

Regular Meeting
Monday, May 16, 2022 6:30 PM

Cannady Cedar Hill Room
285 Uptown Blvd.
Cedar Hill, Texas 75104

Agenda

1. CALL TO ORDER
FIRST ORDER OF BUSINESS - Announcement by the Board President whether a quorum is present, and that the notice of the meeting has been duly called, and posted in the time and manner required by the Texas Open Meetings Act, Texas Government Code Chapter 551.
2. ACTION ITEMS
 - 2.A. Canvass of Votes from the May 7th, 2022 Election
 - 2.B. Swearing in of Trustees, Place 1 and Place 2
 - 2.C. Reorganization of Board and Election of Officers
3. CLOSED SESSION
Recess to Executive Session, pursuant to Texas Open Meetings Act, Texas Government Code Section:

551.071) Private consultation with the board's attorney, and
551.072) Deliberation regarding real property
551.074) To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.
551.082) Considering discipline of a public school child, or complaint or charge against personnel

If, during the course of the meeting, the Board of Trustees should determine that a closed session is required, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code Section listed above.

The Board will vote on matters in Open Session considered in Closed Session or matters considered if the Board enters into a Closed meeting during the meeting, if applicable.
4. PUBLIC SESSION
 - 4.A. Pledge to Flags
 - 4.B. Prayer
5. COMMUNICATIONS/RECOGNITIONS
 - 5.A. Athletics DER

**Cedar Hill Independent School District
BOARD OF TRUSTEES**

Meeting Date: May16, 2022

Presented by: Dr. Gerald Hudson, Superintendent of Schools

Subject: Director of Data Management

Information

BACKGROUND INFORMATION:

Administration seeks to provide efficiency update for the Athletics Department

RECOMMENDATION:

n/a

BOARD ACTION REQUIRED:

n/a

POLICY AUTHORIZATION:

n/a

CONTACT PERSON:

Melanie Benjamin, Director of Athletics

FUNDING SOURCE:

n/a

5.B. Wellness DER

Cedar Hill Independent School District BOARD OF TRUSTEES

Meeting Date: May 16, 2022

Presented by: Dr. Gerald Hudson, Superintendent of Schools

Subject: Social Emotional Learning and Wellness Department Efficiency Reports

Information

BOARD GOAL:

- Increase the percentage of scholars graduating college career and military ready
- Increase the percentage of scholars at or above grade level in reading
- Increase the percentage of scholars at or above grade level in Algebra I
- Increase the percentage of students participating in extra and/or co-curricular activities

SUPERINTENDENT CONSTRAINT:

BACKGROUND INFORMATION:

Education Code 11.201(d)(5) requires the superintendent to manage the day-to-day operations of the district as its administrative manager, including implementing and monitoring plans, procedures, programs, and systems to achieve clearly defined and desired results in major areas of district operations. One of the ways the superintendent meets that requirement is through the District Effectiveness Report (DER). The SEL and Wellness Department Efficiency report will reflect program initiatives for August 2021 - April 2022.

RECOMMENDATION:

None

BOARD ACTION REQUIRED:

None

POLICY AUTHORIZATION:

None

CONTACT PERSON:

Lashonda Henderson - SEL Specialist

FUNDING SOURCE:

None

ENCLOSURES:

SEL and Wellness Department Efficiency Report
SEL and Wellness Presentation - Counseling Services

- 5.C. Student Recognition
- 6. CITIZENS FORUM: The Board will now hear those who wish to make comments and who have completed and returned the Public Forum Citizen Participation Form. This section will be conducted in accordance with the Texas Open Meetings Act and Board Policy. Speakers must limit comments to issues that can be presented in a public forum. Complaints about student discipline, specific student issues or personnel must be addressed through appropriate administrative channels.
- 7. LONE STAR GOVERNANCE
Founded on research, Lone Star Governance (LSG) is a continuous-improvement model for governing teams—boards in collaboration with their superintendents—who choose to focus intensely on only one primary objective: Improving student outcomes. Lone Star Governance accomplishes this intense focus through tailored coaching aligned to the five pillars of the Texas Framework for School Board Development: Vision, Accountability, Structure, Advocacy, and Unity.
- 8. INFORMATION
 - 8.A. Budget Update

