

VIRGINIA PUBLIC SCHOOLS  
411 SOUTH 5<sup>th</sup> AVENUE  
VIRGINIA MN 55792

*“Committed to excellence in academics and extracurricular activities fostering high academic achievement and enabling lifelong learning, preparing students to be engaged citizens ready for their future.”*

**Board of Education Regular Meeting  
Monday, July 27, 2015  
Board Room, Roosevelt 104, 6:00 PM**

**AGENDA**

1. Call to Order of regular meeting.  
The Chair will call the meeting to order using the gavel if necessary. **The Chair will request those with communication devices to either turn them off or place them on silent mode.** This may be a good time to introduce any special guests.
  1. A binder labeled Public Copy of Board Materials and containing board meeting materials is available for public review at the table at the side of the room.
  2. Meeting agendas are available for the public at the table at the side of the room.
  3. The public may also access school board agendas by visiting the District web page and clicking on School Board: Agenda/Minutes.
2. Pledge of Allegiance.  
The Chair will ask the members and audience to face the flag for the Pledge of Allegiance.
3. Consider additions or deletions to the agenda.  
If members have items to be added to the agenda, now is the time. **If you have items that you want removed from the agenda, or removed from the Consent Agenda for discussion, make the request at this time.** The Chair will call for a motion and second to approve the agenda.
4. Recognition of visitors and public comment regarding the meeting agenda.  
The Chair will ask the audience if they have any comments on the items on the agenda. This gives the public the opportunity to comment on issues prior to Board decisions/action. The Board Chair will direct questions to the superintendent or the

appropriate staff for discussion after the meeting

5. Consider Consent Agenda:

The Chair will ask for a motion to accept the Consent Agenda as presented or amended. With a motion and a second, the Chair will call for the vote.

5. 1. Minutes of the June 22, 2015 regular meeting.

**Please call Jane prior to the meeting if you have any questions.**

5. 2. Minutes of the July 14, 2015 special meeting.

**Please call Jane prior to the meeting if you have any questions.**

5. 3. Payment of the bills.

**Please call Spencer prior to the meeting if you have any questions.**

5. 4. Cash on Hand Finance Report.

**Please call Spencer prior to the meeting if you have any questions.**

5. 5. Electronic Transfer Report for June, 2015.

**Please call Spencer if you have any questions.**

5. 6. Renewal of MSBA dues and policy services from July 1, 2015 to June 30, 2016.

The renewal reflects a slight increase in dues based on increased enrollment and a \$30 increase in policy services fees. Administration recommends approval.

5. 7. Resignation of Gary Branville from the paraeducator position effective July 16, 2015.

Recommendation is to accept the resignation of Gary Branville from the paraeducator position. We thank him for his service with the district.

5. 8. Hire Robin Viger for Full Time Custodian position at \$19.74 per hour.

Administration has conducted the hiring process in accordance with district policy and practice. Please accept the following recommendations for hire to meet district staffing needs. Please contact Mr. Stender with any questions.

5. 9. Reassign Shanon Kush-Jeffery to the 4 Year Old Pilot Classroom Teacher position, 35 hours per week @ \$26.81 per hour for 30 weeks.

This position reflects a reassignment from an existing district position. Recommendation is to approve. Please contact Mr. Stender with any questions.

5. 10. Reassign Elysa Kemen to a 1.0 FTE Elementary Teacher position, Lane BA Step 4 for 2015-2016.

This position reflects a reassignment from an existing district position. Recommendation is to approve. Please contact Mr. Stender with any

questions.

5. 11. Hire Maren Skyberg for 1.0 FTE Elementary Art Teacher, Lane MA Step 1 for 2015-2016.

Administration has conducted the hiring process in accordance with district policy and practice. Please accept the following recommendations for hire to meet district staffing needs. Please contact Mr. Stender with any questions.

6. Reports/Recognition:

6. 1. Superintendent.

6. 2. Facilities Report.

Buildings and Grounds Director Mr. Judnick will report on the Parkview project and repurposed space.

