

Regular Meeting  
Monday, May 15, 2023 6:30 PM

Cannady Cedar Hill Room  
285 Uptown Blvd.  
Cedar Hill, Texas 75104

## **Agenda**

1. CALL TO ORDER  
FIRST ORDER OF BUSINESS - Announcement by the Board President whether a quorum is present, and that the notice of the meeting has been duly called, and posted in the time and manner required by the Texas Open Meetings Act, Texas Government Code Chapter 551.
2. BUSINESS ITEMS
  - 2.A. Canvassing of Votes for 2023 Election
  - 2.B. Swearing in of Trustees
3. CLOSED SESSION  
Recess to Executive Session, pursuant to Texas Open Meetings Act, Texas Government Code Section: 551.071) Private consultation with the board's attorney, 551.074) To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.  
551.082) Considering discipline of a public school child, or complaint or charge against personnel.  
551.076) Deliberation regarding security devices or security audits
  - (1) the deployment, or specific occasions for implementation, of security personnel or devices; or
  - (2) a security audit.  
551.087) To discuss or deliberate regarding economic development negotiations
4.  
If, during the course of the meeting, the Board of Trustees should determine that a closed session is required, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code Section listed above.  
  
The Board will vote on matters in Open Session considered in Closed Session or matters considered if the Board enters into a Closed meeting during the meeting, if applicable.
5. ACTION ITEMS
  - 5.A. Alignment of New Board Officers
6. PUBLIC SESSION
  - 6.A. Pledge to Flags

# Cedar Hill Independent School District BOARD OF TRUSTEES

**Meeting Date:** April 17, 2023

**Presented by:** Dr. Gerald Hudson, Superintendent of Schools

**Subject:** Student Pledge Leaders

## Information

### **BACKGROUND INFORMATION:**

#### **Marcus Wilkerson – Hilltop Academy**

Marcus Wilkerson came to Hilltop Academy at the beginning of 2023. He was originally projected to graduate next year, but he completed eight credits and will graduate next month. Marcus loves reading and is always carrying a book. One of his favorites is “Dante’s Inferno.” Marcus intends to become an electrician after studying at Texas State Technical College in Red Oak.

#### **Noah Williams – Collegiate Prep Elementary School**

Noah Williams is a fourth grade at Collegiate Prep Elementary School. He’s the son of Damian and Elaine Williams. Elaine Williams teaches Fine Arts and Mathematics at Collegiate Prep. Noah has a passion for learning, and he loves playing basketball. He prioritizes academics and is a leader in the Collegiate Prep National Honor Society, Honors Choir, Basketball Team and is a member of the Principal Advisory Committee. Noah is on the Honor Roll. He dreams of earning an Associate’s Degree from Dallas College when he graduates from Collegiate High School in the spring of 2031. Noah hopes to play in the NBA when he grows up.

### **RECOMMENDATION:**

Information Only

### **BOARD ACTION REQUIRED:**

None

### **POLICY AUTHORIZATION:**

None

### **CONTACT PERSON:**

Michael Sudhalter, CHISD Communications Coordinator  
Dr. Xavier Lewis, Collegiate Prep Elementary Principal  
Mr. William Petty, STRIVE Academy/Hilltop Academy Principal

### **FUNDING SOURCE:**

None

### **ENCLOSURES:**

None

6.A.1. Pledge to the American Flag

**Presenter:** Marcus Wilkerson

6.A.2. Pledge to the Texas Flag

**Presenter:** Noah Williams

6.B. Prayer

7. COMMUNICATIONS/RECOGNITIONS

7.A. Teen Superintendent

8. CITIZENS FORUM: The Board will now hear those who wish to make comments and who have completed and returned the Public Forum Citizen Participation Form. This section will be conducted in accordance with the Texas Open Meetings Act and Board Policy. Speakers must limit comments to issues that can be presented in a public forum. Complaints about student discipline, specific student issues or personnel must be addressed through appropriate administrative channels.

9. LONE STAR GOVERNANCE

Founded on research, Lone Star Governance (LSG) is a continuous-improvement model for governing teams—boards in collaboration with their superintendents—who choose to focus intensely on only one primary objective: Improving student outcomes. Lone Star Governance accomplishes this intense focus through tailored coaching aligned to the five pillars of the Texas Framework for School Board Development: Vision, Accountability, Structure, Advocacy, and Unity.

