



**ROCK RIDGE PUBLIC SCHOOLS
411 SOUTH 5TH AVENUE
VIRGINIA MN 55792**

Regular Meeting

Monday, June 27, 2022 at 6:00 PM

Rock Ridge Administration Building (formerly Spectrum Health Building), 1405 Progress Parkway, Virginia, MN 55792

AGENDA

1. Call to order.
2. Approval of agenda.
3. Recognition of visitors and visitor input.
4. Consent Agenda:
 1. Approval of regular meeting minutes. 4
 2. Payment of the bills. 8
 3. Approval of hire of Karlene Leseman for the ESY position (Parkview) at the Summer School rate of pay effective June 14, 2022 through August 18, 2022.
 4. Approval of hire of Amber King for the ESY position (Parkview) at the Summer School rate of pay effective June 14, 2022 through August 18, 2022.
 5. Approval of hire of Ashley Hammer-Paakonen for the Secondary English Teacher position (VHS) at a salary of \$69,535 (Step J BA) effective August 30, 2022. 16
 6. Approval of hire of Anna Roen for the Long-term Substitute STEAM & Interventionist Teacher position (Roosevelt) at a salary of \$45,085.00 (Step A - BA) effective August 30, 2022 through June 2, 2023. 17
 7. Approval of hire of Sarah Knudson for the Early Childhood Parent Educator position at a rate of \$31.00/hour effective September 7, 2022. 18
 8. Acceptance of resignation of Steven Begich from the Para Educator position (VHS) effective June 13, 2022.
 9. Acceptance of resignation of Trenton Jivery from the Technology Support Technician effective June 30, 2022.

10. Acceptance of resignation of Rebekah Deedrick from the Student Council Advisor position (EGHS) effective the 2022-2023 school year.
11. Approval of lane change request from Lisa Rudstrom from MA+10 to MA+18 effective the 2022-2023 school year.
12. Acceptance and appreciation of a donation from Allison Kreibich in the amount of \$4,500.00 for the #RockRidgeRising Campaign - Varsity Baseball Scoreboard.
13. Acceptance and appreciation of a donation from Peter and Brenda Skorich in the amount of \$1,000.00 for the #RockRidgeRising Campaign - Vukmanich Music Learning Lab.
14. Permission for Noel Schmidt to attend the out-of-state conference, National School Public Relations Association Conference in Chicago, July 17-20, 2022.
15. Approval of the Rock Ridge Marching Wolverines Summer trip to the River City Rhapsody Drum Corps Show in La Crosse, Wisconsin on July 10, 2022. 19
5. Reports:
 1. Fundraising update.
 2. WEB update. 21
 3. Superintendent.
 1. Update on Roosevelt sale.
 2. Update on upcoming Gilbert sale.
 3. Update on Strategic Planning. 22
6. Administration Items:
 1. Consider approval of the District's health insurance for the 2022-23 school year. 41
 2. Consider approval of the District's Property, Liability, and Worker's Compensation insurance for 2022-23 school year. 53
 3. Consider approval of the District's Food Service Management Company for the 2022-23 school year with \$0.10 increase to meal prices. 57
 4. Consider approval of the proposed 2022-23 Rock Ridge Public Schools Budget. 108
 5. Consider approval of Resolution Dissolving the Joint Recreation Board. 113
 6. Consider approval of Resolution Establishing Dates for Filing Affidavits of Candidacy. 115
 7. Consider approval of MOU between Northland Foundation and Rock Ridge Public Schools. 117
 8. Consider approval of 2022-2023 Resolution for Membership in the Minnesota State High School League. 119
 9. Consider approval of donation request from the City of Gilbert for the flag pole located at the Nelle Shean/Gilbert Schools. The City of Gilbert would remove and relocated the flag pole within the City of Gilbert as a piece of commemorative Gilbert history.
7. Meeting Announcements:
 1. The next regular meeting will be held Monday, July 11, 2022 at 6:00 PM at the Rock Ridge Administration Building, 1405 Progress Parkway.
8. Adjournment.

**OFFICE OF THE SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT NO. 2909
MONDAY, JUNE 13, 2022, 6:00 P.M.**

**ROCK RIDGE ADMINISTRATION BUILDING, 1405 PROGRESS PARKWAY, VIRGINIA, MN 55792
MINUTES OF THE REGULAR SCHOOL BOARD MEETING**

Members Present:

Bill Addy
Nicole Culbert-Dahl (Arrived at 6:10 P.M)
Brandi Lautigar
Tim Riordan

Pollyann Sorcan
Tom Tammaro
John Uhan

Other Staff Present:

Dr. Noel Schmidt, Superintendent

Members Absent:

Stacey Scholz

Matt Sjoberg

- I. CHAIR RIORDAN called the regular meeting to order at 6:00 P.M. and the Pledge of Allegiance was recited and roll call was taken.

- II. **ADDITIONS/DELETIONS TO THE AGENDA:**
 - A. RIORDAN removed 4.5 Approval of Elisa Boe as PLC Coordinator (High School 7-12) with a stipend of \$694.00 (pro-rated due to a later start date) for the 2021-2022 school year due to it being an invalid item following the approval of the new teachers' contract.

- III. **APPROVE AGENDA:**
 - A. Motion to **approve the agenda as amended** made by UHAN, seconded by TAMMARO. Motion passed unanimously.

- IV. **RECOGNITION OF VISITORS AND VISITOR INPUT: NONE.**

- V. **CONSENT AGENDA:**
 - A. RIORDAN added 6.13 Acceptance of donation from Minnesota Power of two level two electric vehicle chargers to be installed at the new Rock Ridge High School. Minnesota Power will donate up to 80% of the installation costs up to \$1,500 as well as provide two chargers and one pedestal. Total donation amount is \$7,300.
 - B. SORCAN pulled 4.8. Approval of transfer of Elisa Boe to the School Counselor position (EGHS) effective (BA Step 7 based on the old Eveleth-Gilbert contract according to the new Rock Ridge contract) August 30, 2022; 4.9. Approval of transfer of Karlene Leseman for the 0.5 STEAM and 0.5 Special Education Teacher position effective August 30, 2022; 4.10. Approval of hire of Benjamin Norman for the 1.0 English Teacher position (EGHS) with a salary of \$59,122 (MA+10 Step C - pending completion of MA degree and licensure approval by MDE) effective August 30, 2022; 4.37. Acceptance of resignation of Charles Pillsbury from the School Counselor position (EGHS) effective June 4, 2022; and 4.40. Approval of non-renewal of Marie Johnson in the Early Childhood Parent Educator position for the 2022-2023 school year due to lack of licensure. All items pulled for discussion.
 - C. ADDY added 6.14 Discussion to provide an additional open house opportunity at the Gilbert campus over the 2nd & 3rd of July.
 - D. Motion to **approve the additions to the agenda** made by SORCAN, seconded by UHAN. Motion passed unanimously.
 - B. Motion to **approve the Consent Agenda as amended** made by LAUTIGAR, seconded by TAMMARO. Motion passed unanimously.
 1. Approval of May 19, 2022 working session minutes.
 2. Approval of May 23, 2022 regular meeting minutes.
 3. Payment of the bills.

4. Approval of Matt Krage and Samantha Krage as the WEB Leader positions (VHS) with a stipend of \$1,911 each for the 2021-2022 school year.
5. Approval of hire of Ellen Ebben for the Summer School PreK Teacher position at a rate of \$31.00/hour (Rock Ridge Summer School rate) effective June 6, 2022 through July 1, 2022.
6. Approval of Para Educators for the Extended School Year positions at a rate of \$18.47/hour for the following dates: June 14-16, June 21-23, July 12-14, July 19-21, August 9-11, and August 16-18: Jill Mavec, Shannon Schmidtke*, Kimberly Bjork, Cynthia Ray, Brandi Stromberg*, Sheila Anderson, Melissa Slavich, Cindy Kujala*, Katie Anderson*, Stephanie Strand, Jen Dincau, Carrie Erickson, Kim Mattila, Mindy Stanaway, Lisa Marchetti, RN (hired through students home health care company). Substitutes if needed: Beth Anderson, Deb Koski (after July 1st).
7. Approval of hire of Emma Peterson for the Registered Nurse position (Wednesdays 8:00 AM - 3:30 PM) at a rate of \$31.37/hour effective September 1, 2022.
8. Approval of hire of Laurie McDowell for the LPN 20-hours/week position (Roosevelt/EGHS) at a rate of \$23.60/hour effective September 1, 2022.
9. Approval of hire of David Hillman for the position of 7th Grade Girls' Basketball Coach position with a stipend of \$3,105 effective November 14, 2022.
10. Approval of hire of Maria Krebsbach for the position of 8th Grade Girls' Basketball Coach position with a stipend of \$3,105 effective November 14, 2022.
11. Approval of hire of Kyle Lamppa for the position of C Team Girls' Basketball Coach position with a stipend of \$3,821 effective November 14, 2022.
12. Approval of hire of Kyle Lawrence for the JV Girls' Basketball Coach position with a stipend of \$5,015 effective November 14, 2022.
13. Approval of hire of Beth Bittmann for the Assistant Girls' Basketball Coach position with a stipend of \$5,015 effective November 14, 2022.
14. Approval of hire of Nathan Kero for the position of 7th Grade Football Coach position with a stipend of \$3,105 effective August 15, 2022.
15. Approval of hire of Riley Dishneau Jacobson for the position of 7th Grade Football Coach position with a stipend of \$3,105 effective August 15, 2022.
16. Approval of hire of Jeff Teasck for the position of 8th Grade Football Coach position with a stipend of \$3,105 effective August 15, 2022.
17. Approval of hire of Ed Cremers for the position of 8th Grade Football Coach position with a stipend of \$3,105 effective August 15, 2022.
18. Approval of hire of Isaac Christiansen for the position of C Team Football Coach position with a stipend of \$3,582 effective August 15, 2022.
19. Approval of hire of Dan Berry for the position of C Team Football Coach position with a stipend of \$3,582 effective August 15, 2022.
20. Approval of hire of Sean Streier for the position of Assistant JV Football Coach position with a stipend of \$4,538 effective August 15, 2022.
21. Approval of hire of Ryan Malich for the position of Head JV Football Coach position with a stipend of \$4,538 effective August 15, 2022.
22. Approval of hire of Nathan Anderson for the position of Assistant Varsity Football Coach position with a stipend of \$4,538 effective August 15, 2022.
23. Approval of hire of Jace Friedlieb for the position of Assistant Varsity Football Coach position with a stipend of \$4,538 effective August 15, 2022.
24. Approval of hire of Patricia Elsmore for the Head Varsity Girls' Hockey Coach position with a stipend of \$7,403 effective October 31, 2022.
25. Approval of hire of Brian Skadsem for the 7th Grade Boys' Basketball Coach position with a stipend of \$3,105 effective November 21, 2022.
26. Approval of hire of Tom Norman for the 7th Grade Boys' Basketball Coach position with a stipend of \$3,105 effective November 21, 2022.

27. Approval of hire of Mike Williams for the 8th Grade Boys' Basketball Coach position with a stipend of \$3,105 effective November 21, 2022.
28. Approval of hire of Justin Reid for the C Team Boys' Basketball Coach position with a stipend of \$3,821 effective November 21, 2022.
29. Approval of hire of Drew Aho for the JV Boys' Basketball Coach position with a stipend of \$5,015 effective November 21, 2022.
30. Approval of hire of Derek Aho for the Assistant Boys' Basketball Coach position with a stipend of \$5,015 effective November 21, 2022.
31. Acceptance of resignation of Muriel Deegan from the Indian Education Advisor position effective June 2, 2022.
32. Acceptance of resignation for the purpose of retirement of Carol Peterson from the Title I Teacher position (Roosevelt) effective June 3, 2022.
33. Acceptance of resignation of Bob Cohn from the Head Virginia Softball Coach position effective June 7, 2022.
34. Acceptance of resignation of Cindy Kujala from the Para Educator position (Parkview) for the 2022-2023 school year.
35. Acceptance of donation of \$250.00 to RRPS and/or the Girls' Swimming Boosters from Dave Setnicker for the diving board, fulcrum, and stand.
36. Approval of Powerschool (student information system) staff development conference on October 30 - Nov 1, 2022 in Wisconsin Dells for the following staff members: Laura Tassoni, Denise Berry, Stacy Buatala, Cindy Carey, Kerry Hutchings, Gina Burress, Darren Kramer, Cierra Brelie, Bill Bryson III, Scott Manni, Mark Winter, and Dianna Hazelton. Registration fees are \$395/person.

VI. ITEMS PULLED FOR DISCUSSION:

- A. 4.8. Approval of transfer of Elisa Boe to the School Counselor position (EGHS) effective (BA Step 7 based on the old Eveleth-Gilbert contract according to the new Rock Ridge contract) August 30, 2022.
- B. 4.9. Approval of transfer of Karlene Leseman for the 0.5 STEAM and 0.5 Special Education Teacher position effective August 30, 2022.
- C. 4.10. Approval of hire of Benjamin Norman for the 1.0 English Teacher position (EGHS) with a salary of \$59,122 (MA+10 Step C - pending completion of MA degree and licensure approval by MDE) effective August 30, 2022.
- D. 4.37. Acceptance of resignation of Charles Pillsbury from the School Counselor position (EGHS) effective June 4, 2022.
- E. 4.40. Approval of non-renewal of Marie Johnson in the Early Childhood Parent Educator position for the 2022-2023 school year due to lack of licensure.
- F. **Motion to not accept 4.8, 4.10, and 4.40** made by SORCAN. No second. Motion failed.
- G. **Motion to approve 4.8, 4.9, 4.10, 4.37, and 4.40** made by LAUTIGAR, seconded by UHAN. Motion passed 6-1 with SORCAN voting NO.

VII. ADMINISTRATION ITEM:

- A. Motion to **approve the quote for \$46,407 for a new Rock Ridge wrestling mat, wall pads, underpads and miscellaneous costs** made by TAMMARO, seconded by ADDY. Motion approved unanimously.

VIII. REPORTS:

- A. Supt. Schmidt provided an update on the Curriculum Roadmap and end of the year moving. The excess school goods sale in Gilbert was discussed as well as an open house in Gilbert and Eveleth during the 4th of July weekend.
- B. Motion to **approve the donation from Minnesota Power of two level two electric vehicle chargers to be installed at the new Rock Ridge High School. Minnesota Power will donate up to 80% of the installation costs up to \$1,500 as well as provide two chargers and one**

pedestal. Total donation amount is \$7,300 made by UHAN, seconded by ADDY. Motion passed 6-1 with SORCAN voting NO.

- C. Christina Bartos provided information about the Foster Grandparent Program. Motion to **approve two volunteers in each elementary building** made by LAUTIGAR, seconded by ADDY. Motion passed unanimously.

VIII. **ADMINISTRATION ITEMS, CONT:**

- A. Motion to **approve ten days vacation through June 30, 2022 for employee, Jeff Carey** made by LAUTIGAR, seconded by UHAN. Motion passed 5-1-1 with Riordan voting NO and Culbert-Dahl abstaining.
- B. Motion to **approve the MOUs between Education Minnesota Rock Ridge, Local #7394 and #2909, Rock Ridge Public Schools: Provisional Language on Legislative Action, Longevity Pay for former EG teachers during the 21-23 contract cycle, 403B matching reimbursements for SY21-22, and State-mandated Teacher Development and Evaluation Plan** made by TAMMARO, seconded by LAUTIGAR.
1. Amendment to the motion made by SORCAN to **eliminate the MOU concerning provisional language on legislative action**. No second. Motion failed.
 2. Original motion passed 6-1 with SORCAN voting NO.
- C. Motion to **approve the offer from West Forty RV Park & Campground to purchase the Gilbert School Campus flagpole for \$250.00 to be reused as a historic feature item at West Forty RV Park & Campground contingent on determining whether or not the flag was donated by Gilbert VFW, and if so, they have no issues with the donation request** made by LAUTIGAR, seconded by ADDY. Motion passed unanimously.
- D. Motion to **approve the agreement between Faith Baptist Bible College and RRPS for the placement of teacher education students** made by ADDY, seconded by UHAN. Motion passed unanimously.

IX. **MEETING ANNOUNCEMENTS** were made.

X. **ADJOURNMENT:** Meeting adjourned at 8:35 P.M.

CHAIR - TIM RIORDAN

CLERK – BRANDI LAUTIGAR

Rock Ridge Public Schools

Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
2909	1	7792	1090	E 01	A-1 SERVICES INC		Check
					302 810 000 000 401	6/23/2022	
					servicing restrooms		
					Invoice No: TSP25662		
							\$196.00
							Paid Amt: \$196.00
							Check Amount: \$196.00
2909	1	7793	1400	E 01	ALBIN ACQUISITION CORP		Check
					005 110 000 000 314	6/23/2022	
					Background Checks for May 2022		
					Invoice No: MRJUS149995		
							\$540.00
							Paid Amt: \$540.00
							Check Amount: \$540.00
2909	1	7794	1061	E 01	ALL FLAGS, LLC		Check
					101 810 000 000 401	6/23/2022	
					US flags		
					101 101 810 000 401		
					MIN flag		
					101 101 810 000 401		
					shipping		
							\$6.95
							Paid Amt: \$320.81
							Check Amount: \$320.81
2909	1	7795	1960	E 03	ARROWHEAD TRANSIT		Check
					005 760 000 720 401	6/23/2022	
					Bus wash		
					Invoice No: ARS250410		
							\$50.00
							Paid Amt: \$50.00
							Check Amount: \$50.00
2909	1	7796	2010	E 01	AT & T MOBILITY		Check
					005 690 000 000 320	6/23/2022	
					TABLETS		
					Invoice No: 22JUNE		
							\$67.23
							Paid Amt: \$67.23
							Check Amount: \$67.23
2909	1	7797	1664	E 04	BGFSFA		Check
					500 560 000 321 311	6/23/2022	
					ENTRY		
					Invoice No: SOFT62422		
							\$480.00
							Paid Amt: \$480.00
							Check Amount: \$480.00
2909	1	7798	2440	E 01	BISS LOCK INC		Check
					302 810 000 000 401	6/23/2022	
					5 keys		
					Invoice No: 17105		
							\$15.00
							Paid Amt: \$15.00
							Check Amount: \$15.00
2909	1	7799	1704	E 18	BITTMAN WILL		Check
					005 960 000 000 898	6/23/2022	
					MALE ATHLETE OF THE YEAR		
					Invoice No: 52622		
							\$500.00
							Paid Amt: \$500.00
							Check Amount: \$500.00
2909	1	7800	3280	E 03	CHRISTENSEN PARTS		Check
					005 760 000 720 401	6/23/2022	
					control switch		
					Invoice No: 496731		
							\$44.28
							Paid Amt: \$44.28
							Check Amount: \$93.10

Rock Ridge Public Schools Detail Payment Register By Check

Co	Bank	Check No	Code	Red	Vendor	Pmt/Void Date	Pmt Type	
2909	1	7800	3280		CHRISTENSEN PARTS		Check	
				E 03	005 760 000 720 401	core deposit	\$60.50	
		PO#: 3708	Voucher #:	13803	Invoice	Invoice No: 490470	6/23/2022	Paid Amt: \$153.60
				E 03	005 760 000 720 401	Electrical connector	\$7.99	
		PO#: 3709	Voucher #:	13804	Invoice	Invoice No: 491131	6/23/2022	Paid Amt: \$7.99
							Check Amount: \$205.87	
2909	1	7801	4830		EDWARDS OIL COMPANY		Check	
				E 03	005 760 000 720 442	87 unleaded gas	\$1,795.35	
				E 03	005 760 000 720 442	MIN road tax	\$142.22	
				E 03	005 760 000 720 442	clean up tax	\$9.98	
		PO#: 3685	Voucher #:	13785	Invoice	Invoice No: IN686225	6/23/2022	Paid Amt: \$1,947.55
				E 03	005 760 000 720 442	Diesel fuel	\$9,855.27	
				E 03	005 760 000 720 442	MIN road tax	\$570.83	
				E 03	005 760 000 720 442	clean up tax	\$40.06	
		PO#: 3684	Voucher #:	13786	Invoice	Invoice No: IN686224	6/23/2022	Paid Amt: \$10,466.16
				E 03	005 760 000 720 442	diesel fuel	\$9,278.88	
				E 03	005 760 000 720 442	mn road tax	\$570.48	
		PO#: 3742	Voucher #:	13857	Invoice	Invoice No: IN687508	6/23/2022	Paid Amt: \$9,849.36
				E 03	005 760 000 720 442	87 unleaded	\$1,972.36	
				E 03	005 760 000 720 442	MIN gas tax	\$142.67	
		PO#: 3735	Voucher #:	13864	Invoice	Invoice No: IN687509	6/23/2022	Paid Amt: \$2,115.03
							Check Amount: \$24,378.10	
2909	1	7802	1703		ELG CARRIE		Check	
				E 01	301 211 000 000 401	COOKIES FOR GILBERT CAMPUS CLOSING	\$450.00	
		PO#: 3683	Voucher #:	13834	Invoice	Invoice No: 6	6/23/2022	Paid Amt: \$450.00
							Check Amount: \$450.00	
2909	1	7803	5390		FERGUSON ENTERPRISES LLC #1657		Check	
				E 01	302 810 000 000 401	raptor pro 19	\$42.27	
		PO#: 3683	Voucher #:	13784	Invoice	Invoice No: 9075135-1	6/23/2022	Paid Amt: \$42.27
							Check Amount: \$42.27	
2909	1	7804	5580		FOLLETT SCHOOL SOLUTIONS INC		Check	
				E 01	302 620 000 000 470	Quote ID # 10907047 List #109376300 List: H:	\$492.51	
		PO#: 3474	Voucher #:	13843	Invoice	Invoice No: 485559A	6/23/2022	Paid Amt: \$492.51
				E 01	302 620 000 000 470	Quote ID # 10907047 List #109376300 List: H:	\$2,762.55	
		PO#: 3474	Voucher #:	13844	Invoice	Invoice No: 485559	6/23/2022	Paid Amt: \$2,762.55
							Check Amount: \$3,255.06	

Rock Ridge Public Schools Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
2909	1	7805	5730	E 01	FRONTLINE TECHNOLOGIES 005 605 000 000 434 Applicant Tracking, unlimited usage for interna	6/23/2022	Check
		PO#: 3656	Voucher #: 13780	Invoice	Invoice No: INVUS154348		Paid Amt: \$2,435.62
							Check Amount: \$2,435.62
2909	1	7806	5940	E 01	GMEN 101 810 000 000 401 20 yard dumpster	6/23/2022	Check
				E 01	301 810 000 000 401 30 yard dumpster		\$445.00
				E 01	301 810 000 000 401 taxes		\$545.00
							\$168.30
		PO#: 3740	Voucher #: 13859	Invoice	Invoice No: 165675	6/23/2022	Paid Amt: \$1,158.30
				E 01	302 810 000 000 401 20 yard dumpster		\$445.00
				E 01	302 810 000 000 401 taxes		\$75.65
		PO#: 3739	Voucher #: 13860	Invoice	Invoice No: 165909	6/23/2022	Paid Amt: \$520.65
				E 01	101 810 000 000 401 20 yard roll off		\$445.00
				E 01	101 810 000 000 401 taxes		\$75.65
		PO#: 3738	Voucher #: 13861	Invoice	Invoice No: 165910	6/23/2022	Paid Amt: \$520.65
							Check Amount: \$2,199.60
2909	1	7807	6090	E 01	GRANDE ACE HARDWARE 302 810 000 000 401 plumber supplies	6/23/2022	Check
		PO#: 3741	Voucher #: 13858	Invoice	Invoice No: 181062	6/23/2022	Paid Amt: \$22.14
				E 01	302 810 000 000 401 Salt softener		\$37.95
		PO#: 3680	Voucher #: 13781	Invoice	Invoice No: 179849	6/23/2022	Paid Amt: \$37.95
				E 01	302 810 000 000 401 push mower		\$515.99
		PO#: 3653	Voucher #: 13777	Invoice	Invoice No: 180531	6/23/2022	Paid Amt: \$515.99
				E 01	302 810 000 000 401 CREDIT		\$459.00
		PO#: 3689	Voucher #: 13778	Credit	Invoice No: 180780	6/23/2022	Paid Amt: (\$459.00)
				E 01	302 810 000 000 401 Kwikseal		\$6.29
				E 01	302 810 000 000 401 Silicone		\$6.29
		PO#: 3689	Voucher #: 13789	Invoice	Invoice No: 180491	6/23/2022	Paid Amt: \$12.58
				E 01	302 810 000 000 401 cut and thread black pipes		\$129.08
		PO#: 3734	Voucher #: 13865	Invoice	Invoice No: 181022	6/23/2022	Paid Amt: \$129.08
				E 01	302 810 000 000 401 Squeegees		\$71.05
		PO#: 3736	Voucher #: 13863	Invoice	Invoice No: 181227	6/23/2022	Paid Amt: \$71.05
							Check Amount: \$329.79
2909	1	7808	6540	E 05	HEISEL BROTHERS INC 302 865 000 369 350 solenoid valve	6/23/2022	Check
		PO#: 3714	Voucher #: 13808	Invoice	Invoice No: 2519	6/23/2022	Paid Amt: \$836.65
							Check Amount: \$836.65

