safe time for every 30 hours worked up to a maximum of 48 hours of earned sick and safe time in a year. Employees may not accrue more than 48 hours of earned sick and safe time in a year unless the employer agrees to a higher amount. Employers must permit an employee to carry over accrued but unused sick and safe time into the following year. The total amount of accrued but unused earned sick and safe time for an employee must not exceed 80 hours at any time, unless an employer agrees to a higher amount.

Employees who are exempt from overtime requirements as amended through the effective date of this section, are deemed to work 40 hours in each workweek for purposes of accruing earned sick and safe time, except that an employee whose normal workweek is less than 40 hours will accrue earned sick and safe time based on the normal workweek.

Earned sick and safe time under this section begins to accrue at the commencement of employment of the employee.

Employees may use earned sick and safe time as it is accrued.

Allowable Uses

An employee may use accrued earned sick and safe time for:

- (1) an employee's:
 - mental or physical illness, injury, or other health condition;
 - need for medical diagnosis, care, or treatment of a mental or physical illness, injury, or health condition; or
 - need for preventive medical or health care;
- (2) care of a family member:
 - with a mental or physical illness, injury, or other health condition;
 - who needs medical diagnosis, care, or treatment of a mental or physical illness, injury, or other health condition; or
 - who needs preventive medical or health care;
- (3) absence due to domestic abuse, sexual assault, or stalking of the employee or employee's family member, provided the absence is to:
 - seek medical attention related to physical or psychological injury or disability caused by domestic abuse, sexual assault, or stalking;
 - obtain services from a victim services organization;
 - obtain psychological or other counseling;
 - seek relocation or take steps to secure an existing home due to domestic abuse, sexual assault, or stalking; or
 - seek legal advice or take legal action, including preparing for or participating in any civil or criminal legal proceeding related to or resulting from domestic abuse, sexual assault, or stalking;
- (4) closure of the employee's place of business due to weather or other public emergency or an employee's need to care for a family member whose school or place of care has been closed due to weather or other public emergency;
- (5) the employee's inability to work or telework because the employee is:
 - prohibited from working by the employer due to health concerns related to the potential transmission of a communicable illness related to a public emergency; or
 - seeking or awaiting the results of a diagnostic test for, or a medical diagnosis of, a communicable disease related to a public emergency and such employee has been exposed to a communicable disease or the employee's employer has requested a test or diagnosis; and
- (6) when it has been determined by the health authorities having jurisdiction or by a health care professional that the presence of the employee or family member of the employee in the community would jeopardize the health of others.

An employer may require notice of the need for use of earned sick and safe time. If the need for use is foreseeable, an employer may require advance notice of the intention to use earned sick and safe time but must not require more than seven days' advance notice. If the need is unforeseeable, an employer may require an employee to give notice of the need for earned sick and safe time as soon as practicable.

Documentation – When an employee uses earned sick and safe time for more than three consecutive days, an employer may require reasonable documentation that the earned sick and safe time is covered. Reasonable documentation may include a signed statement by a health care professional indicating the need for use of earned sick and safe time. An employer must accept a court record or documentation signed by a volunteer or employee of a victims services organization, an attorney, a police officer, or an antiviolence counselor as reasonable documentation. For earned sick and safe time to care for a family member, an employer must accept as reasonable documentation a written statement from the employee indicating that the employee is using or used earned sick and safe time for a qualifying purpose as reasonable documentation.

An employer must not require disclosure of details relating to domestic abuse, sexual assault, or stalking or the details of an employee's or an employee's family member's medical condition as related to an employee's request to use earned sick and safe time.

Written statements by an employee may be written in the employee's first language and need not be notarized or in any particular format.

Replacement worker – An employer may not require, as a condition of an employee using earned sick and safe time, that the employee seek or find a replacement worker to cover the hours the employee uses as earned sick and safe time.

Increment of time used – Earned sick and safe time may be used in the smallest increment of time tracked by the employer's payroll system, provided such increment is not more than four hours.

Pay and benefits – During any use of earned sick and safe time, the employer must maintain coverage under any group insurance policy, group subscriber contract, or health care plan for the employee and any dependents, as if the employee was not using earned sick and safe time, provided, however, that the employee must continue to pay any employee share of the cost of such benefits.

An employee returning from a leave is entitled to return to employment at the same rate of pay the employee had been receiving when the leave commenced, plus any automatic adjustments in the employee's pay scale that occurred during the leave period. The employee returning from a leave is entitled to retain all accrued preleave benefits of employment and seniority as if there had been no interruption in service.

Part-time return from leave – An employee, by agreement with the employer, may return to work part time during the leave period without forfeiting the right to return to employment at the end of the leave.

Notice and posting by employer – Employers must give notice to all employees that they are entitled to earned sick and safe time, including the amount of earned sick and safe time, the accrual year for the employee, the terms of its use under this section, and a copy of the written policy for providing notice; that retaliation against employees who request or use earned sick and safe time is prohibited; and that each employee has the right to file a complaint or bring a civil action if earned sick and safe time is denied by the employer or the employee is retaliated against for requesting or using earned sick and safe time.

Employers must supply employees with a notice in English and the primary language of the employee, as identified by the employee, at commencement of employment or the effective date of this section, whichever is later. The means used by the employer must be at least as effective as the following options for providing notice:

- (1) posting a copy of the notice at each location where employees perform work and where the notice must be readily observed and easily reviewed by all employees performing work;
- (2) providing a paper or electronic copy of the notice to employees; or
- (3) a conspicuous posting in a web-based or app-based platform through which an employee performs work.

An employer that provides an employee handbook to its employees must include in the handbook notice of employee rights and remedies under this section.

Employer records – Employers shall retain accurate records documenting hours worked by employees and earned sick and safe time taken. An employer must allow an employee to inspect records relating to that employee at a reasonable time and place.

EFFECTIVE DATE. This section is effective January 1, 2024, except that the commissioner is authorized to begin rulemaking the day following final enactment, and the commissioner is authorized to begin the grant-making process the day following final enactment.

Grants

High School Robotics Teams and Prepare Youth for Careers in STEM Fields – \$3,000,000 the first year is for competitive grants to support a high school robotics teams and prepare youth for careers in Science, Technology, Engineering and Math (STEM) fields. Of this amount, \$2,000,000 is for creating internships for high school students to work at private companies in STEM fields, including the payment of student stipends. This is a onetime appropriation and is available until June 30, 2028.

Sanneh Foundation – \$750,000 each year is for grants to the nonprofit Sanneh Foundation to fund out-of-school summer programs focused on mentoring and behavioral, social, and emotional learning interventions and enrichment activities directed toward low-income students of color. This is a onetime appropriation and available until June 30, 2026.

Greater Twin Cities United Way – \$500,000 each year is for a grant to Greater Twin Cities United Way to make grants to partner organizations to provide workforce training using the career pathways model that helps students gain work experience, earn experience in high-demand fields, and transition into family-sustaining careers. This is a onetime appropriation.

American Indian Opportunities and Industrialization Center – \$500,000 each year is for a grant to the American Indian Opportunities and Industrialization Center for workforce development programming, including reducing academic disparities for American Indian students and adults. This is a onetime appropriation.

Minnesota Grocers Association Foundation – \$100,000 each year is for grants to the Minnesota Grocers Association Foundation for Carts to Careers, a statewide initiative to promote careers, conduct outreach, provide job skills training, and award scholarships for students pursuing careers in the food industry. This is a onetime appropriation.

Big Brothers Big Sisters of Greater Twin Cities – \$500,000 each year is for a grant to Big Brothers Big Sisters of the Greater Twin Cities to provide disadvantaged youth ages 12 to 21 with job-seeking skills, connections to job training and education opportunities, and mentorship while exploring careers. The grant shall serve youth in the Big Brothers Big Sisters chapters in the Twin Cities, central Minnesota, and southern Minnesota. This is a onetime appropriation.

YMCA of the North – \$300,000 each year is for a grant to YMCA of the North to provide career exploration, job training, and workforce development services for underserved youth and young adults. This is a onetime appropriation.

Early Adopted Bills

HF 5 - Universal meals program

A school district, charter school, nonpublic school, or other participant in the national school lunch program must apply to the department for school meals payments in the manner provided by the department.

- (a) The free school meals program is created within the Department of Education.
- (b) Each school that participates in the United States Department of Agriculture National School Lunch program and has an Identified Student Percentage below the federal percentage determined for all meals to be reimbursed at the free rate via the Community Eligibility Provision must participate in the free school meals program.
- (c) Each school that participates in the United States Department of Agriculture National School Lunch program and has an Identified Student Percentage at or above the federal percentage determined for all meals to be reimbursed at the free rate must participate in the federal Community Eligibility Provision in order to participate in the free school meals program.
- (d) Each school that participates in the free school meals program must:
 - (1) participate in the United States Department of Agriculture School Breakfast Program and the United States Department of Agriculture National School Lunch Program; and
 - (2) provide to all students at no cost up to two federally reimbursable meals per school day, with a maximum of one free breakfast and one free lunch.

For school lunch aid including the amounts for the free school meals program:

FY2024 - \$190,863,000 and FY2025 \$197,902,000

For school breakfast aid under Minnesota Statutes, section 124D.1158:

FY2024 - \$25,731,000 and FY2025 - \$26,538,000

EFFECTIVE DATE. This section is effective for meals provided on or after July 1, 2023.

HF 37 - Race definition modified relating to hair styles and textures within the Minnesota Human Rights Act

“Race” is inclusive of traits associated with race, including but not limited to hair texture and hair styles such as braids, locs, and twists.

SF 13 - Juneteenth

June 19 of each year is designated Juneteenth in recognition of the historical pronouncement of the abolition of slavery on June 19, 1865, when the Emancipation Proclamation was said to have been first publicly read in Texas by Union soldiers led by General Granger. The announcement came 2-1/2 years after President Abraham Lincoln's Emancipation Proclamation and two months after General Lee's surrender in April 1865. Juneteenth and emancipation celebrations have been commonplace in Minnesota since 1889 as a result of community-based grassroots efforts. Each year the governor shall issue a proclamation honoring this observance and recognizing the important contributions African-Americans have made to Minnesota's communities, culture, and economy.

Juneteenth is now added to the other holidays defined in Minnesota Session Laws 2023 Chapter 5. Public business cannot be conducted on this holiday. This means schools cannot hold classes or programs, school board meetings, athletic practices and competitions, and other school-associated events.

EFFECTIVE DATE CHANGE. This section is effective the day following final enactment.

HF 112 - Physical education standards delay

The commissioner must implement a review of the academic standards and related benchmarks in physical education beginning in the 2026-2027 school year and every ten years thereafter.

Other Bills of Interest

HF 2 Paid Family and Medical (PFML)

Paid Family Medical Leave (PFML) is a self-funding family and medical insurance benefit account modeled after Minnesota's unemployment insurance fund. As this is a new program, a new division, Family and Medical Benefits Insurance Division, will be created within the Department of Employment and Economic Development.

A new tax on employers and employees will fund the account; the premium rate will be 0.7% of the employee's wages, a minimum of one-half paid by the employer and the remainder by the employee. Both employees and employers will begin paying into the program fund on January 1, 2026. Beginning January 1, 2027, and by July 31 of each year thereafter, the commissioner must adjust the annual premium rates and the rate of the annual premium rate shall not exceed 1.2 percent.

A \$122.3 million appropriation in the 2024-25 biennium will go to the department to start up and manage the paid leave program, including hiring additional staff and acquiring new computers and other technology. An additional \$648.3 million was provided by the conferees to use as start-up funds.

Employees will be able to take up to 20 weeks of Paid Family Medical Leave for qualifying events of at least seven days that include illness for oneself or loved ones, pregnancy and parental leave or bonding, safety leave, or qualifying exigencies leave. Employees are eligible for this benefit after 90 days of hire.

Leave based on a serious health condition may be taken intermittently if such leave is reasonable and appropriate to the needs of the individual with the serious health condition. Intermittent leave is leave taken in separate blocks of time due to a single, seven-day qualifying event. An employee requesting leave taken intermittently shall provide the employer with a schedule of needed workdays off as soon as practicable and must make a reasonable effort to schedule the intermittent leave so as not to disrupt unduly the operations of the employer. If this cannot be done to the satisfaction of both employer and employee, the employer cannot require the employee to change their leave schedule in order to accommodate the employer.

The commissioner of employment and economic development must contract with a qualified independent actuarial consultant to conduct an actuarial study of the family and medical leave premium rate, premium rate structure, weekly benefit formula, duration of benefits, fund reserve, and other components as necessary to determine an actuarially sound rate and future rate-setting mechanism of the family and medical benefit insurance program created in this act.

If the actuarial study indicates that the premium rate is not actuarially sound, the commissioner, in consultation with the commissioner of management and budget, must adjust the premium rate to make the program actuarially sound, subject to the limitations. A copy of the actuarial study must be provided to the majority and minority leaders in the senate and the house of representatives no later than October 31, 2023. The actuarial study must also be filed with the Legislative Reference Library.

EFFECTIVE DATE. This section is effective the day following final enactment.

HF 100 - Cannabis finance and policy bill

Education on cannabis use and substance use – Requires the commissioner of education to identify model programs to educate middle and high school students about the health effects of cannabis use and substance use, and requires school districts and charter schools to implement an education program on cannabis use and substance use for middle and high school students beginning in the 2026-27 school year.

Local Control – Establishes that reasonable restrictions can prohibit operating a cannabis business within 1,000 feet of places that include schools, day care facilities, and certain parks.

Limitations – Establishes limitations on the times and places medical cannabis flower and medical cannabinoid products may be consumed, including allowing penalties for undertaking certain tasks while under the influence of cannabis; possession or consumption on a school bus or in a correctional facility; and vaporizing or smoking medical cannabis flower or medical cannabis products in a place where smoking is prohibited under the Clean Indoor Air Act.

School enrollment; rental property – Prohibits a school from refusing to enroll a patient as a student, or a landlord from refusing to lease to a patient, because the patient is enrolled in the registry program, unless one of the listed conditions is met.

Sale crimes – Makes a conforming change, eliminating the controlled substance offense in the fourth degree related to the sale of marijuana in a school zone, park zone, public housing zone, or a drug treatment center.

Crime – Establishes a crime for operating a school bus or Head Start bus with any amount of cannabis, cannabis product, artificially derived cannabinoid, or THC in the person's system.

HF 1830 - State government finance bill

Hmong Special Guerrilla Units Remembrance Day – Schools are encouraged to offer instruction about Hmong history or read the passage to students in honor of this day on May 14 or, if May 14 falls on a Saturday or Sunday, on the Friday preceding May 14.

Multiple affidavits of candidacy – a candidate for school board member may also have on file an affidavit of candidacy for town board supervisor, unless that town board is exercising the powers of a statutory city.

Write-in candidate – The governing body of a township, school board, hospital district, park district, soil and water district, or other ancillary elected district may adopt a resolution governing the counting of write-in votes for local elective office. The resolution may require that write-in votes for an individual candidate only be individually recorded if the total number of write-in votes for that office is equal to or greater than the fewest number of non-write-in votes for a ballot candidate.

Holiday – Juneteenth, June 19 - Please see the stand-alone bill above (SF 13) which describes Juneteenth. This provision included in the State Government Finance bill, changes the effective date. EFFECTIVE DATE. This section is effective the day following final enactment.

Indigenous Peoples Day – Any agreement between a public employer and an employee organization citing “Christopher Columbus Day” or “Columbus Day” shall be amended to cite “Indigenous Peoples Day.”

EFFECTIVE DATE. This section is effective the day following final enactment.

HF 1938 - Tax finance and policy bill

Teacher Retirement Association (TRA) – Lowers the normal retirement age from 66 to 65 for Tier 2 employees – those hired after July 1, 1989; this change is effective July 1, 2025. The benefit enhancement is funded through an increase in the employer contribution of 0.75 percent and the employee contribution of 0.25 percent. The increased cost for school districts will be covered by the state with an increase in Pension Adjustment Revenue at a cost of \$101.9 million in FY 2026-27.

