

Regular Meeting  
Tuesday, February 21, 2023 6:30 PM

Third Floor Training Room  
285 Uptown Blvd.  
Cedar Hill, Texas 75104

## **Agenda**

1. CALL TO ORDER  
FIRST ORDER OF BUSINESS - Announcement by the Board President whether a quorum is present, and that the notice of the meeting has been duly called, and posted in the time and manner required by the Texas Open Meetings Act, Texas Government Code Chapter 551.
2. CLOSED SESSION  
Recess to Executive Session, pursuant to Texas Open Meetings Act, Texas Government Code Section: 551.071) Private consultation with the board's attorney,  
551.074) To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.  
551.082) Considering discipline of a public school child, or complaint or charge against personnel.  
551.076) Deliberation regarding security devices or security audits
  - (1) the deployment, or specific occasions for implementation, of security personnel or devices; or
  - (2) a security audit.
3.  
If, during the course of the meeting, the Board of Trustees should determine that a closed session is required, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code Section listed above.  
  
The Board will vote on matters in Open Session considered in Closed Session or matters considered if the Board enters into a Closed meeting during the meeting, if applicable.
4. PUBLIC SESSION
  - 4.A. Pledge to Flags
    - 4.A.1. Pledge to the American Flag
    - 4.A.2. Pledge to the Texas Flag
  - 4.B. Prayer
5. Public Hearing to Discuss the CHISD Annual Report - TAPR

**Cedar Hill Independent School District  
BOARD OF TRUSTEES**

**Meeting Date:** February 21, 2022

**Presented by:** Dr. Gerald Hudson, Superintendent of Schools

**Subject:** 2022 Texas Academic Performance Report

**Information**

**BACKGROUND INFORMATION:**

The Texas Academic Performance Reports (TAPR) pull together a wide range of information on the performance of students in each school and district in Texas every year. Performance is shown disaggregated by student groups, including ethnicity and socioeconomic status. The reports also provide extensive information on school and district staff, programs, and student demographics.

**RECOMMENDATION:**

Information Only

**BOARD ACTION REQUIRED:**

None

**POLICY AUTHORIZATION:**

None

**CONTACT PERSON:**

Ms. Shemeka Millner- Williams, Asst. Superintendent of Curriculum and Instruction

**FUNDING SOURCE:**

None

**ENCLOSURES:**

2022 TAPR Report

6. COMMUNICATIONS/RECOGNITIONS
  - 6.A. Introduction of CHHS Head Football Coach  
**Presenter:** Mrs. Hallema Jackson
  - 6.B. Youth Truth Survey Results  
**Presenter:** Ms. Tierney Tinnin

**Cedar Hill Independent School District  
BOARD OF TRUSTEES**

**Meeting Date:** February 21, 2023

**Presented by:** Dr. Gerald Hudson, Superintendent of Schools

**Subject:** YouthTruth Survey Results

**Information**

**BACKGROUND INFORMATION:** YouthTruth is an interactive survey administered at the 3rd through 12th grade levels for scholars and at all grade levels for families. The results of the survey from our second year of administering it were made available to the District and this presentation will provide an overview of those findings.

**RECOMMENDATION:** Information only

**BOARD ACTION REQUIRED:** None

**POLICY AUTHORIZATION:** None

**CONTACT PERSON:**

Tierney Tinnin, Chief of Communications and Marketing  
Alicia Davis, Director of Family and Community Engagement

**FUNDING SOURCE:** None

**ENCLOSURES:** None

7. CITIZENS FORUM: The Board will now hear those who wish to make comments and who have completed and returned the Public Forum Citizen Participation Form. This section will be conducted in accordance with the Texas Open Meetings Act and Board Policy. Speakers must limit comments to issues that can be presented in a public forum. Complaints about student discipline, specific student issues or personnel must be addressed through appropriate administrative channels.
8. LONE STAR GOVERNANCE  
Founded on research, Lone Star Governance (LSG) is a continuous-improvement model for governing teams—boards in collaboration with their superintendents—who choose to focus intensely on only one primary objective: Improving student outcomes. Lone Star Governance accomplishes this intense focus through tailored coaching aligned to the five pillars of the Texas Framework for School Board Development: Vision, Accountability, Structure, Advocacy, and Unity.
  - 8.A. Progress Monitoring
    - 8.A.1. LSG Goals 2 & 3  
**Presenter:** Ms. Shemeka Millner-Williams

# Cedar Hill Independent School District BOARD OF TRUSTEES

**Meeting Date:** February 21, 2023

**Presented by:** Dr. Gerald Hudson, Superintendent of Schools

**Subject:** LSG Goals 2 & 3

## Information

### **BOARD GOAL:**

- Increase the percentage of scholars graduating college career and military ready
- Increase the percentage of 3rd grade (all students) scholars reading at/or above grade level
- Increase the percentage of Algebra I scholars scoring Meets or above
- Increase the percentage of scholars participating in extra-curricular or co-curricular activities

### **SUPERINTENDENT CONSTRAINT:**

- Shall not make budget decisions that increase taxes
- Shall not negate the established relationships with our community partners
- Shall not make operational decisions that prevent access of all students to learning
- Shall not make decisions without prioritizing Physical Health, Safety and Mental well-being of students and staff
- Shall not reduce transparency and communication measuring the impact on student learning

### **BACKGROUND INFORMATION:**

The intention of Lone Star Governance (LSG) is to provide a continuous improvement model for school board members, in collaboration with their superintendents, to focus intensively on one primary objective - improving student outcomes.

### **RECOMMENDATION:**

n/a

### **BOARD ACTION REQUIRED:**

none

### **POLICY AUTHORIZATION:**

n/a

### **CONTACT PERSON:**

Shemeka Millner-Williams, Assistant Superintendent of Curriculum & Instruction

### **FUNDING SOURCE:**

n/a

### **ENCLOSURES:**

n/a

8.B. Spotlight Campus

8.B.1. Cedar Hill Collegiate High School

**Presenter:** Mr. John Edmund

**Cedar Hill Independent School District  
BOARD OF TRUSTEES**

**Meeting Date:** February 21, 2023

**Presented by:** Dr. Gerald Hudson, Superintendent of Schools

**Subject:** Campus Spotlight: Cedar Hill Collegiate HS & MS Academy

**Information**

**BACKGROUND INFORMATION:**

Presenting campus highlights and campus goals for 2022-2023 school year

**RECOMMENDATION:**

Information Only

**BOARD ACTION REQUIRED:**

None

**POLICY AUTHORIZATION:**

None

**CONTACT PERSON:**

Dr. Kisha McDonald, Executive Director of Secondary Schools  
Mr. John Edmund, Principal of CHCHS

**FUNDING SOURCE:**

None

**ENCLOSURES:**

Spotlight Presentation

8.C. DER - Safety and Security

**Presenter:** Chief James Hawthorne

# Cedar Hill Independent School District BOARD OF TRUSTEES

**Meeting Date:** February 21, 2023

**Presented by:** Dr. Gerald Hudson, Superintendent of Schools

**Subject:** Department Efficiency Report - Safety & Security

## Information

**BACKGROUND INFORMATION:**

Education Code 11.201(d)(5) requires the superintendent to manage the day-to-day operations of the district as its administrative manager, including implementing and monitoring plans, procedures, programs, and systems to achieve clearly defined and desired results in major areas of district operations. One of the ways the superintendent meets that requirement is through the Department Efficiency Report (DER). The Chief of the CHISD Police Department will present the CHISD Safety & Security Department Efficiency Report.

