

**Town of Benson  
Benson Conference Center  
Board of Commissioners  
Regular Meeting  
Tuesday, April 10, 2018  
7:00 PM**

**A G E N D A**

- I. Call Meeting to Order** (*Mayor Medlin*)
- II. Pledge of Allegiance** (*Mayor Medlin*)
- III. Approval of the Agenda**
- IV. Consent Agenda** (*Mayor Medlin*)
  - A. Consider March 22, 2018 BOC Minutes
- V. Public Comment** (*Mayor Medlin*)
  - A. Individuals wishing to address the Board are asked to provide their name and address for the record.
  - B. Presentation of Certificate of Achievement for Excellence in Financial Reporting (*Jeff McCauley*)
- VI. Department Reports**
  - A. Written Reports
  - B. Large Project Status Updates (*Matt Zapp*)
    1. \$80,000 NC Emergency repair grant (backflow check valve project)
      - a. Project scope and bid documents are in progress with area contractors
      - b. The project was awarded to ELJ, Inc. at the BOC meeting on Nov 14, 2017.
      - c. Construction will begin during Q1 of 2018
    2. \$3.1 million USDA Pump Station and sanitary sewer line upgrades
      - a. Construction officially began on Sept 20, 2017 with a total construction period of 240-days
      - b. The Hampton Inn pump station has been certified and is now in service
    3. \$150,000 AIA sanitary sewer system assessment grant
      - a. Council action was taken on 10/26/17 approving The Wooten Company to administer the grant.
      - b. A local match of \$22,500 is included in the current FY 17/18 Water & Sewer budget
      - c. Total project cost is \$172,500
      - d. Work has begun; expected deliverable should be in hand July-Aug 2018.
    4. \$875,000 NC 16 Funds to perform sanitary sewer I & I repairs
      - a. Work can begin upon the completion of the AIA study (summer 2018).
    5. \$750,000 FEMA funding for the WWTP repairs
      - a. Construction work is being bid and will begin with Council approval(s).
      - b. The WWTP concrete apron replacement of \$37,000 is complete.
      - c. The WWTP asphalt roadway replacement is complete.
    6. Golden Leaf Grant application of \$565,187 to repair storm water failures during Hurricane Matthew

- a. Application approved 10/5/17; awaiting formal announcement of funding.
  - b. Hood lot, NAPA, Bostic Property, etc.
  - c. Easements are being secured
  - d. MRA was approved on 11/30/17 to design repairs at the Hood lot; design is underway.
7. Golden Leaf Grant application of \$500,000 to replace the Public Works department building
- a. Application approved 10/5/17; working on contract details and funding now.
8. Golden Leaf Funding of \$422,158 toward the Fire Truck Replacement purchase
- a. Application approved 10/5/17; working on contract details and funding now.
  - b. Check was received March 6, 2018 from Golden Leaf. Project is closed.

**VII. Old Business** (*Mayor Medlin*)

- A. Consider Equipment Purchase and Policy for Recording BOC Meetings (*Ike Parker*)
- B. Discussion and Establishment of the Board of Commissioners Council Priorities/Goals
  - 1. Results of poll with rankings by Commissioners

**VIII. New Business** (*Mayor Medlin*)

- A. Consider Reappointment of Terry Hobgood as Town Clerk (*Mayor Medlin*)
- B. Benson Parks and Rec Master Plan Discussion (*Matt Smith*)
  - 1. Hard copy documents will be made available at the meeting for review
- C. Consider approval of Mayor Medlin to act as Authorizing Representative for PARTF Application (*Matt Smith*)
- D. Consider Resolution 189-2018 in Support of Immediate Funding and Construction of the I-540 Southern Loop (*Matt Zapp*)
- E. Consider approval of the anticipated 2018/2019 Paving Plan (*Tim Robbins*)
  - 1. List of Roads to be paved in Fall 2018
  - 2. Anticipated paving costs would be \$188,000 in FY 2018/2019
    - a. Use of the Powell Bill Fund at \$103,000
    - b. Use of \$85,000 in Fund Balance would be required

**IX. Town Manager Report** (*Matt Zapp*)

- A. Town related events and meeting reminders:
  - 1. April 21 -- Keep Benson Beautiful 8:30 AM
  - 2. April 26 -- BOC Budget Focused Meeting 7 PM
  - 3. May 3 -- National Day of Prayer
  - 4. May 5 -- Community Day 10 AM
  - 5. May 8 -- Blessing of the Badges 5:30 PM
  - 6. May 8 -- BOC Regular Meeting 7 PM
  - 7. May 13 - May 19 -- National Police Week
  - 8. May 18 -- Movie Night at the Grove
  - 9. May 28 -- All Non-Emergency Town Facilities Closed for Memorial Day

**X. Town Attorney** (*Isaac Parker*)

**XI. Board of Commissioners Report** (*Commissioners*)

**XII. Mayor Report** (*Mayor Medlin*)

**XIII. Information Only**

**XIV. Adjourn the Meeting** (*Mayor Medlin*)