9.A. Campus Spotlight

9.A.1. Collegiate Prep Elementary Spotlight

**Presenter:** Dr. Xavier Lewis

**Cedar Hill Independent School District  
BOARD OF TRUSTEES**

**Meeting Date:** May 15, 2023

**Presented by:** Dr. Gerald Hudson, Superintendent of Schools

**Subject:** Campus Spotlight: Collegiate Prep Elementary

**Information**

**BACKGROUND INFORMATION:**

Presenting campus highlights and campus goals for 2022-2023 school year

**RECOMMENDATION:**

Information Only

**BOARD ACTION REQUIRED:**

None

**POLICY AUTHORIZATION:**

None

**CONTACT PERSON:**

Dr. Xavier Lewis, Principal

Mr. Heath Koenig, Executive Director of Elementary School Leadership

**FUNDING SOURCE:**

None

**ENCLOSURES:**

Spotlight Presentation

9.A.2. Strive & Hilltop Academy Campus Spotlight

**Presenter:** Mr. William Petty

10. PRESENTATIONS

10.A. Professional Development Department Efficiency Report

**Presenter:** Dr. Cherron Montgomery

10.B. Child Nutrition Update

# Cedar Hill Independent School District BOARD OF TRUSTEES

**Meeting Date:** May 15, 2023

**Presented by:** Dr. Gerald Hudson, Superintendent of Schools

**Subject:** Child Nutrition Update

## Information

### **BACKGROUND INFORMATION:**

The Community Eligibility Provision or CEP is a non-pricing meal service for schools in low income areas. CEP allows districts to serve meals at no cost to all enrolled students at specified campuses without collecting household applications. Instead, schools that adopt CEP are reimbursed using a formula based on the percentage of students categorically eligible for free meals based on their participation in other programs.

Cedar Hill ISD is proposing to implement CEP at 4 elementary campuses, Highlands, High Point, Plummer and Waterford Oaks, as well as Bessie Coleman and Permenter Middle Schools. These six (6) schools were selected due to their higher Identified Student Percentage and they provided the best financial scenario. The Identified Student Percentage is calculated by looking at enrolled students who qualify for programs such as SNAP and Head Start or who are classified as homeless, migrant or foster.

Implementing CEP at these 6 campuses will not only allow all enrolled students to eat breakfast and lunch free of charge, but will have positive impacts on the Food Service Budget as well. The higher reimbursement rate from CEP versus charging the students who don't qualify for free/reduced benefits will gain the Food Service Program an estimated \$26,000 in revenue. Additionally, there would be an expected increase in a la carte sales due to the scholars not having to pay for their lunch meal. Another benefit will be that because meals are not going to be charged on the scholar's accounts, there will not be a negative meal balance from those campuses that must be covered by the general fund.

### **RECOMMENDATION:**

N/A

### **BOARD ACTION REQUIRED:**

N/A

### **POLICY AUTHORIZATION:**

COB – Food and Nutrition Management

### **CONTACT PERSON:**

Carla Settle, Chief Financial Officer  
Caleb Pape, Director of Purchasing & Contracts Management

### **FUNDING SOURCE:**

N/A

### **ENCLOSURES:**

Attached

11. CONSENT AGENDA

11.A. Minutes from Previous Board of Trustee Meetings

**Presenter:** Ms. Courtney Lackey Wilson

Regular Meeting  
Monday, April 17, 2023 6:30 PM Central

Cannady Cedar Hill Room  
285 Uptown Blvd.  
Cedar Hill, Texas 75104

**1. CALL TO ORDER at 6:31 PM.**

FIRST ORDER OF BUSINESS - Announcement by the Board President whether a quorum is present, and that the notice of the meeting has been duly called, and posted in the time and manner required by the Texas Open Meetings Act, Texas Government Code Chapter 551.

**Robert Riggs, Gayle Sims, Ramona Ross-Bacon, Cheryl Wesley, Dr. Denise Roache-Davis and Carma Morgan are present. Dr. Jeremiah Martin is absent.**

**Recess to Closed Session at 6:31 PM.**

**2. CLOSED SESSION opened at 6:38 PM.**

Recess to Executive Session, pursuant to Texas Open Meetings Act, Texas Government Code Section:

551.071) Private consultation with the board's attorney,

551.074) To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

551.082) Considering discipline of a public school child, or complaint or charge against personnel.

551.076) Deliberation regarding security devices or security audits

(1) the deployment, or specific occasions for implementation, of security personnel or devices; or

(2) a security audit.

If, during the course of the meeting, the Board of Trustees should determine that a closed session is required, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code Section listed above.

The Board will vote on matters in Open Session considered in Closed Session or matters considered if the Board enters into a Closed meeting during the meeting, if applicable.

**Closed Session closed at 7:24 PM.**

**3. PUBLIC SESSION reconvened at 7:31 PM.**

**3.A. Pledge to Flags**

**3.A.1. Pledge to the American Flag**

**3.A.2. Pledge to the Texas Flag**

**3.B. Prayer led by Gayle Sims**

**4. COMMUNICATIONS/RECOGNITIONS**

**4.A. Campus Teachers of the Year and STEM Teachers of the Year**

5. CITIZENS FORUM: The Board will now hear those who wish to make comments and who have completed and returned the Public Forum Citizen Participation Form. This section will be conducted in accordance with the Texas Open Meetings Act and Board Policy. Speakers must limit comments to issues that can be presented in a public forum. Complaints about student discipline, specific student issues or personnel must be addressed through appropriate administrative channels. **There are no speakers at this time.**

## 6. LONE STAR GOVERNANCE

Founded on research, Lone Star Governance (LSG) is a continuous-improvement model for governing teams—boards in collaboration with their superintendents—who choose to focus intensely on only one primary objective: Improving student outcomes. Lone Star Governance accomplishes this intense focus through tailored coaching aligned to the five pillars of the Texas Framework for School Board Development: Vision, Accountability, Structure, Advocacy, and Unity.