**RECOMMENDATION:** Information Only

**BOARD ACTION REQUIRED:** None

**POLICY AUTHORIZATION:** None

**CONTACT PERSON:** Chief James Hawthorne, Cedar Hill ISD Chief of Police

**FUNDING SOURCE:** None

**ENCLOSURES:**

DE Report Presentation- Safety & Security

9. CONSENT AGENDA

9.A. Minutes from Previous Board of Trustee Meetings

**Presenter:** Ms. Courtney Lackey Wilson

Regular Meeting  
Monday, January 23, 2023 6:30 PM Central

Cannady Cedar Hill Room  
285 Uptown Blvd.  
Cedar Hill, Texas 75104

**1. CALL TO ORDER at 6:30 PM.**

FIRST ORDER OF BUSINESS - Announcement by the Board President whether a quorum is present, and that the notice of the meeting has been duly called, and posted in the time and manner required by the Texas Open Meetings Act, Texas Government Code Chapter 551. **Trustees present are Robert Riggs, Gayle Sims, Ramona Ross-Bacon and Carma Morgan. Cheryl Wesley, Dr. Denise Roache-Davis, and Dr. Jeremiah Martin are absent.**

**Recess to Closed Session at 6:31 PM. Dr. Jeremiah Martin arrived at 6:33 PM.**

**2. CLOSED SESSION opened at 6:43 PM.**

Recess to Executive Session, pursuant to Texas Open Meetings Act, Texas Government Code Section:

551.071) Private consultation with the board's attorney,

551.074) To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

551.082) Considering discipline of a public school child, or complaint or charge against personnel.

551.076) Deliberation regarding security devices or security audits

- (1) the deployment, or specific occasions for implementation, of security personnel or devices; or
- (2) a security audit.

If, during the course of the meeting, the Board of Trustees should determine that a closed session is required, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code Section listed above.

The Board will vote on matters in Open Session considered in Closed Session or matters considered if the Board enters into a Closed meeting during the meeting, if applicable.

**Closed Session closed at 7:30 PM.**

**3. PUBLIC SESSION reconvened at 7:35 PM.**

**3.A. Pledge to Flags presented by the CHHS JROTC.**

3.A.1. Pledge to the American Flag

3.A.2. Pledge to the Texas Flag

**3.B. Prayer led by President Robert Riggs.**

**4. COMMUNICATIONS/RECOGNITIONS**

4.A. School Board Recognition

4.B. DER - Choose Your Seat, Innovation

#### 4.C. CHISD Cares

5. CITIZENS FORUM: The Board will now hear those who wish to make comments and who have completed and returned the Public Forum Citizen Participation Form. This section will be conducted in accordance with the Texas Open Meetings Act and Board Policy. Speakers must limit comments to issues that can be presented in a public forum. Complaints about student discipline, specific student issues or personnel must be addressed through appropriate administrative channels. **There was one public comment.**

#### 6. LONE STAR GOVERNANCE

Founded on research, Lone Star Governance (LSG) is a continuous-improvement model for governing teams—boards in collaboration with their superintendents—who choose to focus intensely on only one primary objective: Improving student outcomes. Lone Star Governance accomplishes this intense focus through tailored coaching aligned to the five pillars of the Texas Framework for School Board Development: Vision, Accountability, Structure, Advocacy, and Unity.

##### 6.A. Progress Monitoring

###### 6.A.1. LSG Goals 1 & 4

7. CONSENT AGENDA **Ramona Ross-Bacon makes the motion to approve the Consent Agenda as presented. Carma Morgan seconds the motion. Gayle Sims request more information regarding Item 7B. Motion passes unanimously 5-0.**

##### 7.A. Minutes from Previous Board of Trustee Meetings

##### 7.B. Budget Amendment

##### 7.C. RFP 22-23-02 Catering and Food Related Services

##### 7.D. RFP 22-23-01 Teaching Aids, Instructional Materials and Related Services

#### 8. ACTION ITEMS

8.A. New CHHS Head Football Coach **is removed from the agenda and there is no discussion regarding Item 8A.**

8.B. Contract Abandonment **Gayle Sims makes the motion that the Board authorize the Board President to submit a written complaint with the required information to SBEC in accordance with TEC Section 21.105(c) and 19 TAC 249.14 seeking sanctions against Sarah Gubachy, a term contract teacher, for abandonment of her employment contract. Dr. Jeremiah Martin seconds the motion. Motion passes 3-2 with Carma Morgan and Ramona Ross-Bacon voting opposed.**

#### 9. BOARD DISCUSSION

##### 9.A. Upcoming Events

##### 9.B. Training and Event Recaps

#### 10. SUPERINTENDENT'S REPORT

##### 10.A. Employment Retirements Resignations Terminations

10.B. November Financial Report

10.C. ESSER II and III Report

10.D. Purchases Over \$50K

11. ADJOURN at **8:56 PM**.

Called Meeting  
Monday, February 6, 2023 6:30 PM Central

Third Floor Training Room  
285 Uptown Blvd.  
Cedar Hill, Texas 75104

**1. CALL TO ORDER at 6:34 PM**

FIRST ORDER OF BUSINESS - Announcement by the Board President whether a quorum is present, and that the notice of the meeting has been duly called, and posted in the time and manner required by the Texas Open Meetings Act, Texas Government Code Chapter 551.

**Trustees present are Robert Riggs, Ramona Ross-Bacon, Cheryl Wesley, Dr. Denise Roache-Davis, Dr. Jeremiah Martin and Carma Morgan. Gayle Sims is absent.**

**Recess to Closed Session at 6:34 PM.**

**2. CLOSED SESSION opened at 6:43 PM.**

Recess to Executive Session, pursuant to Texas Open Meetings Act, Texas Government Code Section:

551.071) Private consultation with the board's attorney,

551.074) To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee

551.082) Considering discipline of a public school child, or complaint or charge against personnel.

If, during the course of the meeting, the Board of Trustees should determine that a closed session is required, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code Section listed above.

The Board will vote on matters in Open Session considered in Closed Session or matters considered if the Board enters into a Closed meeting during the meeting, if applicable.

**Closed Session closed at 7:43 PM.**

**Reconvened to Public Session at 7:47 PM.**

**3. PUBLIC COMMENTS there were 2 public comments regarding school safety and communication.**

The Board encourages comments about the District from members of the public. Anyone who has signed up to speak in advance of the meeting in accordance with procedures may do so at this time. Each participant should address the Board from the podium microphone, stating their name and address before speaking. The Board asks that each participant's comments pertain to District business and be no longer than three (3) minutes. Copies of presentations should be made available to all Trustees and the Superintendent.

**4. INFORMATION**

These items are presented to the Board for information only. No presentations will be made unless specifically requested by the Board.

**4.A. Long Range Planning**

5. ACTION ITEMS

5.A. Budget Amendment No.1 - Debt Service **Cheryl Wesley makes the motion to approve the budget amendment as presented. Carma Morgan seconds the motion. Unanimously approved 6-0.**

5.B. Recommendation for Hire- Head Football Coach **Dr. Denise Roache-Davis makes the motion to approve Nick Ward as the new CHHS Football Coach. Dr. Jeremiah Martin seconds the motion. Unanimously approved 6-0.**

6. ADJOURN at 9:11 PM.

Called Meeting  
Thursday, February 9, 2023 5:00 PM Central

Third Floor Training Room  
285 Uptown Blvd.  
Cedar Hill, Texas 75104

**1. CALL TO ORDER at 5:03 PM.**

FIRST ORDER OF BUSINESS - Announcement by the Board President whether a quorum is present, and that the notice of the meeting has been duly called, and posted in the time and manner required by the Texas Open Meetings Act, Texas Government Code Chapter 551.

**Trustees present are Robert Riggs, Ramona Ross-Bacon, Cheryl Wesley, Dr. Denise Roache-Davis and Carma Morgan. Dr. Jeremiah Martin and Gayle Sims are absent.**

**Recess to Closed Session at 5:04 PM.**

**Dr. Jeremiah Martin joins at 5:07 PM.**

**2. CLOSED SESSION opened at 5:09 PM.**

Recess to Executive Session, pursuant to Texas Open Meetings Act, Texas Government Code Section:

551.071) Private consultation with the board's attorney,

551.074) To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee

551.082) Considering discipline of a public school child, or complaint or charge against personnel.

If, during the course of the meeting, the Board of Trustees should determine that a closed session is required, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code Section listed above.

The Board will vote on matters in Open Session considered in Closed Session or matters considered if the Board enters into a Closed meeting during the meeting, if applicable.