Rock Ridge Public Schools Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
2909	1	7809	6770	E 03	005 760 000 720 401	premium gas	Check \$10.43
		PO#: 3715	Voucher #: 13809	Invoice	Invoice No: 81387355	6/23/2022	Paid Amt: \$10.43 Check Amount: \$10.43
2909	1	7810	8840	E 01	100 405 000 740 399	INTERPRETING SERVICES	Check \$12,320.00
		PO#: 3716	Voucher #: 13817	Invoice	Invoice No: 2793	6/23/2022	Paid Amt: \$12,320.00 Check Amount: \$12,320.00
2909	1	7811	8890	E 03	005 760 000 720 401	Steel toe boots	Check \$109.99
		PO#: 3716	Voucher #: 13810	Invoice	Invoice No: 9347681	6/23/2022	Paid Amt: \$109.99
				E 01	302 810 000 000 401	Chain saw	\$199.99
				E 01	302 810 000 000 401	File to sharpen	\$3.78
				E 01	302 810 000 000 401	Extra chain	\$17.95
		PO#: 3745	Voucher #: 13856	Invoice	Invoice No: 9425194	6/23/2022	Paid Amt: \$221.72
2909	1	7812	1541	E 01	302 810 000 000 401	steel toe boots	Check \$154.99
		PO#: 3744	Voucher #: 13854	Invoice	Invoice No: 9410340	6/23/2022	Paid Amt: \$154.99 Check Amount: \$486.70
2909	1	7813	1492	E 03	005 760 000 720 401	Cylinder Rental Eveleth Bus Garage	Check \$80.89
		PO#: 2532	Voucher #: 13831	Invoice	Invoice No: 10754006	6/23/2022	Paid Amt: \$80.89
				E 01	302 361 914 830 433	Cylinder Rental Ind Tech Bldg	\$80.89
		PO#: 2532	Voucher #: 13832	Invoice	Invoice No: 71792758	6/23/2022	Paid Amt: \$80.89
				E 03	005 760 000 720 401	Cylinder Rental Gilbert Bus Garage	\$64.66
		PO#: 2532	Voucher #: 13833	Invoice	Invoice No: 10772008	6/23/2022	Paid Amt: \$64.66 Check Amount: \$226.44
2909	1	7814	9740	E 01	005 110 000 000 401	CH 12 MGMT FEES	Check \$2,650.00
		PO#: 3711	Voucher #: 13826	Invoice	Invoice No: 60122	6/23/2022	Paid Amt: \$2,650.00 Check Amount: \$2,650.00
2909	1	7815	10220	E 01	302 810 000 000 401	plumber parts	Check \$64.96
		PO#: 3711	Voucher #: 13805	Invoice	Invoice No: 84473	6/23/2022	Paid Amt: \$64.96

Rock Ridge Public Schools Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	
2909	1	7815	10220		MENARDS		Check	
				E 01	301 810 000 000 401	parts for hand cart		\$69.98
		PO#: 3712	Voucher #:	13806	Invoice No: 84924	6/23/2022	Paid Amt:	\$69.98
				E 01	302 810 000 000 401	plumber parts		\$42.94
		PO#: 3713	Voucher #:	13807	Invoice No: 84125	6/23/2022	Paid Amt:	\$42.94
				E 01	302 810 000 000 401	plumbing supplies		\$11.11
		PO#: 3743	Voucher #:	13855	Invoice No: 85315	6/23/2022	Paid Amt:	\$11.11
				E 01	302 810 000 000 401	black cable tie		\$9.99
				E 01	302 810 000 000 401	LED lights		\$29.99
		PO#: 3733	Voucher #:	13866	Invoice No: 85604	6/23/2022	Paid Amt:	\$39.98
							Check Amount:	\$228.97
2909	1	7816	10350		METRO SALES INC		Check	
				E 01	100 203 000 000 370	#118611		\$60.00
		PO#: 2882	Voucher #:	13811	Invoice No: INV2063638	6/23/2022	Paid Amt:	\$60.00
				E 01	101 203 000 000 370	#107594 W865L600048		\$37.78
				E 01	302 211 000 000 370	#107595 W865L60026		\$158.36
		PO#: 2882	Voucher #:	13812	Invoice No: INV2063581	6/23/2022	Paid Amt:	\$196.14
				E 01	101 203 000 000 370	114241		\$50.48
				E 01	301 211 000 000 370	#113930 W866L300047		\$70.90
		PO#: 2882	Voucher #:	13813	Invoice No: INV2063320	6/23/2022	Paid Amt:	\$121.38
				E 01	101 203 000 000 370	122099		\$742.24
		PO#: 2882	Voucher #:	13814	Invoice No: INV2063321	6/23/2022	Paid Amt:	\$742.24
				E 01	005 105 000 000 370	#105156 W865L200411		\$46.07
		PO#: 2882	Voucher #:	13815	Invoice No: INV2053982	6/23/2022	Paid Amt:	\$46.07
				E 01	302 211 000 000 370	#92104 E174M161509		\$379.60
		PO#: 2882	Voucher #:	13816	Invoice No: INV2053981	6/23/2022	Paid Amt:	\$379.60
							Check Amount:	\$1,545.43
2909	1	7817	10670		MINNESOTA POWER		Check	
				E 01	302 810 000 000 330	UTILITIES		\$4,253.46
		PO#: 2882	Voucher #:	13845	Invoice No: 22JUNE	6/23/2022	Paid Amt:	\$4,253.46
				E 01	302 810 000 000 330	UTILITIES		\$15.26
		PO#: 2882	Voucher #:	13846	Invoice No: 22JUNE	6/23/2022	Paid Amt:	\$15.26
				E 01	101 810 000 000 330	UTILITIES		\$15.29
		PO#: 2882	Voucher #:	13847	Invoice No: 22JUNE	6/23/2022	Paid Amt:	\$15.29
				E 01	302 810 000 000 330	UTILITIES		\$18.28
		PO#: 2882	Voucher #:	13848	Invoice No: 22JUNE	6/23/2022	Paid Amt:	\$18.28
				E 03	005 760 000 720 330	UTILITIES		\$188.35
		PO#: 2882	Voucher #:	13849	Invoice No: 22JUNE	6/23/2022	Paid Amt:	\$188.35

Rock Ridge Public Schools

Detail Payment Register By Check

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		PO#:	Voucher #:	13850	Invoice	Invoice No: 22JUNE	Paid Amt: \$42.66
				E 01	302 810 000 000 330	6/23/2022	
							Paid Amt: \$20.31
		PO#:	Voucher #:	13851	Invoice	Invoice No: 22JUNE	Paid Amt: \$20.31
				E 01	302 810 000 000 330	6/23/2022	
							Paid Amt: \$4,301.15
		PO#:	Voucher #:	13852	Invoice	Invoice No: 22JUNE	Paid Amt: \$4,301.15
						6/23/2022	
							Check Amount: \$8,854.76
2909	1	7818	10800		MN ENERGY RESOURCES CORP		Check
				E 01	302 810 000 000 440	6/23/2022	
		PO#:	Voucher #:	13818	Invoice	Invoice No: 22JUNE	Paid Amt: \$18.00
				E 01	101 810 000 000 440	6/23/2022	
							Paid Amt: \$1,508.20
		PO#:	Voucher #:	13819	Invoice	Invoice No: 22JUNE	Paid Amt: \$1,508.20
				E 03	005 760 000 720 440	6/23/2022	
							Paid Amt: \$118.70
		PO#:	Voucher #:	13820	Invoice	Invoice No: 22JUNE	Paid Amt: \$118.70
				E 01	302 810 000 000 440	6/23/2022	
							Paid Amt: \$60.50
		PO#:	Voucher #:	13821	Invoice	Invoice No: 22JUNE	Paid Amt: \$60.50
				E 01	005 810 000 000 440	6/23/2022	
							Paid Amt: \$40.34
		PO#:	Voucher #:	13822	Invoice	Invoice No: 22JUNE	Paid Amt: \$40.34
				E 01	302 810 000 000 440	6/23/2022	
							Paid Amt: \$302.63
		PO#:	Voucher #:	13823	Invoice	Invoice No: 22JUNE	Paid Amt: \$302.63
						6/23/2022	
							Check Amount: \$2,048.37
2909	1	7819	10900		MN TELECOMMUNICATIONS		Check
				E 01	005 605 000 311 320	6/23/2022	
		PO#:	Voucher #:	13836	Credit	Invoice No: 8245	Paid Amt: (\$3,441.50)
				E 01	005 605 000 311 320	6/23/2022	
							Paid Amt: \$742.50
		PO#:	Voucher #:	13837	Invoice	Invoice No: 8100	Paid Amt: \$742.50
				E 01	005 605 000 311 320	6/23/2022	
							Paid Amt: \$742.50
		PO#:	Voucher #:	13838	Invoice	Invoice No: 8196	Paid Amt: \$742.50
				E 01	005 605 000 311 320	6/23/2022	
							Paid Amt: \$859.50
		PO#:	Voucher #:	13839	Invoice	Invoice No: 8308	Paid Amt: \$859.50
				E 01	005 605 000 311 320	6/23/2022	
							Paid Amt: \$859.50
		PO#:	Voucher #:	13840	Invoice	Invoice No: 8402	Paid Amt: \$859.50
				E 01	005 605 000 311 320	6/23/2022	
							Paid Amt: \$859.50
		PO#:	Voucher #:	13841	Invoice	Invoice No: 8586	Paid Amt: \$859.50
						6/23/2022	
							Check Amount: \$622.00
2909	1	7820	11290		NATIONAL INSURANCE SERVICES OF WI		Check
				B 01	215 002	22JULY LIFE	
		PO#:	Voucher #:	13827	Invoice	Invoice No: 1504045	Paid Amt: \$940.83
						6/23/2022	
							Paid Amt: \$940.83

Rock Ridge Public Schools Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
2909	1	7824	14320	E 01	302 810 000 000 401	6/23/2022	Check
					SKALKO GREG		
					DOT physical (GUY C)		
							\$80.00
					PO#: 3688 Voucher #: 13788 Invoice		
					Invoice No: 52522		Paid Amt: \$80.00
							Check Amount: \$80.00
2909	1	7825	14620	E 01	005 110 000 000 896	6/23/2022	Check
					ST LOUIS COUNTY AUDITOR		
					PROPERTY TAXES		
							\$432.00
					PO#: Voucher #: 13853 Invoice		
					Invoice No: 61522		Paid Amt: \$432.00
							Check Amount: \$432.00
2909	1	7826	15320	E 01	302 810 000 000 401	6/23/2022	Check
					TEAM LABORATORY CHEMICAL, LLC		
					Granular fertilizer		\$648.00
					Herbicide		\$645.00
					Tri kill		\$142.50
					Freight		\$188.50
					PO#: 3687 Voucher #: 13787 Invoice		
					Invoice No: INV0030553		Paid Amt: \$1,624.00
							Check Amount: \$1,624.00
2909	1	7827	15460	E 04	500 560 000 321 311	6/23/2022	Check
					TEXTILESPLUS		
					Coach Jerseys		\$160.05
					PO#: 3670 Voucher #: 13779 Invoice		
					Invoice No: 5823		Paid Amt: \$160.05
							Check Amount: \$160.05
2909	1	7828	16300	E 03	005 760 000 720 401	6/23/2022	Check
					UNITED TRUCK BODY		
					Fuel seperater / filter		\$118.04
					Air cleaner		\$153.72
					fuel filter		\$77.98
					sealant polyurethane		\$17.72
					PO#: 3695 Voucher #: 13791 Invoice		
					Invoice No: 553564A		Paid Amt: \$367.46
					PO#: 3691 Voucher #: 13792 Invoice		
					Invoice No: 553789		Paid Amt: \$60.00
							Check Amount: \$60.00

Report Total: \$73,545.52

ASHLEY HAMMER-PAKKONEN

A teacher passionate in her commitment to three things: maximizing individual student performance, building positive relationships with students, and instilling a sense of self-worth among all students.

 [REDACTED] 290-750

 [REDACTED]@gmail.com

 24 West Main Street
Ellsworth, WI [REDACTED]

CERTIFICATION

Minnesota
Communication Arts/Literature
Grades 5-12

Wisconsin Lifetime License
English and History
Early Adolescence-Adolescence

EDUCATION

University of Wisconsin-Superior
May 2012

Bachelor of Arts

- Major: English in Secondary Education
- Minor: History in Secondary Education
- GPA: 3.2

SKILLS

- Google Suite
- Video editing
- Smartboard/Epson board
- Illuminate
- FastBridge

TEACHING EXPERIENCE

Language Arts + U.S. History Teacher / Hudson Middle School
2013-Present

- Department Head for 6-8 Language Arts (2019-2021)
- PLC Lead for 8th grade Language Arts (2019-2021)
- Department Head for 6-8 Social Studies (2021-Present)
- PLC Lead for 8th grade U.S. History (2021-Present)
 - *Department Head duties include:*
 - *working closely with building administration to advocate for the department's needs/concerns*
 - *build, implement, and track building SMART goals*
 - *develop standards-aligned curriculum*
 - *collaborate with instructional coaches and PLC leads*
 - *plan and facilitate weekly PLC data conversations*
- Design rigorous, inquiry-based lessons for Language Arts and U.S. History classes
- Analyze standardized test scores to develop by-student-by-standard supports
- Differentiate assessments for Special Education students and English Language Learners

EXTRA CURRICULARS

- Club Advisor:
 - National Junior Honors Society
 - National Novel Writing Month Club
 - Future Problem Solvers Scenario Writing
 - Annual state and international participants
- Coordinate Holocaust Speaker presentation
- Co-organize Hudson Walking Tour
- Co-plan and chaperone an annual trip to Washington D.C.

Anna Roen

ESSEX COUNTY PUBLIC SCHOOLS, VIRGINIA, MN 55744
anna.roen@essex.k12.mn.us
(763) 750-7000

EDUCATION

Bemidji State University Bemidji, MN
Bachelor of Science Degree, December 2021
• Major: Elementary Education
Mesabi Range College Virginia, MN
Associate of Arts Degree, August 2017
• Major: Liberal Arts
Pine City High School Pine City, MN
Diploma, June 2003

EXPERIENCE RELATED TO TEACHING

Student Teaching Parkview Elementary, Virginia, MN
September 2021 – present
Fourth Grade Practicum Roosevelt Elementary, Virginia, MN
September 2019 – May 2021
Site Coordinator, Roosevelt Elementary Volunteers in
Education, Virginia, MN
August 2020 – present
Title 1 Aide Roosevelt Elementary, Virginia, MN
October 2018 – present
Substitute Paraprofessional Teachers on Call, Bloomington, MN
September 2018 - present
Fifth Grade Practicum Roosevelt Elementary, Virginia, MN
January 2019 – May 2019
Licensed Child Care Provider Virginia, MN
November 2010 – September 2017

OTHER WORK EXPERIENCE

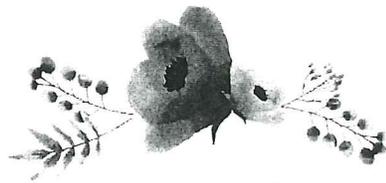
Customer Service Representative Blue Cross Blue Shield of
Minnesota, Virginia, MN
September 2017 – August 2018
First Assistant Manager Maurices, Virginia, MN
August 2003 – September 2010

ACTIVITIES AND RECOGNITION

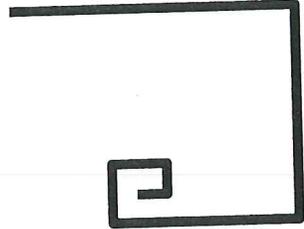
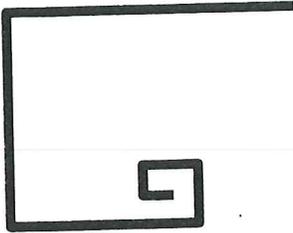
I have volunteered as a tutor in multiple subjects with struggling elementary students, both in person and online.
I maintained a 4.0 GPA throughout my program of study and will graduate with honors, Summa Cum Laude.

INTERESTS

Family time, cooking, reading, golfing, and being outdoors.



Sarah Knudson



Experience

Girl Scout Volunteer—Sept 2020- Current
Girl Scout Troop 1299 • Virginia, MN

SWOP Board Member—Dec 2019- current
Summer Work Outreach Project • Virginia, MN

Mentor—Jan 2007- Aug 2010
Youth for Christ Teen Mom Program • Virginia, MN

Family Educator—Aug 2005- Jun 2006
Children's Advocacy Center of SW Florida • Fort Myers, FL

Second Grade Teacher—Aug 2003- Jun 2006
Mirror Lakes Elementary • Lehigh Acres, FL

Long Term Substitute—May 2003- Aug 2003
Y Wee Care Learning Center • Virginia, MN

Mentor—Jan 2000- Aug 2003
Young Parent Program • Virginia, MN

Education

Master of Science- Education Dec 2013
Bemidji State University, Bemidji, MN

- Licensure & Certification: Reading K-12, Online Teaching

Bachelor of Science- Elementary Education May 2003
Bemidji State University, Bemidji, MN

- Licensure: K-6, Communication Arts & Literature 5-8

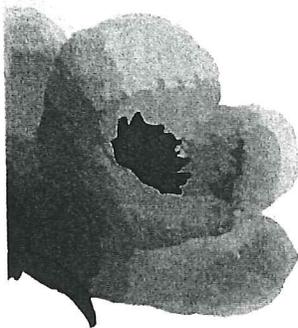
Associate of Arts Aug 2001
Mesabi Range Community & Technical College, Virginia, MN

Credentials

Official credentials on file with Career Services, 1500 Birchmont Dr. NE, Box 18, Bemidji State University, Bemidji, MN 56601-2699 (218) 755-2038

Professional Summary

Skilled Parent Educator with a passion to support parents and facilitate parenting utilizing research based best practices and personal experience. Thrive in helping others achieve confidence and success in parenting choices. Empower parents through mutual respect and understanding of social, economical, and cultural differences.



Skills

- Social skills development
- Manage problems
- Plan lessons
- Maintain order
- Multitasking
- Documentation
- Problem-solving
- Friendly
- Outgoing



6/24/2022

To: Rock Ridge Board of Education

Re: Proposal for 2022 Marching Band DCI Summer Trip

Dear Rock Ridge Board of Education and Superintendent Schmidt:

Please accept this letter as a proposal for the Rock Ridge Marching Wolverines Summer trip to the River City Rhapsody Drum Corps Show in La Crosse, Wisconsin, on July 10, 2022.

The purpose of this trip is as follows:

- Provide a fun end-of-the summer reward for an excellent summer of marching band
- Create an opportunity for our students to build community with one another from across the district
- Provide an opportunity for our students to see the highest level of marching and musical excellence, giving them perspective and incentive to continue striving to give their best each day.

From the DCI Website:

“A drum and bugle corps is a musical marching unit consisting of brass instruments, percussion instruments and color guard. Drum corps are specialized marching bands. Typically operating as independent organizations (no scholastic affiliation), drum corps perform on-field competitions, parades, festivals and other civic functions. The rules of Drum Corps International set the age limit for drum corps participation at 22, with most participants aged 17-21.

Competitive drum corps take part in a summer tour, visiting various cities around the country and participating in competitions. Competitions occur on football fields. Every year, each drum corps prepares a single show, approximately 8–12 minutes in length, and carefully refines this throughout the entire summer tour. This focus on a single show takes advantage of the large amount of time needed to hone and refine a modern drum corps program, with a momentum that continues to build toward the last performance of the season – championships.”

Here is the itinerary for the trip. It is a long but extremely rewarding experience:

6:30am	Arrive VHS Door 8
7:00am	Bus Departs VHS 8
1:00pm	Arrive La Crosse/Lunch
2:00pm	Visit Drum Corps (TBD) Rehearsal
5:00pm	Dinner
6:00pm	Arrive at Roger Harring Stadium
7:00pm	DCI River City Rhapsody Begins
10:30pm	Show Ends
11:00pm	Depart for VHS Door 8
4:30am	Arrive VHS Door 8

Here are some final logistical details of the trip for your perusal.

- We will be traveling via LCS Charter Coaches due to the extended length of the trip
- Students going have all signed a permission slip with their parents
- Students going have all paid \$40 to help defray some of the cost of the trip
- Students going will provide their own meals or money for meals for meal times
- It has been made clear that money will not stop a student from attending, and that we will accommodate any who are in need of monetary support for the trip.
- The Virginia Band Boosters are serving as a clearinghouse for the costs of the trip.

We appreciate your time, consideration, and attention to this proposal, and we thank you in advance for your approval. Our students are extremely excited about this trip, and we cannot wait to take them.

Sincerely,

Daniel Melby and Kevin Szumal
Directors of RRPS Bands
daniel.melby@rrps.org and kevin.szumal@rrps.org

2021-2022 WEB Events

MAY

May Development Day

AUGUST

Leader Training: two, 6 hour days

SEPTEMBER

Orientation Day and BBQ

First Day of school: Wear WEB shirts

Two large group meetings

WEB Wednesday #1

OCTOBER

Homecoming Dance (Cancelled)

Haunted College/Pumpkin Decorating Event

Two large group meetings

First formal Affinity Group Meeting

WEB Wednesday #2

NOVEMBER

Rock Ridge Fun Night #1 - 167 students attended

Second formal Affinity Group Meeting

One large group meeting

DECEMBER

Begin weekly Department Staff Celebrations

"Snow Adventures" Day - Salt dough ornaments/Cookie Decorating/Movie/Wii/Kahoots

Third formal Affinity Group Meeting

One large group meeting - Holiday Breakfast Party (for WEB Leaders, from Matt & Sam)

JANUARY

Weekly Department Staff Celebrations

FEBRUARY

Weekly Department Staff Celebrations

MARCH

Weekly Department Staff Celebrations

New Affinity Groups Assigned - First formal Affinity Group Meeting

Rock Ridge Fun Night #2 - 100 students attended

Large Group meeting

WEB Wednesday #3

APRIL

Weekly Department Staff Celebrations

Two Regular Meetings

WEB Wednesday #4

MAY

Weekly Department Staff Celebrations

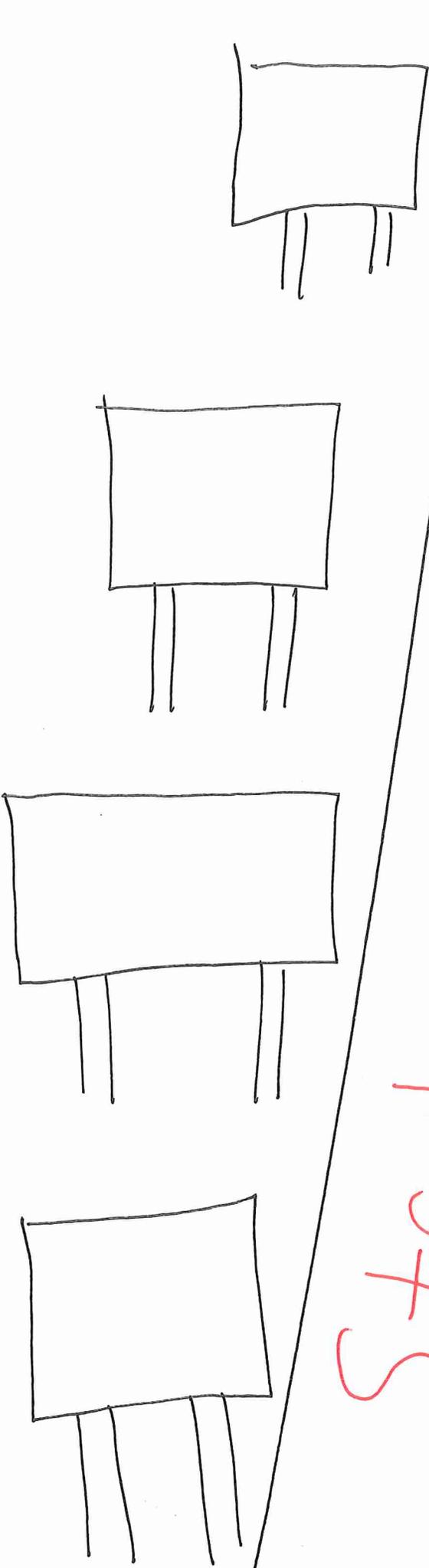
Outside Day @ Lakeside Park - flowers, chalk, sports, crafts, etc.

