

Town of Benson
Benson Conference Center
Board of Commissioners
Regular Meeting
Tuesday, May 12, 2020
7:00 PM

A G E N D A

I. Call Meeting to Order (<i>Mayor Medlin</i>)	
II. Pledge of Allegiance	
III. Approval of the Agenda	
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1. Benson Arts Advisory Board	
a. Linda Peacock	29
b. Alicia Gathers	31
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C. Consider approval of ASADRA (Additional Supplemental Appropriations for Disaster Relief Act, 2019) application (<i>Tim Robbins</i>)	34
D. Discussion on Garbage fee for upcoming FY 2020-2021 Budget (<i>Tim Robbins</i>)	
E. Consider approval of Ordinance (<i>Erin Joseph</i>)	41
F. Consider approval of audit contract (<i>Kim Pickett</i>)	45
G. Consider approval of March Financials (<i>Kim Pickett</i>)	53
H. Consider approval of lease agreement for Dodge Durango (<i>Greg Percy</i>)	
1. Approval tonight would ensure vehicles would be delivered and paid by the end of the calendar year, but payment in upcoming FY	
I. Brief discussion on budget that was presented at previous meeting (<i>Kim Pickett & Fred Nelson</i>)	
J. Consider approval of Lee Street Demo Project Ordinance (<i>Kim Pickett</i>)	89
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X. Town Manager Report (<i>Fred Nelson</i>)	
A. Town related events and meeting reminders:	
1. May 28- Board of Commissioners Regular Meeting 7 PM	
2. June 5- Movie Night @ Singing Grove -- Abominable	
B. Chamber of Commerce Sponsored Events	
1. June 11- Sundown in Downtown @ Singing Grove--Liquid Pleasure	
XI. Town Attorney (<i>Isaac Parker</i>)	
XII. Board of Commissioners Report (<i>Commissioners</i>)	
XIII. Mayor Report (<i>Mayor Medlin</i>)	1

XIV. Information Only

**Closed Session Minutes
Town of Benson
Benson Conference Center
Board of Commissioners
Retreat Meeting
Friday, January 31, 2020
6:00 PM**

A Retreat Meeting of the Board of Commissioners of the Town of Benson was held on Friday, January 31, 2020, in the Benson Conference Center at 6:00 p.m. Jerry M. Medlin, Mayor, presided over the meeting. Also present at the meeting were:

**Cassandra P. Stack, Mayor Pro Tem
Commissioner Max Raynor
Commissioner Jim Johnson
Commissioner Maxine Holley
Commissioner Dean McLamb
Commissioner William Neighbors
Fred Nelson, Town Manager
R. Isaac Parker, Town Attorney
Kimberly Pickett, Assistant Town Manager
Scott Tart, Human Resources Associate**

I. Group Dinner

II. Town Manager’s Address to the Board (Fred Nelson)

Mayor Medlin officially opens the meeting.

Pledge of Allegiance

ACTION: Commissioner Holley made a motion to open the meeting at 7:08 pm.

VOTE: 6-0

ACTION: Commissioner Holley made a motion to go into closed session at 7:08 pm.

VOTE: 6-0

III. Group Closed Discussion (Board of Commissioners, Mayor, Town Manager, Assistant Town Manager)

A. NCGS 143-318.11(a)(6)- To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an

individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee. General personnel policy issues may not be considered in a closed session. A public body may not consider the qualifications, competence, performance, character, fitness, appointment, or removal of a member of the public body or another body and may not consider or fill a vacancy among its own membership except in an open meeting. Final action making an appointment or discharge or removal by a public body having final authority for the appointment or discharge or removal shall be taken in an open meeting.

ACTION: Commissioner Neighbors made a motion to come out of closed session.

VOTE: 6-0

ACTION: Commissioner Neighbors made a motion to adjourn.

VOTE: 6-0

**Minutes
Town of Benson
Benson Conference Center
Board of Commissioners
Retreat Meeting
Saturday, February 1, 2020
8:00 AM**

The Board of Commissioners of the Town of Benson met at the Benson Conference Center, 8:00 AM on Saturday, February 1, 2020. Mayor Jerry M. Medlin presiding.
Also present at the meeting were:

Commissioner Jim Johnson
Commissioner William Neighbors
Commissioner Max Raynor
Police Captain Greg Percy
Wastewater Superintendent Brian Leavitt
Human Resources Specialist Scott Tart
Town Attorney R. Isaac Parker
Electric Supervisor Glenn Core
Town Manager Fred Nelson
Mayor Pro Tem Cassandra Stack

Commissioner Maxine Holley
Commissioner Dean McLamb
Police Chief Kenneth Edwards
Planning Director Erin Joseph
Public Works Director Tim Robbins
Assistant Town Manager Kimberly Pickett
Fire Chief Alan Johnson
Parks and Recreation Director Matt Smith
Cultural Arts Director Derrick Barefoot

I. Breakfast

The meeting began at 8:30 AM with opening remarks from Scott Tart, Budget Retreat Facilitator.

II. Financial Standing

A. Overview of the Town's fund balances (general, water & sewer, electric and reserve).

Kim Pickett presented an overview of Fund Balance in each of the Town's operating areas.

III. Public Works

A. Stormwater matters, Sewer Plant-upgrade capacity, water tower, yard waste facility, other service priorities-paving, water lines, old school demolition/Vyas Park, stick and leaf pick-up.

Public Works Director, Tim Robbins discussed infrastructure needs for the Town over the next 5-10 years and gave an update on the four phases of the water line system plan established by the Wooten Company. Phase II is almost completed but advised the Board that work on Phase III and IV will need to be done. Robbins stated that the existing pipes that are being removed from the ground are between 70-80 years old.

Another topic that Robbins discussed was the Mann St. water tower and there has been no yearly maintenance done in years and that is the responsibility of the storage owner(s). The Town receives 25,000 yearly from Verizon for equipment on the tower. Robbins said that the Town can store 300,000 gallons but the daily use is 800,000, so the Town does not have sufficient water storage. Years ago, the Town was granted 100,000 gallons of storage from the South Johnston tank, but that is still not enough storage capacity. Robbins discussed the construction of a new water tower for the Town to continue to grow. After considering hydraulics, Wooten Co. determined that two locations, 50 and Church St. and Dogeye Rd. and Church St., would both be good locations due to the lower pressure. This would require the purchase of property.

Robbins also discussed a large project with Main St. that is almost completely finished; the issues were discovered in an AIA study which was conducted a little over a year ago. The study indicates that there are a few more locations in the Town that have serious issues with in the sewer system. Robbins also addressed the need of the elimination of Lakeshore and Boardwalk lift stations due to the age and condition of both but said this could be discussed in the future.

Robbins discussed the improvements that have been done on the Waste Water Treatment Facility and should not be in any violations at this time but there is still work that needs to be completed. There was discussion about the solar plant and continuing with this project when there is more work that needs to be completed. Solar plant will be added to the agenda for the next board meeting.

Robbins discussed the improvements that have been done on the streets and there was discussion about patching the pot holes in town. Robbins explained that a lot of streets need repairs and it would be difficult to patch and have them tie back in correctly but the cold patch product is different and seems to be working much better than the past products. One of the ideas mentioned was how the Town could generate revenue to maintain the streets and paving and some towns are trying to get the legislature to approve some of the bed tax monies for street paving.

Robbins discussed the stormwater system and with Hurricane Matthew and then the H&H Study, both showed the issues that needed attention. Parrish/Dunn St. was a major part of the problem and one area has been corrected but there is still work that needs to be done. Until the problems have been corrected on Dunn St./Main St., localized flooding will still remain an issue with major rain events. Robbins informed the board that municipalities will have to begin charging stormwater fees but an ordinance will have to be implemented first in conjunction with a stormwater permit. The timeframe would be 5 years to get the program up and running and another 5 years, fines would be issued to the Towns.

IV. Advisory Board Committee

A. The committee will present their findings to the full board regarding applications for the Arts Advisory Board.

Commissioner Neighbors explained to the Board that there were 7 applications for the vacant positions on the Art Advisory Board, an ex officio member on the board and all applicants lived in the Town with the exception of Loretta Byrd. The deadline for submitting applications is closed but it is the Board's decision if all positions are approved at this time.

Town Attorney, Isaac Parker informed the Board that 6 positions were open and 1 member of the board.

ACTION: Commissioner Holley made a motion to go into open session at 10:37 am.
VOTE: 6-0

Pledge of Allegiance

ACTION: Commissioner Neighbors made a motion to approve Tyler Douglas the Interim Town Clerk.
VOTE: 6-0

V. Break

VI. Broadband/High Speed Internet

Fred Nelson expressed his concerns to the Board about the contractor working on this project because he is not answering calls or addressing questions. A broadband survey has been sent out to the citizens to establish the needs of our community.

VII. Human Resources Update

Scott Tart discussed the day to day operations with insurance, onboarding and outboarding, working with department heads to ensure that staff are in the correct places, compliance with drug testing procedures, EEOC, and OSHA reporting. Upon OSHA's recommendation, a Safety Committee has been created composed of 14 employees. Amend the personnel policy with updated salary grades, an organizational chart, travel expense policy, and job descriptions.

VIII. Police Department Update

Chief Kenneth Edwards stated that the department took advantage of the Enterprise Contract and have currently 16 vehicles but in the upcoming year, some vehicles will be surplus. He also informed the Board that the department currently has 16 approved positions with 15 filled at this time, 14 full-time and one member in BLET school and upon graduation in May, he will be onboarded. He also stated that the department has 6 auxillary officers for whom most have full-time employment. Chief Edwards said that there is a current proposal for funding of the replacement of weapons from 40 caliber to 9mm. Edwards discussed the benefits of the 9mm including much more controllable and is a better weapon for defense. The cost savings will pay for itself in a 10 year period. The department is applying for a grant to obtain AR-15 weapons at an estimated cost of \$14,000.

Chief Edwards also gave an update on gang activity and drugs within the town and expressed that he does not see a lot of gang activity present at this time but drug activity remains a problem. He also conveyed that the drug activity is more domestic than being a major distribution system.

Edwards also stated that there is a minimum of 3 officers on duty during day and night shifts but ideally like to have 4 officers. Edwards expressed if 3 of the 4 officers are engaged in other issues and the department receives an active shooter or domestic call, this only leaves

one officer to respond to the call but maintaining close working relationships with other local agencies is essential.

IX. Lunch

X. Parting Words from the Mayor and Town Manager

Town Manager, Fred Nelson stated that he is enjoying working with the team and with the citizens of Benson. Mayor Medlin expressed his appreciation for the time that everyone has put into last night's meeting and today's meeting. He expressed that he would like to do this more often and other small towns have an extra planning meeting once a quarter and this is something that should be considered. Medlin gave his appreciation to Scott Tart and Kim Pickett for their work into preparing the meetings. Medlin requested any information that would like to be added to the Mayor's speech in regards to the Town for the Chamber banquet be done before leaving today.

XI. Adjourn

ACTION: Commissioner McLamb made a motion to adjourn.

VOTE: 5-0 (Johnson left early)

Invocation: Commissioner Jim Johnson

**Minutes
Town of Benson
Benson Conference Center
Board of Commissioners
Regular Meeting
Tuesday, April 14, 2020
7:00 PM**

A Regular Meeting of the Board of Commissioners of the Town of Benson was held on Tuesday, April 14, 2020, in the Benson Conference Center at 7:00 p.m. Jerry M. Medlin, Mayor, presided over the meeting. Also present at the meeting were:

**Commissioner Max Raynor
Commissioner Maxine Holley
Commissioner Jim Johnson
Commissioner William Neighbors
Fred Nelson, Town Manager
R. Isaac Parker, Town Attorney
Angie Thornton, Town Clerk
Tyler Douglas, Media Coordinator**

Members present via Zoom (electronically) were:

**Casandra P. Stack, Mayor Pro Tem
Commissioner Dean McLamb
Kimberly Pickett, Assistant Town Manager
Scott Tart, Human Resources Associate
Derrick Barefoot, Cultural Arts Director
Greg Percy, Interim Police Chief
Alan Johnson, Fire Chief**

I. Call Meeting to Order (Mayor Medlin)

Mayor Jerry M. Medlin called meeting to order.

II. Pledge of Allegiance (Mayor Medlin)

III. Approval of the Agenda

*Mayor Medlin added an item to the consent agenda as follows:
C. Rules of Procedure for Electronic Meeting-Town of Benson*

**ACTION: Commissioner Holley made a motion to approve the agenda with the change.
VOTE: Approved 4-0**

IV. Oath of Office- Town Clerk, Angie Thornton

V. Consent Agenda (Mayor Medlin)

- A. Consider approval of minutes from March 10th meeting**
- B. Consider approval of minutes from March 16th meeting**

ACTION: Commissioner Holley made a motion to approve the consent agenda.

VOTE: Approved 4-0

C. Rules of Procedure for Electronic Meeting-Town of Benson

Mayor Medlin stated that Resolution 201-2020, Declaration of State of Emergency for COVID-19, which was approved by the Board on March 16, 2020 accompanies Resolution 202-2020, Rules of Procedure for Electronic Meeting. He clarified to the Board that a quorum must be present and on the floor to vote and the members via electronically can discuss items on the agenda but can't vote. Only the members present can vote. Resolution 202-2020 only applies during a state of emergency.

ACTION: Commissioner Raynor made a motion to approve Resolution 202-2020.

VOTE: Approved 4-0

VI. Public Comment (Mayor Medlin)

*Public Comment opened at 7:18 p.m. and closed at 7:20 p.m.
No phone calls or emails.*

VII. Department Reports

IX. New Business (Mayor Medlin)

- A. Consider approval of Advisory Board Appointments (Mayor Medlin)**
 - 1. Benson Arts Advisory Board
 - a. Loretta Byrd
 - b. Linda Peacock

ACTION: Commissioner Neighbors made a motion to table Art Board appointments until the next meeting.

VOTE: 4-0

- B. Consider Approval of restrictions on truck traffic on Pine St. (Fred Nelson)**

Town Manager, Fred Nelson, discussed with the Board that the residents of Pine St. had asked about closing off Pine St. and West Woodall St. to truck traffic. He asked the board to approve the closure of tractor-trailer traffic on Pine and W. Woodall.

ACTION: Commissioner Holley made a motion to close Pine and W. Woodall St. to truck traffic.

VOTE: 4-0

C. Consider approval January Financials (Kim Pickett)

Kim Pickett, Assistant Town Manager, gave a brief summary of the Financials for January.

ACTION: Commissioner Neighbors made a motion to approve January Financials.

VOTE: 4-0

D. Consider approval February Financials (Kim Pickett)

Kim Pickett discussed the February Financials and said since COVID-19, she advised department heads to put a curb on spending unless it is a project that is funded by another organization or if it is essential to do their jobs..

ACTION: Commissioner Holley made a motion to approve February Financials.

VOTE: 4-0

E. Consider approval of DOT Betterment Project (Kim Pickett)

Mrs. Pickett told the board that this was approved at the last meeting and this was the paperwork for the project.

ACTION: Commissioner Holley made a motion to approve the DOT Betterment Project.

VOTE: 4-0

F. Consider approval of Public Works Grading Contract (Kim Pickett)

1. Staff recommendation is to award the project to Steady Hauling in the amount of \$20,249.88.
2. This project is a Golden Leaf Foundation funded project.

Mrs. Pickett discussed with the board that this bid is for grading, to clean up behind the public work's building. She also stated that the first day bids only had two bids so there was a rebid. The first bid was TLC and Artie Braswell and the rebid had four which included TLC, Artie Braswell, JSK, and Steady Hauling. The bid from Steady Hauling was in the amount of \$20,249.88 which was under the estimate of \$30,000. She also noted that this project is a Golden Leaf Foundation funded project.

ACTION: Commissioner Neighbors made a motion to approve the Public Works Grading Contract to Steady Hauling.
VOTE: 4-0

ACTION: Commissioner Raynor made a motion to adjourn at 7:43p.m.
VOTE: 4-0

Invocation: Town Manager Fred Nelson

**Minutes
Town of Benson
Benson Conference Center
Board of Commissioners
Regular Meeting
Thursday, April 30, 2020
7:00 PM**

A Regular Meeting of the Board of Commissioners of the Town of Benson was held on Thursday, April 30, 2020, in the Benson Conference Center at 7:00 p.m. Jerry M. Medlin, Mayor, presided over the meeting. Also present at the meeting were:

**Commissioner Dean McLamb
Commissioner Max Raynor
Casandra P. Stack, Mayor Pro Tem
Commissioner William Neighbors
Fred Nelson, Town Manager
R. Isaac Parker, Town Attorney
Angie Thornton, Town Clerk**

Other members present were:

**Kimberly Pickett, Assistant Town Manager
Scott Tart, Human Resources Associate
Greg Percy, Interim Police Chief
Matt Smith, Parks and Recreation Director
Brian Leavitt, Waste Water Treatment Plant Superintendent
Derrick Barefoot, Cultural Arts Director
Alan Johnson, Fire Chief**

Members present via Zoom (electronically) were:

**Tim Robbins, Public Works Director
Erin Joseph, Planning Director
Glenn Core, Electric Department Superintendent**

**Commissioner Maxine Holley (Absent)
Commissioner Jim Johnson (Absent)**

I. Call Meeting to Order (Mayor Medlin)

Mayor Jerry M. Medlin called meeting to order at 7:13 p.m.

II. Pledge of Allegiance (Mayor Medlin)

III. Approval of Agenda

ACTION: Commissioner McLamb made a motion to approve the agenda.

VOTE: Approved 4-0

IV. Consent Agenda

ACTION: Commissioner Neighbors made a motion to approve the consent agenda.

VOTE: Approved 4-0

V. Old Business

VI. New Business

A. Acceptance of Johnston County Open Space Funds (Matt Smith)

1. Johnston County Open Space has granted Town of Benson Parks Department with \$30,428 for the addition of bleachers in the Lee Street Gym and new basketball goals.

Matt Smith, Parks and Recreation Director, addressed the Board and discussed that he had applied for the Johnston County Open Space grant and was granted \$30,428 for new bleachers that would be taller and four side goals and 2 permanent goals at the Lee Street gym. He also noted that there was no match.

ACTION: Commissioner McLamb made a motion to accept Johnston County Open Space Funds.

VOTE: 4-0

B. Discussion on FY 2020-2021 Budget (Fred Nelson)

Fred Nelson, Town Manager, gave opening remarks to the Board and introduced Kimberly Pickett, Finance Director and Assistant Town Manager, to begin the presentation of the proposal for FY 2020-2021 Town of Benson Budget.

Mrs. Pickett went over some of the key points in the budget proposal and said the department heads would present their budget for their respective department. The key points were:

- *Properly associate employees with their respective departments-For years, many salaries came out of water/sewer and electric funds.*
- *Major cost in Planning Department is Land Use Plan, which has been discussed previously.*
- *All facility rentals have been cancelled but our nonprofits and partners can still utilize the facilities.*
- *3% COLA for all employees, it was not based on merit this year. Also, vacancies in some departments and additions of positions.*

Tim Robbins, Public Works Director, discussed with the Board the proposal of the new Storm Water Fee for \$2.50. He explained that this will generate revenue to work on the drainage system within the Town and also help fund the Betterment in the I-95 project. This would generate revenue annually in the amount of \$52,050.00. Commissioner Neighbors asked if this fee would be for both residential and commercial customers and Mr. Robbins said that it would affect all customers.

Robbins went on to discuss the next item, Refuse Fee, and the Town will have a 3% increase from Waste Industries in January 2021. He discussed the issue of Porter Street, yard waste facility for the Town, and

the rising costs each year associated with the grinding fee. Another issue is the Stick and Leaf collection which costs the Town \$65,000.00 per year in equipment and labor. Cart management is an expense that the Town has taken on and it cost approximately \$4,000.00 per year. Kimberly Pickett informed the Board that there is no revenue generated for the Town because the amount that Waste Industries charges the Town is the same amount that the customer is charged, so it is an in and out.

