

Regular Meeting
Monday, December 18, 2023 6:30 PM

Cannady Cedar Hill Room
285 Uptown Blvd.
Cedar Hill, Texas 75104

Agenda

1. CALL TO ORDER
FIRST ORDER OF BUSINESS - Announcement by the Board President whether a quorum is present, and that the notice of the meeting has been duly called, and posted in the time and manner required by the Texas Open Meetings Act, Texas Government Code Chapter 551.
2. CLOSED SESSION
Recess to Executive Session, pursuant to Texas Open Meetings Act, Texas Government Code Section:

551.071) Private consultation with the board's attorney, and
 a. Consultation with District legal counsel regarding pending litigation in TEA Docket No. 286-SE-0523 and Possible Settlement of Same.
551.072) Deliberation regarding real property
551.074) To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.
551.082) Considering discipline of a public school child, or complaint or charge against personnel
551.0821) To deliberate a matter regarding a public-school student if personally identifiable information about the student will necessarily be revealed by the deliberation unless an open meeting about the matter is requested in writing by the student's parent.

If, during the course of the meeting, the Board of Trustees should determine that a closed session is required, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code Section listed above.

The Board will vote on matters in Open Session considered in Closed Session or matters considered if the Board enters into a Closed meeting during the meeting, if applicable.
3. PUBLIC SESSION
 - 3.A. Pledges
 - 3.A.1. Pledge to the American Flag
Presenter: Jasmine Jackson
 - 3.A.2. Pledge to the Texas Flag
Presenter: Jaivion Harrison
 - 3.B. Prayer
Presenter: Board Trustee
4. COMMUNICATIONS/RECOGNITIONS
 - 4.A. Fall Student and Staff Recognitions

5. CITIZENS FORUM: The Board will now hear those who wish to make comments and who have completed and returned the Public Forum Citizen Participation Form. This section will be conducted in accordance with the Texas Open Meetings Act and Board Policy. Speakers must limit comments to issues that can be presented in a public forum. Complaints about student discipline, specific student issues or personnel must be addressed through appropriate administrative channels.
6. PRESENTATIONS
 - 6.A. CTE (RO)

**Cedar Hill Independent School District
BOARD OF TRUSTEES**

Meeting Date: December 18, 2023

Presented by: Dr. Gerald Hudson, Superintendent of Schools

Subject: CTE Department Efficiency Report

Information

BACKGROUND INFORMATION:

The Cedar Hill CTE program is designed to foster a career-oriented education for all scholars in Cedar Hill ISD. Career and Technical Education (CTE) is a program focused on providing scholars with a rigorous education that will prepare scholars for college and a career. Cedar Hill ISD offers career-oriented classes for all scholars in all secondary grade levels. Cedar Hill wants all scholars to have the opportunity to explore career pathways and earn industry-ready certifications to enter the ever-changing workforce following their high school graduation.

RECOMMENDATION:

N/A

BOARD ACTION REQUIRED:

N/A

POLICY AUTHORIZATION:

N/A

CONTACT PERSON:

Tyesha Lowe Smith - Executive Director of School Leadership

FUNDING SOURCE:

General 199 Innovation

ENCLOSURES:

CTE Department Efficiency Report

7. LONE STAR GOVERNANCE

Founded on research, Lone Star Governance (LSG) is a continuous-improvement model for governing teams—boards in collaboration with their superintendents—who choose to focus intensely on only one primary objective: Improving student outcomes. Lone Star Governance accomplishes this intense focus through tailored coaching aligned to the five pillars of the Texas Framework for School Board Development: Vision, Accountability, Structure, Advocacy, and Unity.

7.A. Campus Spotlight

7.A.1. Cedar Hill HS

**Cedar Hill Independent School District
BOARD OF TRUSTEES**

Meeting Date: December 18, 2023

Presented by: Dr. Gerald Hudson, Superintendent of Schools

Subject: Cedar Hill High School LSG Spotlight

Information

BACKGROUND INFORMATION:

Presenting campus highlights and progress on the Lone Star Governance goals for 2023-2024 school year

RECOMMENDATION:

Information Only

BOARD ACTION REQUIRED:

None

POLICY AUTHORIZATION:

None

CONTACT PERSON:

Mr. Leroy Joffre, Principal

Ms. Tyesha Smith-Lowe, Executive Director of School Leadership

FUNDING SOURCE:

None

ENCLOSURES:

Cedar Hill High School LSG Spotlight Presentation

CAMPUS SPOTLIGHT

Cedar Hill High
School

Mr. Joffre, Principal

December 18, 2023





Points of Pride

Motto: Excellence Everywhere, Every Day



Empower Others



Lead with Heart



Expect Excellence

Status Report

Student Outcome Goals		# of Goal Performance Measures	Number Met	Actual	Status
Goal 1	Increase the percentage of scholars identified as College, Career and Military Ready Graduates from 80% to 100% by August 2028	5	2	40%	Yellow
Goal 2	Increase the percentage of 3rd grade (All students) scholars Reading at/or above grade level from 42% to 65% by 2028	6	4	67%	Yellow
Goal 3	Increase the percentage of Algebra 1 scholars scoring Meets or Above from 52% to 75% by 2024.	6	2	33%	Red
Goal 4	Increase the percentage of scholars participating in extra-curricular or co-curricular from 50% to 90% by August 2028	3	2	67%	Green

Demographics

Scholars	American Indian/Alaskan Native	4/2086 = < 1%
	Asian	12/2086 = < 1%
	Black/African-American	1424/2086 = 68.2%
	Hispanic-Latino	527/2086 = 25.8%
	White	48/2086 = 2%
	Two-or-More	69/2086 = 3%
	Economically Disadvantaged	1331/2086 = 63.8%
	Gifted and Talented	87/2086 = 4.2%
	Limited English Proficient (LEP)	148/2086 = 7.0%
	Section 504	148/2086 = 7.1%
	Special Education	197/2086 = 9.0%
Teachers	Fully Staffed in Core Tested Content	24/25 = 96%
	Certified	89/126 = 71%
	Non-Certified	37/126 = 29 %
	First Year in Classroom	12/126 = 10%
	2+ Years on Current Campus	69/126 = 55%

Measures

- **Lead Fidelity**

- Instructional Walkthroughs with Actionable Feedback

- **Lead Performance Measures (Reading)**

- Achieve3000 On Grade Level (BOY, MOY)
- NWEA Reading Projected Proficiency (BOY, MOY)
- NWEA Reading Growth (BOY, MOY)

- **Lead Performance Measures (Math)**

- IXL (BOY, MOY)
- NWEA Math Projected Proficiency (BOY, MOY)
- NWEA Math Growth (BOY, MOY)

- **Lag Measure**

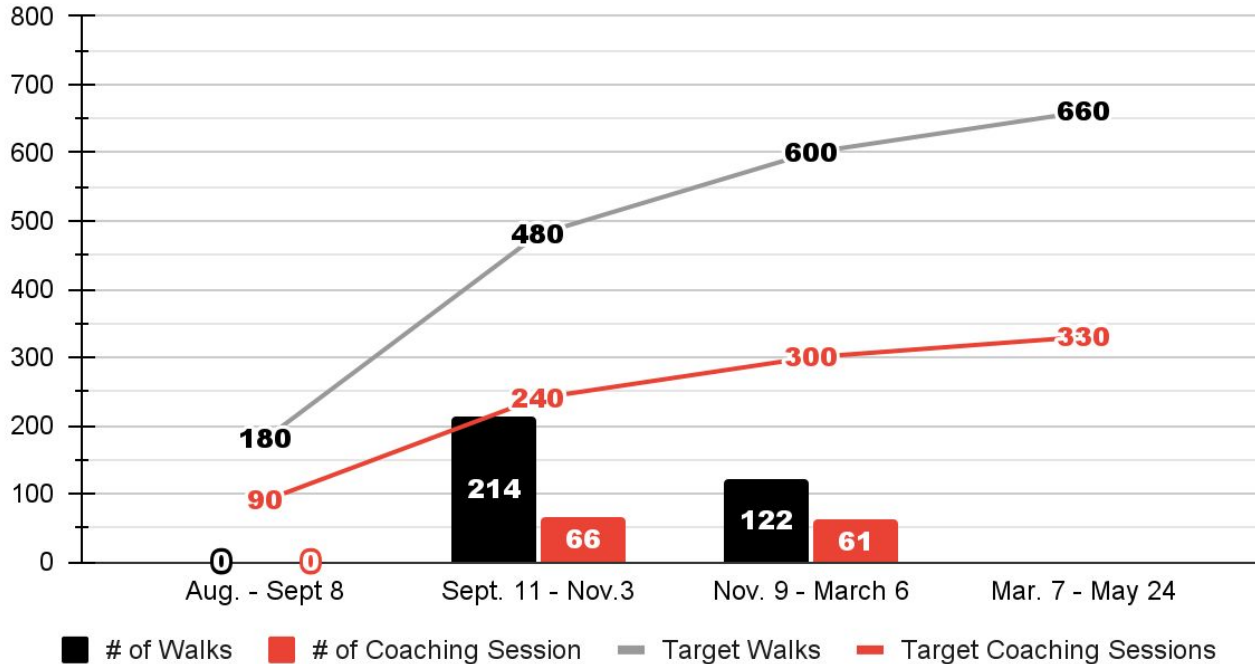
- STAAR Reading (9th & 10th Scholars Who Score at the Meets and Masters Levels)
- STAAR Math (9th Scholars Who Score at the Meets and Masters Levels)
- STAAR Science (9th grade biology)
- STAAR US History EOC (11th grade)

- **Equity Measures**

- Two lowest subpopulations

Campus Leadership Fidelity Measure

Number of Walkthroughs and Coaching Sessions



Ramp Up Target

More than 10 Below Target

Final Status for this Measure

more than target
meet target walks and coaching sessions
1-9 walks or session behind
More than 10 walks and session behind

Final Target 100%

122 Walks in current cycle

61 Coaching sessions in current cycle

336 Walks in 2023-2024

Lone Star Governance-CCMR

Goal 1: Increase the percentage of scholars identified as College, Career and Military Ready Graduates from 80% to 100% by August 2028

Status Report

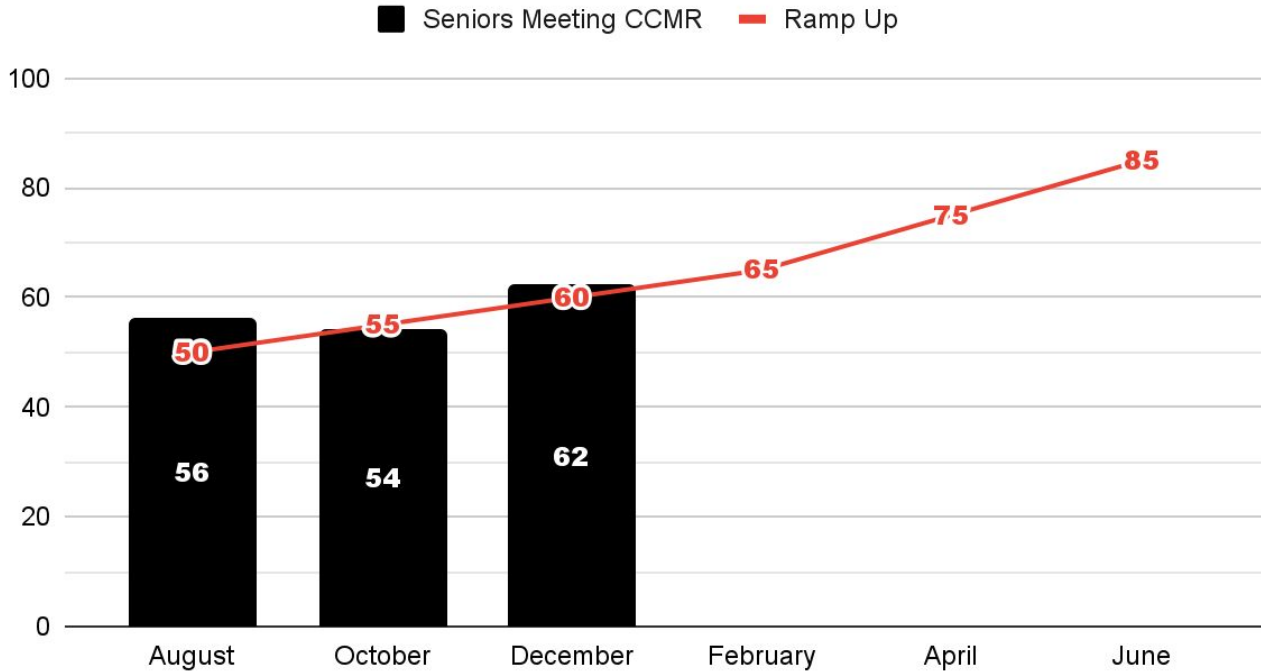
Student Outcome Goals		Final Goal	Ramp up Target	Actual	Status
GPM - 1.1.1	% of Seniors Who are CCMR Met	75%	60%	61%	Green
GPM - 1.1.1a	% of Juniors who are CCMR Met	60%	35%	24%	Red
GPM - 1.1.1b	% of Sophomores who are CCMR Met	50%	40%	1%	Red
GPM - 1.1.1c	% of Freshman who are CCMR Met	50%	35%	0%	Red
Equity Constraint	Difference in performance of Economically Disadvantaged and Special Education Scholars compared to all seniors.	<10%	<10%	<10%	Blue

CCMR Accountability: Three A-F Domains

College Ready	Career Ready	Military Ready
<ul style="list-style-type: none">● Meet Texas Success Initiative (TSI) in ELAR AND Math (TSIA, SAT, ACT)● Earn dual credits - 3 credits ENGL, MATH, or 9 credits all other● Meet Criteria on AP/IB exam● Earn an Associate's Degree● Complete an OnRamps Course	<ul style="list-style-type: none">● Earn industry certification● Earn a Level I or II certificate● Graduate with completed IEP and workforce readiness● Graduate under an advanced degree plan (SPED)	<ul style="list-style-type: none">● Enlist in the United States Armed Forces

CCMR Credit - Seniors

Seniors with Earned CCMR Credit



Ramp Up Target

At Target

Final Status for this Measure

>75%
70% - 75%
69% - 60%
< 49%

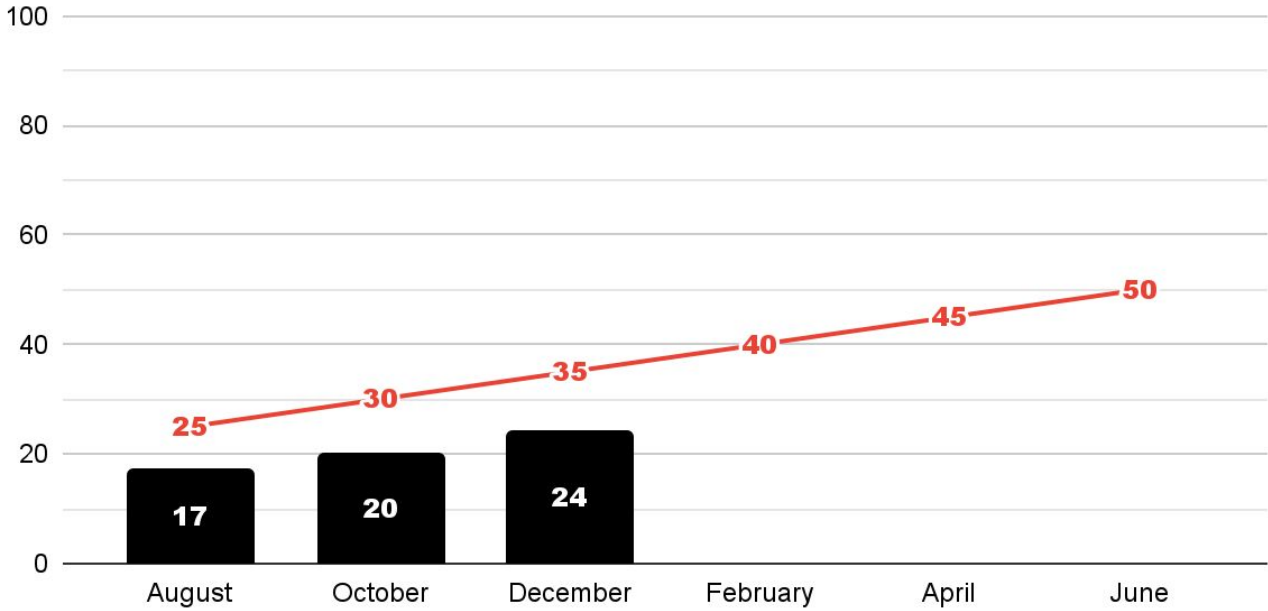
Final Target 75%

299/486 Seniors

CCMR Credit - Juniors

Juniors with Earned CCMR Credit

■ Juniors Meeting CCMR — Ramp Up

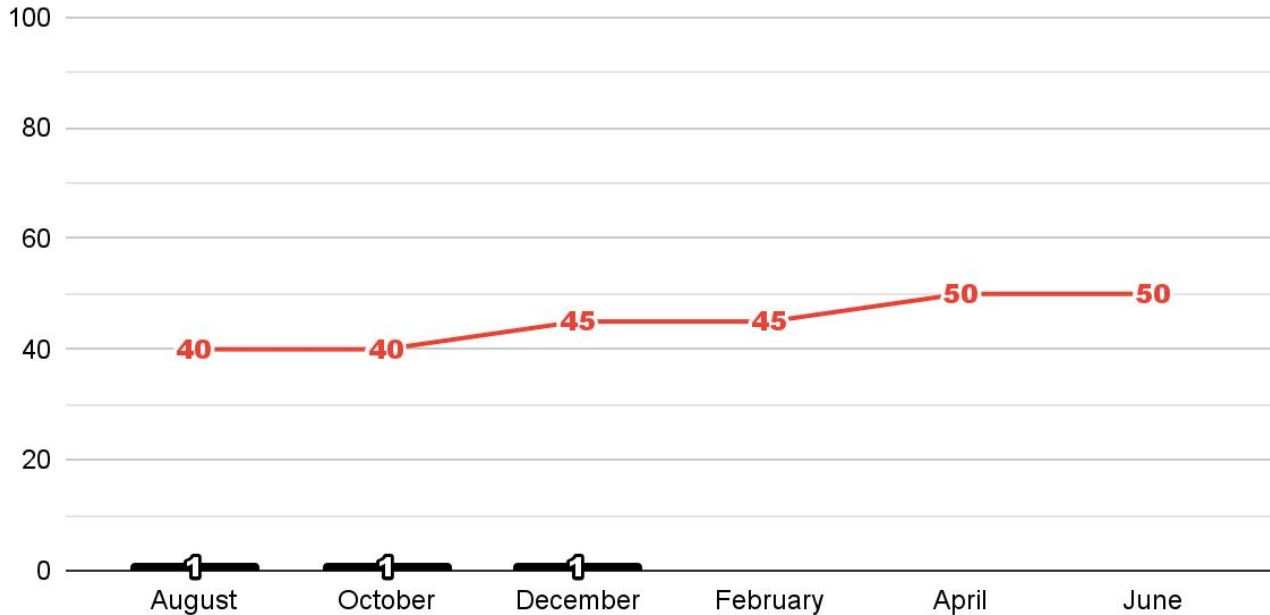


Ramp Up Target	
More than 10% Below Target	
Final Status for this Measure	
Blue	>61%
Green	60% - 50%
Yellow	49% - 40%
Red	< 39%
Final Target 60%	
129/542 Juniors	

CCMR Credit - Sophomores

Sophomores with Earned CCMR Credit

■ Sophomores Meeting CCMR — Ramp Up



Ramp Up Target

More than 10% Below Target

Final Status for this Measure

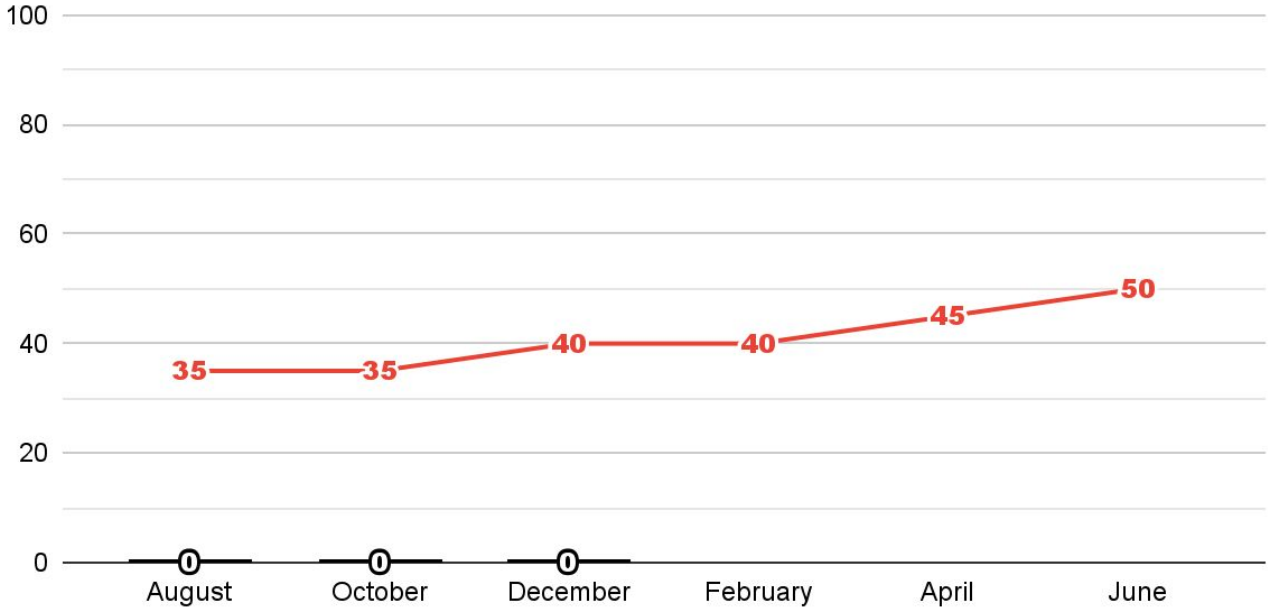
Blue	>51%
Green	50% - 40%
Yellow	39% - 30%
Red	< 29%

Final Target 50%

CCMR Credit - Freshman

Freshman with Earned CCMR Credit

■ Freshmen Meeting CCMR — Ramp Up

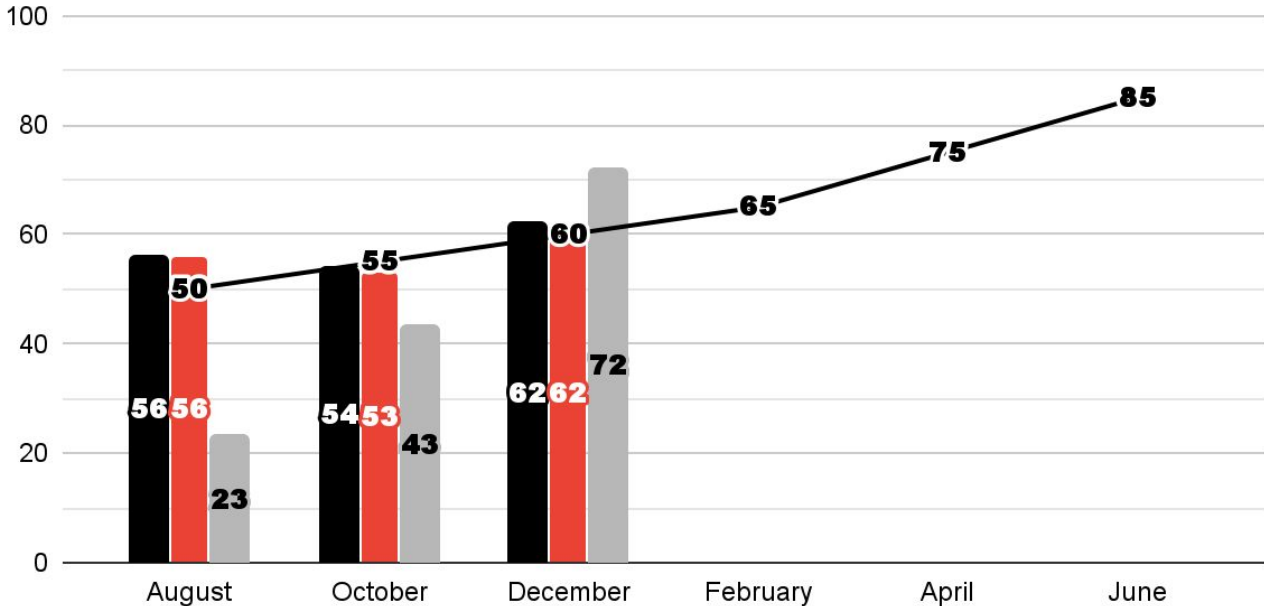


Ramp Up Target	
More than 10% Below Target	
Final Status for this Measure	
Blue	>51%
Green	50% - 40%
Yellow	39% - 30%
Red	< 29%
Final Target 50%	
544 Freshmen	

CCMR Credit Equity Constraint-Seniors

Seniors with Earned CCMR Credit

Seniors Meeting CCMR
 Eco Dis
 SpEd
 Ramp Up



Ramp Up Target

No More than 9% Difference

Final Status for this Measure

	<10%
	10% - 12%
	13% -20%
	> 21%

Final Target No more than 10% difference to any group

165/268 Eco Dis

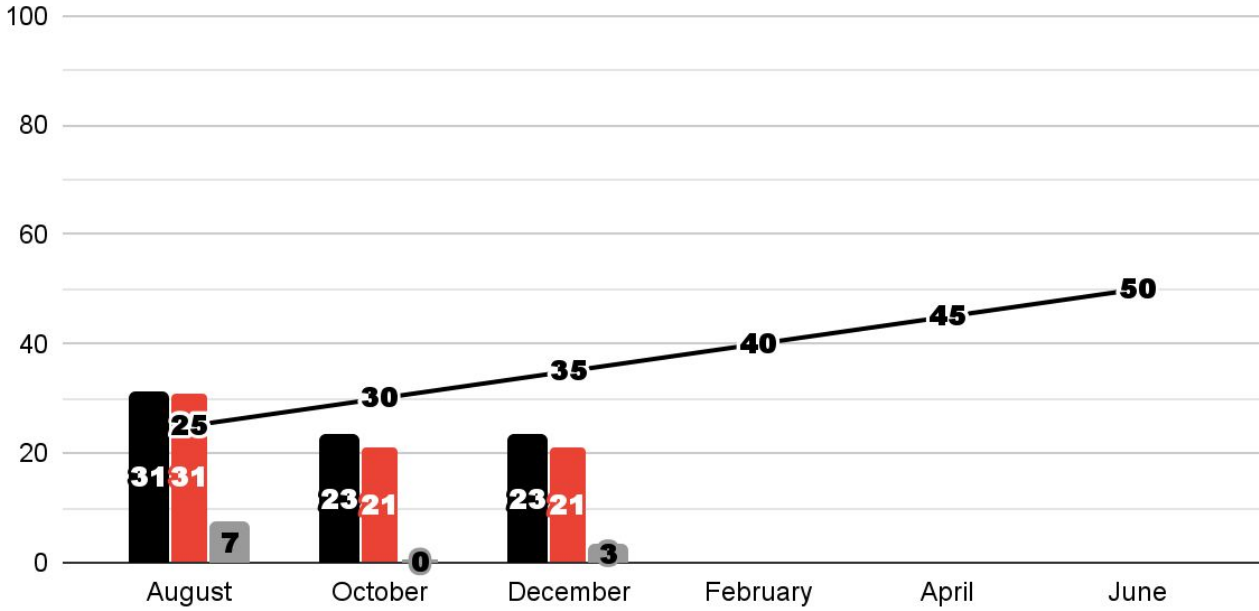
38/53 SpEd

299/486 Seniors

CCMR Credit Equity Constraint-Juniors

Juniors with Earned CCMR Credit

Juniors Meeting CCMR
 Eco Dis
 SpEd
 Ramp Up



Ramp Up Target
More than 20% Difference

Final Status for this Measure	
	< 10%
	10% - 12%
	13% -20%
	> 20%

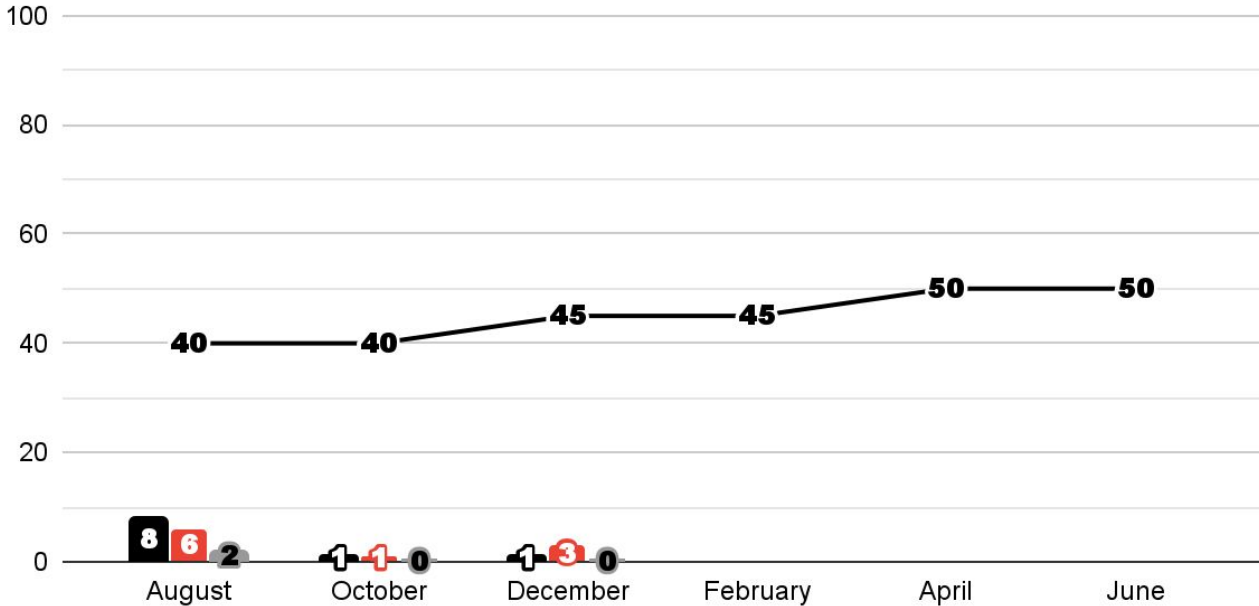
Final Target No more than 10% difference to any group

72/347 EcoDis
1/39 SpEd
128/541 Juniors

CCMR Credit Equity Constraint-Sophomores

Sophomores with Earned CCMR Credit

Sophomores Meeting CCMR
 Eco Dis
 SpEd
 Ramp Up

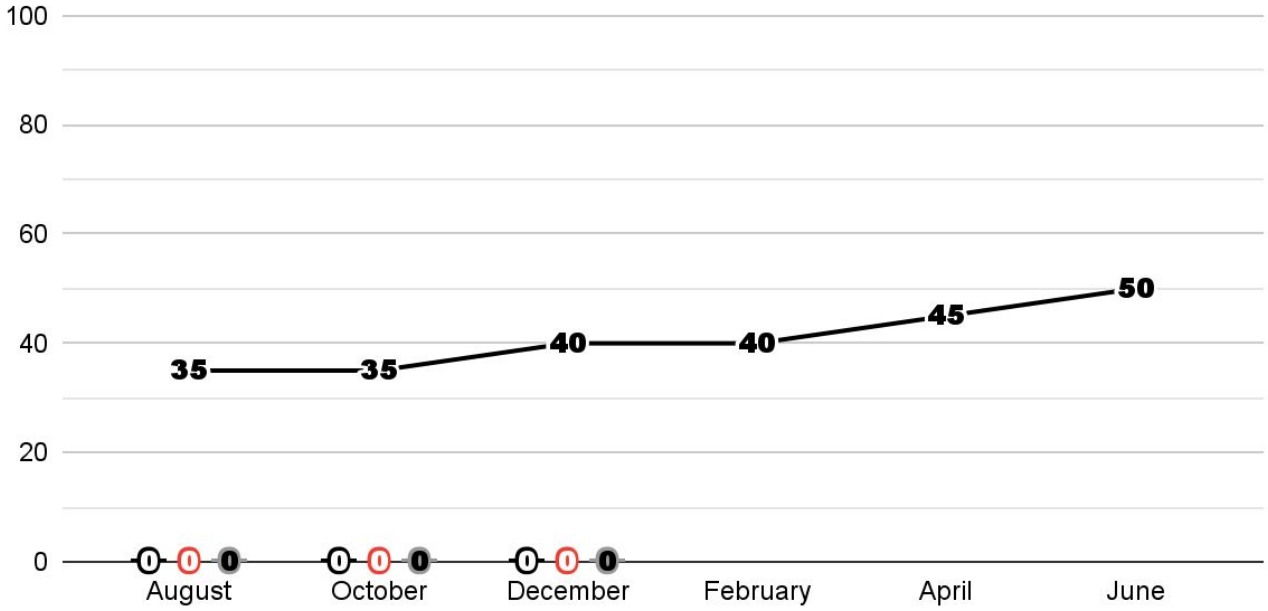


Ramp Up Target	
More than 20% Difference	
Final Status for this Measure	
	< 10%
	10% - 12%
	13% -20%
	> 20%
Final Target No more than 10% difference to any group	
3/333 EcoDis	
0/44 SpEd	
8/514	

CCMR Credit Equity Constraint-Freshman

Freshman with Earned CCMR Credit

Freshman Meeting CCMR
 Eco Dis
 SpEd
 Ramp Up



Ramp Up Target	
More than 20% Difference	
Final Status for this Measure	
	< 10%
	10% - 12%
	13% -20%
	> 20%
Final Target No more than 10% difference to any group	
0/384 EcoDis	
0/61 SpEd	
0/544 Seniors	

Lone Star Governance-Reading

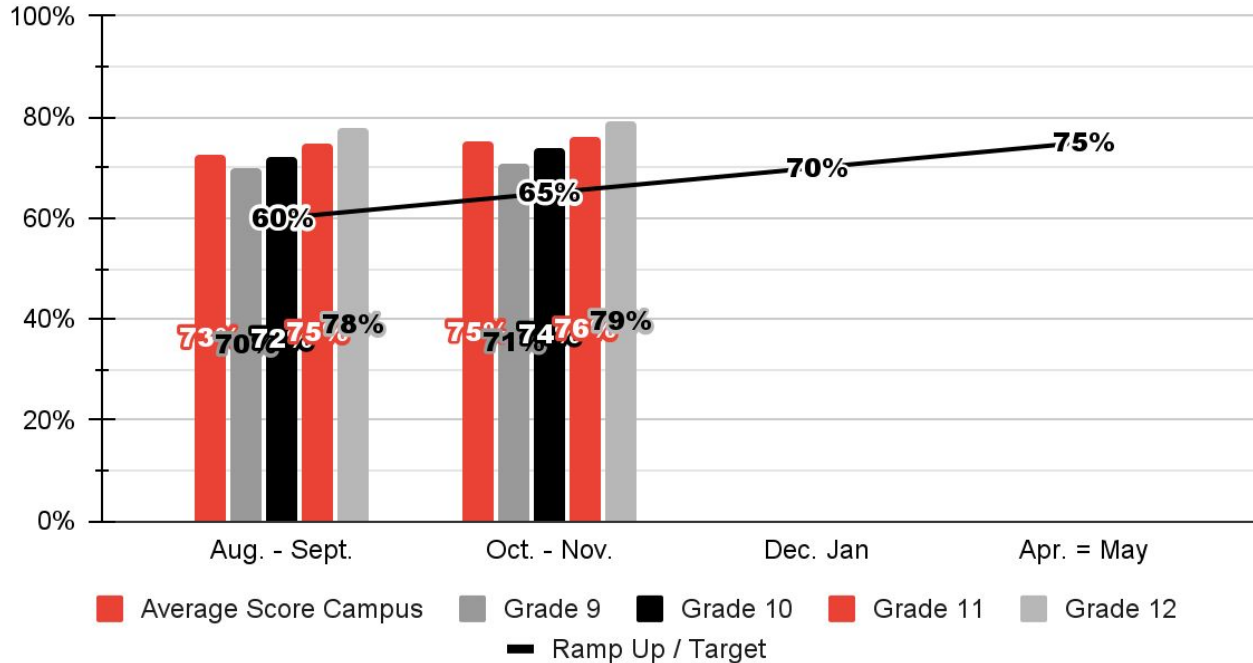
Goal 2: Increase the percentage of 3rd grade (All students) scholars Reading at/or above grade level from 32% to 70% by 2024

