

Called Meeting
Monday, April 7, 2025 6:30 PM

Third Floor Training Room
285 Uptown Blvd.
Cedar Hill, Texas 75104

Agenda

1. CALL TO ORDER
FIRST ORDER OF BUSINESS - Announcement by the Board President whether a quorum is present, and that the notice of the meeting has been duly called, and posted in the time and manner required by the Texas Open Meetings Act, Texas Government Code Chapter 551.
2. CLOSED SESSION
Recess to Executive Session, pursuant to Texas Open Meetings Act, Texas Government Code Section:

551.071) Private consultation with the board's attorney,
551.074) To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee
551.082) Considering discipline of a public school child, or complaint or charge against personnel.

If, during the course of the meeting, the Board of Trustees should determine that a closed session is required, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code Section listed above.

The Board will vote on matters in Open Session considered in Closed Session or matters considered if the Board enters into a Closed meeting during the meeting, if applicable.

3. PUBLIC COMMENTS
The Board encourages comments about the District from members of the public. Anyone who has signed up to speak in advance of the meeting in accordance with procedures may do so at this time. Each participant should address the Board from the podium microphone, stating their name and address before speaking. The Board asks that each participant's comments pertain to District business and be no longer than three (3) minutes. Copies of presentations should be made available to all Trustees and the Superintendent.
4. PRESENTATIONS
 - 4.A. 2025-2026 Compensation Manual
Presenter: Ms. Hallema Jackson
 - 4.B. Technology Update
Presenter: Mr. Chris Malone

**Cedar Hill Independent School District
BOARD OF TRUSTEES**

Meeting Date: April 7, 2025

Presented by: Chris Malone, Executive Director of Information Technology

Subject: Student Chromebooks

Information

BACKGROUND INFORMATION: Procedure changes from taking up Scholar's devices at the end of the school year and then redistribution at the beginning of the next school year.

RECOMMENDATION:

Information Only

BOARD ACTION REQUIRED:

None

POLICY AUTHORIZATION:

None

CONTACT PERSON: Chris Malone

FUNDING SOURCE:

None

ENCLOSURES:

None

Technology Update for Chromebooks



New Procedures:

- Students no longer turn in their Chromebooks at the end of the year
 - Allows scholars to have their devices on the first day of school
 - Allows scholars to have their devices through the end of school
 - Allows scholars to have their devices for summer programs
 - Allows scholars to continue educational engagement during the summer
 - Staff will be able to focus on learning day one
 - No disruption of instruction to pick up before the end of school



New Opportunities:

- Since August 1, 2024, there have been **1.6M** logins to Classlink by **6,240** scholars and these logins will grow in the summer. Our Academic team will get to focus on growing our scholars by continuing programming through the summer instead of worrying about how to continue learning opportunities without devices.
 - K-8th Grade (Edmentum - Exact Path/Study Island)
 - Dual Credit Programming
 - HS EOC Prep (Sirius)
 - HS Summer School (Edgenuity)



Technology Communication

- Technology will send a communication to parents outlining the program with this information.
 - New procedure
 - Responsibilities
 - Process to return the device if leaving the district
 - Process if repair is needed
 - How insurance will work
 - Link to [Parent Letter](#)



By the Numbers:

- During the school year:
 - Chromebooks deployed - **6077**
 - Chromebooks lost or stolen - **.01% @ 6**
 - Chromebooks currently out for repair - **1.1% @ 69**
 - Chromebooks repaired & returned to scholars - **5.4% @ 330**
 - Insurance Purchased - **10.4% @ 630**, which is up with the new program from **4%** previously

Loss and damage are not expected to grow to more than 1%, if any, over the summer. Much of the damage happens in transport to and from school.



Partnering of Technology, Parents, and Scholars to enhance learning

- With this new opportunity:
 - Scholars will now have the ability to participate in learning year round.
 - Scholars will no longer wait to receive devices when school starts.
 - Scholars will not have to lose access to devices weeks before school ends.
 - Scholars will continue to learn in the summer.