**Closed Session closed at 5:40 PM.**

**Reconvened to Public Session at 5:47 PM.**

**3. PUBLIC COMMENTS** The Board encourages comments about the District from members of the public. Anyone who has signed up to speak in advance of the meeting in accordance with procedures may do so at this time. Each participant should address the Board from the podium microphone, stating their name and address before speaking. The Board asks that each participant's comments pertain to District business and be no longer than three (3) minutes. Copies of presentations should be made available to all Trustees and the Superintendent. **There was one public comment in regards to support of a bond and or VATRE election.**

#### 4. ACTION ITEMS

**4.A. Order to Call Trustee Election 2023 Cheryl Wesley makes the motion to call the CHISD election for places 3, 4, and 5 to be held on May 6, 2023. Dr. Denise Roache-Davis seconds the motion. Unanimously approved 6-0.**

**4.B. Election Order – Bond Carma Morgan makes the motion to approve the Election Order for a Bond at approximately \$217,000,000.00 to be held on May 6, 2023. Dr. Denise Roache-Davis seconds the motion. After further discussion Carma Morgan makes the motion to amend the amount and remove the Bray demolition in the amount \$341,000.00 and Lacy Enrollment Center in the amount \$8,700,000.000 with a total of \$9,100,000.00 for the May 6, 2023 original project scope and escalation with a new total of \$208,000,000.00 bond proposal. Dr. Denise Roache-Davis seconds the motion. Unanimously approved 6-0.**

#### 5. ADJOURN at 6:28 PM.

9.B. RFP 22-23-02 Catering and Food Related Services

**Cedar Hill Independent School District  
BOARD OF TRUSTEES**

**Meeting Date: February 21, 2023**

**Presented by: Dr. Gerald Hudson, Superintendent of Schools**

**Subject: Consideration of Vendor List for Catering and Food Related Services pursuant to RFP 22-23-02**

**Consent**

**BACKGROUND INFORMATION:**

This is the legal requirement that will keep the District in compliance with Texas Education Code 44.031. The bid process allows procurement of goods and services at the best value with the use of public funds. Staff advertised and requested proposals for the purchase of Catering and Food Related Services. The bid was designed to establish a discount from the vendor's regularly published price list and compare other cost related factors such as delivery and gratuity. The term of the contract will be the date after the award was made through June 30, 2026. This bid is a "Multiple Award RFP" and will allow additional vendors to respond and be awarded throughout the year. Each month, a new list of responsive bidders will be presented to the Board for approval. February's proposed vendors are included in the RFP 22-23-02 Bid Tabulation for the purchase of Catering and Food Related Services.

**RECOMMENDATION:**

Administration recommends approval of vendors for the purchase of Catering and Food Related Services through June 30, 2026 as per the attached list.

**BOARD ACTION REQUIRED:**

Motion to approve vendors for the purchase of Catering and Food Related Services through June 30, 2026 as per the attached list.

**POLICY AUTHORIZATION:**

CH – LEGAL Purchasing and Acquisition  
CH – LOCAL Purchasing and Acquisition

**CONTACT PERSON:**

Carla Settle, Chief Financial Officer  
Caleb Pape, Director of Purchasing & Contracts Management

**FUNDING SOURCE:**

2022-2023 Budget

**ENCLOSURES:**

Bid Tabulation RFP 22-23-02

Proposal Tabulation - RFP # 22-23-02  
Catering and Food Related Services

	<b>HardyQ LLC</b>	<b>Simple Simons Pizza</b>	
	2908 Vacherie Lane	462 HWY 67 EAST, STE 100	
	Dallas, TX 75227	Venus, TX 76084	
<b>Minimum Order</b>	No	No	
<b>Accepts Pos</b>	Yes	Yes	
<b>Locations under this Proposal</b>	Dallas	Venus	
<b>Discount</b>	0%	Yes	
<b>Delivery</b>	\$25 per 100 meals	\$0	
<b>HUB</b>	No	No	
<b>EDGAR</b>	Yes	Yes	
<b>EPCNT/CTPA</b>	Yes	Yes	
<b>All Required Forms Completed, Signed and Returned</b>	Yes	Yes	
<b>Email</b>	<a href="mailto:contact@hardyq.com">contact@hardyq.com</a>	<a href="mailto:sspvenus@mail.com">sspvenus@mail.com</a>	

9.C. RFP 22-23-01 Teaching Aids, Instructional Materials and Related Services

**Cedar Hill Independent School District  
BOARD OF TRUSTEES**

**Meeting Date:** February 21, 2023

**Presented by:** Dr. Gerald Hudson, Superintendent of Schools

**Subject:** Consideration of Vendor List for Teaching Aids, Instructional Materials, and Related Services pursuant to RFP 22-23-01

**Consent**

**BACKGROUND INFORMATION:**

This is the legal requirement that will keep the District in compliance with Texas Education Code 44.031. The bid process allows procurement of goods and services at the best value with the use of public funds. Staff advertised and requested proposals for the purchase of Teaching Aids, Instructional Materials, and Related Services. The bid was designed to establish a discount from the vendor's regularly published price list and compare other cost related factors such as shipping and fees. The term of the contract will be the date after the award was made through June 30, 2026. This bid is a "Multiple Award RFP" and will allow additional vendors to respond and be awarded throughout the year. Each month, a new list of responsive bidders will be presented to the Board for approval. February's proposed vendors are included in the RFP 22-23-01 Bid Tabulation for the purchase of Teaching Aids, Instructional Materials, and Related Services.

**RECOMMENDATION:**

Administration recommends approval of vendors for the purchase of Teaching Aids, Instructional Materials, and Related Services through June 30, 2026 as per the attached list.

**BOARD ACTION REQUIRED:**

Motion to approve vendors for the purchase of Teaching Aids, Instructional Materials, and Related Services through June 30, 2026 as per the attached list.

**POLICY AUTHORIZATION:**

CH – LEGAL Purchasing and Acquisition  
CH – LOCAL Purchasing and Acquisition

**CONTACT PERSON:**

Carla Settle, Chief Finance Officer  
Caleb Pape, Director of Purchasing & Contracts Management

**FUNDING SOURCE:**

2022-2023 Budget

**ENCLOSURES:**

RFP 22-23-01\_Bid Tabulation

Proposal Tabulation - RFP # 22-23-01  
Teaching Aids, Instructional Materials, and Related Services

	<b>AKJ Education (Wholesale)</b>	<b>The Science Penguin Inc.</b>	
	2700 Hollins Ferry Rd.	12501 Verandah Court	
	Baltimore, MD 21230	Austin, TX 78726	
<b>Product/Service Provided</b>	Literacy Books, Games & other material	Grades 3-5 Science Instructional Materials	
<b>Minimum Order</b>	No	No	
<b>Accepts Pos</b>	Yes	Yes	
<b>Discount</b>	30-35%	Bundle Discounts Available	
<b>Consultant/PD Fees</b>	N/A	N/A	
<b>Shipping</b>	10% of order; Free on orders over \$5,000	Free	
<b>HUB</b>	No	No	
<b>EDGAR</b>	Yes	Yes	
<b>EPCNT/CTPA</b>	Yes	Yes	
<b>All Required Forms Completed, Signed and Returned</b>	Yes	Yes	
<b>Email</b>	<a href="mailto:salesupport@akjeducation.com">salesupport@akjeducation.com</a>	<a href="mailto:customerservice@thesciencepenguin.com">customerservice@thesciencepenguin.com</a>	

9.D. Resolution for the Designation of Investment Officers

**Cedar Hill Independent School District**  
**BOARD OF TRUSTEES**

Meeting Date: February 21, 2023

Presented by: Dr. Gerald Hudson, Superintendent of Schools

Subject: Designation of Investment officers for the Cedar Hill Independent School District

**Consent Item**

**BOARD GOAL:**

This is a legal requirement to remain in compliance with TEA and GASB regulations regarding the Public Financial Information Act (PFIA).

**BACKGROUND INFORMATION:**

In accordance with current adopted Board Investment Policy, the investment officers are named after the correlated training as has been completed. PFIA Training must be completed by each investment officer once every two years.

**RECOMMENDATION:**

Adopt the resolution designating Investment Officers of Cedar Hill Independent School District.

**BOARD ACTION REQUIRED:**

Motion to approve the "Designation of Investment Officers for Cedar Hill Independent School District."