Tim Robbins also discussed the Streets Department and the breakdown of funding for street resurfacing, \$101,500.00 is the estimate for the Powell Bill and \$300,000.00 from fund balance with a total amount of \$418,000. This would have to go out for bidding and work would typically be done towards end of calendar year due to receiving a better price.

Robbins presented the need for a new Leaf Vac truck which is a critical component to the Stick and Leaf Collection provided by the Town. The Town currently owns a leaf vac and box but it mounts on a truck and has to be disconnected each time to dump and requires two people. The new leaf vac attaches to a truck and can be dumped without having to be disconnected from the truck and when not in use the truck can be used for other things. The estimated cost for the new Leaf Vac truck is \$65,000.

Greg Percy, Interim Police Chief, presented the budget proposal for the Police Department and discussed the leasing options by Enterprise in which 3 vehicles could be leased for one year in the amount of \$20,534.00 with a 5 year lease. Percy also noted during the presentation that emergency lighting and equipment was included in the leasing costs and the only additional expense would be the graphics for all 3 vehicles and that would cost approximately \$2000.00. Enterprise will surplus our vehicles for an estimated net of \$14,000.00 which would be applied to our account. The manufacturer deadline to order the vehicles is mid to late May with delivery expected in December, 2020.

Percy requested for the Police Department the need for a Capital Reserve Account and the funds would come from Golf Cart Permits and would help pay for recurring equipment needs for the department such as laptop computers, in-car printers, radios, and etc. The amount collected last year for the permits was \$17,720.00.

Alan Johnson, Fire Chief, presented the proposal for the Fire Department and requested the addition of part-time salary for an Assistant Fire Chief to assist on the administrative side and fill in when the Chief is out. This position would be 20 hours per week.

The next item is to purchase extrication equipment in the amount of \$20,000.00, and would like to use the proceeds from the sale of the 2002 Utility vehicle.

Derrick Barefoot, Cultural Arts Director, discussed with the Board that the Library Department would like to continue with the building renovations and replace the front doors at the Library. He received a quote by Glass Depot and the estimated cost is \$8000.00 for new front doors. Mr. Barefoot said that replacing the front doors is the most pressing thing needed for the upcoming fiscal year.

Mr. Barefoot informed the Board that the Library is not eligible for state and federal funding (grants) because the library is an affiliate of the Johnston County Public Library.

Matt Smith, Parks and Recreation Director, presented the budget proposal for the Department and requested reinstatement of a full-time Maintenance position. Another item is resurfacing the Shuffle Board courts and the last item was the purchase of a golf cart with a cost estimate of \$5000.00 or less.

Tim Robbins presented for the Water and Sewer Department with a proposal to increase Water and Sewer fees at a \$1.50 Base increase and 1.5% Consumption increase.

Robbins also discussed updates to employment such as job vacancies and job titles. One of the items is changing Public Works Foreman to Public Works Superintendent, another is the need for an additional Public Work's Specialist, and to fill the vacancies in Public Works (1) and WWTP (2).

Robbins presented the Equipment/Capital Outlay needs for the Waste Water Treatment Plant which includes the purchase of an UTV (Utility Task Vehicle) and replacement of arc bars and rotors. The UTV would replace one truck that would be given to the Parks and Recreation Department. The Town has applied for a grant that would assist in the expenses for the arc bar replacement but will not hear anything back for a couple of months.

Kimberly Pickett presented the budget proposal for the Electric Department which included the following items:

- *SCADA update*
- *Underground Assessment*
- *Breaker upgrades*
- *Continued pole changes*

The Department has one vacancy at this time. Glenn Core, Electric Department Superintendent, said that there is no SCADA on the system at this time. Mr. Core stated that when new poles are installed, the old poles are removed if everything has been changed over such as telephone.

ACTION: Commissioner McLamb made a motion to adjourn at 9:01 p.m.

VOTE: 4-0

MAYOR
JERRY M. MEDLIN

MAYOR PRO-TEM
CASANDRA P. STACK

COMMISSIONER
MAXINE HOLLEY
JAMES D. JOHNSON
DEAN MCLAMB
WILLIAM NEIGHBORS
DR. R. MAX RAYNOR



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TOWN MANAGER
FREDERICK NELSON

ASSISTANT TOWN MANAGER
KIMBERLY PICKETT

TOWN CLERK
ANGELA THORNTON

TOWN ATTORNEY
R. ISAAC PARKER

April 2020 Monthly Report Cultural Arts Department

Mary Duncan Public Library

For the first time, Mary Duncan Public Library does not have any circulation statistics to report for this past month. We are in uncharted territory for libraries and we have worked diligently to navigate these waters the best way possible. In response to the governor's stay at home order we ceased all checkout operations effect March 31, 2020 at the library to encourage our patrons to stay home.

During this time period, the library has tried to find new ways of staying connected with our community. Our focus has shifted away from providing an in-person service to becoming an online presence in our community. Over the past month, we have conducted virtual story times as well as our first virtual program. It has been interesting learning how to use these new technologies. Overall, we have done our best to stay connected with our patrons and the larger community during this time. If nothing else, we have offered short moments of distractions from the world around us for our community. Hearing a story read online or presented in a unique and funny way brings a smile to many faces and helps distract from the bad things going on. Our doors may not be open during this time, but we can still offer a ray of hope for our community.

Here is a recap of what we have tried this past month...

- We hosted our first virtual story time on Friday, April 3, 2020 at 10 am. Champ and Derrick presented "Pete the Cat Goes Camping." It was a unique and fun experience. By Monday 4/6 the video had been viewed 1,184 times.
 - o Here are a few comments posted on Facebook: "I miss going to the library... I hope this virus ends soon... everyone stay safe and thanks for sharing your story Derrick. It means so much to so many." "We loved watching Derrick and Champ read Pete the Cat Goes Camping! Thanks so much for sharing that with us!" "Thank you! My son really enjoyed this." and lastly "I don't even know where your city is and I love it."
- We hosted our second virtual story time on Friday, April 10, 2020 at 10 am. For this story time, we invited the Easter Bunny to read "Happy Easter Curious George." This was a really fun story time! By Monday 4/13 the video had been viewed 939 times.
- On Friday, April 17, 2020 we hosted our very first virtual program. We invited Science Tellers to join us for this special event. The program consisted of a short story about aliens trying to escape from earth followed by science experiments that showed how the actor created the

special effects for the story. It was super cool event and it went very well for our first virtual program.

- We had 5 families sign-up before the event totaling 11 children.
- We had 1 more family sign-up the day of the event.
- In total we had 12 children attend the program and 3 county librarians also attended the program to see what a virtual program would be like.
 - We are the first library in the county to host a virtual program so all the other librarians in the county were interested in how it would go.
- We hosted our third virtual story time on Friday, April 24, 2020 at 10 am. Champ joined us for story time. Of course, we had to have another cat story. We read “If you give a Cat a Cupcake.” Tyler worked his magic and it turned out to be a great production. By Monday, April 24, 2020 the video had been viewed 539 times.

Upcoming Events and Programs:

- We will still be hosting virtual story times as long as the book publishers allow us to do so.

Library/Staff Updates:

- Effective, Tuesday, March 31, 2020 all library staff started working from home. During this time period, the library staff had the opportunity to attend professional development webinars as well as work on new programs for the library and lastly staying on top of reader’s advisory (this is really important as it is very easy to fall behind on new book releases and author trends while we are out of the library).
- We have held weekly zoom meetings to discuss the work that has taken place over the previous week and had a time to catch up and check in with each other. These meetings have been wonderful and we have looked forward to talking to each other each week.

Benson Museum of Local History

The Benson Museum of Local History has reminded closed during the governor’s stay at home order. Ralph and I have stayed in touch during this time, checking to make sure everyone is doing okay. We are looking forward to the day that we can reopen.

During the month of April, the Benson Museum of Local History hosted its first virtual event. Since all the Easter egg hunts were cancelled this year, the museum teamed up with the Benson Parks and Rec Department to host our very first Virtual Easter Egg Hunt. It was an awesome event and we had a lot of fun doing the event. Tyler, Matt, and I hid 5 eggs in each of the museum displays. At 1 pm we went live on Facebook. Participants wrote in the comments section where they saw the eggs and we would “find” the eggs for them. Families enjoyed the event and from the feedback we received everyone loved the idea. In total we had about 40 continuous viewers and over 800 comments during the event. It was a huge success!

We are currently working on another virtual event at the museum. It is in the planning stages now and hopefully it will be rolled out within the next month.

Derrick Barefoot
Cultural Arts Director

MAYOR
JERRY M. MEDLIN

MAYOR PRO-TEM
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FREDERICK NELSON

ASSISTANT TOWN MANAGER
KIMBERLY PICKETT

TOWN CLERK
ANGELA THORNTON

TOWN ATTORNEY
R. ISAAC PARKER

ELECTRIC DEPT. REPORT – APRIL 2020

CUT – INS: 9

CUT – OUTS: 5

MISC.: 11

LIGHTS: 9

POLES CHANGED

- 40' pole 3 – phase behind Barefoot B.H.A. right of way

NEW CONSTRUCTION

- New construction at 210 W. Church St.
- Set 35' pole for new UG service at 212 W. Church St.
- Set 35' pole for new UG service

ELDRIDGE TREE SERVICE

- Tree trimming at I-95 ROW, 200 block South Farmer Drive, and sewer ROW on Federal Rd.
- Brush-cutting performed at The Hedges ROW, I-95 ROW

MISC. WORK PERFORMED – Due to Covid – 19 and social distancing

Attached you will find a report generated by Jimmy Barbour pertaining to the work performed by him for April 2020

Electric Department is following all Guidelines for Covid – 19 including:

- Social Distancing
- Office is closed to all non-employee personnel and limiting number of employees who enter dept.
- Limiting contact with customers in the field

GLENN CORE
ELECTRIC DEPT.

MAYOR
JERRY M. MEDLIN

MAYOR PRO-TEM
CASANDRA P. STACK

COMMISSIONER
MAXINE HOLLEY
JAMES D. JOHNSON
DEAN MCLAMB
WILLIAM NEIGHBORS
DR. R. MAX RAYNOR



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NEXGRID TASKS – JIMMY BARBOUR – APRIL 2020

April 1

- Scanned and replaced 12 modules

April 7

- Scanned and uploaded 1 meter
- Changed module on 2 accounts
- Worked on Tucker Lake load control and module
- Wanded 5 modules

April 8

- Changed 8 modules
- Wanded 5 modules
- Set up 15 modules for LORA Gateway

April 14

- Wanded 13 modules
- Changed 8 modules
- Wanded 3 AMI Disconnect modules

April 21

- Wanded 11 modules
- Changed 8 modules
- Wanded 4 AMI Disconnect modules

April 22

- Wanded 5 modules
- Changed 3 modules
- Scanned and uploaded 2 modules into Echo-1
- AMI Disconnects – 4 modules

April 29

- **Wanded 2 modules**
- **Scanned and uploaded 1 module**
- **Read 26 meters**
- **Worked on Gateway at John Deere**

April 30

- **Wanded 10 modules**
- **Read 3 meters**
- **AMI Disconnects-2**
- **Worked with John Coates on LORA Gateway at John Deere**

Jimmy Barbour

Benson Parks and Recreation

Matt Smith, Parks and Recreation Director
1204 N. Johnson PO Box 69
Benson, NC 27504
919.894.5117 (phone)
919.894.1041 (fax)

May 8, 2020

Not much has changed throughout the last month. We continue to be closed to the public, but the offices are manned each day from 8:00am -5:00pm.

Aaron Anderson has started and has been getting into the groove of things. Tim and myself are here to give any assistance or answer any questions. Tim has also been getting into his new role as Recreation Program Supervisor. They both have some fantastic new ideas and plans for upcoming events, leagues and programs. I am very excited to see where we will be heading. We take a lot of pride in our department and I would put our leagues and programs up against any of our fellow departments. We have always been good, but we are about to be great!

We continue to do projects throughout the parks. The guys are working on the privacy fencing at the Mitchell Nance park and have been hard at it pressure washing all of the vinyl fencing. Signs have been installed and we are replacing several more. We have more to do, but we are making great progress.

As was discussed and approved at the last board meeting, we received the Johnston County Open Space Grant, in the amount of \$30,428.00. The county has not only added more money to the grant they have suspended the 5% match. These funds will be used to install four permanent, adjustable side and two main goals in the Lee St. Gymnasium. We will also be adding safety padding and bleachers. These going to be great additions!

The grading and fieldhouse plans are getting ready for bids for grading at the Lee Street complex. It has been a very long journey, but there is a light at the end of the tunnel.

The Benson Area Ministerial Association (BAMA) plans to have the food bank every Wednesday through May to help all in need. BAMA continues to have the "drive through" service to avoid contact and reduce all social distancing. The clothing closet remains closed and we are unable to take any more donations at this time.

The Benson Center for Active aging, is also closed to the public. The Community and Senior Services has cut the hours down to one day a week. Instead of daily meal delivery, the organization has gone to delivering enough frozen meals for the people one day a week.

It looks like we'll be heading into phase one of the reopening plan. Maybe we can soon put all of the Covid 19 problems behind us.

Respectfully,

Matthew Smith



BENSON POLICE DEPARTMENT

303 EAST CHURCH STREET
BENSON, NC 27504
(919) 894-2091
FAX (919) 894-1413

CHIEF OF POLICE
KENNETH O. EDWARDS



April, 2020 Activity Report

For the month of April, 2020, the Benson Police Department reports the following statistics:

- Incident Reports Filed: 129
- Arrest Reports Filed: 4
- Citations Issued: 10
- Wreck Reports Filed: 14
- Criminal Papers Served: 8

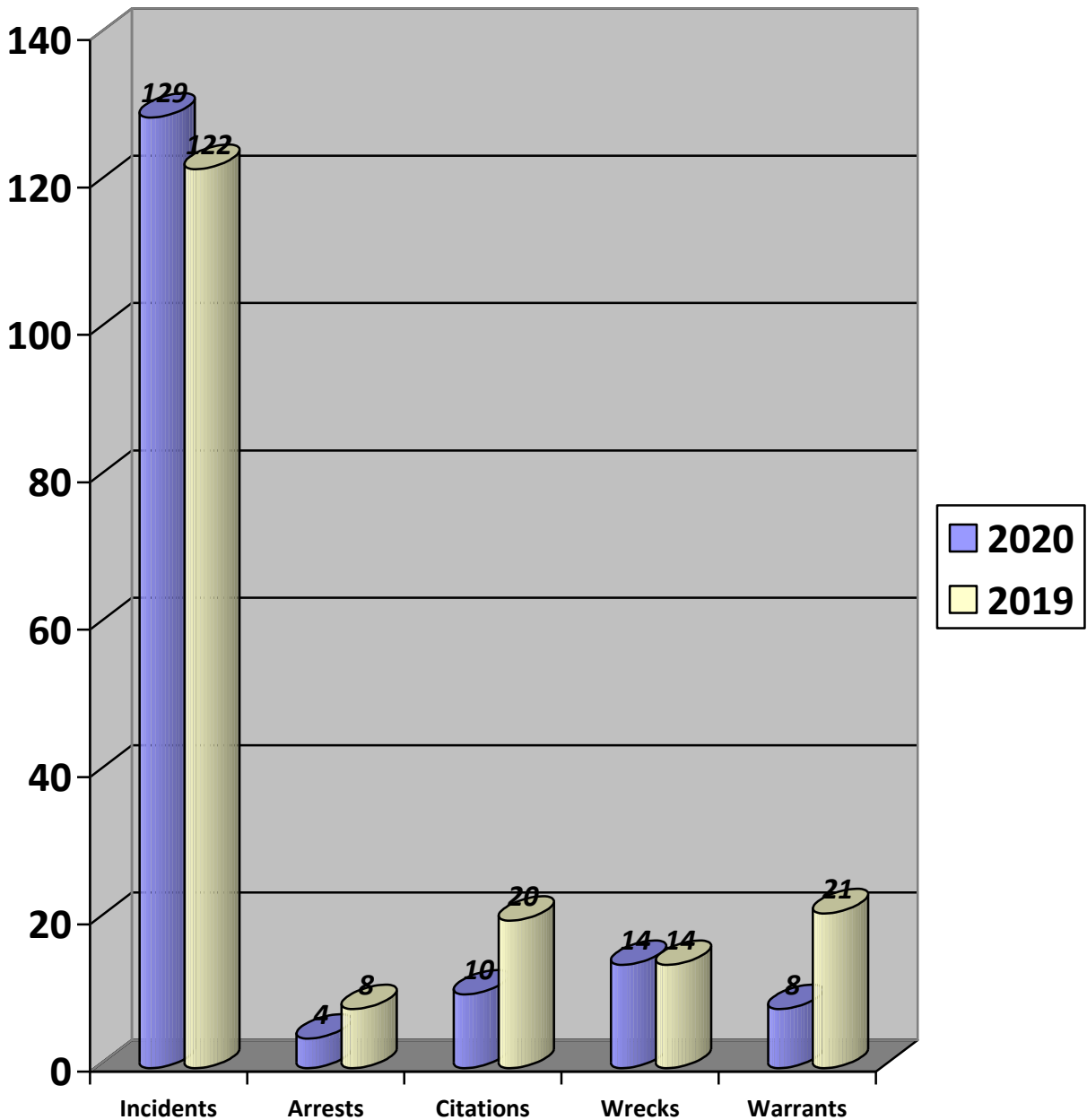
During April, officers increased their visibility in the area of open businesses, such as grocery stores, drug stores, and restaurants. They continued to maintain social distancing protocols as much as possible, and they utilized gloves and facemasks if they were in close contact with others.

Administrative staff participated in weekly conference call meetings with Johnston County law enforcement agencies, to stay up-to-date with emerging issues in the county, and to share Covid-19 information and experiences. Additionally, Command Staff located a Personal Protective Equipment vendor who had N95 masks in stock, and placed an order for 300 of the masks, to be distributed to Town departments for immediate use if needed, and stored for future use as well.

In regards to the COVID-19 Pandemic and Governor Cooper’s Executive Order (Stay at Home), the volume of calls for service was decreased for the first half of April. As the weeks went by though, our citizens became more active, and our call volume returned to near normal levels. The Police Department also responded to a handful of complaints regarding “Essential Business” violations, but all were resolved without any disagreements.

A comparison of the statistics from April of 2020 to April of 2019 shows that for the month, the number of Incident Reports completed increased slightly, while the number of Arrest Reports completed, Citations issued, and Criminal Papers served decreased, and the number of Wreck Reports completed remained the same, as compared to last year.