### 6.A. Spotlight Campus

#### 6.A.1. Permenter Middle School

#### 6.A.2. Lakeridge Elementary School

## 7. PRESENTATIONS

### 7.A. Counseling and Wellness DEI

## 8. CONSENT AGENDA

**Dr. Denise Roache-Davis pulls Item 8B for further discussion.**

**Cheryl Wesley makes the motion to approve Items 8A, 8C, 8D, 8E, 8F, 8G and 8H as presented. Gayle Sims seconds the motion. Unanimously approved 6-0.**

### 8.A. Minutes from Previous Board of Trustee Meetings

**8.B. Budget Amendment Dr. Denise Roache-Davis makes the motion to approve Item 8B after further discussion. Carma Morgan seconds the motion. Unanimously approved 6-0.**

### 8.C. RFP 22-23-01 Teaching Aids, Instructional Materials and Related Services

### 8.D. RFP 22-23-02 Catering and Food Related Services

### 8.E. Principal of Cedar Hill High School

### 8.F. Employee Contract Approval

### 8.G. TASB Policy Update 120

### 8.H. TASB Policy Revisions 2023

## 9. BOARD DISCUSSION

### 9.A. Upcoming Events

### 9.B. Training and Event Recaps

#### 9.B.1. Board Credit Reporting

10. SUPERINTENDENT'S REPORT

10.A. Employment Retirements Resignations Terminations

10.B. HR-Employment New Hires

10.C. February Financial Report

10.D. Purchases over \$50,000

10.E. Human Resources DEI Report

11. ADJOURN at **8:56 PM.**

Called Meeting  
Monday, May 1, 2023 5:30 PM Central

Collegiate Academy and High School  
1515 W. Beltline Rd.  
Cedar Hill, Texas 75104

### 1. CALL TO ORDER at 5:30 PM.

FIRST ORDER OF BUSINESS - Announcement by the Board President whether a quorum is present, and that the notice of the meeting has been duly called, and posted in the time and manner required by the Texas Open Meetings Act, Texas Government Code Chapter 551. **Gayle Sims, Ramona Ross-Bacon, Carma Morgan and Dr. Denise Roache-Davis are present. Cheryl Wesley, Robert Riggs and Dr. Jeremiah Martin are absent.**

### 2. PUBLIC COMMENTS **There are no public comments.**

The Board encourages comments about the District from members of the public. Anyone who has signed up to speak in advance of the meeting in accordance with procedures may do so at this time. Each participant should address the Board from the podium microphone, stating their name and address before speaking. The Board asks that each participant's comments pertain to District business and be no longer than three (3) minutes. Copies of presentations should be made available to all Trustees and the Superintendent.

**Robert Riggs arrives at 5:38 PM.**

**Cheryl Wesley arrives at 5:46 PM**

**Dr. Jeremiah Martin arrives at 6:47 PM.**

### 3. COMMUNICATIONS/RECOGNITIONS

3.A. Student Recognitions

### 4. INFORMATION

These items are presented to the Board for information only. No presentations will be made unless specifically requested by the Board.

4.A. May 2023 Bond Update

4.B. Budget Update

### 5. CLOSED SESSION **there is Closed Session.**

Recess to Executive Session, pursuant to Texas Open Meetings Act, Texas Government Code Section:

551.071) Private consultation with the board's attorney,

551.074) To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee

551.082) Considering discipline of a public school child, or complaint or charge against personnel.

If, during the course of the meeting, the Board of Trustees should determine that a closed session is required, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code Section listed above.

The Board will vote on matters in Open Session considered in Closed Session or matters considered if the Board enters into a Closed meeting during the meeting, if applicable.

**6. ADJOURN at 7:05 PM.**

11.B. Budget Amendment No. 3 Child Nutrition  
**Presenter:** Mrs. Carla Settle

**Cedar Hill Independent School District  
BOARD OF TRUSTEES**

Meeting Date: May 15, 2023  
Presented by: Dr. Gerald Hudson, Superintendent of Schools  
Subject: Budget Amendment #3 – Child Nutrition

**Consent Agenda**

**BOARD GOAL:**

Align the budget process to achieve district goals.

**BACKGROUND INFORMATION:**

Budget amendments are to be made prior to exceeding a detailed functional expenditure category, and these amendments are to be recorded in the board minutes. The attached budget amendment is necessary to make adjustments to the Child Nutrition budget highlighted as follows:

1. REVENUE

- a. *Increase, 5900 – Federal Program Sources: Increase revenue as a result of a new funding opportunity, the Supply Chain Assistance grant available through USDA. The purpose of the grant is to assist entities with the unprecedented challenges in purchasing and receiving food through normal distribution channels, canceled food and supply contracts, reduced product availability, and unpredictable increases in food and supply prices. The funds must be used exclusively to purchase unprocessed or minimally processed domestic food products.*
- b. *Increase, 5900 – Federal Program Sources: Increase revenue to match the Texas Department of Agriculture commodities entitlement and bonus allocations.*

2. EXPENSES

- a. *Increase, Function 35: The expense budget has been increased to allow for purchases meeting the grant requirements.*

**RECOMMENDATION:**

Approve budget amendment #3 as presented on the attached supporting documents.

**BOARD ACTION REQUIRED:**

Motion to approve budget amendment #3 as presented on the attached supporting documents.

