

VIRGINIA PUBLIC SCHOOLS
411 SOUTH 5th AVENUE
VIRGINIA MN 55792

“Committed to excellence in academics and extracurricular activities fostering high academic achievement and enabling lifelong learning, preparing students to be engaged citizens ready for their future.”

Board of Education Regular Meeting
Monday, July 22, 2013
Board Room, Roosevelt 104, 6:00 PM

AGENDA

1. Call to Order of regular meeting.
The Chair will call the meeting to order using the gavel if necessary. **The Chair will request those with communication devices to either turn them off or place them on silent mode.** This may be a good time to introduce any special guests.
2. Pledge of Allegiance.
The Chair will ask the members and audience to face the flag for the Pledge of Allegiance.
3. Consider additions or deletions to the agenda.
If members have items to be added to the agenda, now is the time. **If you have items that you want removed from the agenda, or removed from the Consent Agenda for discussion, make the request at this time.** The Chair will call for a motion and second to approve the agenda.
4. Recognition of visitors and public input regarding the meeting agenda.
The Chair will ask the audience if they have any comments on the items on the agenda. This gives the public the opportunity to comment on issues prior to Board decisions/action.
5. Consider Consent Agenda:
The Chair will ask for a motion to accept the Consent Agenda as presented or amended. With a motion and a second, the Chair will call for the vote.
 5. 1. Minutes of the June 24, 2013, regular meeting.
Please call Jane prior to the meeting if you have any questions.
 5. 2. Payment of the bills.
Please call Spencer prior to the meeting if you have any questions.

5. 3. Cash on Hand Finance Report.
Please call Spencer prior to the meeting if you have any questions.
5. 4. Electronic Transfer Report for June, 2013.
Please call Spencer if you have any questions.
5. 5. Renewal of MSBA association dues and policy services from July 1, 2013 to June 30, 2014.
The renewal reflects a slight increase dues based on increased enrollment and a \$25 increase in policy. Administration recommends board approval.
5. 6. Request for one year leave of absence during the 2013-2014 school year for licensed secondary teacher Jill Hietela.
The past practices of the district have been reviewed and it has been determined that the district has proven leave of absences such as this in the past. If approved, the district will issue a letter that clearly defines the terms of the leave as one year and that the employee will notify the district by January 1, 2014 if she plans to return. Administration recommends school board approval.
5. 7. Resignation of secondary teacher Amber Finch effective June 30, 2013.
5. 8. Resignation of secondary teacher Joshua Peterson effective July 5, 2013.
5. 9. Resignation of elementary teacher Amy Maki effective June 30, 2013.
5. 10. Hire Kayla Cochems for a 1.0 FTE elementary teaching position at BA 4 for 2013-2014.
The letter of recommendation for hire is attached. Administration recommends hiring Kayla Cochems as a 1.0 elementary teacher. Please contact Mr. Stender with any questions.
5. 11. Hire Elysa Kemen for a 1.0 FTE elementary teaching position at BA 2 for 2013-2014.
The letter of recommendation for hire is attached. Administration recommends hiring Elysa Kemen as a 1.0 elementary teacher. Please contact Mr. Stender with any questions.
5. 12. Hire Cassie Zika for a 1.0 FTE elementary teaching position at BA 1 for 2013-2014.
The letter of recommendation for hire is attached. Administration recommends hiring Cassie Kika as a 1.0 elementary teacher. Please contact Mr. Stender with any questions.

5. 13. Hire Samantha Peterson for a 1.0 FTE elementary teaching position at BA 1 for 2013-2014.

The letter of recommendation for hire is attached. Administration recommends hiring Samantha Peterson as a 1.0 elementary teacher. Please contact Mr. Stender with any questions.

5. 14. Hire Mary Lou Plantz for a 0.6 FTE secondary teaching position, Spanish for 2013-2014, at BA 1.

The letter of recommendation for hire is attached. Administration recommends hiring Mary Lou Plantz as a 0.6 FTE Spanish teacher. Please contact Mr. Stender with any questions.

5. 15. Hire Marie Freitas for a 0.8 FTE secondary teaching position, jr. high band for 2013-2014, at BA 2.

The letter of recommendation for hire is attached. Administration recommends hiring Marie Freitas as a 0.8 FTE jr. high band teacher. Please contact Mr. Stender with any questions.