Year to Year Comparison



Department Head: Greg Percy

Department: Police

PROJECT	COST	CURRENT STATUS	COMPLETION DATE
1. Coronavirus Response	\$2300 <i>(Reimbursable Expenses)</i>	Ongoing	Unknown
2. COPS Community Events <i>Planning underway for Friday Night Hoops and other potential events, for the possibility that they are able to be held. Tentative planning only, no sponsorships (checks) being accepted.</i>	\$1200 for FNH T-Shirts	Ongoing	June 1, 2020 <i>(Date extended, Covid-19)</i>
3. Patrol Rifle Guidelines / Policy <i>Researching/drafting guidelines and policy to govern the equipping of officers, and the use of Patrol Rifles, in preparation for anticipated purchase next fiscal year.</i>	\$500 for locking cabinet, or \$1800 for hardened waterproof cases, for rifle storage.	Ongoing	June 1, 2020 <i>(Date extended, Covid-19)</i>
4. Background Investigations <i>Three applicants in progress, for future vacancies.</i>	N/A	Ongoing	June 1, 2020 <i>(Date extended, Covid-19)</i>
5. School Safety / Tactical Plan <i>Comprehensive plan being researched and developed to prepare for emergency situations at local schools. Staging areas for parents, media, EMS, etc being identified, road closures that will be necessary, expected responses from Fire and EMS, etc. Working with school system and emergency responders to develop the plan.</i>	Unknown <i>(None Anticipated)</i>	Ongoing	July 1, 2020 <i>(Date extended, Covid-19)</i>
6. Chapter 19 ALE Investigations <i>PD has requested an ALE investigation, regarding ongoing issues at 203 South Elm Street; and we are researching/ compiling documentation for an investigation request for 404 South George Street.</i>	N/A	Ongoing	July 1, 2020
			UPDATED: 5/4/2020

Zoning Permits Issued			
Updated Planning and Zoning applications		100% complete. Applications are in use. Will continue to modify as needed.	September 2019
UDO Update		Suggested amended texts incorporated into document up to Chapter 6. Committee to review and provide feedback from Chapter 7.	Ongoing

Professional Development	Cost	Current Status	Completion Date
UNC School of Government Certified Zoning Official	\$800	Course offered online from May 4-June 5	June 5, 2020

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May 7, 2020

TO: Mayor Medlin and the Board of Commissioners

FROM: Tim Robbins, Public Works Director

SUBJECT: April 2020 Public Works and Wastewater Monthly Department Report

The following work items have been addressed during the month of April 2020 by Public Works Wastewater Departments:

- Responded to 68 Work Orders; 90% completed same day or by the end of next business day
- Completed 57 locates
- Main St. Water/Sewer project completed with the exception of a missed line at Anthony's La Piazza.
- Installation complete of community dumpster on East Main St. between S. Elm and S. Market Streets
- Began NAPA stormwater project
- Applied for NCDEQ SRF Grant/Loan for repairs to collection system and WWTP.
- Grading contract awarded to Steady Hauling and clearing/grading has begun at new PW facility.

If there are any questions or concerns, please feel free to contact me.

Tim Robbins
Public Works Director
trobbs@townofbenson.com
919-427-9053



APPLICATION FOR BOARD APPOINTMENT WITH THE
 TOWN OF BENSON
 P.O. BOX 69
 303 EAST CHURCH STREET
 NORTH CAROLINA

WE CONSIDER APPLICANTS FOR VACANT BOARD POSITIONS WITHOUT REGARD TO RACE, RELIGION, SEX, NATIONAL, ORIGIN, AGE, MARITAL OR VETERAN STATUS, DISABILITY OR ANY OTHER LEGALLY PROTECTED STATUS

Board Position Applied For: <u>ARTS Council</u>		
Date: <u>13/3/20</u>		
How did you learn about the vacancy (check one)		
<input checked="" type="checkbox"/> Advertisement	<input checked="" type="checkbox"/> Friend	<input type="checkbox"/> Walk-in
<input type="checkbox"/> Relative	<input type="checkbox"/> Other	
Last Name: <u>PEACOCK</u>	First Name: <u>Linda</u>	Middle:
Address: <u>207 1/2 N. Railroad Street, Benson, NC.</u>		
Work Phone: - -	Home Phone: <u>919-300-9629</u>	
Email:		

Have you ever served on a Town Board before? Yes No

Have you ever been employed with the Town before? Yes No

Are you a citizen of the United States? Yes No

Do you have any relative(s) employed by us or currently serving on any Town of Benson Board? Yes No

If Yes, Who and what department: Cynthia Stack, Maxine Holley

Have you ever been convicted of any crime other than a minor traffic violation? Yes No

School Name and Location	Education			
	Elementary	High School	Undergraduate	Graduate
<u>Benson Elementary School</u>				<input checked="" type="radio"/>
Years Completed (circle grade)	<u>4 5 6 7 8</u>	9 10 11 12	1 2 3 4	<u>1 2</u>
Diploma or Degree:	<u>South Johnston High School</u>			
Course of Study:				

References

(Give three names, addresses, and telephone numbers for three (3) references who are not related to you.

1. MAX RAYNOR
2. J. DON JOHNSON - 919-894 820 - 2713
- 3.

Current Employment

Employer: _____ Address: _____

Dates Employed: From: _____ To: _____

Job Title: _____

Telephone Number: - -

List any skills, special qualifications, or work experience you feel would be beneficial if appointed to this position:

I'm participating at this time on the Library Board, and Museum Board member

State any additional information you feel may be helpful to us in considering your application:

Member of First Missionary Baptist Church, Benson, NC. I'm very active in the community. I like communicating with groups in the church and the community.

Applicant's Certification

I certify that answers given herein are true and complete to the best of my knowledge. I authorize investigation of all statements contained in this application and release pertinent information to the Town of Benson. I understand that false or misleading information given in my application may result in it not being considered for appointment. I understand, also, that I am required to abide by all rules and regulations of the Town of Benson.

Signature of Applicant

Date 3/3/20



APPLICATION FOR BOARD APPOINTMENT WITH THE
 TOWN OF BENSON
 P.O. BOX 69
 303 EAST CHURCH STREET
 NORTH CAROLINA

WE CONSIDER APPLICANTS FOR VACANT BOARD POSITIONS WITHOUT REGARD TO RACE, RELIGION, SEX, NATIONAL, ORIGIN, AGE, MARITAL OR VETERAN STATUS, DISABILITY OR ANY OTHER LEGALLY PROTECTED STATUS

Board Position Applied For: <u>ART commission</u>		
Date: <u>1/1/2020</u>		
How did you learn about the vacancy (check one)		
<input type="checkbox"/> Advertisement	<input checked="" type="checkbox"/> Friend	<input type="checkbox"/> Walk-in
<input type="checkbox"/> Relative	<input type="checkbox"/> Other	
Last Name: <u>GATHERS</u>	First Name: <u>ALICIA</u>	Middle: <u>F</u>
Address: <u>505 E. Branch St. Benson NC 27504</u>		
Work Phone: <u>919-532-3683</u> Home Phone: <u>240-424-7527</u>		
Email: <u>afgathers@gmail.com</u>		

Have you ever served on a Town Board before? Yes No

Have you ever been employed with the Town before? Yes No

Are you a citizen of the United States? Yes No

Do you have any relative(s) employed by us or currently serving on any Town of Benson Board? Yes No

If Yes, Who and what department: _____

Have you ever been convicted of any crime other than a minor traffic violation? Yes No

School Name and Location	Education			
	Elementary	High School	Undergraduate	Graduate
		<u>South Johnston High Four Oaks, NC</u>	<u>East Carolina Univ Greenville, NC</u>	
Years Completed (circle grade)	4 5 6 7 8	9 10 11 <input checked="" type="checkbox"/> 12	<input checked="" type="checkbox"/> 1 2 3 4	1 2
Diploma or Degree:				
Course of Study:				

References

(Give three names, addresses, and telephone numbers for three (3) references who are not related to you.

- 1. Melvin Benton, Four Oaks, NC 919-543-7791
- 2. Irena Corno 1133 Sturdivant Dr. 773-623-9904
- 3. Reginald Hooley Cary, NC 27511
 105 Overlin Rd Raleigh, NC 27605 919-412-7260

Current Employment

Employer: American Civil Liberties Union Address: PO Box 26084 Raleigh, NC

Dates Employed: From: 04/2020 To: Present

Job Title: Paralegal

Telephone Number: 919 - -

List any skills, special qualifications, or work experience you feel would be beneficial if appointed to this position:

While living in Maryland, from 2000-2001, I was part owner in a 'Record Store. Once that closed, I partnered with two people to create an entertainment company. We would provide entertainment for parties, grand openings and also produce musical shows.

State any additional information you feel may be helpful to us in considering your application:

I love this town and am willing to work hard to elevate it. I have great organizational skills and will work in any capacity that is needed.

Applicant's Certification

I certify that answers given herein are true and complete to the best of my knowledge. I authorize investigation of all statements contained in this application and release pertinent information to the Town of Benson. I understand that false or misleading information given in my application may result in it not being considered for appointment. I understand, also, that I am required to abide by all rules and regulations of the Town of Benson.

[Signature]
Signature of Applicant

Date 4/9/2020

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To: Town of Benson Board of Commissioners

From: Betsy Whittington, Chair, Benson Arts Advisory Board

Date: April 20, 2020

Re: Update - Benson Arts Advisory Board

Please be advised that the Benson Arts Advisory Board met utilizing the Zoom meeting platform to:

- Consider which board members would serve staggered terms of 2 (two) and which members would serve 3 (three) years. With Board of Commissioners concurrence the Benson Arts Advisory Board suggests the following:
Two (2) year terms: Angel Sanchez, Adrienne Delph, Open Position, Open Position
Three (3) year terms: Donna Bailey – Taylor, Shane Booth, Betsy Whittington
- Consider reporting period to inform Benson Board of Commissioners of Arts Advisory Board activities. With Board of Commissioners concurrence, the Arts Advisory Board suggests reporting on a quarterly basis.
- Consider next steps to accomplish first mural in town based on first come, first served basis.
- Learn of funding from Visitor's Bureau and process for payment of artist(s), obtaining building owner agreement on type of mural, upkeep of mural, and developing template for application that community can use to request public art project.

The advisory board will meet again in person on Tuesday, May 5, at 6:00 pm at town conference space. Social distancing will be observed for the safety of board members and others in attendance. The meeting will be open to the public with accessibility by electronic means to be developed by meeting date.

The Arts Advisory Board remains excited about art works being displayed in town.

RESOLUTION BY GOVERNING BODY OF APPLICANT

WHEREAS, The Federal Clean Water Act Amendments of 1987 and the North Carolina the Water Infrastructure Act of 2005 (NCGS 159G) have authorized the making of loans and grants to aid eligible units of government in financing the cost of construction of wastewater collection system and wastewater treatment works project, and

WHEREAS, The Town of Benson has need for and intends to construct a wastewater collection system and wastewater treatment works project described as 2020 Wastewater System Improvements, and

WHEREAS, The Town of Benson intends to request state loan or grant assistance for the project,

NOW THEREFORE BE IT RESOLVED, BY THE BOARD OF COMMISIONERS OF THE TOWN OF BENSON:

That Town of Benson, the **Applicant**, will arrange financing for all remaining costs of the project, if approved for a State loan or grant award.

That the **Applicant** will adopt and place into effect on or before completion of the project a schedule of fees and charges and other available funds which will provide adequate funds for proper operation, maintenance, and administration of the system and the repayment of all principal and interest on the debt.

That the governing body of the **Applicant** agrees to include in the loan agreement a provision authorizing the State Treasurer, upon failure of the Town of Benson to make scheduled repayment of the loan, to withhold from the Town of Benson any State funds that would otherwise be distributed to the local government unit in an amount sufficient to pay all sums then due and payable to the State as a repayment of the loan.

That the **Applicant** will provide for efficient operation and maintenance of the project on completion of construction thereof.

That Mr. Frederick Nelson, Jr., Town Manager the **Authorized Official**, and successors so titled, is hereby authorized to execute and file an application on behalf of the **Applicant** with the State of North Carolina for a loan or grant to aid in the construction of the project described above.

That the **Authorized Official**, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the project: to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.

That the **Applicant** has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the project and to Federal and State grants and loans pertaining thereto.

Adopted this the ____ day of _____ 2020 at the Town of Benson, North Carolina.

(Signature of Chief Executive Officer)

Mr. Jerry M. Medlin, Mayor

(Title)



**North Carolina Department of Environmental
Quality
Division of Water Infrastructure
Fund Transfer Certification
(Not needed for CDBG-I only projects)
(revised June 2019)**



§ 159G-37.(b) requires that all local governments applying for funding from the Clean Water State Revolving Fund, the Wastewater Reserve, the Drinking Water State Revolving Fund, or the Drinking Water Reserve for water or wastewater projects certify that no funds received from water or wastewater utility operations have been transferred to the local government's general fund for the purpose of supplementing the resources of the general fund since July 1, 2014. The prohibition contained in § 159G-37.(b) shall not be interpreted to include payments made to the local government to reimburse the general fund for expenses paid from that fund that are reasonably allocable to the regular and ongoing operations of the utility, including, but not limited to, rent and shared facility costs, engineering and design work, plan review, and shared personnel costs.

Applicant's Certification:

I, as a representative of the Town of Benson, hereby certify that since July 1, 2014,
(Local Government Unit)

funds received from the water and/or wastewater utility have: (*choose one*)

- been transferred from the water and/or sewer enterprise fund to the general fund **AND** were reasonably allocable to the regular and ongoing operations of the utility in accordance with § 159G-37.(b), **OR**
- not been transferred from the water and/or sewer enterprise fund to the general fund.

Any transfers must be consistent with the information provided in the Division's Water & Sewer Financial Information Form and must be accurately reflected in the audits as reported by the Local Government Unit the Local Government Commission since July 1, 2014.

**SIGNATURE OF AUTHORIZED
REPRESENTATIVE**

DATE

Kimberly Pickett

Assistant Town Manager/Finance Director

TYPED NAME

TYPED TITLE

CERTIFICATION BY RECORDING OFFICER

The undersigned duly qualified and acting Town Clerk of the Town of Benson does hereby certify: That the attached resolution is a true and correct copy of the resolution authorizing the filing of an application with the State of North Carolina, as regularly adopted at a legally convened meeting of the Board of Commissioners duly held on the _____ day of _____, 20____; and, further, that such resolution has been fully recorded in the journal of proceedings and records in my office. IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of _____, 20_____.

(Signature of Recording Officer)

Ms. Angie Thornton, Town Clerk



**North Carolina Department of Environmental
Quality
Division of Water Infrastructure
Water & Sewer Financial Information Form**
(revised June 2019)



Complete the following information related to your system's enterprise fund. If your enterprise funds are separate for water and sewer, *please supply sheets for both.*

1. Supply the required information below.

Combined System Water System Sewer System

Unit Name: Town of Benson

Fund Name: Water and Sewer Fund

2. Provide the following information for the past three fiscal years *for which an audit has been completed* and submitted to the Local Government Commission.

	Fiscal Years		
	FY18-19	FY17-18	FY16-17
Operating Revenues			
Customer Charges	\$2,932,706	\$2,770,566	\$2,784,422
Impact Fees (<i>indicated as Tap Fees in Audit</i>)	\$11,470	\$17,700	\$17,000
Other Revenue	\$200,966	\$424,676	\$83,564
Total Operating Revenues	\$3,145,142	\$3,212,942	\$2,884,986
Expenditures			
<i>Administration</i>			
Salaries	(\$520,157)	(\$502,770)	(\$510,859)
Other	(\$603,099)	(\$518,740)	(\$351,828)
<i>Operations</i>			
Salaries	(\$594,571)	(\$484,072)	(\$345,210)
Other	(\$1,463,407)	(\$1,100,040)	(\$993,443)
Total Expenditures	(\$3,181,234)	(\$2,605,622)	(\$2,201,340)
Other (do not include depreciation)			
Debt principal	(\$181,006)	(\$652,741)	(\$184,470)
Interest	(\$119,207)	(\$124,051)	(\$66,509)
Capital outlay	(\$832,189)	(\$53,164)	(\$103,469)
Capital reserve	\$0	\$0	\$0
Transfer from (to) other funds	\$430,032	(\$22,500)	\$51,802
Other (list):		\$0	\$0
Total Other	(\$702,370)	(\$852,456)	(\$302,646)
Net Income (Loss)	(\$738,462)	(\$245,136)	\$381,000

(OVER)

3. Certification. Please read and sign below.

I attest that the fiscal information provided in this form, to the best of my knowledge, is accurate, complete, true, and matches audits for the past three years. I further attest that, to the best of my knowledge, if the Town of Benson has made any transfers within the past three years, these

(Local government unit)

transfers are shown in Item #2 of this form.

**SIGNATURE OF
FINANCE OFFICER**

DATE

Kimberly Pickett

Assistant Town Manager/Finance Director

TYPED NAME

TYPED TITLE

Certification by Authorized Representative

The attached statements and exhibits are hereby made part of this application, and the undersigned representatives of the Applicant certifies that the information in this application and the attached statements and exhibits is true, correct, and complete to the best of his/her knowledge and belief. By initialing each item and signature at the end of this application, he/she further certifies that:

- _____ 1. as Authorized Representative, he/she has been authorized to file this application by formal action of the governing body;
- _____ 2. the governing body agrees to provide for proper maintenance and operation of the approved project after its completion;
- _____ 3. the Applicant has substantially complied with or will comply with all federal, state, and local laws, rules, and regulations and ordinances as applicable to this project;
- _____ 4. the Applicant will adopt and place into effect on or before the completion of the project a schedule of fees and charges which will provide for the adequate and proper operation, maintenance, and administration and repayment of all principle and interest on loans (if applicable) of the project;
- _____ 5. the Applicant has followed proper accounting and fiscal reporting procedures, as evidenced by the Applicant’s most recent audit report, and that the Applicant is in substantial compliance with provision of the general fiscal control laws of the State;
- _____ 6. the project budget provided on Page 5 of this application form includes all funding requested from all sources of funding proposed for this project; and
- _____ 7. the (Town or County), North Carolina is organized and chartered under the laws of North Carolina. All officials and employees are aware of, and in full compliance with NCGS 14-234, “Director of public trust contracting for his own benefit, participation in business transaction involving public funds; exemptions.” (For units of local government only. All others should initial “N/A.”)
- _____ 8. the Applicant acknowledges that all loans are subject to approval by the Local Government Commission.
- _____ 9. in accordance with G.S. 120-157.1 through 157.9, for local government debt to be issued greater than \$1,000,000, the local government must submit a letter to Committee Chairs, Committee Assistant, and the Fiscal Research Division of the General Assembly at least 45 days prior to presentation before the Local Government Commission.