**POLICY AUTHORIZATION:**

CHISD POLICY CE (LOCAL) and Texas Education Code, Section 44.006

**CONTACT PERSON(S):**

Carla Settle, Chief Financial Officer  
Paula McBride, Executive Director of Finance

**Funding Source:**

Child Nutrition (240)

**ENCLOSURES:**

Attached

11.C. Budget Amendment No. 11 General Fund

**Cedar Hill Independent School District  
BOARD OF TRUSTEES**

**Meeting Date:** May 15, 2023

**Presented by:** Dr. Gerald Hudson, Superintendent of Schools

**Subject:** Budget Amendment #11 – General Fund

**Consent**

**SUPERINTENDENT CONSTRAINT:**

- Shall not make budget decisions that increase taxes

**BACKGROUND INFORMATION:**

Budget amendments are to be made prior to exceeding a detailed functional expenditure category, and these amendments are to be recorded in the board minutes. The attached budget amendment is necessary to make adjustments by function to the General Operating budget highlighted as follows:

Expenditures

1. *Increase function 11 (instruction) for summer camps, offset by savings in functions 13, 23, 36, and 52 (budget neutral request).*
2. *Increase function 11 (instruction) for contracted services, offset by savings in function 13 (budget neutral request).*

**RECOMMENDATION:**

Administration recommends approval of the General Fund Budget Amendment #11 as presented in the attached supporting document.

**BOARD ACTION REQUIRED:**

Motion to approve budget amendment #11 as presented on the attached supporting document.

**POLICY AUTHORIZATION:**

CHISD POLICY CE (LOCAL) and Texas Education Code, Section 44.006

**CONTACT PERSON(S):**

Carla Settle, Chief Financial Officer  
Paula McBride, Executive Director of Finance

**Funding Source:**

General Operating (199)

**ENCLOSURES:**

Attached

11.D. RFP 22-23-01 Teaching Aids, Instructional Materials and Related Services

# Cedar Hill Independent School District BOARD OF TRUSTEES

**Meeting Date:** May 15, 2023

**Presented by:** Dr. Gerald Hudson, Superintendent of Schools

**Subject:** Consideration of Vendor List for Teaching Aids, Instructional Materials, and Related Services pursuant to RFP 22-23-01

## Consent

### **BACKGROUND INFORMATION:**

This is the legal requirement that will keep the District in compliance with Texas Education Code 44.031. The bid process allows procurement of goods and services at the best value with the use of public funds. Staff advertised and requested proposals for the purchase of Teaching Aids, Instructional Materials, and Related Services. The bid was designed to establish a discount from the vendor's regularly published price list and compare other cost related factors such as shipping and fees. The term of the contract will be the date after the award was made through June 30, 2026. This bid is a "Multiple Award RFP" and will allow additional vendors to respond and be awarded throughout the year. Each month, a new list of responsive bidders will be presented to the Board for approval. May's proposed vendors are included in the RFP 22-23-01 Bid Tabulation for the purchase of Teaching Aids, Instructional Materials, and Related Services.

### **RECOMMENDATION:**

Administration recommends approval of vendors for the purchase of Teaching Aids, Instructional Materials, and Related Services through June 30, 2026 as per the attached list.

### **BOARD ACTION REQUIRED:**

Motion to approve vendors for the purchase of Teaching Aids, Instructional Materials, and Related Services through June 30, 2026 as per the attached list.

### **POLICY AUTHORIZATION:**

CH – LEGAL Purchasing and Acquisition  
CH – LOCAL Purchasing and Acquisition

### **CONTACT PERSON:**

Carla Settle, Chief Finance Officer  
Caleb Pape, Director of Purchasing & Contracts Management

### **FUNDING SOURCE:**

2022-2023 Budget

### **ENCLOSURES:**

RFP 22-23-01\_Bid Tabulation

11.E. RFP 22-23-02 Catering and Food Related Services

**Cedar Hill Independent School District  
BOARD OF TRUSTEES**

**Meeting Date: May 15, 2023**

**Presented by: Dr. Gerald Hudson, Superintendent of Schools**

**Subject: Consideration of Vendor List for Catering and Food Related Services pursuant to RFP 22-23-02**

**Consent**

**BACKGROUND INFORMATION:**

This is the legal requirement that will keep the District in compliance with Texas Education Code 44.031. The bid process allows procurement of goods and services at the best value with the use of public funds. Staff advertised and requested proposals for the purchase of Catering and Food Related Services. The bid was designed to establish a discount from the vendor's regularly published price list and compare other cost related factors such as delivery and gratuity. The term of the contract will be the date after the award was made through June 30, 2026. This bid is a "Multiple Award RFP" and will allow additional vendors to respond and be awarded throughout the year. Each month, a new list of responsive bidders will be presented to the Board for approval. May's proposed vendors are included in the RFP 22-23-02 Bid Tabulation for the purchase of Catering and Food Related Services.

**RECOMMENDATION:**

Administration recommends approval of vendors for the purchase of Catering and Food Related Services through June 30, 2026 as per the attached list.

**BOARD ACTION REQUIRED:**

Motion to approve vendors for the purchase of Catering and Food Related Services through June 30, 2026 as per the attached list.

