

**Town of Benson
Benson Conference Center
Board of Commissioners
Regular Meeting
Tuesday, September 11, 2018
7:00 PM**

A G E N D A

- I. **Call Meeting to Order** (*Mayor Medlin*)
- II. **Pledge of Allegiance** (*Mayor Medlin*)
- III. **Approval of the Agenda**
- IV. **Consent Agenda** (*Mayor Medlin*)
 - A. Proclamation 129-2018 Constitution Week
 - B. Proclamation 130-2018 Halloween Observance
 - C. Proclamation 131-2018 Public Power Week
 - D. Proclamation 132-2018 Fire Prevention Week
 - E. Consider August 14, 2018 BOC Minutes
 - F. JL George Account Update
 - G. Consider Electricities Conference Expenses
- V. **Public Comment** (*Mayor Medlin*)
 - A. Individuals wishing to address the Board are asked to provide their name and address for the record -- Time Limit 3 Minutes
 - B. Recognition of PARTF Grant Contributors
 1. Jennifer Beedle - Munley, NCSU; John Bonner, Parks and Rec Advisory Board; Skip Green, Grant Writer; Matt Smith, Parks and Rec Director
- VI. **Department Reports**
 - A. Written Reports
 - B. Large Project Status Updates (*Matt Zapp*)
 1. \$80,000 NC Emergency repair grant (backflow check valve project)
 - a. Project scope and bid documents are in progress with area contractors
 - b. The project was awarded to ELJ, Inc. at the BOC meeting on Nov 14, 2017.
 - c. Construction to occur June - August of 2018
 - d. **Project is at 95% completion**
 2. \$150,000 AIA sanitary sewer system assessment grant
 - a. Council action was taken on 10/26/17 approving The Wooten Company to administer the grant.
 - b. A local match of \$22,500 was included in the FY 17/18 Water & Sewer budget
 - c. Total project cost is \$172,500
 - d. Work has begun; expected deliverable should be in hand July-Aug 2018.
 - e. **Project is at 90% completion**
 3. \$875,000 NC 16 Funds to perform sanitary sewer I & I repairs
 - a. Work can begin upon the completion of the AIA study (summer 2018).
 - b. Immediate and emergency repairs are underway throughout the town.
 4. \$960,000 FEMA funding for the WWTP repairs

- a. Construction work is being bid and will begin with Council approval(s).
- b. The WWTP concrete apron replacement of \$37,000 is complete.
- c. The WWTP asphalt roadway replacement is complete.
- d. On 7/31/18 FEMA and NC Emergency Services release Benson to continue work at the plant up to \$960,000
- 5. Golden Leaf Grant application of \$565,187 to repair storm water failures during Hurricane Matthew
 - a. Application approved 10/5/17
 - b. Hood lot, NAPA, Bostic Property, etc.
 - c. Easements are being secured
 - d. MRA was approved on 11/30/17 to design repairs at the Hood lot; design is underway.
- 6. Golden Leaf Grant application of \$500,000 to replace the Public Works department building
 - a. Application approved 10/5/17
 - b. The roof replacement is nearly complete.
 - c. Benson should select a General Contractor and commence additional work in Q3/4 of 2018.

VII. Public Hearing (*Mayor Medlin*)

- A. SUP-2018-02: Request for a special use permit for development of solar energy facility on Benson-Hardee Road within the extraterritorial jurisdiction of the Town of Benson. Owner: Jennifer D. Johnson Applicant: ESA Renewables (*Bob Clark, N-Focus, Interim Planning Director*)

