

**VIRGINIA PUBLIC SCHOOLS**  
**411 SOUTH 5<sup>th</sup> AVENUE**  
**VIRGINIA MN 55792**  
**Board of Education Regular Meeting**  
**Monday, September 11, 2017**  
**Board Room, Roosevelt 104, 6:00 PM**

**AGENDA**

1. Call to Order of regular meeting.

The Chair will call the meeting to order using the gavel if necessary. The Chair will request those with communication devices to either turn them off or place them on silent mode. This may be a good time to introduce any special guests.

1. A binder labeled Public Copy of Board Materials and containing board meeting materials is available for public review at the table at the side of the room.

2. Meeting agendas are available for the public at the table at the side of the room.

3. The public may also access school board agendas by visiting the District web page and clicking on School Board: Agenda/Minutes.

2. Consider additions or deletions to the agenda.

If members have items to be added to the agenda, now is the time. **If you have items that you want removed from the agenda, or removed from the Consent Agenda for discussion, make the request at this time.** The Chair will call for a motion and second to approve the agenda.

3. Recognition of visitors and public comment regarding the meeting agenda.

The Chair will ask the audience if they have any comments on the items on the agenda. This gives the public the opportunity to comment on issues prior to Board decisions/action. The Board Chair will direct questions to the superintendent or the appropriate staff for discussion after the meeting.

4. Consider Consent Agenda:

**ACTION** The Chair will ask for a motion to accept the Consent Agenda as presented or amended. With a motion and a second, the Chair will call for the vote.

4. 1. Minutes of the August 14, 2017 regular meeting.

**Please call Jane prior to the meeting if you have any questions.**

4. 2. Minutes of the August 23, 2017, special meeting.

**Please call Jane prior to the meeting if you have any questions.**

4. 3. Minutes of the August 23, 2017 working session.

**Please call Jane prior to the meeting if you have any questions.**

4. 4. Minutes of the August 28, 2017, special meeting.  
**Please call Jane prior to the meeting if you have any questions.**
4. 5. Payment of the bills.  
**Please call Spencer prior to the meeting if you have any questions.**
4. 6. Cash on Hand Finance Report.  
Please contact S. Aune with any questions.
4. 7. Electronic Transfer Report for July 2017.  
Please contact S. Aune with any questions.
4. 8. Request for participation in the TRA Part-Time Teacher Program from Jill Phillips.  
The district has reviewed the Master Agreement, followed district practices, and has determined that this is an acceptable request. Recommendation is to approve.  
Please contact S. Aune, Business Manager, with any questions.
4. 9. Resignation of Sheila Richter from the paraprofessional position effective August 29, 2017.  
Recommendation is to accept the resignation of Sheila Richter from the paraprofessional position. We thank her for her service with the district
4. 10. Unpaid Leave of Absence for Elizabeth Stevens, Assistant Girls Swim Coach, effective September 6, 2017 for the remainder of the 2017-2018 season.  
The leave request will be September 6, 2017 through the end of the 2017-2018 girl's swimming season. Please approve this leave request and contact Superintendent Dr. Schmidt with any questions.
4. 11. Hire Shannon Westby for the 7th Grade Volleyball Coach position for the 2017-2018 school year.  
Administration has conducted the hiring process in accordance with district policy and practice. Please accept the following recommendation for hire to meet district staffing needs. Please contact Superintendent Dr. Schmidt with any questions.
4. 12. Hire Leanne Lundstrom for an Early Childhood Family Education teacher position effective September 6, 2017.  
Administration has conducted the hiring process in accordance with district policy and practice. Please accept the following recommendation for hire to meet district staffing needs. Please contact Superintendent Dr. Schmidt with any questions.
4. 13. Hire Kristen Majeski for a bus driver position effective August 29, 2017.  
Administration has conducted the hiring process in accordance with district policy and practice. Please accept the following recommendation for hire to meet district staffing needs. Please contact Superintendent Dr. Schmidt with any questions.
4. 14. Hire Judy Patton for an Early Childhood Family Education aide position effective September 6, 2017.  
Administration has conducted the hiring process in accordance with district policy

and practice. Please accept the following recommendation for hire to meet district staffing needs. Please contact Superintendent Dr. Schmidt with any questions.

4. 15. Hire Dicie Hoover for an Early Childhood Family Education aide position effective September 6, 2017.

Administration has conducted the hiring process in accordance with district policy and practice. Please accept the following recommendation for hire to meet district staffing needs. Please contact Superintendent Dr. Schmidt with any questions.

4. 16. Hire Katie Kingston for a Junior High Girls Tennis Coach effective August 22, 2017 for the 2017-2018 school year.

Administration has conducted the hiring process in accordance with district policy and practice. Please accept the following recommendation for hire to meet district staffing needs. Please contact Superintendent Dr. Schmidt with any questions.

4. 17. Hire Brian Morgan for a bus driver position effective September 5, 2017.

Administration has conducted the hiring process in accordance with district policy and practice. Please accept the following recommendation for hire to meet district staffing needs. Please contact Superintendent Dr. Schmidt with any questions.