**POLICY AUTHORIZATION:**

CDA (LEGAL) and CDA (LOCAL) – Other Revenues/Investments

**CONTACT PERSON(S):**

Carla Settle, Executive Director of Finance

**Funding Source:**

N/A

**ENCLOSURES:**

Attached

9.E. Budget Amendment No. 8 - General Fund

**Cedar Hill Independent School District  
BOARD OF TRUSTEES**

**Meeting Date:** February 21, 2023

**Presented by:** Dr. Gerald Hudson, Superintendent of Schools

**Subject:** Budget Amendment #8 – General Fund

**Action Item**

**SUPERINTENDENT CONSTRAINT:**

- Shall not make budget decisions that increase taxes

**BACKGROUND INFORMATION:**

Budget amendments are to be made prior to exceeding a detailed functional expenditure category, and these amendments are to be recorded in the board minutes. The attached budget amendment is necessary to make adjustments by function to the General Operating budget highlighted as follows:

Expenditures

1. *Increase in function 51 maintenance for fire alarm covers at Bessie Coleman MS (budget neutral)*
2. *Increase in function 11 instruction for Chromebook parts and replacements at Bessie Coleman MS (budget neutral)*

**RECOMMENDATION:**

Administration recommends approval of the General Fund Budget Amendment #8 as presented in the attached supporting document.

**BOARD ACTION REQUIRED:**

Motion to approve budget amendment #8 as presented on the attached supporting document.

**POLICY AUTHORIZATION:**

CHISD POLICY CE (LOCAL) and Texas Education Code, Section 44.006

**CONTACT PERSON(S):**

Carla Settle, Chief Financial Officer

**Funding Source:**

General Operating (199)

**ENCLOSURES:**

Attached

**CEDAR HILL INDEPENDENT SCHOOL DISTRICT**  
**Budget Amendment: General Fund #8**  
**February 21, 2023 for Fiscal Year 2022-2023**



		<b>2022-2023 Original Budget</b>	<b>2022-2023 Revised Budget</b>	<b>Amendments Requested</b>	<b>Balance Neutral Transfers Requested</b>	<b>Proposed Amended Budget</b>
5700	Local Sources	\$ 49,558,708	\$ 43,558,708	-		\$ 43,558,708
5800	State Program Revenues	19,808,372	19,808,372			\$ 19,808,372
5900	Federal Program Revenues	1,100,000	1,438,000	-		\$ 1,438,000
	Other Financing Sources					
	<b>Budgeted Revenue</b>	<b>\$ 70,467,080</b>	<b>\$ 64,805,080</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 64,805,080</b>

11	Instruction	\$ 35,779,845	\$ 32,457,396	-	2,500	\$ 32,459,896
12	Instructional Resources & Media Services	682,695	623,319	-	-	623,319.00
13	Curriculum Dev & Instructional Staff Dev	1,169,383	1,312,400	-	-	1,312,400.00
21	Instructional Leadership	955,176	959,282	-	-	959,282.00
23	School Leadership	4,662,448	4,171,781	-	(3,200)	4,168,581.00
31	Guidance, Counseling, & Evaluation Services	3,133,578	2,990,133	-	-	2,990,133.00
33	Health Services	773,428	725,341	-	-	725,341.00
34	Student (Pupil) Transportation	3,259,660	3,299,639	-	-	3,299,639.00
35	Food Services	12,150	12,150	-	-	12,150.00
36	Extracurricular Activities	2,022,124	1,948,871	-	-	1,948,871.00
41	General Administration	3,760,296	3,858,933	-	-	3,858,933.00
51	Facilities Maintenance & Operations	8,479,869	8,867,406	-	700	8,868,106.00
52	Security & Monitoring Services	1,534,601	1,525,073	-	-	1,525,073.00
53	Data Processing Services	1,354,956	2,399,133	-	-	2,399,133.00
61	Community Services	203,296	203,296	-	-	203,296.00
71	Debt Service Cost	1,347,383	744,769	-	-	744,769.00
93	Payments to Fiscal Agent	153,518	153,518	-	-	153,518.00
95	Payments to JJAEP	20,000	20,000	-	-	20,000.00
99	Other Intergovernmental Charges	165,000	176,000	-	-	176,000.00
	Other Financing Uses	-	-			-
	<b>Budgeted Expenditures</b>	<b>\$ 69,469,406</b>	<b>\$ 66,448,440</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 66,448,440</b>
	<b>Net Revenue &amp; Expenses</b>	<b>\$ 997,674</b>	<b>\$ (1,643,360)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (1,643,360)</b>

	Other Resources	\$ -	\$ -			\$ -
	Other Uses	\$ -	\$ -			\$ -
	<b>Net of Other Resources and Other Uses</b>	<b>\$ -</b>	<b>\$ -</b>			<b>\$ -</b>
	<b>Net effect to Fund Balance</b>	<b>\$ 997,674</b>	<b>\$ (1,643,360)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (1,643,360)</b>
	<i>Effect on Committed Fund Balance</i>					\$ -
	<i>Effect on Unassigned Fund Balance</i>					\$ (1,643,360)

**CEDAR HILL INDEPENDENT SCHOOL DISTRICT**  
**Budget Amendment: General Fund #8**  
**February 21, 2023 for Fiscal Year 2022-2023**



Function	Description	Increase	Decrease	Neutral	Neutral	Total
				Fire Alarm Covers	Chromebook Fees	
11	Instruction				2,500	\$ 2,500
12	Instructional Res & Media Services					-
13	Curriculum Dev & Instructional Staff Dev					-
21	Instructional Leadership					-
23	School Leadership			(700)	(2,500)	(3,200)
31	Guidance, Counseling, & Evaluation Services					-
33	Health Services					-
34	Student (Pupil) Transportation					-
35	Food Services					-
36	Extracurricular Activities					-
41	General Administration					-
51	Facilities Maintenance & Operations			700		700
52	Security & Monitoring Services					-
53	Data Processing Services					-
61	Community Services					-
71	Debt Services					-
93	Payments to Fiscal Agent					-
95	Payments to JJAEP					-
99	Other Intergovernmental Charges					-
	<b>Budgeted Expenditures</b>	-	-	-	-	-

10. ACTION ITEMS

10.A. Resolution - Bad Weather Days

# Cedar Hill Independent School District BOARD OF TRUSTEES

**Meeting Date:** February 21, 2023

**Presented by:** Dr. Gerald Hudson, Superintendent of Schools

**Subject:** Inclement Weather Resolution

## Action

**BACKGROUND INFORMATION:**

Safety precautions due to impassable roadways and severe cold weather caused Cedar Hill ISD to close all campuses and support buildings on February 1st, 2nd, and 3rd. Although the District was closed, some categories of essential workers are required to report to work on-site during District closure. This resolution requests full compensation for all employees and allows for premium pay, which is the rate of one and one-half times their regular rate of pay, for any on-site work done by non-exempt employees who were required to work during the emergency closure, as defined by board policy DEA (LOCAL).

**RECOMMENDATION:**

Administration recommends that the board consider approval of a Resolution allowing compensation for staff members due to time missed during inclement weather days.

**BOARD ACTION REQUIRED:**

Administration recommends that the Board approve the Inclement Weather Resolution presented by the administration.

**POLICY AUTHORIZATION:**

DEA(LOCAL)

**CONTACT PERSON:**

Hallema Jackson, Assistant Superintendent of Human Resources

**FUNDING SOURCE:**

As provided in the district budget per the CHISD compensation plan.

**ENCLOSURES:**

Under separate cover.

11. BOARD DISCUSSION

11.A. Upcoming Events

11.B. Training and Event Recaps

12. SUPERINTENDENT'S REPORT

12.A. Employment Retirements Resignations Terminations

**Presenter:** Ms. Hallema Jackson

**Cedar Hill Independent School District  
BOARD OF TRUSTEES**

**Meeting Date:** February 21, 2023

**Presented by:** Dr. Gerald Hudson, Superintendent of Schools

**Subject:** Employment, Retirements, and Resignations  
of Professional Staff

**Information**

**BACKGROUND INFORMATION:**

The following employment, retirements, resignations, and terminations reports have been submitted for board information.