**POLICY AUTHORIZATION:**

CH – LEGAL Purchasing and Acquisition  
CH – LOCAL Purchasing and Acquisition

**CONTACT PERSON:**

Carla Settle, Chief Financial Officer  
Caleb Pape, Director of Purchasing & Contracts Management

**FUNDING SOURCE:**

2022-2023 Budget

**ENCLOSURES:**

Bid Tabulation RFP 22-23-02

## 11.F. Public Funds Collateral and Pledge Agreement

**Cedar Hill Independent School District  
BOARD OF TRUSTEES**

**Meeting Date: May 15, 2023**

**Presented by: Dr. Gerald Hudson, Superintendent of Schools**

**Subject: Consideration of Public Funds Collateral and Pledge Agreement**

**Consent**

**BACKGROUND INFORMATION:**

Per Government Code, Chapter 2257, a deposit of public funds of a school district shall be secured by eligible security. The eligible security must be in an amount not less than the amount of the deposit of public funds.

The term of the contract will begin July 1, 2023 and will remain in effect indefinitely or until another contract is signed.

**RECOMMENDATION:**

Administration requests to approve the Federal Home Loan Bank of Dallas and Prosperity Bank public funds collateral and pledge agreement.

**BOARD ACTION REQUIRED:**

Motion to approve the Federal Home Loan Bank of Dallas and Prosperity Bank public funds collateral and pledge agreement.

**POLICY AUTHORIZATION:**

CH – LEGAL Purchasing and Acquisition  
CH – LOCAL Purchasing and Acquisition

**CONTACT PERSON:**

Carla Settle, Chief Financial Officer  
Paula McBride, Executive Director of Finance  
Caleb Pape, Director of Purchasing & Contracts Management

**FUNDING SOURCE:**

All

**ENCLOSURES:**

Attached

## 11.G. Employee Contract Approval

**Cedar Hill Independent School District  
BOARD OF TRUSTEES**

**Meeting Date:**       **May 15, 2023**

**Presented by:**       **Dr. Gerald Hudson, Superintendent of Schools**

**Subject:**             **Consider and Approve 2023-2024 Administrator Contracts**

**Consent**

**BACKGROUND INFORMATION:**

Administrators are being recommended for contract approval.

**RECOMMENDATION:**

Administration recommends the Board of Trustees approve the contract approval of the employees on the list provided and that the approved contracts be issued to the employees accepting this offer.

**BOARD ACTION REQUIRED:**

Motion to approve the contracts for the employees identified on the list provided and that the approved contracts be issued to the employees accepting this offer.

**POLICY AUTHORIZATION:**

DC (Local) Employment Practices  
DCA (Legal) Probationary Contracts  
DCB (Local) Term Contracts

**CONTACT PERSON:**

Hallema Jackson, Assistant Superintendent of Human Resources

**FUNDING SOURCE:**

As provided in the district budget per the CHISD compensation plan.

**ENCLOSURES:**

Under separate cover.

## 11.H. Resolution Approving Independent Sources

**Cedar Hill Independent School District**  
**BOARD OF TRUSTEES**

**Meeting Date:** May 15, 2023

**Presented by:** Dr. Gerald Hudson, Superintendent of Schools

**Subject:** Resolution Approving Independent Sources of Instruction  
Relating to Investment Responsibilities of Cedar Hill  
Independent School District Investment Officers

**Consent Item**

**BOARD GOAL:**

Align the budget process to achieve district goals.  
This is a legal requirement and remain in compliance with TEA regulations.

**BACKGROUND INFORMATION:** The current adopted Board Investment Policy was developed by the administration with the aid of the Texas Association of School Board Policy Service. It is based on federal and state statutes, case law, and state Board policies, governmental regulations, and local requirements of the District. The current investment policy requires that the list of sources of instruction to provide investment training to investment officers be approved and reviewed by the Board of Trustees. The list of independent training sources as stated in the resolution are: Texas Association of School Boards (“TASB”), Texas Association of School Administrators (“TASA”), Texas Association of School Business Officials (“TASBO”), University of North Texas, American Institute of Certified Public Accountants (“AICPA”), Regional Education Service Centers, Texas State University in San Marcos, Government Treasurers’ Organization of Texas (“GTOT”), Texas Society of Certified Public Accountants (“TSCPA”) and other authorized Texas governmental investment pools.

**RECOMMENDATION:** The administration recommends that the Board review the current list of instructional sources and adopt the Resolution Approving Independent Sources of Instruction Relating to Investment Responsibilities of Cedar Hill Independent School District Investment Officers.

**BOARD ACTION REQUIRED:**

Approve resolution, “Resolution Approving Independent Sources of Instruction Relating to Investment Responsibilities of Cedar Hill Independent School District Investment Officers.”

**POLICY AUTHORIZATION:**

CDA (LEGAL) and CDA (LOCAL)-Other Revenues/Investments.

**CONTACT PERSON(S):**

Carla Settle, CFO  
Paula McBride, Executive Director

**FUNDING SOURCE:**

N/A

**ENCLOSURES:** Attached

11.I. Resolution Authorization for NNR VATRE Tax Rate Calculation

# Cedar Hill Independent School District

## BOARD OF TRUSTEES

Meeting Date: May 15, 2023

Presented by: Dr. Gerald Hudson, Superintendent of Schools

Subject: Resolution approving authorized individual to calculate the no-new-revenue tax rate, the voter-approval tax rate and other truth-in-taxation requirements.