(OVER)

AN ORDINANCE TO ORDER THE DEMOLITION OF A DWELLING UNFIT FOR HUMAN HABITATION LOCATED AT 104 EAST KING CIRCLE IN THE TOWN OF BENSON, NORTH CAROLINA

THAT WHEREAS, the Town of Benson properly served Charlotte M. Allford, 11113 Branding Iron Place, Wendell, NC 27591 (hereinafter "Owners") and Any Party in Possession, with notice copied to: interested party/lienholder: Norwest Financial, Inc., PO Box 95022, Raleigh, NC 27625 VIA USPS CERTIFIED MAIL, RETURN RECEIPT REQUESTED AND FIRST CLASS MAIL on or about April 22, 2019, pursuant to Chapter 153.50, *et. seq.* of the Code of Ordinances for the Town of Benson, complaining and alleging that the certain dwelling owned by Owners located at 104 E. King Circle in the Town of Benson, North Carolina, which property bears Johnston County Tax Parcel ID # 01E10005A (the "Property") is unfit for human habitation due to a severe fire damage; and

WHEREAS, Owners were noticed in the April 22, 2019 Complaint to appear before the building inspector on May 15, 2019 at Benson Town Hall regarding the conditions which existed on the Property, pursuant to Town of Benson Code of Ordinances § 153.52(A); and

WHEREAS, no party appeared on property owner/respondent's behalf at the May 15, 2019 Hearing and, after a presentation and discussion of all the evidence, including testimony of Town Planning Department staff, and the presentation of pictographic evidence of the current status of the Property, a finding was made pursuant to Town of Benson Code of Ordinances § 153.52(B) that the structures located on the subject Property were indeed unfit for human habitation and, due to the extreme state of dilapidation due to substantial fire damage, the structures could not be repaired, altered, or improved to comply with the minimum housing standards of the Town of Benson Code of Ordinances at a cost not to exceed fifty percent (50%) of the value of such structures. Therefore, the Owners of the Property were ordered to remove or demolish the dwelling located on the subject Property and clear the debris therefrom no later than August 23, 2019; and

WHEREAS, the Owners were served with a copy of a written copy of the findings and Order set forth above on or about May 16, 2019, with notice copied to interested party/lienholder: Norwest Financial, Inc., PO Box 95022, Raleigh, NC 27625. Further, Owners have been given a reasonable opportunity to comply with the aforementioned Order of the Building Inspector as required by N. C. Gen. Stat. § 160A-443(5); and

WHEREAS, the Town of Benson Board of Commissioners considered this matter and an ordinance to demolish the dilapidated burned structures located on the subject property at their October 8, 2019 regular meeting and, based upon a finding the Owners' contractor had procured a permit to demolish the dilapidated burned structure(s) on the subject property on or about October 2, 2019, tabled the matter and the ordinance to demolish, thus providing forbearance to allow the Owners to voluntarily comply with the Order to Demolish; and

WHEREAS, the Owners have failed to remove or demolish the dwelling and clear the debris therefrom, or to repair, alter or improve said dwelling to comply with the minimum standards established by Chapter 153.50, *et. seq.* of the Town of Benson Code of Ordinances and N. C. Gen. Stat. §160A-443 as directed in said Order and despite being provided ample and reasonable time to do so; and

WHEREAS, on or about April 29, 2020, Owners and any lienholder/party in interest were noticed of the intent of the Planning Director to once again bring forward to the Town of Benson Board of Commissioners an Ordinance ordering the demolition of the dilapidated burned structures located on the subject property; and

WHEREAS, there are no persons living in the structures located on the subject Property;

NOW, THEREFORE, BE IT ORDAINED and ORDERED BY THE TOWN OF BENSON BOARD OF COMMISSIONERS, pursuant to Town of Benson Code of Ordinances § 153.50 *et. seq.* and N. C. Gen. Stat. § 160A-443, as follows:

Section 1. That the Planning Director, in place of the Building Inspector, of the Town of Benson is ordered to cause to be removed and/or demolished the dilapidated/burned structure(s) located on the Subject Property at 104 E. King Circle in the Town of Benson, North Carolina, more particularly described as follows:

SEE EXHIBIT "A" ATTACHED HERETO.

Section 2. That said Planning Director, or designate, of the Town of Benson is ordered to sell the materials of the structure that are salvageable and shall credit the proceeds of the sale against the cost of the removal or demolition, and any balance remaining shall be deposited with the Clerk of Superior Court of Johnston County.

Section 3. That this ordinance shall become effective immediately upon its adoption and, further, the Town Attorney is directed to cause this ordinance to be recorded with the Johnston County Register of Deeds pursuant to N. C. Gen. Stat. 160A-443(5b).

ADOPTED THIS _____ DAY OF _____, 2020.

Jerry M. Medlin, MAYOR

ATTEST:

ANGIE THORNTON, TOWN CLERK

EXHIBIT "A"

BEING all of Lots 49 of Section II of Glen Haven Subdivision as shown on that certain map recorded in Plat Book 15, page 95, Johnston County Registry.

The	Governing Board
of	Primary Government Unit (or charter holder)
and	Discretely Presented Component Unit (DPCU) (if applicable)

Primary Government Unit, together with DPCU (if applicable), hereinafter referred to as Governmental Unit(s)

and	Auditor Name
	Auditor Address

Hereinafter referred to as Auditor

for	Fiscal Year Ending	Audit Report Due Date
-----	--------------------	-----------------------

Must be within four months of FYE

hereby agree as follows:

1. The Auditor shall audit all statements and disclosures required by U.S. generally accepted auditing standards (GAAS) and additional required legal statements and disclosures of all funds and/or divisions of the Governmental Unit(s). The non-major combining, and individual fund statements and schedules shall be subjected to the auditing procedures applied in the audit of the basic financial statements and an opinion shall be rendered in relation to (as applicable) the governmental activities, the business- type activities, the aggregate DPCUs, each major governmental and enterprise fund, and the aggregate remaining fund information (non-major government and enterprise funds, the internal service fund type, and the fiduciary fund types).

2. At a minimum, the Auditor shall conduct his/her audit and render his/her report in accordance with GAAS. The Auditor shall perform the audit in accordance with *Government Auditing Standards* if required by the State Single Audit Implementation Act, as codified in G.S. 159-34. If required by OMB *Uniform Administration Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance) and the State Single Audit Implementation Act, the Auditor shall perform a Single Audit. This audit and all associated audit documentation may be subject to review by Federal and State agencies in accordance with Federal and State laws, including the staffs of the Office of State Auditor (OSA) and the Local Government Commission (LGC). If the audit requires a federal single audit performed under the requirements found in Subpart F of the Uniform Guidance (§200.501), it is recommended that the Auditor and Governmental Unit(s) jointly agree, in advance of the execution of this contract, which party is responsible for submission of the audit and the accompanying data collection form to the Federal Audit Clearinghouse as required under the Uniform Guidance (§200.512).

If the audit and Auditor communication are found in this review to be substandard, the results of the review may be forwarded to the North Carolina State Board of CPA Examiners (NC State Board).

3. If an entity is determined to be a component of another government as defined by the group audit standards, the entity's auditor shall make a good faith effort to comply in a timely manner with the requests of the group auditor in accordance with AU-6 §600.41 - §600.42.
4. This contract contemplates an unmodified opinion being rendered. If during the process of conducting the audit, the Auditor determines that it will not be possible to render an unmodified opinion on the financial statements of the unit, the Auditor shall contact the LGC staff to discuss the circumstances leading to that conclusion as soon as is practical and before the final report is issued. The audit shall include such tests of the accounting records and such other auditing procedures as are considered by the Auditor to be necessary in the circumstances. Any limitations or restrictions in scope which would lead to a qualification should be fully explained in an attachment to this contract.
5. If this audit engagement is subject to the standards for audit as defined in *Government Auditing Standards*, 2018 revision, issued by the Comptroller General of the United States, then by accepting this engagement, the Auditor warrants that he/she has met the requirements for a peer review and continuing education as specified in *Government Auditing Standards*. The Auditor agrees to provide a copy of the most recent peer review report to the Governmental Unit(s) and the Secretary of the LGC prior to the execution of an audit contract. Subsequent submissions of the report are required only upon report expiration or upon auditor's receipt of an updated peer review report. If the audit firm received a peer review rating other than pass, the Auditor shall not contract with the Governmental Unit(s) without first contacting the Secretary of the LGC for a peer review analysis that may result in additional contractual requirements.

If the audit engagement is not subject to *Government Accounting Standards* or if financial statements are not prepared in accordance with U.S. generally accepted accounting principles (GAAP) and fail to include all disclosures required by GAAP, the Auditor shall provide an explanation as to why in an attachment to this contract or in an amendment.

6. It is agreed that time is of the essence in this contract. All audits are to be performed and the report of audit submitted to LGC staff within four months of fiscal year end. If it becomes necessary to amend this due date or the audit fee, an amended contract along with a written explanation of the delay shall be submitted to the Secretary of the LGC for approval.
7. It is agreed that GAAS include a review of the Governmental Unit's (Units') systems of internal control and accounting as same relate to accountability of funds and adherence to budget and law requirements applicable thereto; that the Auditor shall make a written report, which may or may not be a part of the written report of audit, to the Governing Board setting forth his/her findings, together with his recommendations for improvement. That written report shall include all matters defined as "significant deficiencies and material weaknesses" in AU-C 265 of the *AICPA Professional Standards (Clarified)*. The Auditor shall file a copy of that report with the Secretary of the LGC.
8. All local government and public authority contracts for audit or audit-related work require the approval of the Secretary of the LGC. This includes annual or special audits, agreed upon procedures related to internal controls, bookkeeping or other assistance necessary to prepare the Governmental Unit's (Units') records for audit, financial statement preparation, any finance-related investigations, or any other audit-related work in the State of North Carolina. Approval is not required on contracts and invoices for system improvements and similar services of a non-auditing nature.
9. Invoices for services rendered under these contracts shall not be paid by the Governmental Unit(s) until the invoice has been approved by the Secretary of the LGC. (This also includes any progress billings.) [G.S. 159-34 and 115C-447] All invoices for Audit work shall be submitted in PDF format to the Secretary of the LGC for approval. The invoice marked 'approved' with approval date shall be returned to

the Auditor to present to the Governmental Unit(s) for payment. This paragraph is not applicable to contracts for audits of hospitals.

10. In consideration of the satisfactory performance of the provisions of this contract, the Governmental Unit(s) shall pay to the Auditor, upon approval by the Secretary of the LGC if required, the fee, which includes any costs the Auditor may incur from work paper or peer reviews or any other quality assurance program required by third parties (federal and state grantor and oversight agencies or other organizations) as required under the Federal and State Single Audit Acts. This does not include fees for any pre-issuance reviews that may be required by the NC Association of CPAs (NCACPA) Peer Review Committee or NC State Board of CPA Examiners (see Item 13).

11. If the Governmental Unit(s) has/have outstanding revenue bonds, the Auditor shall submit to LGC staff, either in the notes to the audited financial statements or as a separate report, a calculation demonstrating compliance with the revenue bond rate covenant. Additionally, the Auditor shall submit to LGC staff simultaneously with the Governmental Unit's (Units') audited financial statements any other bond compliance statements or additional reports required by the authorizing bond documents, unless otherwise specified in the bond documents.

12. After completing the audit, the Auditor shall submit to the Governing Board a written report of audit. This report shall include, but not be limited to, the following information: (a) Management's Discussion and Analysis, (b) the financial statements and notes of the Governmental Unit(s) and all of its component units prepared in accordance with GAAP, (c) supplementary information requested by the Governmental Unit(s) or required for full disclosure under the law, and (d) the Auditor's opinion on the material presented. The Auditor shall furnish the required number of copies of the report of audit to the Governing Board upon completion.

13. If the audit firm is required by the NC State Board, the NCACPA Peer Review Committee, or the Secretary of the LGC to have a pre-issuance review of its audit work, there shall be a statement in the engagement letter indicating the pre-issuance review requirement. There also shall be a statement that the Governmental Unit(s) shall not be billed for the pre-issuance review. The pre-issuance review shall be performed prior to the completed audit being submitted to LGC Staff. The pre-issuance review report shall accompany the audit report upon submission to LGC Staff.

14. The Auditor shall submit the report of audit in PDF format to LGC Staff. For audits of units other than hospitals, the audit report should be submitted when (or prior to) submitting the final invoice for services rendered. The report of audit, as filed with the Secretary of the LGC, becomes a matter of public record for inspection, review and copy in the offices of the LGC by any interested parties. Any subsequent revisions to these reports shall be sent to the Secretary of the LGC along with an Audit Report Reissued Form (available on the Department of State Treasurer website). These audited financial statements, excluding the Auditors' opinion, may be used in the preparation of official statements for debt offerings by municipal bond rating services to fulfill secondary market disclosure requirements of the Securities and Exchange Commission and for other lawful purposes of the Governmental Unit(s) without requiring consent of the Auditor. If the LGC Staff determines that corrections need to be made to the Governmental Unit's (Units') financial statements, those corrections shall be provided within three business days of notification unless another deadline is agreed to by LGC staff.

15. Should circumstances disclosed by the audit call for a more detailed investigation by the Auditor than necessary under ordinary circumstances, the Auditor shall inform the Governing Board in writing of the need for such additional investigation and the additional compensation required therefore. Upon approval by the

Secretary of the LGC, this contract may be modified or amended to include the increased time, compensation, or both as may be agreed upon by the Governing Board and the Auditor.

16. If an approved contract needs to be modified or amended for any reason, the change shall be made in writing, on the Amended LGC-205 contract form and pre-audited if the change includes a change in audit fee (pre-audit requirement does not apply to charter schools or hospitals). This amended contract shall be completed in full, including a written explanation of the change, signed and dated by all original parties to the contract. It shall then be submitted to the Secretary of the LGC for approval. No change to the audit contract shall be effective unless approved by the Secretary of the LGC, the Governing Board, and the Auditor.

17. A copy of the engagement letter, issued by the Auditor and signed by both the Auditor and the Governmental Unit(s), shall be attached to this contract, and except for fees, work, and terms not related to audit services, shall be incorporated by reference as if fully set forth herein as part of this contract. In case of conflict between the terms of the engagement letter and the terms of this contract, the terms of this contract shall take precedence. Engagement letter terms that conflict with the contract are deemed to be void unless the conflicting terms of this contract are specifically deleted in Item 28 of this contract. Engagement letters containing indemnification clauses shall not be accepted by LGC Staff.

18. Special provisions should be limited. Please list any special provisions in an attachment.

19. A separate contract should not be made for each division to be audited or report to be submitted. If a DPCU is subject to the audit requirements detailed in the Local Government Budget and Fiscal Control Act and a separate audit report is issued, a separate audit contract is required. If a separate report is not to be issued and the DPCU is included in the primary government audit, the DPCU shall be named along with the parent government on this audit contract. DPCU Board approval date, signatures from the DPCU Board chairman and finance officer also shall be included on this contract.

20. The contract shall be executed, pre-audited (pre-audit requirement does not apply to charter schools or hospitals), and physically signed by all parties including Governmental Unit(s) and the Auditor, then submitted in PDF format to the Secretary of the LGC.

21. The contract is not valid until it is approved by the Secretary of the LGC. The staff of the LGC shall notify the Governmental Unit and Auditor of contract approval by email. The audit should not be started before the contract is approved.

22. Retention of Client Records: Auditors are subject to the NC State Board of CPA Examiners' Retention of Client Records Rule 21 NCAC 08N .0305 as it relates to the provision of audit and other attest services, as well as non-attest services. Clients and former clients should be familiar with the requirements of this rule prior to requesting the return of records.

23. This contract may be terminated at any time by mutual consent and agreement of the Governmental Unit(s) and the Auditor, provided that (a) the consent to terminate is in writing and signed by both parties, (b) the parties have agreed on the fee amount which shall be paid to the Auditor (if applicable), and (c) no termination shall be effective until approved in writing by the Secretary of the LGC.

24. The Governmental Unit's (Units') failure or forbearance to enforce, or waiver of, any right or an event of breach or default on one occasion or instance shall not constitute the waiver of such right, breach or default on any subsequent occasion or instance.

25. There are no other agreements between the parties hereto and no other agreements relative hereto that shall be enforceable unless entered into in accordance with the procedure set out herein and approved by the Secretary of the LGC.

26. E-Verify. Auditor shall comply with the requirements of NCGS Chapter 64 Article 2. Further, if Auditor utilizes any subcontractor(s), Auditor shall require such subcontractor(s) to comply with the requirements of NCGS Chapter 64, Article 2.

27. For all non-attest services, the Auditor shall adhere to the independence rules of the AICPA Professional Code of Conduct and Governmental Auditing Standards, 2018 Revision (as applicable). Financial statement preparation assistance shall be deemed a "significant threat" requiring the Auditor to apply safeguards sufficient to reduce the threat to an acceptable level. If the Auditor cannot reduce the threats to an acceptable level, the Auditor cannot complete the audit. If the Auditor is able to reduce the threats to an acceptable level, the documentation of this determination, including the safeguards applied, must be included in the audit workpapers.

All non-attest service(s) being performed by the Auditor that are necessary to perform the audit must be identified and included in this contract. The Governmental Unit shall designate an individual with the suitable skills, knowledge, and/or experience (SKE) necessary to oversee the services and accept responsibility for the results of the services performed. If the Auditor is able to identify an individual with the appropriate SKE, s/he must document and include in the audit workpapers how he/she reached that conclusion. If the Auditor determines that an individual with the appropriate SKE cannot be identified, the Auditor cannot perform both the non-attest service(s) and the audit. See "Fees for Audit Services" page of this contract to disclose the person identified as having the appropriate SKE for the Governmental Unit.

28. Applicable to charter school contracts only: No indebtedness of any kind incurred or created by the charter school shall constitute an indebtedness of the State or its political subdivisions, and no indebtedness of the charter school shall involve or be secured by the faith, credit, or taxing power of the State or its political subdivisions.

29. All of the above paragraphs are understood and shall apply to this contract, except the following numbered paragraphs shall be deleted (See Item 16 for clarification).


30. The process for submitting contracts, audit reports and invoices is subject to change. Auditors and units should use the submission process and instructions in effect at the time of submission. Refer to the N.C. Department of State Treasurer website at <https://www.nctreasurer.com/slg/Pages/Audit-Forms-and-Resources.aspx>.

31. All communications regarding audit contract requests for modification or official approvals will be sent to the email addresses provided on the signature pages that follow.

32. Modifications to the language and terms contained in this contract form (LGC-205) are not allowed.

SIGNATURE PAGE

AUDIT FIRM

Audit Firm* Sharpe Patel PLLC	
Authorized Firm Representative (typed or printed)* Jay E. Sharpe	Signature* 
Date* 05/07/20	Email Address* jay@sharpepatelcpa.com

GOVERNMENTAL UNIT

Governmental Unit* Town of Benson	
Date Primary Government Unit Governing Board Approved Audit Contract* (G.S.159-34(a) or G.S.115C-447(a))	
Mayor/Chairperson (typed or printed)*	Signature*
Date	Email Address

Chair of Audit Committee (typed or printed, or "NA")	Signature
Date	Email Address

GOVERNMENTAL UNIT – PRE-AUDIT CERTIFICATE

Required by G.S. 159-28(a1) or G.S. 115C-441(a1).
Not applicable to hospital contracts.

This instrument has been pre-audited in the manner required by The Local Government Budget and Fiscal Control Act or by the School Budget and Fiscal Control Act.

Primary Governmental Unit Finance Officer* (typed or printed)	Signature*
Date of Pre-Audit Certificate*	Email Address*

**SIGNATURE PAGE – DPCU
(complete only if applicable)**

DISCRETELY PRESENTED COMPONENT UNIT

DPCU*	
Date DPCU Governing Board Approved Audit Contract* (Ref: G.S. 159-34(a) or G.S. 115C-447(a))	
DPCU Chairperson (typed or printed)*	Signature*
Date*	Email Address*

Chair of Audit Committee (typed or printed, or "NA")	Signature
Date	Email Address

DPCU – PRE-AUDIT CERTIFICATE

Required by G.S. 159-28(a1) or G.S. 115C-441(a1).
Not applicable to hospital contracts.

This instrument has been pre-audited in the manner required by The Local Government Budget and Fiscal Control Act or by the School Budget and Fiscal Control Act.

DPCU Finance Officer (typed or printed)*	Signature*
Date of Pre-Audit Certificate*	Email Address*

Remember to print this form, and obtain all required signatures prior to submission.

MAYOR
JERRY M. MEDLIN

MAYOR PRO-TEM
CASANDRA P. STACK

COMMISSIONER
MAXINE HOLLEY
JAMES D. JOHNSON JR.
DEAN MCLAMB
WILLIAM NEIGHBORS
DR R. MAX RAYNOR



TOWN OF BENSON
P.O. BOX 69
303 EAST CHURCH STREET
BENSON, NC 27504
(919) 894-3553
FAX (919) 894-1283
www.townofbenson.com

TOWN MANAGER
FREDERICK NELSON

ASSISTANT TOWN MANAGER
KIMBERLY PICKETT

TOWN CLERK
ANGIE THORNTON

TOWN ATTORNEY
R. ISAAC PARKER

TO: Mayor and Board of Commissioners
FROM: Kimberly Pickett, Assistant Town Manager
DATE: May 12, 2020
SUBJECT: Budgetary Status Report-March 2020

Budgetary Status Report for March 2020: Explanation of accounts that are out of reach of the 75%.

