



**ROCK RIDGE PUBLIC SCHOOLS
411 SOUTH 5TH AVENUE
VIRGINIA MN 55792**

**Regular Meeting
Monday, February 27, 2023 at 6:00 PM
Rock Ridge Administration Building, 1405 Progress Parkway,
Virginia, MN 55792**

AGENDA

1. Call to order.
2. Approval of agenda.
3. Recognition of visitors and visitor input.
4. Consent Agenda:
 1. Approval of February 13, 2023 regular meeting minutes. 4
 2. Approval of an increase of two hours weekly for Stephanie Strand, Para Educator, at a rate of \$18.47/hour effective February 21, 2023.
 3. Approval of hire of Brittany Cusack for the Para Educator position at a rate of \$18.47/hour effective February 22, 2023.
 4. Approval of hire of Eternity Anwiler for the Para Educator position at a rate of \$18.47/hour effective February 22, 2023.
 5. Approval of hire of Serena Soine for the Paraprofessional position at a rate of \$18.47/hour effective March 6, 2023.
 6. Approval of hire of Dianna Hazelton for the Summer School Co-Coordinator position at a rate of \$31.00/hour effective June 5, 2023 through June 30, 2023.
 7. Approval of hire of Elisa Boe for the Summer School Co-Coordinator position at a rate of \$31.00/hour effective June 5, 2023 through June 30, 2023.
 8. Approval of volunteer track coach for the 2022-2023 school year - Adam Roen.
 9. Approval of adding Brandi Lautiger to the School Board Community Education Advisory Committee for 2023.
 10. Approval of leave of absence for Ashley Anderson, Paraprofessional, beginning May 8, 2023 through the end of the 2022-2023 school year.

11. Acceptance of resignation of Matthew Anderson from the Head Football Coach position effective February 13, 2023.	
12. Acceptance of resignation of Nicole Deloria from the Paraprofessional position effective February 23, 2023.	
13. Acceptance of resignation of Alyssa Hicks from the Playground/Lunchroom Aide position effective February 17, 2023.	
14. Acceptance of resignation of Roberta Rozinka from the Lunchroom/Playground Aide position effective February 28, 2023.	
15. Acceptance of resignation of Cindy Lindfors from the Media Aide position effective March 1, 2023.	
16. Approval of equally split stipend for Emily Jankila (Poms Head Coach) and Jessica Kralich (Poms Assistant) - each receiving \$2,388.50 for the 2022-2023 school year.	
17. Acceptance and appreciation of a donation of \$500.00 from the Elks Club for Kate Barnes' classroom.	
5. Reports:	
1. Treasurer's Report.	8
2. Parkview Principal's Report.	
3. Two year trial: Boys Hockey going up one class.	
4. Superintendent.	
1. First basketball games in new high school. How did it go?	
2. Process for opening high school and the official open house in May.	
3. Process for closing EGHS and VHS.	
6. Policies:	
1. Substantive Policy Changes - Second Reading:	
1. 203.2 Order of the Regular School Board Meeting.	35
2. 206 Public Participation in School Board Meetings/Complaints About Persons at School Board Meetings and Data Privacy Considerations.	37
2. Non-substantive Policy Changes - 700 Series:	
1. 701 Establishment of District Budget.	45
2. 701.1 Modification of District Budget.	48
3. 702 Accounting.	50
4. 703 Annual Audit.	52
5. 704 Fixed Assets.	54
6. 705 Investments.	56
7. 706 Acceptance of Gifts.	63
8. 707 Transportation Public School.	64
9. 710 Extracurricular Transportation.	73
10. 711 Video Recording on Bus.	75
11. 712 Video Surveillance.	77
12. 713 Student Activity Accounting.	79
13. 714 Fund Balances.	83
14. 720 Vending Machines.	86
7. Administration Items:	
1. Consider approval of MOU between Rock Ridge Teachers' Union and the	89

Rock Ridge School Board regarding off-school property instruction for the 2022-2023 school year.

2. Consider permission for up to four staff (two elementary admin and two elementary teachers) to attend the AASA (American Association of School Administrators) sponsored workshop on "The Happiness Advantage. (Orange Frog.) Creating Positive, High Performing Schools, in Alexandria, Virginia on March 28 - 30, 2023.

8. Meeting Announcements:

1. Working session scheduled for Monday, March 6, 2023 at 5:00 PM at the Rock Ridge Administration Building, 1405 Progress Pkwy, Virginia.

2. The next regular meeting will be held Monday, March 13, 2023 at 6:00 P.M. at the Rock Ridge Administration Building, 1405 Progress Pkwy, Virginia.

9. Adjournment.

**OFFICE OF THE SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT NO. 2909
MONDAY, FEBRUARY 13, 2023, 6:00 P.M.**

**ROCK RIDGE ADMINISTRATION BUILDING, 1405 PROGRESS PARKWAY, VIRGINIA, MN 55792
MINUTES OF THE ORGANIZATIONAL AND REGULAR SCHOOL BOARD MEETING**

Members Present:

Bill Addy Pollyann Sorcan
Brandi Lautigar John Uhan
Tim Riordan Lisa Westby

Other Staff Present:

Dr. Noel Schmidt, Superintendent
Willie Spelts, Director of School to Work
Engagement/Fundraising Coordinator
Mark Winter, VHS Principal
Bob Voss, Transportation Director
Cassandra Hainey, PCN Grant Coordinator

Members Absent:

Nicole Culbert-Dahl

- I. CHAIR ADDY called the regular meeting to order at 6:00 P.M.
- II. **APPROVE AGENDA:** Motion to **approve the agenda** made by LAUTIGAR, seconded by RIORDAN. Motion passed unanimously.
- III. **RECOGNITION OF VISITORS AND VISITOR INPUT:** Kevin Johnson – Viking Coca-Cola proposed contract.
- IV. **CONSENT AGENDA:**
 - A. Motion to **approve the Consent Agenda** made by RIORDAN, seconded by UHAN.
 1. SORCAN asked that her vote be verified in the January 23, 2023 minutes regarding the **Kraus-Anderson CM Contract Amendment #07** which states the motion passed unanimously. SORCAN recalled voting NO.
 2. SORCAN asked that the wording be changed in the minutes: *Item VIII.C.1 The board ~~requested that reminded~~ Supt.Schmidt to continue to market the buildings that are for sale.*
 3. SORCAN asked about the position location of *Item 4.10 Approval of hire of Chelsea Winans for the Long-Term Substitute Teacher position effective approximately February 13, 2023 pending obtaining licensure (BA Step A \$45,085 to be prorated)* and if any licensed applicants applied.
 4. Motion passed unanimously.
 - a. Approval of January 23, 2023 regular meeting minutes.
 - b. Approval of baseball volunteer coach for the 2022-23 school year - Gary Flannigan.
 - c. Approval of extra duties for Secondary Teachers Troy Caddy and Brian Hake - Lunch Supervisor (2nd Semester) with a stipend of \$1,433 each.
 - d. Approval of hire of Richard Heitke for the Paraprofessional position at a rate of \$18.47/hour effective February 1, 2023.
 - e. Approval of hire of Alissa Pulles for the Paraprofessional position at a rate of \$18.47/hour effective February 1, 2023.
 - f. Approval of hire of Ashley Peters for the Paraprofessional position at a rate of \$18.47/hour effective February 1, 2023.
 - g. Approval of hire of Nichole Malich for the Paraprofessional position at a rate of \$18.47/hour effective February 6, 2023.
 - h. Approval of hire of Charlotte Hill for the Lunchroom/Playground Aide position at a rate of \$14.00/hour effective February 6, 2023.

- i. Approval of hire of Stacey Fabish for the Paraprofessional position at a rate of \$18.47/hour effective February 8, 2023.
- j. Approval of hire of Chelsea Winans for the Long-Term Substitute Teacher position effective approximately February 13, 2023 pending obtaining licensure (BA Step A \$45,085 to be prorated).
- k. Approval of hire of Lyn Nelson for the Casual Bus Driver position at a rate of \$23.64/hour effective February 13, 2023.
- l. Approval of hire of Karen Trimble for the Casual Bus Driver position at a rate of \$23.64/hour effective February 21, 2023.
- m. Acceptance of resignation of Sierah Watkins from the Paraprofessional position effective January 30, 2023.
- n. Acceptance of resignation of Breanna Peterson from the Paraprofessional position effective February 2, 2023.
- o. Acceptance of resignation of Elizabeth Young from the Paraprofessional position effective February 10, 2023.
- p. Acceptance of resignation for the purpose of retirement of Richard Heitzman, Carpenter, effective March 31, 2023.
- q. Acceptance of resignation for the purpose of retirement of Peggy Hejda, Paraprofessional, effective at the end of the 2022-23 school year.
- r. Acceptance of resignation for the purpose of retirement of Secondary Teacher Lee Anne Herrmann at the end of the 2022-23 school year.
- s. Acceptance of resignation for the purpose of retirement of Elementary Teacher Sharon Keute at the end of the 2022-23 school year.
- t. Approval of out-of-state travel for Robert Kreegier to the Brainstorm Conference March 12 -14, 2023 in Wisconsin Dells. We have partnered with ARCC who is covering the conference fees for Robert.
- u. Acceptance and appreciation of a donation from Jack and Maija Biondich in the amount of \$100 to be used for the #RockRidgeRising Campaign - Sklasz Dugout. This donation is made in appreciation for and memory of Joe Sklasz, a long time softball pitching coach for both former school districts.
- v. Acceptance and appreciation of a donation from Hannah Bezek in the amount of \$2,000 to be used for the #RockRidgeRising Campaign. This is part of a donation from the Bezek Family. The Bezek Family donation, totaling \$20,000, will be recognized by naming the Career Center, "Bezek Career Center".
- w. Acceptance and appreciation of a donation from Maggie (Bezek) Spivey in the amount of \$1,500 to be used for the #RockRidgeRising Campaign. This is part of a donation from the Bezek Family. The Bezek Family donation, totaling \$20,000, will be recognized by naming the Career Center, "Bezek Career Center".
- x. Acceptance and appreciation of a donation from Sam Bezek in the amount of \$1,000 to be used for the #RockRidgeRising Campaign. This is part of a donation from the Bezek Family. The Bezek Family donation, totaling \$20,000, will be recognized by naming the Career Center, "Bezek Career Center".
- y. Acceptance and appreciation of a donation from Sarah Bezek in the amount of \$1,000 to be used for the #RockRidgeRising Campaign. This is part of a donation from the Bezek Family. The Bezek Family donation, totaling \$20,000, will be recognized by naming the Career Center, "Bezek Career Center".
- z. Acceptance and appreciation of a donation of a popcorn machine to the baseball/softball concession from Kristin Dosan from Blue Cross Blue Shield.

V. REPORTS:

- A. Willie Spelts gave a fundraising and school to work update.
- B. Principal Mark Winter provided details about the WAIT program for students and the events happening at VHS.
- C. Bob Voss, Transportation Director, provided the results of a Bell Time Study.
- D. Cassandra Hainey, PCN Grant Coordinator, provided Rock Ridge’s results from the 2022 MN Student Survey.
- E. Dr. Schmidt gave an update on the draft of the Equity Plan. The plan will be further discussed and updated at a working session. He addressed athletic co-ops and that there are no changes being made. All co-ops will remain intact for next year. He also updated the board that we are still looking for a paraprofessional to monitor hallways at EGHS. Finally, he provided a legislative update.

VI. **POLICIES: Substantive Policy Changes – First Reading:**

- A. 203.2 Order of the Regular School Board Meeting – Motion to **approve the first reading** made by LAUTIGAR, seconded by RIORDAN. Motion passed 5-2 with WESTBY and SORCAN voting NO.
- B. 206 Public Participation in School Board Meetings/Complaints About Persons at School Board Meetings and Data Privacy Considerations – Motion to **approve the first reading** made by LAUTIGAR, seconded by UHAN.
 - 1. SORCAN made an **amendment to change Policy 206 back to MSBA Model Policy 206**, seconded by WESTBY. Amendment failed 2-4 with LAUTIGAR, RIORDAN, UHAN, and ADDY voting NO.
 - 2. Motion passed 4-2 with SORCAN and WESTBY voting NO.

VII. **ADMINISTRATION ITEMS:**

- A. Motion to **approve the Grant and Naming Rights Agreement between the Cleveland-Cliffs Foundation and RRPS** made by RIORDAN, seconded by WESTBY. Motion passed unanimously.
- B. Bob Streetar, Streetar Consulting, discussed the Eveleth Special Area Plan. This plan will be further discussed at a future working session.
- C. Motion to **approve the MOU between Wolf Head Recovery and Discovery and RRPS** made by RIORDAN, seconded by CULBERT-DAHL. Motion passed 5-1 with SORCAN voting NO. The board would like to discuss at a future working session having Bob Streetar meet with the City of Gilbert to discuss the Gilbert campus buildings.
- D. Motion to **approve the Rock Ridge Community Education rental prices** made by UHAN, seconded by LAUTIGAR. Motion passed unanimously. An addendum for sound/light director fees will be added to the price list at a future date.
- E. Motion to **approve the quote from Iron Oakes Fencing for fencing in front of the eight new dugouts at RRHS** made by UHAN, seconded by WESTBY. Motion passed unanimously.
- F. Motion to **approve the draft of the “Letter of Intent – Coaching/Advising”** made by LAUTIGAR, seconded by WESTBY. Motion passed unanimously.
- G. Motion to **approve letters of support for both a Rebuilding American Infrastructure with Sustainability and Equity grant with USDOT and MnDOT’s Corridors of Commerce program for the highway improvements in the Eveleth/Virginia area in response to the new Rock Ridge school campus** made by UHAN, seconded by RIORDAN. Motion passed 4-1 with SORCAN voting NO and WESTBY abstaining.
- H. Motion to **approve the purchase of wall mats for wrestling/multi-purpose room** made by WESTBY, seconded by LAUTIGAR. Motion passed unanimously.
- I. Motion to **approve the 2023 School Board Committees** made by RIORDAN, seconded by UHAN.
 - 1. SORCAN made an **amendment to change the Budget/Finance Committee to a Committee of the Whole**, seconded by WESTBY. Amendment failed 3-3 with ADDY, RIORDAN, and UHAN voting NO.

2. SORCAN made an **amendment to add herself as an additional Eveleth City Council Liason**. No second. Amendment failed.
3. SORCAN **removed herself from the Teachers Negotiations Committee for the purpose of having consistency and the same three board members on each Negotiations Committee (AFSCME, Teachers, and Administration)**. Board members RIORDAN, ADDY, and UHAN will be on each Negotiations Committee for 2023.
4. Motion passed 5-1 with SORCAN voting NO.

IX. **MEETING ANNOUNCEMENTS** were made.

X. **ADJOURNMENT:** Meeting adjourned at 8:47 P.M.

CHAIR - BILL ADDY

CLERK – BRANDI LAUTIGAR

February 27, 2023

offered the following resolution and moved for its adoption.

RESOLVED, By the Board of Education of Independent School District #2909 that the following bills be allowed and the Chairperson and Clerk be and are hereby authorized to draw orders on the Treasurer for payment of same:

<u>CHECK NO.</u>	<u>VENDOR</u>	<u>UFARS CODE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
9832	AIKEY ELECTRIC LLC	E 01 118 810 000 000 350	labor	\$480.00
9832	AIKEY ELECTRIC LLC	E 01 118 810 000 000 350	fuel charge	\$50.00
9832	AIKEY ELECTRIC LLC	E 01 118 810 000 000 350	Labor	\$240.00
9832	AIKEY ELECTRIC LLC	E 01 118 810 000 000 350	fuel charge	\$50.00
9832 Total				<u>\$820.00</u>
9833	ALBIN ACQUISITION CORP	E 01 005 110 000 000 314	Background Checks for December 2022	\$270.00
9833 Total				<u>\$270.00</u>
9834	AMAZON CAPITAL SERVICES INC	E 01 005 605 000 000 530	1 - 2 pack of Black High Yield toner for HP400 p	\$330.00
9834	AMAZON CAPITAL SERVICES INC	E 01 005 605 000 000 530	1 - 3 pack of colors & 1 black toner for HP1312	\$324.78
9834 Total				<u>\$654.78</u>
9835	ANDERSON DAKOTAH	E 01 302 296 710 000 305	OFFICIAL	\$110.00
9835 Total				<u>\$110.00</u>
9836	BAUMAN JEANNINE	E 01 302 250 000 000 430	CLASSROOM SUPPLIES	\$101.88
9836 Total				<u>\$101.88</u>
9837	BENDA JAMES	E 01 302 296 710 000 305	OFFICIAL	\$126.00
9837 Total				<u>\$126.00</u>
9838	BOE ELISA	E 01 005 640 000 316 366	TRAINING	\$135.00
9838 Total				<u>\$135.00</u>
9839	CHRISTENSEN PARTS	E 03 005 760 000 720 401	Parts	\$59.97
9839	CHRISTENSEN PARTS	E 03 005 760 000 720 401	parts for Suburban # 50	\$72.27
9839	CHRISTENSEN PARTS	E 03 005 760 000 720 401	truck parts	\$86.04
9839 Total				<u>\$218.28</u>
9840	DAHLHEIMER BEVERAGE	E 01 300 810 000 000 410	Drinking water	\$489.00
9840 Total				<u>\$489.00</u>
9841	DEMCO INC	E 01 300 620 000 000 401	Reddi Book Covers #W138909360	\$170.82
9841	DEMCO INC	E 01 300 620 000 000 401	Reddi Book Covers #W138909370	\$72.32
9841	DEMCO INC	E 01 300 620 000 000 401	General Supplies	\$0.01
9841 Total				<u>\$243.15</u>
9842	DISTRICT 5 DECA	E 01 302 298 000 000 369	2/1/23 REGISTRATION	\$360.00
9842 Total				<u>\$360.00</u>
9843	DOLINSEK JANELLE	E 01 005 105 000 000 366	MILEAGE	\$78.60
9843 Total				<u>\$78.60</u>
9844	EDWARDS OIL COMPANY	E 03 005 760 000 720 442	diesel fuel	\$8,433.56
9844	EDWARDS OIL COMPANY	E 03 005 760 000 720 442	Mn road tax	\$567.75
9844 Total				<u>\$9,001.31</u>
9845	ENDRESEN SOUND COMPANY	E 01 302 810 000 000 420	Labor	\$582.25
9845 Total				<u>\$582.25</u>
9846	FERGUSON ENTERPRISES LLC #1657	E 01 116 810 000 000 420	plumber Parts	\$68.52
9846 Total				<u>\$68.52</u>
9847	FOSSLAND VICTORIA	E 01 302 296 710 000 305	OFFICIAL	\$85.00
9847	FOSSLAND VICTORIA	E 01 302 296 710 000 305	OFFICIAL	\$110.00
9847 Total				<u>\$195.00</u>
9848	FRIEDLIEB JACE	E 01 302 296 710 000 305	OFFICIAL	\$110.00
9848 Total				<u>\$110.00</u>

9849	GRANDE ACE HARDWARE	E	01	112	810	000	000	410	Keys	\$8.57
9849	GRANDE ACE HARDWARE	E	01	116	810	000	000	410	Battery	\$8.99
9849	GRANDE ACE HARDWARE	E	01	302	810	000	000	401	plumber supplies	\$35.77
9849	GRANDE ACE HARDWARE	E	01	112	810	000	000	420	Snow Shovel	\$79.98
9849	GRANDE ACE HARDWARE	E	01	302	810	000	000	420	Shop towel	\$119.70
9849	GRANDE ACE HARDWARE	E	01	302	810	000	000	420	solar salt	\$7.59
9849	GRANDE ACE HARDWARE	E	01	116	810	000	000	420	plumber supplies	\$95.89
9849 Total										<u>\$356.49</u>
9850	HAWKINS INC	E	01	302	810	000	000	420	Pool supplies	\$364.25
9850 Total										<u>\$364.25</u>
9851	HENDRICKSON LARRY	E	01	302	810	000	000	350	materials and boiler work	\$1,980.00
9851 Total										<u>\$1,980.00</u>
9853	JW PEPPER	E	01	302	258	000	000	430	Star Wars Themes from the Force Awakens - oi	\$77.99
9853 Total										<u>\$77.99</u>
9854	KURITA AMERICA INC	E	01	302	810	000	000	420	boiler chemicals	\$3,641.89
9854 Total										<u>\$3,641.89</u>
9855	L & M SUPPLY INC	E	01	112	810	000	000	420	salt softener	\$45.52
9855	L & M SUPPLY INC	E	01	112	810	000	000	420	foam sealant	\$5.88
9855	L & M SUPPLY INC	E	03	005	760	000	720	401	Grease tubes	\$30.32
9855	L & M SUPPLY INC	E	01	300	810	000	000	410	supplies	\$101.99
9855	L & M SUPPLY INC	E	03	005	760	000	720	401	new snow blower	\$1,919.99
9855	L & M SUPPLY INC	E	01	302	810	000	000	401	Solar salt	\$29.34
9855	L & M SUPPLY INC	E	01	302	810	000	000	401	penetrant oil	\$10.99
9855	L & M SUPPLY INC	E	01	116	810	000	000	420	recovery straps	\$79.98
9855 Total										<u>\$2,224.01</u>
9856	LINDE GAS & EQUIPMENT INC	E	03	005	760	000	720	401	Cylinder Rental- Eve Bus Garage	\$85.34
9856	LINDE GAS & EQUIPMENT INC	E	01	302	361	914	830	433	Cylinder Rental- EGHS	\$85.34
9856	LINDE GAS & EQUIPMENT INC	E	03	005	760	000	720	401	Cylinder Rental- Gilb Bus Garage	\$67.97
9856 Total										<u>\$238.65</u>
9857	MARIUCCI VIDEO PRODUCTION INC	E	01	005	110	000	000	401	CH 12 MGMT FEES	\$3,106.67
9857 Total										<u>\$3,106.67</u>
9858	MEDICO	B	01	215	003				LIFE INSURANCE	\$100.59
9858 Total										<u>\$100.59</u>
9859	MENARDS	E	03	005	760	000	720	401	supplies for grounds	\$64.75
9859	MENARDS	E	01	300	810	000	000	420	coarse salt	\$69.90
9859	MENARDS	E	01	101	810	000	000	420	PArts	\$77.96
9859	MENARDS	E	01	116	810	000	000	420	supplies	\$14.79
9859	MENARDS	E	01	116	810	000	000	420	plumber supplies	\$83.96
9859 Total										<u>\$311.36</u>
9860	MESPA	E	01	101	203	000	000	820	CONFERENCE- WILLIAMS	\$375.00
9860 Total										<u>\$375.00</u>
9861	METRO SALES INC	E	01	101	203	000	000	386	#122099 C737M542382	\$1,447.48
9861	METRO SALES INC	E	01	005	105	000	000	386	#105156 W865L200411	\$16.44
9861	METRO SALES INC	E	01	101	203	000	000	386	#107594 W885L600048	\$147.29
9861	METRO SALES INC	E	01	302	211	000	000	386	#92104 E174M161509	\$32.16
9861	METRO SALES INC	E	01	101	203	000	000	386	#118611 C326RB00747	\$60.00
9861 Total										<u>\$1,703.37</u>
9862	MIDWEST BUS PARTS INC	E	03	005	760	000	720	401	Door motor	\$481.60
9862	MIDWEST BUS PARTS INC	E	03	005	760	000	720	401	shipping	\$19.65
9862 Total										<u>\$501.25</u>
9863	MINNESOTA POWER	E	01	302	810	000	000	330	UTILITIES	\$949.06
9863 Total										<u>\$949.06</u>

9864	MN ENERGY RESOURCES CORP	E	01	005	810	000	000	440	UTILITIES	\$237.01
9864	MN ENERGY RESOURCES CORP	E	01	302	810	000	000	440	UTILITIES	\$301.32
9864	MN ENERGY RESOURCES CORP	E	01	101	810	000	000	440	UTILITIES	\$1,597.61
9864	MN ENERGY RESOURCES CORP	E	01	302	810	000	000	440	UTILITIES	\$55.93
9864	MN ENERGY RESOURCES CORP	E	01	302	810	000	000	440	UTILITIES	\$19.61
9864	MN ENERGY RESOURCES CORP	E	01	101	810	000	000	440	UTILITIES	\$8,016.65
9864	MN ENERGY RESOURCES CORP	E	03	005	760	000	720	440	UTILITIES	\$998.02
9864 Total										<u>\$11,226.15</u>
9865	MN TELECOMMUNICATIONS	E	01	005	605	000	311	320	TECH	\$3,923.90
9865 Total										<u>\$3,923.90</u>
9866	NATIONAL INSURANCE SERVICES OF WI	B	01	215	004				LTD INSURANCE	\$1,582.33
9866	NATIONAL INSURANCE SERVICES OF WI	B	01	215	003				LIFE INSURANCE	\$849.76
9866 Total										<u>\$2,432.09</u>
9867	NEXTERA COMMUNICATIONS	E	01	005	105	000	000	320	PHONE	\$672.05
9867 Total										<u>\$672.05</u>
9868	NORTHLAND LAWN AND SPORT	E	03	005	760	000	720	401	parts	\$30.08
9868	NORTHLAND LAWN AND SPORT	E	03	005	760	000	720	401	Lock nut	\$6.54
9868	NORTHLAND LAWN AND SPORT	E	03	005	760	000	720	401	Lock nut	\$5.88
9868 Total										<u>\$42.50</u>
9869	PERPICH BRIAN	E	01	302	294	710	000	305	OFFICIAL	\$110.00
9869 Total										<u>\$110.00</u>
9870	PROUT ASHLEY	R	01	302	298	000	000	050	REFUND OAP FEE	\$65.00
9870 Total										<u>\$65.00</u>
9871	QUADIANT FINANCE	E	01	005	105	000	000	329	POSTAGE	\$500.00
9871 Total										<u>\$500.00</u>
9872	QUADIANT LEASING USA INC	E	01	005	105	000	000	386	Quarterly Meter Lease	\$555.54
9872 Total										<u>\$555.54</u>
9873	RANGE ASSOC OF MUNICIPALITIES	E	01	005	010	000	000	820	2023 MEMBERSHIP DUES	\$1,750.00
9873 Total										<u>\$1,750.00</u>
9874	RANGE AUTO PARTS COMPANY	E	03	005	760	000	720	401	motor oil	\$56.28
9874	RANGE AUTO PARTS COMPANY	E	03	005	760	000	720	401	DEF fluid	\$101.70
9874	RANGE AUTO PARTS COMPANY	E	03	005	760	000	720	401	parts	\$24.79
9874	RANGE AUTO PARTS COMPANY	E	03	005	760	000	720	401	parts	\$95.46
9874	RANGE AUTO PARTS COMPANY	E	03	005	760	000	720	401	DEF Fluid	\$135.60
9874 Total										<u>\$413.83</u>
9875	RANGE PAPER CORPORATION	E	01	302	250	000	000	430	Aprons, Disposable	\$71.73
9875	RANGE PAPER CORPORATION	E	01	302	810	000	000	410	Copy Paper	\$836.70
9875	RANGE PAPER CORPORATION	E	01	005	810	000	000	401	dispencers high school	\$119.46
9875	RANGE PAPER CORPORATION	E	01	116	810	000	000	410	gloves	\$75.98
9875	RANGE PAPER CORPORATION	E	01	116	810	000	000	410	Copy paper	\$1,115.60
9875 Total										<u>\$2,219.47</u>
9876	RANGE RENT ALL	E	01	005	810	000	000	401	trailer rental	\$150.00
9876 Total										<u>\$150.00</u>
9877	RANGE SPORTS	E	01	300	294	710	000	430	practice pucks	\$375.00
9877	RANGE SPORTS	E	01	300	294	710	000	430	Game Pucks	\$135.00
9877	RANGE SPORTS	E	01	300	294	710	000	430	Proguard Large coaches board	\$32.99
9877	RANGE SPORTS	E	01	300	294	710	000	430	Proguard Small coaches board	\$43.98
9877	RANGE SPORTS	E	01	300	294	710	000	430	Proguard half ice coaches board	\$39.98
9877 Total										<u>\$626.95</u>
9878	RICE BRIAN	E	03	005	760	000	720	401	TRAILER HITCH	\$82.57
9878 Total										<u>\$82.57</u>
9879	SAHR JARED N	E	01	302	296	710	000	305	OFFICIAL	\$109.00
9879 Total										<u>\$109.00</u>

