



ROCK RIDGE PUBLIC SCHOOLS
1405 PROGRESS PARKWAY
VIRGINIA MN 55792

E-G Regular Meeting
Monday, November 18, 2019 at 6:00 PM
Board Room, 801 Jones St., Eveleth, Minnesota 55734

AGENDA

1. Call the Meeting to Order.
2. Pledge of Allegiance.
3. Roll Call.
4. Student Representative Information.
5. Agenda Additions/Deletions.
6. Visitor Input.
7. Approve Agenda.
8. Approve the Treasurer's Report for the Month of October and the First Check Writing of November. 3
9. CONSENT AGENDA.
 1. Approve Minutes of the Regular Meeting of Monday, October 28, 2019. 25
 2. Approve 2019-2020 Extra-Curricular Positions. 27
10. ITEMS REMOVED FROM CONSENT AGENDA
11. PERSONNEL.
 1. Approve 2019-2020 Winter Coaches. 28
12. NEW BUSINESS.
 1. Update on Maintenance Projects.
 2. Approve First Reading of Policies. 29
 3. Approve Consolidation Plan. 58
 4. Approve Donation from Nicolas Matchefts. 121
 5. Approve Resolution #698 Reestablishing Precincts and Polling Places for School District Elections. 123

13. OLD BUSINESS

1. Set Date for Policy Committee.

2. Staff Development Committee.

3. Academic Advisory Committee.

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14. ADMINISTRATIVE REPORT/INFORMATION.

15. COMMITTEE/JOINT BOARD REPORT.

1. Consolidation Update.

2. Land Acquisition Update.

16. BOARD MEMBER TOPICS.

17. ADJOURNMENT.

INDEPENDENT SCHOOL DISTRICT #2154
Eveleth-Gilbert Public Schools

Treasurer's Report

11/6/2019

For the Month of October 2019

	Receipts	Disbursements	Payroll
General Fund	720,843.50	262,837.33	703,956.12
Food Service	16,506.60	50,331.93	
Transportation		163,353.32	36,400.18
Community Education	9,656.35	9,003.89	25,987.88
Capital Outlay	18,268.79	11,973.91	
Bldg Construction			
Debt Service			
Trust & Agency		1,100.00	
Channel 12		1,579.77	
Flex Benefit Plan			(1,607.88)
OPEB	2,564.00	3,867.60	
TOTAL	767,839.24	504,047.75	764,736.30

CHECKING BALANCES

Miners Bank
 First National Bank of Gilbert
TOTAL

AMOUNT

3,583,309.91
 2,062,229.81

 5,645,539.72

Payroll Check #0065369-0065409

Automatic Electronic Transfers Through Bank Checking Account

			<u>Debit</u>	<u>Credit</u>
Date	<u>10/01/19</u>	Whom <u>State of MN</u>		754.00
Date	<u>10/01/19</u>	Whom <u>MN Dept of Revenue</u>	10,287.49	
Date	<u>10/01/19</u>	Whom <u>Educator's Benefit Consultants</u>	11,232.37	
Date	<u>10/03/19</u>	Whom <u>Further</u>	42.65	
Date	<u>10/03/19</u>	Whom <u>Further</u>	85.22	
Date	<u>10/10/19</u>	Whom <u>Further</u>	34.87	
Date	<u>10/10/19</u>	Whom <u>Magic Wrighter</u>	68.00	
Date	<u>10/10/19</u>	Whom <u>Further</u>	90.04	
Date	<u>10/15/19</u>	Whom <u>State of MN</u>		165,693.18
Date	<u>10/15/19</u>	Whom <u>Payroll</u>	203,566.49	
Date	<u>10/16/19</u>	Whom <u>State of MN</u>		110.83
Date	<u>10/16/19</u>	Whom <u>MN Dept of Revenue</u>	11,346.70	
Date	<u>10/16/19</u>	Whom <u>PERA</u>	14,215.44	
Date	<u>10/16/19</u>	Whom <u>TRA</u>	29,613.72	
Date	<u>10/16/19</u>	Whom <u>Federal Taxes</u>	69,806.24	
Date	<u>10/17/19</u>	Whom <u>Further</u>	65.00	

Date	<u>10/17/19</u>	Whom	<u>Further</u>	<u>645.86</u>	<u></u>
Date	<u>10/17/19</u>	Whom	<u>Educator's Benefit Consultants</u>	<u>11,382.37</u>	<u></u>
Date	<u>10/18/19</u>	Whom	<u>State of MN</u>	<u></u>	<u>8,449.00</u>
Date	<u>10/24/19</u>	Whom	<u>Further</u>	<u>21.63</u>	<u></u>
Date	<u>10/24/19</u>	Whom	<u>Further</u>	<u>234.22</u>	<u></u>
Date	<u>10/25/19</u>	Whom	<u>St. Louis County</u>	<u></u>	<u>151,303.00</u>
Date	<u>10/30/19</u>	Whom	<u>State of MN</u>	<u></u>	<u>386,920.76</u>
Date	<u>10/31/19</u>	Whom	<u>Bremer Bank</u>	<u>92.60</u>	<u></u>
Date	<u>10/31/19</u>	Whom	<u>Further</u>	<u>225.98</u>	<u></u>
Date	<u>10/31/19</u>	Whom	<u>Further</u>	<u>400.89</u>	<u></u>
Date	<u>10/31/19</u>	Whom	<u>Payroll</u>	<u>32,791.05</u>	<u></u>
Date	<u>10/31/19</u>	Whom	<u>Payroll</u>	<u>203,538.99</u>	<u></u>
Date	<u>10/31/19</u>	Whom	<u>October Efunds Deposits</u>	<u></u>	<u>12,655.94</u>
Date	<u>10/31/19</u>	Whom	<u>October Efunds Fees</u>	<u>332.59</u>	<u></u>
Date	<u></u>	Whom	<u></u>	<u></u>	<u></u>
Date	<u></u>	Whom	<u></u>	<u></u>	<u></u>
Date	<u></u>	Whom	<u></u>	<u></u>	<u></u>

Eveleth-Gilbert ISD #2154
Check Register by Bank and Check

Batch Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
2154	1	50476	369615	Check	1	3938		ANTILLA ROSE	Yes	No	No	USD	10/01/2019	90.00
		50474	369616	Check	1	3604		HAFDAHL THOMAS	Yes	No	No	USD	10/01/2019	45.00
		50472	369617	Check	1	16750		ISD #2711	Yes	No	No	USD	10/01/2019	100.00
		50473	369618	Check	1	17151		ISD #696	Yes	No	No	USD	10/01/2019	100.00
		50477	369619	Check	1	4184		REGION 7A GIRLS TENNIS	Yes	No	No	USD	10/01/2019	190.00
		50475	369620	Check	1	36655		STAINIGER GREG	Yes	No	No	USD	10/01/2019	60.00
		50471	369621	Check	1	1323		ZUPETZ JEFF	Yes	No	No	USD	10/01/2019	120.74
		50478	369622	Check	1	05050		BROWN TRANSPORTATION INC	Yes	No	No	USD	10/02/2019	73,119.74
		50493	369623	Check	1	4585		BACHSCHNEIDE HOLLY	Yes	No	No	USD	10/07/2019	80.00
		50491	369624	Check	1	4070		FREEMAN ZACH	Yes	No	No	USD	10/07/2019	85.00
		50489	369625	Check	1	3625		GOLOBICH STEVEN	Yes	No	No	USD	10/07/2019	159.60
		50479	369626	Check	1	1219		HAFDAHL JIM	Yes	No	No	USD	10/07/2019	90.80
		50488	369627	Check	1	3604		HAFDAHL THOMAS	Yes	No	No	USD	10/07/2019	95.00
		50487	369628	Check	1	3581		HIBBING HIGH SCHOOL	Yes	No	No	USD	10/07/2019	105.00
		50486	369629	Check	1	3420		HOLMSTROM TIMOTHY	Yes	No	No	USD	10/07/2019	154.60
		50481	369630	Check	1	16900		ISD #361	Yes	No	No	USD	10/07/2019	100.00
		50482	369631	Check	1	18550		JOHNSON JAMES	Yes	No	No	USD	10/07/2019	95.00
		50484	369632	Check	1	2700		KNUTSON STEVE	Yes	No	No	USD	10/07/2019	85.00
		50480	369633	Check	1	1234		RAJ PAUL	Yes	No	No	USD	10/07/2019	85.00
		50492	369634	Check	1	4584		SAVELA DAWN	Yes	No	No	USD	10/07/2019	90.00
		50483	369635	Check	1	2624		SISSON MARK	Yes	No	No	USD	10/07/2019	85.00
		50485	369637	Check	1	2799		VAKE TRAVIS	Yes	No	No	USD	10/07/2019	95.00
		50540	369638	Check	1	3679		A-1 RENTAL SERVICES INC	Yes	No	No	USD	10/09/2019	300.00
		50561	369639	Check	1	4431		ANDREW LAMBERT	Yes	No	No	USD	10/09/2019	740.00
		50517	369640	Check	1	24250		APG MEDIA OF MN	Yes	No	No	USD	10/09/2019	229.23
		50529	369641	Check	1	3181		AT & T MOBILITY	Yes	No	No	USD	10/09/2019	154.45
		50524	369642	Check	1	2961		BLUE CROSS BLUE SHIELD	Yes	No	No	USD	10/09/2019	4,068.00
		50504	369643	Check	1	1352		BSN SPORTS	Yes	No	No	USD	10/09/2019	5,194.93
		50533	369644	Check	1	3330		CARQUEST MT IRON	Yes	No	No	USD	10/09/2019	267.41
		50539	369645	Check	1	3674		CENTURY LINK	Yes	No	No	USD	10/09/2019	161.64
		50494	369646	Check	1	06681		COLOSIMO PATCHIN KEARNEY	Yes	No	No	USD	10/09/2019	473.00
		50495	369647	Check	1	06750		COMMERCIAL REFRIGERATION SYS	Yes	No	No	USD	10/09/2019	172.00
		50496	369648	Check	1	07725		CULLIGAN WATER CONDITIONING	Yes	No	No	USD	10/09/2019	39.00
		50543	369649	Check	1	3781		CW TECHNOLOGY	Yes	No	No	USD	10/09/2019	427.00
		50498	369650	Check	1	09450		ECOLAB PEST ELIMINATION	Yes	No	No	USD	10/09/2019	213.19
		50558	369651	Check	1	4318		EDUCATION INNOVATION PARTNER	Yes	No	No	USD	10/09/2019	209.67
		50532	369652	Check	1	3296		EDUCATORS BENEFIT CONSULTANT	Yes	No	No	USD	10/09/2019	226.94
		50497	369653	Check	1	09410		EFGSD JOINT POWERS RECREATIO	Yes	No	No	USD	10/09/2019	6,200.00
		50499	369654	Check	1	11025		EVELETH PUBLIC UTILITIES	Yes	No	No	USD	10/09/2019	2,183.10
		50506	369655	Check	1	1393		FERGUSON ENTERPRISES INC 1674	Yes	No	No	USD	10/09/2019	194.53
		50560	369656	Check	1	4428		FURTHER	Yes	No	No	USD	10/09/2019	225.00

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2154	1	50501	369657	Check	1	13150	GILBERT WATER & LIGHT DEPT	Yes	No	USD	10/09/2019	7,418.80
		50502	369658	Check	1	13225	GLASS & DOOR INC	Yes	No	USD	10/09/2019	248.00
		50505	369659	Check	1	13750	GRANDE HARDWARE	Yes	No	USD	10/09/2019	23.22
		50507	369660	Check	1	14790	HAWKINS INC	Yes	No	USD	10/09/2019	550.22
		50564	369661	Check	1	4562	HQ4SPORTS	Yes	No	USD	10/09/2019	1,237.00
		50567	369662	Check	1	4586	HUDD	Yes	No	USD	10/09/2019	900.00
		50508	369663	Check	1	16300	INTERSTATE POWER SYSTEMS INC	Yes	No	USD	10/09/2019	90.97
		50512	369664	Check	1	17901	ISD #2142	Yes	No	USD	10/09/2019	4,638.82
		50511	369665	Check	1	17849	ISD #709 DULUTH	Yes	No	USD	10/09/2019	420.00
		50546	369666	Check	1	3904	JAMF SOFTWARE	Yes	No	USD	10/09/2019	4,336.00
		50568	369667	Check	1	4587	JUDNICK ASHLEY	Yes	No	USD	10/09/2019	400.00
		50514	369668	Check	1	20650	L & M SUPPLY INC	Yes	No	USD	10/09/2019	170.00
		50528	369669	Check	1	3173	LAKE SUPERIOR COLLEGE	Yes	No	USD	10/09/2019	17,500.00
		50503	369670	Check	1	1348	LAUTIGAR MELISSA	Yes	No	USD	10/09/2019	400.00
		50547	369671	Check	1	3923	MAIL FINANCE	Yes	No	USD	10/09/2019	555.54
		50531	369672	Check	1	3186	MASA	Yes	No	USD	10/09/2019	1,305.00
		50549	369673	Check	1	3933	MASSP	Yes	No	USD	10/09/2019	870.00
		50516	369674	Check	1	23401	MCGRAW-HILL	Yes	No	USD	10/09/2019	19,146.60
		50525	369675	Check	1	2983	MEDICAREBLUE RX	Yes	No	USD	10/09/2019	2,654.80
		50557	369676	Check	1	4176	MEDICO	Yes	No	USD	10/09/2019	230.19
		50544	369677	Check	1	3812	MENARDS	Yes	No	USD	10/09/2019	82.41
		50545	369678	Check	1	3832	METRO SALES INC	Yes	No	USD	10/09/2019	1,649.83
		50556	369679	Check	1	4173	MIDWEST COMMUNICATIONS	Yes	No	USD	10/09/2019	112.00
		50520	369680	Check	1	2782	MN ENERGY RESOURCES CORP	Yes	No	USD	10/09/2019	460.21
		50518	369681	Check	1	25800	MN POWER	Yes	No	USD	10/09/2019	11,431.74
		50566	369682	Check	1	4570	MONSTERS INK	Yes	No	USD	10/09/2019	840.00
		50542	369683	Check	1	3778	MOTION INDUSTRIES	Yes	No	USD	10/09/2019	17.29
		50519	369684	Check	1	25900	MSBA	Yes	No	USD	10/09/2019	5,132.00
		50510	369685	Check	1	1667	NCS PEARSON INC	Yes	No	USD	10/09/2019	1,575.00
		50538	369686	Check	1	3621	NORTHERN BUSINESS PRODUCTS I	Yes	No	USD	10/09/2019	55.75
		50521	369687	Check	1	27850	NORTHERN MN DENTAL INC	Yes	No	USD	10/09/2019	5,932.60
		50500	369688	Check	1	1107	PBBS EQUIPMENT CORPORATION	Yes	No	USD	10/09/2019	315.28
		50526	369689	Check	1	3010	PEARSON	Yes	No	USD	10/09/2019	1,400.64
		50527	369690	Check	1	31500	RANGE PAPER CORPORATION	Yes	No	USD	10/09/2019	90.12
		50550	369691	Check	1	3934	RANGE PRINT SHOP	Yes	No	USD	10/09/2019	105.00
		50562	369692	Check	1	4444	RATVIK ROSZAK & MALONEY	Yes	No	USD	10/09/2019	242.00
		50530	369693	Check	1	31849	REGION 7A	Yes	No	USD	10/09/2019	100.00
		50534	369694	Check	1	33450	SCHMITT MUSIC CENTER	Yes	No	USD	10/09/2019	2,795.16
		50537	369695	Check	1	3588	SCHOOL OUTFITTERS	Yes	No	USD	10/09/2019	1,365.91
		50535	369696	Check	1	33651	SCHOOL SPECIALTY INC	Yes	No	USD	10/09/2019	3,291.85
		50536	369697	Check	1	34800	SHERWIN WILLIAMS	Yes	No	USD	10/09/2019	657.96

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2154	1	50513	369698	Check	1	2057		SHUBAT TRANSPORTATION	Yes	No	No	USD		10/09/2019	763.66
		50522	369699	Check	1	2939		SNICKERS PIZZA	Yes	No	No	USD		10/09/2019	112.50
		50563	369700	Check	1	4469		SPEEDSKIN LLC	Yes	No	No	USD		10/09/2019	264.85
		50541	369701	Check	1	37550		SUPER ONE	Yes	No	No	USD		10/09/2019	362.71
		50523	369702	Check	1	2952		TEACHER DIRECT	Yes	No	No	USD		10/09/2019	500.12
		50509	369703	Check	1	1662		TEXTILESPLUS	Yes	No	No	USD		10/09/2019	208.95
		50515	369704	Check	1	20675		THYSSEN KRUPP CORPORATION	Yes	No	No	USD		10/09/2019	3,182.58
		50559	369705	Check	1	4397		TIERNEY	Yes	No	No	USD		10/09/2019	933.75
		50548	369706	Check	1	39250		TRAINING ROOM INC	Yes	No	No	USD		10/09/2019	30.53
		50551	369707	Check	1	39350		TRIMARK INDUSTRIAL	Yes	No	No	USD		10/09/2019	25.00
		50552	369708	Check	1	39750		UNITED TRUCK BODY	Yes	No	No	USD		10/09/2019	165.50
		50553	369709	Check	1	40015		US WATER SERVICES	Yes	No	No	USD		10/09/2019	989.82
		50554	369710	Check	1	40050		USI INC	Yes	No	No	USD		10/09/2019	317.70
		50565	369711	Check	1	4564		VALLEY ATHLETICS	Yes	No	No	USD		10/09/2019	671.52
		50555	369712	Check	1	4140		VOCABULARYSPELLINGCITY.COM	Yes	No	No	USD		10/09/2019	270.00
		50569	369713	Check	1	1349		AMERICINN HOTEL	Yes	No	No	USD		10/13/2019	729.48
		50570	369714	Check	1	1720		CASTAGNERI PAT	Yes	No	No	USD		10/15/2019	122.48
		50574	369715	Check	1	4372		ELLIS JILLIAN	Yes	No	No	USD		10/15/2019	90.00
		50575	369716	Check	1	4590		MCCAULEY KELLY	Yes	No	No	USD		10/15/2019	146.12
		50573	369717	Check	1	4192		MESABI EAST SCHOOLS	Yes	No	No	USD		10/15/2019	100.00
		50571	369718	Check	1	34224		SECTION 7A CROSS COUNTRY	Yes	No	No	USD		10/15/2019	200.00
		50572	369719	Check	1	36655		STAININGER GREG	Yes	No	No	USD		10/15/2019	50.00
		50598	369720	Check	1	2941		ARROWHEAD LIBRARY SYSTEM	Yes	No	No	USD		10/22/2019	450.55
		50604	369721	Check	1	3181		AT & T MOBILITY	Yes	No	No	USD		10/22/2019	77.80
		50576	369722	Check	1	04300		BISS LOCK INC	Yes	No	No	USD		10/22/2019	9.00
		50623	369723	Check	1	4047		CAREY JEFF	Yes	No	No	USD		10/22/2019	398.11
		50577	369724	Check	1	06350		CITY OF EVELETH	Yes	No	No	USD		10/22/2019	6,000.00
		50595	369725	Check	1	2706		CITY OF VIRGINIA	Yes	No	No	USD		10/22/2019	2,000.00
		50585	369726	Check	1	1422		CLASSROOM DIRECT	Yes	No	No	USD		10/22/2019	692.73
		50612	369727	Check	1	3787		COLLINS ELIZABETH	Yes	No	No	USD		10/22/2019	90.22
		50613	369728	Check	1	3787		COLLINS ELIZABETH	Yes	No	No	USD		10/22/2019	110.22
		50578	369729	Check	1	06681		COLOSIMO PATCHIN KEARNEY	Yes	No	No	USD		10/22/2019	458.25
		50579	369730	Check	1	06750		COMMERCIAL REFRIGERATION SYS	Yes	No	No	USD		10/22/2019	575.89
		50580	369731	Check	1	07725		CULLIGAN WATER CONDITIONING	Yes	No	No	USD		10/22/2019	46.00
		50626	369732	Check	1	4292		EMC INSURANCE COMPANIES	Yes	No	No	USD		10/22/2019	14,356.83
		50582	369733	Check	1	11760		FIVE SEASONS SPORT CENTER	Yes	No	No	USD		10/22/2019	57.42
		50630	369734	Check	1	4428		FURTHER	Yes	No	No	USD		10/22/2019	248.70
		50584	369735	Check	1	13750		GRANDE HARDWARE	Yes	No	No	USD		10/22/2019	204.73
		50633	369736	Check	1	4592		HARJU MICHELLE	Yes	No	No	USD		10/22/2019	100.00
		50583	369737	Check	1	1224		HENDRICKSON LARRY	Yes	No	No	USD		10/22/2019	1,990.00
		50620	369738	Check	1	3979		HOLIDAY CREDIT OFFICE	Yes	No	No	USD		10/22/2019	3.31