Status Report

Student Outcome Goal 2		Final Goal	Ramp up Target	Actual	Status
Achieve3000	Student Average Activity Score	75%	65%	74%	
Achieve3000	% of Scholars Scoring 75% on the First Try	72%	64%	94%	
NWEA MAP	Projected Proficiency for Meets	40%	40%	35%	
NWEA MAP	Projected Proficiency for Masters	15%	15%	4%	
NWEA MAP Growth	Average % of Scholars Meeting Growth Target	60%	50%	39%	
Equity Constraint	NWEA Reading % Meets and Above	<10%	<10%	30%	

Reading - Achieve3000

Achieve3000 Average Activity Score



Ramp Up Target

3% or more above ramp up Target

Final Status for this Measure

≥ 76%

75%- 70%

69% -60%

≤ 59%

Final Target 75%

1675 Students

512 Freshmen

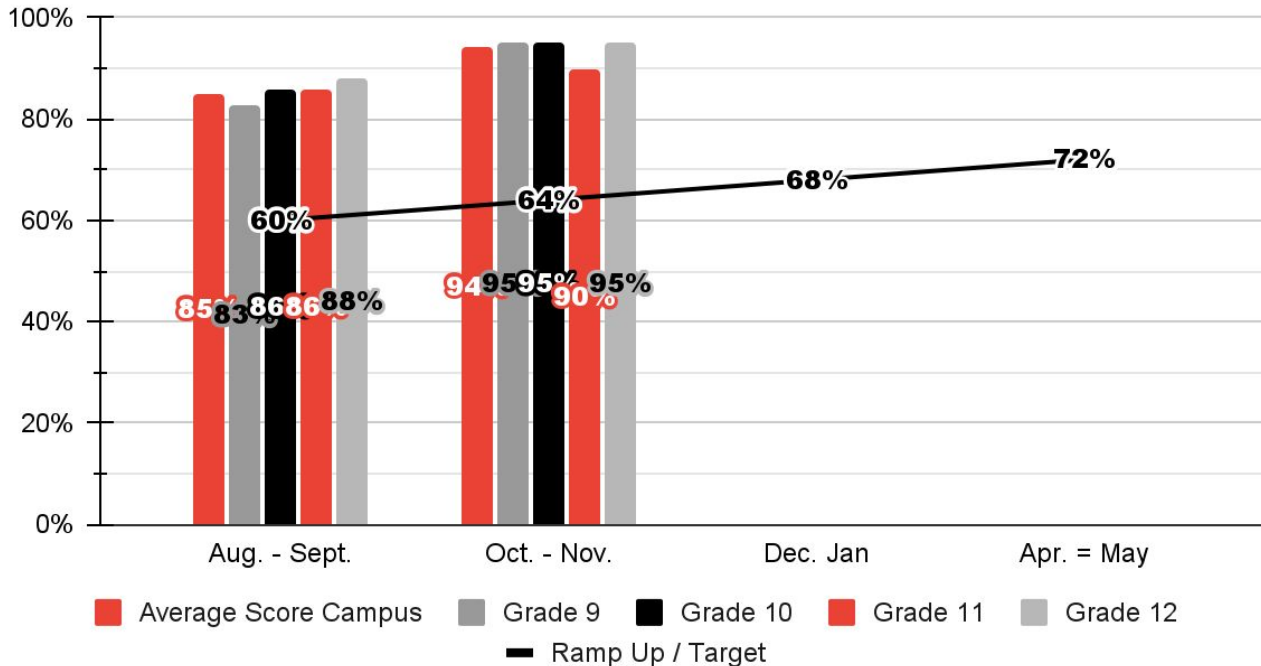
474 Sophomore

427 Juniors

262 Seniors

Reading - Achieve3000

Achieve3000 % at 75% or better on First Attempt



Ramp Up Target

3% or more above ramp up Target

Final Status for this Measure

≥ 73%

72%- 70%

69% -60%

≤ 59%

Final Target 72%

1574/1675 Total

487/512 Freshmen

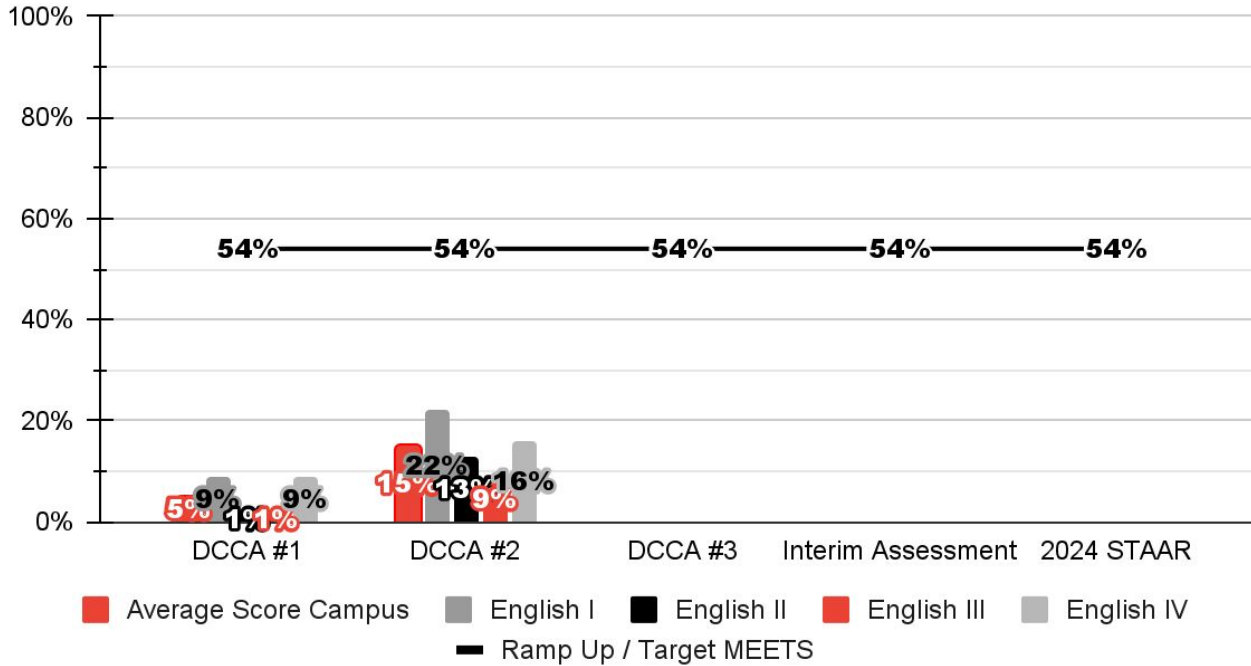
452/474 Sophomore

386/427 Juniors

249/262 Seniors

Reading - DCCA

DCCA - Scholars Scoring Meets And Above in Reading



Ramp Up Target

below 10% of target

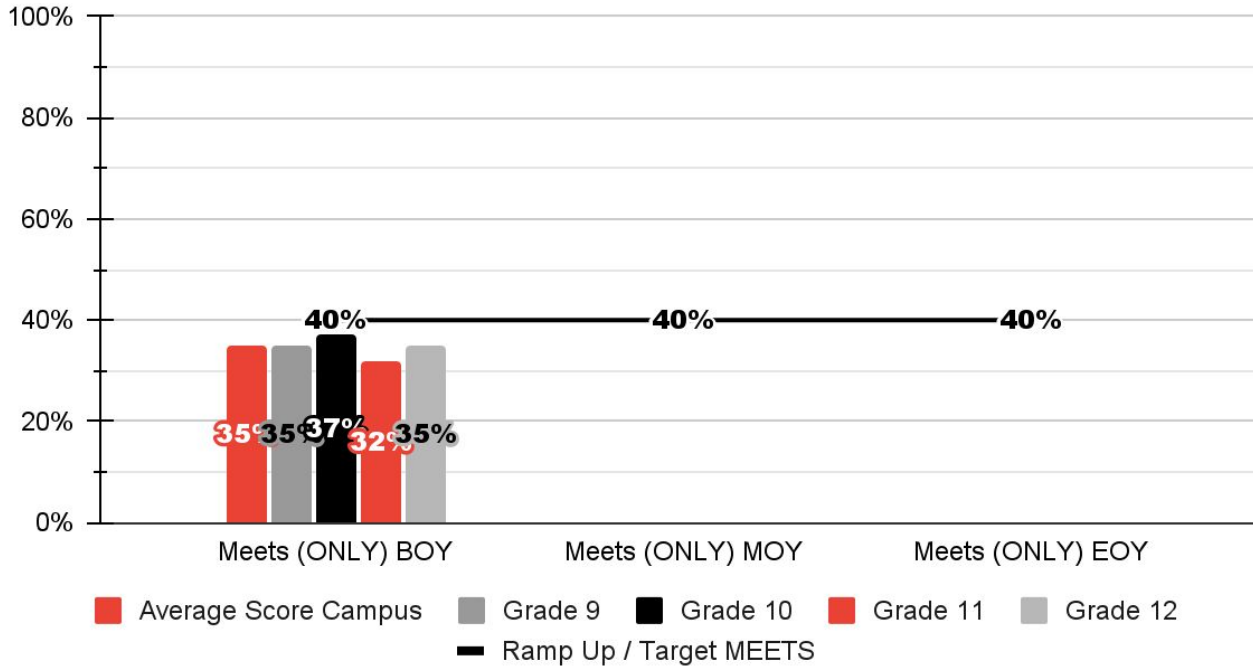
Final Status for this Measure

≥ 55%	≥ 55%
54% - 48%	54% - 48%
47% - 40%	47% - 40%
≤ 39%	≤ 39%

Final Target 54%

Reading Meets - NWEA

NWEA Projected Proficiency Meets - Reading



Ramp Up Target

within 10% of ramp up target

Final Status for this Measure

≥ 41%

40%- 35%

34% -30%

≤ 29%

Final Target 40%

516/1477 Total

155/445 Freshmen

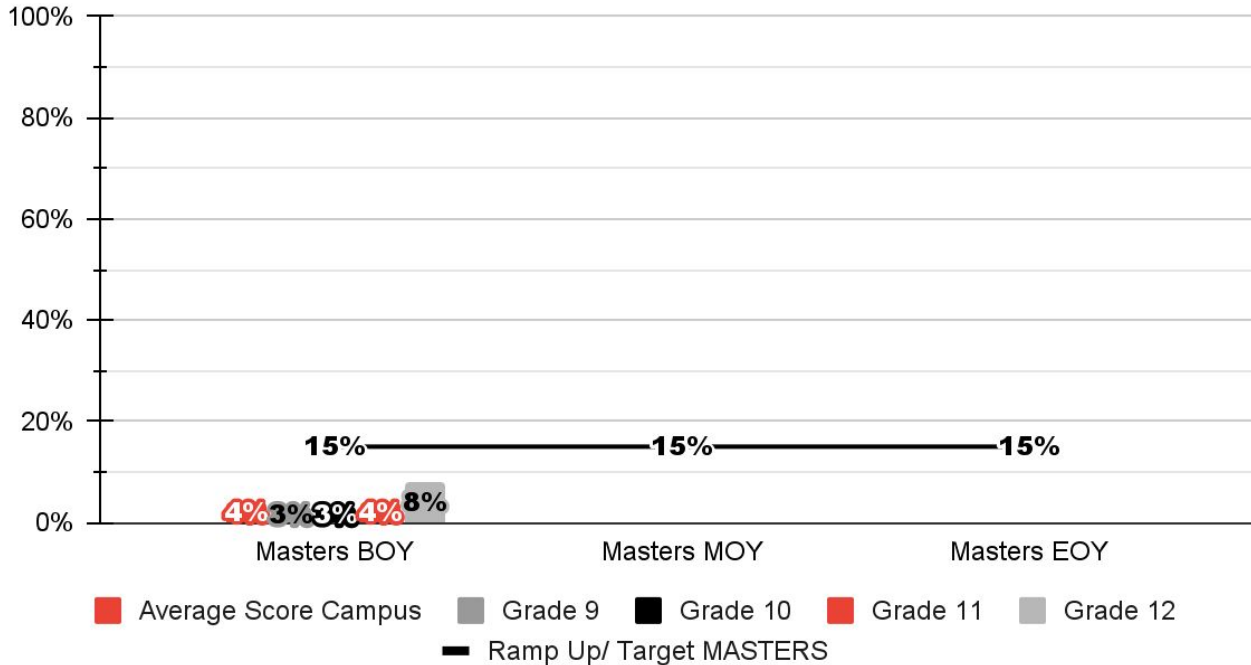
156/418 Sophomore

110/346 Juniors

95/268 Seniors

Reading Masters - NWEA

NWEA Projected Proficiency Masters - Reading



Ramp Up Target

below 10% of ramp up target

Final Status for this Measure

≥ 16%

15%- 12%

11% -9%

≤ 8%

Final Target 15%

59/1477 Total

14/445 Freshmen

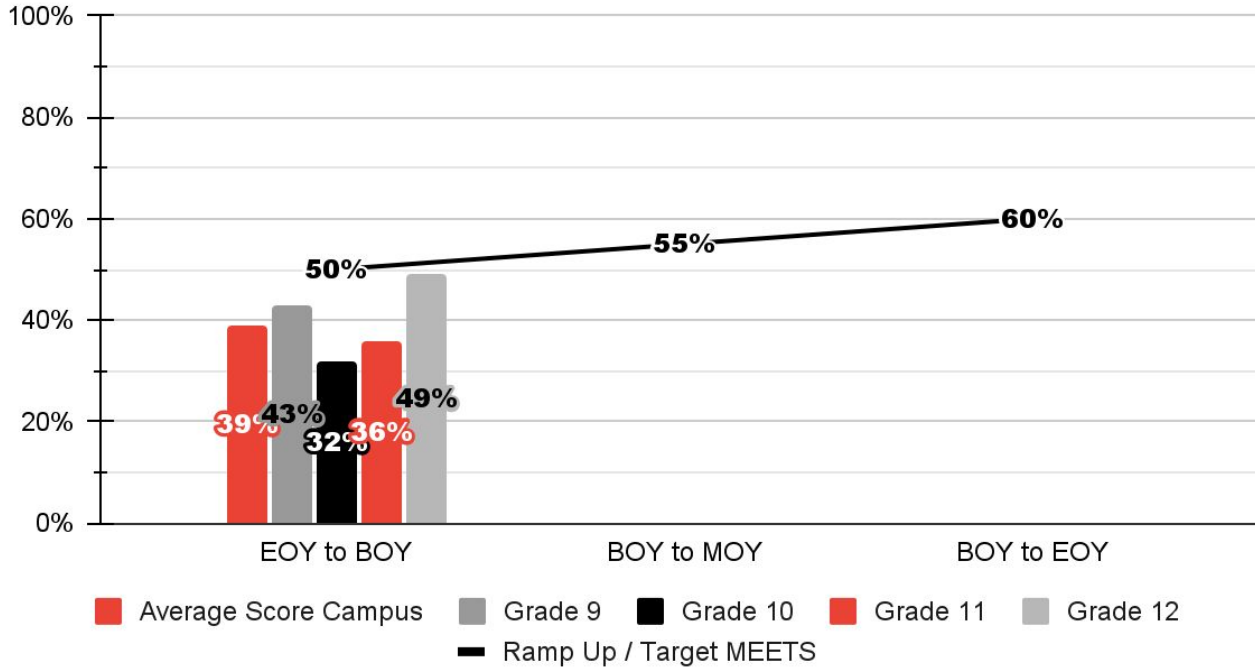
10/418 sophomore

13/346 Juniors

22/268 Seniors

Reading Growth - NWEA

NWEA Reading Growth



Ramp Up Target

Below 10% of ramp up target

Final Status for this Measure

≥ 61%

60%- 55%

54% -45%

≤ 44%

Final Target 60%

433/1104 Total

137/323 Freshmen

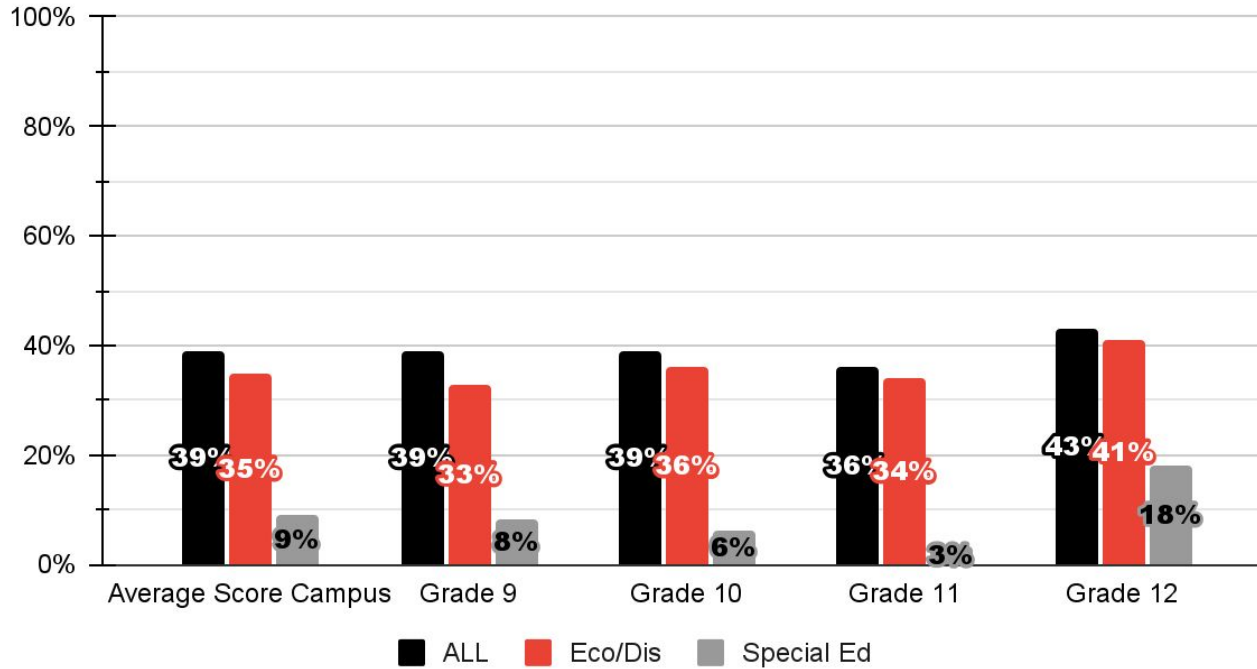
107/334 Sophomore

93/259 Juniors

92/188 Seniors

NWEA Meets and Above - Equity Constraint

Equity - NWEA Projection % at or above Meets and Above



Ramp Up Target

More than 20% Difference

Final Status for this Measure

< 10%

10% - 12%

13% - 20%

> 20%

Final Target No more than 10% difference to any group

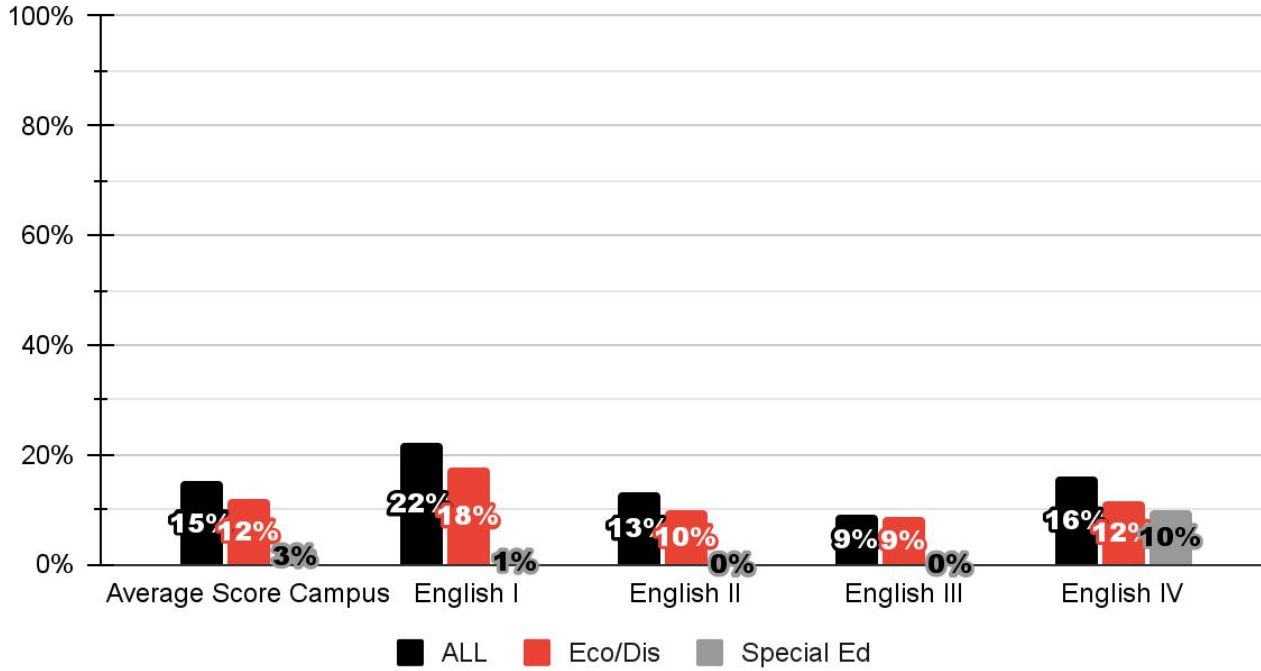
575/1477 Total

10/120 SpEd

385/1087 EcoDis

DCCA Meets and Above- Equity Constraint

Equity - DCCA Reading % at or above Meets



Ramp Up Target

10% to 12% Difference

Final Status for this Measure

>10%

10% - 12%

13% -20%

≤ 21%

Final Target No more than 10% difference to any group

Lone Star Governance-Math

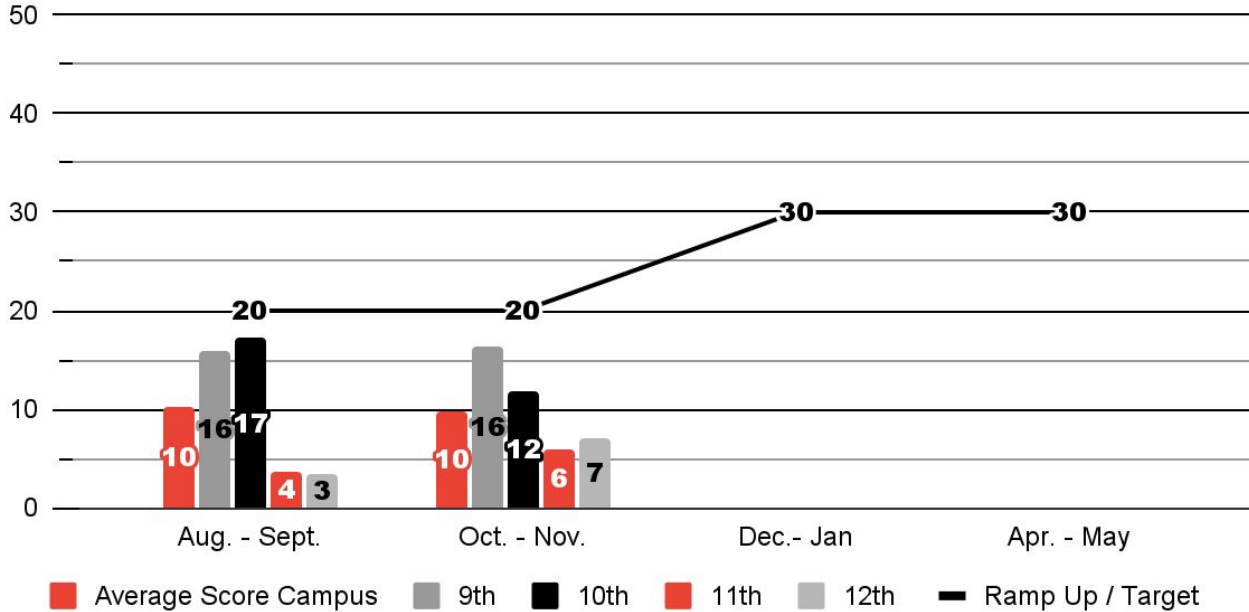
Goal 3: Increase the percentage of Algebra 1 scholars scoring Meets or Above from 52% to 75% by 2024.

Status Report

Student Outcome Goal 3		Final Goal	Ramp Up Target	Actual	Status
IXL	IXL Average Number of Questions Completed Per Week on Personal Learning Pathway	30	20	10	Yellow
IXL	IXL Average Number of Skills Proficient or Better Per Week on Personal Learning Pathway	2.0	1.0	.28	Red
NWEA MAP	Projected Proficiency for Meets	40%	40%	18%	Red
NWEA MAP	Projected Proficiency for Masters	15%	15%	6%	Yellow
NWEA MAP Growth	Average % of Scholars Meeting Growth Target	60%	50%	50%	Green
Equity Constraint	NWEA Reading % Meets and Above	<10%	<10%	36%	Red

Math - IXL

IXL Average Number of Questions Completed Per Week on Personal Learning Pathway



Ramp Up Target

within 10% of ramp up target

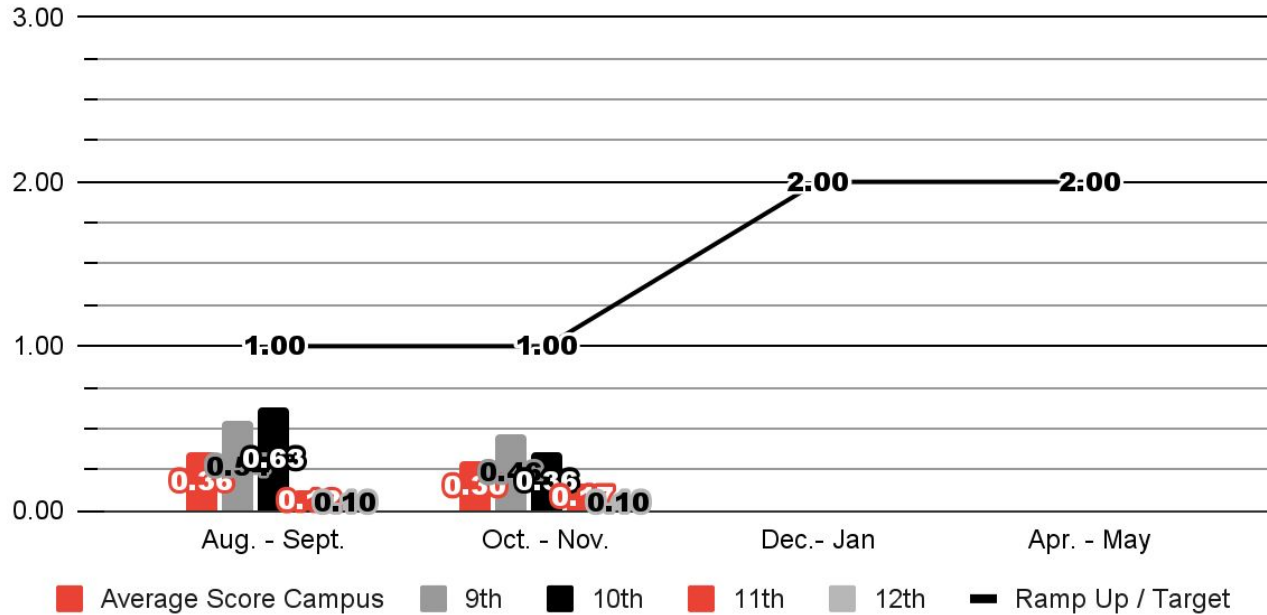
Final Status for this Measure

≥ 31%	≥ 31%
30%- 25%	30%- 25%
24% -20%	24% -20%
≤ 19%	≤ 19%

Final Target 30

Math - IXL

IXL Average Number of Skills Proficient or Better Per Week on Personal Learning Pathway