**RECOMMENDATION:**

N/A

**BOARD ACTION REQUIRED:**

N/A

**POLICY AUTHORIZATION:**

DC (LEGAL and LOCAL) Employment Practices.  
DFE (LEGAL and LOCAL) Resignation.

**CONTACT PERSON:**

Hallema Jackson, Assistant Superintendent of Human Resources.

**FUNDING SOURCE:**

N/A

**ENCLOSURES:**

Under separate cover.

### New Hires through January 31, 2023

Name	Position	Campus	Hire Date
BAILEY, ANDRE BRANDON	TEACHER	104 HIGH POINTE ELEMENTARY	1/17/2023
CULLISON, ALICKA VICTORIA	TEACHER	108 LAKE RIDGE ELEMENTARY	1/3/2023
JARAMILLO, ROZZA LYNN	TEACHER	102 PLUMMER ELEMENTARY	1/31/2023
MIRANDA, NICOLAS	TEACHER	041 W.S. PERMENTER MIDDLE	1/17/2023
SLACK, JEANNETTE ELLA	PROFESSIONAL - NO CONTRACT	750 GENERAL ADMINISTRATION	1/23/2023
WILLIAMS, ZA'MYRIA MEKOLE	TEACHER	001 CEDAR HILL HIGH	1/17/2023

Resignations through 01.31.23

Name	POSITION	CAMPUS/DEPARTMENT	Effective
BUNCH, DESIRAY LASHAY	TEACHER	042 COLEMAN MIDDLE SCHOOL	1/27/2023
ECKEBERGER, MELISSA MICHELLE	TEACHER	042 COLEMAN MIDDLE SCHOOL	1/13/2023
JACKSON, ANDREW DEWAYNE	TEACHER	101 BRAY ELEMENTARY	1/31/2023
LYNN, CARLOS ANDREW	ADMINISTRATOR	999 ATHLETICS	1/27/2023
TAYLOR, ELIJAH KEITH	TEACHER	110 COLLEGIATE PREPARATORY	1/23/2023
WARD, TRINITY MERTEAL	PROFESSIONAL	041 PERMENTER MIDDLE SCHOOL	1/19/2023
WELLS, MARTIN DAVID	TEACHER	041 PERMENTER MIDDLE SCHOOL	1/3/2023

12.B. December Financial Report  
**Presenter:** Ms. Carla Settle

**Cedar Hill Independent School District  
BOARD OF TRUSTEES**

**Meeting Date:** February 21, 2023

**Presented by:** Dr. Gerald Hudson, Superintendent of Schools

**Subject:** Financial Report – December 2022

**Information**

**SUPERINTENDENT CONSTRAINT:**

Shall not make budget decisions that increase taxes

**BACKGROUND INFORMATION:**

Each month, financial reports are prepared detailing the status of the District's financial activity for the month ending December 2022. The financial reports are separated into revenue and expenditures. The expenditures are summarized by function and by object.

**CONTACT PERSON(S):**

Carla Settle, Chief Financial Officer  
Paula McBride, Executive Director of Finance

**ENCLOSURES:**

Attached

**Cedar Hill Independent School District  
Financial Report Month Ending December 31, 2022**



**2022-2023 Fiscal Year**

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**CEDAR HILL INDEPENDENT SCHOOL DISTRICT  
2022-2023 FISCAL YEAR BOARD-APPROVED BUDGETS  
FOR THE SIXTH MONTH ENDING DECEMBER 31, 2022**



	General Fund		Food Service		Debt Service		District Total	
	Original Budget	Amended Budget	Original Budget	Amended Budget	Original Budget	Amended Budget	Original Budget	Amended Budget
<b>REVENUES:</b>								
Local and Intermediate Sources	\$ 49,558,708	\$ 49,558,708	\$ 230,000	\$ 230,000	\$ 17,008,689	\$ 17,008,689	\$ 66,797,397	\$ 66,797,397
State Program Revenues	19,808,372	19,808,372	150,000	150,000	-	-	19,958,372	19,958,372
Federal Program Revenues	1,100,000	1,438,000	4,132,878	4,312,538	375,000	375,000	5,607,878	6,125,538
Other Financing Sources	-	-	-	-	-	-	-	-
<b>Total Revenues</b>	<b>\$ 70,467,080</b>	<b>\$ 70,805,080</b>	<b>\$ 4,512,878</b>	<b>\$ 4,692,538</b>	<b>\$ 17,383,689</b>	<b>\$ 17,383,689</b>	<b>\$ 92,363,647</b>	<b>\$ 92,881,307</b>
<b>EXPENDITURE SUMMARY BY FUNCTION:</b>								
11 - Instructional	\$ 35,779,845	\$ 35,646,396	\$ -	\$ -	\$ -	\$ -	\$ 35,779,845	\$ 35,646,396
12 - Instructional Resources and Media Services	682,695	684,319	-	-	-	-	682,695	684,319
13 - Curriculum and Instructional Staff Development	1,169,383	1,312,400	-	-	-	-	1,169,383	1,312,400
21 - Instructional Leadership	955,176	959,282	-	-	-	-	955,176	959,282
23 - School Leadership	4,662,448	4,632,781	-	-	-	-	4,662,448	4,632,781
31 - Guidance, Counseling and Evaluation	3,133,578	3,151,133	-	-	-	-	3,133,578	3,151,133
33 - Health Services	773,428	775,341	-	-	-	-	773,428	775,341
34 - Student Transportation	3,259,660	3,302,139	-	-	-	-	3,259,660	3,302,139
35 - Child Nutrition/Food Service	12,150	12,150	4,512,878	4,692,538	-	-	4,525,028	4,704,688
36 - Cocurricular/Extra Curricular Activities	2,022,124	2,026,871	-	-	-	-	2,022,124	2,026,871
41 - General Administration	3,760,296	3,858,933	-	-	-	-	3,760,296	3,858,933
51 - Plant Maintenance and Facility Services	8,479,869	8,867,406	-	-	-	-	8,479,869	8,867,406
52 - Security and Monitoring Services	1,534,601	1,525,073	-	-	-	-	1,534,601	1,525,073
53 - Data Processing Services	1,354,956	2,399,133	-	-	-	-	1,354,956	2,399,133
61 - Community Services	203,296	203,296	-	-	-	-	203,296	203,296
71 - Debt Service Cost	1,347,383	742,269	-	-	16,435,742	16,435,742	17,783,125	17,178,011
93 - Shared Service Agreement	153,518	153,518	-	-	-	-	153,518	153,518
95 - Payments to Juvenile Justice Alternative Program	20,000	20,000	-	-	-	-	20,000	20,000
99 - Other Intergovernmental Charges	165,000	176,000	-	-	-	-	165,000	176,000
Other Financing Uses	-	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 69,469,406</b>	<b>\$ 70,448,440</b>	<b>\$ 4,512,878</b>	<b>\$ 4,692,538</b>	<b>\$ 16,435,742</b>	<b>\$ 16,435,742</b>	<b>\$ 90,418,026</b>	<b>\$ 91,576,720</b>
<b>EXPENDITURE SUMMARY BY OBJECT:</b>								
61XX - Payroll Cost	\$ 57,866,427	\$ 57,823,005	\$ 450,000	\$ 450,000	\$ -	\$ -	\$ 58,316,427	\$ 58,273,005
62XX - Professional and Contracted Services	5,335,688	5,381,887	3,490,178	3,659,044	-	-	8,825,866	9,040,931
63XX - Supplies and Materials	2,715,267	2,799,558	422,700	422,450	-	-	3,137,967	3,222,008
64XX - Other Operating Expenses	2,116,641	2,344,263	-	-	-	-	2,116,641	2,344,263
65XX - Bond Principal	-	-	-	-	9,491,666	9,491,666	9,491,666	9,491,666
65XX - Bond Interest	-	-	-	-	6,844,076	6,844,076	6,844,076	6,844,076
65XX - Other Debt Serv Fees	1,347,383	742,269	-	-	100,000	100,000	1,447,383	842,269
66XX - Capital Outlay Expenses	88,000	1,357,458	150,000	161,044	-	-	238,000	1,518,502
89XX - Other Uses	-	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 69,469,406</b>	<b>\$ 70,448,440</b>	<b>\$ 4,512,878</b>	<b>\$ 4,692,538</b>	<b>\$ 16,435,742</b>	<b>\$ 16,435,742</b>	<b>\$ 90,418,026</b>	<b>\$ 91,576,720</b>
<b>Excess (Deficiency) of Revenues Over Expenditures</b>	<b>\$ 997,674</b>	<b>\$ 356,640</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 947,947</b>	<b>\$ 947,947</b>	<b>\$ 1,945,621</b>	<b>\$ 1,304,587</b>