Questions?



4.C. Transportation Update

Presenter: Dr. Norbert Whitaker

**Cedar Hill Independent School District
BOARD OF TRUSTEES**

Meeting Date: April 7, 2025

Presented by: Dr. Gerald Hudson, Superintendent of Schools

Subject: Transpar Renewal Contract

Information

BACKGROUND INFORMATION:

We are currently in the last year of a 3 year contract (2022 - 2025) with Transpar Management and Staffing, a company that manages student transportation programs for school districts. It is the goal of Cedar Hill ISD, to ultimately run its own Transportation Department in house, without the assistance of an outside entity. Over the course of the next 3 years (2025-2028), we will accomplish our goal by gradually hiring our entire staff and bringing all services in house.

RECOMMENDATION:

Approve Contract

BOARD ACTION REQUIRED:

Yes

POLICY AUTHORIZATION:

None

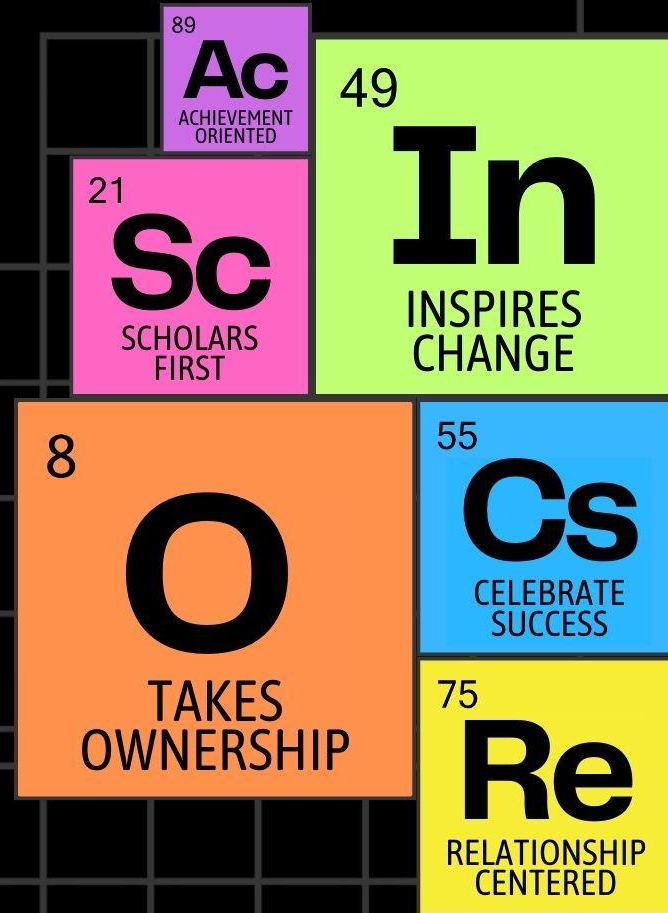
CONTACT PERSON:

Dr. Norbert Whitaker, Executive Director of Student Services

FUNDING SOURCE: General Fund.

