



SAINT PETER SCHOOL BOARD
Regular Board Meeting
Wednesday, May 20, 2026
SPCC-Governor's Room, 600 S. 5th St., Saint Peter, MN
56082
5:00 PM

I. Call Meeting to Order	
II. Pledge of Allegiance	
III. Consideration and Adoption of the Agenda	
IV. Consider Requests to Speak on the Agenda	
V. Approval of Consent Agenda Items	3
VI. Student Spotlight / Student Council Report	
1. Student Spotlight - High School - Quinn DeBlieck	
2. Student Council Report -	
VII. Action Items	
1. Consider a Resolution to Accept Gifts, Donations, and Grants	27
2. Consider Approval of Agreement with Nicollet County for a Truancy Liaison Officer position	33
3. Consider Approval of Candidates for Graduation	40
4. Consider Approval of a MOU between Community and Family Education and the Department of Recreation and Leisure Services	43
5. Consider Declaration of Obsolete and Outdated Equipment	47
6. Consider Approval of 2026 Summer Programming	56
7. Consider Policies for Approval with a Second Reading	59
8. Consider Policies for Approval with a Single Reading	65
9. Consider the Approval of Curriculum Purchases	67
VIII. Information Items	
1. Buildings and Grounds Update	72
IX. Reports	
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1. Building Principals	
2. Superintendent of Schools	
3. Board Members -	
a. Around the Table	
4. Board Committee Updates -	
a. Education Committee	
b. Business Committee	
c. Policy Committee	
d. HR Committee	
e. Shared Programs Committee	
X. Upcoming Meetings of the School Board	

Policy Committee Meeting
Tuesday, June 9, 2026
8:15 AM
District Office

Business Committee Meeting
Wednesday, June 10, 2026
10:00 AM
District Office

Special Closed School Board Meeting
Wednesday, June 10, 2026
4:30 PM
SPCC - Traverse des Sioux Room - #102

Regular School Board Meeting
Wednesday, June 10, 2026
5:30 PM
SPCC - Governor's Room

Education Committee Meeting
Thursday, June 11, 2026
1:00 PM
District Office

XI. Adjournment

XII. "In the event that this meeting is canceled due to inclement weather, it will be held on the next business day at the same time and place, unless a quorum of the board is not available."

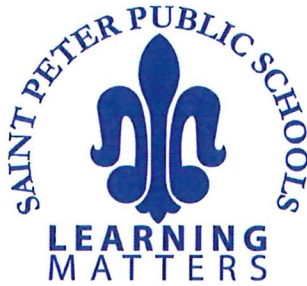


ADDENDUM

Regular Board Meeting Wednesday, May 20, 2026 SPCC-Governor's Room 5:00 PM

V. CONSENT AGENDA

1. Approval of the Regular Board Meeting minutes of April 15, 2026.
2. Approval of the Study Session minutes of May 6, 2026.
3. Approval of Bills and Wire Transfers (\$4,738,313.45) for April 2026.
4. Approval of awarding a Saint Peter High School diploma to Cameron Shoop, an Oshawa Learning Academy student, who has successfully completed all graduation requirements.
5. Approval of the Agreement for the School Age Coordinator of Saints Overtime.
6. Approval of Quarter 1, 2 and 3 Overload Assignments for Specialist Teachers at:
 - a) South Elementary - Kelly Nyhammer, Rachael Schweigert, Robin Woods and Christi Maloney
 - b) North Elementary - Kelly Nyhammer, Rachael Schweigert, Robin Woods and Kent Bass
7. Personnel Updates
 - a) Please see the attached document



Regular School Board Meeting Minutes Saint Peter Public Schools

A Regular Meeting of the School Board of Saint Peter Public Schools was held Wednesday, April 15, 2026, in the Saint Peter Community Center - Governor's Room. Board Chair Charlie Potts called the meeting to order at 5:02 PM. **Members Present:** Rita Rassbach, Ken Rossow, Tracy Stuewe, Charlie Potts, Bill Kautt, Drew Dixon and Kate Martens. 4

Others Present: Jon Graff, Megan Gracia, Tami Skinner, Annette Engeldinger, Jessi Buttell, Darin Doherty, Jana Sykora, Kimberley Deming and members of the public.

A motion was made by Kautt, seconded by Stuewe, to adopt the agenda as presented. The motion carried unanimously.

The Consent Agenda items listed below were approved on a motion by Rossow, seconded by Rassbach. The motion carried unanimously.

1. Approval of the Regular Board Meeting minutes of March 18, 2026.
2. Approval of Bills and Wire Transfers (\$3,785,744.52) for March 2026.
3. Approval of 25-26 Third Quarter Overload Assignments for South and North Elementary.
4. Personnel changes:
 - The acceptance of the resignations of Lily McCargar, Lisa Battcher, Olivia Denzer, Wesley Heiser and Sean Keating.
 - The approval of the termination of Sally Pelant.
 - The approval of the hiring of Cameron Estes, Bethany Valentini, Andrew Flowers, Samantha Flores, Samantha Funk, Nakiye Mercado, Sarah Sickler, Martha Turner, Olivia Denzer and Isabella Shelton.

Student Spotlight

Middle School 8th grader, Adrian January, was the Student Spotlight. Adrian is a dedicated learner and has an incredibly positive attitude towards his teachers and peers. Adrian's energy brightens the middle school every day and he always shows kindness to those around him. Adrian's favorite subject in school is math and he enjoys playing soccer.

Action Items

A motion was made by Kautt, seconded by Rassbach, to consider a resolution accepting a \$500 donation from Ken and Patsy Rossow. After a roll call vote, the resolution passed. Rassbach, Rossow, Stuewe, Potts, Kautt, Dixon and Martens - 7 yes/0 no.

Business Manager Megan Gracia presented the Revised FY 26 Budget. Throughout the school year, the Business Committee and School Board received regular updates, including the Quarterly Fund Balance Tracker and the Three-Year Budget Roll-Out. At their April 8 meeting, the Business Committee reviewed the revised FY26 budget and made a recommendation for approval. A motion to approve was made by Martens, seconded by Rassbach; the motion carried unanimously.

Superintendent Graff reviewed a proposal for the addition of a Dean of Students position (Teacher on Special Assignment) at North Elementary for a two-year term (2026-2027 and 2027-2028). The addition of this position will allow Darin Doherty, North Elementary Principal and District Curriculum Coordinator, the ability to dedicate more time to his role as Curriculum Coordinator. The Human Resource Committee reviewed the proposal at its April 2 meeting and recommended approval. Martens made a motion, seconded by Rassbach, to approve the addition of this position. The motion carried unanimously. 5

Superintendent Graff presented a sabbatical leave request from Paulette Topel, an English Teacher at Saint Peter High School, for the 2026-2027 school year. The request is for a half-day leave for one semester and meets all requirements of the Teachers' Master Agreement. A motion was made by Stuewe, seconded by Kautt, to approve the request. The motion carried unanimously.

Community and Family Education Director Tami Skinner briefed the Board on the current status and successes of the Adult Basic Education (ABE) program. A motion was made by Rossow and seconded by Dixon to approve the Adult Basic Education (ABE) Consortium Agreement. After a roll call vote, the resolution passed. Rassbach, Rossow, Stuewe, Potts, Kautt, Dixon and Martens - 7 yes/0 no.

Policies 903 (Visitors to School District Buildings and Sites) and 904 (Distribution of Materials on School District Property) were presented for a second reading. Revisions include updated legal references and new language indicating that related guidelines and procedures will now be outlined in Parent/Student Handbooks. Rassbach made a motion, seconded by Martens, to approve the adoption of both policies with a second reading. The motion carried unanimously.

Superintendent Graff informed the Board that Policy 907 (Rewards) was reviewed as part of the district's regular policy cycle, and updates include minor or no changes at all. A motion was made by Martens and seconded by Rassbach to approve Policy 907 via a single reading. The motion carried unanimously.

A motion was made by Dixon, seconded by Rassbach, to approve the non-renewal of the probationary teacher contract for Heidi Niemeyer. After a roll call vote, the resolution passed. Rassbach, Rossow, Stuewe, Potts, Kautt, Dixon and Martens - 7 yes/0 no.

Information Items

Following a review by the Policy Committee at their April 10 meeting, the Board was presented with the first reading of proposed revisions to Policy 623 (Mandatory Summer School Instruction) and Policy 908 (Volunteers). Updates to Policy 623 include correcting omissions in Section III.A, eliminating the requirement for mandatory summer school, and updating policy language. Revisions to Policy 908 include the addition of mandatory background check procedures for volunteers.

Superintendent Graff provided an update on the Mend the Middle project, including details regarding a Change Order Request that was approved through the Board's three-tiered approval process. The Board was also informed of hail damage to specific district buildings resulting from recent storms and received an update on the press box construction project.

Reports

South Elementary

- Afterschool Professionals Appreciation Week is April 20-24.
- Students will be celebrating Arbor Day at Gustavus on April 23.
- April 24 is a Professional Development Day for licensed staff.
- Kindergarten classes are preparing for a field trip to The Children's Museum.
- Fast testing will begin on May 1.

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North Elementary

- North is excited to have 1st graders tour the building on May 5.
- The North and Middle School Bike and Roll to School event will take place on May 6.
- MN Department of Natural Resources awarded a \$20,250 No Child Left Inside grant for nature-based activities.

Saint Peter Middle School

- The fourth quarter kick-off PBIS Assembly took place on April 7.
- 8th grade students will be touring the high school on April 29.

High School

- The Social Justice Club hosted a World Culture Day on Friday, April 17.
- High School graduation rates are 95.1%.
- Reading MCA testing is in process.

OLA

- MCA testing is in process.

Superintendent of Schools - No additional updates

Around the Table Updates - Board member Kautt shared information about the statewide Educator Group Insurance Program (EGIP) and Martens stated that she was looking forward to attending the World Culture Joy Day on Friday, April 17.

Board Committee Updates -

- a. Education Committee - nothing additional noted
- b. Business Committee - nothing additional noted
- c. Policy Committee - nothing additional noted
- d. HR Committee - nothing additional noted
- e. Shared Programs Committee - nothing additional noted

Upcoming Meetings of the School Board

- School Board Study Session - May 6, 2026 at 5:00 PM in the SPMS Media Center
- Business Committee Meeting - May 13, 2026 at 2:45 PM in the DO
- Policy Review Committee Meeting - May 13, 2026 at 4:00 PM in the DO
- Education Committee Meeting - May 14, 2026 at 1:00 PM in the DO
- Regular School Board Meeting - May 20, 2026 at 5:00 PM in the SPCC - Governor's Room

Adjournment - A motion was made by Stuewe, seconded by Potts, to adjourn the meeting at 6:31 PM. The motion carried unanimously.

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Dated Approved: May 20, 2026

Kate Martens, Board Clerk



Minutes of School Board Study Session Saint Peter Public Schools

A Study Session of the School Board of Saint Peter Public Schools was held Wednesday, May 6, 2026, in the Saint Peter Middle School Media Center. Board Chair Potts called the meeting to order at 5:00 PM. **Members Present:** Rita Rassbach, Tracy Stuewe, Ken Rossow, Charlie Potts, Bill Kautt, Drew Dixon and Kate Martens.

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Others Present: Jon Graff, Kimberley Deming, Jessi Buttell, Darin Doherty, Jana Sykora and teacher representatives.

A motion was made by Dixon, seconded by Rassbach, to adopt the agenda as presented. The motion carried unanimously.

Curriculum Materials Request

The District maintains a structured seven-phase curriculum review cycle. During this process, curriculum teams evaluate existing materials, research instructional shifts and when necessary, submit formal requests for new purchases.

Curriculum Coordinator Darin Doherty and teacher representative Jodi Nixon presented the findings of the Social Studies review process.

Proposed Social Studies Curriculum Adoption:

- Grades K-8: Adoption of the Teachers' Curriculum Institute (TCI) Social Studies curriculum.
- Grade 6 exception: Will continue utilizing the Northern Lights curriculum.
- Grades 9-12: No new material recommendations; high school teachers will continue utilizing their current curriculum platforms.

Integration & Supplemental Support:

- Grades 2-4: Will continue to integrate Junior Achievement (JA) into their curriculum.
- Grades K-1: Principal Jana Sykora noted these grades will maintain use of JA and Character Strong to meet state standards.

This hybrid approach will ensure that the district is providing high-quality, engaging instruction while utilizing standards-aligned materials. Benefits for students and teachers using TCI will include active, inquiry-based learning, cross-curricular literacy integration, robust accessibility and differentiation, seamless technology integration and comprehensive teacher support.

Principal Jana Sykora presented information on the English Language Arts (ELA) review process, noting significant instructional shifts and new state standards. Teacher representatives Jodi Nixon, Betsy Anderson and Jennifer Maldonado shared research findings specific to their grade levels.

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Proposed ELA Curriculum Adoption:

- Grades K-4: Adoption of Amplify CKLA.
- Grades 5-8: Adoption of HMH Into Reading/Into Literature.
- Grades 9-12: Move from the free version of Common Lit 360 to the paid version, Common Lit 360 PRO Plus.

Adoption of the above mentioned ELA resources will allow for teacher friendly and flexible structure, content-rich curriculum, consistent instruction across classrooms, multiple assessment options and clear alignment with state standards.

Upcoming Meetings of the School Board

- Business Committee - Wednesday, May 13, 2026 at 2:45 PM in the District Office
- Policy Committee - Wednesday, May 13, 2026 at 4:00 PM in the District Office
- HR Committee - Thursday, May 14, 2026 at 11:45 AM in the District Office
- Education Committee - Thursday, May 14, 2026 at 1:00 PM in the District Office
- Regular School Board - Wednesday, May 20, 2026 at 5:00 PM in the SPCC - Governor's Room

Adjournment - A motion was made by Rassbach, seconded by Stuewe, to adjourn the meeting at 6:30 PM. The motion carried unanimously.