HF 3100 - Pensions

Pensions bill – \$500 million in one-time funding. A onetime 2.5 percent cost of living adjustment (COLA) to all members of the statewide pension plans. Reduces the rate of actuarial assumption for investment return from 7.5 percent to 7 percent for all state pension plans.

HF 1999 - Legacy finance and policy bill

Arts Education – \$7,263,000 the first year and \$6,269,000 the second year are for high-quality, age-appropriate arts education for Minnesotans of all ages to develop knowledge, skills, and understanding of the arts. Priority in the award of grants under this paragraph must be given to providing educational opportunities to underserved communities with grants for organizations or entities providing opportunities to K-12 students throughout the state for arts education, including access to arts instruction, arts programming, museums, and arts presentations.

Science Museum of Minnesota – \$825,000 each year is to the Science Museum of Minnesota for arts, arts education, and arts access and to preserve Minnesota’s history and cultural heritage, including student and teacher outreach, statewide educational initiatives, and community-based exhibits that preserve Minnesota’s history and cultural heritage.

Hong De Wu Guan – \$25,000 the first year is for a grant to Hong De Wu Guan to create cultural arts projects like Lion Dance for after-school programs for youth.

Sepak Takraw of USA – \$50,000 the first year is for a grant to the Sepak Takraw of USA to work with youth and after-school programs in the community to teach the cultural games of tuj lub and speak takraw.

Community Identity and Heritage Grant Program – Administration and Capacity-Building Grants (1) \$75,000 the first year is for outreach and education on the humanities center grant program with a focus on reaching diverse community organizations and providing assistance with grant opportunities, qualifications, and reporting requirements, and specifically providing technical assistance and a nontraditional application process to improve access to grant funding for diverse communities.

\$8,850,000 the first year is for a competitive grant program to provide grants to organizations or individuals working to create, celebrate, and teach the art, culture, and heritage of diverse Minnesota communities, including but not limited to Asian and Pacific Island communities, the Somali diaspora and other African immigrant communities, Indigenous communities with a focus on the 11 Tribes in Minnesota, the African American community, the Latinx community, the LGBTQIA+ community, and other underrepresented cultural groups, including communities of Black, Indigenous, and people of color, to celebrate the cultural diversity of Minnesota. At least \$2,000,000 of the grant funding in this clause must be for grants greater than \$150,000. An individual or organization that receives a grant under this clause must do at least one of the following:

- preserve and honor the cultural heritage of Minnesota;
- provide education and student outreach on cultural diversity;
- support the development of culturally diverse humanities programming, including arts programming, by individuals and organizations; or
- empower communities in building identity and culture, including preserving and honoring communities whose Indigenous cultures are endangered or disappearing.

HF 2073 – Higher education finance and policy bill

Direct Admissions Program – The commissioner shall administer the direct admissions program in consultation with stakeholders, including Minnesota State Colleges and Universities, the University of Minnesota, the Student Advisory Council, the Minnesota Department of Education, the Minnesota Association of Secondary School Principals, and the Minnesota School Board Association, to automatically offer conditional admission into an eligible public or nonprofit institution, located in Minnesota, to Minnesota high school seniors based on a student’s high school grade point average, high school and college transcript information, standardized tests, statewide assessments, and other measures as determined by stakeholders.

Get Ready! – Appropriates one time additional funding of \$180K per year to OHE’s Get Ready initiative, a college and career readiness program.

College Possible – One-time additional funding of \$550K per year for a pass-through grant to College Possible. College Possible is a nonprofit organization that supports programs encouraging low-income students to attend and graduate from college. The appropriation must be allocated proportionally to students from greater Minnesota and the seven-county metropolitan area and must only be used for supporting students who plan to attend colleges and universities in Minnesota. A report is required.

Grants to student teachers in shortage areas – Appropriates a one-time additional funding of \$1.3 per year for grants to low-income teacher candidates who intend to teach in a license shortage area or rural school district after graduation. This increase will allow the program to provide grants to more eligible students.

Grants to underrepresented student teachers – Appropriates one time funding of \$1.9M per year for grants to student teachers from underrepresented racial or ethnic groups. This increase will allow the program to provide grants to more eligible students.

Teacher shortage loan repayment – Appropriates a one-time additional funding of \$1M per year for teacher shortage loan repayment program.

HF 2292 - Early learning scholarships, Head Start, and early education

Licensure requirement – A school district or charter school must employ a qualified teacher, to provide instruction in a preschool, school readiness, school readiness plus, or prekindergarten program or other school district or charter school-based early education program. Any teacher who has taught in a preschool, school readiness, school readiness plus, or prekindergarten program, or other early learning program for at least five years prior to September 1, 2028, may continue to teach without obtaining a license. Notwithstanding this exemption from the licensure requirement, these individuals are teachers under section 179A.03, subdivision 18.

EFFECTIVE DATE. This section is effective July 1, 2028.

Kindergarten Entry Assessment – School districts and charter schools must choose a kindergarten entry assessment tool from a menu of valid and reliable measurement instruments approved by the department that: (1) are aligned to the state early childhood indicators of progress and kindergarten standards and are based on the criteria to be an early learning assessment approved by the department; (2) support the world's best workforce goals; and (3) are based, in part, on information collected from teachers, early learning professionals, families, and other partners. School districts and charter schools must annually report the results of kindergarten entry assessments to the department in a form and manner determined by the commissioner that is concurrent with a district's and charter school's world's best workforce report.

- **Implementation.** The requirements under this section must be phased in over three school years with all school districts and charter schools complying beginning with the 2025-26 school year.

HF 2310 - Environment, natural resources, climate, and energy finance and policy bill

Electric school bus grant program – \$6 million one-time funding. Requires the Department of Commerce to operate a program to award grants to school districts to purchase electric school buses and associated infrastructure. Grant amounts are based on the commissioner's determination of the school district's need for financial assistance, and may pay up to 75 percent of purchase and installation costs, or up to 95 percent for school districts with a high proportion of students from low-income families.

Solar for Schools program – \$15 million one-time funding. Transfers responsibility for the Solar for Schools program operating within the electric service area of Xcel Energy from the utility to the Department of Commerce. Expands program eligibility to include Tribal contract schools and cooperative units. Increases the maximum capacity of solar energy systems that may be funded under the program in non-Xcel territory from 40 to 1,000 kW, provided the interconnecting utility consents, and the system is no greater than 120 percent of the building's annual electricity consumption

Air ventilation pilot program – \$1 million is funded. Establishes a program in the Department of Commerce to award grants to school boards to have school HVAC systems assessed and equipment upgrades purchased and installed.

HF 2335 - Housing finance and policy bill

Challenge Grant funding to schools – A school district; a cooperative unit, or a charter school may receive funding under this section in the form of a grant less than \$100,000. A school district, intermediate district, or charter school that uses a grant under this section to construct a home for owner occupancy must require the future occupant to participate in the homeownership education counseling and training program.

HF 2887 - Transportation finance and policy bill

Stop-signal bus arms – \$2,000,000 in fiscal year 2024 is appropriated from the general fund to the commissioner of public safety for grants to school districts, nonpublic schools, charter schools, and companies that provide school bus services for the purchase and installation of school bus stop-signal arm camera systems. In awarding grants, the commissioner must follow the same requirements as under Laws 2021, First Special Session chapter 5, article 1, section 35.21 4, subdivision 5. This is a onetime appropriation and is available until June 30, 2025.

Active transportation safety training – Each district must provide public school pupils enrolled in kindergarten through grade 3 with age-appropriate active transportation safety training. At a minimum, the training must include pedestrian safety, including crossing roads. Each district must provide public school pupils enrolled in grades 4 through 8 with age-appropriate active transportation safety training. At a minimum, the training must include:

- (1) pedestrian safety, including crossing roads safely using the searching left, right, left for vehicles in traffic technique; and
- (2) bicycle safety, including relevant traffic laws, use and proper fit of protective headgear, bicycle parts and safety features, and safe biking techniques.

Students who are enrolled during the first or second week of school and have not previously received active transportation safety training specified in that paragraph must receive the safety training by the end of the third week of school. (b) Students who are enrolled during the first or second week of school and have not previously received active transportation safety training specified in that paragraph must receive the safety training by the end of the sixth week of school. (c) Students who enroll in a school after the second week of school and have not received the appropriate active transportation safety training in their previous school district must undergo the training or receive active transportation safety instructional materials within four weeks of the first day of attendance. (d) A district and a nonpublic school may provide kindergarten pupils with active transportation safety training before the first day of school.

A district may provide active transportation safety training through distance learning. (b) A district and a nonpublic school must make reasonable accommodations for the active transportation safety training of pupils known to speak English as a second language and pupils with disabilities.

The commissioner of transportation must maintain a comprehensive collection of active transportation safety training materials that meets the requirements under this section.

EFFECTIVE DATE. This section is effective August 1, 2023.

Type III vehicles – Vehicles model year 2007 or older must not be used as type III vehicles to transport school children, except those vehicles that are manufactured to meet the structural requirements of federal motor vehicle safety standard.

EFFECTIVE DATE. This section is effective the day following final enactment.

Safe Routes to School – \$15.297 million in FY2024 and \$10.5 million in FY2025 for the Safe Routes to School program. Of the amount made available in each fiscal year, the first \$500,000 is for grants to develop, maintain, and implement active transportation safety curriculum for youth ages five to 14 years old, and if remaining funds are available, for (1) youth ages 15 to 17 years old, (2) adult active transportation safety programs, and (3) adult learn-to-ride programs. The curriculum must include resources for teachers and must meet the model training materials requirements.

EFFECTIVE DATE. This section is effective August 1, 2023.

SF 1955 - Omnibus Agriculture, Broadband and Rural Development bill

Farm to School – \$1,150,000 the first year and \$1,150,000 the second year are for providing more fruits, vegetables, meat, poultry, grain, and dairy for children in school and early childhood education centers, including, at the commissioner's discretion, providing grants to reimburse schools and early childhood education centers for purchasing equipment and agricultural products. Of the amount appropriated, \$150,000 each year is for a statewide coordinator of farm-to-institution strategy and programming. The coordinator must consult with relevant stakeholders and provide technical assistance and training for participating farmers and eligible grant recipients. The base under this clause is \$1,294,000 in FY2026 and each year thereafter.

SF 2909 - Judiciary and Public Safety bill

Private data; when disclosure is permitted – a student's name, home address, telephone number, email address, or other personal contact information may be disclosed to a public library for purposes of issuing a library card to the student.

Directory information – Educational data designated as directory information is public data on individuals to the extent required under federal law. When conducting the directory information designation and notice process required by federal law, an educational agency or institution shall give parents and students notice of the right to refuse to let the agency or institution designate specified data about the student as directory information. This notice may be given by any means reasonably likely to inform the parents and students of the right. An educational agency or institution may not designate a student's home address, telephone number, email address, or other personal contact information as directory information under this subdivision. This paragraph does not apply to a postsecondary institution. When requested, educational agencies or institutions must share personal student contact

information and directory information, whether public or private, with the Minnesota Department of Education, as required for federal reporting purposes.

EFFECTIVE DATE. This section is effective the day following final enactment. Beginning upon the effective date of this section, a student's personal contact information subject to this section must be treated by an educational agency or institution as private educational data, regardless of whether that contact information was previously designated as directory information.

SF 2995 - Health and Human Services bill

Opiate antagonist – A licensed practical nurse is authorized to possess and administer an opiate antagonist in a school setting. Other personnel employed by, or under contract with a charter, public, or private school can also administer, if authorized and trained.

Lead in school drinking water – Model plan. The commissioners of health and education shall jointly develop a model plan to require school districts to accurately and efficiently test for the presence of lead in water in public school buildings serving students in kindergarten through grade 12. To the extent possible, the commissioners shall base the plan on the standards established by the United States Environmental Protection Agency. The plan may be based on the technical guidance in the Department of Health's document, "Reducing Lead in Drinking Water: A Technical Guidance for Minnesota's School and Child Care Facilities." The plan must include recommendations for remediation efforts when testing reveals the presence of lead at or above five parts per billion.

By July 1, 2018, the board of each school district or charter school must adopt the commissioners' model plan or develop and adopt an alternative plan to accurately and efficiently test for the presence of lead in water in school buildings serving prekindergarten students and students in kindergarten through grade 12.

By July 1, 2024, a school district or charter school must revise its plan to include its policies and procedures for ensuring consistent water quality throughout the district's or charter school's facilities. The plan must document the routine water management strategies and procedures used in each building or facility to maintain water quality and reduce exposure to lead. A district or charter school must base the plan on the United States Environmental Protection Agency's "Ensuring Drinking Water Quality in Schools During and After Extended Closures" fact sheet and the United States Environmental Protection Agency's "3Ts Toolkit for Reducing Lead in Drinking Water in Schools and Child Care Facilities" manual. A district or charter school's plan must be publicly available upon request.

A school district or charter school that finds lead at a specific location providing cooking or drinking water within a facility must formulate, make publicly available, and implement a plan that is consistent with established guidelines and recommendations to ensure that student exposure to lead is reduced to below five parts per billion as verified by a retest. This includes, when a school district or charter school finds the presence of lead at or above five parts per billion in any water fixture that can provide cooking or drinking water, immediately shutting off the water source fixture or making it unavailable until the hazard has been remediated as verified by a retest.

A school district or charter school must test for the presence of lead after completing remediation activities required under this section to confirm that the water contains lead at a level below five parts per billion.

A school district or charter school must send parents an annual notice that includes the district's or charter school's annual testing and remediation plan, information about how to find test results, and a description of remediation efforts on the district website. The district or charter school must update the lead testing and remediation information on its website at least annually. In addition to the annual notice, the district or charter school must include in an official school handbook or official school policy guide information on how parents may find the test results and a description of remediation efforts on the district or charter school website and how often this information is updated.

If a test conducted reveals the presence of lead at or above five parts per billion, the school district or charter school must, within 30 days of receiving the test result, either remediate the presence of lead to below five parts per billion, verified by retest, or directly notify parents of the test result. The school district or charter school must make the water source unavailable until the hazard has been minimized.

Starting July 1, 2024, school districts and charter schools must report their test results and remediation activities to the commissioner of health in the form and manner determined by the commissioner in consultation with school districts and charter schools, by July 1 of each year. The commissioner of health must post and annually update the test results and remediation efforts on the department website by school site.

A district or charter school must maintain a record of lead testing results and remediation activities for at least 15 years.

A district or charter school is not financially responsible for remediation of documented elevated lead levels in drinking water caused by the presence of lead infrastructure owned by a public water supply utility providing water to the school facility, such as lead service lines, meters, galvanized service lines downstream of lead, or lead connectors. The district or charter school must communicate with the public water system regarding its documented significant contribution to lead contamination in school drinking water and request from the public water system a plan for reducing the lead contamination.

If the infrastructure is jointly owned by a district or charter school and a public water supply utility, the district or charter school must attempt to coordinate any needed replacements of lead service lines with the public water supply utility.

A district or charter school may defer its remediation activities until after the elevated lead level in the public water system's infrastructure is remediated and post remediation testing does not detect an elevated lead level in the drinking water that passes through that infrastructure. A district or charter school may also defer its remediation activities if the public water supply exceeds the federal Safe Drinking Water Act lead action level or is in violation of the Safe Drinking Water Act Lead and Copper Rule.

Labor trafficking services grant program – A school district is eligible to apply for a labor trafficking services grant from the commissioner of health.

School-based health centers – “School-based health center” or “comprehensive school-based health center” means a safety net health care delivery model that is located in or near a school facility and that offers comprehensive health care, including preventive and behavioral health services, provided by licensed and qualified health professionals in accordance with federal, state, and local law. When not located on school property, the school-based health center must have an established relationship with one or more schools in the community and operate to primarily serve those student groups.

The commissioner of health shall administer a program to provide grants to school districts and school-based health centers to support existing centers and facilitate the growth of school-based health centers in Minnesota.