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2154	1	50581	369739	Check	1	1135	HOLIDAY INN	Yes	No	No	USD	10/22/2019	955.14
		50597	369740	Check	1	2790	HOMETOWN ELECTRIC OF MN	Yes	No	No	USD	10/22/2019	892.43
		50586	369741	Check	1	15951	INAC INC	Yes	No	No	USD	10/22/2019	50,331.93
		50631	369742	Check	1	4571	INFINITY ONLINE	Yes	No	No	USD	10/22/2019	2,625.00
		50625	369743	Check	1	4195	INNER CITY TENNIS	Yes	No	No	USD	10/22/2019	22.00
		50587	369744	Check	1	17450	ISD #2154	Yes	No	No	USD	10/22/2019	180.00
		50588	369745	Check	1	17450	ISD #2154	Yes	No	No	USD	10/22/2019	235.00
		50591	369746	Check	1	2413	ISD #6076 NLC	Yes	No	No	USD	10/22/2019	2,307.48
		50589	369747	Check	1	17849	ISD #709 DULUTH	Yes	No	No	USD	10/22/2019	6,795.20
		50632	369748	Check	1	4588	JUMP2MATH	Yes	No	No	USD	10/22/2019	976.00
		50605	369749	Check	1	3234	KUOPALA LAURIE	Yes	No	No	USD	10/22/2019	532.00
		50629	369750	Check	1	4389	KY INTERPRETING SERVICES	Yes	No	No	USD	10/22/2019	13,195.00
		50590	369751	Check	1	20650	L & M SUPPLY INC	Yes	No	No	USD	10/22/2019	103.41
		50599	369752	Check	1	2965	MARIUCCI VIDEO PRODUCTION INC	Yes	No	No	USD	10/22/2019	1,829.77
		50600	369753	Check	1	2983	MEDICAREBLUE RX	Yes	No	No	USD	10/22/2019	2,654.80
		50615	369754	Check	1	3812	MENARDS	Yes	No	No	USD	10/22/2019	67.58
		50617	369755	Check	1	3832	METRO SALES INC	Yes	No	No	USD	10/22/2019	1,340.42
		50634	369756	Check	1	4593	MILOS TAYLOR	Yes	No	No	USD	10/22/2019	550.00
		50596	369757	Check	1	2782	MN ENERGY RESOURCES CORP	Yes	No	No	USD	10/22/2019	257.60
		50618	369758	Check	1	3932	MN PEIP	Yes	No	No	USD	10/22/2019	72,696.74
		50592	369759	Check	1	25800	MN POWER	Yes	No	No	USD	10/22/2019	8,794.59
		50602	369760	Check	1	3060	MN TELECOMMUNICATIONS	Yes	No	No	USD	10/22/2019	742.50
		50635	369761	Check	1	4594	MUHIGH QUINN	Yes	No	No	USD	10/22/2019	550.00
		50624	369762	Check	1	4169	NATIONAL INSURANCE SERVICES O	Yes	No	No	USD	10/22/2019	3,201.07
		50616	369763	Check	1	3827	NEXTERA COMMUNICATIONS	Yes	No	No	USD	10/22/2019	668.05
		50601	369764	Check	1	30412	PRAXAIR DISTRIBUTION INC	Yes	No	No	USD	10/22/2019	482.79
		50603	369765	Check	1	31415	RANGE AUTO PARTS COMPANY	Yes	No	No	USD	10/22/2019	1,310.28
		50606	369766	Check	1	33450	SCHMITT MUSIC CENTER	Yes	No	No	USD	10/22/2019	419.98
		50607	369767	Check	1	33651	SCHOOL SPECIALTY INC	Yes	No	No	USD	10/22/2019	666.50
		50593	369768	Check	1	2642	SCOTT JOANNE	Yes	No	No	USD	10/22/2019	53.12
		50609	369769	Check	1	34800	SHERWIN WILLIAMS	Yes	No	No	USD	10/22/2019	442.95
		50628	369770	Check	1	4362	SKALCO GREG	Yes	No	No	USD	10/22/2019	160.00
		50610	369771	Check	1	35200	SKUBIC BROTHERS INC	Yes	No	No	USD	10/22/2019	206.61
		50611	369772	Check	1	36860	STATE SUPPLY COMPANY	Yes	No	No	USD	10/22/2019	145.55
		50614	369773	Check	1	37900	TACONITE TIRE SERVICE	Yes	No	No	USD	10/22/2019	958.01
		50608	369774	Check	1	3424	TELIN TRANSPORTATION GROUP LL	Yes	No	No	USD	10/22/2019	311.29
		50619	369775	Check	1	39750	UNITED TRUCK BODY	Yes	No	No	USD	10/22/2019	1,029.90
		50621	369776	Check	1	40015	US WATER SERVICES	Yes	No	No	USD	10/22/2019	3,450.18
		50622	369777	Check	1	40390	VIKING ELECTRIC SUPPLY	Yes	No	No	USD	10/22/2019	1,516.87
		50627	369778	Check	1	4320	WILLIAMS ANGIE	Yes	No	No	USD	10/22/2019	74.71
		50594	369779	Check	1	2668	WINACTEL INC	Yes	No	No	USD	10/22/2019	66.00

Eveleth-Gilbert ISD #2154
Check Register by Bank and Check

Batch Co	Bank	Pynt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
2154	1	50636	369780	Check	1	31849	REGION 7A	Yes	No	No	USD	10/25/2019	1,277.00
		50637	369781	Check	1	31849	REGION 7A	Yes	No	No	USD	10/25/2019	979.00
		50638	369782	Check	1	05050	BROWN TRANSPORTATION INC	Yes	No	No	USD	10/31/2019	81,810.87
		50639	369783	Check	1	14355	HAMPPTON INN	Yes	No	No	USD	10/31/2019	270.92
		50640	369784	Check	1	17450	ISD #2154	Yes	No	No	USD	10/31/2019	108.00
Bank Total: 1													\$504,047.75
Report Total:													\$504,047.75

INDEPENDENT SCHOOL DISTRICT #2154
Eveleth-Gilbert Public Schools

Treasurer's Report

For the Month of November 2019
Check Writing

11/6/2019

	Receipts	Disbursements	Payroll
General Fund		155,350.34	
Food Service			
Transportation		3,411.27	
Community Education		214.04	
Capital Outlay		11,268.35	
Bldg Construction			
Debt Service			
Trust & Agency		1,000.00	
Channel 12			
Flex Benefit Plan			
OPEB		1,582.00	
TOTAL		172,826.00	

Eveleth-Gilbert ISD #2154
Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
2154	1	369785	00051		A-1 SERVICES INC		Check
				E 01	302 810 000 000 401	rental chg portable rest	\$40.00
				E 01	302 810 000 000 401	pumping chg	\$296.00
							Paid Amt: \$336.00
							Check Amount: \$336.00
2154	1	369786	24250		APG MEDIA OF MN		Check
				E 01	005 105 000 000 380	MTG MINS	\$112.50
							Paid Amt: \$112.50
							Check Amount: \$112.50
2154	1	369787	02450		ARROWHEAD REGIONAL COMPUTING		Check
				E 01	005 110 000 000 820	FY20 TUG Membership	\$270.00
							Paid Amt: \$270.00
							Check Amount: \$270.00
2154	1	369788	3057		BARBER GRAPHICS INC		Check
				E 01	302 294 117 000 438	Boys Basketball Home Uniforms	\$1,725.00
				E 01	302 294 117 000 438	Boys Basketball Away Uniforms	\$1,725.00
				E 01	302 294 117 000 438	HOME & AWAY 2XL	\$522.00
							Paid Amt: \$3,972.00
							Check Amount: \$3,972.00
2154	1	369789	3983		BENDA JAMES		Check
				E 01	302 296 144 000 319	OFFICIAL	\$70.00
							Paid Amt: \$70.00
							Check Amount: \$70.00
2154	1	369791	4599		BERTUCCI AMANDA		Check
				R 04	500 580 000 325 040	REFUND SR 3S GINO	\$200.00
							Paid Amt: \$200.00
							Check Amount: \$200.00
2154	1	369792	2961		BLUE CROSS BLUE SHIELD		Check
				E 45	005 935 000 000 220	INSURANCE	\$1,582.00
				E 01	005 810 000 796 291	INSURANCE	\$678.00
				E 01	100 203 000 796 291	INSURANCE	\$678.00
				E 01	301 211 000 796 291	INSURANCE	\$1,130.00
							Paid Amt: \$4,068.00
							Check Amount: \$4,068.00

Eveleth-Gilbert ISD #2154

Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
2154	1	369793	3784	E 01	301 810 000 000 401	annual sprinkler inspections	Check
		PO#: 9155	Voucher #:	83320	Invoice	Invoice No: 30887	Paid Amt: \$1,300.00
							Check Amount: \$1,300.00
2154	1	369794	1352	E 01	302 296 120 000 401	1323108 Baden volleyball	Check
				E 01	302 296 120 000 401	1238815 VB net storage system	\$359.94
				E 01	302 296 120 000 401	1364614 Fox whistles	\$160.99
				E 01	302 296 120 000 401	1379325 water bottles	\$49.99
				E 01	302 296 120 000 401	NK908414 shirts	\$47.98
				E 01	302 296 120 000 401	freight	\$124.00
				E 01	302 296 120 000 401	water bottle	\$49.85
				E 01	302 296 120 000 401	water bottle	\$6.00
		PO#: 8789	Voucher #:	83397	Invoice	Invoice No: 905973430	Paid Amt: \$798.75
							Check Amount: \$798.75
2154	1	369795	3330	E 01	301 255 000 000 430	Open Ended PO	Check
		PO#: 8661	Voucher #:	83333	Invoice	Invoice No: 5984-361397	Paid Amt: \$11.27
							Check Amount: \$11.27
2154	1	369796	3674	E 01	005 605 000 311 320	PHONE	Check
		PO#: 8661	Voucher #:	83376	Invoice	Invoice No: 19NOV	Paid Amt: \$81.20
				E 01	005 605 000 311 320	PHONE	\$81.20
		PO#: 8661	Voucher #:	83377	Invoice	Invoice No: 19NOV	Paid Amt: \$81.20
							Check Amount: \$162.40
2154	1	369797	07725	E 01	005 810 000 000 370	19-20 Unit Rental	Check
		PO#: 8642	Voucher #:	83370	Invoice	Invoice No: 277684	Paid Amt: \$39.00
				E 01	301 810 000 000 401	solar salt	\$46.00
		PO#: 9150	Voucher #:	83325	Invoice	Invoice No: 277033	Paid Amt: \$46.00
							Check Amount: \$85.00
2154	1	369798	3781	E 01	005 605 000 000 434	CW Cloud Antivirus for 428 computers in Nov	Check
		PO#: 9159	Voucher #:	83357	Invoice	Invoice No: CW54642	Paid Amt: \$428.00
				E 01	005 605 000 000 401	HP 400 Black Toner CF280X as per quote #A7	\$394.00
				E 01	005 605 000 000 401	HP 1312 Black Toner CBS40A as per quote #A	\$84.00
		PO#: 9050	Voucher #:	83343	Invoice	Invoice No: INV00064587	Paid Amt: \$478.00
							Check Amount: \$906.00

Eveleth-Gilbert ISD #2154
Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
2154	1	369803	4348	EZSCREEN FIX			Check
			E 01	005	605 000 000 350	Frame Repair	\$60.00
			E 01	005	605 000 000 350	iPad Digitizer & LCD	\$596.00
			E 01	005	605 000 000 350	Home Button	\$25.00
					Invoice No: 3315		
					Paid Amt: \$1,571.00		\$4,164.00
					Check Amount:		
2154	1	369804	1393	FERGUSON ENTERPRISES INC 1674			Check
			E 01	302	810 000 000 401	sink faucet	\$182.16
					Invoice No: 6889369-1		
					Paid Amt: \$182.16		\$182.16
					Check Amount:		
2154	1	369805	11760	FIVE SEASONS SPORT CENTER			Check
			E 01	302	810 000 000 401	torq guard	\$5.95
					Invoice No: 90425630		
					Paid Amt: \$5.95		\$5.95
					Check Amount:		
2154	1	369806	4202	FOSSLAND VICTORIA			Check
			E 01	302	296 144 000 319	OFFICIAL	\$70.00
					Invoice No: GJVKY110819		
					Paid Amt: \$109.76		\$109.76
					Check Amount:		\$179.76
2154	1	369807	13150	GILBERT WATER & LIGHT DEPT			Check
			E 01	005	810 000 000 332	UTILITIES	\$526.50
			E 01	100	810 000 000 330	UTILITIES	\$2,550.96
			E 03	005	760 000 720 330	UTILITIES	\$1,172.06
			E 01	301	810 000 000 330	UTILITIES	\$1,920.00
					Invoice No: 19OCT		
					Paid Amt: \$6,169.52		\$915.40
					Check Amount:		\$915.40
2154	1	369808	13750	GRANDE HARDWARE			Check
			E 01	302	810 000 000 401	solar salt	\$36.54
			E 01	302	810 000 000 401	Anti freeze	\$12.00
					Invoice No: 156445		
					Paid Amt: \$48.54		\$48.54
					Check Amount:		\$48.54

Eveleth-Gilbert ISD #2154
Detail Payment Register By Check

Co	Bank	Check No	Code	Red	Vendor	Pmt/Void Date	Pmt Type	
2154	1	369809	3582	E	01 302 211 000 000 394	Chinese Textbooks for Online students	Check	
		PO#: 9009	Voucher #:	83401	Invoice	Invoice No: 00020000046	Paid Amt: \$259.68	Check Amount: \$259.68
2154	1	369810	2413	E	05 005 850 000 302 524	FY19 EXTRA UTILITIES	Check	
		PO#:	Voucher #:	83392	Invoice	Invoice No: 4864	Paid Amt: \$100.35	Check Amount: \$100.35
2154	1	369811	17700	E	01 302 294 114 000 369	ENTRY FEE	Check	
		PO#:	Voucher #:	83404	Invoice	Invoice No: BHKY111619	Paid Amt: \$175.00	Check Amount: \$175.00
2154	1	369812	4598	E	08 005 960 814 000 898	2018 WELCH SCHOLARSHIP	Check	
		PO#:	Voucher #:	83374	Invoice	Invoice No: 102319	Paid Amt: \$1,000.00	Check Amount: \$1,000.00
2154	1	369813	2664	E	01 302 296 144 000 319	OFFICIAL	Check	
		PO#:	Voucher #:	83351	Invoice	Invoice No: GJVKY110819	Paid Amt: \$70.00	Check Amount: \$70.00
		PO#:	Voucher #:	83352	Invoice	Invoice No: GHKY110819	Paid Amt: \$97.00	Check Amount: \$97.00
2154	1	369814	2664	E	01 302 296 144 000 319	OFFICIAL	Check	
		PO#:	Voucher #:	83349	Invoice	Invoice No: GHKY110919	Paid Amt: \$97.00	Check Amount: \$97.00
2154	1	369815	20650	E	01 302 810 000 000 401	Belt (old gym)	Check	
		PO#: 9162	Voucher #:	83316	Invoice	Invoice No: 8330187	Paid Amt: \$24.49	Check Amount: \$24.49
		PO#: 9161	Voucher #:	83317	Invoice	Invoice No: 8343671	Paid Amt: \$5.96	Check Amount: \$5.96
		PO#: 8691	Voucher #:	83334	Invoice	Invoice No: 8392484	Paid Amt: \$17.26	Check Amount: \$17.26
2154	1	369816	21012	R	01 005 000 000 000 093	BLDG SUPER BIKE TOUR	Check	
		PO#:	Voucher #:	83393	Invoice	Invoice No: 101619	Paid Amt: \$250.00	Check Amount: \$250.00

Eveleth-Gilbert ISD #2154 Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
2154	1	369826	25100		MN UI FUND		Check
			E 01	100	203 000 000 280		\$5,705.34
			E 01	101	203 000 000 280		\$4,107.39
			E 01	301	211 000 000 280		\$43.34
							Paid Amt: \$9,856.07
							Check Amount: \$9,856.07
2154	1	369827	4307		MONOPRICE		Check
			E 01	005	605 000 000 401	Monoprice Select Series Apple MFi Certified L	\$382.50
			E 01	005	605 000 000 401	shipping	\$8.99
							Paid Amt: \$391.49
							Check Amount: \$391.49
2154	1	369828	4199		NICHOLS TROY		Check
			E 01	302	296 144 000 319	OFFICIAL	\$70.00
							Paid Amt: \$70.00
							Check Amount: \$109.76
2154	1	369829	27850		NORTHERN MN DENTAL INC		Check
			B 01	215	003	DENTAL	\$5,895.70
							Paid Amt: \$5,895.70
							Check Amount: \$5,895.70
2154	1	369830	31500		RANGE PAPER CORPORATION		Check
			E 01	301	810 000 000 401	bowl toilet brush	\$15.96
			E 01	301	810 000 000 401	can liners trash bags small	\$218.90
			E 01	301	810 000 000 401	large trash bags	\$372.40
			E 01	301	810 000 000 401	roll towel	\$537.50
			E 01	301	810 000 000 401	trifold towels	\$154.90
			E 01	301	810 000 000 401	toilet bowl cleaner	\$62.18
			E 01	301	810 000 000 401	toilet paper	\$662.25
			E 01	301	810 000 000 401	hand soap	\$732.15
			E 01	301	810 000 000 401	glass cleaner	\$56.52
			E 01	301	810 000 000 401	DMQ	\$91.86
							Paid Amt: \$2,904.62
							Check Amount: \$2,904.62
2154	1	369831	4444		RATWIK ROSZAK & MALONEY		Check
			E 01	005	150 000 000 305	LEGAL SERVICES	\$88.00
							Paid Amt: \$88.00
							Check Amount: \$88.00

Eveleth-Gilbert ISD #2154

Detail Payment Register By Check

Co Bank Check No Code Rcd Vendor Pmt/Void Date Pmt Type

2154 1 369836 37550 SUPER ONE HAND SANITIZER \$2.58 Check

E 04 500 582 000 344 430 baking soda \$1.79

PO#: 9133 Voucher #: 83372 Invoice Invoice No: 00016470 11/6/2019 Paid Amt: \$14.04

PO#: 9120 Voucher #: 83369 Invoice Invoice No: 00082368 11/6/2019 Paid Amt: \$53.47

Check Amount: \$117.80

2154 1 369837 4295 TENNIS WAREHOUSE

E 01 302 296 123 000 401 gamma ballhopper EZ Travel cart 150 \$129.99

E 01 302 294 113 000 401 gamma ballhopper EZ Travel cart 150 \$129.99

E 01 302 296 123 000 401 Wilson Champ XD Tennis Ball 20 can case \$359.60

E 01 302 294 113 000 401 Wilson Champ XD Tennis Ball 20 can case \$359.60

E 01 302 296 123 000 401 Gamma Supreme Overgrip Pro Pack White \$89.98

E 01 302 294 113 000 401 Gamma Supreme Overgrip Pro Pack White \$89.98

E 01 302 296 123 000 401 Prince original Synthetic Gut 16 White \$14.90

E 01 302 294 113 000 401 Prince original Synthetic Gut 16 White \$14.90

E 01 302 294 113 000 401 Prince original Synthetic Gut 16 Gold \$29.80

E 01 302 294 113 000 401 S and H estimate \$101.15

PO#: 8708 Voucher #: 83338 Invoice Invoice No: 12999570 11/6/2019 Paid Amt: \$1,319.89

Check Amount: \$1,319.89

2154 1 369838 4397 TIERNEY

E 05 005 605 000 302 530 SBID 7275-V2 \$10,538.00

E 05 005 605 000 302 530 Shipping \$200.00

E 05 005 605 000 302 530 XSM1U X-Large fusion micro-adjustable fixed \$430.00

PO#: 8873 Voucher #: 83361 Invoice Invoice No: 807945 11/6/2019 Paid Amt: \$10,538.00

PO#: 8873 Voucher #: 83362 Invoice Invoice No: 807770 11/6/2019 Paid Amt: \$630.00

Check Amount: \$11,168.00

2154 1 369839 39350 TRIMARK INDUSTRIAL

E 01 302 810 000 000 401 ear plugs 1 box \$37.24

E 01 302 810 000 000 401 XL Gloves Nitrile \$239.60

PO#: 9147 Voucher #: 83328 Invoice Invoice No: IN608072 11/6/2019 Paid Amt: \$239.60