Dated Approved: May 20, 2026

Kate Martens, Board Clerk



DISTRICT OFFICE
100 Lincoln Drive, Suite 229
Saint Peter, MN 56082-1351
507-934-5703 (Office)
507-934-2805 (Fax)
www.stpeterschools.org

Date: May 11, 2026
To: Dr. Jon Graff - Superintendent
From: Bee Ong - Finance Accountant

Monthly Business Office bills & Payroll Amounts:

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April 2026 - Business Office checks	\$1,909,019.30
April 2026 - Business Office wire payments	\$1,541,229.11
April 2026 - Payroll	\$1,288,065.04
	<hr/>
	\$4,738,313.45
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Monthly Student Activity Amounts:

Mar 2025 - South Elementary	\$297.06
Mar 2025 - North Elementary	\$5,074.80
Mar 2025 - Middle School	\$938.25
Mar 2025 - High School	\$48,256.28
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	\$54,566.39
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St. Peter Public Schools	Apr-26	
Outgoing Wire Payments		
MSDLAF to USBank - 2022 Refunded Bond		
MSDLAF to USBank - 2024 Bond		
BCBS - medicare health	4/21/2026	2,513.00
BCBS - medicare health	4/21/2026	5,683.50
Medicare Blue RX	4/1/2026	7,585.00
Life	4/1/2026	3,052.09
LTD	4/3/2026	4,174.50
NIS - MN Paid leave premium	4/2/2026	40,748.21
VISA	April	14,510.10
IRS federal payroll taxes	4/9/2026	37,072.64
IRS federal payroll taxes	4/15/2026	183,067.61
IRS federal payroll taxes	4/17/2026	629.06
IRS federal payroll taxes	4/21/2026	390.25
IRS federal payroll taxes	4/30/2026	176,331.10
MN state payroll taxes	4/1/2026	31,855.01
MN state payroll taxes	4/10/2026	4,755.52
MN state payroll taxes	4/16/2026	31,925.07
MN state payroll taxes	4/17/2026	593.00
MN state payroll taxes	4/20/2026	20.00
MN state payroll taxes	4/22/2026	50.43
MN state payroll taxes	4/30/2026	30,584.01
MN UI Fund		
PERA payments	4/1/2026	31,653.82
PERA payments	4/10/2026	162.36
PERA payments	4/17/2026	10.51
PERA payments	4/17/2026	31,620.26
PERA payments	4/22/2026	80.66
PERA payments	4/30/2026	29,288.99
TRA payments	4/1/2026	108,095.34
TRA payments	4/10/2026	29,437.62
TRA payments	4/17/2026	306.66
TRA payments	4/17/2026	109,509.63
TRA payments	4/22/2026	215.81
TRA payments	4/30/2026	106,675.40
Education MN/ESI	4/2/2026	2,822.50
Education MN/ESI	4/21/2026	2,692.50
Education MN/ESI	4/30/2026	2,822.50
Horace Mann	4/2/2026	1,880.83
Horace Mann	4/20/2026	1,780.83
Ameriprise/NBSGroup Bill	4/2/2026	2,532.14
Ameriprise/NBSGroup Bill	4/20/2026	2,532.14
Colonial Life	4/24/2026	15,797.88
EyeMed	4/2/2026	1,241.59
Arbiter-Pre fund		
HomeTown - Dental direct debits	4/7/2026	2,983.17
HomeTown - Dental direct debits	4/13/2026	2,574.06
HomeTown - Dental direct debits	4/20/2026	4,752.65
HomeTown - Dental direct debits	4/27/2026	1,360.45
HomeTown - BCBS debits	4/2/2026	124,447.57
HomeTown - BCBS debits	4/9/2026	36,864.73
HomeTown - BCBS debits	4/16/2026	86,358.65
HomeTown - BCBS debits	4/23/2026	31,376.68
HomeTown - BCBS debits	4/30/2026	152,235.66
HomeTown - Healthiest You	4/30/2026	2,608.50
FNB HSA/VEBA-Medsurety/Matrix Trust	April	38,966.92
Total Outgoing Wire Payments		1,541,229.11



TO: Dr. Jon Graff
Members of the School Board

FROM: Jana Sykora

DATE: April 29, 2026

RE: Recommendation for graduation

It is my pleasure to recommend that Cameron Shoop be awarded a Saint Peter High School diploma. Cameron attended Oshawa Learning Academy from November 2023 through June 2024 and again from May 2025 through April 27, 2026. During his high school career, he earned a total of 26 credits, successfully meeting the graduation requirements for students enrolled in a state-approved alternative program as outlined in our school board policies.

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Congratulations to Cameron!



Date: April 29, 2026

To: Dr. Jon Graff, Superintendent

From: Jana Sykora, Principal
South Elementary School

Re: Overload Assignment (Specialist Teachers)
2025-2026 School Year: Q1, Q2 and Q3

Our kindergarten enrollment numbers have resulted in many of our kindergarten classes meeting overload criteria.

SECTION 9. OVERLOAD ASSIGNMENT RATE Any teacher who exceeds the normal teaching load as stated in Article 31 will be compensated as follows: a) A middle and high school teacher will be paid \$44 per hour (i.e., 60 minutes) b) An elementary teacher will be paid \$44 per day c) **K-4 (Specialists - Art, Music, STEAM, Physical Education) will be paid \$5.20 per class taught per day with an overload of students as defined in Article 31, Section 8.** d) Overload compensation will be reviewed quarterly by the beginning of the third week of each quarter.

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The number of overload courses taught was determined by homeroom teacher overload dates and our specialist rotation calendar (Day 1, 2, 3, 4, and 5). Page two shows these dates and counts in detail.

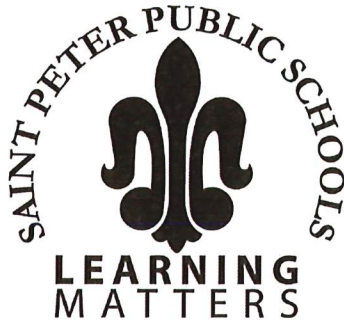
- Kelly Nyhammer should be reimbursed for 117 overload classes taught at South Elementary at a rate of \$5.20 per class.
- Rachael Schweigert should be reimbursed for 119 overload classes taught at South Elementary at a rate of \$5.20 per class.
- Robin Woods should be reimbursed for 121 overload classes taught at South Elementary at a rate of \$5.20 per class.
- Christi Maloney should be reimbursed for 239 overload classes taught at South Elementary at a rate of \$5.20 per class.

CC:

Lisa Pierson
Kelly Nyhammer
Rachael Schweigert
Robyn Woods
Christi Maloney

enc: details of calculations

Homeroom	Q1	Q2	Q3	Total
Hartfiel	9/4-10/6/25	11/17/25-1/22/26	1/27-3/12/26 3/18-3/27/26	
Minks	9/8-11/6/25	11/10/25-1/22/26	1/27-3/27/26	
Harvey	9/4-11/6/25	11/10/25-1/22/26	1/27-3/27/26	
Powell	9/4-11/6/25	11/10/25-11/26/25 12/18/25-1/4/26	NA	
Gruenzner	9/8-11/6/25	11/10/25-1/22/26	1/27-3/27/26	
Rouillard	9/4-11/6/25	11/10/25-1/21/26	NA	
Nyhammer	45	41	31	117
Schweigert	46	41	32	119
Woods	46	43	32	121
Maloney	93	83	63	239



Date: May 4, 2026
To: Dr. Jon Graff, Superintendent
From: Darin Doherty, Principal
North Elementary School
Re: Overload Assignment (Specialist Teachers)
2025-2026 School Year: Q1, Q2, and Q3

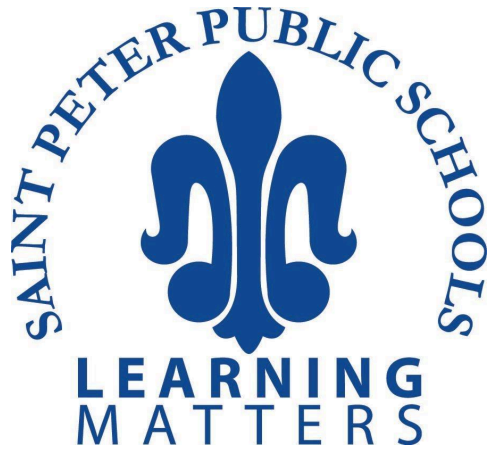
SECTION 9. OVERLOAD ASSIGNMENT RATE Any teacher who exceeds the normal teaching load as stated in Article 31 will be compensated as follows: a) A middle and high school teacher will be paid \$44 per hour (i.e., 60 minutes) b) An elementary teacher will be paid \$44 per day c) **K-4 (Specialists - Art, Music, STEAM, Physical Education) will be paid \$5.20 per class taught per day with an overload of students as defined in Article 31, Section 8.** d) Overload compensation will be reviewed quarterly by the beginning of the third week of each quarter.

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The number of overload courses taught was determined by the homeroom teacher overload dates and our specialist rotation calendar (Days 1, 2, 3, 4, and 5).

- Kelly Nyhammer should be reimbursed for 79 overload classes taught at North Elementary at a rate of \$5.20 per class.
- Rachael Schweigert should be reimbursed for 79 overload classes taught at North Elementary at a rate of \$5.20 per class.
- Robin Woods should be reimbursed for 79 overload classes taught at North Elementary at a rate of \$5.20 per class.
- Kent Bass should be reimbursed for 158 overload classes taught at North Elementary at a rate of \$5.20 per class.

CC:
Megan Gracia
Kelly Nyhammer
Rachael Schweigert
Robyn Woods
Kent Bass



SAINT PETER PUBLIC SCHOOLS

Agreement

with

SCHOOL AGE COORDINATOR OF SAINTS OVERTIME

2026-2027

and

2027-2028

**AGREEMENT WITH THE
COMMUNITY AND FAMILY EDUCATION
School Age Care Coordinator of Saints Overtime
2024-2026**

The School Board shall determine the terms and conditions of employment for the position of Community and Family Education Saints Overtime Coordinator.

HOURS AND DUTY DAYS

1. The Saints Overtime Coordinator is a salaried employee. The work year is dependent upon the school district schedule and shall consist of 225 year-round workdays.
2. The work schedule for the Saints Overtime Coordinator must be approved by the Community and Family Education Director and is subject to change based on the needs of the program.

SPECIAL LEAVES AND HOLIDAYS

1. Leave of absence, without pay, for personal reasons must be approved by the Community and Family Education Director.
2. The following days are recognized as holidays with regular pay for the Saints Overtime Coordinator working during the period the holiday occurs:

New Year's Day

Good Friday

Memorial Day

Juneteenth

Independence Day

Labor Day

Thanksgiving Day

Christmas Eve Day

Christmas Day

SICK LEAVE

1. Sick leave, with pay, shall be allowed by the school district whenever the employee's absence is due to any type of illness, including illness or disability caused or contributed to by pregnancy or childbirth, which has prevented the attendance at work and performance of duties on that day or days.
2. The Saints Overtime Coordinator shall earn one day of sick leave a month to a maximum of 12 days per year. Any fraction of the Saints Overtime Coordinator's workday will be rounded up to the next higher whole day if more than half a day and rounded down if less than half a workday. The Saints Overtime Coordinator, who uses more than his/her allowable sick leave, including any accumulated sick leave

that may have accrued, shall have a deduction from pay for an excess sick leave taken that has not been earned. Unused sick leave hours may accumulate to a maximum of one thousand twenty (1,020) hours of sick leave for Saints Overtime Coordinator.

3. The superintendent or designee may require an employee to furnish a medical certificate from the school health officer or from a qualified physician as evidence of illness, indicating such absence was due to illness, in order to qualify for sick leave pay. However, the final determination as to the eligibility of an employee for sick leave is reserved for the school board.
4. In the event that a medical certificate will be required, the employee will be so advised.
5. Sick leave allowed shall be deducted from the accrued sick leave days.
6. An employee may use sick leave to cover absences necessitated by the illness or disability of the employee's family member, including their adult child, spouse, sibling, parent, mother-in-law, father-in-law, grandchild, grandparent, or stepparent. Sick leave for family members can be used on the same terms for which an employee is able to use sick leave for their own needs.
7. Sick leave pay shall be approved only upon submission of the signed request upon the authorized sick leave form available at the principals' offices and the district office.
8. Any personnel unable to perform duties of employment because of pregnancy or any medical complications of pregnancy, childbirth, or recovery therefrom may begin leave upon certification from the attending physician that the person is unable to perform such duties, or upon agreement by said personnel and the Community & Family Education Director that leave should be commenced, and the personnel shall be entitled to use sick leave without loss of pay to the extent provided by the above. Leave in excess of sick leave credit shall be treated as a leave of absence without pay during the period such personnel is unable to work due to the pregnancy or any medical complication of pregnancy, childbirth, or recovery therefrom.

PERSONAL LEAVE

1. The Saints Overtime Coordinator with 1-4 years of service shall receive one (1) personal day, in years 5-10 shall receive two (2) personal days and with more than 10 years shall receive three (3) personal days. to be used for situations that arise requiring the Saints Overtime Coordinator's attention for matters that cannot be attended to when school is not in session and which are not covered under other provisions of this contract. Request for a personal leave day must be made to the Community Education Director at least two (2) days in advance except in the case of an emergency. All leaves must have prior approval.

SERIOUS ILLNESS OR BEREAVEMENT LEAVE

1. The Saints Overtime Coordinator may be granted up to six (6) seven and a half (7.5) hour days of non-accumulative serious illness or death leave annually which may be used for serious illness or death in the immediate family. The immediate family shall include spouse, father, mother, brother, sister, children, grandparents-in-law, grandchildren, mother-in-law, father-in-law, brother-in-law, sister-in-law, and any other relative or non-relative living in the household with the employee. Three (3) of the six (6) days may be used for extended family or special friends. In the event of a second or any additional deaths to the following members of the immediate family, (spouse, children, father, mother, brother, sister, father-in-law, mother-in-law, grandchildren, or anyone residing in the household at the time of their death) additional leave will be granted not to exceed five (5) full days per death. Any additional days taken will be taken at a full deduction in pay.

CHILD CARE LEAVE

1. Use: A child care leave may be granted by the School District, subject to the provisions of this section, to an employee-parent following the birth and first year care of a child , adoption or foster placement of a child, provided such employee-parent is caring for the child on a full-time basis.
2. Request: An employee making an application for child care leave shall inform the Superintendent in writing of the request to take the leave at least three (3) calendar months before commencement of the intended leave.
3. Medical Statement: An employee may be asked to provide, at the time of the leave application, a statement from the attending physician indicating the expected date of delivery.
4. Date of Leave: The School District may adjust the proposed beginning or ending date of a child care leave so that the dates of the leave coincide with some natural break in the school year – i.e., winter vacation, spring vacation, semester or quarter break, end of a grading period, end of the school year, or the like. The availability of a substitute teacher may also be considered by the School Board in the granting of a child care leave or its duration.
5. Duration: In making a determination concerning the commencement and duration of a child care leave, the School Board shall not, in any event, be required to:
 - (1.) grant any leave more than twelve (12) months in duration;
 - (2.) permit the employee to return to employment prior to the date designated in the request for child care leave.

6. Reinstatement: An employee returning from child care leave shall be reinstated in a position the employee is qualified unless previously discharged or laid off.
7. Failure to Return: Failure of the employee to return by the date determined under this section shall constitute grounds for termination unless the School Board and the employee mutually agree in writing to an extension in the leave.
8. Group Insurance: An employee on child care leave, is eligible to participate in group insurance programs as governed by the Family & Medical Leave Act. The employee may continue health insurance coverage beyond the Family & Medical Leave Act at their own expense while on child care leave. The right to continue participation in such group insurance programs, however, will terminate if the employee does not return to the School District pursuant to this section.
9. Use of Sick Leave While on Child Care Leave: An employee on child care leave may use earned sick leave accrued for the period of time under the Family Medical Leave Act.
10. Salary and Fringe Benefits: Leave under this section beyond the use of accrued sick/personal leave shall be without pay.