Closing out the month of March 2020 the Town stands at 82.12% in revenues and 82.36% in Expenses.

Page 4

10.4200.1600: 108.45%- Monthly payments on office equipment
10.4200.2600: 118.44%- Public notices, monthly payment on billboard
10.4200.5400: 119.59%- Under budgeted line item

Page 24

30.7200.0300: 147%- Monthly hosting fees
30.7200.1600: 216.54% - Pump panel repair
30.7200.3800: 199.95% - Continual materials for replacements of lines, etc
30.7200.5400: 118.99% - Under budgeted line item

Page 27

30.8220.1600: 141.66%- Continual maintenance on WWTP, waiting on the last two reimbursement requests from FEMA
30.8220.3300: 114.80%- Department supplies within WWTP
30.8220.7400: 198.59%- Purchase of mower

Page 30

31.8110.0300: 130.04%- Monthly hosting fees; tree cutting
31.8110.3300: 117.31%- Continual materials for replacements
31.8110.7400: 176.73%- Area lights, materials

As a general note, as long as the department as a whole is within its budgetary limits, then it's okay if a line item is over.

Fund 10- General Fund

Special Boards & Commissioners: 66.67%

General Government: 91.10%

Elections: 64.38%

Inspections, Zoning & Safety: 55.45%

Municipal Buildings: 64.29%

Police Department: 81.12%

Central Maintenance: 55.23%

Streets-Maintenance: 24.66%

Street Lights: 63.77%

Sanitation Department: 77.7%

Cemetery: 60%

Municipal Grounds: 72.92%

Fund 11- Fire Department

Revenues: 101.68%

Expenses: 84.12%

Fund 12- Museum

Revenues: 98.25%

Expenses: 58.40%

Fund 13- Library

Revenues: 100.14%

Expenses: 95.71%

Fund 14- Parks & Recreation

Revenues: 94.31%

Expenses: 69.48%

Fund 30- Water/Sewer Department

Revenues: 72.79%

General Operation-W/S Lines: 79.74%

Water Supply: 76.08%

Sewage Treatment: 132.37%

Fund 31- Electric Department

Revenues: 80.90%

Donations & Transfers: 78.87%

Electric Department: 79.23%

QUESTIONS

If you have any questions regarding the information presented, please contact me via phone at 919-894-3553, email at kpickett@townofbenison.com, or in person. Thank you very much.

REPORT TO COUNCIL - MARCH 2020 - * 75.00% *

Town of Benson

Period Ending Date: March 31, 2020

Account Name	Current Year Appropriated Budget	Current Year Total Amended Budget	Month-to-date Actual	Current Year-to-date Actual	Current Year Encumbrances	Current Budget Balance	Percentage Spent/Received
Fund 10 GENERAL FUND							
Fiscal Year 2020							
REVENUES Dept Total	3,025,616.00	3,085,381.00	282,498.45	2,660,742.56	0.00	424,638.44	86.24%
SPECIAL BOARDS & COMM Dept Total	44,555.00	44,555.00	5,891.76	25,106.41	4,600.00	14,848.59	66.67%
GENERAL GOVERNMENT Dept Total	598,444.00	625,209.00	41,280.31	566,677.09	2,909.52	55,622.39	91.10%
ELECTIONS Dept Total	5,000.00	5,000.00	3,218.90	3,218.90	0.00	1,781.10	64.38%
INSPECTION, ZONING & SAFETY Dept Total	236,307.00	239,307.00	10,641.20	132,692.58	0.00	106,614.42	55.45%
MUNICIPAL BUILDINGS Dept Total	101,062.00	126,062.00	6,022.77	74,695.75	6,352.00	45,014.25	64.29%
POLICE DEPARTMENT Dept Total	1,136,448.00	1,136,448.00	76,335.13	921,851.67	0.00	214,596.33	81.12%
CENTRAL MAINTENANCE Dept Total	22,500.00	22,500.00	1,414.45	12,427.24	0.00	10,072.76	55.23%
STREETS-MAINTENANCE Dept Total	323,000.00	328,000.00	2,627.14	65,750.32	15,126.70	247,122.98	24.66%
STREET LIGHTS Dept Total	76,000.00	76,000.00	5,366.19	48,461.55	0.00	27,538.45	63.77%
SANITATION DEPARTMENT Dept Total	385,000.00	385,000.00	32,073.96	299,126.98	0.00	85,873.02	77.70%
CEMETERY Dept Total	7,500.00	7,500.00	500.00	4,500.00	0.00	3,000.00	60.00%
MUNICIPAL GROUNDS Dept Total	89,800.00	89,800.00	6,735.20	65,477.68	0.00	24,322.32	72.92%
Revenues Total	3,025,616.00	3,085,381.00	282,498.45	2,660,742.56	0.00	424,638.44	86.24%
Expenses Fund Total	3,025,616.00	3,085,381.00	192,107.01	2,219,986.17	28,988.22	836,406.61	72.89%
Net (Rev/Exp)	0.00	0.00	90,391.44	440,756.39	-28,988.22	-411,768.17	
Fund 11 FIRE PROTECTION FUND							
Fiscal Year 2020							
REVENUES Dept Total	663,993.00	705,580.00	33,459.14	717,460.18	0.00	-11,880.18	101.68%
FIRE DEPARTMENT Dept Total	663,993.00	705,580.00	184,274.24	568,315.75	25,201.65	112,062.60	84.12%
Revenues Total	663,993.00	705,580.00	33,459.14	717,460.18	0.00	-11,880.18	101.68%
Expenses Fund Total	663,993.00	705,580.00	184,274.24	568,315.75	25,201.65	112,062.60	84.12%
Net (Rev/Exp)	0.00	0.00	-150,815.10	149,144.43	-25,201.65	-123,942.78	
Fund 12 GENERAL/MUSEUM							
Fiscal Year 2020							
Museum Dept Total	67,000.00	90,181.00	174.31	88,600.17	0.00	1,580.83	98.25%
Museum Dept Total	67,000.00	90,181.00	3,214.52	52,667.34	0.00	37,513.66	58.40%
Revenues Total	67,000.00	90,181.00	174.31	88,600.17	0.00	1,580.83	98.25%
Expenses Fund Total	67,000.00	90,181.00	3,214.52	52,667.34	0.00	37,513.66	58.40%

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REPORT TO COUNCIL - MARCH 2020 - * 75.00% *

Town of Benson

Period Ending Date: March 31, 2020

Account Name	Current Year Appropriated Budget	Current Year Total Amended Budget	Month-to-date Actual	Current Year-to-date Actual	Current Year Encumbrances	Current Budget Balance	Percentage Spent/Received
Net (Rev/Exp)	0.00	0.00	-3,040.21	35,932.83	0.00	-35,932.83	
Fund 13 GENERAL / LIBRARY							
Fiscal Year 2020							
Library Dept Total	108,681.79	108,681.79	83.69	108,839.04	0.00	-157.25	100.14%
Library Dept Total	108,681.79	108,681.79	8,476.07	103,417.57	600.00	4,664.22	95.71%
Revenues Total	108,681.79	108,681.79	83.69	108,839.04	0.00	-157.25	100.14%
Expenses Fund Total	108,681.79	108,681.79	8,476.07	103,417.57	600.00	4,664.22	95.71%
Net (Rev/Exp)	0.00	0.00	-8,392.38	5,421.47	-600.00	-4,821.47	
Fund 14 GENERAL / PARKS & RECREATION							
Fiscal Year 2020							
REVENUES Dept Total	518,052.00	518,052.00	4,388.67	488,566.24	0.00	29,485.76	94.31%
PARKS & REC Dept Total	518,052.00	518,052.00	35,073.78	357,044.01	2,899.14	158,108.85	69.48%
Revenues Total	518,052.00	518,052.00	4,388.67	488,566.24	0.00	29,485.76	94.31%
Expenses Fund Total	518,052.00	518,052.00	35,073.78	357,044.01	2,899.14	158,108.85	69.48%
Net (Rev/Exp)	0.00	0.00	-30,685.11	131,522.23	-2,899.14	-128,623.09	
Fund 30 WATER/SEWER FUND							
Fiscal Year 2020							
REVENUES Dept Total	3,086,415.00	3,284,465.00	259,949.82	2,390,689.46	0.00	893,775.54	72.79%
GENERAL OPERATION-W/S LINES Dept Total	1,264,559.00	1,280,109.00	132,739.28	997,785.72	22,916.66	264,606.62	79.74%
WATER SUPPLY Dept Total	833,040.00	833,040.00	96,484.37	633,772.82	0.00	199,267.18	76.08%
SEWAGE TREATMENT Dept Total	988,816.00	1,171,316.00	196,155.33	1,543,660.37	6,753.00	-379,097.37	132.37%
Revenues Total	3,086,415.00	3,284,465.00	259,949.82	2,390,689.46	0.00	893,775.54	72.79%
Expenses Fund Total	3,086,415.00	3,284,465.00	425,378.98	3,175,218.91	29,669.66	84,776.43	97.58%
Net (Rev/Exp)	0.00	0.00	-165,429.16	-784,529.45	-29,669.66	808,999.11	
Fund 31 ELECTRIC FUND							
Fiscal Year 2020							
REVENUE Dept Total	4,593,500.00	4,627,000.00	358,913.40	3,743,291.57	0.00	883,708.43	80.90%

REPORT TO COUNCIL - MARCH 2020 - * 75.00% *

Town of Benson

Period Ending Date: March 31, 2020

Account Name	Current Year Appropriated Budget	Current Year Total Amended Budget	Month-to-date Actual	Current Year-to-date Actual	Current Year Encumbrances	Current Budget Balance	Percentage Spent/Received
DONATIONS AND TRANSFERS Dept Total	321,450.00	321,450.00	25,463.16	253,525.42	0.00	67,924.58	78.87%
ELECTRIC DEPARTMENT Dept Total	4,272,050.00	4,305,550.00	310,529.66	3,367,195.42	43,970.72	893,862.78	79.23%
Revenues Total	4,593,500.00	4,627,000.00	358,913.40	3,743,291.57	0.00	883,708.43	80.90%
Expenses Fund Total	4,593,500.00	4,627,000.00	335,992.82	3,620,720.84	43,970.72	961,787.36	79.20%
Net (Rev/Exp)	0.00	0.00	22,920.58	122,570.73	-43,970.72	-78,078.93	
Grand Total for Revenues	12,063,257.79	12,419,340.79	939,467.48	10,198,189.22	0.00	2,221,151.57	82.12%
Grand Total for Expenses	12,063,257.79	12,419,340.79	1,184,517.42	10,097,370.59	131,329.39	2,195,319.73	82.36%
Grand Total Net Rev/Exp	0.00	0.00	-245,049.94	100,818.63	-131,329.39	25,831.84	

REPORT TO COUNCIL - MARCH 2020 - * 75.00% *

Fund 10 GENERAL FUND

Town of Benson

Department 3 REVENUES

Period Ending Date: March 31, 2020

Account Number	Current Year Appropriated Budget	Current Year Total Amended Budget	Month-to-date Actual	Current Year-to-date Actual	Current Year Encumbrances	Current Budget Balance	Percentage Spent/Received
Account Name							
Fund 10 GENERAL FUND							
Fiscal Year 2020							
Department 3 REVENUES							
Revenues							
3010.0000							
TAX PRIOR YEARS	10,000.00	25,500.00	12.47	26,139.77	0.00	-639.77	102.51%
3010.2019							
CURRENT TAX/FUND 10	937,803.00	937,803.00	57,130.78	997,680.09	0.00	-59,877.09	106.38%
3160.0000							
RENT	13,400.00	13,400.00	0.00	14,177.52	0.00	-777.52	105.80%
3170.0000							
PENALTY AND INTEREST	1,000.00	1,000.00	1,857.44	3,706.61	0.00	-2,706.61	370.66%
3180.0000							
PAYMENT IN LIEU TAX	17,500.00	17,500.00	0.00	15,195.59	0.00	2,304.41	86.83%
3180.0100							
PYMT. IN LIEU TAX-W/S & ELEC.	100,000.00	100,000.00	8,333.33	74,999.97	0.00	25,000.03	75.00%
3205.0000							
OCCUPANCY TAX	62,000.00	62,000.00	3,758.99	44,819.72	0.00	17,180.28	72.29%
3205.0100							
OCCUPANCY TAX ADMIN FEE	1,860.00	1,860.00	116.24	1,384.54	0.00	475.46	74.44%
3250.0000							
MULE DAYS PERMITS	3,000.00	3,525.00	0.00	3,525.00	0.00	0.00	100.00%
3290.0000							
INTEREST EARNED	18,000.00	18,000.00	1,171.42	9,541.33	0.00	8,458.67	53.01%
3330.1000							
AUDITORIUM/CONFERENCE RENTALS	25,000.00	25,000.00	827.50	12,462.50	0.00	12,537.50	49.85%
3330.1100							
GOLF CART PERMITS	19,200.00	19,200.00	0.00	17,760.00	0.00	1,440.00	92.50%
3350.0000							
MISCELLANEOUS	25,000.00	47,700.00	14,809.77	86,640.25	0.00	-38,940.25	181.64%
3370.0000							
UTILITY FRANCHISE TAX	390,000.00	390,000.00	94,851.00	294,273.48	0.00	95,726.52	75.45%
3410.0000							
BEER & WINE TAX	19,000.00	19,000.00	0.00	150.00	0.00	18,850.00	0.79%
3430.0000							
POWELL/BILL REFUND	103,000.00	103,000.00	0.00	101,783.10	0.00	1,216.90	98.82%
3450.0000							
1% COUNTY SALES TAX	685,787.00	685,787.00	69,101.06	564,627.79	0.00	121,159.21	82.33%
3470.0000							
ABC FUNDS	21,000.00	21,000.00	0.00	12,968.37	0.00	8,031.63	61.75%
3491.0000							
J L GEORGE ENDOWMENT	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.00%

REPORT TO COUNCIL - MARCH 2020 - * 75.00% *

Fund 10 GENERAL FUND

Town of Benson

Department 3 REVENUES

Period Ending Date: March 31, 2020

Account Number	Current Year Appropriated Budget	Current Year Total Amended Budget	Month-to-date Actual	Current Year-to-date Actual	Current Year Encumbrances	Current Budget Balance	Percentage Spent/Received
Account Name							
3510.0000 DISTRICT COURT	3,450.00	3,450.00	537.72	2,710.20	0.00	739.80	78.56%
3550.0000 BUILDING PERMITS	40,000.00	60,000.00	25.00	55,862.78	0.00	4,137.22	93.10%
3590.0000 GARBAGE FEE	382,000.00	382,000.00	29,965.73	308,987.11	0.00	73,012.89	80.89%
3595.0000 DISPOSAL TAX PROCEEDS	2,000.00	2,000.00	0.00	1,980.21	0.00	19.79	99.01%
3750.0000 LATE CHARGES	1,000.00	1,000.00	0.00	826.63	0.00	173.37	82.66%
3850.0000 HEALTHY HARVEST/ECONOMIC DEV	7,500.00	8,540.00	0.00	8,540.00	0.00	0.00	100.00%
3990.0000 FUND BALANCE	135,616.00	135,616.00	0.00	0.00	0.00	135,616.00	0.00%
Revenues Total	3,025,616.00	3,085,381.00	282,498.45	2,660,742.56	0.00	424,638.44	86.24%
REVENUES Dept Total	3,025,616.00	3,085,381.00	282,498.45	2,660,742.56	0.00	424,638.44	86.24%

REPORT TO COUNCIL - MARCH 2020 - * 75.00% *

Fund 10 GENERAL FUND

Town of Benson

Department 4100 SPECIAL BOARDS & COMM

Period Ending Date: March 31, 2020

Account Number	Current Year Appropriated Budget	Current Year Total Amended Budget	Month-to-date Actual	Current Year-to-date Actual	Current Year Encumbrances	Current Budget Balance	Percentage Spent/Received
Account Name							
Department 4100 SPECIAL BOARDS & COMM							
Expenses							
4100.0200							
SALARIES	17,700.00	17,700.00	1,475.00	13,275.00	0.00	4,425.00	75.00%
4100.0500							
SOCIAL SECURITY	1,355.00	1,355.00	78.41	705.69	0.00	649.31	52.08%
4100.1400							
TRAVEL & TRAINING	3,000.00	3,000.00	404.11	3,079.75	0.00	-79.75	102.66%
4100.2600							
ADVERTISING	7,500.00	7,500.00	0.00	2,000.00	4,600.00	900.00	88.00%
4100.3300							
DEPARTMENT SUPPLIES	5,500.00	5,500.00	200.24	768.57	0.00	4,731.43	13.97%
4100.5300							
DUES & SUBSCRIPTIONS	9,500.00	9,500.00	3,734.00	5,277.40	0.00	4,222.60	55.55%
Expenses Total	44,555.00	44,555.00	5,891.76	25,106.41	4,600.00	14,848.59	66.67%
SPECIAL BOARDS & COMM Dept	44,555.00	44,555.00	5,891.76	25,106.41	4,600.00	14,848.59	66.67%
Total							

REPORT TO COUNCIL - MARCH 2020 - * 75.00% *

Fund 10 GENERAL FUND

Town of Benson

Department 4200 GENERAL GOVERNMENT

Period Ending Date: March 31, 2020

Account Number	Current Year Appropriated Budget	Current Year Total Amended Budget	Month-to-date Actual	Current Year-to-date Actual	Current Year Encumbrances	Current Budget Balance	Percentage Spent/Received
Account Name							
Department 4200 GENERAL GOVERNMENT							
Expenses							
4200.0200							
SALARIES	80,300.00	80,300.00	4,062.69	72,843.26	0.00	7,456.74	90.71%
4200.0310							
ECON DEV / COMM DEPT	55,000.00	56,040.00	1,383.55	25,016.50	900.00	30,123.50	46.25%
4200.0400							
PROFESSIONAL SERVICES	14,500.00	14,500.00	10.00	8,334.51	600.00	5,565.49	61.62%
4200.0430							
IT SERVICES	35,000.00	35,000.00	1,582.47	33,590.48	1,409.52	0.00	100.00%
4200.0450							
LEGAL SERVICES	15,000.00	15,000.00	0.00	13,145.09	0.00	1,854.91	87.63%
4200.0500							
SOCIAL SECURITY	6,143.00	6,143.00	323.70	5,216.68	0.00	926.32	84.92%
4200.0700							
RETIREMENT EXPENSE	11,242.00	11,242.00	1,018.75	8,187.41	0.00	3,054.59	72.83%
4200.0800							
LONGEVITY/CHRISTMAS PARTY	19,400.00	19,400.00	0.00	18,676.68	0.00	723.32	96.27%
4200.0900							
UNEMPLOYMENT INSURANCE	0.00	1,200.00	0.00	1,194.66	0.00	5.34	99.56%
4200.1200							
AUDITORIUM/CONFERENCE CTR MAINT	28,979.00	28,979.00	18.00	5,589.07	0.00	23,389.93	19.29%
4200.1400							
TRAVEL & TRAINING	5,000.00	8,000.00	510.37	6,985.33	0.00	1,014.67	87.32%
4200.1600							
M/R EQUIPMENT	6,500.00	6,500.00	393.80	7,049.39	0.00	-549.39	108.45%
4200.2100							
RENT-EQUIPMENT	3,000.00	3,000.00	0.00	2,521.89	0.00	478.11	84.06%
4200.2600							
ADVERTISING	7,500.00	7,500.00	1,170.01	8,882.79	0.00	-1,382.79	118.44%
4200.3000							
POSTAGE	7,500.00	7,500.00	3.00	4,128.00	0.00	3,372.00	55.04%
4200.3300							
DEPARTMENT SUPPLIES	11,500.00	11,500.00	567.05	7,461.49	0.00	4,038.51	64.88%
4200.5300							
DUES & SUBSCRIPTIONS	4,000.00	4,875.00	0.00	4,914.07	0.00	-39.07	100.80%
4200.5400							
INSURANCE & BONDS	152,280.00	170,230.00	18,064.71	203,583.64	0.00	-33,353.64	119.59%
4200.6600							
DONATIONS	22,100.00	22,100.00	6,951.71	20,909.18	0.00	1,190.82	94.61%
4200.7956							
ECONOMIC INCENTIVE HAMPTON INN	18,000.00	18,000.00	0.00	26,072.74	0.00	-8,072.74	144.85%
4200.8200							
TRANSFER OUT	0.00	2,700.00	0.00	0.00	0.00	2,700.00	0.00%

