

**Town of Benson  
Benson Conference Center  
Board of Commissioners  
Regular Meeting  
Tuesday, December 10, 2019  
7:00 PM**

**A G E N D A**

- I. Call Meeting to Order** (*Mayor Medlin*)
- II. Pledge of Allegiance** (*Mayor Medlin*)
- III. Approval of the Agenda**
- IV. Oaths of Office**
- V. Consent Agenda** (*Mayor Medlin*)
  - A. Consider November 12, 2019 Meeting Minutes
  - B. Consider November 26, 2019 Meeting Minutes
- VI. Nomination and Election of Mayor Pro Tempore**
- VII. Public Comment** (*Mayor Medlin*)
  - A. Individuals wishing to address the Board are asked to provide their name and address for the record.
  - B. Introduction of New Hires (*Scott Tart*)
    - 1. Chris Brigman, WWTP
    - 2. LuAnn Strickland, Library
    - 3. Becky Occhipinti, Library
    - 4. Jamie Wicker, Auxiliary Police Officer
- VIII. Department Reports**
  - A. Written Reports
    - 1. Police Department
    - 2. Planning Department
    - 3. Electric Department
    - 4. Fire Department
    - 5. Cultural Arts Department
- IX. Public Hearing** (*Mayor Medlin*)
  - A. SUP-2019-07
- X. Old Business** (*Mayor Medlin*)
  - A. Consider approval of Stick & Leaf Collection Contract (*Tim Robbins*)
  - B. Consider approval of NAPA Project Contract (*Tim Robbins*)
- XI. New Business** (*Mayor Medlin*)
  - A. Consider approval of Advisory Board Appointments (*Nancy Crouse*)
    - 1. Planning advisory board (3 Resident Openings & 1 ETJ Opening)
      - a. Residential Applications
      - b. ETJ Applications
  - B. Hannah Creek DO Assessment (*Tim Robbins*)
  - C. Consider approval of 2019 On Call Concrete bids (*Tim Robbins*)

- D. Consider approval of 2019 Mowing & Landscaping Maintenance Contract (*Tim Robbins*)
- E. Discussion on Deaf Child Sign at Willa Chase (*Tim Robbins*)
- F. Consider approval of Stormwater Contract with Johnston County (*Tim Robbins & Erin Joseph*)
- G. Consider repair on Museum roof damaged by Micro Burst (*Tim Robbins*)
- H. Consider approval of October 2019 Financials (*Kim Pickett*)
- I. Consider Budget Amendment #1 (*Kim Pickett*)
- J. Consider Lease with Altec Capital for Large Bucket Truck (*Kim Pickett*)
- K. Consider approval of FY 2019-2020 Fee Schedule (*Kim Pickett*)
- L. Consider Town Manager Contract for Fred Nelson (*Isaac Parker*)
- M. 2020 Board of Commissioners Planning/Budget Retreat Discussion
  - 1. Proposed Dates: January 31-February 1; February 7-8; February 28-29
  - 2. Location: Town of Benson Staff Conference Room
  - 3. Topics to be discussed

**XII. Town Manager Report** (*Fred Nelson*)

A. Town related events and meeting reminders:

- 1. December 12 - Town Christmas Party 6:30PM
- 2. December 14 - Toy Drive Distribution at Benson Fire Department 9AM-12PM
- 3. December 24, 25, 26 - All Non-Emergency Town Facilities Closed for Christmas
- 4. January 1 - All Non-Emergency Town Facilities Closed for New Year's
- 5. January 20 - All Non-Emergency Town Facilities Closed for Dr. Martin Luther King Day

B. Chamber of Commerce Sponsored Events

**XIII. Town Attorney** (*Isaac Parker*)

**XIV. Board of Commissioners Report** (*Commissioners*)

**XV. Mayor Report** (*Mayor Medlin*)

**XVI. Information Only**

**XVII. Adjourn the Meeting** (*Mayor Medlin*)

**XVIII. Closed Session**