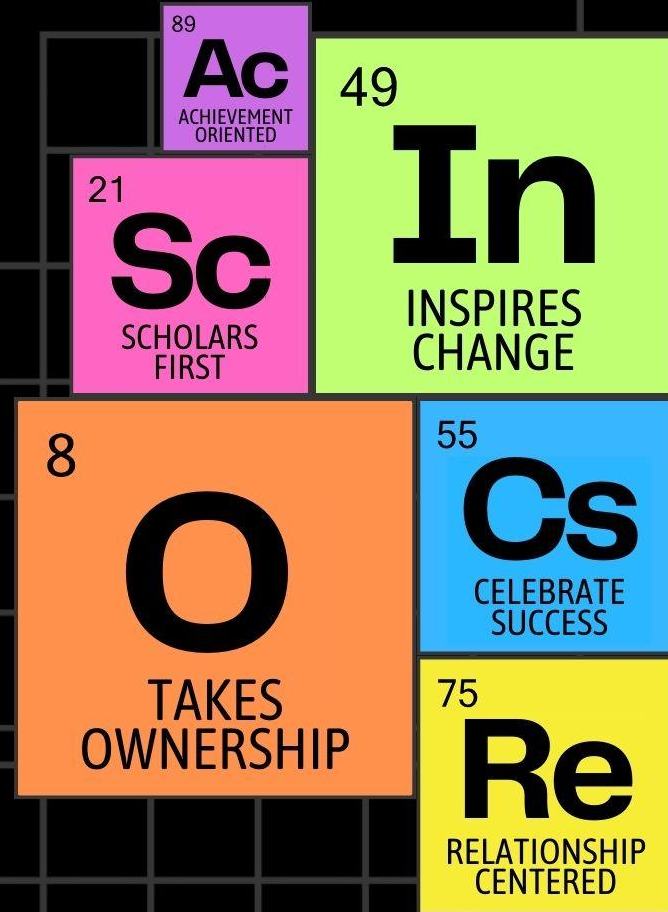
Transportation Proposal

April 7, 2025



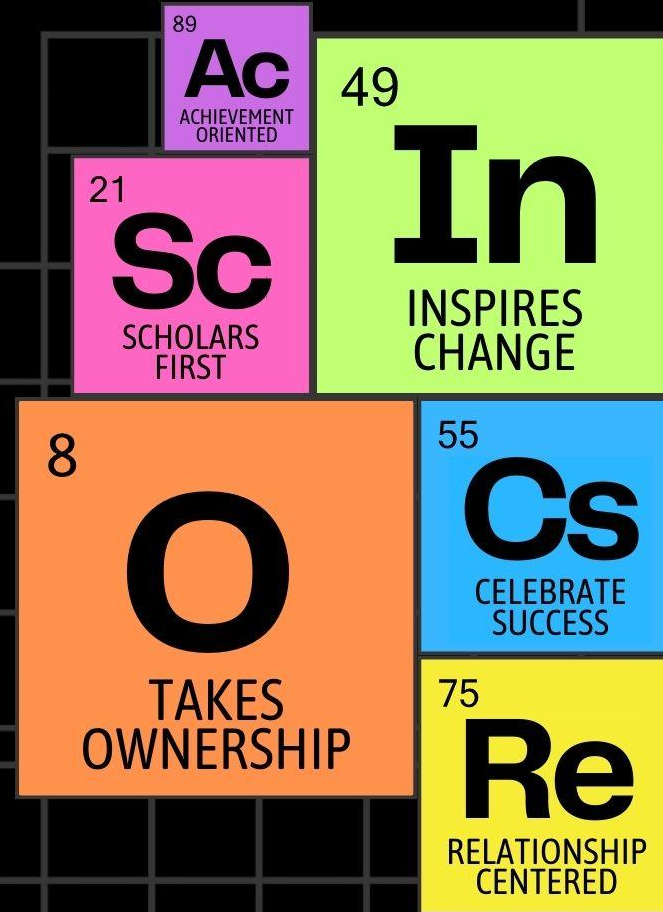
CHISD Transportation Goal

It is the goal of the Cedar Hill ISD Transportation Department to operate on its own, by the end of the 2027-2028 school year (3 years).