Check Amount: \$276.84

2154 1 369840 39750 UNITED TRUCK BODY

E 03 005 760 021 720 401 fuel tank replace \$1,340.22

E 03 005 760 021 720 401 strap assembly \$123.65

E 03 005 760 021 720 401 pad fuel tank \$47.10

PO#: 9153 Voucher #: 83322 Invoice Invoice No: 538181 11/6/2019 Paid Amt: \$1,510.97

Check Amount: \$6.50

Eveleth-Gilbert ISD #2154
Check Register by Bank and Check

Batch Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Red	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
2154	1	50641	369785	Check	1	00051		A-1 SERVICES INC	Yes	No	No	USD	11/06/2019	336.00
		50661	369786	Check	1	24250		APG MEDIA OF MN	Yes	No	No	USD	11/06/2019	112.50
		50642	369787	Check	1	02450		ARROWHEAD REGIONAL COMPUTIN	Yes	No	No	USD	11/06/2019	270.00
		50669	369788	Check	1	3057		BARBER GRAPHICS INC	Yes	No	No	USD	11/06/2019	3,972.00
		50683	369789	Check	1	3983		BENDA JAMES	Yes	No	No	USD	11/06/2019	70.00
		50684	369790	Check	1	3983		BENDA JAMES	Yes	No	No	USD	11/06/2019	70.00
		50697	369791	Check	1	4599		BERTUCCI AMANDA	Yes	No	No	USD	11/06/2019	200.00
		50668	369792	Check	1	2961		BLUE CROSS BLUE SHIELD	Yes	No	No	USD	11/06/2019	4,068.00
		50678	369793	Check	1	3784		BROTHERS FIRE PROTECTION CO	Yes	No	No	USD	11/06/2019	1,300.00
		50651	369794	Check	1	1352		BSN SPORTS	Yes	No	No	USD	11/06/2019	798.75
		50671	369795	Check	1	3330		CARQUEST MT IRON	Yes	No	No	USD	11/06/2019	11.27
		50674	369796	Check	1	3674		CENTURY LINK	Yes	No	No	USD	11/06/2019	162.40
		50644	369797	Check	1	07725		CULLIGAN WATER CONDITIONING	Yes	No	No	USD	11/06/2019	85.00
		50677	369798	Check	1	3781		CW TECHNOLOGY	Yes	No	No	USD	11/06/2019	906.00
		50645	369799	Check	1	08400		DEMCO	Yes	No	No	USD	11/06/2019	318.91
		50689	369800	Check	1	4318		EDUCATION INNOVATION PARTNER	Yes	No	No	USD	11/06/2019	209.67
		50649	369801	Check	1	1198		ENDRESEN SOUND COMPANY	Yes	No	No	USD	11/06/2019	553.94
		50646	369802	Check	1	11025		EVELETH PUBLIC UTILITIES	Yes	No	No	USD	11/06/2019	2,800.00
		50690	369803	Check	1	4348		EZSCREEN FIX	Yes	No	No	USD	11/06/2019	4,164.00
		50653	369804	Check	1	1393		FERGUSON ENTERPRISES INC 1674	Yes	No	No	USD	11/06/2019	182.16
		50648	369805	Check	1	11760		FIVE SEASONS SPORT CENTER	Yes	No	No	USD	11/06/2019	5.95
		50686	369806	Check	1	4202		FOSSLAND VICTORIA	Yes	No	No	USD	11/06/2019	179.76
		50650	369807	Check	1	13150		GILBERT WATER & LIGHT DEPT	Yes	No	No	USD	11/06/2019	7,420.98
		50652	369808	Check	1	13750		GRANDE HARDWARE	Yes	No	No	USD	11/06/2019	48.54
		50673	369809	Check	1	3582		INTERMEDIATE DISTRICT 287	Yes	No	No	USD	11/06/2019	259.68
		50659	369810	Check	1	2413		ISD #6076 NLC	Yes	No	No	USD	11/06/2019	100.35
		50655	369811	Check	1	17700		ISD #706	Yes	No	No	USD	11/06/2019	175.00
		50696	369812	Check	1	4598		JAM JASMINE	Yes	No	No	USD	11/06/2019	1,000.00
		50664	369813	Check	1	2664		KILEN CHAD	Yes	No	No	USD	11/06/2019	167.00
		50665	369814	Check	1	2664		KILEN CHAD	Yes	No	No	USD	11/06/2019	97.00
		50656	369815	Check	1	20650		L & M SUPPLY INC	Yes	No	No	USD	11/06/2019	47.71
		50657	369816	Check	1	21012		LANDWER STAGE	Yes	No	No	USD	11/06/2019	250.00
		50658	369817	Check	1	2263		LATO LA FOREST PRODUCTS INC	Yes	No	No	USD	11/06/2019	607.45
		50654	369818	Check	1	1593		LIMATTA JEREMY	Yes	No	No	USD	11/06/2019	24.59
		50693	369819	Check	1	4424		MACGILL SCHOOL NURSE SUPPLIE	Yes	No	No	USD	11/06/2019	541.22
		50643	369820	Check	1	03665		MATERIAL GIRL FABRIC & CRAFTS	Yes	No	No	USD	11/06/2019	92.00
		50679	369821	Check	1	3812		MENARDS	Yes	No	No	USD	11/06/2019	190.18
		50660	369822	Check	1	24200		MESABI RANGE COLLEGE	Yes	No	No	USD	11/06/2019	100,538.50
		50680	369823	Check	1	3832		METRO SALES INC	Yes	No	No	USD	11/06/2019	670.79
		50666	369824	Check	1	2782		MN ENERGY RESOURCES CORP	Yes	No	No	USD	11/06/2019	128.60
		50663	369825	Check	1	25800		MN POWER	Yes	No	No	USD	11/06/2019	4,054.67

Eveleth-Gilbert ISD #2154
Check Register by Bank and Check

Batch Co	Bank	Pynt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
2154	1	50662	369826	Check	1	25100		MN UI FUND	Yes	No	No	USD	11/06/2019	9,856.07
		50688	369827	Check	1	4307		MONOPRICE	Yes	No	No	USD	11/06/2019	391.49
		50685	369828	Check	1	4199		NICHOLS TROY	Yes	No	No	USD	11/06/2019	179.76
		50667	369829	Check	1	27850		NORTHERN MN DENTAL INC	Yes	No	No	USD	11/06/2019	5,895.70
		50670	369830	Check	1	31500		RANGE PAPER CORPORATION	Yes	No	No	USD	11/06/2019	2,904.62
		50694	369831	Check	1	4444		RATWIK ROSZAK & MALONEY	Yes	No	No	USD	11/06/2019	88.00
		50672	369832	Check	1	33651		SCHOOL SPECIALTY INC	Yes	No	No	USD	11/06/2019	294.60
		50695	369833	Check	1	4481		SHI	Yes	No	No	USD	11/06/2019	390.00
		50691	369834	Check	1	4380		SOUNDS UNLIMITED	Yes	No	No	USD	11/06/2019	595.00
		50675	369835	Check	1	37230		STRUDEL JASON	Yes	No	No	USD	11/06/2019	70.00
		50676	369836	Check	1	37550		SUPER ONE	Yes	No	No	USD	11/06/2019	117.80
		50687	369837	Check	1	4295		TENNIS WAREHOUSE	Yes	No	No	USD	11/06/2019	1,319.89
		50692	369838	Check	1	4397		TIERNEY	Yes	No	No	USD	11/06/2019	11,168.00
		50681	369839	Check	1	39350		TRIMARK INDUSTRIAL	Yes	No	No	USD	11/06/2019	276.84
		50682	369840	Check	1	39750		UNITED TRUCK BODY	Yes	No	No	USD	11/06/2019	2,035.66
		50647	369841	Check	1	1129		WAGNER JON	Yes	No	No	USD	11/06/2019	52.00
Bank Total: 1														\$172,826.00
Report Total:														\$172,826.00

Regular Meeting Minutes October 28, 2019

The Regular Meeting of the Board of Education of I.S.D. #2154, Eveleth-Gilbert Public Schools, was held on Monday, October 28, 2019, at 4:30 p.m., in the Board Room. The meeting was called to order by Chair Bill Addy.

Present: Directors Addy, Sjoberg, Gentilini, Sather, Lautigar, Uhan with Director Sorcan arriving at 4:40 p.m.. Also present: Superintendent Jeff Carey, Angie Williams, and Todd Griepentrog.

Student Representative Information: Student Representative Jake Bradach updated the Board on the Turnabout Dance, HS Fall Play, and Girls State Tennis.

Additions/Deletions: Add 12.3 Sale of Existing Buildings and Approve Hiring of Realtor.

Visitor Input: None

Motion: Sather, Support: Uhan, to add 12.3 to Agenda and approve the Agenda as amended. Motion carried unanimously.

Discussion by the Board on which Treasurer's Report Format will be used. It was decided that both A and C Formats will need to be provided with Treasurer's Report.

Motion: Gentilini, Support: Lautigar, to approve the Treasurer's Report for the Second Check Writing of October with disbursements of \$211,707.21. Motion carried unanimously.

Motion: Sather, Support: Sjoberg, to approve the Consent Agenda. Motion carried unanimously.

A. Approve Minutes of the Regular Meeting of Monday, October 14, 2019.

PERSONNEL

Motion: Uhan, Support: Lautigar, to approve the Paraprofessional A assignment of Kristine Miller for 5.5 hours/day for \$16.39/hour (85% pay during probation). Motion carried unanimously.

Motion: Sather, Support: Sjoberg, to approve the Paraprofessional A assignment of Courtney Briski for 5.5 hours/day for \$16.39/hour (85% pay during probation). Motion carried unanimously.

NEW BUSINESS

A Policy Committee Meeting has been set for Tuesday, November 5, 2019, at 6:00 p.m. in the Board Room.

Motion: Addy, Support: Sjoberg, to approve a cap not to exceed \$25,000 for the repairs of the pool heating system, roof, and condensate pipe. Motion carried unanimously.

Discussion regarding the Sale of Existing Buildings and Hiring of Realtor. Superintendent Carey reported to the Board that the District will have to purchase Site A outright at the cost of \$500-\$1,000/acre. City of Eveleth no longer is interested in a property swap. Superintendent Carey will ask to be put on the City of Gilbert Study Session Agenda on November 12, 2019 to discuss sale of buildings and the right of first refusal. The Board discussed doing the same type of meeting with the Eveleth City Council. It was determined that Superintendent Carey would put out a RFP for a Realtor.

ADMINISTRATIVE REPORT/INFORMATION

Superintendent Carey distributed a Student Enrollment spreadsheet that showed the number of students in each grade at the end of the 2018-2019 school year (872 total students) and the number of students currently attending in the 2019-2020 school year (876 total students). Superintendent Carey also stated that the High School did a nice job with the Fall Play.

COMMITTEE/JOINT BOARD REPORT

Superintendent Carey reported to the Board that information relating to Consolidation and Land Acquisition Update would be discussed tonight at the Joint Boards Study Session with Virginia.

Regular Meeting Minutes
October 28, 2019

BOARD MEMBER TOPICS

Director Sorcan would like unfinished business on the next Agenda. This was an over site for today's Board Meeting.

Directors Sather and Lautigar both stated that they enjoyed all the Turnabout dance pictures that were posted.

Director Lautigar suggested that in the future we use the title Collaborative Board instead of Joint Boards since it is easy to confuse with Joint Powers Board.

ADJOURNMENT

The meeting adjourned at 5:18 p.m.

There will be a Joint Working Session with Virginia on Monday, October 28, 2019, at 6:00 p.m. at the Northeast Service Cooperative, located at 5525 Emerald Ave., Mountain Iron, MN.

There will be a Joint Powers Board Meeting with Virginia Monday, November 4, 2019, at 6:00 p.m. at the Northeast Service Cooperative, located at 5525 Emerald Ave., Mountain Iron, MN.

There will be a Policy Committee Meeting on Tuesday, November 5, 2019, at 6:00 p.m. in the Board Room.

The next Regular Board Meeting will be held Monday, November 11, 2019, at 6:00 p.m. in the Board Room.

Bill Addy, Chair

Kelly Sather, Clerk

Consent Agenda B

Courtney Thelen NS Lunchroom Aide \$11.00/hour

Stace Landwer NS Student Council/School Patrol \$2,240

- Stace was previously approved for NS School Patrol, under the new contract, this position moved to NS Student Council/Ambassadors/School Patrol

Jacob Rice Assistant Speech Coach \$2,016

Enclosure 11.1

Boys Hockey

Jeff Torrel	\$5376
Asst: *Jared Anderson	\$3584
JV: Paul Coombe	\$3584
V: Steve Troutwine	

Boys Basketball

Adam Roen	\$5376
Asst: Brian Skadsem	\$3584
JH: Austin Erickson	\$2688
V: Andrew O'Brien	

Girls Hockey

Earl Fitzgerald	\$5376
Asst: Jerry Rosati	\$3584
JV: Steven Gregorich	\$3584

Girls Basketball

Karwin Marks	\$5376
Asst: Terrence Wilcox	\$3584
JH: * Alex Andrews	\$2688

*denotes new hire

Adopted: _____

MSBA/MASA Model Policy 414

Orig. 1995

Revised: _____

Rev. ~~2016~~ 2019

414 MANDATED REPORTING OF CHILD NEGLECT OR PHYSICAL OR SEXUAL ABUSE

[Note: This policy reflects the mandatory law regarding reporting of maltreatment of minors and is not discretionary in nature.]

I. PURPOSE

The purpose of this policy is to make clear the statutory requirements of school personnel to report suspected child neglect or physical or sexual abuse.

II. GENERAL STATEMENT OF POLICY

- A. The policy of the school district is to fully comply with Minn. Stat. § 626.556 requiring school personnel to report suspected child neglect or physical or sexual abuse.
- B. A violation of this policy occurs when any school personnel fails to immediately report instances of child neglect or physical or sexual abuse when the school personnel knows or has reason to believe a child is being neglected or physically or sexually abused or has been neglected or physically or sexually abused within the preceding three years.

III. DEFINITIONS

- A. “Accidental” means a sudden, not reasonably foreseeable, and unexpected occurrence or event which:
 - 1. is not likely to occur and could not have been prevented by exercise of due care; and
 - 2. if occurring while a child is receiving services from a facility, happens when the facility and the employee or person providing services in the facility are in compliance with the laws and rules relevant to the occurrence of event.
- B. “Child” means one under age 18 and, for purposes of Minn. Stat. Ch. 260C (Child Protection) and Minn. Stat. Ch. 260D (Child in Voluntary Foster Care for Treatment), includes an individual under age 21 who is in foster care pursuant to Minn. Stat. § 260C.451 (Foster Care Benefits Past Age 18).
- C. “Immediately” means as soon as possible but in no event longer than 24 hours.

- D. “Mandated reporter” means any school personnel who knows or has reason to believe a child is being neglected or physically or sexually abused, or has been neglected or physically or sexually abused within the preceding three years.
- E. “Neglect” means the commission or omission of any of the acts specified below, other than by accidental means:
1. failure by a person responsible for a child’s care to supply a child with necessary food, clothing, shelter, health care, medical care, or other care required for the child’s physical or mental health when reasonably able to do so, including a growth delay, which may be referred to as a failure to thrive, that has been diagnosed by a physician and is due to parental neglect;
 2. failure to protect a child from conditions or actions that seriously endanger the child’s physical or mental health when reasonably able to do so;
 3. failure to provide for necessary supervision or child care arrangements appropriate for a child after considering factors such as the child’s age, mental ability, physical condition, length of absence, or environment, when the child is unable to care for his or her own basic needs or safety or the basic needs or safety of another child in his or her care;
 4. failure to ensure that a child is educated in accordance with state law, which does not include a parent’s refusal to provide his or her child with sympathomimetic medications;
 5. prenatal exposure to a controlled substance used by the mother for a nonmedical purpose, as evidenced by withdrawal symptoms in the child at birth, results of a toxicology test performed on the mother at delivery or the child’s birth, or medical effects or developmental delays during the child’s first year of life that medically indicate prenatal exposure to a controlled substance or the presence of a fetal alcohol spectrum disorder;
 6. medical neglect as defined by Minn. Stat. § 260C.007, Subd. 4, Clause (5);
 7. chronic and severe use of alcohol or a controlled substance by a parent or person responsible for the care of the child that adversely affects the child’s basic needs and safety; or
 8. emotional harm from a pattern of behavior which contributes to impaired emotional functioning of the child which may be demonstrated by a substantial and observable effect in the child’s behavior, emotional response, or cognition that is not within the normal range for the child’s age and stage of development, with due regard to the child’s culture.

Neglect does not include spiritual means or prayer for treatment or care of disease where the person responsible for the child’s care in good faith has selected and

depended on those means for treatment or care of disease, except where the lack of medical care may cause serious danger to the child's health.

- F. "Nonmaltreatment mistake" means: (1) at the time of the incident, the individual was performing duties identified in the center's child care program plan required under Minn. Rules Part 9503.0045; (2) the individual has not been determined responsible for a similar incident that resulted in a finding of maltreatment for at least seven years; (3) the individual has not been determined to have committed a similar nonmaltreatment mistake under this paragraph for at least four years; (4) any injury to a child resulting from the incident, if treated, is treated only with remedies that are available over the counter, whether ordered by a medical professional or not; and (5) except for the period when the incident occurred, the facility and the individual providing services were both in compliance with all licensing requirements relevant to the incident. This definition only applies to child care centers licensed under Minn. Rules Ch. 9503.
- G. "Physical abuse" means any physical injury, mental injury, or threatened injury, inflicted by a person responsible for the child's care other than by accidental means; or any physical or mental injury that cannot reasonably be explained by the child's history of injuries or any aversive or deprivation procedures, or regulated interventions, that have not been authorized by Minn. Stat. § 125A.0942 or § 245.825.

Abuse does not include reasonable and moderate physical discipline of a child administered by a parent or legal guardian which does not result in an injury. Abuse does not include the use of reasonable force by a teacher, principal, or school employee as allowed by Minn. Stat. § 121A.582.

Actions which are not reasonable and moderate include, but are not limited to, any of the following: (1) throwing, kicking, burning, biting, or cutting a child; (2) striking a child with a closed fist; (3) shaking a child under age three; (4) striking or other actions which result in any nonaccidental injury to a child under 18 months of age; (5) unreasonable interference with a child's breathing; (6) threatening a child with a weapon, as defined in Minn. Stat. § 609.02, Subd. 6; (7) striking a child under age one on the face or head; (8) striking a child who is at least age one but under age four on the face or head, which results in an injury; (9) purposely giving a child poison, alcohol, or dangerous, harmful, or controlled substances which were not prescribed for the child by a practitioner, in order to control or punish the child, or giving the child other substances that substantially affect the child's behavior, motor coordination, or judgment or that result in sickness or internal injury, or subject the child to medical procedures that would be unnecessary if the child were not exposed to the substances; (10) unreasonable physical confinement or restraint not permitted under Minn. Stat. § 609.379 including, but not limited to, tying, caging, or chaining; or (11) in a school facility or school zone, an act by a person responsible for the child's care that is a violation under Minn. Stat. § 121A.58.

- H. "Report" means any communication received by the local welfare agency, police

department, county sheriff, or agency responsible for child protection pursuant to this section that describes neglect or physical or sexual abuse of a child and contains sufficient content to identify the child and any person believed to be responsible for the neglect or abuse, if known.

- I. “School personnel” means professional employee or professional’s delegate of the school district who provides health, educational, social, psychological, law enforcement, or child care services.
- J. “Sexual abuse” means the subjection of a child by a person responsible for the child’s care, by a person who has a significant relationship to the child (as defined in Minn. Stat. § 609.341, Subd. 15), or by a person in a current or recent position of authority (as defined in Minn. Stat. § 609.341, Subd. 10) to any act which constitutes a violation of Minnesota statutes prohibiting criminal sexual conduct. Such acts include sexual penetration, ~~as well as~~ sexual contact, solicitation of children to engage in sexual conduct, and communication of sexually explicit materials to children. Sexual abuse also includes any act involving a minor which constitutes a violation of Minnesota statutes prohibiting prostitution or use of a minor in a sexual performance. Sexual abuse includes all reports of known or suspected child sex trafficking involving a child who is identified as a victim of sex trafficking. Sexual abuse includes threatened sexual abuse which includes the status of a parent or household member who has committed a violation which requires registration under Minn. Stat. § 243.166, Subd. 1b(a) or (b) (Registration of Predatory Offenders).

