

VIRGINIA PUBLIC SCHOOLS
411 SOUTH 5th AVENUE
VIRGINIA MN 55792

“Committed to excellence in academics and extracurricular activities fostering high academic achievement and enabling lifelong learning, preparing students to be engaged citizens ready for their future.”

Board of Education Regular Meeting
Monday, June 22, 2015
Board Room, Roosevelt 104, 6:00 PM

AGENDA

RECOGNITION IN THE BOARD ROOM AT 5:45 P.M.

-**"A" Honor Roll- Freshmen- 4th Quarter.**

Mrs. Hakly will recognize and present the students who have maintained a GPA of 3.667 or greater during fourth quarter. We recognize and congratulate these students on their academic success.

1. Call to Order of regular meeting.

The Chair will call the meeting to order using the gavel if necessary. The Chair will request those with communication devices to either turn them off or place them on silent mode. This may be a good time to introduce any special guests.

1. A binder labeled Public Copy of Board Materials and containing board meeting materials is available for public review at the table at the side of the room.

2. Meeting agendas are available for the public at the table at the side of the room.

3. The public may also access school board agendas by visiting the District web page and clicking on School Board: Agenda/Minutes.

2. Pledge of Allegiance.

The Chair will ask the members and audience to face the flag for the Pledge of Allegiance.

3. Consider additions or deletions to the agenda.

If members have items to be added to the agenda, now is the time. **If you have items that you want removed from the agenda, or removed from the Consent Agenda for discussion, make the request at this time.** The Chair will call for a

motion and second to approve the agenda.

4. Recognition of visitors and public comment regarding the meeting agenda.
The Chair will ask the audience if they have any comments on the items on the agenda. This gives the public the opportunity to comment on issues prior to Board decisions/action. The Board Chair will direct questions to the superintendent or the appropriate staff for discussion after the meeting
5. Consider Consent Agenda:
The Chair will ask for a motion to accept the Consent Agenda as presented or amended. With a motion and a second, the Chair will call for the vote.
 5. 1. Minutes of the June 8, 2015, regular meeting.
Please call Jane prior to the meeting if you have any questions.
 5. 2. Cash on Hand Finance Report.
Please call Spencer prior to the meeting if you have any questions.
 5. 3. Electronic Transfer Report for May, 2015.
Please call Spencer prior to the meeting if you have any questions.
 5. 4. Recommendation for Fall 2015 overnight/out of state activity trips.
This recommendation is provided by Activities Director K. Bidle. If you have any questions, please contact Mr. Bidle. Please approve.
 5. 5. Recommendation for Fall volunteer coaches.
This recommendation is provided by Activities Director K. Bidle and includes the fall 2015 volunteer coaches. Background checks are conducted on all volunteers. If you have any questions, please contact Mr. Bidle. Please approve.
 5. 6. Recommendation of 2015-2016 coaches/advisors.
Please see the attached recommendation for 2015-2016 coaches. This is an annual recommendation. Please support the recommendation from Mr. Bidle. Please contact Mr. Stender with any questions.
 5. 7. Arrowhead Regional Computing Consortium Membership and Specific Service Contract for 2015-2016.
This is an annual contract. The membership renewal for ARCC is attached. The increase is due to an increase in our enrollment and a new fee (base fee) of \$250 region wide. Please contact Mr. Stender with any questions.
 5. 8. Minnesota Rural Education Association membership renewal for 2015-2016.
This is an annual contract. MREA provides legislative support to rural Minnesota districts. It has a tradition of successfully representing rural

districts through effective legislation. The renewal rate is the same as last year. Administration recommends approval. Please contact Mr. Stender with any questions.

5. 9. Virginia Principals Association notice of intent to begin contract negotiations. The Principals association has served formal notice of intent to begin contract negotiations. Director Hafdahl and Sundquist represent the board. We can schedule a meeting to begin the process after board approval of their request. Please contact Mr. Stender with any questions.
5. 10. Approve 2015-2016 Work Agreements for Indian Education employees. The 2015-2016 work agreements for Dorothy Oie, Michele Maki, and Sarah Strong are attached for your review. The work agreements for Indian Ed. Liaisons Michele Maki and Sarah Strong reflect a 2.5% increase over the 2014-2015 work agreements and is within the Indian Education budget. The work agreement for director Dorothy Oie reflects a 1.5% increase over the 2014-2015 work agreement is within the Indian Education budget. The Indian Education Parent Advisory Committee has reviewed and approved these increases. In addition, agreements for the liaisons bring the district into compliance with HITA. Please contact Mr. Stender with any questions.