4. 18. Hire Ezekial Erickson for the Assistant Girl's Swimming Coach position effective September 7, 2017 for the remainder of the 2017-2018 season.

Administration has conducted the hiring process in accordance with district policy and practice. Please accept the following recommendation for hire to meet district staffing needs. Please contact Superintendent Dr. Schmidt with any questions.

4. 19. Approve 2017-18 Work Agreements with the Indian Education Staff (Dorothy Oie, Emily Jankila, and Duane Huisentruit)

These agreements have been approved by the Indian Education Parent Committee

4. 20. Hire Susan Hendrickson for a long term substitute teacher position effective August 29, 2017 through January 19, 2017.

Administration has conducted the hiring process in accordance with district policy and practice. Please accept the following recommendation for hire to meet district staffing needs. Please contact Superintendent Dr. Schmidt with any questions.

4. 21. Increase Debra Meissner-Devries .20 FTE to .92 FTE for 2017-2018.

Please accept the following recommendation for hire to meet district staffing needs. Please contact Superintendent Dr. Schmidt with any questions.

4. 22. Unpaid Leave of Absence for Elizabeth Stevens, Paraprofessional, approximately December 20, 2017 and December 21, 2017.

The leave request will be approximately December 20, 2017 & December 21, 2017, in accordance with state, federal and District policy. District policy, procedures and the master agreement have been followed. Per State, Federal and Department of Labor guidelines administration recommends approval. Please approve this leave

request and contact Superintendent Dr. Schmidt with any questions.

5. Reports/Recognition:

5. 1. Recognition of Director Baribeau for completing the MSBA Leadership Development Program.

Supt. Schmidt will present Director Baribeau with a MSBA certificate for completing the Leadership Workshop Series- Phse I, II, and III.

5. 2. Greg Crowe, Ehlers  
Presentation of OPEB Bond Refinancing

5. 3. Student Representative Report.  
Sr. Student Representative B. Keute will report.

5. 4. Principal Report.  
Virginia High School Principal Perkovich will report.

5. 5. Superintendent.

5. 5. 1. Reflections on first week for staff and opening week of school  
Reflections on first week for staff and opening week of school

5. 5. 2. Early student enrollment numbers  
Early student enrollment numbers

5. 5. 3. Update on combined school board meetings with Eveleth-Gilbert  
Update on combined school board meetings with Eveleth-Gilbert

5. 5. 4. Update on strategic plan moving into 2017-2018  
Update on strategic plan moving into 2017-2018

6. Administration Items:

6. 1. Consider the following donations/grants:

**ACTION**

Recommendation is to accept with gratitude all donations/grants (one motion) as presented.

6. 1. 1. \$1,000.00 grant from the Northland Foundation for PreK to K alignment.

6. 1. 2. An additional \$7,000.00 Essentia Community Health Grant for the REACH program (total \$23,000.00) at Virginia High School and Northland Learning Center.

6. 2. Consider approving the 2017-2018 SRO (School Resource Officer) Agreement with the City of Virginia.

**ACTION**

7. Finance:

7. 1. Consider non-audit services to be performed by Walker, Giroux & Hahne, Ltd. and designate Business Manager Spencer Aune to oversee the non-audit services.

**ACTION**

This is an annual formality as many school districts do not have the resources and personnel for this work. Please approve. If you have any questions, please contact S. Aune, Business Manager.

7. 2. Consider approving 2017-2019 Master Agreement with the Virginia Education Association.

**ACTION**

Attached is the proposed 2017-2019 Master Agreement. Please contact Supt. Schmidt with any questions. Recommendation is to approve.

7. 3. Consider certification of preliminary levy for pay 2018 (2018-19 School Year).

**ACTION**

Each year, the School Board must certify the preliminary levy by September 30 for the next school year. Virginia (as well as most school districts in Minnesota) set the preliminary levy at "Maximum." State adjustments can change all the way until September 30 so by setting the preliminary levy at "Maximum" the School Board has the ability to update and set the actual levy to the correct dollar amount in December. MDE has not run a preliminary levy report to be included in the board packet. I hope to have a report to bring to the meeting on Monday. Please call Spencer Aune with questions 218-742-3941.

7. 4. Consider Resolution to Refinance current OPEB Bonds

**ACTION (Roll Call Vote)**

Greg Crowe from Ehlers & Associates will be present to explain the savings that can be obtained by refinancing our current bonds.

8. Public comment regarding meeting agenda.

The Chair will request comments from the audience regarding actions on agenda items from tonight's Board meeting.

9. Meeting Announcements:

9. 1. The next working session with the Eveleth-Gilbert School Board is scheduled for Monday, September 25, 2017, at 6:00 P.M. at the Northeast Service Cooperative, Mt. Iron MN.

9. 2. Our next regular meeting will be held on Monday, October 9, 2015, at 6:00 P.M. in the Board Room, Roosevelt 104.

10. Adjournment.

The Chair will call for a motion and a second to adjourn the meeting.