REPORT TO COUNCIL - MARCH 2020 - * 75.00% *

Fund 10 GENERAL FUND

Town of Benson

Department 4200 GENERAL GOVERNMENT

Period Ending Date: March 31, 2020

Account Number	Current Year Appropriated Budget	Current Year Total Amended Budget	Month-to-date Actual	Current Year-to-date Actual	Current Year Encumbrances	Current Budget Balance	Percentage Spent/Received
Account Name							
4200.9995 JO CO OCCUPANCY TAX	62,000.00	62,000.00	3,758.99	44,769.72	0.00	17,230.28	72.21%
4200.9999 TAX COLLECTION FEES	33,500.00	33,500.00	1,461.51	37,604.51	0.00	-4,104.51	112.25%
Expenses Total	598,444.00	625,209.00	41,280.31	566,677.09	2,909.52	55,622.39	91.10%
GENERAL GOVERNMENT Dept Total	598,444.00	625,209.00	41,280.31	566,677.09	2,909.52	55,622.39	91.10%

REPORT TO COUNCIL - MARCH 2020 - * 75.00% *

Fund 10 GENERAL FUND

Town of Benson

Department 4300 ELECTIONS

Period Ending Date: March 31, 2020

Account Number Account Name	Current Year Appropriated Budget	Current Year Total Amended Budget	Month-to-date Actual	Current Year-to-date Actual	Current Year Encumbrances	Current Budget Balance	Percentage Spent/Received
Department 4300 ELECTIONS							
Expenses							
4300.3400							
BOARD OF ELECTIONS	5,000.00	5,000.00	3,218.90	3,218.90	0.00	1,781.10	64.38%
Expenses Total	5,000.00	5,000.00	3,218.90	3,218.90	0.00	1,781.10	64.38%
ELECTIONS Dept Total	5,000.00	5,000.00	3,218.90	3,218.90	0.00	1,781.10	64.38%

REPORT TO COUNCIL - MARCH 2020 - * 75.00% *

Fund 10 GENERAL FUND

Town of Benson

Department 4400 INSPECTION, ZONING & SAFETY

Period Ending Date: March 31, 2020

Account Number	Current Year Appropriated Budget	Current Year Total Amended Budget	Month-to-date Actual	Current Year-to-date Actual	Current Year Encumbrances	Current Budget Balance	Percentage Spent/Received
Account Name							
Department 4400 INSPECTION, ZONING & SAFETY							
Expenses							
4400.0200							
SALARIES	166,405.00	166,405.00	9,110.41	96,678.54	0.00	69,726.46	58.10%
4400.0300							
SPECIAL BOARDS	750.00	750.00	13.33	486.01	0.00	263.99	64.80%
4400.0400							
CONTRACT SERVICES	10,000.00	10,000.00	0.00	5,200.00	0.00	4,800.00	52.00%
4400.0500							
SOCIAL SECURITY	12,730.00	12,730.00	677.33	7,357.29	0.00	5,372.71	57.79%
4400.0700							
RETIREMENT	23,297.00	23,297.00	646.17	8,894.47	0.00	14,402.53	38.18%
4400.1400							
TRAVEL & TRAINING	3,500.00	6,500.00	58.46	5,612.86	0.00	887.14	86.35%
4400.1700							
CODE ENFORCEMENT	10,000.00	10,000.00	0.00	7,146.34	0.00	2,853.66	71.46%
4400.1800							
GAS & LUBRICANTS	1,000.00	1,000.00	26.50	247.59	0.00	752.41	24.76%
4400.3100							
VEHICLES	1,500.00	1,500.00	0.00	127.65	0.00	1,372.35	8.51%
4400.3300							
DEPARTMENT SUPPLIES	3,000.00	3,000.00	0.00	727.83	0.00	2,272.17	24.26%
4400.5300							
DUES & SUBSCRIPTIONS	1,650.00	1,650.00	109.00	109.00	0.00	1,541.00	6.61%
4400.6000							
J L GEORGE GRANT	1,725.00	1,725.00	0.00	0.00	0.00	1,725.00	0.00%
4400.7400							
EQUIPMENT	750.00	750.00	0.00	105.00	0.00	645.00	14.00%
Expenses Total	236,307.00	239,307.00	10,641.20	132,692.58	0.00	106,614.42	55.45%
INSPECTION, ZONING & SAFETY Dept	236,307.00	239,307.00	10,641.20	132,692.58	0.00	106,614.42	55.45%
Total							

REPORT TO COUNCIL - MARCH 2020 - * 75.00% *

Fund 10 GENERAL FUND

Town of Benson

Department 5000 MUNICIPAL BUILDINGS

Period Ending Date: March 31, 2020

Account Number	Current Year Appropriated Budget	Current Year Total Amended Budget	Month-to-date Actual	Current Year-to-date Actual	Current Year Encumbrances	Current Budget Balance	Percentage Spent/Received
Account Name							
Department 5000 MUNICIPAL BUILDINGS							
Expenses							
5000.0200							
SALARIES	28,000.00	28,000.00	1,680.20	11,483.26	0.00	16,516.74	41.01%
5000.0500							
SOCIAL SECURITY	2,142.00	2,142.00	128.54	1,033.85	0.00	1,108.15	48.27%
5000.0700							
RETIREMENT	3,920.00	3,920.00	0.00	1,024.82	0.00	2,895.18	26.14%
5000.1300							
UTILITIES	40,500.00	40,500.00	2,884.60	30,038.04	0.00	10,461.96	74.17%
5000.1500							
M/R BUILDINGS	7,500.00	32,500.00	694.03	23,903.62	6,352.00	2,244.38	93.09%
5000.1600							
M/R EQUIPMENT	4,000.00	4,000.00	0.00	380.00	0.00	3,620.00	9.50%
5000.3300							
DEPARTMENT SUPPLIES	10,000.00	10,000.00	635.40	6,832.16	0.00	3,167.84	68.32%
5000.7500							
BUILDING CAPITAL OUTLAY	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.00%
Expenses Total	101,062.00	126,062.00	6,022.77	74,695.75	6,352.00	45,014.25	64.29%
MUNICIPAL BUILDINGS Dept Total	101,062.00	126,062.00	6,022.77	74,695.75	6,352.00	45,014.25	64.29%

REPORT TO COUNCIL - MARCH 2020 - * 75.00% *

Fund 10 GENERAL FUND

Town of Benson

Department 5100 POLICE DEPARTMENT

Period Ending Date: March 31, 2020

Account Number	Current Year Appropriated Budget	Current Year Total Amended Budget	Month-to-date Actual	Current Year-to-date Actual	Current Year Encumbrances	Current Budget Balance	Percentage Spent/Received
Account Name							
Department 5100 POLICE DEPARTMENT							
Expenses							
5100.0200							
SALARIES	795,000.00	795,000.00	56,868.87	656,364.60	0.00	138,635.40	82.56%
5100.0300							
SKILLED SERVICES	15,000.00	15,000.00	146.07	12,603.88	0.00	2,396.12	84.03%
5100.0500							
SOCIAL SECURITY	58,523.00	58,523.00	4,344.16	47,924.38	0.00	10,598.62	81.89%
5100.0700							
RETIREMENT	108,045.00	108,045.00	7,972.06	81,867.25	0.00	26,177.75	75.77%
5100.1100							
TELEPHONE	8,700.00	8,700.00	602.16	5,533.91	0.00	3,166.09	63.61%
5100.1400							
TRAVEL & TRAINING	10,000.00	10,000.00	162.30	8,037.24	0.00	1,962.76	80.37%
5100.1600							
M/R EQUIPMENT	7,000.00	7,000.00	793.65	8,231.55	0.00	-1,231.55	117.59%
5100.1700							
ANIMAL CONTROL	1,500.00	1,500.00	0.00	1,474.87	0.00	25.13	98.32%
5100.1800							
GAS & LUBRICANTS	28,564.00	28,564.00	2,125.86	22,680.08	0.00	5,883.92	79.40%
5100.3100							
VEHICLES	18,000.00	18,000.00	262.61	9,893.53	0.00	8,106.47	54.96%
5100.3300							
DEPARTMENT SUPPLIES	8,000.00	8,000.00	156.96	5,800.75	0.00	2,199.25	72.51%
5100.3400							
COPS PROGRAM	3,500.00	3,500.00	0.00	1,323.28	0.00	2,176.72	37.81%
5100.3600							
UNIFORMS	15,000.00	15,000.00	0.00	14,081.83	0.00	918.17	93.88%
5100.3800							
DRUG FUND	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.00%
5100.3900							
DARE PROGRAM	500.00	500.00	0.00	0.00	0.00	500.00	0.00%
5100.7450							
DETECTIVE EXPENSES	3,500.00	3,500.00	0.00	1,239.55	0.00	2,260.45	35.42%
5100.7500							
CAPITAL OUTLAY	50,616.00	50,616.00	2,900.43	44,794.97	0.00	5,821.03	88.50%
Expenses Total	1,136,448.00	1,136,448.00	76,335.13	921,851.67	0.00	214,596.33	81.12%
POLICE DEPARTMENT Dept Total	1,136,448.00	1,136,448.00	76,335.13	921,851.67	0.00	214,596.33	81.12%

REPORT TO COUNCIL - MARCH 2020 - * 75.00% *

Fund 10 GENERAL FUND

Town of Benson

Department 5550 CENTRAL MAINTENANCE

Period Ending Date: March 31, 2020

Account Number	Current Year Appropriated Budget	Current Year Total Amended Budget	Month-to-date Actual	Current Year-to-date Actual	Current Year Encumbrances	Current Budget Balance	Percentage Spent/Received
Account Name							
Department 5550 CENTRAL MAINTENANCE							
Expenses							
5550.1300							
UTILITIES	7,500.00	7,500.00	341.45	3,631.36	0.00	3,868.64	48.42%
5550.1500							
M/R BUILDINGS	7,500.00	7,500.00	27.86	250.74	0.00	7,249.26	3.34%
5550.3300							
DEPARTMENT SUPPLIES	7,500.00	7,500.00	1,045.14	8,545.14	0.00	-1,045.14	113.94%
Expenses Total	22,500.00	22,500.00	1,414.45	12,427.24	0.00	10,072.76	55.23%
CENTRAL MAINTENANCE Dept Total	22,500.00	22,500.00	1,414.45	12,427.24	0.00	10,072.76	55.23%

REPORT TO COUNCIL - MARCH 2020 - * 75.00% *

Fund 10 GENERAL FUND

Town of Benson

Department 5610 STREETS-MAINTENANCE

Period Ending Date: March 31, 2020

Account Number	Current Year Appropriated Budget	Current Year Total Amended Budget	Month-to-date Actual	Current Year-to-date Actual	Current Year Encumbrances	Current Budget Balance	Percentage Spent/Received
Account Name							
Department 5610 STREETS-MAINTENANCE							
Expenses							
5610.0300							
SKILLED SERVICES	36,000.00	36,000.00	0.00	33,261.50	5,626.70	-2,888.20	108.02%
5610.1600							
M/R EQUIPMENT	10,000.00	10,000.00	0.00	2,948.36	9,500.00	-2,448.36	124.48%
5610.1800							
GAS & LUBRICANTS	8,000.00	8,000.00	544.14	5,478.76	0.00	2,521.24	68.48%
5610.2100							
EQUIPMENT RENTAL	2,500.00	3,500.00	0.00	733.24	0.00	2,766.76	20.95%
5610.3100							
VEHICLES	8,500.00	8,500.00	0.00	0.00	0.00	8,500.00	0.00%
5610.3200							
CHEMICALS	4,000.00	4,000.00	0.00	185.00	0.00	3,815.00	4.63%
5610.3300							
DEPARTMENT SUPPLIES	6,000.00	6,000.00	0.00	922.60	0.00	5,077.40	15.38%
5610.3800							
MATERIALS	20,000.00	20,000.00	0.00	10,195.86	0.00	9,804.14	50.98%
5610.7200							
RESURFACING	203,000.00	203,000.00	0.00	0.00	0.00	203,000.00	0.00%
5610.7400							
EQUIPMENT	5,000.00	9,000.00	0.00	7,800.00	0.00	1,200.00	86.67%
5610.7600							
DRAINAGE	20,000.00	20,000.00	2,083.00	4,225.00	0.00	15,775.00	21.13%
Expenses Total	323,000.00	328,000.00	2,627.14	65,750.32	15,126.70	247,122.98	24.66%
STREETS-MAINTENANCE Dept Total	323,000.00	328,000.00	2,627.14	65,750.32	15,126.70	247,122.98	24.66%

REPORT TO COUNCIL - MARCH 2020 - * 75.00% *

Fund 10 GENERAL FUND

Town of Benson

Department 5640 STREET LIGHTS

Period Ending Date: March 31, 2020

Account Number Account Name	Current Year Appropriated Budget	Current Year Total Amended Budget	Month-to-date Actual	Current Year-to-date Actual	Current Year Encumbrances	Current Budget Balance	Percentage Spent/Received
Department 5640 STREET LIGHTS							
Expenses							
5640.1300 UTILITIES	56,000.00	56,000.00	3,788.17	34,092.03	0.00	21,907.97	60.88%
5640.1310 PROGRESS ENERGY	20,000.00	20,000.00	1,578.02	14,369.52	0.00	5,630.48	71.85%
Expenses Total	76,000.00	76,000.00	5,366.19	48,461.55	0.00	27,538.45	63.77%
STREET LIGHTS Dept Total	76,000.00	76,000.00	5,366.19	48,461.55	0.00	27,538.45	63.77%

REPORT TO COUNCIL - MARCH 2020 - * 75.00% *

Fund 10 GENERAL FUND

Town of Benson

Department 5800 SANITATION DEPARTMENT

Period Ending Date: March 31, 2020

Account Number	Current Year Appropriated Budget	Current Year Total Amended Budget	Month-to-date Actual	Current Year-to-date Actual	Current Year Encumbrances	Current Budget Balance	Percentage Spent/Received
Account Name							
Department 5800 SANITATION DEPARTMENT							
Expenses							
5800.0400							
CONTRACTED SERVICES	382,000.00	382,000.00	32,073.96	298,969.34	0.00	83,030.66	78.26%
5800.1710							
LANDFILL GATE FEES	1,000.00	1,000.00	0.00	157.64	0.00	842.36	15.76%
5800.3600							
RECYCLE PROGRAM	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.00%
Expenses Total	385,000.00	385,000.00	32,073.96	299,126.98	0.00	85,873.02	77.70%
SANITATION DEPARTMENT Dept Total	385,000.00	385,000.00	32,073.96	299,126.98	0.00	85,873.02	77.70%

REPORT TO COUNCIL - MARCH 2020 - * 75.00% *

Fund 10 GENERAL FUND

Town of Benson

Department 6300 CEMETERY

Period Ending Date: March 31, 2020

Account Number	Current Year Appropriated Budget	Current Year Total Amended Budget	Month-to-date Actual	Current Year-to-date Actual	Current Year Encumbrances	Current Budget Balance	Percentage Spent/Received
Account Name							
Department 6300 CEMETERY							
Expenses							
6300.0300							
SKILLED SERVICES	7,500.00	7,500.00	500.00	4,500.00	0.00	3,000.00	60.00%
Expenses Total	7,500.00	7,500.00	500.00	4,500.00	0.00	3,000.00	60.00%
CEMETERY Dept Total	7,500.00	7,500.00	500.00	4,500.00	0.00	3,000.00	60.00%

REPORT TO COUNCIL - MARCH 2020 - * 75.00% *

Fund 10 GENERAL FUND

Town of Benson

Department 6400 MUNICIPAL GROUNDS

Period Ending Date: March 31, 2020

Account Number Account Name	Current Year Appropriated Budget	Current Year Total Amended Budget	Month-to-date Actual	Current Year-to-date Actual	Current Year Encumbrances	Current Budget Balance	Percentage Spent/Received
Department 6400 MUNICIPAL GROUNDS							
Expenses							
6400.0300 SKILLED SERVICES	85,000.00	85,000.00	6,457.88	62,811.64	0.00	22,188.36	73.90%
6400.1300 UTILITIES	2,800.00	2,800.00	277.32	2,666.04	0.00	133.96	95.22%
6400.3800 MATERIALS	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.00%
Expenses Total	89,800.00	89,800.00	6,735.20	65,477.68	0.00	24,322.32	72.92%
MUNICIPAL GROUNDS Dept Total	89,800.00	89,800.00	6,735.20	65,477.68	0.00	24,322.32	72.92%
Revenues Total	3,025,616.00	3,085,381.00	282,498.45	2,660,742.56	0.00	424,638.44	86.24%
Expenses Fund Total	3,025,616.00	3,085,381.00	192,107.01	2,219,986.17	28,988.22	836,406.61	72.89%
Net (Rev/Exp)	0.00	0.00	90,391.44	440,756.39	-28,988.22	-411,768.17	
Beginning/Adjusted Balance 1,783,013.14	YTD Revenues 2,660,742.56	YTD Expenses 2,219,986.17	Current Fund Balance 2,223,769.53				

Fund 11 FIRE PROTECTION FUND

Fiscal Year 2020

Department 3 REVENUES

Account Number Account Name	Current Year Appropriated Budget	Current Year Total Amended Budget	Month-to-date Actual	Current Year-to-date Actual	Current Year Encumbrances	Current Budget Balance	Percentage Spent/Received
3010.2019 CURRENT TAX/FUND 11	310,808.00	326,908.00	10,752.10	337,606.62	0.00	-10,698.62	103.27%
3290.0000 INTEREST EARNED	0.00	500.00	137.09	838.59	0.00	-338.59	167.72%
3340.0000 INSURANCE PROCEEDS	0.00	2,592.00	0.00	2,591.24	0.00	0.76	99.97%
3350.0000 MISCELLANEOUS	15,000.00	15,000.00	0.00	11,559.55	0.00	3,440.45	77.06%
3490.0000 FIRE INSPECTIONS	10,000.00	12,000.00	3,605.00	15,403.62	0.00	-3,403.62	128.36%
3490.0300 FEMA GRANT	80,000.00	95,695.00	0.00	95,694.00	0.00	1.00	100.00%
3490.9900 TRANS FROM OTHER FUNDS	0.00	2,700.00	0.00	0.00	0.00	2,700.00	0.00%
3520.0000 JO. CO ANNUAL PAYMENT	11,000.00	11,000.00	0.00	4,000.00	0.00	7,000.00	36.36%
3530.0000 JO CO -BANNER DIST	177,252.00	177,252.00	15,867.59	185,035.76	0.00	-7,783.76	104.39%
3540.0000 FROM HARNETT COUNTY	59,933.00	61,933.00	3,097.36	64,730.80	0.00	-2,797.80	104.52%
Revenues Total	663,993.00	705,580.00	33,459.14	717,460.18	0.00	-11,880.18	101.68%
REVENUES Dept Total	663,993.00	705,580.00	33,459.14	717,460.18	0.00	-11,880.18	101.68%

