

Regular Meeting  
Monday, November 13, 2023 6:30 PM

Cannady Cedar Hill Room  
285 Uptown Blvd.  
Cedar Hill, Texas 75104

## **Agenda**

1. CALL TO ORDER  
FIRST ORDER OF BUSINESS - Announcement by the Board President whether a quorum is present, and that the notice of the meeting has been duly called, and posted in the time and manner required by the Texas Open Meetings Act, Texas Government Code Chapter 551.
2. CLOSED SESSION  
Recess to Executive Session, pursuant to Texas Open Meetings Act, Texas Government Code Section:  
  
551.071) Private consultation with the board's attorney, and  
    a. Consultation with District legal counsel regarding pending litigation in TEA Docket No. 286-SE-0523 and Possible Settlement of Same.  
551.072) Deliberation regarding real property  
551.074) To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.  
551.082) Considering discipline of a public school child, or complaint or charge against personnel  
551.0821) To deliberate a matter regarding a public-school student if personally identifiable information about the student will necessarily be revealed by the deliberation unless an open meeting about the matter is requested in writing by the student's parent.  
    a. Deliberations regarding pending litigation in TEA Docket No. 286-SE-0523 and Possible Settlement of Same.  
  
If, during the course of the meeting, the Board of Trustees should determine that a closed session is required, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code Section listed above.  
  
The Board will vote on matters in Open Session considered in Closed Session or matters considered if the Board enters into a Closed meeting during the meeting, if applicable.
3. CONSIDERATION AND POSSIBLE ACTION ON ANY MATTERS ADDRESSED IN EXECUTIVE SESSION  
3.A. Consider and take possible action on TEA Docket No. 286-SE-0523
4. PUBLIC SESSION  
4.A. Pledges

**Cedar Hill Independent School District  
BOARD OF TRUSTEES**

**Meeting Date:** November 13, 2023

**Presented by:** Dr. Gerald B. Hudson, Superintendent of Schools

**Subject:** November Student Pledge Leaders

**Information - Student Pledge Leaders**

**BACKGROUND INFORMATION:**

**Texas Pledge Leader: Isabella Estrada, High Pointe Elementary.**

Isabella Estrada is a remarkable young scholar with a passion for creativity and leadership. Currently, she's a fifth grader and serves as the Student Council President, displaying her leadership qualities and commitment to making her school a better place. As a third grader, Isabella took on the role of timekeeper, showcasing her responsibility and dedication to her school community. She cherishes the opportunity to be creative and share her ideas. Estrada enjoys attending Orchestra and Advanced Art classes, where she continues to hone her artistic talents.

**US Pledge Leader: Kerry Cook, Bessie Coleman Middle School.**

Kerry Cook III a sixth grader at Bessie Coleman Middle School. He is the son of Ayanna and Kerry Cook II. He started his Longhorn legacy before he took his first breath because his older sisters Anaya Cook Class of 22 and Kyla Cook Class of 26 led the Longhorn way. Kerry entered Kindergarten at 4 years old. He was the youngest student kindergartener in the district. The district received a waiver from the state for a late birthday and after being assessed by Brian Ward he was allowed to start Kindergarten. He is a member of the Elementary National Honor Society as well as the Student Council Class President for his fifth-grade year at High Pointe Elementary.

**BOARD ACTION REQUIRED:**

None

**POLICY AUTHORIZATION:**

None

**CONTACT PERSON:**

Michael Sudhalter - CHISD Communications Coordinator  
Heath Koenig - CHISD Executive Director of School Leadership

**FUNDING SOURCE:**

None

**ENCLOSURES:**

None

4.A.1. Pledge to the American Flag

**Presenter:** Kerry Cook

4.A.2. Pledge to the Texas Flag

**Presenter:** Isabella Estrada

4.B. Prayer

**Presenter:** Board Trustee

5. COMMUNICATIONS/RECOGNITIONS

5.A. Facilities DER

**Presenter:** Mr. Josh Skains

**Cedar Hill Independent School District  
BOARD OF TRUSTEES**

**Meeting Date:**        November 13, 2023

**Presented by:**    Dr. Gerald Hudson, Superintendent of Schools

**Subject:** Department Efficiency Report - Maintenance & Operations

**Information**

**BACKGROUND INFORMATION:**

The facilities maintenance and operations departmental goals are in place to help ensure the scholars of Cedar Hill ISD have a safe and comfortable learning environment while being good stewards of taxpayer dollars.

**RECOMMENDATION:**

Information Only

**BOARD ACTION REQUIRED:**

None

**POLICY AUTHORIZATION:**

None

**CONTACT PERSON:**

Josh Skains, Executive Director of Maintenance & Operations

**FUNDING SOURCE:**

None

**ENCLOSURES:**

[M&O DER Presentation 23-24](#)

6. CITIZENS FORUM: The Board will now hear those who wish to make comments and who have completed and returned the Public Forum Citizen Participation Form. This section will be conducted in accordance with the Texas Open Meetings Act and Board Policy. Speakers must limit comments to issues that can be presented in a public forum. Complaints about student discipline, specific student issues or personnel must be addressed through appropriate administrative channels.
7. BUSINESS ITEMS
  - 7.A. Canvassing of Votes for November 2023 Election
8. PRESENTATIONS
  - 8.A. 2023 Audit Report (Draft by Thursday)  
**Presenter:** Mrs. Carla Settle

**Cedar Hill Independent School District**  
**BOARD OF TRUSTEES**

Meeting Date: November 13, 2023  
Presented by: Dr. Gerald Hudson, Superintendent of Schools  
Subject: Fiscal Year Ending June 30, 2023 Audited Annual Comprehensive Financial Report

**Consent Agenda**

**BACKGROUND INFORMATION:**

The board shall have its district fiscal accounts audited annually at district expense by a certified or public accountant holding a permit from the State Board of Public Accountancy. The audit must be completed following the close of each fiscal year.

The independent audit must meet at least the minimum requirements and be in the format prescribed by the State Board of Education (SBOE), subject to review and comment by the state auditor. The audit shall include an audit of the accuracy of the fiscal information provided by the district through the Public Education Information Management System (PEIMS).

**RECOMMENDATION:**

Approve the fiscal year ending June 30, 2023 audited annual comprehensive financial report as presented in the attached documents.

**BOARD ACTION REQUIRED:**

Motion to approve the fiscal year ending June 30, 2023 audited annual comprehensive financial report as presented in the attached documents.

**POLICY AUTHORIZATION:**

CHISD POLICY CFC(LLEGAL)-P and Texas Education Code, 44.008(a), (b)

**CONTACT PERSON(S):**

Carla Settle, CFO

**ENCLOSURES:**

Audited Annual Comprehensive Financial Report

8.B. VATRE Action Plan

**Presenter:** Mrs. Tierney Tinnin

**Cedar Hill Independent School District  
BOARD OF TRUSTEES**

**Meeting Date:** November 13, 2023

**Presented by:** Dr. Gerald Hudson, Superintendent of Schools

**Subject:** Voter Approval Tax Rate Election Action Plan

**Action**

**BACKGROUND INFORMATION:**

On August 21, Cedar Hill ISD Board of Trustees called for a voter-approval tax rate election (VATRE). This presentation will provide the next steps following the outcome of the election.

**POLICY AUTHORIZATION:**

None

**CONTACT PERSON:**

Carla Settle, Chief Financial Officer  
Tierney Tinnin, Chief of Communications & Marketing  
James Hawthorne, Chief of Police

**FUNDING SOURCE:**

None

**ENCLOSURES:**

Presentation

9. LONE STAR GOVERNANCE

Founded on research, Lone Star Governance (LSG) is a continuous-improvement model for governing teams—boards in collaboration with their superintendents—who choose to focus intensely on only one primary objective: Improving student outcomes. Lone Star Governance accomplishes this intense focus through tailored coaching aligned to the five pillars of the Texas Framework for School Board Development: Vision, Accountability, Structure, Advocacy, and Unity.

