

**Town of Benson
Benson Conference Center
Board of Commissioners
Regular Meeting
Tuesday, May 14, 2019
7:00 PM**

A G E N D A

- I. **Call Meeting to Order** (*Mayor Medlin*)
- II. **Pledge of Allegiance** (*Mayor Medlin*)
- III. **Approval of the Agenda**
- IV. **Consent Agenda** (*Mayor Medlin*)
 - A. April 9, 2019 BOC Minutes
 - B. April 24, 2019 BOC Minutes
 - C. April 25, 2019 BOC Minutes
 - D. April 30, 2019 BOC Minutes
 - E. Flight and Hotel for Las Vegas trip (Matt Zapp and William Neighbors)
 - F. White Swan lunch meeting (Matt Zapp and Mayor Medlin)
- V. **Public Comment** (*Mayor Medlin*)
 - A. Individuals wishing to address the Board are asked to provide their name and address for the record.
 - B. Update from Harbor, Inc (*Kay Johnson*)
- VI. **Department Reports**
 - A. Employee Introductions (*Scott Tart*)
 1. Derrick Barefoot -- Cultural Arts Director
 - B. Impact Fees and Open Space Requirements Presentation (*Erin Joseph*)
 1. Staff requests that this discussion be postponed until a further meeting, due to the amount of data to be discussed on May 14, 2019.
- VII. **Public Hearing** (*Mayor Medlin*)
 - A. RZ-2019-02: Consider request to rezone two contiguous parcels of land located at the corner of N. Wall St. and W. Main St. from R-6 (Single Family Residential) and O&R (Office Residential) to B-2 (Neighborhood Business) within the corporate limits of the Town of Benson. Tax ID 01021009 and Tax ID 01021008A. Property Owner: James B. Gordon III. Applicant: James B. Gordon III.
 - B. SUP-2019-03: Consider request for a Special Use Permit for placement of manufactured home at 117 Helms-Dogwood Rd. within the extraterritorial jurisdiction of the Town of Benson. Tax ID 01E10036. Property Owner: James and Ann Parker. Applicant: Clayton Homes of Raleigh.
 - C. RZ-2019-01: Consider request to rezone a parcel of land located on 117 Helms-Dogwood Rd. from R-11 (Single Family Residential) to R-20/RA (Single Family Residential/Agriculture) within the extraterritorial jurisdiction of the Town of Benson. Tax ID 01E10036. Property Owner: James and Ann Parker. Applicant: Clayton Homes of Raleigh.
 - D. Receive public input on the potential purchase of a fire truck for the Benson Fire Department utilizing USDA funding.
 - E. Receive Public Input on the 2019-2020 Fiscal Year Budget and Fee Schedule

1. No action is needed during the public hearing.
2. The Board is asked to take action during New Business on May 14 or May 30, 2019.

VIII. New Business (*Mayor Medlin*)

- A. Main Street Water/Sewer Line Repairs Presentation (*Brian Johnson, The Wooten Company*)
 1. Bid opening scheduled for Monday, May 13. Materials to be made available to the Board on Tuesday, May 14.
- B. Phase III Water Line Replacement Update (*Brian Johnson, The Wooten Company and Tim Robbins*)
 1. A general update on the process and timeline for grant funds to proceed with Phase III Waterline repairs.
- C. Consider recommendation for Interconnection Standards for Distributed Electric Generators/Resources (*Kathy Moyer, Electricities and Matt Zapp*)
- D. Consider approval of Budget Amendment #11 (*Kim Pickett*)
 1. Hurricane Matthew FEMA reimbursement \$16,890.64
 2. Insurance claim funding from 2015 JCB Backhoe-water in the gas line \$10,000
- E. March 2019 Financial Report (*Kim Pickett*)
- F. 2019 Town of Benson Paving Program Update: Start date and scope of work (*Tim Robbins*)
- G. Proposed NCDOT Paving Update regarding NC 50/Main Street resurfacing (*Tim Robbins*)
- H. Consider approval of the Fiscal Year 2019-2020 Budget (*Matt Zapp*)
- I. Consider closure of Main Street between Railroad Street and Johnson Street for Halloween Festival on October 31, 2019 (*Matt Smith*)
- J. Purchase Orders over \$10,000 (*Matt Zapp*)
 1. WWTP: Grit Collector from WSG Solutions at a cost of \$19,258.
 - a. Funded by FEMA
 2. Replacement of HVAC unit for multi-purpose room at the Benson Civic Center
- K. Downtown Development Grants -- Gypsies Attic (*Tyler Douglas*)
 1. New Business Rental Assistance Grant
 2. Downtown Public Utility Grant
 3. Marketing Assistance Building Signage Grant
 4. New Business Start Up Grant
- L. Fire Inspection "Compliance Engine" Software Presentation (*E.G. Burr*)
- M. Consider approval for Johnston County Fire Service Contract (*Chief Johnson*)
- N. Consider 60 month (5 year) contract between the Town of Benson and Barefoot Insurance to place concrete pad on their property. (*Matt Zapp*)
- O. Consider 36-month (3 year) renewal of lease between the Town of Benson and the NC Highway Patrol for office space at Town Hall. (*Kim Pickett*)
- P. Discussion of traffic pattern on N.E. Railroad St. between E. Main St. and E. Church St. (*Tim Robbins*)
 1. One direction -- northbound from Main Street
- Q. Discussion and approval of US 301/NC 50 roundabout construction timeline and detour routes for summer 2020 (*Tim Robbins*)
 1. 3 week total closure or 12 week partial closure.

IX. Town Manager Report (*Matt Zapp*)

A. Upcoming Board Meetings

1. May 30 -- Board of Commissioners Meeting 7 PM
2. June 11 -- Board of Commissioners Regular Meeting 7 PM

B. Town related events and meeting reminders:

1. May 12-18 -- National Police Week
2. May 27 -- All Non-Emergency Town Facilities Closed for Memorial Day
3. June 7 -- Movie Night in the Grove
4. June 10 - July 26 -- Library Summer Reading Program
5. June 14-15 -- 301 Endless Yard Sale
6. June 14 -- Friday Night Hoops 7 PM
7. June 21-23: State Annual Singing Convention
8. June 28 -- Friday Night Hoops 7 PM

C. Chamber of Commerce Sponsored Events

1. June 13 -- Sundown in Downtown (Band of Oz)

X. Town Attorney (*Isaac Parker*)

XI. Board of Commissioners Report (*Commissioners*)

XII. Mayor Report (*Mayor Medlin*)

XIII. Closed Session

- A. NCGS 143-318.11 (a) (6): to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee.

XIV. Adjourn the Meeting (*Mayor Medlin*)