REPORT TO COUNCIL - MARCH 2020 - * 75.00% *

Fund 11 FIRE PROTECTION FUND

Town of Benson

Department 5300 FIRE DEPARTMENT

Period Ending Date: March 31, 2020

Account Number	Current Year Appropriated Budget	Current Year Total Amended Budget	Month-to-date Actual	Current Year-to-date Actual	Current Year Encumbrances	Current Budget Balance	Percentage Spent/Received
Account Name							
Department 5300 FIRE DEPARTMENT							
Expenses							
5300.0200							
SALARIES	173,400.00	173,400.00	12,312.97	127,458.99	0.00	45,941.01	73.51%
5300.0300							
VOLUNTEER FIREMEN	100,000.00	100,000.00	0.00	87,625.25	0.00	12,374.75	87.63%
5300.0400							
SKILLED SERVICES	10,500.00	20,500.00	0.00	12,755.49	4,500.00	3,244.51	84.17%
5300.0500							
SOCIAL SECURITY	20,916.00	20,916.00	873.16	15,705.96	0.00	5,210.04	75.09%
5300.0600							
INSURANCE ON FIREMEN	15,315.00	15,315.00	3,130.00	11,129.18	0.00	4,185.82	72.67%
5300.0700							
RETIREMENT	14,280.00	14,280.00	1,132.80	11,702.59	0.00	2,577.41	81.95%
5300.1100							
CELLULAR COMMUNICATIONS	2,340.00	3,340.00	239.17	2,338.56	0.00	1,001.44	70.02%
5300.1300							
UTILITIES	15,000.00	15,000.00	1,085.19	10,277.06	0.00	4,722.94	68.51%
5300.1400							
TRAVEL & TRAINING	5,000.00	5,000.00	687.06	2,665.68	0.00	2,334.32	53.31%
5300.1500							
M/R BUILDING	20,700.00	20,700.00	2,531.05	9,006.32	0.00	11,693.68	43.51%
5300.1600							
M/R EQUIPMENT	14,500.00	14,500.00	813.31	4,349.94	2,140.00	8,010.06	44.76%
5300.1800							
GAS & LUBRICANTS	11,000.00	11,000.00	696.70	6,062.85	0.00	4,937.15	55.12%
5300.3100							
VEHICLES	14,949.00	19,949.00	1,129.32	14,269.27	4,198.45	1,481.28	92.57%
5300.3300							
DEPARTMENT SUPPLIES	5,000.00	5,000.00	857.27	4,077.28	0.00	922.72	81.55%
5300.3600							
UNIFORMS	3,000.00	3,000.00	0.00	309.00	0.00	2,691.00	10.30%
5300.5400							
INSURANCE & BONDS	59,980.00	67,480.00	1,166.81	63,438.02	0.00	4,041.98	94.01%
5300.7400							
EQUIPMENT	35,000.00	53,087.00	3,979.43	24,504.31	14,363.20	14,219.49	73.21%
5300.7500							
CAPITAL OUTLAY	22,469.00	22,469.00	153,640.00	153,640.00	0.00	-131,171.00	683.79%
5300.7800							
DEBT SERVICE	113,644.00	113,644.00	0.00	0.00	0.00	113,644.00	0.00%
5300.9999							
TAX COLLECTION FEE	7,000.00	7,000.00	0.00	7,000.00	0.00	0.00	100.00%
Expenses Total	663,993.00	705,580.00	184,274.24	568,315.75	25,201.65	112,062.60	84.12%

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REPORT TO COUNCIL - MARCH 2020 - * 75.00% *

Fund 11 FIRE PROTECTION FUND

Town of Benson

Department 5300 FIRE DEPARTMENT

Period Ending Date: March 31, 2020

Account Number Account Name	Current Year Appropriated Budget	Current Year Total Amended Budget	Month-to-date Actual	Current Year-to-date Actual	Current Year Encumbrances	Current Budget Balance	Percentage Spent/Received
FIRE DEPARTMENT Dept Total	663,993.00	705,580.00	184,274.24	568,315.75	25,201.65	112,062.60	84.12%
Revenues Total	663,993.00	705,580.00	33,459.14	717,460.18	0.00	-11,880.18	101.68%
Expenses Fund Total	663,993.00	705,580.00	184,274.24	568,315.75	25,201.65	112,062.60	84.12%
Net (Rev/Exp)	0.00	0.00	-150,815.10	149,144.43	-25,201.65	-123,942.78	
Beginning/Adjusted Balance	154,443.46						
	+	YTD Revenues	YTD Expenses	Current Fund Balance			
		717,460.18	568,315.75	= 303,587.89			

Fund 12 GENERAL/MUSEUM

Fiscal Year 2020

Department 3 Museum

Account Number Account Name	Current Year Appropriated Budget	Current Year Total Amended Budget	Month-to-date Actual	Current Year-to-date Actual	Current Year Encumbrances	Current Budget Balance	Percentage Spent/Received
Revenues							
3340.0000 INSURANCE PROCEEDS	0.00	23,181.00	0.00	23,180.05	0.00	0.95	100.00%
3420.0000 MUSEUM INCOME	67,000.00	67,000.00	174.31	65,420.12	0.00	1,579.88	97.64%
Revenues Total	67,000.00	90,181.00	174.31	88,600.17	0.00	1,580.83	98.25%
Museum Dept Total	67,000.00	90,181.00	174.31	88,600.17	0.00	1,580.83	98.25%

REPORT TO COUNCIL - MARCH 2020 - * 75.00% *

Fund 12 GENERAL/MUSEUM

Town of Benson

Department 6120 Museum

Period Ending Date: March 31, 2020

Account Number	Current Year Appropriated Budget	Current Year Total Amended Budget	Month-to-date Actual	Current Year-to-date Actual	Current Year Encumbrances	Current Budget Balance	Percentage Spent/Received
Account Name							
Department 6120 Museum							
Expenses							
6120.0200 SALARIES	35,849.00	35,849.00	1,738.99	8,171.49	0.00	27,677.51	22.79%
6120.0500 SOCIAL SECURITY	2,743.00	2,743.00	133.03	625.13	0.00	2,117.87	22.79%
6120.0700 RETIREMENT	3,636.00	3,636.00	288.12	2,711.69	0.00	924.31	74.58%
6120.1100 TELEPHONE	2,500.00	2,500.00	184.45	1,606.51	0.00	893.49	64.26%
6120.1300 UTILITIES	4,500.00	4,500.00	549.02	3,440.75	0.00	1,059.25	76.46%
6120.1400 TRAVEL / TRAINING	750.00	750.00	166.84	722.78	0.00	27.22	96.37%
6120.1500 M/R BLDGS & GROUNDS	2,000.00	25,181.00	0.00	34,452.98	0.00	-9,271.98	136.82%
6120.3300 DEPARTMENT SUPPLIES	1,500.00	1,500.00	40.76	380.85	0.00	1,119.15	25.39%
6120.3400 PROGRAMS	1,500.00	1,500.00	113.31	412.88	0.00	1,087.12	27.53%
6120.7400 EQUIPMENT	2,000.00	2,000.00	0.00	142.28	0.00	1,857.72	7.11%
6120.7700 MUSEUM RESERVE	8,991.00	8,991.00	0.00	0.00	0.00	8,991.00	0.00%
6120.8000 CONTINGENCY	1,031.00	1,031.00	0.00	0.00	0.00	1,031.00	0.00%
Expenses Total	67,000.00	90,181.00	3,214.52	52,667.34	0.00	37,513.66	58.40%
Museum Dept Total	67,000.00	90,181.00	3,214.52	52,667.34	0.00	37,513.66	58.40%
Revenues Total	67,000.00	90,181.00	174.31	88,600.17	0.00	1,580.83	98.25%
Expenses Fund Total	67,000.00	90,181.00	3,214.52	52,667.34	0.00	37,513.66	58.40%
Net (Rev/Exp)	0.00	0.00	-3,040.21	35,932.83	0.00	-35,932.83	

Beginning/Adjusted Balance		YTD Revenues	YTD Expenses	Current Fund Balance
78,856.67	+	88,600.17	-	52,667.34
			=	114,789.50

Fund 13 GENERAL / LIBRARY

Fiscal Year 2020

Department 3 Library

Revenues

3010.2019 CURRENT TAX/FUND 13	95,931.79	95,931.79	0.00	95,931.79	0.00	0.00	100.00%
3660.0000 LIBRARY INCOME	12,750.00	12,750.00	83.69	12,907.25	0.00	-157.25	101.23%

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REPORT TO COUNCIL - MARCH 2020 - * 75.00% *

Fund 13 GENERAL / LIBRARY

Town of Benson

Period Ending Date: March 31, 2020

Department 3 Library

Account Number Account Name	Current Year Appropriated Budget	Current Year Total Amended Budget	Month-to-date Actual	Current Year-to-date Actual	Current Year Encumbrances	Current Budget Balance	Percentage Spent/Received
Revenues Total	108,681.79	108,681.79	83.69	108,839.04	0.00	-157.25	100.14%
Library Dept Total	108,681.79	108,681.79	83.69	108,839.04	0.00	-157.25	100.14%

REPORT TO COUNCIL - MARCH 2020 - * 75.00% *

Fund 13 GENERAL / LIBRARY

Town of Benson

Department 6110 Library

Period Ending Date: March 31, 2020

Account Number	Current Year Appropriated Budget	Current Year Total Amended Budget	Month-to-date Actual	Current Year-to-date Actual	Current Year Encumbrances	Current Budget Balance	Percentage Spent/Received
Account Name							
Department 6110 Library							
Expenses							
6110.0200 SALARIES	57,095.00	57,095.00	5,245.77	62,410.11	0.00	-5,315.11	109.31%
6110.0500 SOCIAL SECURITY	4,368.00	4,368.00	426.50	4,821.90	0.00	-453.90	110.39%
6110.0700 RETIREMENT	5,227.00	5,227.00	405.90	3,320.22	0.00	1,906.78	63.52%
6110.1100 TELEPHONE	3,000.00	3,000.00	253.00	2,267.18	0.00	732.82	75.57%
6110.1300 UTILITIES	6,000.00	6,000.00	348.60	3,678.32	0.00	2,321.68	61.31%
6110.1400 TRAVEL & TRAINING	2,000.00	2,000.00	166.83	2,187.16	0.00	-187.16	109.36%
6110.1500 M/R LIBRARY BUILDING	5,000.00	5,000.00	512.68	4,690.70	600.00	-290.70	105.81%
6110.3300 BOOKS SUPPLIES	15,000.00	15,000.00	918.79	10,278.71	0.00	4,721.29	68.52%
6110.3400 PROGRAMS	5,000.00	5,000.00	0.00	3,053.44	0.00	1,946.56	61.07%
6110.5300 DUES SUBSCRIPTION	1,250.00	1,250.00	0.00	1,859.66	0.00	-609.66	148.77%
6110.5400 INSURANCE/BONDS	3,000.00	3,000.00	0.00	3,000.00	0.00	0.00	100.00%
6110.7400 EQUIPMENT	1,741.79	1,741.79	198.00	1,850.17	0.00	-108.38	106.22%
Expenses Total	108,681.79	108,681.79	8,476.07	103,417.57	600.00	4,664.22	95.71%
Library Dept Total	108,681.79	108,681.79	8,476.07	103,417.57	600.00	4,664.22	95.71%
Revenues Total	108,681.79	108,681.79	83.69	108,839.04	0.00	-157.25	100.14%
Expenses Fund Total	108,681.79	108,681.79	8,476.07	103,417.57	600.00	4,664.22	95.71%
Net (Rev/Exp)	0.00	0.00	-8,392.38	5,421.47	-600.00	-4,821.47	
Beginning/Adjusted Balance	64,242.06						
	+	YTD Revenues	YTD Expenses	Current Fund Balance			
		108,839.04	103,417.57	69,663.53	=		

Fund 14 GENERAL / PARKS & RECREATION

Fiscal Year 2020

Department 3 REVENUES

Revenues

3010.2019 CURRENT TAX/FUND 14	438,052.00	438,052.00	0.00	438,052.00	0.00	0.00	100.00%
3340.0000 INSURANCE PROCEEDS	0.00	0.00	452.67	452.67	0.00	-452.67	100.00%

REPORT TO COUNCIL - MARCH 2020 - * 75.00% *

Fund 14 GENERAL / PARKS & RECREATION

Town of Benson

Department 3 REVENUES

Period Ending Date: March 31, 2020

Account Number	Current Year Appropriated Budget	Current Year Total Amended Budget	Month-to-date Actual	Current Year-to-date Actual	Current Year Encumbrances	Current Budget Balance	Percentage Spent/Received
Account Name							
3650.0000							
RECREATION DEPT INCOME	80,000.00	80,000.00	3,936.00	50,061.57	0.00	29,938.43	62.58%
Revenues Total	518,052.00	518,052.00	4,388.67	488,566.24	0.00	29,485.76	94.31%
REVENUES Dept Total	518,052.00	518,052.00	4,388.67	488,566.24	0.00	29,485.76	94.31%

REPORT TO COUNCIL - MARCH 2020 - * 75.00% *

Fund 14 GENERAL / PARKS & RECREATION

Town of Benson

Department 6200 PARKS & REC

Period Ending Date: March 31, 2020

Account Number	Current Year Appropriated Budget	Current Year Total Amended Budget	Month-to-date Actual	Current Year-to-date Actual	Current Year Encumbrances	Current Budget Balance	Percentage Spent/Received
Account Name							
Department 6200 PARKS & REC							
Expenses							
6200.0200							
SALARIES	243,190.00	243,190.00	17,521.93	176,928.43	0.00	66,261.57	72.75%
6200.0300							
SKILLED SERVICES	25,475.00	25,475.00	375.00	9,813.75	0.00	15,661.25	38.52%
6200.0500							
SOCIAL SECURITY	18,605.00	18,605.00	1,353.30	13,599.28	0.00	5,005.72	73.09%
6200.0700							
RETIREMENT	24,898.00	24,898.00	1,915.15	19,121.87	0.00	5,776.13	76.80%
6200.1100							
CELLULAR COMMUNICATIONS	1,200.00	1,200.00	88.01	791.09	0.00	408.91	65.92%
6200.1300							
UTILITES	110,000.00	110,000.00	7,701.15	70,317.52	0.00	39,682.48	63.93%
6200.1400							
TRAVEL & TRAINING	2,000.00	2,000.00	167.25	1,341.91	0.00	658.09	67.10%
6200.1500							
M/R BUILDINGS & GROUNDS	10,000.00	10,000.00	27.86	12,032.50	1,100.00	-3,132.50	131.33%
6200.1600							
M/R EQUIPMENT	7,500.00	7,500.00	197.80	1,918.28	0.00	5,581.72	25.58%
6200.1720							
SPECIAL PROJECTS	20,000.00	20,000.00	0.00	13,941.38	1,299.14	4,759.48	76.20%
6200.1800							
GAS & LUBRICANTS	1,300.00	1,300.00	88.03	1,083.85	0.00	216.15	83.37%
6200.3000							
POSTAGE	500.00	500.00	0.00	11.50	0.00	488.50	2.30%
6200.3100							
VEHICLES	1,000.00	1,000.00	0.00	619.29	0.00	380.71	61.93%
6200.3300							
DEPARTMENT SUPPLIES	47,184.00	47,184.00	5,638.30	32,601.96	500.00	14,082.04	70.16%
6200.5300							
DUES & SUBSCRIPTIONS	2,700.00	2,700.00	0.00	1,190.40	0.00	1,509.60	44.09%
6200.7400							
EQUIPMENT	2,500.00	2,500.00	0.00	1,731.00	0.00	769.00	69.24%
Expenses Total	518,052.00	518,052.00	35,073.78	357,044.01	2,899.14	158,108.85	69.48%
PARKS & REC Dept Total	518,052.00	518,052.00	35,073.78	357,044.01	2,899.14	158,108.85	69.48%
Revenues Total	518,052.00	518,052.00	4,388.67	488,566.24	0.00	29,485.76	94.31%
Expenses Fund Total	518,052.00	518,052.00	35,073.78	357,044.01	2,899.14	158,108.85	69.48%
Net (Rev/Exp)	0.00	0.00	-30,685.11	131,522.23	-2,899.14	-128,623.09	

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Beginning/Adjusted Balance		YTD Revenues		YTD Expenses		Current Fund Balance
80,740.90	+	488,566.24	-	357,044.01	=	212,263.13

REPORT TO COUNCIL - MARCH 2020 - * 75.00% *

Fund 30 WATER/SEWER FUND

Town of Benson

Department 3 REVENUES

Period Ending Date: March 31, 2020

Account Number	Current Year Appropriated Budget	Current Year Total Amended Budget	Month-to-date Actual	Current Year-to-date Actual	Current Year Encumbrances	Current Budget Balance	Percentage Spent/Received
Account Name							
Fund 30 WATER/SEWER FUND							
Fiscal Year 2020							
Department 3 REVENUES							
Revenues							
3290.0000							
INTEREST EARNED	1,200.00	1,700.00	37.43	1,912.25	0.00	-212.25	112.49%
3340.0000							
INSRUANCE PROCEEDS	0.00	11,550.00	0.00	11,527.93	0.00	22.07	99.81%
3350.0000							
MISCELLANEOUS	5,000.00	5,000.00	6,497.40	8,906.45	0.00	-3,906.45	178.13%
3490.0300							
FEMA	0.00	182,500.00	24,000.00	206,457.06	0.00	-23,957.06	113.13%
3490.0400							
VERIZON WATER TOWER	28,715.00	28,715.00	2,392.92	23,929.20	0.00	4,785.80	83.33%
3710.0100							
WATER CHARGES	1,362,000.00	1,362,000.00	106,821.24	1,017,852.78	0.00	344,147.22	74.73%
3710.0200							
SEWER CHARGES	1,562,000.00	1,562,000.00	120,102.67	1,112,866.41	0.00	449,133.59	71.25%
3730.0100							
WATER TAPS	12,000.00	12,000.00	0.00	1,735.00	0.00	10,265.00	14.46%
3730.0200							
SEWER TAPS	12,000.00	12,000.00	0.00	0.00	0.00	12,000.00	0.00%
3751.0000							
LATE CHARGES	3,500.00	7,000.00	98.16	5,502.38	0.00	1,497.62	78.61%
3990.0000							
FUND BALANCE	100,000.00	100,000.00	0.00	0.00	0.00	100,000.00	0.00%
Revenues Total	3,086,415.00	3,284,465.00	259,949.82	2,390,689.46	0.00	893,775.54	72.79%
REVENUES Dept Total	3,086,415.00	3,284,465.00	259,949.82	2,390,689.46	0.00	893,775.54	72.79%