Lip Dub Filming

Two Regular Meetings

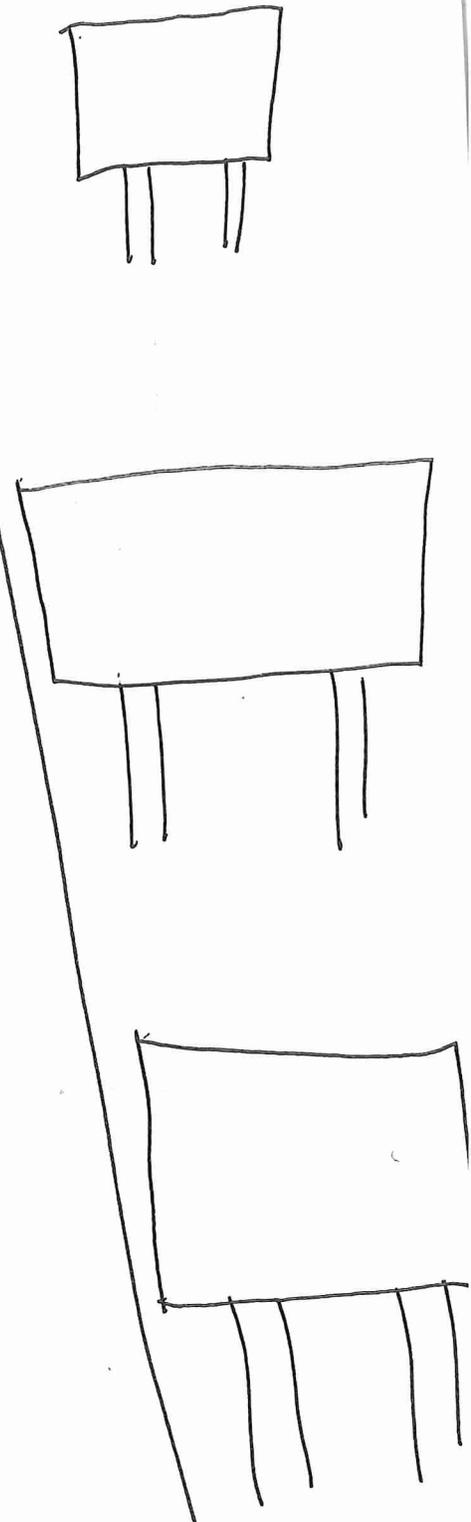
May Development Day (next year's leaders)

WEB Leader End-of-the-Year BBQ

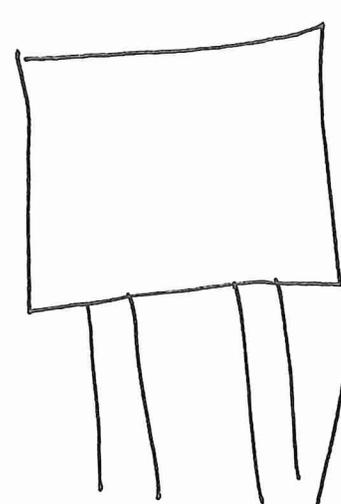
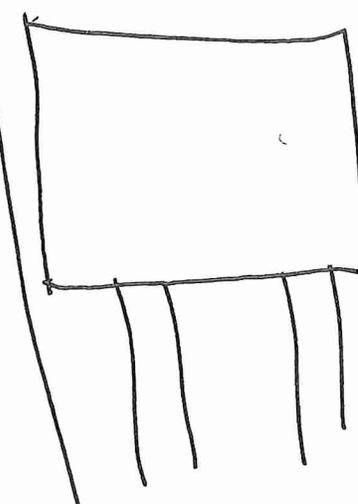
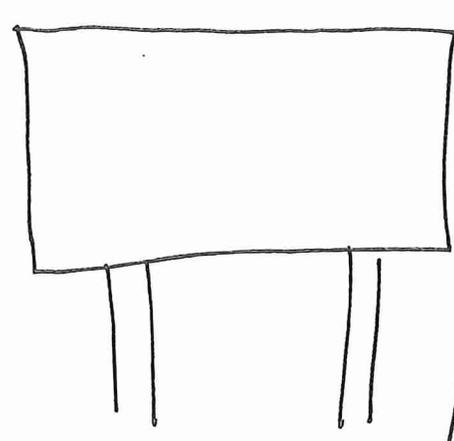
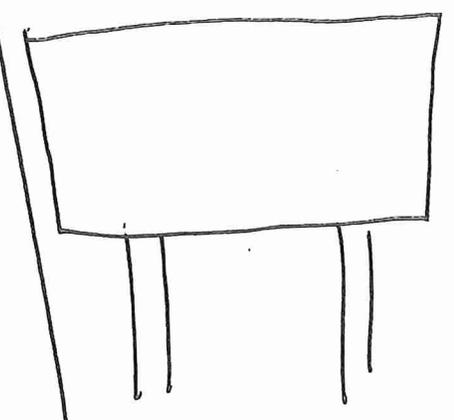
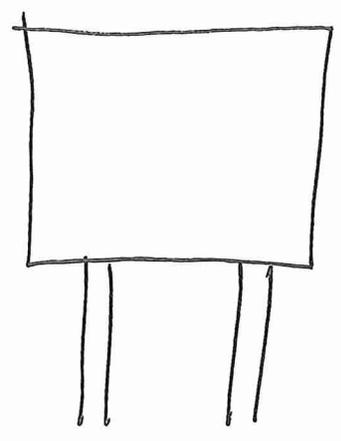
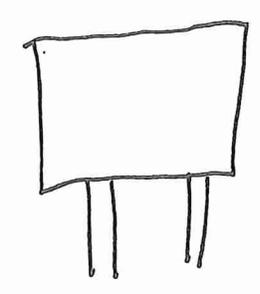
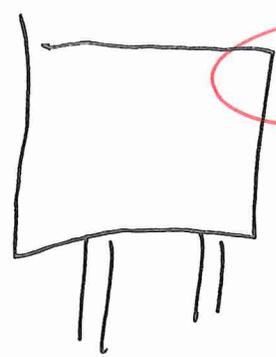


Strategic Thinking

Highway



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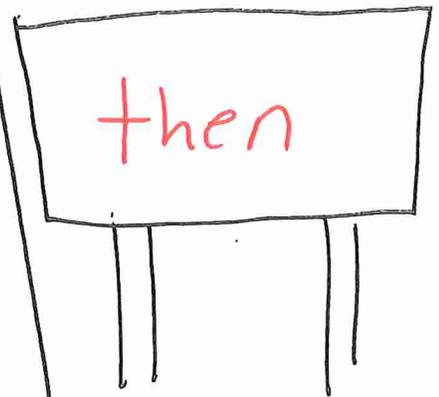
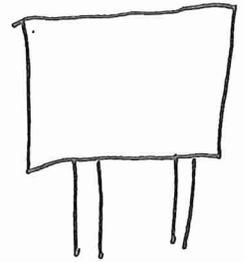
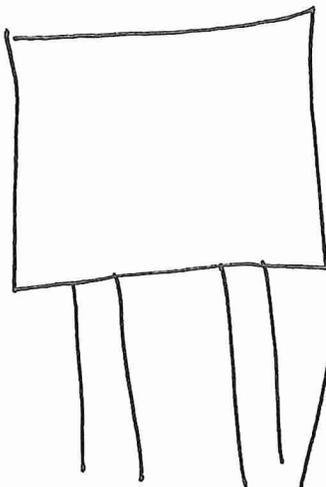
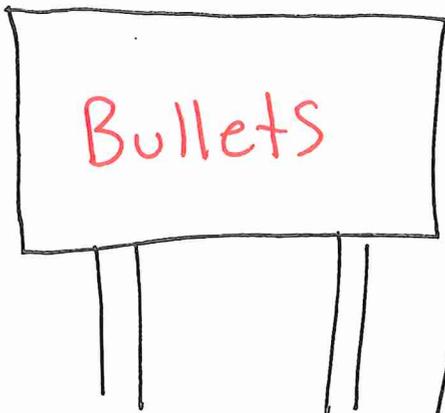
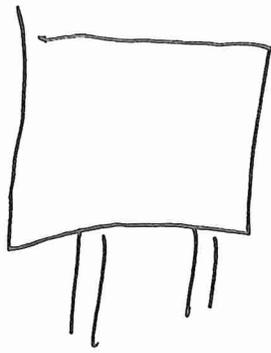
Whole
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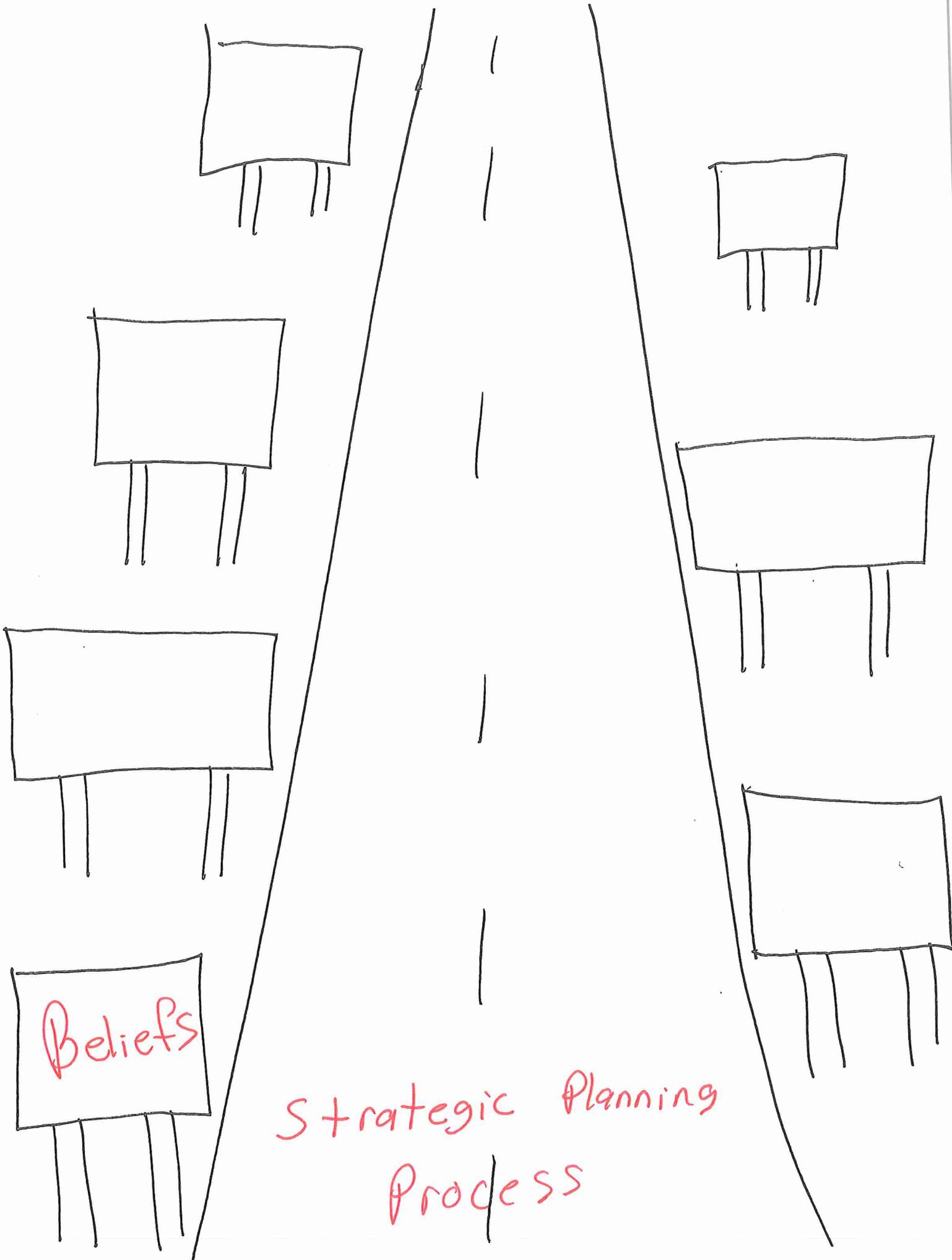
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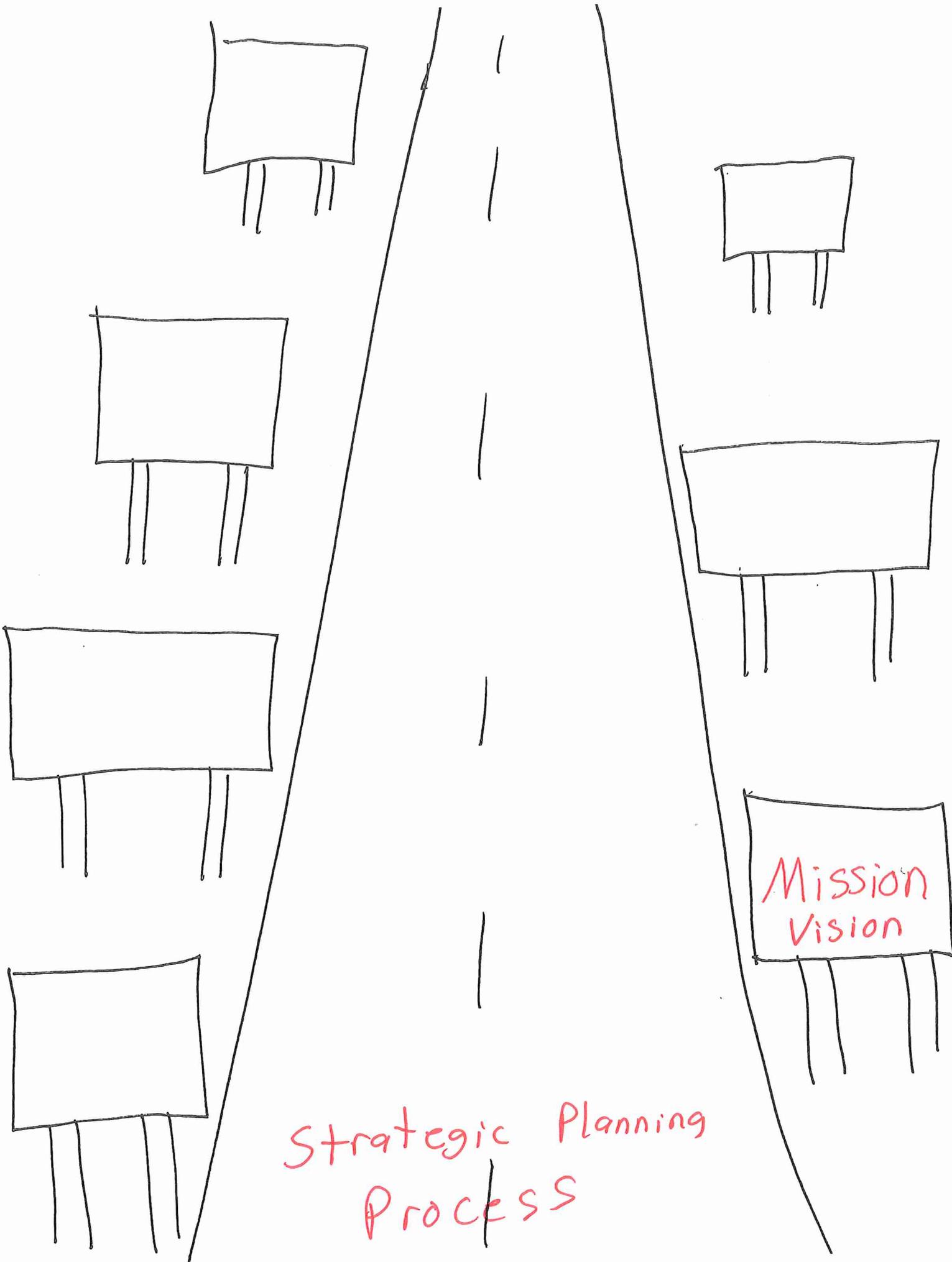
Collins, 2011





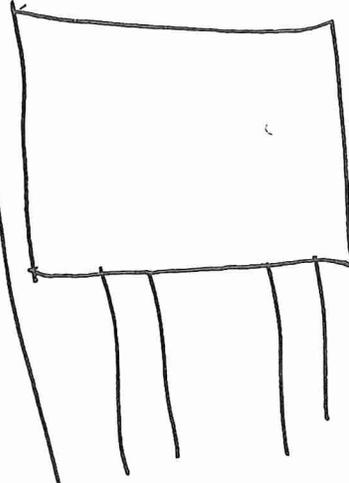
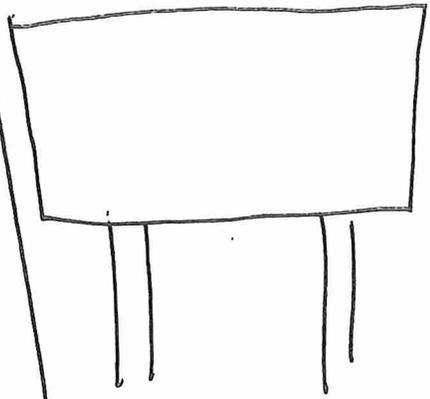
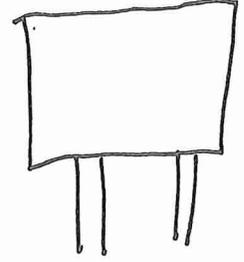
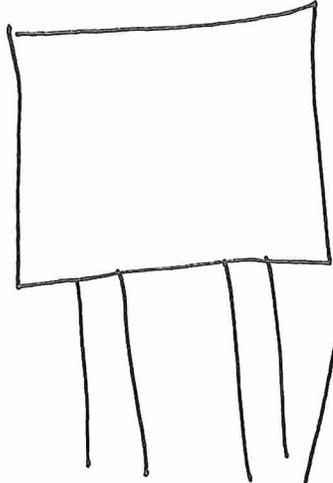
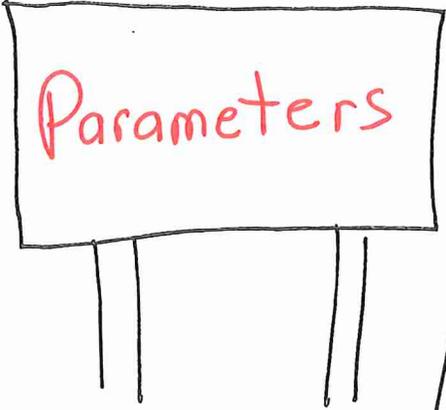
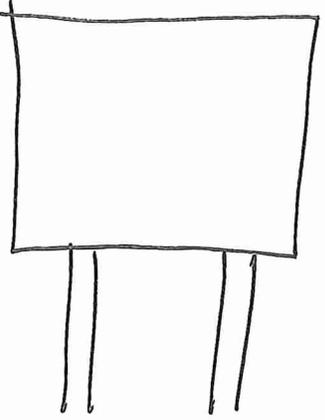
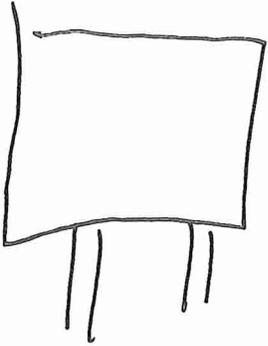
Beliefs

Strategic Planning
Process

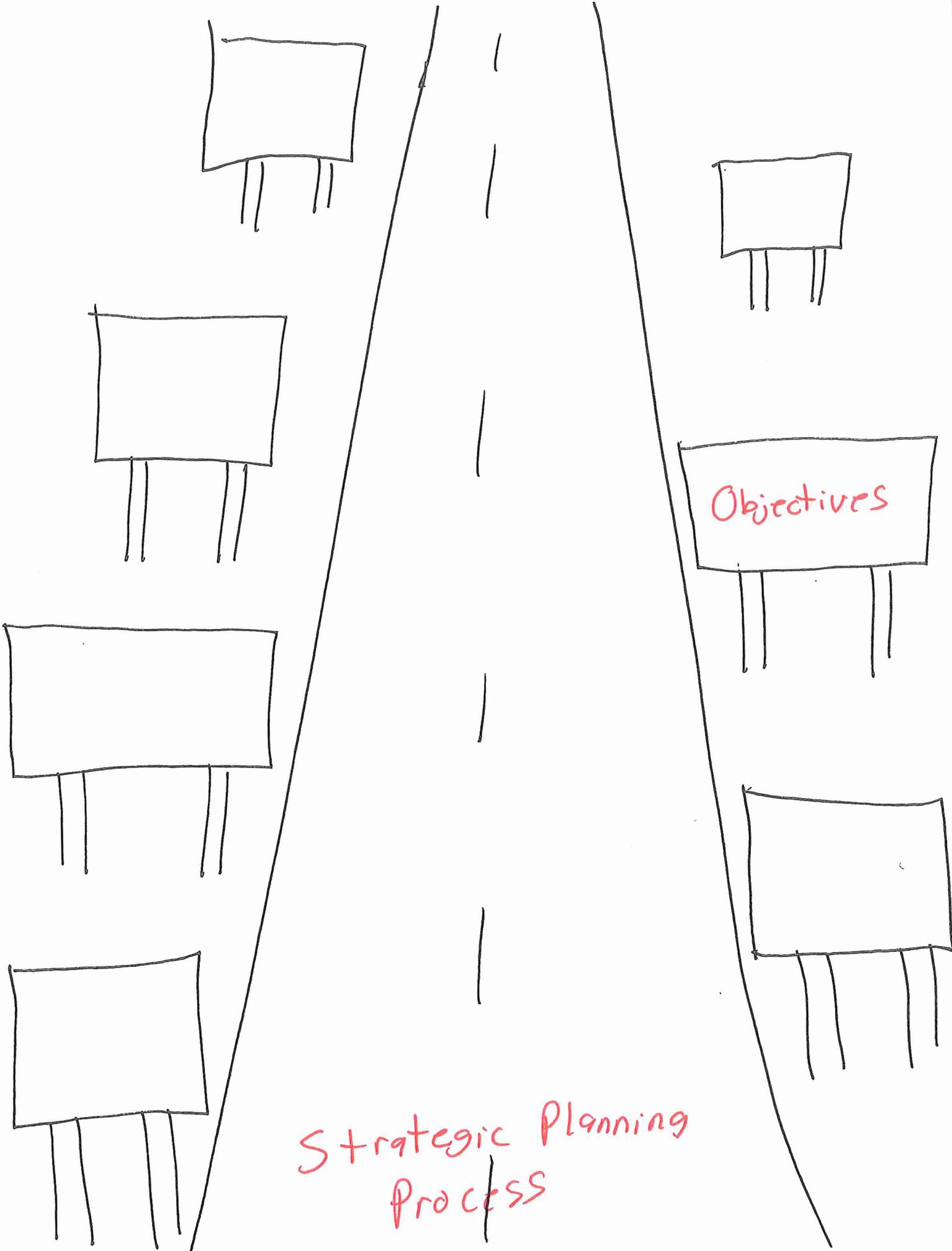


Mission
Vision

Strategic Planning
Process

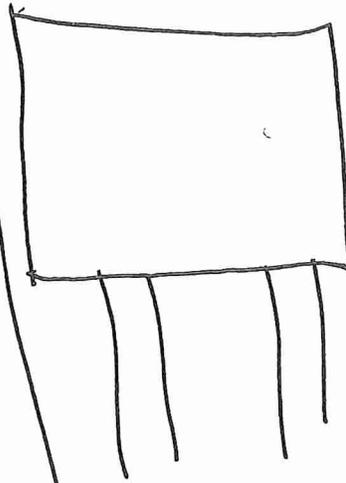
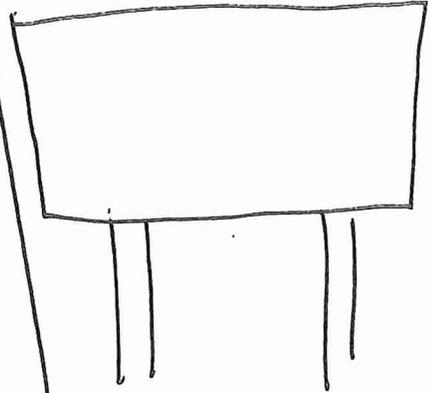
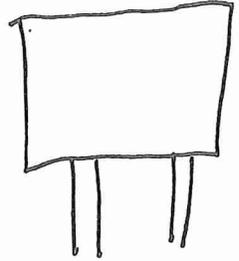
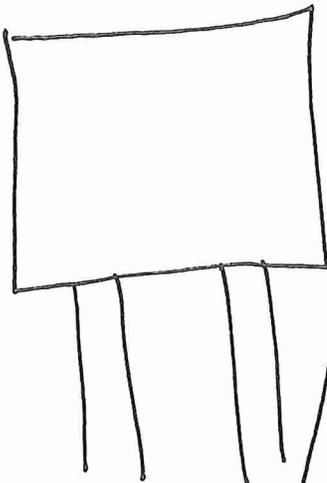
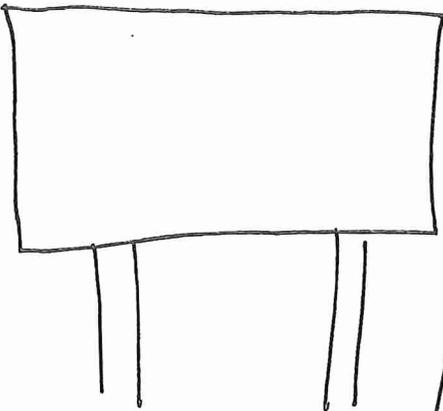
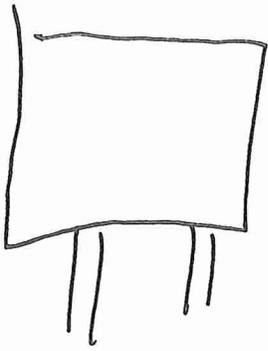