**CEDAR HILL INDEPENDENT SCHOOL DISTRICT  
(UNAUDITED) STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE  
GENERAL OPERATING FUND (199)  
FOR THE SIXTH MONTH ENDING DECEMBER 31, 2022**



	CURRENT YEAR 2022-2023					PRIOR YEAR 2021-2022				
	Original Budget	Amended Budget	December 2022	Actual Year to Date*	Actual to Budget	Original Budget	Amended Budget	December 2021	Actual Year to Date*	Actual to Budget
<b>REVENUES:</b>										
Local and Intermediate Sources	\$ 49,558,708	\$ 49,558,708	\$ 20,625,450	\$ 22,800,790	46.01%	\$ 41,583,284	\$ 41,583,284	\$ 19,488,718	\$ 22,524,113	54.17%
State Program Revenues	19,808,372	19,808,372	748,138	13,221,829	66.75%	25,125,337	25,729,828	4,162,329	14,475,040	56.26%
Federal Program Revenues	1,100,000	1,438,000	415,162	569,806	39.62%	700,000	700,000	587,648	703,968	100.57%
Other Financing Sources	-	-	-	-	-	-	-	-	-	-
<b>Total revenues</b>	<b>\$ 70,467,080</b>	<b>\$ 70,805,080</b>	<b>\$ 21,788,750</b>	<b>\$ 36,592,425</b>	<b>51.68%</b>	<b>\$ 67,408,621</b>	<b>\$ 68,013,112</b>	<b>\$ 24,238,695</b>	<b>\$ 37,703,121</b>	<b>55.44%</b>
<b>EXPENDITURE SUMMARY BY FUNCTION:</b>										
11 - Instruction	\$ 35,779,845	\$ 35,646,396	\$ 2,817,629	\$ 12,435,998	34.89%	\$ 35,303,427	\$ 35,219,927	\$ 2,778,884	\$ 17,856,571	50.70%
12 - Instructional Resources and Media Services	682,695	684,319	49,531	226,969	33.17%	760,393	760,393	46,404	325,714	42.84%
13 - Curriculum and Instructional Staff Development	1,169,383	1,312,400	102,578	571,625	43.56%	1,194,908	1,194,908	72,824	487,027	40.76%
21 - Instructional Leadership	955,176	959,282	79,893	483,121	50.36%	892,491	892,491	78,220	465,054	52.11%
23 - School Leadership	4,662,448	4,632,781	379,771	2,000,842	43.19%	4,589,404	4,589,404	386,799	2,206,376	48.08%
31 - Guidance, Counseling and Evaluation	3,133,578	3,151,133	243,807	1,193,748	37.88%	2,576,912	2,660,412	271,280	1,334,584	50.16%
33 - Health Services	773,428	775,341	70,252	319,236	41.17%	793,022	793,022	62,511	344,848	43.49%
34 - Student Transportation	3,259,660	3,302,139	297,051	1,755,645	53.17%	3,866,030	4,419,365	283,868	2,618,430	59.25%
35- Food Service	12,150	12,150	-	1,342	11.05%	12,150	12,150	-	2,108	17.35%
36 - Cocurricular/Extra Curricular Activities	2,022,124	2,026,871	177,543	850,882	41.98%	1,923,034	1,923,034	199,035	995,541	51.77%
41 - General Administration	3,760,296	3,858,933	239,323	1,684,832	43.66%	3,679,125	3,729,125	335,148	1,753,982	47.03%
51 - Plant Maintenance and Facility Services	8,479,869	8,867,406	612,808	4,198,772	47.35%	8,169,693	8,309,693	512,133	3,824,439	46.02%
52 - Security and Monitoring Services	1,534,601	1,525,073	171,829	805,007	52.78%	1,574,911	1,574,911	135,797	804,277	51.07%
53 - Data Processing Services	1,354,956	2,399,133	126,827	1,239,067	51.65%	1,680,725	1,680,725	111,405	972,478	57.86%
61 - Community Services	203,296	203,296	15,965	99,726	49.05%	195,861	195,861	14,465	89,987	45.94%
71 - Debt Service	1,347,383	742,269	35,445	314,544	42.38%	203,000	203,000	-	100,987	49.75%
93 - Shared Service Agreement	153,518	153,518	-	-	0.00%	153,518	153,518	-	-	0.00%
95 - Payments to Juvenile Justice Alternative Program	20,000	20,000	-	11,664	58.32%	20,000	20,000	-	3,000	15.00%
99 - Other Intergovernmental Charges	165,000	176,000	-	87,934	49.96%	165,000	165,000	-	83,802	50.79%
Other Financing Uses	-	-	-	-	-	-	979,491	-	-	-
<b>Total expenditures</b>	<b>\$ 69,469,406</b>	<b>\$ 70,448,440</b>	<b>\$ 5,420,249</b>	<b>\$ 28,280,955</b>	<b>40.14%</b>	<b>\$ 67,753,604</b>	<b>\$ 69,476,430</b>	<b>\$ 5,288,408</b>	<b>\$ 34,269,206</b>	<b>49.32%</b>
<b>EXPENDITURE SUMMARY BY OBJECT:</b>										
61XX - Payroll Cost	\$ 57,866,427	\$ 57,823,005	\$ 4,796,730	\$ 22,042,967	38.12%	\$ 55,484,529	\$ 54,906,105	\$ 4,460,137	\$ 27,366,276	49.84%
62XX - Professional and Contracted Services	5,335,688	5,381,887	392,821	2,556,282	47.50%	6,764,308	7,113,699	574,120	3,411,088	47.95%
63XX - Supplies and Materials	2,715,267	2,799,558	128,644	1,191,724	42.57%	2,921,612	2,996,512	205,667	1,127,861	37.64%
64XX - Other Operating Expenses	2,116,641	2,344,263	37,952	1,303,979	55.62%	1,892,155	2,123,406	48,484	1,163,626	54.80%
65XX - Debt Service Payment	1,347,383	742,269	35,445	136,432	18.38%	203,000	203,000	-	100,987	49.75%
66XX - Capital Outlay Expenses	88,000	1,357,458	28,656	1,049,571	77.32%	488,000	1,154,217	-	1,099,368	95.25%
89XX - Other Uses	-	-	-	-	-	-	979,491	-	-	-
<b>Total expenditures</b>	<b>\$ 69,469,406</b>	<b>\$ 70,448,440</b>	<b>\$ 5,420,248</b>	<b>\$ 28,280,955</b>	<b>40.14%</b>	<b>\$ 67,753,604</b>	<b>\$ 69,476,430</b>	<b>\$ 5,288,409</b>	<b>\$ 34,269,206</b>	<b>49.32%</b>
<b>Excess (Deficiency) of Revenues Over Expenditures</b>	<b>\$ 997,674</b>	<b>\$ 356,640</b>	<b>\$ 16,368,501</b>	<b>\$ 8,311,470</b>		<b>\$ (344,983)</b>	<b>\$ (1,463,318)</b>	<b>\$ 18,950,286</b>	<b>\$ 3,433,915</b>	

\* July 2022 expenditures are presented accurately without expenses accrued to June 2022. Historically, CHISD interim financial reporting has not adjusted for these accruals. In an effort to be as timely and accurate as possible, July reports will only be including July expenses. Salaries will continue to be posted on a cash basis until June when the additional accruals will be included. All other months for fiscal year 2023 will be comparable on a monthly basis.