HEALTH AND HOSPITALIZATION INSURANCE

1. The selection of the insurance carrier and policy shall be made by the school board.
2. For the duration of the contract, the School District shall contribute an amount toward the cost of the premium for health insurance coverage for the Saints Overtime Coordinator who qualifies for and is enrolled in the group health insurance plan at an amount capped at \$12,875. The employee may credit the amount towards any of the school district's insurance policies or towards the premium for family insurance coverage with the remaining premium being paid at the employee's expense. The above represents the total agreement for health and hospitalization insurance and no monetary rebate shall be made to any employee should premiums be less than the amount the school district agrees to contribute.
3. It is understood that the school district's only obligation is to purchase an insurance policy and pay such amounts as agreed to herein, and no claim shall be made against the school district as a result of a denial of insurance benefits by an insurance carrier.

DENTAL

1. The district shall provide single dental insurance. The employee may credit the amount towards the family premium, with the remaining amount paid at the employee's expense.

INCOME PROTECTION INSURANCE

1. The school district offers income protection insurance. If the employee chooses to elect this insurance, they are responsible for paying the full premium. Such insurance shall begin sixty (60) calendar days after the injury or illness and extend to age sixty-five (65).

LIFE INSURANCE

1. The school district shall contribute a sum equal to the premium for a \$50,000 group life insurance policy for the Saints Overtime Coordinator for the term of this contract.

WORKERS' COMPENSATION

1. Upon request of an employee who is absent from work as a result of a compensable injury, while working for the school district, the school district will pay the difference between the compensation received pursuant to the Workers' Compensation Act by the employee and the employee's regular rate of pay to the extension of the employee's earned accrual of sick leave and/or vacation pay. This paragraph may be effectuated on the delivery of the school district to the employee of a paycheck for said employee's regular rate of pay during the affected period when and after the employee endorses to the district the employee's workers' compensation check or has said amount of workers' compensation check deducted from gross wages on paycheck.
2. Workers' compensation benefits shall not be granted to persons for injuries received while employed by any individual or firm other than the school district.

JURY DUTY

1. When the Saints Overtime Coordinator is called for jury duty, he/she shall submit an absentee card to the Community and Family Education Director indicating the dates served and the amount of the daily compensation which he/she received from the county as a juror. This amount will be deducted from the Saints Overtime Coordinator's wages along with the applicable PERA deduction. This exempts jury duty pay from Social Security, Medicare, PERA and makes it the Saints Overtime Coordinator's responsibility to report it as miscellaneous income on his/her 1040. Any mileage reimbursement or meal allowance may be retained by the Saints Overtime Coordinator.
2. If the Saints Overtime Coordinator is summoned or subpoenaed to provide testimony or information to any agency, commission, board, legislative committee, arbitrator, or court, during the regular workday, he/she shall be provided leave with pay for each day or part thereof which the Saints Overtime Coordinator is required to be absent. The Saints Overtime shall reimburse the School District that compensation, except for mileage reimbursement and meal allowance, which he/she receives for providing such testimony.

EMERGENCY OR SCHOOL CLOSINGS

1. On days when school has been called off prior to the start of the day and when the day will be made up at a future date, both the Community & Family Education office and the SAC Program will be closed, and the Saints Overtime Coordinator is not required to work. The Saints Overtime Coordinator will work on the “make up” day designated by the school district. There shall be no loss in pay for time missed because of an emergency closing.
2. On days when school has been called off prior to the start of the day and when the day is identified as a “Flexible Learning Day,” the Community & Family Education office will be closed, and the Saints Overtime Coordinator is not required to work. The Saints Overtime Coordinator will make up the hours with an agreed-upon schedule set by the Community & Family Education Director.
3. On days when school begins late (e.g., a two-hour late start), staff shall report to work as soon as road and weather conditions allow for safe travel. There shall be no loss in pay for the time missed because of an emergency.
4. On days when school is dismissed early, the Saints Overtime Program will be closed. The Community & Family Education office will remain open, and the Saints Overtime Coordinator shall maintain regular work hours until dismissed by their supervisor. The Saints Overtime Coordinator will make up the hours with an agreed upon schedule set by the Community and Family Education Director.

MILEAGE

1. Employees required to use their own automobiles in the performance of their duties shall be reimbursed at the rate established by the Internal Revenue Service, except for travel to and from work. All mileage claims are required to have the pre-approval of the Community and Family Education Director.

SALARY PAYMENT

Wages shall be paid twice monthly (15th and last day of the month), and all paychecks shall be deposited directly into a bank account(s) designated by the Saints Overtime Coordinator.

NOTIFICATION

The district may discontinue this position or terminate the employee at any time during the term of this agreement pursuant to MS 1238.02, Subd. 14. The employee may terminate their employment at any time during the term of this agreement.

SALARY SCHEDULE

2026-2027	2027-2028
\$40,845 (July 1 - June 30, 225-day contract)	\$42,069 (July 1 - June 30, 225 day contract)

Saints Overtime Coordinator

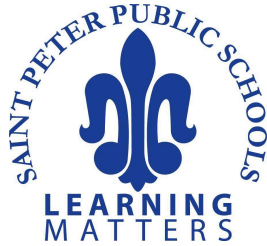
Date

Chairperson of the School Board

Date

Clerk of the School Board

Date



Personnel Changes Summary for School Board Review - May 20, 2026

Staff Hires

Employee Name	Staff Replacing	Position	Location	Start Date	Lane/Level/Step	Salary
Colin Flowers	Previous Summer Saints OT High School Staff	Saints OT High School Staff	Community Education, North and South Elementary	5/4/2026	N/A	\$11.41/hr
Marie Wills	Previous Summer Saints OT High School Staff	Saints OT High School Staff	Community Education, North and South Elementary	5/11/2026	N/A	\$11.41/hr
Katie Torres	Previous Summer Saints OT High School Staff	Saints OT High School Staff	Community Education, North and South Elementary	5/18/2026	N/A	\$11.41/hr
Brody Hinton	Previous Summer Saints OT High School Staff	Saints OT High School Staff	Community Education, North and South Elementary	6/8/2026	N/A	\$11.41/hr
Clarissa Deming	Previous Summer Saints OT High School Staff	Saints OT High School Staff	Community Education, North and South Elementary	6/8/2026	N/A	\$11.41/hr
Elizabeth Ristau	Previous Summer Saints OT High School Staff	Saints OT High School Staff	Community Education and North Elementary	6/8/2026	N/A	\$11.41/hr

Ashley Fleischer	Previous Summer Saints OT Staff	Saints OT Assistant	Community Education, North and South Elementary	5/1/2026	N/A	\$16.65/hr
Natalie Anderson	Previous Summer Saints OT Staff	Saints OT Assistant	Community Education, North and South Elementary	5/14/2026	N/A	\$16.65/hr
Liliana Deming	Previous Summer Saints OT Staff	Saints OT Assistant	Community Education and North Elementary	6/8/2026	N/A	\$16.65/hr
Iris Elias	Previous Summer Saints OT Staff	Saints OT Assistant	Community Education and North Elementary	6/8/2026	N/A	\$16.65/hr
Jane Amunrud	Summer sPARK program	Community Ed - SPARK Mobile Art Program Activity Lead	Community Education and North Elementary	6/1/2026	N/A	\$20/hr
David KelseyBassett	Caitlin Galagan (as a long-term sub)	Long-term Teacher Sub Extension	Oshawa Learning Academy	Extension of 2/17/26 start date until EOY	Lane 1/Step 1	Per contract / per hour
Ellen Fischenich	Part-time SPED Para resignations	SPED Paraprofessional	South Elementary	5/20/2026	Lane B/Step 2	\$19.35/hr
Frances Long	Lisa Pierson	Payroll Accountant	District Office	6/1/2026	N/A	\$69,878 / prorated for mid year start
Ethan Sindelir	Sean Keating	Head Boys Basketball Coach	Saint Peter High School	6/1/2026	N/A	\$5,709 stipend
Chloe Prom	Madeline Kleschult	Asst. Girls Soccer Coach	Saint Peter High School	8/17/2026	N/A	\$3,016 stipend

Staff Retirements/Resignations/Terminations

Employee Name	Position	Location	Last Date of Employment	Reason for Separation	Will this position be replaced?
Sorren Chaudhury	Paraprofessional	Saint Peter Middle School	4/17/2026	Resignation	TBD
Anna Sandstrom	Cook	Saint Peter High School	4/17/2026	Resignation	Yes
Ainsley Thode	SPED Paraprofessional	South Elementary	4/30/2026	Resignation	Yes
Kia Williams	SPED Paraprofessional	South Elementary	5/13/2026	Nonrenewal	Yes
Lisa Pierson	Payroll	District Office	5/15/2026	Resignation	Yes
Zoe Sindelir	Activities Office Administrative Asst.	Saint Peter High School	5/28/2026	Resignation	Yes
Naomi Wolfe	Title Paraprofessional	South Elementary	6/4/2026	Nonrenewal	Yes
Caitlin Galagan	Teacher	Oshawa Learning Academy	6/30/2026	Resignation	Yes
Bee Ong	Finance Accountant	District Office	6/30/2026	Retirement	Yes
Jerome Doyle	Middle School Building Lead	Saint Peter Middle School	7/24/2026	Retirement	Yes

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Staff Transfers

Employee Name	New position	New Location	Former Position	Former Location	Effective Date of Transfer	Will this position be replaced?
Corie Walters	Academic Interventionist	North Elementary	Elementary Education (2nd Grade)	North Elementary	8/31/2026	Yes



ADDENDUM

**Regular Board Meeting
Wednesday, May 20, 2026
SPCC-Governor's Room
5:00 PM**

VII. ACTION ITEMS

1. AGENDA ITEM #1

Subject: Consider a Resolution to Accept Gifts, Donations and Grants

Action: Requires a Resolution

Background: The following donations and grant have been generously offered to Saint Peter Public Schools:

1. A donation in the amount of \$17,498.73 from the Saint Peter Booster Club was received by the Activities Department. This is to reimburse the district for items purchased on behalf of the Booster Club during the Fall/Winter season.
2. A donation in the amount of \$100.00 from Sota Scoops was received by the Activities Department for proceeds earned during a "Saints Night" held in January 2026.
3. A "Winter Wings and Trails" grant in the amount of \$20,250 was received from the Minnesota DNR. This grant is effective June 1, 2026 through May 24, 2027, and is to be used to support student engagement in outdoor education.
4. A donation in the amount of \$500 was made to the School District by Marie Gran. This donation is to go towards the Landon Gran Scholarship fund.

Presentation: Superintendent of Schools, Jon Graff

Options/Recommendation: I recommend your acceptance of these donations and grant as presented.

The following resolution was moved by _____ and seconded by _____:

RESOLUTION ACCEPTING DONATIONS

WHEREAS, Minnesota Statutes 123B.02, Subd. 6 provides: “The board may receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated.

In that behalf, the board may act as trustee of any trust created for the benefit of the district, or for the benefit of pupils thereof, including trusts created to provide pupils of the district with advanced education after completion of high school, in the advancement of education.”; and

WHEREAS, Minnesota Statutes 465.03 provides: “Any city, county, school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full.”; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full;

THEREFORE, BE IT RESOLVED, that the School Board of Saint Peter Public Schools, ISD 508, gratefully accepts the following gifts, donations and grants as identified below:

Donor	Item	Designated Purpose (if any)
Saint Peter Booster Club	\$17,498.73 donation	Reimbursement for Fall/Winter season purchases on behalf of the Booster Club.
Sota Scoops	\$100.00 donation	Proceeds from Saints Night to be used by the Activities Department.
Minnesota DNR	\$20,250 grant	The proceeds from this “Winter Wings and Trails” grant will be used to support student engagement in outdoor education.
Marie Gran	\$500 donation	This donation will go towards the Landon Gran Scholarship fund.

The vote on adoption of the Resolution was as follows:

Aye:

Nay:

Absent:

Whereupon, said Resolution was declared duly

Dated:

Kate Martens, Board Clerk



SPHS ACTIVITIES OFFICE | 2121 Broadway Avenue | Saint Peter, MN 56082 | 507-934-4212 (Office) | www.stpetersschools.org

MEMO TO: Superintendent, Dr. Jon Graff,
Members of the School Board
FROM: Shea Roehrkaske
DATE: 4.14.26
SUBJECT: 3.11.26 Booster Donation

Please accept this donation from the Saint Peter Booster Club for \$17,498.73. This is for items throughout the Fall/Winter season that our Booster club approved to reimburse the school. Please let me know if you have any questions.

Thank you,

Shea Roehrkaske
Activities Director



SPHS ACTIVITIES OFFICE | 2121 Broadway Avenue | Saint Peter, MN 56082 | 507-934-4212 (Office) | www.stpetersschools.org

MEMO TO: Superintendent, Dr. Jon Graff,
Members of the School Board
FROM: Shea Roehrkaske
DATE: 4.14.26
SUBJECT: Sota Scoops Donation

Please accept \$100.00 in donations from Sota Scoops. We partnered with them in January to have a 'Saints Night' where a percentage of the profits from the day were donated back to the Activities Department. Please let me know if you have any questions.

Thank you,

Shea Roehrkaske
Activities Director



Date: April 28, 2026
To: Dr. Jon Graff
Saint Peter School Board
From: Darin Doherty
North Elementary Principal
Re: "Winter Wings and Trails" DNR Grant

I am recommending the formal acceptance of the "Winter Wings and Trails" grant, which spans from June 1, 2026, through May 24, 2027. This grant provides funding to support outdoor learning experiences for students by purchasing winter recreation and exploration equipment.

Grant Details - The grant provides \$20,250 in state-funded resources to support student engagement in outdoor education. Funded items include:

- Snowshoes (66 pairs)
- Poles (45 pairs)
- Winter boots (20 pairs)
- Binoculars (30)
- Digital cameras (30)
- Storage racks and equipment supports
- Outdoor journals and student materials

These resources will allow for structured, standards-aligned outdoor learning opportunities connected to science, physical education, and environmental literacy.

Educational Impact - Acceptance of this grant directly aligns with our district mission to "*inspire a passion for learning*" by expanding hands-on, experiential learning opportunities. Specifically, this grant will:

- Enhance science instruction, particularly in life science and environmental standards
- Promote student engagement and physical activity during winter months
- Provide equitable access to outdoor learning experiences for all students
- Support cross-curricular connections (writing, observation, data collection)
- Strengthen student connection to our local environment and community resources

Implementation Considerations

- A formal contract will be issued by the Minnesota DNR in May or June.
- No expenditures or activities may begin until the contract is fully executed.
- All grant agreements must be finalized by June 30, 2026.
- The timeline is well-aligned with our school calendar, allowing for summer purchasing and preparation, with full student implementation beginning in Fall 2026.



MEMO TO: Superintendent, Jon Graff
Members of the School Board

FROM: Shea Roehrkasse

DATE: 5/4/2026

SUBJECT: Landon Gran Memorial Fund

Please accept the donation of \$500 from Marie Gran for the Landon Gran Memorial Fund.

