



**SAINT PETER SCHOOL BOARD
Organizational Meeting
Monday, January 5, 2026
SPCC-Governor's Room, 600 S. 5th St., Saint Peter, MN
56082
5:00 PM**

- I. Call Meeting to Order**
- II. Pledge of Allegiance**
- III. Consideration and Adoption of the Agenda**
- IV. Oath of Office**
- V. Election of Officers**

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- 1.
 - Chairperson
 - Vice Chairperson
 - Clerk
 - Treasurer

VI. Designate Depositories

- 1.
 - First National Bank of Saint Peter
 - Pioneer Bank of Saint Peter
 - HomeTown Bank of Saint Peter
 - U.S. Bank of Saint Paul
 - Wells Fargo
 - South Point Financial Credit Union
 - MSDLAF (MSBA Investment Program)

VII. Designate Official Newspaper

- 1. Currently, Saint Peter Herald

VIII. Designate Auditor for School District Audit

- 1. Currently, Abdo

IX. Designate Business Manager, or Her Designee, to Continue to Make Wire Transfers for the School District

X. Designate Superintendent to Approve Non-Resident Student Agreements

XI. Set Board Salaries

- 1. Proposed:
 - Board Chair: \$500/month (\$6,000)
 - Vice Chair: \$300/month (\$3,600)
 - Treasurer: \$400/month (\$4,800)
 - Clerk: \$350/month (\$4,200)
 - Director: \$300/month (\$3,600)
 - \$100/month stipend to be paid to members of the HR (Negotiations) Committee

XII. Identify Primary Legal Counsel

1. Currently, Kennedy and Graven - Individuals authorized to contact legal counsel include the Chairperson, the Superintendent, and the Special Programs (Human Resources) Administrator.

XIII. Set Day, Time, and Place of Regular Board Meetings and Study Sessions

1. The recommendation is to (1) set regular meetings for the third Wednesday of the month at 5:00 p.m. in the Governor's Room/Community Center and (2) set study sessions for the first Wednesday of the month at 5:00 p.m. in the Middle School Media Center.

XIV. Discuss Appointments to School Board Committees

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XV. Upcoming Meetings of the School Board

HR/Negotiations Committee Meeting —

Paraprofessional Negotiations

Wednesday, January 7, 2026

5:00 PM

Saint Peter Middle School Conference Room

Education Committee Meeting

Thursday, January 8, 2026

1:00 PM

District Office

HR/Negotiations Committee Meeting —

Office Support Negotiations

Thursday, January 8, 2026

4:30 PM

Saint Peter Middle School Conference Room

HR/Negotiations Committee Meeting —

Teacher Negotiations

Monday, January 12, 2026

4:30 PM

Saint Peter Middle School Conference Room

Policy Review Committee Meeting

Tuesday, January 13, 2026

9:00 AM

District Office

Business Committee Meeting

Tuesday, January 13, 2026

1:30 PM

District Office

Regular School Board Meeting

Wednesday, January 21, 2026

5:00 PM

SPCC - Governor's Room

XVI. Adjournment



SCHOOL BOARD MEMBER OATH OF OFFICE

It is an honor that you were elected to guide the education of our community’s children. As you recite the oath of office, you assume a tremendous responsibility as a director of our school district with the duties empowered by the Minnesota Legislature. This power puts you and the other members of our school board in the position of being both morally and legally responsible for equitable, quality education of every student in the district.

In carrying out this responsibility, you will be asked to fulfill the roles of vision, structure, accountability, and advocacy. In providing vision, the board, with extensive participation of the community, envisions the community’s educational future and then formulates the goals, defines the outcomes, and sets the course for the public schools.

To achieve the vision, the board establishes a structure and creates an environment designed to ensure all students the opportunity to attain their maximum potential through a sound organizational framework.

Because as a board we must be accountable to the community, we must ensure a continuous assessment of student achievement and all conditions affecting the education of our children.

As board members, we serve as education’s key advocate on behalf of students and our community schools to advance the vision for our schools.

Furthermore, we must strive to work together with the superintendent and staff to lead the district toward fulfilling the vision we have created, fostering excellence for every student in the areas of academic skills and knowledge, citizenship and personal development.

Having signed the acceptance of office and oath of office, I hereby publicly affirm my commitment to the oath of office:

I swear/affirm that I will support the Constitution of the United States and of this state, and that I will discharge faithfully the duties of the office of school board member of Independent School District No. 508 to the best of my judgment and ability.

Board Chair

Date

Member

Date

Saint Peter School Board Committees 2026

STANDING COMMITTEES	* = CHAIR
Education Committee	<ul style="list-style-type: none"> ● Tracy Stuewe* ● Kate Martens ● Drew Dixon
Business Committee	<ul style="list-style-type: none"> ● Bill Kautt* ● Ken Rossow ● Rita Rassbach
Human Resources Committee	<ul style="list-style-type: none"> ● Bill Kautt* ● Drew Dixon ● Ken Rossow
Shared Programs Committee	<ul style="list-style-type: none"> ● Charlie Potts* ● Bill Kautt ● Tracy Stuewe
Policy Committee	<ul style="list-style-type: none"> ● Charlie Potts* ● Kate Martens ● Rita Rassbach
Ad Hoc Legislative Committee	<ul style="list-style-type: none"> ● Rita Rassbach* ● Kate Martens ● Ken Rossow ● Bill Kautt
REPRESENTATIVES ON OTHER AGENCY BOARDS/COMMITTEES	
Community Education Advisory Committee	Kate Martens
Meet and Confer Committee	Ken Rossow
Minnesota State High School League Advisory Committee	Charlie Potts
Minnesota Valley Education District (MVED Board)	Tracy Stuewe
Nicollet County Collaborative	Rita Rassbach
Saint Peter Education Foundation	Kate Martens
South Central Educational Service Cooperative	Ken Rossow
Comprehensive Achievement and Civic Readiness (CACR)	Tracy Stuewe
Saint Peter High School Hall of Fame Selection Committee	Drew Dixon
ALC Governing Board	Rita Rassbach
Education Equity Advisory Council	Kate Martens
Native American Parent Advisory Council	Kate Martens