Ramp Up Target

below 10% of ramp up target

Final Status for this Measure

≥ 2.1

2.0- 1.75

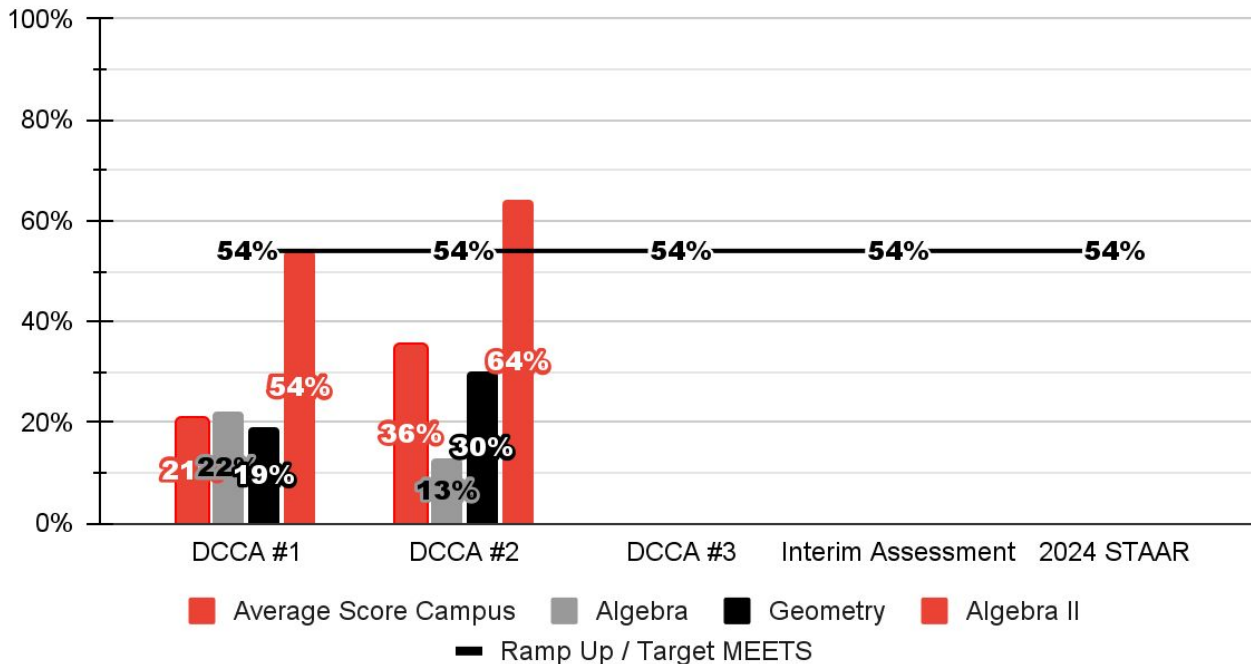
1.74 -1.25

≤ 1.24

Final Target 2.00

DCCA - Math

DCCA - Scholars Scoring Meets And Above in Math



Ramp Up Target

below 10% of target

Final Status for this Measure

≥ 55%

54%- 48%

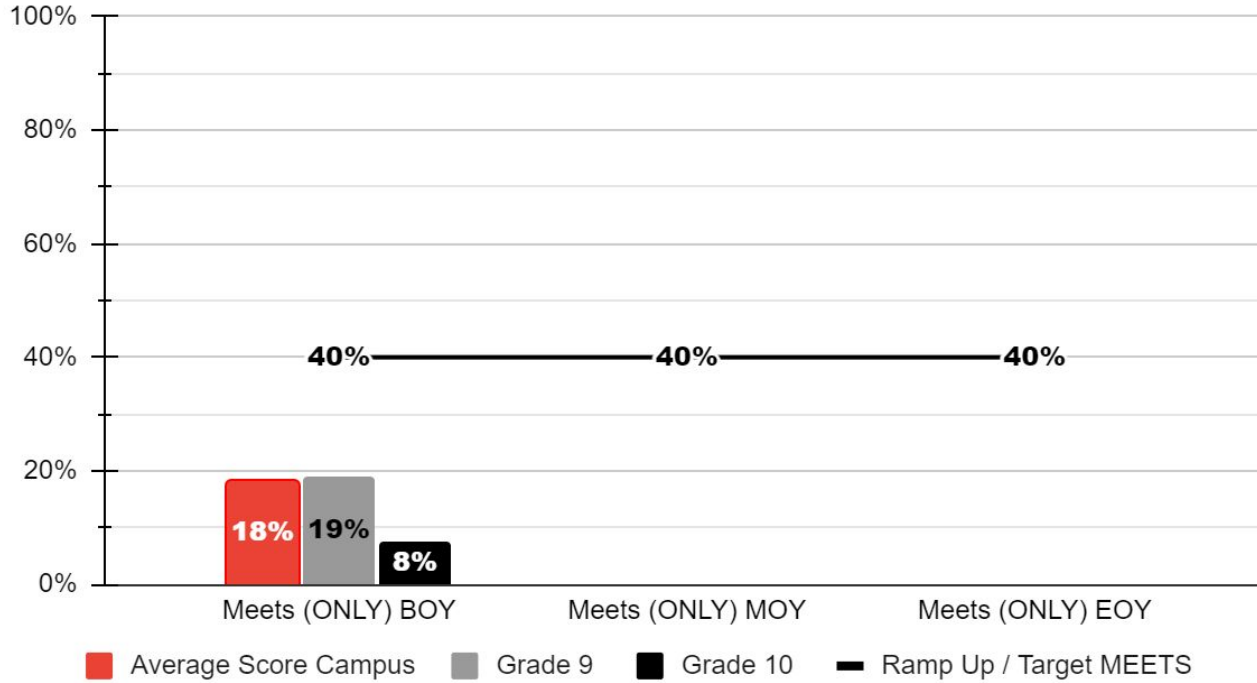
47% - 40%

≤ 39%

Final Target 54%

NWEA- Math

NWEA Projected Proficiency Meets - Math



Ramp Up Target

below 10% of ramp up target

Final Status for this Measure

Blue	≥ 41%
Green	40%- 35%
Yellow	34% -30%
Red	≤ 29%

Final Target 40%

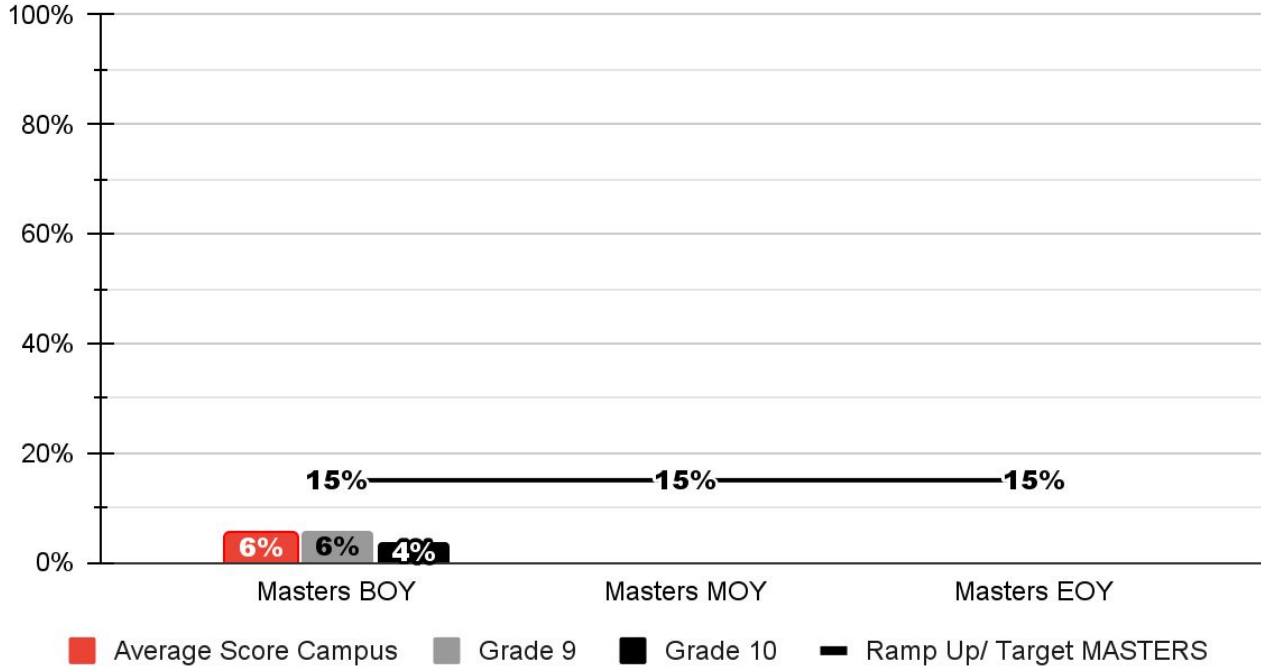
67/353 Freshmen

2/26 Sophomore

69/379 Total

NWEA- Math

NWEA Projected Proficiency Masters- Math



Ramp Up Target

within 10% of ramp up target

Final Status for this Measure

≥ 16%

15%- 12%

11% -9%

≤ 8%

Final Target 15%

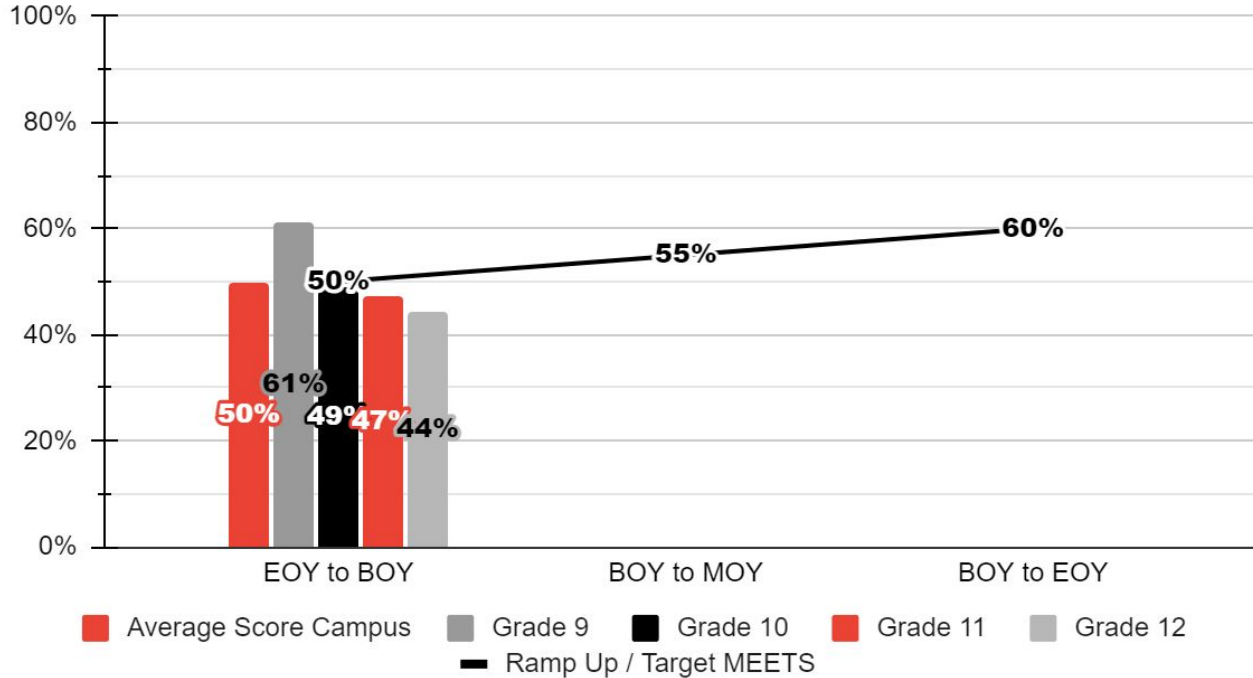
20/353 Freshmen

1/26 Sophomore

21/379 Total

Math - NWEA Growth

NWEA Math Growth



Ramp Up Target

at or above ramp up target by 2%

Final Status for this Measure

≥ 61%	≥ 61%
60%- 55%	60%- 55%
54% -45%	54% -45%
≤ 44%	≤ 44%

Final Target 60%

346/695 Total

46/75 Freshmen

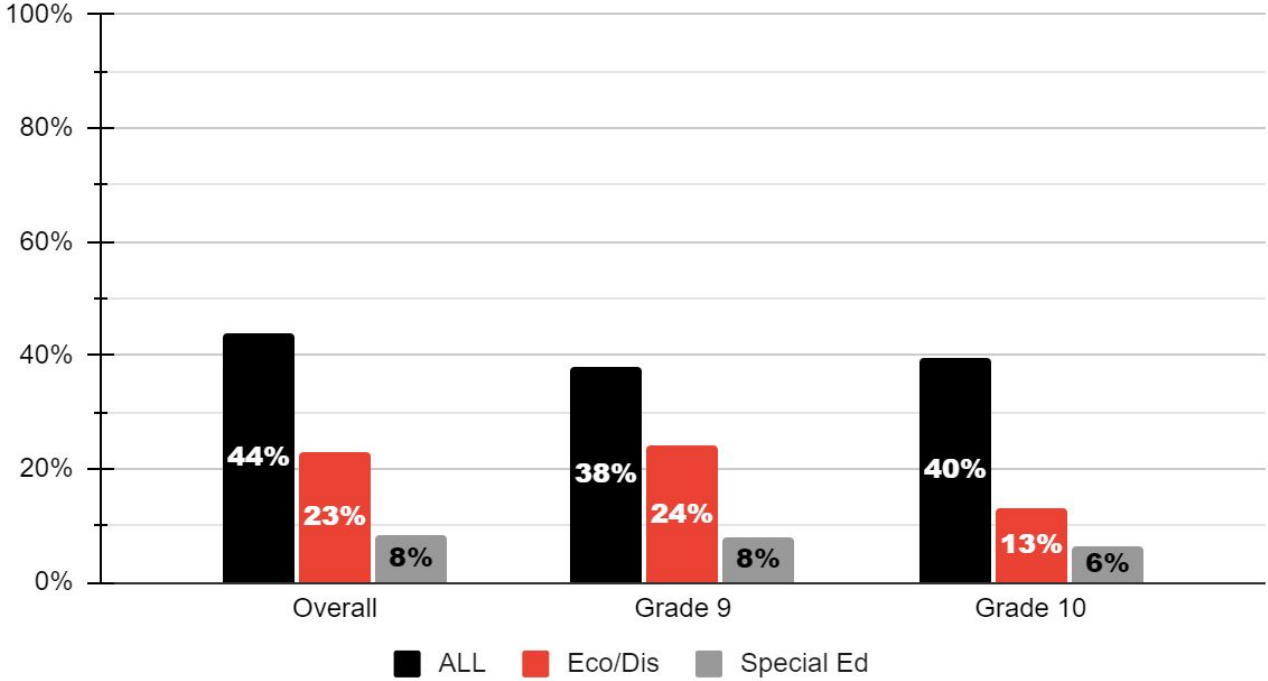
46/94 Sophomore

130/247 Juniors

124/279 Seniors

NWEA Math - Equity Constraint

Equity - NWEA Math Projection % at Meets and Above



Ramp Up Target
More than 20% Difference

Final Status for this Measure

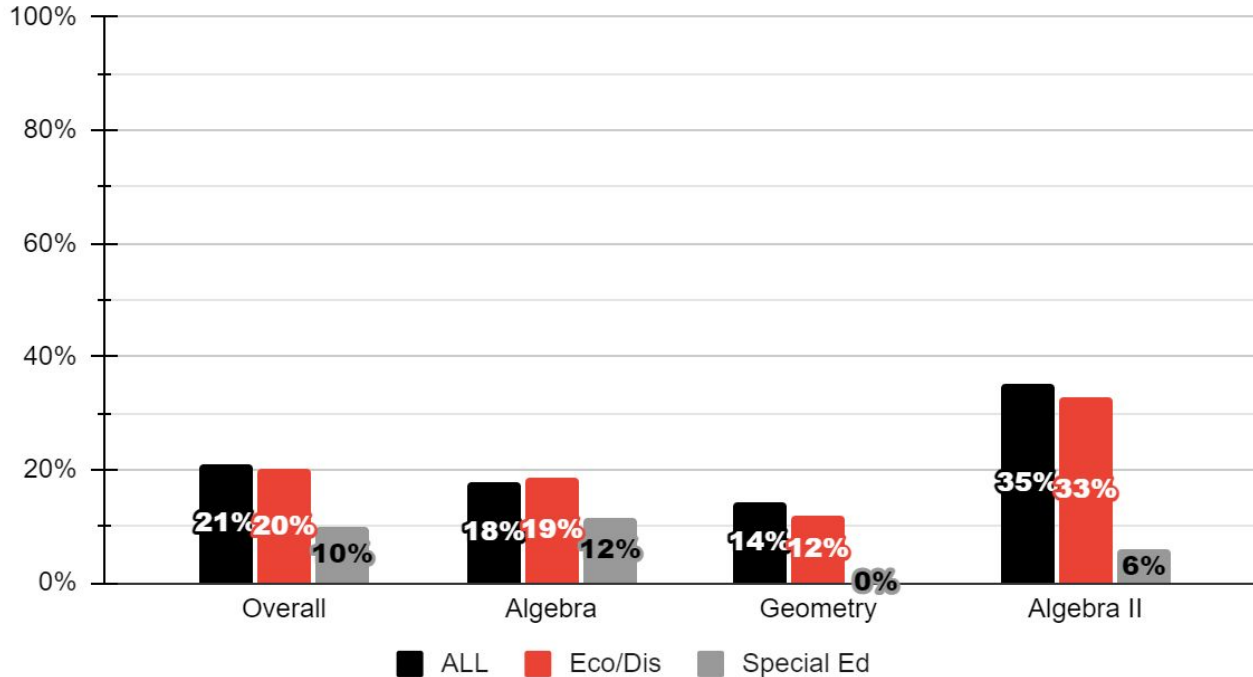
< 10%
10% - 12%
13% - 20%
> 20%

Final Target No more than 10% difference to any group

167/379 Total
67/295 Eco Dis
2/28 SpEd

DCCA Math - Equity Constraint

Equity - DCCA Math % at or above Meets



Ramp Up Target

10% to 12% Difference

Final Status for this Measure

>10%

10% - 12%

13% - 20%

≤ 21%

Final Target No more than 10% difference to any group

Lone Star Governance-Curricular

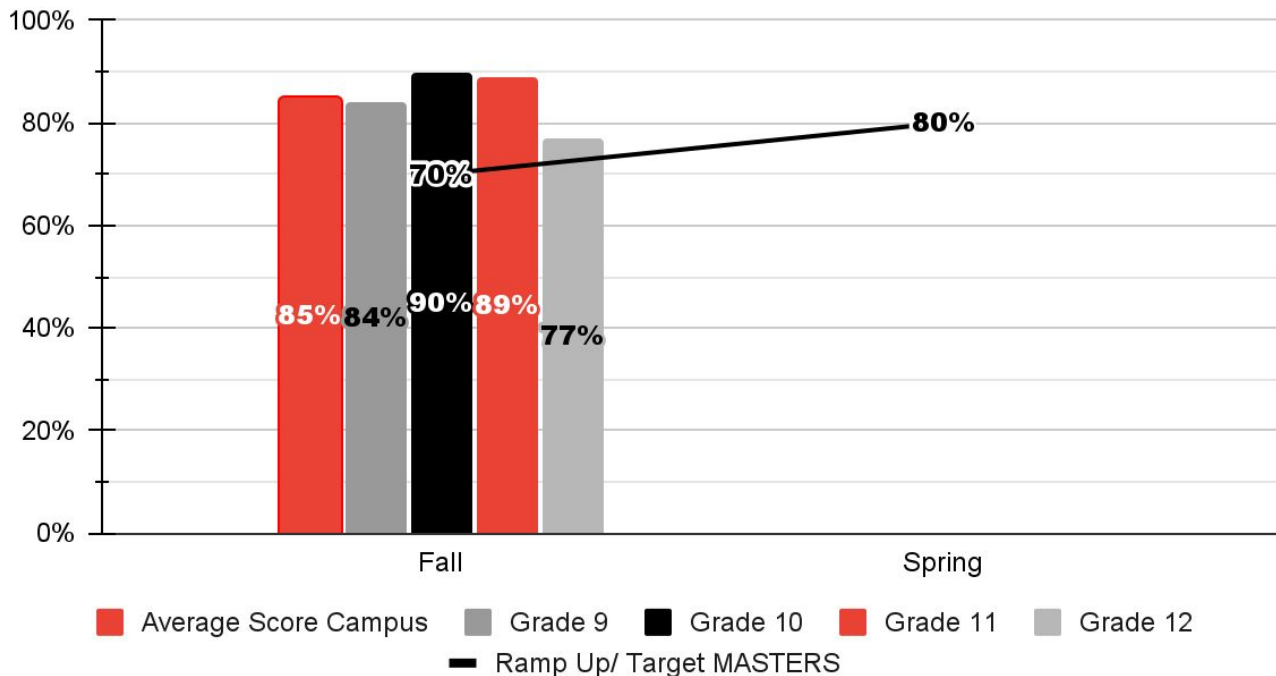
Goal 4: Increase the percentage of scholars participating in extra-curricular or co-curricular from 50% to 90% by August 2025

Status Report

Student Outcome Goals		Final Goal	Ramp up Target	Actual	Status
GPM 4.1	Increase the % of students participating in clubs and organizations from 25% to 40% by June of 2024	80%	70%	18%	
GPM 4.2	Increase the % of scholars participating in athletics from 32% to 38% by June 2024	38%	32%	31%	
GPM 4.3	Increase the % of scholars participating in Fine Arts from 38% to 42% by June of 2024	42%	38%	56%	

Extra Curricular/Co-Curricular

Scholars Participating in Clubs and Organizations



Ramp Up Target

below 10% of ramp up target

Final Status for this Measure

Blue	≥ 81%
Green	80%- 70%
Yellow	69% -60%
Red	≤ 60%

Final Target 80%

1779/2086 Total

456/546 Freshmen

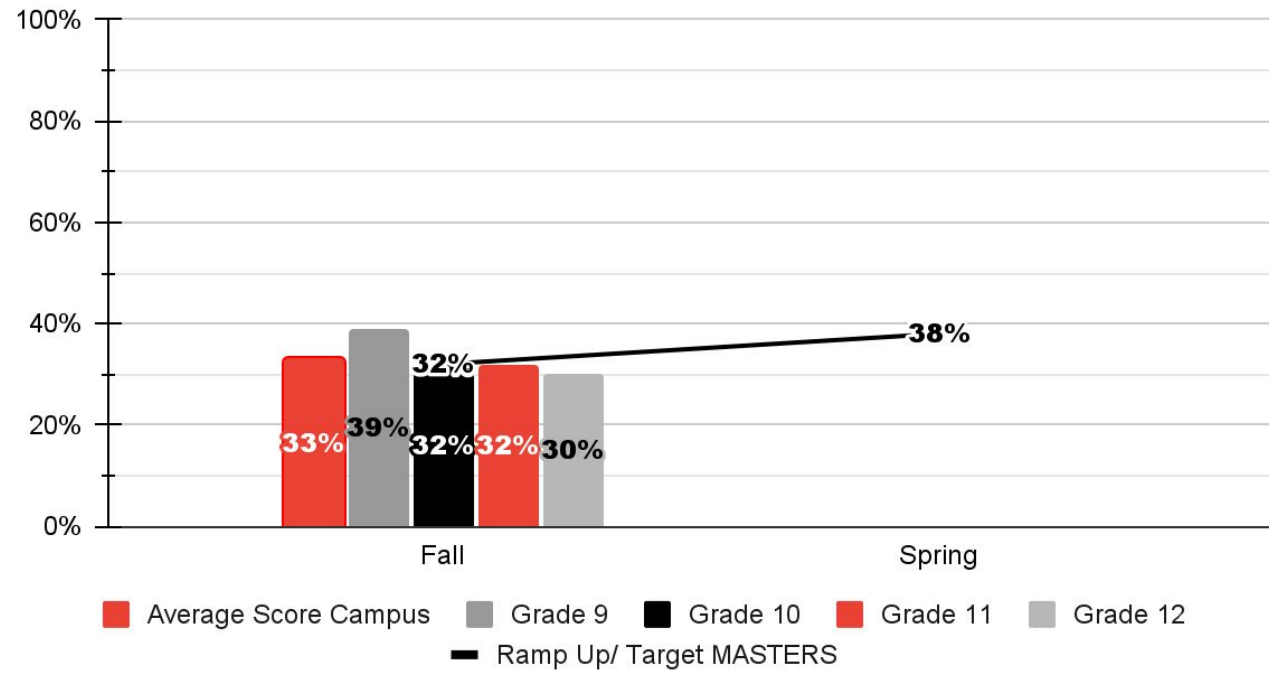
464/513 Sophomore

485/542 Juniors

374/487 Seniors

Athletics

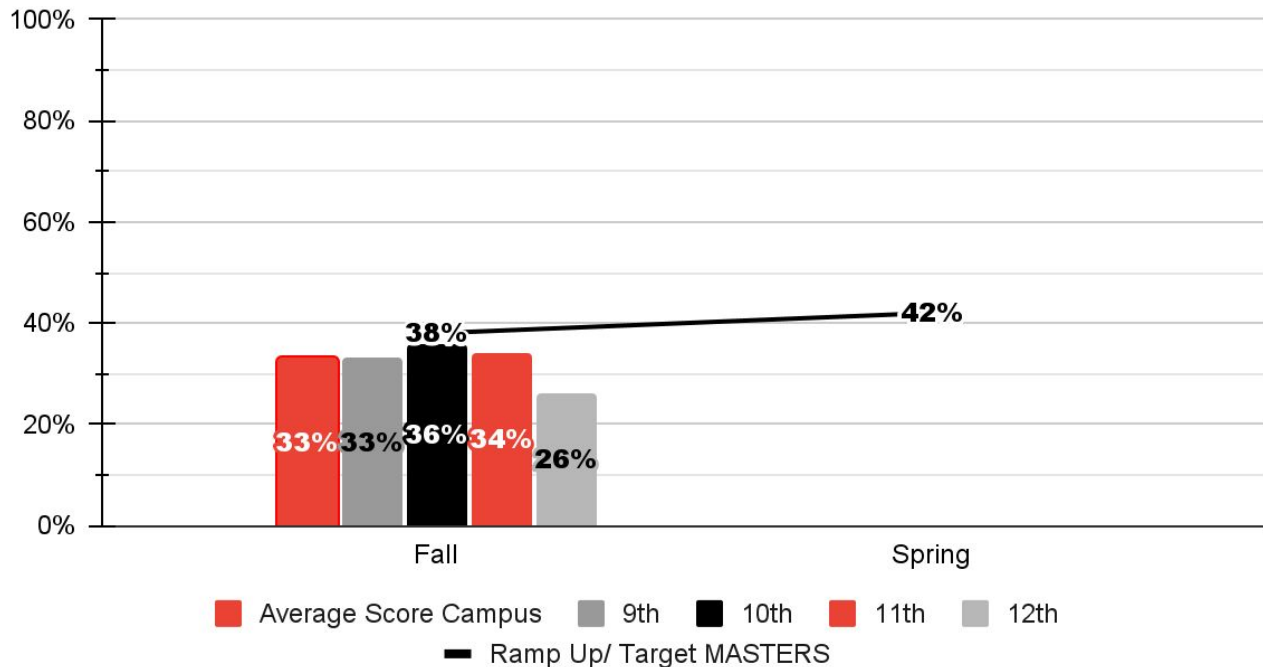
Percentage of Scholars Participating in Athletics



Ramp Up Target	
at or above ramp up target by 2%	
Final Status for this Measure	
≥ 39%	
38%- 32%	
31% - 28%	
≤ 28%	
Final Target 38%	
697/2088 Total	
212/546 Freshmen	
165/513 Sophomore	
172/542 Juniors	
148/487 Seniors	

Fine Arts

Percentage of Scholars Participating in Fine Arts



Ramp Up Target

3% or more above ramp up Target

Final Status for this Measure

≥ 43%

42%- 38%

38% - 35%

≤ 34%

Final Target 42%

180/546 Freshmen

186/513 Sophomore

185/542 Juniors

128/487 Seniors

Key Actions

- TSIA Retesting Preparation Camps/Tutorial
- ACT/SAT Preparation Camps/Tutorials
- Recruit more scholars into Dual Credit Classes
- Develop more dual credit opportunities in addition to core classes
- Focus on Direct Instruction for ELA during walkthroughs
- Identify scholars who are near Meets/Masters after MOY for preparation camps (Focus on SpEd & EcoDis)

QUESTIONS



7.A.2. Waterford Oaks ES

**Cedar Hill Independent School District
BOARD OF TRUSTEES**

Meeting Date: December 18, 2023

Presented by: Dr. Gerald Hudson, Superintendent of Schools

Subject: Campus Spotlight: Waterford Oaks Elementary School

Information

BACKGROUND INFORMATION:

Presenting campus highlights and progress on the Lone Star Governance goals for 2023-2024 school year

RECOMMENDATION:

Information Only

BOARD ACTION REQUIRED:

None

POLICY AUTHORIZATION:

None

CONTACT PERSON:

Mr. William Davis, Principal

Mr. Heath Koenig, Executive Director of School Leadership

FUNDING SOURCE:

None

ENCLOSURES:

Spotlight Presentation

CAMPUS SPOTLIGHT

Waterford Oaks Elem.
William Davis

December 18, 2023





Points of Pride cont.

Motto: “One Dream, One Team, One Heartbeat”



Empower Others



Lead with Heart



Expect Excellence

Status Report

Student Outcome Goals		Goal Performance Measures	Number Met	Actual	Status
Goal 1	Increase the percentage of scholars identified as College, Career and Military Ready Graduates from 80% to 100% by August 2028	6	3	50%	Yellow
Goal 2	Increase the percentage of 3rd grade (All students) scholars Reading at/or above grade level from 42% to 65% by 2028	7	4	57%	Yellow
Goal 3	Increase the percentage of Algebra 1 scholars scoring Meets or Above from 52% to 75% by 2024.	7	5	71%	Green
Goal 4	Increase the percentage of scholars participating in extra-curricular or co-curricular from 50% to 90% by August 2028	1	0	0%	Red

Demographics

Scholars	American Indian/Alaskan Native	2/434=.46%
	Asian	2/434=.46%
	Black/African-American	334/434=77%
	Hispanic-Latino	68/434=16%
	White	4/434=.92%
	Two-or-More	24/434=5.5%
	Economically Disadvantaged	316/434=73%
	Gifted and Talented	9/434=2.1%
	Limited English Proficient (LEP)	11/434=3%
	Section 504	15/434=4%
Teachers	Special Education	46/434=11%
	Fully Staffed in Core Tested Content	9/9=100%
	Certified	5/9=56% & 10/20=50%
	Non-Certified	4/9=44% & 10/20=55%
	First Year in Classroom	3/9=33% & 6/20=30%
	2+ Years on Current Campus	4/9=44% & 7/20=35%

Measures

- **Lead Fidelity**

- Instructional Walkthroughs with Actionable Feedback

- **Lead Performance Measures (Reading)**

- Achieve3000 % of scholars who score 75% on 1st attempt (3rd-5th)
- Achieve3000 Average Activity Score (3rd-5th)
- NWEA Reading Projected Proficiency (3rd-5th BOY, MOY)
- NWEA Reading Growth (K-5th BOY, MOY)

- **Lead Performance Measure (Math)**

- IXL Average Number of Questions Completed Per Week on Personal Learning Pathway
- IXL Average Number of Skills Proficient or Better Per Week on Personal Learning Pathway
- NWEA Math Projected Proficiency (3rd-5th BOY, MOY)
- NWEA Math Growth (K-5th BOY, MOY)

- **Lag Measure**

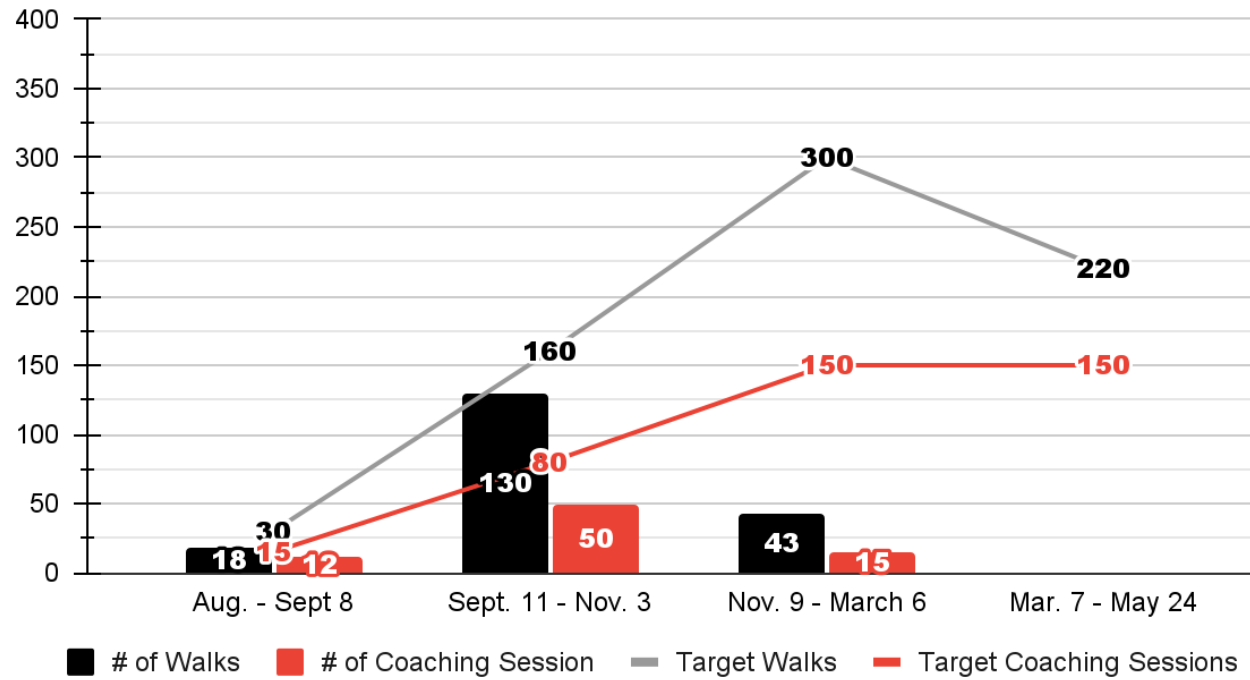
- STAAR Reading (3rd-5th Scholars Who Score at the Meets and Masters Levels)
- STAAR Math (3rd-5th Scholars Who Score at the Meets and Masters Levels)
- NWEA Reading Projected Proficiency (3rd-5th EOY)
- NWEA Reading Growth (K-5th EOY)
- NWEA Math Projected Proficiency (3rd-5th EOY)
- NWEA Math Growth (K-5th EOY)

- **Equity Measures**

- African American
- Two or More

Walkthrough and Coaching Sessions

Number of Walkthroughs and Coaching Sessions



Ramp Up Target

More than 10 Below Target

Final Status for this Measure

Blue	more than target
Green	meet target walks and coaching sessions
Yellow	1-9 walks or session behind
Red	More than 10 walks and session behind

Final Target 100% of Target

130 walks in current window
50 coaching in current window
148 walks in 2023-2024

Lone Star Governance-CCMR

Goal 1: Increase the percentage of scholars identified as College, Career and Military Ready Graduates from 80% to 100% by August 2028

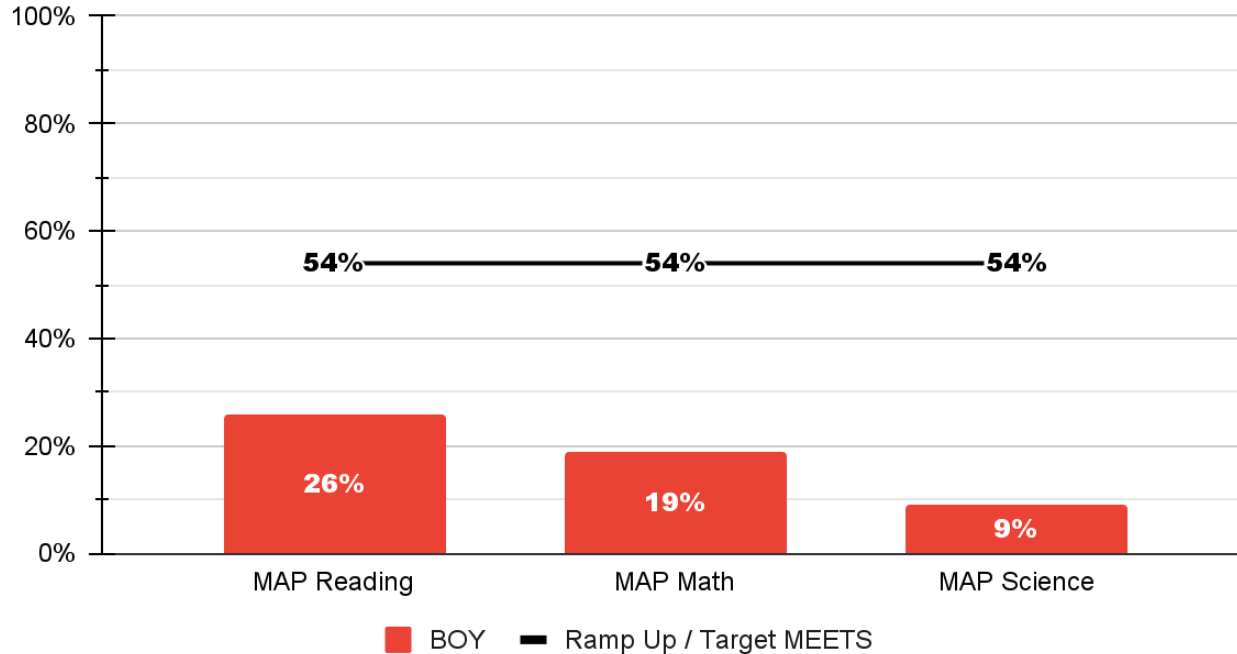
Status Report

145

Student Outcome Goals		Final Goal	Ramp up Target	Actual	Status
Goal 1	% of Meet and Master Reading MAP Projected Proficiency	54%	54%	26%	
Goal 1	% of Meet and Master Math MAP Projected Proficiency	54%	54%	19%	
Goal 1	% of Meet and Master Science MAP Projected Proficiency	54%	54%	9%	
Equity Constraint	% of Meet and Master Reading MAP Projected Proficiency	<10%	<10%	-4; +10	
Equity Constraint	% of Meet and Master Math MAP Projected Proficiency	<10%	<10%	-5; +31	
Equity Constraint	% of Meet and Master Science MAP Projected Proficiency	<10%	<10%	-3; +41	

CCMR Projection

CCMR Projections MAP MEETS and Above



Ramp Up Target

below 10% of ramp up target

Final Status for this Measure

≥ 55%
54%- 48%
47% - 40%
≤ 39%

Final Target 54%

62/62 (100%) - 3rd Grade Scholars Tested

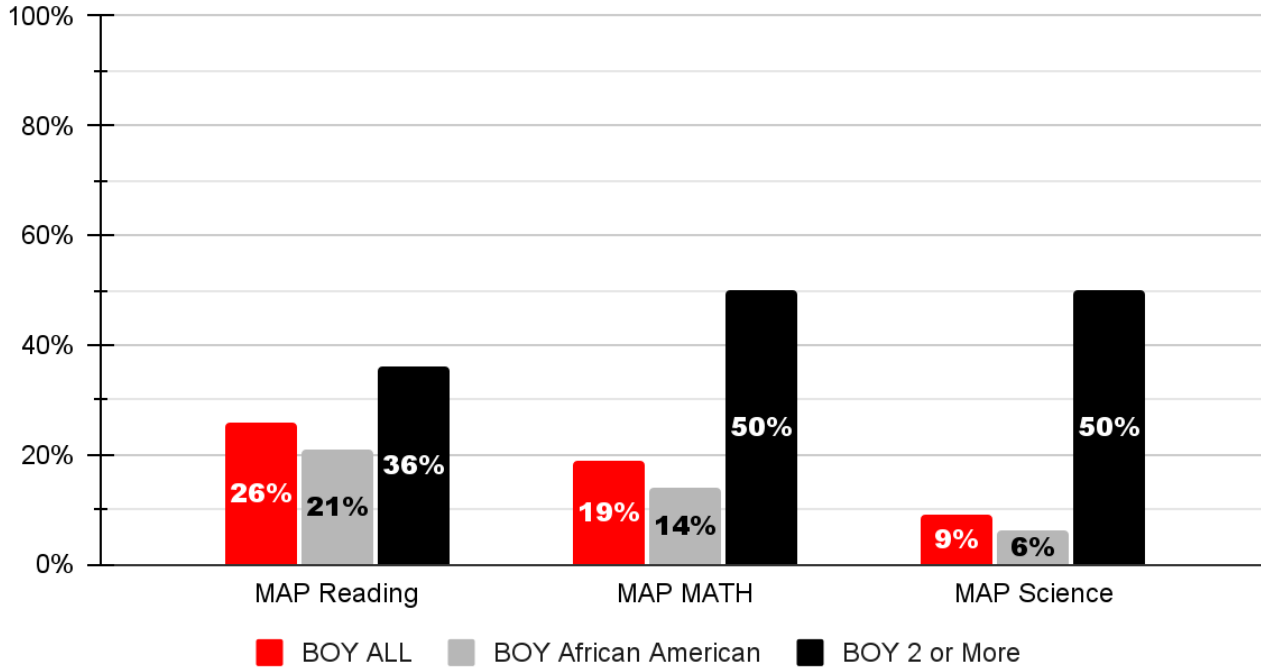
62/62 (100%) - 4th Grade Scholars Tested