9.A. Campus Spotlight

9.A.1. High Pointe ES

**Presenter:** Dr. Coletha Johnson

9.A.2. Coleman MS

**Presenter:** Mr. Dwight Perry

9.B. Goals 2 & 3

**Presenter:** Dr. Shemeka Millner-Williams

10. CONSENT AGENDA

10.A. Minutes from Previous Board of Trustee Meetings

**Presenter:** Courtney Lackey Wilson

Regular Meeting  
Monday, October 16, 2023 6:30 PM Central

Cannady Cedar Hill Room  
285 Uptown Blvd.  
Cedar Hill, Texas 75104

**1. CALL TO ORDER at 6:30 PM.**

FIRST ORDER OF BUSINESS - Announcement by the Board President whether a quorum is present, and that the notice of the meeting has been duly called, and posted in the time and manner required by the Texas Open Meetings Act, Texas Government Code Chapter 551.

**Trustees present are Gayle Sims, Dr. Denise Roache-Davis, Ramona Ross-Bacon, Carma Morgan and Robert Riggs. Cheryl Wesley and Denisha Williams are absent.**

**2. PUBLIC HEARING started at 6:31 PM.**

**2.A. FIRST Report**

**The Public Hearing closed and the board recessed into closed session at 6:39 PM.**

**3. CLOSED SESSION opened at 6:43 PM.**

Recess to Executive Session, pursuant to Texas Open Meetings Act, Texas Government Code Section:

551.071) Private consultation with the board's attorney, and

551.072 Deliberation regarding real property

551.074) To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

551.082) Considering discipline of a public school child, or complaint or charge against personnel

If, during the course of the meeting, the Board of Trustees should determine that a closed session is required, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code Section listed above.

The Board will vote on matters in Open Session considered in Closed Session or matters considered if the Board enters into a Closed meeting during the meeting, if applicable.

**Cheryl Wesley arrives at 6:54 PM.**

**Closed Session closed at 7:41 PM.**

**4. PUBLIC SESSION reconvened at 7:42 PM.**

**4.A. Pledges**

**4.A.1. Pledge to the American Flag led by Tinsley Johnson-Deramee**

**4.A.2. Pledge to the Texas Flag led by Azaya Harper**

**4.B. Prayer led by Trustee Robert Riggs**

**5. COMMUNICATIONS/RECOGNITIONS**

5.A. Introduction of New Hires

5.B. Recognition of Principals

5.C. Special Education DER

6. CITIZENS FORUM: The Board will now hear those who wish to make comments and who have completed and returned the Public Forum Citizen Participation Form. This section will be conducted in accordance with the Texas Open Meetings Act and Board Policy. Speakers must limit comments to issues that can be presented in a public forum. Complaints about student discipline, specific student issues or personnel must be addressed through appropriate administrative channels. **There were no public comments.**

## 7. PRESENTATIONS

7.A. Facilities Committee Report

7.B. Transpar Contract Renewal

## 8. LONE STAR GOVERNANCE

Founded on research, Lone Star Governance (LSG) is a continuous-improvement model for governing teams—boards in collaboration with their superintendents—who choose to focus intensely on only one primary objective: Improving student outcomes. Lone Star Governance accomplishes this intense focus through tailored coaching aligned to the five pillars of the Texas Framework for School Board Development: Vision, Accountability, Structure, Advocacy, and Unity.

8.A. District and Campus Improvement Plans

8.B. Campus Spotlight

8.B.1. Lake Ridge Elementary

8.B.2. Collegiate Academy MS

## 9. CONSENT AGENDA

**Robert Riggs makes the motion to approve the Consent Agenda as presented. Cheryl Wesley seconds the motion. Unanimously approved 6-0.**

9.A. Minutes from Previous Board of Trustee Meetings

9.B. Contract Abandonment - Mija Jackson Lee

9.C. Contract Abandonment - Nikeya Gaither

9.D. Vendor List for - RFP # 23-24-01 Teaching Aids, Instructional Materials, and Related Services

9.E. Budget Amendment

9.F. Share Staff Employment

## 10. BOARD DISCUSSION

10.A. Upcoming Events

10.B. Training and Event Recaps

11. SUPERINTENDENT'S REPORT

11.A. Employment Retirements Resignations Terminations

11.B. Financial Report

11.C. Purchases Over \$50,000

11.D. Transportation DER

12. ADJOURN at **9:53 PM.**

10.B. Board Quarterly Report  
**Presenter:** Mrs. Gayle Sims

# QUARTERLY PROGRESS TRACKER

School Board: Cedar Hill ISD			Date:		Quarter:	
Framework	Three Quarters Ago	Two Quarters Ago	One Quarters Ago	Current Quarter	Next Quarter	Total Possible Points
Vision 1 & Goals	15	15	12	12	15	15
Vision 2 & Goals	15	15	12	12	15	15
Vision 3 & Goals	9	3	3	9	9	10
Vision 4 & Goals	4	4	4	4	4	5
Progress & Accountability 1	12	12	4	4	12	15
Progress & Accountability 2	2	1	1	1	1	5
Structure – Systems & Processes	12	12	12	12	15	15
Advocacy & Engagement	9	10	9	10	10	10
Unity – Synergy & Teamwork	9	3	3	3	9	10
<b>Total Score</b>	<b>87</b>	<b>75</b>	<b>60</b>	<b>67</b>	<b>90</b>	<b>100</b>

By signing below, I affirm that the Lone Star Governance Integrity Instrument was completed and is accurate			
Board Member Signatures:	% Student Outcome Minutes	Vote Count FOR	Vote Count AGAINST

**EVALUATION NOTES:**



10.C. 2023 Audit

**Cedar Hill Independent School District**  
**BOARD OF TRUSTEES**

Meeting Date: November 13, 2023  
Presented by: Dr. Gerald Hudson, Superintendent of Schools  
Subject: Fiscal Year Ending June 30, 2023 Audited Annual Comprehensive Financial Report

**Consent Agenda**

**BACKGROUND INFORMATION:**

The board shall have its district fiscal accounts audited annually at district expense by a certified or public accountant holding a permit from the State Board of Public Accountancy. The audit must be completed following the close of each fiscal year.

The independent audit must meet at least the minimum requirements and be in the format prescribed by the State Board of Education (SBOE), subject to review and comment by the state auditor. The audit shall include an audit of the accuracy of the fiscal information provided by the district through the Public Education Information Management System (PEIMS).

**RECOMMENDATION:**

Approve the fiscal year ending June 30, 2023 audited annual comprehensive financial report as presented in the attached documents.

**BOARD ACTION REQUIRED:**

Motion to approve the fiscal year ending June 30, 2023 audited annual comprehensive financial report as presented in the attached documents.