Strategic Planning
Process

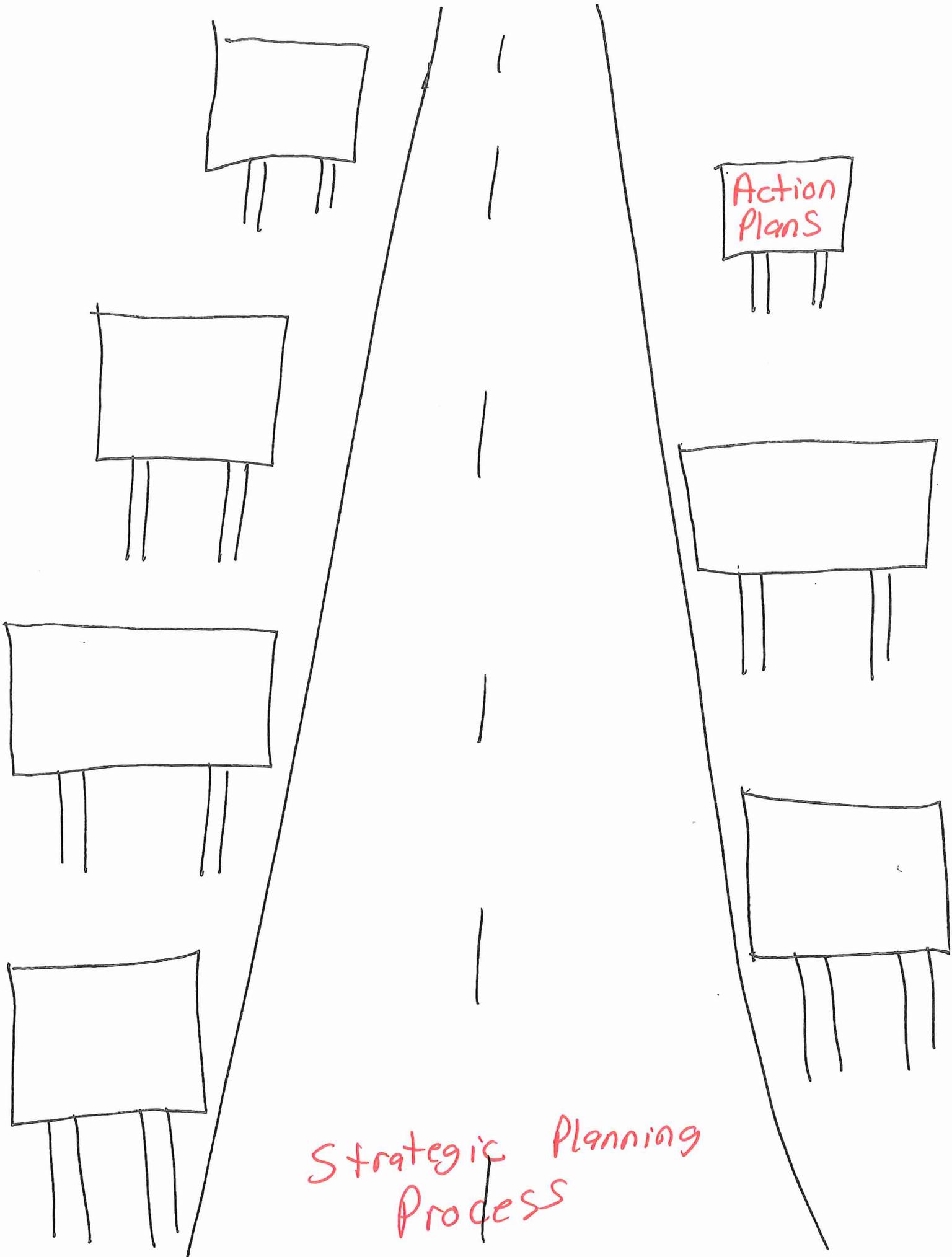


Objectives

Strategic Planning
Process



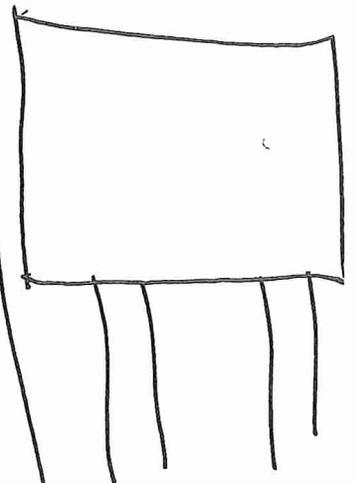
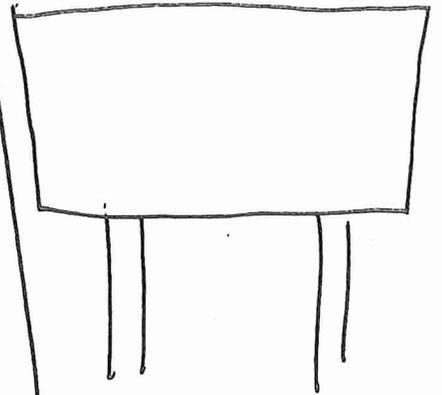
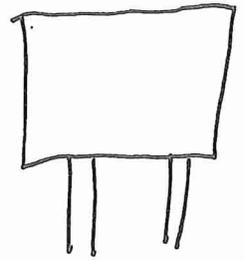
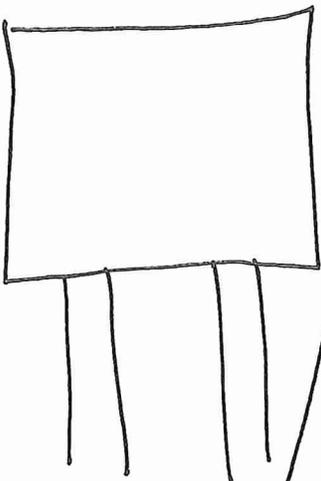
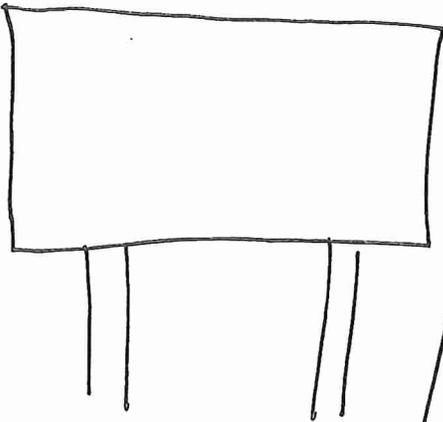
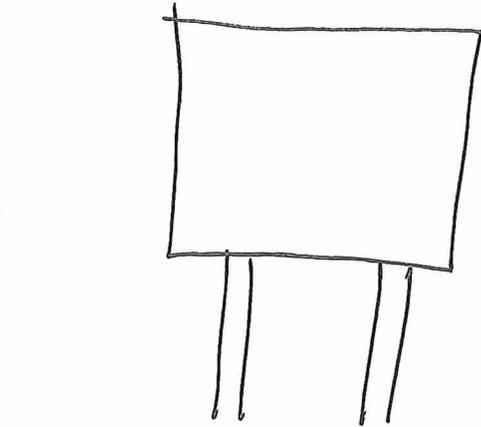
Strategic Planning
Process



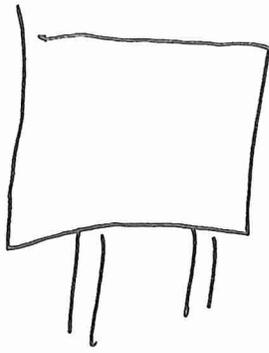
Action Plans

Strategic Planning Process

Do it
Evaluate



Strategic Planning
Process



Next

Inspire

Education

Generation

the

to

Mission
Vision

Best

The

To

Our

World's

Becoming

Roadmap

Mission
Vision

Everyone

for

and Joy

Passion

to Inspire

Designed

An
Educational
Environment

Mission

VISION

#1

Mission

VISION

#2

Applications

Immediate

Educational Experiences

Real-world

with

Collaborative

Students

of

Education

Daily

into the

of
Community
Professionals

Meaningful
Integration

Mission

VISION

#3

Ever-Changing world

of an

the needs

Continually meet

that will

Learning Spaces

Adaptable

Mission

VISION

#4

CURRICULUM

- ACADEMY MODEL
- COLLEGE & CAREER PATHWAYS
- HIGH LEVELS OF INQUIRY
- PROJECT BASED LEARNING
- STUDENT CENTERED
- TECHNOLOGY BASED FEATURES
- 21ST CENTURY SKILLS
- RESEARCH BASED

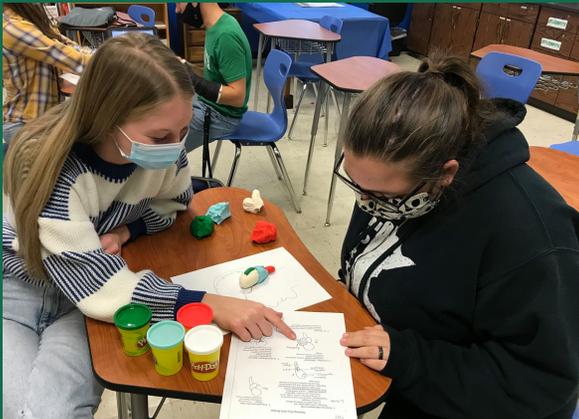


Rock Ridge

PUBLIC SCHOOLS

CURRICULUM & INSTRUCTION

WOLVERINES AT WORK



411 S. 5th Ave Virginia,
MN 55792



www.rrps.org



218-749-5437





Our Vision

EDUCATION TO INSPIRE THE NEXT GENERATION

- AN EDUCATIONAL ENVIRONMENT DESIGNED TO INSPIRE PASSION AND JOY FOR EVERYONE
- COLLABORATIVE EDUCATIONAL EXPERIENCES WITH IMMEDIATE REAL-WORLD APPLICATIONS
- MEANINGFUL INTEGRATION OF COMMUNITY PROFESSIONALS INTO THE DAILY EDUCATION OF STUDENTS
- ADAPTABLE LEARNING SPACES THAT WILL CONTINUALLY MEET THE NEEDS OF AN EVER-CHANGING WORLD

fiercely United



INSTRUCTION

- AVID INSTRUCTIONAL STRATEGIES (WICOR)
- PBL GOLD STANDARD DESIGN PROCESS
- MAKING THINKING VISIBLE ROUTINES
- COSTA'S LEVELS OF THINKING
- ESSENTIAL QUESTIONS
- FLEXIBLE LEARNING GROUPS



Let's hear from our WOLVERINES

“

"I really like all the math we learn! My grandpa told me it is the most important subject because you need it to count money and pay for things."

Lia C.
1st Grade

“

"I love all the hands on activities we do. My favorite project was designing my own tiny home and then creating a 3D Model of it!"

Jordyn S.
5th Grade

“

"Our school is full of amazing teachers that work so very hard every day to give us the best future they can. They give us as much help as we need with projects, assignments, and tests, without making them too easy. They teach us life skills like the power of working hard, and being genuine to people. Any question I may have about anything involving my future, I know this school has a teacher that would be willing to help me however they can. I am very lucky to be in such a good school district with teachers and staff that are willing to help me go as far as I can!"

Jake B.
11th Grader



			2021-22
	Current Policy	Deductible	Monthly Premium
BCBS 'J Plan'	Single		\$739.00
BCBS 'J Plan'	Family		\$1,969.50
BCBS VEBA Plan	Single	\$1,850.00	\$599.00
BCBS VEBA Plan	Family	\$3,700.00	\$1,572.00

BID #1 BCBS Rep: Dave Kuschel BCBS		2022-23	Monthly Premium	% Change
			\$881.10	19.2%
			\$2,348.20	19.2%
			\$702.89	17.3%
			\$1,873.26	19.2%

BID #2 Medica Rep: NESC		2022-23	Monthly Premium	% Change
			\$769.35	4.1%
			\$2,050.37	4.1%
			\$664.98	11.0%
			\$1,772.23	12.7%



Health Plan Rate Confirmation for:
Effective: 9/1/2022

Rock Ridge Public Schools ISD 2909

INSTRUCTIONS: Please send a signed copy of this rate confirmation to your Service Cooperative Representative and our Medical Representative by 6/17/22.

Please attach alternative rate sheets for any new plans you are electing, if applicable.

Please verify broker fees, commissions and information listed below that apply to your policy.

Plan	Description	Coverage	Contracts *	Current rates	RATES		Elect this plan? Yes/No
					EFFECTIVE 9/1/2022	Plan adj. %	
1	MSI PP MN 0%-25	Single	76	\$739.00	\$769.35	4.11%	_____
		Family	41	\$1,969.50	\$2,050.37	4.11%	
2	MSI PP MN 1850-0% VEBA	Single	37	\$599.00	\$664.98	11.01%	_____
		Family	34	\$1,572.00	\$1,772.23	12.74%	
3	MSI PP MN 200-20%	Single	1	\$722.50	\$778.81	7.79%	_____
		Family	0	\$1,875.50	\$2,075.60	10.67%	
TOTAL ALL PLANS				Monthly Premium Annual Premium	\$213,247 \$2,558,964	\$228,174 \$2,738,091	
* Based on the group's most recent enrollment data. Rates are guaranteed for one year beginning 9/1/2022.				% Annual Adjustment \$ Annual Adjustment		7.0% \$179,127	

NESC is offering a rate cap not to exceed 14.9% for the plan year beginning 9/1/2023. The rate cap is contingent upon the group renewing with NESC and not going out for bid for plan year 9/1/23. If the group solicits a bid, the service cooperative reserves the right to remove the cap. NESC also reserves the right to re-evaluate the rate guarantee if the participation changes by more than 10%.

Alternative Plans (if applicable)

Attach plan summaries and rates for alternative plans. Check "no" above for any current plan or plans that are being replaced or discontinued.

Broker commissions included? **No** \$0.00 per contract/mo 0.00% of total plan premium

Brokerage agency None Listed

Broker name _____ Broker email _____ Broker tel# _____

Broker MN Life and Health License # _____

Rate confirmation approved by:

Print name: _____
 for: **Rock Ridge Public Schools ISD 2909**

Signature: _____

Date: _____

Service Cooperative Health Insurance Through Minnesota Healthcare Consortium



Offering an insurance pool with statewide power and local control

Your Service Cooperative group health insurance pool spreads risk and reduces cost while providing you the freedom to select the doctor and health plan of your choice. You will be the decision maker to see any doctor, clinic, or hospital for your care. This freedom gives you greater satisfaction about your healthcare, which leads to perceived and actual improvements in your well-being. And it works!

Features

- Statewide risk pool under Minnesota Healthcare Consortium (MHC)
- Rating methodology to provide stability
 - Lower pooling limits for catastrophic claims
 - Blending your claims with regional expectations to stabilize smaller groups
- Your choice of level of assistance for mandatory bids
- New networks and plan design options
- A selection of consumer tools and programs customizable to each member

Advantages

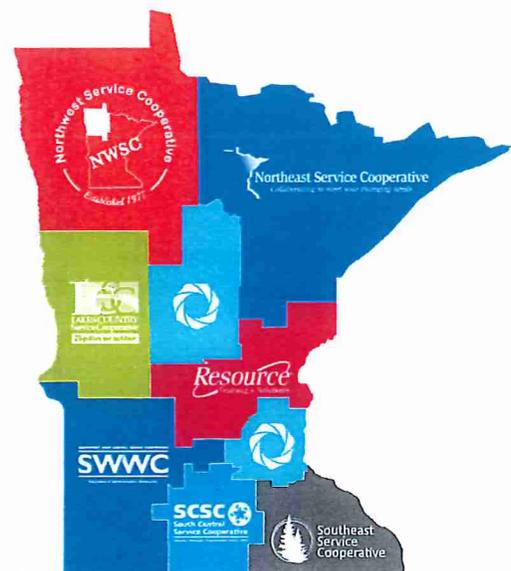
- Regional pool discretion and reserves
- Group control of benefit design
- Dedicated Service Cooperative and Medica teams
- Discounted access to medical savings and spending accounts with Further
- Customized wellness programs with grant funding available
- Education and resources available on best practices & mandates



Statewide there are hundreds of organizations with thousands of members participating in the Minnesota Healthcare Consortium. Your regional cooperative, together with other participating service cooperatives from across the state, negotiates statewide stop-loss pricing, administrative discounts, and lower healthcare costs.

“We are dedicated to empowering and engaging our members in lifelong health and well-being”

www.mnhc.gov



Healthcare Benefit Programs

My Health Rewards by Medica features health assessments, lifestyle, and condition management coaching, and activity tracking to inspire behavior changes. Employees and their dependents ages 18 and over can each earn up to \$220 annually in rewards!

Fit Choices by Medica rewards employees for health club workouts. Employees work out at a participating health club eight times a month and earn up to a \$20 credit each month toward their health club dues. That's up to \$240 a year!

Omada helps at-risk employees as they work to lose weight and reduce their risk for diabetes and heart disease. Diabetes and diabetes prevention programs available.

NEW in 2022 Omada for Joint & Muscle Health combines personalized physical therapy with virtual technology. It's a proven program that can help build muscle, prevent pain, and treat existing aches and injuries.

Ovia Health provides maternal and parental guidance, support, and coaching through smartphone apps. They give you on-demand support and clinically backed guidance to help you achieve your health goals.

Sanvello offers guided help for stress, anxiety, and depression. Access coping tools, daily mood tracking, guided journeys and weekly progress check-ins to stay engaged and manage symptoms.

Worksite Wellness programs help our members build a customized wellness experience on-site that increases employee engagement and makes the healthy choice the easy choice for their staff.

TelaDoc allows you to access doctors and therapists by phone, web, or app, including programs for back care, dermatology and nutrition.

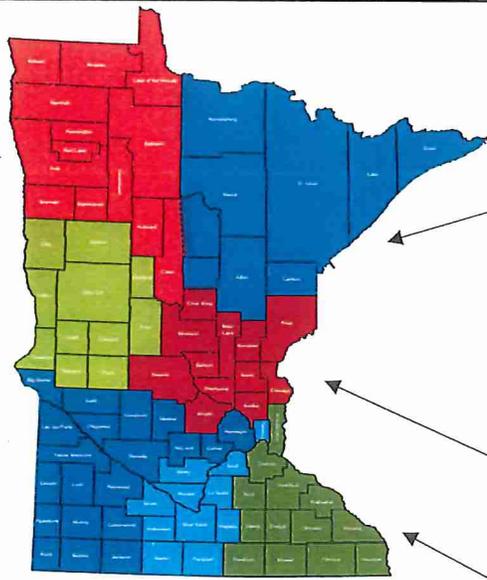
VSP Vision Care brings personalized care from a VSP network doctor at low out-of-pocket costs.

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Melissa Walvatne
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Brittani Daniel
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Bill Colopoulos
Southeast Service Cooperative
bcolopoulos@mnhc.gov
(507) 206-7419



Renewal Terms and Conditions

- 1) The Northeast Service Cooperative's medical & pharmacy benefits program is administered by Medica. Medica also underwrites the specific and aggregate stop loss insurance and provides customer service and account management support. The Minnesota Healthcare Consortium, of which Northeast Service Cooperative is a member, also self-insures a layer of stop loss combined with other participating service cooperatives in a statewide pooling arrangement.
- 2) The rates in this renewal are contingent on the plan(s) included in this renewal being the only health plan(s) that you offer.
- 3) The rates in this renewal are based on the benefit description and expected enrollment shown for each plan. If you request different benefits, or if your actual enrollment varies from expected enrollment listed in this renewal by more than 10%, we reserve the right to make changes to the rates.
- 4) At least 50% of the total number of all eligible employees must enroll in the program for coverage to be offered to your group.
- 5) The employer must contribute at least 50% of the cost of the lowest priced health plan offered to your employees.
- 6) Rates included in this renewal are guaranteed for 12 months beginning on September 1, 2022.
- 7) Rates and plans are compliant with state and Federal regulations, including ACA.
- 8) Cash in lieu of benefits are not recommended. Please discuss variations with the Service Cooperative.
- 9) Your account will continue to be serviced locally by Jeanette Mellesmoen and Suzi Ruper at Northeast Service Cooperative.
- 10) The Northeast Service Cooperative collects premiums in full from members via ACH on a monthly basis.

For questions, please contact:

Jeanette Mellesmoen
Northeast Service Cooperative
jmellesmoen@nescmn.net

Suzi Ruper
Northeast Service Cooperative
sruper@nescmn.net

Executive Summary



Thank you for continuing coverage with your local service cooperative and the Minnesota Healthcare Consortium (MHC) to provide medical plan coverage to your employees and their families. We appreciate the opportunity to demonstrate our commitment through health plan products and programs that help individuals lead healthier lives.

The Minnesota Healthcare Consortium

Seven Minnesota service cooperatives have joined together to provide the cost savings of being self-insured with the financial safety of being in a pool. Statewide, hundreds of organizations with thousands of members are participating in MHC. Your regional cooperative, together with other participating service cooperatives from across the state, negotiates statewide stop-loss pricing, administrative discounts, and lower health care costs.

Medica: Trusted Health Plan of Choice

MHC has selected Medica as our health plan administrator.

Medica is a Minnesota-based nonprofit health plan with a 45-year history. Their health plans and services are offered to nearly 1 million members nationwide. Medica is committed to building trust with us and our customers, members, and the communities where they live, work, and play. You can count on MHC and Medica to deliver great service, an extensive network of providers, and many resources to help your employees be their healthiest. Learn more at WelcomeToMedica.com/MHC2.

Providing Exceptional Choice, Access, and Coverage

Medica's network options provide coverage for your employees when and where they need it. They offer you the choice between the broad Medica Choice® Passport and the focus of the Medica Elect® care system and accountable care organizations (ACOs).

Delivering Value and Improving Outcomes with Thoughtful Pharmacy Benefits

Medica delivers pharmacy benefits in partnership with **Express Scripts Inc. (ESI)**, which leads the pharmacy-benefits-management industry in customer satisfaction. Medica's pharmacy solutions, powered by ESI, offer best-in-class cost-control capabilities, clinically effective member health approaches, and engagement strategies designed to improve medication adherence. Of particular note is the importance of integration, which provides health and financial benefits.

Innovating for Your Evolving Health and Well-Being Strategy

Programs including My Health Rewards by Medica®, Fit ChoicesSM by Medica, Omada for Prevention, Omada for Diabetes, Omada for Joint & Muscle Health, Ovia Health, and SanvelloTM can help members meet their health and wellness goals.



Delivering Value and Improving Outcomes with Thoughtful Pharmacy Benefits

Managing prescription drug benefits and costs is a priority for Medica, with a responsibility to customers and members to ensure efficient, affordable delivery of high-quality care and services. Integrating medical and pharmacy coverage improves the member experience and is proven to reduce costs, increase medication adherence, and improve care. Medica's partnership with ESI is based on their commitment to members: ESI has a successful track record of providing strong results in clinical value, quality, and cost.

Ease and Convenience

Members have access to more than 68,000 pharmacies nationwide. ESI's website and app make managing prescription benefits at home and on the go easy and convenient. Members can review personalized prescription benefit information, check pricing and coverage information for brand-name and generic drugs, find a pharmacy, check order status, view claims history, refill a prescription, set dosage reminders, and more.

Mail Order Pharmacy

ESI also makes it easy for members to get their medications delivered right to their doorstep. Medica members who have a prescription for a chronic condition, limited access to a pharmacy, or transportation challenges may find this program an attractive choice for refilling prescriptions. Members can get a 93-day supply of their medication through the mail, typically at a savings in co-pays and with no shipping or handling fees. Members can order refills using ESI's website or app.

Specialty Pharmacy

According to ESI, in 2020, specialty drugs accounted for more than half of total drug spending in the United States for the first time. That makes managing specialty pharmacy especially important. **Accredo Specialty Pharmacy** partners with Medica to manage the needs of members with chronic and complex medical conditions. Accredo also provides pharmaceutical consultation to physicians treating these patients. Together, Medica and Accredo have deployed successful strategies that ensure the most appropriate use of these high-cost drugs.

Medica has also developed a strong partnership with **Magellan Health** to manage pharmacy expenses across medical benefits. With guidance from experts in common and complex diseases, Medica has achieved administrative efficiencies in processes and increased provider and member satisfaction rates, positively affecting the lives of patients struggling with complex medical conditions.