Services provided by a school-based health center must not replace the daily student support provided in the school by educational student service providers, including but not limited to licensed school nurses, educational psychologists, school social workers, and school counselors.

Creation of the Department of Children, Youth, and Families – To the extent that departmental changes affect the operations of any school district or charter school, employers have the obligation to bargain about any changes affecting or relating to employees’ terms and conditions of employment if the changes are necessary during or after the term of an existing collective bargaining agreement.

EFFECTIVE DATE. This section is effective July 1, 2024.

New Reports Due

K-12 Education Reporting Requirements

Nonpublic school students – The school district must report the number of nonpublic school students transported and the nonpublic pupil transportation expenditures incurred in the form and manner specified by the commissioner.

EFFECTIVE DATE. This section is effective for fiscal year 2024 and later

CTE Consortium – By January 15 of each year, a CTE consortium receiving funding under this section must submit an annual report on the progress of its activities to the commissioner of education and the chairs and ranking minority members of the legislative committees with jurisdiction over secondary and postsecondary education. The annual report must contain a financial report for the preceding fiscal year.

Class size ratios – A school district must annually report the district's class size ratios by each grade to the commissioner of education in the form and manner specified by the commissioner. The department must annually submit a report beginning December 1, 2024, to the chairs and ranking minority members of the legislative committees with jurisdiction over kindergarten through grade 12 education detailing the statewide ratios by grade starting with the 2023-24 school year.

Annual expenditure report – By February 1 annually, the commissioner of education must report to the legislature the expenditures of each district that receives received basic skills revenue must submit a report identifying the expenditures it incurred to meet the needs of eligible learners in the previous fiscal year under subdivision. The report must conform to uniform financial and reporting standards established for this purpose and provide a breakdown by functional area. Using valid and reliable data and measurement criteria, the report also must determine whether increased expenditures raised student achievement levels.

A district must also report whether programs funded with compensatory revenue are consistent with best practices demonstrated to improve student achievement. The Department of Education and regional centers of excellence must identify and provide to schools best practices for implementing programs for each use of revenue.

Compensatory revenue – A district must also report whether programs funded with compensatory revenue are consistent with best practices demonstrated to improve student achievement.

Online instruction – Courses that include blended instruction and online instruction must be reported in the manner determined by the commissioner of education.

Computer science education data collection – The Department of Education shall require all high schools to report data and information about computer science course offerings and enrollment.

Reading proficiency – A district must submit data on student performance in kindergarten, grade 1, grade 2, and grade 3 on foundational reading skills, including phonemic awareness, phonics, decoding, fluency, and oral language to the Department of Education in the annual local literacy plan submission due on June 15.

Staff automated reporting – PELSB shall collect data on educators' employment and assignments from all school districts and charter schools. The report may include data on educators' demographics and licensure.

Annual district teacher report – A school district must annually report to PELSB (1) all new teacher hires and terminations, including layoffs, by race and ethnicity; and (2) the reasons for all teacher resignations and requested leaves of absence. The report must not include data that would personally identify individuals.

Student support aid report – Requires each school district to report annually to the commissioner of education on the impact of the funds and how the money has affected at least two of the following measures: (1) school climate; (2) student health; (3) attendance rates; (4) academic achievement; (5) career and college readiness; and (6) postsecondary completion rates.

Reasonable force – Any reasonable force used which intends to hold a child immobile or limit a child's movement where body contact is the only source of physical restraint or confines a child alone in a room from which egress is barred shall be reported to the Department of Education as a restrictive procedure, including physical holding or seclusion used by an unauthorized or untrained staff person. Districts must report data on their use of any reasonable force used on a student with a disability to correct or restrain the student to prevent imminent bodily harm or death to the student or another that is consistent with the definition of physical holding.

Other Bills Reporting Requirements

SF 2995 Omnibus Health and Human Services

Lead in water – A school district or charter school must send parents an annual notice that includes the district's or charter school's annual testing and remediation plan, information about how to find test results, and a description of remediation efforts on the district website. The district or charter school must update the lead testing and remediation information on its website at least annually. In addition to the annual notice, the district or charter school must include in an official school handbook or official school policy guide information on how parents may find the test results and a description of remediation efforts on the district or charter school website and how often this information is updated.

New Requirements

Access to menstrual products – A school district or charter school must provide students with access to menstrual products at no charge. The products must be available to all menstruating students in restrooms regularly used by students in grades 4 to 12 according to a plan developed by the school district.

EFFECTIVE DATE. This section is effective January 1, 2024.

Opiate antagonists – A school district or charter school must maintain a supply of opiate antagonists at each school site to be administered. Each school building must have two doses of nasal naloxone available on-site.

EFFECTIVE DATE. This section is effective July 1, 2023.

Career and Technical Education Consortium Grants – A CTE consortium must: (1) develop career pathways for students; (2) develop new career and technical programs that focus on the industry sectors that fuel the regional economy; (3) facilitate the development of highly trained and knowledgeable students who are equipped with technical and workplace skills needed by regional employers; (4) improve access to career and technical education programs for students by developing public and private partnerships with labor, business, and industry leaders and by increasing coordination of high school and postsecondary program options; (5) increase family and student awareness of the availability and benefit of career and technical education courses and training opportunities; and (6) provide industry-level equipment and technologies supporting skill development as identified by CTE consortia partners.

EFFECTIVE DATE. This section is effective July 1, 2023.

Basic skills revenue – For FY2024 and later, a district's basic skills revenue must be used for:

- (1) remedial instruction and necessary materials in reading, language arts, mathematics, other content areas, or study skills to improve the achievement level of these learners;
- (2) additional teachers and teacher aides to provide more individualized instruction to these learners through individual tutoring, lower instructor-to-learner ratios, or team teaching;
- (3) a longer school day or week during the regular school year or through a summer program that may be offered directly by the site or under a performance-based contract with a community-based organization;
- (4) programs to reduce truancy; provide counseling services, guidance services, and social work services; and provide coordination for pupils receiving services from other governmental agencies;
- (5) bilingual programs, bicultural programs, and programs for English learners;
- (6) early education programs, parent-training programs, early childhood special education, school readiness programs, kindergarten programs for four-year-olds, voluntary home visits and other outreach efforts designed to prepare children for kindergarten;
- (7) transition programs operated by school districts for special education students until the age of 22;

- (8) substantial parent involvement in developing and implementing remedial education or intervention plans for a learner, including learning contracts between the school, the learner, and the parent that establish achievement goals and responsibilities of the learner and the learner's parent or guardian; and
- (9) professional development for teachers on meeting the needs of English learners, using assessment tools and data to monitor student progress, and reducing the use of exclusionary discipline, and training for tutors and staff in extended day programs to enhance staff's knowledge in content areas.

Building allocation for compensatory revenue – A district or cooperative must allocate at least 80 percent of its compensatory revenue to each school building in the district or cooperative where the children who have generated the revenue are served.

Referendum renewal by school board – A district renewing an expiring referendum must adopt a resolution by the school board by June 15 of any calendar year and becomes effective 60 days after its adoption. A district renewing an expiring referendum under this subdivision must submit a copy of the adopted resolution to the commissioner and to the county auditor no later than September 1 of the calendar year in which the written resolution is adopted.

EFFECTIVE DATE. This section is effective the day following final enactment.

E-learning days - other school personnel – A school district or charter school that declares an e-learning day must continue to pay the full wages for scheduled work hours and benefits of all school employees for the duration of the e-learning period. During the e-learning period, school employees must be allowed to work from home to the extent practicable, be assigned to work in an alternative location, or be retained on an on-call basis for any potential need.

EFFECTIVE DATE. This section is effective the day following final enactment.

Required academic standards – Students who begin grade 9 in the 2024-25 school year and later must successfully complete a course for credit in personal finance in grade 10, 11, or 12. A teacher of a personal finance course that satisfies the graduation requirement must have a field license or out-of-field permission in agricultural education, business, family and consumer science, social studies, or math.

EFFECTIVE DATE. This section is effective for the 2024-25 school year and later.

District Advisory Council – Must now adopt strategies to ensure the curriculum is rigorous, accurate, antiracist, culturally sustaining, and reflects the diversity of the student population; strategies to ensure that curriculum and learning and work environments validate, affirm, embrace, and integrate the cultural and community strengths of all racial and ethnic groups.

Ethnic studies requirements – Starting in the 2026-27 school year, a district or charter school high school must offer an ethnic studies course. School districts and charter schools must provide ethnic studies instruction in elementary schools and middle schools by the 2027-28 school year. Ethnic studies instruction must meet statewide ethnic studies academic standards.

EFFECTIVE DATE. This section is effective July 1, 2023

Holocaust, genocide of Indigenous peoples, and other genocide education – A school district must, at a minimum, offer as part of its social studies curriculum for middle and high school education on the Holocaust, genocide of Indigenous Peoples, and other genocides. Curriculum must:

- (1) examine the history of the genocide of Indigenous Peoples and Indigenous removal from Minnesota, including the genocide, dispossession, and forced removal of the Dakota, Ojibwe, and Ho-Chunk;
- (2) analyze the connections between World War II, nationalism, fascism, antisemitism, and the Holocaust;
- (3) analyze how individuals, groups, and societies around the world have been affected by genocide and mass violence, especially those experienced by communities expelled from, resettled in, migrated to, or living in Minnesota; and
- (4) describe and evaluate different responses to genocides and other human rights violations.

Public schools are strongly encouraged to include in middle and high school social studies curriculum context about the history, culture, and traditions of the communities devastated by the Holocaust, genocide of Indigenous Peoples, other genocides, and incidents of mass violence.

A school district must provide Holocaust and genocide education as part of its curriculum in middle and high school by the 2026-27 school year.

EFFECTIVE DATE. This section is effective July 1, 2023

School testing calendar – The calendar must be published at least one week prior to any eligible assessments being administered but no later than October 1.

Malicious and sadistic conduct – A school board of a district or charter school must adopt a written policy to address malicious and sadistic conduct and sexual exploitation by a district or school staff member, independent contractor, or student enrolled in a public school against a staff member, independent contractor, or student.

The policy must prohibit: (1) malicious and sadistic conduct involving race, color, creed, national origin, sex, age, marital status, status with regard to public assistance, disability, religion, sexual harassment, and sexual orientation and gender identity, and (2) sexual exploitation. The policy must apply to students, independent contractors, teachers, administrators, and other school personnel and must include disciplinary actions for each violation of the policy. Disciplinary actions must conform with collective bargaining agreements. The policy must be conspicuously posted throughout each school building, distributed to each district or school employee and independent contractor at the time of hiring or contracting, and included in each school's student handbook on school policies. Each school must develop a process for discussing with students, parents of students, independent contractors, and school employees the policy adopted under this section.

Active shooter drills and simulations – An active shooter drill conducted with students in early childhood through grade 12 must be:

- (1) accessible;
- (2) developmentally appropriate and age appropriate, including using appropriate safety language and vocabulary;
- (3) culturally aware;
- (4) trauma-informed; and
- (5) inclusive of accommodations for students with mobility restrictions, sensory needs, developmental or physical disabilities, mental health needs, and auditory or visual limitations.

Active shooter drill protocols must include a reasonable amount of time immediately following the drill for teachers to debrief with their students. The opportunity to debrief must be provided to students before regular classroom activity may resume. During the debrief period, students must be allowed to access any mental health services available on campus, including counselors, school psychologists, social workers, or cultural liaisons. An active shooter drill must not be combined or conducted consecutively with any other type of emergency preparedness drill.

An active shooter drill must be accompanied by an announcement prior to commencing. The announcement must use concise and age-appropriate language and, at a minimum, inform students there is no immediate danger to life and safety. A school district or charter school must provide notice of a pending active shooter drill to every student's parent or legal guardian before an active shooter drill is conducted. Whenever practicable, notice must be provided at least 24 hours in advance of a pending active shooter drill and inform the parent or legal guardian of the right to opt their student out of participating. If a student is opted out of participating in an active shooter drill, no negative consequence must impact the student's general school attendance record, nor may nonparticipation alone make a student ineligible to participate in or attend school activities. Any student in early childhood through grade 12 must not be required to participate in an active shooter drill.

A student must not be required to participate in an active shooter simulation. An active shooter simulation must not take place during regular school hours if a majority of students are present, or expected to be present, at the school. A parent or legal guardian of a student in grades 9 through 12 must have the opportunity to opt their student into participating in an active shooter simulation.

A school district or charter school conducting an active shooter drill must provide students in middle school and high school at least one hour, or one standard class period, of violence prevention training annually. The violence prevention training must be evidence-based and may be delivered in-person, virtually, or digitally. Training must, at a minimum, teach students the following: (1) how to identify observable warning signs and signals of an individual who may be at risk of harming oneself or others; (2) the importance of taking threats seriously and seeking help; and (3) the steps to report dangerous, violent, threatening, harmful, or potentially harmful activity.

A school district or charter school must ensure that students have the opportunity to contribute to their school's safety and violence prevention planning, aligned with the recommendations for multi-hazard planning for schools, including but not limited to: (1) student opportunities for leadership related to

prevention and safety; (2) encouragement and support to students in establishing clubs and programs focused on safety; and (3) providing students with the opportunity to seek help from adults and to learn about prevention connected to topics including bullying, sexual harassment, sexual assault, and suicide.

At a regularly scheduled school board meeting, a school board of a district that has conducted an active shooter drill must consider the following: (1) the effect of active shooter drills on the safety of students and staff; and (2) the effect of active shooter drills on the mental health and wellness of students and staff.

MTSS and Collaborative Minnesota Partnerships to Advance Student Success (COMPASS) –

Beginning July 1, 2023, all Minnesota school districts and charter schools must be offered training and support in implementing MTSS through the Department of Education COMPASS team and the Department of Education's regional partners, the Minnesota Service Cooperatives.

Suicide prevention information; identification cards – A school district or charter school that issues an identification card to students in middle school, junior high, or high school must provide contact information for the 988 Suicide and Crisis LifeLine (988 LifeLine), the Crisis Text line, and the county mobile crisis services. The contact information must also be included in the school's student handbook and the student planner if a student planner is custom printed by the school for distribution to students in grades 6 through 12.

Provision of alternative education services – Alternative education services must be provided to a pupil who is suspended for more than five consecutive school days.

EFFECTIVE DATE. This section is effective for the 2023-24 school year and later.

Minimum education services – School administration must allow a suspended pupil the opportunity to complete all school work assigned during the period of the pupil's suspension and to receive full credit for satisfactorily completing the assignments.

EFFECTIVE DATE. This section is effective for the 2023-24 school year and later.

Written notice – The district must advise the pupil's parent or guardian that free or low-cost legal assistance may be available and that a legal assistance resource list is available from the Department of Education and is posted on their website.

EFFECTIVE DATE. This section is effective for the 2023-24 school year and later.

Admission or readmission plan – A school administrator must prepare and enforce an admission or readmission plan for any pupil who is excluded or expelled from school. The plan must include measures to improve the pupil's behavior. The plan must include reasonable attempts to obtain parental involvement in the admission or readmission process.

EFFECTIVE DATE. This section is effective for the 2023-24 school year and later.

Policies to be established – A school district must communicate on a regular basis with the pupil's parent or guardian to ensure that the pupil is completing the work assigned through the alternative educational services. A school district must provide to the pupil's parent or guardian information on

accessing mental health services, including any free or sliding fee providers in the community. The information must also be posted on the district or charter school website.

EFFECTIVE DATE. This section is effective for the 2023-24 school year and later.

School discipline policy – Each school board must adopt a written districtwide school discipline policy which includes written rules of conduct for students, minimum consequences for violations of the rules, and grounds and procedures for removal of a student from class. The policy must contain the discipline complaint procedure that any member of the school community may use to file a complaint regarding the application of discipline policies and seek corrective action.