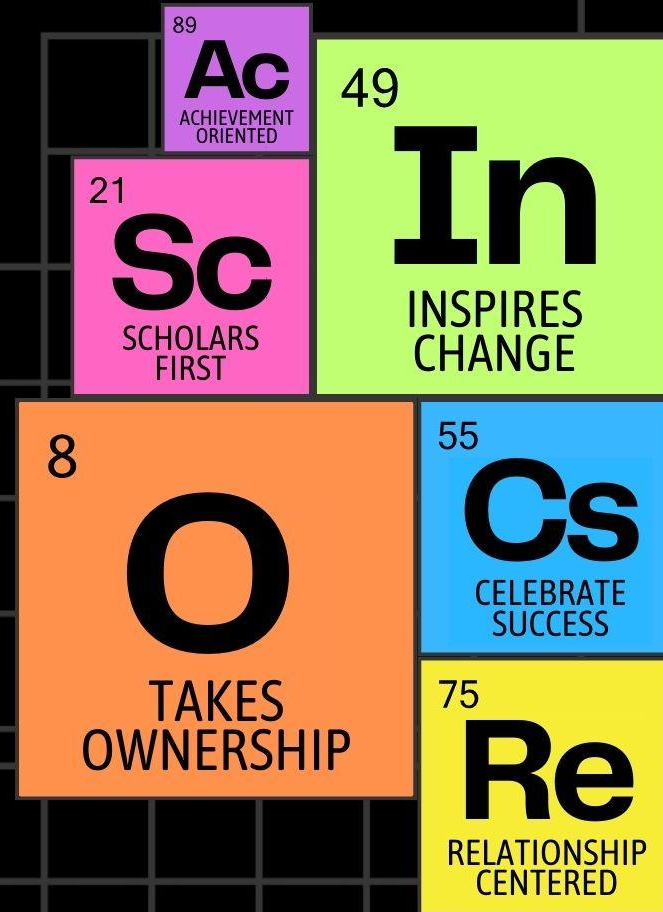
Current Contract

- 2024-2025 last year of a 3 year contract;
- \$955,320 annual cost;
- Includes 6 positions, software, and management services;
- Positions (director, operations manager, (2) dispatchers (AM/PM), router, customer service/field trip coordinator).



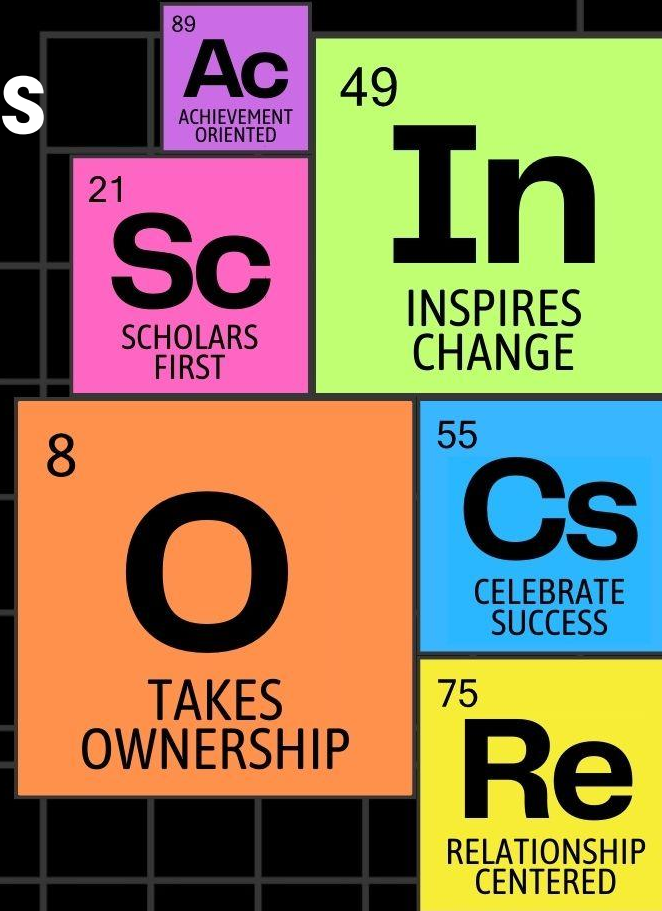
Proposed Contract

- 3 year contract (2025-2028);
- Average annual cost \$406,453 (increases from \$394,500 to \$418,525 for the next 3 years);
- Includes software, director, router.



District Absorbing Positions

- During the year 1, the district will absorb the operations manager and the (2) dispatchers (AM/PM) positions in house;
- During year 2, the district will absorb the router position in house;
- During year 3, the district will absorb the director in house;
- By the start of the 2028-2029 school year, the district will save approximately \$1,450,000 by operating the transportation department on its own.