9880	STRUKEJASON	E	01	302	294	710	000	305	OFFICIAL	\$170.00
9880	STRUKEJASON	E	01	302	296	710	000	305	OFFICIAL	\$110.00
9880 Total										<u>\$280.00</u>
9881	SUPER ONE	E	04	500	570	000	321	401	Bearcare Snacks	\$156.56
9881	SUPER ONE	E	01	302	250	000	000	430	Supplies for FACS	\$88.56
9881	SUPER ONE	E	01	302	250	000	000	430	Supplies for FACS	\$9.50
9881	SUPER ONE	E	01	302	250	000	000	430	Supplies for FACS	\$110.78
9881 Total										<u>\$365.40</u>
9882	SURLA LARRY W	E	01	112	810	000	000	350	Parview Snow Removal	\$15,750.00
9882 Total										<u>\$15,750.00</u>
9883	THOMPSON ED	E	01	101	203	000	000	401	TASTE OF MN FUNDS	\$81.14
9883 Total										<u>\$81.14</u>
9884	TWIN PORTS PAPER & SUPPLY INC	E	01	101	810	000	000	401	hand cleaning	\$72.71
9884 Total										<u>\$72.71</u>
9885	UTILITY SYSTEMS OF AMERICA	E	01	118	810	000	000	350	LES, High school, Admin buildings snow plowing	\$53,004.00
9885 Total										<u>\$53,004.00</u>
9886	WALTERS DREW	E	01	302	294	710	000	305	OFFICIAL	\$140.00
9886 Total										<u>\$140.00</u>
9887	WIIRRE DEBBIE	E	01	005	105	000	000	401	SUPPLIES	\$44.16
9887 Total										<u>\$44.16</u>
9888	WL HALL COMPANY	E	01	112	810	000	000	350	annual service Removable doors	\$1,057.50
9888 Total										<u>\$1,057.50</u>
9889	NORTHSTAR STUDENT TRANSPORTATION	E	03	005	760	000	723	361	22NOV VAN	\$121,846.41
9889	NORTHSTAR STUDENT TRANSPORTATION	E	03	005	760	000	723	361	ADD'L AMT TO MEET CONTRACT	\$10,253.59
9889	NORTHSTAR STUDENT TRANSPORTATION	E	03	005	760	000	723	361	22DEC VAN	\$113,008.56
9889	NORTHSTAR STUDENT TRANSPORTATION	E	03	005	760	000	723	361	ADD'L AMT TO MEET CONTRACT	\$19,091.44
9889 Total										<u>\$264,200.00</u>
9890	GREAT LAKES HOTEL SUPPLY COMPANY	E	06	300	870	000	000	530	AS PER ATTACHED QUOTE NO: MN-0107	\$5,498.00
9890 Total										<u>\$5,498.00</u>
9891	MINNESOTA ENERGY RESOURCES	E	01	005	810	000	000	440	Fuel For Buildings	\$4,753.30
9891 Total										<u>\$4,753.30</u>
9892	MINNESOTA POWER	E	01	005	810	000	000	331	Electricity	\$5,806.97
9892 Total										<u>\$5,806.97</u>
9893	SCHLECHTY CENTER	E	01	005	640	000	316	820	Dues-Memberships-Lic-Fees	\$2,500.00
9893 Total										<u>\$2,500.00</u>
9894	STEVENS WELDING & FABRICATING LLC	E	06	300	870	000	000	530	Equipment	\$5,000.00
9894 Total										<u>\$5,000.00</u>
9895	SUPER ONE	E	01	300	250	000	000	430	Instruct Supplies	\$122.39
9895	SUPER ONE	E	01	300	250	000	000	430	Instruct Supplies	\$140.82
9895	SUPER ONE	E	01	300	250	000	000	430	Instruct Supplies	\$19.28
9895	SUPER ONE	E	01	300	250	000	000	430	Instruct Supplies	\$118.30
9895	SUPER ONE	E	01	300	250	000	000	430	Instruct Supplies	\$198.26
9895	SUPER ONE	E	04	500	585	000	332	401	General Supplies	\$81.32
9895 Total										<u>\$680.37</u>
9896	VERIZON	E	01	005	690	000	000	320	Comm Telephone	\$105.14
9896 Total										<u>\$105.14</u>
9897	MINNESOTA POWER	E	01	005	810	000	000	331	Electricity	\$3,846.05
9897 Total										<u>\$3,846.05</u>
9898	ACRE	E	06	300	870	000	000	530	Equipment	\$81,004.40
9898	ACRE	E	06	300	870	000	000	530	Equipment	\$7,821.80
9898 Total										<u>\$88,826.20</u>
9899	ADDY BILL	E	01	005	640	000	316	366	Travel	\$637.82
9899 Total										<u>\$637.82</u>

9900	AGI REPAIR INC	E	01	005	606	000	000	311	Prof Tech Services	\$35.00
9900	AGI REPAIR INC	E	01	005	606	000	000	311	Prof Tech Services	\$274.00
9900	AGI REPAIR INC	E	01	005	606	000	000	311	Prof Tech Services	\$513.00
9900	AGI REPAIR INC	E	01	005	606	000	000	311	Prof Tech Services	\$1,835.00
9900	AGI REPAIR INC	E	01	005	606	000	000	311	Prof Tech Services	\$239.00
9900	AGI REPAIR INC	E	01	005	606	000	000	311	Prof Tech Services	\$2,125.00
9900	AGI REPAIR INC	E	01	005	606	000	000	311	Prof Tech Services	\$1,152.00
9900	AGI REPAIR INC	E	01	005	606	000	000	311	Prof Tech Services	\$69.00
9900	AGI REPAIR INC	E	01	005	606	000	000	311	Prof Tech Services	\$368.00
9900 Total										<u>\$6,610.00</u>
9901	AMAZON CAPITAL SERVICES INC	E	01	116	203	000	000	401	General Supplies	\$24.98
9901	AMAZON CAPITAL SERVICES INC	E	01	300	255	000	000	430	Instruct Supplies	\$126.53
9901	AMAZON CAPITAL SERVICES INC	E	01	300	255	000	000	430	Instruct Supplies	\$275.44
9901	AMAZON CAPITAL SERVICES INC	E	04	500	582	000	344	401	General Supplies	\$78.54
9901	AMAZON CAPITAL SERVICES INC	E	01	005	606	000	000	401	General Supplies	\$29.99
9901	AMAZON CAPITAL SERVICES INC	E	01	116	203	000	000	430	Instruct Supplies	\$318.25
9901	AMAZON CAPITAL SERVICES INC	E	01	300	214	038	000	401	General Supplies	\$32.99
9901 Total										<u>\$886.72</u>
9902	AMERICAN ENGINEERING TESTING INC	E	06	300	870	000	000	311	Prof Tech Services	\$5,848.25
9902 Total										<u>\$5,848.25</u>
9903	AUSTAD TIFFANY A	E	01	100	405	000	740	399	SpEd Purchased Services	\$1,009.25
9903 Total										<u>\$1,009.25</u>
9904	BARBER GRAPHICS INC	E	01	300	292	000	000	401	ROCK RIDGE SPORTS LETTERS	\$3,187.50
9904 Total										<u>\$3,187.50</u>
9905	BOND TRUST SERVICES CORPORATION	E	47	005	910	000	000	790	Othr Debt Srvce Exp	\$475.00
9905	BOND TRUST SERVICES CORPORATION	E	07	005	910	000	000	790	Othr Debt Srvce Exp	\$475.00
9905	BOND TRUST SERVICES CORPORATION	E	07	005	910	000	000	790	Othr Debt Srvce Exp	\$475.00
9905 Total										<u>\$1,425.00</u>
9906	BRELIE CIERRA	E	01	005	606	000	000	366	Travel	\$28.75
9906 Total										<u>\$28.75</u>
9907	CADDY TROY	E	01	300	361	000	475	366	Travel	\$29.75
9907 Total										<u>\$29.75</u>
9908	CARDMEMBER SERVICE	E	01	005	606	000	000	401		\$52.99
9908	CARDMEMBER SERVICE	E	01	005	640	000	316	366		\$2,869.59
9908 Total										<u>\$2,922.58</u>
9909	CHRISTENSEN PARTS	E	01	005	810	000	000	350	Repairs Maint Serv	\$25.59
9909 Total										<u>\$25.59</u>
9910	CIELUCH PETER	E	01	300	294	709	000	305	Consulting Fees	\$158.00
9910 Total										<u>\$158.00</u>
9911	CLOQUET HIGH SCHOOL	E	01	300	296	709	000	364	Entry Fees/Student Travel	\$150.00
9911 Total										<u>\$150.00</u>
9912	CONSOLIDATED COMMUNICATIONS	E	01	005	606	000	000	320	Comm Telephone	\$524.97
9912 Total										<u>\$524.97</u>
9913	CUNINGHAM GROUP	E	06	300	870	000	000	311	Prof Tech Services	\$48,617.93
9913	CUNINGHAM GROUP	E	06	116	870	000	000	311	Prof Tech Services	\$13,200.00
9913 Total										<u>\$61,817.93</u>
9914	DELL-COMM INC	E	01	005	810	000	000	350	Repairs Maint Serv	\$3,014.39
9914 Total										<u>\$3,014.39</u>
9915	ECOLAB	E	01	300	810	000	000	350	Repairs Maint Serv	\$280.00
9915 Total										<u>\$280.00</u>
9916	EICHHOLZ JAMES	E	01	300	298	719	000	430	Instruct Supplies	\$1,179.87
9916 Total										<u>\$1,179.87</u>

9917	ELY HOOP CLUB	E	01	300	296	709	000	364	Entry Fees/Student Travel	\$150.00
9917 Total										<u>\$150.00</u>
9918	ENDRESEN SOUND COMPANY	E	01	005	810	000	000	350	Repairs Maint Serv	\$1,421.50
9918 Total										<u>\$1,421.50</u>
9919	FUENFFINGER LESLIE C	E	01	300	294	711	000	305	Consulting Fees	\$170.00
9919 Total										<u>\$170.00</u>
9920	GENERAL HEATING &	E	01	117	810	000	000	350	Repairs Maint Serv	\$645.68
9920 Total										<u>\$645.68</u>
9921	GLOBAL INDUSTRIAL	E	06	300	870	000	000	530	Equipment	\$3,899.41
9921 Total										<u>\$3,899.41</u>
9922	GLUMACK CHARLES	E	01	300	294	709	000	305	Consulting Fees	\$158.00
9922	GLUMACK CHARLES	E	01	300	294	709	000	305	Consulting Fees	\$15.00
9922 Total										<u>\$173.00</u>
9923	HALLBERG ENGINEERING	E	06	300	870	000	000	311	Prof Tech Services	\$5,887.00
9923 Total										<u>\$5,887.00</u>
9924	HAZELTON DIANNA	E	01	005	640	000	316	366	Travel	\$520.00
9924 Total										<u>\$520.00</u>
9925	HOBART SERVICE	E	01	116	810	000	000	350	Repairs Maint Serv	\$530.03
9925 Total										<u>\$530.03</u>
9926	HOMETOWN FOCUS	E	04	500	560	000	321	311	Prof Tech Services	\$1,228.50
9926	HOMETOWN FOCUS	E	01	005	010	000	000	380	Print-Publish	\$80.00
9926	HOMETOWN FOCUS	E	01	005	010	000	000	380	Print-Publish	\$80.00
9926	HOMETOWN FOCUS	E	01	005	010	000	000	380	Print-Publish	\$1,300.00
9926	HOMETOWN FOCUS	E	01	005	010	000	000	380	Print-Publish	\$80.00
9926	HOMETOWN FOCUS	E	01	005	010	000	000	380	Print-Publish	\$45.00
9926	HOMETOWN FOCUS	E	01	005	010	000	000	380	Print-Publish	\$60.00
9926	HOMETOWN FOCUS	E	01	005	010	000	000	380	Print-Publish	\$60.00
9926	HOMETOWN FOCUS	E	01	005	010	000	000	380	Print-Publish	\$60.00
9926	HOMETOWN FOCUS	E	01	005	010	000	000	380	Print-Publish	\$100.00
9926	HOMETOWN FOCUS	E	01	005	010	000	000	380	Print-Publish	\$45.00
9926	HOMETOWN FOCUS	E	01	005	010	000	000	380	Print-Publish	\$60.00
9926 Total										<u>\$3,198.50</u>
9927	INNOVATIVE OFFICE SOLUTIONS	E	06	300	870	000	000	530	Equipment	\$29,495.91
9927 Total										<u>\$29,495.91</u>
9928	IRON RANGE TOWING	E	03	005	760	000	720	350	Repairs Maint Serv	\$725.00
9928 Total										<u>\$725.00</u>
9929	ISD #6076	E	01	005	401	000	740	399	SpEd Purchased Services	\$18,736.31
9929	ISD #6076	E	01	005	401	000	740	399	SpEd Purchased Services	\$58,524.13
9929	ISD #6076	E	01	005	420	000	740	397		\$8,138.55
9929	ISD #6076	E	01	005	420	000	740	396		\$29,632.25
9929	ISD #6076	E	01	005	420	000	740	397		\$16,465.25
9929	ISD #6076	E	01	005	420	000	740	396		\$51,368.23
9929	ISD #6076	E	01	998	211	000	161	304	Purchased Services	\$791.51
9929	ISD #6076	E	01	998	211	000	161	304	Purchased Services	\$18,558.03
9929	ISD #6076	E	01	998	211	000	161	304	Purchased Services	\$5,430.95
9929	ISD #6076	E	01	998	211	000	161	304	Purchased Services	\$32,000.22
9929	ISD #6076	E	01	112	412	000	740	397		\$38,450.00
9929	ISD #6076	E	01	112	412	000	740	396		\$110,757.23
9929 Total										<u>\$388,852.66</u>
9930	JOHNSON CONTROLS SECURITY SOLUTIONS	E	01	005	810	000	000	311	Prof Tech Services	\$956.23
9930 Total										<u>\$956.23</u>
9931	JOHNSON KEVIN	E	04	500	560	000	321	430	Instruct Supplies	\$73.95
9931 Total										<u>\$73.95</u>

9932	JOHNSON LAURA	E	01	005	640	000	316	366	Travel	\$39.95
9932 Total										<u>\$39.95</u>
9933	JOSTENS	E	01	300	211	047	000	401	General Supplies	\$895.95
9933 Total										<u>\$895.95</u>
9934	KAPLAN COMPANY	E	04	500	582	000	344	401	NC-62850-SL, KAPLAN 14" GET MOVIN TRIKE - F	\$1,249.38
9934	KAPLAN COMPANY	E	04	500	582	000	344	401	NC-22094, 4 RING BASKETBALL STAND WITH ST	\$259.21
9934	KAPLAN COMPANY	E	04	500	582	000	344	401	NC-91107, CAN SHAPED PLATFORM STILTS - 6 f	\$42.46
9934	KAPLAN COMPANY	E	04	500	582	000	344	401	NC-4900, SCOOTER BOARD	\$47.52
9934 Total										<u>\$1,598.57</u>
9935	KARICH BRIAN	E	01	300	294	709	000	305	Consulting Fees	\$270.00
9935 Total										<u>\$270.00</u>
9936	KEN WASCHKE AUTO PLAZA	E	01	005	810	000	000	350	Repairs Maint Serv	\$315.00
9936 Total										<u>\$315.00</u>
9937	KING KIM	E	04	500	560	000	321	430	Instruct Supplies	\$435.00
9937 Total										<u>\$435.00</u>
9938	KRAGE SAMANTHA	E	01	005	107	050	000	401	General Supplies	\$72.68
9938 Total										<u>\$72.68</u>
9939	KRAMER DARREN	E	01	005	606	000	000	366	Travel	\$31.88
9939 Total										<u>\$31.88</u>
9940	KRAUS-ANDERSON	E	06	300	870	000	000	311	Prof Tech Services	\$259,887.05
9940	KRAUS-ANDERSON	E	06	116	870	000	000	311	Prof Tech Services	\$62,012.69
9940	KRAUS-ANDERSON	E	06	005	870	000	000	311	Prof Tech Services	\$4,418.16
9940 Total										<u>\$326,317.90</u>
9941	KUSH-JEFFERY SHANON	E	04	500	580	046	325	430	Instructional Supply	\$591.84
9941	KUSH-JEFFERY SHANON	E	04	500	580	046	325	430	Instructional Supply	\$50.00
9941 Total										<u>\$641.84</u>
9942	L & M SUPPLY INC	E	01	005	203	051	000	430	Instructional Supply	\$40.29
9942	L & M SUPPLY INC	E	03	005	760	000	720	420	Repair Supplies	\$133.45
9942 Total										<u>\$173.74</u>
9943	MALOVRH SHANNON	E	01	300	361	000	475	430		\$81.94
9943	MALOVRH SHANNON	E	01	300	361	000	475	366		\$940.04
9943 Total										<u>\$1,021.98</u>
9944	MARUDAS GRAPHICS INC	E	01	005	110	000	000	401	General Supplies	\$346.23
9944 Total										<u>\$346.23</u>
9945	MENARDS	E	01	005	606	000	000	430	Instruct Supplies	\$121.71
9945	MENARDS	E	01	300	255	000	000	430	Instruct Supplies	\$255.54
9945	MENARDS	E	01	302	255	000	000	430	Instructional Supply	\$17.47
9945	MENARDS	E	01	302	255	000	000	430	Instructional Supply	\$8.98
9945	MENARDS	E	01	005	107	050	000	401	General Supplies	\$243.97
9945	MENARDS	E	01	005	107	050	000	401	General Supplies	\$260.73
9945	MENARDS	E	01	005	107	050	000	401	General Supplies	\$9.00
9945	MENARDS	E	01	005	107	050	000	401	General Supplies	\$9.00
9945	MENARDS	E	01	005	107	050	000	401	General Supplies	\$99.90
9945 Total										<u>\$1,026.30</u>
9946	METRO SALES INC	E	05	005	850	000	302	386	Computer and Tech Hdwr Rental	\$770.48
9946 Total										<u>\$770.48</u>
9947	MID-STATE TRUCK SERVICE INC	E	03	005	760	000	720	350	Repairs Maint Serv	\$591.48
9947	MID-STATE TRUCK SERVICE INC	E	03	005	760	000	720	350	Repairs Maint Serv	\$575.23
9947	MID-STATE TRUCK SERVICE INC	E	03	005	760	000	720	350	Repairs Maint Serv	\$7,578.01
9947	MID-STATE TRUCK SERVICE INC	E	03	005	760	000	720	350	Repairs Maint Serv	\$1,115.99
9947 Total										<u>\$9,860.71</u>
9948	NEVCO SPORTS LLC	E	06	300	870	000	000	555	Technology Equip	\$10,135.82
9948 Total										<u>\$10,135.82</u>

9949	NTS	E	06	116	870	000	000	311	Prof Tech Services	\$1,561.30
9949 Total										<u>\$1,561.30</u>
9950	PER MAR SECURITY SERVICES	E	05	005	865	000	363	311	Prof Tech Services	\$988.20
9950 Total										<u>\$988.20</u>
9951	PLUSKWIK JOYCE	R	04	500	560	000	321	050	Fees from Patrons	\$54.00
9951 Total										<u>\$54.00</u>
9952	PRO-ED INC	E	01	101	405	000	740	433	COMBO #13945, READING MILESTONES-FOUR	\$1,429.45
9952	PRO-ED INC	E	01	112	405	000	740	433	COMBO #13945, READING MILESTONES-FOUR	\$1,429.45
9952 Total										<u>\$2,858.90</u>
9953	RACHEL CONTRACTING LLC	E	06	005	870	000	000	311	Prof Tech Services	\$16,693.80
9953 Total										<u>\$16,693.80</u>
9954	RADKO IRON & SUPPLY INC	E	01	005	203	051	000	430	Instructional Supply	\$536.09
9954 Total										<u>\$536.09</u>
9955	RAM	B	01	215	270				Payroll Deductions-WC	\$15,895.08
9955 Total										<u>\$15,895.08</u>
9956	RANGE COOPERATIVE INC	E	03	005	760	000	720	442	Vehicle Gas & Oil	\$1,623.08
9956 Total										<u>\$1,623.08</u>
9957	RANGE OFFICE SUPPLY & EQUIP.CO	E	01	112	203	402	000	430		\$42.23
9957	RANGE OFFICE SUPPLY & EQUIP.CO	E	01	300	270	000	000	430		\$7.18
9957	RANGE OFFICE SUPPLY & EQUIP.CO	E	01	116	203	404	000	430		\$38.89
9957	RANGE OFFICE SUPPLY & EQUIP.CO	E	02	005	770	000	701	401		\$19.32
9957	RANGE OFFICE SUPPLY & EQUIP.CO	E	01	300	710	000	000	401		\$12.49
9957	RANGE OFFICE SUPPLY & EQUIP.CO	E	01	112	201	000	000	430		\$30.14
9957	RANGE OFFICE SUPPLY & EQUIP.CO	E	01	005	110	000	000	401		\$24.90
9957 Total										<u>\$175.15</u>
9958	ROEN ADAM C	E	01	300	294	709	000	305	Consulting Fees	\$50.00
9958 Total										<u>\$50.00</u>
9959	ROMSAAS JAMES	E	03	005	750	000	720	311	Prof Tech Services	\$108.00
9959 Total										<u>\$108.00</u>
9960	RUPP, ANDERSON, SQUIRES & WALDSPURGER, E	E	01	005	150	000	000	311	Prof Tech Services	\$1,329.00
9960 Total										<u>\$1,329.00</u>
9961	RYKS KEVIN	E	01	300	296	709	000	305	Consulting Fees	\$158.00
9961	RYKS KEVIN	E	01	300	296	709	000	305	Consulting Fees	\$12.00
9961	RYKS KEVIN	E	01	300	294	709	000	305	Consulting Fees	\$158.00
9961	RYKS KEVIN	E	01	300	294	709	000	305	Consulting Fees	\$15.00
9961 Total										<u>\$343.00</u>
9962	SANTELLI CORY	E	01	300	296	709	000	305	Consulting Fees	\$158.00
9962	SANTELLI CORY	E	01	300	294	709	000	305	Consulting Fees	\$158.00
9962 Total										<u>\$316.00</u>
9963	SCAIA KEVIN	E	01	300	296	709	000	305	Consulting Fees	\$158.00
9963	SCAIA KEVIN	E	01	300	296	709	000	305	Consulting Fees	\$12.00
9963 Total										<u>\$170.00</u>
9964	SHI	E	06	300	870	000	000	555	AS PER ATTACHED QUOTATION # 22931298	\$47,590.00
9964 Total										<u>\$47,590.00</u>
9965	SHUBAT TRANSPORTATION	E	01	300	294	711	733	361		\$838.50
9965	SHUBAT TRANSPORTATION	E	01	300	294	706	733	361		\$535.13
9965	SHUBAT TRANSPORTATION	E	01	300	294	711	733	361		\$967.43
9965	SHUBAT TRANSPORTATION	E	01	300	294	711	733	361		\$546.57
9965 Total										<u>\$2,887.63</u>
9966	SKADSEM BRIAN	E	01	300	294	709	000	305	Consulting Fees	\$50.00
9966	SKADSEM BRIAN	E	01	300	294	709	000	305	Consulting Fees	\$45.00
9966 Total										<u>\$95.00</u>

9967	SOVIL DAVE	E	03	005	760	000	720	350	Repairs Maint Serv	\$20.99
9967 Total										<u>\$20.99</u>
9968	SUPER ONE	E	04	500	580	046	325	430	Instructional Supply	\$60.44
9968	SUPER ONE	E	01	005	107	050	000	401	General Supplies	\$176.72
9968	SUPER ONE	E	01	005	107	050	000	401	General Supplies	\$27.53
9968	SUPER ONE	E	01	005	107	050	000	401	General Supplies	\$119.89
9968 Total										<u>\$384.58</u>
9969	TACONITE TIRE SERVICE	E	03	005	760	000	720	350	Repairs Maint Serv	\$915.36
9969	TACONITE TIRE SERVICE	E	03	005	760	000	720	350	Repairs Maint Serv	\$82.49
9969	TACONITE TIRE SERVICE	E	01	005	810	000	000	350	Repairs Maint Serv	\$282.23
9969 Total										<u>\$1,280.08</u>
9970	TAUS DAVID	E	01	300	294	709	000	305	Consulting Fees	\$270.00
9970	TAUS DAVID	E	01	300	294	709	000	305	Consulting Fees	\$158.00
9970 Total										<u>\$428.00</u>
9971	TEACHERS ON CALL	E	01	112	420	000	740	307		\$261.80
9971	TEACHERS ON CALL	E	01	112	203	000	000	305		\$86.97
9971	TEACHERS ON CALL	E	01	302	420	000	740	307		\$119.00
9971	TEACHERS ON CALL	E	04	500	581	000	344	305		\$1,111.02
9971	TEACHERS ON CALL	E	01	300	420	000	740	307		\$1,119.51
9971	TEACHERS ON CALL	E	01	116	420	000	740	307		\$907.28
9971	TEACHERS ON CALL	E	01	101	420	000	740	307		\$1,332.80
9971	TEACHERS ON CALL	E	01	116	203	000	000	305		\$444.54
9971	TEACHERS ON CALL	E	01	300	211	000	000	305		\$1,121.02
9971	TEACHERS ON CALL	E	01	101	203	000	000	305		\$1,314.30
9971	TEACHERS ON CALL	E	01	300	640	000	000	303		\$579.84
9971	TEACHERS ON CALL	E	01	300	640	000	000	303		\$584.03
9971	TEACHERS ON CALL	E	01	302	420	000	740	307		\$183.61
9971	TEACHERS ON CALL	E	01	101	420	000	740	307		\$1,237.60
9971	TEACHERS ON CALL	E	01	101	203	000	000	305		\$877.76
9971	TEACHERS ON CALL	E	01	300	420	000	740	307		\$1,888.46
9971	TEACHERS ON CALL	E	01	116	420	000	740	307		\$2,446.52
9971	TEACHERS ON CALL	E	01	116	203	000	000	305		\$1,436.71
9971	TEACHERS ON CALL	E	01	302	640	000	000	303		\$167.51
9971	TEACHERS ON CALL	E	04	500	581	000	344	305		\$1,249.50
9971	TEACHERS ON CALL	E	01	302	211	000	000	305		\$541.18
9971	TEACHERS ON CALL	E	01	300	211	000	000	305		\$970.40
9971	TEACHERS ON CALL	E	01	112	420	000	740	307		\$310.31
9971	TEACHERS ON CALL	E	01	116	640	000	000	303		\$193.28
9971	TEACHERS ON CALL	E	04	500	581	000	344	305		\$1,332.80
9971	TEACHERS ON CALL	E	01	302	420	000	740	307		\$148.75
9971	TEACHERS ON CALL	E	01	302	211	000	000	305		\$264.15
9971	TEACHERS ON CALL	E	01	101	203	000	000	305		\$1,764.40
9971	TEACHERS ON CALL	E	01	300	420	000	740	307		\$1,532.44
9971	TEACHERS ON CALL	E	01	300	211	000	000	305		\$1,050.15
9971	TEACHERS ON CALL	E	01	116	203	000	000	305		\$1,137.90
9971	TEACHERS ON CALL	E	01	112	420	000	740	307		\$548.31
9971	TEACHERS ON CALL	E	01	112	203	000	000	305		\$547.62
9971	TEACHERS ON CALL	E	01	101	420	000	740	307		\$1,192.29
9971	TEACHERS ON CALL	E	01	116	420	000	740	307		\$925.54
9971 Total										<u>\$30,929.30</u>
9972	TELIN TRANSPORTATION GROUP LLC	E	03	005	760	000	720	350	Repairs Maint Serv	\$546.61
9972 Total										<u>\$546.61</u>