**POLICY AUTHORIZATION:**

CHISD POLICY CFC(LEGAL)-P and Texas Education Code, 44.008(a), (b)

**CONTACT PERSON(S):**

Carla Settle, CFO

**ENCLOSURES:**

Audited Annual Comprehensive Financial Report

10.D. Vendor List for - RFP # 23-24-01 Teaching Aids, Instructional Materials, and Related Services

**Presenter:** Mrs. Carla Settle

# Cedar Hill Independent School District BOARD OF TRUSTEES

**Meeting Date:** November 13, 2023

**Presented by:** Dr. Gerald Hudson, Superintendent of Schools

**Subject:** Consideration of Vendor List for Teaching Aids, Instructional Materials, and Related Services pursuant to RFP 23-24-01

**Dates:** Open Date 8/15/23 Close Date 6-30-24 2:00 P.M.

## Consent

### **BACKGROUND INFORMATION:**

This is the legal requirement that will keep the District in compliance with Texas Education Code 44.031. The bid process allows procurement of goods and services at the best value with the use of public funds. Staff advertised and requested proposals for the purchase of Teaching Aids, Instructional Materials, and Related Services. The bid was designed to establish a discount from the vendor's regularly published price list and compare other cost related factors such as shipping and fees. The term of the contract will be the date after the award was made through June 30, 2027. This bid is a "Multiple Award RFP" and will allow additional vendors to respond and be awarded throughout the year. Each month, a new list of responsive bidders will be presented to the Board for approval. October's proposed vendors are included in the RFP 23-24-01 Bid Tabulation for the purchase of Teaching Aids, Instructional Materials, and Related Services.

### **RECOMMENDATION:**

Administration recommends approval of vendors for the purchase of Teaching Aids, Instructional Materials, and Related Services through June 30, 2027 as per the attached list.

### **BOARD ACTION REQUIRED:**

Motion to approve the vendor list for the purchase of Teaching Aids, Instructional Materials, and Related Services through June 30, 2027 as per the attached list.

### **POLICY AUTHORIZATION:**

CH – LEGAL Purchasing and Acquisition  
CH – LOCAL Purchasing and Acquisition

### **CONTACT PERSON:**

Carla Settle, Chief Finance Officer  
Patricio Contreras, Purchasing Manager

### **FUNDING SOURCE:**

2023-2024 Budget

### **ENCLOSURES:**

Attached

Proposal Tabulation - RFP # 23-24-01  
Teaching Aids, Instructional Materials, and Related Services

	<b>Mirra Montessori Services</b>	<b>Winn Innovations, LLC</b>	<b>Shaping Academic Minds</b>
	4620 Faulkner Dr. Plano, TX 75024	PO Box 383227 Duncanville, TX 75138	201 W. Belt Line Rd. C100 Cedar Hill, TX 75104
<b>Product/Service Provided</b>	Montessori Teaching Aids and Instructional materials	Art Instructional supplies, Curriculum, Consulting, Telecomms, Software Mgmt.	Standardized test prep (STAAR/EOC, SAT, TSIA) grade level specific curriculum support district employess soft skill and program developments
<b>Minimum Order</b>	No	Yes, full cases must be orderd	No
<b>Accepts Pos</b>	Yes	Yes	Yes
<b>Discount</b>	Yes, \$300 off Tuition cost	Yes, based on items ordered	Yes, based on volume, frequenccy audience and numebr served
<b>Consultant/PD Fees</b>	\$1200.00 for 8 Hour session	\$65.00 Per hour, \$520.00 per day, 2 hr Min.	N/A
<b>Shipping</b>	No	No	Yes
<b>HUB</b>	No	Yes	Yes
<b>EDGAR</b>	Yes	Yes	Yes
<b>EPCNT/CTPA</b>	Yes	Yes	Yes
<b>All Required Forms Completed, Signed and Returned</b>	Yes	Yes	Yes
<b>Email</b>	<a href="http://www.dallasmontessori.com">www.dallasmontessori.com</a>	<a href="mailto:Eduproc@winninnovations.com">Eduproc@winninnovations.com</a>	<a href="mailto:Info@tagteamtutoring.com">Info@tagteamtutoring.com</a>

Proposal Tabulation - RFP # 23-24-01  
Teaching Aids, Instructional Materials, and Related Services

	<b>Montessori Connections LLC DBA ETC Monessori</b>	<b>Medicalshop Inc.</b>	
	979 Reseda Dr. Houston, TX 77062	87 Danbury Rd Unit #1 New Milford, CT 06776	
<b>Product/Service Provided</b>	Educational materials designed for use in montessori classrooms, Materials, Curriculum as well as staff development.	Medical Equipment, supplies, special needs equipment, instructional supplies, teaching aids, furniture, therapy and rehab products	
<b>Minimum Order</b>	No	No	
<b>Accepts Pos</b>	Yes	Yes	
<b>Discount</b>	Yes, 10% on bundles	Yes, 10% on brands named in response	
<b>Consultant/PD Fees</b>	\$1800 per day for 8 hour day	No	
<b>Shipping</b>	No	Yes	
<b>HUB</b>	No	No	
<b>EDGAR</b>	Yes	No	
<b>EPCNT/CTPA</b>	Yes	Yes	
<b>All Required Forms Completed, Signed and Returned</b>	Yes	Yes	
<b>Email</b>	<a href="mailto:Sales@edutc.com">Sales@edutc.com</a>	<a href="mailto:Csteam@medicalshop.com">Csteam@medicalshop.com</a>	

10.E. District and Campus Improvement Plans

10.F. Vendor List for - RFP # 23-24-02 Catering and Food Related Services

**Cedar Hill Independent School District  
BOARD OF TRUSTEES**

**Meeting Date: November 13, 2023**

**Presented by: Dr. Gerald Hudson, Superintendent of Schools**

**Subject: Consideration of Vendor List for Catering and Food Related Services pursuant to RFP 23-24-02**

**Dates: Open Date 8/06/23 Close Date 6/30/24 2:00 P.M.**

**Consent**

**BACKGROUND INFORMATION:**

This is the legal requirement that will keep the District in compliance with Texas Education Code 44.031. The bid process allows procurement of goods and services at the best value with the use of public funds. Staff advertised and requested proposals for the purchase of Catering and Food Related Services. The bid was designed to establish a discount from the vendor's regularly published price list and compare other cost. The term of the contract will be the date after the award was made through June 30, 2025. This bid is a "Multiple Award RFP" and will allow additional vendors to respond and be awarded throughout the year. Each month, a new list of responsive bidders will be presented to the Board for approval. October's proposed vendors are included in the RFP 23-24-02 Bid Tabulation for the purchase of Maintenance, Custodial, Facilities Supplies and Services.

**RECOMMENDATION:**

Administration recommends approval of vendors for the purchase of Catering and Food Related Services through June 30, 2025 as per the attached list.

**BOARD ACTION REQUIRED:**

Motion to approve the vendor list for the purchase of Catering and Food Related Services through June 30, 2025 as per the attached list.

**POLICY AUTHORIZATION:**

CH – LEGAL Purchasing and Acquisition  
CH – LOCAL Purchasing and Acquisition

**CONTACT PERSON:**

Carla Settle, Chief Finance Officer  
Patricio Contreras, Purchasing Manager

**FUNDING SOURCE:**

2023-2024 Budget

**ENCLOSURES:**

Attached

Proposal Tabulation - RFP # 23-24-02  
Catering and Food Related Services

	<b>Ay Te Va BBQ</b>		
	1116 Burlington Blvd		
	Dallas, TX 75208		
<b>Product/Service Provided</b>	Catering BBQ and Tex-Mex Menu		
<b>Minimum Order</b>	\$25.00		
<b>Accepts Pos</b>	Yes		
<b>Discount</b>	5% off price of order		
<b>Consultant/PD Fees</b>	No		
<b>Service fee</b>	Yes		
<b>HUB</b>	No		
<b>EDGAR</b>	Yes		
<b>EPCNT/CTPA</b>	Yes		
<b>All Required Forms Completed, Signed and Returned</b>	Yes		
<b>Email</b>	<a href="mailto:ayetevabbq@gmail.com">ayetevabbq@gmail.com</a>		

