

VIRGINIA PUBLIC SCHOOLS  
411 SOUTH 5<sup>th</sup> AVENUE  
VIRGINIA MN 55792

*“Committed to excellence in academics and extracurricular activities fostering high academic achievement and enabling lifelong learning, preparing students to be engaged citizens ready for their future.”*

Board of Education Regular Meeting  
Monday, August 11, 2014  
Board Room, Roosevelt 104, 6:00 PM

**AGENDA**

AMENDED

1. Call to Order of regular meeting.  
The Chair will call the meeting to order using the gavel if necessary. **The Chair will request those with communication devices to either turn them off or place them on silent mode.** This may be a good time to introduce any special guests.
2. Pledge of Allegiance.  
The Chair will ask the members and audience to face the flag for the Pledge of Allegiance.
3. Consider additions or deletions to the agenda.  
If members have items to be added to the agenda, now is the time. **If you have items that you want removed from the agenda, or removed from the Consent Agenda for discussion, make the request at this time.** The Chair will call for a motion and second to approve the agenda.
4. Recognition of visitors and public input regarding the meeting agenda.  
The Chair will ask the audience if they have any comments on the items on the agenda. This gives the public the opportunity to comment on issues prior to Board decisions/action.
5. Consider Consent Agenda:  
**ACTION** The Chair will ask for a motion to accept the Consent Agenda as presented or amended. With a motion and a second, the Chair will call for the vote.
  5. 1. Minutes of the July 14, 2014, regular meeting.  
**Please call Jane prior to the meeting if you have any questions.**

5. 2. Minutes of the July 31, 2014, working session.  
**Please call Jane prior to the meeting if you have any questions.**
5. 3. Payment of the bills.  
**Please call Spencer prior to the meeting if you have any questions.**
5. 4. Recommendation for Fall 2014 volunteer coaches.  
This recommendation is provided by Activities Director K. Bidle and includes the fall 2014 volunteer coaches. Background checks are conducted on all volunteers. If you have any questions, please contact Mr. Bidle. Please approve.
5. 5. Recommendation for Fall 2014 overnight/out of state activity trips.  
This recommendation is provided by Activities Director K. Bidle. If you have any questions, please contact Mr. Bidle. Please approve.
5. 6. Resignation of Michael Kowalski as the assistant cross country coach effective February 6, 2014.  
Please accept the resignation of Michael Kowalski from his coaching position.
5. 7. Resignation of Kerry Bidle as the head boys golf coach effective June 15, 2014.  
Please accept the resignation of Kerry Bidle from his coaching position.
5. 8. Resignation of Anthony Norland as the head cross country coach and the head boys track and field coach effective July 9, 2014.  
Please accept the resignation of Tony Norland from his coaching positions.
5. 9. Resignation of Heather Gulbranson from her paraeducator position effective August 7, 2014.  
Please accept the resignation of Heather Gulbranson from her paraeducator position. Administration is recommending her to be hired for the elementary specialist position- item 5.11 below. Please contact Mr. Stender with any questions.
5. 10. Hire Hope Christianson for Head Boys and Girls Cross Country Coach.  
Administration has conducted the hiring process in accordance with district policy and practice. Please accept the following recommendation for hire to meet district staffing needs. Please contact Mr. Stender with any questions.
5. 11. Hire Heather Gulbranson for a 1.0 FTE Elementary Specialist Teacher at BA-2 for 2014-2015.  
Administration has conducted the hiring process in accordance with district policy and practice. Please accept the following recommendations for hire to meet district staffing needs. Please contact Mr. Stender with any questions.

5. 12. Recommendation to approve independent contracts for July 1, 2013- June 30, 2015.

The independent contracts reflect a 2.75% increase for 2013-2014 and a 2.75% increase for 2014-2015 and an additional day of holiday leave. The contract for the business manager and director of transportation & maintenance reflects a matching 403b contribution of \$1,500 annually. The following independent contracts are recommended for approval: Business Manager, Director of Transportation & Maintenance Supervisor, Dean of Students, Payroll & Human Resource Director, Bookkeeper, Administrative Assistant to the Superintendent, and Technology Coordinator. Director Riordan and Mr. Stender worked on the contracts. If you have any questions, please contact Mr. Stender. Please approve.