6. 3. Finance Committee Report.

The minutes from the July 22, 2015 Finance Committee meeting are attached for your review. Please contact Mr. Stender with any questions.

6. 4. RAMS.

The RAMS Board meeting is scheduled for July 23, 2015 (after the release of BoardBook). Director Stokes or Mr. Stender will report on the meeting.

7. Administration:

7. 1. Consider 2015-16 Meal Prices.

**ACTION**

The Finance Committee has reviewed the proposed meal prices for 2015-2016. By consensus, the Finance Committee recommends approving the ten cent meal increases. Please contact Mr. Aune with any questions.

7. 2. Consider Less Than 14 Hours/Week Wage Schedule effective July 1, 2015 through June 30, 2016.

**ACTION**

The school board annually approves the compensation for employees who work less than 14 hours. Attached is the proposed compensation schedule for Less Than 14 hour employees. The schedule reflects a 2.25% increase. The schedule is effective July 1, 2015 through June 30, 2016. Consensus of the Finance Committee to approve the 2015-2016 Under 14 Hour compensation schedule. Please contact Mr. Stender with any questions.

7. 3. Consider 2015-2016 certified substitute pay.

**ACTION**

The Finance Committee met and reviewed substitute compensation and

proposes a \$10 per day increase and \$100 commitment bonus for those who work 105 hours or 15 days. The last increase to this classification was in 2008.

By consensus of the Finance Committee, the recommendation is to approve the proposed schedule. Please contact Mr. Stender with any questions.

7. 4. Consider Purchase of Service Agreement for 2015-2016 With Range Mental Health Center.

**ACTION**

This is an annual contract for mental health services. Typically, the services are billable third party expenses and the revenue and expenses nearly balance. These services are also eligible SPED expenditures. The rates, fees, and costs represent the 2015-2016 contract. Please contact Mr. Stender with any questions. Administration recommends approval.

8. Policies:

8. 1. Revised Policies- Third and Final Reading:

**ACTION** (call for a motion and second to acknowledge third reading and adopt)

Policies classified as "revised" have been reviewed and changes are recommended. This is the final of three readings and they can now be adopted. As there have been no additional changes recommended, the policies may be viewed on the June 8, 2015 agenda. Please contact Mr. Stender with any questions.

8. 1. 1. 410 Family and Medical Leave Policy

8. 1. 2. 413 Harassment and Violence

8. 1. 3. 414 Mandated Reporting of Child Neglect or Physical or Sexual Abuse

8. 1. 4. 506 Student Discipline

8. 1. 5. 524 Technology Resource Acceptable Use Policy

8. 1. 6. 616 School District System Accountability

8. 1. 7. 806 Crisis Management Policy

8. 2. Revised Policies- Second Reading:

**ACTION** (acknowledge second reading)

Policies classified as "revised" have been reviewed and changes are recommended. This is the second of three readings. As there have been no additional changes recommended, the policies may be viewed on the June 22, 2015 agenda. Please contact Mr. Stender with any questions.

8. 2. 1. 425 Staff Development

8. 2. 2. 613 Graduation Requirements

9. Public comment regarding meeting agenda.

The Chair will request comments from the audience regarding actions on agenda items from tonight's Board meeting.

10. Meeting Announcements:

10. 1. Principal negotiations, Tuesday, July 28, 2015, 3:00 P.M. in the Superintendent's Office.

10. 2. AFSCME negotiations, Wednesday, July 29, 2015, 9:00 AM- 3:20 P.M. in the Board Room, Roosevelt 104.

10. 3. Our next regular meeting will be held on Monday, August 10, 2015, at 6:00 P.M. in the Board Room, Roosevelt 104.

10. 4. MREA Annual Conference, November 15-17, 2015, Cragun's Resort On Gull Lake in Brainerd.

Please contact Jane by August 1, 2014, if you plan on attending. Group of 3 discount rate ends August 1st.

11. Adjournment.

The Chair will call for a motion and a second to adjourn the meeting.