Proposal Tabulation - RFP # 23-24-02

Catering and Food Related Services

<b>Product/Service Provided</b>			
<b>Minimum Order</b>			
<b>Accepts Pos</b>			
<b>Discount</b>			
<b>Consultant/PD Fees</b>			
<b>Service fee</b>			Yes, \$7.00 Min. orde
<b>HUB</b>			
<b>EDGAR</b>			
<b>EPCNT/CTPA</b>			
<b>All Required Forms Completed, Signed and Returned</b>			
<b>Email</b>			

10.G. Vendor List for - RFP # 23-24-03 Maintenance, Custodial, Facilities Supplies and Services

**Cedar Hill Independent School District  
BOARD OF TRUSTEES**

**Meeting Date: November 13, 2023**

**Presented by: Dr. Gerald Hudson, Superintendent of Schools**

**Subject: Consideration of Vendor List for Maintenance, Custodial, Facilities Supplies and Services pursuant to RFP 23-24-03**

**Dates: Open Date 10/11/23 Close Date 12-04-23 2:00 P.M.**

**Consent**

**BACKGROUND INFORMATION:**

This is the legal requirement that will keep the District in compliance with Texas Education Code 44.031. The bid process allows procurement of goods and services at the best value with the use of public funds. Staff advertised and requested proposals for the purchase of Maintenance, Custodial, Facilities Supplies and Services. The bid was designed to establish a discount from the vendor's regularly published price list and compare other cost. The term of the contract will be the date after the award was made through June 30, 2027. This bid is a "Multiple Award RFP" and will allow additional vendors to respond and be awarded throughout the year. Each month, a new list of responsive bidders will be presented to the Board for approval. October's proposed vendors are included in the RFP 23-24-03 Bid Tabulation for the purchase of Maintenance, Custodial, Facilities Supplies and Services.

**RECOMMENDATION:**

Administration recommends approval of vendors for the purchase of Maintenance, Custodial, Facilities Supplies and Services through June 30, 2027 as per the attached list.

**BOARD ACTION REQUIRED:**

Motion to approve the vendor list for the purchase of Maintenance, Custodial, Facilities Supplies and Services through June 30, 2027 as per the attached list.

**POLICY AUTHORIZATION:**

CH – LEGAL Purchasing and Acquisition  
CH – LOCAL Purchasing and Acquisition

**CONTACT PERSON:**

Carla Settle, Chief Finance Officer  
Patricio Contreras, Purchasing Manager

**FUNDING SOURCE:**

2023-2024 Budget

**ENCLOSURES:**

Attached

Proposal Tabulation - RFP # 23-24-03  
Maintenance, Custodial, Facilities Supplies and Services

	<b>Superstar Collision</b>	<b>Renfro Glass Inc.</b>	<b>Interboro Packing Corp.</b>
	1260 S. Highway 67	1822 N. I35E	114 Bracken Rd.
	Cedar Hill, TX 75104	Lancaster, TX 75143	Montgomery, NY 12549
<b>Product/Service Provided</b>	Automotive Repair	Auto Glass, Storefront Glass, and Mirror	Custodial/Janitorial Supplies
<b>Minimum Order</b>	No	No	Yes, \$500.00
<b>Accepts Pos</b>	Yes	Yes	Yes
<b>Discount</b>	No	Based on square foot of glass or labor of install	Yes, 50% off current catalogs
<b>Consultant/PD Fees</b>	No	No	No
<b>Shipping</b>	No	No	Yes on orders below \$500.00
<b>HUB</b>	No	No	No
<b>EDGAR</b>	Yes	Yes	Yes
<b>EPCNT/CTPA</b>	Yes	Yes	Yes
<b>All Required Forms Completed, Signed and Returned</b>	Yes	Yes	Yes
<b>Email</b>	<a href="mailto:Vanessa@superstarcollision.com">Vanessa@superstarcollision.com</a>	<a href="mailto:Renfroglass@yahoo.com">Renfroglass@yahoo.com</a>	<a href="mailto:Abraham@interboropacking.com">Abraham@interboropacking.com</a>

## 10.H. CHAT MOU

**Cedar Hill Independent School District  
BOARD OF TRUSTEES**

**Meeting Date:** November 13, 2023

**Presented by:** Dr. Gerald Hudson, Superintendent

**Subject:** Memorandum of Understanding - District and Cedar Hill Action Team

**Consent Item**

**BACKGROUND INFORMATION:**

This Memorandum of Understanding informs both parties of their relationship and responsibilities. The District hopes to continue with its beneficial and positive relationship with CHAT.

**RECOMMENDATION:**

Administration recommends approval of the MOU between the District and the Cedar Hill Action Team.

**BOARD ACTION REQUIRED:**

A motion to approve the MOU between the District and the Cedar Hill Action Team to memorialize the nature of our relationship, ratify and approve past activities and mutually acknowledge, for the future, the respective obligations and rights of both groups.

**POLICY AUTHORIZATION:**

N/A

**CONTACT PERSON:**

Tierney Tinnin, Chief of Communications & Marketing  
Dr. Kisha McDonald, Director of Family & Community Engagement

**FUNDING SOURCE:**

Local Funds

- 10.I. Election of DCAD Representative
- 11. BOARD DISCUSSION
  - 11.A. Upcoming Events
  - 11.B. Training and Event Recaps
- 12. SUPERINTENDENT'S REPORT
  - 12.A. Employment Retirements Resignations Terminations
    - Presenter:** Ms. Hallema Jackson

**Cedar Hill Independent School District  
BOARD OF TRUSTEES**

**Meeting Date:** November 13, 2023

**Presented by:** Dr. Gerald Hudson, Superintendent of Schools

**Subject:** Employment, Retirements, and Resignations  
of Professional Staff

**Information**

**BACKGROUND INFORMATION:**

The following employment, retirements, resignations, and terminations reports have been submitted for board information.

**RECOMMENDATION:**

N/A

**BOARD ACTION REQUIRED:**

N/A

**POLICY AUTHORIZATION:**

DC (LEGAL and LOCAL) Employment Practices  
DFE (LEGAL and LOCAL) Resignation

**CONTACT PERSON:**

Ms. Hallema Jackson, Assistant Superintendent of Human Resources

**FUNDING SOURCE:**

N/A

**ENCLOSURES:**

Under separate cover

Hires Ending 10.31.23

<b>Name</b>	<b>Position Plan</b>	<b>Position</b>	<b>Campus</b>	<b>Hire Date</b>
BARRAGAN AYALA, ARIADNA YANNETH	EM 2023-2024	TEACHER	041 W.S. PERMENTER MIDDLE	10/10/2023
DONAHUE, ANEISHYA RAY	EM 2023-2024	TEACHER	108 LAKE RIDGE ELEMENTARY	10/02/2023
EILAND, VIVIAN	EM 2023-2024	PROFESSIONAL - NON CERTIFIED	001 CEDAR HILL HIGH	10/30/2023
EVANS, KIMBERLY DIANE	EM 2023-2024	PROFESSIONAL - NON CERTIFIED	001 CEDAR HILL HIGH	10/23/2023
GAITHER, BRANDY N	EM 2023-2024	TEACHER	001 CEDAR HILL HIGH	10/16/2023
PETTIT, PARIS LACHE	EM 2023-2024	TEACHER	001 CEDAR HILL HIGH	10/12/2023
STEWART, AMANDA	EM 2023-2024	ADMINISTRATOR - PRINCIPAL	001 CEDAR HILL HIGH	10/10/2023

