

**Town of Benson
Benson Conference Center
Board of Commissioners
Regular Meeting
Tuesday, June 12, 2018
7:00 PM**

A G E N D A

- I. Call Meeting to Order** (*Mayor Medlin*)
- II. Pledge of Allegiance** (*Mayor Medlin*)
- III. Approval of the Agenda**
- IV. Consent Agenda** (*Mayor Medlin*)
 - A. Consider May 8, 2018 BOC Minutes
 - B. Consider Adoption of Triangle J Council of Governments Charter Amendments
 - C. Consider Approval of 2018-2020 Fire Department Officers Election
 - D. Consider approval of Benson Fire Department Constitution Updates
- V. Public Comment** (*Mayor Medlin*)
 - A. Individuals wishing to address the Board are asked to provide their name and address for the record.
 - B. Proclamation 127-2018 Honoring Candace Parker
 - C. PROPOSAL- Consider 90-Day Agreement with Metallum for E-Recycling Services (*Matt Zapp*)
 1. Jack Xie and Ivan Zhao of Metallum Management are guests tonight.
- VI. Department Reports**
 - A. Written Reports
 - B. Introduction of new employees (*Matt Zapp*)
 1. Fire Department -- E.G. Burr (Fire Inspector)
 2. Electric Department -- Marc Denning and Edward Faircloth (Class 3 Linemen)
 3. Media Department -- Christian Ortiz (Intern)
 - C. Planning Department Activity Update (*Braston Newton*)
 - D. Large Project Status Updates (*Matt Zapp*)
 1. \$80,000 NC Emergency repair grant (backflow check valve project)
 - a. Project scope and bid documents are in progress with area contractors
 - b. The project was awarded to ELJ, Inc. at the BOC meeting on Nov 14, 2017.
 - c. Construction to occur June - August of 2018
 2. \$3.1 million USDA Pump Station and sanitary sewer line upgrades
 - a. Construction is complete.
 - b. Eastwood subdivision has been paved.
 3. \$150,000 AIA sanitary sewer system assessment grant
 - a. Council action was taken on 10/26/17 approving The Wooten Company to administer the grant.
 - b. A local match of \$22,500 is included in the current FY 17/18 Water & Sewer budget

- c. Total project cost is \$172,500
- d. Work has begun; expected deliverable should be in hand July-Aug 2018.
- 4. \$875,000 NC 16 Funds to perform sanitary sewer I & I repairs
 - a. Work can begin upon the completion of the AIA study (summer 2018).
- 5. \$750,000 FEMA funding for the WWTP repairs
 - a. Construction work is being bid and will begin with Council approval(s).
 - b. The WWTP concrete apron replacement of \$37,000 is complete.
 - c. The WWTP asphalt roadway replacement is complete.
- 6. Golden Leaf Grant application of \$565,187 to repair storm water failures during Hurricane Matthew
 - a. Application approved 10/5/17; awaiting formal announcement of funding.
 - b. Hood lot, NAPA, Bostic Property, etc.
 - c. Easements are being secured
 - d. MRA was approved on 11/30/17 to design repairs at the Hood lot; design is underway.
- 7. Golden Leaf Grant application of \$500,000 to replace the Public Works department building
 - a. Application approved 10/5/17; working on contract details and funding now.
 - b. The roof replacement is nearly complete.
 - c. Benson should select a General Contractor and commence additional work in Q3/4 of 2018.

VII. Public Hearings

- A. SUP 2018-02 for the placement of a manufactured home on property located on W. Hale St. Applicant: Madison and Ashton Clifton.
- B. Receive Public Input on the 2018-2019 Fiscal Year Budget and Fee Schedule

VIII. Old Business *(Mayor Medlin)*

- A. Consider approval of the FY 2018-2019 budget *(Matt Zapp)*
 - 1. Official Budget Letter from the Town Manager
- B. Consider approval of FY 2018-2019 Fee Schedule *(Kim Pickett)*
 - 1. Comprehensive Fee Schedule (effective July 1, 2018)
- C. Consider Ex-Officio appointments to advisory boards *(Mayor Medlin)*
 - 1. Library Board of Trustees
 - 2. Museum Board of Directors
 - 3. Parks and Recreation Advisory Board
 - 4. Police Advisory Commission

IX. New Business *(Mayor Medlin)*

- A. Consider Donation of Engine 3 (1990 Ford C-8000 Pumper Truck) to Garland Volunteer Fire and Rescue Department *(Chief Johnson)*
- B. Consider Addendum to Benson PD Standard Operating Procedure Naloxone Training and Use Procedures *(Matt Zapp)*
- C. Consider contract with Lexipol for training subscription services *(Matt Zapp)*
- D. Consider Benson AMI Hosting Agreement *(Kim Pickett)*
- E. Consider 12 Month Contract with Motionloft for Vehicle Counter and Camera at the Intersection of Main and Wall Streets at a cost of \$4,900. *(Matt Zapp)*

F. Consider 12 Month Contract with Motionloft for Vehicle, People, and Dog Counter at the Benson Dog Park at a Cost of \$3,400 (*Matt Zapp*)

G. Consider April 2018 Financials (*Kim Pickett*)

H. Consider Budget Amendment #11 (*Kim Pickett*)

1. This is the final clean up amendment before the close of the FY

I. Closing of the USDA Pump Station Loan Documents (*Isaac Parker*)

J. Consider approval of Customer Service Policy (*Kim Pickett*)

X. Town Manager Report (*Matt Zapp*)

A. Town related events and meeting reminders:

1. June 11 - July 27 -- Library Summer Reading Program

2. June 15-16 -- 301 Endless Yard Sale

3. June 15 -- Friday Night Hoops 8 PM

4. June 22 - 24 -- State Annual Singing Convention

5. June 29 -- Friday Night Hoops 8 PM

6. July 4 -- All Non-Emergency Town Facilities Closed

7. July 4 -- 4th of July Celebration

8. July 10 -- BOC Regular Meeting 7 PM

9. July 13 -- Friday Night Hoops 8 PM

10. July 20 -- Movie Night at the Grove

11. July 27 -- Friday Night Hoops 8 PM

B. Chamber of Commerce Sponsored Events

1. June 14 -- Sundown in Downtown (Band of Oz)

XI. Town Attorney (*Isaac Parker*)

XII. Board of Commissioners Report (*Commissioners*)

XIII. Mayor Report (*Mayor Medlin*)

XIV. Information Only

XV. Adjourn the Meeting (*Mayor Medlin*)