~~*[Note: The inclusion of sex trafficking becomes effective on May 29, 2017.]*~~

- K. “Mental injury” means an injury to the psychological capacity or emotional stability of a child as evidenced by an observable or substantial impairment in the child’s ability to function within a normal range of performance and behavior with due regard to the child’s culture.
- L. “Person responsible for the child’s care” means (1) an individual functioning within the family unit and having responsibilities for the care of the child such as a parent, guardian, or other person having similar care responsibilities, or (2) an individual functioning outside the family unit and having responsibilities for the care of the child such as a teacher, school administrator, other school employees or agents, or other lawful custodian of a child having either full-time or short-term care responsibilities including, but not limited to, day care, babysitting whether paid or unpaid, counseling, teaching, and coaching.
- M. “Threatened injury” means a statement, overt act, condition, or status that represents a substantial risk of physical or sexual abuse or mental injury. Threatened injury includes, but is not limited to, exposing a child to a person responsible for the child’s care who has subjected the child to, or failed to protect a child from, egregious harm, or a person whose parental rights were involuntarily terminated, been found palpably unfit, or one from whom legal and physical custody of a child has been involuntarily transferred to another.

IV. REPORTING PROCEDURES

- A. A mandated reporter as defined herein shall immediately report the neglect or physical or sexual abuse, which he or she knows or has reason to believe is happening or has happened within the preceding three years, to the local welfare agency, police department, county sheriff, tribal social services, or tribal police department. The reporter will include his or her name and address in the report.
- B. If the immediate report has been made orally, by telephone or otherwise, the oral report shall be followed by a written report within 72 hours (exclusive of weekends and holidays) to the appropriate police department, the county sheriff, local welfare agency, or agency responsible for assisting or investigating maltreatment. The written report shall identify the child, any person believed to be responsible for the abuse or neglect of the child if the person is known, the nature and extent of the abuse or neglect and the name and address of the reporter.
- C. Regardless of whether a report is made, as soon as practicable after a school receives information regarding an incident that may constitute maltreatment of a child in a school facility, the school shall inform the parent, legal guardian, or custodian of the child that an incident has occurred **and that** may constitute maltreatment of the child, when the incident occurred, and the nature of the conduct that may constitute maltreatment.
- D. A mandated reporter who knows or has reason to know of the deprivation of parental rights or the kidnapping of a child shall report the information to the local police department or the county sheriff.
- E. With the exception of a health care professional or a social service professional who is providing the woman with prenatal care or other health care services, a mandated reporter shall immediately report to the local welfare agency if the person knows or has reason to believe that a woman is pregnant and has used a controlled substance for a nonmedical purpose during the pregnancy, including, but not limited to, tetrahydrocannabinol, or has consumed alcoholic beverages during the pregnancy in any way that is habitual or excessive.
- F. A person mandated by Minnesota law and this policy to report who fails to report may be subject to criminal penalties and/or discipline, up to and including termination of employment.
- G. Submission of a good faith report under Minnesota law and this policy will not adversely affect the reporter's employment, or the child's access to school.
- H. Any person who knowingly or recklessly makes a false report under the provisions of applicable Minnesota law or this policy shall be liable in a civil suit for any actual damages suffered by the person or persons so reported and for any punitive damages set by the court or jury, and the reckless making of a false report may result in discipline. The court may also award attorney's fees.

[Note: The Minnesota Department of Education (MDE) is responsible for assessing or investigating allegations of child maltreatment in schools. Although a report may be made to any of the agencies listed in Section IV. A., above, and there is no requirement to file more than one report, if the initial report is not made to MDE, it would be helpful to MDE if schools also report to MDE.]

V. INVESTIGATION

- A. The responsibility for investigating reports of suspected neglect or physical or sexual abuse rests with the appropriate county, state, or local agency or agencies. The agency responsible for assessing or investigating reports of child maltreatment has the authority to interview the child, the person or persons responsible for the child's care, the alleged perpetrator, and any other person with knowledge of the abuse or neglect for the purpose of gathering the facts, assessing safety and risk to the child, and formulating a plan. The investigating agency may interview the child at school. The interview may take place outside the presence of a school official. The investigating agency, not the school, is responsible for either notifying or withholding notification of the interview to the parent, guardian or person responsible for the child's care. School officials may not disclose to the parent, legal custodian, or guardian the contents of the notification or any other related information regarding the interview until notified in writing by the local welfare or law enforcement agency that the investigation or assessment has been concluded.
- B. When the investigating agency determines that an interview should take place on school property, written notification of intent to interview the child on school property will be received by school officials prior to the interview. The notification shall include the name of the child to be interviewed, the purpose of the interview, and a reference to the statutory authority to conduct an interview on school property.
- C. Except where the alleged perpetrator is believed to be a school official or employee, the time and place, and manner of the interview on school premises shall be within the discretion of school officials, but the local welfare or law enforcement agency shall have the exclusive authority to determine who may attend the interview. The conditions as to time, place, and manner of the interview set by the school officials shall be reasonable and the interview shall be conducted not more than 24 hours after the receipt of the notification unless another time is considered necessary by agreement between the school officials and the local welfare or law enforcement agency. Every effort must be made to reduce the disruption of the educational program of the child, other students, or school employees when an interview is conducted on school premises.
- D. Where the alleged perpetrator is believed to be a school official or employee, the school district shall conduct its own investigation independent of MDE and, if involved, the local welfare or law enforcement agency.

- E. Upon request by MDE, the school district shall provide all requested data that are relevant to a report of maltreatment and are in the possession of a school facility, pursuant to an assessment or investigation of a maltreatment report of a student in school. The school district shall provide the requested data in accordance with the requirements of the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, and the Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g.

VI. MAINTENANCE OF SCHOOL RECORDS CONCERNING ABUSE OR POTENTIAL ABUSE

- A. When a local welfare or local law enforcement agency determines that a potentially abused or abused child should be interviewed on school property, written notification of the agency's intent to interview on school property must be received by school officials prior to the interview. The notification shall include the name of the child to be interviewed, the purpose of the interview, and a reference to the statutory authority to conduct the interview. The notification shall be private data. School officials may not disclose to the parent, legal custodian, or guardian the contents of the notice or any other related information regarding the interview until notified in writing by the local welfare or law enforcement agency that the investigation has been concluded.
- B. All records regarding a report of maltreatment, including any notification of intent to interview which was received by the school as described above in Paragraph A., shall be destroyed by the school only when ordered by the agency conducting the investigation or by a court of competent jurisdiction.

VII. PHYSICAL OR SEXUAL ABUSE AS SEXUAL HARASSMENT OR VIOLENCE

Under certain circumstances, alleged physical or sexual abuse may also be sexual harassment or violence under Minnesota law. If so, the duties relating to the reporting and investigation of such harassment or violence may be applicable.

VIII. DISSEMINATION OF POLICY AND TRAINING

- A. This policy shall appear in school personnel handbooks.
- B. The school district will develop a method of discussing this policy with school personnel.
- C. This policy shall be reviewed at least annually for compliance with state law.

Legal References: Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Minn. Stat. § 121A.58 (Corporal Punishment)
Minn. Stat. § 121A.582 (Student Discipline; Reasonable Force)
Minn. Stat. § 125A.0942 (Standards for Restrictive Procedures)
Minn. Stat. § 243.166, Subd. 1b(a)(b) (Registration of Predatory Offenders)

Minn. Stat. § 245.825 (Use of Aversive or Deprivation Procedures)
Minn. Stat. § 260C.007, Subd. 4 6, Clause (5) (Child in Need of Protection)
Minn. Stat. § 260C.451 (Foster Care Benefits Past Age 18)
Minn. Stat. Ch. 260D (Child in Voluntary Foster Care for Treatment)
Minn. Stat. § 609.02, Subd. 6 (Definitions – Dangerous Weapon)
Minn. Stat. § 609.341, Subd. 10 (Definitions – Position of Authority)
Minn. Stat. § 609.341, Subd. 15 (Definitions – Significant Relationship)
Minn. Stat. § 609.379 (Reasonable Force)
Minn. Stat. § 626.556 *et seq.* (Reporting of Maltreatment of Minors)
Minn. Stat. § 626.5561 (Reporting of Prenatal Exposure to Controlled Substances)
20 U.S.C. § 1232g (Family Educational Rights and Privacy Act)

Cross References: MSBA/MASA Model Policy 415 (Mandated Reporting of Maltreatment of Vulnerable Adults)

Adopted: _____

MSBA/MASA Model Policy 421

Orig. 1995

Revised: _____

Rev. ~~2017~~ 2019

421 GIFTS TO EMPLOYEES AND SCHOOL BOARD MEMBERS

I. PURPOSE

The purpose of this policy is to avoid the appearance of impropriety or the appearance of a conflict of interest with respect to gifts given to school district employees and school board members.

II. GENERAL STATEMENT OF POLICY

- A. The school district recognizes that students, parents, and others may wish to show appreciation to school district employees. The policy of the school district, however, is to discourage gift-giving to employees and to encourage donors instead to write letters and notes of appreciation or to give small tokens of gratitude as memorabilia.
- B. A violation of this policy occurs when any employee solicits, accepts, or receives, either by direct or indirect means, a gift from a student, parent, or other individual or organization of greater than nominal value.
- C. A violation of this policy occurs when any employee solicits, accepts, or receives a gift from a person or entity doing business with or seeking to do business with the school district. Employees may accept items of insignificant value of a promotional or public relations nature or a plaque with a resale value of \$5 or less with an inscription recognizing an individual for an accomplishment. The superintendent has discretion to determine what value is “insignificant.”
- D. Teachers may accept from publishers free samples of textbooks and related teaching materials.
- E. This policy applies only to gifts given to employees where the donor’s relationship with the employee arises out of the employee’s employment with the school district. It does not apply to gifts given to employees by personal friends, family members, other employees, or others unconnected to the employee’s employment with the school district.
- F. An elected or appointed member of a school board, a school superintendent, a school principal, or a district school officer, including the school business official, may not accept a gift from an interested person.

III. DEFINITIONS

- A. “Gift” means money, real or personal property, a service, a loan, a forbearance or forgiveness of indebtedness, or a promise of future employment that is given without something of equal or greater value being received in return.
- B. “Interested person” means a person or a representative of a person or association that has a direct financial interest in a decision that a school board member, a superintendent, a school principal, or a district school officer is authorized to make.
- C. “Financial interest” means any ownership or control in an asset which has the potential to produce a monetary return.

IV. PROCEDURES

Any employee considering the acceptance of a gift shall confer with the administration for guidance related to the interpretation and application of this policy.

V. VIOLATIONS

Employees who violate the provisions of this policy may be subject to discipline, which may include reprimand, suspension, and/or termination or discharge.

Legal References: Minn. Stat. § 10A.07 (Conflicts of Interest)
Minn. Stat. § 10A.071 (Prohibition of Gifts)
Minn. Stat. § 15.43 (Acceptance of Advantage by State Employee; Penalty)
Minn. Stat. § 471.895 (Certain Gifts by Interested Persons Prohibited)

Cross References: MSBA/MASA Model Policy 209 (Code of Ethics)
MSBA/MASA Model Policy 210 (Conflict of Interest – School Board Members)
MSBA/MASA Model Policy 306 (Administrator Code of Ethics)

Adopted: _____

MSBA/MASA Model Policy 516

Orig. 1995

Revised: _____

Rev. ~~2015~~ 2019

516 STUDENT MEDICATION

[Note: The necessary provisions for complying with Minn. Stat. §§ 121A.22, Administration of Drugs and Medicine, 121A.221, Possession and Use of Asthma Inhalers by Asthmatic Students, and 121A.222, Possession and Use of Nonprescription Pain Relievers by Secondary Students are included in this policy. The statutes do not regulate administration of drugs and medicine for students age 18 and over or other nonprescription medications. Please note that §121A.22 does not require school districts to apply the administration of medication rule to drugs or medicine used off school grounds, drugs or medicines used in connection with athletics or extra-curricular activities, and drugs and medicines that are used in connection with activities that occur before or after the regular school day.]

I. PURPOSE

The purpose of this policy is to set forth the provisions that must be followed when administering nonemergency prescription medication to students at school.

II. GENERAL STATEMENT OF POLICY

The school district acknowledges that some students may require prescribed drugs or medication during the school day. The school district's licensed school nurse, trained health clerk, principal, or teacher will administer prescribed medications, except any form of medical cannabis, in accordance with law and school district procedures.

III. REQUIREMENTS

- A. The administration of prescription medication or drugs at school requires a completed signed request from the student's parent. An oral request must be reduced to writing within two school days, provided that the school district may rely on an oral request until a written request is received.
- B. An "Administering Prescription Medications" form must be completed annually (once per school year) and/or when a change in the prescription or requirements for administration occurs. Prescription medication as used in this policy does not include any form of medical cannabis as defined in Minn. Stat. § 152.22, Subd. 6.
- C. Prescription medication must come to school in the original container labeled for the student by a pharmacist in accordance with law, and must be administered in a manner consistent with the instructions on the label.
- D. The school nurse may request to receive further information about the prescription, if needed, prior to administration of the substance.

- E. Prescription medications are not to be carried by the student, but will be left with the appropriate school district personnel. Exceptions to this requirement are: prescription asthma medications self-administered with an inhaler (See Part J.5. below), and medications administered as noted in a written agreement between the school district and the parent or as specified in an IEP (individualized education program), Section 504 plan, or IHP (individual health plan).
- F. The school must be notified immediately by the parent or student 18 years old or older in writing of any change in the student's prescription medication administration. A new medical authorization or container label with new pharmacy instructions shall be required immediately as well.
- G. For drugs or medicine used by children with a disability, administration may be as provided in the IEP, Section 504 plan or IHP.
- H. The school nurse, or other designated person, shall be responsible for the filing of the Administering Prescription Medications form in the health records section of the student file. The school nurse, or other designated person, shall be responsible for providing a copy of such form to the principal and to other personnel designated to administer the medication.
- I. Procedures for administration of drugs and medicine at school and school activities shall be developed in consultation with a school nurse, a licensed school nurse, or a public or private health organization or other appropriate party (if appropriately contracted by the school district under Minn. Stat. § 121A.21). The school district administration shall submit these procedures and any additional guidelines and procedures necessary to implement this policy to the school board for approval. Upon approval by the school board, such guidelines and procedures shall be an addendum to this policy.
- J. Specific Exceptions:
 - 1. Special health treatments and health functions such as catheterization, tracheostomy suctioning, and gastrostomy feedings do not constitute administration of drugs and medicine;
 - 2. Emergency health procedures, including emergency administration of drugs and medicine are not subject to this policy;
 - 3. Drugs or medicine provided or administered by a public health agency to prevent or control an illness or a disease outbreak are not governed by this policy;
 - 4. Drugs or medicines used at school in connection with services for which a minor may give effective consent are not governed by this policy;
 - 5. Drugs or medicines that are prescription asthma or reactive airway disease

medications can be self-administered by a student with an asthma inhaler if:

- a. the school district has received a written authorization from the pupil's parent permitting the student to self-administer the medication;
- b. the inhaler is properly labeled for that student; and
- c. the parent has not requested school personnel to administer the medication to the student.

The parent must submit written authorization for the student to self-administer the medication each school year. In a school that does not have a school nurse or school nursing services, the student's parent or guardian must submit written verification from the prescribing professional which documents that an assessment of the student's knowledge and skills to safely possess and use an asthma inhaler in a school setting has been completed.

If the school district employs a school nurse or provides school nursing services under another arrangement, the school nurse or other appropriate party must assess the student's knowledge and skills to safely possess and use an asthma inhaler in a school setting and enter into the student's school health record a plan to implement safe possession and use of asthma inhalers;

6. Medications:
 - a. that are used off school grounds;
 - b. that are used in connection with athletics or extracurricular activities; or
 - c. that are used in connection with activities that occur before or after the regular school day

are not governed by this policy.

[Note: The provisions of paragraph 6 are optional and the school board may choose to include or exclude any of the provisions specified.]

7. Nonprescription Medication. A secondary student may possess and use nonprescription pain relief in a manner consistent with the labeling, if the school district has received written authorization from the student's parent or guardian permitting the student to self-administer the medication. The parent or guardian must submit written authorization for the student to self-administer the medication each school year. The school district may

revoke a student's privilege to possess and use nonprescription pain relievers if the school district determines that the student is abusing the privilege. This provision does not apply to the possession or use of any drug or product containing ephedrine or pseudoephedrine as its sole active ingredient or as one of its active ingredients. Except as stated in this paragraph, only prescription medications are governed by this policy.

[Note: School districts should consult with licensed medical and nursing personnel to address whether nonprescription medications will be allowed at elementary schools and whether and under what conditions school personnel will participate in storing or administering nonprescription medications.]

8. At the start of each school year or at the time a student enrolls in school, whichever is first, a student's parent, school staff, including those responsible for student health care, and the prescribing medical professional must develop and implement an individualized written health plan for a student who is prescribed epinephrine auto-injectors that enables the student to:
 - a. possess epinephrine auto-injectors; or
 - b. if the parent and prescribing medical professional determine the student is unable to possess the epinephrine, have immediate access to epinephrine auto-injectors in close proximity to the student at all times during the instructional day.

The plan must designate the school staff responsible for implementing the student's health plan, including recognizing anaphylaxis and administering epinephrine auto-injectors when required, consistent with state law. This health plan may be included in a student's § 504 plan.

9. A student may possess and apply a topical sunscreen product during the school day while on school property or at a school-sponsored event without a prescription, physician's note, or other documentation from a licensed health care professional. School personnel are not required to provide sunscreen or assist students in applying sunscreen.

- K. "Parent" for students 18 years old or older is the student.
- L. Districts and schools may obtain and possess epinephrine auto-injectors to be maintained and administered by school personnel to a student or other individual if, in good faith, it is determined that person is experiencing anaphylaxis regardless of whether the student or other individual has a prescription for an epinephrine auto-injector. The administration of an epinephrine auto-injector in accordance with this section is not the practice of medicine.

A district or school may enter into arrangements with manufacturers of epinephrine auto-injectors to obtain epinephrine auto-injectors at fair-market, free,

or reduced prices. A third party, other than a manufacturer or supplier, may pay for a school's supply of epinephrine auto-injectors.

- Legal References:*** Minn. Stat. § 13.32 (Student Health Data)
Minn. Stat. § 121A.21 (Hiring of Health Personnel)
Minn. Stat. § 121A.22 (Administration of Drugs and Medicine)
Minn. Stat. § 121A.221 (Possession and Use of Asthma Inhalers by Asthmatic Students)
Minn. Stat. § 121A.222 (Possession and Use of Nonprescription Pain Relievers by Secondary Students)
Minn. Stat. § 121A.2205 (Possession and Use of Epinephrine Auto-Injectors; Model Policy)
Minn. Stat. § 121A.2207 (Life-Threatening Allergies in Schools; Stock Supply of Epinephrine Auto-Injectors)
[Minn. Stat. § 121A.223 \(Possession and Use of Sunscreen\)](#)
Minn. Stat. § 151.212 (Label of Prescription Drug Containers)
Minn. Stat. § 152.22 (Medical Cannabis; Definitions)
Minn. Stat. § 152.23 (Medical Cannabis; Limitations)
20 U.S.C. § 1400 *et seq.* (Individuals with Disabilities Education Improvement Act of 2004)
29 U.S.C. § 794 *et seq.* (Rehabilitation Act of 1973, § 504)
- Cross References:*** MSBA/MASA Model Policy 418 (Drug-Free Workplace/Drug-Free School)

Adopted: _____

MSBA/MASA Model Policy 524

Orig. 1996

Revised: _____

Rev. 2014 2019

524 INTERNET ACCEPTABLE USE AND SAFETY POLICY

[Note: School districts are required by statute to have a policy addressing these issues.]

I. PURPOSE

The purpose of this policy is to set forth policies and guidelines for access to the school district computer system and acceptable and safe use of the Internet, including electronic communications.

II. GENERAL STATEMENT OF POLICY

In making decisions regarding student and employee access to the school district computer system and the Internet, including electronic communications, the school district considers its own stated educational mission, goals, and objectives. Electronic information research skills are now fundamental to preparation of citizens and future employees. Access to the school district computer system and to the Internet enables students and employees to explore thousands of libraries, databases, bulletin boards, and other resources while exchanging messages with people around the world. The school district expects that faculty will blend thoughtful use of the school district computer system and the Internet throughout the curriculum and will provide guidance and instruction to students in their use.