### Consent Item

**BOARD GOAL:**

Align the budget process to achieve district goals.

This is a legal requirement and remain in compliance with TEA regulations.

**BACKGROUND INFORMATION:**

In accordance with CCG Legal and Section 26.04 of the Texas Property Tax Code, the Board of Trustees must designate the individual authorized to calculate the no-new-revenue tax rate, the voter-approval tax rate and other truth-in-taxation requirements.

**RECOMMENDATION:**

The administration recommends that the Board adopt the Resolution the Chief Financial Officer or other Superintendent Designee as the individual authorized to calculate the no-new-revenue tax rate, the voter-approval tax rate and other truth-in-taxation requirements on behalf of Cedar Hill Independent School District.

**BOARD ACTION REQUIRED:**

Motion to approve the resolution designating the Chief Financial Officer or other Superintendent Designee as the individual authorized to calculate the no-new-revenue tax rate, the voter-approval tax rate and other truth-in-taxation requirements.

**POLICY AUTHORIZATION:**

CCG (LEGAL) and Section 26.04 of the Texas Property Tax Code.

**CONTACT PERSON(S):**

Carla Settle, CFO  
Paula McBride, Executive Director

**FUNDING SOURCE:**

N/A

**ENCLOSURES:**

Attached

## 11.J. Resolution Approving Brokers

**Cedar Hill Independent School District**  
**BOARD OF TRUSTEES**

**Meeting Date:** May 15, 2023

**Presented by:** Dr. Gerald Hudson, Superintendent of Schools

**Subject:** Resolution Approving Brokers Authorized to Engage in Investment Transactions with Cedar Hill Independent School District

**Consent Item**

**BOARD GOAL:**

Align the budget process to achieve district goals.

This is a legal requirement and remain in compliance with TEA regulations.

**BACKGROUND INFORMATION:**

The current adopted Board Investment Policy was developed by the administration with the aid of the Texas Association of School Board Policy Service. It is based on federal and state statutes, case law, and state Board policies, governmental regulations, and local requirements of the District. The current investment policy requires that the list of qualified brokers authorized to engage in investment transactions with the District be reviewed by the Board not less than annually. The list of brokers includes: Prosperity Bank, Logic, Lone Star Investments, First Public, Texpool, and Texas CLASS.

**RECOMMENDATION:**

The administration recommends that the Board adopt the Resolution Approving Brokers Authorized to Engage in Investment Transactions with Cedar Hill Independent School District.

**BOARD ACTION REQUIRED:**

Approve resolution, "Resolution Approving Brokers Authorized to Engage in Investment Transactions with Cedar Hill Independent School District."

**POLICY AUTHORIZATION:**

CDA (LEGAL) and CDA (LOCAL)-Other Revenues/Investments.

**CONTACT PERSON(S):**

Carla Settle, CFO  
Paula McBride, Executive Director

**FUNDING SOURCE:**

N/A

**ENCLOSURES:**

Attached

## 11.K. Resolution Designation of Investment Officers

**Cedar Hill Independent School District**  
**BOARD OF TRUSTEES**

Meeting Date: May 15, 2023

Presented by: Dr. Gerald Hudson, Superintendent of Schools

Subject: Designation of Investment officers for the Cedar Hill Independent School District

**Consent Item**

**BOARD GOAL:**

This is a legal requirement to remain in compliance with TEA and GASB regulations regarding the Public Financial Information Act (PFIA).

**BACKGROUND INFORMATION:**

In accordance with current adopted Board Investment Policy, the investment officers are named after the correlated training as has been completed. PFIA Training must be completed by each investment officer once every two years.

**RECOMMENDATION:**

Adopt the resolution designating Investment Officers of Cedar Hill Independent School District.

**BOARD ACTION REQUIRED:**

Motion to approve the "Designation of Investment Officers for Cedar Hill Independent School District."

**POLICY AUTHORIZATION:**

CDA (LEGAL) and CDA (LOCAL) – Other Revenues/Investments

**CONTACT PERSON(S):**

Carla Settle, CFO

**Funding Source:**

N/A

**ENCLOSURES:**

Attached

## 11.L. Deposit Services Contract

**Cedar Hill Independent School District  
BOARD OF TRUSTEES**

**Meeting Date:** May 15, 2023

**Presented by:** Dr. Gerald Hudson, Superintendent of Schools

**Subject:** Consideration of Bank for the Depository Services Contract

**Consent**

**BACKGROUND INFORMATION:**

Staff advertised and requested proposals for the depository services for Cedar Hill ISD. As per Texas Administrative Code Rule: 109.51, the district mailed the proposal forms to the 7 banks located within Cedar Hill ISD. Prosperity Bank was the sole response to the invitation. The evaluation committee met to determine if Prosperity Bank would be capable of providing the district with its desired services. The evaluation reflected that Prosperity Bank met all the requirements to serve as the Depository for Cedar Hill ISD.

The term of the contract will be two (2) years beginning July 1, 2023 – June 30, 2025. The contract may be extended for three (3) additional 2-year renewals.

**RECOMMENDATION:**

Administration requests to approve Prosperity Bank as vendor for Depository Services.

**BOARD ACTION REQUIRED:**

Motion to approve Prosperity Bank as vendor for Depository Services.