9973	TNT CONSTRUCTION GROUP LLC	E	06	005	870	000	000	311	Prof Tech Services	\$40,859.98
9973 Total										<u>\$40,859.98</u>
9974	TRIMARK MARLINN LLC	E	02	005	770	000	707	530	Equip Purchased	\$5,373.68
9974 Total										<u>\$5,373.68</u>
9975	TURNER KEITH	E	01	005	020	000	000	311	Prof Tech Services	\$4,000.00
9975 Total										<u>\$4,000.00</u>
9976	UHAN JOHN	E	01	005	640	000	316	366	Travel	\$677.29
9976 Total										<u>\$677.29</u>
9977	US BANK EQUIPMENT FINANCE	E	05	005	850	000	302	386	Computer and Tech Hdwr Rental	\$2,498.00
9977 Total										<u>\$2,498.00</u>
9978	VIRGINIA PUBLIC UTILITITES	E	03	005	760	000	720	333		\$79.50
9978	VIRGINIA PUBLIC UTILITITES	E	03	005	760	000	720	332		\$50.50
9978	VIRGINIA PUBLIC UTILITITES	E	01	005	810	000	000	334		\$54.71
9978	VIRGINIA PUBLIC UTILITITES	E	03	005	760	000	720	440		\$1,822.79
9978	VIRGINIA PUBLIC UTILITITES	E	03	005	760	000	720	331		\$534.63
9978	VIRGINIA PUBLIC UTILITITES	E	01	112	810	000	000	331		\$6,316.09
9978	VIRGINIA PUBLIC UTILITITES	E	01	112	810	000	000	440		\$7,588.64
9978	VIRGINIA PUBLIC UTILITITES	E	01	005	810	000	000	334		\$585.30
9978	VIRGINIA PUBLIC UTILITITES	E	01	112	810	000	000	332		\$185.50
9978	VIRGINIA PUBLIC UTILITITES	E	01	112	810	000	000	333		\$414.30
9978	VIRGINIA PUBLIC UTILITITES	E	03	005	760	000	720	331	Electricity	\$56.32
9978	VIRGINIA PUBLIC UTILITITES	E	01	005	810	000	000	331	Electricity	\$1,744.10
9978 Total										<u>\$19,432.38</u>
9979	WALKER GIROUX & HAHNE LTD	E	01	005	110	000	000	311	Prof Tech Services	\$11,000.00
9979 Total										<u>\$11,000.00</u>
9980	WENGER CORPORATION	E	06	300	870	000	000	530	AS PER ATTACHED QUOTE NUMBER 3259426	\$87,039.72
9980 Total										<u>\$87,039.72</u>
9981	WHITE KEVIN	E	01	300	294	709	000	305	Consulting Fees	\$158.00
9981 Total										<u>\$158.00</u>
9982	ZADNIKAR AMY	E	01	116	606	000	000	430	Instructional Supply	\$189.49
9982 Total										<u>\$189.49</u>
9983	ZUPETZ JEFF	E	01	300	296	709	000	305	Consulting Fees	\$50.00
9983	ZUPETZ JEFF	E	01	300	294	709	000	305	Consulting Fees	\$50.00
9983 Total										<u>\$100.00</u>
9984	AT & T MOBILITY	E	01	005	690	000	000	320	TABLETS	\$67.23
9984 Total										<u>\$67.23</u>
9985	MEDICAREBLUE RX	E	01	005	810	000	796	291	RETIREE INSURANCE	\$607.60
9985	MEDICAREBLUE RX	E	01	100	203	000	796	291	RETIREE INSURANCE	\$607.60
9985	MEDICAREBLUE RX	E	01	301	211	000	796	291	RETIREE INSURANCE	\$437.10
9985 Total										<u>\$1,652.30</u>
9986	MINNESOTA POWER	E	01	302	810	000	000	330	UTILITIES	\$5,597.49
9986	MINNESOTA POWER	E	01	302	810	000	000	330	UTILITIES	\$4,651.16
9986	MINNESOTA POWER	E	01	101	810	000	000	330	UTILITIES	\$5,502.18
9986	MINNESOTA POWER	E	01	302	810	000	000	330	UTILITIES	\$1,482.57
9986	MINNESOTA POWER	E	01	302	810	000	000	330	UTILITIES	\$1,030.46
9986	MINNESOTA POWER	E	01	302	810	000	000	330	UTILITIES	\$15.26
9986	MINNESOTA POWER	E	03	005	760	000	720	330	UTILITIES	\$259.57
9986	MINNESOTA POWER	E	03	005	760	000	720	330	UTILITIES	\$79.82
9986	MINNESOTA POWER	E	01	101	810	000	000	330	UTILITIES	\$103.64
9986	MINNESOTA POWER	E	01	302	810	000	000	330	UTILITIES	\$28.57
9986 Total										<u>\$18,750.72</u>
9987	BLUE CROSS / BLUE SHIELD OF MN	E	01	300	211	000	000	291	23Jan	\$20,433.00
9987 Total										<u>\$20,433.00</u>

9988	BLUE CROSS / BLUE SHIELD OF MN	E	01	300	211	000	000	291	23Feb	\$4,334.00
9988 Total										<u>\$4,334.00</u>
9989	BLUE CROSS / BLUE SHIELD OF MN	E	01	300	211	000	000	291	23March	\$19,877.00
9989 Total										<u>\$19,877.00</u>
9990	BLUE CROSS / BLUE SHIELD OF MN	E	01	300	211	000	000	291	23Feb	\$19,747.00
9990 Total										<u>\$19,747.00</u>
9991	BLUE CROSS / BLUE SHIELD OF MN	E	01	300	211	000	000	291	23March	\$5,111.00
9991 Total										<u>\$5,111.00</u>
9992	MADISON NATIONAL LIFE	B	01	215	003				23Feb	\$1,548.12
9992	MADISON NATIONAL LIFE	B	01	215	004				23Feb	\$1,605.49
9992	MADISON NATIONAL LIFE	B	01	215	003				23Jan	\$1,082.62
9992	MADISON NATIONAL LIFE	B	01	215	004				23Jan	\$1,143.49
9992 Total										<u>\$5,379.72</u>
9993	NORTHEAST SERVICE COOPERATIVE	B	01	215	001				23Feb	\$221,900.09
9993	NORTHEAST SERVICE COOPERATIVE	B	01	215	001				BCBS credit	\$7,166.00
9993 Total										<u>\$229,066.09</u>
9994	NORTHEAST SERVICE COOPERATIVE	B	01	215	001				23Jan	\$223,797.15
9994 Total										<u>\$223,797.15</u>
9995	321 ART STUDIO	E	04	500	560	000	321	430	Instruct Supplies	\$384.00
9995 Total										<u>\$384.00</u>
9996	A W KUETTEL & SONS INC	E	06	116	870	000	000	520	Bldg Improvements	\$234,175.00
9996 Total										<u>\$234,175.00</u>
9997	ABSOLUTE FIRE PROTECTION INC	E	06	116	870	000	000	520	Bldg Improvements	\$36,100.00
9997 Total										<u>\$36,100.00</u>
9998	AGI REPAIR INC	E	01	005	606	000	000	311	Prof Tech Services	\$399.00
9998	AGI REPAIR INC	E	01	005	606	000	000	311	Prof Tech Services	\$2,034.00
9998 Total										<u>\$2,433.00</u>
9999	AMAZON CAPITAL SERVICES INC	E	01	116	203	404	000	430	Instruct Supplies	\$27.49
9999	AMAZON CAPITAL SERVICES INC	E	01	116	203	404	000	430	Instruct Supplies	\$27.49
9999	AMAZON CAPITAL SERVICES INC	E	01	300	361	000	428	430	Instruct Supplies	\$165.58
9999	AMAZON CAPITAL SERVICES INC	E	01	112	405	000	740	433	Ind Instructnl Mtrls	\$48.07
9999 Total										<u>\$268.63</u>
10000	APG MEDIA OF MN	E	01	005	010	000	000	380	Print-Publish	\$1,616.31
10000 Total										<u>\$1,616.31</u>
10001	ASSOCIATION FOR NONSMOKERS - MN	E	01	005	107	050	000	366	Travel	\$750.00
10001 Total										<u>\$750.00</u>
10002	AT & T MOBILITY	E	01	005	690	000	000	320	Comm Telephone	\$603.29
10002 Total										<u>\$603.29</u>
10003	ATK ENTERPRISES INC	E	06	116	870	000	000	520	Bldg Improvements	\$19,088.35
10003 Total										<u>\$19,088.35</u>
10004	AUTO VALUE PARTS STORE	E	03	005	760	000	720	420	Repair Supplies	\$35.63
10004 Total										<u>\$35.63</u>
10005	BENHAM DAMON	E	01	300	294	709	000	305	Consulting Fees	\$158.00
10005	BENHAM DAMON	E	01	300	294	709	000	305	Consulting Fees	\$94.00
10005 Total										<u>\$252.00</u>
10006	BEN'S STRUCTURAL FABRICATION INC	E	06	300	870	000	000	520	Bldg Improvements	\$9,430.65
10006	BEN'S STRUCTURAL FABRICATION INC	E	06	116	870	000	000	520	Bldg Improvements	\$914,097.97
10006 Total										<u>\$923,528.62</u>
10007	BIALKE ALYSON MARIE	E	04	701	590	000	350	311	Prof Tech Services	\$160.00
10007 Total										<u>\$160.00</u>
10008	BSN SPORTS LLC	E	01	300	294	711	000	430	Instruct Supplies	\$100.00
10008 Total										<u>\$100.00</u>

10009	CE LLC	E	06	300	870	000	000	520	Bldg Improvements	\$15,303.18
10009 Total										<u>\$15,303.18</u>
10010	COSTIN GROUP INC	E	01	005	010	000	000	311	Prof Tech Services	\$3,500.00
10010 Total										<u>\$3,500.00</u>
10011	DAHLHEIMER BEVERAGE	E	01	112	810	000	000	332	Water	\$80.25
10011	DAHLHEIMER BEVERAGE	E	03	005	760	000	720	401	General Supplies	\$9.00
10011	DAHLHEIMER BEVERAGE	E	01	005	810	000	000	410	Custodial Supplies	\$80.00
10011	DAHLHEIMER BEVERAGE	E	01	116	203	000	000	401	General Supplies	\$40.00
10011	DAHLHEIMER BEVERAGE	E	01	300	810	000	000	332	Water	\$11.00
10011	DAHLHEIMER BEVERAGE	E	01	300	810	000	000	332	Repair Supplies	\$9.00
10011	DAHLHEIMER BEVERAGE	E	01	112	810	000	000	332	Water	\$24.00
10011 Total										<u>\$253.25</u>
10012	DINCAU VENDING INC	E	01	300	214	038	000	401	General Supplies	\$45.00
10012 Total										<u>\$45.00</u>
10013	EDUCATORS BENEFIT CONSULTANTS	E	01	005	110	000	000	311	Prof Tech Services	\$245.61
10013 Total										<u>\$245.61</u>
10014	EDWARDS OIL COMPANY	E	03	005	760	000	720	442	Vehicle Gas & Oil	\$12,296.20
10014 Total										<u>\$12,296.20</u>
10015	EMC INSURANCE COMPANIES	E	01	005	940	000	000	341		\$1,816.55
10015	EMC INSURANCE COMPANIES	E	03	005	760	000	720	340		\$4,928.73
10015	EMC INSURANCE COMPANIES	E	01	005	940	000	000	340		\$26,460.70
10015 Total										<u>\$33,205.98</u>
10016	EQUIPMENT SERVICES INC	E	06	300	870	000	000	530	AS PER ATTACHED QUOTE NUMBER: 1763	\$3,320.00
10016	EQUIPMENT SERVICES INC	E	01	300	211	027	000	430	AS PER ATTACHED QUOTE NUMBER: 1763	\$6,400.00
10016	EQUIPMENT SERVICES INC	E	01	300	211	027	000	430	AS PER ATTACHED QUOTE NO. 1788	\$475.00
10016 Total										<u>\$10,195.00</u>
10017	ERZAR JAMES	E	01	300	296	709	000	305	Consulting Fees	\$158.00
10017	ERZAR JAMES	E	01	300	296	709	000	305	Consulting Fees	\$75.00
10017	ERZAR JAMES	E	01	300	294	709	000	305	Consulting Fees	\$158.00
10017 Total										<u>\$391.00</u>
10018	EVELETH PUBLIC UTILITIES	E	01	005	810	000	000	333		\$40.40
10018	EVELETH PUBLIC UTILITIES	E	01	005	810	000	000	332		\$83.65
10018	EVELETH PUBLIC UTILITIES	E	01	005	810	000	000	334		\$220.85
10018 Total										<u>\$344.90</u>
10019	FACTS EDUCATION SOLUTIONS LLC	E	01	798	216	000	401	304	Purchased Services	\$1,389.05
10019 Total										<u>\$1,389.05</u>
10020	FARGO PUBLIC SCHOOL DISTRICT	E	01	300	690	000	000	390	Pmt Educ Pur MN Dist	\$162.00
10020 Total										<u>\$162.00</u>
10021	FLOERSHEIM WILLIAM	E	01	300	296	709	000	305	Consulting Fees	\$158.00
10021 Total										<u>\$158.00</u>
10022	GRAZZINI BROTHERS & COMPANY	E	06	116	870	000	000	520	Bldg Improvements	\$1,520.00
10022 Total										<u>\$1,520.00</u>
10023	H2I GROUP INC	E	06	300	870	000	000	520	Bldg Improvements	\$484,405.36
10023 Total										<u>\$484,405.36</u>
10024	HAINNEY CASSANDRA	E	01	005	107	050	000	401	General Supplies	\$305.35
10024 Total										<u>\$305.35</u>
10025	HARBOR CITY MASONRY INC	E	06	116	870	000	000	520	Bldg Improvements	\$13,414.69
10025 Total										<u>\$13,414.69</u>
10026	HAWK CONSTRUCTION INC	E	06	300	870	000	000	520	Bldg Improvements	\$51,340.77
10026	HAWK CONSTRUCTION INC	E	06	300	870	000	000	520	Bldg Improvements	\$80,904.46
10026 Total										<u>\$132,245.23</u>
10027	HAZELTON DIANNA	E	01	005	010	000	000	366	Travel	\$1,000.68
10027 Total										<u>\$1,000.68</u>

10028	HOGLUND BUS CO INC	E	03	005	760	000	720	350	Repairs Maint Serv	\$67.45
10028 Total										<u>\$67.45</u>
10029	HOMETOWN FOCUS	E	01	005	010	000	000	380	Print-Publish	\$80.00
10029	HOMETOWN FOCUS	E	01	005	010	000	000	380	Print-Publish	\$100.00
10029	HOMETOWN FOCUS	E	01	005	010	000	000	380	Print-Publish	\$75.00
10029	HOMETOWN FOCUS	E	01	005	010	000	000	380	Print-Publish	\$75.00
10029	HOMETOWN FOCUS	E	01	005	010	000	000	380	Print-Publish	\$300.00
10029	HOMETOWN FOCUS	E	01	005	010	000	000	380	Print-Publish	\$60.00
10029	HOMETOWN FOCUS	E	01	005	010	000	000	380	Print-Publish	\$100.00
10029	HOMETOWN FOCUS	E	01	005	010	000	000	380	Print-Publish	\$75.00
10029	HOMETOWN FOCUS	E	01	005	010	000	000	380	Print-Publish	\$45.00
10029	HOMETOWN FOCUS	E	01	005	010	000	000	380	Print-Publish	\$60.00
10029 Total										<u>\$970.00</u>
10030	HUNT ELECTRIC CORPORATION	E	06	116	870	000	000	520	Bldg Improvements	\$44,143.65
10030 Total										<u>\$44,143.65</u>
10031	IMPACT PRODUCTS LLC	E	01	300	292	000	000	430	Instruct Supplies	\$928.00
10031 Total										<u>\$928.00</u>
10032	INNOVATIVE OFFICE SOLUTIONS	E	06	300	870	000	000	530	Equipment	\$175,511.58
10032 Total										<u>\$175,511.58</u>
10033	INTER CITY OIL INC	E	03	005	760	000	720	442	Vehicle Gas & Oil	\$10,627.67
10033 Total										<u>\$10,627.67</u>
10034	INTEREUM	E	06	300	870	000	000	530	Equipment	\$665,497.60
10034 Total										<u>\$665,497.60</u>
10035	IRON RANGE ROTARY CLUB	E	01	005	010	000	000	380	Print-Publish	\$150.00
10035 Total										<u>\$150.00</u>
10036	ISD #6076	E	01	005	405	000	740	397		\$31.25
10036	ISD #6076	E	01	005	405	000	740	396		\$184.93
10036	ISD #6076	E	01	005	401	000	740	396		\$13,336.18
10036	ISD #6076	E	01	005	405	000	740	396		\$649.38
10036	ISD #6076	E	01	005	405	000	740	396		\$18,279.00
10036	ISD #6076	E	01	005	405	000	740	397		\$219.55
10036	ISD #6076	E	01	005	401	000	740	397		\$4,640.90
10036	ISD #6076	E	01	005	405	000	740	397		\$6,250.00
10036	ISD #6076	E	01	005	420	000	740	397		\$939.15
10036	ISD #6076	E	01	005	404	000	740	399		\$969.74
10036	ISD #6076	E	01	005	420	000	740	396		\$2,322.20
10036	ISD #6076	E	01	005	420	000	740	396		\$8,857.35
10036	ISD #6076	E	01	005	420	000	740	396		\$15,464.24
10036	ISD #6076	E	01	005	420	000	740	397		\$8,791.69
10036	ISD #6076	E	01	005	420	000	740	396		\$22,191.00
10036	ISD #6076	E	01	005	420	000	740	397		\$4,983.66
10036	ISD #6076	E	01	005	420	000	740	397		\$1,357.56
10036	ISD #6076	E	01	005	420	000	740	396		\$15,903.55
10036	ISD #6076	E	01	005	420	000	740	397		\$5,271.64
10036 Total										<u>\$130,642.97</u>
10037	I-STATE TRUCK CENTERS	E	03	005	760	000	720	350	Repairs Maint Serv	\$546.61
10037	I-STATE TRUCK CENTERS	E	03	005	760	000	720	350	Repairs Maint Serv	\$554.61
10037	I-STATE TRUCK CENTERS	E	03	005	760	000	720	350	Repairs Maint Serv	\$123.08
10037 Total										<u>\$1,224.30</u>
10038	IVANCICH FRANK	E	01	300	294	709	000	305	Consulting Fees	\$158.00
10038	IVANCICH FRANK	E	01	300	294	709	000	305	Consulting Fees	\$60.00
10038	IVANCICH FRANK	E	01	300	294	709	000	305	Consulting Fees	\$158.00
10038 Total										<u>\$376.00</u>

10039	IXL LEARNING	E	01	005	640	000	316	366	VIRTUAL TRAINING FOR BOBBIE SPRY ON OCTO	\$75.00
10039 Total										<u>\$75.00</u>
10040	JAMAR COMPANY	E	06	300	870	000	000	520	Bldg Improvements	\$4,395.13
10040 Total										<u>\$4,395.13</u>
10041	JK MECHANICAL CONTRACTORS INC	E	01	117	810	000	000	350	Repairs Maint Serv	\$663.00
10041 Total										<u>\$663.00</u>
10042	KRAGE MATTHEW	R	04	500	582	000	344	050	Fees from Patrons	\$360.00
10042 Total										<u>\$360.00</u>
10043	KRAMER DARREN	E	01	005	606	000	000	366	Travel	\$49.78
10043 Total										<u>\$49.78</u>
10044	KUSH-JEFFERY SHANON	E	04	500	580	046	325	430	Instructional Supply	\$59.35
10044 Total										<u>\$59.35</u>
10045	KY INTERPRETING SERVICES INC	E	01	112	405	000	740	399	Spec Purchased Services	\$11,130.00
10045	KY INTERPRETING SERVICES INC	E	01	112	405	000	740	399	Spec Purchased Services	\$1,015.00
10045	KY INTERPRETING SERVICES INC	E	01	116	405	000	740	399	Spec Purchased Services	\$6,587.50
10045 Total										<u>\$18,732.50</u>
10046	L & M SUPPLY INC	E	01	300	211	027	000	430	Instruct Supplies	\$199.00
10046	L & M SUPPLY INC	E	01	300	211	027	000	430	Instruct Supplies	\$960.46
10046	L & M SUPPLY INC	E	01	300	211	027	000	430	Instruct Supplies	\$117.08
10046	L & M SUPPLY INC	E	03	005	760	000	720	420	Repair Supplies	\$54.13
10046	L & M SUPPLY INC	E	01	005	810	000	000	420	Repair Supplies	\$77.94
10046	L & M SUPPLY INC	E	03	005	760	000	720	420	Repair Supplies	\$22.59
10046	L & M SUPPLY INC	E	03	005	760	000	720	420	Repair Supplies	\$127.90
10046	L & M SUPPLY INC	E	01	300	255	000	000	430	Instruct Supplies	\$51.98
10046	L & M SUPPLY INC	E	01	300	255	000	000	430	Instruct Supplies	\$7.99
10046	L & M SUPPLY INC	E	01	300	255	000	000	430	Instruct Supplies	\$7.99
10046 Total										<u>\$1,627.06</u>
10047	LAMPPA STACIE	E	01	005	640	000	316	366		\$769.65
10047	LAMPPA STACIE	E	01	005	020	000	000	401	General Supplies	\$68.00
10047 Total										<u>\$837.65</u>
10048	MARC	E	01	005	810	000	000	410	Custodial Supplies	\$1,347.26
10048 Total										<u>\$1,347.26</u>
10049	MENARDS	E	01	300	255	000	000	430	Instruct Supplies	\$155.36
10049	MENARDS	E	01	005	203	051	000	430	Instructional Supply	\$40.79
10049	MENARDS	E	04	500	582	000	344	401	General Supplies	\$3.49
10049	MENARDS	E	01	300	211	027	000	430	Instruct Supplies	\$53.41
10049	MENARDS	E	01	005	203	051	000	430	Instructional Supply	\$59.84
10049	MENARDS	E	01	005	110	000	000	401	General Supplies	\$44.97
10049 Total										<u>\$357.86</u>
10050	METRO SALES INC	E	05	005	850	000	302	386	Computer and Tech Hdwr Rental	\$4,996.25
10050	METRO SALES INC	E	05	005	850	000	302	386	Computer and Tech Hdwr Rental	\$158.77
10050 Total										<u>\$5,155.02</u>
10051	MID-STATE TRUCK SERVICE INC	E	03	005	760	000	720	350	Repairs Maint Serv	\$313.47
10051	MID-STATE TRUCK SERVICE INC	E	03	005	760	000	720	350	Repairs Maint Serv	\$495.64
10051	MID-STATE TRUCK SERVICE INC	E	03	005	760	000	720	350	Repairs Maint Serv	\$473.62
10051	MID-STATE TRUCK SERVICE INC	E	03	005	760	000	720	350	Repairs Maint Serv	\$1,111.61
10051	MID-STATE TRUCK SERVICE INC	E	03	005	760	000	720	350	Repairs Maint Serv	\$788.00
10051	MID-STATE TRUCK SERVICE INC	E	03	005	760	000	720	350	Repairs Maint Serv	\$515.92
10051 Total										<u>\$3,698.26</u>
10052	MIDWEST BUS PARTS INC	E	03	005	760	000	720	420	Repair Supplies	\$560.27
10052	MIDWEST BUS PARTS INC	E	03	005	760	000	720	420	Repair Supplies	\$129.75
10052 Total										<u>\$690.02</u>