Discipline complaint procedure – The discipline policy must contain procedures for students, parents and other guardians, and school staff to file a complaint and seek corrective action, including the implementation of the local behavior and discipline policies, are not being implemented appropriately or are being discriminately applied. Each district and school policy implemented under this section must, at a minimum: (1) provide procedures for communicating this policy including the ability for a parent to appeal a decision that contains explicit instructions for filing the complaint; (2) provide an opportunity for involved parties to submit additional information related to the complaint; (3) provide a procedure to begin to investigate complaints within three school days of receipt, and identify personnel who will manage the investigation and any resulting record and are responsible for keeping and regulating access to any record; (4) provide procedures for issuing a written determination to the complainant that addresses each allegation and contains findings and conclusions; (5) if the investigation finds any local policies that were not implemented appropriately, contain procedures that require a corrective action plan to correct a student’s record and provide relevant staff with training, coaching, or other accountability practices to ensure appropriate compliance with policies in the future; and (6) prohibit reprisals or retaliation against any person who asserts, alleges, or reports a complaint, and provide procedures for applying appropriate consequences for a person who engages in reprisal or retaliation.

School supports – A school district must support school staff in using tiered interventions that teach students skills and prioritize relationships between students and teachers.

Recess and other breaks – A school district or charter school must not use recess detention unless:

- (1) a student causes or is likely to cause serious physical harm to other students or staff;
- (2) the student’s parent or guardian specifically consents to the use of recess detention; or
- (3) for students receiving special education services, the student’s individualized education program team has determined that withholding recess is appropriate based on the individualized needs of the student. A school district or charter school must not withhold recess from a student based on incomplete schoolwork. A school district or charter school must require school staff to make a reasonable attempt to notify a parent or guardian within 24 hours of using recess detention. A school district or charter school must compile information on each recess detention at the end of each school year, including the student’s age, grade, gender, race or ethnicity, and special education status. This information must be available to the public upon request. A school district or charter school must not withhold or excessively delay a student’s participation in scheduled mealtimes.

Paraprofessional training – A school district or charter school must provide a minimum of eight hours of paid orientation or professional development annually to all paraprofessionals, Title I aides, and other instructional support staff. Six of the eight hours must be completed before the first instructional day of the school year or within 30 days of hire. The orientation or professional development must be relevant to the employee’s occupation and may include collaboration time with classroom teachers and planning for the school year. For paraprofessionals who provide direct support to students, at least 50 percent of the professional development or orientation must be dedicated to meeting the requirements of this section. A school administrator must provide an annual certification of compliance with this requirement to the commissioner.

Within five days of beginning to work alone with an individual student with a disability, the assigned paraprofessional must be either given paid time, or time during the school day, to review a student’s individualized education program or be briefed on the student’s specific needs by appropriate staff;
EFFECTIVE DATE. This section is effective July 1, 2023.

Nonresident preschool student – A district must allow a nonresident student enrolled to remain enrolled in the district when the student enters kindergarten without submitting annual or periodic applications.

Post Secondary Education Option (PSEO) – An eligible institution must not require a faith statement from a secondary student seeking to enroll in a postsecondary course during the application process or base any part of the admission decision on a student’s race, creed, ethnicity, disability, gender, or sexual orientation or religious beliefs or affiliations.

Credit for employment with health care providers – A student who is employed by an eligible employer must submit an application, in the form or manner required by the school district or charter school, for elective credit to the school district or charter school in order to receive elective credit. The school district or charter school must verify the hours worked with the employer before awarding elective credit.

EFFECTIVE DATE. This section is effective for the 2023-24 school year and later.

Ethnic studies working group – The Ethnic Studies Working Group is established to advise the commissioner of education on an ethnic studies framework and resources necessary to implement ethnic studies requirements. The commissioner must appoint members of the working group by April 1, 2024, with input from the Minnesota Ethnic Studies Coalition. The Ethnic Studies Working Group must have 25 members with a demonstrated commitment to ethnic studies. Demographics of the working group must be inclusive and represent the diversity of the state, including racial, ethnic, and geographic diversity, and diversity related to gender and sexual orientation, immigrant status, disability status, and religious and linguistic background. The working group must review available ethnic studies instructional resources.

By October 31, 2024, the working group must provide the ethnic studies framework and other recommendations related to ethnic studies to the commissioner of education. The working group must convene on at least a bimonthly basis and must hold the first meeting no later than May 1, 2024.

EFFECTIVE DATE. This section is effective the day following final enactment.

Indigenous Peoples Day – On Indigenous Peoples Day, at least one hour of the school program must be devoted to observance of the day.

Prohibition on American Indian mascots – Starting September 1, 2025, a public school may not have or adopt a name, symbol, or image that depicts or refers to an American Indian Tribe, individual, custom, or tradition to be used as a mascot, nickname, logo, letterhead, or team name of the school, district, or school within the district, unless the school has obtained an exemption. A public school whose request for an exemption is denied must comply with subdivision 2 by September 1, 2025.

EFFECTIVE DATE. This section is effective July 1, 2023.

American Indian culture and language classes – A district or participating school that conducts American Indian education programs must provide American Indian culture and language classes.

American Indian Parent – Advisory Committee must meet to discuss whether or not they concur with the educational offerings that have been extended by the district to American Indian students. The vote and resolution must be presented to the school board by one or more members of the American Indian Parent Advisory Committee. The vote is formally reflected on documentation provided by the Department of Education and must be submitted annually on March 1. If the vote is one of nonconcurrence, the committee must provide written recommendations for improvement to the school board at the time of the presentation. In the case of nonconcurrence, the school board is given 60 days in which to respond, in writing, to the committee's recommendations. The board response must be signed by the entire school board and submitted to both the American Indian Parent Advisory Committee and to the Department of Education. The resolution must be accompanied by Parent Advisory Committee meeting minutes that show they have been appraised by the district on the goals of the Indian Education Program Plan and the measurement of progress toward those goals.

Graduation ceremonies; tribal regalia and objects of cultural significance - A school district or charter school must not prohibit an American Indian student from wearing American Indian regalia, Tribal regalia, or objects of cultural significance at a graduation ceremony.

EFFECTIVE DATE. This section is effective the day following final enactment.

Carry forward of funds – The district must report if a school district or Tribal contract school does not expend the full amount of the American Indian education aid in accordance with the plan in the designated fiscal year.

License required – A teacher must hold a field license, or a permission aligned to the content area and scope of the teacher's assignment to provide instruction in a public school, including a charter school.

Probationary period – A probationary teacher must complete at least 90 days (reduced from 120) of teaching service each year during the probationary period. A teacher who has taught for three consecutive years in a single school district or single charter school in Minnesota or another state must serve a probationary period of no longer than one year in a Minnesota school district.

EFFECTIVE DATE. This section is effective for collective bargaining agreements effective July 1, 2023, and thereafter.

Development, evaluation, and peer coaching for continuing contract teachers – must include a rubric of performance standards for teacher practice that: (i) is based on professional teaching standards established in rule; (ii) includes culturally responsive methodologies; and (iii) provides common descriptions of effectiveness using at least three levels of performance.

EFFECTIVE DATE. This section is effective July 1, 2025.

Short-call substitute teacher pilot program – A short-call substitute teaching license application information must sufficiently demonstrate the following:

- (1) the applicant: (i) holds a minimum of an associate’s degree or equivalent and has or will receive substitute training from the school district or charter school; or (ii) holds a minimum of a high school diploma or equivalent and has been employed as an education support personnel or paraprofessional within the district or charter school for at least one academic year; and
- (2) the school district or charter school has obtained the results of a background check.

An applicant submitting an application for a short-call substitute teaching license must not be required to complete a joint application with a district and must not be issued a license pending a background check. A school district or charter school must provide a substitute teacher who receives a substitute teaching license through the pilot program with substitute teacher training. A school district or charter school must not require an employee to apply for a substitute teaching license, or retaliate against an employee that does not apply for a substitute teaching license under the pilot program. A school district or charter school must compensate an employee working as a short-call substitute teacher under the pilot program with the greater of \$200 per day or the employee’s regular rate of pay.

EFFECTIVE DATE. This section is effective for the 2023-24 and 2024-25 school years only.

Grow Your Own district programs – If a school district applies and is awarded a grant to establish a Grow Your Own pathway for adults to obtain their first professional teaching license, the grant recipient must use at least 80 percent of grant funds to provide tuition scholarships or stipends to enable school district employees or community members affiliated with a school district, who are of color or American Indian and who seek a teaching license, to participate in the teacher preparation program.

EFFECTIVE DATE. This section is effective July 1, 2024.

Special education teacher pipeline program – If a school district, charter school, or cooperative unit applies for a grant and is awarded a grant, an applicant must partner with:

- (1) a PELSB approved teacher preparation program;
- (2) a Council for the Accreditation of Educator Preparation-accredited teacher preparation program from a private, not for profit, institution of higher education; or
- (3) an institution that has an articulated transfer pathway with a board-approved teacher preparation program.

A grant recipient must use grant funds to support participants who are employed by the grant recipient as either a paraprofessional or other unlicensed staff, or a teacher with a Tier 1 or Tier 2 license, and demonstrate a willingness to be a special education teacher after completing the program.

Within one year of receiving grant funds, and for each year that a recipient receives grant funds, a grant recipient must report to the commissioner in the form and manner determined by the commissioner the number of participants in the program and how grant funds were used. The commissioner must publish an annual report that identifies the grant recipients and summarizes how grant funds are used.

EFFECTIVE DATE. This section is effective July 1, 2023.

Requirements for American sign language/English interpreters – A person employed by a school district to provide American sign language/English interpretation or transliteration must hold one of two statutorily required certifications and have completed an accredited training program.

School social work services – A mental health practitioner performing school social work services under this section must provide services within the mental health practitioner's licensure scope of practice, if applicable, and within the mental health practitioner scope of practice.

Uses of school library aid – School library aid must be reserved and used for directly funding the costs of the following purposes within a library:

- (1) the salaries and benefits of a school library media specialist;
- (2) electronic, computer, and audiovisual equipment;
- (3) information technology infrastructure and digital tools;
- (4) electronic and material resources; or
- (5) furniture, equipment, or supplies.

EFFECTIVE DATE. This section is effective for revenue for fiscal year 2024 and later.



2023 Advocacy Schedule

Summer Seminar

MSBA Summer Seminar will be held on August 7-8 at the Marriott Northwest in Brooklyn Park, MN.

Advocacy Tour – Meetings will be held virtually

Tuesday, September 12 – Metro Areas

Wednesday, September 13 – South Areas

Thursday, September 14 – Central Areas and North Areas

Friday, September 15 – Open Meeting for All Areas

Delegate Assembly Elections

The next MSBA Delegate Assembly election process for school board members — for two-year terms covering 2023 and 2024 — will get underway in August. The Delegate Assembly is responsible for adopting MSBA's legislative policies.

Elected school board Delegates meet in December to vote on legislative resolutions submitted by school boards and individual school board members. The resolutions receiving a majority vote at the Delegate Assembly are the basis for MSBA's legislative platform and policies.

Pre-Delegate Assembly – Meetings will be held virtually

Tuesday, November 14

Wednesday, November 15

Thursday, November 16

Saturday, November 18

Delegate Assembly

The 2023 Delegate Assembly will be held on Friday, December 1 and Saturday, December 2.

2024 Legislative Session Begins

Monday, February 12, 2024

Friday Chat Room with Denise and Kim

9:00 a.m. every Friday during the legislative session.

Weekly Advocate

The Weekly Advocate - a weekly email, each Monday during the legislative session, with updates on bill introductions, bills of interest and hearings on important issues and legislative alerts on how you can get involved and make a difference.



*mark your
calendars*



Acknowledgments

Thank you to Senate and House Research staff for the documents used to complete this summary.

Photo Credit

Thank you to Minnesota House of Representatives for our cover photo - The moon rises over the Capitol Quadriga. | Photo by Andrew VonBank

Thank You

We hope you found our MSBA 2023 Legislative Summary helpful in your key role as a school board member. We appreciate your advocacy throughout the session.

Contact Us

Denise Dittrich, Director of Government Relations, ddittrich@mnmsba.org
Kimberley Dunn Lewis, Associate Director of Government Relations, klewis@mnmsba.org
Andrea Cuene, Government Relations, acuene@mnmsba.org
Kirk Schneidawind, Executive Director, kschneidawind@mnmsba.org

Stay Informed

- The Friday Chat Room - a 30-minute weekly update during the legislative session.
- The Weekly Advocate - a weekly email with updates on bill introductions, bills of interest and hearings on important issues and legislative alerts on how you can get involved and make a difference.

To sign-up, please contact Bruce Lombard at blombard@mnmsba.org.



Phone: 507-934-2450



Website: www.mnmsba.org



Twitter: @mnmsba



Facebook: www.facebook.com/mnmsba



YouTube: www.youtube.com/user/mnmsbavideo

CERTIFICATION OF MINUTES RELATING TO
\$13,570,000 GENERAL OBLIGATION SCHOOL BUILDING BONDS, SERIES 2023A

Issuer: Independent School District No. 2909 (Rock Ridge), Minnesota

Governing Body: School Board

Kind, date, time and place of meeting: A regular meeting held on June 26, 2023 at 6:00 p.m. at the Rock Ridge Administration Building.

Members present:

Members absent:

Documents attached:

Minutes of said meeting (including):

RESOLUTION RELATING TO \$13,570,000 GENERAL OBLIGATION
SCHOOL BUILDING BONDS, SERIES 2023A; AUTHORIZING ISSUANCE,
PROVIDING FOR SALE, AND COVENANTING AND OBLIGATING THE
DISTRICT TO BE BOUND BY AND USE THE STATE CREDIT
ENHANCEMENT PROGRAM

I, the undersigned, being the duly qualified and acting recording officer of the public corporation issuing the bonds referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting, so far as they relate to said bonds; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS my hand officially as such recording officer this 26th day of June, 2023.

School District Clerk

Member _____ introduced the following resolution and moved its adoption, which motion was seconded by Member _____:

RESOLUTION RELATING TO \$13,570,000 GENERAL OBLIGATION SCHOOL BUILDING BONDS, SERIES 2023A; AUTHORIZING ISSUANCE, PROVIDING FOR SALE, AND COVENANTING AND OBLIGATING THE DISTRICT TO BE BOUND BY AND USE THE STATE CREDIT ENHANCEMENT PROGRAM

BE IT RESOLVED by the School Board (the Board) of Independent School District No. 2909 (Rock Ridge), Minnesota (the District), as follows:

SECTION 1. AUTHORIZATION AND ELECTION. This Board hereby determines it is in the best interests of the District to authorize the issuance and sale of its General Obligation School Building Bonds, Series 2023A in the approximate principal amount of \$13,570,000 (the Bonds), the proceeds to be used to finance the acquisition and betterment of school sites and facilities, including but not limited to, construction of the new High School Career Academy and construction of a new District elementary school as approved by the electors at special elections held on May 14, 2019 (collectively, the Projects), pursuant to Minnesota Statutes, Chapter 475.

SECTION 2. SALE. The District has retained Ehlers & Associates, Inc., in Roseville, Minnesota (Ehlers), as its independent municipal advisor in connection with the sale of the Bonds. Ehlers is authorized to solicit proposals for the purchase of the Bonds in accordance with Minnesota Statutes, Section 475.60, subdivision 2, paragraph (9). The Board shall meet at the time and place specified in the Official Statement for the Bonds to receive and consider such proposals for the purchase of the Bonds.

SECTION 3. OFFICIAL STATEMENT; PROPOSALS. Ehlers is authorized to prepare and distribute an Official Statement for the Bonds and to open, read, and tabulate the proposals for presentation to the Board.

