

**Town of Benson
Benson Conference Center
Board of Commissioners
Regular Meeting
Tuesday, July 10, 2018
7:00 PM**

A G E N D A

- I. **Call Meeting to Order** (*Mayor Medlin*)
- II. **Pledge of Allegiance** (*Mayor Medlin*)
- III. **Approval of the Agenda**
- IV. **Consent Agenda** (*Mayor Medlin*)
 - A. Consider June 12, 2018 BOC Minutes
 - B. Consider June 28, 2018 BOC Minutes
- V. **Public Comment** (*Mayor Medlin*)
 - A. Individuals wishing to address the Board are asked to provide their name and address for the record.
- VI. **Department Reports**
 - A. Written Reports
 - B. Parking Study Presentation (*Annaka Norris, Rich and Associates*)
 - C. Recognition of Captain Greg Percy for Receiving Johnston Now Honor for Distinguished Police Officer (*Chief Edwards*)
 - D. Benson Police Department Statistical Report 2013-2018 (*Chief Edwards*)
 - E. Benson Civic Center Tennis Court Preservation Update (*Matt Zapp/Matt Smith*)
 - F. Large Project Status Updates (*Matt Zapp*)
 1. \$80,000 NC Emergency repair grant (backflow check valve project)
 - a. Project scope and bid documents are in progress with area contractors
 - b. The project was awarded to ELJ, Inc. at the BOC meeting on Nov 14, 2017.
 - c. Construction to occur June - August of 2018
 2. \$150,000 AIA sanitary sewer system assessment grant
 - a. Council action was taken on 10/26/17 approving The Wooten Company to administer the grant.
 - b. A local match of \$22,500 was included in the FY 17/18 Water & Sewer budget
 - c. Total project cost is \$172,500
 - d. Work has begun; expected deliverable should be in hand July-Aug 2018.
 3. \$875,000 NC 16 Funds to perform sanitary sewer I & I repairs
 - a. Work can begin upon the completion of the AIA study (summer 2018).
 4. \$750,000 FEMA funding for the WWTP repairs
 - a. Construction work is being bid and will begin with Council approval(s).
 - b. The WWTP concrete apron replacement of \$37,000 is complete.
 - c. The WWTP asphalt roadway replacement is complete.
 5. Golden Leaf Grant application of \$565,187 to repair storm water failures during Hurricane Matthew
 - a. Application approved 10/5/17

- b. Hood lot, NAPA, Bostic Property, etc.
 - c. Easements are being secured
 - d. MRA was approved on 11/30/17 to design repairs at the Hood lot; design is underway.
6. Golden Leaf Grant application of \$500,000 to replace the Public Works department building
- a. Application approved 10/5/17
 - b. The roof replacement is nearly complete.
 - c. Benson should select a General Contractor and commence additional work in Q3/4 of 2018.

VII. Public Hearings (*Mayor Medlin*)

- A. SD-2018-01 (Copper Creek South): Subdivision preliminary plat consisting of 66.8 acres divided into 85 lots located on Tarheel Road (SR 1168) approximately $\frac{3}{4}$ of a mile west of its intersection with NC 242 Hwy North in the Benson Extraterritorial Jurisdiction.
- B. SD-2018-02 (Denning Tract): Subdivision preliminary plat consisting of 23.98 acres divided into 33 lots located on Benson-Hardee Road (SR1303) approximately $\frac{1}{3}$ of a mile west from its intersection with NC 50 Hwy North in the Benson Extraterritorial Jurisdiction.

VIII. Old Business (*Mayor Medlin*)

- A. Consider Ex-Officio appointments to advisory boards (*Mayor Medlin*)
 - 1. Library Board of Trustees
 - 2. Museum Board of Directors
 - 3. Parks and Recreation Advisory Board
 - 4. Police Advisory Commission

IX. New Business (*Mayor Medlin*)

- A. Consider Resolution 191-2018 in Support of the East Coast Greenway (*Mayor Medlin*)
- B. Consider approval of May 2018 Financials (*Kim Pickett*)
- C. Approval of 2018 Resurfacing Bid Award (*Tim Robbins*)
 - 1. Bids were sent out on Friday, May 18, 2018 and were due back on Wednesday, June 27, 2018. We had 4 responsive bidders.
- D. Consider approval of East Parrish Dr Storm Drain Bid (*Tim Robbins*)
 - 1. Bids were sent out on Thursday, May 31, 2018 and were due back on Monday, June 25, 2018. We had no responsive bidders.
 - 2. Re-Bids were sent out on Monday, June 25, 2018 and are due back Monday, July 9, 2018. We will have all documentation for the board at the meeting.
- E. Consider Vehicle Purchases for Police Department and WWTP
 - 1. Dodge Charger for BPD (*Chief Edwards*)
 - a. Quote will be available to the BOC on July 10th.
 - 2. 4x4 Truck for BPD (*Chief Edwards*)
 - a. Quote will be available to the BOC on July 10th.
 - 3. 2019 Ford F-250 for WWTP (*Paul Allen*)
- F. Discussion on WWTP (*Paul Allen/Matt Zapp*)
 - 1. Information to be dispersed at meeting
- G. Consider approval of Budget Amendment #1 (*Kim Pickett*)

H. Consider approval of purchase order over \$10,000 (*Kim Pickett*)

1. Electric Department -Transformer Maintenance & Service \$12,120.00

X. Town Manager Report (*Matt Zapp*)

A. Town related events and meeting reminders:

1. June 11 - July 27 -- Library Summer Reading Program
2. July 13 -- Friday Night Hoops 8 PM
3. July 20 -- Movie Night at the Grove
4. July 27 -- Friday Night Hoops
5. August 10 -- Friday Night Hoops 8 PM
6. August 14 -- BOC Regular Meeting 7 PM
7. August 17 -- Movie Night at the Grove
8. August 24 -- Friday Night Hoops 8 PM

B. Chamber of Commerce Sponsored Events

1. August 16 -- Sundown in Downtown (Liquid Pleasure)

XI. Town Attorney (*Isaac Parker*)

XII. Board of Commissioners Report (*Commissioners*)

XIII. Mayor Report (*Mayor Medlin*)

XIV. Information Only

XV. Adjourn the Meeting (*Mayor Medlin*)