III. LIMITED EDUCATIONAL PURPOSE

The school district is providing students and employees with access to the school district computer system, which includes Internet access. The purpose of the system is more specific than providing students and employees with general access to the Internet. The school district system has a limited educational purpose, which includes use of the system for classroom activities, educational research, and professional or career development activities. Users are expected to use Internet access through the district system to further educational and personal goals consistent with the mission of the school district and school policies. Uses which might be acceptable on a user's private personal account on another system may not be acceptable on this limited-purpose network.

IV. USE OF SYSTEM IS A PRIVILEGE

The use of the school district system and access to use of the Internet is a privilege, not a right. Depending on the nature and degree of the violation and the number of previous violations, unacceptable use of the school district system or the Internet may result in one or more of the following consequences: suspension or cancellation of use or access privileges; payments for damages and repairs; discipline under other appropriate school district policies, including suspension, expulsion, exclusion, or termination of

employment; or civil or criminal liability under other applicable laws.

V. UNACCEPTABLE USES

- A. The following uses of the school district system and Internet resources or accounts are considered unacceptable:
1. Users will not use the school district system to access, review, upload, download, store, print, post, receive, transmit, or distribute:
 - a. pornographic, obscene, or sexually explicit material or other visual depictions that are harmful to minors;
 - b. obscene, abusive, profane, lewd, vulgar, rude, inflammatory, threatening, disrespectful, or sexually explicit language;
 - c. materials that use language or images that are inappropriate in the education setting or disruptive to the educational process;
 - d. information or materials that could cause damage or danger of disruption to the educational process;
 - e. materials that use language or images that advocate violence or discrimination toward other people (hate literature) or that may constitute harassment or discrimination.
 2. Users will not use the school district system to knowingly or recklessly post, transmit, or distribute false or defamatory information about a person or organization, or to harass another person, or to engage in personal attacks, including prejudicial or discriminatory attacks.
 3. Users will not use the school district system to engage in any illegal act or violate any local, state, or federal statute or law.
 4. Users will not use the school district system to vandalize, damage, or disable the property of another person or organization, will not make deliberate attempts to degrade or disrupt equipment, software, or system performance by spreading computer viruses or by any other means, will not tamper with, modify, or change the school district system software, hardware, or wiring or take any action to violate the school district's security system, and will not use the school district system in such a way as to disrupt the use of the system by other users.
 5. Users will not use the school district system to gain unauthorized access to information resources or to access another person's materials, information, or files without the implied or direct permission of that person.
 6. Users will not use the school district system to post private information

about another person, personal contact information about themselves or other persons, or other personally identifiable information, including, but not limited to, addresses, telephone numbers, school addresses, work addresses, identification numbers, account numbers, access codes or passwords, labeled photographs, or other information that would make the individual's identity easily traceable, and will not repost a message that was sent to the user privately without permission of the person who sent the message. *[Note: School districts should consider the impact of this paragraph on present practices and procedures, including, but not limited to, practices pertaining to employee communications, school or classroom websites, and student/employee use of social networking websites. Depending upon school district policies and practices, school districts may wish to add one or more of the following clarifying paragraphs.]*

- a. This paragraph does not prohibit the posting of employee contact information on school district webpages or communications between employees and other individuals when such communications are made for education-related purposes (i.e., communications with parents or other staff members related to students).
- b. Employees creating or posting school-related webpages may include personal contact information about themselves on a webpage. However, employees may not post personal contact information or other personally identifiable information about students unless:
 - (1) such information is classified by the school district as directory information and verification is made that the school district has not received notice from a parent/guardian or eligible student that such information is not to be designated as directory information in accordance with Policy 515; or
 - (2) such information is not classified by the school district as directory information but written consent for release of the information to be posted has been obtained from a parent/guardian or eligible student in accordance with Policy 515.

In addition, prior to posting any personal contact or personally identifiable information on a school-related webpage, employees shall obtain written approval of the content of the postings from the building administrator.

- c. These prohibitions specifically prohibit a user from utilizing the school district system to post personal information about a user or

another individual on social networks, including, but not limited to, social networks such as ~~“MySpace” and “Facebook.”~~ “Twitter,” “Instagram,” “Snapchat,” and “Reddit,” and similar websites or applications.

7. Users must keep all account information and passwords on file with the designated school district official. Users will not attempt to gain unauthorized access to the school district system or any other system through the school district system, attempt to log in through another person’s account, or use computer accounts, access codes, or network identification other than those assigned to the user. Messages and records on the school district system may not be encrypted without the permission of appropriate school authorities.
 8. Users will not use the school district system to violate copyright laws or usage licensing agreements, or otherwise to use another person’s property without the person’s prior approval or proper citation, including the downloading or exchanging of pirated software or copying software to or from any school computer, and will not plagiarize works they find on the Internet.
 9. Users will not use the school district system for conducting business, for unauthorized commercial purposes, or for financial gain unrelated to the mission of the school district. Users will not use the school district system to offer or provide goods or services or for product advertisement. Users will not use the school district system to purchase goods or services for personal use without authorization from the appropriate school district official.
 10. Users will not use the school district system to engage in bullying or cyberbullying in violation of the school district’s Bullying Prohibition Policy (MSBA/MASA Model Policy 514). This prohibition includes using any technology or other electronic communication off school premises to the extent that student learning or the school environment is substantially and materially disrupted.
- B. A student or employee engaging in the foregoing unacceptable uses of the Internet when off school district premises also may be in violation of this policy as well as other school district policies. Examples of such violations include, but are not limited to, situations where the school district system is compromised or if a school district employee or student is negatively impacted. If the school district receives a report of an unacceptable use originating from a non-school computer or resource, the school district may investigate such reports to the best of its ability. Students or employees may be subject to disciplinary action for such conduct, including, but not limited to, suspension or cancellation of the use or access to the school district computer system and the Internet and discipline under other appropriate school district policies, including suspension, expulsion, exclusion, or termination of employment.

- C. If a user inadvertently accesses unacceptable materials or an unacceptable Internet site, the user shall immediately disclose the inadvertent access to an appropriate school district official. In the case of a school district employee, the immediate disclosure shall be to the employee's immediate supervisor and/or the building administrator. This disclosure may serve as a defense against an allegation that the user has intentionally violated this policy. In certain rare instances, a user also may access otherwise unacceptable materials if necessary to complete an assignment and if done with the prior approval of and with appropriate guidance from the appropriate teacher or, in the case of a school district employee, the building administrator.

VI. FILTER

[Note: Pursuant to state law, school districts are required to restrict access to inappropriate materials on school computers with Internet access. School districts which seek technology revenue pursuant to Minn. Stat. § 125B.26 or certain federal funding, such as e-rate discounts, for purposes of Internet access and connection services and/or receive funds to purchase Internet accessible computers are subject to the federal Children's Internet Protection Act, effective in 2001. Those districts are required to comply with additional standards in restricting possible access to inappropriate materials. Therefore, school districts should select one of the following alternative sections depending upon whether the school district is seeking such funding and the type of funding sought.]

ALTERNATIVE NO. 1

For a school district which does not seek either state or federal funding in connection with its computer system, the following language should be adopted. It reflects a mandatory requirement under state law, Minn. Stat. § 125B.15.

All computers equipped with Internet access and available for student use at each school site will be equipped to restrict, by use of available software filtering technology or other effective methods, all student access to materials that are reasonably believed to be obscene, child pornography or harmful to minors under state or federal law. Software filtering technology shall be narrowly tailored and shall not discriminate based on viewpoint.

[Note: The purchase of filtering technology is not required by state law if the school site would incur more than incidental expense in making the purchase. In the absence of filtering technology, school sites still are required to use "other effective methods" to restrict student access to such materials.]

ALTERNATIVE NO. 2

Technology revenue is available to school districts that meet the additional condition of also restricting adult access to inappropriate materials. School districts that seek such state technology revenue may adopt or retain the following language. However, the school district is not required to do so.

- A. All school district computers with Internet access and available for student use will be equipped to restrict, by use of available software filtering technology or other effective methods, all student access to materials that are reasonably believed to be obscene, child pornography or harmful to minors under state or federal law.
- B. All school district computers with Internet access, not just those accessible and available to students, will be equipped to restrict, by use of available software filtering technology or other effective methods, adult access to materials that are reasonably believed to be obscene or child pornography under state or federal law.
- C. Software filtering technology shall be narrowly tailored and shall not discriminate based on viewpoint.

ALTERNATIVE NO. 3

School districts which receive certain federal funding, such as e-rate discounts, for purposes of Internet access and connection services and/or receive funds to purchase Internet accessible computers are subject to the federal Children's Internet Protection Act, effective in 2001. This law requires school districts to adopt an Internet safety policy which contains the provisions set forth below. Also, the Act requires such school districts to provide reasonable notice and hold at least one public hearing or meeting to address the proposed Internet safety policy prior to its implementation. School districts that do not seek such federal financial assistance need not adopt the alternative language set forth below nor meet the requirements with respect to a public meeting to review the policy. The following alternative language for school districts that seek such federal financial assistance satisfies both state and federal law requirements.

- A. With respect to any of its computers with Internet access, the school district will monitor the online activities of both minors and adults and employ technology protection measures during any use of such computers by minors and adults. The technology protection measures utilized will block or filter Internet access to any visual depictions that are:
 - 1. Obscene;
 - 2. Child pornography; or
 - 3. Harmful to minors.
- B. The term "harmful to minors" means any picture, image, graphic image file, or other visual depiction that:
 - 1. Taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion; or
 - 2. Depicts, describes, or represents, in a patently offensive way with respect

to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals; and

3. Taken as a whole, lacks serious literary, artistic, political, or scientific value as to minors.
- C. Software filtering technology shall be narrowly tailored and shall not discriminate based on viewpoint.
- D. An administrator, supervisor, or other person authorized by the Superintendent may disable the technology protection measure, during use by an adult, to enable access for bona fide research or other lawful purposes.
- E. The school district will educate students about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms and cyberbullying awareness and response.

[Note: Although school districts are not required to adopt the more restrictive provisions contained in either Alternative No. 2 or No. 3 if they do not seek state or federal funding, they may choose to adopt the more restrictive provisions as a matter of school policy.]

VII. CONSISTENCY WITH OTHER SCHOOL POLICIES

Use of the school district computer system and use of the Internet shall be consistent with school district policies and the mission of the school district.

VIII. LIMITED EXPECTATION OF PRIVACY

- A. By authorizing use of the school district system, the school district does not relinquish control over materials on the system or contained in files on the system. Users should expect only limited privacy in the contents of personal files on the school district system.
- B. Routine maintenance and monitoring of the school district system may lead to a discovery that a user has violated this policy, another school district policy, or the law.
- C. An individual investigation or search will be conducted if school authorities have a reasonable suspicion that the search will uncover a violation of law or school district policy.
- D. Parents have the right at any time to investigate or review the contents of their child's files and e-mail files. Parents have the right to request the termination of their child's individual account at any time.
- E. School district employees should be aware that the school district retains the right at any time to investigate or review the contents of their files and e-mail files. In

addition, school district employees should be aware that data and other materials in files maintained on the school district system may be subject to review, disclosure or discovery under Minn. Stat. Ch. 13 (the Minnesota Government Data Practices Act).

- F. The school district will cooperate fully with local, state and federal authorities in any investigation concerning or related to any illegal activities or activities not in compliance with school district policies conducted through the school district system.

IX. INTERNET USE AGREEMENT

- A. The proper use of the Internet, and the educational value to be gained from proper Internet use, is the joint responsibility of students, parents, and employees of the school district.
- B. This policy requires the permission of and supervision by the school's designated professional staff before a student may use a school account or resource to access the Internet.
- C. The Internet Use Agreement form for students must be read and signed by the user, the parent or guardian, and the supervising teacher. The Internet Use Agreement form for employees must be signed by the employee. The form must then be filed at the school office. As supervising teachers change, the agreement signed by the new teacher shall be attached to the original agreement.

X. LIMITATION ON SCHOOL DISTRICT LIABILITY

Use of the school district system is at the user's own risk. The system is provided on an "as is, as available" basis. The school district will not be responsible for any damage users may suffer, including, but not limited to, loss, damage, or unavailability of data stored on school district diskettes, tapes, hard drives, or servers, or for delays or changes in or interruptions of service or misdeliveries or nondeliveries of information or materials, regardless of the cause. The school district is not responsible for the accuracy or quality of any advice or information obtained through or stored on the school district system. The school district will not be responsible for financial obligations arising through unauthorized use of the school district system or the Internet.

XI. USER NOTIFICATION

- A. All users shall be notified of the school district policies relating to Internet use.
- B. This notification shall include the following:
 - 1. Notification that Internet use is subject to compliance with school district policies.
 - 2. Disclaimers limiting the school district's liability relative to:

- a. Information stored on school district diskettes, hard drives, or servers.
 - b. Information retrieved through school district computers, networks, or online resources.
 - c. Personal property used to access school district computers, networks, or online resources.
 - d. Unauthorized financial obligations resulting from use of school district resources/accounts to access the Internet.
3. A description of the privacy rights and limitations of school sponsored/managed Internet accounts.
 4. Notification that, even though the school district may use technical means to limit student Internet access, these limits do not provide a foolproof means for enforcing the provisions of this acceptable use policy.
 5. Notification that goods and services can be purchased over the Internet that could potentially result in unwanted financial obligations and that any financial obligation incurred by a student through the Internet is the sole responsibility of the student and/or the student's parents.
 6. Notification that the collection, creation, reception, maintenance, and dissemination of data via the Internet, including electronic communications, is governed by Policy 406, Public and Private Personnel Data, and Policy 515, Protection and Privacy of Pupil Records.
 7. Notification that, should the user violate the school district's acceptable use policy, the user's access privileges may be revoked, school disciplinary action may be taken and/or appropriate legal action may be taken.
 8. Notification that all provisions of the acceptable use policy are subordinate to local, state, and federal laws.

XII. PARENTS' RESPONSIBILITY; NOTIFICATION OF STUDENT INTERNET USE

- A. Outside of school, parents bear responsibility for the same guidance of Internet use as they exercise with information sources such as television, telephones, radio, movies, and other possibly offensive media. Parents are responsible for monitoring their student's use of the school district system and of the Internet if the student is accessing the school district system from home or a remote location.
- B. Parents will be notified that their students will be using school district

resources/accounts to access the Internet and that the school district will provide parents the option to request alternative activities not requiring Internet access. This notification should include:

1. A copy of the user notification form provided to the student user.
2. A description of parent/guardian responsibilities.
3. A notification that the parents have the option to request alternative educational activities not requiring Internet access and the material to exercise this option.
4. A statement that the Internet Use Agreement must be signed by the user, the parent or guardian, and the supervising teacher prior to use by the student.
5. A statement that the school district's acceptable use policy is available for parental review.

XIII. IMPLEMENTATION; POLICY REVIEW

- A. The school district administration may develop appropriate user notification forms, guidelines, and procedures necessary to implement this policy for submission to the school board for approval. Upon approval by the school board, such guidelines, forms, and procedures shall be an addendum to this policy.
- B. The administration shall revise the user notifications, including student and parent notifications, if necessary, to reflect the adoption of these guidelines and procedures.
- C. The school district Internet policies and procedures are available for review by all parents, guardians, staff, and members of the community.
- D. Because of the rapid changes in the development of the Internet, the school board shall conduct an annual review of this policy.

Legal References: 15 U.S.C. § 6501 *et seq.* (Children's Online Privacy Protection Act)
17 U.S.C. § 101 *et seq.* (Copyrights)
47 U.S.C. § 254 (Children's Internet Protection Act of 2000 (CIPA))
47 C.F.R. § 54.520 (FCC rules implementing CIPA)
Minn. Stat. § 121A.031 (School Student Bullying Policy)
Minn. Stat. § 125B.15 (Internet Access for Students)
Minn. Stat. § 125B.26 (Telecommunications/Internet Access Equity Act)
Tinker v. Des Moines Indep. Cmty. Sch. Dist., 393 U.S. 503, 89 S.Ct. 733, 21 L.Ed.2d 731 (1969)
United States v. Amer. Library Assoc., 539 U.S. 194, 123 S.Ct. 2297, 56 L.Ed.2d 221 (2003)

Doninger v. Niehoff, 527 F.3d 41 (2nd Cir. 2008)
R.S. v. Minnewaska Area Sch. Dist. No. 2149, No. 12-588, 2012 WL 3870868 (D. Minn. 2012)
Tatro v. Univ. of Minnesota, 800 N.W.2d 811 (Minn. App. 2011), *aff'd* on other grounds 816 N.W.2d 509 (Minn. 2012)
S.J.W. v. Lee's Summit R-7 Sch. Dist., 696 F.3d 771 (8th Cir. 2012)
Kowalski v. Berkeley County Sch., 652 F.3d 656 565 (4th Cir. 2011)
Layshock v. Hermitage Sch. Dist., 650 F.3d 205 (3rd Cir. 2011)
Parents, Families and Friends of Lesbians and Gays, Inc. v. Camdenton R-III Sch. Dist., 853 F.Supp.2d 888 (W.D. Mo. 2012)
M.T. v. Cent. York Sch. Dist., 937 A.2d 538 (Pa. Commw. Ct. 2007)
~~*J.S. v. Bethlehem Area Sch. Dist.*, 807 A.2d 847 (Pa. 2002)~~

Cross References: MSBA/MASA Model Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)
MSBA/MASA Model Policy 406 (Public and Private Personnel Data)
MSBA/MASA Model Policy 505 (Distribution of Nonschool-Sponsored Materials on School Premises by Students and Employees)
MSBA/MASA Model Policy 506 (Student Discipline)
MSBA/MASA Model Policy 514 (Bullying Prohibition Policy)
MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil Records)
MSBA/MASA Model Policy 519 (Interviews of Students by Outside Agencies)
MSBA/MASA Model Policy 521 (Student Disability Nondiscrimination)
MSBA/MASA Model Policy 522 (Student Sex Nondiscrimination)
MSBA/MASA Model Policy 603 (Curriculum Development)
MSBA/MASA Model Policy 604 (Instructional Curriculum)
MSBA/MASA Model Policy 606 (Textbooks and Instructional Materials)
MSBA/MASA Model Policy 806 (Crisis Management Policy)
MSBA/MASA Model Policy 904 (Distribution of Materials on School District Property by Nonschool Persons)

Adopted: _____

MSBA/MASA Model Policy 534

Orig. 2017

Revised: _____

Rev. 2019

534 UNPAID MEAL CHARGES

I. PURPOSE

The purpose of this policy is to ensure that students receive healthy and nutritious meals through the school district's nutrition program and that school district employees, families, and students have a shared understanding of expectations regarding meal charges. The policy seeks to allow students to receive the nutrition they need to stay focused during the school day and minimize identification of students with insufficient funds to pay for school meals as well as to maintain the financial integrity of the school nutrition program.

II. PAYMENT OF MEALS

- A. Students have use of a meal account. When the balance reaches zero, a student may charge no more than five (5) meals to this account. When an account reaches this limit, a student shall not be allowed to charge further meals or a la carte items until the negative account balance is paid. Meal account payment options include electronic payment, pay with a check or cash at the school office, send a check or cash with your student to bring to the school office.
- B. If the school district receives school lunch aid under Minn. Stat. § 124D.111, it must make lunch available without charge to all participating students who qualify for free or reduced-price meals regardless of account balance.
- C. A student with an outstanding meal charge debt will be allowed to purchase a meal if the student pays for the meal when it is received.
- D. The school district may provide an alternate meal that meets federal and state requirements to a student who does not have sufficient funds in the student's account or cannot pay cash for a meal. The school district will accommodate special dietary needs with respect to alternate meals. The cost of the alternative meal is the same as a regular meal and will be charged to the student's account or otherwise charged to the student.
- E. When a student has a negative account balance, the student will not be allowed to charge a snack item.
- F. If a parent or guardian chooses to send in one payment that is to be divided between sibling accounts, the parent or guardian must specify how the funds are

to be distributed to the students' accounts. Funds may not be transferred between sibling accounts unless written permission is received from the parent or guardian.

III. LOW OR NEGATIVE ACCOUNT BALANCES – NOTIFICATION

- A. The school district will make reasonable efforts to notify families when meal account balances are low or fall below zero.
- B. Families will be notified of an outstanding negative balance once the negative balance reaches \$20.00. Families will be notified by letters or phone calls home.
- C. Reminders for payment of outstanding student meal balances will not demean or stigmatize any student participating in the school lunch program.