THE VALUE OF INTEGRATION

Medica has an established proof of value in integrating medical and pharmacy coverage. Integration reduces pharmacy cost and per-member-per-year (PMPY) spend:

- Highest reported savings: \$330 PMPY
- Emergency room visits: Reduced 5.3 percent
- Hospitalizations: Reduced 9 percent
- Medica-reported savings: \$220 PMPY



Health and Wellness Programs

My Health Rewards by Medica®



Customizable and comprehensive, My Health Rewards features unique digital lifestyle and condition management coaching modules, health assessments, activity tracking, and more. Members can establish and maintain healthy goals and habits using market-leading technology and support tools. Its suite of programs inspires sustainable behavior change. **My Health Rewards is included in your plan, and participants 18 years and older are eligible for \$220 in rewards incentives annually from Medica.**

Sanvello™



Finding ways to cope with stress is essential to maintaining—even improving—health and well-being. Sanvello can help. This top-rated self-help app empowers individuals to engage with activities to improve their mental health anytime, anywhere. Members can stay engaged each day for benefits they can feel. **Sanvello is included in your plan and available to members 13 years and older.**

Ovia Health™



Ovia Health is a trio of smartphone apps that provides personalized guidance, support, and coaching across the reproductive health and parenting spectrum, from fertility health tracking to getting pregnant to navigating pregnancy, postpartum, and parental wellness. Individuals can use any or all of the apps Ovia Health offers, and members receive exclusive access to enhanced features not available to all app users. **Ovia Health is included in your plan.**

Fit ChoicesSM by Medica



Each month, members can earn up to a \$20 credit when they meet their visit requirement at a participating health club. Members simply show their Medica ID card and work out. The club tracks visits and notifies Medica. The Fit Choices network has more than 8,000 locations (see medica.com for the list). Participating is easy. The payback is great: Get fit, reduce stress, and save money. **Fit Choices is included in your plan with a visit requirement of eight visits per month.**

Omada



Omada's digital health programs offer personalized support to help members reach their health goals. **Omada for Prevention** helps at-risk adult members lose weight and reduce their risk for diabetes and heart disease. **Omada for Diabetes** provides personalized coaching and digital tools to help members with diabetes improve their blood glucose control. **Omada for Joint & Muscle Health** is a virtual program available to members who are at least 13 years of age and enrolled in a Medica Choice Passport plan. It helps members build muscle to prevent aches and pains, and connects them with a licensed physical therapist to help treat current muscle or joint pain—all available on their mobile device and schedule. **Omada is included in your plan. Learn more at OmadaHealth.com/MHC.**



Northeast Service Cooperative Network Options

We offer our commitment to providing value on your investment, flexible plan and network options with creative and personalized solutions, and outstanding customer and member support. We propose the following options for your consideration.

Medica Choice® Passport



Medica Choice Passport is our broadest open-access network, and your premium includes our network savings opportunity. Medica Choice Passport features access to more than 960,000 doctors, 5,900 hospitals, and 73,000 ancillary providers across the country and prominent care systems in northeast Minnesota, including

- Community Memorial Hospital
- Cook Hospital
- Essentia Health
- Fairview Range Medical Center
- Grand Itasca Clinic and Hospital
- Integrity Health Network
- Mayo Clinic Health System
- M Health Fairview
- North Shore Health, Cook County
- Rainy Lake Medical Center
- Scenic Rivers Health Services
- St. Luke's Regional Health Care System

Members can visit any doctor, clinic, or facility in the network without a referral. To find a physician or facility in the Medica Choice Passport network, click [here](#).

Medica Elect®

Another option is the Medica Elect care system network. Medica Elect includes numerous independent clinics and care systems—most notably, Allina, Aspen Medical Group, and Children's Health—and cost-saving features.

Though Medica Elect is more focused than an open-access network, it still offers great flexibility. Members choose a primary care clinic at open enrollment (which determines the care system) to coordinate their care, but they can see any provider within their care system without a referral. This network provides a savings opportunity of up to 7 percent compared to Choice Passport.

Accountable Care Organizations (ACOs)

ACOs offer networks or teams of health care providers (e.g., clinics, hospitals, doctors, and specialists) that collaborate with Medica to make health care more efficient and improve the member experience. ACO networks are smaller than our open-access networks, but their benefits are significant: cost savings, fewer hospital readmissions, fewer emergency room admittances, increased preventive care utilization, higher generic medication utilization, and improved adherence to antidepressant medicine.

We're pleased to offer you access to **Essentia Choice Care with MedicaSM**, which comprises 26 hospitals, over 70 clinics, and more than 2,300 physicians and advanced practitioners. This ACO features same-day access to a care team member, direct access to specialists, dedicated customer service, medication therapy management services and discounts at Essentia Skin Renewal Clinics (in Duluth and Fargo).



When Elect and ACO members travel outside the Medica service area (Minnesota, North Dakota, South Dakota, and western Wisconsin) they can get network coverage by visiting a provider in the Travel Program Network. This nationwide network is one of the largest in the country. If members have children attending college outside the service area, they can use this network, too.

For more information about Medica, including providers and facilities, please click on the link:

WelcomeToMedica.com/MHC2



Medica Choice[®] Passport

LET'S GET STARTED

Medica Choice Passport gives you access to a large, national network and the freedom to see any provider at any time. You'll benefit from network discounts and a plan that's easy to use — no matter where you live.

Plan Features

- Choose from any doctor, clinic or facility in the large Medica Choice Passport network. To get the highest level of benefits, see network providers.
- While you don't need a referral to see a specialist, it's a good idea to work closely with your primary care doctor to coordinate your health care needs.
- If you're considering out-of-network care, check out the tip sheet first at [medica.com/members](https://www.medicacomembers.com). Your share of the costs is likely to be significantly more if you receive care outside the network. The good news is that the network is very large, so it's easy to find a network provider that meets your needs.
- You're covered when you travel. Passport's nationwide network means you have access to in-network care when you're away from home.



Want to learn more? Go to [medica.com/members](https://www.medicacomembers.com), where you can get all the information you need about your plan.



MEMBER TIPS

Get the information you need at [medica.com/members](https://www.medicacomembers.com).

- Find out what your plan covers, track claims, order extra ID cards and more.
- See who's in your plan's network.
- Get answers to questions about preventive care; health savings accounts; deductibles, copayments and coinsurance; and more in our tip sheets.

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COM5940-1-00918

MEDICA[®]

Section 2:

Trad Plan

\$1850 VEBA

200, 20%, \$600 OOP

	<u>Plan 1</u>	<u>Plan 2</u>	<u>Plan 3</u>	<u>Plan 4</u>
Does Plan Match Current Benefit Y or N	Y	Y	Y	
Network Name	Passport	Passport	Passport	
Network Description - Broad or Narrow	Broad	Broad	Broad	
Open Access or Closed Panel	Open Access	Open Access	Open Access	
Multiple Tiers within network	NA	NA	NA	
Note Nbr of Tiers and Deductible Range	NA	NA	NA	
HSA/HRA/VEBA Account	N	Y	N	
In Network Single Deductible	\$0	\$1,850	\$200	
In Network Family Deductible	\$0	\$3,700	\$400	
Embedded Deductible Y or N	N/A	Y	Y	
Deductible Carryover Included Y or N	N/A	Y	Y	
Member Coinsurance	0%	0%	20%	
Office Visit Copay Amount	\$25	NA	NA	
Single Out of Pocket Limit	\$6,350	\$1,850	\$600	
Family Out of Pocket Limit	\$12,700	\$3,700	\$1,200	
Infertility Coverage	Y	Y	Y	
Bariatric Surgery Coverage	Y	Y	Y	
Pharmacy included in OOP Limit Y or N	Y	Y	N	
Pharmacy Separate Out of Pocket Limit	N	N	S: 2000 / F: 4000	
Pharmacy Network Name	ESI	ESI	ESI	
Pharmacy Network Broad or Narrow	Broad	Broad	Broad	
Pharmacy List Open or Closed	Open	Open	Open	
Pharmacy List Broad or Narrow	Broad	Broad	Broad	
Pharmacy Separate Deductible Y or N	N	N	Y	
Pharmacy Copay Generic / Tier 1	\$7	NA	\$7	
Pharmacy Copay Brand / Tier 2	\$15	NA	\$15	
Pharmacy Copay Non-Form / Tier 3	\$15	NA	\$15	
Pharmacy Copay Specialty	\$15	NA	\$15	
Diabetes and Cardiac Prevention Program	Y	Y	Y	
Smartshopper Bonus program	N	N	N	
Online Mental Health Program	Y	Y	Y	
Fitness/Walking Program Incentives	Y	Y	Y	

2022-23 Property Insurance

		Option 1	Option 2
EMC Insurance	<u>2021-22</u>	<u>2022-23</u>	<u>2022-23</u>
Commercial Property	\$186,780	\$284,426	\$196,549
General Liability	\$11,623	\$12,471	\$12,471
Business Auto	\$41,260	\$45,077	\$45,077
Commercial Inland Marine	\$63,794	\$72,861	\$72,861
commercial Umbrella	\$13,031	\$14,515	\$14,515
Govt Crime/Fidelity ISO Package	\$1,390	\$1,390	\$1,390
Linebacker	\$8,785	\$9,587	\$9,587
CyberSolutions	\$2,781	\$2,781	\$2,781
	<hr/>	<hr/>	<hr/>
	\$329,444	\$443,108	\$355,231

Option 1 includes all commercial property including the Gilbert and Roosevelt Campus.

Option 2 does not insure the property at Gilbert or Roosevelt.

2022-23 Workers Compensation Insurance

RAM Insurance	<u>2021-22</u>	<u>2022-23</u>
Workers Comp Insurance	\$218,912	\$190,693
Experience Mod Rate	1.85	1.60



Your Business

Your Agent

Your Quote

Quote:
Prepared on
Policy Term: 07/01/2022-07/01/2023

Valid Through:

Your Account Summary

Your Premium Estimate

Commercial Property	\$284,426.40
General Liability (Occurrence)	\$12,471.00
Business Auto	\$45,077.00
Commercial Inland Marine	\$72,861.00
Commercial Umbrella	\$14,515.00
Govt Crime/Fidelity ISO Package	\$1,390.00
Linebacker - Claims Made	\$9,587.00
CyberSolutions	\$2,781.00
Total Account Premium Estimate	\$443,108.40

Your Policy

Benefits Include...

- 1 Industry leading loss control services to help protect your business
- 2 Flexible payment options designed to fit your needs
- 3 Fast, responsive claims service when you need it

Your Payment Options



Electronic Funds Transfer (EFT)

Set up automatic payments and skip transaction fees with EFT. Sign up in Policyholder Access or contact your agent to get started.



Online

www.emcins.com
Visit our website to make a single payment by eCheck or credit/debit card.



Phone

855-404-9076
Use the automated service to make a single payment by eCheck or credit/debit card.



Mail

Submit check, money order or cashier's check to our centralized lockbox.



Personalized Proposal Prepared for

ROCK RIDGE PUBLIC SCHOOL ISD 2909

Your Business

**ROCK RIDGE PUBLIC SCHOOL ISD
2909**
411 S 5TH AVE
VIRGINIA, 55792-2768 MN

Your Agent

RANGE RELIABLE AGENCY, INC.
PO BOX 941
VIRGINIA, MN 55792-0941

Your Quote

Quote: 5X32819 003
Prepared on 06/20/2022
Policy Term: 07/01/2022-07/01/2023

Valid Through: 08/04/2022

Your Account Summary

Your Premium Estimate

Commercial Property	\$196,549.02
General Liability (Occurrence)	\$12,471.00
Business Auto	\$45,077.00
Commercial Inland Marine	\$72,861.00
Commercial Umbrella	\$14,515.00
Govt Crime/Fidelity ISO Package	\$1,390.00
Linebacker - Claims Made	\$9,587.00
CyberSolutions	\$2,781.00
Total Account Premium Estimate	\$355,231.02

Your Policy

Benefits Include...

- 1** Industry leading loss control services to help protect your business
- 2** Flexible payment options designed to fit your needs
- 3** Fast, responsive claims service when you need it

Your Payment Options



Electronic Funds Transfer (EFT)

Set up automatic payments and skip transaction fees with EFT. Sign up in Policyholder Access or contact your agent to get started.



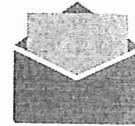
Online

www.emcins.com
Visit our website to make a single payment by eCheck or credit/debit card.



Phone

855-404-9076
Use the automated service to make a single payment by eCheck or credit/debit card.



Mail

Submit check, money order or cashier's check to our centralized lockbox.

THIS INFORMATION PAGE, WITH THE POLICY PROVISIONS AND ENDORSEMENTS, IF ANY, COMPLETES THE BELOW NUMBERED POLICY AND REPLACES ANY PREVIOUSLY ISSUED INFORMATION PAGES

WC 240569.02

STANDARD WORKERS' COMPENSATION
AND EMPLOYER'S LIABILITY POLICY

05/26/22

1. **NAMED INSURED:**
ROCK RIDGE PUBLIC SCHOOL
ISD #2909
411 S 5TH AVE
VIRGINIA, MN 55792

COVERAGES PROVIDED BY:
RAM MUTUAL INSURANCE COMPANY
PO BOX 308
ESKO, MN 55733-0308

INSURED IS A NON-PROFIT
MN ID#
FEIN# 85-1299384
UI# 5197524000
NAICS#
PHONE# (W) 218-744-7700

AGENT: 3680
RANGE RELIABLE AGENCY INC
131 8TH STREET
PO Box 941
VIRGINIA, MN 55792
PHONE# 218-749-8340

2. **POLICY PERIOD:** 07/01/22 TO 07/01/23
(At 12:01 A.M. Standard Time at your mailing address above)

PREMIUM: DIRECT BILLED - MONTHLY (a service charge will be included in each installment)
MINIMUM ESTIMATED ANNUAL
500.00 190,693.00

3A. PART ONE OF THIS POLICY APPLIES TO THE WORKERS' COMPENSATION LAW AND ANY OCCUPATIONAL DISEASE LAW OF THE STATE OF MINNESOTA.

3B. **LIMIT OF LIABILITY FOR PART TWO:**
SUBJECT TO ALL TERMS OF THIS POLICY HAVING REFERENCE THERETO.
BODILY INJURY BY ACCIDENT 1,000,000 (EACH ACCIDENT)
BODILY INJURY BY DISEASE 1,000,000 (POLICY LIMIT)
BODILY INJURY BY DISEASE 1,000,000 (EACH EMPLOYEE)

3C. **OTHER STATES INSURANCE:**
PART THREE OF THIS POLICY APPLIES TO THE STATES, IF ANY, LISTED HERE:

4. THE PREMIUM FOR THIS POLICY WILL BE DETERMINED BY OUR MANUAL OF RULES, CLASSIFICATIONS, RATES AND RATING PLANS. ALL INFORMATION REQUIRED BELOW IS SUBJECT TO VERIFICATION AND CHANGE BY AUDIT.

CODE CLASSIFICATION	PREMIUM BASIS	RATE	ESTIMATED
			ANNUAL PREMIUM
7382 BUS DRIVERS	530,899	4.81	25,536.00
8385 BUS CO-GARAGE EMPLOYEES	93,902	2.67	2,507.00
8868 SCHOOL - PROFESSIONAL EMPLOYEES & C	16,714,227	0.52	86,914.00
9101 SCHOOL - ALL OTHER EMPLOYEES	1,617,016	4.58	74,059.00
9807 EMPLOYER'S LIABILITY	0	0.00	3,856.00
9898 EXPERIENCE MODIFICATION	0	1.60	117,998.00
0174 MN SPECIAL COMPENSATION FUND	0	4.00	7,712.00
9740 TERRORISM RISK INSURANCE ACT	18,956,044	0.02	3,791.00
9887 CREDIT MODIFIER	0	0.65-110	131.00
0064 PREMIUM DISCOUNT	0	0.00	-21,749.00
9757 AUDIT NONCOMPLIANCE CHARGE	0	0.00	0.00

CONTINUED

Cost Proposal

Cost-Reimbursable – Food Service Management Contract

The vendor proposes to operate the food service management program for school food authority during school year 2022-2023, subject to the information provided by the SFA in its Request for Proposals (RFP), for the maximum per-meal costs to SFA shown below. The awarded contract will require the vendor to bill SFA for its actual direct costs plus the fixed administrative fees shown below for each meal / equivalent meal.

The contract will be awarded based on the SFA's evaluation of lowest total costs, as shown below, and other non-price evaluation criteria established by the SFA.

Refer to the Cost Proposal attachment for estimated numbers of meals and meal equivalents provided by the SFA and the Site Recap Attachment.

Program	Fixed Administrative Fee per Meal and Ala Carte Meal Equivalent	+	Maximum Direct Costs per Meal and Ala Carte Meal Equivalent	=	Maximum Total Cost per Meal and Ala Carte Meal Equivalent	X	Total Meal and Ala Carte Meal Equivalents	=	Maximum Total Cost to SFA (based on SFA projected meals)
Lunch (including At-Risk Supper & SFSP)	.194	+	3.85	=	4.044	X	250,214	=	1,011,865
A la Carte (Meal Equivalents)	.162	+	3.60	=	3.762	X	16,867	=	63,454
Breakfast (Including SFSP)	.182	+	2.50	=	2.682	X	75,314	=	201,992
Snacks	.059	+	.98	=	1.039	X	3,400	=	3,533
Milk (Special and Kindergarten)	.059	+	.25	=	.309	X	1000	=	309
Maximum Grand Total Cost to SFA									1,281,153

Submitted by:

Name of Management Company. INAC, inc.	Authorized Signature 
Address 908 8 th Street South	Title Registered Dietitian/ Owner Operator
City, State, Zip Code. Virginia, Mn. 55792	Date 5/31/2022

INAC Bid
2022-23 Rock Ridge Public Schools

Administrative Fees per Meal Served

	<u>2021-22</u>	<u>2022-23</u>	<u>Increase</u>	<u>%</u>
Lunch	\$0.187	\$0.194	\$0.007	3.74%
A la Carte	\$0.157	\$0.162	\$0.005	3.18%
Breakfast	\$0.176	\$0.182	\$0.006	3.41%
Snacks	\$0.057	\$0.059	\$0.002	3.51%
Milk	\$0.057	\$0.059	\$0.002	3.51%

The increase in Administrative Fees due to this contract would increase our costs by approximately \$2,300.

INAC, inc.'s

Food & Nutrition
Program Operation Proposal
FOR
ISD #2909
2022-2023

Respectfully Submitted
By
Polly A. Podpeskar, RDN
Owner/Registered Dietitian
5/31/2022

May 31st, 2022

ISD #2909 Business Services Office

Mr. Spencer Aune

411 5th Avenue South

Virginia Mn. 55792

Dear Mr. Aune,

INAC, inc. Professional Food Service Management Corporation, being familiar with specifications on file in the Business Services Office, is happy to have an opportunity to submit a proposal to manage and operate Rock Ridge Public School's Food Service program.

Our primary focus is to meet nutritional needs of students while maintaining fiscal responsibility to administrative officials and the Board of Education. We are successfully completing our 31st year providing innovative food and nutrition services to Virginia and Eveleth/Gilbert and several other Minnesota k-12 schools.

We would be honored to continue serving the students and staff of ISD#2909.

Thank you for the opportunity to submit the enclosed information for your review and evaluation.

Sincerely,

A handwritten signature in black ink, appearing to read 'Polly A. Podpeskar', with a long, sweeping flourish extending to the right.

Polly A. Podpeskar, RDN

Owner/Executive Officer, INAC, inc.

Registered Dietitian Nutritionist

Let me introduce you to our locally owned Iron Range corporation

Innovative Nutrition for the Arrowhead Communities, inc. was created in 1989 and by 1990 we employed over 100 school food service professionals who nick named the service INAC. inc. I organized INAC to address the need for school food and nutrition management in our area.

School food service programs are required to operate under layers of United States Department of Agriculture and Minnesota Department of Education regulations. Our directors provide oversight to move programs forward and ensure all required federal USDA and Minnesota state regulations are understood, creatively in place and adhered to.

Area schools rely on our progressive food service management corporation to proudly satisfy student preferences, their nutritional needs, financial accountability to administration, and enforcement of state and federal guidelines.

We pride ourselves on your satisfaction. Our track record of providing a fresh prospective, bringing programs to the next level, promptness in responding to questions, developing solutions and program innovation speak volumes of our success as a local corporation.

Being a local company, we provide important regular site visits as we lead food service staff and monitor program progress. Experienced Food Service Directors provide the depth of expertise needed to manage the program. As a result of regular onsite attention, the school district and students realize the highest possible service at the most affordable price.

We have undergone many changes over the years providing students and staff with the most optimal service. Our customers, your students, have become more sophisticated, selective, and informed about nutrition. As the owner and Registered Dietitian/Nutritionist for INAC, inc. I am proud to outline for you many of the successes we realized while working with Virginia, Eveleth, and Gilbert schools:

Innovative Menu Development

The menu is the most integral part of your school food service program. It drives staffing, production, food cost, equipment needs and student satisfaction. Creative menu development provides opportunities to include a variety of healthy options and to attract large numbers of student participants. School food service programs rely on economies of scale to operate solvent programs.

The breakfast and lunch menus are regularly revised to meet meal pattern requirements for food components, seasonal foods, and Farm to School items to the greatest extent possible. Breakfast and lunch menus are analyzed to ensure they include correct measures of beans, legumes, whole grains, low-fat milk selections, fruit, and vegetable subgroups. The menus must stay within saturated fat and calorie parameters and must not contain trans fats. The variety we offer better equips students with opportunities to build colorful plates and to enjoy optimal nutrition.

Certification of Menus.

United States Department of Agriculture regulations require school food service programs to use menus that are analyzed using a USDA compliance calculator. The process is detailed and time consuming, but it ensures students are offered measurable food components during each school day.

We successfully incorporate menu components and complete menu certification which enables school districts to claim an additional .06c for every lunch meal served to students. The additional 6-cents per lunch reimbursement provides an investment in improving the quality of school meals. We teach your staff the methodology behind crediting food components.

Fresh Perspective and Menu Collaboration

New recipe ideas are suggested by the food service staff and your students. Our Food Service Director and Test Cooks prepare the selections, sample them, standardize recipes and the new items find their way onto your menu. Some of the items include: Couscous, Edamame, Black Bean Salsa, Kids Cassoulet Soup, and a variety of fresh vegetable salads.

We recognize the importance of striking a balance between ideal nutrition and determining what it is that students prefer eating. Many positive changes have been made to the programs while honoring our commitment to keeping lunch prices affordable for all students. Your school meal prices remain among the lowest in the state.

Food items are purchased through our volume buying program

Our regional company procures food, beverages and supplies cooperatively with seven area school districts to secure the best service and most competitive prices. INAC, inc. prepares the Requests for Proposal for milk, bread, perishable and nonperishable food items. We develop the specifications, review competitive proposals, and select the best purveyors for the school districts.

The primary and secondary vendors we select offer high quality service, products, and competitive prices. Many of our purchases are done through local businesses.

Implementing scheduled provisions of the Healthy Hunger Free Kids Act regulation

Improving child nutrition is the focal point of the Healthy, Hunger-Free Kids Act. The legislation authorizes funding and sets policy for USDA's core child nutrition programs: the National School Lunch Program, and the School Breakfast Program. The Healthy, Hunger-Free kids Act allows USDA, for the first time in over 30 years the opportunity to make the following reforms to school lunch and breakfast programs.

The Healthy Hunger Free Kids legislation promotes the Farm to School Provision

Across the country, an increasing number of school districts have begun to source more foods locally and to provide complementary educational activities to students that emphasize food, farming, and nutrition. The nationwide movement enriches children's bodies and minds while supporting local economies. The effort allows local or regionally produced foods to be integrated into school cafeterias.

Farm to School menu items offered to students include: Wild Rice, Wild Rice Bread, Kohlrabi, Potatoes, Whole Kernel Corn, Apples, Cantaloupe and Watermelon. Most of the menu items are produced in Minnesota and some are even produced in agricultural areas within a 75 mile radius of the school district.

The Healthy Hunger Free Kids legislation promotes the Wellness Committee

HHFKA Legislation requires all school districts to develop a Wellness Committee and to meet on a regular basis. The Wellness Committee must develop goals, review them, and report progress to the board of education. We are happy to assist the school district's Wellness Committee by representing food service and providing up to date information regarding Farm to School, foods sold on campus, collaboration in the classroom, presentations, sampling healthy snacks, providing nutrition education materials, community and Food and Nutrition program efforts.

School Breakfast is served in all buildings

Years ago it was not uncommon for elementary school teachers and kitchen food service staff to host hungry students to peanut butter sandwiches or a piece of fruit in the morning. Many students came to school without breakfast. They were not prepared to engage in the learning process. Thankfully those days are behind us. We secured breakfast program start up grants and began serving breakfast in all school buildings several years ago.

Once the programs were in place, we secured expansion grants to augment the programs. Some food service equipment purchases were made through breakfast grants at no cost to the school district. During the school year many thousands of school breakfasts are enjoyed by students and staff.