The increase is as follows:

	2014-15	2015-2016
Dorothy Oie	\$26.74	\$27.14
Michele Maki	\$16.23	\$16.60
Sarah Strong	\$16.23	\$16.60

5. 11. Resignation of Blair Marden as the C team volleyball coach effective May 13, 2015.
Recommendation is to accept the resignation of Blair Marden as the C team volleyball coach. We thank her for her service with the district.
5. 12. Resignation of Katherine Larrabee as the junior high volleyball coach effective May 14, 2015.
Recommendation is to accept the resignation of Katherine Larrabee as the junior high volleyball coach. We thank her for her service with the district.
5. 13. Resignation of Kelly Westby from the Nurse II position effective May 27, 2015.
Recommendation is to accept the resignation of Kelly Westby from the Nurse II position. We thank her for her service with the district.
5. 14. Resignation of Edward Cremers as the assistant baseball coach effective June

4, 2015.

Recommendation is to accept the resignation of Edward Cremers as the assistant baseball coach. We thank him for his service with the district.

5. 15. Resignation of Scott Neff as the head alpine ski coach effective June 16, 2015. Recommendation is to accept the resignation of Scott Neff as the head alpine ski coach. We thank him for his many years of service with the district.

5. 16. Resignation of Sarah Poppema from the elementary teacher position effective July 1, 2015.

Recommendation is to accept the resignation of Sarah Poppema from the elementary teaching position. We thank her for her service with the district.

5. 17. Hire Zachary Fairchild for 1.0 FTE Industrial Tech Teacher, Lane BA Step 1 for 2015-2016.

Administration has conducted the hiring process in accordance with district policy and practice. Please accept the following recommendations for hire to meet district staffing needs. Please contact Mr. Stender with any questions.

5. 18. Hire Nicholas Thompson for 1.0 FTE English Teacher, Lane BA+20 Step 2 for 2015-2016.

Administration has conducted the hiring process in accordance with district policy and practice. Please accept the following recommendations for hire to meet district staffing needs. Please contact Mr. Stender with any questions.

5. 19. Hire MaryKay Moe for .4 FTE Science Teacher, Lane BA Step 3 for 2015-2016.

Administration has conducted the hiring process in accordance with district policy and practice. Please accept the following recommendations for hire to meet district staffing needs. Please contact Mr. Stender with any questions.

6. Recognition/Reports:

6. 1. Recognition: Spring State Participants.

Our athletes and coaches proudly represent our school district and have demonstrated success in their respective activities! Congratulations to our athletes and coaches on their achievements! The roster is attached.

6. 2. Activities Director.

6. 3. Superintendent.

Mr. Stender will report on activity in the district. Please contact Mr. Stender with any questions.

7. Administration:

7. 1. Consider Parkview Learning Center Handbook for 2015-2016.

ACTION

Mr. Krebsbach has reviewed and proposes the PLC handbook for school board approval. Please contact Mr. Krebsbach with any questions. Administration recommends approval.

7. 2. Consider Roosevelt Elementary School Handbook for 2015-2016.

ACTION

Mr. Spelts has reviewed and proposes the RES handbook for school board approval. Please contact Mr. Spelts with any questions. Administration recommends approval.

7. 3. Consider Virginia High School Handbook for 2015-2016.

ACTION

Ms. Hakly has reviewed and proposes the VHS handbook for school board approval. Please contact Ms. Hakly with any questions. Administration recommends approval.

7. 4. Consider implementing All Day Every Day Four Year Old program for 2015-2016.

ACTION

Last year the District piloted a four year old program. Administration has reviewed the program and recommends continuing the program in 2015-2016. Please contact Mr. Stender with any questions.

7. 5. Consider establishing a newspaper as the legal publication for school business from July 1, 2015- June 30, 2016.

ACTION

The district has requested open quotes from the two local newspaper publishers. Administration recommends the school board approve the Mesabi Daily News (MDN) as the official newspaper. The MDN submitted a competitive quote to provide legal notices for the school district. In addition, the publication dates for the MDN provide the District with the most operational flexibility to post legal notices. The quote documents are attached. Please contact Mr. Stender with any questions.

7. 6. Summary of the 2014-2015 Superintendent performance evaluation. Chair Hafdahl will give a summary of the 2014-2015 superintendent performance evaluation as conducted by the school board at the June 8, 2015 school board meeting.