62/66 (94%) - 5th Grade Scholars Tested

186/190 (98%) of Scholars Tested

CCMR Projection Equity Constraint

CCMR Projections MAP MEETS and Above



Ramp Up Target

No More than 9% Difference

Final Status for this Measure

>10%

10% - 12%

13% - 20%

≤ 21%

Final Target No more than 10% difference to any group

11/44 (25%) - 3rd Scholars Tested (AA)

9/48 (19%) - 4th Scholars Tested (AA)

12/51 (24%) - 5th Scholars Tested (AA)

1/5 (20%) - 3rd Scholars Tested (2+)

3/7 (43%) - 4th Scholars Tested (2+)

2/2 (100%) - 5th Scholars Tested (2+)

Lone Star Governance-Reading

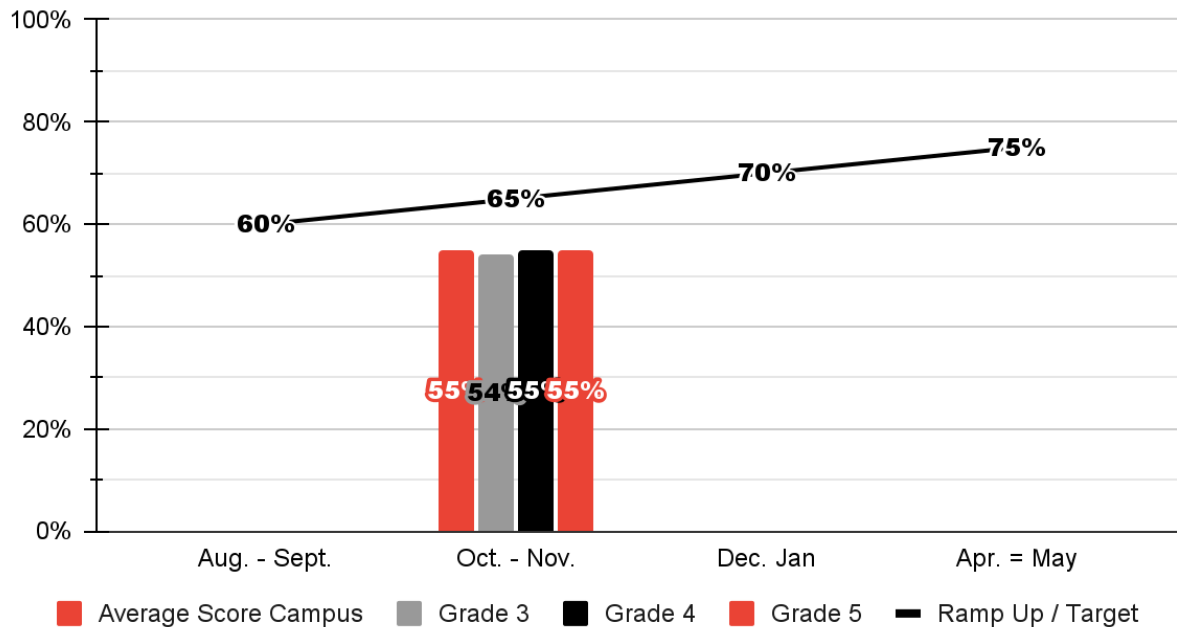
Goal 2: Increase the percentage of 3rd grade (All students) scholars Reading at/or above grade level from 32% to 70% by 2024

Status Report

Student Outcome Goal 2		Final Goal	Ramp up Target	Actual	Status
Achieve3000	Student Average Activity Score	75%	65%	55%	
Achieve3000	% of Scholars Scoring 75% on the First Try	72%	64%	85%	
NWEA MAP	Projected Proficiency for Meets	53%	27%	14%	
NWEA MAP	Projected Proficiency for Masters	27%	14%	12%	
NWEA MAP Growth	Average % of Scholars Meeting Growth Target	65%	50%	55%	
Equity Constraint (AA)	NWEA Reading % Meets and Above	10%	<10%	-4	
Equity Constraint (2+)	NWEA Reading % Meets and Above	10%	<10%	+22	

Reading - Achieve3000

Achieve3000 Average Activity Score



Ramp Up Target

within 10% of ramp up target

Final Status for this Measure

Blue	≥ 73%
Green	72%- 70%
Yellow	69% -60%
Red	≤ 59%

Final Target 70%

65/65 (100%) - 3rd Grade Scholars Tested

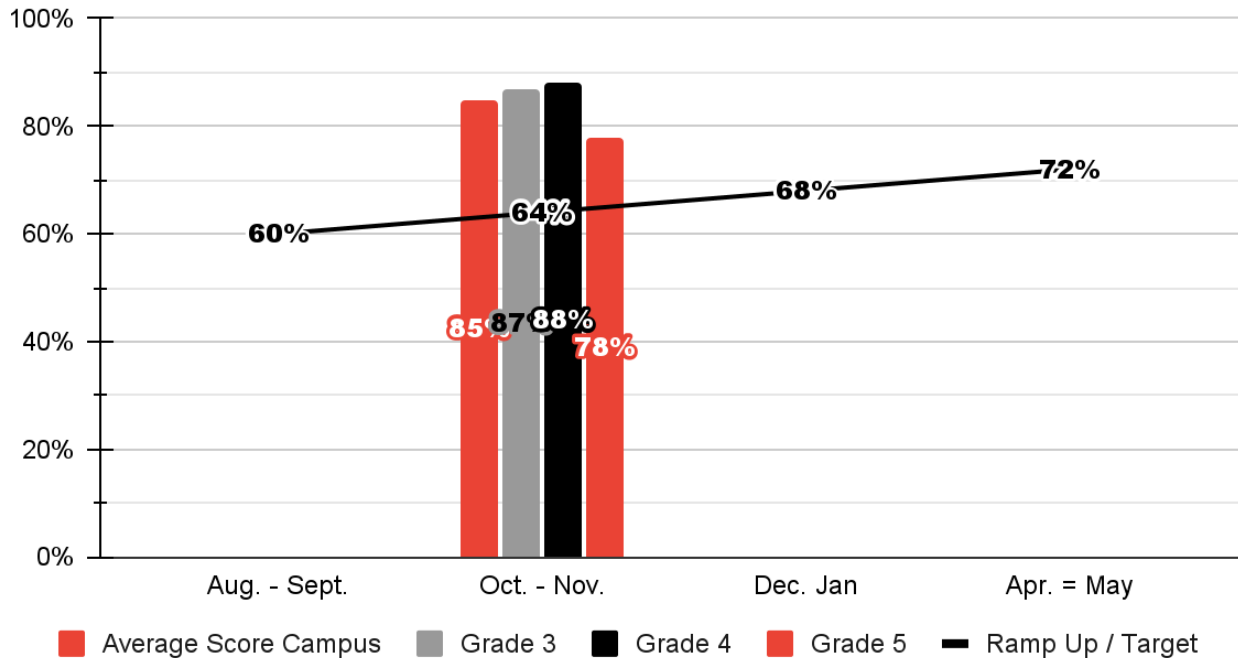
62/62 (100%) - 4th Grade Scholars Tested

60/60 (100%) - 5th Grade Scholars Tested

187/187 (100%) of Scholars Tested

Reading - Achieve3000

Achieve3000 % at 75% or better on First Attempt



Ramp Up Target

3% or more above ramp up Target

Final Status for this Measure

≥ 75%

74%- 72%

71% -62%

≤ 61%

Final Target 72%

65/65 (100%) - 3rd Grade Scholars Tested

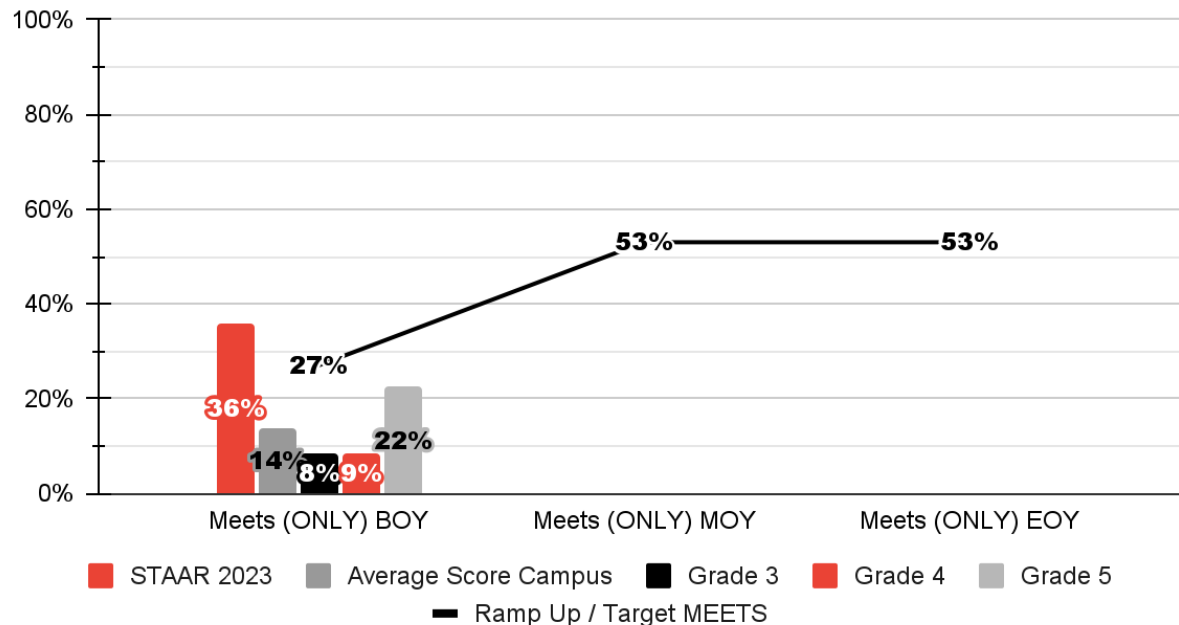
62/62 (100%) - 4th Grade Scholars Tested

60/60 (100%) - 5th Grade Scholars Tested

187/187 (100%) of Scholars Tested

Reading Meets - NWEA

NWEA Projected Proficiency Meets - Reading



Ramp Up Target

below 10% of ramp up target

Final Status for this Measure

■	≥ 56%
■	55%- 53%
■	52-42%
■	≤ 43%

Final Target 53%

62/62 (100%) - 3rd Grade Scholars Tested

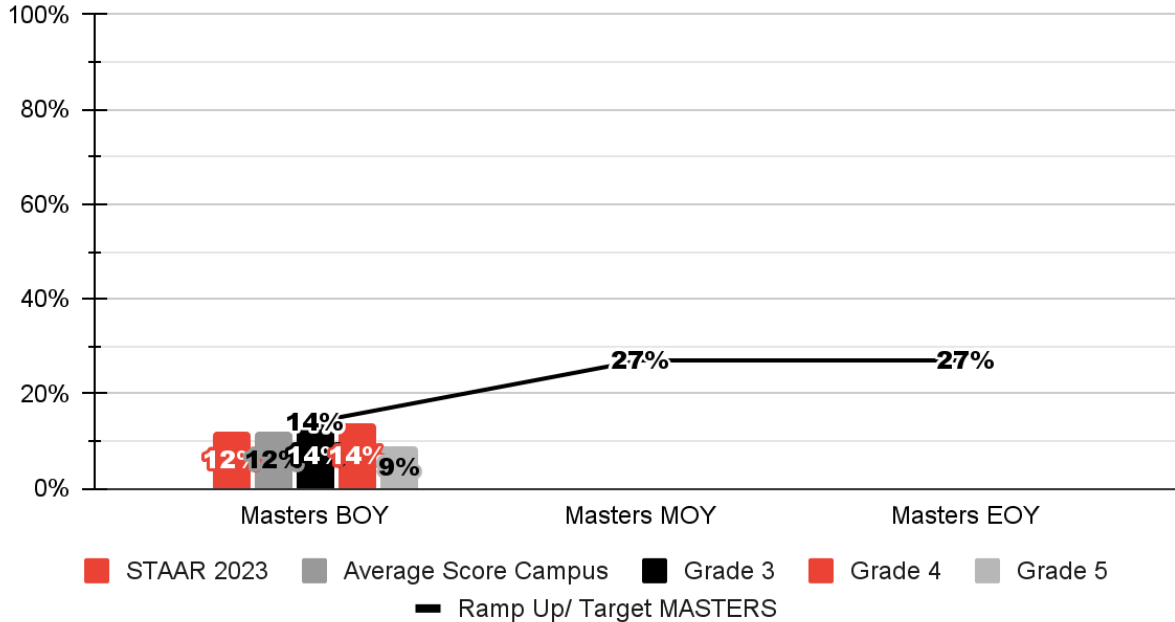
62/62 (100%) - 4th Grade Scholars Tested

62/66 (94%) - 5th Grade Scholars Tested

186/190 (98%) of Scholars Tested

Reading Masters - NWEA

NWEA Projected Proficiency Masters - Reading



Ramp Up Target

within 10% of ramp up target

Final Status for this Measure

≥ 16%

29%- 27%

26% -16%

≤ 15%

Final Target 27%

62/62 (100%) - 3rd Grade Scholars Tested

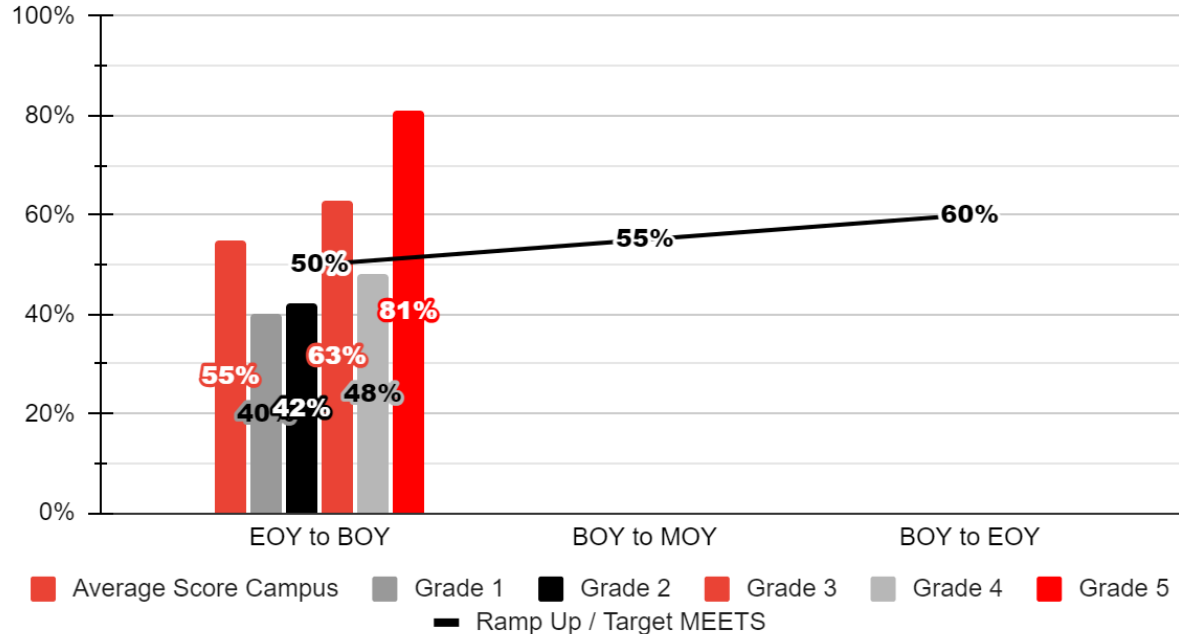
62/62 (100%) - 4th Grade Scholars Tested

62/66 (94%) - 5th Grade Scholars Tested

186/190 (98%) of Scholars Tested

Reading Growth - NWEA

NWEA Reading Growth



Ramp Up Target

3% or more above ramp up Target

Final Status for this Measure

≥ 61%

60% - 55%

54% - 45%

≤ 44%

Final Target 60%

45/59 (76%) - 1st w/ Growth Score

43/50 (86%) - 2nd w/ Growth Score

57/62 (92%) - 3rd w/ Growth Score

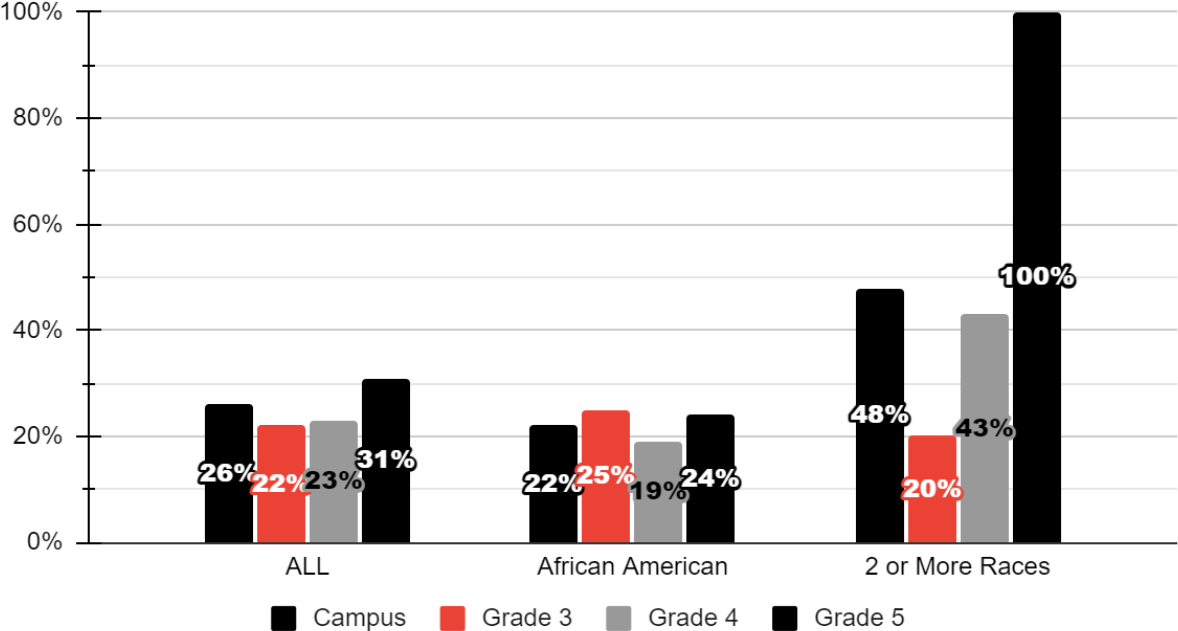
48/62 (77%) - 4th w/ Growth Score

42/66 (64%) - 5th w/ Growth Score

235/299 (79%) - Total Scholars w/ Growth Score

NWEA Meets and Above- Equity Constrain

Equity - MAP Reading Projected Proficiency



Ramp Up Target

No More than 9% Difference

Final Status for this Measure

Blue	>10%
Green	10% - 12%
Yellow	13% -20%
Red	≤ 21%

Final Target No more than 15% difference to any group

11/44 (25%) - 3rd Scholars Tested (AA)
9/48 (19%) - 4th Scholars Tested (AA)
12/51 (24%) - 5th Scholars Tested (AA)
1/5 (20%) - 3rd Scholars Tested (2+)
3/7 (43) - 4th Scholars Tested (2+)
2/2 (100%) - 5th Scholars Tested (2+)

Lone Star Governance-Math

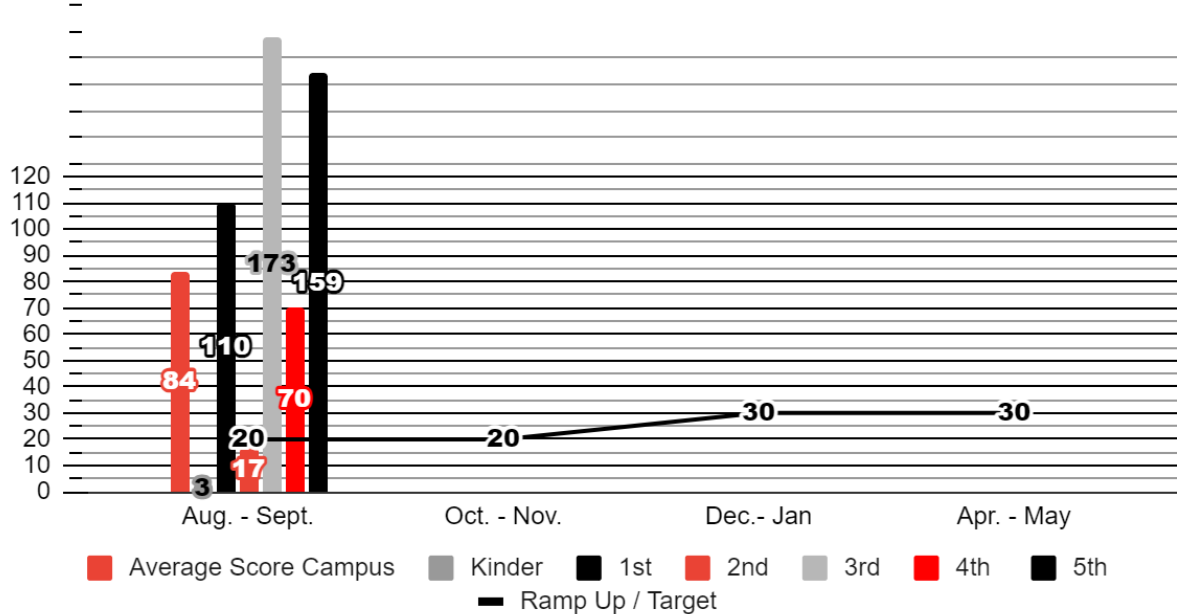
Goal 3: Increase the percentage of Algebra 1 scholars scoring Meets or Above from 52% to 75% by 2024.

Status Report

Student Outcome Goal 3		Final Goal	Ramp up Target	Actual	Status
IXL	IXL Average Number of Questions Completed Per Week on Personal Learning Pathway	30	20	84	
IXL	IXL Average Number of Skills Proficient or Better Per Week on Personal Learning Pathway	2.0	1.0	2.25	
NWEA MAP	Projected Proficiency for Meets	40%	30%	17%	
NWEA MAP	Projected Proficiency for Masters	15%	15%	2%	
NWEA MAP Growth	Average % of Scholars Meeting Growth Target	65%	50%	58%	
Equity Constraint (AA)	NWEA Math % Meets and Above	<10%	<10%	5%	
Equity Constraint (2+)	NWEA Math % Meets and Above	<10%	<10%	5%	

Math - IXL

IXL Average Number of Questions Completed Per Week on Personal Learning Pathway



Ramp Up Target

3% or more above ramp up Target

Final Status for this Measure

≥ 31%

30%- 25%

24% -20%

≤ 19%

Final Target 30

65/65 (100%) - 3rd Grade Scholars Tested

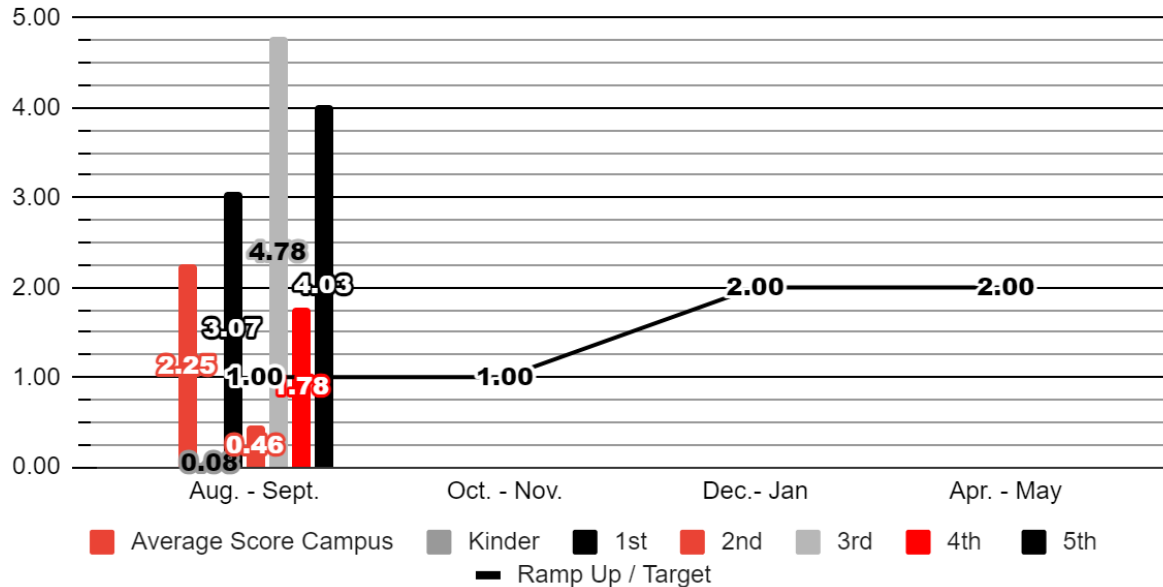
62/62 (100%) - 4th Grade Scholars Tested

60/60 (100%) - 5th Grade Scholars Tested

187/187 (100%) of Scholars Tested

Math - IXL

IXL Average Number of Skills Proficient or Better Per Week on Personal Learning Pathway



Ramp Up Target

3% or more above ramp up Target

Final Status for this Measure

≥ 2.1

2.0- 1.75

1.74 -1.25

≤ 1.24

Final Target 2.00

65/65 (100%) - 3rd Grade Scholars Tested

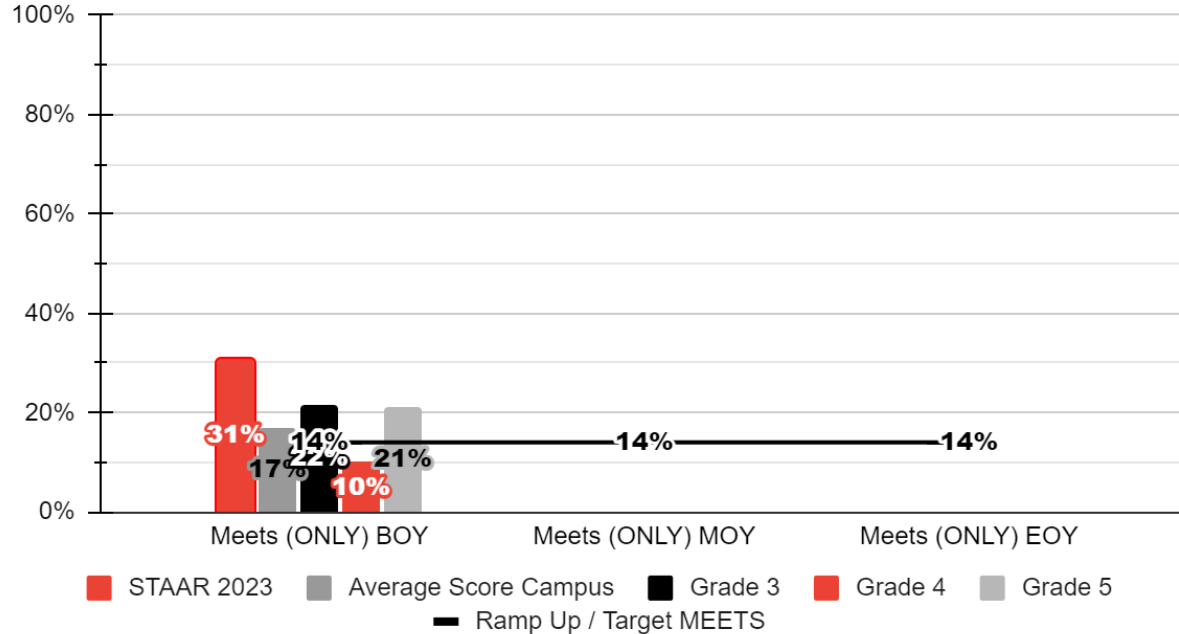
62/62 (100%) - 4th Grade Scholars Tested

60/60 (100%) - 5th Grade Scholars Tested

187/187 (100%) of Scholars Tested

NWEA- Math

NWEA Projected Proficiency Meets - Math



Ramp Up Target

3% or more above ramp up Target

Final Status for this Measure

Blue	$\geq 17\%$
Green	16%-14%
Yellow	13%
Red	$\leq 12\%$

Final Target 14%

62/62 (100%) - 3rd Grade Scholars Tested

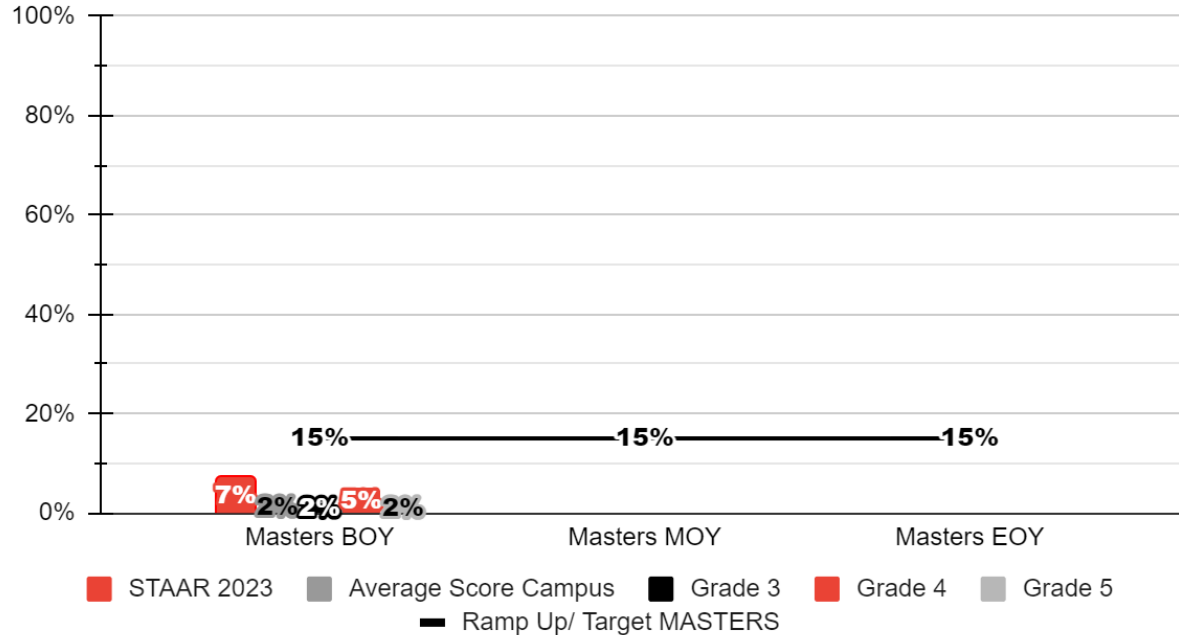
64/64 (100%) - 4th Grade Scholars Tested

63/66 (96%) - 5th Grade Scholars Tested

189/192 (98%) - Total Scholars Tested

NWEA- Math

NWEA Projected Proficiency Meets - Math



Ramp Up Target

below 10% of ramp up target

Final Status for this Measure

Blue	≥ 16%
Green	15%- 12%
Yellow	11% -9%
Red	≤ 8%

Final Target 15%

62/62 (100%) - 3rd Grade Scholars Tested

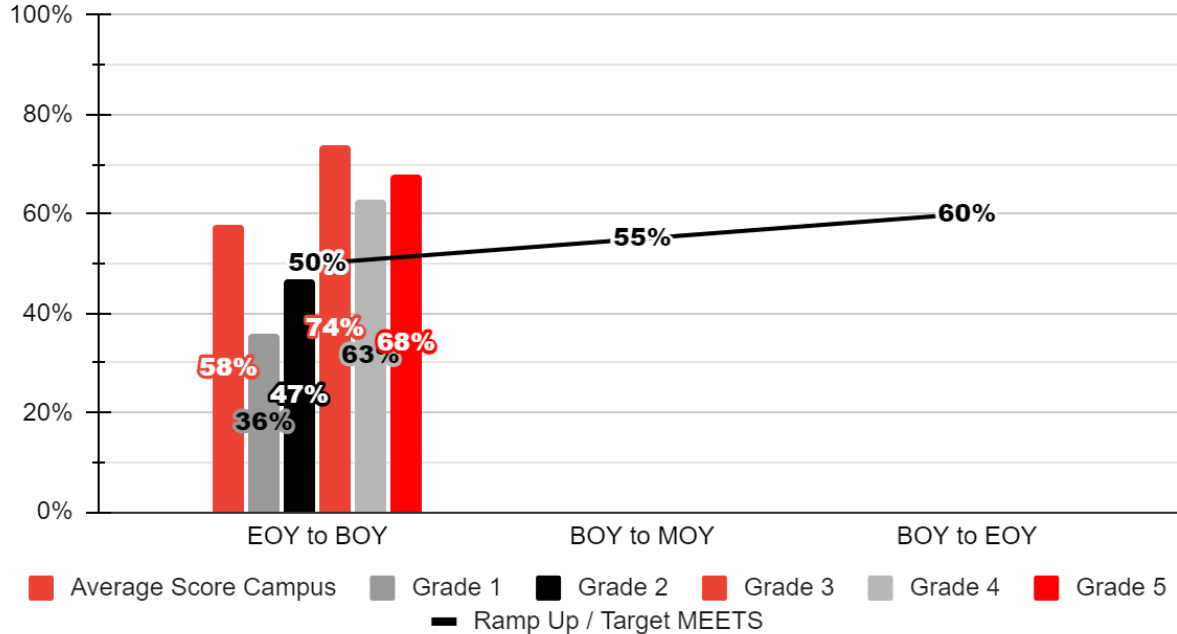
64/64 (100%) - 4th Grade Scholars Tested

63/66 (96%) - 5th Grade Scholars Tested

189/192 (98%) - Total Scholars Tested

Math - NWEA Growth

NWEA Math Growth



Ramp Up Target

3% or more above ramp up Target

Final Status for this Measure

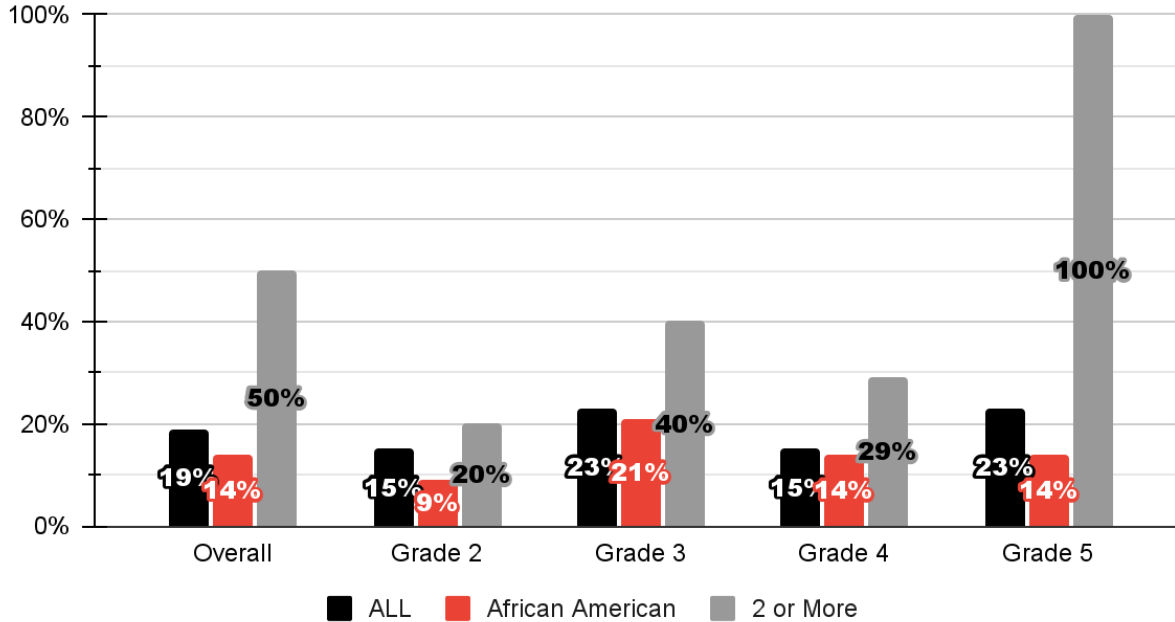
≥ 61%
60%- 55%
54% -45%
≤ 44%

Final Target 60%

45/59 (76%) - 1st Grade w/ Growth Score
43/50 (86%) - 2nd Grade w/ Growth Score
57/62 (92%) - 3rd Grade w/ Growth Score
48/64 (75%) - 4th Grade w/ Growth Score
43/66 (65%) - 5th Grade w/ Growth Score
236/301 (78%) - Total Scholars w/ Growth Score