Studies prove that students who consume school breakfast do better in school. The key is to eat right before engaging in the learning process. The Harvard Medical Center and our own University of Minnesota have completed numerous studies which support this claim. It has been determined that students have better attendance records, make fewer trips to the nurse's office, are more attentive, and have fewer discipline problems when they consume a nutritious breakfast.

Continuing Education Opportunities are Encouraged

The American School Nutrition Association encourages food service employees to participate in professional development programs. The purpose of the programs are to ensure school food service employees have information and training necessary to operate programs in compliance with USDA and the Minnesota Department of Education regulation in an efficient, up to date manner.

We offer and conduct continuing education classes on a two year cycle. School Food Service core classes are offered every other year while continuing education credits at staff meetings and professional affiliation meetings are available annually.

Minnesota School Nutrition Association Awards

We have received the following awards: The Heart of the Program and Thelma Flannigan Awards. Our employees had the honor of accepting the awards at the Minnesota School Nutrition Association's Annual conference.

Results of Local Health & Safety Inspection Reports

Programs are reviewed twice each year by the local Minnesota Department of Health. Results of the reviews are posted in a conspicuous place for participants to view. Our purchasing, preparation, service and storage methods have allowed for positive food safety inspections.

Food service procedures are monitored using a Hazard Analysis Critical Control Point method which helps determine at what stage in the process of purchasing, preparation, service, clean up and storage an extra measure is needed to continue to prevent food borne issues.

Onsite Manager Experience/Qualifications

The School Food Service Program is directed on site by Tonja Cunningham. Tonja has worked successfully in the field of School Food Service Management for many years. She brings a high level of experience and qualifications to Minnesota school districts.

Tonja holds a four-year degree in Business Administration from Bemidji State University as well as a degree in Institutional Food Service Management from The University of Minnesota, Crookston

Tonja also holds the following qualifications:

Level 3 certification through the Minnesota School Nutrition Association

School Nutrition Specialist Credentials through the American School Nutrition Association

Certified Food Manager through the Minnesota Department of Health

Instructor and Proctor credentials for the Serve Safe Program sponsored by the National Restaurant Association

Certified Trainer for Minnesota School Nutrition Association

School Meals Programs meet Minnesota state and USDA regulations

Our staff is highly familiar with timely compliance of all Minnesota state and USDA regulations including:

Processing free and reduced applications that are sent home at the beginning of each school year to determine which interested participants qualify for meal assistance.

Conducting the verification process through MDE to ensure accuracy in the free and reduced applications process.

Downloading direct certification information in conjunction with the MARSS coordinator

Minnesota Department of Education administrative CLICS reporting

Completing commodity surveys to ensure full advantage is taken of available commodities.

Conducting On Site Reviews

Completing MDE School Meals Compliance reviews/Coordinated Review Effort

Experience providing catering services within and outside the school district

From time to time we are called upon to provide catering services to departments outside of school food service and on occasion for special events outside of the school district. All net revenue generated from providing catering services goes into the food service fund to offset the price of school meals for paying families and to update food service equipment.

Commercial kitchen design experience

Our staff is experienced in kitchen and food service facility layout and design. Our staff was instrumental in the process of developing serving and storage space needs for the program. We worked closely with your planning team, architect, and commercial kitchen specialist.

Accounting mechanisms are accurate and informative

Program expenditures and revenue flow efficiently through INAC, inc.'s accounting system and are reported monthly to the school district business services. A detailed monthly operating report is generated which reflects all month to date and year to date program transactions. The onsite daily cash and sales regulatory functions are done by computer to minimize student cash handling and expedite Minnesota state reporting for program revenue through meal reimbursements.

Financial forecasting and budget development enables our staff to make crucial program decisions as the school year progresses.

We enjoy providing management services and maintaining a good relationship with your School District. We pride ourselves on our open communication, and attention to meeting established assignments and timelines outlined by administration. A large part of our success as a Professional School Food Service Management provider is the cooperation and level of support, and guidance from upper-level management.

Positive experiences exist by navigating difficult challenges

I sincerely believe that very few people have faced as difficult challenges as Minnesota schools have. I continue to be in awe of the grace and flexibility the food service and other essential school district staff, families and students showed while confronting Covid-19.

Administration – Strategically determined how to provide a meaningful education and proactively stayed ahead of a virus of this magnitude while considering how impactful decisions would be. Astonishing!

Faculty - Created a meaningful learning environment with little time to prepare and transitioned in a professional, calm manner while keeping students well-being in mind. Exceptional!

Food service - Pivoted to different menus and venues to assure that nutritious meals got to students who rely on them. Many times with substitutions and supply chain challenges. Outstanding!

INAC, inc's food service staff is pleased to have served you. We appreciate the confidence and trust you have shown. Our staff is committed to provide your school district with a responsible and innovative school nutrition program as we move into the future.

Request for Proposals (RFP) for a Cost Reimbursable Food Service Management Contract

Rock Ridge Public Schools ISD#2909 is requesting proposals for school food service management services. The Food Service Management Company would provide management services according to requirements of the U.S. Department of Agriculture and the Minnesota Department of Education.

Food Service Management Companies may obtain a copy of the Request for Proposals from and submit proposals to:

Rockridge Public Schools ISD#701
Mr. Spencer Aune
411 5th Avenue S
Virginia, MN 55792

Rock Ridge Public Schools reserves the right to reject any proposal for a sound, documented reason or to reject all proposals if there is an insufficient number of proposals.

All proposals must be submitted no later than **2:00 PM on Thursday June 2nd**. All proposals should be delivered in a sealed envelope and addressed to the name and address listed above and be clearly marked: Food Service Management Proposal.

Letter to Food Service Management Companies Cost-Reimbursable RFP

Date
Company Name
Street
City, State, ZIP Code

Rock Ridge Public Schools ISD#2909 will be accepting proposals for the management of the school food service operation for the forthcoming school year. An optional pre-proposal meeting may be scheduled at the request of Vendors responding to the RFP by calling **Mr. Spencer Aune (218)-742-3941**.

The contracting process is strictly controlled by U.S. Department of Agriculture procurement regulations and applicable Minnesota laws. Please clear contact with any district personnel, vendors, contractors or board member with me. Any attempt to unduly influence district staff, administration, vendors, contractors or board members will automatically disqualify your company.

A copy of the Request for Proposals is enclosed.

If I can provide more information, please call me at the number above.

Sincerely,

Spencer Aune
Business Manager
218-742-3941

ISD #2909 Rock Ridge Public Schools

**REQUEST FOR PROPOSALS (RFP)
FOOD SERVICE
MANAGEMENT CONTRACT**

Cost-Reimbursable plus Administrative Fee

School Year: 2022-2023

Proposal Due Date: June 2nd, 2022

Purpose

Intent

This solicitation requests proposals for the operation and management of a school food service for the School Food Authority (SFA) identified in this solicitation as **ISD #2909 Rock Ridge Public Schools**, referred to as the SFA. A proposal may be submitted by a Food Service Management Company (FSMC), referred to as the Vendor, in compliance with the procedures and timelines described here. Procurement of the contract will be conducted in a manner that provides maximum open and fair competition as provided in 2 Code of Federal Regulations (CFR) Part 200. For purposes of this RFP and contract, the Vendor may also be referred to as FSMC, respondent, bidder, or offeror and shall mean the company responding to this RFP with a proposal that may be awarded.

A vendor must submit its proposal to meet the requirements described and provided here, including attachments that are required from the Vendor. Responsive proposals submitted by a Vendor will be evaluated by the SFA for award of the contract. Evaluation criteria in addition to low price are listed. The SFA, based on evaluation of the proposals including price, will award and sign the contract with the Vendor that submits the proposal awarded the most points.

Contract Type

The contract awarded will be a *cost-reimbursable* contract. The vendor awarded the contract will be reimbursed for its direct costs up to the maximum amount per meal, and paid a fixed administrative fee per meal/meal equivalent, as proposed on the cost portion of the proposal.

Procurement Method

Procurement transactions for the expenditure of SNP funds must be conducted in a manner that provide for full and open competition consistent with program regulations, applicable federal grants management standards in 2 Code of Federal Regulations (CFR) 200 and 400, and applicable state law.

The weighted criteria that SFA will use to evaluate the non-price portions of proposals are attached to this RFP.

Proposal Submission and Award

1. Sealed proposals are to be submitted, in a sealed envelope marked "Food Service Management Proposal," to:
ISD #2909 Rock Ridge Public Schools
Mr. Spencer Aune
411 5th Avenue South
Virginia, Mn 55792

Proposals must be submitted by **2:00 PM on Thursday June 2nd** at the address shown above. No proposal will be accepted after the exact time specified.

The SFA reserves the right to reject any proposal for a sound, documented reason, and to reject all proposals if an insufficient number of proposals is received.

To be considered for award of contract, a Vendor must submit a complete response to this solicitation using the standard templates and forms provided. No modification may be made to the standard templates and forms.

Award will be made to a qualified and responsible Vendor whose proposal is most responsive to this solicitation. To ensure maximum free and open competition, proposals must not be overly responsive. If proposal is deemed to be overly responsive, the proposal may not be considered for evaluation for the awarded contract.

A Vendor and its authorized representatives are expected to fully inform themselves as to the conditions, requirements and specifications before submitting a proposal. Failure to do so will be at the Vendor's risk and relief cannot be secured on the plea of error. SFA is not liable for any cost incurred prior to the signing of the contract by both parties.

If additional information is required, please contact **Spencer Aune, Business Manager**
218-742-3941.

E. Contract Terms

The contract will be for a period beginning on 7-1-2022 and ending June 30, 2023. The complete contract must include the following:

- Complete Food Service Management Contract – Cost-Reimbursable template

- Required Attachments:

SFA Provided

Site Data
Site Recap
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Cost Responsibility

The standard contract template provided by the Minnesota Department of Education (MDE) must be used for the contract. No changes may be made to the standard contract unless preapproved by MDE. The standard contract may be terminated for cause by either party with 60 days' notice. The contract may be terminated for convenience only upon mutual agreement of both parties.

Renewals

The contract may be renewable for additional one-year periods, if mutually agreed to by SFA and Vendor, for up to four one-year contracts after the original contract. Price adjustments for renewed contracts will be limited to a Consumer Price Index (CPI) percentage announced by MDE each year. The Consumer Price Index (CPI) – Food Away from Home, Midwest Region (U.S. Bureau of Labor Statistics) is the index used to determine the maximum percentage by which contract costs and fees may be adjusted for the year at time of contract renewal.

Pre-Proposal Meeting

An optional pre-proposal meeting to review the specifications, clarify any questions and conduct a walk-through of the facilities with SFA officials may be requested by the Vendor.

Late Bids/or Proposals

Any proposal received after the deadline will not be considered.

Gifts from FSMC

SFA's officers, employees or agents will neither solicit nor accept gratuities, favors or anything of monetary value from contractors or potential contractors. To the extent permissible under state law, rules or regulations, such standards will provide for appropriate penalties, sanctions or other disciplinary actions to be applied for violations of such standards.

Selection of Manager

SFA reserves the right to interview and approve the on-site food service manager employed by the Vendor.

Employees

The current SFA food service employees will:

- Continue to be employed by SFA
- Become employees of FSMC
- Retain interview rights when FSMC hires
- Not be retained
- Other (explain) Are currently employed by a FSMC/Vendor

Meal Equivalents

The meal equivalency factor for school year 2022-23 is \$4.15. The factor is based on the 2021-22 rates of federal and state reimbursement for a free school lunch plus the per-meal USDA Foods entitlement value. The meal equivalency factor will be used to determine the number of meals that the non-program (a la carte) food service is equivalent to, for the purpose of paying vendor for the a la carte food service. Net non-program revenue (excluding catering) will be divided by the equivalency factor of \$4.15 to determine the number of equivalent lunches for payment to the vendor. The factor will be updated for any year that the contract is renewed.

Costs and Fees

Fixed fees and cost-reimbursable requirements:

- Administrative Fee per Meal

The administrative fee pays for centralized vendor administrative costs including data processing, marketing, training of management in vendor specific areas, legal fees, and for profit.

Direct cost requirements:

- Cost-Reimbursement per Meal

All prices invoiced to the SFA for reimbursement shall be prices as pass-through prices invoiced to the Vendor from any sources such as a manufacturer, supplier, or distributor. Prices invoiced to the SFA from the Vendor shall not markup reimbursable costs invoiced to the SFA for any reason. In addition, the Vendor must pass-through all credits, rebates, and discounts received as a result of purchases on behalf of the SFA, prorating credits, rebates, and discounts as necessary. Where rebates are not made directly to the Vendor without designation to specific FSMC accounts, the Vendor will prorate the discount and credit the SFA.

The following definitions are provided to clarify allowable direct costs:

- Food** is defined as and limited to those items purchased for use in the preparation and service of student, adult, catered and a la carte meals as specified under terms and conditions. This includes the cost of commodity handling and warehousing charges.

Labor is defined as and limited to on-site employees responsible for the management, preparation, and service and clean-up of meals.

Contracted Services is cost incurred to pay for a service provided by another vendor. Typical cost would be: laundry services, pest control and periodic maintenance services. Those costs normally recognized as a part of the Vendor administrative cost cannot be separately contracted for and charged to the SFA account.

Transportation Cost is cost incurred in operating a food service delivery vehicle. This would include gas, oil, tune-ups and minor repairs. Cost of the purchase of a vehicle would be a capital expense.

Non-food Expenses are defined as paper supplies (including decorations), equipment rental, cleaning materials, travel as required for effective program management, uniforms, printing, taxes and licenses, insurance, and as contractually obligated herein. Products embossed with the Vendor logo are not to be considered allowable direct cost items.

Cost of Capital Equipment is the cost of purchasing equipment and installation of equipment exceeding \$5,000.00, which requires a prior approval by the SFA not included on the [Equipment Purchase list](#).

Goods purchased become the property of the SFA, should not be vendor specific, and must be used solely to benefit the SFA.

M. Non-Price Evaluation Criteria

Non-Price Evaluation Criteria

Proposals will be evaluated by a committee using the following criteria.

Possible Point Assignment	Criteria
15	<p>Cost: Total maximum cost is lowest compared to all other bids.</p>
15	<p>Employee Training and Development: Vendor will provide monthly training on meal pattern, portion sizes, offer versus serve, and safety and nutrition.</p>
15	<p>Nutrition Education and Wellness Policy: Vendor will provide a variety of nutrition education resources and will participate in the Wellness Policy committee.</p>
15	<p>Nutrition: Vendor will provide registered dietician certifying menus for USDA nutrition standards Vendor will provide HACCP Plan and Wellness Support Plan.</p> <p>Menu/Menu Planning/Ordering Process: Vendor will provide USDA five-week menu for breakfast, snack, lunch (basic and allergen) Vendor describes SFA's ordering process.</p>

Possible Point Assignment	Criteria
15	<p>Vendor Support: Vendor has experience with and supports the audits of the Minnesota Department of Education and USDA. Vendor has strong kitchen manager candidates and kitchen manager/staff support. Past performance with SFA is in good standing. There is a plan to increase student and staff participation, including marketing/merchandising plan.</p>
15	<p>Vendor Experience: Vendor has experience with Minnesota school food service programs. Evaluation of References: Provided references with contact information. Describe Vendor strengths and mission. Is vendor a qualifying minority or woman-owned business (yes/no).</p>
5	<p>Integrity and Reliability of Projected Operating Budget/Forecast: Plan of operation, including maximizing financial and compliance performance. There is support for the operating budget/forecast.</p>
5	<p>Direct Manager Support:</p>

N. Food Substitutions

Vendor will meet the following requirements for food substitutions and modifications:

- 1. The federal requirement to provide meal substitutions and modifications for students documented by a physician, physician assistant, or advanced practice registered nurse such as a certified nurse practitioner to have a disability.

The state requirement (Minnesota Statutes, section 124D.114) to provide lactose-reduced milk for students with lactose intolerance.

To the extent possible the SFA policy is to provide substitutions that meet the meal pattern for preferences of students without a disability, upon written request of a parent or legal guardian.

The SFA policy is to provide a non-dairy fluid milk substitute that is nutritionally equivalent to cow’s milk for students with a medical or other special dietary need upon written request.

O. Non-Program Foods

A la carte (Non-program foods) include extra milk, adult meals, Smart Snacks, and second entrees.

P. Free and Reduced-Price Meal Eligibility

The SFA is responsible for the free/reduced-price meal eligibility processes, including distribution of meal applications, approval/denial and verification of applications, hearings/appeals, and direct certification.

USDA Foods

Crediting of USDA Foods

The USDA allows for two different methods to identify value of USDA foods credited to the SFA. This is detailed in memo FD-080. The Vendor must identify which method of crediting will be provided on the invoice.

Check one:

Year-End Credit: a credit is provided one time per year at the end of the year. Credit is provided for value of all USDA Foods received in the school year.

USDA Foods that the awarded Vendor will receive on behalf of the SFA include the initial USDA Foods for the contract year the SFA or its current vendor has requested or will request in the spring of the current school year.

This RFP includes attached information about USDA Foods that have been requested for the upcoming contract year.

Site Recap

Site Types

Total Sites	Onsite Kitchen Number of Sites	Satellite Number of Sites	Prepackaged Number of Sites
8	1	7	0

Students – All Sites

Total Enrollment	Number Qualified for Free Meals	Number Qualified for Reduced-Price Meals	Number Qualified for Paid Meals
2537	627	148	1762

Total Number of Meals – All Sites

Total Breakfast	Total Lunch	Total Snack	Total Meal Equivalent (A la Carte)	Total Kindergarten and Special Milk
75148	195783	0	10939	585

As of 2/28/2022

Minimum Food Specifications

Meat/Seafood – All meats, meat products, poultry products, and fish must be government inspected.

- Beef, lamb and veal shall be USDA Grade Choice or better.
- Pork shall be U.S. No. 1 or U.W. No. 2.
- Poultry shall be U.S. Government Grade A.
- Seafood to be top grade, frozen fish – must be a nationally distributed brand, packed under continuous inspection of the USDA.

Dairy Products – All dairy products must be government inspected.

- Fresh eggs, USDA Grade A or equivalent, 100 percent candled.
- Frozen eggs, USDA inspected.
- Milk, pasteurized Grade A.

Fruits and Vegetables

- Fresh fruits and vegetables selected according to written specifications for freshness, quality and color – U.S. Grade A Fancy.
- Canned fruits and vegetables selected to requirements – U.S. Grade A Choice or Fancy (fruit to be packed in light syrup or natural juices).
- Frozen fruits and vegetables shall be U.S. Grade A Choice or better.

Baked Products

- Bread, rolls, pies, cakes and puddings either prepared or baked on the premises or purchased on a quality level commensurate with meeting USDA breakfast and lunch requirements, as applicable.

Staple Groceries

- Staple groceries to be a quality level commensurate with previously listed standards.

Cost Responsibility Detail

School Food Authority (SFA): indicate with an "x" what costs are provided by the SFA, Vendor, or the cost is not applicable (N/A)

Food

Area of Responsibility	Vendor	SFA	N/A
Food Purchases		x	
USDA Handling and Processing Charges		x	
Processing and Payment of Invoices		x	

Labor – Vendor Employees

Area of Responsibility	Vendor	SFA	N/A
Salary/Wages		x	
Fringe Benefits and Insurance		x	
Retirement		x	
Payroll Taxes		x	
Workers Compensation		x	
Unemployment Compensation		x	
Preparation and Processing of Payroll		x	

Miscellaneous/Additional Items

Area of Responsibility	Vendor	SFA	N/A
Cleaning/Janitorial Supplies		x	
Paper/Disposable Supplies		x	
Tickets/Tokens/ID System		x	
Silverware/Glassware – Initial Inventory		x	
Silverware/Glassware – Replacement During Operation		x	

Telephone

Area of Responsibility	Vendor	SFA	N/A
Local		x	
Long Distance		x	

Trash Removal

Area of Responsibility	Vendor	SFA	N/A
From Kitchen		x	
From Dining Area		x	
From Premises		x	

Equipment Replacement and Repair

Area of Responsibility	Vendor	SFA	N/A
Non-expendable		X	
Expendable		X	

Cleaning/Maintenance Responsibilities

Area of Responsibility	Vendor	SFA	N/A
Food Preparation Area		X	
Serving Area		X	
Kitchen Floors/Walls		X	
Dining Room Floors/Walls		X	
Hoods, Duct Work		X	
Tables and Chairs		X	
Light Fixtures		X	
Windows		X	
Grease Traps		X	
Restrooms for food service employees		X	

Other

Area of Responsibility	Vendor	SFA	N/A
Uniforms		X	
Linens		X	
Laundry		X	
Pest Control		X	
Food and Beverage License		X	
Product and Public Liability		X	
Insurance		X	
Equipment Rental (explain)		X	
Car/Truck Rental (explain)		X	
Vehicle Maintenance		X	
Storage Costs		X	
Courier Services (e.g., bank deposits, school deliveries)		X	
Non-Company Employee Recruitment		X	
Tax – Sales			X
Tax – Other			X
Office Supplies		X	
Printing		X	
Promotional Materials		X	
Other (cannot include overhead expenses incurred by Company)		X	

Projected Costs

Based on 107 days of 170 for the projected cost of service in school year 2021-2022.

Expenses: (from Food Service Account)	Total Cost
Food Cost, including USDA Foods delivery charge	\$ 562,201
Labor	\$ 419,941
Fringe Benefits	\$ 101,163
On-Site Manager Salary and Benefits	\$ 43,348
Contracted Services	\$ 51,804
Transportation Cost	\$ 0
Non-Food (supplies and other materials)	\$ 107,258
Indirect Costs (assigned to food service)	\$ 0
Other:	\$
Total	\$ 1,285,715

Projected Revenues and Reimbursements

Based on 107 days of 170 for the projected revenue in school year 2021-2022.

Breakfasts*

Categories	Number Sold	Local Revenue	Reimbursement Rate	Total Revenue
Free	119,394		\$	257,727
Reduced			\$	
Paid		\$	\$	
Adult		\$	\$	
Total	119,394			\$ 257,727

Lunches*

Categories	Number Sold	Local Revenue	Reimbursement Rate	Total Revenue
Free	291,134		\$	1,129,130
Reduced			\$	
Paid		\$	\$	
Adult	4,815	\$21,061	\$	21,061
Total	295,949			\$ 1,150,191

Afterschool Snacks

Categories	Number Sold	Local Revenue	Reimbursement Rate	Total Revenue
Free	4,385		\$	4,385
Reduced		\$	\$	
Paid		\$	\$	
CACFP (area eligible)		\$	\$	
Total	4,385			\$ 4,385

Other

Categories	Number Sold	Local Revenue	Reimbursement Rate	Total Revenue
Milk Program-Kindergarten	929	\$	\$.20	186
Special Milk		\$	\$	
A la Carte Revenue**	6,054	\$4.15	\$	25,123
Other local revenue (specify)	11,500	\$40,213	\$	40,213
Total Local Revenues	49,894			\$ 65,522

*In Minnesota there is no local revenue for reduced-price meals. State funds cover the reduced price of meals.

**A la carte revenue includes all income from lunchroom operations that are not part of the reimbursable meal programs, except catering functions. A la carte revenue includes vending machines, if applicable.

Cost Proposal Cost-Reimbursable – Food Service Management Contract

The vendor proposes to operate the food service management program for school food authority during school year 2022-2023, subject to the information provided by the SFA in its Request for Proposals (RFP), for the maximum per-meal costs to SFA shown below. The awarded contract will require the vendor to bill SFA for its actual direct costs plus the fixed administrative fees shown below for each meal / equivalent meal.

The contract will be awarded based on the SFA's evaluation of lowest total costs, as shown below, and other non-price evaluation criteria established by the SFA.

Refer to the Cost Proposal attachment for estimated numbers of meals and meal equivalents provided by the SFA and the Site Recap Attachment.