10053	MINNEAPOLIS OXYGEN COMPANY	E	01	300	255	000	000	430	Instruct Supplies	\$264.53
10053	MINNEAPOLIS OXYGEN COMPANY	E	01	300	255	000	000	430	Instruct Supplies	\$145.89
10053 Total										<u>\$410.42</u>
10054	MOLIN CONCRETE PRODUCTS CO	E	06	116	870	000	000	520	Bldg Improvements	\$301,576.86
10054 Total										<u>\$301,576.86</u>
10055	NORLAND ANTHONY	E	01	300	212	000	000	430	Instruct Supplies	\$166.52
10055 Total										<u>\$166.52</u>
10056	NORTHERN INDUSTRIAL ERECTORS INC	E	06	300	870	000	000	520	Bldg Improvements	\$4,760.85
10056 Total										<u>\$4,760.85</u>
10057	PER MAR SECURITY SERVICES	E	05	005	865	000	363	311	Prof Tech Services	\$1,105.60
10057	PER MAR SECURITY SERVICES	E	05	005	865	000	363	311	Prof Tech Services	\$1,263.48
10057 Total										<u>\$2,369.08</u>
10058	PETERSON LINDA E	E	04	701	590	000	350	311	Prof Tech Services	\$2,520.00
10058 Total										<u>\$2,520.00</u>
10059	PLTW	E	01	005	203	051	000	430	AS PER ATTACHED QUOTE	\$25,918.00
10059 Total										<u>\$25,918.00</u>
10060	PORTOLITE PITCHING MOUNDS	E	01	300	292	000	000	401	General Supplies	\$3,148.00
10060 Total										<u>\$3,148.00</u>
10061	PROPERTY SOLUTIONS DULUTH LLC	E	06	300	870	000	000	311	Prof Tech Services	\$42,867.05
10061	PROPERTY SOLUTIONS DULUTH LLC	E	06	300	870	000	000	311	Prof Tech Services	\$1,210.12
10061 Total										<u>\$44,077.17</u>
10062	RANGE COOPERATIVE INC	E	03	005	760	000	720	442	Vehicle Gas & Oil	\$3,479.62
10062 Total										<u>\$3,479.62</u>
10063	RANGE CORNICE & ROOFING CO	E	01	300	810	000	000	350	Repairs Maint Serv	\$345.00
10063 Total										<u>\$345.00</u>
10064	RANGE MENTAL HEALTH CENTER INC	E	01	005	420	000	799	305	Consulting Fees	\$2,765.50
10064 Total										<u>\$2,765.50</u>
10065	RED CEDAR STEEL ERECTORS INC	E	06	116	870	000	000	520	Bldg Improvements	\$201,891.62
10065 Total										<u>\$201,891.62</u>
10066	RJ MECHANICAL INC	E	06	300	870	000	000	520	Bldg Improvements	\$16,862.41
10066	RJ MECHANICAL INC	E	06	116	870	000	000	520	Bldg Improvements	\$95,602.92
10066 Total										<u>\$112,465.33</u>
10067	ROEN ADAM C	E	01	300	294	709	000	305	Consulting Fees	\$50.00
10067 Total										<u>\$50.00</u>
10068	ROTO-ROOTER	E	01	300	810	000	000	350	Repairs Maint Serv	\$220.00
10068 Total										<u>\$220.00</u>
10069	SALO CHRISTINA	E	03	005	760	000	720	366	Travel	\$14.59
10069 Total										<u>\$14.59</u>
10070	SANTELLI CORY	E	01	300	294	709	000	305	Consulting Fees	\$158.00
10070 Total										<u>\$158.00</u>
10071	SCHINDLER ELEVATOR CORPORATION	E	06	116	870	000	000	520	Bldg Improvements	\$68,400.00
10071 Total										<u>\$68,400.00</u>
10072	SCREEN VISION MEDIA	E	01	005	640	000	316	820	Dues-Memberships-Lic-Fees	\$480.00
10072 Total										<u>\$480.00</u>
10073	SHI	E	06	300	870	000	000	555	Technology Equip	\$15,855.72
10073 Total										<u>\$15,855.72</u>
10074	SHRED-N-GO INC	E	01	112	203	000	000	401		\$60.56
10074	SHRED-N-GO INC	E	01	300	211	000	000	401		\$60.56
10074	SHRED-N-GO INC	E	01	005	110	000	000	401		\$60.56
10074	SHRED-N-GO INC	E	01	116	203	000	000	401		\$60.56
10074 Total										<u>\$242.24</u>
10075	SKADSEM BRIAN	E	01	300	296	709	000	305	Consulting Fees	\$50.00
10075 Total										<u>\$50.00</u>

10076	SPELTS WILLIE	E	01	005	640	000	316	366	Travel	\$231.75
10076 Total										<u>\$231.75</u>
10077	ST GERMAIN'S CABINET INC	E	06	300	870	000	000	520	Bldg Improvements	\$6,593.00
10077 Total										<u>\$6,593.00</u>
10078	STANBURY UNIFORMS INC	E	01	300	292	000	000	432	Uniforms	\$35,175.00
10078 Total										<u>\$35,175.00</u>
10079	STEFANICH SHEENA	E	01	112	203	000	000	401	General Supplies	\$75.96
10079 Total										<u>\$75.96</u>
10080	STEINBRECHER PAINTING COMPANY	E	06	300	870	000	000	520	Bldg Improvements	\$5,089.15
10080 Total										<u>\$5,089.15</u>
10081	SUPER ONE	E	04	500	580	000	325	401	General Supplies	\$6.82
10081	SUPER ONE	E	04	500	580	000	325	401	General Supplies	\$27.59
10081	SUPER ONE	E	04	500	580	000	325	401	General Supplies	\$7.19
10081	SUPER ONE	E	01	300	402	000	740	433	Ind Instructnl Mtrls	\$39.25
10081	SUPER ONE	E	01	300	402	000	740	433	Ind Instructnl Mtrls	\$140.18
10081	SUPER ONE	E	01	300	292	000	000	401	General Supplies	\$9.77
10081 Total										<u>\$230.80</u>
10082	TACONITE TIRE SERVICE	E	03	005	760	000	720	350	Repairs Maint Serv	\$786.46
10082	TACONITE TIRE SERVICE	E	01	005	810	000	000	350	Repairs Maint Serv	\$335.49
10082 Total										<u>\$1,121.95</u>
10083	TAUS DAVID	E	01	300	294	709	000	305	Consulting Fees	\$158.00
10083 Total										<u>\$158.00</u>
10084	TEACHERS ON CALL	E	01	302	640	000	000	303		\$193.28
10084	TEACHERS ON CALL	E	04	500	581	000	344	305		\$1,282.58
10084	TEACHERS ON CALL	E	01	302	420	000	740	307		\$609.78
10084	TEACHERS ON CALL	E	01	302	211	000	000	305		\$367.23
10084	TEACHERS ON CALL	E	01	101	420	000	740	307		\$1,880.20
10084	TEACHERS ON CALL	E	01	101	203	000	000	305		\$850.43
10084	TEACHERS ON CALL	E	01	300	420	000	740	307		\$1,537.98
10084	TEACHERS ON CALL	E	01	300	211	000	000	305		\$1,372.28
10084	TEACHERS ON CALL	E	01	116	420	000	740	307		\$809.20
10084	TEACHERS ON CALL	E	01	116	203	000	000	305		\$1,398.05
10084	TEACHERS ON CALL	E	01	112	420	000	740	307		\$547.40
10084	TEACHERS ON CALL	E	01	112	203	000	000	305		\$953.51
10084	TEACHERS ON CALL	E	01	101	640	000	000	303		\$193.28
10084	TEACHERS ON CALL	E	04	500	581	000	344	305		\$1,678.35
10084	TEACHERS ON CALL	E	01	302	420	000	740	307		\$1,079.83
10084	TEACHERS ON CALL	E	01	302	211	000	000	305		\$1,189.51
10084	TEACHERS ON CALL	E	01	101	420	000	740	307		\$1,716.48
10084	TEACHERS ON CALL	E	01	101	203	000	000	305		\$874.61
10084	TEACHERS ON CALL	E	01	300	420	000	740	307		\$2,869.33
10084	TEACHERS ON CALL	E	01	300	211	000	000	305		\$1,234.55
10084	TEACHERS ON CALL	E	01	116	420	000	740	307		\$1,742.70
10084	TEACHERS ON CALL	E	01	116	203	000	000	305		\$773.12
10084	TEACHERS ON CALL	E	01	112	420	000	740	307		\$874.65
10084	TEACHERS ON CALL	E	01	112	203	000	000	305		\$899.51
10084 Total										<u>\$26,927.84</u>
10085	TELIN TRANSPORTATION GROUP LLC	E	03	005	760	000	720	350	Repairs Maint Serv	\$96.04
10085 Total										<u>\$96.04</u>
10086	TNT CONSTRUCTION GROUP LLC	E	06	116	870	000	000	520	Bldg Improvements	\$102,296.30
10086	TNT CONSTRUCTION GROUP LLC	E	06	116	870	000	000	520	Bldg Improvements	\$25,650.00
10086 Total										<u>\$127,946.30</u>

10087	TWIN CITY ACOUSTICS INC	E	06	300	870	000	000	520	Bldg Improvements	\$81,257.30
10087 Total										<u>\$81,257.30</u>
10088	ULINE	E	01	300	810	000	000	410	Custodial Supplies	\$536.88
10088 Total										<u>\$536.88</u>
10089	UNITED GLASS INC	E	06	116	870	000	000	520	Bldg Improvements	\$52,250.00
10089	UNITED GLASS INC	E	06	300	870	000	000	520	Bldg Improvements	\$17,613.93
10089 Total										<u>\$69,863.93</u>
10090	VIGER SANDRA	E	01	005	640	000	316	366	Travel	\$52.41
10090 Total										<u>\$52.41</u>
10091	VIRGINIA PUBLIC UTILITITES	E	01	300	810	000	000	333		\$507.30
10091	VIRGINIA PUBLIC UTILITITES	E	01	300	810	000	000	332		\$223.00
10091	VIRGINIA PUBLIC UTILITITES	E	01	300	810	000	000	440		\$67.29
10091	VIRGINIA PUBLIC UTILITITES	E	01	300	810	000	000	440	Fuel For Bldgs	\$14,558.43
10091	VIRGINIA PUBLIC UTILITITES	E	01	300	810	000	000	331	Electricity	\$21,497.61
10091	VIRGINIA PUBLIC UTILITITES	E	01	005	810	000	000	334	Garbage	\$1,427.70
10091	VIRGINIA PUBLIC UTILITITES	E	01	300	810	000	000	440	Fuel For Bldgs	\$8,367.41
10091	VIRGINIA PUBLIC UTILITITES	E	01	300	810	000	000	333		\$33.00
10091	VIRGINIA PUBLIC UTILITITES	E	01	300	810	000	000	332		\$31.75
10091	VIRGINIA PUBLIC UTILITITES	E	01	300	810	000	000	440		\$6,238.26
10091	VIRGINIA PUBLIC UTILITITES	E	01	005	810	000	000	333		\$135.30
10091	VIRGINIA PUBLIC UTILITITES	E	01	005	810	000	000	332		\$73.00
10091	VIRGINIA PUBLIC UTILITITES	E	01	005	810	000	000	331		\$181.46
10091	VIRGINIA PUBLIC UTILITITES	E	01	005	810	000	000	440		\$1,186.46
10091	VIRGINIA PUBLIC UTILITITES	E	01	117	810	000	000	334		\$538.50
10091	VIRGINIA PUBLIC UTILITITES	E	01	117	810	000	000	333		\$237.60
10091	VIRGINIA PUBLIC UTILITITES	E	01	117	810	000	000	331		\$3,073.97
10091	VIRGINIA PUBLIC UTILITITES	E	01	117	810	000	000	332		\$114.25
10091	VIRGINIA PUBLIC UTILITITES	E	01	117	810	000	000	440		\$7,909.24
10091 Total										<u>\$66,401.53</u>
10092	VLATKOVICH JEFFERY M	E	01	300	296	709	000	305	Consulting Fees	\$158.00
10092 Total										<u>\$158.00</u>
10093	VOSS ROBERT	E	03	005	760	000	720	420	Repair Supplies	\$7.00
10093 Total										<u>\$7.00</u>
10094	W A FISHER COMPANY	E	01	005	110	000	000	401	General Supplies	\$275.00
10094	W A FISHER COMPANY	E	01	005	010	000	000	380	Print-Publish	\$1,200.00
10094	W A FISHER COMPANY	R	01	005	105	000	000	096	Gifts/Donations Recd	\$130.00
10094 Total										<u>\$1,605.00</u>
10095	WELLS CONCRETE PRODUCTS COMPANY INC	E	06	116	870	000	000	520	Bldg Improvements	\$81,261.07
10095 Total										<u>\$81,261.07</u>
10096	WENGER CORPORATION	E	06	300	870	000	000	520	Bldg Improvements	\$218,239.98
10096 Total										<u>\$218,239.98</u>
10097	WIIRRE DEBBIE	E	01	005	105	000	000	401	General Supplies	\$44.34
10097 Total										<u>\$44.34</u>
10098	ZADNIKAR AMY	E	01	116	203	000	000	401	General Supplies	\$60.34
10098 Total										<u>\$60.34</u>
10099	ZUPETZ JEFF	E	01	300	294	709	000	305	Consulting Fees	\$270.00
10099	ZUPETZ JEFF	E	01	300	294	709	000	305	Consulting Fees	\$135.00
10099	ZUPETZ JEFF	E	01	300	294	709	000	305	Consulting Fees	\$90.00
10099 Total										<u>\$495.00</u>
10100	AMAZON CAPITAL SERVICES INC	E	01	101	203	000	000	401	Connecting Plastic Storage Bins for Reading 10	\$149.97
10100	AMAZON CAPITAL SERVICES INC	E	01	302	620	000	000	470	Ernest Hemingway Collection 6 Book Set(For th	\$87.00
10100	AMAZON CAPITAL SERVICES INC	E	01	302	620	000	000	470	Three Famous Short Novels:(Spotted Horse) p	\$16.95
10100	AMAZON CAPITAL SERVICES INC	E	01	302	620	000	000	470	The Short Novels of John Steinbeck:(Penguin Cl	\$28.84

10100	AMAZON CAPITAL SERVICES INC	E	01	302	620	000	000	470	The Twilight Saga Complete Collection paperba	\$71.42
10100	AMAZON CAPITAL SERVICES INC	E	01	302	620	000	000	470	Diary of a Wimpy Kid 1-16 Books Complete Coll	\$42.66
10100	AMAZON CAPITAL SERVICES INC	E	01	302	620	000	000	470	Harry Potter Paperback Box set 1-7	\$38.86
10100	AMAZON CAPITAL SERVICES INC	E	01	302	620	000	000	470	If I stay Collection paperback	\$13.75
10100	AMAZON CAPITAL SERVICES INC	E	01	302	620	000	000	470	Inkheart Trilogy 3 book collection set series pa	\$49.69
10100	AMAZON CAPITAL SERVICES INC	E	01	302	620	000	000	470	A song of Ice and Fire 7 volumes Book Cover M	\$72.22
10100	AMAZON CAPITAL SERVICES INC	E	01	302	620	000	000	470	Lord of the Flies Hardcover	\$19.60
10100	AMAZON CAPITAL SERVICES INC	E	01	302	620	000	000	470	The Maze Runner Series complete boxed set ha	\$55.37
10100	AMAZON CAPITAL SERVICES INC	E	01	101	203	000	000	401	MiscYunbaoit Visual Analog Timer, Silent Coun	\$18.99
10100	AMAZON CAPITAL SERVICES INC	E	01	101	203	000	000	401	6 PCs Soundproof Earmuffs Hearning Protection	\$45.98
10100	AMAZON CAPITAL SERVICES INC	E	01	101	203	000	000	401	Post-it Super Sticky Easel Pad, 25 x 30 inches, 3	\$67.99
10100	AMAZON CAPITAL SERVICES INC	E	01	101	203	000	000	401	Post-it Super Sticky Big Notes, 11 in x 11 in Pad	\$8.39
10100 Total										<u>\$787.68</u>
10101	ANDERSON DAKOTAH	E	01	302	294	710	000	305	OFFICIAL	\$170.00
10101	ANDERSON DAKOTAH	E	01	302	296	710	000	305	OFFICIAL	\$116.00
10101 Total										<u>\$286.00</u>
10102	BISS LOCK INC	E	01	118	810	000	000	410	KEYS	\$5.99
10102 Total										<u>\$5.99</u>
10103	CENTURY LINK	E	01	005	605	000	311	320	PHONE	\$102.89
10103	CENTURY LINK	E	01	005	605	000	311	320	PHONE	\$102.37
10103 Total										<u>\$205.26</u>
10104	COMMERCIAL REFRIGERATION SYSTEM	E	01	116	810	000	000	350	parts and labor	\$546.01
10104 Total										<u>\$546.01</u>
10105	CULLIGAN WATER CONDITIONING	E	01	005	810	000	000	335	FY23 Monthly Unit Rental	\$39.00
10105 Total										<u>\$39.00</u>
10106	DAHLHEIMER BEVERAGE	E	01	300	810	000	000	410	drinking water	\$638.00
10106	DAHLHEIMER BEVERAGE	E	01	300	810	000	000	410	Drinking water	\$24.00
10106	DAHLHEIMER BEVERAGE	E	01	302	810	000	000	410	drinking water	\$14.50
10106	DAHLHEIMER BEVERAGE	E	01	302	810	000	000	410	cooler rental	\$4.00
10106 Total										<u>\$680.50</u>
10107	DENFELD HIGH SCHOOL SPEECH	E	01	302	298	000	000	369	ENTRY	\$105.00
10107 Total										<u>\$105.00</u>
10108	DKG MEDIA LP	E	01	005	640	000	316	366	HAZELTON	\$703.00
10108 Total										<u>\$703.00</u>
10109	DULUTH EAST HIGH SCHOOL	E	01	302	294	706	000	366	ENTRY	\$150.00
10109 Total										<u>\$150.00</u>
10110	EDWARDS OIL COMPANY	E	03	005	760	000	720	442	FUEL	\$1,189.85
10110	EDWARDS OIL COMPANY	E	03	005	760	000	720	442	FUEL	\$6,823.66
10110 Total										<u>\$8,013.51</u>
10111	EVELETH PUBLIC UTILITIES	E	01	005	810	000	000	332	UTILITIES	\$1,043.00
10111	EVELETH PUBLIC UTILITIES	E	01	302	810	000	000	330	UTILITIES	\$3,367.70
10111	EVELETH PUBLIC UTILITIES	E	01	302	810	000	000	330	UTILITIES	\$470.70
10111	EVELETH PUBLIC UTILITIES	E	01	101	810	000	000	330	UTILITIES	\$351.25
10111	EVELETH PUBLIC UTILITIES	E	01	101	810	000	000	330	UTILITIES	\$328.60
10111	EVELETH PUBLIC UTILITIES	E	03	005	760	000	720	330	UTILITIES	\$140.45
10111 Total										<u>\$5,701.70</u>
10112	FOSSLAND VICTORIA	E	01	302	296	710	000	305	OFFICIAL	\$195.00
10112 Total										<u>\$195.00</u>
10113	FRIEDLIEB JACE	E	01	302	294	710	000	305	OFFICIAL	\$85.00
10113	FRIEDLIEB JACE	E	01	302	294	710	000	305	OFFICIAL	\$170.00
10113 Total										<u>\$255.00</u>
10114	GILBERT WATER & LIGHT DEPT	E	01	005	810	000	000	332	UTILITIES	\$35.10
10114	GILBERT WATER & LIGHT DEPT	E	03	005	760	000	720	330	UTILITIES	\$250.36

10114	GILBERT WATER & LIGHT DEPT	E	03	005	760	000	720	330	UTILITIES	\$516.02
10114	GILBERT WATER & LIGHT DEPT	E	01	100	810	000	000	330	UTILITIES	\$28.88
10114	GILBERT WATER & LIGHT DEPT	E	01	301	810	000	000	330	UTILITIES	\$578.46
10114	GILBERT WATER & LIGHT DEPT	E	01	301	810	000	000	330	UTILITIES	\$99.00
10114 Total										<u>\$1,507.82</u>
10115	GOPHER SPORTS	E	01	302	240	000	000	430	Rainbow DuraCoat Coated-Foam Dodgeballs Itc	\$250.00
10115	GOPHER SPORTS	E	01	302	240	000	000	430	Freight	\$30.00
10115 Total										<u>\$280.00</u>
10116	GRANDE ACE HARDWARE	E	03	005	760	000	720	401	Compressor parts	\$92.47
10116	GRANDE ACE HARDWARE	E	01	118	810	000	000	420	electric tape	\$7.18
10116	GRANDE ACE HARDWARE	E	01	112	810	000	000	350	Keys	\$5.58
10116	GRANDE ACE HARDWARE	E	01	117	810	000	000	410	supplies	\$23.38
10116	GRANDE ACE HARDWARE	E	01	302	810	000	000	350	PLUMBER PARTS	\$95.54
10116	GRANDE ACE HARDWARE	E	01	302	810	000	000	350	FASTENERS	\$3.40
10116	GRANDE ACE HARDWARE	E	01	118	810	000	000	350	FASTENERS	\$19.61
10116	GRANDE ACE HARDWARE	E	01	300	810	000	000	410	BATTERIES	\$10.99
10116 Total										<u>\$258.15</u>
10117	HAWKINS INC	E	01	302	810	000	000	410	CHEMICALS	\$340.20
10117 Total										<u>\$340.20</u>
10118	HIBBING BOYS SWIM CLUB	E	01	302	294	706	000	366	ENTRY	\$100.00
10118 Total										<u>\$100.00</u>
10119	HYATT REGENCY	E	01	302	298	000	000	366	HOTEL	\$2,216.64
10119 Total										<u>\$2,216.64</u>
10120	INNOVATIVE OFFICE SOLUTIONS	E	01	005	105	000	000	401	3 Mo Wall Calendar	\$41.52
10120	INNOVATIVE OFFICE SOLUTIONS	E	01	005	105	000	000	401	Delivery	\$3.00
10120 Total										<u>\$44.52</u>
10121	ISD #186 PEQUOT LAKES	E	01	302	298	000	000	369	ENTRY	\$88.00
10121 Total										<u>\$88.00</u>
10122	JANEKSELA DAVID	E	01	302	294	710	000	305	OFFICIAL	\$212.50
10122 Total										<u>\$212.50</u>
10123	JM AUTO SERVICE	E	03	005	760	000	720	401	plow repair	\$637.21
10123	JM AUTO SERVICE	E	03	005	760	000	720	401	Labor	\$49.95
10123 Total										<u>\$687.16</u>
10124	JOHNSON CONTROLS INC	E	01	300	810	000	000	350	labor	\$956.23
10124 Total										<u>\$956.23</u>
10125	KY INTERPRETING SERVICES INC	E	01	100	405	000	740	399	INTERPRETING SERVICES	\$9,870.00
10125 Total										<u>\$9,870.00</u>
10126	L & M SUPPLY INC	E	01	302	810	000	000	401	solar salt	\$39.12
10126	L & M SUPPLY INC	E	01	302	810	000	000	410	SALT	\$28.45
10126 Total										<u>\$67.57</u>
10127	MARIUCCI VIDEO PRODUCTION INC	E	01	005	110	000	000	401	CH 12 MGMT FEES	\$5,668.25
10127 Total										<u>\$5,668.25</u>
10128	MENARDS	E	01	302	810	000	000	420	toilet Ballcock	\$10.99
10128	MENARDS	E	01	112	810	000	000	410	MOPS	\$31.96
10128	MENARDS	E	01	112	810	000	000	410	CLEANING SUPPLIES	\$44.95
10128	MENARDS	E	01	112	810	000	000	410	RETURN	\$28.97
10128	MENARDS	E	01	116	810	000	000	410	Heater	\$74.99
10128	MENARDS	E	01	302	810	000	000	350	PLUMBER SUPPLIES	\$19.28
10128	MENARDS	E	01	302	810	000	000	350	PLUMBER PARTS	\$18.88
10128 Total										<u>\$230.02</u>
10129	METRO SALES INC	E	01	101	203	000	000	386	#110328 W865LA00209	\$104.07
10129	METRO SALES INC	E	01	005	105	000	000	386	#105156 W865L200411	\$10.10
10129	METRO SALES INC	E	01	302	211	000	000	386	#92104 E174M161509	\$37.67

10129	METRO SALES INC	E	01	302	211	000	000	386	#107595 W885L60026	\$169.10
10129	METRO SALES INC	E	01	101	203	000	000	386	#118611 C326RB00747	\$60.00
10129	METRO SALES INC	E	01	302	211	000	000	386	#113930 W866L300047	\$2.35
10129	METRO SALES INC	E	01	101	203	000	000	386	#114241 G676L400038	\$26.59
10129 Total										<u>\$409.88</u>
10130	MINNESOTA POWER	E	01	101	810	000	000	330	UTILITIES	\$1,128.26
10130 Total										<u>\$1,128.26</u>
10131	MN DECA	E	01	302	298	000	000	369	ENTRY	\$1,130.00
10131 Total										<u>\$1,130.00</u>
10132	MN ENERGY RESOURCES CORP	E	01	302	810	000	000	440	UTILITIES	\$779.16
10132	MN ENERGY RESOURCES CORP	E	01	302	810	000	000	440	UTILITIES	\$3,574.20
10132	MN ENERGY RESOURCES CORP	E	03	005	760	000	720	440	UTILITIES	\$909.19
10132	MN ENERGY RESOURCES CORP	E	01	302	810	000	000	440	UTILITIES	\$847.22
10132 Total										<u>\$6,109.77</u>
10133	NEXTERA COMMUNICATIONS	E	01	005	105	000	000	320	PHONE	\$672.04
10133 Total										<u>\$672.04</u>
10134	NICHOLS TROY	E	01	302	294	710	000	305	OFFICIAL	\$237.50
10134 Total										<u>\$237.50</u>
10135	NORTHERN MN DENTAL INC	B	01	215	002				DENTAL	\$4,338.20
10135 Total										<u>\$4,338.20</u>
10136	NORTHLAND LAWN AND SPORT	E	03	005	760	000	720	401	JD parts	\$386.32
10136 Total										<u>\$386.32</u>
10137	NORTHLAND TRUST SERVICES INC	E	47	005	910	000	000	720	SERIES 2017A	\$225,416.00
10137 Total										<u>\$225,416.00</u>
10138	NORTHSTAR SERVICES	E	01	005	810	000	000	350	FLAME IGNITE COLLAB	\$484.00
10138	NORTHSTAR SERVICES	E	01	005	810	000	000	350	EXHAUST ASSEMBLY	\$604.00
10138	NORTHSTAR SERVICES	E	01	118	810	000	000	350	REPLACE EXHAUST ASSEMBLY	\$1,067.00
10138	NORTHSTAR SERVICES	E	01	118	810	000	000	350	EXHAUST SYSTEM REPAIR	\$940.00
10138 Total										<u>\$3,095.00</u>
10139	PBL WORKS	E	01	005	640	000	316	185	Manni	\$1,200.00
10139	PBL WORKS	E	01	005	640	000	316	185	Griepentrog	\$1,200.00
10139	PBL WORKS	E	01	005	640	000	316	185	Williams	\$1,200.00
10139	PBL WORKS	E	01	005	640	000	316	185	Winter	\$1,200.00
10139	PBL WORKS	E	01	005	640	000	316	185	Stefanich	\$1,200.00
10139	PBL WORKS	E	01	005	640	000	316	185	Schroeder	\$1,200.00
10139 Total										<u>\$7,200.00</u>
10140	PERPICH BRIAN	E	01	302	294	710	000	305	OFFICIAL	\$110.00
10140 Total										<u>\$110.00</u>
10141	PLACKNER TOD C	E	01	302	294	710	000	305	OFFICIAL	\$110.00
10141 Total										<u>\$110.00</u>
10142	PSAT/NMSQT	E	01	302	050	000	000	401	TESTS	\$316.00
10142 Total										<u>\$316.00</u>
10143	QUADIENT FINANCE	E	01	005	105	000	000	329	POSTAGE	\$1,555.62
10143 Total										<u>\$1,555.62</u>
10144	RANGE AUTO PARTS COMPANY	E	03	005	760	000	720	401	DEF fluid	\$67.80
10144	RANGE AUTO PARTS COMPANY	E	03	005	760	000	720	401	Washer fluid	\$47.98
10144 Total										<u>\$115.78</u>
10145	RANGE PAPER CORPORATION	E	01	300	810	000	000	410	gloves medium	\$104.37
10145	RANGE PAPER CORPORATION	E	01	300	810	000	000	410	gloves LRG	\$104.37
10145	RANGE PAPER CORPORATION	E	01	005	810	000	000	401	Ice Melt	\$598.29
10145	RANGE PAPER CORPORATION	E	01	101	810	000	000	410	GLOVES	\$286.01
10145 Total										<u>\$1,093.04</u>