SECTION 4. STATE CREDIT ENHANCEMENT PROGRAM. (a) The District hereby covenants and obligates itself to notify the Commissioner of the Department of Education of the State of Minnesota (the Commissioner of Education) of a potential default in the payment of principal and interest on the Bonds and to use the provisions of Minnesota Statutes, Section 126C.55 to guarantee payment of the principal and interest on the Bonds when due. The District further covenants to deposit with the Registrar or any successor paying agent three (3) days prior to the date on which a payment is due an amount sufficient to make that payment or to notify the Commissioner of Education that it will be unable to make all or a portion of that payment. The Registrar for the Bonds is authorized and directed to notify the Commissioner of Education if it becomes aware of a potential default in the payment of principal or interest on the Bonds or if, on the day two (2) business days prior to the date a payment is due on the Bonds, there are insufficient funds to make that payment on deposit with the Registrar. The District understands that as a result of its covenant to be bound by the provision of Minnesota Statutes, Section 126C.55, the provisions of that section shall be binding as long as any Bonds of this issue remain outstanding.

(b) The District further covenants to comply with all procedures now and hereafter established by the Departments of Management and Budget and Education of the State of Minnesota pursuant to Minnesota Statutes, Section 126C.55, subdivision 2(c) and otherwise to take such actions as necessary to comply with that section. The chair, clerk, superintendent or business manager is authorized to execute any applicable Minnesota Department of Education forms.

Upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon the resolution was declared duly passed and adopted.

June 26, 2023

PRE-SALE REPORT FOR

Independent School District No. 2909 (Rock Ridge Public Schools), Minnesota

\$13,570,000 General Obligation
School Building Bonds, Series 2023A



Prepared by:

Ehlers
3060 Centre Pointe Drive
Roseville, MN 55113

Advisors:

Shelby McQuay, Senior Municipal Advisor
Jodie Zesbaugh, Senior Municipal Advisor

BUILDING COMMUNITIES. IT'S WHAT WE DO.

EXECUTIVE SUMMARY OF PROPOSED DEBT

Proposed Issue:

\$13,570,000 General Obligation School Building Bonds, Series 2023A

District voters authorized the issuance of up to \$178,475,000 in bonds in bond referendum elections held on May 14, 2019. On July 18, 2019, the Districts issued General Obligation School Building Bonds, Series 2018A totaling \$164,905,000, leaving a remaining unused authority of \$13,570,000.

Purposes:

The proposed issue includes financing for the acquisition and betterment of school sites and facilities as approved by the electors at special elections held on May 14, 2019.

Authority:

The Bonds are being issued pursuant to Minnesota Statutes, Chapter 475. The Bonds will be general obligations of the District for which its full faith, credit and taxing powers are pledged. Debt service for the bonds will be paid from the District's annual debt service tax levy and from state aid.

Term/Call Feature:

The Bonds are being issued for a term of 18 years, 5 months. Principal on the Bonds will be due on February 1 in the years 2026 through 2042. Interest is payable every six months beginning August 1, 2024.

The Bonds will be subject to prepayment at the discretion of the District on February 1, 2032 or any date thereafter.

Bank Qualification:

Because the District is issuing more than \$10,000,000 in tax-exempt obligations during the calendar year, the District will be not able to designate the Bonds as "bank qualified" obligations.

State Credit Enhancement:

By resolution the District will covenant and obligate itself to be bound by the provisions of Minnesota Statutes, Section 126C.55, which provides for payment by the State of Minnesota in the event of a potential default of a school district obligation.

To qualify for the credit enhancement, the District must submit an application to the State. Ehlers will coordinate the application process to the State on your behalf.

Rating:

Under current bond ratings, the state credit enhancement would bring a Standard & Poor's "AAA" rating.

The District's most recent bond issues were rated by S&P Global Ratings. The current rating on those bonds is "A". The District will request a new rating for the Bonds.

Basis for Recommendation:

Based on your objectives, financial situation and need, risk tolerance, liquidity needs, experience with the issuance of Bonds and long-term financial capacity, as well as the tax status considerations related to the Bonds and the structure, timing and other similar matters related to the Bonds, we are recommending the issuance of Bonds as a suitable option

Method of Sale/Placement:

We are recommending the Bonds be issued as municipal securities and offered through a competitive underwriting process. You will solicit competitive bids, which we will compile on your behalf, for the purchase of the Bonds from underwriters and banks.

An allowance for discount bidding will be incorporated in the terms of the issue. The discount is treated as an interest item and provides the underwriter with all or a portion of their compensation in the transaction.

If the Bonds are purchased at a price greater than the minimum bid amount (maximum discount), the unused allowance may be used to reduce your borrowing amount.

Premium Pricing:

In some cases, investors in municipal bonds prefer "premium" pricing structures. A premium is achieved when the coupon for any maturity (the interest rate paid by the issuer) exceeds the yield to the investor, resulting in a price paid that is greater than the face value of the bonds. The sum of the amounts paid in excess of face value is considered "reoffering premium." The underwriter of the bonds will retain a portion of this reoffering premium as their compensation (or "discount") but will pay the remainder of the premium to the District. Any net premium received may be used to reduce the principal amount of the Bonds, increase the net proceeds for the project, or to fund a portion of the interest on the Bonds.

Review of Existing Debt:

We have reviewed all outstanding indebtedness for the District and find that there are no refunding opportunities at this time.

We will continue to monitor the market and the call dates for the District's outstanding debt and will alert you to any future refunding opportunities.

Continuing Disclosure:

The District will be agreeing to provide certain updated Annual Financial Information and its Audited Financial Statement annually, as well as providing notices of the occurrence of certain reportable events to the Municipal Securities Rulemaking Board (the "MSRB"), as required by rules of the Securities and Exchange Commission (SEC). The District is already obligated to provide such reports for its existing bonds, and has contracted with Ehlers to prepare and file the reports.

Arbitrage Monitoring:

The District must ensure compliance with certain sections of the Internal Revenue Code and Treasury Regulations ("Arbitrage Rules") throughout the life of the issue to maintain the tax-exempt status of the Bonds. These Arbitrage Rules apply to amounts held in construction, escrow, reserve, debt service account(s), etc., along with related investment income on each fund/account.

IRS audits will verify compliance with rebate, yield restriction and records retention requirements within the Arbitrage Rules. The District's specific arbitrage responsibilities will be detailed in the Signature, No-Litigation, Arbitrage Certificate and Purchase Price Receipt (the "Tax Compliance Document") prepared by your Bond Attorney and provided at closing.

The Bonds may qualify for one or more exception(s) to the Arbitrage Rules by meeting 1) small issuer exception, 2) spend down requirements, 3) bona fide debt service fund limits, 4) reasonable reserve requirements, 5) expenditure within an available period limitations, 6) investments yield restrictions, 7) de minimis rules, or; 8) borrower limited requirements.

An Ehlers arbitrage expert will contact the District within 30 days after the sale date to review the District's specific responsibilities for the Bonds. The District is currently receiving arbitrage services from Ehlers in relation to the Bonds.

Investment of Bond Proceeds:

Ehlers will assist the District in developing a strategy to invest your Bond proceeds until the funds are needed to pay project costs.

Other Service Providers:

This debt issuance will require the engagement of other public finance service providers. This section identifies those other service providers, so Ehlers can coordinate their engagement on your behalf. Where you have previously used a particular firm to provide a service, we have assumed that you will continue that relationship. For services you have not previously required, we have identified a service provider. Fees charged by these service providers will be paid from proceeds of the obligation, unless you notify us that you wish to pay them from other sources. Our pre-sale bond sizing includes a good faith estimate of these fees, but the final fees may vary. If you have any questions pertaining to the identified service providers or their role, or if you would like to use a different service provider for any of the listed services please contact us.

Bond Counsel: Dorsey & Whitney LLP

Paying Agent: Bond Trust Services Corporation

Rating Agency: S&P Global Ratings (S&P)

This Pre-Sale report summarizes our understanding of the District's objectives for the structure and terms of this financing as of this date. As additional facts become known or capital market conditions change, we may need to modify the structure and/or terms of this financing to achieve results consistent with the District's objectives.

PROPOSED DEBT ISSUANCE SCHEDULE

Ehlers Presents Pre-Sale Report to School Board; School Board Approves Resolution Authorizing Sale of the Bonds:	June 26, 2023
Due Diligence Call to Review Official Statement:	Week of July 31, 2023
Conference with Rating Agency:	Week of July 31, 2023
Distribute Official Statement:	August 3, 2023
Ehlers Receives and Evaluates Proposals for Purchase of Bonds:	August 14, 2023
School Board Meeting to Award Sale of Bonds:	August 14, 2023
Estimated Closing Date:	September 7, 2023

Attachments

- Estimated Sources and Uses of Funds
- Estimated Proposed Debt Service Schedule
- Estimated Long-Term Financing Plan for Debt and Capital Payments and Levies
- Estimated Tax Impact
- Resolution Authorizing Ehlers to Proceed with Bond Sale/Credit Enhancement
- Resolution (provided separately)

EHLERS' CONTACTS

Shelby McQuay, Senior Municipal Advisor	(651) 697-8548
Jodie Zesbaugh, Senior Municipal Advisor	(651) 697-8526
Emily Wilkie, Senior Public Finance Analyst	(651) 697-8588
Brian Shannon, Senior Finance Manager	(651) 697-8515

Rock Ridge Schools

\$13,570,000 General Obligation School Building Bonds, Series 2023A

Dated: September 7, 2023

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
09/07/2023	-	-	-	-	-
08/01/2024	-	-	553,146.75	553,146.75	-
02/01/2025	-	-	307,303.75	307,303.75	860,450.50
08/01/2025	-	-	307,303.75	307,303.75	-
02/01/2026	230,000.00	5.000%	307,303.75	537,303.75	844,607.50
08/01/2026	-	-	301,553.75	301,553.75	-
02/01/2027	200,000.00	5.000%	301,553.75	501,553.75	803,107.50
08/01/2027	-	-	296,553.75	296,553.75	-
02/01/2028	210,000.00	5.000%	296,553.75	506,553.75	803,107.50
08/01/2028	-	-	291,303.75	291,303.75	-
02/01/2029	330,000.00	5.000%	291,303.75	621,303.75	912,607.50
08/01/2029	-	-	283,053.75	283,053.75	-
02/01/2030	455,000.00	5.000%	283,053.75	738,053.75	1,021,107.50
08/01/2030	-	-	271,678.75	271,678.75	-
02/01/2031	590,000.00	5.000%	271,678.75	861,678.75	1,133,357.50
08/01/2031	-	-	256,928.75	256,928.75	-
02/01/2032	620,000.00	5.000%	256,928.75	876,928.75	1,133,857.50
08/01/2032	-	-	241,428.75	241,428.75	-
02/01/2033	650,000.00	5.000%	241,428.75	891,428.75	1,132,857.50
08/01/2033	-	-	225,178.75	225,178.75	-
02/01/2034	690,000.00	5.000%	225,178.75	915,178.75	1,140,357.50
08/01/2034	-	-	207,928.75	207,928.75	-
02/01/2035	720,000.00	5.000%	207,928.75	927,928.75	1,135,857.50
08/01/2035	-	-	189,928.75	189,928.75	-
02/01/2036	755,000.00	4.000%	189,928.75	944,928.75	1,134,857.50
08/01/2036	-	-	174,828.75	174,828.75	-
02/01/2037	1,210,000.00	4.000%	174,828.75	1,384,828.75	1,559,657.50
08/01/2037	-	-	150,628.75	150,628.75	-
02/01/2038	1,220,000.00	4.000%	150,628.75	1,370,628.75	1,521,257.50
08/01/2038	-	-	126,228.75	126,228.75	-
02/01/2039	1,275,000.00	4.250%	126,228.75	1,401,228.75	1,527,457.50
08/01/2039	-	-	99,135.00	99,135.00	-
02/01/2040	1,330,000.00	4.350%	99,135.00	1,429,135.00	1,528,270.00
08/01/2040	-	-	70,207.50	70,207.50	-
02/01/2041	1,495,000.00	4.500%	70,207.50	1,565,207.50	1,635,415.00
08/01/2041	-	-	36,570.00	36,570.00	-
02/01/2042	1,590,000.00	4.600%	36,570.00	1,626,570.00	1,663,140.00
Total	\$13,570,000.00	-	\$7,921,330.50	\$21,491,330.50	-

Yield Statistics

Bond Year Dollars	\$177,778.00
Average Life	13.101 Years
Average Coupon	4.4557428%
Net Interest Cost (NIC)	4.3195046%
True Interest Cost (TIC)	4.2790291%
Bond Yield for Arbitrage Purposes	4.1110602%
All Inclusive Cost (AIC)	4.3570258%

IRS Form 8038

Net Interest Cost	4.1245446%
Weighted Average Maturity	12.932 Years

2023A PRESALE | SINGLE PURPOSE | 6/21/2023 | 3:57 PM

Ehlers

Public Financial Advisors

ESTIMATES PRIOR TO SALE OF BONDS

Rock Ridge School Districts, ISD No. 2909

Estimated Sources and Uses of Funds

Remaining Voter Approved Building Bonds

June 16, 2023

	Voter Approved School Building Bonds
Bond Amount	\$13,570,000
Number of Years	18
Closing Date	9/7/2023
Sources of Funds	
Par Amount	\$13,570,000
Estimated Investment Earnings ¹	31,973
Reoffering Premium ²	445,752
Total Sources	\$14,047,725
Uses of Funds	
Allowance for Discount Bidding ³	\$203,550
Capitalized Interest ⁴	474,000
Legal and Fiscal Costs ⁵	103,450
Net Available for Project Costs	13,266,725
Total Uses	\$14,047,725
Estimated Deposit to Construction Fund	\$13,234,752

- 1 Estimated investment earnings are based on an average interest rate of 1.00%, and an average life of 3 months.
- 2 The underwriter that purchases the bonds may receive a reoffering premium in the sale of the bonds. They will retain a portion of the premium as their compensation, or underwriter's discount. The remainder of the premium may be used to reduce the par amount of the bonds, pay a portion of the first year's interest on the bonds, pay costs of issuance, or deposited in the construction fund and used to fund a portion of the project
- 3 The allowance for discount bidding is an estimate of the compensation taken by the underwriter who provides the lowest true interest cost as part of the competitive bidding process and purchases the bonds. Ehlers provides independent municipal advisory services as part of the bond sale process and is not an underwriting firm.
- 4 In order to keep the levy consistent with future years, a portion of the fiscal year 2025 payment would be made from bond proceeds or funds on hand in the Debt Service Fund.
- 5 Includes fees for municipal advisor, bond counsel, rating agency, paying agent and county certificates.