## Resignations Ending 10.31.23

<b>Name</b>	<b>POSITION</b>	<b>CAMPUS/DEPARTMENT</b>	<b>RESIGN EFFECTIVE DATE</b>	<b>Reason</b>
DAWOTOLA, OLUSHOLA	TEACHER	108 LAKE RIDGE ELEMENTARY	10/04/2023	JOB DID NOT MEET EXPECTATIONS
SINGLETON, KIMBERLY DENISE	PROFESSIONAL	999 CURRICULUM & INSTRUCTION	10/31/2023	HEALTH OR FAMILY CIRCUMSTANCES
FIGUEROA, JULIETA	TEACHER	105 HIGHLANDS ELEMENTARY	10/26/2023	RESIGNED
QUINTERO HERRERA, LINA VANESSA	TEACHER	001 CEDAR HILL HIGH SCHOOL	10/13/2023	RESIGNED

12.B. Child Nutrition DER

**Cedar Hill Independent School District  
BOARD OF TRUSTEES**

**Meeting Date: November 13, 2023**

**Presented by: Dr. Gerald Hudson, Superintendent of Schools**

**Subject: Department Efficiency Report – Food Service**

**Information**

**BACKGROUND INFORMATION:**

The food service department strives to create a program centered around Quality, Health, Convenience, and Personalization where the Scholars of Cedar Hill ISD are excited to eat in their cafeterias.

**RECOMMENDATION:**

Information Only

**BOARD ACTION REQUIRED:**

None

**POLICY AUTHORIZATION:**

None

**CONTACT PERSON:**

Reggie Miles, Director  
Paula McBride, Executive Director of Finance

**FUNDING SOURCE:**

None

**ENCLOSURES:**

Food Service Department Efficiency Report

12.C. Financial Report

**Presenter:** Carla Settle

# Cedar Hill Independent School District BOARD OF TRUSTEES

**Meeting Date:** October 16, 2023

**Presented by:** Dr. Gerald Hudson, Superintendent of Schools

**Subject:** Financial Report – September 2023

## Information

**SUPERINTENDENT CONSTRAINT:**

Shall not make budget decisions that increase taxes

**BACKGROUND INFORMATION:**

Each month, financial reports are prepared detailing the status of the District's financial activity for the fiscal year. The financial report for the month ending September 2023 is enclosed. The financial reports are separated into revenue and expenditures. The expenditures are summarized by function and by object.

**CONTACT PERSON(S):**

Carla Settle, Chief Financial Officer

Paula McBride, Executive Director of Finance

**ENCLOSURES:**

Attached

**Cedar Hill Independent School District  
Financial Report Month Ending September 30,  
2023**



**2023-2024 Fiscal Year**

## **Table of Contents**

Cedar Hill Independent School District Budgets 2023-2024 All Funds 3

General Operating Funds Statement of Revenues & Expenditures .....4

Child Nutrition Funds Statement of Revenues & Expenditures ..... 5

Debt Service Funds Statement of Revenues & Expenditures .....6

**CEDAR HILL INDEPENDENT SCHOOL DISTRICT  
2023-2024 FISCAL YEAR BOARD-APPROVED BUDGETS  
FOR THE THIRD MONTH ENDING SEPTEMBER 30, 2023**



	General Fund		Food Service		Debt Service		District Total	
	Original Budget	Amended Budget	Original Budget	Amended Budget	Original Budget	Amended Budget	Original Budget	Amended Budget
<b>REVENUES:</b>								
Local and Intermediate Sources	\$ 49,400,954	\$ 49,400,954	\$ 597,300	\$ 597,300	\$ 19,361,643	\$ 19,361,643	\$ 69,359,897	\$ 69,359,897
State Program Revenues	16,057,316	16,757,316	17,446	17,446	517,964	517,964	16,592,726	17,292,726
Federal Program Revenues	1,010,000	1,010,000	4,664,018	4,664,018	375,000	375,000	6,049,018	6,049,018
Other Financing Sources	-	-	-	-	-	-	-	-
<b>Total Revenues</b>	<b>\$ 66,468,270</b>	<b>\$ 67,168,270</b>	<b>\$ 5,278,764</b>	<b>\$ 5,278,764</b>	<b>\$ 20,254,607</b>	<b>\$ 20,254,607</b>	<b>\$ 92,001,641</b>	<b>\$ 92,701,641</b>
<b>EXPENDITURE SUMMARY BY FUNCTION:</b>								
11 - Instructional	\$ 33,971,753	\$ 35,009,013	\$ -	\$ -	\$ -	\$ -	\$ 33,971,753	\$ 35,009,013
12 - Instructional Resources and Media Services	624,006	628,506	-	-	-	-	624,006	628,506
13 - Curriculum and Instructional Staff Development	1,399,574	1,390,332	-	-	-	-	1,399,574	1,390,332
21 - Instructional Leadership	979,676	980,176	-	-	-	-	979,676	980,176
23 - School Leadership	4,667,714	4,414,297	-	-	-	-	4,667,714	4,414,297
31 - Guidance, Counseling and Evaluation	2,981,330	2,981,330	-	-	-	-	2,981,330	2,981,330
32 - Social Work Services	34,368	34,368	-	-	-	-	34,368	34,368
33 - Health Services	887,428	887,428	-	-	-	-	887,428	887,428
34 - Student Transportation	4,756,728	4,756,728	-	-	-	-	4,756,728	4,756,728
35 - Child Nutrition/Food Service	12,500	12,500	4,322,545	4,322,545	-	-	4,335,045	4,335,045
36 - Cocurricular/Extra Curricular Activities	2,136,835	2,146,835	-	-	-	-	2,136,835	2,146,835
41 - General Administration	3,620,513	3,839,367	-	-	-	-	3,620,513	3,839,367
51 - Plant Maintenance and Facility Services	9,048,547	9,048,547	-	-	-	-	9,048,547	9,048,547
52 - Security and Monitoring Services	1,889,202	1,981,422	-	-	-	-	1,889,202	1,981,422
53 - Data Processing Services	1,621,364	1,661,364	-	-	-	-	1,621,364	1,661,364
61 - Community Services	196,936	207,436	-	-	-	-	196,936	207,436
71 - Debt Service Cost	744,769	744,769	-	-	19,127,279	19,127,279	19,872,048	19,872,048
93 - Shared Service Agreement	153,518	-	-	-	-	-	153,518	-
95 - Payments to Juvenile Justice Alternative Program	30,000	30,000	-	-	-	-	30,000	30,000
99 - Other Intergovernmental Charges	186,000	199,417	-	-	-	-	186,000	199,417
Other Financing Uses	-	218,854	-	-	-	-	-	218,854
<b>Total Expenditures</b>	<b>\$ 69,942,761</b>	<b>\$ 71,172,689</b>	<b>\$ 4,322,545</b>	<b>\$ 4,322,545</b>	<b>\$ 19,127,279</b>	<b>\$ 19,127,279</b>	<b>\$ 93,392,585</b>	<b>\$ 94,622,513</b>
<b>EXPENDITURE SUMMARY BY OBJECT:</b>								
61XX - Payroll Cost	\$ 55,915,355	\$ 55,992,840	\$ 542,000	\$ 542,000	\$ -	\$ -	\$ 56,457,355	\$ 56,534,840
62XX - Professional and Contracted Services	6,769,857	7,083,932	3,081,136	3,081,136	-	-	9,850,993	10,165,068
63XX - Supplies and Materials	3,428,662	4,343,346	449,409	467,258	-	-	3,878,071	4,810,604
64XX - Other Operating Expenses	2,546,488	2,414,457	50,000	32,151	-	-	2,596,488	2,446,608
65XX - Bond Principal	-	-	-	-	13,150,145	13,150,145	13,150,145	13,150,145
65XX - Bond Interest	-	-	-	-	5,877,134	5,877,134	5,877,134	5,877,134
65XX - Other Debt Serv Fees	744,769	744,769	-	-	100,000	100,000	844,769	844,769
66XX - Capital Outlay Expenses	537,630	374,491	200,000	200,000	-	-	737,630	574,491
89XX - Other Uses	-	218,854	-	-	-	-	-	218,854
<b>Total Expenditures</b>	<b>\$ 69,942,761</b>	<b>\$ 71,172,689</b>	<b>\$ 4,322,545</b>	<b>\$ 4,322,545</b>	<b>\$ 19,127,279</b>	<b>\$ 19,127,279</b>	<b>\$ 93,392,585</b>	<b>\$ 94,622,513</b>
<b>Excess (Deficiency) of Revenues Over Expenditures</b>	<b>\$ (3,474,491)</b>	<b>\$ (4,004,419)</b>	<b>\$ 956,219</b>	<b>\$ 956,219</b>	<b>\$ 1,127,328</b>	<b>\$ 1,127,328</b>	<b>\$ (1,390,944)</b>	<b>\$ (1,920,872)</b>