10146	REGION 7AA	E	01	302	298	000	000	369	ENTRY	\$50.00
10146 Total										<u>\$50.00</u>
10147	SCHOOL SPECIALTY LLC	E	01	302	211	000	000	401	Item #: 081454 Elmer's Glue Stick Classroom Pe	\$17.74
10147	SCHOOL SPECIALTY LLC	E	01	302	211	000	000	401	Item #: 008970 Elmer's Washable No Run Schoc	\$5.30
10147	SCHOOL SPECIALTY LLC	E	01	302	211	000	000	401	Item #: 245789 School Smart Colored Pencils, A	\$26.81
10147	SCHOOL SPECIALTY LLC	E	01	302	211	000	000	401	Item #: 1334628 Crayola Washable Marker Cla	\$78.84
10147	SCHOOL SPECIALTY LLC	E	01	302	211	000	000	401	Item #: 077399 Sharpie Fine Permanent Marke	\$12.99
10147	SCHOOL SPECIALTY LLC	E	01	302	211	000	000	401	Item #: 075483 Scotch 810 Magic Tape, 0.75 x 1	\$24.11
10147	SCHOOL SPECIALTY LLC	E	01	302	211	000	000	401	Item #: 084808 School Smart Hexagonal Pencils	\$24.63
10147 Total										<u>\$190.42</u>
10148	SECTION 7A	R	01	302	292	000	000	060	GATE RECEIPTS	\$935.00
10148 Total										<u>\$935.00</u>
10149	STRUKEL JASON	E	01	302	296	710	000	305	OFFICIAL	\$195.00
10149	STRUKEL JASON	E	01	302	294	710	000	305	OFFICIAL	\$85.00
10149	STRUKEL JASON	E	01	302	294	710	000	305	OFFICIAL	\$85.00
10149 Total										<u>\$365.00</u>
10150	TK ELEVATOR CORPORATION	E	01	302	810	000	000	350	Fine Arts Elevator	\$604.81
10150	TK ELEVATOR CORPORATION	E	01	302	810	000	000	350	HS Elevator	\$604.81
10150	TK ELEVATOR CORPORATION	E	01	302	810	000	000	350	Franklin Elevator	\$604.81
10150 Total										<u>\$1,814.43</u>
10151	WALTERS DREW	E	01	302	294	710	000	305	OFFICIAL	\$140.00
10151 Total										<u>\$140.00</u>
10152	WESCO	E	01	300	810	000	000	350	LIGHTS	\$65.20
10152 Total										<u>\$65.20</u>
10153	ZUEHLKE ROBERT D JR	E	01	302	294	710	000	305	OFFICIAL	\$178.00
10153 Total										<u>\$178.00</u>
10154	AT & T MOBILITY	E	01	005	690	000	000	320	Comm Telephone	\$71.28
10154 Total										<u>\$71.28</u>
10155	BRINK BILL	E	01	300	294	709	000	305	Consulting Fees	\$158.00
10155	BRINK BILL	E	01	300	294	709	000	305	Consulting Fees	\$45.00
10155 Total										<u>\$203.00</u>
10156	CIELUCH PETER	E	01	300	294	709	000	305	Consulting Fees	\$158.00
10156	CIELUCH PETER	E	01	300	294	709	000	305	Consulting Fees	\$40.00
10156 Total										<u>\$198.00</u>
10157	CLEMENT DAVID	E	01	300	296	709	000	305	Consulting Fees	\$158.00
10157 Total										<u>\$158.00</u>
10158	COHN ROBERT	E	01	300	292	000	000	430	Instruct Supplies	\$1,650.00
10158 Total										<u>\$1,650.00</u>
10159	DEMCO INC	E	01	112	620	000	000	401	W12264610, \$100 BILL BOOKMARK	\$28.48
10159	DEMCO INC	E	01	112	620	000	000	401	W14200340, KAPCO EASY COVER II BOOK COVE	\$66.55
10159	DEMCO INC	E	01	112	620	000	000	401	W14200320, KAPCO EASY COVER II BOOK COVE	\$47.51
10159	DEMCO INC	E	01	112	620	000	000	401	W14200330, KAPCO EASY COVER II BOOK COVE	\$58.18
10159	DEMCO INC	E	01	112	620	000	000	401	W14200290, KAPCO EASY COVER II BOOK COVE	\$38.12
10159	DEMCO INC	E	01	112	620	000	000	401	W14201330, KAPCO EASY COVER II BOOK COVE	\$80.02
10159	DEMCO INC	E	01	112	620	000	000	401	W13749440, DEMCO INVISIBLE TAPE 1"WX72 Y	\$17.00
10159 Total										<u>\$335.86</u>
10160	DINCAU VENDING INC	E	01	300	214	038	000	401	General Supplies	\$24.00
10160 Total										<u>\$24.00</u>
10161	EDDY JULIE	E	04	500	560	000	321	430	Instruct Supplies	\$499.69
10161 Total										<u>\$499.69</u>
10162	FAIRBANKS KYLE E	E	01	300	294	709	000	305	Consulting Fees	\$158.00
10162	FAIRBANKS KYLE E	E	01	300	294	713	000	305	Consulting Fees	\$60.00
10162 Total										<u>\$218.00</u>

10163	FLOERSHEIM WILLIAM	E	01	300	294	709	000	305	Consulting Fees	\$158.00
10163	FLOERSHEIM WILLIAM	E	01	300	294	709	000	305	Consulting Fees	\$67.00
10163 Total										<u>\$225.00</u>
10164	ISD #317	E	01	300	294	709	000	364	Entry Fees/Student Travel	\$100.00
10164 Total										<u>\$100.00</u>
10165	ISMIL ALEXA	E	01	300	214	038	000	401	General Supplies	\$12.49
10165 Total										<u>\$12.49</u>
10166	L & M SUPPLY INC	E	01	112	810	000	000	420	Repair Supplies	\$17.98
10166 Total										<u>\$17.98</u>
10167	MINNEAPOLIS OXYGEN COMPANY	E	01	300	361	000	428	430	AS PER ATTACHED QUOTE # 1598816	\$3,808.00
10167 Total										<u>\$3,808.00</u>
10168	NEXTERA COMMUNICATIONS	E	01	005	020	000	000	320		\$37.07
10168	NEXTERA COMMUNICATIONS	E	04	500	505	000	321	320		\$37.07
10168	NEXTERA COMMUNICATIONS	E	03	005	760	000	720	320		\$74.13
10168	NEXTERA COMMUNICATIONS	E	02	005	770	000	701	320		\$37.07
10168	NEXTERA COMMUNICATIONS	E	01	302	810	000	000	320		\$37.07
10168	NEXTERA COMMUNICATIONS	E	01	300	211	000	000	320		\$74.13
10168	NEXTERA COMMUNICATIONS	E	01	117	810	000	000	320		\$37.07
10168	NEXTERA COMMUNICATIONS	E	01	112	203	000	000	320		\$35.65
10168	NEXTERA COMMUNICATIONS	E	01	005	810	000	000	320		\$417.20
10168	NEXTERA COMMUNICATIONS	E	01	005	606	000	000	320		\$140.20
10168 Total										<u>\$926.66</u>
10169	PARENTEAU JORDAN	E	01	300	296	709	000	305	Consulting Fees	\$158.00
10169	PARENTEAU JORDAN	E	01	300	296	709	000	305	Consulting Fees	\$30.00
10169 Total										<u>\$188.00</u>
10170	PERSONS DANIEL L	E	01	300	294	709	000	305	Consulting Fees	\$158.00
10170 Total										<u>\$158.00</u>
10171	PLTW	R	01	005	000	000	000	099	220-4502, LAUNCH 2.3 FULL KIT - THE CHANGIN	\$341.00
10171 Total										<u>\$341.00</u>
10172	ROEN ADAM C	E	01	300	296	709	000	305	Consulting Fees	\$158.00
10172	ROEN ADAM C	E	01	300	294	709	000	305	Consulting Fees	\$50.00
10172 Total										<u>\$208.00</u>
10173	RYKS KEVIN	E	01	300	294	709	000	305	Consulting Fees	\$158.00
10173	RYKS KEVIN	E	01	300	294	709	000	305	Consulting Fees	\$15.00
10173 Total										<u>\$173.00</u>
10174	SANTELLI CORY	E	01	300	294	709	000	305	Consulting Fees	\$158.00
10174 Total										<u>\$158.00</u>
10175	SKADSEM BRIAN	E	01	300	294	709	000	305	Consulting Fees	\$50.00
10175 Total										<u>\$50.00</u>
10176	SUPER ONE	E	01	300	250	000	000	430	Instruct Supplies	\$33.37
10176	SUPER ONE	E	01	300	250	000	000	430	Instruct Supplies	\$29.39
10176 Total										<u>\$62.76</u>
10177	TAUS DAVID	E	01	300	294	709	000	305	Consulting Fees	\$158.00
10177 Total										<u>\$158.00</u>
10178	TREVENA BRENT	E	01	300	294	709	000	305	Consulting Fees	\$158.00
10178 Total										<u>\$158.00</u>
10179	W A FISHER COMPANY	E	01	005	110	000	000	401	WINDOW ENVELOPES TO BE PRINTED WITH RO	\$185.00
10179 Total										<u>\$185.00</u>
10180	AGI REPAIR INC	E	01	005	606	000	000	311	Prof Tech Services	\$327.00
10180	AGI REPAIR INC	E	01	005	606	000	000	311	Prof Tech Services	\$357.00
10180 Total										<u>\$684.00</u>
10181	AMAZON CAPITAL SERVICES INC	E	01	116	203	000	000	401	GBC 3125702EZ PINNACLE 27 EZLOAD ROLL FILI	\$290.36
10181 Total										<u>\$290.36</u>

10182	AUSTAD TIFFANY A	E	01	116	405	000	740	399	Spec Purchased Services	\$1,402.20
10182 Total										<u>\$1,402.20</u>
10183	BENZ DENNIS	E	01	300	294	711	000	364	Entry Fees/Student Travel	\$409.32
10183 Total										<u>\$409.32</u>
10184	CHRISTENSEN PARTS	E	01	300	211	027	000	430	Instruct Supplies	\$18.68
10184	CHRISTENSEN PARTS	E	01	005	810	000	000	350	Repairs Maint Serv	\$23.80
10184 Total										<u>\$42.48</u>
10185	COLOSIMO, PATCHIN, & KEARNEY LTD	E	01	005	150	000	000	311	Prof Tech Services	\$1,372.00
10185 Total										<u>\$1,372.00</u>
10186	COMMERCIAL REFRIGERATION SYSTEM	E	01	005	810	000	000	350	Repairs Maint Serv	\$204.10
10186	COMMERCIAL REFRIGERATION SYSTEM	E	01	005	810	000	000	350	Repairs Maint Serv	\$807.00
10186 Total										<u>\$1,011.10</u>
10187	ECOLAB	E	01	300	810	000	000	350	Repairs Maint Serv	\$280.00
10187 Total										<u>\$280.00</u>
10188	EDHELPER	E	01	116	407	000	740	433	Sup/Mat Indiv Instr	\$69.97
10188 Total										<u>\$69.97</u>
10189	HALLBERG ENGINEERING	E	06	300	870	000	000	311	Prof Tech Services	\$19,253.00
10189 Total										<u>\$19,253.00</u>
10190	HAMMER KYLE	E	01	300	361	000	428	430	Instruct Supplies	\$326.46
10190 Total										<u>\$326.46</u>
10191	HOGLUND BUS CO INC	E	03	005	760	000	720	350	Repairs Maint Serv	\$263.87
10191	HOGLUND BUS CO INC	E	03	005	760	000	720	350	Repairs Maint Serv	\$120.85
10191 Total										<u>\$384.72</u>
10192	HOLMSTROM TIMOTHY	E	01	300	296	709	000	305	Consulting Fees	\$158.00
10192	HOLMSTROM TIMOTHY	E	01	300	296	709	000	305	Consulting Fees	\$70.00
10192 Total										<u>\$228.00</u>
10193	HOMETOWN FOCUS	E	01	005	010	000	000	380	Print-Publish	\$1,300.00
10193	HOMETOWN FOCUS	E	01	005	010	000	000	380	Print-Publish	\$75.00
10193	HOMETOWN FOCUS	E	01	005	010	000	000	380	Print-Publish	\$75.00
10193	HOMETOWN FOCUS	E	01	005	010	000	000	380	Print-Publish	\$100.00
10193 Total										<u>\$1,550.00</u>
10194	INAC INC	E	02	005	770	000	701	899	Misc Other Expense	\$144,331.70
10194 Total										<u>\$144,331.70</u>
10195	IRON RANGE TOWING	E	03	005	760	000	720	350	Repairs Maint Serv	\$400.00
10195 Total										<u>\$400.00</u>
10196	ISD #701	E	01	300	361	957	428	303	Purchased Services	\$1,795.47
10196 Total										<u>\$1,795.47</u>
10197	KALAHARI REORTS	E	01	005	640	000	316	366	HOTEL RESERVATION FOR ROBERT KREEGIER W	\$677.99
10197 Total										<u>\$677.99</u>
10198	KALLBERG ESTHER	E	01	300	258	000	000	305	Consulting Fees	\$90.00
10198 Total										<u>\$90.00</u>
10199	KARICH BRIAN	E	01	300	294	709	000	305	Consulting Fees	\$180.00
10199	KARICH BRIAN	E	01	300	294	709	000	305	Consulting Fees	\$20.00
10199 Total										<u>\$200.00</u>
10200	KING KIM	E	04	500	560	000	321	430	Instruct Supplies	\$645.00
10200 Total										<u>\$645.00</u>
10201	KNUTSON STEVE	E	01	300	296	709	000	305	Consulting Fees	\$158.00
10201 Total										<u>\$158.00</u>
10202	KRALICH JESSICA	E	01	300	296	705	000	430	Instruct Supplies	\$80.00
10202 Total										<u>\$80.00</u>
10203	KUSH-JEFFERY SHANON	E	04	500	581	000	165	430		\$3.28
10203	KUSH-JEFFERY SHANON	E	04	500	580	046	325	430		\$75.00
10203 Total										<u>\$78.28</u>

10204	LAKE SUPERIOR ZOO	E	04	500	580	000	325	401	General Supplies	\$437.00
10204 Total										<u>\$437.00</u>
10205	LAURENTIAN CHAMBER OF COMMERCE	E	01	300	361	000	475	820	Dues-Memberships-Lic-Fees	\$350.00
10205 Total										<u>\$350.00</u>
10206	LCS COACHES INC	E	01	300	296	710	733	361	Private Trans Cont	\$2,301.50
10206	LCS COACHES INC	E	01	300	296	710	733	361	Private Trans Cont	\$2,128.25
10206	LCS COACHES INC	E	01	300	296	710	733	361	Private Trans Cont	\$1,435.00
10206 Total										<u>\$5,864.75</u>
10207	MANNI SCOTT	E	01	005	640	000	316	366	Travel	\$260.70
10207 Total										<u>\$260.70</u>
10208	MENARDS	E	01	112	810	000	000	410	Custodial Supplies	\$44.95
10208	MENARDS	E	01	112	810	000	000	410	Custodial Supplies	\$28.97
10208	MENARDS	E	01	112	810	000	000	410	Custodial Supplies	\$31.96
10208	MENARDS	E	01	300	211	027	000	430	Instruct Supplies	\$297.46
10208	MENARDS	E	05	300	850	052	302	520	Bldg Improvements	\$47.46
10208	MENARDS	E	01	300	211	027	000	430	Instruct Supplies	\$133.42
10208	MENARDS	E	01	300	255	000	000	430	Instruct Supplies	\$35.34
10208	MENARDS	E	01	005	203	051	000	430	Instructional Supply	\$303.54
10208	MENARDS	E	01	005	203	051	000	430	Instructional Supply	\$10.97
10208	MENARDS	E	01	300	211	027	000	430	Instruct Supplies	\$112.82
10208 Total										<u>\$1,046.89</u>
10209	MID-STATE TRUCK SERVICE INC	E	03	005	760	000	720	350	Repairs Maint Serv	\$369.87
10209	MID-STATE TRUCK SERVICE INC	E	03	005	760	000	720	350	Repairs Maint Serv	\$1,094.21
10209 Total										<u>\$1,464.08</u>
10210	MIDWEST BUS PARTS INC	E	03	005	760	000	720	420	Repair Supplies	\$81.45
10210	MIDWEST BUS PARTS INC	E	03	005	760	000	720	420	Repair Supplies	\$221.45
10210	MIDWEST BUS PARTS INC	E	03	005	760	000	720	420	Repair Supplies	\$67.24
10210 Total										<u>\$370.14</u>
10211	MINNESOTA ENERGY RESOURCES	E	01	005	810	000	000	440	Fuel For Buildings	\$3,802.62
10211 Total										<u>\$3,802.62</u>
10212	MSHSL SECTION 7A	E	01	300	298	000	000	364	Entry Fees/Student Travel	\$495.00
10212 Total										<u>\$495.00</u>
10213	NORTHEAST REGIONAL SCIENCE FAIR	E	01	300	260	000	000	430	Instruct Supplies	\$210.00
10213 Total										<u>\$210.00</u>
10214	NORTHERN TWISTARS GYMNASTICS	E	04	500	580	000	325	430	Instructional Supply	\$175.00
10214 Total										<u>\$175.00</u>
10215	NTS	E	06	116	870	000	000	311	Prof Tech Services	\$2,913.90
10215 Total										<u>\$2,913.90</u>
10216	ONEILL THOMAS	E	01	300	296	709	000	305	Consulting Fees	\$158.00
10216 Total										<u>\$158.00</u>
10217	PARALLEL TECHNOLOGIES INC	E	01	005	606	000	000	401	AS PER ATTACHED QUOTE	\$365.40
10217 Total										<u>\$365.40</u>
10218	RAM	B	01	215	270				Payroll Deductions-WC	\$15,895.08
10218 Total										<u>\$15,895.08</u>
10219	ROCK RIDGE EMERGING LEADERS BOOSTER CLU	E	01	300	361	000	428	430	Instruct Supplies	\$751.98
10219 Total										<u>\$751.98</u>
10220	ROSATI KORTNEY	E	01	300	296	705	000	430	Instruct Supplies	\$80.00
10220 Total										<u>\$80.00</u>
10221	ROTO-ROOTER	E	01	005	810	000	000	350	Repairs Maint Serv	\$260.00
10221 Total										<u>\$260.00</u>
10222	RUPP, ANDERSON, SQUIRES & WALDSPURGER, E	E	01	005	150	000	000	311	Prof Tech Services	\$887.64
10222 Total										<u>\$887.64</u>

10223	SALINE KEVIN	E	01	112	203	000	000	401	General Supplies	\$500.00
10223 Total										<u>\$500.00</u>
10224	SCHMITT MUSIC CENTER	E	01	302	259	000	000	350	Repair/Maint Service	\$413.00
10224 Total										<u>\$413.00</u>
10225	SHUBAT TRANSPORTATION	E	01	300	296	710	733	361	Private Trans Cont	\$1,150.00
10225	SHUBAT TRANSPORTATION	E	01	300	294	709	733	361		\$976.14
10225	SHUBAT TRANSPORTATION	E	01	300	296	709	733	361		\$682.30
10225 Total										<u>\$2,808.44</u>
10226	SOUTHRIDGE SCHOOL	E	01	300	294	709	000	364	Entry Fees/Student Travel	\$100.00
10226 Total										<u>\$100.00</u>
10227	STEFANICH SHEENA	E	01	005	640	000	316	366	Travel	\$1,121.06
10227 Total										<u>\$1,121.06</u>
10228	SUPER ONE	E	04	500	582	000	344	401	General Supplies	\$30.27
10228	SUPER ONE	E	04	500	580	000	325	401	General Supplies	\$2.98
10228	SUPER ONE	E	04	500	580	000	325	401	General Supplies	\$39.85
10228	SUPER ONE	E	01	005	107	050	000	401	General Supplies	\$34.51
10228	SUPER ONE	E	01	005	107	050	000	401	General Supplies	\$63.53
10228	SUPER ONE	E	01	005	107	050	000	401	General Supplies	\$65.52
10228	SUPER ONE	E	01	005	107	050	000	401	General Supplies	\$17.64
10228 Total										<u>\$254.30</u>
10229	TEACHERS ON CALL	E	01	116	640	000	000	303		\$180.39
10229	TEACHERS ON CALL	E	04	500	581	000	344	305		\$1,869.70
10229	TEACHERS ON CALL	E	01	302	420	000	740	307		\$291.55
10229	TEACHERS ON CALL	E	01	302	211	000	000	305		\$584.03
10229	TEACHERS ON CALL	E	01	101	420	000	740	307		\$1,026.28
10229	TEACHERS ON CALL	E	01	101	203	000	000	305		\$740.90
10229	TEACHERS ON CALL	E	01	300	420	000	740	307		\$1,571.71
10229	TEACHERS ON CALL	E	01	300	211	000	000	305		\$592.22
10229	TEACHERS ON CALL	E	01	116	420	000	740	307		\$2,496.27
10229	TEACHERS ON CALL	E	01	116	203	000	000	305		\$831.10
10229	TEACHERS ON CALL	E	01	112	420	000	740	307		\$904.40
10229	TEACHERS ON CALL	E	01	112	203	000	000	305		\$564.51
10229	TEACHERS ON CALL	E	01	302	640	000	000	303		\$193.28
10229	TEACHERS ON CALL	E	01	300	640	000	000	303		\$193.28
10229 Total										<u>\$12,039.62</u>
10230	TRIMARK INDUSTRIAL	E	03	005	760	000	720	442	Vehicle Gas & Oil	\$492.80
10230 Total										<u>\$492.80</u>
10231	VIRGINIA PUBLIC UTILITITES	E	01	005	810	000	000	334		\$54.71
10231	VIRGINIA PUBLIC UTILITITES	E	03	005	760	000	720	333		\$79.50
10231	VIRGINIA PUBLIC UTILITITES	E	03	005	760	000	720	332		\$50.50
10231	VIRGINIA PUBLIC UTILITITES	E	03	005	760	000	720	331		\$604.34
10231	VIRGINIA PUBLIC UTILITITES	E	03	005	760	000	720	440		\$2,350.64
10231	VIRGINIA PUBLIC UTILITITES	E	01	005	810	000	000	334		\$585.30
10231	VIRGINIA PUBLIC UTILITITES	E	01	112	810	000	000	333		\$600.30
10231	VIRGINIA PUBLIC UTILITITES	E	01	112	810	000	000	332		\$260.50
10231	VIRGINIA PUBLIC UTILITITES	E	01	112	810	000	000	331		\$6,274.37
10231	VIRGINIA PUBLIC UTILITITES	E	01	112	810	000	000	440		\$7,012.65
10231	VIRGINIA PUBLIC UTILITITES	E	03	005	760	000	720	331	Electricity	\$57.60
10231	VIRGINIA PUBLIC UTILITITES	E	01	005	810	000	000	331	Electricity	\$705.54
10231 Total										<u>\$18,635.95</u>
10232	W A FISHER COMPANY	E	01	005	010	000	000	380	Print-Publish	\$10.00
10232 Total										<u>\$10.00</u>

290712	PAYROLL 01/31/23	\$852,876.66
	OASDI	\$51,071.62
	MEDICARE	\$11,947.73
	PERA	\$22,445.91
	TRA	\$46,584.43
	TSA MATCH	\$8,455.11
290724	PAYROLL 02/15/23	\$926,559.70
	OASDI	\$55,613.04
	MEDICARE	\$13,009.85
	PERA	\$25,657.60
	TRA	\$49,020.73
	TSA MATCH	\$4,437.06

TOTAL DISBURSEMENTS & PAYROLLS **\$9,354,807.73**

Seconded by

that the above resolution be adopted.

Resolution adopted February 27, 2023.

Clerk

Chairperson

INDEPENDENT SCHOOL DISTRICT #2909
ROCK RIDGE PUBLIC SCHOOLS

TREASURER'S REPORT
BANK BALANCES
As of January 31, 2023

<u>Checking/Savings Accounts</u>	<u>Balance</u>
Miner's National Bank	\$4,513,940
Frandsen Bank	\$4,559,309
First National Bank of Gilbert	\$1,616,059
MNTrust/PMA Securities	\$604,901
MN School District Liquid Asset Funds (MSDLAF)	\$317,729
	<hr/>
	\$11,611,938
 <u>Construction Bond Funds</u>	 <u>Balance</u>
Ehlers Investment Partners:	\$23,753,893
 <u>OPEB Funds</u>	 <u>Balance</u>
MNTrust/PMA Securities	\$8,902,576



Rock Ridge Public Schools

1405 Progress Parkway

Adopted: September 28, 2020

Revised: December 14, 2020

Revised: _____

203.2 ORDER OF THE REGULAR SCHOOL BOARD MEETING

I. PURPOSE

The purpose of this policy is to ensure consistency in the order of business at regular school board meetings.

II. GENERAL STATEMENT OF POLICY

It is the policy of the school board to consider matters that come before it in a consistent and orderly manner.

III. ORDER

A. The school board shall conduct an orderly school board meeting. The school board will, at all regular school board meetings, follow an agenda order similar to:

1. Call to order.
2. Approval of agenda.
3. Recognition of visitors and visitor input ~~on agenda items only.~~
4. Approval of prior meeting minutes.
5. Consent agenda.
6. Presentation of additional bills for payment.
7. Reports.
8. Superintendent's announcements.
9. Administrative Items.
- ~~10. —Other old or unfinished business.~~
- ~~11~~10. New business.

~~1211~~. Adjournment.

- B. Items in this order may be considered as part of a consent agenda.
- C. The school board may depart from the order of business with the consent of the majority of members present.

Legal References: Minn. Stat. § 123B.09, Subd. 7 (School Board Powers)

Cross References: Policy 203 (Operation of the School Board – Governing Rules)
Policy 203.5 (School Board Meeting Agenda)
Policy 203.6 (Consent Agendas)



Rock Ridge Public Schools

1405 Progress Parkway

Adopted: September 28, 2020

Revised: December 14, 2020

Revised: June 28, 2021

Revised: _____

206 PUBLIC PARTICIPATION IN SCHOOL BOARD MEETINGS/COMPLAINTS ABOUT PERSONS AT SCHOOL BOARD MEETINGS AND DATA PRIVACY CONSIDERATIONS

I. PURPOSE

- A. The school board recognizes the value of participation by the public in deliberations and decisions on school district matters. At the same time, the school board recognizes the importance of conducting orderly and efficient proceedings, with opportunity for expression of all participants' respective views.
- B. The purpose of this policy is to provide procedures to assure open and orderly public discussion as well as to protect the due process and privacy rights of individuals under the law.

II. GENERAL STATEMENT OF POLICY

- A. The policy of the school board is to encourage discussion by persons of subjects related to the management of the school district at school board meetings. The school board may adopt reasonable time, place, and manner restrictions on public expression in order to facilitate free discussion by all interested parties.
- B. The school board shall, as a matter of policy, protect the legal rights to privacy and due process of employees and students.

III. DEFINITIONS

- A. "Personnel data" means government data on individuals maintained because the individual is or was an employee or applicant for employment. For purposes of this policy, "employee" includes a volunteer or an independent contractor.