ESTIMATES PRIOR TO SALE OF BONDS

Rock Ridge Public Schools No. 2909
Analysis of Possible Structure for Capital and Debt Levies

\$13,570,000 Bond Issue 18 Tax Levies Wrapped Around Existing Debt

Type of Bond	Principal Amount	Dated Date	Interest Rate
Voter-Approved Building	\$13,570,000	09/07/23	4.32%

June 21, 2023

Levy Payable Year	Fiscal Year	Tax Capacity Value ¹		Existing Commitments						Proposed Remaining Authority (\$13,570,000)					Combined Totals				
		(\$000s)	% Chg	Building Bonds ²	OPEB Bonds ²	Est. Debt Excess ³	State Debt Aid	IRRR Contribution	Net Levy	Tax Rate	Principal	Interest	Add'l. Debt Excess ³	Add'l. Debt Equal. Aid	Net Levy	Initial Debt Levy	State Aid	Net Levy	Tax Rate
2021	2022	10,255		12,003,653	817,449	-	(5,253,403)	(5,145,000)	2,422,699	23.62	-	-	-	-	-	7,676,102	(5,253,403)	2,422,699	23.62
2022	2023	10,776	5.1%	11,805,465	817,585	-	(4,836,996)	(5,145,000)	2,641,054	24.51	-	-	-	-	-	7,478,050	(4,836,996)	2,641,054	24.51
2023	2024	12,421	15.3%	12,275,340	817,236	-	(5,465,263)	(5,145,000)	2,482,313	19.98	-	-	-	-	-	7,947,576	(5,465,263)	2,482,313	19.98
2024	2025	12,918	4.0%	12,277,178	816,402	-	(5,082,364)	(5,145,000)	2,866,215	22.19	-	860,451	5	-	-	8,358,553	(5,082,364)	3,276,188	25.36
2025	2026	12,918	0.0%	12,221,003	569,384	(114,649)	(4,748,708)	(5,145,000)	2,782,030	21.54	230,000	614,608	-	(398,636)	488,202	8,417,575	(5,147,343)	3,270,232	25.32
2026	2027	12,918	0.0%	12,219,165	567,914	(115,867)	(4,721,990)	(5,145,000)	2,804,221	21.71	200,000	603,108	-	(375,927)	467,336	8,369,474	(5,097,917)	3,271,557	25.33
2027	2028	12,918	0.0%	12,226,253	566,129	(116,804)	(4,785,003)	(5,145,000)	2,745,574	21.25	210,000	593,108	(18,693)	(366,000)	458,570	8,355,147	(5,151,003)	3,204,144	24.80
2028	2029	12,918	0.0%	12,219,953	569,279	(114,495)	(4,841,175)	(5,145,000)	2,688,561	20.81	330,000	582,608	(18,343)	(424,777)	515,118	8,469,631	(5,265,952)	3,203,679	24.80
2029	2030	12,918	0.0%	12,215,753	571,956	(112,122)	(4,893,316)	(5,145,000)	2,637,270	20.42	455,000	566,108	(20,605)	(484,708)	566,851	8,582,144	(5,378,024)	3,204,120	24.80
2030	2031	12,918	0.0%	12,223,103	568,685	(109,976)	(4,953,735)	(5,145,000)	2,583,077	20.00	590,000	543,358	(22,674)	(547,146)	620,205	8,704,163	(5,500,881)	3,203,282	24.80
2031	2032	12,918	0.0%	12,219,113	569,882	(107,722)	(4,950,808)	(5,145,000)	2,585,465	20.01	620,000	513,858	(24,808)	(545,564)	620,178	8,702,015	(5,496,372)	3,205,643	24.82
2032	2033	12,918	0.0%	12,217,485	570,105	(107,727)	(4,950,337)	(5,145,000)	2,584,526	20.01	650,000	482,858	(24,807)	(544,889)	619,804	8,699,556	(5,495,226)	3,204,330	24.80
2033	2034	12,918	0.0%	12,212,603	569,570	(107,690)	(4,949,098)	(5,145,000)	2,580,384	19.97	690,000	450,358	(24,792)	(547,715)	624,868	8,702,065	(5,496,813)	3,205,252	24.81
2034	2035	12,918	0.0%	12,204,465	573,510	(107,523)	(4,943,572)	(5,145,000)	2,581,880	19.99	720,000	415,858	(24,995)	(545,602)	622,054	8,693,108	(5,489,173)	3,203,934	24.80
2035	2036	12,918	0.0%	12,208,665	573,300	(107,576)	(4,946,462)	(5,145,000)	2,582,927	19.99	755,000	379,858	(24,882)	(545,012)	621,706	8,696,107	(5,491,474)	3,204,633	24.81
2036	2037	12,918	0.0%	12,539,573	-	(107,620)	(5,144,830)	(5,145,000)	2,142,123	16.58	1,210,000	349,658	(24,868)	(759,146)	853,626	8,899,725	(5,903,976)	2,995,749	23.19
2037	2038	12,918	0.0%	12,551,858	-	(89,990)	(5,154,557)	(5,145,000)	2,162,310	16.74	1,220,000	301,258	(34,145)	(729,907)	833,269	8,880,043	(5,884,464)	2,995,579	23.19
2038	2039	12,918	0.0%	12,548,498	-	(90,092)	(5,152,652)	(5,145,000)	2,160,754	16.73	1,275,000	252,458	(33,331)	(733,713)	836,787	8,883,905	(5,886,364)	2,997,541	23.20
2039	2040	12,918	0.0%	12,545,400	-	(90,034)	(5,151,953)	(5,145,000)	2,158,413	16.71	1,330,000	198,270	(33,471)	(733,336)	837,876	8,881,578	(5,885,289)	2,996,289	23.19
2040	2041	12,918	0.0%	-	-	-	-	-	-	-	1,495,000	140,415	(33,515)	-	1,683,671	1,683,671	-	1,683,671	13.03
2041	2042	12,918	0.0%	-	-	-	-	-	-	-	1,590,000	73,140	(67,347)	-	1,678,950	1,678,950	-	1,678,950	13.00
2042	2043	12,918	0.0%	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2043	2044	12,918	0.0%	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2044	2045	12,918	0.0%	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2045	2046	12,918	0.0%	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2046	2047	12,918	0.0%	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2047	2048	12,918	0.0%	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2048	2049	12,918	0.0%	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2049	2050	12,918	0.0%	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2050	2051	12,918	0.0%	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2051	2052	12,918	0.0%	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Totals				220,930,868	8,720,936	(1,599,887)	(89,672,819)		45,769,097		13,570,000	7,921,331	(431,277)	(8,282,077)	13,359,044	157,083,037	(97,954,896)	59,128,141	

1 Tax capacity value for taxes payable in 2023 is the actual value. Estimates for future years are based on the percentage changes as shown above.
2 Initial debt service levies (prior to subtracting debt equalization aid) are set at 105 percent of the principal and interest payments during the next fiscal year.
3 Debt excess adjustment for taxes payable in 2022 and 2023 are the actual amounts. The adjustment for 2024 is an estimate using the June 30, 2022 debt service fund balance. Debt excess for future years is estimated at 4% of the prior year's initial debt service levy.
4 The district would not be able to make a tax levy to fund payments on the new bonds due during fiscal year 2024, so those payments, estimated at \$470,000, would have to be made from funds on hand or bond proceeds.

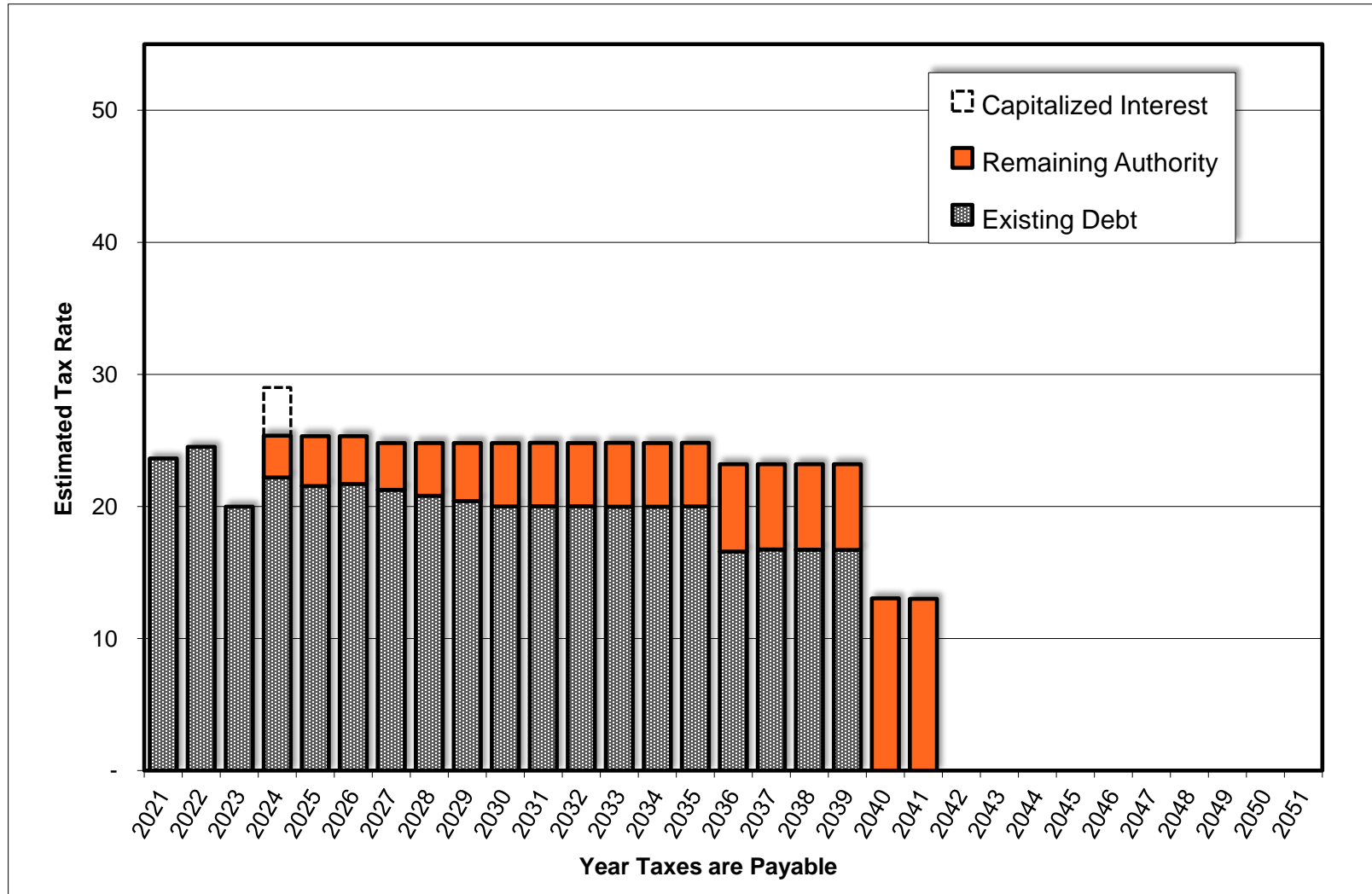


ESTIMATES PRIOR TO SALE OF BONDS

Rock Ridge Public Schools No. 2909
Estimated Tax Rates for Capital and Debt Service Levies
Existing Commitments and Proposed New Debt

\$13,570,000 Bond Issue
18 Tax Levies
Wrapped Around Existing Debt

Date Prepared: June 21, 2023



Rock Ridge Public Schools No. 2909

Analysis of Tax Impact for Potential Bond Issue

June 21, 2023

Bond Issue Amount	\$13,570,000
Average Interest Rate	4.32%
Number of Years	18

Type of Property	Estimated Market Value	Estimated Impact on Annual Taxes Payable in 2024*
Residential Homestead	\$50,000	\$10
	75,000	14
	100,000	23
	125,000	31
	150,000	40
	175,000	49
	200,000	57
	250,000	75
	300,000	92
	400,000	127
Commercial/Industrial *	\$50,000	\$24
	100,000	48
	250,000	135
	500,000	294
	1,000,000	611
Apartments	\$200,000	79
	500,000	198
	1,000,000	397
	2,000,000	793
Agricultural Homestead** (average value per acre of land & buildings)	\$4,000	\$0.19
	5,000	0.24
	6,000	0.29
	7,000	0.33
	8,000	0.38
Agricultural Non-Homestead** (average value per acre of land & buildings)	\$4,000	\$0.38
	5,000	0.48
	6,000	0.57
	7,000	0.67
	8,000	0.76
Seasonal Recreational Residential	\$100,000	\$32
	200,000	63
	300,000	95
	400,000	127
	500,000	159
	750,000	258

* Estimated tax impact includes principal and interest payments on the new bonds. The amounts in the table are based on school district taxes for bonded debt levies only, and do not include tax levies for other purposes. Tax increases shown above are gross increases, not including the impact of the homeowner's Homestead Credit Refund ("Circuit Breaker") program. Owners of homestead property may qualify for a refund, based on their income and total property taxes. This will change the net effect of the proposed bond issue for those property owners. The tax impact for commercial-industrial property in the school district will vary due to the impact of the Iron Range Fiscal Disparities program.

** For all agricultural property, estimated tax impact for 2023 includes a 70% reduction due to the School Building Bond Agricultural Credit. Under current law, the School Building Agricultural Credit will remain at that higher level. Average value per acre is the total estimated market value of all land & buildings divided by total acres. If the property includes a home, then the tax impact on the house, garage, and one acre of land will be calculated in addition to the taxes per acre, on the same basis as a residential homestead or non-homestead property. If the same property owner owns more than approximately \$2.15 million of agricultural homestead land and buildings, a portion of the property will be taxed at the higher non-homestead rate.

	2023-2024	2022-2023
EMC	\$481,418.02	\$466,217.76
RAM	\$138,683	\$196,693
TOTAL	\$620,101.02	\$662,910.76

TOTAL SAVINGS:	\$42,809.74
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Memorandum of Understanding 07/21/2023

The Rock Ridge School Board and Rock Ridge Teacher's Union agree to the following Memorandum of Understanding. This Memorandum of Understanding shall be in effect for the duration of the 2023-2024 school year and shall expire on 5/30/2024.

Instructional time and prep time for Greg Foster during the 2023-2024 school year shall be as follows:

Quarter 1- 2 sections of hour classes, 2 sections of block classes, 1 prep hour.

Quarter 2- 2 sections of hour classes, 1 section of a block class, 3 prep hours.

Quarter 3- 2 sections of hour classes, 1 section of a block class, 3 prep hours.

Quarter 4- 2 sections of hour classes, 2 sections of block classes, 1 prep hour.

This adjusted schedule is equivalent to that of a full time highschool teacher as outlined in the Master Agreement and the affected teacher will receive the salary and benefits as defined. Furthermore, the affected teacher understands that this is a voluntary change to his schedule and agrees to the terms outlined above.

Signed

(Head Negotiator) (Date)

(Superintendent of Schools) (Date)

(Local President) (Date)

(School Board Chairperson) (Date)

(Greg Foster) (Date)

**Eveleth High School
3D Scanning Proposal**

**Prepared by:
John Saaristo, Owner
Fulcrum Visions LLC 6/8/2023**

Overview of 3D Capture Project

Project Description: 3D Virtual Tour Eveleth School

Introduction: Fulcrum Visions LLC

John Saaristo, the owner of Fulcrum Visions, is an IT Expert in many visual media disciplines and focuses on Historic Preservation, Video Conferencing, and multimedia equipment set up and experiences for customers. He has set up over 500 video conferencing systems including Virginia, Eveleth and many schools across the Iron Range with video infrastructure since 2005. During the COVID-19 Pandemic, John took the opportunity start Fulcrum Visions to focus on Video Services and 3D virtual tours provided by the Matterport suite of tools for historic preservation of building designs and locations.

Since embarking on his professional journey, John Saaristo of Fulcrum Visions has scanned over 5 million square feet of spaces since 2018 including the Miner's Arena before it was demolished in 2021. Fulcrum Visions also captured Eveleth Manual Arts Building, Virginia Roosevelt School and all athletic facilities for Virginia the link below to view Spaces captured by Fulcrum Visions.

Eveleth Manual Arts - <https://my.matterport.com/show/?m=vhfKfYi7MwJ>

Miner's Memorial Arena – <https://my.matterport.com/show/?m=rHZ3bVPD1pG>

Virginia Roosevelt School – <https://my.matterport.com/show/?m=yTv9GURB9Yz>
Athletics Only – <https://my.matterport.com/show/?m=zkG9SbPdyEY>

Gilbert Schools and gymnasiums

School - <https://my.matterport.com/show/?m=g9PimddnuTX>

Gymnasiums - <https://my.matterport.com/show/?m=FHQpLZvP1xa>

***The total square footage of the facility is relevant for Fulcrum Visions to determine how much time and total photos are necessary to adequately capture the spaces. Logistics will be coordinated with the School Staff to capture the building before it is demolished. The model will be used for Historical Preservation and 3D modeling. ***

Project Proposal:

Fulcrum Visions will manually operate a specialized camera and 3D scan software at the Eveleth schools to develop a virtual tour space to be seen by alumni and the public that connects to the now demolished Manual arts building in a virtual environment. The tour can also be adapted for developers and property management companies for Building Information Management. The purpose for this capture is primarily for historic capture of the building.