VIII. New Business (*Mayor Medlin*)

- A. Consider Request to Rename North and South McKinley Street in Memory of Dr. James Daniel Royster (*Mayor Medlin*)
 - 1. Request received from Cathy Royster Chrismon on July 10, 2018. Letter sent to property owners on August 28, 2018.
- B. Road Closure Requests (*Matt Zapp*)
 - 1. SW and SE Railroad Streets- October 31st from 4:30 PM until 9:00 PM
 - a. Request made by Town staff as it relates to Trunk or Treat 2018
 - 1. Trunk or Treat to occur from 6:00 PM until 8:00 PM.
 - b. SW and SE Railroad Streets, between Parrish and Main Streets
 - 2. East Parrish Drive (Lee to Elm Streets)- Saturday November 3rd 11:00 AM until 12:15 PM
 - a. Request made by Town staff as it relates to line-up of the Veterans' Day Parade
 - b. East Parrish Drive, between Lee and Elm Streets.
- C. Main Street Utilities Overview (*Matt Zapp*)
- D. Consider Appointment of Kim Pickett as Alternate Delegate to the Electricities of NC Board of Directors. (*Matt Zapp*)
- E. Consider July Financials (*Kim Pickett*)
- F. Consider Budget Amendment #2 (*Kim Pickett*)
 - 1. Insurance proceeds from the damage to Parks & Recreation building July 2018
- G. Consider Budget Amendment #3 (*Kim Pickett*)
 - 1. Work previously approved at the August 13 board meeting, this is to allocate the

funding from surplus revenue from FY 2017-2018

- H. Authorize the purchase of wireless speaker system for the Singing Grove and Benton Square (*Matt Zapp*)
 - 1. All funding through the Johnston County Visitors Bureau. Local tax dollars will not be utilized.
- I. Consider approval of purchase orders over \$10,000
 - 1. Gregory Poole- \$40,663.21- Replace of generator at Chicopee Pump Station, this would be purchased under the USDA Pump Station Project (*Paul Allen*)
 - 2. Aqua-Aerobic Systems-3 Aeraters and voltage adapters, this would be purchased under the USDA Pump Station Project (*Paul Allen*)
- J. Consider approval of WWTP Rotor Repair Bids (*Paul Allen*)
 - 1. Bids were sent out on Thursday, August 30, 2018 and are due back Monday, September 10, 2018. Packet information will be passed out at board meeting
 - 2. Funding is coming from FEMA
- K. Consider approval of WWTP Clarifier Repair Bids (*Paul Allen*)
 - 1. Bids were sent out on Thursday, August 30, 2018 and are due back Monday, September 10, 2018. Packet information will be passed out at board meeting
 - 2. Funding is coming from FEMA
- L. Consider approval of WWTP Rotor Valve Repair Bids (*Paul Allen*)
 - 1. Bids were sent out on Thursday, August 30, 2018 and are due back Monday, September 10, 2018. Packet information will be passed out at board meeting
 - 2. Funding is coming from FEMA
- IX. **Town Manager Report** (*Matt Zapp*)
 - A. NCDOT I-95 Meeting
 - 1. Thursday, October 11 -- Crossroads Church 301 S. Walton Ave.
 - a. Meet with Board and Staff -- 4 PM
 - b. Public Drop-In -- 5 PM - 7 PM
 - B. Town related events and meeting reminders:
 - 1. September 29 -- Public Power Recruitment Event 10 AM - 6 PM (GALOT)
 - 2. October 1 - 6 -- Public Power Week
 - 3. October 7 - 13 -- Fire Prevention Week
 - 4. October 9 -- BOC Regular Meeting 7 PM
 - 5. October 12 -- Parks and Rec/Optimist Club Reverse Raffle (American Legion)
 - 6. October 19 -- Movie Night at the Grove & Black and Orange Egg Hunt
 - 7. October 27 -- Healthy Harvest 9 AM
 - 8. October 31 -- Halloween Trick or Treat 6 PM - 8 PM
 - 9. October 31 -- Halloween Trunk or Treat on Railroad Street 6 PM - 8 PM
 - C. Chamber of Commerce Sponsored Events
 - 1. September 20 - 23 -- Mule Days
 - 2. October 5 -- Downtown Sip and Shop
 - 3. October 11 -- Sundown in Downtown (Coastline)
- X. **Town Attorney** (*Isaac Parker*)
- XI. **Board of Commissioners Report** (*Commissioners*)

XII. Mayor Report (*Mayor Medlin*)

XIII. Adjourn the Meeting (*Mayor Medlin*)