Program	Fixed Administrative Fee per Meal and Ala Carte Meal Equivalent	+	Maximum Direct Costs per Meal and Ala Carte Meal Equivalent	=	Maximum Total Cost per Meal and Ala Carte Meal Equivalent	X	Total Meal and Ala Carte Meal Equivalents	=	Maximum Total Cost to SFA (based on SFA projected meals)
Lunch (including At-Risk Supper & SFSP)	.194	+	3.85	=	4.044	X	250,214	=	1,011,865
A la Carte (Meal Equivalents)	.162	+	3.60	=	3.762	X	16,867	=	63,454
Breakfast (Including SFSP)	.182	+	2.50	=	2.682	X	75,314	=	201,992
Snacks	.059	+	.98	=	1.039	X	3,400	=	3,533
Milk (Special and Kindergarten)	.059	+	.25	=	.309	X	1000	=	309
Maximum Grand Total Cost to SFA									1,281,153

Submitted by:

Name of Management Company. INAC, inc.	Authorized Signature 
Address 908 8 th Street South	Title Registered Dietitian/ Owner Operator
City, State, Zip Code. Virginia, Mn. 55792	Date 5/31/2022

Site Data

Site Name: Rock Ridge High School Site number 1 of 8

Address: 411 5th Avenue W, Virginia MN. 55792

Data from dates of: 9-1-21-2-28-22

General Site Data

Grades

Grade Levels: 7-12

Site Enrollment

Number of Free-Eligible Students: 133

Number of Reduced-Price Eligible Students: 44

Number of Paid Students: 553

Meal Preparation (check one)

X Onsite Kitchen Satellite Pre-Packaged

Days

Number of Annual Serving Days: 170 _____

Breakfast Program

Data from dates of: 9-1-21-2-28-22

Offer versus Serve Severe Need

Meal Service Times	# Free Breakfasts	# Reduced-Price Breakfasts	# Paid Breakfasts	Paid Breakfast Price	# Non-Program (Adult) Breakfasts	# Non-Program (Adult) Breakfast Price	# of Special Diet Breakfasts	Annual Reimbursement and Revenue
8:00	9931	0	0	\$2.15	8	\$3.00	0	25,894.26

Lunch Program

Data from dates of: 9-1-21-2-28-22

Offer versus Serve

Meal Service Times	# Free Lunches	# Reduced-Price Lunches	# Paid Lunches	Paid Lunch Price	# Non-Program (Adult) Lunch	Non-Program (Adult) Lunch Price	# of Special Diet Lunches	Annual Reimbursement and Revenue
11:00	43,499	0	0	\$2.80	1,573	4.20	0	210,508.16

Special Milk Program (SMP) and/or Minnesota Kindergarten Milk Program (MKMP)

Data from dates of: 9-1-21-2-28-22

# SMP Milks	# MKMP Milks	Annual Reimbursement

Non-Program (A La Carte)

Number shown is amount divided by equivalent lunch rate. Current lunch equivalency factor is \$4.15.

# of Equivalent Lunches ⁴	Annual Reimbursement
0	

Afterschool Snack Program – Area Eligible (check one)

- National School Lunch Program (NSLP) Snacks
 Child and Adult Care Food Program (CACFP) Snacks and/or Meals

Meal/Snack Service Times	# Snacks	# Meals (CACFP)	# Annual Days

Other site catered programs (IE, YMCA, Day Care, Private School, Head Start)

Data from dates of: 9-1-21-2-28-22

Service Times	# Breakfasts	# Lunches	# Snacks	# Suppers	# Annual Days
	5,963	8,133	0	0	135

Summer Food Service Program

Meal/Snack Service Times	# Breakfasts	# Lunches	# Snacks	# Suppers	# Annual Days
			0	0	

If checked, see Site Data, page 2, for additional programs.

Site Data

Site Name: Nelle Shean Elementary

Site number 2 of 8

Address:

Data from dates of: 9-1-21-2-28-22

General Site Data

Grades

Grade Levels: Pre K, 5 & 6th

Site Enrollment

Number of Free-Eligible Students: 31

Number of Reduced-Price Eligible Students: 13

Number of Paid Students: 78

Meal Preparation (check one)

Onsite Kitchen Satellite Pre-Packaged

Days

Number of Annual Serving Days: 170_____

Breakfast Program

Data from dates of: 9-1-21-2-28-22

Offer versus Serve Severe Need

Meal Service Times	# Free Breakfasts	# Reduced-Price Breakfasts	# Paid Breakfasts	Paid Breakfast Price	# Non-Program (Adult) Breakfasts	# Non-Program (Adult) Breakfast Price	# of Special Diet Breakfasts	Annual Reimbursement and Revenue
7:30	6982	0	0	2.05	0	3.00	0	18,188

Lunch Program

Data from dates of: 9-1-21-2-28-22

Offer versus Serve

Meal Service Times	# Free Lunches	# Reduced-Price Lunches	# Paid Lunches	Paid Lunch Price	# Non-Program (Adult) Lunch	Non-Program (Adult) Lunch Price	# of Special Diet Lunches	Annual Reimbursement and Revenue
11:00	11,284	0	0	2.70	115	4.20	0	53,376

Special Milk Program (SMP) and/or Minnesota Kindergarten Milk Program (MKMP)

Data from dates of: 9-1-21-2-28-22

# SMP Milks	# MKMP Milks	Annual Reimbursement

Non-Program (A La Carte)

Number shown is amount divided by equivalent lunch rate. Current lunch equivalency factor is \$4.15.

# of Equivalent Lunches ⁴	Annual Reimbursement
0	

Afterschool Snack Program – Area Eligible (check one)

- National School Lunch Program (NSLP) Snacks
 Child and Adult Care Food Program (CACFP) Snacks and/or Meals

Meal/Snack Service Times	# Snacks	# Meals (CACFP)	# Annual Days

Other site catered programs(IE, YMCA, Day Care, Private School, Head Start)

Data from dates of: 9-1-21-2-28-22

Service Times	# Breakfasts	# Lunches	# Snacks	# Suppers	# Annual Days

Summer Food Service Program

Meal/Snack Service Times	# Breakfasts	# Lunches	# Snacks	# Suppers	# Annual Days
8:00/11:00			0	0	

If checked, see Site Data, page 2, for additional programs.

Site Data

Site Name: Marquette Catholic School Site number 3 of 8

Address: 311 3rd Street S. Virginia, MN. 55972

Data from dates of: 9-1-21-2-28-22

General Site Data

Grades

Grade Levels: Pre-K-8th

Site Enrollment

Number of Free-Eligible Students: 21

Number of Reduced-Price Eligible Students: 6

Number of Paid Students: 156

Meal Preparation (check one)

Onsite Kitchen Satellite Pre-Packaged

Days

Number of Annual Serving Days: 170 _____

Breakfast Program

Data from dates of: 9-1-21-2-28-22

Offer versus Serve Severe Need

Meal Service Times	# Free Breakfasts	# Reduced-Price Breakfasts	# Paid Breakfasts	Paid Breakfast Price	# Non-Program (Adult) Breakfasts	# Non-Program (Adult) Breakfast Price	# of Special Diet Breakfasts	Annual Reimbursement and Revenue
7:30	8137	0	0	2.15	0	3.00	0	21,196

Lunch Program

Data from dates of: 9-1-21-2-28-22

Offer versus Serve

Meal Service Times	# Free Lunches	# Reduced-Price Lunches	# Paid Lunches	Paid Lunch Price	# Non-Program (Adult) Lunch	Non-Program (Adult) Lunch Price	# of Special Diet Lunches	Annual Reimbursement and Revenue
11:00	12,874	0	0	3.00	14	4.20	0	60,405

Special Milk Program (SMP) and/or Minnesota Kindergarten Milk Program (MKMP)

Data from dates of: 9-1-21-2-28-22

# SMP Milks	# MKMP Milks	Annual Reimbursement

Non-Program (A La Carte)

Number shown is amount divided by equivalent lunch rate. Current lunch equivalency factor is \$4.15.

# of Equivalent Lunches ⁴	Annual Reimbursement
0	

Afterschool Snack Program – Area Eligible (check one)

- National School Lunch Program (NSLP) Snacks
 Child and Adult Care Food Program (CACFP) Snacks and/or Meals

Meal/Snack Service Times	# Snacks	# Meals (CACFP)	# Annual Days

Other site catered programs (IE, YMCA, Day Care, Private School, Head Start)

Data from dates of: 9-1-21-2-28-22

Service Times	# Breakfasts	# Lunches	# Snacks	# Suppers	# Annual Days

Summer Food Service Program

Meal/Snack Service Times	# Breakfasts	# Lunches	# Snacks	# Suppers	# Annual Days
8:00/11:00			0	0	

If checked, see Site Data, page 2, for additional programs.

Site Data

Site Name : Parkview Elementary Site number 4 of 8

Address: 506 9th Avenue W, Virginia, MN. 55792

Data from dates of: 9-1-21-2-28-22

General Site Data

Grades

Grade Levels: Pre-K-2nd

Site Enrollment

Number of Free-Eligible Students: 133

Number of Reduced-Price Eligible Students: 18

Number of Paid Students: 216

Meal Preparation (check one)

Onsite Kitchen Satellite Pre-Packaged

Days

Number of Annual Serving Days: 170_____

Breakfast Program

Data from dates of: 9-1-21-2-28-22

Offer versus Serve Severe Need

Meal Service Times	# Free Breakfasts	# Reduced-Price Breakfasts	# Paid Breakfasts	Paid Breakfast Price	# Non-Program (Adult) Breakfasts	# Non-Program (Adult) Breakfast Price	# of Special Diet Breakfasts	Annual Reimbursement and Revenue
7:30	23,023	0	0	2.05	0	3.00	0	59,974

Lunch Program

Data from dates of: 9-1-21-2-28-22

Offer versus Serve

Meal Service Times	# Free Lunches	# Reduced-Price Lunches	# Paid Lunches	Paid Lunch Price	# Non-Program (Adult) Lunch	Non-Program (Adult) Lunch Price	# of Special Diet Lunches	Annual Reimbursement and Revenue
11:00	34,370	0	0	2.70	217	4.20	0	162,021

Special Milk Program (SMP) and/or Minnesota Kindergarten Milk Program (MKMP)

Data from dates of: 9-1-21-2-28-22

# SMP Milks	# MKMP Milks	Annual Reimbursement
	585	

Non-Program (A La Carte)

Number shown is amount divided by equivalent lunch rate. Current lunch equivalency factor is \$4.15.

# of Equivalent Lunches ⁴	Annual Reimbursement
0	

Afterschool Snack Program – Area Eligible (check one)

- National School Lunch Program (NSLP) Snacks
 Child and Adult Care Food Program (CACFP) Snacks and/or Meals

Meal/Snack Service Times	# Snacks	# Meals (CACFP)	# Annual Days
3:00	2,760	0	131

Other site catered programs (IE, YMCA, Day Care, Private School, Head Start)

Data from dates of: 9-1-21-2-28-22

Service Times	# Breakfasts	# Lunches	# Snacks	# Suppers	# Annual Days
	1,746	2,117			131

Summer Food Service Program

Meal/Snack Service Times	# Breakfasts	# Lunches	# Snacks	# Suppers	# Annual Days
8:00/11:00	2,541	3,251	0	0	47

If checked, see Site Data, page 2, for additional programs.

Site Data

Site Name: Gilbert Jr. High Site number 5 of 8

Address: 1 Summit Street S, Gilbert, MN. 55741

Data from dates of: 9-1-21-2-28-22

General Site Data

Grades

Grade Levels: 7-8th

Site Enrollment

Number of Free-Eligible Students: 29
 Number of Reduced-Price Eligible Students: 12
 Number of Paid Students: 93

Meal Preparation (check one)

Onsite Kitchen Satellite Pre-Packaged

Days

Number of Annual Serving Days: 170_____

Breakfast Program

Data from dates of: 9-1-21-2-28-22

Offer versus Serve Severe Need

Meal Service Times	# Free Breakfasts	# Reduced-Price Breakfasts	# Paid Breakfasts	Paid Breakfast Price	# Non-Program (Adult) Breakfasts	# Non-Program (Adult) Breakfast Price	# of Special Diet Breakfasts	Annual Reimbursement and Revenue
7:30	2,680	0	0	2.15	0	3.00	0	6,981

Lunch Program

Data from dates of: 9-1-21-2-28-22

Offer versus Serve

Meal Service Times	# Free Lunches	# Reduced-Price Lunches	# Paid Lunches	Paid Lunch Price	# Non-Program (Adult) Lunch	Non-Program (Adult) Lunch Price	# of Special Diet Lunches	Annual Reimbursement and Revenue
11:00	10,782	0	0	2.80	308	4.20	0	51,834

Special Milk Program (SMP) and/or Minnesota Kindergarten Milk Program (MKMP)

Data from dates of: 9-1-21-2-28-22

# SMP Milks	# MKMP Milks	Annual Reimbursement

Non-Program (A La Carte)

Number shown is amount divided by equivalent lunch rate. Current lunch equivalency factor is \$4.15.

# of Equivalent Lunches ⁴	Annual Reimbursement
0	

Afterschool Snack Program – Area Eligible (check one)

- National School Lunch Program (NSLP) Snacks
 Child and Adult Care Food Program (CACFP) Snacks and/or Meals

Meal/Snack Service Times	# Snacks	# Meals (CACFP)	# Annual Days

Other site catered programs (IE, YMCA, Day Care, Private School, Head Start)

Data from dates of: 9-1-21-2-28-22

Service Times	# Breakfasts	# Lunches	# Snacks	# Suppers	# Annual Days
		910			131

Summer Food Service Program

Meal/Snack Service Times	# Breakfasts	# Lunches	# Snacks	# Suppers	# Annual Days
8:00/11:00			0	0	

If checked, see Site Data, page 2, for additional programs.

Site Name: Eveleth High School Site number 6 of 8

Address: 801 Jones Street, Eveleth MN 55734

Data from dates of: 9-1-21-2-28-22

General Site Data

Grades

Grade Levels 9-12

Site Enrollment

Number of Free-Eligible Students: 44

Number of Reduced-Price Eligible Students: 13

Number of Paid Students: 187

Meal Preparation (check one)

Onsite Kitchen Satellite Pre-Packaged

Days

Number of Annual Serving Days: 170_____

Breakfast Program

Data from dates of: 9-1-21-2-28-22

Offer versus Serve Severe Need

Meal Service Times	# Free Breakfasts	# Reduced-Price Breakfasts	# Paid Breakfasts	Paid Breakfast Price	# Non-Program (Adult) Breakfasts	# Non-Program (Adult) Breakfast Price	# of Special Diet Breakfasts	Annual Reimbursement and Revenue
7:30	311	0	0	2.15	0	3.00	0	810

Lunch Program

Data from dates of: 9-1-21-2-28-22

Offer versus Serve

Meal Service Times	# Free Lunches	# Reduced-Price Lunches	# Paid Lunches	Paid Lunch Price	# Non-Program (Adult) Lunch	Non-Program (Adult) Lunch Price	# of Special Diet Lunches	Annual Reimbursement and Revenue
11:00	8,079	0	0	2.80	49	4.20	0	38,076

Special Milk Program (SMP) and/or Minnesota Kindergarten Milk Program (MKMP)

Data from dates of: 9-1-21-2-28-22

# SMP Milks	# MKMP Milks	Annual Reimbursement

Non-Program (A La Carte)

Number shown is amount divided by equivalent lunch rate. Current lunch equivalency factor is \$4.15.

# of Equivalent Lunches ⁴	Annual Reimbursement
0	

Afterschool Snack Program – Area Eligible (check one)

- National School Lunch Program (NSLP) Snacks
 Child and Adult Care Food Program (CACFP) Snacks and/or Meals

Meal/Snack Service Times	# Snacks	# Meals (CACFP)	# Annual Days

Other site catered programs(IE, YMCA, Day Care, Private School, Head Start)

Data from dates of: 9-1-21-2-28-22

Service Times	# Breakfasts	# Lunches	# Snacks	# Suppers	# Annual Days

Summer Food Service Program

Meal/Snack Service Times	# Breakfasts	# Lunches	# Snacks	# Suppers	# Annual Days
8:00/11:00			0	0	

If checked, see Site Data, page 2, for additional programs.

Site Data

Site Name : Franklin Elementary

Site number 7 of 8

Address: 801 Jones Street, Eveleth MN. 55734

Data from dates of: 9-1-21-2-28-22

General Site Data

Grades

Grade Levels: K-4th

Site Enrollment

Number of Free-Eligible Students: 79

Number of Reduced-Price Eligible Students: 19

Number of Paid Students: 182

Meal Preparation (check one)

Onsite Kitchen Satellite Pre-Packaged

Days

Number of Annual Serving Days: 170 _____

Breakfast Program

Data from dates of: 9-1-21-2-28-22

Offer versus Serve Severe Need

Meal Service Times	# Free Breakfasts	# Reduced-Price Breakfasts	# Paid Breakfasts	Paid Breakfast Price	# Non-Program (Adult) Breakfasts	# Non-Program (Adult) Breakfast Price	# of Special Diet Breakfasts	Annual Reimbursement and Revenue
7:30	9204	0	0	2.05	0	3.00	0	23,976

Lunch Program

Data from dates of: 9-1-21-2-28-22

Offer versus Serve

Meal Service Times	# Free Lunches	# Reduced-Price Lunches	# Paid Lunches	Paid Lunch Price	# Non-Program (Adult) Lunch	Non-Program (Adult) Lunch Price	# of Special Diet Lunches	Annual Reimbursement and Revenue
11:00	23,685	0	0	2.70	479	4.20	0	113,035

Special Milk Program (SMP) and/or Minnesota Kindergarten Milk Program (MKMP)

Data from dates of: 9-1-21-2-28-22

# SMP Milks	# MKMP Milks	Annual Reimbursement

Non-Program (A La Carte)

Number shown is amount divided by equivalent lunch rate. Current lunch equivalency factor is \$4.15.

# of Equivalent Lunches ⁴	Annual Reimbursement
0	

Afterschool Snack Program – Area Eligible (check one)

- National School Lunch Program (NSLP) Snacks
 Child and Adult Care Food Program (CACFP) Snacks and/or Meals

Meal/Snack Service Times	# Snacks	# Meals (CACFP)	# Annual Days

Other site catered programs (IE, YMCA, Day Care, Private School, Head Start)

Data from dates of: 9-1-21-2-28-22

Service Times	# Breakfasts	# Lunches	# Snacks	# Suppers	# Annual Days

Summer Food Service Program

Meal/Snack Service Times	# Breakfasts	# Lunches	# Snacks	# Suppers	# Annual Days
8:00/11:00			0	0	

If checked, see Site Data, page 2, for additional programs.

Site Data

Site Name: Roosevelt Elementary

Site number 8 of 8

Address: 411 5th Avenue W. Virginia, MN. 55792

Data from dates of: 9-1-21-2-28-22

General Site Data

Grades

Grade Levels: 3-6th

Site Enrollment

Number of Free-Eligible Students: 157

Number of Reduced-Price Eligible Students: 23

Number of Paid Students: 297

Meal Preparation (check one)

Onsite Kitchen Satellite Pre-Packaged

Days

Number of Annual Serving Days: 170 _____

Breakfast Program

Data from dates of: 9-1-21-2-28-22

Offer versus Serve Severe Need

Meal Service Times	# Free Breakfasts	# Reduced-Price Breakfasts	# Paid Breakfasts	Paid Breakfast Price	# Non-Program (Adult) Breakfasts	# Non-Program (Adult) Breakfast Price	# of Special Diet Breakfasts	Annual Reimbursement and Revenue
7:30	14,880	0	0	2.05	0	3.00	0	38,762

Lunch Program

Data from dates of: 9-1-21-2-28-22

Offer versus Serve

Meal Service Times	# Free Lunches	# Reduced-Price Lunches	# Paid Lunches	Paid Lunch Price	# Non-Program (Adult) Lunch	Non-Program (Adult) Lunch Price	# of Special Diet Lunches	Annual Reimbursement and Revenue
11:00	38,670	0	0	2.70	276	4.20	0	182,425

Special Milk Program (SMP) and/or Minnesota Kindergarten Milk Program (MKMP)

Data from dates of: 9-1-21-2-28-22

# SMP Milks	# MKMP Milks	Annual Reimbursement

Non-Program (A La Carte)

Number shown is amount divided by equivalent lunch rate. Current lunch equivalency factor is \$4.15.

# of Equivalent Lunches ⁴	Annual Reimbursement
0	

Afterschool Snack Program – Area Eligible (check one)

- National School Lunch Program (NSLP) Snacks
 Child and Adult Care Food Program (CACFP) Snacks and/or Meals

Meal/Snack Service Times	# Snacks	# Meals (CACFP)	# Annual Days

Other site catered programs (IE, YMCA, Day Care, Private School, Head Start)

Data from dates of: 9-1-21-2-28-22

Service Times	# Breakfasts	# Lunches	# Snacks	# Suppers	# Annual Days

Summer Food Service Program

Meal/Snack Service Times	# Breakfasts	# Lunches	# Snacks	# Suppers	# Annual Days
8:00/11:00			0	0	

If checked, see Site Data, page 2, for additional programs.

Independent Price Determination Certificate

Both the school food authority (SFA) and the Food Service Management Company (Vendor) shall execute this Independent Price Determination Certificate.

_____ INAC, inc. _____
Name of Food Service Management Company Name of School Food Authority

By submission of this offer, the Vendor certifies, and in the case of a joint offer, each party thereto certifies as to its own organization, that in connection with this procurement:

1. The prices in this offer have been arrived at independently, without consultation, communication, or agreement for the purpose of restricting competition, as to any matter relating to such prices with any other Vendor or with any competitor.
2. Unless otherwise required by law, the prices which have been quoted in this offer have not been knowingly disclosed to the Vendor and will not knowingly be disclosed by the Vendor prior to opening in the case of an advertised procurement or prior to award in the case of a negotiated procurement, directly or indirectly to any other Vendor for the purpose of restricting competition.
3. No attempt has been made or will be made by the Vendor to induce any person or firm to submit or not submit an offer for the purpose of restricting competition.

Each person signing this offer on behalf of the Vendor certifies that:

1. He or she is the person in Vendor’s organization responsible within the organization for the decision as to the prices being offered herein and has not participated, and will not participate, in any action contrary to A.1 through A.3 above; or
2. He or she is not the person in Vendor’s organization responsible within the organization for the decision as to the prices being offered herein, but that he or she has been authorized in writing to act as agent for the persons responsible for such decision in certifying that such persons have not participated and will not participate in any action contrary to A.1 through A.3 above, and as their agent does hereby certify; and he or she has not participated, and will not participate, in any action contrary to A.1 through A.3 above.

To the best of my knowledge, this Vendor, its affiliates, subsidiaries, officers, directors, and employees are not currently under investigation by any government agency and have not in the last three years been convicted of or found liable for any act prohibited by state or federal law in any jurisdiction, involving conspiracy or collusion with respect to bidding on any public contract, except as follows:

	RDN/Owner Operator	5/31/2022
Signature of Food Service Management Company’s Authorized Representative	Title	Date

In accepting this offer, the SFA certifies that no representative of the SFA has taken any action that may have jeopardized the independence of the offer referred above.

Signature of School Food Authority’s Authorized Representative	Title	Date

Note: SFA’s acceptance of an offer does not constitute award of the contract.

Instructions for Certification Regarding Debarment Form

- By signing and submitting this form, the prospective lower-tier participant is providing the certification set out on the reverse side in accordance with these instructions.
- The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower-tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
- The prospective lower-tier participant shall provide immediate written notice to the person to whom this proposal is submitted if at any time the prospective lower-tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
- The terms "covered transaction," "debarred," "suspended," "ineligible," "lower-tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.
- The prospective lower-tier participant agrees by submitting this form that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower-tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
- The prospective lower-tier participant further agrees by submitting this form that it will include this clause titled " Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower-Tier Covered Transactions," without modification, in all lower-tier covered transactions and in all solicitations for lower-tier covered transactions.
- A participant in a covered transaction may rely upon a certification of a prospective participant in a lower-tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Excluded Parties List System (EPLS) on the U.S. System for Award Management website.
- Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
- Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower-tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the federal government, the department or agency with which this transaction originated may pursue available remedies as appropriate, including suspension and/or debarment.

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower-Tier Covered Transactions

This certification is required by the regulations implementing Executive Order 12549, Executive Order 12689, and 31 U.S.C. 6101; Debarment and Suspension, 2 CFR Part 417, Subpart C, Responsibilities of Participants Regarding Transactions Doing Business with Other Persons.

(Please read instructions on previous page before completing Certification.)

1. The prospective lower-tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.
Where the prospective lower-tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Vendor Name: INAC, inc.

Project: **National School Lunch Program**

Name of Management Company. INAC, inc.	Authorized Signature 
Address 908 8 th Street South	Title Registered Dietitian/Owner Operator
City, State, ZIP Code. Virginia, Mn. 55792	Date 5/31/2022

Certification Regarding Lobbying

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of a federal contract, the making of any federal grant, the making of a federal loan, the entering into a cooperative agreement, and the extension, continuation, renewal, amendment or modification of a federal contract, grant, loan or cooperative agreement;

If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this federal contract, grant, loan or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions;

The undersigned shall require that the language of this certification be included in the award documents for all sub awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Vendor Name: INAC. Inc.