**CEDAR HILL INDEPENDENT SCHOOL DISTRICT  
(UNAUDITED) STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE  
CHILD NUTRITION FUND (240)  
FOR THE SIXTH MONTH ENDING DECEMBER 31, 2022**



	CURRENT YEAR 2022-2023					PRIOR YEAR 2021-2022				
	Original Budget	Amended Budget	December 2022	Actual Year to Date	Actual to Budget	Original Budget	Amended Budget	December 2021	Actual Year to Date	Actual to Budget
<b>REVENUES:</b>										
Local and Intermediate Sources	\$ 230,000	\$ 230,000	\$ 44,692	\$ 319,751	139.02%	\$ 800,268	\$ 800,268	\$ 16,446	\$ 125,998	15.74%
State Program Revenues	150,000	150,000	-	-	0.00%	24,000	24,000	-	-	0.00%
Federal Program Revenues	4,132,878	4,312,538	375,266	1,583,661	36.72%	3,551,653	3,551,653	424,898	1,933,713	54.45%
Other Financing Sources	-	-	-	-	-	-	-	-	-	-
<b>Total revenues</b>	<b>\$ 4,512,878</b>	<b>\$ 4,692,538</b>	<b>\$ 419,958</b>	<b>\$ 1,903,412</b>	<b>40.56%</b>	<b>\$ 4,375,921</b>	<b>\$ 4,375,921</b>	<b>\$ 441,344</b>	<b>\$ 2,059,711</b>	<b>47.07%</b>
<b>EXPENDITURE SUMMARY BY FUNCTION:</b>										
35 - Child Nutrition/Food Service	\$ 4,512,878	\$ 4,692,538	\$ 350,708	\$ 1,783,691	38.01%	\$ 4,304,789	\$ 4,305,789	\$ 53,584	\$ 2,056,335	47.76%
51 - Plant Maintenance and Facility Services	-	-	-	-	-	-	-	-	-	-
<b>Total expenditures</b>	<b>\$ 4,512,878</b>	<b>\$ 4,692,538</b>	<b>\$ 350,708</b>	<b>\$ 1,783,691</b>	<b>38.01%</b>	<b>\$ 4,304,789</b>	<b>\$ 4,305,789</b>	<b>\$ 53,584</b>	<b>\$ 2,056,335</b>	<b>47.76%</b>
<b>EXPENDITURE SUMMARY BY OBJECT:</b>										
61XX - Payroll Cost	\$ 450,000	\$ 450,000	\$ 42,492	\$ 220,953	49.10%	\$ 477,000	\$ 477,000	\$ 41,312	\$ 226,135	47.41%
62XX - Professional and Contracted Services	3,490,178	3,659,044	261,368	1,381,388	37.75%	3,265,861	3,266,861	460	1,558,851	47.72%
63XX - Supplies and Materials	422,700	422,450	46,849	170,307	40.31%	439,928	438,928	11,066	258,766	58.95%
64XX - Other Operating Expenses	-	-	-	-	-	22,000	22,000	746	12,582	57.19%
66XX - Capital Outlay Expenses	150,000	161,044	-	11,043	6.86%	100,000	100,000	-	-	0.00%
89XX - Other Uses	-	-	-	-	-	-	-	-	-	-
<b>Total expenditures</b>	<b>\$ 4,512,878</b>	<b>\$ 4,692,538</b>	<b>\$ 350,709</b>	<b>\$ 1,783,692</b>	<b>38.01%</b>	<b>\$ 4,304,789</b>	<b>\$ 4,304,789</b>	<b>\$ 53,584</b>	<b>\$ 2,056,334</b>	<b>47.77%</b>
<b>Excess (Deficiency) of Revenues Over Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 69,250</b>	<b>\$ 119,721</b>		<b>\$ 71,132</b>	<b>\$ 70,132</b>	<b>\$ 387,760</b>	<b>\$ 3,376</b>	

**CEDAR HILL INDEPENDENT SCHOOL DISTRICT  
(UNAUDITED) STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE  
DEBT SERVICE FUND (599)  
FOR THE SIXTH MONTH ENDING DECEMBER 31, 2022**



	CURRENT YEAR 2022-2023					PRIOR YEAR 2021-2022				
	Original Budget	Amended Budget	December 2022	Actual Year to Date	Actual to Budget	Original Budget	Amended Budget	December 2021	Actual Year to Date	Actual to Budget
<b>REVENUES:</b>										
Local and Intermediate Sources	\$ 17,008,689	\$ 17,008,689	\$ 8,090,303	\$ 8,843,445	51.99%	\$ 14,555,516	\$ 14,555,516	\$ 7,241,468	\$ 8,275,150	56.85%
State Program Revenues	-	-	648,368	648,368		289,207	289,207	-	274,504	94.92%
Federal Program Revenues	375,000	375,000	-	176,617	47.10%	-	375,000	-	176,617	47.10%
Other Financing Sources	-	-	-	-		-	-	-	-	
<b>Total revenues</b>	<b>\$ 17,383,689</b>	<b>\$ 17,383,689</b>	<b>\$ 8,738,671</b>	<b>\$ 9,668,430</b>	<b>55.62%</b>	<b>\$ 14,844,723</b>	<b>\$ 15,219,723</b>	<b>\$ 7,241,468</b>	<b>\$ 8,726,271</b>	<b>57.34%</b>
<b>EXPENDITURE SUMMARY BY FUNCTION:</b>										
71 - Debt Service Cost	\$ 16,435,742	\$ 16,435,742	\$ -	\$ 9,651,124	58.72%	\$ 11,226,056	\$ 10,851,056	\$ 1,572	\$ 6,641,738	61.21%
Other Financing Uses	-	-	-	-		-	-	-	-	
<b>Total expenditures</b>	<b>\$ 16,435,742</b>	<b>\$ 16,435,742</b>	<b>\$ -</b>	<b>\$ 9,651,124</b>	<b>58.72%</b>	<b>\$ 11,226,056</b>	<b>\$ 10,851,056</b>	<b>\$ 1,572</b>	<b>\$ 6,641,738</b>	<b>61.21%</b>
<b>EXPENDITURE SUMMARY BY OBJECT:</b>										
6511 - Bond Principal	\$ 9,491,666	\$ 9,491,666	\$ -	\$ 5,447,026	57.39%	\$ 658,458	\$ 658,458	\$ -	\$ 223,111	33.88%
6521 - Bond Interest	6,844,076	6,844,076	-	4,194,126	61.28%	10,537,598	10,162,598	-	6,404,915	63.02%
6599 - Other Debt Serv Fees	100,000	100,000	-	9,972	9.97%	30,000	30,000	1,572	13,712	45.71%
<b>Total expenditures</b>	<b>\$ 16,435,742</b>	<b>\$ 16,435,742</b>	<b>\$ -</b>	<b>\$ 9,651,124</b>	<b>58.72%</b>	<b>\$ 11,226,056</b>	<b>\$ 10,851,056</b>	<b>\$ 1,572</b>	<b>\$ 6,641,738</b>	<b>61.21%</b>
<b>Excess (Deficiency) of Revenues Over Expenditures</b>	<b>\$ 947,947</b>	<b>\$ 947,947</b>	<b>\$ 8,738,671</b>	<b>\$ 17,306</b>		<b>\$ 3,618,667</b>	<b>\$ 4,368,667</b>	<b>\$ 7,239,896</b>	<b>\$ 2,084,533</b>	

12.C. Quarter 2 Investment Report  
**Presenter:** Ms. Carla Settle

# Cedar Hill Independent School District BOARD OF TRUSTEES

**Meeting Date:** February 21, 2023

**Presented by:** Dr. Gerald Hudson, Superintendent of Schools

**Subject:** Investment Report – December 2022

## Information

### **SUPERINTENDENT CONSTRAINT:**

Shall not make budget decisions that increase taxes.

### **BACKGROUND INFORMATION:**

The Public Funds Investment Act requires that, not less than quarterly, written internal management reports be prepared by the investment officer and submitted to the governing body.

The report submitted contains a summary statement for the reporting period of each pooled fund group that states the beginning market value, the ending market value, and the accrued interest.