CEDAR HILL INDEPENDENT SCHOOL DISTRICT  
(UNAUDITED) STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE  
GENERAL OPERATING FUND (199)  
FOR THE THIRD MONTH ENDING SEPTEMBER 30, 2023



	CURRENT YEAR 2023-2024					PRIOR YEAR 2022-2023				
	Original Budget	Amended Budget	September 2023	Actual Year to Date*	Actual to Budget	Original Budget	Amended Budget	September 2022	Actual Year to Date*	Actual to Budget
<b>REVENUES:</b>										
Local and Intermediate Sources	\$ 49,400,954	\$ 49,400,954	\$ 224,906	\$ 477,679	0.97%	\$ 49,558,708	\$ 49,558,708	\$ 146,647	\$ 380,813	0.77%
State Program Revenues	16,057,316	16,757,316	3,131,311	3,744,645	22.35%	19,808,372	19,808,372	3,952,853	7,157,069	36.13%
Federal Program Revenues	1,010,000	1,010,000	41,952	49,620	4.91%	1,100,000	1,438,000	14,919	67,440	4.69%
Other Financing Sources										
<b>Total revenues</b>	<b>\$ 66,468,270</b>	<b>\$ 67,168,270</b>	<b>\$ 3,398,169</b>	<b>\$ 4,271,944</b>	<b>6.36%</b>	<b>\$ 70,467,080</b>	<b>\$ 70,805,080</b>	<b>\$ 4,114,419</b>	<b>\$ 7,605,322</b>	<b>10.74%</b>
<b>EXPENDITURE SUMMARY BY FUNCTION:</b>										
11 - Instruction	\$ 33,971,753	\$ 35,009,013	\$ 3,221,490	\$ 4,460,283	12.74%	\$ 35,779,845	\$ 35,777,187	\$ 2,954,427	\$ 3,791,032	10.60%
12 - Instructional Resources and Media Services	624,006	628,506	57,557	84,541	13.45%	682,695	682,695	52,975	63,218	9.26%
13 - Curriculum and Instructional Staff Development	1,399,574	1,390,332	91,435	278,673	20.04%	1,169,383	1,186,383	91,429	301,327	25.40%
21 - Instructional Leadership	979,676	980,176	71,350	238,816	24.36%	955,176	955,176	81,277	243,524	25.50%
23 - School Leadership	4,667,714	4,414,297	401,165	861,516	19.52%	4,662,448	4,673,964	411,689	862,142	18.45%
31 - Guidance, Counseling and Evaluation	2,981,330	2,981,330	268,317	508,163	17.04%	3,133,578	3,115,453	231,950	442,747	14.21%
32 - Social Work Services	34,368	34,368	3,326	3,880	11.29%	-	-	-	-	0.00%
33 - Health Services	887,428	887,428	48,058	74,965	8.45%	773,428	773,428	70,743	105,260	13.61%
34 - Student Transportation	4,756,728	4,756,728	506,291	711,479	14.96%	3,259,660	3,254,159	476,111	744,647	22.88%
35 - Food Service	12,500	12,500	-	575	4.60%	12,150	12,150	-	1,342	11.05%
36 - Cocurricular/Extra Curricular Activities	2,136,835	2,146,835	164,097	327,960	15.28%	2,022,124	2,012,224	161,535	312,196	15.51%
41 - General Administration	3,620,513	3,839,367	299,197	814,005	21.20%	3,760,296	3,691,937	281,743	744,476	20.16%
51 - Plant Maintenance and Facility Services	9,048,547	9,048,547	1,998,063	2,744,681	30.33%	8,479,869	8,776,941	1,780,631	2,410,367	27.46%
52 - Security and Monitoring Services	1,889,202	1,981,422	190,346	325,780	16.44%	1,534,601	1,482,677	163,072	286,322	19.31%
53 - Data Processing Services	1,621,364	1,661,364	204,882	555,842	33.46%	1,354,956	1,790,184	139,221	273,525	15.28%
61 - Community Services	196,936	207,436	15,782	35,806	17.26%	203,296	196,936	18,116	52,752	26.79%
71 - Debt Service	744,769	744,769	63,763	187,447	25.17%	1,347,383	1,536,227	77,635	759,202	49.42%
93 - Shared Service Agreement	153,518	-	-	-	0.00%	153,518	153,518	-	-	0.00%
95 - Payments to Juvenile Justice Alternative Program	30,000	30,000	-	-	0.00%	20,000	20,000	-	-	0.00%
99 - Other Intergovernmental Charges	186,000	199,417	49,854	49,854	25.00%	165,000	176,000	43,967	43,967	24.98%
Other Financing Uses		218,854	-	-			-			
<b>Total expenditures</b>	<b>\$ 69,942,761</b>	<b>\$ 71,172,689</b>	<b>\$ 7,654,973</b>	<b>\$ 12,264,266</b>	<b>17.23%</b>	<b>\$ 69,469,406</b>	<b>\$ 70,267,239</b>	<b>\$ 7,036,520</b>	<b>\$ 11,438,047</b>	<b>16.28%</b>
<b>EXPENDITURE SUMMARY BY OBJECT:</b>										
61XX - Payroll Cost	\$ 55,915,355	\$ 55,992,840	\$ 5,310,762	\$ 8,269,212	14.77%	\$ 57,866,427	\$ 57,694,119	\$ 5,006,397	\$ 7,514,847	13.03%
62XX - Professional and Contracted Services	6,769,857	7,083,932	638,538	1,234,400	17.43%	5,335,688	5,435,563	547,711	1,289,446	23.72%
63XX - Supplies and Materials	3,428,662	4,343,346	283,619	1,130,513	26.03%	2,715,267	2,716,102	293,998	665,576	24.50%
64XX - Other Operating Expenses	2,546,488	2,414,457	1,358,291	1,442,694	59.75%	2,116,641	2,356,228	1,102,558	1,202,285	51.03%
65XX - Debt Service Payment	744,769	744,769	63,763	187,447	25.17%	1,347,383	1,347,383	-	50,493	3.75%
66XX - Capital Outlay Expenses	537,630	374,491	-	-	0.00%	88,000	717,844	85,856	715,400	99.66%
Other Financing Uses		218,854	-	-			-			
<b>Total expenditures</b>	<b>\$ 69,942,761</b>	<b>\$ 71,172,689</b>	<b>\$ 7,654,973</b>	<b>\$ 12,264,266</b>	<b>17.23%</b>	<b>\$ 69,469,406</b>	<b>\$ 70,267,239</b>	<b>\$ 7,036,520</b>	<b>\$ 11,438,047</b>	<b>16.28%</b>
<b>Excess (Deficiency) of Revenues Over Expenditures</b>	<b>\$ (3,474,491)</b>	<b>\$ (4,004,419)</b>	<b>\$ (4,256,804)</b>	<b>\$ (7,992,322)</b>		<b>\$ 997,674</b>	<b>\$ 537,841</b>	<b>\$ (2,922,101)</b>	<b>\$ (3,832,725)</b>	