- B. Personnel data on current and former employees that is "public" includes:

Name; employee identification number, which must not be the employee's social security number; actual gross salary; salary range; terms and conditions of employment relationship; contract fees; actual gross pension; the value and nature of employer paid fringe benefits; the basis for and the amount of any added remuneration, including expense reimbursement, in addition to salary; bargaining unit; job title; job description; education and training background; previous work

experience; date of first and last employment; the existence and status of any complaints or charges against the employee, regardless of whether the complaint or charge resulted in a disciplinary action; the final disposition of any disciplinary action as defined in Minn. Stat. § 13.43, Subd. 2(b), together with the specific reasons for the action and data documenting the basis of the action, excluding data that would identify confidential sources who are employees of the public body; the complete terms of any agreement settling any dispute arising out of the employment relationship, including a buyout agreement as defined in Minn. Stat. § 123B.143, Subd. 2, except that the agreement must include specific reasons for the agreement if it involves the payment of more than \$10,000 of public money; work location; work telephone number; badge number; work-related continuing education; honors and awards received; and payroll time sheets or other comparable data that are only used to account for employee's work time for payroll purposes, except to the extent that release of time sheet data would reveal the employee's reasons for the use of sick or other medical leave or other not public data.

- C. Personnel data on current and former applicants for employment that is "public" includes:

Veteran status; relevant test scores; rank on eligible list; job history; education and training; and work availability. Names of applicants shall be private data except when certified as eligible for appointment to a vacancy or when applicants are considered by the appointing authority to be finalists for a position in public employment. For purposes of this subdivision, "finalist" means an individual who is selected to be interviewed by the appointing authority prior to selection.

- D. "Educational data" means data maintained by the school district which relates to a student.
- E. "Student" means an individual currently or formerly enrolled or registered in the school district, or applicants for enrollment, or individuals who receive shared time services.
- F. Data about applicants for appointments to a public body, including a school board, collected by the school district as a result of the applicant's application for appointment to the public body are private data on individuals, except that the following are public: name; city of residence, except where the appointment has a residency requirement that requires the entire address to be public; education and training; employment history; volunteer work; awards and honors; prior government service; any data required to be provided or that is voluntarily provided in an application to a multimember agency pursuant to Minn. Stat. § 15.0597; and veteran status. Once an individual has been appointed to a public body, the following additional items of data are public: residential address; either a telephone number or electronic mail address where the appointee can be reached, or both at the request of the appointee; the first and last dates of service on the public body; the existence and status of any complaints or charges against an appointee; and,

upon completion of an investigation of a complaint or charge against an appointee, the final investigative report unless access to the data would jeopardize an active investigation. Any electronic mail address or telephone number provided by a public body for use by an appointee shall be public. An appointee may use an electronic mail address or telephone number provided by the public body as the designated electronic mail address or telephone number at which the appointee can be reached.

IV. RIGHTS TO PRIVACY

- A. School district employees have a legal right to privacy related to matters which may come before the school board, including, but not limited to, the following:
1. right to a private hearing for teachers, pursuant to Minn. Stat. § 122A.40, Subd. 14 (Teachers Discharge Hearing);
 2. right to privacy of personnel data as provided by Minn. Stat. § 13.43 (Personnel Data);
 3. right to consideration by the school board of certain data treated as not public as provided in Minn. Stat. § 13D.05 (Not Public Data);
 4. right to a private hearing for licensed or nonlicensed head varsity coaches to discuss reasons for nonrenewal of a coaching contract pursuant to Minn. Stat. § 122A.33, Subd. 3.
- B. School district students have a legal right to privacy related to matters which may come before the school board, including, but not limited to, the following:
1. right to a private hearing, Minn. Stat. § 121A.47, Subd. 5 (Student Dismissal Hearing);
 2. right to privacy of educational data, Minn. Stat. § 13.32 (Educational Data); 20 U.S.C. § 1232g (FERPA);
 3. right to privacy of complaints as provided by child abuse reporting and discrimination laws, Minn. Stat. [Ch. 260E](#) (Reporting of Maltreatment of Minors) and Minn. Stat. Ch. 363A (Minnesota Human Rights Act).

V. THE PUBLIC'S OPPORTUNITY TO BE HEARD

The school board will strive to give all persons an opportunity to be heard and to have complaints considered and evaluated, within the limits of the law and this policy and subject to reasonable time, place, and manner restrictions. Among the rights available to the public is the right to access public data as provided by Minn. Stat. § 13.43, Subd. 2 (Public Data).

VI. PROCEDURES

A. Agenda Items

1. Persons who wish to have a subject discussed at a public school board meeting are encouraged to notify the superintendent's office in advance of the school board meeting. The person should provide his or her name, address, the name of group represented (if any), and the subject to be covered or the issue to be addressed.
2. Persons who wish to address the school board on a particular subject should identify the subject and identify agenda item(s) to which their comments pertain.
3. The school board chair will recognize one speaker at a time and will rule out of order other speakers who are not recognized. Only those speakers recognized by the chair will be allowed to speak. Comments by others are out of order. Individuals who interfere with or interrupt speakers, the school board, or the proceedings may be directed to leave.
4. The school board retains the discretion to limit discussion of any agenda item to a reasonable period of time as determined by the school board. If a group or organization wishes to address the school board on a topic, the school board reserves the right to require designation of one or more representatives or spokespersons to speak on behalf of the group or organization. The school board will allow a maximum of three (3) minutes speaking time for an individual or spokesperson for a group or organization during Visitor Input.
5. Matters proposed for placement on the agenda which may involve data privacy concerns, which may involve preliminary allegations, or which may be potentially libelous or slanderous in nature shall not be considered in public, but shall be processed as determined by the school board in accordance with governing law.
6. The school board chair shall promptly rule out of order any discussion by any person, including school board members, that would violate the provisions of state or federal law, this policy or the statutory rights of privacy of an individual.
7. Personal attacks by anyone addressing the school board are unacceptable. Persistence in such remarks by an individual shall terminate that person's privilege to address the school board and potentially removed from the meeting.

8. Depending upon the number of persons in attendance seeking to be heard, the school board reserves the right to impose such other limitations and restrictions as necessary in order to provide an orderly, efficient, and fair opportunity for those present to be heard.

B. Complaints

1. Routine complaints about a teacher or other employee should first be directed to that teacher or employee or to the employee's immediate supervisor.
2. If the complaint is against an employee relating to child abuse, discrimination, racial, religious, or sexual harassment, or other activities involving an intimidating atmosphere, the complaint should be directed to the employee's supervisor or other official as designated in the school district policy governing that kind of complaint. In the absence of a designated person, the matter should be referred to the superintendent.
3. Unresolved complaints from Paragraph 1. of this section or problems concerning the school district should be directed to the superintendent's office.
4. Complaints which are unresolved at the superintendent's level may be brought before the school board by notifying the school board in writing.

C. Visitor Input

The school board shall normally provide a specified period of time when persons may address the school board on any topic, subject to the limitations of this policy. If a person wishes to address ~~a non-agenda item~~ the school board, a request must be submitted to the district office or school board chair ~~or superintendent in a timely manner and or~~ on an official form created by the district. The school board reserves the right to allocate a specific period of time for this purpose and limit time for speakers accordingly. The school board will allow a maximum of three (3) minutes speaking time for an individual or spokesperson for a group or organization during Visitor Input.

All those wishing to address the school board shall notify the district office or school board chair at least three hours prior to the start of the school board meeting. The school board chair may make exceptions and is authorized to use his/her discretion if a request is submitted less than three hours prior to the start of the school board meeting.

The school board may decide to hold certain types of public meetings where the public will not be invited to address the school board. Possible examples are work sessions and board retreats. The public will still be entitled to notice of these

meetings and will be allowed to attend these meetings, but the public will not be allotted time during the meeting to address the board.

A maximum of ten (10) individuals will be allowed to speak at any regular meeting.

D. No Board Action at Same Meeting

Except as determined by the school board to be necessary or in an emergency, the school board will not take action at the same meeting on an item raised for the first time by the public.

VII. PENALTIES FOR VIOLATION OF DATA PRIVACY

- A. The school district is liable for damages, costs and attorneys' fees, and, in the event of a willful violation, punitive damages for violation of state data privacy laws. (Minn. Stat. § 13.08, Subd. 1)
- B. A person who willfully violates data privacy or whose conduct constitutes the knowing unauthorized acquisition of not public data is guilty of a misdemeanor. (Minn. Stat. § 13.09)
- C. In the case of an employee, willful violation of the Minnesota data practices law, Chapter 13, and any rules adopted thereunder, including any action subject to a criminal penalty, constitutes just cause for suspension without pay or dismissal. (Minn. Stat. § 13.09)

Legal References: Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Minn. Stat. § 13.43 (Personnel Data)
Minn. Stat. § 13.601, Subd. 3 (Applicants for Appointment)
Minn. Stat. § 13D.05 (~~Open Meeting Law~~) (Meetings Having Data Classified as Public)
Minn. Stat. § 121A.47, Subd. 5 (~~Student Dismissal Hearing~~) (Exclusion and Expulsion Procedures; Closed or Open Meeting)
Minn. Stat. § 122A.33, Subd. 3 (~~Coaches; Opportunity to Respond~~) (License and Degree Exemption for Head Coach; Notice of Nonrenewal; Opportunity to Respond)
Minn. Stat. § 122A.40, Subd. 14 (~~Teacher Discharge Hearing~~) (Employment; Contracts; Termination; Hearing Procedures)
Minn. Stat. § 122A.44 (Contracting with Teachers; Substitute Teachers)
Minn. Stat. § 123B.02, Subd. 14 (General Powers of Independent School Districts; Employees; Contracts for Services)
Minn. Stat. § 123B.143, Subd. 2 (Superintendents; Disclose Past Buyouts or Contract is Void)
Minn. Stat. Ch. 363A (Minnesota Human Rights Act)
Minn. Stat. ~~§ 626.556~~ Ch. 260E (Reporting of Maltreatment of Minors)

20 U.S.C. § 1232g (Family Educational Rights and Privacy Act)
Minn. Op. Atty. Gen. 852 (July 14, 2006)

Cross References: Policy 205 (Open Meetings and Closed Meetings)
Policy 207 (Public Hearings)
Policy 406 (Public and Private Personnel Data)
Policy 515 (Protection and Privacy of Pupil Records)
MSBA ~~Service Manual, Chapter 13~~, School Law Bulletin “C” (Minnesota’s
Open Meeting Law)
MSBA ~~Service Manual, Chapter 13~~, School Law Bulletin “I” (School
Records – Privacy – Access to Data)



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Rock Ridge Guidelines For Visitor Input at School Board Meetings

In the interest of open communications, Rock Ridge Public Schools wishes to provide an opportunity for the public to address the School Board. That opportunity is provided at every regular School Board meeting during *Visitor Input*.

1. Anyone indicating a desire to speak to an item included on the agenda the school board during *Visitor Input* will be acknowledged by the Board Chair. When called upon to speak, please state your name, address and topic. All remarks shall be addressed to the Board as a whole, not to any specific member(s) or to any person who is not a member of the Board.

Reminder: If you would like to ~~address a topic that is not on the agenda, please complete the Public Comment Form a minimum of 24 hours in advance of the day of the scheduled meeting; address the school board, a request must be submitted to the district office or school board chair or on an official form created by the district at least three (3) hours before the meeting. The school board chair may make exceptions and is authorized to use his/her discretion if a request is submitted less than three hours prior to the start of the school board meeting.~~

2. If there are a number of individuals present to speak on the same topic, please designate a spokesperson that can summarize the issue.
3. Please keep your comments to a maximum of three minutes. Longer time may be granted at the discretion of the Board Chair.
4. During *Visitor Input*, the Board and administration listen to comments and respond immediately if necessary. *Visitor Input* is a time for the Board to listen to community input. It is not a time of discussion.
5. Please be aware that disrespectful comments or comments of a personal nature, directed at an individual either by name or inference, will not be allowed. Personnel concerns should be directed first to the teacher or employee, the principal, the Executive Director of Human Resources, the Superintendent and finally in writing to the Board.





Rock Ridge Public Schools

1405 Progress Parkway

Adopted: September 28, 2020

Revised: _____

701 ESTABLISHMENT AND ADOPTION OF SCHOOL DISTRICT BUDGET

I. PURPOSE

The purpose of this policy is to establish lines of authority and procedures for the establishment of the school district's revenue and expenditure budgets.

II. GENERAL STATEMENT OF POLICY

The policy of the school district is to establish its revenue and expenditure budgets in accordance with the applicable provisions of law. Budget planning is an integral part of program planning so that the annual budget will effectively express and implement school board goals and the priorities of the school district.

III. REQUIREMENT

- A. The superintendent or such other school official as designated by the superintendent or the school board shall each year prepare preliminary revenue and expenditure budgets for review by the school board or its designated committee or committees. The preliminary budgets shall be accompanied by such written commentary as may be necessary for them to be clearly understood by the members of the school board and the public. The school board shall review the projected revenues and expenditures for the school district for the next fiscal year and make such adjustments in the expenditure budget as necessary to carry out the education program within the revenues projected.
- B. The school district must maintain separate accounts to identify revenues and expenditures for each building. Expenditures shall be reported in compliance with [Minn. Stat. § Minnesota Statutes section 123B.76](#).
- C. Prior to July 1 of each year, the school board shall approve and adopt its initial revenue and expenditure budgets for the next school year. The adopted expenditure budget document shall be considered the school board's expenditure authorization for that school year. No funds may be expended for any purpose in any school year prior to the adoption of the budget document which authorizes that expenditure for that year, or prior to the adoption of an amendment to that budget document by the school board to authorize that expenditure for that year.
- D. Each year, the school district shall publish its adopted revenue and expenditure budgets for the current year, the actual revenues, expenditures, and fund balances

for the prior year, and the projected fund balances for the current year in the form prescribed by the [Minnesota Commissioner of Education](#) within one week of the acceptance of the final audit by the school board, or November 30, whichever is earlier. A statement shall be included in the publication that the complete budget in detail may be inspected by any resident of the school district upon request to the superintendent. A summary of this information and the address of the school district's official website where the information can be found must be published in a newspaper of general circulation in the school district. At the same time as this publication, the school district shall publish the other information required by [Minn. Stat. § Minnesota Statutes section 123B.10](#).

- E. At the public hearing on the adoption of the school district's proposed property tax levy, the school board shall review its current budget and the proposed property taxes payable in the following calendar year.
- F. The school district must also post the materials specified in Paragraph III.D. above on the school district's official website, including a link to the school district's school report card on the Minnesota Department of Education's website, and publish a summary of information and the address of the school district's website where the information can be found in a qualified newspaper of general circulation in the district.

IV. IMPLEMENTATION

- A. The school board places the responsibility for administering the adopted budget with the superintendent. The superintendent may delegate duties related thereto to other school officials, but [the superintendent](#) maintains the ultimate responsibility for this function.
- B. The program-oriented budgeting system will be supported by a program-oriented accounting structure organized and operated on a fund basis as provided for in Minnesota statutes through the Uniform Financial Accounting and Reporting Standards for Minnesota School Districts (UFARS).
- C. The superintendent or the superintendent's designee is authorized to make payments of claims or salaries authorized by the adopted or amended budget prior to school board approval.
- D. Supplies and capital equipment can be ordered prior to budget adoption only by authority of the school board. If additional personnel are provided in the proposed budget, actual hiring may not occur until the budget is adopted unless otherwise approved by the school board. Other funds to be expended in a subsequent school year may not be encumbered prior to budget adoption unless specifically approved by the school board.

- E. The school district shall make such reports to the [Minnesota](#) Commissioner [of Education](#) as required relating to initial allocations of revenue, reallocations of revenue, and expenditures of funds.

Legal References: Minn. Stat. § 123B.10 (Publication of Financial Information)
Minn. Stat. § 123B.76 (Expenditures; Reporting)
Minn. Stat. § 123B.77 (Accounting, Budgeting, and Reporting Requirements)

Cross References: Policy 701.1 (Modification of School District Budget)
Policy 702 (Accounting)
~~MSBA Service Manual, Chapter 7, Education Funding~~



Rock Ridge Public Schools

1405 Progress Parkway

Adopted: September 28, 2020

Revised: _____

701.1 MODIFICATION OF SCHOOL DISTRICT BUDGET

I. PURPOSE

The purpose of this policy is to establish procedures for the modification of the school district's adopted revenue and expenditure budgets.

II. GENERAL STATEMENT OF POLICY

The policy of this school district is to modify its revenue and expenditure budgets in accordance with the applicable provisions of law.

III. REQUIREMENT

- A. The school district's adopted expenditure budget shall be considered the school board's expenditure authorization for that school year.
- B. If revisions or modifications in the adopted expenditure budget are determined to be advisable by the administration, the superintendent shall recommend the proposed changes to the school board. The proposed changes shall be accompanied by sufficient and appropriate background information on the revenue and policy issues involved to allow the school board to make an informed decision. A school board member may also propose modifications on that board member's own motion, provided, however, the school board member is encouraged to review the proposed modifications with the superintendent prior to their being proposed so that the administration may prepare necessary background materials for the school board prior to its consideration of those proposed modifications.
- C. If sufficient funds are not included in the expenditure budget in a particular fund to allow the proposed expenditure, funds for this purpose may not be expended from that fund prior to the adoption of an expenditure budget amendment by the school board to authorize that expenditure for that school year. An amended expenditure shall not exceed the projected revenues available for that purpose in that fund.
- D. The school district's revenue budget shall be amended from time to time during a fiscal year to reflect updated or revised revenue estimates. The superintendent shall make recommendations to the school board for appropriate revisions. If necessary, the school board shall also make necessary revisions in the expenditure budget if it appears that expenditures would otherwise exceed revenues and fund balances in a fund.

Legal References: Minn. Stat. § 123B.77 (Accounting, Budgeting, and Reporting Requirement)

Cross References: Policy 701 (Establishment and Adoption of School District Budget)
~~MSBA Service Manual, Chapter 7, Education Funding~~



Rock Ridge Public Schools

1405 Progress Parkway

Adopted: September 28, 2020

Revised: _____

702 ACCOUNTING

I. PURPOSE

The purpose of this policy is to adopt the Uniform Financial Accounting and Reporting Standards for Minnesota School Districts (**UFARS**) provided for in guidelines adopted by the Minnesota Department of Education.

II. GENERAL STATEMENT OF POLICY

It is the policy of this school district to comply with the Uniform Financial Accounting and Reporting Standards for Minnesota School Districts.

III. MAINTENANCE OF BOOKS AND ACCOUNTS

The school district shall maintain its books and records and do its accounting in compliance with the Uniform Accounting and Reporting Standards for Minnesota School Districts (UFARS) provided for in the guidelines adopted by the Minnesota Department of Education and in compliance with applicable state laws and rules relating to reporting of revenues and expenditures.

IV. PERMANENT FUND TRANSFERS

Unless otherwise authorized pursuant to ~~Minn. Stat. §~~ **Minnesota Statutes section** 123B.80, as amended, or any other law, fund transfers shall be made in compliance with UFARS and permanent fund transfers shall only be made in compliance with ~~Minn. Stat. §~~ **Minnesota Statutes section** 123B.79, as amended, or other applicable statute.

V. REPORTING

The school board shall provide for an annual audit of the books and records of the school district to assure compliance of its records with UFARS. Each year, the school district shall also provide for the publication of the financial information specified in ~~Minn. Stat. §~~ **Minnesota Statutes section** 123B.10 in the manner specified therein.

Legal References: Minn. Stat. § 123B.02 (~~School District Powers~~ **General Powers of Independent School Districts**)
Minn. Stat. § 123B.09 (~~School Board Powers~~ **Boards of Independent School Districts**)

Minn. Stat. § 123B.10 (Publication of Financial Information)
Minn. Stat. § 123B.14, Subd. 7 (~~Duties of School Board Clerk~~ Officers of Independent School Districts)
Minn. Stat. § 123B.75 (Revenue; Reporting)
Minn. Stat. § 123B.76 (Expenditures; Reporting)
Minn. Stat. § 123B.77 (Accounting, Budgeting and Reporting Requirements)
Minn. Stat. § 123B.78 (Cash Flow; School District Revenues; Borrowing for Current Operating Costs; Capital Expenditure Deficits)
Minn. Stat. § 123B.79 (Permanent Fund Transfers)
Minn. Stat. § 123B.80 (Exceptions for Permanent Fund Transfers)

Cross References: Policy 703 (Annual Audit)
~~MSBA Service Manual, Chapter 7, Education Funding~~



Rock Ridge Public Schools

1405 Progress Parkway

Adopted: September 28, 2020

Revised: _____

703 ANNUAL AUDIT

I. PURPOSE

The purpose of this policy is to provide for an annual audit of the books and records of the school district in order to comply with law, to provide a permanent record of the financial position of the school district, and to provide guidance to the school district to correct any errors and discrepancies in its practices.

II. GENERAL STATEMENT OF POLICY

The policy of this school district is to comply with all laws relating to the annual audit of the books and records of the school district.

III. REQUIREMENT

- A. The school board shall appoint independent certified public accountants to audit, examine, and report upon the books and records of the school district. The school board may enter into a contract with a person or firm to provide the agreed upon services.
- B. After the close of each fiscal year, the books, records, and accounts of the school district shall be audited by said independent certified public accountants in accordance with applicable standards and legal requirements. The superintendent and members of the administration shall cooperate with the auditors.
- C. The school district shall, prior to September 15 of each year, submit unaudited financial data for the preceding year to the [Minnesota](#) Commissioner of Education (Commissioner) on forms prescribed by the Commissioner. The report shall also include those items required by [Minn. Stat. § Minnesota Statutes section 123B.14, Subd. subdivision 7](#).
- D. The school district shall, prior to November 30 of each year, provide to the Commissioner audited financial data for the preceding fiscal year. The school district shall, prior to December 31 of each year, provide to the Commissioner and the State Auditor an audited financial statement in a form that will allow comparison with and correction of material differences in the unaudited data. The audited financial statement must also provide a statement of assurance pertaining to compliance with uniform financial accounting and reporting standards and a copy of the management letter submitted to the school district by its auditor.

- E. The audit must be conducted in compliance with generally accepted governmental auditing standards, the Federal Single Audit Act and the Minnesota Legal Compliance Audit Guide [for School Districts](#) issued by the Office of the State Auditor.
- F. The school board must approve the audit report by resolution or require a further or amended report.
- G. The administration shall report to the school board regarding any actions necessary to correct any deficiencies or exceptions noted in the audit.
- H. The accounts and records of the school district shall also be subject to audit and inspection by the State Auditor to the extent provided in [Minn. Stat. Ch. Minnesota Statutes chapter 6](#).

Legal References: Minn. Stat. Ch. 6 (State Auditor)
Minn. Stat. § 123B.02 (~~School District Powers~~ [General Powers of Independent School Districts](#))
Minn. Stat. § 123B.09 (~~School Board Powers~~ [Boards of Independent School Districts](#))
Minn. Stat. § 123B.14, Subd. 7 (~~Duties of School Board Clerk~~ [Officers of Independent School Districts](#))
Minn.Stat. § 123B.77, Subds. 2 and 3 (~~Audited Financial Statements; Statement for Comparison and Correction~~ [Accounting, Budgeting, and Reporting Requirement](#))

Cross References: Policy 702 (Accounting)
~~MSBA Service Manual, Chapter 7, Education Funding~~



Rock Ridge Public Schools

1405 Progress Parkway

Adopted: September 28, 2020

Revised: _____

704 DEVELOPMENT AND MAINTENANCE OF AN INVENTORY OF FIXED ASSETS AND A FIXED ASSET ACCOUNTING SYSTEM

I. PURPOSE

The purpose of this policy is to provide for the development and maintenance of an inventory of the fixed assets of the school district and the establishment and maintenance of a fixed asset accounting system.

II. GENERAL STATEMENT OF POLICY

The policy of the school district is that a fixed asset accounting system and an inventory of fixed assets be developed and maintained.

III. DEVELOPMENT OF INVENTORY AND ACCOUNTING SYSTEM

The superintendent or such other school official as designated by the superintendent or the school board shall be responsible for the development and maintenance of an inventory of the fixed assets of the school district and for the establishment and maintenance of a formal fixed asset accounting system. The accounting system shall be operated in compliance with the applicable provisions of the Uniform Financial Accounting and Reporting Standards for Minnesota School Districts (UFARS). In addition, the inventory shall specify the location of all continued abstracts showing the conveyance of the property to the school district; certificates of title showing title to the property in the school district; title insurance policies; surveys; and other property records relating to the real property of the school district.

IV. REPORT

The administration shall annually update the property records of the school district and provide an inventory of the fixed assets of the school district to the school board.

Legal References: Minn. Stat. § 123B.02 (~~School District Powers~~ General Powers of Independent School Districts)
Minn. Stat. § 123B.09 (~~School Board Powers~~ Boards of Independent School Districts)
Minn. Stat. § 123B.51 (Schoolhouse and Sites; ~~Access for Noncurricular Purposes~~ Uses for School and Nonschool Purposes; Closings)

Cross References: Policy 702 (Accounting)
~~MSBA Service Manual, Chapter 7, Education Funding~~



Rock Ridge Public Schools

1405 Progress Parkway

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705 INVESTMENTS

I. PURPOSE

The purpose of this policy is to establish guidelines for the investment of school district funds.

II. GENERAL STATEMENT OF POLICY

The policy of this school district is to comply with all state laws relating to investments and to guarantee that investments meet certain primary criteria.

III. SCOPE

This policy applies to all investments of the surplus funds of the school district, regardless of the fund accounts in which they are maintained, unless certain investments are specifically exempted by the school board through formal action.

IV. AUTHORITY; OBJECTIVES

- A. The funds of the school district shall be deposited or invested in accordance with this policy, ~~Minn. Stat. Ch.~~ [Minnesota Statutes chapter 118A](#) and any other applicable law or written administrative procedures.
- B. The primary criteria for the investment of the funds of the school district, in priority order, are as follows
 1. Safety and Security. Safety of principal is the first priority. The investments of the school district shall be undertaken in a manner that seeks to ensure the preservation of the capital in the overall investment portfolio.
 2. Liquidity. The funds shall be invested to assure that funds are available to meet immediate payment requirements, including payroll, accounts payable, and debt service.
 3. Return and Yield. The investments shall be managed in a manner to attain a market rate of return through various economic and budgetary cycles, while preserving and protecting the capital in the investment portfolio and taking into account constraints on risk and cash flow requirements.

V. DELEGATION OF AUTHORITY

- A. The business manager of the school district is designated as the investment officer of the school district and is responsible for investment decisions and activities under the direction of the school board. The investment officer shall operate the school district's investment program consistent with this policy. The investment officer may delegate certain duties to a designee or designees but shall remain responsible for the operation of the program.
- B. All officials and employees that are a part of the investment process shall act professionally and responsibly as custodians of the public trust and shall refrain from personal business activity that could conflict with the investment program or which could reasonably cause others to question the process and integrity of the investment program. The investment officer shall avoid any transaction that could impair public confidence in the school district.