NWEA Math - Equity Constraint

Equity - NWEA Math Projection % at Meets and Above



Ramp Up Target

No More than 9% Difference

Final Status for this Measure

>10%

10% - 12%

13% -20%

≤ 21%

Final Target No more than
10% difference to any
group

11/44 (25%) - 3rd Scholars Tested (AA)

9/48 (19%) - 4th Scholars Tested (AA)

12/51 (24%) - 5th Scholars Tested (AA)

1/5 (20%) - 3rd Scholars Tested (2+)

3/7 (43) - 4th Scholars Tested (2+)

2/2 (100%) - 5th Scholars Tested (2+)

Lone Star Governance-Curricular

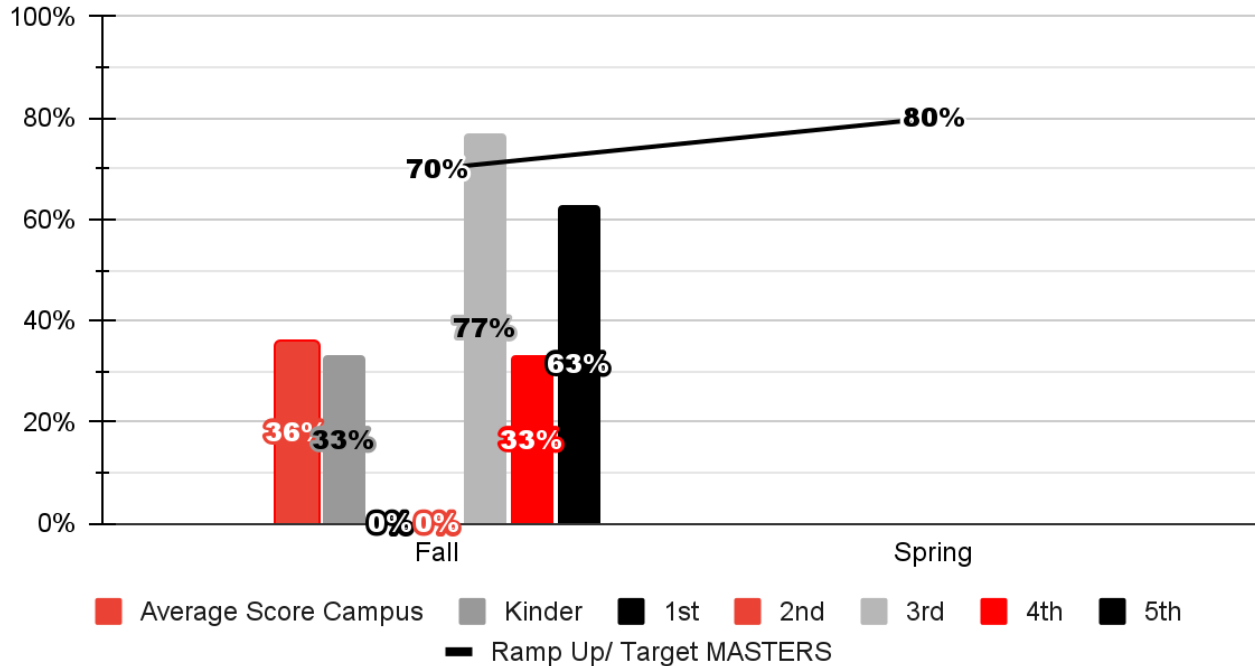
Goal 4: Increase the percentage of scholars participating in extra-curricular or co-curricular from 50% to 90% by August 2025

Status Report

Student Outcome Goals		Final Goal	Ramp up Target	Actual	Status
GPM 4.1	Increase the % of students participating in clubs and organizations from 25% to 40% by June of 2024	80%	70%	36%	

Clubs and Organizations

Scholars Participating in Clubs and Organizations



Ramp Up Target

below 10% of ramp up target

Final Status for this Measure

≥ 81%

80%- 70%

69% -60%

≤ 60%

Final Target 80%

19/58 (33%) - Kinder Scholars in Clubs

0/67 (0%) - 1st Grade Scholars in Clubs

0/56 (0%) - 2nd Grade Scholars in Clubs

54/70 (77%) - 3rd Grade Scholars in Clubs

22/67 (33%) - 4th Grade Scholars in Clubs

43/68 (63%) - 5th Grade Scholars in Clubs

138/386 (36%) - Total Scholars in Clubs

Key Actions

Effective classroom routines and instructional strategies (5.1)

- 3rd-5th grade teachers will incorporate comprehension strategies, such as, graphic organizers to help build on scholars comprehension of the weekly articles.
- 3rd-5th grade teachers will recognize scholar mastery of articles weekly.

Build teacher capacity through observation and feedback cycles (5.2)

- Administration will provide weekly feedback on Achieve3000 activity scores
- Administration will provide weekly feedback on number of questions answered weekly in IXL
- Administration will increase walks in 3rd-5th Reading and K-5 Math during Guided Math

QUESTIONS



7.B. Goals 1 & 4

Presenter: Tellauance Graham and Dr. Courtney Jackson

**Cedar Hill Independent School District
BOARD OF TRUSTEES**

Meeting Date: December 18, 2023

Presented by: Dr. Gerald Hudson, Superintendent of Schools

Subject: Lonestar Governance Goals 1 & 4

Information

BACKGROUND INFORMATION:

Presenting highlights and progress on the Lone Star Governance goals 1 & 4 for the 2023-2024 school year.

RECOMMENDATION:

Information Only

BOARD ACTION REQUIRED:

None

POLICY AUTHORIZATION:

None

CONTACT PERSON:

Dr. Courtney Jackson, Executive Director of Counseling and Guidance
Tellauance L. Graham, Assistant Superintendent

FUNDING SOURCE:

None

ENCLOSURES:

LSG Presentation

SOG Goal 1 & 4



Increase the percentage of scholars participating in extra and/or co-curricular activities

Goal 1



Increase the percentage of scholars participating in extra and/or co-curricular activities

CCMR Accountability: Three A-F Domains

College Ready

- Meet Texas Success Initiative (TSI) in ELAR AND Math (TSIA, SAT, ACT)
- Earn dual credits - 3 credits ENGL, MATH, or 9 credits all other
- Meet Criteria on AP/IB exam
- Earn an Associate's Degree
- Complete an OnRamps Course

Career Ready

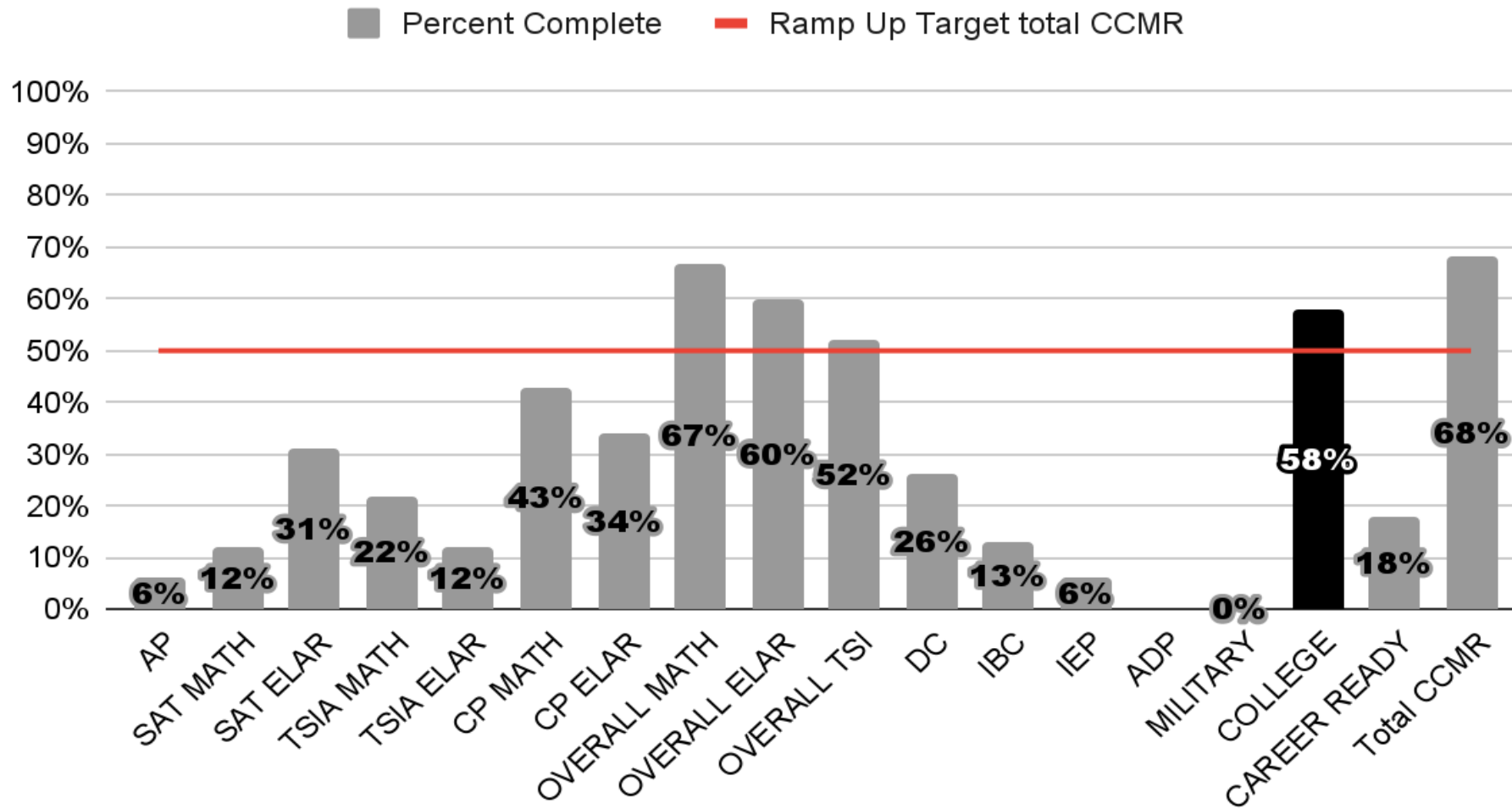
- Earn industry certification
- Earn a Level I or II certificate
- Graduate with completed IEP and workforce readiness
- Graduate under an advanced degree plan (SPED)

Military Ready

- Enlist in the United States Armed Forces

Seniors who are CCMR Met by Indicator

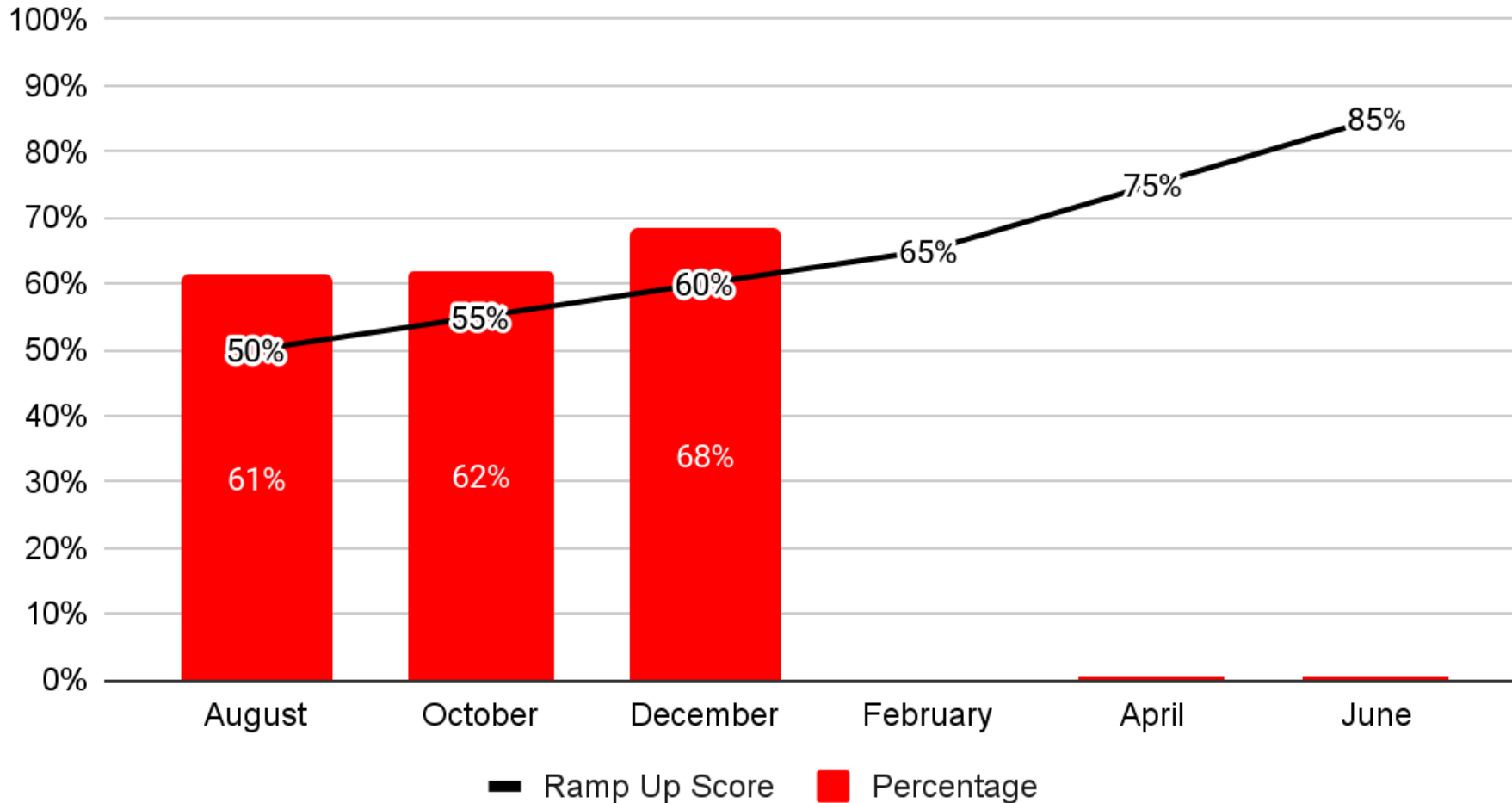
Seniors who are CCMR Met by Indicator



Ramp Up Target	
3% or more above ramp up Target	
Final Status for this Measure	
	Greater than 81%
	80% - 70%
	69% - 60%
	Below 60%
Final Target 80%	

% of CCMR Met 12th Grade Scholars

% of CCMR Met 12th Grade Scholars



Ramp Up Target

3% or more above ramp up Target

Final Status for this Measure

	Greater than 85%
	84% - 75%
	74% - 60%
	Below 60%

Final Target 80%

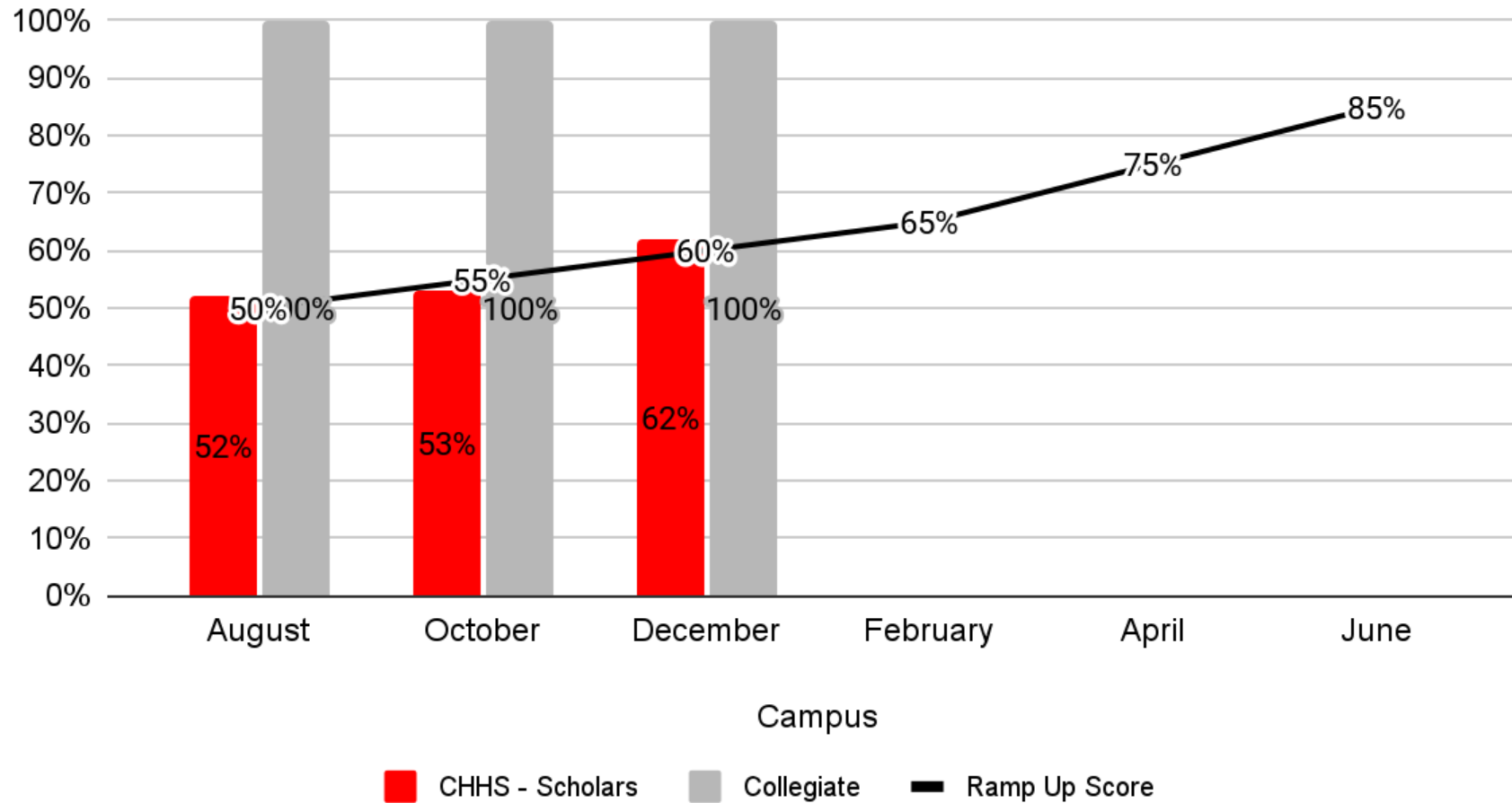
Total 12th gr. = 575 Scholars

Collegiate = 68 Scholars

CHHS = 486 Scholars

% of CCMR Met 12th Grade Scholars by campus

% of 12th Grade Scholars CCMR met



Ramp Up Target

3% or more above ramp up Target

Final Status for this Measure

	Greater than 85%
	84% - 75%
	74% - 60%
	Below 60%

Final Target 85%

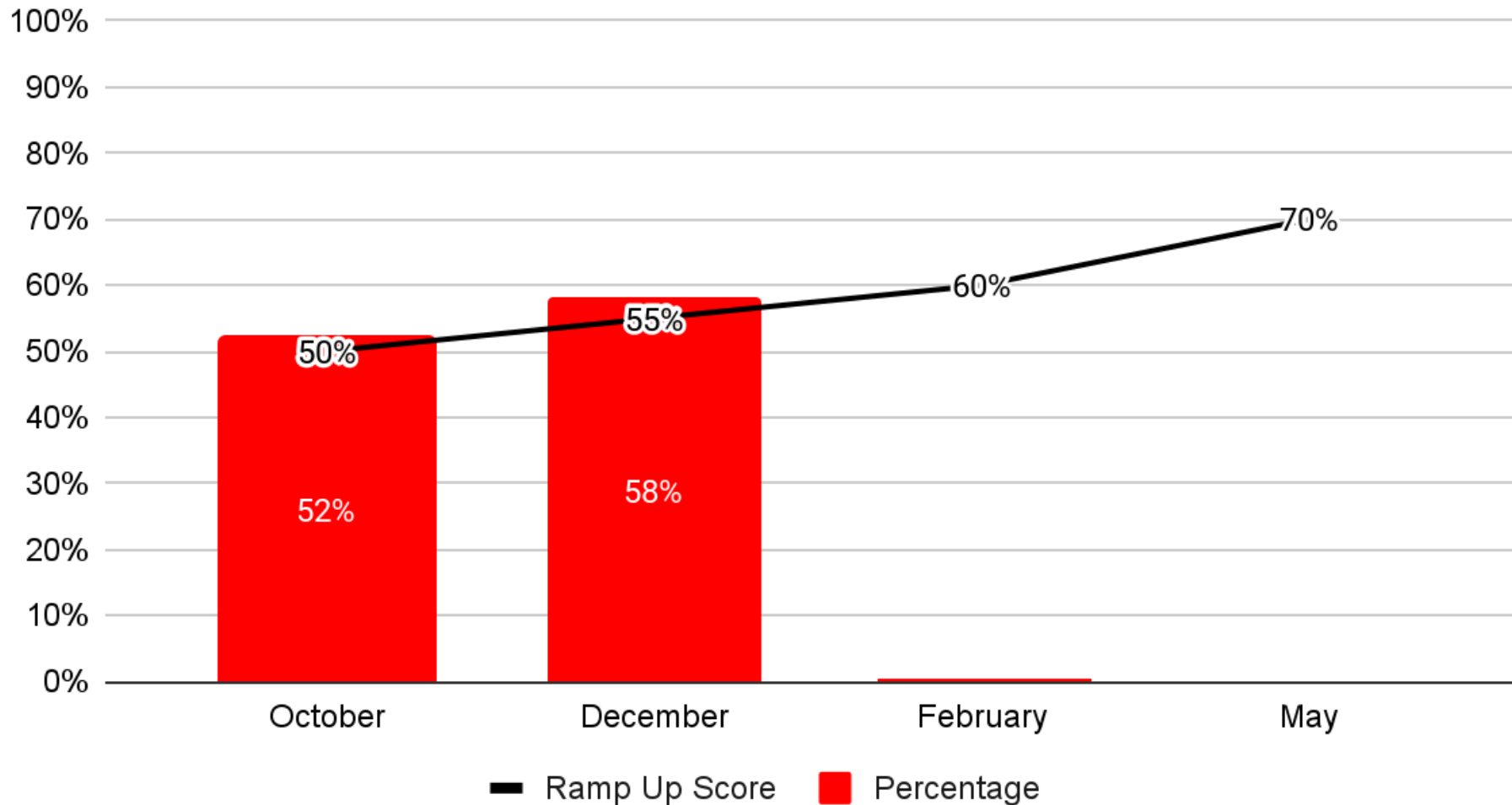
Total 12th gr. = 575 Scholars

Collegiate = 68 Scholars

CHHS = 486 Scholars

% of Seniors Meeting COLLEGE Ready Standards

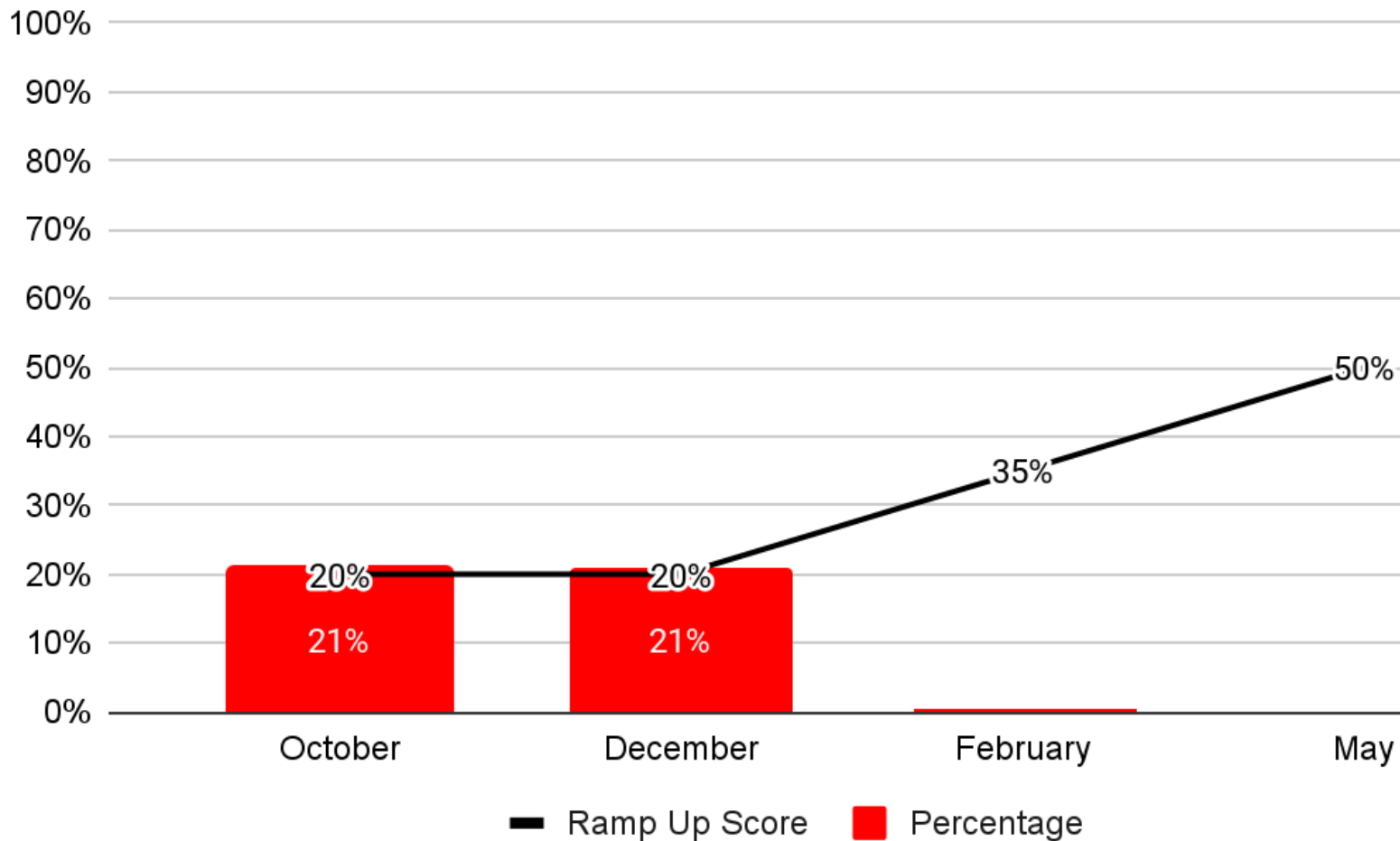
% of Seniors Meeting COLLEGE Ready Standards



Ramp Up Target	
3% or more above ramp up Target	
Final Status for this Measure	
Greater than 70%	Blue
70%-60%	Green
59% - 50%	Yellow
Below 50%	Red
Final Target 70%	
Total 12th gr. = 575 Scholars	
Collegiate = 68 Scholars	
CHHS= 486 Scholars	

% of Seniors Meeting Career Readiness Standards

% of Seniors Meeting Career Readiness Standards



Ramp Up Target

at or above ramp up target by 2%

Final Status for this Measure

Greater than 40%

40%-35%

34%-30%

Below 30%

Final Target 40%

Total 12th gr. = 575 Scholars

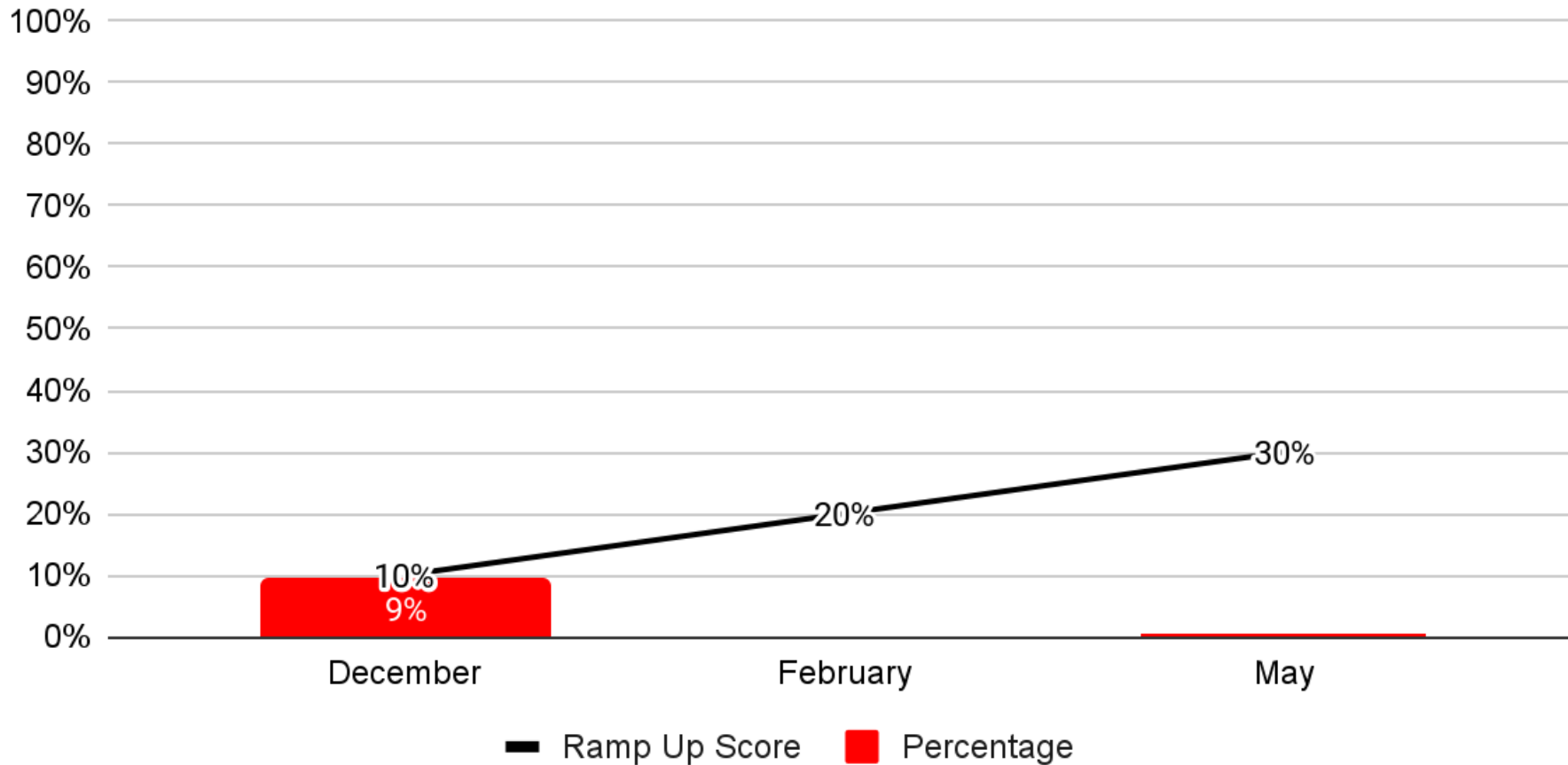
Collegiate = 68 Scholars

CHHS = 486 Scholars



% of Seniors Meeting COLLEGE and CAREER Ready Standards

% of Seniors Meeting COLLEGE and CAREER Ready Standards

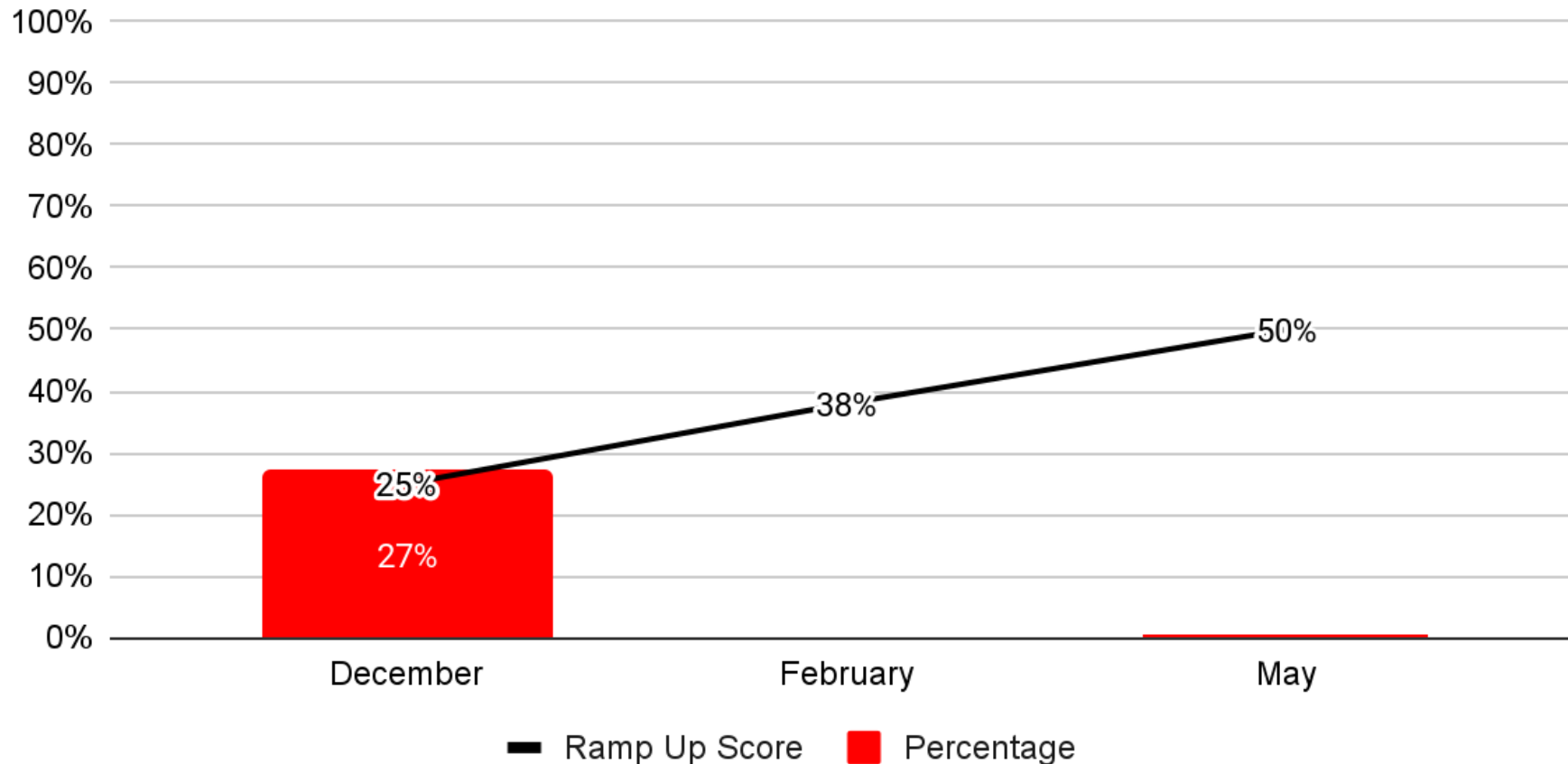


Ramp Up Target	
within 10% of ramp up target	
Final Status for this Measure	
Greater than 30%	Blue
30%-25%	Green
24%-20%	Yellow
Below 20%	Red
Final Target 30%	
Total 12th gr. = 575 Scholars	
Collegiate = 68 Scholars	
CHHS= 486 Scholars	