IV. UNPAID MEAL CHARGES

- A. The school district will make reasonable efforts to communicate with families to resolve the matter of unpaid charges. Where appropriate, families may be encouraged to apply for free and reduced-price meals for their children.
- B. The school district will make reasonable efforts to collect unpaid meal charges classified as delinquent debt. Unpaid meal charges are designated as delinquent debt when payment is overdue, the debt is considered collectable, and efforts are being made to collect it.
- C. All negative balances will be turned over to the superintendent or superintendent's designee for collection. Collection options may include, but are not limited to, use of collection agencies, claims in the conciliation court, or any other legal method permitted by law.
- D. The school district may not enlist the assistance of non-school district employees, such as volunteers, to engage in debt collection efforts.
- E. The school district may not deny any student the opportunity to participate in graduation ceremonies or other commencement activities due to unpaid meal charges.

V. COMMUNICATION OF POLICY

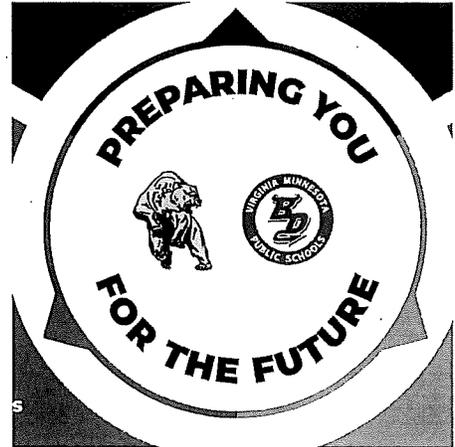
- A. This policy and any pertinent supporting information shall be provided in writing (i.e., mail, email, back-to-school packet, student handbook, etc.) to:
 - 1. all households at or before the start of each school year;
 - 2. students and families who transfer into the school district, at the time of enrollment; and

3. all school district personnel who are responsible for enforcing this policy.
- B. The school district may post the policy on the school district’s website, in addition to providing the required written notification described above.

Legal References: Minn. Stat. § 124D.111, Subd. 4
42 U.S.C. § 1751 *et seq.* (Healthy and Hunger-Free Kids Act)
7 C.F.R. § 210 *et seq.* (School Lunch Program Regulations)
7 C.F.R. § 220.8 (School Breakfast Program Regulations)
USDA Policy Memorandum SP 46-2016, Unpaid Meal Charges: Local Meal Charge Policies (2016)
USDA Policy Memorandum SP 47-2016, Unpaid Meal Charges: Clarification on Collection of Delinquent Meal Payments (2016)
USDA Policy Memorandum SP 23-2017, Unpaid Meal Charges: Guidance and Q&A
Minn. Op. Atty. Gen. 169j (May 14, 2019) (*Letter to Ricker*)

October 22, 2019

Minnesota Department of Education
Tom Melcher, Director
Division of Program Finance
1500 Highway 36 West
Roseville, MN 55113



Mr. Melcher,

The purpose of this letter is to inform you of the Eveleth-Gilbert (2154) and Virginia School (706) District's intent to consolidate. We have enclosed a copy of both consolidation resolutions from each school district. We have also contacted the St. Louis County Auditor for a required consolidation plat and supporting statement.

We acknowledge we have other reports and information we need to send you before your office and the Commissioner of Education has the required documents.

Both school districts have been working together for the past two years and recently, in May of 2019, both school districts passed bond questions (independently in each school district), to build a new joint 7-12 high school and two new elementary schools. To date, there have been over 150 combined community meetings between the two school districts and the two school boards have held 15 joint school board work study sessions between the districts. This has been a well-thought out endeavor and multi-year project.

If you have any questions, please don't hesitate to give either superintendent a call at your convenience.

Sincerely,

A handwritten signature in black ink, appearing to read "Dr. Noel Schmidt".

Dr. Noel Schmidt
Superintendent
Virginia Public Schools
(218) 742-3901

A handwritten signature in black ink, appearing to read "Jeff Carey".

Jeff Carey
Superintendent
Eveleth-Gilbert Public Schools
(218) 744-7701

Member Kelly Sather introduced the following resolution and moved as follows:

RESOLUTION NO. 697

WHEREAS, Independent School District No. 2154, Eveleth-Gilbert School District (hereinafter referred to as "ISD 2154") is a duly organized public school district under the laws of the state of Minnesota;

WHEREAS, Independent School District No. 706, Virginia School District (hereinafter referred to as "ISD 706") is a duly organized public school district under the laws of the state of Minnesota;

WHEREAS, since 2017, representatives from ISD 2154 and ISD 706 have been actively engaged in discussions regarding cooperative efforts and a cooperative venture between the two school districts for the construction of joint school facilities, including, specifically, the construction of a new, joint secondary school facility (the "High School Career Academy") to serve the students of the two school districts;

WHEREAS, over the last two years, these discussions between ISD 2154 and ISD 706 regarding the cooperative venture and the joint High School Career Academy have been extensive, with over 100 meetings held, including numerous joint meetings of the school boards of ISD 2154 and ISD 706 and meetings involving various committees, teachers, non-teaching staff, students, area businesses and community citizens;

WHEREAS, these extensive meetings and discussions fostered a new spirit of cooperation between the two school districts for the construction of new school

facilities and new educational programming to serve and benefit the students in both school districts;

WHEREAS, through these extensive meetings and discussions, and with this new spirit of cooperation, ISD 2154 and ISD 706 determined it to be in their best interests to (i) proceed with a plan to fund the costs of construction of the joint High School Career Academy; and (ii) for the two school districts to enter into a partnership to jointly or cooperatively construct the High School Career Academy and to jointly or cooperatively operate and fund the secondary programs at the High School Career Academy;

WHEREAS, ISD 2154 and ISD 706 each called for and held a special election regarding this new cooperative or joint venture and the High School Career Academy by asking the voters in their respective school districts the following questions: (i) whether the school district shall be authorized to jointly construct the High School Career Academy with the other school district; and (ii) whether the school district shall be authorized to independently issue general obligation school building bonds to fund its portion of the costs of the construction of the High School Career Academy and new elementary school buildings;

WHEREAS, on May 14, 2019 (i) a majority voting on the questions in each school district voted to approve the joint construction of the High School Career Academy and the construction of new elementary school buildings in each of the respective school districts; (ii) a majority voting in ISD 2154 authorized ISD 2154 to issue up to \$30,949,000.00 of its own general obligation school building bonds; and (iii) a majority voting in ISD 706 authorized ISD 706 to issue \$147,535,000.00 of its own general obligation school building bonds;

WHEREAS, ISD 2154 and ISD 706 have each individually submitted the construction of the High School Career Academy and two elementary school buildings to the Minnesota Department of Education and the Minnesota Commissioner of Education for review and comment pursuant to Minn. Stat. § 123B.71;

WHEREAS, ISD 2154 and ISD 706 have each found it in their best interests to adopt one or more resolutions and have in fact adopted said resolutions to (i) individually issue bonds of the school district to fund that school district's portion of the costs of construction of the High School Career Academy and two elementary schools pursuant to Minn. Stat. Ch. 475; (ii) individually pledged the full faith and credit of the school district; and (iii) individually certify the levy of the school district as required by Minn. Stat. § 475.61; and

WHEREAS, with the extensive cooperative efforts and cooperative spirit between ISD 2154 and ISD 706 to construct a new joint High School Career Academy, to construct new elementary educational facilities in the two school districts and to overall improve educational facilities and programming for the benefit of students in the two school districts, ISD 2154 and ISD 706, with the approval of their respective school boards, now desire to pursue the process for the consolidation of ISD 2154 and ISD 706 into a single school district, pursuant to Minn. Stat. § 123A.48;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of ISD 2154 as follows:

1. ISD 2154 shall now move forward with the process to consolidate ISD 2154 and ISD 706 into a single school district, and the Board of

Education of ISD 2154 hereby directs ISD 2154's administrative staff to officially initiate and proceed with the process of consolidation pursuant to Minn. Stat. Sec. 123A.48 and pursuant to the requirements of any other applicable state or federal laws.

2. Attached hereto and incorporated herein as Exhibit "A" is a map showing the respective school district boundaries and area of ISD 2154 and ISD 706 and showing the total area of the proposed consolidated school district.
3. That, pursuant to the requirements of Minn. Stat. § 123A.48, Subd. 2(a)(c), the St. Louis County Auditor, in preparation for and in advance of the proposed consolidation of ISD 2154 and ISD 706 into a single school district, shall prepare a plat showing and depicting (i) the boundaries of the new, proposed, consolidated school district and the present district boundaries of each of the current school districts, ISD 2154 and ISD 706; (ii) the location of school buildings in the area proposed as the new consolidated school district and the location of school buildings in adjoining school districts; and (iii) other pertinent information as determined by the St. Louis County Auditor.
4. In addition to the preparation of the plat as referenced in the preceding paragraph, the St. Louis County Auditor shall prepare a supporting statement to accompany the plat stating and setting forth that information which is required by Minn. Stat. § 123A.48, Subd. 5(a)-(g).

5. That, pursuant to the requirements of Minn. Stat. § 123A.48, Subd. 6, the St. Louis County Auditor shall submit the plat and supporting statement to the Minnesota Commissioner of Education (“Commissioner”) for the Commissioner, upon receipt of the plat and supporting statement, to examine it, approve it, modify it or reject it, pursuant to Minn. Stat. § 123A.48, Subd. 8.
6. That, pursuant to the requirements of Minn. Stat. § 123A.48, Subd. 7, the St. Louis County Auditor shall also submit a copy of the plat and supporting statement to the St. Louis County Board of Commissioners.
7. That, upon consolidation, the school board of the newly created school district, effective July 1, 2020, will initially consist of existing school board members of the component school districts and will be a school board comprised of thirteen (13) members, which eventually will be reduced to the final school board going forward that, effective January 1, 2023, will then have a total number of seven (7) school board members, pursuant to the orderly reduction plan attached hereto and incorporated herein as Exhibit “B” and as required by Minn. Stat. § 123A.48, Subd. 4.
8. That, upon consolidation, the election of school board members for the newly consolidated school district going forward will be based upon a new school board eventually comprised of one (1) at-large member, three (3) members elected from an election district within the boundaries of the former Eveleth-Gilbert School District and three (3) members elected from an election district within the boundaries of the

former Virginia School District, pursuant to Minn. Stat. § 123A.48, Subd. 2(b)(5) and pursuant to the plan for reduction of the membership on the school board from thirteen (13) members down to seven (7) members, which said plan is attached hereto and incorporated herein as Exhibit "B". Also, pursuant to the requirements of Minn. Stat. § 123A.48, Subd. 4, the orderly reduction plan for the reduction of the membership of the school board from a total of thirteen (13) members down to seven (7) members will be submitted to the Minnesota Secretary of State for review and comment.

9. Upon receipt of an approved plat from the Commissioner, the St. Louis County Auditor shall then notify the respective school boards of ISD 2154 and ISD 706 of the approved plat.
10. Within forty-five (45) days of the approval of the plat by the Commissioner, the respective school boards of ISD 2154 and ISD 706 must either adopt or reject the plan as proposed in the approved plat.
11. If the respective school boards of ISD 2154 and ISD 706 both adopt the plan as proposed in the approved plat, then ISD 2154 and ISD 706 shall proceed to consolidation, as approved, allowed and directed by the Commissioner.

The motion for the adoption of the foregoing resolution was duly seconded by member Brandi Lautigar and upon vote being taken thereon, the following voted in favor thereof: Sather, Lautigar, Addy, Sjoberg, Uhan and the following voted against the same: Sorcan, Gentilini

Whereupon, said resolution was declared duly passed and adopted.

Dated: August 12, 2019.

Di Addy

Chairperson
Board of Education
ISD 2154, Eveleth-Gilbert

Kelly Sather

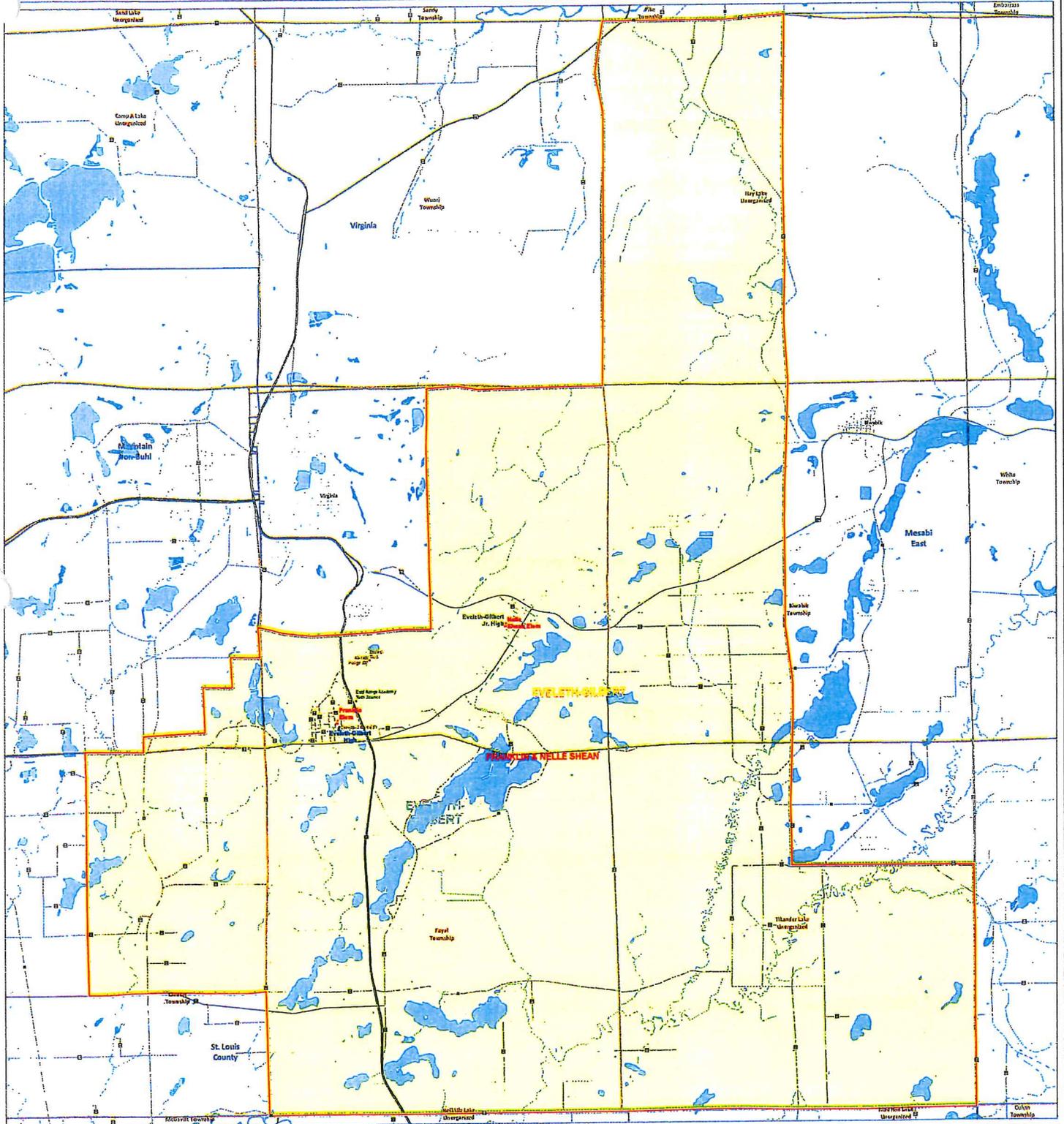
Clerk
Board of Education
ISD 2154, Eveleth-Gilbert

Public School District Attendance Areas and Educational Facility Locations

SY2013-2014

**Eveleth-Gilbert
2154**

Map 1 of 1



Public Educational Facilities or Programs

- Elementary school
- Middle / Junior High school
- High / Secondary school
- School District Office
- Non-Public school
- Public Charter school
- Other School Program (examples)
 - Area Learning Center (ALC)
 - Area Learning Program (ALP)
 - Targeted Services
 - Coding/University
 - Career/Art
 - Secondary Education

Public School Attendance Areas

- Elementary School Attendance Area
- Middle School Attendance Area
- High School Attendance Area

Public School Districts

- School District
 - Adjacent School District
 - INSET - SEE MAP 2 OF 2 (If applicable)
- ### Other Features
- Interstate Highway
 - U.S. Highway
 - State Highway
 - County Highway
 - Roadway
 - Road
 - Stream
 - Lake/Pond
 - Minor C&D Division (C&D's, Townships and Unorganized Areas)
 - Public Land Survey Township / Range
 - Public Land Survey Section

DATA SOURCE:
 1. Minnesota Department of Education, IT 04/Min (2011)
 2. Metropolitan Council (2010) Minnesota Department of Transportation (2010)
 3. Minnesota Geographic Information Office
 4. U.S. Bureau of the Census, Minnesota Legislative GIS Office (modified to include unorganized areas with Municipal Boundaries through 2009)
 5. Minnesota Department of Natural Resources

SPECIAL NOTE:
 This map's school boundary mapping on this map does not necessarily represent the legal boundary of the district. It is a representation of boundaries drawn as of the date of the map. It is not intended to be used for legal purposes. It is not intended to be used for legal purposes. It is not intended to be used for legal purposes. It is not intended to be used for legal purposes.

Liability Statement:
 The Minnesota Department of Education does not warrant the results you may obtain from this map. This map is provided as a public service. The Department, including its employees, contractors, and vendors, shall not be held liable for any errors or omissions on this map, including any errors or omissions, even if such errors or omissions have been detected by the user or any other party.



1 : 32,520

Public School District Attendance Areas and Educational Facility Locations

Virginia 706

Map 1 of 1

- Public Educational Facilities or Programs¹**
- 1 Elementary school
 - 2 Middle / Junior high school
 - 3 High / Secondary school
 - 4 School District Office
 - 5 Public Charter school
 - 6 Other School Program (Example: Area Learning Program, AP) Program Center
 - 7 Postsecondary Education

- Public School Attendance Areas²**
- 1 Elementary School Attendance Area (ESAA)
 - 2 Middle School Attendance Area (MSAA)
 - 3 High School Attendance Area

- Public School Districts³**
- 1 Adjacent School District
 - 2 INKBY, SEE MAPS 02 & 03 (if applicable)

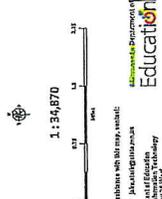
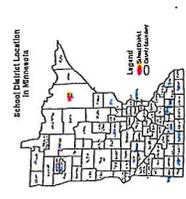
- Other Features**
- 1 Interstate Highway
 - 2 U.S. Highway
 - 3 State Highway
 - 4 County Highway
 - 5 Roadway
 - 6 Stream
 - 7 Lake/Pond
 - 8 City, Town, Village and Unincorporated Area
 - 9 Public Land Survey Township Range
 - 10 Public Land Survey Section

NOTES:

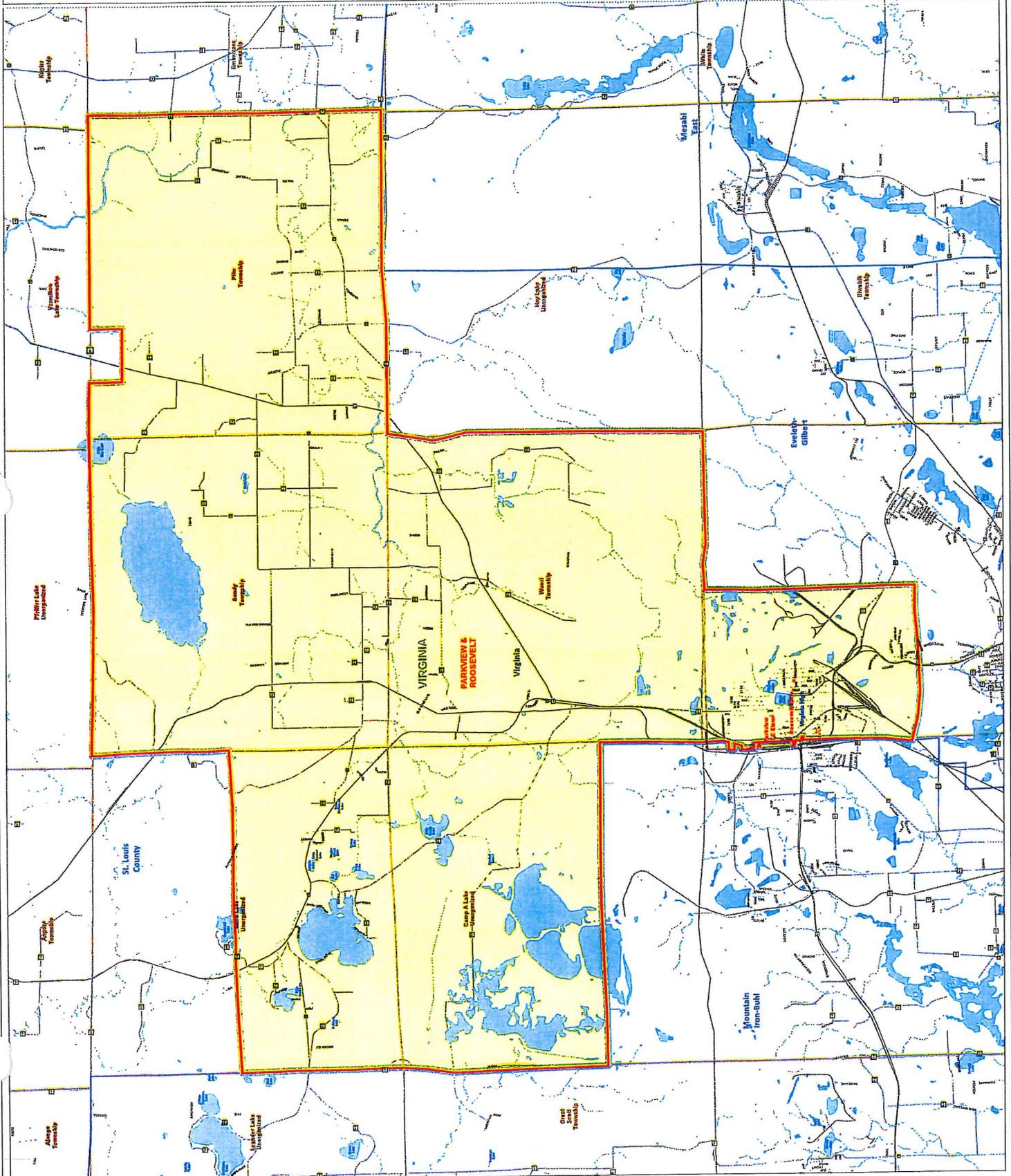
1. This map is based on the most current information available to the Department of Education as of the date of publication. It is not intended to be a legal document. For legal purposes, refer to the original documents.