Thank you,

Shea Roehrkasse
Activities Director



ADDENDUM

**Regular Board Meeting
Wednesday, May 20, 2026
SPCC-Governor's Room
5:00 PM**

VII. ACTION ITEMS

2. AGENDA ITEM #2

Subject: Consider Approval of Agreement with Nicollet County for a Truancy Liaison Officer position

Action: Requires a Motion

Background: As in the past, we are partnering with Nicollet County to support a Truancy Liaison Officer. They will work with students and families throughout Nicollet County to avoid habitual truancy. Saint Peter Public Schools will have an assigned officer to work with our families.

The contracted amount is for \$22,486 in year 1 and \$23,070 in year 2

The contract was reviewed by the HR Committee and they recommend its approval.

Presentation: Superintendent of Schools, Jon Graff

Options/Recommendation: I recommend approving this agreement with Nicollet County regarding a shared Truancy Liaison Officer.

**COOPERATIVE AGREEMENT BETWEEN
NICOLLET COUNTY COMMUNITY CORRECTIONS AND
ST. PETER PUBLIC SCHOOLS**

This agreement is made and entered into by and between the County of Nicollet, State of Minnesota, (hereinafter "County"), on behalf of Nicollet County Community Corrections, St. Peter, Minnesota 56082, (hereinafter "Agency"), and Independent School District 508 – St. Peter Public Schools, St. Peter, Minnesota 56082, hereinafter referred to as the "School." This agreement is entered into for the period from July 1, 2026 to June 30, 2028.

WITNESSETH

WHEREAS, the Agency and the School both recognize the importance of students attending school each and every day and the permitting of absences only with legal justification;

WHEREAS, both the Agency and the School recognize that early intervention with those students who are beginning to demonstrate attendance issues is effective to eliminate continuing absences and the need to petition the student as truant;

WHEREAS, both the Agency and the School recognize that students who are petitioned to Court as truant are in need of more intensive services as school attendance issues are generally a symptom of other underlying issues;

WHEREAS, both the Agency and School recognize that a collaborative effort to address attendance issues is mutually beneficial to both organizations;

NOW THEREFORE, in consideration of the mutual understandings and agreements set forth herein, the Agency and School agree as follows:

1. COUNTY/AGENCY DUTIES

County will employ an individual in the position of a truancy liaison officer. The individual will be an employee of Nicollet County, assigned to the Agency. The individual will be deemed a Nicollet County employee for purposes of employment benefits including health care coverage, vacation and sick time, holiday designations and pay, and other Nicollet County employee-related benefits. The individual will be subject to the Nicollet County Employee Policies and Procedures as set forth in Nicollet County's Personnel Rules and Regulations, as may be amended from time to time. Provided, however, it is understood by all parties to this agreement that this position is a Community Corrections Act funded position. Nicollet County receives monthly payments from the State that the County can implement for correctional services. In the sole discretion of Nicollet County this agreement will be null and void. The Agency shall have no obligation to employ a person in the position of a truancy liaison officer.

The Agency will provide supervision for the position, with the assistance of and input from the School.

The County will provide the individual with mileage reimbursement for meetings held at sites other than Nicollet County offices or the School facilities, and for other trips not including to the facilities of the School or Agency. The County will provide the individual with a cellular phone.

2. SCHOOL DUTIES

The School will be responsible for providing the individual with office space, office supplies, and a computer. It is expected by the parties that the truancy liaison officer will spend at least an average of a full-time equivalent .6 position on School related matters during the months school is in session.

3. PAYMENT OF SERVICES

A. The parties to this Agreement understand that the funding for this position is dependent upon grants received by Nicollet County, from the State of Minnesota Community Corrections Act. In the event that Nicollet County does not receive funding from these grant sources or from State of Minnesota Community Corrections Act, the Agency's obligations under this Agreement are null and void and it will have no obligation to provide any funds for this position or provide the services set forth herein.

B. The School shall be responsible for the hourly wage cost for a full-time equivalent .6 position. The County shall generate an invoice to the School setting forth the School's payment obligation. The School agrees to pay its share on a quarterly basis commencing October 1, 2026. The School shall review the invoice and make payment of the approved charges within thirty-five (35) working days of the receipt of the invoice from the County, or upon approved by the School Board, whichever is earlier. The School's financial obligation for the first 12 month period is \$22,486.16. Provided, however, this amount shall be increased by the same percentage used to adjust teacher salaries as a result of their current union negotiations for 2026-2027 and 2027-2028 school years.

4. SAFEGUARD OF STUDENT INFORMATION

The School, its officers, agents, owners, partners, employees, volunteers and subcontractors shall abide by the provisions of the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13 (MGDPA); the Health Insurance Portability and Accountability Act (HIPAA) and implementing regulations, if applicable; and Title 42, part 2, of the Code of Federal Regulations and all other applicable state and federal laws, rules, regulations and orders relating to data privacy or confidentiality, except upon written consent of such student, the student's parent or guardian, or the student's attorney, in connection with these laws and regulations. If the School creates, collects, receives, stores, uses, maintains or disseminates data because it performs functions of the County pursuant to this Agreement, then the School must comply with the requirements of the MGDPA, HIPAA, or other laws and regulations as if it were a government entity, and may be held liable under these Acts and statutes for noncompliance.

The School agrees to defend, indemnify and hold harmless the County, its officials, officers, agents, employees, and volunteers from any claims resulting from the School's officers', agents', owners', partners', employees', volunteers', assignees' or subcontractors' unlawful disclosure and/or use of such protected data, or other noncompliance with the requirements of this section. The School agrees to promptly notify the Agency if it becomes aware of any potential claims, or facts giving rise to such claims, under the MGDPA, HIPAA or other regulations. The terms of this section shall survive the cancellation or termination of this Agreement.

5. EQUAL EMPLOYMENT OPPORTUNITY AND CIVIL RIGHTS AND NONDISCRIMINATION

The School shall not exclude any person from full employment rights on the grounds of any protected status or class, include race, color, creed, religion, national origin, sex, gender identity, marital status, status with regard to, public assistance status, familial status, membership or activity in a local commission, disability, sexual orientation, or age. No person who is protected by applicable law against discrimination shall be subjected to discrimination.

6. BONDING, INDEMNITY, AND INSURANCE CLAUSE

- A. Indemnity: The School does hereby agree that it will indemnify, hold harmless, and defend the County, its commissioners, officers, agents, employees, and volunteer workers against claims, losses, expenses, damages or lawsuits for damages any and all which such parties or individuals may hereafter sustain, incur, or be required to pay;

By reason of any person suffering personal injury, death or property loss or damage either while participating in or receiving from the School the care and services to be furnished by School under this Agreement, or while on premises owned, leased or operated by School, or while being transported to or from said premises in any vehicle owned, operated, leased, chartered or otherwise contracted for by the School or any officer, agent, or employee thereof; or

By reason of any person employed or allegedly employed by the School, for any claim or cause of action in equity or for damages arising out of the employment or alleged employment, or discrimination; or

By reason of any intentional or negligent act or omission of the School, its agents, officers, or employees in the performance of services provided herein.

Provided, nevertheless, the School shall not be responsible for the act or omission of any providers who are not under its direction and control.

- B. Insurance: The School does further agree that in order to protect itself, as well as the County under the indemnity agreement provision hereinabove set forth, the School will at all times during the term of this agreement, have and keep in force a general liability insurance policy in the amount of not less than One Million, Five Hundred Thousand Dollars (\$1,500,000.00) per occurrence. Nicollet County shall be named an additional insured under such policy.

The School agrees that it shall not cancel or materially change said policy without thirty (30) days prior notice to the Agency. A certificate of insurance will be provided to the Agency within ten (10) days of the signing of this Agreement.

7. CONDITIONS OF THE PARTIES' OBLIGATIONS

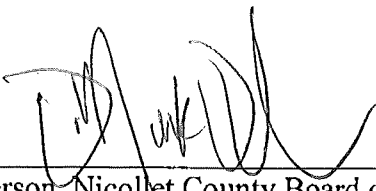
- A. This Agreement may be canceled by either party at any time with or without cause upon thirty (30) days' written notice to the other party. In such event, the County shall be entitled to payment for all services provided through the date of the written notice on a prorate basis.
- B. Any alteration, variation, modifications, or waivers of provisions of this agreement shall be valid only when they have been reduced to writing, duly signed, and attached to the original of this agreement.

8. RECORDS—AVAILABILITY/ACCESS

Subject to the requirements of Minnesota Statutes Section 16C.05, subd. 5, the School agrees that the Agency, the State Auditor, or any of their authorized representatives, at any time during normal business hours, and as often as they may reasonable deem necessary, shall have access to and the right to examine, audit, excerpt, and transcribe any books, documents, papers, records, etc., which are pertinent to the accounting practices and procedures of the School and involve transactions relating to this Agreement and for six (6) years after its termination or cancellation.

9. MISCELLANEOUS

- A. Entire Agreement: It is understood and agreed that the entire agreement of the parties is contained herein and that this agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter hereof, as well as any previous agreements presently in effect between the School and Agency relating to the subject matter hereof. Any alterations, variations, modifications, or waivers of provisions of this Agreement shall only be valid when they have been reduced to writing as an amendment to this Agreement signed by the parties.
- B. Health Insurance Portability and Accountability Act: The School and Agency agree to comply with the Health Insurance Portability Accountability Act (HIPPA) and, if necessary, sign a business associate contract with the Agency.



Chairperson, Nicollet County Board of Commissioners

3.24.26

Date

Chairperson, Independent School District 508 – St. Peter Public Schools

Date

APPROVED AS TO FORM AND EXECUTION:

Nicollet County Attorney

Date



ADDENDUM

**Regular Board Meeting
Wednesday, May 20, 2026
SPCC-Governor's Room
5:00 PM**

VII. ACTION ITEMS

3. AGENDA ITEM #3

Subject: Consider Approval of Candidates for Graduation

Action: Requires a Motion

Background: Ms. Engeldinger will present the tentative list of candidates for graduation from Saint Peter High School on June 5, 2026. To be eligible to graduate, a student must meet all requirements set by the local School Board and the State of Minnesota.

Presentation: High School Principal, Annette Engeldinger

Options/Recommendation: I recommend your approval of the candidates for graduation with the Saint Peter High School Class of 2026.

MEMO TO: Dr. Graff
Members of the Board of Education

FROM: Annette Engeldinger

DATE: May 14, 2026

SUBJECT: Graduating Class of 2026

Attached is a list of seniors who, at this time, have met all graduation requirements and are scheduled to be awarded diplomas on June 5, 2026. Students who do not fulfill all graduation requirements are not permitted to go through commencement exercises. This approval is therefore tentative, pending final completion of all requirements.

Attachment

GRADUATING CLASS OF 2025

Trevor	Adams	Carson	Gunderson	Cora	Penkert
Omari	Ahmed	Brock	Guth	Melanie	Perez Hernandez
Zoii	Alas	Elliot	Hagen	Madison	Petersen
Ramiro	Alcantara Alvarez	Shelby	Hall	Tyler	Petersen
Emma	Allen	Alison	Hanson	Jayden	Petrick
Auden	Anderson	Sada	Harmes	Olivia	Phengthongsavath
Addison	Ashpole	Reign	Harmon	Gavin	Ploog
Ashton	Baker	Ava	Hartman	Macey	Portner
Fatuma	Bashir	Mohamed	Hassan	Jonathan	Powers
Samuel	Baxa	Jackson	Hatlevig	Riley	Pugh
Elana	Beckel	Aubrey	Haynes	Dominga	Ralios
Tarynn	Bice	Alexandra	Hernandez	Quinn	Rassbach
Hannah	Blank	Jared	Herrley	Nevaeh	Rezmerski
Carter	Blaschko	Ahna	Herron	Brissia	Rocha
Henry	Bloom	Robin	Hibscher	Sofia	Rodeback
Lathe	Bly	Scarlet	Hinderscheid	Rebekah	Roemhildt
Danely	Bocanegra	Reese	Holcomb	Edson	Ruiz
Logan	Bock	MacKenna	Holtz	Rahaf	Salim
Layla	Bode	Zakir	Hussein	Bianca	Salivia
Ethan	Borowy	Cecily	Jacobs	Jaxson	Schaefer
Parker	Brown	Andrew	Jacome	Abby	Schily
Alexander	Bur	Deszrae	Jandert	Brooklyn	Schmidt
Aisha	Burale	Mickayla	Janzen	Haydin	Schneider
Katherine	Callahan	Gandhi	Jimenez Menjivar	Alexia	Schroeder
Laela	Castro	Alixandra	Johnson	John	Schueler
Elijah	Cherland Narum	Brooklyn	Johnson	Olivia	Schumann
Vivian	Christenson	Maliah	Johnson	Shayla	Secatero
Joseph	Connor	Parker	Joosten	Asher	Sheetz
Miguel	Cruz	Riley	Kamm	Masazumi	Shindo
Amar	Daidzic	Brianna	Kiczula	Jacob	Smith
Carter	Dale	Brock	Knife	Marlowe	Smith
Quinn	DeBlicck	Charity	Koller	Alyssa	Sowell
Ricardo	Diaz Portillo	Tyler	Krakow	Kylie	Spurling
Joselin	Diaz-Rodriguez	Parker	Larson	Kallie	Stadick
Alexander	Dlouhy	Anders	LeDell	Amelia	Staples
Morgan	Dvorak	Adeline	Letts	Calvin	Stoffel
June	Elias	Ashlyn	Loula	Cole	Suska
Kemper	Ely	Annika	Magelee	Samuel	Szybnski
Evan	Embacher	Parker	Maloney	Landon	Thomas
Brady	Ferguson	Andrew	Marlow	Sierra	Thoms
Lilian	Filand	Ceejae	Marroquin	Matthew	Timmerman
Draeden	Franco	Jamie	Marti	Riley	Tish
Benjamin	Frederick	Merlyn	Martinez	Deontre	Torres
Cyrus	Fremo	Owen	Matejcek	Valeria	Torres
Noah	Frey	Addison	Maxfield	Brynlee	Travaille
Keira	Friedrich	Malcolm	McHugh	Colton	Travaille
Octavia	Fuller	Jillayne	McLean	Kameron	Ulman
Hamdi	Garad	Marshall	Menk	Aiden	Viola
Deisy	Garcia Capuchina	Sophie	Meyer	Abby	Voeltz
Israel	Garcia Sanchez	Connor	Mugaas	Ashley	Vogt
Roan	Gerstbauer	Alia	Muhidin	Emma	Volk Kleschult
Logan	Gessner	Rowyn	Myhra	Levi	Wachal
Levi	Gilbertson	Gavin	Niemeyer	Gavin	Wachtel
Dania	Gonzalez	Allan	Nienow	Braelin	Weber
Melody	Gonzalez	Hanif	Noor	Julie	Weber
Megan	Graham	Abdirisack	Osman	Kylee	Wendroth
Vayda	Gratton	Ricardo	Pacheco Fugon	Amelya	Weston
Hannah	Graupmann	Brianna	Parras	Colson	Willaert



ADDENDUM

**Regular Board Meeting
Wednesday, May 20, 2026
SPCC-Governor's Room
5:00 PM**

VII. ACTION ITEMS

4. AGENDA ITEM #4

Subject: Consider Approval of a Memorandum of Understanding (MOU) between Community and Family Education and the Department of Recreation and Leisure Services

Action: Requires a Motion

Background: Tami Skinner will be present to review the key components of an agreement between the School District's Community and Family Education program and the City of St. Peter's Department of Recreation and Leisure Services. This is an agreement that has been in place for a number of years and is reviewed and approved on an annual basis. The agreement lays out responsibilities for each entity in providing programs and services in the community.

