

**Town of Benson
Benson Conference Center
Board of Commissioners
Regular Meeting
Thursday, August 15, 2019
7:00 PM**

A G E N D A

- I. **Call Meeting to Order** (*Mayor Medlin*)
- II. **Pledge of Allegiance** (*Mayor Medlin*)
- III. **Approval of the Agenda**
- IV. **Consent Agenda** (*Mayor Medlin*)
 - A. Consider July 9, 2019 Minutes
 - V. Consider approval of Mayor Medlin's travel expenses
- VI. **Public Comment** (*Mayor Medlin*)
 - A. Individuals wishing to address the Board are asked to provide their name and address for the record.
- VII. **Department Reports**
 - A. Written Reports
 - B. Planning Department
 - C. Library
 - D. Electric Department
 - E. Public Works
 - F. Police Department
 - G. Parks & Recreation
- VIII. **Public Hearing** (*Mayor Medlin*)
 - A. RZ 2019-03 by DCC Properties, LLC
- IX. **Old Business** (*Mayor Medlin*)
 - A. Status Update on Minimum Housing Code Enforcement (*Erin Joseph*)
- X. **New Business** (*Mayor Medlin*)
 - A. Consider Rezoning Request RZ-2019-03 (*Erin Joseph*)
 - B. Letter of Intent - Waste Water Treatment Plant Solar Project (*Kim Pickett*)
 - C. WWTP Sludge Removal Project (*Tim Robbins*)
 - D. Discussion on CDBG Grant opportunity (*Kim Pickett*)
 - E. Consider Silbo contract for Parks and Recreation officiating (*Kim Pickett*)
 - F. Discussion on hiring a new Economic Developer (*Mayor Medlin*)
 - G. Consider Purchase Orders over \$10,000 (*Kim Pickett*)
 - 1. Waste Industries in the amount of \$47,539.52 for disposal of dry sludge at the WWTP
- XI. **Town Manager Report** (*Fred Nelson*)
 - A. Town related events and meeting reminders:
 - 1. August 16 -- Movie Night in the Grove
 - 2. September 2 -- All Non-Emergency Town Facilities Closed for Labor Day
 - 3. September 9 -- Pajama Story Time 6 PM

4. September 10 -- Board of Commissioners Regular Meeting 7 PM
- B. Chamber of Commerce Sponsored Events
 1. September 12 -- Sundown in Downtown (Liquid Pleasure)
 2. September 26-29 -- Mule Days
 3. September 26 -- Mule Days Concert
 4. September 28 -- Mule Days Parade 10 AM
- C. Minimum Housing Enforcement per Board of Commissioners 2019 Priorities: 4 structures in various stages of compliance, 1 structure demolished voluntarily.
- D. 5 residential subdivisions in various stages of approval.
- E. 3 construction projects in approval stages.
- F. Board of Commissioners #6 Goal - Increased affordable housing stock generally driven by demand.
- G. Attended Smart Growth Summit in Smithfield.
- H. Completed *Basic Economic Development* course on August 1, 2019.
- XII. **Town Attorney** (*Isaac Parker*)
- XIII. **Board of Commissioners Report** (*Commissioners*)
- XIV. **Mayor Report** (*Mayor Medlin*)
 - A. Mule Days Breakfast
 - B. Mule Days Parade
- XV. **Information Only**
- XVI. **Closed Session** (*Mayor Medlin*)
 - A. **GS 143-318.11 (a) (6) To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee. General personnel policy issues may not be considered in a closed session. A public body may not consider the qualifications, competence, performance, character, fitness, appointment, or removal of a member of the public body or another body and may not consider or fill a vacancy among its own membership except in an open meeting. Final action making an appointment or discharge or removal by a public body having final authority for the appointment or discharge or removal shall be taken in an open meeting.**
- XVII. **Adjourn the Meeting** (*Mayor Medlin*)