VI. STANDARD OF CONDUCT

The standard of conduct regarding school district investments to be applied by the investment officer shall be the "prudent person standard." Under this standard, the investment officer shall exercise that degree of judgment and care, under the circumstances then prevailing, that persons of prudence, discretion, and intelligence would exercise in the management of their own affairs, investing not for speculation and considering the probable safety of their capital as well as the probable investment return to be derived from their assets. The prudent person standard shall be applied in the context of managing the overall investment portfolio of the school district. The investment officer, acting in accordance with this policy and exercising due diligence, judgment, and care commensurate with the risk, shall not be held personally responsible for a specific security's performance or for market price changes. Deviations from expectations shall be reported in a timely manner and appropriate actions shall be taken to control adverse developments.

VII. MONITORING AND ADJUSTING INVESTMENTS

The investment officer shall routinely monitor existing investments and the contents of the school district's investment portfolio, the available markets, and the relative value of competing investment instruments.

VIII. INTERNAL CONTROLS

The investment officer shall establish a system of internal controls which shall be documented in writing. The internal controls shall be reviewed by the school board and shall be annually reviewed for compliance by the school district's independent auditors. The internal controls shall be designed to prevent and control losses of public funds due to fraud, error, misrepresentation, unanticipated market changes, or imprudent actions by officers, employees, or others. The internal controls may include, but shall not be limited

to, provisions relating to controlling collusion, separating functions, separating transaction authority from accounting and record keeping, custodial safekeeping, avoiding bearer form securities, clearly delegating authority to applicable staff members, limiting securities losses and remedial action, confirming telephone transactions in writing, supervising and controlling employee actions, minimizing the number of authorized investment officials, and documenting transactions and strategies.

IX. PERMISSIBLE INVESTMENT INSTRUMENTS

The school district may invest its available funds in those instruments specified in ~~Minn. Stat. §§~~ Minnesota Statutes sections 118A.04 and 118A.05, as these sections may be amended from time to time, or any other law governing the investment of school district funds. The assets of another postemployment benefits (OPEB) trust or trust account established pursuant to ~~Minn. Stat. §~~ Minnesota Statutes section 471.6175 to pay postemployment benefits to employees or officers after their termination of service, with a trust administrator other than the Public Employees Retirement Association, may be invested in instruments authorized under ~~Minn. Stat. Ch.~~ Minnesota Statutes chapter 118A or § Minnesota Statutes section 356A.06, ~~Subd.~~ subdivision 7. Investment of funds in an OPEB trust account under ~~Minn. Stat. §~~ Minnesota Statutes section 356A.06, ~~Subd.~~ subdivision 7, as well as the overall asset allocation strategy for OPEB investments, shall be governed by an OPEB Investment Policy Statement (IPS) developed between the investment officer, as designed herein, and the trust administrator.

X. PORTFOLIO DIVERSIFICATION; MATURITIES

- A. Limitations on instruments, diversification, and maturity scheduling shall depend on whether the funds being invested are considered short-term or long-term funds. All funds shall normally be considered short-term except those reserved for building construction projects or specific future projects and any unreserved funds used to provide financial-related managerial flexibility for future fiscal years.
- B. The school district shall diversify its investments to avoid incurring unreasonable risks inherent in over-investing in specific instruments, individual financial institutions or maturities.
 - 1. The investment officer shall prepare and present a table to the school board for review and approval. The table shall specify the maximum percentage of the school district's investment portfolio that may be invested in a single type of investment instrument, such as U.S. Treasury Obligations, certificates of deposit, repurchase agreements, banker's acceptances, commercial paper, etc. The approved table shall be attached as an exhibit to this policy and shall be incorporated herein by reference.
 - 2. The investment officer shall prepare and present to the school board for its review and approval a recommendation as to the maximum percentage of the total investment portfolio that may be held in any one depository. The

approved recommendation shall be attached as an exhibit or part of an exhibit to this policy and shall be incorporated herein by reference.

3. Investment maturities shall be scheduled to coincide with projected school district cash flow needs, taking into account large routine or scheduled expenditures, as well as anticipated receipt dates of anticipated revenues. Maturities for short-term and long-term investments shall be timed according to anticipated need. Within these parameters, portfolio maturities shall be staggered to avoid undue concentration of assets and a specific maturity sector. The maturities selected shall provide for stability of income and reasonable liquidity.

XI. COMPETITIVE SELECTION OF INVESTMENT INSTRUMENTS

Before the school district invests any surplus funds in a specific investment instrument, a competitive bid or quotation process shall be utilized. If a specific maturity date is required, either for cash flow purposes or for conformance to maturity guidelines, quotations or bids shall be requested for instruments which meet the maturity requirement. If no specific maturity is required, a market trend analysis, which includes a yield curve, will normally be used to determine which maturities would be most advantageous. Quotations or bids shall be requested for various options with regard to term and instrument. The school district will accept the quotation or bid which provides the highest rate of return within the maturity required and within the limits of this policy. Generally all quotations or bids will be computed on a consistent basis, i.e., a 360-day or a 365-day yield. Records will be kept of the quotations or bids received, the quotations or bids accepted, and a brief explanation of the decision that was made regarding the investment. If the school district contracts with an investment advisor, bids are not required in those circumstances specified in the contract with the advisor.

XII. QUALIFIED INSTITUTIONS AND BROKER-DEALERS

- A. The school district shall maintain a list of the financial institutions that are approved for investment purposes.
- B. Prior to completing an initial transaction with a broker, the school district shall provide to the broker a written statement of investment restrictions which shall include a provision that all future investments are to be made in accordance with Minnesota statutes governing the investment of public funds. The broker must annually acknowledge receipt of the statement of investment restrictions and agree to handle the school district's account in accordance with these restrictions. The school district may not enter into a transaction with a broker until the broker has provided this annual written agreement to the school district. The notification form to be used shall be that prepared by the State Auditor. A copy of this investment policy, including any amendments thereto, shall be provided to each such broker.

XIII. SAFEKEEPING AND COLLATERALIZATION

- A. All investment securities purchased by the school district shall be held in third-party safekeeping by an institution designated as custodial agent. The custodial agent may be any Federal Reserve Bank, any bank authorized under the laws of the United States or any state to exercise corporate trust powers, a primary reporting dealer in United States Government securities to the Federal Reserve Bank of New York, or a securities broker-dealer defined in ~~Minn. Stat. §~~ Minnesota Statutes section 118A.06. The institution or dealer shall issue a safekeeping receipt to the school district listing the specific instrument, the name of the issuer, the name in which the security is held, the rate, the maturity, serial numbers and other distinguishing marks, and other pertinent information.
- B. Deposit-type securities shall be collateralized as required by ~~Minn. Stat. §~~ Minnesota Statutes section 118A.03 for any amount exceeding FDIC, SAIF, BIF, FCUA, or other federal deposit coverage.
- C. Repurchase agreements shall be secured by the physical delivery or transfer against payment of the collateral securities to a third party or custodial agent for safekeeping. The school district may accept a safekeeping receipt instead of requiring physical delivery or third-party safekeeping of collateral on overnight repurchase agreements of less than \$1,000,000.

XIV. REPORTING REQUIREMENTS

- A. The investment officer shall generate daily and monthly transaction reports for management purposes. In addition, the school board shall be provided a monthly report that shall include data on investment instruments being held as well as any narrative necessary for clarification.
- B. The investment officer shall prepare and submit to the school board a quarterly investment report that summarizes recent market conditions, economic developments, and anticipated investment conditions. The report shall summarize the investment strategies employed in the most recent quarter and describe the investment portfolio in terms of investment securities, maturities, risk characteristics, and other features. The report shall summarize changes in investment instruments and asset allocation strategy approved by the investment officer for an OPEB trust in the most recent quarter. The report shall explain the quarter's total investment return and compare the return with budgetary expectations. The report shall include an appendix that discloses all transactions during the past quarter. Each quarterly report shall indicate any areas of policy concern and suggested or planned revisions of investment strategies. Copies of the report shall be provided to the school district's auditor.
- C. Within ninety (90) days after the end of each fiscal year of the school district, the investment officer shall prepare and submit to the school board a comprehensive annual report on the investment program and investment activity of the school

district for that fiscal year. The annual report shall include 12-month and separate quarterly comparisons of return and shall suggest revisions and improvements that might be made in the investment program.

- D. If necessary, the investment officer shall establish systems and procedures to comply with applicable federal laws and regulations governing the investment of bond proceeds and funds in a debt service account for a bond issue. The record keeping system shall be reviewed annually by the independent auditor or by another party contracted or designated to review investments for arbitrage rebate or penalty calculation purposes.

XV. DEPOSITORIES

The school board shall annually designate one or more official depositories for school district funds. The treasurer or the chief financial officer of the school district may also exercise the power of the school board to designate a depository. The school board shall be provided notice of any such designation by its next regular meeting. The school district and the depository shall each comply with the provisions of ~~Minn. Stat. §~~ [Minnesota Statutes section](#) 118A.03 and any other applicable law, including any provisions relating to designation of a depository, qualifying institutions, depository bonds, and approval, deposit, assignment, substitution, addition, and withdrawal of collateral.

XVI. ELECTRONIC FUNDS TRANSFER OF FUNDS FOR INVESTMENT

The school district may make electronic fund transfers for investments of excess funds upon compliance with ~~Minn. Stat. §~~ [Minnesota Statutes section](#) 471.38.

Legal References: Minn. Stat. § 118A.01 (~~Public Funds; Depositories and Investments~~ [Definitions](#))
Minn. Stat. § 118A.02 (~~Authorization for Deposit and Investment~~ [Depositories; Investing; Sales, Proceeds, Immunity](#))
Minn. Stat. § 118A.03 (~~Depositories and Collateral~~ [When and What Collateral Required](#))
Minn. Stat. § 118A.04 (Investments)
Minn. Stat. § 118A.05 (Contracts and Agreements)
Minn. Stat. § 118A.06 (~~Delivery and~~ Safekeeping; [Acknowledgements](#))
Minn. Stat. § 356A.06, Subd. 7 (~~Authorized Investment Securities~~ [Investments; Additional Duties](#))
Minn. Stat. § 471.38 (Claims)
Minn. Stat. § 471.6175 (Trust for Postemployment Benefits)

Cross References: Policy 703 (Annual Audit)
~~MSBA Service Manual, Chapter 7, Education Funding~~
Minnesota Legal Compliance Audit Guide [for School Districts](#) Prepared by the Office of the State Auditor



Rock Ridge Public Schools

1405 Progress Parkway

Adopted: September 28, 2020

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706 ACCEPTANCE OF GIFTS

I. PURPOSE

The purpose of this policy is to provide guidelines for the acceptance of gifts by the school board.

II. GENERAL STATEMENT OF POLICY

It is the policy of this school district to accept gifts only in compliance with state law.

III. ACCEPTANCE OF GIFTS GENERALLY

The school board may receive, for the benefit of the school district, bequests, donations or gifts for any proper purpose. The school board shall have the sole authority to determine whether any gift or any precondition, condition, or limitation on use included in a proposed gift furthers the interests of or benefits the school district and whether it should be accepted or rejected.

IV. GIFTS OF REAL OR PERSONAL PROPERTY

The school board may accept a gift, grant or devise of real or personal property only by the adoption of a resolution approved by two-thirds of its members. The resolution must fully describe any conditions placed on the gift. The real or personal property so accepted may not be used for religious or sectarian purposes.

V. ADMINISTRATION IN ACCORDANCE WITH TERMS

If the school board agrees to accept a bequest, donation, gift, grant or devise which contains preconditions, conditions or limitations on use, the school board shall administer it in accordance with those terms. Once accepted, a gift shall be the property of the school district unless otherwise provided in the agreed upon terms.

Legal References: Minn. Stat. § 123B.02, Subd. 6 (~~Bequests, Donations, Gifts~~ General Powers of Independent School Boards)
Minn. Stat. § 465.03 (Gifts to Municipalities)

Cross References: None



Rock Ridge Public Schools

1405 Progress Parkway

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707 TRANSPORTATION OF PUBLIC SCHOOL STUDENTS

I. PURPOSE

The purpose of this policy is to provide for the transportation of students consistent with the requirements of law.

II. GENERAL STATEMENT OF POLICY

- A. The policy of the school district is to provide for the transportation of students in a manner which will protect their health, welfare, and safety.
- B. The school district recognizes that transportation is an essential part of the school district services to students and parents but further recognizes that transportation by school bus is a privilege and not a right for an eligible student.

III. DEFINITIONS

- A. “Child with a disability” includes every child identified under federal and state special education law as deaf or hard of hearing, blind or visually impaired, deafblind, or having a speech or language impairment, a physical impairment, other health disability, developmental cognitive disability, an emotional or behavioral disorder, specific learning disability, autism spectrum disorder, traumatic brain injury, or severe multiple impairments, and who needs special education and related services, as determined by the rules of the Commissioner of [the Minnesota Department of Education \(“Commissioner”\)](#). A licensed physician, an advanced practice nurse, [a physician assistant](#), or a licensed psychologist is qualified to make a diagnosis and determination of attention deficit disorder or attention deficit hyperactivity disorder for purposes of identifying a child with a disability. In addition, every child under age three, and at the school district’s discretion from age three to seven, who needs special instruction and services, as determined by the rules of the Commissioner, because the child has a substantial delay or has an identifiable physical or mental condition known to hinder normal development is a child with a disability. A child with a short-term or temporary physical or emotional illness or disability, as determined by the rules of the Commissioner, is not a child with a disability. (~~Minn. Stat. § 125A.02~~)
- B. “Home” is the legal residence of the child. In the discretion of the school district, “home” also may be defined as a licensed day care facility, school day care facility, a respite care facility, the residence of a relative, or the residence of a person chosen

by the student’s parent or guardian as the home of a student for part or all of the day, if requested by the student’s parent or guardian, or an afterschool program for children operated by a political subdivision of the state, if the facility, residence, or program is within the attendance area of the school the student attends. Unless otherwise specifically provided by law, a homeless student is a resident of the school district if enrolled in the school district. (~~Minn. Stat. § 123B.92, Subd. 1(b)(1); Minn. Stat. § 127A.47, Subd. 2)~~)

- C. “Homeless student” means a student, including a migratory student, who lacks a fixed, regular, and adequate nighttime residence and includes: students who are sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason; are living in motels, hotels, trailer parks, or camping grounds due to the lack of alternative adequate accommodations; are living in emergency or transitional shelters; are abandoned in hospitals; are awaiting foster care placement; have a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings; are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings, and migratory children who qualify as homeless because they are living in any of the preceding listed circumstances. (~~42 U.S.C. § 11434a)~~)
- D. “Nonpublic school” means any school, church, or religious organization, or home school wherein a resident of Minnesota may legally fulfill the compulsory instruction requirements of ~~Minn. Stat. §~~ Minnesota Statutes section 120A.22, which is located within the state, and which meets the requirements of Title VI of the Civil Rights Act of 1964 (~~42 U.S.C. § 2000d, et seq.~~). (~~Minn. Stat. § 123B.41, Subd. 9)~~)
- E. “Nonresident student” is a student who attends school in the school district and resides in another district, defined as the “nonresident district.” In those instances when the divorced or legally separated parents or parents residing separately share joint physical custody of a student and the parents reside in different school districts, the student shall be a resident of the school district designated by the student’s parents. When parental rights have been terminated by court order, the legal residence of a student placed in a residential or foster facility for care and treatment is the district in which the student resides. (~~Minn. Stat. § 123B.88, Subd. 6; Minn. Stat. § 125A.51; Minn. Stat. § 127A.47, Subd. 3)~~)
- F. “Pupil support services” are health, counseling, and guidance services provided by the public school in the same district where the nonpublic school is located. (~~Minn. Stat. § 123B.41, Subd. 4)~~)
- G. “School of origin,” for purposes of determining the residence of a homeless student, is the school that the student attended when permanently housed or the school in which the student was last enrolled. (~~42 U.S.C. § 11432(g)(3)(G)~~)

- H. “Shared time basis” is a program where students attend public school for part of the regular school day and who otherwise fulfill the requirements of ~~Minn. Stat. § Minnesota Statutes section 120A.22~~ by attendance at a nonpublic school. ~~(Minn. Stat. § 126C.01, Subd. 8)~~
- I. “Student” means any student or child attending or required to attend any school as provided in Minnesota law and who is a resident or child of a resident of Minnesota. ~~(Minn. Stat. § 123B.41, Subd. 11)~~

IV. ELIGIBILITY

- A. Upon the request of a parent or guardian, the school district shall provide transportation to and from school, at the expense of the school district, for all resident students who reside two miles or more from the school, except for those students whose transportation privileges have been revoked or have been voluntarily surrendered by the student’s parent or guardian. ~~(Minn. Stat. § 123B.88, Subd. 1)~~
- B. The school district may, in its discretion, also provide transportation to any student to and from school, at the expense of the school district, for any other purpose deemed appropriate by the school board.
- C. In the discretion of the school district, transportation along regular school bus routes may also be provided, where space is available, to any person where such use of a bus does not interfere with the transportation of students. The cost of providing such transportation must be paid by those individuals using these services or some third-party payor. Bus transportation also may be provided along school bus routes when space is available for participants in early childhood family education programs and school readiness programs if these services do not result in an increase in the school district’s expenditures for transportation. ~~(Minn. Stat. § 123B.88, Subd. 10, 11, 12, and 13)~~
- D. For purposes of stabilizing enrollment and reducing mobility, the school district may, in its discretion, establish a full-service school zone and may provide transportation for students attending a school in that full-service school zone. A full-service school zone may be established for a school that is located in an area with higher than average crime or other social and economic challenges and that provides education, health or human services, or other parental support in collaboration with a city, county, state, or nonprofit agency.

V. TRANSPORTATION OF NONRESIDENT STUDENTS

- A. If requested by the parent of a nonresident student, the school district shall provide transportation to a nonresident student within its borders at the same level of service that is provided to resident students. ~~(Minn. Stat. § 124D.04, Subd. 7; Minn. Stat. § 123B.92, Subd. 3)~~

- B. If the school district decides to transport a nonresident student within the student's resident district, the school district will notify the student's resident district of its decision, in writing, prior to providing transportation. (~~Minn. Stat. § 123B.88, Subd. 6~~)
- C. When divorced or legally separated parents or parents residing separately reside in different school districts and share physical custody of a student, the parents shall be responsible for the transportation of the student to the border of the school district during those times when the student is residing with the parent in the nonresident school district. (~~Minn. Stat. § 127A.47, Subd. 3(b)~~)
- D. The school district may provide transportation to allow a student who attends a high-need English language learner program and who resides within the transportation attendance area of the program to continue in the program until the student completes the highest grade level offered by the program. (~~Minn. Stat. § 123B.92, Subd. 3(b)~~)

VI. TRANSPORTATION OF RESIDENT STUDENTS TO NONDISTRICT SCHOOLS

- A. In general, the school district shall not provide transportation between a resident student's home and the border of a nonresident district where the student attends school under the Enrollment Options Program. A parent may be reimbursed by the nonresident district for the costs of transportation from the pupil's residence to the border of the nonresident district if the student is from a family whose income is at or below the poverty level, as determined by the federal government. The reimbursement may not exceed the pupil's actual cost of transportation or 15 cents per mile traveled, whichever is less. Reimbursement may not be paid for more than 250 miles per week. (~~Minn. Stat. § 124D.03, Subd. 8~~)
- B. Resident students shall be eligible for transportation to and from a nonresident school district at the expense of the school district, if in the discretion of the school district, inadequate room, distance to school, unfavorable road conditions, or other facts or conditions make attendance in the resident student's own district unreasonably difficult or impracticable. The school district, in its discretion, may also provide for transportation of resident students to schools in other districts for grades and departments not maintained in the district, including high school, for the whole or a part of the year or for resident students who attend school in a building rented or leased by the school district in an adjacent district. (~~Minn. Stat. § 123B.88, Subds. 1 and 4~~)
- C. In general, the school district is not responsible for transportation for any resident student attending school in an adjoining state under a reciprocity agreement but may provide such transportation services at its discretion. (~~Minn. Stat. § 124D.041~~)

VII. SPECIAL EDUCATION STUDENTS/STUDENTS WITH A DISABILITY/ STUDENTS WITH TEMPORARY DISABILITIES

- A. Upon a request of a parent or guardian, the board must provide necessary transportation, consistent with ~~Minn. Stat. §~~ Minnesota Statutes section 123B.92, ~~Subd. subdivision~~ 1(b)(4), for a resident child with a disability not yet enrolled in kindergarten for the provision of special instruction and services. Special instruction and services for a child with a disability not yet enrolled in kindergarten include an individualized education program (IEP) team placement in an early childhood program when that placement is necessary to address the child's level of functioning and needs. (~~Minn. Stat. §123B.88, Subd. 1~~)
- B. Resident students with a disability whose ~~handicapped~~ disabling conditions are such that the student cannot be safely transported on the regular school bus and/or school bus route and/or when the student is transported on a special route for the purpose of attending an approved special education program shall be entitled to special transportation at the expense of the school district or the day training and habilitation program attended by the student. The school district shall determine the type of vehicle used to transport students with a disability on the basis of the ~~handicapping~~ disabling condition and applicable laws. This provision shall not be applicable to parents who transport their own child under a contract with the school district. (~~Minn. Stat. § 123B.88, Subd. 19; Minn. Rules Part 7470.1600~~)
- C. Resident students with a disability who are boarded and lodged at Minnesota state academies for educational purposes, but who also are enrolled in a public school within the school district, shall be provided transportation, by the school district to and from said board and lodging facilities, at the expense of the school district. (~~Minn. Stat. § 125A.65~~)
- D. If a resident student with a disability attends a public school located in a contiguous school district and the school district of attendance does not provide special instruction and services, the school district shall provide necessary transportation for the student between the school district boundary and the educational facility where special instruction and services are provided within the school district. The school district may provide necessary transportation of the student between its boundary and the school attended in the contiguous district, but shall not pay the cost of transportation provided outside the school district boundary. (~~Minn. Stat. § 125A.12~~)
- E. When a student with a disability or a student with a short-term or temporary disability is temporarily placed for care and treatment in a day program located in another school district and the student continues to live within the school district during the care and treatment, the school district shall provide the transportation, at the expense of the school district, to that student. The school district may establish reasonable restrictions on transportation, except if a Minnesota court or agency orders the child placed at a day care and treatment program and the school district

receives a copy of the order, then the school district must provide transportation to and from the program unless the court or agency orders otherwise. Transportation shall only be provided by the school district during regular operating hours of the school district. (~~Minn. Stat. § 125A.15(b); Minn. Stat. § 125A.51(d)~~)

- F. When a nonresident student with a disability or a student with a short-term or temporary disability is temporarily placed in a residential program within the school district, including correctional facilities operated on a fee-for-service basis and state institutions, for care and treatment, the school district shall provide the necessary transportation at the expense of the school district. Where a joint powers entity enters into a contract with a privately owned and operated residential facility for the provision of education programs for special education students, the joint powers entity shall provide the necessary transportation. (~~Minn. Stat. § 125A.15(e) and (d); Minn. Stat. § 125A.51(e)~~)
- G. Each driver and aide assigned to a vehicle transporting students with a disability will be provided with appropriate training for the students in their care, will assist students with their safe ingress and egress from the bus, will ensure the proper use of protective safety devices, and will be provided with access to emergency health care information as required by law. (~~Minn. Rules Part 7470.1700~~)
- H. Any parent of a student with a disability who believes that the transportation services provided for that child are not in compliance with the applicable law may utilize the alternative dispute resolution and due process procedures provided for in Minn. Stat. Ch. Minnesota Statutes chapter 125A. (~~Minn. Rules Part 7470.1600, Subd. 2~~)

VIII. HOMELESS STUDENTS

- A. Homeless students shall be provided with transportation services comparable to other students in the school district. (~~42 U.S.C. § 11432(e)(3)(C)(i)(III)(ee) and (g)(4)(A)~~)
- B. Upon request by the student's parent, guardian, or homeless education liaison, the school district shall provide transportation for a homeless student as follows:
 - 1. A resident student who becomes homeless and is residing in a public or private shelter location or has other non-shelter living arrangements within the school district shall be provided transportation to and from the student's school of origin and the shelter or other non-shelter location on the same basis as transportation services are provided to other students in the school district. (~~42 U.S.C. § 11432(g)(1)(J)(iii)(I)~~)
 - 2. A resident student who becomes homeless and is residing in a public or private shelter location or has other non-shelter living arrangements outside of the school district shall be provided transportation to and from the

student's school of origin and the shelter or other non-shelter location on the same basis as transportation services are provided to other students in the school district, unless the school district and the school district in which the student is temporarily placed agree that the school district in which the student is temporarily placed shall provide transportation. (~~Minn. Stat. § 125A.51(f); 42 U.S.C. § 11432(g)(1)(J)(iii)(II)~~)

3. If a nonresident student is homeless and is residing in a public or private homeless shelter or has other non-shelter living arrangements within the school district, the school district may provide transportation services between the shelter or non-shelter location and the student's school of origin outside of the school district upon agreement with the school district in which the school of origin is located. (~~Minn. Stat. § 125A.51(f)~~)
4. A homeless nonresident student enrolled under ~~Minn. Stat. §~~ Minnesota Statutes section 124D.08, ~~Subd. subdivision~~ 2a, must be provided transportation from the student's district of residence to and from the school of enrollment. (~~Minn. Stat. § 123B.92, Subd. 3(e)~~).