Presentation: Community Education Director, Tami Skinner
Superintendent of Schools, Jon Graff

Options/Recommendation: I recommend your approval of the MOU.



MEMORANDUM OF UNDERSTANDING

July 1, 2026 – June 30, 2027

Saint Peter Public Schools - Community and Family Education and City of Saint Peter - Recreation and Leisure Services Department

This memorandum identifies key components to maximize opportunities for the community.

- I. BEST PRACTICES AND GUIDING PRINCIPLES** – School District #508, through the Community and Family Education Department (C&FE), and the City of Saint Peter, through the Department of Recreation and Leisure Services (R&LS), recognize a shared commitment to best practices that maximize opportunities for the community.
- A. Prioritize community needs and allocation of funding
 - B. Delineate responsibilities to minimize program duplication
 - C. When appropriate, combine resources, including staff and facilities, to strengthen and/or develop signature community-wide events
 - D. Routinely examine and address community program and service needs
 - E. Collaborate with other area organizations to strengthen the involvement and support of underserved families
 - F. Co-publish seasonal brochures, promote each other's programs and events through print and social media outlets.
 - G. Offer common registration dates

II. YOUTH DEVELOPMENT/SERVICE FUNDING ASSURANCES

STATEMENT OF ASSURANCES:

Community and Family Education will provide funding to Recreation and Leisure Services to enhance Youth Development opportunities, meeting the intent of State Statutes, which govern Youth Development expenditures. (\$7,500)

Minnesota Statute (2003) 124D.19, Subd. 9. and 10.)

(Age priority: 8 through 14 years)

All programs assigned to these funds will not be subject to non-resident fees (City of Saint Peter); non-resident fees may be charged for non-residents of the Saint Peter School District.

With additional youth development/service funds, the Recreation and Leisure Services Department will offer youth programs that provide youth with:

- *An understanding and appreciation of service in their community through hands-on experiences*
- *Knowledge needed to make safe and healthy lifestyle choices*
- *An understanding of and appreciation and respect for diversity in race, culture, gender, age, social status, ability, etc.*

- *An opportunity to have a voice in decisions that affect them*
- *Positive recreational, social, and learning activities*
- *Opportunities to develop a safe, equitable, accepting, cooperative, friendly, and inclusive school and community environment*

III. AFTER-SCHOOL FUNDING ASSURANCES

STATEMENT OF ASSURANCES: Community and Family Education (C&FE) will provide funding to Recreation and Leisure Services (R&LS) to enhance after-school opportunities, meeting the intent of State statutes, which govern after-school expenditures. (\$2,700)

(Minnesota Statute (2003) 124D.19, Subd. 13.)

(Age priority: 8 through 14 years)

All programs assigned to these funds will not be subject to non-resident fees (City of Saint Peter); non-resident fees may be charged for non-residents of the Saint Peter School District.

With additional youth funds, the Recreation and Leisure Services Department will offer after-school programs that:

- *Collaborate with and leverage existing community resources that have demonstrated effectiveness*
- *Reach out to youth, including underserved and at-risk youth in the community*
- *Serve children participating in adult-supervised programs during non-school hours*
- *Support academic achievement*
- *Increase skills in sports and other activities*

IV. GUIDELINES FOR SPONSORING YOUTH PROGRAMS

SCHOOL YEAR 2026-27 YOUTH PROGRAMS

(July 1, 2026–June 30, 2027)

R&LS will offer the following:

- After school activities (e.g., Chess, Pickleball, eSports, Kids Club, Exploration Recreation, Fencing, Early Rec Out Days, and Open Gym)
- Leadership and/or certification programs for youth ages 14 and under (e.g., Babysitter Training, Be Prepared...NOT Scared, and Home Alone Class)

C&FE will offer the following:

- Theatre & Fine Arts experiences (e.g., Arts Center, Music Lessons)
- Educational enrichment experiences (e.g., foreign languages, nutrition, STEM, and STEAM)
- American Red Cross Swim Lessons at the high school pool
- Certification programs for young adults 15 yrs+ (e.g., First Aid, CPR, Lifeguard Training, Water Safety Instruction)

SUMMER YOUTH PROGRAMS

(July 1–August 31, 2026 and June 2-30, 2027)

R&LS will offer the following:

- E-12 Youth activities, teams, and camps (e.g., Exploration Recreation, eSports, Fencing, youth sports, and camps)
- American Red Cross Swim Lessons at the City outdoor pool

- Leadership and/or certification programs for youth ages 14 and under (e.g., Volunteer In the Park, Babysitter Training, Guard Start, Water Safety Instructor Aide)

C&FE will offer the following:

- Theatre and Fine Arts experiences (e.g., Prairie Fire Theatre, Music Lessons, and Arts Center Classes)
- Educational enrichment experiences (e.g., foreign languages, nutrition, STEM, STEAM reading)
- Parent/Child classes/events
- Certification programs for young adults 15 yrs+ (e.g., First Aid, CPR, lifeguard training, and water safety instruction)

V. FUNDING

School District #508 shall provide the following funding to the City of Saint Peter for the provision of services:

Youth Development Funding	\$7,500
After School Funding	\$2,700

The distribution of funds shall be made twice a year, and funds may be requested and distributed in two equal payments (e.g., July 1, 2026, and January 2, 2027).

VI. AMENDMENTS

Either party may request changes to this MOU. Any changes, modifications, or revisions to this MOU that are mutually agreed upon by and between the parties to this MOU shall be incorporated by written instrument and effective when signed by both parties to this MOU.

This agreement by and between School District #508 and the City of Saint Peter is hereby approved

CITY OF SAINT PETER

SCHOOL DISTRICT #508

Todd Prafke
City Administrator

Jon Graff
Superintendent

Date

Date



ADDENDUM

**Regular Board Meeting
Wednesday, May 20, 2026
SPCC-Governor's Room
5:00 PM**

VII. ACTION ITEMS

5. AGENDA ITEM #5

Subject: Consider Declaration of Obsolete and Outdated Equipment

Action: Requires a Motion

Background: Board Policy 802 - Disposition of Obsolete Equipment and Material provides direction to the school district on the disposition of obsolete and outdated equipment. This process is used on an as needed basis as equipment is removed from the operations of the district. Included in BoardBook is a list of materials that are being recommended to be deemed obsolete. If approved, this allows the school district to dispose of equipment at auction that is no longer in use.

Presentation: Superintendent of Schools, Jon Graff
Technology Director, Gus Sorbo

Options/Recommendation: I recommend your approval of declaring the list of equipment as presented as obsolete and outdated.



TO: Saint Peter Public Schools School Board
FROM: Gus Sorbo
DATE: 06-MAY-2026
RE: Designate Equipment Obsolete
CC: Jon Graff, Megan Gracia

Recommendation: I recommend the school board designate the following equipment as obsolete in order to remove it from the district inventory and properly sell, recycle, or dispose of it.

Equipment:	<u>Quantity</u>	<u>Description</u>
	179	iPads
	24	Desktops
	42	Laptops
	59	Chromebooks
	3	Computer monitors
	4	Network Switches
	1	Digital Display
	7	Smartboards
	Multiple	Peripherals (mice, keyboards, cases)
	Multiple	Misc A/V Equipment

- Notes:**
- All data will be wiped or data storage will be removed prior to recycling or disposing of the equipment.
 - The equipment recommended for recycling or disposal will no longer run current software or is damaged/non-functioning. We cannot re-use it within the district and it does not have meaningful resale value.
 - A detailed list of equipment has been submitted to the business office.
 - iPads and chromebooks will be wiped and offered for resale, if there is value

NA	R9JT101FJTV	Samsung	Notepad	Tablet	Reset			
NA	R9JT101F5LT	Samsung	Notepad	Tablet	Reset			
NA	PA3460090	Panasonic	TH-50CQE2U	50" Display	Broken screen			
NA	NA	Logitech	NA	Ext Speakers	Not functioning			
NA	NA	NA	NA	Various Power C	EOL			
170731	LR05D16S	Lenovo	N22	Chromebook	Deprovisioned			
170098	SLR089Q6U	Lenovo	N23	Chromebook	Deprovisioned			
170246	LR08ZFDT	Lenovo	N23	Chromebook	Deprovisioned			
170196	LR08ZJSK	Lenovo	N23	Chromebook	Deprovisioned			
170268	SLR08ZG9W	Lenovo	N23	Chromebook	Deprovisioned			
170194	SLR08ZHUP	Lenovo	N23	Chromebook	Deprovisioned			
180630	P202VA53	Lenovo	100e	Chromebook	Deprovisioned			
180611	P202V9FR	Lenovo	100e	Chromebook	Deprovisioned			
180651	P202VA38	Lenovo	100e	Chromebook	Deprovisioned			
180609	P202V9P0	Lenovo	100e	Chromebook	Deprovisioned			
190334	SP204GT2G	Lenovo	100e MTK	Chromebook	Deprovisioned			
190313	SP204GT5U	Lenovo	100e MTK	Chromebook	Deprovisioned			
190318	SP204GSMZ	Lenovo	100e MTK	Chromebook	Deprovisioned			
190367	SP204LKAT	Lenovo	100e MTK	Chromebook	Deprovisioned			
190277	SP204LK20	Lenovo	100e MTK	Chromebook	Deprovisioned			
190298	SP204GSCQ	Lenovo	100e MTK	Chromebook	Deprovisioned			
190305	SP204GSBH	Lenovo	100e MTK	Chromebook	Deprovisioned			
190216	SP204GS6K	Lenovo	100e MTK	Chromebook	Deprovisioned			
190266	P204GSAF	Lenovo	100e MTK	Chromebook	Deprovisioned			
190214	SP204GT4Q	Lenovo	100e MTK	Chromebook	Deprovisioned			
190341	SP204GT34	Lenovo	100e MTK	Chromebook	Deprovisioned			
190256	SP204GS63	Lenovo	100e MTK	Chromebook	Deprovisioned			
201114	MP1W6FWC	Lenovo	100e Gen 2 AST	Chromebook	Deprovisioned			
201277	MP1W6BZ2	Lenovo	100e Gen 2 AST	Chromebook	Deprovisioned			
200545	MP1W6FRC	Lenovo	100e Gen 2 AST	Chromebook	Deprovisioned			
201134	MP1W6ALG	Lenovo	100e Gen 2 AST	Chromebook	Deprovisioned			
201283	MP1W6DC3	Lenovo	100e Gen 2 AST	Chromebook	Deprovisioned			
201104	MP1W6D90	Lenovo	100e Gen 2 AST	Chromebook	Deprovisioned			
201144	MP1WEMMJ	Lenovo	100e Gen 2 AST	Chromebook	Deprovisioned			
201135	MP1WAL93	Lenovo	100e Gen 2 AST	Chromebook	Deprovisioned			
201074	MP1WEF6V	Lenovo	100e Gen 2 AST	Chromebook	Deprovisioned			
201152	MP1W69AP	Lenovo	100e Gen 2 AST	Chromebook	Deprovisioned			
201079	MP1W6D8H	Lenovo	100e Gen 2 AST	Chromebook	Deprovisioned			
201141	MP1W699Z	Lenovo	100e Gen 2 AST	Chromebook	Deprovisioned			
200540	MP1W6FPQ	Lenovo	100e Gen 2 AST	Chromebook	Deprovisioned			
200599	MP1W6HH8	Lenovo	100e Gen 2 AST	Chromebook	Deprovisioned			
		Lenovo	100e Gen 2 AST	Chromebook	Deprovisioned			
220213	SMP2335SJ	Lenovo	100e Gen 3	Chromebook	Deprovisioned			
200987	3VVK9FCNB076	Samsung	Chromebook 4	Chromebook	Deprovisioned			
200853	3VVK9FCNB076	Samsung	Chromebook 4	Chromebook	Deprovisioned			
200889	3VVK9FCNB077	Samsung	Chromebook 4	Chromebook	Deprovisioned			
200982	3VVK9FCNB077	Samsung	Chromebook 4	Chromebook	Deprovisioned			
200873	3VVK9FCNB077	Samsung	Chromebook 4	Chromebook	Deprovisioned			
200977	3VVK9FCNB074	Samsung	Chromebook 4	Chromebook	Deprovisioned			