**CEDAR HILL INDEPENDENT SCHOOL DISTRICT  
(UNAUDITED) STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE  
CHILD NUTRITION FUND (240)  
FOR THE THIRD MONTH ENDING SEPTEMBER 30, 2023**



	CURRENT YEAR 2023-2024					PRIOR YEAR 2022-2023				
	Original Budget	Amended Budget	September 2023	Actual Year to Date	Actual to Budget	Original Budget	Amended Budget	September 2022	Actual Year to Date	Actual to Budget
<b>REVENUES:</b>										
Local and Intermediate Sources	\$ 597,300	\$ 597,300	\$ 73,354	\$ 138,657	23.21%	\$ 230,000	\$ 230,000	68,626	122,864	53.42%
State Program Revenues	17,446	17,446	-	-	0.00%	150,000	150,000	-	-	0.00%
Federal Program Revenues	4,664,018	4,664,018	312,370	358,960	7.70%	4,132,878	4,174,656	332,001	374,174	8.96%
Other Financing Sources										
<b>Total revenues</b>	<b>\$ 5,278,764</b>	<b>\$ 5,278,764</b>	<b>\$ 385,724</b>	<b>\$ 497,617</b>	<b>9.43%</b>	<b>\$ 4,512,878</b>	<b>\$ 4,554,656</b>	<b>\$ 400,627</b>	<b>\$ 497,038</b>	<b>10.91%</b>
<b>EXPENDITURE SUMMARY BY FUNCTION:</b>										
35 - Child Nutrition/Food Service	\$ 4,322,545	\$ 4,322,545	\$ 240,050	\$ 285,076	6.60%	\$ 4,512,878	\$ 4,554,656	\$ 527,131	\$ 695,363	15.27%
51 - Plant Maintenance and Facility Services	-	-	-	-	-	-	-	-	-	-
<b>Total expenditures</b>	<b>\$ 4,322,545</b>	<b>\$ 4,322,545</b>	<b>\$ 240,050</b>	<b>\$ 285,076</b>	<b>6.60%</b>	<b>\$ 4,512,878</b>	<b>\$ 4,554,656</b>	<b>\$ 527,131</b>	<b>\$ 695,363</b>	<b>15.27%</b>
<b>EXPENDITURE SUMMARY BY OBJECT:</b>										
61XX - Payroll Cost	\$ 542,000	\$ 542,000	\$ 50,754	\$ 70,654	13.04%	\$ 495,000	\$ 450,000	\$ 57,485	\$ 71,962	15.99%
62XX - Professional and Contracted Services	3,081,136	3,081,136	145,490	157,331	5.11%	3,478,878	3,562,940	389,315	530,133	14.88%
63XX - Supplies and Materials	449,409	467,258	43,806	57,091	12.22%	517,000	380,922	80,331	82,225	21.59%
64XX - Other Operating Expenses	50,000	32,151	-	-	0.00%	22,000	-	-	-	0.00%
66XX - Capital Outlay Expenses	200,000	200,000	-	-	0.00%	-	160,794	-	11,043	6.87%
89XX - Other Uses						-	-	-	-	-
<b>Total expenditures</b>	<b>\$ 4,322,545</b>	<b>\$ 4,322,545</b>	<b>\$ 240,050</b>	<b>\$ 285,076</b>	<b>6.60%</b>	<b>\$ 4,512,878</b>	<b>\$ 4,554,656</b>	<b>\$ 527,131</b>	<b>\$ 695,363</b>	<b>15.27%</b>
<b>Excess (Deficiency) of Revenues Over Expenditures</b>	<b>\$ 956,219</b>	<b>\$ 956,219</b>	<b>\$ 145,674</b>	<b>\$ 212,541</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ (126,504)</b>	<b>\$ (198,325)</b>	

CEDAR HILL INDEPENDENT SCHOOL DISTRICT  
(UNAUDITED) STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE  
DEBT SERVICE FUND (599)  
FOR THE THIRD MONTH ENDING SEPTEMBER 30, 2023



	CURRENT YEAR 2023-2024					PRIOR YEAR 2022-2023				
	Original Budget	Amended Budget	September 2023	Actual Year to Date	Actual to Budget	Original Budget	Amended Budget	September 2022	Actual Year to Date	Actual to Budget
<b>REVENUES:</b>										
Local and Intermediate Sources	\$ 19,361,643	\$ 19,361,643	\$ 42,487	\$ 152,985	0.79%	\$ 17,008,689	\$ 17,008,689	\$ 21,313	\$ 105,702	0.62%
State Program Revenues	517,964	517,964	-	-	0.00%	-	-	-	-	-
Federal Program Revenues	375,000	375,000	-	-	0.00%	375,000	375,000	-	176,617	47.10%
Other Financing Sources	-	-	-	-	-	-	-	-	-	-
<b>Total revenues</b>	<b>\$ 20,254,607</b>	<b>\$ 20,254,607</b>	<b>\$ 42,487</b>	<b>\$ 152,985</b>	<b>0.76%</b>	<b>\$ 17,383,689</b>	<b>\$ 17,383,689</b>	<b>\$ 21,313</b>	<b>\$ 282,319</b>	<b>1.62%</b>
<b>EXPENDITURE SUMMARY BY FUNCTION:</b>										
71 - Debt Service Cost	\$ 19,127,279	\$ 19,127,279	\$ -	\$ 6,545,784	34.22%	\$ 16,435,742	\$ 16,435,742	\$ -	\$ 9,651,124	58.72%
Other Financing Uses	-	-	-	-	-	-	-	-	-	-
<b>Total expenditures</b>	<b>\$ 19,127,279</b>	<b>\$ 19,127,279</b>	<b>\$ -</b>	<b>\$ 6,545,784</b>	<b>34.22%</b>	<b>\$ 16,435,742</b>	<b>\$ 16,435,742</b>	<b>\$ -</b>	<b>\$ 9,651,124</b>	<b>58.72%</b>
<b>EXPENDITURE SUMMARY BY OBJECT:</b>										
6511 - Bond Principal	\$ 13,150,145	\$ 13,150,145	\$ -	\$ 3,793,693	28.85%	\$ 9,491,666	\$ 9,491,666	\$ -	\$ 5,447,026	57.39%
6521 - Bond Interest	5,877,134	5,877,134	-	2,743,071	46.67%	6,844,076	6,844,076	-	4,194,126	61.28%
6599 - Other Debt Serv Fees	100,000	100,000	-	9,020	9.02%	100,000	100,000	-	9,972	9.97%
<b>Total expenditures</b>	<b>\$ 19,127,279</b>	<b>\$ 19,127,279</b>	<b>\$ -</b>	<b>\$ 6,545,784</b>	<b>34.22%</b>	<b>16,435,742</b>	<b>16,435,742</b>	<b>-</b>	<b>9,651,124</b>	
<b>Excess (Deficiency) of Revenues Over Expenditures</b>	<b>\$ 1,127,328</b>	<b>\$ 1,127,328</b>	<b>\$ 42,487</b>	<b>\$ (6,392,799)</b>		<b>\$ 947,947</b>	<b>\$ 947,947</b>	<b>\$ 21,313</b>	<b>\$ (9,368,805)</b>	