8. Finance:

8. 1. Consider three year contract for auditing services with Walker, Giroux, &

Hahne, LLC.

ACTION

The District requested RFP's for auditing services. One proposal was received by the current auditing company, Walker, Giroux, & Hahne, LLC. After careful review, administration awarding a three year contract for auditing services to Walker, Giroux, & Hahne, LLC. The finance committee has reviewed the proposal. There is no increase in the first year and 2.5% increase for each of the remaining two years. Please contact Mr. Aune or Mr. Stender with questions.

8. 2. Consider five year copy machine lease with Metro Sales.

ACTION

The District requested RFP's for copy machines and received three proposals. After careful review, administration recommends a five year lease with Metro Sales. The new copy machines are capable of copying/printing more paper per second and come with features that allow staff to print to any copy machine in the District (follow me printing). The new machines have features that will provide greater data for the District to review to better manage copy/printing and paper purchasing decisions. The finance committee has reviewed the proposals. Please contact Mr. Aune or Mr. Stender with questions.

8. 3. Consider property liability and workers compensation insurance with to Range Reliable Agency, Inc - EMC Insurance.

ACTION

The District requested bids for property liability and workers compensation and received three bids. After careful review, administration recommends Range Reliable Agency, Inc., EMC Insurance. We can evaluate the service and make adjustment if necessary for the following year. The next time we seek bids, we recommend that the District select an agent who then secures the bids. The recommended bid reflects an estimated savings of \$166,400 (\$55,900 -PL-\$110,500-WC). The finance committee has reviewed the proposals. Please contact Mr. Aune or Mr. Stender with questions.

8. 4. Consider Lease Agreement with Northland Joint Powers (Northland Learning Center) for 2015-2016.

ACTION

The updated 2015-2016 lease agreement with the Northland Joint Powers Board is attached. Typically, the lease is for three years, however, we want to review all associated costs incurred by the District to determine the most

appropriate and feasible lease agreement and therefore a one year lease is recommended. This agreement does include new language that provides the District reimbursement for expenditures not included in the agreement. The contract represents an increase of \$3,186 (based on the 2014 CPI 1.6%) from the 2014-2015 lease.

8. 5. Consider 2015-2016 proposed budget.

ACTION

Mr. Aune will present the preliminary 2015-2016 budget that has been reviewed by the Finance Committee and Finance Advisory Committee. Mr. Aune recommends approval of the 2015-2016 budget. Please contact Mr. Aune with any questions.

9. Policies:

9. 1. Revised Policies- Second Reading:

ACTION (acknowledge second reading)

Policies classified as "revised" have been reviewed and changes are recommended. This is the second of three readings. As there have been no additional changes recommended, the policies may be viewed on the June 8, 2015 agenda. Please contact Mr. Stender with any questions.

9. 1. 1. 410 Family and Medical Leave Policy

9. 1. 2. 413 Harassment and Violence

9. 1. 3. 414 Mandated Reporting of Child Neglect or Physical or Sexual Abuse

9. 1. 4. 506 Student Discipline

9. 1. 5. 524 Technology Resource Acceptable Use Policy

9. 1. 6. 616 School District System Accountability

9. 1. 7. 806 Crisis Management Policy

9. 2. Revised Policies- First Reading:

ACTION (acknowledge first reading)

Policies classified as "revised" have been reviewed and changes are recommended. This is the first of three readings. Please contact Mr. Stender with any questions.

9. 2. 1. 425 Staff Development

9. 2. 2. 613 Graduation Requirements

10. Public input regarding meeting agenda.

The Chair will request comments from the audience regarding actions on agenda

items from tonight's Board meeting.

11. Meeting Announcements:

11. 1. Our next regular meeting will be on Monday, July 27 2014, at 6:00 P.M. in the Board Room, Roosevelt 104.

11. 2. MSBA Summer Seminar, August 2-4, 2015, Brooklyn Park.

Please notify Jane if you plan on attending so necessary arrangements can be made. Hotel reservations must be made by July 20th. The last day to cancel without cost to the district is July 24th.

12. Closed session for the purpose of considering offers relating to the possible purchase of property from Mesabi College in accordance with section 13D.05 Subdivision 3.

The meeting will be closed as permitted by section 13D.05, subdivision 3(c), to consider offers relating to the District's possible purchase of the parcel of land from Mesabi College. In accordance with the Open Meeting Law, the meeting shall be recorded.

13. Adjournment.