200895	3VVK9FCNB075	Samsung	Chromebook 4	Chromebook	Deprovisioned			
200957	3VVK9FCNB075	Samsung	Chromebook 4	Chromebook	Deprovisioned			
200919	3VVK9FCNB075	Samsung	Chromebook 4	Chromebook	Deprovisioned			
200980	3VVK9FCNB075	Samsung	Chromebook 4	Chromebook	Deprovisioned			
210282	3VVK9FCNB075	Samsung	Chromebook 4	Chromebook	Deprovisioned			
200942	3VVK9FCNB075	Samsung	Chromebook 4	Chromebook	Deprovisioned			
200963	3VVK9FCNB075	Samsung	Chromebook 4	Chromebook	Deprovisioned			
201272	3VVK9FCNB077	Samsung	Chromebook 4	Chromebook	Deprovisioned			
200943	3VVK9FCNB075	Samsung	Chromebook 4	Chromebook	Deprovisioned			
200862	3VVK9FCNB077	Samsung	Chromebook 4	Chromebook	Deprovisioned			
200950	3VVK9FCNB073	Samsung	Chromebook 4	Chromebook	Deprovisioned			
200857	3VVK9FCNB075	Samsung	Chromebook 4	Chromebook	Deprovisioned			
200971	3VVK9FCNB076	Samsung	Chromebook 4	Chromebook	Deprovisioned			
200875	3VVK9FCNB076	Samsung	Chromebook 4	Chromebook	Deprovisioned			
210278	3VVK9FCNB073	Samsung	Chromebook 4	Chromebook	Deprovisioned			
150468	5CG62104LF	HP	650 G2	Laptop	Decommissioned			
150475	5cg62103j3	HP	650 G2	Laptop	Decommissioned			
508137	5CG8033VPX	HP	EliteBook 840 G4	Laptop	Decommissioned			
170909	MXL8251FBC	HP	ProOne 400 G3	AIO Computer	Decommissioned			
508180	MXL6201WD7	HP	ProOne 400 G2	AIO Computer	Decommissioned			
150990	MXL6201WDR	HP	ProOne 400 G2	AIO Computer	Decommissioned			
180393	MXL8251F97	HP	ProOne 400 G3	AIO Computer	Decommissioned			
170906	MXL81717GG	HP	ProOne 400 G3	AIO Computer	Decommissioned			
180362	MXL8251FBW	HP	ProOne 400 G3	AIO Computer	Decommissioned			
180392	MXL8251FB9	HP	ProOne 400 G3	AIO Computer	Decommissioned			
150478	MXL6201WD4	HP	ProOne 400 G2	AIO Computer	Decommissioned			
150201	5CG422FKNG	HP	roBook 650 G1	Laptop	Decommissioned			
200419	5CG0194566	HP	roBook 650 G5	Laptop	Decommissioned			
200414	5CG019454J	HP	roBook 650 G5	Laptop	Decommissioned			
190892	5CG9496HHP	HP	roBook 650 G5	Laptop	Decommissioned			
190895	5CG9496HJ8	HP	roBook 650 G5	Laptop	Decommissioned			
200406	5CG0194CSD	HP	roBook 650 G5	Laptop	Decommissioned			
190894	5CG9496JL2	HP	roBook 650 G5	Laptop	Decommissioned			
180395	5CG82723NY	HP	roBook 650 G4	Laptop	Decommissioned			
180493	5CG8183H58	HP	roBook 650 G4	Laptop	Decommissioned			
180376	5CG827235W	HP	roBook 650 G4	Laptop	Decommissioned			
180388	5CG827234N	HP	roBook 650 G4	Laptop	Decommissioned			
180368	5CG82723RN	HP	roBook 650 G4	Laptop	Decommissioned			
180363	5CG827239Z	HP	roBook 650 G4	Laptop	Decommissioned			
190809	5CG91700C0	HP	roBook 650 G4	Laptop	Decommissioned			
180386	5CG82723G5	HP	roBook 650 G4	Laptop	Decommissioned			
190830	5CG917045R	HP	roBook 650 G4	Laptop	Decommissioned			
190804	5CG91701CN	HP	roBook 650 G4	Laptop	Decommissioned			
190826	5CG91703QX	HP	roBook 650 G4	Laptop	Decommissioned			
190811	5CG91704K9	HP	roBook 650 G4	Laptop	Decommissioned			
190812	5CG91705GN	HP	roBook 650 G4	Laptop	Decommissioned			
190825	5CG91704CN	HP	roBook 650 G4	Laptop	Decommissioned			
200405	5CG01942Y7	HP	roBook 650 G5	Laptop	Decommissioned			
200419	5CG0194566	HP	roBook 650 G5	Laptop	Decommissioned			
508131	2CE242269L	HP	roBook 4540s	Laptop	Decommissioned			
200386	5CG0511FBJ	HP	Elite Book 830 G7	Laptop	Decommissioned			
NA	cnu6191pmt	HP Compaq	nc6120	Laptop	Decommissioned			
190002	MXL919284C	HP	SFF G4 Workstat	Desktop	Decommissioned			
190001	MXL9194C38	HP	SFF G4 Workstat	Desktop	Decommissioned			
190004	MXL919284B	HP	SFF G4 Workstat	Desktop	Decommissioned			
190019	MXL919284R	HP	SFF G4 Workstat	Desktop	Decommissioned			

180492	5CD83970RB	HP	Book 440 G5 Lap	Laptop	Decommissioned			
NA	2UA7282275	HP	NI G3 WORKSTA	Desktop	Decommissioned			
210895	2UA7282278	HP	NI G3 WORKSTA	Desktop	Decommissioned			
NA	c02tv1ttj1gg	Apple	iMac 27"	AIO	released from ASM			
190859	MXL9264K4N	HP	P ProDesk 600 G	Desktop	Decommissioned			
NA	3CQ015Q9C4	HP	HP LE2901W	Monitor				
NA	CN47100RH0	HP	P EliteDisplay E23	Monitor				
NA	2UA1450GPY	HP	8200 Elite SSF	Desktop	Decommissioned			
NA	NA	CYBERPOWER	POWER BACKUP	Battery Backup				
140681	MXL41229TS	HP	400 G1 AIO	AIO	Decommissioned			
140683	MXL41229V5	HP	400 G1 AIO	AIO	Decommissioned			
140682	MXL41229WR	HP	400 G1 AIO	AIO	Decommissioned			
140684	MXL41229TB	HP	400 G1 AIO	AIO	Decommissioned			
508166	MXL7191XNL	HP	roOne 400 G2 AIO	AIO	Decommissioned			
150464	5CG621065N	HP	ROBOOK 650 G	LAPTOP	Decommissioned			
508106	5CG7292GLP	HP	ROBOOK 650 G	LAPTOP	Decommissioned			
508127	5CG71932WR	HP	ROBOOK 650 G	LAPTOP	Decommissioned			
508138	5CG6210657	HP	ROBOOK 650 G	LAPTOP	Decommissioned			
508116	5CG71639P4	HP	ROBOOK 650 G	LAPTOP	Decommissioned			
NA	5cg62105mw	HP	ROBOOK 650 G	LAPTOP	Decommissioned			
508123	5CG71932X3	HP	ROBOOK 650 G	LAPTOP	Decommissioned			
170908	5CG71639LV	HP	ROBOOK 650 G	LAPTOP	Decommissioned			
508144	5CG71639R5	HP	ROBOOK 650 G	LAPTOP	Decommissioned			
508111	5CG71932Z7	HP	ROBOOK 650 G	LAPTOP	Decommissioned			
508109	5CG7155RH6	HP	ROBOOK 650 G	LAPTOP	Decommissioned			
NA	5cg62105xg	HP	ROBOOK 650 G	LAPTOP	Decommissioned			
140032	dytkn34ydfhw	Apple	A1395	iPad	released from ASM			
140033	dytkn3cydfhw	Apple	A1395	iPad	released from ASM			
170636	DMQTVQ0CHLF	Apple	A1822	iPad	released from ASM			
170293	DMQTVHK5HLF	Apple	A1822	iPad	released from ASM			
170279	DMRTV0YQHLL	Apple	A1822	iPad	released from ASM			
190750	DMPYP2GYJF8	Apple	A1893	iPad	released from ASM			
190734	DMPYPKQBJF8	Apple	A1893	iPad	released from ASM			
180006	GG7WW2FGJF8	Apple	A1893	iPad	released from ASM			
200061	DMPD1PAPMF3	Apple	A2197	iPad	released from ASM			
200087	DMPD1PY1MF3	Apple	A2197	iPad	released from ASM			
210609	GG7FX7W8Q1G	Apple	A2270	iPad	released from ASM			
210813	GG7FXNWCQ1C	Apple	A2270	iPad	released from ASM			
210477	GG7FXC5ZQ1G	Apple	A2270	iPad	released from ASM			
210461	GG7FXBQFQ1G	Apple	A2270	iPad	released from ASM			
200993	H96DR3T4Q1GC	Apple	A2270	iPad	released from ASM			
200490	H96DR5VKQ1G	Apple	A2270	iPad	released from ASM			
210795	GG7FXNBPQ1G	Apple	A2270	iPad	released from ASM			
210675	GG7FXNCSQ1G	Apple	A2270	iPad	released from ASM			

210638	GG7FWGH7Q1G	Apple	A2270	iPad	Released from ASM		
210816	GG7FXCBJQ1G	Apple	A2270	iPad	Released from ASM		
210468	GG7FX7M6Q1G	Apple	A2270	iPad	Released from ASM		
210564	GG7FXNVFQ1G	Apple	A2270	iPad	Released from ASM		
220640	SJX6Q27HCGJ	Apple	A2602	iPad	Released from ASM		
220419	SXQF32Q3Q4N	Apple	A2602	iPad	Released from ASM		
220469	SL6K9M60JKQ	Apple	A2602	iPad	Released from ASM		
220336	LLPC6F39XP	Apple	A2602	iPad	Released from ASM		
220382	SFC7R647FK6	Apple	A2602	iPad	Released from ASM		
220664	SL04947F715	Apple	A2602	iPad	Released from ASM		
220304	YFHJ70NG6V	Apple	A2602	iPad	Released from ASM		
220108	SL7L6WR2DX4	Apple	A2602	iPad	Released from ASM		
220306	CXGHQJCH7	Apple	A2602	iPad	Released from ASM		
220140	SQ02W3JXJH2	Apple	A2602	iPad	Released from ASM		
220331	JJF9QGYDLP	Apple	A2602	iPad	Released from ASM		
220445	SHR6KRQ45GJ	Apple	A2602	iPad	Released from ASM		
220371	SM9XQHXCDDH3	Apple	A2602	iPad	Released from ASM		
220430	XWNM6557Y4	Apple	A2602	iPad	Released from ASM		
220489	SKVDX636J6T	Apple	A2602	iPad	Released from ASM		
220117	SYDXW2DJQJM	Apple	A2602	iPad	Released from ASM		
220360	SX7V0CF3QPT	Apple	A2602	iPad	Released from ASM		
NA	CN76FP53HS	ARUBA	2530-8G	PoE Switch			
NA	CN76FP54Y7	ARUBA	2530-8G	PoE Switch			
NA	CN76FP543R	ARUBA	2530-8G	PoE Switch			
NA	CN6AFP407Y	ARUBA	2530-24G	PoE Switch			
210880	2ua728227I	HP	Mini G3 Workstat	Desktop	Decommissioned		
180398	5CG8272DMF	HP	Probook 650 G4	Laptop	Decommissioned		
				Broken Chromebook Sc	Box		
				Failed Chromebook Bat	Box		
				Failed Electronic Charge	2 Boxes		
170811	DQZ0EAA0017	Acer	CA5W1	Chromebase	EOL		
	61640	Smart	SB680-M2	Smartboard	EOL	Room206	
	40814	Smart	SB680-M2	Smartboard	EOL	Room 207	
	E72395	Smart	SB680-M2	Smartboard	EOL	Room 201	
	NA	Smart	SB680-M2?	Smartboard	EOL	Room 205	
	E28703	Smart	SB680-M2	Smartboard	EOL	Room 301	
	40760	Smart	SB680-M2	Smartboard	EOL	Room 309	
	D07235	Smart	SB680-M2	Smartboard	EOL	Room 311	
150095	DMPPT41SFK1C	Apple	A1474	iPad	Reset and released from Mosyle and ASM		
170289	DMQTVNGUHLF	Apple	A1822	iPad	Reset and released from Mosyle and ASM		
180108	GG7WW9MOJF8	Apple	A1893	iPad	Reset and released from Mosyle and ASM		
190451	DMPYPE77JF8J	Apple	A1893	iPad	Reset and released from Mosyle and ASM		
190697	DMPYPLRXJF8J	Apple	A1893	iPad	Reset and released from Mosyle and ASM		
190720	DMQYRACYJF8J	Apple	A1893	iPad	Reset and released from Mosyle and ASM		
200078	DMPD1QGCMF3	Apple	A2197	iPad	Reset and released from Mosyle but not yet released from ASM		
200067	DMPD1NZ9MF3	Apple	A2197	iPad	Reset and released from Mosyle but not yet released from ASM		

200106	DMPD1JRZMF3I	Apple	A2197	iPad	Reset and released from Mosyle but not yet released from ASM
200182	DMPD1S75MF3I	Apple	A2197	iPad	Reset and released from Mosyle but not yet released from ASM
200152	DMPD1SG7MF3	Apple	A2197	iPad	Reset and released from Mosyle but not yet released from ASM
200292	DMPD1SFCMF3	Apple	A2197	iPad	Reset and released from Mosyle but not yet released from ASM
200242	DMPD1JB7MF3M	Apple	A2197	iPad	Reset and released from Mosyle but not yet released from ASM
200838	H96DR4FEQ1G	Apple	A2270	iPad	Reset and released from Mosyle but not yet released from ASM
200993	H96DR3T4Q1G	Apple	A2270	iPad	Reset and released from Mosyle but not yet released from ASM
210669	GG7FX2AEQ1G	Apple	A2270	iPad	Reset and released from Mosyle but not yet released from ASM
210835	DMQF24H4Q1G	Apple	A2270	iPad	Reset and released from Mosyle but not yet released from ASM
210601	GG7FXEQEQ1G	Apple	A2270	iPad	Reset and released from Mosyle but not yet released from ASM
210617	GG7FXB07Q1G	Apple	A2270	iPad	Reset and released from Mosyle but not yet released from ASM
210876	DMQF20P5Q16	Apple	A2270	iPad	Reset and released from Mosyle but not yet released from ASM
210799	GG7FXEPJQ1G	Apple	A2270	iPad	Reset and released from Mosyle but not yet released from ASM
201440	DMQF27XWQ1G	Apple	A2270	iPad	Reset and released from Mosyle but not yet released from ASM
201386	DMQF247ZQ1G	Apple	A2270	iPad	Reset and released from Mosyle but not yet released from ASM
201388	DMPF2PXZQ1G	Apple	A2270	iPad	Reset and released from Mosyle but not yet released from ASM
210633	GG7FXC8NQ1G	Apple	A2270	iPad	Reset and released from Mosyle but not yet released from ASM
210555	GG7FXNUBQ1G	Apple	A2270	iPad	Reset and released from Mosyle but not yet released from ASM
201435	DMQF1K7HQ1G	Apple	A2270	iPad	Reset and released from Mosyle but not yet released from ASM
200486	H98DR0ETQ1G	Apple	A2270	iPad	Reset and released from Mosyle but not yet released from ASM
200771	H96DR4FKQ1G	Apple	A2270	iPad	Reset and released from Mosyle but not yet released from ASM
200774	H96DR49RQ1G	Apple	A2270	iPad	Reset and released from Mosyle but not yet released from ASM
200764	H98DR060Q1G	Apple	A2270	iPad	Reset and released from Mosyle but not yet released from ASM
200841	H96DR4G8Q1G	Apple	A2270	iPad	Reset and released from Mosyle but not yet released from ASM
210676	GG7FX5FKQ1G	Apple	A2270	iPad	Reset and released from Mosyle but not yet released from ASM
201382	DMQF25P4Q1G	Apple	A2270	iPad	Reset and released from Mosyle but not yet released from ASM
210537	GG7FXFAQQ1G	Apple	A2270	iPad	Reset and released from Mosyle but not yet released from ASM
200997	H98DR03MQ1G	Apple	A2270	iPad	Reset and released from Mosyle but not yet released from ASM
210585	GG7FXGQQ1G	Apple	A2270	iPad	Reset and released from Mosyle but not yet released from ASM
210581	GG7FXNB5Q1G	Apple	A2270	iPad	Reset and released from Mosyle but not yet released from ASM
210708	GG7FXAT4Q1G	Apple	A2270	iPad	Reset and released from Mosyle but not yet released from ASM
210412	H98DR0DNQ1G	Apple	A2270	iPad	Reset and released from Mosyle but not yet released from ASM
210457	GG7FXEVQQ1G	Apple	A2270	iPad	Reset and released from Mosyle but not yet released from ASM
210496	GG7FXNZFQ1G	Apple	A2270	iPad	Reset and released from Mosyle but not yet released from ASM
210665	GG7FXCP4Q1G	Apple	A2270	iPad	Reset and released from Mosyle but not yet released from ASM
210792	GG7FXN8VQ1G	Apple	A2270	iPad	Reset and released from Mosyle but not yet released from ASM
210824	GG7FXEQ8Q1G	Apple	A2270	iPad	Reset and released from Mosyle but not yet released from ASM
210821	GG7FXNWHQ1G	Apple	A2270	iPad	Reset and released from Mosyle but not yet released from ASM
210584	GG7FX7B3Q1G	Apple	A2270	iPad	Reset and released from Mosyle but not yet released from ASM
210714	GG7FXFE5Q1G	Apple	A2270	iPad	Reset and released from Mosyle but not yet released from ASM
210706	GG7FXETSQ1G	Apple	A2270	iPad	Reset and released from Mosyle but not yet released from ASM
210718	GG7FX3HEQ1G	Apple	A2270	iPad	Reset and released from Mosyle but not yet released from ASM
210663	GG7FXA2UQ1G	Apple	A2270	iPad	Reset and released from Mosyle but not yet released from ASM
210452	GG7FXABMQ1G	Apple	A2270	iPad	Reset and released from Mosyle but not yet released from ASM
210819	GG7FXNVMQ1G	Apple	A2270	iPad	Reset and released from Mosyle but not yet released from ASM
210766	GG7FXCUNQ1G	Apple	A2270	iPad	Reset and released from Mosyle but not yet released from ASM
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210703	GG7FXG1LQ1G	Apple	A2270	iPad	Reset and released from Mosyle but not yet released from ASM
210827	GG7FXMCXQ1G	Apple	A2270	iPad	Reset and released from Mosyle but not yet released from ASM
210790	GG7FXASCQ1G	Apple	A2270	iPad	Reset and released from Mosyle but not yet released from ASM
210544	GG7FXB79Q1G	Apple	A2270	iPad	Reset and released from Mosyle but not yet released from ASM
210569	GG7FXGEWQ1G	Apple	A2270	iPad	Reset and released from Mosyle but not yet released from ASM
210451	GG7FXEPGQ1G	Apple	A2270	iPad	Reset and released from Mosyle but not yet released from ASM
210769	GG7FX7EQQ1G	Apple	A2270	iPad	Reset and released from Mosyle but not yet released from ASM
210481	GG7FXGJLQ1G	Apple	A2270	iPad	Reset and released from Mosyle but not yet released from ASM
210802	GG7FX7XJQ1G	Apple	A2270	iPad	Reset and released from Mosyle but not yet released from ASM