All pooled investments comply with Cedar Hill ISD Policy CDA(LEGAL)-P and Cedar Hill ISD Policy CDA(LOCAL)-A., and the Texas Public Funds Investment Act (PFIA). All investments meet the basic objectives included in the district's investment policy – safety, liquidity, diversity, and yield. The following is a list of authorized brokers to engage in investment transactions with Cedar Hill ISD approved by the Board on June 20, 2022.

- Prosperity Bank
- Local Government Investment Cooperative (LOGIC)
- Lone Star Investments
- First Public
- Texas Cooperative Liquid Assets Securities System Trust (Texas CLASS)
- Texas Local Government Investment Pool (TexPool)

This report has been submitted in compliance with Government Code 2256.006 per Board policy on investment procedures. The information on this report is, to the best of our knowledge, true and correct, and documents are available to support this data.

### **CONTACT PERSON(S):**

Carla Settle, Chief Financial Officer

Paula McBride, Executive Director of Finance

### **ENCLOSURES:**

Attached

**CEDAR HILL INDEPENDENT SCHOOL DISTRICT  
2022-2023 FISCAL YEAR INVESTMENT REPORT  
FOR THE SIX MONTHS ENDING DECEMBER 31, 2022**



	Beginning Balance 9/30/2022	Deposits	Withdrawals	Interest for 4th Quarter	Ending Balance 12/31/2022	Interest Fiscal Year to Date	Percentage of Portfolio	Average Yield to Maturity
<b>Local Government Investment</b>								
<b>Cooperative (LOGIC)</b>								
M&O Fund including Federal (200-299)	\$ 14,075,477.94	\$ 30,737,410.31	\$ (19,688,979.24)	\$ 95,353.32	\$ 25,219,262.33	\$ 95,353.32	57.82%	3.7931%
Debt Service Fund	4,196,453.82	7,772,507.61	-	48,514.28	12,017,475.71	48,514.28	27.55%	
Capital Project Fund	917,095.30	-	(186,064.43)	7,293.36	738,324.23	7,293.36	1.69%	
Food Service Fund	830,533.79	1,294,650.11	(900,338.64)	7,348.64	1,232,193.90	7,348.64	2.83%	
Mike Norton Scholarship Fund	14,729.83	-	-	141.18	14,871.01	141.18	0.03%	
WW Wilson Legacy Scholarship Fund	28,117.24	-	-	269.58	28,386.82	269.58	0.07%	
	<u>\$ 20,062,407.92</u>	<u>\$ 39,804,568.03</u>	<u>\$ (20,775,382.31)</u>	<u>\$ 158,920.36</u>	<u>\$ 39,250,514.00</u>	<u>\$ 158,920.36</u>		
<b>Local Government Investment</b>								
<b>Corporate Overnight Fund (First Public)</b>								
General Operating Fund	\$ 2,135,290.90	\$ -	\$ -	\$ 20,760.27	\$ 2,156,051.17	\$ 20,760.27	4.94%	3.8467%
	<u>\$ 2,135,290.90</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 20,760.27</u>	<u>\$ 2,156,051.17</u>	<u>\$ 20,760.27</u>		
<b>Texas Local Government</b>								
<b>Investment Pool (Texpool)</b>								
Debt Service Fund	\$ 172,319.71	\$ -	\$ -	\$ 1,527.77	\$ 173,847.48	\$ 1,527.77	0.40%	3.8388%
	<u>\$ 172,319.71</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,527.77</u>	<u>\$ 173,847.48</u>	<u>\$ 1,527.77</u>		
<b>Texas Cooperative Liquid Assets</b>								
<b>Securities System Trust (Texas CLASS)</b>								
General Operating Fund	\$ 2,016,107.14	\$ -	\$ -	\$ 19,398.62	\$ 2,035,505.76	\$ 19,398.62	4.67%	3.8001%
	<u>\$ 2,016,107.14</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 19,398.62</u>	<u>\$ 2,035,505.76</u>	<u>\$ 19,398.62</u>		
<b>TOTAL</b>	<u><b>\$ 24,386,125.67</b></u>	<u><b>\$ 39,804,568.03</b></u>	<u><b>\$ (20,775,382.31)</b></u>	<u><b>\$ 200,607.02</b></u>	<u><b>\$ 43,615,918.41</b></u>	<u><b>\$ 200,607.02</b></u>	<u><b>100.00%</b></u>	<u><b>3.8197%</b></u>

I certify that the above investments comply with Cedar Hill ISD Policy CDA(LEGAL)-P and Cedar Hill ISD Policy CDA(LOCAL)-A., and the Texas Public Funds Investment Act (PFIA).

\_\_\_\_\_  
Carla Settle, Chief Financial Officer

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Paula McBride, Executive Director of Finance

12.D. Purchases over \$50k

# Cedar Hill Independent School District BOARD OF TRUSTEES

**Meeting Date:** February 21, 2023

**Presented by:** Dr. Gerald Hudson, Superintendent of Schools

**Subject:** Purchases over \$50,000

## Information

### **BACKGROUND INFORMATION:**

Cedar Hill ISD Board Policy CH (LOCAL) states, The Superintendent is not required to obtain Board approval for the following types of budgeted purchases, regardless of cost, but shall subsequently report them to the Board:

1. A purchase made pursuant to a Board-approved interlocal contract, in accordance with state law;
2. A purchase made through a cooperative purchasing program, in accordance with state law;
3. A purchase made through a state purchasing program that satisfies the District's obligation for competitive purchasing;
4. The purchase of budgeted regulated utility services;
5. A continuing or periodic purchase of goods or services under a Board-approved bid or contract; or
6. A purchase for produce or fuel

### **RECOMMENDATION:**

N/A

### **BOARD ACTION REQUIRED:**

N/A

### **POLICY AUTHORIZATION:**

CH – LEGAL Purchasing and Acquisition

CH – LOCAL Purchasing and Acquisition

### **CONTACT PERSON:**

Carla Settle, Chief Financial Officer

Caleb Pape, Director of Purchasing & Contracts Management

### **FUNDING SOURCE:**

Multiple

### **ENCLOSURES:**

January Purchases over \$50,000

**Cedar Hill Independent School District**  
**January Purchases over \$50,000**  
**February 7, 2023 for Fiscal Year 2022-2023**



<b>VENDOR</b>	<b>DESCRIPTION</b>	<b>CHECK DATE</b>	<b>AMOUNT</b>	<b>METHOD OF PURCHASE</b>
PAPER EDUCATION AMERICA INC.	Virtual Tutoring	1/6/2023 \$	162,500.00	Sole Source through TCLAS Grant
SIRIUS EDUCATION SOLUTIONS	District License	1/6/2023 \$	77,904.00	Buyboard Cooperative
TRANSPAR GROUP, INC	December Management Services	1/11/2022 \$	77,291.00	EPCNT Cooperative
ARAMARK	December Management Services	1/11/2022 \$	258,866.31	Competitive Sealed Proposal
DIRECT ENERGY BUSINESS-DALLAS	November Electricity	1/11/2023 \$	162,948.79	TASB Risk Interlocal
BLUUM USA, INC.	Interactive Panels	1/18/2023 \$	100,908.99	NCPA Cooperative

## 12.E. DE Report Teacher Induction-Mentoring

# Cedar Hill Independent School District BOARD OF TRUSTEES

**Meeting Date:** February 21, 2023

**Presented by:** Dr. Gerald Hudson, Superintendent of Schools

**Subject:** Teacher Induction / Mentoring

## Information

**BACKGROUND INFORMATION:**

The first year of teaching can be overwhelming, not only for those new to the profession, but also for those who are new to the district. Research has shown that beginning teachers need support during their transition into professional practice and that teaching is one of the only professions that require beginners to do the same work as experienced teachers. The goals of the induction program will provide a structured support system for teacher retention in our district.

**RECOMMENDATION:**

Information Only

**BOARD ACTION REQUIRED:**

None

**POLICY AUTHORIZATION:**

None

**CONTACT PERSON:**

Dr. Cherron L. Montgomery, Executive Director of Teaching and Learning

**FUNDING SOURCE:**

None

**ENCLOSURES:**

[District Efficiency Report Spring 2023 Teacher Induction / Mentoring](#)

13. ADJOURN