4.D. Bond Update - SAFETY & SECURITY

Presenter: Mr. Josh Skains

4.E. Family & Community Engagement Report

Presenter: Mr. Eduardo Conde

5. ACTION ITEMS

5.A. Nomination to Run for TASB Board Region 10B

5.B. Property Resolution

Presenter: Jaclyn West

6. INFORMATION ITEMS

6.A. Facility Lease

6.B. Health Insurance RFP Update

Presenter: Ms. Paula McBride

**Cedar Hill Independent School District
BOARD OF TRUSTEES**

Meeting Date: April 7, 2025

Presented by: Dr. Gerald Hudson, Superintendent of Schools

Subject: Medical Insurance RFP

Information

BACKGROUND INFORMATION:

Cedar Hill ISD engaged Gallagher Benefit Services as our health benefits consultant in January 2025. As our health benefits consultant, they assist with developing, analyzing, and implementing the medical insurance RFP for a plan start date of September 1, 2025. On March 3, 2025, Gallagher presented information on the process and timeline. Analysis is underway for the best and final offers in preparation for the RFP recommendation for approval at the April 21, 2025, regular board meeting.

RECOMMENDATION:

None

BOARD ACTION REQUIRED:

None

POLICY AUTHORIZATION:

None

CONTACT PERSON:

Paula McBride, Executive Director of Finance
Patricio Valdez-Contreras, Purchasing Manager

FUNDING SOURCE:

General Fund and/or Special Revenue Funds

ENCLOSURES:

None

CEDAR HILL ISD RFP HEALTHCARE UPDATE

April 7, 2025





RFP Process

- January 2025 - Engaged with a Healthcare Consultant* and collaborated on the development of the RFP
- February 2025 – RFP issued
- March 2025 – RFP responses received from vendors; requested best and final offers; analyzed responses
- April 2025 – Select vendors will present to the committee and a recommendation will be submitted for Board approval on April 21

*CHISD engaged Gallagher Benefit Services as the Healthcare Consultant. Gallagher is aware of the current health plan concerns. The committee is working closely with Gallagher during the decision process.

6.C. Attendance Waiver- February 19, 2025
Presenter: Dr. Norbert Whitaker

**Cedar Hill Independent School District
BOARD OF TRUSTEES**

Meeting Date: April 7, 2025

Presented by: Dr. Gerald Hudson, Superintendent of Schools

Subject: Low Attendance Waiver

Information

BACKGROUND INFORMATION:

Districts or campuses can request a waiver to excuse any instructional days from average daily attendance (ADA) and foundation school program (FSP) funding calculations that have attendance at least 10 percentage points below the last school year's overall average attendance, for the district or applicable campus due to inclement weather, health, or safety-related issues. Due to inclement weather on February 19, 2025, our ADA was 70.52%, which was nearly 23% lower than 2023-2024 annual ADA of 93.50%.

RECOMMENDATION:

NA

BOARD ACTION REQUIRED:

No

POLICY AUTHORIZATION:

None

CONTACT PERSON:

Dr. Norbert Whitaker, Executive Director of Student Services

FUNDING SOURCE:

None

ENCLOSURES:

Information

Low Attendance Day Waiver

Districts or campuses can request a waiver to excuse any instructional days from average daily attendance (ADA) and foundation school program (FSP) funding calculations that have attendance at least 10 percentage points below the last school year's overall average attendance, for the district or applicable campus due to inclement weather, health, or safety-related issues. In the waiver, your district must attach supporting documentation of low attendance for the day (including the reason for the low attendance rate) and the prior year's attendance report (showing the average for the year) for your district or applicable campus. On February 19, 2025, the districts' ADA was 70.52% due to inclement weather.

	2023-2024 District ADA (annual)	Low Attendance Day Waiver Qualifying Percent	2/19/2025 ADA
Cedar Hill ISD	93.50%	83.50%	70.52%

7. ADJOURN