12.D. Purchases Over \$50,000

# Cedar Hill Independent School District BOARD OF TRUSTEES

**Meeting Date:** November 13, 2023

**Presented by:** Dr. Gerald Hudson, Superintendent of Schools

**Subject:** Purchases over \$50,000

## Information

### **BACKGROUND INFORMATION:**

Cedar Hill ISD Board Policy CH (LOCAL) states, The Superintendent is not required to obtain Board approval for the following types of budgeted purchases, regardless of cost, but shall subsequently report them to the Board:

1. A purchase made pursuant to a Board-approved interlocal contract, in accordance with state law;
2. A purchase made through a cooperative purchasing program, in accordance with state law;
3. A purchase made through a state purchasing program that satisfies the District's obligation for competitive purchasing;
4. The purchase of budgeted regulated utility services;
5. A continuing or periodic purchase of goods or services under a Board-approved bid or contract; or
6. A purchase for produce or fuel

### **RECOMMENDATION:**

N/A

### **BOARD ACTION REQUIRED:**

N/A

### **POLICY AUTHORIZATION:**

CH – LEGAL Purchasing and Acquisition

CH – LOCAL Purchasing and Acquisition

### **CONTACT PERSON:**

Carla Settle, Chief Financial Officer

Patricio Valdez Contreras, Purchasing Manager

### **FUNDING SOURCE:**

Multiple

### **ENCLOSURES:**

October Purchases over \$50,000

Cedar Hill Independent School District  
September Purchases over \$50,000  
November 13, 2023 for Fiscal Year 2023-2024



<b>VENDOR</b>	<b>DESCRIPTION</b>	<b>CHECK DATE</b>	<b>AMOUNT</b>	<b>Method OF Purchase</b>
ACHIEVE3000, INC.	Literacy Licenses	10/4/2023	254,317.43	BuyBoard Cooperative
TRANSPAR GROUP, INC.	Monthly Management Fee	10/11/2023	79,609.73	EPCNT Cooperative
ARAMARK	Monthly Management Fee	10/19/2023	457,863.49	Competitive Sealed Proposal
DALLAS COUNTY ELECTIONS DEPARTMENT	Dallas County Election Services	10/19/2023	96,525.38	

## 12.E. Investment Report

# Cedar Hill Independent School District BOARD OF TRUSTEES

**Meeting Date:** November 13, 2023

**Presented by:** Dr. Gerald Hudson, Superintendent of Schools

**Subject:** Investment Report – September 2023

## Information

### **SUPERINTENDENT CONSTRAINT:**

Shall not make budget decisions that increase taxes.

### **BACKGROUND INFORMATION:**

The Public Funds Investment Act requires that, not less than quarterly, written internal management reports be prepared by the investment officer and submitted to the governing body.

The report submitted contains a summary statement for the reporting period of each pooled fund group that states the beginning market value, the ending market value, and the accrued interest.

All pooled investments comply with Cedar Hill ISD Policy CDA(LEGAL)-P and Cedar Hill ISD Policy CDA(LOCAL)-A., and the Texas Public Funds Investment Act (PFIA). All investments meet the basic objectives included in the district's investment policy – safety, liquidity, diversity, and yield. The following is a list of authorized brokers to engage in investment transactions with Cedar Hill ISD approved by the Board on May 15, 2023.

- Prosperity Bank
- Local Government Investment Cooperative (LOGIC)
- Lone Star Investments
- First Public
- Texas Cooperative Liquid Assets Securities System Trust (Texas CLASS)
- Texas Local Government Investment Pool (TexPool)

This report has been submitted in compliance with Government Code 2256.006 per Board policy on investment procedures. The information on this report is, to the best of our knowledge, true and correct, and documents are available to support this data.

### **CONTACT PERSON(S):**

Carla Settle, Chief Financial Officer

Paula McBride, Executive Director of Finance

### **ENCLOSURES:**

Attached

CEDAR HILL INDEPENDENT SCHOOL DISTRICT  
 2023-2024 FISCAL YEAR INVESTMENT REPORT  
 FOR THE THREE MONTHS ENDING September 30, 2023



	Beginning Balance 6/30/2023	Deposits	Withdrawals	Interest for 3rd Quarter	Ending Balance 9/30/2023	Interest Fiscal Year to Date	Percentage of Portfolio	Average Yield to Maturity
<b>Local Government Investment</b>								
<b>Cooperative (LOGIC)</b>								
M&O Fund including Federal (200-299)	\$ 22,218,497.85	\$ 6,931,373.79	\$ (14,182,998.55)	\$ 268,042.86	\$ 15,234,915.95	\$ 268,042.86	49.51%	5.4291%
Debt Service Fund	15,460,530.19	74,413.54	(6,536,763.99)	162,008.76	9,160,188.50	\$ 162,008.76	29.77%	
Capital Project Fund	609,393.35	150,000.00	(170,000.00)	8,029.25	597,422.60	\$ 8,029.25	1.94%	
Food Service Fund	1,228,979.18	-	(60,000.00)	16,854.16	1,185,833.34	\$ 16,854.16	3.85%	
Mike Norton Scholarship Fund	15,237.93	-	-	209.43	15,447.36	\$ 209.43	0.05%	
WW Wilson Legacy Scholarship Fund	29,087.14	-	-	13,575.66	42,662.80	\$ 13,575.66	0.14%	
	<u>\$ 39,561,725.64</u>	<u>\$ 7,155,787.33</u>	<u>\$ (20,949,762.54)</u>	<u>\$ 468,720.12</u>	<u>\$ 26,236,470.55</u>	<u>\$ 468,720.12</u>		
<b>Local Government Investment</b>								
<b>Corporate Overnight Fund (First Public)</b>								
General Operating Fund	\$ 2,209,361.52	\$ -	\$ -	\$ 30,433.96	2,239,795.48	\$ 30,433.96	7.28%	5.4433%
	<u>\$ 2,209,361.52</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 30,433.96</u>	<u>\$ 2,239,795.48</u>	<u>\$ 30,433.96</u>		
<b>Texas Local Government</b>								
<b>Investment Pool (Texpool)</b>								
Debt Service Fund	177,941.14	-	-	2,364.78	180,305.92	\$ 2,364.78	0.59%	5.2501%
	<u>\$ 177,941.14</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 2,364.78</u>	<u>\$ 180,305.92</u>	<u>\$ 2,364.78</u>		
<b>Texas Cooperative Liquid Assets</b>								
<b>Securities System Trust (Texas CLASS)</b>								
General Operating Fund	2,086,084.47	-	-	28,793.84	2,114,878.31	\$ 28,793.84	6.87%	5.4403%
	<u>\$ 2,086,084.47</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 28,793.84</u>	<u>\$ 2,114,878.31</u>	<u>\$ 28,793.84</u>		
<b>TOTAL</b>	<u><b>\$ 44,035,112.77</b></u>	<u><b>\$ 7,155,787.33</b></u>	<u><b>\$ (20,949,762.54)</b></u>	<u><b>\$ 530,312.70</b></u>	<u><b>\$ 30,771,450.26</b></u>	<u><b>\$ 530,312.70</b></u>	<u><b>100.00%</b></u>	<u><b>5.3907%</b></u>

I certify that the above investments comply with Cedar Hill ISD Policy CDA(LEGAL)-P and Cedar Hill ISD Policy CDA(LOCAL)-X., and the Texas Public Funds Investment Act (PFIA).

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 Carla Settle, Chief Financial Officer

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 Paula McBride, Executive Director of Finance

13. ADJOURN