% of Scholars Meeting Readiness Through Multiple College and Career Ready Indicators

% of Scholars Meeting Readiness Through Multiple College and Career Ready Indicators



Ramp Up Target	
at or above ramp up target by 2%	
Final Status for this Measure	
Greater than 51%	
50% - 45%	
44% - 40%	
39% - 30%	
Final Target 50%	
Total 12th gr. = 575 Scholars	
Collegiate = 68 Scholars	
CHHS= 486 Scholars	

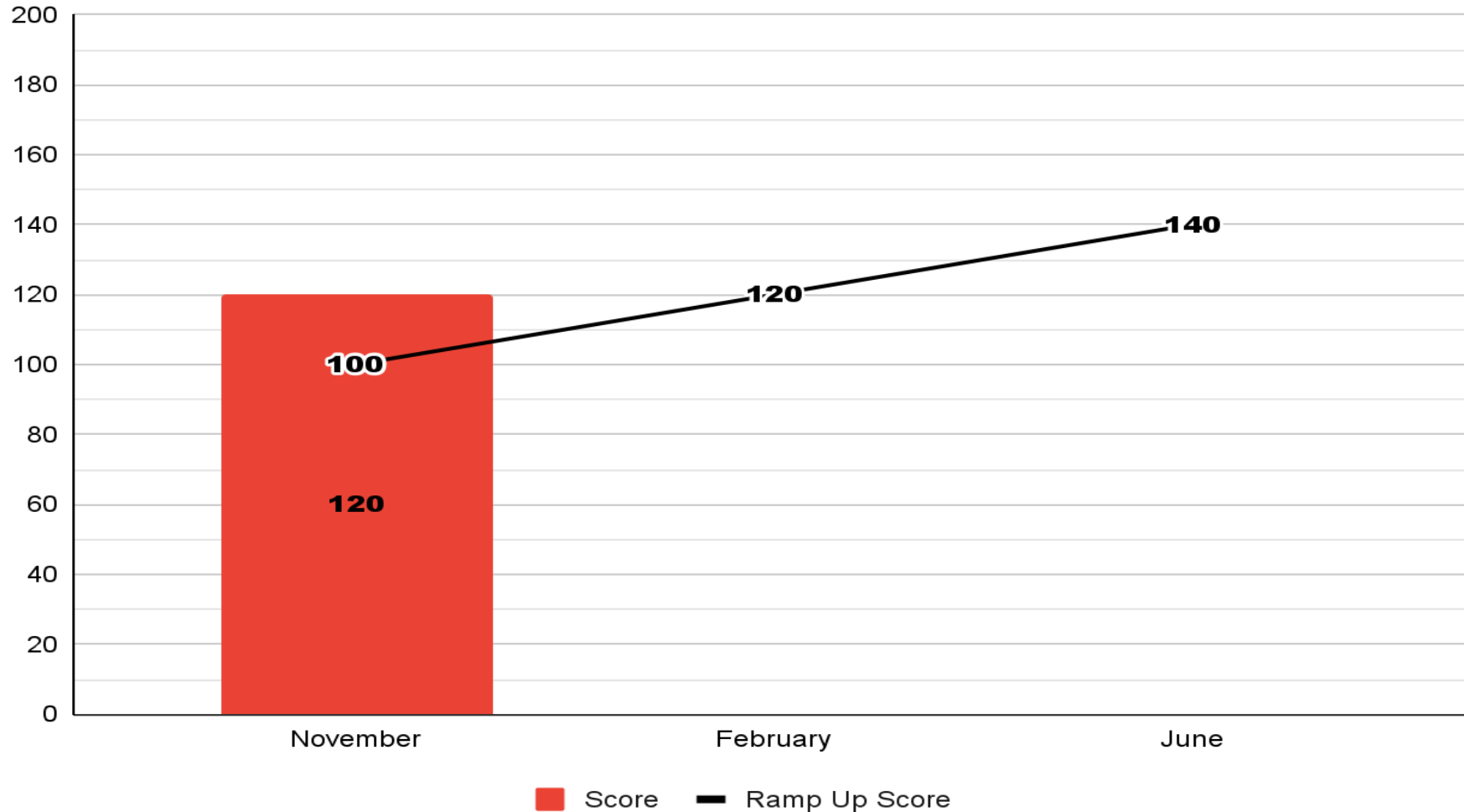
Goal 4



Increase the percentage of scholars participating in extra and/or co-curricular activities

Number of clubs and/or organization (District Data)

Number of clubs and organization

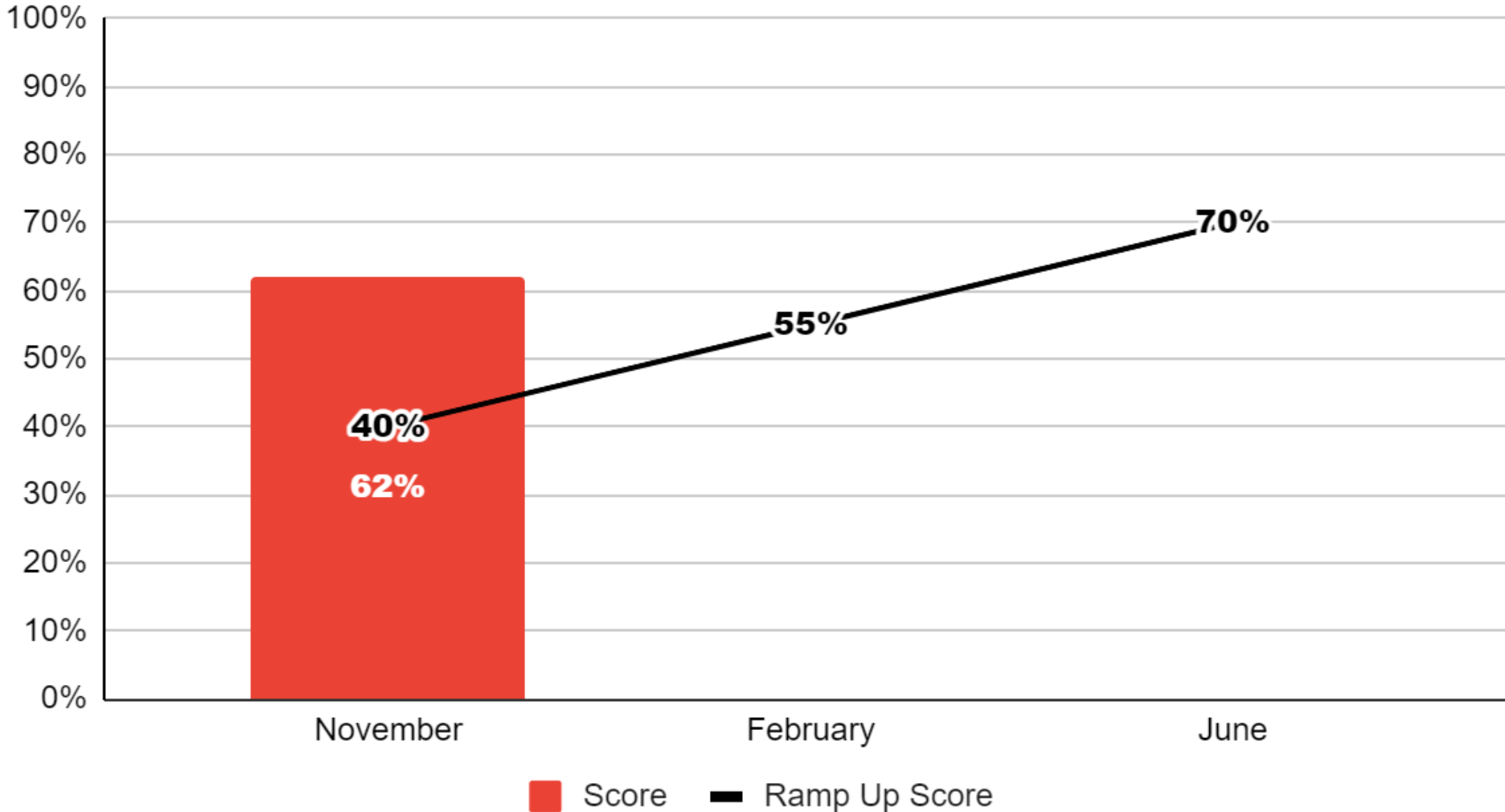


Ramp Up Target	
3% or more above ramp up Target	
Final Status for this Measure	
	Greater than 140
	140 - 130
	129-120
	Below 120
Final Target 140	
10 Clubs per campus	



% of scholars participating in clubs and/or organizations (District Data)

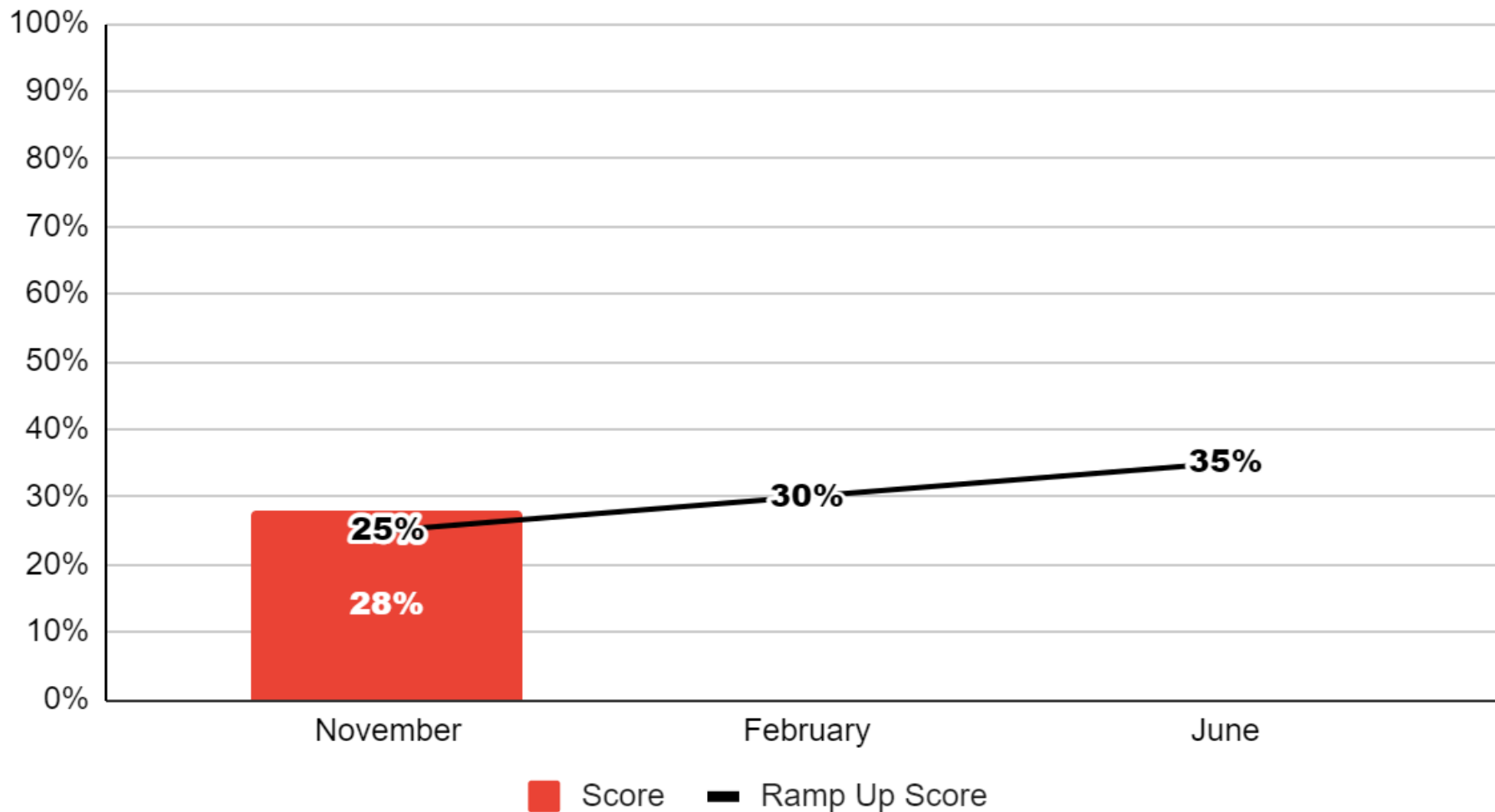
% of Scholars in Clubs and Organizations - District



Ramp Up Target	
3% or more above ramp up Target	
Final Status for this Measure	
Greater than 70%	Blue
70% - 60%	Green
59% - 50%	Yellow
Below 50%	Red
Final Target 10	
Total Students= 3928	
Elementary= 2632	
Secondary=1296	

% of scholars participating in athletics (District Data)

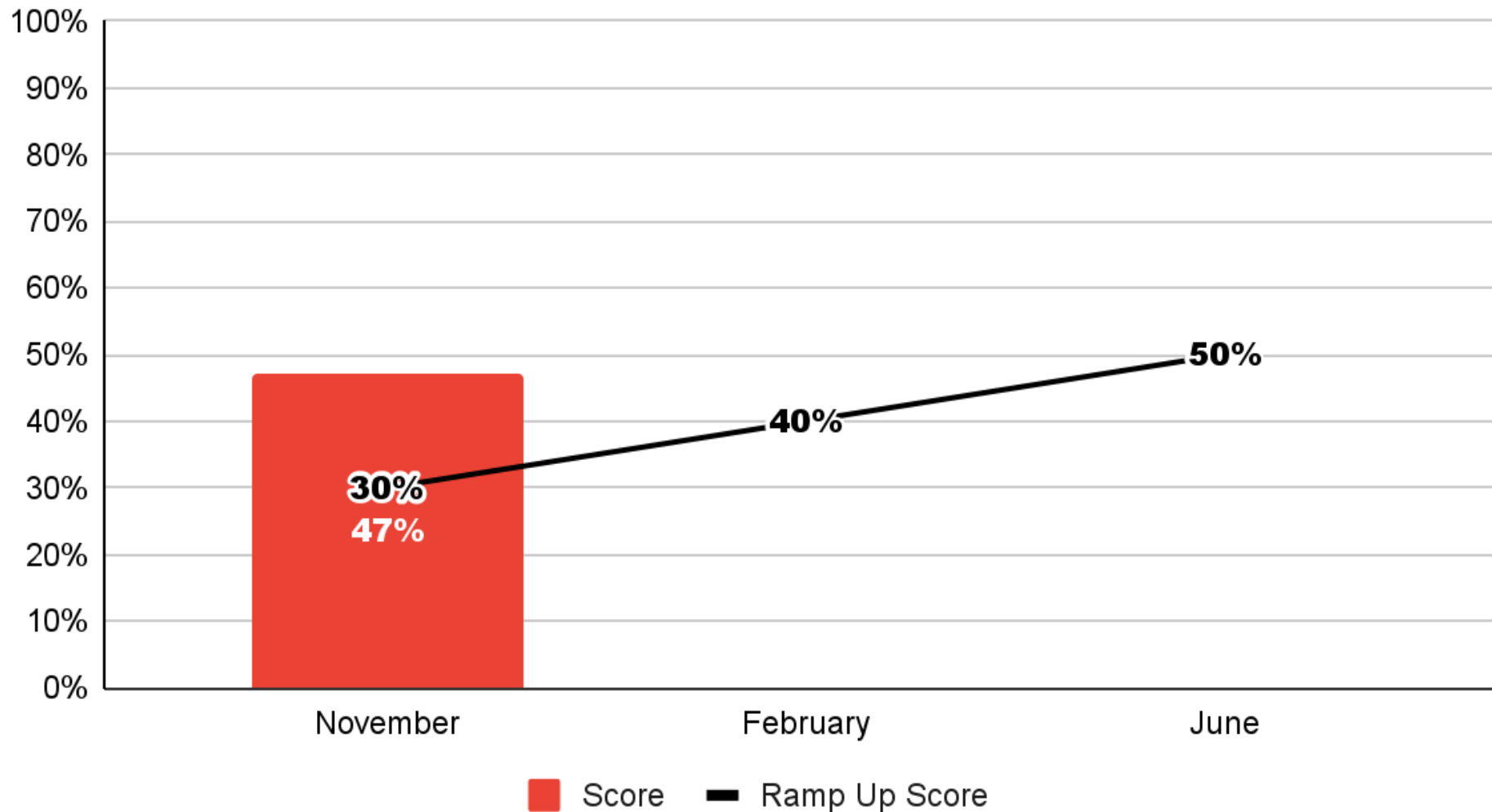
% of Scholars in Athletics - Secondary



Ramp Up Target	
3% or more above ramp up Target	
Final Status for this Measure	
Greater than 35%	Blue
35% - 30%	Green
29%-25%	Yellow
Below 25%	Red
Final Target 35%	
Total= 1074	
Middle = 434	
High School= 647	

% of scholars enrolled in at least 1 extra curricular fine arts program (District Data)

% of Scholars in Fine Arts - Secondary



Ramp Up Target

3% or more above ramp up Target

Final Status for this Measure

	Greater than 50%
	50% - 45%
	44% - 40%
	Below 40%

Final Target 35%

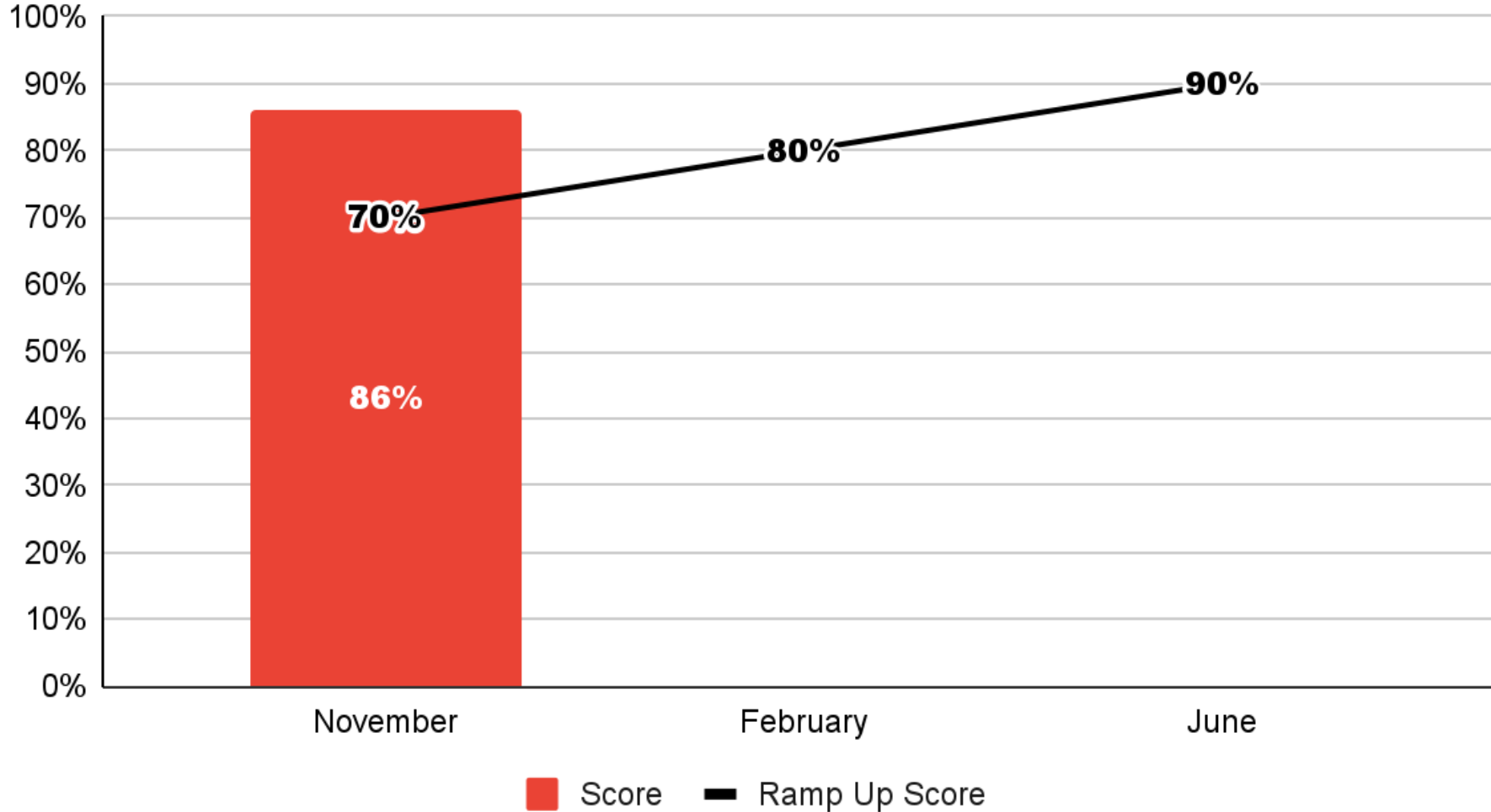
Total = 1777

Middle = 961

High School = 816

% of scholars participating in extra-curricular or co-curricular activities at secondary

% of Scholars in Extracurricular/Co-Curricular



Ramp Up Target	
3% or more above ramp up Target	
Final Status for this Measure	
Greater than 90%	Blue
90% - 80%	Green
80% - 70%	Yellow
Below 70%	Red
Final Target 90%	
All Clubs= 3928	
Athletics/FA= 2852	
Total w/o duplicates= 5476	

8. CONSENT AGENDA

8.A. Minutes from Previous Board of Trustee Meetings

Presenter: Courtney Lackey Wilson

Called Meeting
Monday, November 6, 2023 6:30 PM Central

Third Floor Training Room
285 Uptown Blvd.
Cedar Hill, Texas 75104

1. CALL TO ORDER at 6:31 PM.

FIRST ORDER OF BUSINESS - Announcement by the Board President whether a quorum is present, and that the notice of the meeting has been duly called, and posted in the time and manner required by the Texas Open Meetings Act, Texas Government Code Chapter 551.

Trustees present are Gayle Sims, Dr. Denise Roache-Davis, Carma Morgan, and Robert Riggs. Cheryl Wesley, Denisha Williams and Ramona Ross-Bacon are absent.

Denisha Williams arrived at 6:35 PM.

2. CLOSED SESSION No Closed Session was needed.

Recess to Executive Session, pursuant to Texas Open Meetings Act, Texas Government Code Section:

551.071) Private consultation with the board's attorney,

551.074) To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee

551.082) Considering discipline of a public school child, or complaint or charge against personnel.

If, during the course of the meeting, the Board of Trustees should determine that a closed session is required, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code Section listed above.

The Board will vote on matters in Open Session considered in Closed Session or matters considered if the Board enters into a Closed meeting during the meeting, if applicable.

3. PUBLIC COMMENTS

The Board encourages comments about the District from members of the public. Anyone who has signed up to speak in advance of the meeting in accordance with procedures may do so at this time. Each participant should address the Board from the podium microphone, stating their name and address before speaking. The Board asks that each participant's comments pertain to District business and be no longer than three (3) minutes. Copies of presentations should be made available to all Trustees and the Superintendent.

4. INFORMATION

These items are presented to the Board for information only. No presentations will be made unless specifically requested by the Board.

4.A. Board Quarterly Report

4.B. Board Operating Procedures

4.C. Development of Board Scorecard

5. ADJOURN at 9:32 PM.

Regular Meeting
Monday, November 13, 2023 6:30 PM Central

Cannady Cedar Hill Room
285 Uptown Blvd.
Cedar Hill, Texas 75104

1. CALL TO ORDER at 6:30 PM.

FIRST ORDER OF BUSINESS - Announcement by the Board President whether a quorum is present, and that the notice of the meeting has been duly called, and posted in the time and manner required by the Texas Open Meetings Act, Texas Government Code Chapter 551.

Trustees present are Gayle Sims, Dr. Denise Roache-Davis, Carma Morgan, and Robert Riggs. Cheryl Wesley, Denishea Williams, and Ramona Ross-Bacon are absent.

Recess to Closed Session at 6:33 PM.

2. CLOSED SESSION opened at 6:39 PM.

Recess to Executive Session, pursuant to Texas Open Meetings Act, Texas Government Code Section:

551.071) Private consultation with the board's attorney, and

a. Consultation with District legal counsel regarding pending litigation in TEA Docket No. 286-SE-0523 and Possible Settlement of Same.

551.072) Deliberation regarding real property

551.074) To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

551.082) Considering discipline of a public school child, or complaint or charge against personnel

551.0821) To deliberate a matter regarding a public-school student if personally identifiable information about the student will necessarily be revealed by the deliberation unless an open meeting about the matter is requested in writing by the student's parent.

a. Deliberations regarding pending litigation in TEA Docket No. 286-SE-0523 and Possible Settlement of Same.

If, during the course of the meeting, the Board of Trustees should determine that a closed session is required, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code Section listed above.

The Board will vote on matters in Open Session considered in Closed Session or matters considered if the Board enters into a Closed meeting during the meeting, if applicable.

Denishea Williams arrived at 6:47 PM.

Closed Session closed at 7:29 PM.

Reconvened to Public Session at 7:36 PM.

3. CONSIDERATION AND POSSIBLE ACTION ON ANY MATTERS ADDRESSED IN EXECUTIVE SESSION

3.A. Consider and take possible action on TEA Docket No. 286-SE-0523

Robert Riggs makes the motion to take action on the TEA Docket No. 286-SE-0523. Denisha Williams seconds the motion. Unanimously approved 5-0.

4. PUBLIC SESSION

4.A. Pledges

4.A.1. Pledge to the American Flag **led by Kerry Cook.**

4.A.2. Pledge to the Texas Flag **led by Isabella Estrada.**

4.B. Prayer **led by Trustee Gayle Sims.**

5. COMMUNICATIONS/RECOGNITIONS

5.A. Facilities DER

6. CITIZENS FORUM: The Board will now hear those who wish to make comments and who have completed and returned the Public Forum Citizen Participation Form. This section will be conducted in accordance with the Texas Open Meetings Act and Board Policy. Speakers must limit comments to issues that can be presented in a public forum. Complaints about student discipline, specific student issues or personnel must be addressed through appropriate administrative channels.

7. BUSINESS ITEMS

7.A. Canvassing of Votes for November 2023 Election **moved to another date due to final results not received at this time.**

8. PRESENTATIONS

8.A. 2023 Audit Report (Draft by Thursday)

8.B. VATRE Action Plan

9. LONE STAR GOVERNANCE

Founded on research, Lone Star Governance (LSG) is a continuous-improvement model for governing teams—boards in collaboration with their superintendents—who choose to focus intensely on only one primary objective: Improving student outcomes. Lone Star Governance accomplishes this intense focus through tailored coaching aligned to the five pillars of the Texas Framework for School Board Development: Vision, Accountability, Structure, Advocacy, and Unity.

9.A. Campus Spotlight

9.A.1. High Pointe ES

9.A.2. Coleman MS

9.B. Goals 2 & 3

10. CONSENT AGENDA

Robert Riggs makes the motion to approve the Consent Agenda as presented. Denishea Williams seconds the motion. Unanimously approved 5-0.

10.A. Minutes from Previous Board of Trustee Meetings

10.B. Board Quarterly Report

10.C. 2023 Audit

10.D. Vendor List for - RFP # 23-24-01 Teaching Aids, Instructional Materials, and Related Services

10.E. District and Campus Improvement Plans

10.F. Vendor List for - RFP # 23-24-02 Catering and Food Related Services

10.G. Vendor List for - RFP # 23-24-03 Maintenance, Custodial, Facilities Supplies and Services

10.H. CHAT MOU

10.I. Election of DCAD Representative

11. BOARD DISCUSSION

11.A. Upcoming Events

11.B. Training and Event Recaps

12. SUPERINTENDENT'S REPORT

12.A. Employment Retirements Resignations Terminations

12.B. Child Nutrition DER

12.C. Financial Report

12.D. Purchases Over \$50,000

12.E. Investment Report

13. ADJOURN at 9:43 PM.

Called Meeting
Monday, November 20, 2023 9:00 AM Central

Third Floor Training Room
285 Uptown Blvd.
Cedar Hill, Texas 75104

1. CALL TO ORDER at 9:00 AM.

Trustees present are Gayle Sims and Cheryl Wesley.

2. BUSINESS ITEMS

2.A. Canvass VATRE Election Results

3. ADJOURN at **9:04 AM.**

Called Meeting
Monday, December 11, 2023 6:30 PM Central

Third Floor Training Room
285 Uptown Blvd.
Cedar Hill, Texas 75104

1. CALL TO ORDER at 6:30 PM.

FIRST ORDER OF BUSINESS - Announcement by the Board President whether a quorum is present, and that the notice of the meeting has been duly called, and posted in the time and manner required by the Texas Open Meetings Act, Texas Government Code Chapter 551.

Trustees present are Gayle Sims, Dr. Denise Roache-Davis, Ramona Ross-Bacon, Carma Morgan, Robert Riggs, and Cheryl Wesley. Denishea Williams is absent.

2. PUBLIC COMMENTS

The Board encourages comments about the District from members of the public. Anyone who has signed up to speak in advance of the meeting in accordance with procedures may do so at this time. Each participant should address the Board from the podium microphone, stating their name and address before speaking. The Board asks that each participant's comments pertain to District business and be no longer than three (3) minutes. Copies of presentations should be made available to all Trustees and the Superintendent. **There were no public comments.**

Recess to Closed session at 6:32 PM.

3. CLOSED SESSION opened at 6:38 PM.

Recess to Executive Session, pursuant to Texas Open Meetings Act, Texas Government Code Section:

551.071) Private consultation with the board's attorney,

551.074) To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee

551.082) Considering discipline of a public school child, or complaint or charge against personnel.

If, during the course of the meeting, the Board of Trustees should determine that a closed session is required, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code Section listed above.

The Board will vote on matters in Open Session considered in Closed Session or matters considered if the Board enters into a Closed meeting during the meeting, if applicable.

Denishea Williams arrived at 6:45 PM.

Closed Session closed at 7:25 PM.

Reconvened to Public Session at 7:30 PM.

4. INFORMATION

These items are presented to the Board for information only. No presentations will be made unless specifically requested by the Board.

4.A. Board Operating Procedures

4.B. Development of Board Scorecard

4.C. Superintendent's Review

5. ADJOURN at **9:04 PM.**

8.B. Vendor List for - RFP # 23-24-01 Teaching Aids, Instructional Materials, and Related Services

Presenter: Mrs. Carla Settle

Cedar Hill Independent School District BOARD OF TRUSTEES

Meeting Date: December 18, 2023

Presented by: Dr. Gerald Hudson, Superintendent of Schools

Subject: Consideration of Vendor List for Teaching Aids, Instructional Materials, and Related Services pursuant to RFP 23-24-01

Dates: Open Date 8/15/23 Close Date 6/30/24 2:00 P.M.

Consent

BACKGROUND INFORMATION:

This is the legal requirement that will keep the District in compliance with Texas Education Code 44.031. The bid process allows procurement of goods and services at the best value with the use of public funds. Staff advertised and requested proposals for the purchase of Teaching Aids, Instructional Materials, and Related Services. The bid was designed to establish a discount from the vendor's regularly published price list and compare other cost related factors such as shipping and fees. The term of the contract will be the date after the award was made through June 30, 2027. This bid is a "Multiple Award RFP" and will allow additional vendors to respond and be awarded throughout the year. Each month, a new list of responsive bidders will be presented to the Board for approval. October's proposed vendors are included in the RFP 23-24-01 Bid Tabulation for the purchase of Teaching Aids, Instructional Materials, and Related Services.

RECOMMENDATION:

Administration recommends approval of vendors for the purchase of Teaching Aids, Instructional Materials, and Related Services through June 30, 2027 as per the attached list.

BOARD ACTION REQUIRED:

Motion to approve the vendor list for the purchase of Teaching Aids, Instructional Materials, and Related Services through June 30, 2027 as per the attached list.

POLICY AUTHORIZATION:

CH – LEGAL Purchasing and Acquisition
CH – LOCAL Purchasing and Acquisition

CONTACT PERSON:

Carla Settle, Chief Finance Officer
Patricio Contreras, Purchasing Manager

FUNDING SOURCE:

2023-2024 Budget

ENCLOSURES:

Attached

Proposal Tabulation - RFP # 23-24-01
Teaching Aids, Instructional Materials, and Related Services

	Super Duper Publications	Scholastic Inc.	
	5201 Pelham Road	557 Broadway	
	Greenville, SC 29615	New York, New York 10012	
Product/Service Provided	Pre K- 12 Educational Materials, RTI programs, Online Software, Digital Library, Games, Test, Equipment and Supplies	Books, Instructional Materials, Web-based digital programs, Early childhood comprehensive curriculum, small group instruction, Literacy intervention, Family and community engagement.	
Minimum Order	No	No	
Accepts Pos	Yes	Yes	
Discount	Yes, 3% on certin items	Yes	
Consultant/PD Fees	No	Yes, Diffenciates per session	
Shipping	Yes, \$9.95 on order less than \$75.00	Yes, \$9.00 Flat rate, 9% on orders \$100.00 or more	
HUB	No	No	
EDGAR	Yes	Yes	
EPCNT/CTPA	Yes	Yes	
All Required Forms Completed, Signed and Returned	Yes	Yes	
Email	e-purchaseorders@superduperinc.com	rfp-scholastic@scholastic.com	

Proposal Tabulation - RFP # 23-24-01
Teaching Aids, Instructional Materials, and Related Services

Product/Service Provided			
Minimum Order			
Accepts Pos			
Discount			
Consultant/PD Fees			
Shipping			
HUB			
EDGAR			
EPCNT/CTPA			
All Required Forms Completed, Signed and Returned			
Email			

8.C. Vendor List for - RFP # 23-24-02 Catering and Food Related Services

Cedar Hill Independent School District BOARD OF TRUSTEES

Meeting Date: December 18, 2023

Presented by: Dr. Gerald Hudson, Superintendent of Schools

Subject: Consideration of Vendor List for Catering and Food Related Services pursuant to RFP 23-24-02

Dates: Open Date 8/06/23 Close Date 6/30/24 2:00 P.M.

