

**Town of Benson  
Benson Conference Center  
Board of Commissioners  
Regular Meeting  
Tuesday, March 12, 2019  
7:00 PM**

**A G E N D A**

- I. **Call Meeting to Order** (*Mayor Medlin*)
- II. **Pledge of Allegiance** (*Mayor Medlin*)
- III. **Approval of the Agenda**
- IV. **Consent Agenda** (*Mayor Medlin*)
  - A. Consider February 12, 2019 BOC Minutes
  - B. Consider Reserve Fund Update
  - C. Board Retreat Expenses
  - D. Consider Evaluation Expense
- V. **Public Comment** (*Mayor Medlin*)
  - A. Individuals wishing to address the Board are asked to provide their name and address for the record.
  - B. Chamber of Commerce 2018 Report (*Loretta Byrd*)
- VI. **Department Reports**
  - A. Fire Department Annual Report (*Chief Johnson*)
- VII. **Public Hearing** (*Mayor Medlin*)
  - A. **SUP-2019-02-Strickland:** Request for a Special Use Permit for placement of manufactured home at 11314B US Highway 301 South within the extraterritorial jurisdiction of the Town of Benson. Tax ID 01F10010F. Owner: Judy Raynor. Applicant: Linwood Strickland and Judy Raynor Strickland.
  - B. **SD-2019-01:** Subdivision preliminary plat consisting of 31.63 acres divided into 44 lots at Tarheel Rd. and Woodall Dairy Rd. located within the extraterritorial jurisdiction of the Town of Benson. Tax ID 01E08019E and 01E08019. Applicant: RP Wellons Land & Development. Property Owner: Neta L. Grady
- VIII. **New Business** (*Mayor Medlin*)
  - A. Consider advisory board appointments. (*Mayor Medlin*)
    1. Parks and Rec Board
      - a. Resident (1 vacancy remains; BOC can only pick 1 of these 2 applicants)
        1. Idesha McDougald (Resident)
        2. Forest Seaton Pope (Resident)
      - b. Non-Resident
        1. Stephanie Raynor
    2. Remaining Vacancies
      - a. Museum -- 6
      - b. Adjustments -- 2 alternates
      - c. Parks and Rec -- 1 non-resident
      - d. Historic Preservation -- 2 resident and 2 ETJ
      - e. Library -- 1 resident

- f. Planning -- 1 ETJ
  - g. Police -- 2 (District I and District III)
- B. WWTP Solar Farm Partnership with NC State University (*Matt Zapp and Isaac Panzarella, NC State University*)
- C. Consider approval of January 2019 Financials (*Kim Pickett*)
- D. Consider approval of Budget Amendment #9 (*Kim Pickett*)
  - 1. Approval from BOC to move \$35,000 from the Library Reserve Fund in the November Meeting
- E. Consider Proposal to establish and post speed limits in the Eastwood subdivision. (*Chief Edwards/Tim Robbins*)
  - 1. Recommended speed limit in Eastwood Subdivision is 20 mph
- F. Purchase orders over \$10,000
  - 1. Ezzell Electric Components, Inc -- \$16,146.30 (*Matt Zapp*)
    - a. Utilize Hurricane Florence insurance funds.
  - 2. Clearwater, Inc -- \$28,324.00 (*Matt Zapp*)
    - a. Use of FEMA Proceeds
    - b. Pumps and Check Valves
  - 3. Greenlife Insulation LLC -- \$16,808 (*Matt Zapp*)
    - a. Utilize Insurance Proceeds from Hurricane Florence
  - 4. Byrd's Electric-LED Lighting Fire Department (*Kim Pickett*)
    - a. Hurricane Florence Proceeds for Fire Department
- G. Consider approval of Fire Hydrant Bids (*Tim Robbins*)
  - 1. Consider awarding contract for installation of Fire Hydrants to Water Worx Services, Inc in the amount of \$45,500
- H. Consider approval of Lee Street HVAC Bid (*Tim Robbins*)
  - 1. Bid opening is Monday, March 11 at 2:00, packet will be provided to the BOC on Tuesday
- IX. Town Manager Report** (*Matt Zapp*)
  - A. Town related events and meeting reminders:
    - 1. March 28 -- Board of Commissioners Budget Focused Meeting 7 PM
    - 2. April 6 -- Keep Benson Beautiful Annual Clean Up Day 8:30 AM
    - 3. April 7-13 -- National Library Week
    - 4. April 8 -- Pajama Story Time 6 PM
    - 5. April 9 -- Board of Commissioners Regular Meeting 7 PM
    - 6. April 13 -- Easter Eggstravaganza 2 PM
    - 7. April 19 -- All Non-Emergency Town Facilities Closed for Good Friday
    - 8. April 25 -- Board of Commissioners Budget Focused Meeting 7 PM
  - B. 2019 Board of Commissioners Retreat Review
    - 1. Immediate action task list determined on February 23, 2019
    - 2. Renewal of the Council Priorities for 2019
    - 3. 2019 Council Goals established on Feb 23, 2019
  - C. Chamber of Commerce Sponsored Events
    - 1. April 12-13 -- Classic Antique Farm Heritage Days

**X. Town Attorney** (*Isaac Parker*)

- A. Update on all signed and unsigned utility easements for Main St. utility replacements.
1. Location, property owner, and requested payment to be approved by Board of Commissioners.

**XI. Board of Commissioners Report** (*Commissioners*)

**XII. Mayor Report** (*Mayor Medlin*)

- A. Update on Jimmy Capps Celebration
1. Book signing and reception on Friday May 10, 2019 at Benson Baptist Church at 6:00 PM
  2. Jimmy Capps recognition concerts at 2:00 PM and 7:00 PM on Sat May 11, 2019 at Crossroads Church
  3. Placement of a historical marker, identifying the birthplace of Jimmy Capps, at 216 West Church Street
  4. Dedication of West Church Street in Benson as Honorary Jimmy Capps Parkway
    - a. Placement of permanent signage on 200 block of West Church Street near the US 301 intersection.

**XIII. Closed Session** (*Mayor Medlin*)

- A. NCGS 143-318.11 (a) (6): to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee.
- B. NCGS 143-319.11(a)(3) To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged.

**XIV. Adjourn the Meeting** (*Mayor Medlin*)