**POLICY AUTHORIZATION:**

CH – LEGAL Purchasing and Acquisition  
CH – LOCAL Purchasing and Acquisition

**CONTACT PERSON:**

Carla Settle, Chief Financial Officer  
Paula McBride, Executive Director of Finance  
Caleb Pape, Director of Purchasing & Contracts Management

**FUNDING SOURCE:**

All

**ENCLOSURES:**

Attached

11.M. Food Service Management Company 1st Renewal

**Cedar Hill Independent School District  
BOARD OF TRUSTEES**

**Meeting Date: May 15, 2023**

**Presented by: Dr. Gerald Hudson, Superintendent of Schools**

**Subject: Renewal of Food Service Management Contract 2023-2024**

**Consent**

**BACKGROUND INFORMATION:**

Staff advertised and accepted proposals for the Food Service Management Contract for the contract period July 1, 2022 to June 30, 2023 with an option to renew for up to four one-year terms. The 2023-2024 renewal will be the first renewal with Aramark. Food Service Management contracts are required to be submitted to the Texas Department of Agriculture, Child Nutrition Division annually for approval by March 1 each year. TDA has reviewed and approved the renewal contract with Aramark for the 2023-2024 school year.

**RECOMMENDATION:**

Administration recommends renewal of the Food Service Management Contract with Aramark for school year 2023-2024.

**BOARD ACTION REQUIRED:**

Motion to renew the Food Service Management Contract with Aramark for the 2023-2024 school year.

**POLICY AUTHORIZATION:**

CH – LEGAL Purchasing and Acquisition  
CH – LOCAL Purchasing and Acquisition

**CONTACT PERSON(S):**

Carla Settle, Chief Financial Officer  
Caleb Pape, Director of Purchasing and Contracts Management

**FUNDING SOURCE:**

Child Nutrition Budget

**ENCLOSURES:**

FSMC Renewal Amendment 2023-2024

## 11.N. Resolution - State Compensatory Funds

**Cedar Hill Independent School District**  
**BOARD OF TRUSTEES**

Meeting Date: May 15, 2023

Presented by: Dr. Gerald Hudson, Superintendent of Schools

Subject: Resolution Budgeting for and Prioritizing State  
Compensatory Funds

**Consent Item**

**BOARD GOAL:**

Align the budget process to achieve district goals.

**BACKGROUND INFORMATION:**

Texas Education Code 28.0217 requires school districts to provide accelerated instruction in a subject area where there are students that perform unsatisfactorily on and end of course exam. The District may not budget State Compensatory Funds for any other purpose until funds have been allocated to support the area as described in TEC 28.0217.

The attached resolution supports how the budget for 2022-2023 has been developed with regard to state compensatory funds and unsatisfactory performance on end of course exams.

**RECOMMENDATIONS:**

Approve the "Resolution Budgeting for and Prioritizing State Compensatory Funds."

**BOARD ACTION REQUIRED:**

Motion to approve the Resolution Budgeting for and Prioritizing State Compensatory Funds

**POLICY AUTHORIZATION:**

CE (Local), CE (Legal)  
Texas Education Code, Section 44.006

**CONTACT PERSON(S):**

Carla Settle, CFO  
Paula McBride, Executive Director

**Funding Source:**

General Fund (199)

**ENCLOSURES:**

Attached

11.O. Resolution - Re-Affirm Investment Policy

**Cedar Hill Independent School District  
BOARD OF TRUSTEES**

Meeting Date: May 15, 2023

Presented by: Dr. Gerald Hudson, Superintendent of Schools

Subject: Resolution Re-Affirming the Investment Policy Cedar Hill  
Independent School District

**Consent Item**

**BOARD GOAL:**

Align the budget process to achieve district goals.

This is a legal requirement and remain in compliance with TEA regulations.

**BACKGROUND INFORMATION:**

The current adopted Board Investment Policy was developed by the administration with the aid of the Texas Association of School Board Policy Service. It is based on federal and state statutes, case law, state board policies, governmental regulations, and local requirements of the District. The current investment policy requires the policy be reviewed annually.

**RECOMMENDATION:**

Adopt the resolution re-affirming the Investment Policy of Cedar Hill Independent School District.

**BOARD ACTION REQUIRED:**

Motion to approve the "Resolution Re-affirming the Investment Policy of Cedar Hill Independent School District."

**POLICY AUTHORIZATION:**

CDA (LEGAL) and CDA (LOCAL) – Other Revenues/Investments

**CONTACT PERSON(S):**

Carla Settle, CFO  
Paula McBride, Executive Director

**Funding Source:**

N/A

**ENCLOSURES:**

Attached

- 11.P. Contract Abandonment
  - 12. BOARD DISCUSSION
    - 12.A. Upcoming Events
    - 12.B. Training and Event Recaps
  - 13. SUPERINTENDENT'S REPORT
    - 13.A. Employment Retirements Resignations Terminations
- Presenter:** Ms. Hallema Jackson

**Cedar Hill Independent School District  
BOARD OF TRUSTEES**

**Meeting Date:**       **May 15, 2023**

**Presented by:**       **Dr. Gerald Hudson, Superintendent of Schools**

**Subject:**             **Employment, Retirements, and Resignations  
of Professional Staff**

**Information**

**BACKGROUND INFORMATION:**

The following employment, retirements, resignations, and terminations reports have been submitted for board information.