210493	GG7FXNKHQ1G	Apple	A2270	iPad	Reset and released from Mosyle but not yet released from ASM
210831	GG7FXAR0Q1G	Apple	A2270	iPad	Reset and released from Mosyle but not yet released from ASM
210497	GG7FWFUTQ1G	Apple	A2270	iPad	Reset and released from Mosyle but not yet released from ASM
210455	GG7FX9ZXQ1G	Apple	A2270	iPad	Reset and released from Mosyle but not yet released from ASM
210683	GG7FXG18Q1G	Apple	A2270	iPad	Reset and released from Mosyle but not yet released from ASM
210642	GG7FX9YPQ1G	Apple	A2270	iPad	Reset and released from Mosyle but not yet released from ASM
210671	GG7FXJHZQ1G	Apple	A2270	iPad	Reset and released from Mosyle but not yet released from ASM
210713	GG7FXA4PQ1G	Apple	A2270	iPad	Reset and released from Mosyle but not yet released from ASM
210460	GG7FXEQFQ1G	Apple	A2270	iPad	Reset and released from Mosyle but not yet released from ASM
210830	GG7FXMGSQ1G	Apple	A2270	iPad	Reset and released from Mosyle but not yet released from ASM
210586	GG7FXA8DQ1G	Apple	A2270	iPad	Reset and released from Mosyle but not yet released from ASM
210541	GG7FXD8HQ1G	Apple	A2270	iPad	Reset and released from Mosyle but not yet released from ASM
210686	GG7FXFDLQ1G	Apple	A2270	iPad	Reset and released from Mosyle but not yet released from ASM
210645	GG7FXHXPQ1G	Apple	A2270	iPad	Reset and released from Mosyle but not yet released from ASM
210498	GG7FXNKEQ1G	Apple	A2270	iPad	Reset and released from Mosyle but not yet released from ASM
210806	GG7FXJ2HQ1G	Apple	A2270	iPad	Reset and released from Mosyle but not yet released from ASM
210503	GG7FXCU9Q1G	Apple	A2270	iPad	Reset and released from Mosyle but not yet released from ASM



ADDENDUM

**Regular Board Meeting
Wednesday, May 20, 2026
SPCC-Governor's Room
5:00 PM**

VII. ACTION ITEMS

6. AGENDA ITEM #6

Subject: Consider Approval of 2026 Summer Programming

Background: Saint Peter students participate in a wide range of academic and co-curricular programs throughout the summer. Administrators will provide an overview of summer programs at the meeting.

Further, the school district is once again hosting the "Read and Feed" program, providing free lunch to all children along with reading opportunities.

In addition, Saints Overtime will be operating at North Elementary providing school care and enrichment programs for students in Kindergarten through sixth grade.

Presentation: Special Programs Administrator (POSA), Ytive Prafke

Options/Recommendation: I recommend your approval of the 2026 Summer Programming as presented.



St. Peter Read and Feed Program FREE BREAKFAST, LUNCH AND LEARNING

St. Peter School District is sponsoring FREE BREAKFAST, LUNCH and Books for children this summer!!!!



ONE LOCATION Summer 2026: North Elementary
Breakfast being served from 7:30-9:00
Lunch being served from 11:00-12:30

- Who:** All children ages 1-18
- What:** **Free Breakfast and Lunch** for all children who attend. There are no income guidelines required. Adults may choose to purchase breakfast for \$3.25, lunch for \$5.65 OR bring their own food.
- Activities:** All children are invited to participate in FREE reading activities scheduled during the lunch program.
- When:** Monday-Friday June 10-August 14, 2026 (NO READ AND FEED JUNE 19)
Breakfast served 7:30 a.m.-9:00 a.m. (cafeteria will be closed from 9-10:45)
Lunch served 11:00 a.m.-12:30 p.m.
- Where:** North Elementary School Cafeteria 815 North 9th St., St. Peter
Playground Entrance-Door 4
- Free Transit:** Be at the bus stop no later than the times listed:

- | | |
|--|--|
| 10:00 Marway Trailer park (Laundromat) | 10:25 Green Valley (North Entrance) |
| 10:05 Nicollet Meadows (Daniels & W. Menk) | 10:30 Maplewood Apts (Parking Lot) |
| 10:10 South Elementary | 10:35 Drop off first group at North |
| 10:15 Middle School (Pking lot of Capitol and Grace) | 10:40 Sunrise Meadows (2nd Building Parking Lot) |
| 10:20 Fairview Apartments (Playground) | 10:45 Vista View (Mail Boxes)jn |
| | 10:50 Summit Park (Mail Room) |
| | 10:55 Drop off at North |

Return routes will begin at 12:00- North Elementary Playground Pick up
12:00 Pick up first group going to Sunrise, Summit, Vista View & Green Valley
12:25 Pick going Maplewood, Fairview, Middle School, South Nicollet Meadows and Marway.

How: No registration required-just come—everyone is welcome!
Children ages 7 and under need to be accompanied by a responsible caregiver.



This institution is an equal opportunity provider.
All meals must be eaten on site.
Thank you!

Saint Peter Community & Family Education Summer Youth Programs

June

- Mad Scientist Eats – Kids' cooking
- Water Safety Instruction
- Summer Art Camp – Sess. 1, K-1
- Summer Art Camp – Sess. 2, 2-4
- Summer Art Camp – Sess. 3, 5-8
- Red, White, and Blue-tiful
- Private Percussion Lessons with Justin T. (Gouvernaires)
- 5 Powerful Techniques to Embrace Positive Thinking – Youth (5-8)
- 5 Powerful Techniques to Embrace Positive Thinking – Youth (9-12)
- Guitar, Ukulele, Mandolin, and Banjo lessons with Chris Walchuk
- Fruitopia
- sPARK Mobile Art

July

- Sun-Catching Fun: Create Your Own Window Clings
- COR Robotics: RC Wars
- COR Robotics: Merch Lab
- Lifeguard Training Course
- Summer Band Lessons – Flutes, Clarinet, Saxophone
- Summer Band Lessons – Trumpet, Trombones/Baritons/Percussion
- Summer Flower Pounding & Crafts with Montana Tolzman
- DIY Dog Treats

August

- COR Robotics: YouTube Creator & Shoutcasting
- COR Robotics: Minecraft Olympics
- Eco-Printing with Joel Moline and Montana Tolzman
- 5 Powerful Techniques to Embrace Positive Thinking – Youth (5-8)
- 5 Powerful Techniques to Embrace Positive Thinking – Youth (9-12)
- The Great Ice Cream Shake Up
- On a Stick: State Fair Foods



ADDENDUM

**Regular Board Meeting
Wednesday, May 20, 2026
SPCC-Governor's Room
5:00 PM**

VII. ACTION ITEMS

7. AGENDA ITEM #7

Subject: Consider Policies for Approval with a Second Reading

Action: Requires a Motion

Background: The following policies are being brought forward for a second and final reading:

Policy 623: Summer School Instruction

- The policy was brought forward for a first reading at the April Board meeting with the following changes:
 - Section III.A.2: remove the words "at the ____ levels;"
 - Remove Section IV in its entirety.

Policy 908: Volunteers

- No companion MSBA Model Policy exists
- The policy was brought forward for a first reading at the April Board meeting with the following changes:
 - Adding the following language at the end of section IV.B: and any volunteer who, in performing their assigned duties or role, will be alone with students (i.e., field trip chaperones).

These policies were reviewed by the Policy Committee at their May 13 meeting and the Committee recommends their approval.

Presentation: Policy Review Committee
Superintendent of Schools, Jon Graff

Options/Recommendation: I recommend your approval of Policies 623 and 908 as as presented.

623 ~~MANDATORY~~ SUMMER SCHOOL INSTRUCTION

I. PURPOSE

The purpose of this policy is to establish program parameters and student attendance guidelines and requirements for the school district relating to the provision of mandatory summer school educational services.

II. GENERAL STATEMENT OF POLICY

Summer school educational services and instruction shall be directed toward the fulfillment of the goals and objectives of the educational program and graduation standards of the school district.

III. PROCEDURES

A. The school district shall offer summer school instruction providing opportunities for:

[Note: The following are for illustrative purposes. Summer school instructional offerings are a policy decision to be determined by the local school board.]

1. Remedial instruction ~~at the _____ level(s);~~
2. Make-up and review courses ~~at the _____ level(s);~~
3. Special education instruction and services related to ~~mandatory~~-summer school instruction consistent with applicable state and federal authority for all qualified ~~children with disabilities disabled children~~ where appropriate to their educational needs;
4. Reading intervention programs or instruction for students who are at risk of not learning to read before the end of second grade; and
5. Other ~~mandatory~~-summer school programs as determined by the school district.

B. All services of the summer school program will be free to residents of the school district whose need for a summer program has been identified by teachers or the school principal and who are required to attend pursuant to established school district criteria and the provisions of this policy.

C. The summer school curriculum will be established in line with the needs of students and in accordance with rules of the [Minnesota](#) Department of Education. Remedial, make-up, and review courses shall provide opportunities for students to qualify for promotion and/or credit in areas and subjects where previous work has not met promotion/credit standards. It shall further be designed to assist students who have not passed one or more basic requirements tests and who are in need of remediation services relating to the school district's graduation standards or who have been identified as at risk of not learning to read before the end of second grade.

D. Summer school provides the opportunity for students to improve basic skills, further their academic progress, ~~and/or accelerate in designated academic areas~~. The intent of the school district is to ensure that courses taught during the summer session are of the same level of instructional breadth and difficulty as provided during the regular school

year.

IV. MANDATORY SUMMER SCHOOL INSTRUCTION

~~[Note: The Compulsory Instruction Law at Minn. Stat. §Minnesota Statutes section 120A.22, subdivisionSubd. 5, specifically authorizes school districts to require children subject to compulsory instruction to attend summer school. Each school district that wishes to implement mandatory summer school instruction must establish the criteria and standards for determining which students will be required to receive such instruction. These criteria should be developed and determined by the school board in consultation with appropriate educational professionals. The final criteria and standards should be provided with specificity in this section. These criteria are within the discretion of the school board and may be tailored to a school district's particular needs and resources. They may be aimed at certain grade levels, academic areas and programs, or at students in need of remediation services relating to the school district's graduation standards and basic requirements testing.]~~

~~[Also, pursuant to Minn. Stat. §Minnesota Statutes section 120B.12, as of the 2011-2012 school year, school districts must identify, before the end of kindergarten, grade 1, and grade 2, students who are not reading at grade level before the end of the current school year. Such students must be screened for characteristics of dyslexia. Reading assessments in English and in the predominant languages of district students, where practicable, must identify and evaluate students' areas of academic need related to literacy. School districts must also monitor the progress and provide reading instruction appropriate to the specific needs of English learners. School districts must use a locally adopted, developmentally appropriate, and culturally responsive assessment. School districts are required to provide reading intervention methods for such students, which may include requiring student attendance in summer school.]~~

[Alternative]

~~The school board will direct the administration to identify and develop specific criteria and standards for determining which students must receive summer school instruction. These will be provided to the school board for review and approval on no less than an annual basis. Following school board approval, the criteria and standards for mandatory summer school instruction will be included in this policy as Attachment A and incorporated herein by reference.~~

V. TRANSPORTATION SERVICES

- A. The school district shall make available transportation services for all students required to receive instruction in the school district's summer school program in accordance with ~~Minn. Stat. §Minnesota Statutes section 120A.22, subdivisionSubd. 5(b)~~. The school district recognizes that transportation is an essential part of the school district services to students and parents but further recognizes that transportation by school bus is a privilege and not a right for an eligible student.
- B. The school board shall retain sole discretion, control, and management of scheduling routes, establishment of the location of bus stops, manner and method of transportation, control and discipline of school children, and any other matter relating to the provision of transportation services.

VI. SCHOOL BOARD REVIEW

The superintendent or designated representative shall report at least annually to the school board regarding the status and utilization of programs under this policy. All summer school programs will be subject to annual review and approval by the school board.

Legal References: Minn. Stat. § 120A.20 (Admission to Public School)

Minn. Stat. § 120A.22 (Compulsory Instruction)
Minn. Stat. § 120B.12 (Reading Proficiently no Later than the End of Grade 3)
Minn. Stat. § 123B.02 (General Powers of Independent School Districts)
Minn. Stat. § 123B.09 (Boards of Independent School Districts)
Minn. Stat. § 123B.88 (Independent School Districts; Transportation)
Minn. Stat. § 125A.50 (Alternative Delivery of Specialized Instructional Services)
Minn. Rules [Chapter Part](#) 3501 (Graduation Standards)

Cross References: ~~MSBA/MASA Model~~ Policy 603 (Curriculum Development)
~~MSBA/MASA Model~~ Policy 604 (Instructional Curriculum)
~~MSBA/MASA Model~~ Policy 605 (Alternative Programs)
~~MSBA/MASA Model~~ Policy 707 (Transportation of Public School Students)

908 VOLUNTEERS

I. PURPOSE

To promote stronger school-community ties and to tap valuable human resources present outside the school setting, the School District encourages community members to volunteer.

