

**Town of Benson
Benson Conference Center
Board of Commissioners
Regular Meeting
Tuesday, May 8, 2018
7:00 PM**

A G E N D A

- I. **Call Meeting to Order** (*Mayor Medlin*)
- II. **Pledge of Allegiance** (*Mayor Medlin*)
- III. **Approval of the Agenda**
- IV. **Consent Agenda** (*Mayor Medlin*)
 - A. Consider April 26, 2018 BOC Minutes
- V. **Public Comment** (*Mayor Medlin*)
 - A. Individuals wishing to address the Board are asked to provide their name and address for the record.
 - B. Presentation from Harbor of Johnston County (*Kay Johnson*)
- VI. **Department Reports**
 - A. Written Reports
 - B. Large Project Status Updates (*Matt Zapp*)
 1. \$80,000 NC Emergency repair grant (backflow check valve project)
 - a. Project scope and bid documents are in progress with area contractors
 - b. The project was awarded to ELJ, Inc. at the BOC meeting on Nov 14, 2017.
 - c. Construction will begin during Q1 of 2018
 2. \$3.1 million USDA Pump Station and sanitary sewer line upgrades
 - a. Construction officially began on Sept 20, 2017 with a total construction period of 240-days
 - b. The Hampton Inn pump station has been certified and is now in service
 3. \$150,000 AIA sanitary sewer system assessment grant
 - a. Council action was taken on 10/26/17 approving The Wooten Company to administer the grant.
 - b. A local match of \$22,500 is included in the current FY 17/18 Water & Sewer budget
 - c. Total project cost is \$172,500
 - d. Work has begun; expected deliverable should be in hand July-Aug 2018.
 4. \$875,000 NC 16 Funds to perform sanitary sewer I & I repairs
 - a. Work can begin upon the completion of the AIA study (summer 2018).
 5. \$750,000 FEMA funding for the WWTP repairs
 - a. Construction work is being bid and will begin with Council approval(s).
 - b. The WWTP concrete apron replacement of \$37,000 is complete.
 - c. The WWTP asphalt roadway replacement is complete.
 6. Golden Leaf Grant application of \$565,187 to repair storm water failures during Hurricane Matthew
 - a. Application approved 10/5/17; awaiting formal announcement of funding.

- b. Hood lot, NAPA, Bostic Property, etc.
 - c. Easements are being secured
 - d. MRA was approved on 11/30/17 to design repairs at the Hood lot; design is underway.
7. Golden Leaf Grant application of \$500,000 to replace the Public Works department building
- a. Application approved 10/5/17; working on contract details and funding now.

VII. Public Hearing

- A. Consider a special use permit request by Patricia Williford for placement of a manufactured home at 10649 US Hwy 301 South

VIII. Old Business (*Mayor Medlin*)

- A. Consider request to modify Planning Board Ordinance (33.002 Membership; Terms) from 7 members to 9 members (*Mayor Medlin*)
 - 1. Membership number last modified in June 2012
 - 2. 5 residents; 4 ETJ
- B. Consider Advisory Board appointments for terms ending December 2019 (*Mayor Medlin*)
 - 1. Board of Adjustments
 - a. Consider appointment of Randy Stephenson for resident position
 - 2. Historic Preservation Commission
 - a. Consider appointment of Marshall Gibson for resident position
 - b. Consider appointment of William Massengill for resident position
 - 3. Library Board of Trustees
 - a. Consider appointment of Barbara Crowley
 - 4. Museum Board of Directors
 - a. Consider appointment of Matthew Moore
 - b. Consider reappointment of Mary Pickens
 - 5. Parks and Recreation Advisory Board
 - a. Consider appointment of Al'Darris Elliott for resident position
 - 6. Planning Board
 - a. Consider appointment of Charles Harper for ETJ position
 - b. Consider appointment of Raymond Adams for resident position
 - c. Consider appointment of Danny Holland for resident position
 - d. Consider appointment of Decauris Ingram for resident position
 - 7. Police Advisory Commission
 - a. Consider appointment of Dixie Nunnery as Benson Housing Authority representative
 - b. Consider appointment of Tracey Helms for at-large position
 - c. Consider appointment of Cynthia Joos-Dart for at-large position
 - d. Consider appointment of Cynthia Peacock for at-large position
- C. Consider the approval of MOU with Johnston County to provide additional sewer capacity (*Matt Zapp*)
 - 1. Provide an additional 250,000 gallons of sewer treatment to JoCo
 - 2. Lease up to 10,000 pounds of Nitrogen allocation to JoCo (as needed annually)

3. Contract period of 60-months with annual off-ramps

IX. New Business (*Mayor Medlin*)

A. Consider FY 2018-2019 Fee Schedule (*Terry Hobgood*)

1. No action requested at the May 8th meeting. Seeking approval on June 12th.

B. Consider approval of E-SAP-W-18-0017 Sewer Check Valve Capital Project Ordinance (*Terry Hobgood*)

X. Town Manager Report (*Matt Zapp*)

A. Town related events and meeting reminders:

1. May 13 - May 19 -- National Police Week

2. May 18 -- Movie Night at the Grove

3. May 28 -- All Non-Emergency Town Facilities Closed for Memorial Day

4. June 8 -- Movie Night at the Grove

5. June 11 - July 27 -- Library Summer Reading Program

6. June 12 -- BOC Regular Meeting 7 PM

7. June 15-16 -- 301 Endless Yard Sale

8. June 15 -- Friday Night Hoops 8 PM

9. June 22 - 24 -- State Annual Singing Convention

10. June 29 -- Friday Night Hoops 8 PM

B. Upcoming Chamber of Commerce Sponsored Events

1. June 14 -- Sundown in Downtown (Band of Oz)

XI. Town Attorney (*Isaac Parker*)

XII. Board of Commissioners Report (*Commissioners*)

XIII. Mayor Report (*Mayor Medlin*)

XIV. Information Only

XV. Adjourn the Meeting (*Mayor Medlin*)