Project Requirements: Fulcrum Visions

- Fulcrum Visions will build virtual reality “spaces” for storage and viewing school property after they are torn down or repurposed. This will be an ongoing need to store and access the virtual spaces.
- Provide HTML embed code or links for Eveleth Schools and Rock Ridge to utilize on their web pages to easily access the virtual tour, provide analytics on tour traffic, and links for media files descriptions provided by Eveleth Schools.
- Quick Reference codes (QR) for each public space that can be added as digital signage for public users to easily access and marketing.
- Up to 10 guided walkthrough (views) will be created for the public spaces with input from Eveleth Schools on the path taken of highlights and areas to explore.
- Labels will also be added for easy navigation in the virtual space for classrooms and large spaces in the school like the historic gymnasiums.
- Exterior images are to be represented in the Virtual space and images to include:
 - School façade, athletic fields and tennis courts before the building is torn down to provide consistent imagery.
- Public space photos will be uploaded to Google Streetview directly and all pictures will be listed on the Google for Business pages for the school sites providing additional ways to access the 360 images.

Project Requirements: Eveleth Public Schools

- Fulcrum Visions will need clear team communication to establish photo shoot dates and special needs for each photo session with Eveleth School Staff.
Photo shoots will be coordinated so that the schools are properly staged, arranged and lighting is considered. Fulcrum will need unaccompanied access to the building at coordinated times.
- Additional Media Content from Eveleth Schools for public spaces for website and social media tools will be sent to Fulcrum Visions as soon as possible. (i.e. – Historic Pictures, video footage, etc)
 - Any changes will be applied within 72 hours of receipt from Eveleth School point of contact.
- Power and functional lighting are required or need to be accommodated for in all areas to be scanned.

Project Timeline

- Upon approval of proposed services, Fulcrum Visions will initiate the project, schedule times, and 3D scan all sites. Designated phases of capture to complete before the demolition in June through September 2023.
 - **Onsite 3D Photography**
 - Northstar Elementary
 - Eveleth Elementary Schools
 - Eveleth Secondary
 - Outside images of tennis courts and outdoor fields
 - **Assembly of 3D Virtual Tour**
 - Image cleanup and upload to cloud application
 - Create model navigation for virtual tour
 - Add Labels and tags to the model for detailed information
 - Create “views” of the building that highlight specific areas
 - **Management, Maintenance and Updates**
 - Add content and links for information about the buildings.
 - Create and Extract images from virtual tours.
 - Provide consultation for video production services.
(Production time is separate of this quote)
 - Coordinate with district or property management company for historic preservation of the 3D space(s) as object files.

*Updates to the model for data improvement or link additions to other spaces for sponsors or donors. General Public Viewers will not be able to make any changes to the model.

Total Project Cost (table below):

Photo capture process and indoor scanning for Gilbert School facilities:

- **Northstar Elementary - \$4,800**
- **Eveleth Elementary - \$6,400**
- **Eveleth Secondary - \$3,200**
- **Outdoor imaging - \$1,000**
- **Fulcrum Visions will Host 3 - Spaces Annually**
 - Spaces that are used repurposing of the spaces for zoning, design, building engineering or fundraising for the school.
- **Creation of up to 10 Walkthrough Views of the space**
 - Updated content for each building that can be produced into short marketing clips for rebranding of the school use case.
 -

Eveleth 3D Scanning Project Cost:

Description	Quantity/sq ft	Cost (Discount)	Extended Cost
Eveleth School Campus		.08 sq ft	
Northstar Elementary (2 Floors)	60,000		\$4,800
Eveleth Elementary (3 Floors)	80,000	Outdoor Fields	\$6,400
Eveleth Secondary (2 Floors)	40,000	Tennis courts	\$3,200
		Subtotal:	\$14,400
Setup and Annual Hosting of 3D Spaces	3	250	\$750
Outdoor LiDAR scanning for building	100,000	1000	\$1000
Download 2D High Resolution 4K pictures and 50 panoramic images (\$3,000 value)	150 pics	Included	
		Subtotal:	\$1,750
Travel Expense and Per diem for capture sessions	6	\$150 (.56)	\$900
		Total:	\$17,050

Payment Terms for Scanning (one time cost)

Fulcrum Visions requires 75% down to be invoiced at the start of the project, 25% at project handover to Eveleth Schools with links to the model to be shared publicly.

One Time Cost for entire school capture: \$17,050

Currently hosting Eveleth Manual Arts Virtual Space

Hosting Annual Contract of Virtual Spaces (Recurring Annual)

Three hosted spaces needed for the building will be a payment annually to Fulcrum Visions hosting space for models. This will allow the 3D space to be accessed publicly or privately for viewing and for potential development of the school buildings. The 3D software hosting is necessary for the model to function properly.

Upon agreement on these terms or variation, this document will be annotated and signed by duly authorized agents for each organization.

Eveleth (Rock Ridge) Public Schools - Authorized Signature

Name: _____

Title: _____

Date: _____

Fulcrum Visions (Owner, John Saaristo)

Name: _____

Title: _____

Date: _____



STATE OF MINNESOTA
MINNESOTA STATE COLLEGES AND UNIVERSITIES

MEMORANDUM OF AGREEMENT

BETWEEN

BEMIDIJI STATE UNIVERSITY

AND

ISD 2909 Rock Ridge Public Schools

This Agreement is entered into between the State of Minnesota, acting through its **Board of Trustees of the Minnesota State Colleges and Universities**, on behalf of **Bemidji State University** (hereinafter “University”), and **ISD 2909 Rock Ridge Public Schools**, 1405 Progress Parkway, Virginia, MN 55792 (hereinafter “District”).

This Agreement and any amendments and supplements thereto, shall be interpreted pursuant to the laws of the State of Minnesota.

WITNESSETH THAT:

WHEREAS, the University has established a baccalaureate teacher education program for qualified students preparing for and/or engaged in teaching careers; and

WHEREAS, the Board of Trustees of the Minnesota State Colleges and Universities is authorized by Minnesota Statutes, Chapter 136F to enter into Agreements regarding academic programs and has delegated this authority to the University; and

WHEREAS, the District has suitable facilities for the instructional needs of the teacher education programs(s) of the University; and

WHEREAS, it is in the general interest of the District to assist in educating persons to be qualified or better qualified education personnel; and

WHEREAS, the University and the District are desirous of cooperating to furnish a classroom learning experience for teacher education students enrolled at the University consistent with Minn. Stat. §122A.69;

NOW, THEREFORE, it is mutually agreed by and between the University and the District:

1. UNIVERSITY RESPONSIBILITIES

- a. The University, which is accredited by the Higher Learning Commission, is responsible for offering a baccalaureate teacher education program that is approved by the Minnesota Board of Teaching.
- b. The University will be responsible for the general educational experience of teacher candidates assigned to the District sites for classroom experience, unless otherwise agreed to in writing by the parties.

- c. The University will provide the District with objectives for the classroom experience program, and educational goals for each teacher candidate, as appropriate. Implementation of those objectives will be accomplished jointly by the University and the District.
- d. The University will provide the District with requests for teacher candidate placements within a reasonable time in advance of any teaching period, together with relevant information with respect to the applicable credentials of each proposed teacher candidate and cooperating teacher.
- e. The University will inform its faculty and teacher candidates of the District's policies and regulations that relate to the program at the District. The University will make periodic visits to the District's training site to observe the teacher candidate or receive periodic reports from the District and/or the teacher candidate, and discuss the teacher candidate's performance and progress with the teacher candidate or any site supervisor at the District, as needed.
- f. The University will discuss with the District any problems or concerns arising from the teacher candidate's participation.
- g. The University will notify the District in the event the teacher candidate is no longer enrolled in any of the Programs at the College/University.
- h. The University will provide training to cooperating teachers participating in field experience and student teaching, addressing their role, program expectations, teacher candidate assessments, procedures, and timelines.
- i. The University will inform teacher candidates that as a condition of participating some Districts may require teacher candidates to:
 - i. follow the District's required background check
 - ii. purchase liability insurance

2. DISTRICT RESPONSIBILITIES

- a. The District shall assume full responsibility for the instruction of its pupils. It is understood that individual pupil instruction is not controlled, supervised, or paid for by the University.
- b. The District agrees to provide student teaching and field experience opportunities for teacher candidates assigned to District sites. To this end, the District will provide the equipment, facilities, supplies and services for teacher candidates assigned to the District necessary to meet the objectives of the University's program.
- c. The District agrees to provide a licensed, full-time, continuing contract District teacher(s) who will supervise teacher candidates, and such employees may establish and implement reasonable expectations of conduct applicable to their participation. The District shall provide cooperating teachers that meet requirements outlined in Minnesota Rule 8705.1010 Subp. 3. A. (4).
- d. The District has ultimate control over its sites and may immediately terminate participation in the program of any of the teacher candidates enrolled in the program where required by an emergency involving health and safety; and in all other (non-emergency) instances, the District shall consult with the University before taking any action to terminate the participation of a teacher candidate.
- e. The District recognizes that it is the policy of the University to prohibit discrimination and ensure equal opportunities in its educational programs, activities, and all aspects of employment for all individuals regardless of race, color, creed, religion, gender, national origin, sexual orientation, veteran's status, marital status, age, disability, status with regard to public assistance, or inclusion in any group or class against which discrimination is prohibited by federal, state, or local laws and regulations. The District agrees to adhere to this policy in implementing this Agreement.

- f. The District will assist in the evaluation of the teacher candidate's performance and provide time for consultation with the College/University concerning the teacher candidate, as needed.
- g. The District's cooperating teachers will complete, on behalf of the teacher candidate, the agreed-upon forms necessary to the submission of a Minnesota State professional teacher licensing application.
- h. The District shall be responsible for any required background check.
- i. AMERICANS WITH DISABILITIES ACT (ADA) COMPLIANCE
 - i. The District agrees that in fulfilling the duties of this Agreement, the District is responsible for complying with the American with Disabilities Act, 42 U.S.C. Chapter 12101 et seq., and any regulations promulgated to the Act. The University is not responsible for issues or challenges related to compliance with the ADA beyond its own routine use of facilities, services and other areas covered by the ADA.

3. MUTUAL RESPONSIBILITIES

- a. The University and the District will work together on alignment of curriculum, clinical experiences, assessment, and cooperating teacher selection through regular collaboration and communication across key personnel in the District and Programs.
- b. The University has authority to withdraw, suspend or terminate a teacher candidate from the program for academic deficiencies, behavioral violations or other sufficient reason subject to applicable procedures afforded to the student teacher. The District may unilaterally suspend a teacher candidate's participation in the program at the District for behavioral or other conduct that, in its good faith judgement, constitutes a threat to the health or safety of District personnel or pupils. The District liaison will consult with the University liaison before suspending a student teacher's participation, except where consultation is not reasonably possible under the circumstances.
- c. It is understood and agreed by the parties that the District has final authority to determine the number of teacher candidates it will accept as program participants for each term and the District sites to which teacher candidates are assigned.
- d. Teacher candidates are participants in an educational program, and for the purposes of this Agreement, shall not be considered employees of either the University or the District except as provided in Minn. Stat. § 122A.69. Teacher candidates shall not be entitled or eligible to participate in any benefits or privileges given or extended to employees of the District or University except as provided in Minn. Stat. § 122A.69.

4. INSURANCE. Each party, at its sole expense and at all times during the term of this Agreement, shall secure and maintain the following insurances (or comparable coverage under a program of self-insurance) covering itself and its employees who perform any work, duties or obligations in connection with this Agreement.

a. Commercial General Liability Insurance

The University will maintain Commercial General Liability insurance in conformance with the Tort Claims limits set forth in Minn. Stat. 3.736, subd. 4, with limits not less than \$500,000 per person and \$1,500,000 per occurrence for bodily injury and property damage.

The District will maintain Commercial General Liability insurance in conformance with the Tort Claims limits set forth in Minn. Stat. Chapter 466, with limits not less than \$500,000 per claimant and \$1,500,000 per occurrence for bodily injury and property damage.

b. Professional Liability Insurance

The District will maintain Professional Liability insurance covering itself and its employees, agents or assigns with limits not less than \$500,000 per claimant and \$1,500,000 per occurrence.

If insurance covered by claims-made policies is discontinued, then extended reporting period coverage must be obtained and evidence of such coverage shall be provided to the other party.

c. Additional Conditions:

Each party shall provide to the other party upon request certificates of insurance or self-insurance evidencing the required coverage.

If the District receives a cancellation notice from an insurance carrier affording coverage herein, the District agrees to notify the University within five (5) business days with a copy of the cancellation notice, unless the District's policy(ies) contain a provision that coverage afforded under the policy(ies) will not be cancelled without at least thirty (30) days advance written notice to the University.

Each party, at its sole expense, shall provide and maintain workers' compensation insurance as such party may be required to obtain by law. The University is self-insured for Workers' Compensation purposes, and any such insurance extends only to employees of the University, not to students.

5. EMERGENCY MEDICAL CARE & INFECTIOUS DISEASE EXPOSURE

- a. Any emergency medical care available at the District will be available to University faculty and students. University faculty and students will be responsible for payment of charges attributable to their individual emergency medical care at either the District or the University.
- b. Any University faculty member or student who is injured or becomes ill while at the District shall immediately report the injury or illness to the District and receive treatment (if available) at the District or obtain other appropriate treatment as they choose. Any hospital or medical costs arising from such injury or illness shall be the sole responsibility of the University faculty member or student who receives the treatment and not the responsibility of the District or the University.

6. LIABILITY

Each party agrees that it will be responsible for its own acts and the results thereof to the extent authorized by law and shall not be responsible for the acts of the other party and the results thereof. The University's liability shall be governed by the Minnesota Tort Claims Act, Minnesota Statutes § 3.736, and other applicable laws.

7. TERM OF AGREEMENT

This Agreement is effective on the later of **June 21, 2023**, or when fully executed, and shall remain in effect until **June 20, 2028**. This Agreement may be terminated by either party at any time upon one year written notice to the other party. Termination by the District shall not become effective with respect to students then participating in the student teaching program.

8. FINANCIAL CONSIDERATION

- a. The District is not required to reimburse the University faculty or teacher candidates for any services rendered to the District or its students pursuant to this Agreement.

- b. **Traditional Student Teaching Cooperating Teacher Honorarium:** In consideration of the above, the University will pay an honorarium to the District or Cooperating Teacher in an amount not to exceed two hundred twenty five dollars (\$225.00) for each full-time teacher candidate. Honorariums for placements less than 16 weeks will be prorated. The District shall receive payment of the honorarium, unless the District policy requires another arrangement. Honorariums shall be encumbered by a purchase order before the beginning of each student teaching assignment. Payment shall be made promptly after the University verifies the teacher candidate has completed the student teaching assignment and the University notifies Accounts Payable to make the payment.

Total weeks of supervision provided per individual teacher candidate.	Honorarium paid by University to District or cooperating teacher
16 Weeks	\$ 225
12 Weeks	\$ 150
4 Weeks	\$ 75

- c. **Traditional Field Experience Cooperating Teacher Honorarium:** The University will reimburse field experience cooperating teachers fifty dollars (\$50) per student, per course for campus-conventional field experience. This honorarium will be paid to the District OR to the cooperating teacher as determined by the District. Distribution will be made by the District, unless the District policy requires another arrangement. Honorariums shall be encumbered by a purchase order before the beginning of field experience. Payment shall be made promptly after the University verifies the teacher candidate has completed the field experience assignment and the University notifies Accounts Payable to the make payment.

9. AMENDMENTS

Any amendment to this Agreement shall be in writing and signed by authorized officers of each party.

10. ASSIGNMENT

Neither the University nor the District shall assign or transfer any rights or obligations under this Agreement without the prior written consent of the other party.

11. STATE AUDIT

The books, records, documents and accounting procedures and practices of the District relevant to this Agreement shall be subject to examination by the University and the Legislative Auditor.

12. DATA PRIVACY

The requirements of Minnesota Statutes § 13.05, subd. 11 apply to this contract. The District and University must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided by the University in accordance with this contract, and as it applies to all data, created, collected, received, stored, used, maintained, or disseminated by the District in accordance with this contract. The civil remedies of Minnesota Statutes §13.08 apply to the release of the data referred to in this clause by either the District or the University.