IX. AVAILABILITY OF SERVICES

Transportation shall be provided on all regularly scheduled school days or make-up days. Transportation will not be provided during the summer school break. Transportation may be provided for summer instructional programs for students with a disability or in conjunction with a learning year program. Transportation between home and school may also be provided, in the discretion of the school district, on staff development days. (~~Minn. Stat. § 123B.88, Subd. 21~~)

X. MANNER OF TRANSPORTATION

The scheduling of routes, establishment of the location of bus stops, manner and method of transportation, control and discipline of school children, the determination of fees, and any other matter relating thereto shall be within the sole discretion, control and management of the school board. The school district may, in its discretion, provide room and board, in lieu of transportation, to a student who may be more economically and conveniently provided for by that means. (~~Minn. Stat. § 123B.88, Subd. 1~~)

XI. RESTRICTIONS

Transportation by the school district is a privilege and not a right for an eligible student. A student's eligibility to ride a school bus may be revoked for a violation of school bus safety or conduct policies, or violation of any other law governing student conduct on a school bus pursuant to the school district's discipline policy. Revocation of a student's bus riding privilege is not an exclusion, expulsion, or suspension under the Pupil Fair Dismissal Act. Revocation procedures for a student who is an individual with a disability under 20 U.S.C. § United States Code section 1415 (Individuals with Disabilities Act), 29 U.S.C. § United

States Code section 794 (the Rehabilitation Act), and 42 U.S.C. § United States Code section § 12132, (Americans with Disabilities Act) are governed by these provisions. (~~Minn. Stat. § 121A.59~~)

XII. FEES

- A. In its discretion, the school district may charge fees for transportation of students to and from extracurricular activities conducted at locations other than school, where attendance is optional. (~~Minn. Stat. § 123B.36, Subd. 1(10)~~)
- B. The school district may charge fees for transportation of students to and from school when authorized by law. If the school district charges fees for transportation of students to and from school, guidelines shall be established for that transportation to ensure that no student is denied transportation solely because of inability to pay. The school district also may waive fees for transportation if the student's parent is serving in, or within the past year has served in, active military service as defined in Minn. Stat. § Minnesota Statutes section 190.05. (~~Minn. Stat. § 123B.36, Subds. 1(11) and 6~~)
- C. The school district may charge reasonable fees for transportation of students to and from post-secondary institutions for students enrolled under the post-secondary enrollment options program. Families who qualify for mileage reimbursement may use their state mileage reimbursement to pay this fee. (~~Minn. Stat. § 123B.36, Subd. 1(13)~~)
- D. Where, in its discretion, the school district provides transportation to and from an instructional community-based employment station that is part of an approved occupational experience vocational program, the school district may require the payment of reasonable fees for transportation from students who receive remuneration for their participation in these programs. (~~Minn. Stat. § 123B.36, Subd. 3~~)

Legal References: Minn. Stat. § 120A.22 (Compulsory Instruction)
Minn. Stat. §§ 121A.40-121A.56 (Pupil Fair Dismissal Act)
Minn. Stat. § 121A.59 (Bus Transportation ~~is~~ a Privilege Not a Right)
Minn. Stat. § 123B.36 (Authorized Fees)
Minn. Stat. § 123B.41 (~~Educational Aids for Nonpublic School Children; Definitions~~)
Minn. Stat. § 123B.44 (Provision of Pupil Support Services)
Minn. Stat. § 123B.88 (Independent School Districts, Transportation)
Minn. Stat. § 123B.92 (Transportation Aid Entitlement)
Minn. Stat. § 124D.03 (Enrollment Options Program)
Minn. Stat. § 124D.04 (~~Enrollment Options Programs in Border States Options for Enrolling in Adjoining States~~)
Minn. Stat. § 124D.041 (Reciprocity with Adjoining States)

Minn. Stat. § 124D.08 (School Board’s Approval to Enroll in Nonresident District; ~~Exceptions~~)
Minn. Stat. Ch. 125A (~~Children With a Disability~~ Special Education and Special Programs)
Minn. Stat. § 125A.02 (Children with a Disability Defined)
Minn. Stat. § 125A.12 (Attendance in Another District)
Minn. Stat. § 125A.15 (Placement in Another District; Responsibility)
Minn. Stat. § 125A.51 (Placement of Children Without Disabilities; Education and Transportation)
Minn. Stat. § 125A.515 (Placement of Students; Approval of Education Program)
Minn. Stat. § 125A.65 (Attendance at Academies for the Deaf and Blind)
Minn. Stat. § 126C.01 (~~General Education Revenue~~—Definitions)
Minn. Stat. § 127A.47 (Payments to Resident and Nonresident Districts)
Minn. Stat. § 190.05 (Definitions)
Minn. Rules Part 7470.1600 (Transporting Pupils with Disability)
Minn. Rules Part 7470.1700 (Drivers and Aides for Pupils with Disability)
20 U.S.C. § 1415 (Individuals with Disabilities Education ~~Improvement~~ Act of 2004)
29 U.S.C. § 794 (Rehabilitation Act of 1973, § 504)
42 U.S.C. § 2000d (Prohibition against Exclusion from Participation in, Denial of Benefits of, and Discrimination under Federally Assisted Programs on Ground of Race, Color, or National Origin)
42 U.S.C. § 11431 *et seq.* (McKinney-Vento Homeless Assistance Act of 2001)
42 U.S.C. § 12132 *et seq.* (Americans with Disabilities Act)

Cross References: Policy 708 (Transportation of Nonpublic School Students)
Policy 709 (Student Transportation Safety Policy)
Policy 710 (Extracurricular Transportation)
~~MSBA Service Manual, Chapter 2, Transportation~~



Rock Ridge Public Schools

1405 Progress Parkway

Adopted: September 28, 2020

Revised: _____

710 EXTRACURRICULAR TRANSPORTATION

I. PURPOSE

The purpose of this policy is to make clear to students, parents, and staff the school district's policy regarding extracurricular transportation.

II. GENERAL STATEMENT OF POLICY

The determination as to whether to provide transportation for students, spectators, or participants to and from extracurricular activities shall be made solely by the school district administration. This determination shall include, but is not limited to, the decision to provide transportation, the persons to be transported, the type or method to be utilized, all transportation scheduling and coordination, and any other transportation arrangements or decisions. Employees who are involved in extracurricular activities shall be advised by the administration as to the transportation arrangements made, if any.

III. ARRANGEMENT OF EXTRACURRICULAR TRANSPORTATION

School district employees shall not undertake independent arrangement, scheduling, or coordination of transportation for extracurricular activities unless specifically directed or approved by the school district administration. All transportation arrangements made by a school district employee must be approved by a building administrator. If the school district makes no arrangements for extracurricular transportation, students who wish to participate are responsible for arranging for or providing their own transportation.

IV. NO EMPLOYEE TRANSPORTATION OF STUDENTS WITH PERSONAL VEHICLES

An employee must not use a personal vehicle to transport one or more students except as provided herein. However, employees may make appropriate transportation arrangements for students as necessary in an emergency or other unforeseeable circumstance.

In a nonemergency situation, an employee must get prior, written approval from the administration before transporting a student in a personal vehicle. If a school vehicle is available, the employee will use the school vehicle. The administration has the sole discretion to make a final determination as to the appropriate use of a personal vehicle to transport one or more students.

If any emergency transportation arrangements are made by employees pursuant to this section, the relevant facts and circumstances shall be reported to the administration as soon thereafter as practicable.

All vehicles used to transport students shall be properly registered and insured.

V. FEES

In its discretion, the school district may charge fees for transportation of students to and from extracurricular activities conducted at locations other than school, where attendance is optional.

Legal References: Minn. Stat. § 123B.36 (Authorized Fees)
Minn. Stat. § 169.011, Subd. 71(a) (Definition ~~of a School Bus~~)
Minn. Stat. § 169.454, Subd. 13 (Type III Vehicle Standards ~~—Exemption~~)

Cross References: Policy 610 (Field Trips)
Policy 709 (Student Transportation Safety Policy)
~~MSBA Service Manual, Chapter 2, Transportation~~



Rock Ridge Public Schools

1405 Progress Parkway

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711 VIDEO RECORDING ON SCHOOL BUSES

I. PURPOSE

The transportation of students to and from school is an important function of the school district, and transportation by the school district is a privilege and not a right for an eligible student. The behavior of students and employees on the bus is a significant factor in the safety and efficiency of school bus transportation. Student and employee misbehavior increases the potential risks of injury. Therefore, the school district believes that video recording student passengers and employees on the school bus will encourage good behavior and, as a result, promote safety. The purpose of this policy is to establish a school bus video recording system.

II. GENERAL STATEMENT OF POLICY

A. Placement

1. Each and every school bus owned, leased, contracted, and/or operated by the school district shall be equipped with a fully enclosed box for placement and operation of a video camera and conspicuously placed signs notifying riders that their conversations or actions may be recorded.
2. A video camera will not necessarily be installed in each and every school bus owned, leased, contracted, and/or operated by the school district, but cameras may be rotated from bus to bus without prior notice to students.
3. Video cameras will be placed on a particular school bus, to the extent possible, where the school district has received complaints of inappropriate behavior.

B. Use of Video Recordings

1. A video recording of the actions of student passengers and/or employees may be used by the school district as evidence in any disciplinary action brought against any student or employee arising out of the student's or employee's conduct on the bus.
2. A video recording will be released only in conformance with the Minnesota Government Data Practices Act, [Minn. Stat. Ch. Minnesota Statutes chapter 13](#) and the Family Educational Rights and Privacy Act, 20 [U.S.C. § United](#)

States Code section 1232g and the rules and/or regulations promulgated thereunder.

3. Video recordings will be viewed by school district personnel on a random basis and/or when discipline problems on the bus have been brought to the attention of the school district.
4. A video recording will be retained by the school district until relooped or until the conclusion of disciplinary proceedings in which the video recording is used for evidence.

Legal References: Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Minn. Stat. § 121A.585 (Notice of Recording Device)
Minn. Stat. § 138.17 (Government Records, Administration)
Minn. Rules Parts 1205.0100-1205.2000 (Data Practices)
20 U.S.C. § 1232g (Family Educational Rights and Privacy Act)
34 C.F.R. §§ 99.1-99.67 (Family Educational Rights and Privacy)

Cross References: Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)
Policy 406 (Public and Private Personnel Data)
Policy 502 (Search of Student Lockers, Desks, Personal Possessions, and Student's Person)
Policy 506 (Student Discipline)
Policy 515 (Protection and Privacy of Pupil Records)
Policy 709 (Student Transportation Safety Policy)
Policy 712 (Video Surveillance Other Than on Buses)
~~MSBA Service Manual, Chapter 2, Transportation~~



Rock Ridge Public Schools

1405 Progress Parkway

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712 VIDEO SURVEILLANCE OTHER THAN ON BUSES

I. PURPOSE

Maintaining the health, welfare, and safety of students, staff, and visitors while on school district property and the protection of school district property are important functions of the school district. The behavior of individuals who come on to school property is a significant factor in maintaining order and discipline and protecting students, staff, visitors, and school district property. The school board recognizes the value of video/electronic surveillance systems in monitoring activity on school property in furtherance of protecting the health, welfare, and safety of students, staff, visitors, and school district property.

II. GENERAL STATEMENT OF POLICY

A. Placement

1. School district buildings and grounds may be equipped with video cameras.
2. Video surveillance may occur in any school district building or on any school district property.
3. Video surveillance will normally not be used in bathrooms or locker rooms, although these areas may be placed under surveillance by individuals of the same sex as the occupants of the bathrooms or locker rooms. Video surveillance in bathrooms or locker rooms will only be utilized in extreme situations, with extraordinary controls, and only as expressly approved by the superintendent.

B. Use of Video Recordings

1. Video recordings will be viewed by school district personnel on a random basis and/or when problems have been brought to the attention of the school district.
2. A video recording of the actions of students and/or employees may be used by the school district as evidence in any disciplinary action brought against any student or employee arising out of the student's or employee's conduct in school district buildings or on school grounds.

3. A video recording will be released only in conformance with the Minnesota Government Data Practices Act, ~~Minn. Stat. Ch. Minnesota Statutes chapter~~ 13, and the Family Educational Rights and Privacy Act, 20 ~~U.S.C. § United States Code section~~ 1232g, and the rules and/or regulations promulgated thereunder.

C. Security and Maintenance

1. The school district shall establish appropriate security safeguards to ensure that video recordings are maintained and stored in conformance with the Minnesota Government Data Practices Act, ~~Minn. Stat. Ch. Minnesota Statutes chapter~~ 13, and the Family Educational Rights and Privacy Act, 20 ~~U.S.C. § United States Code section~~ 1232g, and the rules and/or regulations promulgated thereunder.
2. The school district shall ensure that video recordings are retained in accordance with the school district's records retention schedule.

Legal References: Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Minn. Stat. § 121A.585 (Notice of Recording Device)
Minn. Stat. § 138.17 (Government Records; Administration)
Minn. Stat. § 609.746 (Interference with Privacy)
20 U.S.C. § 1232g (Family Educational Rights and Privacy Act)
34 C.F.R. §§ 99.1-99.67 (Family Educational Rights and Privacy)

Cross References: Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)
Policy 406 (Public and Private Personnel Data)
Policy 502 (Search of Student Lockers, Desks, Personal Possessions, and Student's Person)
Policy 506 (Student Discipline)
Policy 515 (Protection and Privacy of Pupil Records)
Policy 709 (Student Transportation Safety Policy)
Policy 711 (Video Recording on School Buses)
~~MSBA Service Manual, Chapter 2, Transportation~~



Rock Ridge Public Schools

1405 Progress Parkway

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713 STUDENT ACTIVITY ACCOUNTING

I. PURPOSE

The school board recognizes the need to provide alternative paths to learning, skill development for its students, and activities for student enjoyment. It also understands its commitment to and obligation for assuring maximum accountability for public funds and student activity funds. For these reasons, the school board will assume control over and/or oversee funds for student activities as set forth in this policy.

II. GENERAL STATEMENT OF POLICY

A. Curricular and Cocurricular Activities

The school board shall take charge of, control over, and account for all student activity funds that relate to curricular and cocurricular activities.

B. Extracurricular Activities

The school board shall take charge of and control over all student activity accounting that relates to extracurricular activities.

C. Non-Student Activities

In overseeing student activity accounts under this policy, the school board shall not maintain or account for funds generated by non-students including, but not limited to, convenience funds of staff members, booster club funds, parent-teacher organization or association funds, or funds donated to the school district for specified purposes other than student activities.

III. DEFINITIONS

A. Cocurricular Activity

A “cocurricular activity” means those portions of the school-sponsored and directed activities designed to provide opportunities for students to participate in such experiences on an individual basis or in groups, at school and at public events, for improvement of skills (i.e., interscholastic sports, band, etc.). Cocurricular activities are not offered for school credit, cannot be counted toward graduation, and have *one or more* of the following characteristics:

1. They are conducted at regular and uniform times during school hours, or at times established by school authorities;
2. They are directed or supervised by instructional staff in a learning environment similar to that found in courses offered for credit; and
3. They are partially, primarily, or totally funded by public moneys for general instructional purposes under direction and control of the school board.

B. Curricular Activity

A “curricular activity” means those portions of the school program for which credit is granted, whether the activity is part of a required or elective program.

C. Extracurricular (Noncurricular/Supplementary) Activity

An “extracurricular (noncurricular/supplementary) activity” means all direct and personal services for students for their enjoyment that are managed and operated under the guidance of an adult or staff member. Extracurricular activities have *all* of the following characteristics:

1. They are not offered for school credit nor required for graduation;
2. They generally are conducted outside school hours or, if partly during school hours, at times agreed by the participants and approved by school authorities;
3. The content of the activities is determined primarily by the student participants under the guidance of a staff member or other adult.

D. Public Purpose Expenditure

A “public purpose expenditure” is one which benefits the community as a whole, is directly related to the functions of the school district, and does not have as its primary objective the benefit of private interest.

IV. **MANAGEMENT AND CONTROL OF ACTIVITY FUNDS**

A. Curricular and Cocurricular Activities

1. All money received on account of cocurricular activities shall be turned over to the treasurer, who shall deposit such funds in the general fund, to be disbursed for expenses and salaries connected with the activities, or otherwise, by the school board upon properly allowed itemized claims.

2. The treasurer shall account for all revenues and expenditures related to curricular and cocurricular activities in accordance with the Uniform Financial Accounting and Reporting Standards (UFARS) and school district policies and procedures.

B. Extracurricular Activities

1. Any and all costs of extracurricular activities may be provided from school revenues.
2. All money received or expended for extracurricular activities shall be recorded in the same manner as other revenues and expenditures of the school district and shall be turned over to the treasurer, who shall deposit such funds in the general fund, to be disbursed for expenses and salaries connected with the activities, or otherwise, by the school board upon properly allowed itemized claims.
3. The treasurer shall account for all revenues and expenditures related to extracurricular activities in accordance with UFARS and school district policies and procedures.
4. All student activity funds will be collected and expended:
 - a. in compliance with school district policies and procedures;
 - b. under the general direction of the principal and with the participation of students and faculty members who are responsible for generating the revenue;
 - c. in a manner which does not produce a deficit or an unreasonably large accumulation of money to a particular student activity fund;
 - d. for activities which directly benefit the majority of those students making the contributions in the year the contributions were made whenever possible; and
 - e. in a manner which meets a public purpose.
5. Activity accounts of a graduated class will be terminated prior to the start of the school year following graduation. Any residual money from a graduating class activity fund will remain in the general fund and may be used for any school district purpose. Prior to depositing such accounts, all donations or gifts accepted for the specific purpose of the student activity account shall be administered in accordance with the terms of the gift or donation and school district policy.

V. DEMONSTRATION OF ACCOUNTABILITY

A. Annual External Audit

The school board shall direct its independent certified public accountants to audit, examine, and report upon student activity accounts as part of its annual school district audit in accordance with state law.

B. Fundraiser Report

The administration will prepare a fundraising report semi-annually which will be reviewed by the school board in May and November. The report will list the activity, type of fundraisers, timing, purpose, and results.

Legal References: Minn. Stat. § 123B.02, Subd. 6 (General Powers of Independent School Districts)
Minn. Stat. § 123B.09 (Boards of Independent School Districts)
Minn. Stat. § 123B.154, Subd. 7 (Officers of Independent School Districts)
Minn. Stat. § 123B.35 (General Policy)
Minn. Stat. § 123B.36 (Authorized Fees)
Minn. Stat. § 123B.37 (Prohibited Fees)
Minn. Stat. § 123B.38 (Hearing)
Minn. Stat. § 123B.49 (Extracurricular Activities; Insurance)
Minn. Stat. § 123B.52 (Contracts)
Minn. Stat. § 123B.76 (Expenditures; Reporting)
Minn. Stat. § 123B.77 (Accounting, Budgeting, and Reporting Requirement)
Minn. Rules Part 3500.1050 (Definitions for Pupil Fees)
Visina v. Freeman, 252 Minn. 177, 89 N.W.2d 635 (1958)
Minn. Op. Atty. Gen. 159a-16 (May 10, 1966)

Cross References: Uniform Financial Accounting and Reporting Standards (UFARS)
Policy 510 (School Activities)
Policy 511 (Student Fundraising)
Policy 701 (Establishment and Adoption of School District Budget)
Policy 701.1 (Modification of School District Budget)
Policy 702 (Accounting)
Policy 703 (Annual Audit)
Policy 704 (Development and Maintenance of an Inventory of Fixed Assets and a Fixed Asset Accounting System)
Policy 706 (Acceptance of Gifts)



Rock Ridge Public Schools

1405 Progress Parkway

Adopted: September 28, 2020

Revised: January 25, 2021

Revised: _____

714 FUND BALANCES

PURPOSE

The purpose of this policy is to create new fund balance classifications to allow for more useful fund balance reporting and for compliance with the reporting guidelines specified in Statement No. 54 of the Governmental Accounting Standards Board (GASB).

GENERAL STATEMENT OF POLICY

The policy of this school district is to comply with GASB Statement No. 54. To the extent a specific conflict occurs between this policy and the provisions of GASB Statement No. 54, the GASB Statement shall prevail.

DEFINITIONS

“Assigned” fund balance amounts are comprised of unrestricted funds constrained by the school district’s intent that they be used for specific purposes, but that do not meet the criteria to be classified as restricted or committed. In funds other than the general fund, the assigned fund balance represents the remaining amount that is not restricted or committed. The assigned fund balance category will cover the portion of a fund balance that reflects the school district’s intended use of those resources. The action to assign a fund balance may be taken after the end of the fiscal year. An assigned fund balance cannot be a negative number.

“Committed” fund balance amounts are comprised of unrestricted funds used for specific purposes pursuant to constraints imposed by formal action of the school board and that remain binding unless removed by the school board by subsequent formal action. The formal action to commit a fund balance must occur prior to fiscal year end; however, the specific amounts actually committed can be determined in the subsequent fiscal year. A committed fund balance cannot be a negative number.

“Enabling legislation” means legislation that authorizes a school district to assess, levy, charge, or otherwise mandate payment of resources from external providers and includes a legally enforceable requirement that those resources be used only for the specific purposes listed in the legislation.

“Fund balance” means the arithmetic difference between the assets and liabilities reported in a school district fund.

“Nonspendable” fund balance amounts are comprised of funds that cannot be spent because they are either not in spendable form or are legally or contractually required to be maintained intact. They include items that are inherently unspendable, such as, but not limited to, inventories, prepaid items, long-term receivables, non-financial assets held for resale, or the permanent principal of endowment funds.

“Restricted” fund balance amounts are comprised of funds that have legally enforceable constraints placed on their use that either are externally imposed by resource providers or creditors (such as through debt covenants), grantors, contributors, voters, or laws or regulations of other governments, or are imposed by law through constitutional provisions or enabling legislation.

“Unassigned” fund balance amounts are the residual amounts in the general fund not reported in any other classification. Unassigned amounts in the general fund are technically available for expenditure for any purpose. The general fund is the only fund that can report a positive unassigned fund balance. Other funds would report a negative unassigned fund balance should the total of nonspendable, restricted, and committed fund balances exceed the total net resources of that fund.

“Unrestricted” fund balance is the amount of fund balance left after determining both nonspendable and restricted net resources. This amount can be determined by adding the committed, assigned, and unassigned fund balances.

CLASSIFICATION OF FUND BALANCES

The school district shall classify its fund balances in its various funds in one or more of the following five classifications: nonspendable, restricted, committed, assigned, and unassigned.

MINIMUM FUND BALANCE

The school district will strive to maintain a minimum unassigned general fund balance of 8%-12% percent of the annual budget.

ORDER OF RESOURCE USE

If resources from more than one fund balance classification could be spent, the school district will strive to spend resources from fund balance classifications in the following order (first to last): restricted, committed, assigned, and unassigned.

COMMITTING FUND BALANCE

A majority vote of the school board is required to commit a fund balance to a specific purpose and subsequently to remove or change any constraint so adopted by the board.

ASSIGNING FUND BALANCE

The school board, by majority vote, may assign fund balances to be used for specific purposes when appropriate. The board also delegates the power to assign fund balances to the following: Superintendent and/or Business Manager. Assignments so made shall be reported to the school board on a monthly basis, either separately or as part of ongoing reporting by the assigning party if other than the school board.

An appropriation of an existing fund balance to eliminate a projected budgetary deficit in the subsequent year's budget in an amount no greater than the projected excess of expected expenditures over expected revenues satisfies the criteria to be classified as an assignment of fund balance.

REVIEW

The school board will conduct an annual review of the sufficiency of the minimum unassigned general fund balance level.

Legal References: Statement No. 54 of the Governmental Accounting Standards Board

Cross References: ~~MSBA Service Manual, Chapter 7, Education Funding~~ None



Rock Ridge Public Schools

1405 Progress Parkway

Adopted: September 28, 2020

Revised: _____

720 VENDING MACHINES

I. PURPOSE

The purpose of this policy is to establish procedures to govern vending machines installed in school facilities in the school district.

II. GENERAL STATEMENT OF POLICY

The policy of the school district is to contract for, supervise, maintain, and account for the proceeds from vending machines located in school facilities in a manner that is fair, that maximizes the revenues from those machines, that allows those revenues to be included in the budget of the facility in which they are generated, and that establishes controls to avoid fraud, theft, or the appearance of impropriety.

III. AUTHORIZATION

Automatic vending machines for the dispensing of food, beverages, or other approved items are authorized in any school facility in the school district provided that all contracts for such vending machines must be approved by the school board as provided in this policy.

IV. SUPERVISION; APPROVAL; LOCATION

- A. All vending machines shall be under the supervision of the school principal or other person in charge of the facility in which the machine is located. That administrator shall be responsible to supervise the machine in compliance with this policy and any applicable laws.
- B. The items to be dispensed from a vending machine located in a school facility shall be approved by the principal or other person in charge of that facility. All food, beverages, or other items approved shall be appropriate to the school setting. Machines dispensing cigarettes or tobacco products are not authorized under any circumstances. In the event a written complaint is filed with the superintendent regarding the approval or disapproval of any item, the school board, after proper review, shall make the final determination.
- C. Vending machines may be approved that will dispense items only during certain hours, through the use of timers or otherwise. Vending machines should not be operated in competition with the school cafeteria or food service. The principal or

other person in charge of the school facility may regulate the hours of operation of any machine.

- D. Vending machines shall be located to meet any applicable building, fire, or life/safety codes and to provide convenience of operation, accessibility, and ease of maintenance. The principal or other person in charge of the facility shall review the location of each machine with appropriate maintenance and food service staff.

V. CONTRACT APPROVAL

- A. All contracts for the purchase or rental of vending machines shall be considered by the school board on a facility-by-facility basis.
- B. If the estimated aggregate receipts from all vending machines located in a school facility will be \$10,000 or more in a fiscal year, the contract for any vending machine in that facility must be awarded after the receipt of sealed bids and compliance with ~~Minn. Stat. §~~ [Minnesota Statute section](#) 123B.52.
- C. If the estimated aggregate receipts from all vending machines located in a school facility will be less than \$10,000 in a fiscal year, the contract for any vending machine in that facility may be awarded after the receipt of two or more quotations after taking into consideration conformity with the specifications, terms of delivery, other conditions imposed in the call for quotations, and compliance with ~~Minn. Stat. §~~ [Minnesota Statute section](#) 123B.52.
- D. The contracting process shall be conducted in compliance with ~~Minn. Stat. §~~ [Minnesota Statute section](#) 123B.52. A copy of this policy shall be included in any specifications or request for proposals or quotations. A record shall be kept of all bids or quotations received with the names, amounts, and successful bidder indicated. All bids and quotations shall be kept on file as a public record for a period of at least one year after their receipt.
- E. Any bid or quotation must specify all commissions to be paid from the machine and any other noncommission amounts to be paid as a result of the award of the contract. The noncommission amounts include, but are not limited to, cash payments, in-kind payments, equipment donations, scholarship contributions, bonus payments, or other payments or contributions of any kind or nature. The noncommission amounts shall be reduced to a cash equivalency and shall be specified on the bid or quotation as an additional amount to be paid for the award of the contract.
- F. If a contract contains a provision allowing exclusivity, such as all machines in the building carrying only a certain manufacturer's brand of pop, that provision must be reviewed by the administration prior to requesting bids or quotations to ensure that it does not conflict with other contracts of the school district.

- G. All contracts for vending machines must be approved by the school board. Any contract not made in compliance with this policy shall be void. Any district employee signing an unauthorized contract may be subject to personal liability thereon and may be disciplined for said action.
- H. All vending machines are to be installed at the expense of the facility in which located. All financial responsibility for the maintenance and repair of machines shall remain with the individual facility in which located to the extent not addressed in the contract.
- I. No teacher, administrator, school district employee, or school board member shall be interested, directly or indirectly, in a vending machine contract with the school district or personally benefit financially therefrom.

VI. ACCOUNTING

- A. Proceeds from vending machine sales and contracts shall be under the control of the school board, shall be accounted for in one of the regular school district funds, and must be accounted for and reported in compliance with UFARS.
- B. An amount equal to the amount of the proceeds from the machines in each facility shall be included in the budget of the facility in which the proceeds are generated. That amount may be expended in accordance with established expenditure procedures.
- C. Pursuant to the vending machine contract or otherwise, proper auditing and inventory control procedures shall be established to ensure that commissions are being correctly calculated and paid. These controls must include daily, weekly, or other periodic inventories and written reconciliations of variances between inventory and cash. Each time cash is removed from, or inventory is added to a machine, a written reconciliation between cash and inventory must be performed by the person taking the cash from the machine and must be signed by the principal or other person in charge of the facility. The original written reconciliation reports shall be filed with the business office monthly and a copy shall be retained by the principal's office.

Legal References: Minn. Stat. § 123B.20 (Dealing in [School Supplies](#))
Minn. Stat. § 123B.52 (Contracts)
Minn. Stat. § 471.345 (~~Contracts~~ [Uniform Municipal Contracting Law](#))
Minn. Stat. § 471.87 (~~Conflict of Interest~~ [Public Officers, Interest in Contract; Penalty](#))

Cross References: Policy 210 (Conflict of Interest – School Board Members)
Policy 702 (Accounting)