Consent

BACKGROUND INFORMATION:

This is the legal requirement that will keep the District in compliance with Texas Education Code 44.031. The bid process allows procurement of goods and services at the best value with the use of public funds. Staff advertised and requested proposals for the purchase of Catering and Food Related Services. The bid was designed to establish a discount from the vendor's regularly published price list and compare other cost. The term of the contract will be the date after the award was made through June 30, 2025. This bid is a "Multiple Award RFP" and will allow additional vendors to respond and be awarded throughout the year. Each month, a new list of responsive bidders will be presented to the Board for approval. October's proposed vendors are included in the RFP 23-24-02 Bid Tabulation for the purchase of Maintenance, Custodial, Facilities Supplies and Services.

RECOMMENDATION:

Administration recommends approval of vendors for the purchase of Catering and Food Related Services through June 30, 2025 as per the attached list.

BOARD ACTION REQUIRED:

Motion to approve the vendor list for the purchase of Catering and Food Related Services through June 30, 2025 as per the attached list.

POLICY AUTHORIZATION:

CH – LEGAL Purchasing and Acquisition
CH – LOCAL Purchasing and Acquisition

CONTACT PERSON:

Carla Settle, Chief Finance Officer
Patricio Contreras, Purchasing Manager

FUNDING SOURCE:

2023-2024 Budget

ENCLOSURES:

Attached

Proposal Tabulation - RFP # 23-24-02
Catering and Food Related Services

	Brown Sugar Catering		
	6705 Lilac Dr.		
	Venus, TX 76084		
Product/Service Provided	Catering Breakfast, Lunch and Events		
Minimum Order	10 People Min.		
Accepts Pos	Yes		
Discount	Yes		
Consultant/PD Fees	No		
Service fee	Yes, 10%		
HUB	No		
EDGAR	Yes		
EPCNT/CTPA	Yes		
All Required Forms Completed, Signed and Returned	Yes		
Email	Jacci@brownsugarCaterers.com		

Proposal Tabulation - RFP # 23-24-02
Catering and Food Related Services

Product/Service Provided			
Minimum Order			
Accepts Pos			
Discount			
Consultant/PD Fees			
Service fee			Yes, \$7.00 Min. orde
HUB			
EDGAR			
EPCNT/CTPA			
All Required Forms Completed, Signed and Returned			
Email			

8.D. Vendor List for - RFP # 23-24-03 Maintenance, Custodial, Facilities Supplies and Services

**Cedar Hill Independent School District
BOARD OF TRUSTEES**

Meeting Date: December 18, 2023

Presented by: Dr. Gerald Hudson, Superintendent of Schools

Subject: Consideration of Vendor List for Maintenance, Custodial, Facilities Supplies and Services pursuant to RFP 23-24-03

Dates: Open Date 10/11/23 Close Date 12-04-23 2:00 P.M.

Consent

BACKGROUND INFORMATION:

This is the legal requirement that will keep the District in compliance with Texas Education Code 44.031. The bid process allows procurement of goods and services at the best value with the use of public funds. Staff advertised and requested proposals for the purchase of Maintenance, Custodial, Facilities Supplies and Services. The bid was designed to establish a discount from the vendor's regularly published price list and compare other cost. The term of the contract will be the date after the award was made through June 30, 2027. This bid is a "Multiple Award RFP" and will allow additional vendors to respond and be awarded throughout the year. Each month, a new list of responsive bidders will be presented to the Board for approval. October's proposed vendors are included in the RFP 23-24-03 Bid Tabulation for the purchase of Maintenance, Custodial, Facilities Supplies and Services.

RECOMMENDATION:

Administration recommends approval of vendors for the purchase of Maintenance, Custodial, Facilities Supplies and Services through June 30, 2027 as per the attached list.

BOARD ACTION REQUIRED:

Motion to approve the vendor list for the purchase of Maintenance, Custodial, Facilities Supplies and Services through June 30, 2027 as per the attached list.

POLICY AUTHORIZATION:

CH – LEGAL Purchasing and Acquisition
CH – LOCAL Purchasing and Acquisition

CONTACT PERSON:

Carla Settle, Chief Finance Officer
Patricio Contreras, Purchasing Manager

FUNDING SOURCE:

2023-2024 Budget

ENCLOSURES:

Attached

Proposal Tabulation - RFP # 23-24-03
Maintenance, Custodial, Facilities Supplies and Services

	Empire Paper Company	National Wholesale Supply, LTD	Haastech Inc. (Advanced Starter)
	2708 Central Fwy E	1113 N. Hwy 67	2711 Irving Blvd
	Wichita Falls, TX 76301	Cedar Hill, TX 75104	Dallas, TX 75207
Product/Service Provided	Cleaning, Janitorial, Industrial, Food Services products, Packaging, Office Supplies, Commercial Laundry and Ware Wash Systems	Irrigation and Plumbing supply	Heavy duty truck parts
Minimum Order	No	No	No
Accepts Pos	Yes	Yes	Yes
Discount	No	Yes, Wholesale net pricing	Yes, 10% of Retail
Consultant/PD Fees	No	No	No
Shipping	No	No	Yes, Special order items only
HUB	No	No	No
EDGAR	Yes	Yes	Yes
EPCNT/CTPA	No	Yes	Yes
All Required Forms Completed, Signed and Returned	Yes	Yes	Yes
Email	Customer.service@empirepaper.com	d.jones@nationalwholesale.biz	sales@advancedstarter.com

Proposal Tabulation - RFP # 23-24-03
Maintenance, Custodial, Facilities Supplies and Services

	Caruth Protection Services LLC	O'Reilly Auto Parts	Megahertz Technology
	2611 N. Belt line Rd., Ste 113	537 East Beltline Road	5622 E. University
	Sunnyvale, TX 75182	Cedar Hill, TX 75104	Dallas, TX 75206
Product/Service Provided	Life safety and security products & Services including fire alarm, sprinkler, card access, cctv, intrusion alarm, intercoms, etc.	Aftermarket light duty, heavy duty, and bus automotive parts, tools, paints, equipment supplies and accessories	Two way radios, base and mobile radios, batteries, antennas, chargers and accessories
Minimum Order	No	No	No
Accepts Pos	Yes	Yes	Yes
Discount	Yes, 10%	Yes, Vary by product line	Yes, Varies on products
Consultant/PD Fees	No	No	No
Shipping	No	No	Yes, 1.2% on all orders
HUB	No	No	No
EDGAR	Yes	Yes	Yes
EPCNT/CTPA	Yes	Yes	Yes
All Required Forms Completed, Signed and Returned	Yes	Yes	Yes
Email	pryder@caruthps.com	purchaseorders@oreillyauto.com	joef@mhztech.com

8.E. Budget Amendment

Cedar Hill Independent School District BOARD OF TRUSTEES

Meeting Date: December 18, 2023

Presented by: Dr. Gerald Hudson, Superintendent of Schools

Subject: Budget Amendment #5 – General Fund

Consent

SUPERINTENDENT CONSTRAINT:

- Shall not make budget decisions that increase taxes

BACKGROUND INFORMATION:

Budget amendments are to be made prior to exceeding a detailed functional expenditure category, and these amendments are to be recorded in the board minutes. The attached budget amendment is necessary to make adjustments by function to the General Operating budget highlighted as follows:

Expenditures

1. *Align revenue effects of the passing of the VATRE and decline in refined ADA and property value audit*
2. *Increase revenue and contracted services related to insurance recovery*
3. *Align salaries for stipends related to the passing of the VATRE.*
4. *Realignment of the special education budget is necessary to meet increasing needs.*
5. *Increase community services for F.A.C.E. events. Budget neutral request.*
6. *Increase revenue and misc. operating related to Athletics playoffs.*
7. *Increase revenue and salaries related to Twilight School.*

RECOMMENDATION:

Administration recommends approval of the General Fund Budget Amendment #5 as presented in the attached supporting document.

BOARD ACTION REQUIRED:

Motion to approve budget amendment #5 as presented on the attached supporting document.

POLICY AUTHORIZATION:

CHISD POLICY CE (LOCAL) and Texas Education Code, Section 44.006

CONTACT PERSON(S):

Carla Settle, Chief Financial Officer
Paula McBride, Executive Director of Finance

Funding Source:

General Operating (199)

ENCLOSURES:

Attached

CEDAR HILL INDEPENDENT SCHOOL DISTRICT
Budget Amendment: General Fund #5
December 18, 2023 for Fiscal Year 2023-2024



		2023-2024 Original Budget	2023-2024 Revised Budget	Amendments Requested	Balance Neutral Transfers Requested	Proposed Amended Budget
5700	Local Sources	\$ 49,400,954	\$ 49,400,954	\$ 21,442	\$ -	\$ 49,422,396
5800	State Program Revenues	16,057,316	16,757,316	476,318	-	17,233,634.00
5900	Federal Program Revenues	1,010,000	1,010,000	-	-	1,010,000.00
	Other Financing Sources		218,854	-	-	218,854.00
	Budgeted Revenue	\$ 66,468,270	\$ 67,387,124	\$ 497,760	\$ -	\$ 67,884,884
11	Instruction	\$ 33,971,753	\$ 35,009,013	\$ 441,574	\$ 10,000	\$ 35,460,587
12	Instructional Resources & Media Services	624,006	628,506	16,745	-	645,251
13	Curriculum Dev & Instructional Staff Dev	1,399,574	1,390,332	7,609	6,000	1,403,941
21	Instructional Leadership	979,676	980,176	(118,940)	-	861,236
23	School Leadership	4,667,714	4,414,297	58,844	-	4,473,141
31	Guidance, Counseling, & Evaluation Services	2,981,330	2,981,330	57,326	(114,000)	2,924,656
32	Social Work Services	34,368	34,368	1,015	-	35,383
33	Health Services	887,428	887,428	9,642	-	897,070
34	Student (Pupil) Transportation	4,756,728	4,756,728	75,264	-	4,831,992
35	Food Services	12,500	12,500	13,189	-	25,689
36	Extracurricular Activities	2,136,835	2,146,835	21,444	-	2,168,279
41	General Administration	3,620,513	3,839,367	(202,875)	(15,400)	3,621,092
51	Facilities Maintenance & Operations	9,048,547	9,048,547	81,160	-	9,129,707
52	Security & Monitoring Services	1,889,202	1,981,422	17,247	-	1,998,669
53	Data Processing Services	1,621,364	1,661,364	18,262	-	1,679,626
61	Community Services	196,936	207,436	254	15,400	223,090
71	Debt Service Cost	744,769	744,769	-	-	744,769
93	Payments to Fiscal Agent	153,518	-	-	98,000	98,000
95	Payments to JJAEP	30,000	30,000	-	-	30,000
99	Other Intergovernmental Charges	186,000	199,417	-	-	199,417
	Other Financing Uses	-	-	-	-	-
	Budgeted Expenditures	\$ 69,942,761	\$ 70,953,835	\$ 497,760	\$ -	\$ 71,451,595
	Net Revenue & Expenses	\$ (3,474,491)	\$ (3,566,711)	\$ -	\$ -	\$ (3,566,711)
	Net effect to Fund Balance	\$ (3,474,491)	\$ (3,566,711)	\$ -	\$ -	\$ (3,566,711)
	<i>Effect on Committed Fund Balance</i>					\$ -
	<i>Effect on Unassigned Fund Balance</i>					\$ (3,566,711)

8.F. Sanction of Certification

8.F.1. Douglass Harrell

Cedar Hill Independent School District BOARD OF TRUSTEES

Meeting Date: December 18, 2023

Presented by: Dr. Gerald Hudson, Superintendent of Schools

Subject: Contract Abandonment - Douglass Harrell

Consent

BACKGROUND: Douglass Harrell, teacher at Cedar Hill High School, asked to be released from his contract on December 1, 2023. Hallema Jackson spoke to Mr. Harrell via phone on November 14, 2023 and communicated via email on December 6, 2023 regarding his reason for resigning. Mr. Harrell stated that he was resigning as it would be best for all involved. Mr. Harrell was informed that the District would move forward in requesting that TEA impose sanctions on his certificate for job abandonment.

RECOMMENDATION:

It is recommended that the Board approve a finding in accordance with TEC Section 21.105(c) and 19 TAC 249.14, that good cause did not exist for a term contract teacher, Douglass Harrell, to abandon his employment contract with Cedar Hill ISD.

BOARD ACTION REQUIRED:

I move that the Board authorize the Board President to submit a written complaint with the required information to SBEC in accordance with TEC Section 21.105(c) and 19 TAC 249.14 seeking sanctions against Mr. Douglass Harrell, a term contract teacher, for abandonment of his employment contract.

POLICY AUTHORIZATION:

DFE (Local) (Legal) Termination of Contract: Resignation without Consent

CONTACT PERSON:

Hallema Jackson, Assistant Superintendent of Human Resources

FUNDING SOURCE:

N/A

ENCLOSURES:

N/A

- 8.F.2. Lynn Nguyen-Jade
- 8.F.3. Neikeya Thomas

Cedar Hill Independent School District BOARD OF TRUSTEES

Meeting Date: December 18, 2023

Presented by: Dr. Gerald Hudson, Superintendent of Schools

Subject: Contract Abandonment - Neikeya Thomas

Consent

BACKGROUND: Neikeya Thomas, teacher at Bessie Coleman Middle School, asked to be released from her contract on November 21, 2023. Hallema Jackson personally met with Ms. Thomas via Google Meet on November 14, 2023, to discuss reasons for abandoning her contract. Ms. Thomas stated that she found another job opportunity outside of education. Ms. Thomas did not provide documentation of said new employment and insisted that she would not return after November 21, 2023. Ms. Thomas was informed that the District would move forward in requesting that TEA impose sanctions on her certificate for job abandonment.

RECOMMENDATION:

It is recommended that the Board approve a finding in accordance with TEC Section 21.105(c) and 19 TAC 249.14, that good cause did not exist for a term contract teacher, Neikeya Thomas, to abandon her employment contract with Cedar Hill ISD.

BOARD ACTION REQUIRED:

I move that the Board authorize the Board President to submit a written complaint with the required information to SBEC in accordance with TEC Section 21.105(c) and 19 TAC 249.14 seeking sanctions against Ms. Thomas, a probationary contract teacher, for abandonment of her employment contract.

POLICY AUTHORIZATION:

DFE (Local) (Legal) Termination of Contract: Resignation without Consent

CONTACT PERSON:

Hallema Jackson, Assistant Superintendent of Human Resources

FUNDING SOURCE:

N/A

ENCLOSURES:

N/A

8.G. CHCHS Europe Travel

Cedar Hill Independent School District BOARD OF TRUSTEES

Meeting Date: December 18, 2023

Presented by: Dr. Gerald Hudson, Superintendent of Schools

Subject: Cedar Hill Collegiate High School Europe Travel

Consent

BACKGROUND INFORMATION:

Cedar Hill Collegiate High School would like approval for an educational trip utilizing Education First as the travel organizer for a 10-day excursion to Dublin, Paris, and London in July. The itinerary is focused on exploring historical landmarks in these iconic European cities, providing students with a rich cultural and educational experience. The proposal seeks approval from the school board to proceed with this enriching journey.

RECOMMENDATION:

Action

BOARD ACTION REQUIRED:

Board Approval

POLICY AUTHORIZATION:

None

CONTACT PERSON:

Mr. John Edmun, Principal

Ms. Tyesha Smith-Lowe, Executive Director of School Leadership

FUNDING SOURCE:

None

ENCLOSURES:

Cedar Hill Collegiate High School Europe Travel Presentation
Europe Travel Information Guide pdf

8.H. Board Operating Procedures

Cedar Hill Independent School District

Board Operating Procedures

Modified on December 18, 2023

Board Operating Procedures

Cedar Hill Independent School District

In effective school systems, the Superintendent and the Board function as a "TEAM OF EIGHT." A structured approach to developing a vision for the district and setting goals is enhanced by first developing a system of standard operating procedures. The School Board is the corporate policy-making body for the district, and the Superintendent and staff provide the leadership to cause Board policies to be implemented. Therefore, the Cedar Hill ISD Board of Trustees and Superintendent function as a "TEAM OF EIGHT" to provide open communication to the staff and patrons of the district.

The Cedar Hill ISD Board of Trustees adopts these guidelines as Standard Operating Procedures to set the expectations of the Board of Trustees and to effectively communicate with staff and patrons of the district.

I.

II. CODE OF ETHICS Board Policies BBF (LOCAL)

As a member of the Board, I shall promote the best interests of the District as a whole, and to that end, shall adhere to the following ethical standards:

1. Fair, just and impartial decisions and actions.
2. Accord others the respect I wish for myself.
3. Encourage expressions of different opinions and listen with an open mind to others' ideas.
4. Accountability to the public by representing District policies, programs, priorities and progress accurately.
5. Responsive to the community by seeking its involvement in District affairs and by communicating its priorities and concerns.
6. Ensure prudent and accountable use of District resources.
7. Recognize that decisions must be made by the Board as a whole and make no personal promise or take private action that may compromise performance or responsibilities.
8. Tell the truth.
9. Express opinions and views during the discussion of motions, but following the vote shall respect the majority decision as the decision of the Board.
10. Shall not discuss any information or express opinions in public when the district is involved with third party negotiations.
11. Make decisions in terms of the educational welfare of all children in the District and on fact rather than supposition, opinion or public favor.
12. Refuse to surrender judgment to any individual or group at the expense of the District as a whole.
13. Consistently uphold all applicable laws, rules, policies and governance procedures.
14. Hold confidential all matters and information that is privileged under applicable laws or will needlessly harm employees, individuals or the District if disclosed.
15. Focus attention on fulfilling the Board's responsibilities of goal setting, policymaking and evaluation.
16. Diligently prepare for and attend Board meetings by studying the material in the Board packet and when possible presenting or resolving questions beforehand by contacting the Superintendent or administrative staff.
17. Refrain from individual involvement in activities the Board has delegated to the Superintendent.
18. Seek continuing education that will meet legal requirements and enhance my ability to fulfill my duties effectively.
19. Use of social media, texting or other forms of electronic communication are subject to open records requests, and therefore are prohibited during board meetings.
20. Keep District business completely separate from personal social media accounts.

II. ROLE AND AUTHORITY OF BOARD MEMBER AND/OR BOARD OFFICERS

BDAA(LOCAL)

- A. **Board Officers:** The Board shall elect a President, a Vice President and a Secretary who shall be members of the Board. The Board may assign a District employee to provide clerical assistance to the Board. Officers shall be elected by majority vote of the members present and voting.
- B. **Vacancy:** A vacancy among officers of the Board shall be filled by majority action of the Board.
- C. **Terms and Duties:** Board officers shall serve for a term of one year or until a successor is elected. A minimum of 1-year board experience is preferred before serving as an officer. Officers may succeed themselves in office without limit with the exception of the President who may succeed himself or herself once. Each officer shall perform any legal duties of the office and other duties as required by action of the Board.
- D. **President:** In addition to the duties required by law, the President of the Board shall:

1. Preside at all meetings of the Board unless unable to attend.
2. Have the right to discuss, make motions and resolutions and vote on all matters coming before the Board.
3. Call special meetings of the Board. [See BE]
4. Sign all legal documents, warrants, vouchers and reports, as required by statute, state or federal regulations or Board policy.
5. Decide all questions of order in accordance with *Robert's Rules of Order, Newly Revised*, as modified by Board policy.
6. Act as the spokesperson for the entire Board.
7. Receive official correspondence addressed to the Board.
8. Assist in the development of the agenda for each meeting.
9. Represent the Board and the District at certain ceremonial occasions and events.
10. Lay before the Board from time to time whatever matters and suggestions he or she may consider it to be within the best interest of the public schools.
11. Perform all other duties which may be prescribed by law, authorized by the Board or mandated by a court of competent jurisdiction for the chief officer of the Board.
12. The Board President shall appoint members to special committees created by the Board to fulfill specific assignments.
13. The President of the Board and the Superintendent shall be ex officio members of all Board committees, unless otherwise provided by Board action.

E. Vice President: The Vice President of the Board shall:

1. Act in the capacity and perform the duties of the President of the Board in the event of the absence or incapacity of the President.
2. Become President only upon being elected to the position.

F. Secretary: The Secretary of the Board shall:

1. Ensure that an accurate record is kept of the proceedings of each Board meeting.
2. Ensure that notices of Board meetings are posted and sent as required by law.
3. In the absence of the President and Vice President, call the meeting to order and act as presiding officer.
4. Sign or countersign documents as directed by action of the Board.

G. Board as One: Board members retain their free speech rights but should be sure to clarify that their statements are reflections of their own views and not the official position of the Board.

III. Governance BE (LEGAL)

Board Meetings: The Board may act only by majority vote of the members present at a meeting held in compliance with Chapter 551, Government Code, at which a quorum of the board is present and voting.
Education Code 11.051(a-1)

A. Definition: "Meeting" means a deliberation among a quorum of the Board, or between a quorum of the Board and another person, during which public business or public policy over which the Board has supervision or control is discussed or considered, or during which the Board takes formal action. "Meeting" also means a gathering:

1. That is conducted by the Board or for which the Board is responsible;
2. At which a quorum (e.g., four members of a seven-member board) of members of the Board is present;
3. That has been called by the Board; and
4. At which Board members receive information from, give information to, ask questions of or receive questions from any third person, including an employee of the District,

about the public business or public policy over which the Board has supervision or control.

- B. Open to Public:** Every meeting of the Board shall be open to the public. The Board may, however, exclude a witness from a hearing during the examination of another witness in a matter being investigated and may enter into a closed meeting, as provided by law. *Gov't Code 551.002, 551.084, Ch. 551, Subch. D, Subch. E* [See BDB and BEC]
- C. Social Function or Convention:** The term "meeting" does not include the gathering of a quorum of the Board at a social function unrelated to the public business that is conducted by the Board, or the attendance by a quorum of the Board at a regional, state or national convention or workshop, ceremonial event or press conference, if formal action is not taken and any discussion of public business is incidental to the social function, convention, workshop, ceremonial event, or press conference. *Gov't Code 551.001(4)*
- D. Meeting Place:** The location of a board meeting shall be specified in the notice for the meeting, which is posted on the outside bulletin board of the Administration building and the district website.
- E. Meeting Time:** Regular meetings of the Board shall be held on the third Monday of each month at 6:30 p.m. When determined necessary and for the convenience of Trustees, the Board President may change the date or time of a regular meeting. (See BE Local) The notice for that meeting shall reflect the changed date or time.
- F. Meeting Attendance:** Attendance at all board meetings, both regular and called is expected. Attendance will be reported at the last regular Board meeting of the calendar year.
- G. Special or Emergency Meetings:**
 - 1. The time and place of special and emergency meetings shall be as set out in the notice for the meeting.
 - 2. The President of the Board shall call special meetings at the President's discretion or on request by two members of the Board.
 - 3. The President shall call an emergency meeting when it is determined by the President or two members of the Board that an emergency or urgent public necessity, as defined by law, warrants the meeting.
 - 4. Virtual meetings are only allowed under extenuating circumstances, when face-to-face is not possible.
- H. Agenda:**
 - 1. **Placing Items on the Agenda:**
 - a. The superintendent (or his/her designee) and Board President jointly create the agenda.
 - b. Board members must request to the Board President (or his/her designee), by noon 7 days in advance, any item they wish to have considered for placement on the agenda for a regularly scheduled Board meeting.
 - c. Should the Board President reject any individual request, any Board member, with the agreement of another Board member, can have an item placed on the agenda by noon the 3rd day before the meeting. For the item to be included both Board members must communicate with the Board President in writing.
 - d. Items on the Board calendar will be added to the agenda by the Board President.

2. Preparation:

- a. The Superintendent and Board President shall consult with one another to prepare the agenda for all Board meetings.
 - b. Before the official agenda is finalized for any meeting, the Superintendent shall consult the Board President to ensure that the agenda and the topics included meet with the President's approval. In reviewing the preliminary agenda, the Board President shall ensure that any topics the Board as a whole or at least Board Members have requested to be addressed are either on that agenda or scheduled for deliberation at an appropriate time in the near future. Board members may submit their individual requests for agenda two items to the Board President who will assess, in conjunction with the Superintendent, when to address these requests. The Board President shall not have authority to remove from the agenda a subject requested by a Trustee without that Trustee's specific authorization.
 - c. Prior to each meeting, the Superintendent or designee shall provide each member written notice of the meeting, an agenda listing, appropriate reports, information, documents and recommendations. Questions from Board members will be funneled through the Superintendent for response. Members of the Board shall be given notice of regular and special meetings at least 72 hours prior to the scheduled time of the meeting and at least two hours prior to the time of an emergency meeting.
- I. **Notice to Members:** Notice of all meetings shall provide for the possibility of a closed meeting during an open meeting, as provided by law. [See BEC]
- J. **Closed Meetings:** The Board may conduct a closed meeting when the agenda subject is one that may properly be discussed in closed meeting. [See BEC]
- K. **Order of Business:** The order of business for regular Board meetings shall be as set out in the agenda accompanying the notice of the meeting. At the meeting, the order in which posted agenda items are taken may be changed by consensus of Board members.
- L. **Rules of Order:** The Board shall observe the parliamentary procedures as found in *Robert's Rules of Order, Newly Revised*, except as otherwise provided in Board procedural rules or by law. Procedural rules may be suspended at any Board meeting by majority vote of the members present.
- M. **Voting:** Voting shall be by voice vote or show of hands, as directed by the President. Any member may abstain from voting, and a member's vote or failure to vote shall be recorded upon that member's request. [See BDAA (LOCAL) for the Board President's voting rights]
- N. **Consent Agenda:** When the agenda is prepared, the Board President shall determine items, if any that qualify to be placed on the consent agenda. A consent agenda shall include items of a routine and/or recurring nature grouped together under one action item. For each item listed as part of a consent agenda, the Board shall be furnished with background material. All such items shall be acted upon by one vote without separate discussion, unless a Board member requests that an item be withdrawn for individual consideration. The remaining items shall be adopted under a single motion and vote.
- O. **Superintendent's Report:** During the preparation of the agenda, the Board President and Superintendent shall collaborate to determine which items, if any, should be placed on the Superintendent's Report. The Superintendent's Report is intended for informational purposes

only. The Board does not vote on these items, although a Board member may ask questions or lead a discussion on any of the items listed under the Superintendent's Report.

P. Items for Executive Session:

1. All personnel issues must be conducted in an executive session, unless specifically required by Texas Open Meeting Law.
2. The Board may discuss in executive session any and all subjects, for any and all purposes permitted by Sections 551.071-551.084.
 - a. Attorney consultations
 - b. Real property purchases or economic development negotiations
 - c. Prospective gifts or donations to the District Personnel matters, including employee complaints
 - d. Personally identifiable student information
 - e. Medical or Psychiatric records
 - f. Student discipline
 - g. Security devices
 - h. Assessment instruments
 - i. Emergency Management
 - j. Economic Development Negotiations

Q. Board Meetings and Public Participation:

1. **Limit on Participation:** Audience participation at a Board meeting is limited to the public comment portion of the meeting designated for that purpose. At all other times during a Board meeting, the audience shall not enter into discussion or debate on matters being considered by the Board, unless requested by the presiding officer.
2. **Public Comment:** At regular meetings the Board shall allow each member of the public to address the body regarding an agenda item(s) in the open Board meeting before or during the body's consideration. Persons who wish to participate in this portion of the meeting shall sign up with the presiding officer or designee before the meeting begins.
3. **Board Response:** No member of the public shall exceed three minutes per meeting. The address shall not exceed 6 minutes if the member of the public is in need of a translator. Specific factual information or recitation of existing policy may be furnished in response to inquiries, but the Board shall not deliberate or decide regarding any subject that is not included on the agenda posted with notice of the meeting.
4. **Complaints and Concerns:** The presiding officer or designee shall determine whether a person addressing the Board has attempted to solve a matter administratively through resolution channels established by policy. If not, the person shall be referred to the appropriate policy (see list below) to seek resolution:
 - a. Employee complaints: DGBA
 - b. Student or parent complaints: FNG
 - c. Public complaints: GF

IV. BOARD MEMBERS AUTHORITY BBE (LOCAL)

- A. Board Members Authority:** The Board has final authority to determine and interpret the policies that govern the schools and, subject to the mandates and limits imposed by state and federal

authorities, has complete and full control of the District. Board action shall be taken only in meetings that comply with the Open Meetings Act. [See BE(LEGAL)]

- B. Transacting Business:** When a proposal is presented to the Board, the Board shall hold a discussion and reach a decision. Although there may be dissenting votes, which are a matter of public record, each Board decision shall be an action by the whole Board binding upon each member.
- C. Individual Authority for Committing the Board:** Board members as individuals shall not exercise authority over the District, its property or its employees. Except for appropriate duties and functions of the Board President, an individual member may act on behalf of the Board only with the express authorization of the Board. Without such authorization, no individual member may commit the Board on any issue. [See BDAA]
- D. Individual Access to Information:** An individual Board member, acting in his or her official capacity, shall have the right to seek information pertaining to District fiscal affairs, business transactions, governance and personnel matters, including information that properly may be withheld from members of the general public in accordance with the Public Information Chapter of the Government Code. [See GBA]
- E. Limitations:** If a Board member is not acting in his or her official capacity, the Board member has no greater right to District records than a member of the public.

An Individual Board member shall not have access to confidential student records unless the member is acting in his or her official capacity and has a legitimate educational interest in the records in accordance with policy FL.

A Board member who is denied access to a record under this provision may ask the Board to determine whether the record should be provided or may file a request under the public information act. [See GBAA]

- F. Requests for Records:** An individual Board member shall seek access to records or request copies of records from the Superintendent or other designated custodian of records, who shall respond within the time frames required by law. When a custodian of records other than the Superintendent provides access to records or copies of records to an individual Board member, the provider shall inform the Superintendent of the records provided.

In accordance with law, the District shall track and report any requests under this provision, including the cost of responding to one or more requests by any individual Board member for 200 or more pages of material in a 90-day period.

- G. Request for Reports:** No individual Board member shall direct or require District employees to prepare reports derived from an analysis of information in existing District records or to create a new record compiled from information in existing District records. If a report is generated for a Board Member it shall be sent to all Board Members.
- H. Confidentiality:** At the time a Board member is provided access to confidential records or to reports compiled from such records, the Superintendent or other District employee shall advise the Board member of the responsibility to comply with confidentiality requirements.

- I. **Referring Complaints:** If employees, parents, students, or other members of the public bring concerns or complaints to an individual Board member, he or she shall refer them to the Superintendent or another appropriate administrator, who shall proceed according to the applicable complaint policy. [See (LOCAL) policies at DGBA, FNG, and GF]
- J. **Visits to District Facilities:** A Board member shall adhere to any posted requirements for visitors to first report to the main office of a District facility, including a school campus. Visits during the school or business day shall not be permitted if their duration or frequency interferes with the delivery of instruction or District operations. [See also GKC] Board Members should be invited to a campus, they should never just show up. Board Members must wear their district identification badges when on a campus.

V. BOARD MEMBERS TRAINING AND ORIENTATION BBD (LEGAL)

A. Required Training:

1. Each Trustee must complete any training required by the State Board of Education. The minutes of the last regular meeting of the Board held during a calendar year must reflect whether each Trustee has met or is delinquent in meeting the training required to be completed as of the date of the meeting. *Education Code 11.159*
2. Continuing education for Board members includes orientation sessions, an annual team building session with the Board and the Superintendent and specified hours of continuing education based on identified needs.

B. Local Orientation:

All Board members shall receive a local District orientation and an orientation to the Texas Education Code as provided by the Superintendent or designee. The Executive Assistant for the Board will schedule meetings with the Department Heads from the Executive Cabinet.

C. New Members:

1. New Board members shall participate in a local orientation session within 60 days before or after their election or appointment. The purpose of this orientation is to familiarize new Board members with local Board policies and procedures and District goals and priorities.
2. All newly elected Board members shall receive the orientation to The Texas Education Code within the first year of service. The orientation shall be delivered by regional education services centers and shall be three hours in length.
3. The Board president will assign a mentor for one year to a new Board member upon request.

D. Sitting Board Members:

All sitting Board members shall receive a basic orientation to the Texas Education Code and relevant legal obligations. The orientation will have special but not exclusive emphasis on statutory provisions related to Texas school district governance. The orientation shall be delivered by regional education services centers and shall be three hours in length. Topics shall include, but not be limited to, Texas Education Code, Chapter 26 (Parental Rights and Responsibilities), and Texas Education Code, Section 28.004 (Local School Health Education Advisory Council and Health Education Instruction). [See BDF, EHAA, and FNG]

E. Legislative Updates:

After each session of the Texas Legislature, each Board member shall receive an updated session from a regional education service center or any registered provider

to the basic orientation to the Texas Education Code. The update session shall be of sufficient length to familiarize Board members with major changes in the Education Code and other relevant legal developments related to school governance. A Board member who has attended a basic orientation session given by a service center that incorporates the most recent legislative changes are not required to attend an additional legislative update.

- F. Team Building:** The entire Board, including all Board members, shall annually participate with the Superintendent in a team-building session facilitated by the regional education service center or any registered provider. The team building session shall be of a length deemed appropriate by the Board, but generally at least three hours. The purpose of the team building session is to enhance the effectiveness of the Board-Superintendent team and to assess the continuing education needs of the Board-Superintendent team. The assessment of needs shall be based on the framework for governance leadership and shall be used to plan continuing education activities for the governance leadership team for the upcoming year.
- G. Continuing Education:** In addition to the orientation and team building training, all Board members shall receive additional continuing education on an annual basis, in fulfillment of assessed needs and based on the framework for governance leadership. [See BBD (EXHIBIT)] The continuing education sessions may be provided by the regional education service centers or other registered providers. To the extent possible, the entire Board shall participate in continuing education programs together.
- H. First Year:** In their first year of service, Board members shall receive at least ten hours of continuing education in fulfillment of assessed needs. Board members may fulfill up to five of the required ten hours of continuing education through online instruction, provided that the training is designed and offered by a registered provider, incorporates interactive activities that assess learning and provide feedback to the learner and offers an opportunity for interaction with the instructor.
- I. Subsequent Years:** Following the first year of service, Board members shall receive at least five hours of continuing education annually in fulfillment of assessed needs. Board members may fulfill the five hours of continuing education through online instruction, provided that the training is designed and offered by a registered provider, incorporates interactive activities that assess learning and provide feedback to the learner and offers an opportunity for interaction with the instructor.
- J. Presidents:** The Board President shall receive continuing education related to leadership duties of the Board President as some portion of the annual requirement.
- K. Local Training:** At least 50 percent of the annual continuing education shall be designed and delivered by persons not employed or affiliated with the Board member's local school District. No more than one hour of the required continuing education that is delivered by the local District may use self-instructional materials. *19 TAC 61.1*
- L. Specific Open Meetings Training:**

 - 1. Within 90 days after taking the oath of office, each Board member shall complete a course of training regarding the responsibilities of the Board and its members under Chapter 551 of the Texas Government Code. The office of the attorney general may provide the training and may also approve other acceptable sources of training.

M. Specific Open Records Training:

1. Within 90 days after taking the oath of office or assuming duties as a public official, each Board member and public information coordinator shall complete a course of training regarding the responsibilities of the District and District officers and employees under Chapter 552 of the Texas Government Code. The office of the attorney general may provide the training and may also approve other acceptable sources of training.