Cedar Hill Independent School District BOARD OF TRUSTEES

Meeting Date: May 16, 2022

Presented by: Dr. Gerald Hudson, Superintendent of Schools

Subject: Budget Financial Update

Information

BOARD GOAL:

- Increase the percentage of scholars graduating college career and military ready.
- Increase the percentage of 3rd grade (all students) scholars reading at/or above grade level.
- Increase the percentage of Algebra I scholars scoring Meets or above.
- Increase the percentage of scholars participating in extra-curricular or co-curricular activities

BACKGROUND INFORMATION:

2022-23 Budget progress update will present a base budget allocation with a revised draft of revenue assumptions and parameters as well as a compilation of expenditure requests for consideration. Chief Financial Officer Gilberto Prado will present the information.

RECOMMENDATION:

None

BOARD ACTION REQUIRED:

None

POLICY AUTHORIZATION:

BAA(LEGAL)

CONTACT PERSON:

Gilberto Prado – Chief Financial Officer
Carla Settle – Executive Director of Business Services

FUNDING SOURCE:

N/A

ENCLOSURES:

**Cedar Hill Independent School District
BOARD OF TRUSTEES**

Meeting Date: May 16, 2022

Presented by: Dr. Gerald Hudson, Superintendent of Schools

Subject: Bell Schedule 2022-2023

Consent

SUPERINTENDENT CONSTRAINT:

- Shall not make operational decisions that prevent access of all students to learning

BACKGROUND INFORMATION:

In conjunction with TransPar Inc., the Cedar Hill ISD administration has researched options to determine the variance in planned service execution versus actual performance measurements to identify potential consolidation opportunities to balance the efficiency and effectiveness of service delivery. CHISD would highly benefit from a three-tier bell system that would allow for transportation flexibility, elevate on-time performance, lower costs such as fuel and payroll, and ensure ancillary programs such as STEM are adequately functioning from a transportation perspective.

RECOMMENDATION:

CHISD recommends that the Board of Trustees accept the proposed Bell Schedule for 2022-2023.

BOARD ACTION REQUIRED:

Motion to accept the 2022-2023 CHISD Bell schedule.

CONTACT PERSON:

Tellauance L. Graham, Assistant Superintendent of Student Services and Administration

FUNDING SOURCE:

General Fund (199)

ENCLOSURES:

Bell Schedule Proposal 2022-2023

8.B. MOU for Teachworthy IWU

**Cedar Hill Independent School District
BOARD OF TRUSTEES**

Meeting Date: May 16, 2022
Presented by: Dr. Gerald Hudson, Superintendent of Schools
Subject: Memorandum of Understanding between Cedar Hill ISD and

Information

BOARD GOAL:

Recruit, develop, and retain highly qualified employees in an environment that embraces diversity.

BACKGROUND INFORMATION:

Teachworthy will assist non-certified district employees to pursue Texas teacher certification.

RECOMMENDATION:

N/A

BOARD ACTION REQUIRED:

N/A

POLICY AUTHORIZATION:

DC (LOCAL) Employment Practices

CONTACT PERSON:

Hallema Jackson, Assistant Superintendent of Human Resources

FUNDING SOURCE:

Local Budget

ENCLOSURES:

N/A

9. ACTION ITEMS

9.A. Contract Addendum for Signing Bonus

9.B. Resolution- Signing Bonus

10. CONSENT AGENDA

10.A. Minutes from Previous Board of Trustee Meetings

10.B. Vendor List for Teaching Aids, Instructional Materials, and Related Services
pursuant to RFP 21-22-01

Cedar Hill Independent School District BOARD OF TRUSTEES

Meeting Date: May16, 2022

Presented by: Dr. Gerald Hudson, Superintendent of Schools

Subject: Consideration of Vendor List for Teaching Aids, Instructional Materials, and Related Services pursuant to RFP 21-22-01

Consent

BACKGROUND INFORMATION:

This is the legal requirement that will keep the District in compliance with Texas Education Code 44.031. The bid process allows procurement of goods and services at the best value with the use of public funds. Staff advertised and requested proposals for the purchase of Teaching Aids, Instructional Materials, and Related Services. The bid was designed to establish a discount from the vendor's regularly published price list and compare other cost related factors such as shipping and fees. The term of the contract will be the date after the award was made through June 30, 2025. This bid is a "Multiple Award RFP" and will allow additional vendors to respond and be awarded throughout the year. Each month, a new list of responsive bidders will be presented to the Board for approval. May's proposed vendors are included in the RFP 21-22-01 Bid Tabulation for the purchase of Teaching Aids, Instructional Materials, and Related Services.

RECOMMENDATION:

Administration recommends approval of vendors for the purchase of Teaching Aids, Instructional Materials, and Related Services through June 30, 2025 as per the attached list.

BOARD ACTION REQUIRED:

Motion to approve vendors for the purchase of Teaching Aids, Instructional Materials, and Related Services through June 30, 2025 as per the attached list.

POLICY AUTHORIZATION:

CH – LEGAL Purchasing and Acquisition
CH – LOCAL Purchasing and Acquisition

CONTACT PERSON:

Gilberto Prado, Chief Financial Officer
Caleb Pape, Director of Purchasing & Contracts Management

FUNDING SOURCE:

2021-2022 Budget

ENCLOSURES:

Bid Tabulation RFP 21-22-01

Proposal Tabulation - RFP # 21-22-01
Teaching Aids, Instructional Materials, and Related Services

	Coast to Coast Computer Products, Inc.	Davis Publications, Inc.	
	4277 Valley Fair Street	50 Portland Street	
	Simi Valley, CA 93063	Worcester, MA 01608	
Product/Service Provided	Printer Consumables	K-12 Visual Arts Textbooks, Education Programs, Professional Development	
Minimum Order	No	No	
Accepts Pos	Yes	Yes	
Discount	Please see RFP response for details.	No	
Consultant/PD Fees	N/A	Please see RFP response for details.	
Shipping	No	No	
HUB	No	No	
EDGAR	Yes	Yes	
EPCNT/CTPA	Yes	Yes	
All Required Forms Completed, Signed and Returned	Yes	Yes	
Email	mirandah@coastcoast.com	bids@davisart.com	

10.C. Budget Amendment

Cedar Hill Independent School District
BOARD OF TRUSTEES

Meeting Date: May 16, 2022
Presented by: Dr. Gerald Hudson, Superintendent of Schools
Subject: Budget Amendment #8 – General Operating

Consent Agenda

SUPERINTENDENT CONSTRAINT:

- Shall not make budget decisions that increase taxes

BACKGROUND INFORMATION:

Budget amendments are to be made prior to exceeding a detailed functional expenditure category, and these amendments are to be recorded in the board minutes. The attached budget amendment is necessary to make adjustments by function to the General Operating budget highlighted as follows:

Expenditure

1. *Realign budget from professional development function 13 to accurately account for administrator professional development in function 23.*

RECOMMENDATION:

Administration recommends approval of the General Fund Budget Amendment #8 as presented in the attached supporting document.

BOARD ACTION REQUIRED:

Motion to approve General Fund Budget Amendment #8 as presented on the attached supporting document.

POLICY AUTHORIZATION:

CHISD POLICY CE (LOCAL) and Texas Education Code, Section 44.006

CONTACT PERSON(S):

Gilberto Prado, Chief Financial Officer
Carla Settle, Executive Director of Finance

Funding Source:

General Operating (199)

ENCLOSURES:

Attached

10.D. MOU for Teachworthy IWU

**Cedar Hill Independent School District
BOARD OF TRUSTEES**

Meeting Date: May 16, 2022
Presented by: Dr. Gerald Hudson, Superintendent of Schools
Subject: Memorandum of Understanding between Cedar Hill ISD and

Information

BOARD GOAL:

Recruit, develop, and retain highly qualified employees in an environment that embraces diversity.

BACKGROUND INFORMATION:

Teachworthy will assist non-certified district employees to pursue Texas teacher certification.

