

**Town of Benson
Benson Conference Center
Board of Commissioners
Regular Meeting
Tuesday, July 9, 2019
7:00 PM**

A G E N D A

- I. **Call Meeting to Order** (*Mayor Medlin*)
- II. **Pledge of Allegiance** (*Mayor Medlin*)
- III. **Approval of the Agenda**
- IV. **Consent Agenda** (*Mayor Medlin*)
 - A. Consider June 11, 2019 Minutes
 - B. Consider June 20, 2019 Minutes
- V. **Public Comment** (*Mayor Medlin*)
 - A. Individuals wishing to address the Board are asked to provide their name and address for the record.
 - B. Introduction of new hires (*Scott Tart*)
 1. Joshua Boone, Electric
 2. Melissa Stewart, Library
 3. Kelly Powell, Utility Billing
 4. Zachary Finch, Police Department
 5. Bailey Tart, Police Department
 6. Dharuba Washington, Police Department
- VI. **Oath of Office** (*Mayor Medlin*)
 - A. Swearing-in new Town of Benson Police Officers: Zachary Finch, Bailey Tart and Dharuba Washington.
- VII. **Department Reports**
 - A. Written Reports
 1. Benson Police Department
 2. Benson Parks and Recreation Department
 3. Cultural Arts
- VIII. **Old Business** (*Mayor Medlin*)
 - A. Consider minimum housing ordinance for residential demolition of 303 W Martin St (*Erin Joseph*)
 - B. Discussion on WWTP Penalty (*Tim Robbins*)
- IX. **New Business** (*Mayor Medlin*)
 - A. Consider advisory board appointments (*Mayor Medlin*)
 1. Museum Advisory Board
 - a. Karen G. Brothers
 - b. Loretta H. Byrd
 2. Remaining Vacancies
 - a. Museum -- 2
 - b. Adjustments -- 1 alternate

- c. Parks and Rec -- 1 resident
 - d. Historic Preservation -- 2 resident and 2 ETJ
 - e. Library -- 1 resident
 - f. Planning -- 1 ETJ
 - g. Police -- 2 (District I and District II)
- B. Consider suggestive revisions of UDO (*Andy Thomas*)
 - C. Consider additional road closures for Hallofest (*Matt Smith*)
 - D. Consider approval of May 2019 Financial Report (*Kim Pickett*)
 - E. Consider approval of USDA Grant/Loan funding (*Alan Johnson and Kim Pickett*)
 - 1. USDA has approved the Town of Benson Fire Department for a \$50,000 Grant and \$69,500 Loan for the purchase of a Fire Utility Vehicle
 - 2. Loan is set up for 20 years repayment at \$4,891.00 annually
 - F. Consider approval temporary construction easement for DOT Roundabout Project (*Tim Robbins*)
 - G. Board notification of OSHA Citation (*Scott Tart*)
 - H. Consider Purchase Orders over \$10,000 (*Kim Pickett*)
 - 1. Clearwater, Inc \$41,020, controls panels within the WWTP
 - I. Consider revision of Ordinance 51.23 Bulk Waste Collection; Limitations; Penalty & Enforcement (*Tim Robbins*)
 - J. Consider approval of FY 2019-2020 Fee Schedule (*Kim Pickett*)
- X. Town Manager Report** (*Fred Nelson*)
- A. Boards opinion of Manager Ad
 - B. Town related events and meeting reminders:
 - 1. June 10 - July 26 -- Library Summer Reading Program
 - 2. July 19 -- Movie Night in the Grove
 - 3. August 13 -- Board of Commissioners Regular Meeting 7 PM
 - 4. August 16 -- Movie Night in the Grove
 - C. Chamber of Commerce Sponsored Events
 - 1. July 11 -- Sundown in Downtown (5 Band NC)
 - 2. August 8 -- Sundown in Downtown (Coastline Band)
- XI. Town Attorney** (*Isaac Parker*)
- XII. Board of Commissioners Report** (*Commissioners*)
- XIII. Mayor Report** (*Mayor Medlin*)
- XIV. Information Only**
- XV. Closed Session**
- A. NCGS 143-318.11 (a) (3): To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged. General policy matters may not be discussed in a closed session and nothing herein shall be construed to permit a public body to close a meeting that otherwise would be open merely because an attorney employed or retained by the public body is a participant. The public body may consider and give instructions to an attorney concerning the handling or settlement of a claim, judicial action, mediation, arbitration, or administrative procedure. If the public body has approved or considered a settlement, other than a malpractice settlement by or on behalf of a hospital, in closed session, the terms of that settlement shall be reported to the public

body and entered into its minutes as soon as possible within a reasonable time after the settlement is concluded.

XVI. Adjourn the Meeting (*Mayor Medlin*)