5. 16. Hire Dannelle Brant for the \$19.47 per hour/less than 29.75 hours per week nurse position.

The letter of recommendation for hire is attached. Administration recommends hiring Dannelle Brant as the Parkview nurse. Please contact Mr. Stender with any questions.

5. 17. Hire Dawn Schultz for the LPN Nurse III Position- 13.75 hours per week at \$18.80 per hour.

Administration recommends hiring Dawn Schultz for the nurse III position. Please contact Mr. Stender with any questions.

5. 18. Hire Laura Johnson for the RN Nurse II Position- 13.75 hours per week at \$18.80 per hour.

Administration recommends hiring Laura Johnson nurse II position. Please contact Mr. Stender with any questions.

6. Reports/Recognition:

6. 1. Superintendent.
6. 2. Policy Committee Report.

6. 3. Activities Committee Report.

6. 4. VEA Negotiations Report.

Lead negotiator Riordan will report on the July 16 negotiations meeting with the VEA.

7. Administration:

7. 1. Consider Workers Compensation Agreement for Tony Tamaro.

This agreement concludes the terms of the separation agreement with Mr. Tamaro. District legal counsel has reviewed the agreement and recommends approval. Administration recommends school board approval.

Action

8. Policies:

8. 1. Third and final reading:

8. 1. 1. Reviewed policies- no changes:

ACTION. Policies classified as "reviewed" indicate that the committee had reviewed the policy with no changes made. The review brings the policy into compliance with the practice of reviewing a 1/3 of the policies each year. This is the third and final of three readings. Please contact Mr. Stender with any questions.

8. 1. 1. 1. 303 SUPERINTENDENT SELECTION

8. 1. 2. Revised policies- changes:

ACTION. Policies classified as "revised" have been reviewed and changes are recommended. These policies generally will require more time to review. This is the third and final of three readings. Please contact Mr. Stender with any questions.

8. 1. 2. 1. 301 SCHOOL DISTRICT ADMINISTRATION

8. 1. 2. 2. 302 SUPERINTENDENT

8. 1. 2. 3. 304 SUPERINTENDENT CONTRACT, DUTIES, AND EVALUATION

8. 1. 2. 4. 305 POLICY IMPLEMENTATION

8. 1. 2. 5. 306 ADMINISTRATOR CODE OF ETHICS

8. 2. First reading:

8. 2. 1. Reviewed policies- no changes:

8. 2. 1. 1. 424 LICENSE STATUS

8. 2. 2. Revised policies- changes:

8. 2. 2. 1. 403 DISCIPLINE, SUSPENSION, AND DISMISSAL OF SCHOOL DISTRICT EMPLOYEES

8. 2. 2. 2. 407 EMPLOYEE RIGHT TO KNOW – EXPOSURE TO HAZARDOUS SUBSTANCES

8. 2. 2. 3. 408 SUBPOENA OF A SCHOOL DISTRICT EMPLOYEE

8. 2. 2. 4. 409 EMPLOYEE PUBLICATIONS, INSTRUCTIONAL MATERIALS, INVENTIONS, AND CREATIONS

8. 2. 2. 5. 416 DRUG AND ALCOHOL TESTING

8. 2. 2. 6. 420 STUDENTS AND EMPLOYEES WITH SEXUALLY TRANSMITTED INFECTIONS AND DISEASES AND CERTAIN OTHER COMMUNICABLE DISEASES AND INFECTIOUS CONDITIONS

8. 2. 2. 7. 421 GIFTS TO EMPLOYEES

8. 2. 2. 8. 203.5 SCHOOL BOARD MEETING AGENDA

8. 2. 2. 9. 205 OPEN MEETINGS AND CLOSED MEETINGS

9. Public input regarding meeting agenda.

The Chair will request comments from the audience regarding actions on agenda items from tonight's Board meeting.

10. Meeting Announcements:

10. 1. Our next regular meeting will be held on Monday, August 12, 2013, at 6:00 P.M. in the Board Room, Roosevelt 104.

10. 2. VEA negotiations July 23, 2013, at 10:00 A.M. in the Board Room, Roosevelt 104.

10. 3. VEA Negotiations| Board Committee Mtg. on July 23, 2013 at 9:30 A.M. in the Superintendent's Office.

11. Adjournment.

The Chair will call for a motion and a second to adjourn the meeting.