RECOMMENDATION:

N/A

BOARD ACTION REQUIRED:

N/A

POLICY AUTHORIZATION:

DC (LOCAL) Employment Practices

CONTACT PERSON:

Hallema Jackson, Assistant Superintendent of Human Resources

FUNDING SOURCE:

Local Budget

ENCLOSURES:

N/A

10.E. Donation

Cedar Hill Independent School District
BOARD OF TRUSTEES

Meeting Date: May 16, 2022

Presented by: Dr. Gerald Hudson, Superintendent of Schools

Subject: Acceptance of Donation – Weight Room Equipment

Consent Agenda

BOARD GOAL:

Align the budget process to achieve district goals.

This is a legal requirement that will allow the district to remain in compliance with TEA regulations.

BACKGROUND INFORMATION:

The Board delegates to the Superintendent the authority to accept unsolicited gifts on behalf of the District. However, any gift with a cost or market value of \$5,000 or more, any gift that the potential donor has expressly made conditional upon the District's use for a specified purpose, or any gift of real property, shall require Board approval.

Based upon a charitable contribution from an anonymous donor, Cedar Hill Independent School District is gifted weight room equipment for Cedar Hill High School.

RECOMMENDATION:

Approve attached intent to accept.

BOARD ACTION REQUIRED:

Motion to approve administration recommendation to accept the charitable contribution of weight room equipment valued at \$77,982.60 from an anonymous donor for Cedar Hill High School.

POLICY AUTHORIZATION:

CHISD POLICY CDC (LOCAL) and Texas Education Code, Section 33.158

CONTACT PERSON(S):

Dr. Gerald Hudson, Superintendent of Schools
Gilberto Prado, Chief Financial Officer

Funding Source:

Charitable Contribution

ENCLOSURES:

Attached

- 10.F. Superintendent Contract
- 10.G. Director of Data Management
- 10.H. Principal Permenter Middle School
- 11. BOARD DISCUSSION
 - 11.A. Upcoming Events
 - 11.B. Training and Event Recaps
- 12. SUPERINTENDENT'S REPORT
 - 12.A. Monthly Financials
 - 12.B. Employment Retirements Resignations Terminations

**Cedar Hill Independent School District
BOARD OF TRUSTEES**

Meeting Date: May 16, 2022

Presented by: Dr. Gerald Hudson, Superintendent of Schools

Subject: Employment, Retirements, and Resignations
of Professional Staff

Information

BACKGROUND INFORMATION:

The following consent items, employment, retirements, resignations, and terminations have been submitted for board information.

RECOMMENDATION:

N/A

BOARD ACTION REQUIRED:

N/A

POLICY AUTHORIZATION:

DC (Local) Employment Practices
DFE (Local) Termination of Contract: Resignation
DCD (Local) Employment Practices: At-Will Employment

CONTACT PERSON:

Dr. Violet Dean, Assistant Superintendent of Human Resources

FUNDING SOURCE:

As provided in the district budget per CHISD compensation plan.

ENCLOSURES:

Under separate cover.

New Hires April 1-30, 2022

Name	Position	Campus	Hire Date
BYRD, DANIELLE ALEXANDRIA	TEACHER	001 CEDAR HILL HIGH	04/12/2022
COKES, ALEXIS ROSE	TEACHER	001 CEDAR HILL HIGH	04/18/2022

Resignations April 1-30, 2022 PUBLIC

Name	POSITION	Campus	Effective	Reason
DAVIS, JENNIFER IDETTE	TEACHER	001 CEDAR HILL HIGH SCHOOL	04/22/2022	CAREER CHANGE
PHILLIPS, CHANTOINAE LASHUN	TEACHER	001 CEDAR HILL HIGH SCHOOL	04/04/2022	HEALTH OR FAMILY CIRCUMSTANCES
WALKER, ALVA JZELL	ADMINISTRATOR	001 ALTERNATIVE SCHOOL	04/18/2022	PROMOTION IN ANOTHER DISTRICT

- 12.C. Quarter 3 Investment Report
13. ADJOURN