5. 13. Hire Elysa Keman for a .83 FTE 4 Year Old Pilot Class Teacher at BA-3 for 2014-2015.

Administration has conducted the hiring process in accordance with district policy and practice. Please accept the following recommendations for hire to meet district staffing needs. Please contact Mr. Stender with any questions.

6. Reports/Recognition:

6. 1. Superintendent.
6. 2. MSBA Summer Seminar.

One of the attending school board members will give a brief report on the MSBA Seminar.

7. Administration:

7. 1. Consider Less Than 14 Hours/Week Wage Schedule effective July 1, 2014 through June 30, 2015.

**ACTION**

The school board annually approves the compensation for employees who work less than 14 hours. Attached is the proposed compensation schedule for Less Than 14 hour employees. The schedule reflects approximately a 2% increase, rounded to the nearest dollar, over the 2013-2014 schedule. The schedule is effective July 1, 2014 through June 30, 2015.

7. 2. Consider approving 2013-2015 Revised Master Agreement with the Virginia Education Association.

**ACTION**

Attached is the revised 2013-2015 Master Agreement which has been tentatively agreed on. Please

contact Mr. Stender with any questions. Recommendation for approval.

7. 3. Consider approving 2015-2017 Revised Master Agreement with the Virginia Education Association.

**ACTION**

Attached is the revised 2015-2017 Master Agreement which has been tentatively agreed on. Please contact Mr. Stender with any questions. Recommendation for approval.

7. 4. Consider approving Parkview Learning Center Addition & Remodel Review and Comment Prepared for the Minnesota Department of Education.

**ACTION**

The Minnesota Department of Education requires school districts to submit review and comment on additions and remodel projects that exceed \$500,000. Mr. Aune has worked with ARI to prepare the attached document that the school board has to approve before it can be submitted to MDE.

Please contact Mr. Stender with any questions. Administration recommends approval.

7. 5. Consider approving food service management contract with INAC for 2014-2015.

**ACTION**

The food service management contract was put out for bids and INAC was the only bid received. This contract can be renewed without seeking bids each of the next two years or the district may choose to seek competitive bids annually. The contract reflects a 7% increase due to food service requirements. The previous three year contract was flat for the duration of the contract. Please contact Mr. Aune if you have any questions.

Recommendation for approval.

8. Policies:

8. 1. First reading:

This is the first of two readings by the school board prior to adoption.

8. 1. 1. Policy 514 Bullying Prohibition

**ACTION**

Policy 514 is a mandatory policy and the newly passed MN Statute requires that school boards adopt a bullying policy in accordance with

the Safe and Supportive Minnesota Schools Act. The attached policy is the MSBA model policy. Please contact Mr. Stender with any questions.  
Recommend approval.

9. Public input regarding meeting agenda.

The Chair will request comments from the audience regarding actions on agenda items from tonight's Board meeting.

10. Meeting Announcements:

10. 1. Our next regular meeting will be held on Monday, August 25, 2014 at 6:00 P.M. in the Board Room, Roosevelt 104.

10. 2. Employee Breakfast at 7:30 a.m. on Tuesday, August 26, 2014, in the high school cafeteria.

10. 3. Professional Development Summit, August 27, 2014, Virginia Public Schools. You are welcome to attend the professional development summit.

10. 4. Policy Committee meeting, TBD.

Policy committee members will schedule a meeting date and time to review district policy.

11. Closed session to conduct annual superintendent evaluation.

The school board can go into closed session in accordance with MN Statute 13D.05 Subdivision 3. "A public body may close a meeting to evaluate the performance of an individual who is subject to its authority. The public body shall identify the individual to be evaluated prior to closing a meeting. At its next open meeting, the public body shall summarize its conclusions regarding the evaluation. A meeting must be open at the request of the individual who is the subject of the meeting."

12. Adjournment.

The Chair will call for a motion and a second to adjourn the meeting.