**RECOMMENDATION:**

N/A

**BOARD ACTION REQUIRED:**

N/A

**POLICY AUTHORIZATION:**

DC (LEGAL and LOCAL) Employment Practices.  
DFE (LEGAL and LOCAL) Resignation.

**CONTACT PERSON:**

Hallema Jackson, Assistant Superintendent of Human Resources.

**FUNDING SOURCE:**

N/A

**ENCLOSURES:**

Under separate cover.

New Hires ending 04.30.23

Name	Position	Campus	Hire Date
There is no data on the report			

## Resignations ending 04.30.2023

<b>Name</b>	<b>POSITION</b>	<b>CAMPUS/DEPARTMENT</b>	<b>Effective</b>	<b>Reason</b>	<b>T-TESS Score</b>
CHOYCE, FELICIA YVETTE	PROFESSIONAL	999 ADMINISTRATION	04/14/2023	CAREER CHANGE	06 NOT APPLICABLE
PHILLIPS, PHYLLIS ADRIENNE	ADMINISTRATOR	102 PLUMMER ELEMENTARY	04/30/2023	RETIRING	

13.B. March Financial Report  
**Presenter:** Ms. Carla Settle

# Cedar Hill Independent School District BOARD OF TRUSTEES

**Meeting Date:** May 15, 2023

**Presented by:** Dr. Gerald Hudson, Superintendent of Schools

**Subject:** Financial Report – March 2023

## Information

**SUPERINTENDENT CONSTRAINT:**

Shall not make budget decisions that increase taxes

**BACKGROUND INFORMATION:**

Each month, financial reports are prepared detailing the status of the District's financial activity for the fiscal year. The financial report for the month ending March 2023 is enclosed. The financial reports are separated into revenue and expenditures. The expenditures are summarized by function and by object.

**CONTACT PERSON(S):**

Carla Settle, Chief Financial Officer  
Paula McBride, Executive Director of Finance

**ENCLOSURES:**

Attached

13.C. Purchases over \$50,000

# Cedar Hill Independent School District BOARD OF TRUSTEES

**Meeting Date:** May 15, 2023

**Presented by:** Dr. Gerald Hudson, Superintendent of Schools

**Subject:** Purchases over \$50,000

## Information

### **BACKGROUND INFORMATION:**

Cedar Hill ISD Board Policy CH (LOCAL) states, The Superintendent is not required to obtain Board approval for the following types of budgeted purchases, regardless of cost, but shall subsequently report them to the Board:

1. A purchase made pursuant to a Board-approved interlocal contract, in accordance with state law;
2. A purchase made through a cooperative purchasing program, in accordance with state law;
3. A purchase made through a state purchasing program that satisfies the District's obligation for competitive purchasing;
4. The purchase of budgeted regulated utility services;
5. A continuing or periodic purchase of goods or services under a Board-approved bid or contract; or
6. A purchase for produce or fuel

### **RECOMMENDATION:**

N/A

### **BOARD ACTION REQUIRED:**

N/A

### **POLICY AUTHORIZATION:**

CH – LEGAL Purchasing and Acquisition

CH – LOCAL Purchasing and Acquisition

### **CONTACT PERSON:**

Carla Settle, Chief Financial Officer

Caleb Pape, Director of Purchasing & Contracts Management

### **FUNDING SOURCE:**

Multiple

### **ENCLOSURES:**

April Purchases over \$50,000

## 13.D. Quarter 3 Investment Report

# Cedar Hill Independent School District BOARD OF TRUSTEES

**Meeting Date:** May 15, 2023

**Presented by:** Dr. Gerald Hudson, Superintendent of Schools

**Subject:** Investment Report – March 2023

## Information

### **SUPERINTENDENT CONSTRAINT:**

Shall not make budget decisions that increase taxes.

### **BACKGROUND INFORMATION:**

The Public Funds Investment Act requires that, not less than quarterly, written internal management reports be prepared by the investment officer and submitted to the governing body.

The report submitted contains a summary statement for the reporting period of each pooled fund group that states the beginning market value, the ending market value, and the accrued interest.

All pooled investments comply with Cedar Hill ISD Policy CDA(LEGAL)-P and Cedar Hill ISD Policy CDA(LOCAL)-A., and the Texas Public Funds Investment Act (PFIA). All investments meet the basic objectives included in the district's investment policy – safety, liquidity, diversity, and yield. The following is a list of authorized brokers to engage in investment transactions with Cedar Hill ISD approved by the Board on June 20, 2022.

- Prosperity Bank
- Local Government Investment Cooperative (LOGIC)
- Lone Star Investments
- First Public
- Texas Cooperative Liquid Assets Securities System Trust (Texas CLASS)
- Texas Local Government Investment Pool (TexPool)

This report has been submitted in compliance with Government Code 2256.006 per Board policy on investment procedures. The information on this report is, to the best of our knowledge, true and correct, and documents are available to support this data.

### **CONTACT PERSON(S):**

Carla Settle, Chief Financial Officer

Paula McBride, Executive Director of Finance

### **ENCLOSURES:**

Attached

- 13.E. Athletics Department Efficiency Report
14. ADJOURN