2. Attendance areas are subject to change without notice. For the most current information, refer to the Department of Education's website.

3. The Department of Education is not responsible for the accuracy of the information provided on this map. The user assumes all liability for any errors or omissions.



For more information, visit the website:
www.doe.virginia.gov
 VA Department of Education
 100 North 17th Street, 1st Floor
 Richmond, VA 23219



Consolidated / Combined School Board Transition Scenario

July 1, 2020 Consolidation / Combination

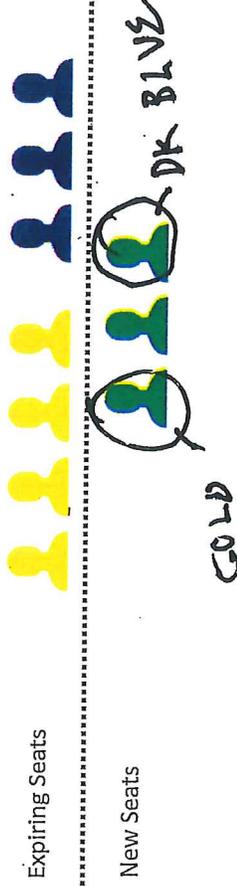
Revised Exhibit B
Handout

Current Boards

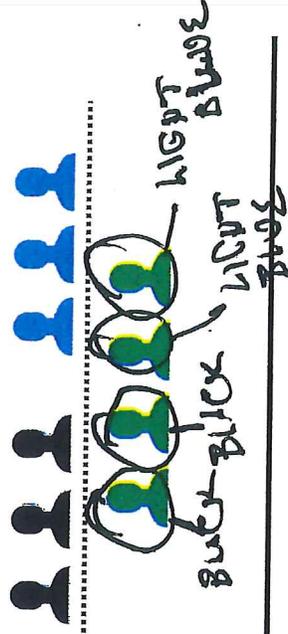


Elections

November 2020

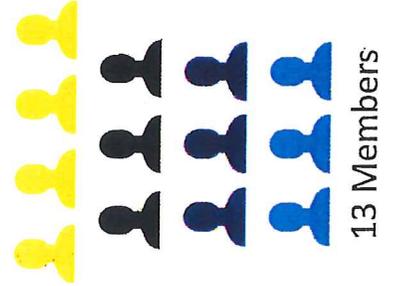


November 2022

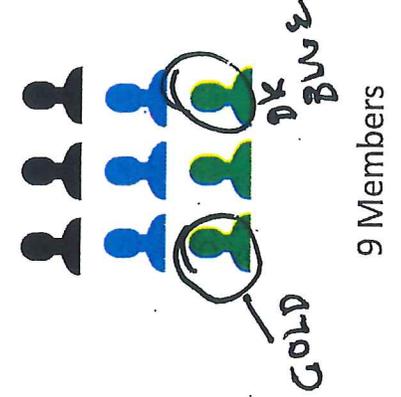


New Board

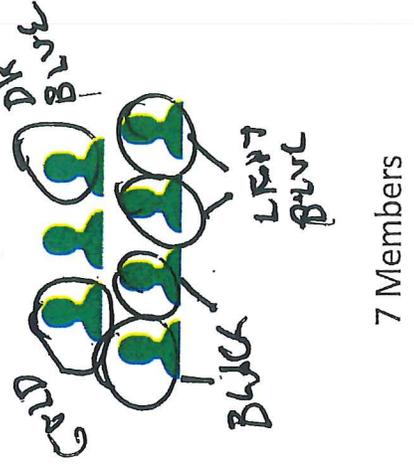
July 1, 2020



January 1, 2021



January 1, 2023



Member BARTBEAU introduced the following resolution and moved as follows:

RESOLUTION NO. _____

WHEREAS, Independent School District No. 706, Virginia School District (hereinafter referred to as "ISD 706") is a duly organized public school district under the laws of the state of Minnesota;

WHEREAS, Independent School District No. 2154, Eveleth-Gilbert School District (hereinafter referred to as "ISD 2154") is a duly organized public school district under the laws of the state of Minnesota;

WHEREAS, since 2017, representatives from ISD 2154 and ISD 706 have been actively engaged in discussions regarding cooperative efforts and a cooperative venture between the two school districts for the construction of joint school facilities, including, specifically, the construction of a new, joint secondary school facility (the "High School Career Academy") to serve the students of the two school districts;

WHEREAS, over the last two years, these discussions between ISD 2154 and ISD 706 regarding the cooperative venture and the joint High School Career Academy have been extensive, with over 100 meetings held, including numerous joint meetings of the school boards of ISD 2154 and ISD 706 and meetings involving various committees, teachers, non-teaching staff, students, area businesses and community citizens;

WHEREAS, these extensive meetings and discussions fostered a new spirit of cooperation between the two school districts for the construction of new school

facilities and new educational programming to serve and benefit the students in both school districts;

WHEREAS, through these extensive meetings and discussions, and with this new spirit of cooperation, ISD 2154 and ISD 706 determined it to be in their best interests to (i) proceed with a plan to fund the costs of construction of the joint High School Career Academy; and (ii) for the two school districts to enter into a partnership to jointly or cooperatively construct the High School Career Academy and to jointly or cooperatively operate and fund the secondary programs at the High School Career Academy;

WHEREAS, ISD 2154 and ISD 706 each called for and held a special election regarding this new cooperative or joint venture and the High School Career Academy by asking the voters in their respective school districts the following questions: (i) whether the school district shall be authorized to jointly construct the High School Career Academy with the other school district; and (ii) whether the school district shall be authorized to independently issue general obligation school building bonds to fund its portion of the costs of the construction of the High School Career Academy and new elementary school buildings;

WHEREAS, on May 14, 2019 (i) a majority voting on the questions in each school district voted to approve the joint construction of the High School Career Academy and the construction of new elementary school buildings in each of the respective school districts; (ii) a majority voting in ISD 2154 authorized ISD 2154 to issue up to \$30,949,000.00 of its own general obligation school building bonds; and (iii) a majority voting in ISD 706 authorized ISD 706 to issue \$147,535,000.00 of its own general obligation school building bonds;

WHEREAS, ISD 2154 and ISD 706 have each individually submitted the construction of the High School Career Academy and two elementary school buildings to the Minnesota Department of Education and the Minnesota Commissioner of Education for review and comment pursuant to Minn. Stat. § 123B.71;

WHEREAS, ISD 2154 and ISD 706 have each found it in their best interests to adopt one or more resolutions and have in fact adopted said resolutions to (i) individually issue bonds of the school district to fund that school district's portion of the costs of construction of the High School Career Academy and two elementary schools pursuant to Minn. Stat. Ch. 475; (ii) individually pledged the full faith and credit of the school district; and (iii) individually certify the levy of the school district as required by Minn. Stat. § 475.61; and

WHEREAS, with the extensive cooperative efforts and cooperative spirit between ISD 2154 and ISD 706 to construct a new joint High School Career Academy, to construct new elementary educational facilities in the two school districts and to overall improve educational facilities and programming for the benefit of students in the two school districts, ISD 2154 and ISD 706, with the approval of their respective school boards, now desire to pursue the process for the consolidation of ISD 2154 and ISD 706 into a single school district, pursuant to Minn. Stat. § 123A.48;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of ISD 706 as follows:

1. ISD 706 shall now move forward with the process to consolidate ISD 706 and ISD 2154 into a single school district, and the Board of

Education of ISD 706 hereby directs ISD 706's administrative staff to officially initiate and proceed with the process of consolidation pursuant to Minn. Stat. Sec. 123A.48 and pursuant to the requirements of any other applicable state or federal laws.

2. Attached hereto and incorporated herein as Exhibit "A" is a map showing the respective school district boundaries and area of ISD 2154 and ISD 706 and showing the total area of the proposed consolidated school district.
3. That, pursuant to the requirements of Minn. Stat. § 123A.48, Subd. 2(a)(c), the St. Louis County Auditor, in preparation for and in advance of the proposed consolidation of ISD 2154 and ISD 706 into a single school district, shall prepare a plat showing and depicting (i) the boundaries of the new, proposed, consolidated school district and the present district boundaries of each of the current school districts, ISD 2154 and ISD 706; (ii) the location of school buildings in the area proposed as the new consolidated school district and the location of school buildings in adjoining school districts; and (iii) other pertinent information as determined by the St. Louis County Auditor.
4. In addition to the preparation of the plat as referenced in the preceding paragraph, the St. Louis County Auditor shall prepare a supporting statement to accompany the plat stating and setting forth that information which is required by Minn. Stat. § 123A.48, Subd. 5(a)-(g).

5. That, pursuant to the requirements of Minn. Stat. § 123A.48, Subd. 6, the St. Louis County Auditor shall submit the plat and supporting statement to the Minnesota Commissioner of Education ("Commissioner") for the Commissioner, upon receipt of the plat and supporting statement, to examine it, approve it, modify it or reject it, pursuant to Minn. Stat. § 123A.48, Subd. 8.
6. That, pursuant to the requirements of Minn. Stat. § 123A.48, Subd. 7, the St. Louis County Auditor shall also submit a copy of the plat and supporting statement to the St. Louis County Board of Commissioners.
7. That, upon consolidation, the school board of the newly created school district, effective July 1, 2020, will initially consist of existing school board members of the component school districts and will be a school board comprised of thirteen (13) members, which eventually will be reduced to the final school board going forward that, effective January 1, 2023, will then have a total number of seven (7) school board members, pursuant to the orderly reduction plan attached hereto and incorporated herein as Exhibit "B" and as required by Minn. Stat. § 123A.48, Subd. 4.
8. That, upon consolidation, the election of school board members for the newly consolidated school district going forward will be on an at-large basis, pursuant to Minn. Stat. § 123A.48, Subd. 2(b)(5) and pursuant to the plan for reduction of the membership on the school board from thirteen (13) members down to seven (7) members, which said plan is attached hereto and incorporated herein as Exhibit "B". Also, pursuant

to the requirements of Minn. Stat. § 123A.48, Subd. 4, the orderly reduction plan for the reduction of the membership of the school board from a total of thirteen (13) members down to seven (7) members will be submitted to the Minnesota Secretary of State for review and comment.

9. Upon receipt of an approved plat from the Commissioner, the St. Louis County Auditor shall then notify the respective school boards of ISD 2154 and ISD 706 of the approved plat.
10. Within forty-five (45) days of the approval of the plat by the Commissioner, the respective school boards of ISD 2154 and ISD 706 must either adopt or reject the plan as proposed in the approved plat.
11. If the respective school boards of ISD 2154 and ISD 706 both adopt the plan as proposed in the approved plat, then ISD 2154 and ISD 706 shall proceed to consolidation, as approved, allowed and directed by the Commissioner.

The motion for the adoption of the foregoing resolution was duly seconded by member TAMMARO and upon vote being taken thereon, the

following voted in favor thereof:

S. SUNDQUIST, G. BARIBEAU, M. ANDERSON, T. TAMMARO, T. RIORDAN,
G. MANNINEN

and the following voted against the same:

NONE

Whereupon, said resolution was declared duly passed and adopted.

Dated: July 29, 2019.



Chairperson
Board of Education
ISD 706, Virginia



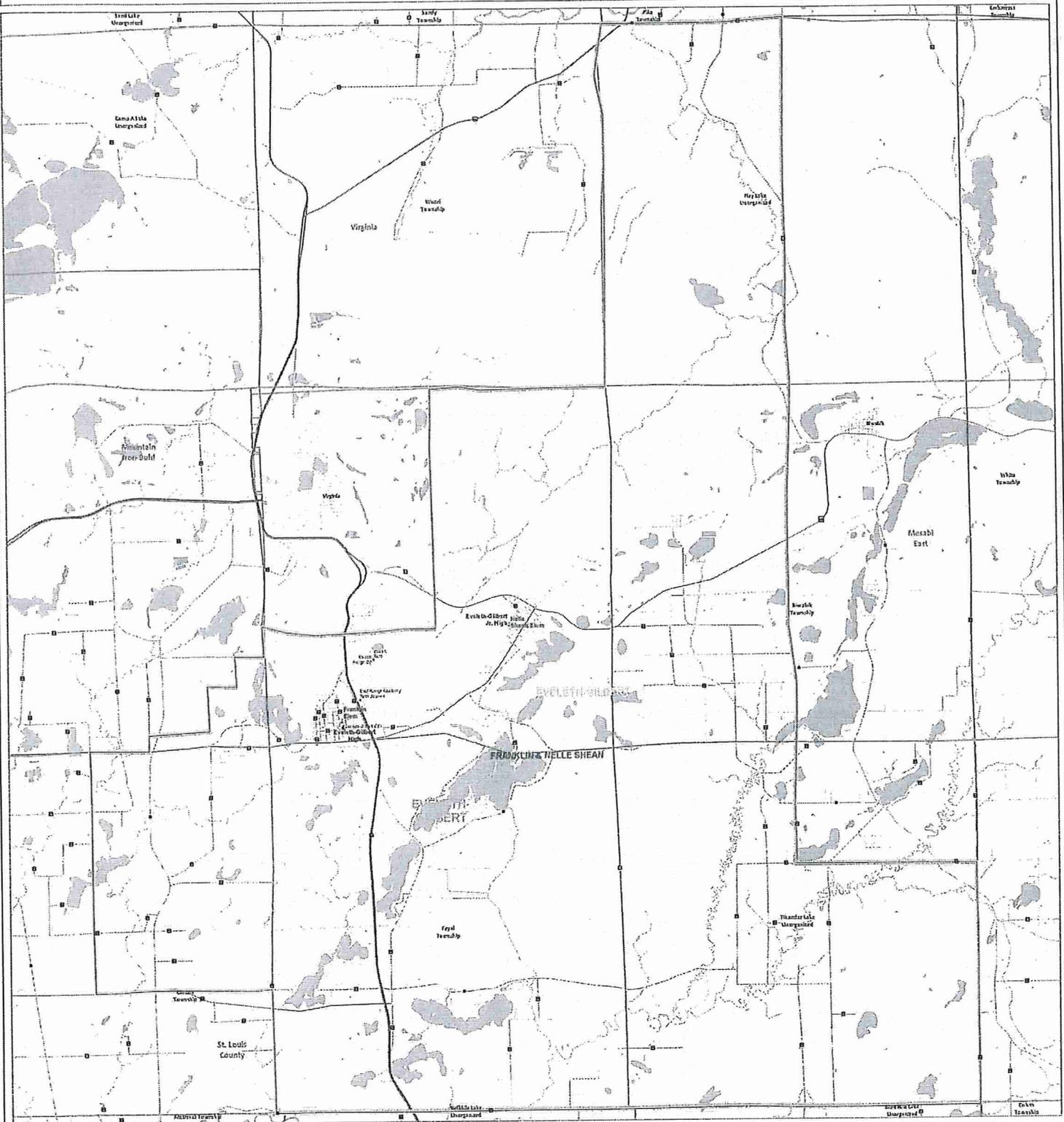
Clerk
Board of Education
ISD 706, Virginia

Public School District Attendance Areas and Educational Facility Locations

SY2013-2014

Eveleth-Gilbert
2154

Map 1 of 1



- Public Educational Facilities or Programs**
- 1 Elementary school
 - 2 Middle / Junior High school
 - 3 High / Secondary school
 - 4 School District Office
 - 5 Non-Public school
 - 6 Public Charter school
 - 7 Other School Program (examples)
 - Area Learning Center (ALC)
 - Area Learning Program (ALP)
 - Technical Institute
 - College/University
 - Correctional
 - Secondary Education
- Public School Attendance Areas**
- Elementary School Attendance Area (ESAA)
 - Middle School Attendance Area
 - High School Attendance Area

- Public School Districts**
- ▭ School District
 - ▭ Adjacent School District
 - ▭ DISTRICT MAP 2 OF 2 (of 2013 map)
- Other Features**
- Interstate Highway
 - U.S. Highway
 - State Highway
 - County Highway
 - Road/Trail
 - Railroad
 - Stream
 - Lake/Pond
 - Lake/Creek/Drainage
 - Public Land Survey Township/Range
 - Public Land Survey Section

City of Eveleth, MN
1. Minnesota Department of Education, (1 October 2013)
2. Metropolitan Council (2013) Minnesota Department of Transportation (2014)
3. Minnesota Geographic Information Office
4. U.S. Bureau of the Census, Minnesota Long-Term City Office (available to public users from the U.S. Census Bureau through 2020)
5. Minnesota Department of Natural Resources

Disclaimer:
The information presented on this map is not necessarily approved by the Department of Education. It is a general representation of the information provided by the U.S. Bureau of the Census, Minnesota Long-Term City Office (available to public users from the U.S. Census Bureau through 2020). Some information may have been updated by the Department of Education based on the most current data available. Please contact the Department of Education for more information or to obtain an approved legal description of the boundaries.

Liability:
The information presented on this map is not necessarily approved by the Department of Education. It is a general representation of the information provided by the U.S. Bureau of the Census, Minnesota Long-Term City Office (available to public users from the U.S. Census Bureau through 2020). Some information may have been updated by the Department of Education based on the most current data available. Please contact the Department of Education for more information or to obtain an approved legal description of the boundaries.



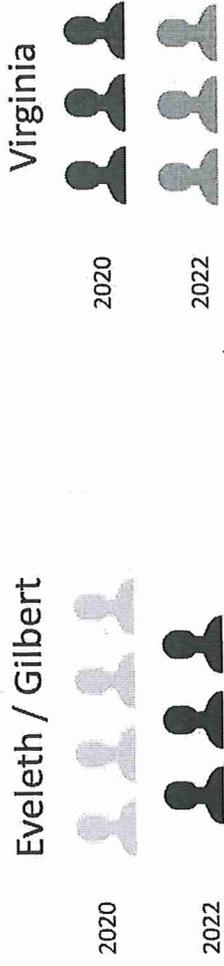
The information on this map was prepared by the Minnesota Department of Education. It is a general representation of the information provided by the U.S. Bureau of the Census, Minnesota Long-Term City Office (available to public users from the U.S. Census Bureau through 2020). Some information may have been updated by the Department of Education based on the most current data available. Please contact the Department of Education for more information or to obtain an approved legal description of the boundaries.