Project: **National School Lunch Program**

Name of Management Company. INAC, inc.	Authorized Signature 
Address 908 8 th Street South	Title Registered Dietitian/Owner Operator
City, State, ZIP Code. Virginia, Mn. 55792	Date 5/31/2022

DISCLOSURE OF LOBBYING ACTIVITIES
 STANDARD FORM – LLL APPROVED BY OMB
 COMPLETE THIS FORM TO DISCLOSE LOBBYING ACTIVITIES PURSUANT
 TO 31 U.S.C. 1352
 (SEE NEXT PAGE FOR PUBLIC DISCLOSURE)

1. Type of Federal Action <input type="checkbox"/> A. Contract <input type="checkbox"/> B. Grant <input type="checkbox"/> C. Cooperative Agreement <input type="checkbox"/> D. Loan <input type="checkbox"/> E. Loan Guarantee <input type="checkbox"/> F. Loan Insurance	2. Status of Federal Action <input type="checkbox"/> A. Bid/Offer/Application <input type="checkbox"/> B. Initial Award <input type="checkbox"/> C. Post award	3. Report Type <input type="checkbox"/> A. Initial Filing <input type="checkbox"/> B. Material Change For Material Change Only: Year: _____ Quarter: _____ Date of Last Report: _____
4. Name and Address of Reporting Entity: <input type="checkbox"/> Prime <input type="checkbox"/> Sub-awardee Tier, if known: _____ Congressional District, if known: _____		5. If Reporting Entity in Number 4 is Sub-awardee, Enter Name and Address of Prime: Congressional District, if known: _____
6. Federal Department/Agency:	7. Federal Program Name/ Description: CFDA Number, if applicable: _____	
8. Federal Action Number, if known:	9. Award Amount, if known:	
10 a. Name and Address of Lobbying Entity: (if individual, last name, first name, MI)	10 b. Individual Performing Services: (including address if different from Number. 10 a) (Last name, first name, MI)	
11. Amount of Payment: (check all that apply) _____ <input type="checkbox"/> Actual <input type="checkbox"/> Planned	13. Type of Payment: (check all that apply) <input type="checkbox"/> A. Retainer <input type="checkbox"/> B. One-Time Fee <input type="checkbox"/> C. Commission	

<p>12. Form of payment: <i>(check all that apply)</i></p> <p><input type="checkbox"/> A. Cash</p> <p>Nature: _____</p> <p><input type="checkbox"/> B. In-kind (specify)</p> <p>Value: _____</p>	<p><input type="checkbox"/> D. Contingency Fee</p> <p><input type="checkbox"/> E. Deferred</p> <p><input type="checkbox"/> F. Other: <i>(specify)</i> _____</p>
<p>14. Brief Description of services performed or to be performed and date(s) of service, including officer(s), employees, or members) contracted for payment indicated in Number 11.</p> <p>(Attach Continuation Sheets if necessary)</p>	
<p>15. Continuation Sheets Attached: <input type="checkbox"/> Yes <input type="checkbox"/> No</p>	
<p>16. Information requested through this form is authorized by Title 31 U.S.C. Section 1352. The disclosure of lobbying activities is a material representation of fact upon which evidence was placed by the above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. The information will be reported to the Congress semiannually and will be available for public inspection. Any person who fails to file the required disclosures shall be subject to a civil penalty of no less than \$10,000 and no more than \$100,000 for each such failure.</p>	<p>Signature:</p> <p>Print Name:</p> <p>Title:</p> <p>Telephone Number:</p> <p>Date:</p>
<p>Federal Use Only</p>	<p>Authorized for Local Reproduction</p>

INSTRUCTIONS FOR COMPLETION OF DISCLOSURE OF LOBBYING ACTIVITIES FORM

2. This disclosure form shall be completed by the reporting entity, whether sub-awardee or prime federal recipient, at the initiation or receipt of a covered federal action or a material change in a previous filing, pursuant to Title 31 U.S.C. Section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered federal action. Use a Continuation Sheet for additional information if the space on the form is inadequate. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget (OMB) for additional information.
3. Identify the type of covered federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered federal action.
4. Identify the status of the covered federal action.
5. Identify the appropriate classification of this report. If this is a follow-up report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered action.
6. Enter the full name, address, city, state, and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or sub-award recipient. Identify the tier of the sub-awardee, e.g., the first sub-awardee of the prime is the first tier. Sub-awards include, but are not limited to, subcontracts, sub-grants, and contract awards under grants.
7. If the organization filing the report in Item 4 checks Sub-awardee, then enter the full name, address, city, state, and zip code of the prime federal recipient. Include Congressional District, if known.
8. Enter the name of the federal agency making the award or loan commitment. Include at least one organizational level below agency name, if know. For example: Department of Transportation, United States Coast Guard.
9. Enter the federal program name or description for the covered federal action (Item1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.
10. Enter the most appropriate federal identifying number available for the federal action identified in Item 1; e.g., Request for Proposal (RFP) number, Invitation for Bid (IFB) number; grant announcement number; the contract, grant, or loan award number; the application/proposal control number assigned by the federal agency. Include prefixes; e.g., RFP-DE-90-001.
11. For a covered federal action where there has been an award or loan commitment by the federal agency, enter the federal amount of the award/loan commitment for the prime entity identified in Item 4 or Item 5.
 - a. Enter the full name, address, city, state, and ZIP Code of the lobbying entity engaged by the reporting entity identified in Item 4 to influence the covered federal action.
 - b. Enter the full name of the individual performing services, and include full address if different from 10a. Enter last name, first name, and middle initial (MI).
12. Enter the amount of compensation paid or reasonably expected to be paid by the reporting entity (Item 4) to the lobbying entity (Item 10). Indicate whether the payment has been made (actual) or will be made (planned). Check all boxes that apply. If this is a material change report, enter the cumulative amount of payment made or planned to be made.

13. Check the appropriate item. Check all items that apply. If payment is made through an in-kind contribution, specify the nature and value of the in-kind payment.
14. Check the appropriate box. Check all boxes that apply. If other, specify nature.
15. Provide a specific and detailed description of the services that the lobbyist has performed, or will be expected to perform, and the dates of any services rendered. Include all preparatory and related activity, not just time spent in actual contact with federal officials. Identify the federal officials or employees contacted or the officers, employees, or Members of Congress that were contacted.
16. Check whether Continuation Sheets are enclosed.
17. The certifying official shall sign and date the form; print his/her name, title, and telephone number.

Rock Ridge Public Schools
ISD 2909

Recommended Meal Prices

	<u>2021-22</u>	<u>2022-23</u>
Elementary Breakfast	\$2.00	\$2.10
Elementary Lunch	\$2.70	\$2.80
Secondary Breakfast	\$2.15	\$2.25
Secondary Lunch	\$2.80	\$2.90
Adult Breakfast	\$3.00	\$3.10
Adult Lunch	\$4.20	\$4.30

ROCK RIDGE PUBLIC SCHOOLS

INDEPENDENT SCHOOL DISTRICT #2909

2022-23 PROPOSED BUDGET

**PRESENTED TO THE SCHOOL BOARD
JUNE 27, 2022**



2022-23 PROPOSED BUDGET ASSUMPTIONS

1. STUDENTS: We projected Average Daily Membership for 2022-23 using reports from the MN Department of Education that shows the average number of students that a school retains going from kindergarten to 1st grade, 2nd grade to 3rd, and so on. We also used information gathered by each building Principal on enrollments now that Laurentian Elementary will be opening! Overall, we are estimating a decrease of 50 students over 2021-22.

2022-23 Student Enrollment		<u>Est Students</u>
Laurentian	Gr K-6	444
Parkview	Gr K-2	300
North Star	Gr 3-6	432
E-G HS	Gr 7-12	381
Virginia HS	Gr 7-12	736
		<hr/>
		2,293

2. REVENUE ASSUMPTIONS:

- Department of Education basic aid formula will increase by 2%.
- Even with a 2% aid increase, the basic aid will decrease by \$250,000 because of the assumption of 50 fewer students.
- \$1,000,000 of ESSER III federal funds will be used to help balance the budget
- \$1,022,000 of additional ESSER III federal funds allocated for increased programming:

ESSER III GRANT FUNDING PLAN		
TOTAL ESSER III Funding	\$4,469,177.00	
ESSER III Funding uses:	<u>2022-23</u>	<u>2023-24</u>
Option 3: Fill FY23 funding gap	\$1,000,000.00	\$1,000,000.00
Teacher Pay (Tentative Contract)	\$332,000.00	
New Hire-Social Worker	\$80,000.00	\$80,000.00
New Hire-Counselor	\$80,000.00	\$80,000.00
Summer School Options	\$50,000.00	\$50,000.00
Before/After School Tutor Options	\$50,000.00	\$50,000.00
Field Trips for Summer	\$50,000.00	\$50,000.00
School Buses (4)	\$380,000.00	
*Must be full spent by 9-30-2024	\$2,022,000.00	\$1,310,000.00
Remaining Funds	\$2,447,177.00	\$1,137,177.00

3. EXPENSE ASSUMPTIONS:

- Increased spending based on ESSER III programming explained in chart above. +\$1,022,000
- Staff contract increases. +\$500,000
- Teacher grievance payout in FY22 not in FY23. -\$150,000
- Decrease of utilities from closing facilities. -\$500,000
- Staffing reductions and retirements approved by the school board. -\$1,093,957
- Contract for school business coordinator cancelled. -\$100,000
- Estimated increased cost for bus fuel. +\$50,000
- Estimated increased cost for school utilities. +\$50,000
- Estimated increase in food costs. +\$64,000

ROCK RIDGE ISD 2909 EXPENDITURES BY CATEGORY

		<u>2021-22</u>	<u>2022-23</u>		
		<u>Budget</u>	<u>Proposed</u>	<u>Change</u>	<u>%</u>
Object 100's	Salaries & Wages	\$19,748,469	\$19,683,341	(\$65,128)	-0.3%
Object 200's	Employee Benefits	\$7,043,134	\$6,956,305	(\$86,829)	-1.2%
Object 300's	Purchased Services	\$7,078,936	\$6,681,936	(\$397,000)	-5.6%
Object 400's	Supplies & Materials	\$3,185,470	\$3,196,623	\$11,153	0.4%
Object 500's	Capital Expenditures	\$1,606,000	\$1,986,000	\$380,000	23.7%
Object 700's	Debt Service	\$12,369,620	\$12,060,885	(\$308,735)	-2.5%
Object 800's	Other Expenditures	\$185,750	\$185,750	\$0	0.0%
	All	\$51,217,379	\$50,750,840	(\$466,539)	-0.9%

CATEGORY EXAMPLES

Object 100's	Salaries & Wages	Employee Salaries
Object 200's	Employee Benefits	Health Ins, Dental Ins, Life Ins, FICA, TRA, PERA
Object 300's	Purchased Services	Sub Teachers, Contractors, Utilities, Shared staff (NLC)
Object 400's	Supplies & Materials	Supplies, Textbooks, Repair supplies, Technology
Object 500's	Capital Expenditures	Buses, LTFM, Equipment
Object 700's	Debt Service	Building bond payments, OPEB payments
Object 800's	Other Expenditures	Dues, Licenses, Misc.

ROCK RIDGE ISD 2909 BUDGET BY FUND

		<u>Revenue</u>			
		<u>2021-22</u>	<u>2022-23</u>		
		<u>Budget</u>	<u>Proposed</u>	<u>Change</u>	<u>%</u>
Fund 01/03/05	General Fund	\$36,564,188	\$36,346,224	(\$217,964)	-0.6%
Fund 02	Food Service	\$1,282,960	\$1,347,113	\$64,153	5.0%
Fund 04	Community Ed	\$896,846	\$896,846	\$0	0.0%
Fund 07	Debt Service	\$12,142,954	\$11,580,599	(\$562,355)	-4.6%
Fund 08	Scholarships	\$4,000	\$4,000	\$0	0.0%
Fund 45	OPEB	\$140,000	\$140,000	\$0	0.0%
Fund 47	OPEB Debt	\$782,908	\$842,113	\$59,205	7.6%
	All Funds	\$51,813,856	\$51,156,895	(\$656,961)	-1.3%

		<u>Expenditures</u>			
		<u>2021-22</u>	<u>2022-23</u>		
		<u>Budget</u>	<u>Proposed</u>	<u>Change</u>	<u>%</u>
Fund 01/03/05	General Fund	\$36,549,175	\$36,327,218	(\$221,957)	-0.6%
Fund 02	Food Service	\$1,282,960	\$1,347,113	\$64,153	5.0%
Fund 04	Community Ed	\$960,474	\$960,474	\$0	0.0%
Fund 07	Debt Service	\$11,564,550	\$11,243,300	(\$321,250)	-2.8%
Fund 08	Scholarships	\$15,150	\$15,150	\$0	0.0%
Fund 45	OPEB	\$40,000	\$40,000	\$0	0.0%
Fund 47	OPEB Debt	\$805,070	\$817,585	\$12,515	1.6%
	All Funds	\$51,217,379	\$50,750,840	(\$466,539)	-0.9%

		<u>Net</u>	
		<u>2021-22</u>	<u>2022-23</u>
		<u>Budget</u>	<u>Proposed</u>
Fund 01/03/05	General Fund	\$15,013	\$19,006
Fund 02	Food Service	\$0	\$0
Fund 04	Community Ed	(\$63,628)	(\$63,628)
Fund 07	Debt Service	\$578,404	\$337,299
Fund 08	Scholarships	(\$11,150)	(\$11,150)
Fund 45	OPEB	\$100,000	\$100,000
Fund 47	OPEB Debt	(\$22,162)	\$24,528
	All Funds	\$596,477	\$406,055

Est. Unassigned Fund Balance	\$2,262,767	\$2,281,773
Unassigned Fund Balance %	6.2%	6.3%

Director _____ introduced the following resolution and moved for its adoption:

RESOLUTION NO. 22-_____
RESOLUTION DISSOLVING THE JOINT RECREATION BOARD

RECITALS

- A. The prior Independent School District No. 2154 (Eveleth-Gilbert Public Schools) ("ISD 2154"), the City of Eveleth, the City of Gilbert and the Town of Fayal previously entered into a Joint Powers Agreement, and a subsequent 2011 Amendment to the Joint Powers Agreement (hereinafter collectively referred to as the "Agreement"), establishing and maintaining a Joint Recreation Board for the purpose of organizing, managing, conducting and operating joint recreational programs and facilities for the residents, constituents and patrons living within the jurisdictions of these four local units of government.
- B. Independent School District No. 2909 (Rock Ridge Public Schools) ("ISD 2909") is the successor-in-interest of ISD 2154 and, as such, ISD 2909 is a party to the above-referenced Agreement and a member of the Joint Recreation Board.
- C. ISD 2909, the City of Eveleth, the City of Gilbert and the Town of Fayal now desire and intend to terminate the Agreement and dissolve the Joint Recreation Board in accordance with applicable law and the applicable provisions of the 2011 Amendment to the Joint Powers Agreement.

NOW, THEREFORE, BE IT RESOLVED, by the School Board of Independent School District No. 2909, Rock Ridge Public Schools, as follows:

- 1. ISD 2909 hereby agrees and consents to terminate the Agreement and dissolve the Joint Recreation Board, with the acknowledgement and

understanding that any real and personal property of the Joint Recreation Board shall be sold, and any remaining surplus money and property, after payment of all liabilities of the Joint Recreation Board, shall be returned to ISD 2909, the City of Eveleth, the City of Gilbert and the Town of Fayal, in accordance with Article VIII, Section 3(a) of the 2011 Amendment to the Joint Powers Agreement.

The motion for the adoption of the foregoing Resolution was duly seconded by Director _____ and, upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

Whereupon, said Resolution was declared duly passed and adopted.

Dated: _____, 2022

By: _____
Tim Riordan
Chairperson, Board of Education

By: _____
Brandi Lautigar
Clerk, Board of Education

MEMBER _____ introduced the following resolution (22-____) and moved its adoption:

**RESOLUTION ESTABLISHING DATES
FOR FILING AFFIDAVITS OF CANDIDACY**

BE IT RESOLVED by the School Board of Independent School District No. 2909, State of Minnesota, as follows:

1. The period for filing affidavits of candidacy for the office of school board member of Independent School District No. 2909 shall begin on August 2, 2022 and shall close on August 16, 2022. An affidavit of candidacy must be filed in the office of the school district clerk and the \$2 filing fee paid prior to 5:00 o'clock P.M. August 16, 2022.

2. The clerk is hereby authorized and directed to cause notice of said filing dates to be published in the official newspaper of the district, at least two (2) weeks prior to the first day to file affidavits of candidacy.

3. The clerk is hereby authorized and directed to cause notice of said filing dates to be posted at the administrative offices of the school district at least ten (10) days prior to the first day to file affidavits of candidacy.

4. The notice of said filing dates shall be in substantially the following form:

**NOTICE OF FILING DATES FOR ELECTION TO THE SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT NO.2909
ROCK RIDGE PUBLIC SCHOOLS
STATE OF MINNESOTA**

NOTICE IS HEREBY GIVEN that the period for filing affidavits of candidacy for the office of school board member of Independent School District No. 2909 shall begin on August 2, 2022, and shall close at 5:00 o'clock p.m. on August 16, 2022.

The general election shall be held on Tuesday, November 8, 2022. At that election, four (4) members will be elected to the School Board for terms of four (4) years each.

Election District 1 (Two Seats, Four-Year Terms). Candidate must reside within Election District 1 in ISD 2909 as described below:

Cities of Eveleth, Gilbert, Iron Junction, Leonidas, McKinley, and Virginia (Precinct 5)
Townships of Clinton, Fayal, and Biwabik
Unorganized P-14 and Unorganized P-18

Election District 2 (Two Seats, Four-Year Terms). Candidate must reside within Election District 2 in ISD 2909 as described below:

- Cities of Virginia and Mt. Iron (Precinct 2)
- Townships of Pike, Sandy, and Wuori
- Unorganized P-15

Affidavits of Candidacy are available from the school district clerk, District Office, 1405 Progress Parkway, Virginia, MN 55792. The filing fee for this office is \$2. A candidate for this office must be an eligible voter, must be 21 years of age or more on assuming office, must have been a resident of the school district from which the candidate seeks election for thirty (30) days before the general election, and must have no other affidavit on file for any other office at the same primary or next ensuing general election.

The affidavits of candidacy must be filed in the office of the school district clerk and the filing fee paid prior to 5:00 o'clock P.M. on August 16, 2022.

The motion for the adoption of the foregoing resolution was duly seconded by MEMBER _____ and upon vote being taken, the following voted in favor thereof:

And the following voted against the same:

And the following were absent:

Whereupon, said resolution was declared duly passed and adopted.

Dated: June 27, 2022

Board Chair – Tim Riordan

Board Clerk – Brandi Lautigar



Northeastern Minnesota Family, Friend, and Neighbor Child Care Provider Outreach and Support Initiative

Memorandum of Understanding (MOU)

Between Northland Foundation
and Rock Ridge Public Schools

This Memorandum of Understanding (MOU) sets forth the terms and understanding between the Northland Foundation and Rock Ridge Public Schools to implement the Northeastern Minnesota Family, Friend, and Neighbor (FFN) Child Care Provider Outreach and Support Initiative with funding support from the Minnesota Department of Human Services.

1. Purpose, Scope, and Background - The Northland Foundation and seven community-based implementation partners will provide community-based education sessions (Play and Learns) for FFN providers in targeted sites across northeastern Minnesota. In addition to the seven community-based implementation partners, we will also be working closely with other partners including the Center for Inclusive Child Care, Child Care Aware Minnesota – Northeast District, Duluth Public Library, and County/Tribal Child Care Licensors.

The overall goal of the **Family, Friend, and Neighbor (FFN) Child Care Provider Outreach and Support Initiative** is to build the capacity of informal caregivers to enhance their skills to promote children's healthy physical and social emotional development. The Northland Foundation is serving as the umbrella organization providing administrative leadership, training, technical assistance, peer learning, and evaluation. Each of our seven implementation partners will conduct outreach, plan, and implement Play and Learns engaging FFN providers and young children in their communities, and participate in regional learning community meetings and training sessions.

2. Northland Foundation Responsibilities Under this MOU - The Northland Foundation shall undertake the following activities:

- Provide leadership to oversee the implementation of this regional initiative, including ongoing training, technical assistance, technology assistance, and other support.
- Support seven community-based Implementation Partner Sites as they conduct outreach, develop plan, and coordinate Play and Learns engaging FFN providers and young children.
- Work with Training Partners to support FFN providers served by the Implementation Partners.
- Design and support culturally appropriate program monitoring, evaluation, and learning for the Regional Collaborative and participate in state-led evaluation activities.
- Design needs assessment tools to gather ongoing information from FFN providers from racially, culturally, and geographically diverse communities.
- Create joint marketing and outreach strategies, and support outreach to engage FFN providers in community-based education sessions, and information sessions and training needed to become a Legal Non-Licensed provider.
- Hold Regional Learning Community Meetings and Trainings with Implementation Partners.

3. Implementation Partners' Responsibilities Under this MOU – Rock Ridge Public Schools shall undertake the following activities as a partner in the Family, Friend, and Neighbor Child Care Provider Outreach and Support Initiative:

- Conduct outreach, plan, and coordinate 4-8 free, community-based Play & Learn Sessions engaging FFN providers and young children.
 - Recruit FFN providers, offer training and support to FFN providers, and connect FFN providers and children's families with community resources.
 - Adhere to HHS Public Policy Guidelines outlined in Attachment A.
 - Maintain Commercial Automobile Liability Insurance as a subcontractor of the Northland Foundation as part of this program funded by the MN DHS. Note: this only applies if the Program Coordinator(s) will be using their own vehicle to drive a FFN client (see Attachment B). Coverage of \$2,000,000 – per occurrence Combined Single Limit on Bodily Injury and Property Damage. In addition, the following Coverage should be included: Owned, Hired, and Non-owned Automobile.
-
- Track participation, participate in evaluation activities, and maintain project records and receipts.
 - Participate in Northland Foundation learning community meetings and trainings.
 - Complete Quarterly Financial Reports and Program Reports (as requested with dates to be determined). Financial Reports are due as follows:

<u>Service Period</u>	<u>Reports Due</u>
7/1/2022 - 9/30/2022	October 12 th , 2022
10/1/2022 - 12/31/2022	January 12 th , 2023
1/1/2023 - 3/31/2023	April 12 th , 2023
4/1/2023 - 6/30/2023	July 12 th , 2023
7/1/2023 - 9/30/2023	October 12 th , 2023

4. Funding Support - The Northland Foundation will provide **\$7,500** to Rock Ridge Public Schools for the period of which this MOU becomes effective up until it expires.

5. Effective Date - This MOU is effective on **July 1st**, or the date Northland Foundation obtains all required signatures of the authorized officials of the participating parties, whichever is later.

6. Expiration Date - This MOU is valid through **September 30th, 2023**, or until all terms and understanding set forth in this MOU have been satisfactorily fulfilled, whichever occurs first.

7. Key Contact Information - Please provide the key contact for this project:

Shanon Kush-Jeffery Early Childhood Coordinator Rock Ridge
 Project Coordinator Name, Title, and Organization Public Schools

218-742-3805 Shanon.kush@rrps.org
 Telephone Email

9. Fiscal Agent (if applicable) _____

10. Signatures - Please have this MOU signed by the appropriate person in your organization. By signing below, the parties agree to the terms and conditions contained in this MOU.

Partner Signature, Title	Date
Zane Bail, Chief Operating Officer Northland Foundation	Date



**2022-2023 RESOLUTION FOR MEMBERSHIP
IN THE MINNESOTA STATE HIGH SCHOOL LEAGUE**

RESOLVED, that the Governing Board of ISD #2909 School, County of St. Louis, State of Minnesota delegates the control, supervision and regulation of interscholastic athletic and fine arts events (referred to in MN Statutes, Section 128C.01) to the Minnesota State High School League, and so hereby certifies to the State Commissioner of Education as provided for by Minnesota Statutes.

FURTHER RESOLVED, that the high schools listed below (name all high schools under your governing board):

Virginia High School
Eveleth-Gilbert High School

(If more than four high schools, attach an additional list)

is/are authorized by this, the Governing Board of said school district or school to:

1. _____ Make new application for membership in the Minnesota State High School League; School Enrollment (grades 9-12): _____

OR;

- Renew its membership in the Minnesota State High School League; and,

2. Participate in the approved interschool activities sponsored by said League and its various subdivisions.

FURTHER RESOLVED, that this Governing Board hereby adopts the Constitution, Bylaws, Rules and Regulations of said League and all amendments thereto as the same as are published in the latest edition of the League's *Official Handbook*, on file at the office of the school district or school, or as appears on the League's website, as the minimum standards governing participation in said League-sponsored activities, and that the administration and responsibility for determining student eligibility and for the supervision of such activities are assigned to the official representatives identified by this Governing Board.

Signing the Resolution for Membership affirms that this Governing Board has viewed the WHY WE PLAY training video which defines the purpose and value of education-based athletic and activity programs and assists school communities in communicating a shared common language.

Member schools must develop and publicize administrative procedures to address eligibility suspensions related to Code of Student Conduct violations for students participating in activity programs by member schools.

The above Resolution was adopted by the Governing Board of this school district and is recorded in the official minutes of said Board and hereby is certified to the State Commissioner of Education as provided for by law.

Signed: _____
(Clerk/Secretary - Local Governing Board)

Signed: _____
(Superintendent or Head of School)

Date: _____

Date: _____

District/School Office Address: 411 5th Ave. S.
Virginia, MN 55792

Head of School/Superintendent's Phone: (218) 742-3901

Head of School/Superintendent's Email: noel.schmidt@rrps.org

This form must be completed and submitted to MSHSL NOT LATER THAN JULY 31, 2022. Retain one copy for the school files.