II. GENERAL STATEMENT OF POLICY

- A. The Board authorizes the selection and use of parents/guardians, community members, and others as volunteers to assist and supplement regular school district staff. Under no circumstances shall a volunteer be considered an employee of the school district. A volunteer shall receive no wages or other consideration that has a monetary value for the performance of volunteer services. The volunteer position is not a right, but rather a privilege, which is conferred by the Board and the administration. As such, any volunteer position may be eliminated and/or the services of any volunteer may be terminated at any time at the sole discretion of the responsible school district administrator(s).
- B. Volunteers are to perform only those duties and/or functions assigned to them by the school principal or designee or, in appropriate cases, the district employee to which they have been temporarily assigned.

III. VOLUNTEER CATEGORIES

- A. Single-Event Volunteer—one who voluntarily provides service to the school district, without compensation, for a single event that will be completed in one (1) to three (3) school days.
- B. Short-Term Volunteer—one who voluntarily provides a service to the school district, without compensation, on an occasional basis not exceeding two (2) weeks in the aggregate during a school term.
- C. Long-Term Volunteer—one who voluntarily provides a service to the school district, without compensation, from time to time throughout the entire school year. Said service does not necessarily have to be performed on consecutive days. The intent, however, is to use a long-term volunteer over an aggregate period of time exceeding two (2) weeks through the school year. This category includes, but is not limited to, coaching, directing, advising, or serving as a school/office/classroom assistant.

IV. PROCEDURES

- . The school principal and/or activities director shall assume general authority and responsibility over all volunteers serving at that school site. The principal and/or athletic director who use(s) volunteers in any capacity shall be responsible for:
 - 1. Supervising the dissemination and procurement of volunteer applications and clearances.
 - 2. Reviewing volunteer applications and required clearances.

3. Maintaining a file of applications and clearances.
 4. Ensuring volunteer intakes are conducted, as appropriate.
 5. Recruiting and selecting volunteers in accordance with the needs of the school as principal and staff shall determine, including the number of volunteers providing service in any one area.
 6. Developing and assigning duties that would be performed by volunteers in accordance with the identified needs in his/her school.
 7. Ensuring any necessary training of volunteers to perform the specific duties associated with their assignments.
 8. Terminating the services of any volunteer:
 - a. Who violates school district policy, school rules, or guidelines.
 - b. Whose presence and/or actions are deemed to constitute(s) a danger or threat to the school district, the school, the students, and/or the school's personnel.
 9. Informing the superintendent in a timely manner of the termination of a volunteer.
- B. Criminal history background checks shall be conducted on all long-term volunteers, except student volunteers, and any volunteer who, in performing their assigned duties or role, will be alone with students (i.e., field trip chaperones).
- C. Volunteers shall not be asked to assume the professional responsibilities of the school staff. Volunteers may provide assistance, which is supportive, under the direction of a staff member.
- D. Any school volunteer program that will require additional financial support from the school district budget will require a formal recommendation from the superintendent or designee and approval by the Board prior to implementation.
- E. Volunteers are not to have access to or handle any materials of a personal or confidential nature, unless the volunteer is a school district employee whose job allows such and who has been assigned to do so by the building principal or designee, or as appropriate, the teacher to whom s/he has been temporarily assigned.



ADDENDUM

**Regular Board Meeting
Wednesday, May 20, 2026
SPCC-Governor's Room
5:00 PM**

VII. ACTION ITEMS

8. AGENDA ITEM #8

Subject: Consider Policies for Approval with a Single Reading

Action: Requires a Motion

Background: The following policy was reviewed by the Policy Committee as a part of the district's regular review cycle. Because minor or no changes are recommended, the Committee is recommending approval with a single reading.

- **510: School Activities**
 - No Change Recommended

Presentation: Policy Review Committee
Superintendent of Schools, Jon Graff

Options/Recommendation: I recommend your approval of Policy 510 as presented.

510 SCHOOL ACTIVITIES

I. PURPOSE

The purpose of this policy is to impart to students, employees, and the community the school district's policy related to the student activity program.

II. GENERAL STATEMENT OF POLICY

School activities provide additional opportunities for students to pursue special interests that contribute to their physical, mental, and emotional well-being. They are of secondary importance in relationship to the formal instructional program; however, they complement the instructional program in providing students with additional opportunities for growth and development.

III. RESPONSIBILITY

- A. The school board expects all students who participate in school-sponsored activities to represent the school and community in a responsible manner. All rules pertaining to student conduct and student discipline extend to school activities.
- B. The school board expects all spectators at school sponsored activities, including parents, employees, and other members of the public, to behave in an appropriate manner at those activities. Students and employees may be subject to discipline and parents and other spectators may be subject to sanctions for engaging in misbehavior or inappropriate, illegal, or unsportsmanlike behavior at these activities or events.
- C. The superintendent shall be responsible for disseminating information needed to inform students, parents, staff, and the community of the opportunities available within the school activity program and the rules of participation.
- D. Those students who participate in Minnesota State High School League (MSHSL) activities must also abide by the league rules. Those employees who conduct MSHSL activities shall be responsible for familiarizing students and parents with all applicable rules, penalties, and opportunities.
- E. The superintendent shall be responsible for conducting an annual evaluation of school activity programs and presenting the results and any recommendations to the school board.

F. The school board will ensure that any funds raised for extracurricular activities will be spent only on extracurricular activities.

Legal References: Minn. Stat. § 123B.49 (Extracurricular Activities; Insurance)

Cross References: MSBA/MASA Model Policy 503 (Student Attendance)
MSBA/MASA Model Policy 506 (Student Discipline)
MSBA/MASA Model Policy 713 (Student Activity Accounting)
~~MSBA Service Manual, Chapter 5, Various Educational Programs~~



ADDENDUM

**Regular Board Meeting
Wednesday, May 20, 2026
SPCC-Governor's Room
5:00 PM**

VII. ACTION ITEMS

9. AGENDA ITEM #9

Subject: Consider the Approval of Curriculum Purchases

Action: Requires a Motion

Background: Policy 606 gives the School Board the final authority over decisions regarding the selection of textbook and instructional materials. A recommendation to purchase ELA and Social Studies curriculum materials will be presented to the Board for approval. The Education Committee and Business Committees reviewed the proposal at their April meetings and the full Board reviewed the purchase at its May Study Session. Additional information is provided in the board packet.

Presentation: North Elementary Principal/Curriculum Coordinator, Darin Doherty

Options/Recommendation: I recommend the approval of curriculum materials as presented.

K–12 Curriculum Adoption Recommendation: English Language Arts & Social Studies

Date: May 6, 2026 Review Cycle: Year 3 Conclusion — Phase 5 to Phase 6 Transition Submitted by: Darin Doherty — Curriculum Coordinator

PURPOSE

This summary marks the conclusion of Year 3 of the SPPS curriculum review cycle and formally transitions the district from Phase 5 (Evaluation & Recommendation) to Phase 6 (Adoption & Implementation). The Curriculum Review Team presents final recommendations for K–12 instructional materials in both English Language Arts and Social Studies. Both subject reviews engaged classroom teachers across all grade bands, evaluated programs against Minnesota state standards and district priorities, and applied rubrics aligned to the MDE evaluation framework. The board is asked to approve the purchases and authorize contracts as described below.

SOCIAL STUDIES

REVIEW OVERVIEW

The Social Studies review concludes Year 3 of the SPPS 7-Phase Curriculum Review Process, completing Phase 5 and recommending adoption to enter Phase 6 for the 2026–2027 school year. The team evaluated programs for inquiry-based learning design, Minnesota standards alignment, cross-curricular literacy integration, accessibility, and technology integration.

SOCIAL STUDIES RECOMMENDATIONS

Grade Band	Program / Publisher	Key Rationale
2–5 & 7–8 (Core)	TCI — Social Studies Alive! / TCI Middle School	Active, inquiry-based learning moves beyond passive reading; cross-curricular literacy integration builds background knowledge essential for reading comprehension; differentiated reading levels, text-to-speech, vocabulary supports, and English/Spanish materials serve all learners; seamless Google Classroom LMS integration; comprehensive pacing guides and in-app professional development reduce planning time
Grade 6 (Exception)	Northern Lights (MN Historical Society) — Third Edition	Definitive resource for Minnesota state history (used by 99% of MN 6th graders); hundreds of primary sources, images, and narratives specific to MN; grants FREE student admission to MNHS historic sites and museums; explicitly aligned to MN 6th-grade standards for state history, geography, and government
K–1 (Core)	Junior Achievement (JA)	Core instructional program at K–1 for financial literacy, career readiness, and entrepreneurship; concise 45-minute sessions build foundational community and economic concepts aligned to TCI pacing
Grades 2–4 (Supplemental)	Junior Achievement (JA)	Continued supplemental integration alongside TCI core; JA modules (e.g., JA Our Community, JA Our Region) reinforce financial literacy and community readiness without displacing primary TCI instruction
Grade 9	Contemporary Human Geography (Pearson)	Visual approach with modular organization; interactive AI-powered study tools personalize learning; makes complex geographic concepts accessible
Grade 10	World History Interactive (Savvas)	Strong C3 Framework alignment; immersive Project Imagine role-play activities; magazine-style student edition enhances readability and engagement

Grade 11	United States History (McGraw Hill)	Inquiry-based approach with deep primary source analysis; Inquiry Journals link historical events to current events, fostering critical thinking and civic understanding
Grade 12	Teacher-Authored Curriculum	Continued use of successful locally-developed curriculum for U.S. Government and Economics

ENGLISH LANGUAGE ARTS

REVIEW OVERVIEW

The ELA review was driven by the 2020 Minnesota ELA Standards transition (full implementation 2025–26) and the MN READ Act, which requires a shift from Balanced Literacy to Science of Reading-aligned instruction. Grade-band teacher teams reviewed programs using a simplified MDE rubric, met with curriculum representatives, and examined sample materials and digital platforms. The review replaces the current Fountas & Pinnell Balanced Literacy model at K–4.

ELA RECOMMENDATIONS

Grade Band	Program / Publisher	Key Rationale	Year-1 Cost
K–4	Amplify CKLA	Strongest MDE alignment to Science of Reading / MN READ Act; systematic phonics progression with decodables; coherent design linking phonics, vocabulary, knowledge, and writing; content-rich units reinforce science and social studies vocabulary; consistent K–4 instructional framework; 12 hours of professional development per grade band (in-person + virtual)	\$115,758
5–8	HMH Into Reading / Into Literature	Engaging, authentic texts across diverse genres and perspectives; clear MN standards alignment with spiraled skill progression; flexible pacing and text selection; strong vertical alignment Gr. 5–8; multiple assessment options; virtual training for 5th grade and 6–8 teams	\$127,323
9–12	CommonLit 360 PRO Plus	Integrates reading, writing, speaking, and listening in standards-aligned units; emphasizes complex text analysis and evidence-based writing; embeds structured student discourse; flexible leveled text sets support differentiation across course levels; strong ClassLink/Clever integration; dedicated professional learning and account support	\$6,850 (Yr 1)*

* CommonLit 360 renewal: Years 2–6 annual cost is \$20,400 (Pro) or \$35,100 (Pro Plus).

BUDGET SUMMARY

ELA ADOPTION — YEAR 1

K–4 Amplify CKLA	\$115,758.24
5–8 HMH Into Reading / Into Literature	\$127,322.93
9–12 CommonLit 360 PRO Plus	\$6,850.00
Total ELA Year-1	\$249,931.17

SOCIAL STUDIES ADOPTION — YEAR 1

K–4 Junior Achievement (Core)	Absorbed — building budgets
Gr. 2–5, 7–8 TCI — Print + digital bundles (5-yr access)	\$79,352.35
Grade 6 Northern Lights — Updated classroom set	\$2,000.00
Grade 9 Contemporary Human Geography (Pearson) — 6-yr subscription + texts	\$13,958.35
Grade 10 World History Interactive (Savvas) — 6-yr subscription	\$11,150.00
Grade 11 United States History (McGraw Hill)	Absorbed — HS budget
Grade 12 Teacher-Authored Curriculum	Absorbed — HS budget
Total SS Year-1 Curriculum	\$106,460.70
Budget Request	

ALIGNMENT TO DISTRICT PRIORITIES

- Science of Reading / MN READ Act** — Amplify CKLA replaces Balanced Literacy with systematic, explicit phonics instruction at K–4.
- 2020 MN ELA Standards** — All three ELA programs are MDE-rated highly or partially aligned, supporting the 2025–26 full implementation deadline.
- Inquiry & critical thinking** — TCI (SS) and all ELA programs emphasize analysis, evidence-based writing, and student discourse over passive recall.
- Equity & access** — Programs include differentiated supports, diverse texts, multilingual materials (TCI: English/Spanish), and scaffolds for EL and SPED learners.
- Cross-curricular literacy** — Amplify CKLA units align directly to science and SS standards, bridging both adoptions and building shared vocabulary.
- Minnesota identity & heritage** — Northern Lights (Gr. 6) provides the definitive MN history resource, including MNHS site access for students.
- Technology integration** — TCI (Google Classroom), CommonLit (ClassLink/Clever), and Amplify (all-in-one digital platform) align with district LMS infrastructure.
- Professional development** — All programs include Year-1 PD; implementation timeline targets summer 2026 onboarding for Fall 2026 launch.

IMPLEMENTATION TIMELINE

Phase	Action
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May / June 2026	Board approval of curriculum model and materials; authorize contracts; assemble teacher teams for CIA Guidebook
Summer 2026	Initiate licensing, LMS integration (Canvas / Google Classroom) for TCI; ELA platform setup for Amplify, HMH, and CommonLit
August 2026	Staff professional development: TCI onboarding, Northern Lights Third Edition update review, ELA PD for all three grade bands
Fall 2026	Full classroom implementation K–12 for both Social Studies and ELA

Recommended Board Action: Approve the adoption of K–12 Social Studies and English Language Arts curriculum materials as described above. Authorize the Superintendent or designee to execute contracts with TCI (Teachers' Curriculum Institute), the Minnesota Historical Society (Northern Lights), Junior Achievement, Pearson, Savvas, McGraw Hill, Amplify Education, Houghton Mifflin Harcourt (HMH), and CommonLit. Approve ELA Year-1 expenditure of **\$249,931.17** and Social Studies Year-1 curriculum budget request of **\$106,460.70** (TCI print + digital bundles, Gr. 2–10) from the Curriculum & Instruction budget. K–1 Junior Achievement costs absorbed by building budgets; Grades 11–12 Social Studies costs absorbed by the high school budget. Northern Lights (Gr. 6) current subscription runs through 2031; \$2,000 reflects updated classroom set only.



ADDENDUM

**Regular Board Meeting
Wednesday, May 20, 2026
SPCC-Governor's Room
5:00 PM**

VIII. INFORMATION ITEMS

1. AGENDA ITEM 1

- Subject:** Buildings and Grounds Update
- Background:** Seth Putz will provide an update on district facilities.
- Presentation:** Operations and Maintenance Supervisor, Seth Putz