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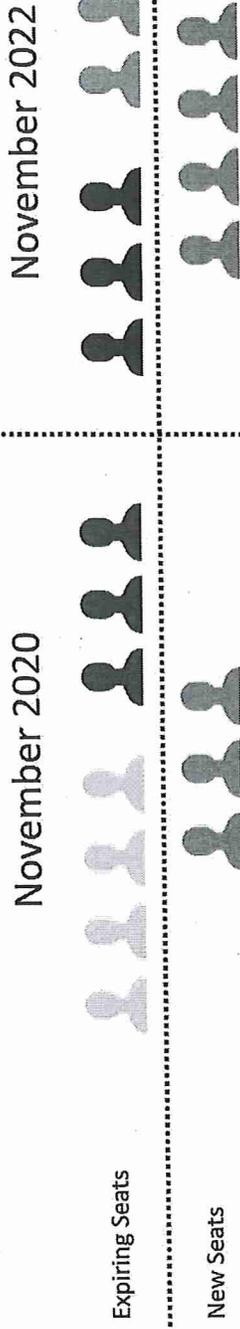
Consolidated / Combined School Board Transition Scenario

July 1, 2020 Consolidation / Combination

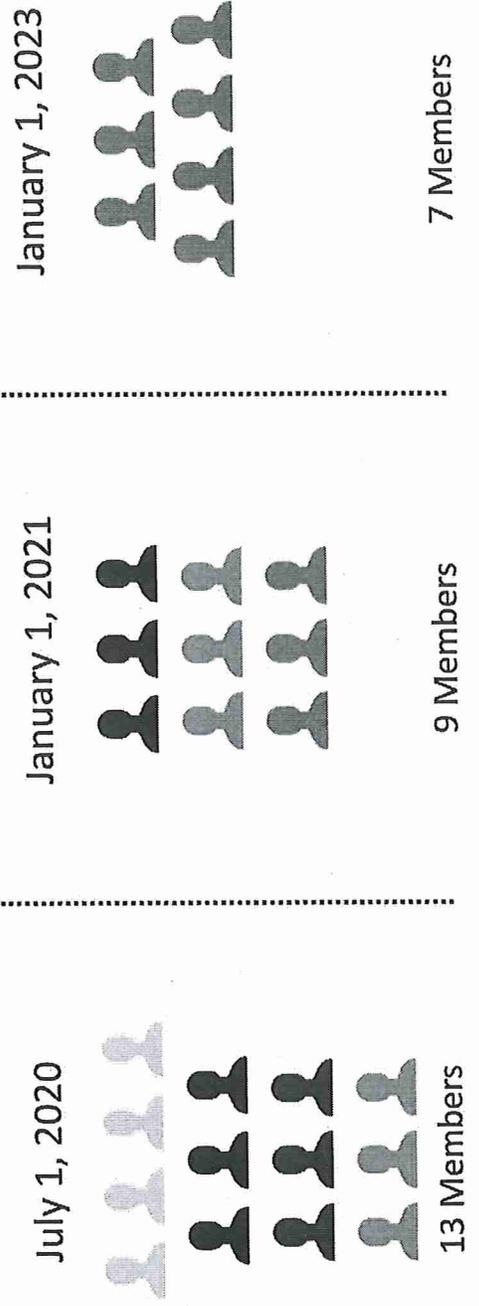
Current Boards



Elections



New Board



October 30, 2019

Minnesota Department of Education
Tom Melcher, Director
Division of Program Finance
1500 Highway 36 West
Roseville, MN 55113



Mr. Melcher,

On October 28, 2019, the School Boards of Eveleth-Gilbert (ISD 2154) and Virginia (ISD 706) met to discuss the plan for existing debt and operating levies. Both districts currently have bond debt related to the current school building project, OPEB debt, and operating levies. In November, the school board will vote to approve the following debt and levy plan.

1. Bond Debt - Will remain the same with the current districts.
2. OPEB Debt - Will remain the same with the current districts.
3. Operating Levies - Will be spread out on the entire new school district.

If you have any questions, please don't hesitate to give either superintendent a call at your convenience.

Sincerely,

Dr. Noel Schmidt
Superintendent
Virginia Public Schools
(218) 742-3901

Jeff Carey
Superintendent
Eveleth-Gilbert Public Schools
(218) 744-7701

October 30, 2019

Minnesota Department of Education
Tom Melcher, Director
Division of Program Finance
1500 Highway 36 West
Roseville, MN 55113



Mr. Melcher,

The School Boards of Eveleth-Gilbert Public Schools (ISD 2154) and Virginia Public Schools (ISD 706) have agreed to the following board consolidation plan. Currently Eveleth-Gilbert has a seven (7) member board and Virginia has a six (6) member board.

July 1, 2020 - Districts consolidate - all current thirteen (13) members serve on the new board.

November 2020 - Expiring terms: EG four (4) members, Virginia three (3) members.

- November election would call for one (1) new EG member, one (1) new Virginia member, and one (1) at large member

January 1, 2021 - Nine (9) member board, four (4) EG members, four (4) Virginia members, one (1) at large.

November 2022 - Expiring terms: EG three (3) members, Virginia three (3) members

- November election would call for two (2) new EG members, two (2) new Virginia members.

January 1, 2023 - Seven (7) member board, three (3) EG members, three (3) Virginia members, one (1) at large.

November 2025 - All future elections will be at large members

If you have any questions, please don't hesitate to give either superintendent a call at your convenience.

Sincerely,

Dr. Noel Schmidt
Superintendent
Virginia Public Schools

Jeff Carey
Superintendent
Eveleth-Gilbert Public Schools

(218) 742-3901

(218) 744-7701

High School	
Position	FTE
Principal	1.0
Assistant Principal	1.0
Asst Prin/Dean of Students	1.0
New Eveleth-Gilbert Elementatry	
Position	FTE
Principal	1.0
Asst Prin/Dean of Students	1.0
New Virginia Elem	
Position	FTE
Principal	1.0
Asst Prin/Dean of Students	1.0
Parkview Elem	
Position	FTE
Principal	1.0
Asst Prin/Dean of Students	1.0
District Wide	
Position	FTE
Superintendent	1.0
Executive Assistant	1.0
Business Manager	1.0
Accountant	1.0
Finance Officer	1.0
Payroll	2.0
HR Director	1.0
School/Business Cord	1.0
K-12 Curriculum Cord	1.0
EC/Title 1 Coordinator	1.0
SPED Director	1.0
B & G Foreman	1.0
Transportation Director	1.0
Technology Director	1.0
Athletic Director	1.0
Activities/Comm Ed Director	1.0
Network Manager	2.0
Tech/Curriculum Specialist	4.0

Phase I—Stakeholder Engagement and Foundational Development	Phase II—Academic Program Design	Phase III—Refinement and Action
District & Site Foundations Shared mission, vision, drivers	Resources & Structures Building/Site policies & procedures Curriculum review process Staffing model	Tracking & Communication of Student Learning Grading Practices Academy Metrics
Current Reality – Future Reality Assessment of Current Practices	Academic Programs & Student Support Instructional model Assessment practices Curriculum/Standards Interventions Multi-tiered systems of support	Finalize Recommendations Approve Recommendations Action
System-Wide Culture and Communication Processes	System Improvement Process Teacher Leadership Establish teams Action plans	Resource Purchase
Organizational & Decision Making Structures Joint Powers Board K-12 System Leadership Core Planning Teams	Professional Development Plan	
Policies & Procedures Districtwide System Accountability Policy #616 Graduation Requirements #613	Technology Audit Hardware & Software Action Plan	

Virginia Eveleth-Gilbert Joint School Board Session

*Decision Map Update
Discussion / Feedback
October 28, 2019*



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Purpose

- Review Decision Map Items
- Determine any omissions / additions
- Provide feedback
- Questions

4th Quarter – 2019 Joint Powers Board

- Enrollment projections - COMPLETED
- Elem programs – TBD WITH DR. QUIST
- Athletic and co-curricular design and transition plan – IN PROCESS
- Curriculum development/decision – TBD WITH DR. QUIST
- Consolidated H.S. staffing model - TBD
- Buildings size/capacity - DONE
- Larger E.G. Elem. School - DONE
- Design new admin structure for 1 district – IN PROCESS

4th Quarter – 2019 Virginia/E-G Supt's

- Curriculum development ongoing – IN PROCESS
- Consolidated district offices design and staffing – IN PROCESS
- Budget model for new school district – IN PROCESS
- Hire school-business (DONE) and curriculum coordinator – IN PROCESS

4th Quarter – 2019 Virginia School Board

- Increased size of CTE space at new high school - DONE

4th Quarter – 2019 E-G School Board

- Designate reserve fund for E-G Elementary - DONE
- What to do with old buildings – ONGOING DISCUSSIONS

4th Quarter – 2019 Cons. School Board

- N/A

1st Quarter – 2020 Joint Powers Board

- School business partnerships – IN PROCESS
- HS mascot, name, colors
 - Athletic combo – IN PROCESS
- Academy design decisions – ONGOING W/School Business Coordinator
- Structural Design approval 15% complete – IN PROCESS
- Design Development approval 50% complete approval - TBD

1st Quarter – 2020 Virginia/E-G Supt's

- N/A

1st Quarter – 2020 Virginia School Board

- Employee contracts - ONGOING
- 2020/21 SY budget approval - TBD

1st Quarter – 2020 E-G School Board

- Employee contracts - ONGOING
- 2020/21 SY budget approval - TBD

1st Quarter – 2020 Cons. School Board

- Hiring of Superintendent - TBD

2nd Quarter – 2020 Joint Powers Board

- New uniforms - TBD
- Transportation rates - TBD
- Rebranding, marketing funding - TBD
- Combined contracts - TBD
- Construction bid approvals - TBD

2nd Quarter – 2020 Virginia/E-G Supt's

- N/A

2nd Quarter – 2020 Virginia School Board

- Consolidation vote – TBD

2nd Quarter – 2020 E-G School Board

- Consolidation vote – TBD

2nd Quarter – 2020 Cons. School Board

- N/A

3rd Quarter – 2020 Joint Powers Board

- N/A

3rd Quarter – 2020 Virginia/E-G Supt's

- N/A

3rd Quarter – 2020 Virginia School Board

- N/A

3rd Quarter – 2020 E-G School Board

- N/A

3rd Quarter – 2020 Cons. School Board

- Consolidated school board - TBD
- Formation of consolidated school board - TBD
- Academy delivery decisions – ongoing - TBD

4th Quarter – 2020 Joint Powers Board

- N/A

4th Quarter – 2020 Virginia/E-G Supt's

- N/A

4th Quarter – 2020 Virginia School Board

- N/A

4th Quarter – 2020 E-G School Board

- N/A

4th Quarter – 2020 Cons. School Board

- Hiring of high school principal - TBD
- Bus garage - where? money? - TBD
- Employee contracts - TBD

1st Quarter – 2021 Cons. School Board

- N/A

2nd Quarter – 2021 Cons. School Board

- 2021/22 SY budget approval - TBD

3rd Quarter – 2021 Cons. School Board

- N/A

4th Quarter – 2021 Cons. School Board

- E.G. elementary complete - GOAL
- Hiring of staff (spring 2022) - GOAL

Virginia Eveleth-Gilbert Joint School Board Session

*Decision Map Update
Discussion / Feedback*

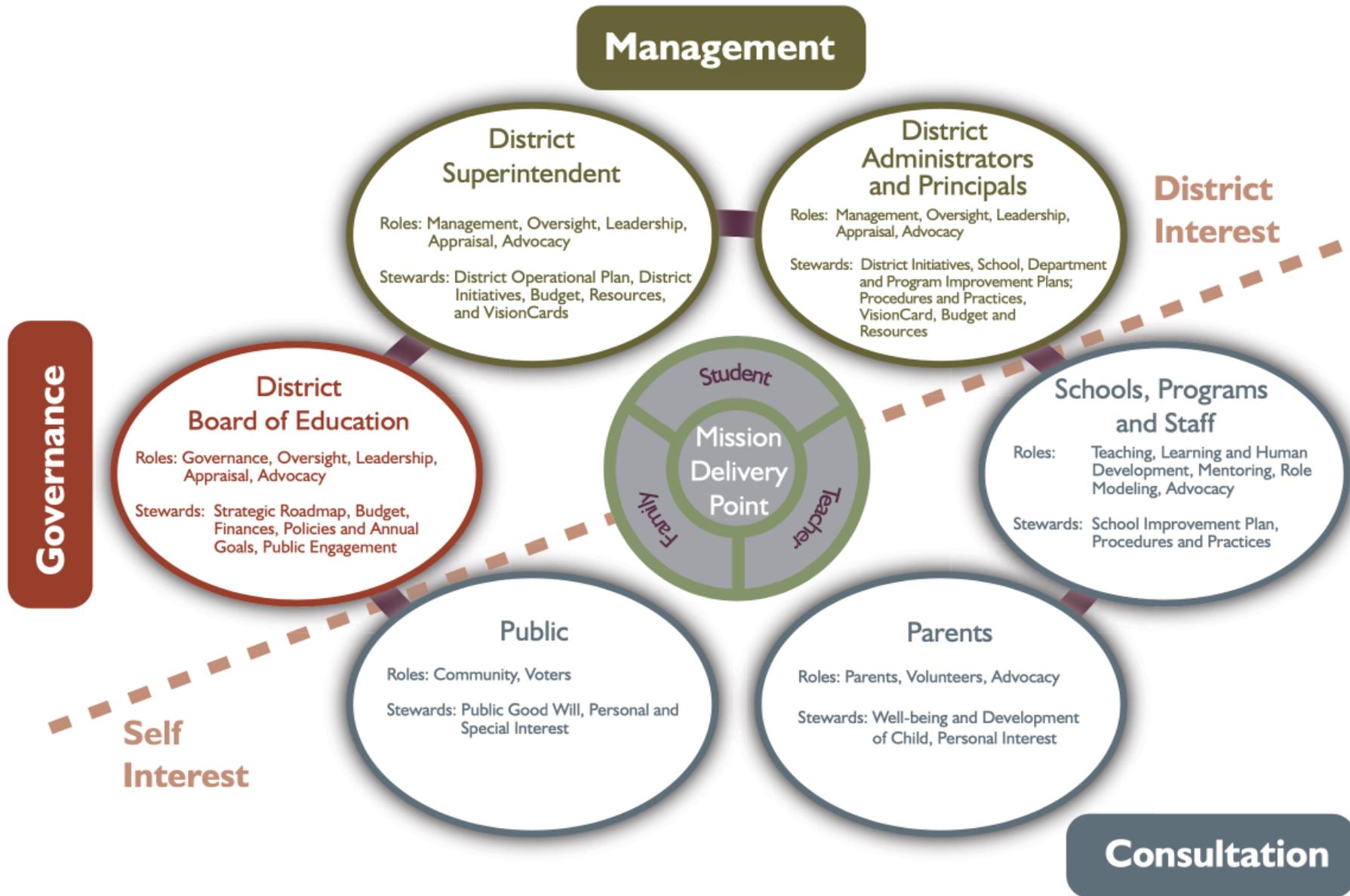


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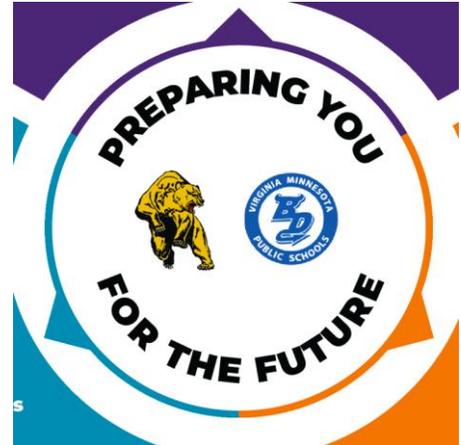
Proven

Unique



October 30, 2019

Minnesota Department of Education
Tom Melcher, Director
Division of Program Finance
1500 Highway 36 West
Roseville, MN 55113



Mr. Melcher,

Enclosed are most of the documents required for the consolidation plan between Eveleth-Gilbert Public Schools (ISD 2154) and Virginia Public Schools (ISD 706). We are waiting for the Secretary of State's office for review and comment of the orderly reduction plan for a transition school board. We are also waiting for a response from the county auditor for a consolidation plat and required supporting statement.

1. Letter of Intent
2. Consolidation Resolutions
3. Existing Debt and Referendum Plans
4. School Board Consolidation Plan
5. Administrative Structure Plan
6. Staff Development Plan
7. Decision Making Plan
8. Public Meeting Notices

If you have any questions, please don't hesitate to give either superintendent a call at your convenience.

Sincerely,

Dr. Noel Schmidt
Superintendent
Virginia Public Schools
(218) 742-3901

Jeff Carey
Superintendent
Eveleth-Gilbert Public Schools
(218) 744-7701

October 30, 2019

Eveleth-Gilbert High School Band
Attn: Kevin Szumal
801 Jones St
Eveleth, MN 55734

RE: Donation on behalf of James N Matchefts

Dear Kevin,

I hope this letter finds you well. I know snow has fallen on the Range by now, and that cold weather is on its way. I hope there are still a few nice days left!

Back in August, we interacted by email about making a donation to the high school band in memory of my father James N Matchefts (Eveleth High School class of 1954), who died Feb 1st of this year. I'm writing to follow through on that. I'm sorry it has taken so much longer than I had expected.

Enclosed please find a check for \$4,000 for the school band. I've asked our bank to make it out to the Eveleth High School Band. I know this is a bit anachronistic, but he was Eveleth through-and-through. It is our hope that this money can be used to help students in need, or in some way benefit the band.

One might ask, "Why the band?" Dr Matchefts was an all-season athlete in Eveleth sports, and considered himself a hockey-player all his life (he is pictured in his hockey uniform in several places around Eveleth, including the hockey memorial down town). But he also played in the band (trombone), and in mid-life joined an a-cappella singing group. Music was a part of his life. The band seemed an appropriate, though perhaps unexpected, recipient of a donation in his name.

If you have any questions about this gift, please do not hesitate to call or write. I hope you find it helpful in your program. Please let us know how you will use it!

On behalf of my siblings Marco and Angela, and of course, my dad,



Nicholas B Matchefts
nmatch@gmail.com
cell 612-719-4354
home 651-784-7644
1699 PINWOOD DR.
SHOREVIEW, MN 55126

156972



MINNERS NATIONAL
EVELETH, MINNESOTA 55734
PHONE: (218) 744-3465

REMITTER

In Memory of James N Matchefts

October 11, 2019

75-84/912
0490003

DATE

Eveleth High School Band

\$ 4,000.00

Pay
Exactly

\$4,000.00 *



DOLLARS

THIS DOCUMENT HAS A MICRO-PRINT SIGNATURE LINE, WATERMARK AND A THERMOCHROMIC ICON; ABSENCE OF THESE FEATURES WILL INDICATE A COPY

CASHIER'S CHECK

AUTHORIZED SIGNATURE

Munika M. Lado

⑈ 156972⑈ ⑆091200848⑆ 04900003⑈

Director

introduced the following resolution and moved its adoption:

RESOLUTION #698

November 11, 2019

**RESOLUTION REESTABLISHING PRECINCTS
FOR SCHOOL DISTRICT ELECTIONS**

WHEREAS, the City of Eveleth, State of Minnesota, has passed a resolution combining Precinct 1 and Precinct 2 into one precinct, (Precinct 1) and changed that polling location to the Eveleth City Auditorium; and

WHEREAS, Independent School District 2154, Eveleth, Minnesota, utilizes polling locations within the City of Eveleth for its General Elections;

NOW THEREFORE BE IT RESOLVED that the School Board of Independent School District #2154, Eveleth-Gilbert Schools, County of St. Louis, State of Minnesota hereby reestablishes precincts for the General Election as follows:

<u>Precinct</u>	<u>Polling Place</u>
Eveleth P-1	Eveleth City Auditorium
Eveleth P-2	Leonidas Community Center
Clinton Township	Clinton Township Community Center
Iron Junction	County Storage Building
Fayal Township	Fayal Town Hall
Gilbert	Gilbert City Hall
McKinley	McKinley City Hall
Biwabik Township	Biwabik Town Hall
Unorg. P-14	Lakeland Fire Hall
Unorg. 59-16	Pike Town Hall
Virginia 5 th	Miners Memorial Building

The foregoing motion was duly seconded by Director _____, and upon roll call being taken thereon, the vote was as follows:

Ayes:

Nays:

Absent:

whereupon said resolution was duly passed.

Chair Bill Addy

Clerk Kelly Sather

2019-2020 Staff Development/Academic Advisor Committee

Teaching Staff

Franklin Elem

Jody Negan
Lauri Hipple-Jam
Becki Carey
Deb Tikkanen
Melissa Lautigar

Gilbert Campus

Angie Kemp
Paula Madden
Lori Lalonde
Stace Landwer

Senior High

Elisa Boe
Tim Strasser
Jacob Rice
Rebekah Deedrick