In the event the District receives a request to release the data referred to in this clause, the District must immediately notify the University. The University will give the District instructions concerning the release of the data to the requesting party before the data is released.

The parties additionally acknowledge that the Family Educational Rights and Privacy Act, 20 U.S.C. 1232g and 34 C.F.R. 99, apply to the use and disclosure of education records that are created or maintained under this agreement. The District may require student teachers to sign an authorization to permit the District and University to exchange information about the student teacher's participation and performance in the program.

13. **GOVERNING LAW AND VENUE**

This Agreement will be governed by and construed pursuant to the laws of the state of Minnesota. Venue for all legal proceedings arising out of this contract, or breach thereof, shall be in the state or federal court with competent jurisdiction in Ramsey County, Minnesota.

14. **ENTIRE AGREEMENT**

This Agreement constitutes and expresses the entire agreement and understanding between the parties relative to the program. This Agreement supersedes all other prior agreements between the parties.

The rest of this page intentionally left blank. Signature page to follow.

IN WITNESS WHEREOF, the parties have caused this contract to be duly executed intending to be bound thereby.

APPROVED:

1. DISTRICT:

District certifies that the appropriate person(s) have executed the contract on behalf of the District as required by applicable articles, by-laws, resolutions, or ordinances.

By (authorized signature and printed name)
Title
Date

2. VERIFIED AS TO ENCUMBRANCE:

Employee certifies that funds have been encumbered as required by Minnesota Statutes §16A.15.

By (authorized signature and printed name)	Dana Danielson
Title	Accounting Technician ^[OBJ]
Date	

**3. MINNESOTA STATE COLLEGES AND UNIVERSITIES
BEMIDJI STATE UNIVERSITY:**

By (authorized signature and printed name)	MaryTheresa Seig
Title	Dean of the College of Arts, Education and Humanities
Date	

4. AS TO FORM AND EXECUTION:

By (authorized signature and printed name)	Gina Walkup
Title	Purchasing Supervisor
Date	

STATE OF MINNESOTA

MINNESOTA STATE COLLEGES AND UNIVERSITIES

CONCURRENT ENROLLMENT CONTRACT

This contract is by and between ***Rock Ridge Public Schools; 1403 Progress Parkway; Virginia, MN 55792*** (hereinafter DISTRICT) and the State of Minnesota acting through its Board of Trustees of the Minnesota State Colleges and Universities, on behalf of ***Lake Superior College, 2101 Trinity Road, Duluth, MN 55811*** (hereinafter MINNESOTA STATE).

WHEREAS, the DISTRICT has a need for a specific service; and

WHEREAS, MINNESOTA STATE, is empowered to enter into contracts pursuant to Minnesota Statutes, Chapter 136F; and

WHEREAS, The Concurrent Enrollment or College in the Schools (CITS) program is available as part of the Post-Secondary Enrollment Option program in accordance with Minn. Stat. § 124D.09 and Minnesota State Board Policy 3.5 which governs the implementation of the Post-Secondary Enrollment Options program by system colleges and universities. Concurrent Enrollment allows high school students to earn both high school and college credit for classes offered through a high school and taught by a high school teacher; and.

NOW, THEREFORE, it is agreed:

1. DUTIES OF MINNESOTA STATE. The MINNESOTA STATE agrees to provide the following:

Lake Superior College (LSC) CITS Staff shall:

- Lake Superior College will work cooperatively and in partnership with high school personnel and students to process registrations, validate course competencies, and transcribe grades.
- Adhere to all Minnesota State, Higher Learning Commission (HLC), and National Alliance of Concurrent Enrollment Partnerships (NACEP) policies and standards.
- Complete credential review process of high school instructors according to guidelines from Minnesota State Colleges and Universities Policy 3.32 found on the MinnState website: <https://www.minnstate.edu/system/asa/academicaffairs/cfc/>
- Communicate student eligibility requirements to the school district.
- Process CITS registrations and send class lists to high school as soon as the registrations are complete.
- Adjust records for student in accordance with add/drop and withdrawal policies.
- Maintain registration, waiver, and grade records for all completed CITS classes.
- Work with each high school to ensure that CITS class lists are correct and that all grades are submitted and transcribed.
- Provide to CITS students and partners access to online information to include information on LSC's student conduct code, academic and student support services, registration policies, transcript requests, and more.

Lake Superior College Instructor Mentors shall:

- Collaborate with the high school CITS instructor to clarify approved college course outline and outcomes, to create a syllabus for each course, and to verify the syllabus meets college criteria.
- Extend invitations to CITS teachers to participate in appropriate campus-based faculty development activities.
- Meet regularly (face-to-face, email, telephone or via other technology) with high school CITS instructor and monitor assignments, exams, projects, and instructional effectiveness to ensure course meets the learning outcomes in the LSC course outline.

- Make at least one visit per course if requested by the high school instructor.
- Provide current college text information, course outlines, sample syllabi, sample exams, assignments, and exercises for the high school CITS teacher's use.
- Provide instructors who have taught the course previously with copies of new course outlines, new calendars, schedules, or other information as courses change.
- Create records of site visits and course evaluations per NACEP accreditation requirements.
- Support CITS instructors, giving additional time and attention to instructors new to the program.

2. DUTIES OF DISTRICT. The DISTRICT agrees to provide the following:

High School Instructors, Administrators, and Staff shall:

- Ensure students meet minimum CITS eligibility requirements as stated in Lake Superior College policy 3.5: <https://www.lsc.edu/policies/3-5-post-secondary-enrollment-option/>
- Provide qualified faculty to teach concurrent courses at the high school.
- Provide all needed books, supplies and materials for each course.
- Abide by the policies and procedures (e.g. add/drop, withdraw, course alignment) detailed in the CITS handbooks available at <https://www.lsc.edu/become-a-student/college-in-the-schools/college-in-the-schools-handbooks/>.
- Notify parents/students of CITS course offerings and student eligibility.
- To the extent possible, provide counseling services to students and their parents/guardian before students enroll in CITS courses to ensure awareness of risks and possible consequences of enrollment.
- Collaborate with LSC staff to administer Accuplacer test to potential CITS students and/or provide relevant test scores or GPA to assure compliance with PSEO eligibility requirements.
- Ensure completion of LSC registration forms and verify class rosters.
- Assign final, whole letter grades to each student on the class rosters provided by LSC's CITS staff and share grades with LSC CITS staff for recording.
- Meet regularly (face-to-face, email, telephone or via other technology) with LSC faculty mentor.
- Collaborate with LSC faculty to align course syllabi, assignments, grading, and assessments and ensure each course meets the LSC learning outcomes.
- Provide LSC CITS staff with a copy of each course's syllabus for transfer purposes.
- Assist LSC staff in administering course evaluations for each CITS course in keeping with NACEP accreditation requirements.
- Participate in professional development opportunities offered by LSC in keeping with NACEP accreditation requirements.

3. CONSIDERATION AND TERMS OF PAYMENT.

- a. Consideration for all services performed and goods or materials supplied by MINNESOTA STATE pursuant to this contract shall be paid by the DISTRICT as follows: The DISTRICT shall pay Three thousand and 00/100 dollars (\$3,000.00) per course per teacher. If one teacher teaches multiple sections, it is one fee; if more than one teacher is assigned to separate sections of the same course, there is an additional fee to be paid by the DISTRICT of Three thousand and 00/100 dollars (\$3,000.00) per teacher. The billing date for courses is October 31, 2023 with payment by the DISTRICT due 30 days later. (See attachment A for course and cost details).
There is no cost to the student.
- b. Terms of Payment. LAKE SUPERIOR COLLEGE will bill for courses by October 31, 2023 with payment by DISTRICT due 30 days later.

4. TERM OF CONTRACT. This contract shall be effective on ***June 1, 2023, or upon the date that the final required signature is obtained by MINNESOTA STATE***, whichever occurs later, and shall

remain in effect until **June 30, 2024** or until all obligations set forth in this contract have been satisfactorily fulfilled, whichever occurs first.

5. **CANCELLATION.** This contract may be canceled by the DISTRICT or MINNESOTA STATE at any time, with or without cause, upon thirty (30) days written notice to the other party. In the event of such a cancellation, the MINNESOTA STATE shall be entitled to payment, determined on a pro rata basis, for work or services satisfactorily performed.
6. **AUTHORIZED REPRESENTATIVES.**

a. The DISTRICT'S Authorized Representative for the purposes of administration of this contract is:

Name: Dr. Noel Schmidt
Title: Superintendent
Address: 1403 Progress Parkway; Virginia MN 55792
Telephone: 218-742-3901
E-Mail: noel.schmidt@rrps.org

b. MINNESOTA STATE 'S Authorized Representative for the purposes of administration of this contract is:

Name: Stephanie Wainionpaa
Title: College in the Schools Director
Address: 2101 Trinity Road, Duluth MN 55811
Telephone: 218-733-5916
E-Mail: stephanie.wainionpaa@lsc.edu

Each authorized representative shall have final authority for acceptance of services of the other party and shall have responsibility to ensure that all payments due to the other party are paid pursuant to the terms of this contract.

7. **ASSIGNMENT.** Neither the DISTRICT nor MINNESOTA STATE shall assign or transfer any rights or obligations under this contract without the prior written approval of the other party.
8. **LIABILITY.** Each party agrees that it will be responsible for its own acts and the results thereof to the extent authorized by law and shall not be responsible for the acts of the other party and the results thereof. The STATE's liability shall be governed by the provisions of the Minnesota Tort Claims Act, Minnesota Statutes sections 3.732 and 3.736, et seq., and other applicable law.
9. **AMERICANS WITH DISABILITIES ACT COMPLIANCE (hereinafter "ADA").** The DISTRICT is responsible for complying with the Americans with Disabilities Act, 42 U. S. C. 12101, et. seq. and regulations promulgated pursuant to it. MINNESOTA STATE IS NOT responsible for issues or challenges related to compliance with the ADA beyond its own routine use of facilities, services, or other areas covered by the ADA.
10. **AMENDMENTS.** Any amendments to this contract shall be in writing and shall be executed by the same parties who executed the original contract or their successors in office.
11. **GOVERNMENT DATA PRACTICES ACT.** The requirements of Minnesota Statutes § 13.05, subd. 11 apply to this contract. The DISTRICT and MINNESOTA STATE must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided by MINNESOTA STATE in accordance with this contract, and as it applies to all data, created, collected, received, stored, used, maintained, or disseminated by the DISTRICT in accordance with this contract.

The civil remedies of Minnesota Statutes §13.08 apply to the release of the data referred to in this clause by either the DISTRICT or MINNESOTA STATE. In the event the DISTRICT receives a request to release the data referred to in this clause, the DISTRICT must immediately notify MINNESOTA STATE. MINNESOTA STATE will give the DISTRICT instructions concerning the release of the data to the requesting party before the data is released.

The parties additionally acknowledge that the Family Educational Rights and Privacy Act, 20 U.S.C. 1232g and 34 C.F.R. 99, apply to the use and disclosure of education records that are created or maintained under this agreement.

12. JURISDICTION AND VENUE. This contract shall be governed by the laws of the State of Minnesota. Venue for all legal proceedings arising out of this contract, or the breach thereof, shall be located only in the state or federal court with competent jurisdiction in Ramsey County, Minnesota.
13. STATE AUDITS. The books, records, documents, and accounting procedures and practices of the DISTRICT relevant to this contract shall be subject to examination by the contracting department and the Legislative Auditor.
14. FORCE MAJEURE. No party to this Contract shall be responsible for any delays or failure to perform any obligation under this Contract due to acts of God, strikes or other disturbances, including, without limitation, war, insurrection, embargoes, governmental restrictions, acts of governments or governmental authorities, and any other cause beyond the control of such party. During an event of force majeure the parties' duty to perform obligations shall be suspended.
15. OTHER PROVISIONS. (Attach additional page(s) if necessary): NONE.

The rest of this page intentionally left blank. Signature page to follow.

IN WITNESS WHEREOF, the parties have caused this contract to be duly executed intending to be bound thereby.

APPROVED:

1. MINNESOTA STATE COLLEGES AND UNIVERSITIES

Lake Superior College

By (authorized signature)	
DocuSigned by: <i>Linda Kingston</i>	
Title	VP Academic and Student Affairs
Date	6/12/2023 7:47:55 PM CDT

2. DISTRICT certifies that the appropriate person(s) have executed the contract on behalf of DISTRICT as required by applicable articles, by-laws, resolutions, or ordinances.

By (authorized signature)	
Title	Superintendent, Rock Ridge
Date	

By (authorized signature)	
Title	
Date	

3. AS TO FORM AND EXECUTION: Lake Superior College

By (authorized college/university/system office initiating agreement)	
Title	
Date	

Attachment A - 2023-2024 LSC CITS COURSES**Cost: \$6,000.00**

The following courses will be covered under this Concurrent Enrollment Agreement:

Course	Course Title	Cr	HS Instructor	Term
BIOL 1009	Forensic Biology	3	Strasser, Tim	Fall
BIOL 1170	Microbiology	3	Strasser, Tim	Spring

Rock Ridge Public School District

District Name Rock Ridge High School
District # 2909
CITS Contact Tricia Harsila
CITS Contact Email tricia.harsila@rrps.org
Principal Mark Winter
Principal Email Mark.winter@rrps.org
Superintendent Dr. Noel Schmidt
Superintendent Email noel.schmidt@rrps.org

Certificate Of Completion

Envelope Id: 623CC373C6704944836D09DDDAAF514C	Status: Sent
Subject: Complete with DocuSign: LSC CITS Contract - Rock Ridge AY2024.docx	
Source Envelope:	
Document Pages: 6	Signatures: 1
Certificate Pages: 5	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelope Stamping: Enabled	Michael Francisco
Time Zone: (UTC-06:00) Central Time (US & Canada)	30 7th St E Ste 350
	Saint Paul, MN 55101
	michael.francisco@lsc.edu
	IP Address: 204.77.44.52

Record Tracking

Status: Original	Holder: Michael Francisco	Location: DocuSign
6/12/2023 9:36:18 AM	michael.francisco@lsc.edu	

Signer Events

Linda Kingston
 linda.kingston@lsc.edu
 VP Academic and Student Affairs
 Lake Superior College
 Security Level: Email, Account Authentication (None)

Signature

DocuSigned by:

 Signature Adoption: Pre-selected Style
 Using IP Address: 35.148.118.141

Timestamp

Sent: 6/12/2023 9:39:09 AM
 Viewed: 6/12/2023 7:47:47 PM
 Signed: 6/12/2023 7:47:55 PM

Electronic Record and Signature Disclosure:
 Accepted: 6/12/2023 7:47:47 PM
 ID: ace584a6-76b6-4f17-b08b-7b8ff0a997e4

Noel Schmidt
 noel.schmidt@rrps.org
 Superintendent, Rock Ridge
 Rock Ridge Public Schools
 Security Level: Email, Account Authentication (None)

Sent: 6/12/2023 7:47:57 PM
 Viewed: 6/13/2023 1:08:22 PM

Electronic Record and Signature Disclosure:
 Accepted: 6/13/2023 1:08:22 PM
 ID: 8adfee17-1007-4366-93a5-355e846acd2e

Nickoel Anderson
 nickoel.anderson@lsc.edu
 Security Level: Email, Account Authentication (None)

Electronic Record and Signature Disclosure:
 Not Offered via DocuSign

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp

Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Envelope Sent	Hashed/Encrypted	6/12/2023 9:39:09 AM
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Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, Minnesota State Colleges and Universities (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Minnesota State Colleges and Universities:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: michael.noble-olson@minnstate.edu

To advise Minnesota State Colleges and Universities of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at michael.noble-olson@minnstate.edu and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from Minnesota State Colleges and Universities

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to michael.noble-olson@minnstate.edu and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Minnesota State Colleges and Universities

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to michael.noble-olson@minnstate.edu and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

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