REPORT TO COUNCIL - MARCH 2020 - * 75.00% *

Fund 30 WATER/SEWER FUND

Town of Benson

Department 7200 GENERAL OPERATION-W/S LINES

Period Ending Date: March 31, 2020

Account Number	Current Year Appropriated Budget	Current Year Total Amended Budget	Month-to-date Actual	Current Year-to-date Actual	Current Year Encumbrances	Current Budget Balance	Percentage Spent/Received
Account Name							
Department 7200 GENERAL OPERATION-W/S LINES							
Expenses							
7200.0200							
SALARIES	516,041.00	516,041.00	37,124.06	374,297.50	0.00	141,743.50	72.53%
7200.0300							
SKILLED SERVICES	85,000.00	88,500.00	16,632.20	123,549.34	11,746.00	-41,595.34	147.00%
7200.0430							
IT SERVICES	50,000.00	50,000.00	5,428.63	36,635.91	0.00	13,364.09	73.27%
7200.0450							
LEGAL SERVICES	10,000.00	10,000.00	0.00	10,000.00	0.00	0.00	100.00%
7200.0500							
SOCIAL SECURITY	39,478.00	39,478.00	2,866.91	27,717.55	0.00	11,760.45	70.21%
7200.0700							
RETIREMENT EXPENSE	68,948.00	68,948.00	5,158.27	49,404.07	0.00	19,543.93	71.65%
7200.1100							
TELEPHONE	6,960.00	6,960.00	601.47	5,611.27	0.00	1,348.73	80.62%
7200.1400							
TRAVEL & TRAINING	5,000.00	5,000.00	448.78	6,085.86	0.00	-1,085.86	121.72%
7200.1500							
M/R BUILDINGS	0.00	0.00	127.65	1,098.33	0.00	-1,098.33	100.00%
7200.1600							
M/R EQUIPMENT	9,000.00	21,050.00	6,964.97	40,410.05	5,170.66	-24,530.71	216.54%
7200.1800							
GAS & LUBRICANTS	9,000.00	9,000.00	544.14	7,452.80	0.00	1,547.20	82.81%
7200.3100							
VEHICLES	7,500.00	7,500.00	184.62	6,466.10	0.00	1,033.90	86.21%
7200.3200							
CHEMICALS	4,000.00	4,000.00	0.00	4,968.10	0.00	-968.10	124.20%
7200.3300							
DEPARTMENT SUPPLIES	24,000.00	24,000.00	1,928.50	18,301.74	0.00	5,698.26	76.26%
7200.3800							
MATERIALS	34,000.00	34,000.00	5,054.68	61,981.44	6,000.00	-33,981.44	199.95%
7200.5400							
INSURANCE & BONDS	100,000.00	100,000.00	3,516.37	118,990.04	0.00	-18,990.04	118.99%
7200.7300							
LINE IMPROVEMENTS	34,000.00	34,000.00	5,690.00	10,765.00	0.00	23,235.00	31.66%
7200.7400							
EQUIPMENT	11,500.00	11,500.00	0.00	3,582.59	0.00	7,917.41	31.15%
7200.7800							
DEBT SERVICES	175,132.00	175,132.00	34,218.03	34,218.03	0.00	140,913.97	19.54%
7200.9905							
IN LIEU OF TAXES TO GEN FUND	75,000.00	75,000.00	6,250.00	56,250.00	0.00	18,750.00	75.00%
Expenses Total	1,264,559.00	1,280,109.00	132,739.28	997,785.72	22,916.66	264,606.62	79.74%

REPORT TO COUNCIL - MARCH 2020 - * 75.00% *

Fund 30 WATER/SEWER FUND

Town of Benson

Department 7200 GENERAL OPERATION-W/S LINES

Period Ending Date: March 31, 2020

Account Number Account Name	Current Year Appropriated Budget	Current Year Total Amended Budget	Month-to-date Actual	Current Year-to-date Actual	Current Year Encumbrances	Current Budget Balance	Percentage Spent/Received
GENERAL OPERATION-W/S LINES Dept Total	1,264,559.00	1,280,109.00	132,739.28	997,785.72	22,916.66	264,606.62	79.74%

REPORT TO COUNCIL - MARCH 2020 - * 75.00% *

Fund 30 WATER/SEWER FUND

Town of Benson

Department 8100 WATER SUPPLY

Period Ending Date: March 31, 2020

Account Number	Current Year Appropriated Budget	Current Year Total Amended Budget	Month-to-date Actual	Current Year-to-date Actual	Current Year Encumbrances	Current Budget Balance	Percentage Spent/Received
Account Name							
Department 8100 WATER SUPPLY							
Expenses							
8100.0300							
SKILLED SERVICES	28,000.00	28,000.00	0.00	1,496.00	0.00	26,504.00	5.34%
8100.1100							
CELLULAR COMMUNICATIONS	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.00%
8100.1300							
UTILITIES	23,000.00	23,000.00	915.83	9,856.66	0.00	13,143.34	42.86%
8100.1400							
TRAVEL & TRAINING	500.00	500.00	150.00	200.00	0.00	300.00	40.00%
8100.1600							
M/R EQUIPMENT	35,000.00	35,000.00	0.00	566.65	0.00	34,433.35	1.62%
8100.3200							
CHEMICALS	2,000.00	2,000.00	0.00	237.45	0.00	1,762.55	11.87%
8100.3300							
DEPARTMENT SUPPLIES	500.00	500.00	0.00	0.00	0.00	500.00	0.00%
8100.4800							
WATER PURCHASES	664,248.00	664,248.00	55,092.22	544,016.73	0.00	120,231.27	81.90%
8100.7400							
EQUIPMENT	1,500.00	1,500.00	0.00	108.98	0.00	1,391.02	7.27%
8100.7800							
DEBT SERVICES	77,292.00	77,292.00	40,326.32	77,290.35	0.00	1.65	100.00%
Expenses Total	833,040.00	833,040.00	96,484.37	633,772.82	0.00	199,267.18	76.08%
WATER SUPPLY Dept Total	833,040.00	833,040.00	96,484.37	633,772.82	0.00	199,267.18	76.08%

REPORT TO COUNCIL - MARCH 2020 - * 75.00% *

Fund 30 WATER/SEWER FUND

Town of Benson

Department 8220 SEWAGE TREATMENT

Period Ending Date: March 31, 2020

Account Number	Current Year Appropriated Budget	Current Year Total Amended Budget	Month-to-date Actual	Current Year-to-date Actual	Current Year Encumbrances	Current Budget Balance	Percentage Spent/Received
Account Name							
Department 8220 SEWAGE TREATMENT Expenses							
8220.0200 SALARIES	340,596.00	340,596.00	23,464.47	267,582.82	0.00	73,013.18	78.56%
8220.0300 SKILLED SERVICES	71,440.00	71,440.00	1,854.00	78,591.88	0.00	-7,151.88	110.01%
8220.0400 SOCIAL SECURITY	23,669.00	23,669.00	1,847.58	19,457.81	0.00	4,211.19	82.21%
8220.0500 RETIREMENT	43,316.00	43,316.00	3,491.83	35,456.32	0.00	7,859.68	81.86%
8220.1100 CELLULAR COMMUNICATIONS	7,000.00	7,000.00	184.80	1,717.82	0.00	5,282.18	24.54%
8220.1300 UTILITIES	73,500.00	73,500.00	8,164.12	71,259.69	0.00	2,240.31	96.95%
8220.1400 TRAVEL & TRAINING	5,000.00	5,000.00	432.00	2,523.83	0.00	2,476.17	50.48%
8220.1500 M/R BUILDING	5,000.00	5,000.00	102.86	473.20	0.00	4,526.80	9.46%
8220.1600 M/R EQUIPMENT	20,000.00	202,500.00	21,841.76	283,639.69	3,225.00	-84,364.69	141.66%
8220.1800 GAS & LUBRICANTS	7,500.00	7,500.00	195.13	7,203.91	0.00	296.09	96.05%
8220.2100 RENT-EQUIPMENT	2,500.00	2,500.00	0.00	546.25	0.00	1,953.75	21.85%
8220.3100 VEHICLES	4,000.00	4,000.00	0.00	1,795.78	0.00	2,204.22	44.89%
8220.3200 CHEMICALS	27,958.00	27,958.00	5,377.42	21,891.63	1,332.00	4,734.37	83.07%
8220.3300 DEPARTMENT SUPPLIES	15,000.00	15,000.00	704.51	17,220.38	0.00	-2,220.38	114.80%
8220.3800 MATERIALS	5,000.00	5,000.00	959.74	6,439.58	0.00	-1,439.58	128.79%
8220.5400 INSURANCE & BONDS	75,000.00	75,000.00	2,561.77	86,841.03	0.00	-11,841.03	115.79%
8220.7400 EQUIPMENT	17,000.00	17,000.00	28,554.90	31,564.90	2,196.00	-16,760.90	198.59%
8220.7500 CAPITAL OUTLAY	40,000.00	40,000.00	0.00	0.00	0.00	40,000.00	0.00%
8220.7600 SLUDGE DISPOSAL	100,000.00	100,000.00	0.00	503,791.97	0.00	-403,791.97	503.79%
8220.9910 DEBT SERVICE	105,337.00	105,337.00	96,418.44	105,661.88	0.00	-324.88	100.31%
Expenses Total	988,816.00	1,171,316.00	196,155.33	1,543,660.37	6,753.00	-379,097.37	132.37%

REPORT TO COUNCIL - MARCH 2020 - * 75.00% *

Fund 30 WATER/SEWER FUND

Town of Benson

Department 8220 SEWAGE TREATMENT

Period Ending Date: March 31, 2020

Account Number Account Name	Current Year Appropriated Budget	Current Year Total Amended Budget	Month-to-date Actual	Current Year-to-date Actual	Current Year Encumbrances	Current Budget Balance	Percentage Spent/Received
SEWAGE TREATMENT Dept Total	988,816.00	1,171,316.00	196,155.33	1,543,660.37	6,753.00	-379,097.37	132.37%
Revenues Total	3,086,415.00	3,284,465.00	259,949.82	2,390,689.46	0.00	893,775.54	72.79%
Expenses Fund Total	3,086,415.00	3,284,465.00	425,378.98	3,175,218.91	29,669.66	84,776.43	97.58%
Net (Rev/Exp)	0.00	0.00	-165,429.16	-784,529.45	-29,669.66	808,999.11	
Beginning/Adjusted Balance	6,086,834.27						
	+	YTD Revenues	YTD Expenses	Current Fund Balance			
		2,390,689.46	3,175,218.91	= 5,302,304.82			

Fund 31 ELECTRIC FUND

Fiscal Year 2020

Department 3 REVENUE

Account Number Account Name	Current Year Appropriated Budget	Current Year Total Amended Budget	Month-to-date Actual	Current Year-to-date Actual	Current Year Encumbrances	Current Budget Balance	Percentage Spent/Received
Revenues							
3190.0000 POLE ATTACHMENT FEE	15,383.00	15,383.00	0.00	0.00	0.00	15,383.00	0.00%
3290.0000 INTEREST EARNED	1,000.00	2,500.00	428.63	4,144.51	0.00	-1,644.51	165.78%
3340.0000 INSURANCE PROCEEDS	0.00	23,500.00	0.00	23,371.94	0.00	128.06	99.46%
3350.0000 MISCELLANEOUS	10,000.00	18,500.00	310.25	25,749.79	0.00	-7,249.79	139.19%
3710.0000 ELECTRIC CHARGES	4,255,667.00	4,255,667.00	334,257.07	3,436,083.05	0.00	819,583.95	80.74%
3710.1000 ELECTRIC SALES TAX	296,450.00	296,450.00	23,275.16	239,470.05	0.00	56,979.95	80.78%
3750.0000 CUT OUT/LATE CHARGES	15,000.00	15,000.00	642.29	14,472.23	0.00	527.77	96.48%
Revenues Total	4,593,500.00	4,627,000.00	358,913.40	3,743,291.57	0.00	883,708.43	80.90%
REVENUE Dept Total	4,593,500.00	4,627,000.00	358,913.40	3,743,291.57	0.00	883,708.43	80.90%

REPORT TO COUNCIL - MARCH 2020 - * 75.00% *

Fund 31 ELECTRIC FUND

Town of Benson

Department 6600 DONATIONS AND TRANSFERS

Period Ending Date: March 31, 2020

Account Number	Current Year Appropriated Budget	Current Year Total Amended Budget	Month-to-date Actual	Current Year-to-date Actual	Current Year Encumbrances	Current Budget Balance	Percentage Spent/Received
Account Name							
Department 6600 DONATIONS AND TRANSFERS							
Expenses							
6600.1100							
ELECTRIC SALES TAX	296,450.00	296,450.00	23,379.83	234,775.45	0.00	61,674.55	79.20%
6600.9905							
IN LIEU OF TAXES TO GEN FUND	25,000.00	25,000.00	2,083.33	18,749.97	0.00	6,250.03	75.00%
Expenses Total	321,450.00	321,450.00	25,463.16	253,525.42	0.00	67,924.58	78.87%
DONATIONS AND TRANSFERS Dept	321,450.00	321,450.00	25,463.16	253,525.42	0.00	67,924.58	78.87%
Total							

REPORT TO COUNCIL - MARCH 2020 - * 75.00% *

Fund 31 ELECTRIC FUND

Town of Benson

Department 8110 ELECTRIC DEPARTMENT

Period Ending Date: March 31, 2020

Account Number	Current Year Appropriated Budget	Current Year Total Amended Budget	Month-to-date Actual	Current Year-to-date Actual	Current Year Encumbrances	Current Budget Balance	Percentage Spent/Received
Account Name							
Department 8110 ELECTRIC DEPARTMENT							
Expenses							
8110.0200							
SALARIES	476,296.00	476,296.00	34,294.84	344,106.29	0.00	132,189.71	72.25%
8110.0300							
SKILLED SERVICES	135,000.00	135,000.00	6,891.55	158,195.93	17,360.00	-40,555.93	130.04%
8110.0400							
PROFESSIONAL SERVICES	10,000.00	10,000.00	0.00	1,500.00	0.00	8,500.00	15.00%
8110.0430							
IT SEVICES	50,000.00	50,000.00	9,164.05	33,651.42	0.00	16,348.58	67.30%
8110.0450							
LEGAL SERVICES	20,000.00	20,000.00	0.00	13,026.41	0.00	6,973.59	65.13%
8110.0500							
SOCIAL SECURITY	36,437.00	36,437.00	2,637.59	25,107.00	0.00	11,330.00	68.91%
8110.0700							
RETIREMENT EXPENSE	62,056.00	62,056.00	4,586.20	41,829.99	0.00	20,226.01	67.41%
8110.1100							
CELLULAR COMMUNICATIONS	7,500.00	7,500.00	559.92	5,026.43	0.00	2,473.57	67.02%
8110.1300							
UTILITIES	4,500.00	4,500.00	371.57	3,394.66	0.00	1,105.34	75.44%
8110.1400							
TRAVEL & TRAINING	15,000.00	15,000.00	764.54	12,627.99	699.00	1,673.01	88.85%
8110.1500							
M/R BUILDINGS	2,500.00	2,500.00	27.86	599.58	0.00	1,900.42	23.98%
8110.1600							
M/R EQUIPMENT	10,000.00	10,000.00	996.72	5,795.12	785.95	3,418.93	65.81%
8110.1800							
GAS & LUBRICANTS	8,000.00	8,000.00	577.25	4,134.98	0.00	3,865.02	51.69%
8110.3000							
POSTAGE	3,000.00	3,000.00	0.00	287.40	0.00	2,712.60	9.58%
8110.3100							
VEHICLES	9,000.00	9,000.00	226.90	2,856.92	0.00	6,143.08	31.74%
8110.3300							
DEPARTMENT SUPPLIES	23,940.00	23,940.00	1,914.41	28,084.09	0.00	-4,144.09	117.31%
8110.4800							
POWER PURCHASED	3,096,863.00	3,096,863.00	218,575.85	2,407,759.50	0.00	689,103.50	77.75%
8110.5300							
DUES & SUBSCRIPTIONS	10,000.00	10,000.00	0.00	1,022.40	0.00	8,977.60	10.22%
8110.5400							
INSURANCE & BONDS	130,000.00	130,000.00	3,875.19	111,632.48	0.00	18,367.52	85.87%
8110.7300							
LINE IMPROVEMENTS	85,000.00	85,000.00	4,180.00	31,335.24	1,635.00	52,029.76	38.79%
8110.7400							
EQUIPMENT	30,000.00	63,500.00	20,885.22	88,210.59	23,490.77	-48,722.44	176.73%

REPORT TO COUNCIL - MARCH 2020 - * 75.00% *

Fund 31 ELECTRIC FUND

Town of Benson

Department 8110 ELECTRIC DEPARTMENT

Period Ending Date: March 31, 2020

Account Number	Current Year Appropriated Budget	Current Year Total Amended Budget	Month-to-date Actual	Current Year-to-date Actual	Current Year Encumbrances	Current Budget Balance	Percentage Spent/Received
Account Name							
8110.7500							
CAPITAL OUTLAY	46,958.00	46,958.00	0.00	47,011.00	0.00	-53.00	100.11%
Expenses Total	4,272,050.00	4,305,550.00	310,529.66	3,367,195.42	43,970.72	893,862.78	79.23%
ELECTRIC DEPARTMENT Dept Total	4,272,050.00	4,305,550.00	310,529.66	3,367,195.42	43,970.72	893,862.78	79.23%
Revenues Total	4,593,500.00	4,627,000.00	358,913.40	3,743,291.57	0.00	883,708.43	80.90%
Expenses Fund Total	4,593,500.00	4,627,000.00	335,992.82	3,620,720.84	43,970.72	961,787.36	79.20%
Net (Rev/Exp)	0.00	0.00	22,920.58	122,570.73	-43,970.72	-78,078.93	
Beginning/Adjusted Balance	YTD Revenues	YTD Expenses	Current Fund Balance				
189,644.84	3,743,291.57	3,620,720.84	312,215.57				
Grand Total for Revenues	12,063,257.79	12,419,340.79	939,467.48	10,198,189.22	0.00	2,221,151.57	82.12%
Grand Total for Expenses	12,063,257.79	12,419,340.79	1,184,517.42	10,097,370.59	131,329.39	2,195,319.73	82.36%
Grand Total Net Rev/Exp	0.00	0.00	-245,049.94	100,818.63	-131,329.39	25,831.84	

**TOWN OF BENSON
LEE STREET DEMOLITION PROJECT**

PROJECT ORDINANCE

Be it ordained by the Town of Benson Board of Commissioners that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following Capital Project Ordinance amendment is hereby adopted:

Section 1. The project authorized is for the demolition and cleanup of the Lee Street complex.

Section 2. The officers of this unit are hereby directed to proceed with the project within the rules and regulations established by NCGS and the budget contained herein.

Section 3. The following revenues are anticipated to be available to complete this project:

Town of Benson Funds	\$300,243.01
Insurance Proceeds	\$143,206.99
Total	\$443,450.00

Section 4. The following amounts are appropriated for the project:

Expense	\$443,450.00
Total	\$443,450.00

Section 5. The Finance Director is hereby directed to maintain within the Project Fund sufficient specific detailed accounting records to provide the accounting to the grantor agency required by Federal and State regulations.

Section 6. The Finance Director is directed to report quarterly on the financial status of each project element in Section 4 and on the total grant revenues received or claimed.

Section 7. The Finance Director is directed to include detailed analysis of past and future costs and revenues on this grant project in every budget submission made to the Board of Commissioners.

Section 8. Copies of this Project Ordinance shall be made available to the Finance Director for direction in carrying out this project.

Adopted this 12th day of May, 2020.

Jerry M. Medlin
Mayor

ATTEST:

Angie Thornton
Town Clerk

TOWN OF BENSON, NORTH CAROLINA
BUDGET AMENDMENT #5
FISCAL YEAR 2019/2020

BE IT ORDAINED by the Board of Commissioners of the Town of Benson, North Carolina that the following amendment be made to the 2019-2020 Budget Ordinance for the fiscal year ending June 30, 2020:

Section I. To amend the General Fund (Fund 10) for transfers of revenues to the appropriate expense line items. General Fund (Fund 10) accounts are to be amended as follows:

<u>Account No.</u>	<u>Debit</u>	<u>Credit</u>
10.3340.0000 Insurance Proceeds		145,597.24
10.4200.9990 Trans to Cap Proj	143,206.99	
10.5100.1600 M/R Equipment	2,390.25	

Section II. Copies of this Budget Amendment #5 shall be furnished to the Town Clerk, the Budget Officer and the Finance Officer, and shall be available for public inspection and audit.

Adopted this 12TH day of April, 2020.

JERRY M. MEDLIN
Mayor

ATTEST:

KIMBERLY T. PICKETT
Finance Director

Seal