

Town of Benson
Benson Conference Center
Board of Commissioners
Regular Meeting
Tuesday, February 12, 2019
7:00 PM

A G E N D A

- I. **Call Meeting to Order** (*Mayor Medlin*)
- II. **Pledge of Allegiance** (*Mayor Medlin*)
- III. **Approval of the Agenda**
- IV. **Consent Agenda** (*Mayor Medlin*)
 - A. January 31, 2019 BOC Meeting Minutes
- V. **Public Comment** (*Mayor Medlin*)
 - A. Individuals wishing to address the Board are asked to provide their name and address for the record.
 - B. Johnston County Visitors Bureau update (*Donna Bailey-Taylor*)
 - C. Update from the Partnership for Children of Johnston County (*Beth Moore*)
- VI. **Department Reports**
 - A. Written Reports
- VII. **Public Hearing** (*Mayor Medlin*)
 - A. SUP 2018-04: Request for a Special Use Permit for placement of a manufactured home at 841 Banner Elk Road within the ETJ of the Town of Benson. Tax ID: 01E08027R. Owner/Applicant: Christopher and Erika Adcock.
 - B. SUP 2019-01: Request of a Special Use Permit to allow the storage and sale of lumber material at 3405 NC Highway 242 North within the corporate limits of the Town of Benson. Tax ID: 01012014L. Owner/Applicant: Exit 325 LLC.
- VIII. **New Business** (*Mayor Medlin*)
 - A. December 2018 Financial Report (*Kim Pickett*)
 - B. Purchase orders over \$10,000
 1. Sam's Masonry \$23,400 (*Kim Pickett and Matt Smith*)
 - a. We would like to utilize insurance proceeds from Hurricane Florence to continue to remodel the Gymnasium.
 - b. Staff has decided to utilize glass block windows and this will aid in keeping vandalism down at the gym
 2. Library Furniture and Shelving Order (*Terry Hobgood*)
 - a. Carolina Furnishing and Design -- \$32,043.85
 - b. Utilize Library Reserve Funds as approved at the November 13, 2018 BOC Meeting
 - C. Mowing Bid Conversation/Update (*Matt Zapp*)
 1. Award WWTP Bid for 2019
 2. Extend all other right-of-way and town properties contracts through December 31, 2019.
 3. Rebid all 3 contracts in Q4 of 2019.
- IX. **Town Manager Report** (*Matt Zapp*)

A. Upcoming Board of Commissioners Meetings

1. February 22 -- Board Retreat 6 PM (Hampton Inn of Benson)
2. February 23 -- Board Retreat 8 AM (Hampton Inn of Benson)
3. March 12 -- Board of Commissioners Regular Meeting 7 PM
4. March 28 -- Board of Commissioners Budget Focused Meeting 7 PM

B. Comprehensive Transportation Plan Steering Committee Meetings

1. February 11 -- 7 PM
2. March 11 -- 7 PM
3. April 8 -- 7 PM
4. May 13 -- 7 PM

C. Town related events reminders:

1. February 24 -- Black History Month Open House 2 PM
2. March 7 -- Town of Benson's 132nd Anniversary
3. March 11 -- Pajama Story Time 6 PM

X. **Town Attorney** (*Isaac Parker*)

XI. **Board of Commissioners Report** (*Commissioners*)

XII. **Mayor Report** (*Mayor Medlin*)

XIII. **Closed Session** (*Mayor Medlin*)

- A. A. NCGS 143-318.11 (a) (6): To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee.

XIV. **Adjourn the Meeting** (*Mayor Medlin*)