N. Annual Compliance Announcement: Annually, at the meeting at which the call for election of Board members is normally scheduled, the President or designee shall announce the name of each Board member who has completed the required continuing education, who has exceeded the required hours of continuing education and who is deficient in the required continuing education. The President shall cause the minutes to reflect the information and shall make this information available to the local media.

O. Training During Meetings: No continuing education shall take place during a Board meeting unless that meeting is called for the delivery of Board training. Continuing education may take place prior to or after a legally called Board meeting in accordance with the Government Code. *19 TAC 61.1*

P. Conventions and Workshops: Board members may attend regional, state or national conventions or workshops without such gatherings being construed as “meetings” under the Open Meetings Act. However, no formal action shall be taken at such conventions or workshops concerning District business, and any discussion of public business shall be merely incidental to the convention or workshop. *Gov’t Code 551.001(4)*

Q. Commendation: Annually, the State Board shall commend those Board- Superintendent teams that receive at least eight hours of the continuing education in the local orientation and team-building sessions as an entire Board- Superintendent team. *19 TAC 61.1*

VI. PUBLIC COMPLAINTS GF (LOCAL)

A. Guiding Principles: The Board encourages the public to discuss concerns and complaints through informal conferences with the appropriate administrator.

B. Formal Process:

1. Concerns should be expressed as soon as possible to allow early resolution at the lowest possible administrative level. If an informal conference regarding a complaint fails to reach the outcome
2. Requested by an individual, he or she may initiate the formal process described below by timely filing a written complaint form.
3. Even after initiating the formal complaint process, individuals are encouraged to seek informal resolution of their concerns. An individual whose concerns are resolved may withdraw a formal complaint at any time.
4. The process described in this policy shall not be construed to create new or additional rights beyond those granted by law or Board policy, nor to require a full evidentiary hearing or “mini-trial” at any level.

- C. **Freedom from Retaliation:** Neither the Board nor any District employee shall unlawfully retaliate against any individual for bringing a concern or complaint.
- D. **Application:** Except as addressed by SPECIFIC COMPLAINTS, below, this policy applies to all complaints or grievances from the public.
- E. **Specific Complaints:** For more information on how to proceed with complaints regarding:
 1. Alleged discrimination, see GA.
 2. Instructional materials, see EFA.
 3. On-campus distribution of non-school materials, see GKDA.
 4. A commissioned peace officer who is an employee of the District, see CKE.

VII. ANONYMOUS PHONE CALLS AND/OR LETTERS

The Cedar Hill ISD Board of Trustees encourages input; however, anonymous calls, letters and emails will not receive Board attention, discussion or response and will not result in directives to the administration. Confidentiality is strictly maintained when possible.

VIII. RESPONSE TO SIGNED LETTERS

- A. The Board of Trustees encourages input. A signed letter or email regarding district business will be forwarded to the Superintendent. The Superintendent or a designee will respond to the letter or email and communicate their actions/response to the signed letter to the Board.
- B. Board Members will not respond to anonymous communications, unless the communication pertains to criminal, health or safety issues. Any such communications will be forwarded to the Superintendent and Board President. If a Board member receives any communication which he/she perceives to be of a threatening nature, the Board member will immediately call and forward the communication to the Superintendent for action. The Superintendent will contact all Board members, if deemed necessary.

IX. BOARD MEMBER USE OF SOCIAL MEDIA

- A. While using social media platforms, should a community member, parent, student, employee, etc., of the District make a complaint or share concerns regarding the District online, Board members should either refrain from responding to the comment made, or should direct the community member to an administrator so that the individual can go through the District's grievance process to have their concerns addressed.
- B. Board members should also keep in mind that they can be collectively and individually subject to defamation suits. As such, Board members must be extremely cautious in creating posts or responding to comments with information that has not been verified or made public. Board Members should also refrain from commenting on or spreading rumors or misinformation about the District or its students or employees or other board members.
- C. Board members should refrain from using their individual accounts to discuss school business or invite any kind of public discourse. If this activity occurs and the account is designated as a public forum, Board members and the District can be subject to legal action for deleting posts or comments, blocking or restricting certain users or restricting public speech in any way.

X. BOARD MEMBER TO VISIT SCHOOL CAMPUS

- A.** Board members are encouraged to attend special events on campuses to represent the Board in support of activities.
- B.** Board members are not to go into teachers' classrooms or campuses for the purpose of evaluation or investigation.
- C.** Board members must sign in at the office when visiting campuses.
- D.** Board members must wear identification badges when visiting schools.
- E.** Except for routine activities or visits to see their children, as a courtesy, Board members should let the principal and Superintendent and/or designee know of their visit.
- F.** Board members should avoid visiting unannounced to avoid disruption to campus activity or instruction.
- G.** Board members that volunteer to help at a campus in a non-board member capacity must follow all protocols just like all other volunteers.

XI. COMMUNICATIONS WITH SUPERINTENDENT

- A.** Superintendent will meet with the Board President on a routine basis.
- B.** Superintendent will communicate with all Board members via regular transmittals by telephone calls, faxes, e-mail, text messages or personal visits. In an emergency the board will receive a phone call from Superintendent, for minor things the Superintendent will send a text and for more detailed information the Superintendent will send an email.
- C.** Superintendent and Board President will communicate information in a timely manner to all Board members.
- D.** Board will keep Superintendent informed via telephone calls, faxes, e-mail, text messages or personal visits.

XII. COMMUNICATIONS WITH PUBLIC

- A.** The Board is committed to, and encourages, community input through surveys, community engagement opportunities, district website, and district publications
- B.** The Board will communicate with its community through trustee connections, public hearings, regular Board meetings and regular publications.
- C.** Unless otherwise approved or authorized by the Board, individual members cannot speak in an official capacity or otherwise represent the views of the Board.
- D.** Community members may contact the Board and Administration through the District website. The Board is discouraged from responding to any website email individually as the Administration will appropriately respond and the Board will be copied on their response when appropriate. Board

members will forward patrons' concerns on to the Superintendent. The Superintendent will determine the district employee best to answer the concern and communicate back to the patron and board members the outcome of the investigation. When all the Board members and the Superintendent are included in an email the Superintendent will respond. When all the Board members but no Superintendent are included on an email the Board President will respond. When an individual Board Member receives an email the email should be forwarded to the Superintendent and copy Board President. A response of "Thank you for your email and someone from our administration will be getting back to you." would be a good response.

E. Media Inquiries to the Board:

1. The Board President shall be the official spokesperson for the Board to the media/press on issues of media attention.
2. All Board members who receive calls from the media should direct them to the Board President, Superintendent, and /or District Communications Department.

XIII. SUPERINTENDENT EVALUATION BJCD (LOCAL)

A. Evaluation Instrument: The instrument used to evaluate the Superintendent shall be based on the Superintendent's job description [see BJA (LOCAL)] and performance goals and shall be adopted by the Board.

B. Written Evaluation:

1. The Board shall prepare a written or electronic evaluation of the Superintendent at annual or more frequent intervals.

*An evaluation must be completed within 15 months of the last evaluation.

2. The Board shall furnish the Superintendent with a copy of the completed evaluation and shall discuss its conclusions with the Superintendent in closed meeting.

C. Objectives: The Board shall strive to accomplish the following objectives in conducting the Superintendent's written evaluation:

1. Clarify to the Superintendent his or her role, as seen by the Board.
2. Clarify to Board members the Superintendent's role, according to the Board's written criteria, as expressed in the Superintendent's job description and the District's goals and objectives.
3. Foster an early understanding among new Board members of the evaluation process and the Superintendent's current performance objectives and priorities.
4. Develop and sustain a harmonious working relationship between the Board and the Superintendent.
5. Ensure administrative leadership for excellence in the District.
6. The Board may at any time conduct and communicate oral evaluations to augment its written evaluations.

XIV. EVALUATION OF THE BOARD

A. The Board shall conduct formative self-evaluations at least quarterly, and within 45 days prior to conducting the annual Superintendent evaluation, an annual summative evaluation.

- B.** The Board shall self-evaluate using the most current version of the Board's Yearly Score Card and Monthly Dashboard Reports.

XV. REVIEW BOARD OPERATING PROCEDURES

Standard Board Operating Procedures will be reviewed by the Board Operating Procedures Committee and updated annually by the entire Board in December..

XVI. CAMPAIGNING FOR ELECTION

A. Support from Employees:

1. School district employees, during work hours, will not be solicited for endorsement by any Board Member campaigning for re-election. Use of district materials and systems (including district email communications) will not be used by any employee to discuss or solicit support of any candidate running for election or re-election. Texas Education Code Section 11.168, as amended by the 79th Legislature, 2005.
2. Campaign materials may only be distributed on school property in accordance with Board Policy.

- B. Support of Board Members:** The Board, as a whole, will not endorse any candidate running for public office.

- C.** School board members should not invite candidates to campus events during the school day. Campaigning on any school property is prohibited.

XVII. BOARD MEMBERS COMPENSATION AND EXPENSES BBG (LEGAL/LOCAL)

A. Expense Reimbursement:

1. An amount for Board member travel expenses shall be approved in the budget each year.
2. A Board member shall be reimbursed for reasonable, allowable expenses incurred in carrying out Board business only at the Board's request and for reasonable, allowable expenses incurred while attending meetings and conventions as an official representative of the Board.

B. Travel Expenses:

1. Payment for authorized and documented travel expenses shall be made in accordance with legal requirements by either of the following two methods:
 - a) Reimbursement, not to exceed the allowable rates, for use of a personal car or commercial transportation plus parking, taxi fares, lodging, meals and other incidental expenses.
 - b) Advancement of a set amount for use of a personal car or commercial transportation plus parking, taxi fares, lodging, meals and other incidental expenses. Any excess over actual allowable expenses shall be refunded to the District.

2. Accounting records shall accurately reflect that no state or federal funds were used to reimburse travel expenses beyond those authorized for state employees.
 3. If staying at a hotel, Board members must check out a district credit card from the Purchasing Department. Board members will also receive a hotel tax exempt from that must be presented at time of check-in.
 4. All district credit cards along with the hotel folio must be returned to the Executive Assistant for the Board within 3 days.
- C. Documentation Required:** For any authorized expense incurred, the Board member shall submit a statement, with receipts to the extent feasible, documenting actual expenses and in accordance with procedures applicable to employee expense reimbursement.
- D. Members Expenses:** Local funds and state funds not designated for a specific purpose may be used for purposes necessary in the conduct of the public schools determined by the board. Reimbursement of travel expenses for Board members is not illegal if the reimbursement is determined to be necessary in the conduct of the school and to serve a proper public purpose. *Education Code 45.105(c); Atty. Gen. Op. H-133 (1973)*
- E. Nonmembers Expenses:** The Board may not pay the travel expenses of spouses and other persons who have no responsibilities or duties to perform for the Board when they accompany Board members to Board-related activities. *Atty. Gen. Op. MW-93 (1979)*
- F. Travel Cancellations**
1. Conference/Seminar Registration - Canceled registrations are only partially refundable to a certain date, and non-refundable as the conference time approaches. Cancellations should only occur for extenuating circumstances or emergencies. If a Board member must cancel, he or she should inform the Board President, Executive Assistant and Superintendent.
 2. Hotel Reservations - If needing to cancel a hotel reservation made by the district, at least four days notice must be given to the Executive Assistant to avoid the district being charged for the room.
 3. Airfare - Most airfare is non-refundable. Avoid canceling flights unless there is an emergency situation.

9. BOARD DISCUSSION

9.A. Upcoming Events

9.B. Training and Event Recaps

10. SUPERINTENDENT'S REPORT

10.A. Employment Retirements Resignations Terminations

Presenter: Ms. Hallema Jackson

**Cedar Hill Independent School District
BOARD OF TRUSTEES**

Meeting Date: December 18, 2023

Presented by: Dr. Gerald Hudson, Superintendent of Schools

Subject: Employment, Retirements, and Resignations
of Professional Staff

Information

BACKGROUND INFORMATION:

The following employment, retirements, resignations, and terminations reports have been submitted for board information.

RECOMMENDATION:

N/A

BOARD ACTION REQUIRED:

N/A

POLICY AUTHORIZATION:

DC (LEGAL and LOCAL) Employment Practices
DFE (LEGAL and LOCAL) Resignation

CONTACT PERSON:

Ms. Hallema Jackson, Assistant Superintendent of Human Resources

FUNDING SOURCE:

N/A

ENCLOSURES:

Under separate cover

New Hires Ending 11.30.23

Name	Position Plan	Position	Campus	Hire Date
MCBAY, ADRIANNA BRENAE	EM 2023-2024	TEACHER	001 CEDAR HILL HIGH	11/30/2023
MILLER, DOROTHEA	EM 2023-2024	PROFESSIONAL - CERTIFIED	108 LAKE RIDGE ELEMENTARY	11/08/2023
SALINAS, ELIZA MARIE	EM 2023-2024	TEACHER	108 LAKE RIDGE ELEMENTARY	11/06/2023
SHAW, DARIA DESHUN	EM 2023-2024	PROFESSIONAL - NON CERTIFIED	001 CEDAR HILL HIGH	11/06/2023
WILLIAMS URQUHART, ASHLEY NICOLE	EM 2023-2024	TEACHER	041 W.S. PERMENTER MIDDLE	11/01/2023

Resignations Ending 11.30.23

Name	Position	Campus/Department	Effective	Reason
ANDREWS, ANTHONY MARQUIS	PROFESSIONAL	999 SPECIAL EDUCATION	11/02/2023	ANOTHER DISTRICT (PROMOTION)
DONAHUE, ANEISHYA RAY	TEACHER	108 LAKE RIDGE ELEMENTARY	11/10/2023	JOB DID NOT MEET EXPECTATIONS
EILAND, VIVIAN	NURSE - HIGH	001 CEDAR HILL HIGH SCHOOL	11/02/2023	DID NOT SUBMIT ONLINE RESIGNATION
ESTEVEZ, ZORAIDA	PROFESSIONAL	999 ADMINISTRATION	11/15/2023	ANOTHER DISTRICT (PROMOTION)
EVANS, KIMBERLY DIANE	NURSE - HIGH	001 CEDAR HILL HIGH SCHOOL	11/17/2023	DID NOT SUBMIT ONLINE RESIGNATION
HENDERSON, LASHONDA MASHEALE	ADMINISTRATOR	999 ADMINISTRATION	11/03/2023	ANOTHER DISTRICT (PROMOTION)
JONES, DESTYNEE ZHANE	TEACHER	001 CEDAR HILL HIGH SCHOOL	11/01/2023	ANOTHER DISTRICT (PROMOTION)
PENNY, KANDYCE M	TEACHER	107 WATERFORD OAKS ELEMENTARY	11/01/2023	HEALTH OR FAMILY CIRCUMSTANCES
RUCKER, QUINNESHA A	TEACHER	001 CEDAR HILL HIGH SCHOOL	11/01/2023	DID NOT SUBMIT ONLINE RESIGNATION
THOMAS, NEIKEYA ONIYA	TEACHER	042 COLEMAN MIDDLE SCHOOL	11/17/2023	CAREER CHANGE (Out of K-12)

10.B. Financial Report

Presenter: Carla Settle

**Cedar Hill Independent School District
BOARD OF TRUSTEES**

Meeting Date: December 18, 2023

Presented by: Dr. Gerald Hudson, Superintendent of Schools

Subject: Financial Report – October 2023

Information

SUPERINTENDENT CONSTRAINT:

Shall not make budget decisions that increase taxes

BACKGROUND INFORMATION:

Each month, financial reports are prepared detailing the status of the District's financial activity for the fiscal year. The financial report for the month ending October 2023 is enclosed. The financial reports are separated into revenue and expenditures. The expenditures are summarized by function and by object.

CONTACT PERSON(S):

Carla Settle, Chief Financial Officer

Paula McBride, Executive Director of Finance

ENCLOSURES:

Attached

**Cedar Hill Independent School District
Financial Report Month Ending October 31, 2023**



2023-2024 Fiscal Year

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**CEDAR HILL INDEPENDENT SCHOOL DISTRICT
2023-2024 FISCAL YEAR BOARD-APPROVED BUDGETS
FOR THE FOURTH MONTH ENDING OCTOBER 31, 2023**



	General Fund		Food Service		Debt Service		District Total	
	Original Budget	Amended Budget	Original Budget	Amended Budget	Original Budget	Amended Budget	Original Budget	Amended Budget
REVENUES:								
Local and Intermediate Sources	\$ 49,400,954	\$ 49,400,954	\$ 597,300	\$ 597,300	\$ 19,361,643	\$ 19,361,643	\$ 69,359,897	\$ 69,359,897
State Program Revenues	16,057,316	16,757,316	17,446	17,446	517,964	517,964	16,592,726	17,292,726
Federal Program Revenues	1,010,000	1,010,000	4,664,018	4,664,018	375,000	375,000	6,049,018	6,049,018
Other Financing Sources	-	218,854	-	-	-	-	-	218,854
Total Revenues	\$ 66,468,270	\$ 67,387,124	\$ 5,278,764	\$ 5,278,764	\$ 20,254,607	\$ 20,254,607	\$ 92,001,641	\$ 92,920,495
EXPENDITURE SUMMARY BY FUNCTION:								
11 - Instructional	\$ 33,971,753	\$ 35,009,013	\$ -	\$ -	\$ -	\$ -	\$ 33,971,753	\$ 35,009,013
12 - Instructional Resources and Media Services	624,006	628,506	-	-	-	-	624,006	628,506
13 - Curriculum and Instructional Staff Development	1,399,574	1,390,332	-	-	-	-	1,399,574	1,390,332
21 - Instructional Leadership	979,676	980,176	-	-	-	-	979,676	980,176
23 - School Leadership	4,667,714	4,414,297	-	-	-	-	4,667,714	4,414,297
31 - Guidance, Counseling and Evaluation	2,981,330	2,981,330	-	-	-	-	2,981,330	2,981,330
32 - Social Work Services	34,368	34,368	-	-	-	-	34,368	34,368
33 - Health Services	887,428	887,428	-	-	-	-	887,428	887,428
34 - Student Transportation	4,756,728	4,756,728	-	-	-	-	4,756,728	4,756,728
35 - Child Nutrition/Food Service	12,500	12,500	4,322,545	4,322,545	-	-	4,335,045	4,335,045
36 - Cocurricular/Extra Curricular Activities	2,136,835	2,146,835	-	-	-	-	2,136,835	2,146,835
41 - General Administration	3,620,513	3,839,367	-	-	-	-	3,620,513	3,839,367
51 - Plant Maintenance and Facility Services	9,048,547	9,048,547	-	-	-	-	9,048,547	9,048,547
52 - Security and Monitoring Services	1,889,202	1,981,422	-	-	-	-	1,889,202	1,981,422
53 - Data Processing Services	1,621,364	1,661,364	-	-	-	-	1,621,364	1,661,364
61 - Community Services	196,936	207,436	-	-	-	-	196,936	207,436
71 - Debt Service Cost	744,769	744,769	-	-	19,127,279	19,127,279	19,872,048	19,872,048
93 - Shared Service Agreement	153,518	-	-	-	-	-	153,518	-
95 - Payments to Juvenile Justice Alternative Program	30,000	30,000	-	-	-	-	30,000	30,000
99 - Other Intergovernmental Charges	186,000	199,417	-	-	-	-	186,000	199,417
Other Financing Uses	-	-	-	-	-	-	-	-
Total Expenditures	\$ 69,942,761	\$ 70,953,835	\$ 4,322,545	\$ 4,322,545	\$ 19,127,279	\$ 19,127,279	\$ 93,392,585	\$ 94,403,659
EXPENDITURE SUMMARY BY OBJECT:								
61XX - Payroll Cost	\$ 55,915,355	\$ 55,992,840	\$ 542,000	\$ 542,000	\$ -	\$ -	\$ 56,457,355	\$ 56,534,840
62XX - Professional and Contracted Services	6,769,857	7,083,932	3,081,136	3,081,136	-	-	9,850,993	10,165,068
63XX - Supplies and Materials	3,428,662	4,343,346	449,409	467,258	-	-	3,878,071	4,810,604
64XX - Other Operating Expenses	2,546,488	2,414,457	50,000	32,151	-	-	2,596,488	2,446,608
65XX - Bond Principal	-	-	-	-	13,150,145	13,150,145	13,150,145	13,150,145
65XX - Bond Interest	-	-	-	-	5,877,134	5,877,134	5,877,134	5,877,134
65XX - Other Debt Serv Fees	744,769	744,769	-	-	100,000	100,000	844,769	844,769
66XX - Capital Outlay Expenses	537,630	374,491	200,000	200,000	-	-	737,630	574,491
89XX - Other Uses	-	-	-	-	-	-	-	-
Total Expenditures	\$ 69,942,761	\$ 70,953,835	\$ 4,322,545	\$ 4,322,545	\$ 19,127,279	\$ 19,127,279	\$ 93,392,585	\$ 94,403,659
Excess (Deficiency) of Revenues Over Expenditures	\$ (3,474,491)	\$ (3,566,711)	\$ 956,219	\$ 956,219	\$ 1,127,328	\$ 1,127,328	\$ (1,390,944)	\$ (1,483,164)

**CEDAR HILL INDEPENDENT SCHOOL DISTRICT
(UNAUDITED) STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
GENERAL OPERATING FUND (199)
FOR THE FOURTH MONTH ENDING OCTOBER 31, 2023**



	CURRENT YEAR 2023-2024					PRIOR YEAR 2022-2023				
	Original Budget	Amended Budget	October 2023	Actual Year to Date*	Actual to Budget	Original Budget	Amended Budget	October 2022	Actual Year to Date*	Actual to Budget
REVENUES:										
Local and Intermediate Sources	\$ 49,400,954	\$ 49,400,954	\$ 459,183	\$ 936,862	1.90%	\$ 49,558,708	\$ 49,558,708	\$ 533,611	\$ 914,424	1.85%
State Program Revenues	16,057,316	16,757,316	2,612,974	6,357,619	37.94%	19,808,372	19,808,372	3,294,874	10,451,943	52.77%
Federal Program Revenues	1,010,000	1,010,000	45,919	95,539	9.46%	1,100,000	1,438,000	20,614	88,054	6.12%
Other Financing Sources		218,854								
Total revenues	\$ 66,468,270	\$ 67,387,124	\$ 3,118,076	\$ 7,390,020	10.97%	\$ 70,467,080	\$ 70,805,080	\$ 3,849,099	\$ 11,454,421	16.18%
EXPENDITURE SUMMARY BY FUNCTION:										
11 - Instruction	\$ 33,971,753	\$ 35,009,013	\$ 3,119,295	\$ 7,579,578	21.65%	\$ 35,779,845	\$ 35,631,320	\$ 2,956,415	\$ 6,747,447	18.94%
12 - Instructional Resources and Media Services	624,006	628,506	60,739	145,281	23.12%	682,695	688,709	64,671	127,889	18.57%
13 - Curriculum and Instructional Staff Development	1,399,574	1,390,332	113,141	391,813	28.18%	1,169,383	1,310,000	90,140	391,467	29.88%
21 - Instructional Leadership	979,676	980,176	71,385	310,201	31.65%	955,176	961,282	80,302	323,826	33.69%
23 - School Leadership	4,667,714	4,414,297	379,733	1,241,249	28.12%	4,662,448	4,635,181	377,594	1,239,736	26.75%
31 - Guidance, Counseling and Evaluation	2,981,330	2,981,330	259,241	767,404	25.74%	3,133,578	3,143,143	263,552	706,299	22.47%
32 - Social Work Services	34,368	34,368	3,326	7,205	20.96%	-	-	-	-	0.00%
33 - Health Services	887,428	887,428	51,544	126,509	14.26%	773,428	775,341	72,997	178,257	22.99%
34 - Student Transportation	4,756,728	4,756,728	490,368	1,201,847	25.27%	3,259,660	3,292,970	339,902	1,084,549	32.94%
35- Food Service	12,500	12,500	-	576	4.61%	12,150	12,150	-	1,342	11.05%
36 - Cocurricular/Extra Curricular Activities	2,136,835	2,146,835	209,301	537,261	25.03%	2,022,124	2,026,871	178,439	490,635	24.21%
41 - General Administration	3,620,513	3,839,367	442,760	1,256,765	32.73%	3,760,296	3,834,933	336,429	1,080,905	28.19%
51 - Plant Maintenance and Facility Services	9,048,547	9,048,547	699,210	3,443,892	38.06%	8,479,869	8,834,450	658,984	3,069,351	34.74%
52 - Security and Monitoring Services	1,889,202	1,981,422	200,224	526,004	26.55%	1,534,601	1,525,073	192,947	479,268	31.43%
53 - Data Processing Services	1,621,364	1,661,364	264,883	820,725	49.40%	1,354,956	2,400,733	716,368	989,893	41.23%
61 - Community Services	196,936	207,436	15,087	50,893	24.53%	203,296	203,296	15,663	68,415	33.65%
71 - Debt Service	744,769	744,769	71,181	258,628	34.73%	1,347,383	742,269	(519,993)	239,209	32.23%
93 - Shared Service Agreement	153,518	-	-	-	0.00%	153,518	153,518	-	-	0.00%
95 - Payments to Juvenile Justice Alternative Program	30,000	30,000	3,000	3,000	10.00%	20,000	20,000	11,664	11,664	58.32%
99 - Other Intergovernmental Charges	186,000	199,417	-	49,854	25.00%	165,000	176,000	-	43,967	24.98%
Other Financing Uses	-	-	-	-	0.00%	-	-	-	-	0.00%
Total expenditures	\$ 69,942,761	\$ 70,953,835	\$ 6,454,418	\$ 18,718,685	26.38%	\$ 69,469,406	\$ 70,367,239	\$ 5,836,074	\$ 17,274,119	24.55%
EXPENDITURE SUMMARY BY OBJECT:										
61XX - Payroll Cost	\$ 55,915,355	\$ 55,992,840	\$ 4,848,290	\$ 13,117,503	23.43%	\$ 57,866,427	\$ 57,775,654	\$ 4,770,244	\$ 12,285,090	21.26%
62XX - Professional and Contracted Services	6,769,857	7,083,932	705,152	1,939,552	27.38%	5,335,688	5,393,050	440,093	1,729,539	32.07%
63XX - Supplies and Materials	3,428,662	4,343,346	638,482	1,768,995	40.73%	2,715,267	2,821,110	265,517	931,092	33.00%
64XX - Other Operating Expenses	2,546,488	2,414,457	189,028	1,631,722	67.58%	2,116,641	2,310,663	54,246	1,256,531	54.38%
65XX - Debt Service Payment	744,769	744,769	71,181	258,628	34.73%	1,347,383	742,269	45,700	96,193	12.96%
66XX - Capital Outlay Expenses	537,630	374,491	2,285	2,285	0.61%	88,000	1,324,493	260,274	975,674	73.66%
Other Financing Uses	-	-	-	-	0.00%	-	-	-	-	0.00%
Total expenditures	\$ 69,942,761	\$ 70,953,835	\$ 6,454,418	\$ 18,718,685	26.38%	\$ 69,469,406	\$ 70,367,239	\$ 5,836,074	\$ 17,274,119	24.55%
Excess (Deficiency) of Revenues Over Expenditures	\$ (3,474,491)	\$ (3,566,711)	\$ (3,336,342)	\$ (11,328,665)		\$ 997,674	\$ 437,841	\$ (1,986,975)	\$ (5,819,698)	

**CEDAR HILL INDEPENDENT SCHOOL DISTRICT
(UNAUDITED) STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
CHILD NUTRITION FUND (240)
FOR THE FOURTH MONTH ENDING OCTOBER 31, 2023**



	CURRENT YEAR 2023-2024					PRIOR YEAR 2022-2023				
	Original Budget	Amended Budget	October 2023	Actual Year to Date	Actual to Budget	Original Budget	Amended Budget	October 2022	Actual Year to Date	Actual to Budget
REVENUES:										
Local and Intermediate Sources	\$ 597,300	\$ 597,300	\$ 117,627	\$ 256,284	42.91%	\$ 230,000	\$ 230,000	\$ 85,395	\$ 208,259	90.55%
State Program Revenues	17,446	17,446	-	-	0.00%	150,000	150,000	-	-	0.00%
Federal Program Revenues	4,664,018	4,664,018	478,742	837,701	17.96%	4,132,878	4,174,656	447,109	821,284	19.67%
Other Financing Sources										
Total revenues	\$ 5,278,764	\$ 5,278,764	\$ 596,369	\$ 1,093,985	20.72%	\$ 4,512,878	\$ 4,554,656	\$ 532,504	\$ 1,029,543	22.60%
EXPENDITURE SUMMARY BY FUNCTION:										
35 - Child Nutrition/Food Service	\$ 4,322,545	\$ 4,322,545	\$ 586,997	\$ 872,073	20.17%	\$ 4,512,878	\$ 4,554,656	\$ 309,592	\$ 1,004,955	22.06%
51 - Plant Maintenance and Facility Services	-	-	-	-	-	-	-	-	-	-
Total expenditures	\$ 4,322,545	\$ 4,322,545	\$ 586,997	\$ 872,073	20.17%	\$ 4,512,878	\$ 4,554,656	\$ 309,592	\$ 1,004,955	22.06%
EXPENDITURE SUMMARY BY OBJECT:										
61XX - Payroll Cost	\$ 542,000	\$ 542,000	\$ 51,054	\$ 121,708	22.46%	\$ 495,000	\$ 450,000	\$ 53,648	\$ 125,610	27.91%
62XX - Professional and Contracted Services	3,081,136	3,081,136	459,581	616,912	20.02%	3,478,878	3,562,940	218,454	748,587	21.01%
63XX - Supplies and Materials	449,409	467,258	76,362	133,453	28.56%	517,000	380,922	37,490	119,715	31.43%
64XX - Other Operating Expenses	50,000	32,151	-	-	0.00%	22,000	-	-	-	0.00%
66XX - Capital Outlay Expenses	200,000	200,000	-	-	0.00%	-	160,794	-	11,043	6.87%
89XX - Other Uses						-	-	-	-	-
Total expenditures	\$ 4,322,545	\$ 4,322,545	\$ 586,997	\$ 872,073	20.17%	\$ 4,512,878	\$ 4,554,656	\$ 309,592	\$ 1,004,955	22.06%
Excess (Deficiency) of Revenues Over Expenditures	\$ 956,219	\$ 956,219	\$ 9,372	\$ 221,912		\$ -	\$ -	\$ 222,912	\$ 24,588	

**CEDAR HILL INDEPENDENT SCHOOL DISTRICT
(UNAUDITED) STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
DEBT SERVICE FUND (599)
FOR THE FOURTH MONTH ENDING OCTOBER 31, 2023**



	CURRENT YEAR 2023-2024					PRIOR YEAR 2022-2023				
	Original Budget	Amended Budget	October 2023	Actual Year to Date	Actual to Budget	Original Budget	Amended Budget	October 2022	Actual Year to Date	Actual to Budget
REVENUES:										
Local and Intermediate Sources	\$ 19,361,643	\$ 19,361,643	\$ 169,016	\$ 322,001	1.66%	\$ 17,008,689	\$ 17,008,689	\$ 167,898	\$ 273,600	1.61%
State Program Revenues	517,964	517,964	-	-	0.00%	-	-	-	-	-
Federal Program Revenues	375,000	375,000	-	-	0.00%	375,000	375,000	-	176,617	47.10%
Other Financing Sources	-	-	-	-	-	-	-	-	-	-
Total revenues	\$ 20,254,607	\$ 20,254,607	\$ 169,016	\$ 322,001	1.59%	\$ 17,383,689	\$ 17,383,689	\$ 167,898	\$ 450,217	2.59%
EXPENDITURE SUMMARY BY FUNCTION:										
71 - Debt Service Cost	\$ 19,127,279	\$ 19,127,279	\$ 500	\$ 6,546,284	34.22%	\$ 16,435,742	\$ 16,435,742	\$ -	\$ 9,651,124	58.72%
Other Financing Uses	-	-	-	-	-	-	-	-	-	-
Total expenditures	\$ 19,127,279	\$ 19,127,279	\$ 500	\$ 6,546,284	34.22%	\$ 16,435,742	\$ 16,435,742	\$ -	\$ 9,651,124	58.72%
EXPENDITURE SUMMARY BY OBJECT:										
6511 - Bond Principal	\$ 13,150,145	\$ 13,150,145	\$ -	\$ 3,793,693	28.85%	\$ 9,491,666	\$ 9,491,666	\$ -	\$ 5,447,026	57.39%
6521 - Bond Interest	5,877,134	5,877,134	-	2,743,071	46.67%	6,844,076	6,844,076	-	4,194,126	61.28%
6599 - Other Debt Serv Fees	100,000	100,000	500	9,520	9.52%	100,000	100,000	-	9,972	9.97%
Total expenditures	\$ 19,127,279	\$ 19,127,279	\$ 500	\$ 6,546,284	34.22%	16,435,742	16,435,742	-	9,651,124	
Excess (Deficiency) of Revenues Over Expenditures	\$ 1,127,328	\$ 1,127,328	\$ 168,516	\$ (6,224,283)		\$ 947,947	\$ 947,947	\$ 167,898	\$ (9,200,907)	

10.C. Purchases Over \$50,000

Cedar Hill Independent School District BOARD OF TRUSTEES

Meeting Date: December 18, 2023

Presented by: Dr. Gerald Hudson, Superintendent of Schools

Subject: Purchases over \$50,000

Information

BACKGROUND INFORMATION:

Cedar Hill ISD Board Policy CH (LOCAL) states, The Superintendent is not required to obtain Board approval for the following types of budgeted purchases, regardless of cost, but shall subsequently report them to the Board:

1. A purchase made pursuant to a Board-approved interlocal contract, in accordance with state law;
2. A purchase made through a cooperative purchasing program, in accordance with state law;
3. A purchase made through a state purchasing program that satisfies the District's obligation for competitive purchasing;
4. The purchase of budgeted regulated utility services;
5. A continuing or periodic purchase of goods or services under a Board-approved bid or contract; or
6. A purchase for produce or fuel

RECOMMENDATION:

N/A

BOARD ACTION REQUIRED:

N/A

POLICY AUTHORIZATION:

CH – LEGAL Purchasing and Acquisition

CH – LOCAL Purchasing and Acquisition

CONTACT PERSON:

Carla Settle, Chief Financial Officer

Patricio Valdez Contreras, Purchasing Manager

FUNDING SOURCE:

Multiple

ENCLOSURES:

November Purchases over \$50,000

Cedar Hill Independent School District
November Purchases over \$50,000
December 18, 2023 for Fiscal Year 2023-2024



VENDOR	DESCRIPTION	CHECK DATE	AMOUNT	Method Of Purchase
COLLEGE CAMPUS TOURS, LLC	College Tour to Washington DC with Gear Up Staff	11/1/2023	97,351.00	Board Approved RFP 21-22-01
DIRECT ENERGY BUSINESS-DALLAS	November Monthly Energy Cost	11/1/2023	113,188.33	Buybard Cooperative
JIGSAW LEARNING LLC	Teach Town Special Education Curriculum	11/1/2023	81,809.00	Allied States Cooperative
ARAMARK	November Services	11/8/2023	314,292.11	Competitive Sealed Proposal
CIRKIEL LAW GROUP, PC	Settlement	11/15/2023	77,500.00	
TRANSPAR GROUP, INC.	November Management Services	11/15/2023	79,609.73	EPCNT Cooperative

11. ADJOURN