

**Town of Benson
Benson Conference Center
Board of Commissioners
Regular Meeting
Tuesday, November 13, 2018
7:00 PM**

A G E N D A

- I. **Call Meeting to Order** (*Mayor Medlin*)
- II. **Pledge of Allegiance** (*Mayor Medlin*)
- III. **Approval of the Agenda**
- IV. **Consent Agenda** (*Mayor Medlin*)
 - A. Consider October 9, 2018 BOC Meeting Minutes
 - B. Consider update on Reserve Account
- V. **Public Comment** (*Mayor Medlin*)
 - A. Individuals wishing to address the Board are asked to provide their name and address for the record.
- VI. **Department Reports**
 - A. Written Reports
 - B. Large Project Status Updates (*Matt Zapp*)
 1. \$80,000 NC Emergency repair grant (backflow check valve project)
 - a. Project scope and bid documents are in progress with area contractors
 - b. The project was awarded to ELJ, Inc. at the BOC meeting on Nov 14, 2017.
 - c. Construction to occur June - August of 2018
 - d. **Project is at 95% completion**
 2. \$150,000 AIA sanitary sewer system assessment grant
 - a. Council action was taken on 10/26/17 approving The Wooten Company to administer the grant.
 - b. A local match of \$22,500 was included in the FY 17/18 Water & Sewer budget
 - c. Total project cost is \$172,500
 - d. Work has begun; expected deliverable should be in hand July-Aug 2018.
 - e. **Project is at 90% completion**
 3. \$875,000 NC 16 Funds to perform sanitary sewer I & I repairs
 - a. Work can begin upon the completion of the AIA study (summer 2018).
 - b. Immediate and emergency repairs are underway throughout the town.
 4. \$960,000 FEMA funding for the WWTP repairs
 - a. Construction work is being bid and will begin with Council approval(s).
 - b. The WWTP concrete apron replacement of \$37,000 is complete.
 - c. The WWTP asphalt roadway replacement is complete.
 - d. On 7/31/18 FEMA and NC Emergency Services release Benson to continue work at the plant up to \$960,000
 5. Golden Leaf Grant application of \$565,187 to repair storm water failures during Hurricane Matthew
 - a. Application approved 10/5/17

- b. Hood lot, NAPA, Bostic Property, etc.
 - c. Easements are being secured
 - d. MRA was approved on 11/30/17 to design repairs at the Hood lot; design is underway.
6. Golden Leaf Grant application of \$500,000 to replace the Public Works department building
- a. Application approved 10/5/17
 - b. The roof replacement is nearly complete.
 - c. Benson should select a General Contractor and commence additional work in Q3/4 of 2018.

VII. Public Hearing (*Mayor Medlin*)

- A. SD-2018-03: Subdivision preliminary plat consisting of 5.44 acres divided into 12 lots at S. Lincoln St. and S. McLamb St. located within the corporate limits. Tax ID: 01E09090. Property Owner: C.N. Bostic Jr.

VIII. Old Business (*Mayor Medlin*)

IX. New Business (*Mayor Medlin*)

- A. Sewer Asset Management Plan Presentation (*Brian Johnson, The Wooten Company*)
- 1. Proposed NC 16 Funds Utilization (*Tim Robbins*)
- B. Presentation of JoCo Site Ready Certification for 80-acre tract owned by Mr. Luby Wood (*Chris Johnson, Johnston County Economic Development*)
- C. Consider authorization to expend up to \$35,000 from the Library Reserve account to replace bookshelves and furniture in the library children's department (*Terry Hobgood*)
- 1. Library Reserve Fund Balance \$41,415.13
- D. Presentation related to Johnston County Grant to fund School Resource Officers via the Benson PD at Benson Elementary and Benson Middle Schools. (*Cpt. Percy*)
- 1. 2 year grant at \$48,000 per year with no local match.
- E. Consider September 2018 Financials (*Kim Pickett*)
- F. Consider approval of Budget Amendments (*Kim Pickett*)
- 1. Budget Amendment 4: Increase resurfacing line item to account for Street Paving 2018 contract with Johnson Brothers Utility, approved at the October 9 Board Meeting
 - 2. Budget Amendment 5: Increase Fund 10 Revenues and M/R Buildings to account for insurance proceeds due to Hurricane Florence
 - 3. Budget Amendment 6: Increase Fund 11 Revenues and M/R Buildings to account for VFIS Insurance proceeds due to Hurricane Florence and a lightening strike prior to the hurricane
 - 4. Budget Amendment 7: Increase in Fund 30 Revenues and M/R Buildings & M/R Equipment for FEMA reimbursement from Hurricane Matthew
- G. Consider approval of Community Park Improvements Project Ordinance (*Kim Pickett*)
- H. Purchase Order Approval above \$10,000
- 1. Authorization to engage with Hauch Design to provide Architect Design Services for the new Public Works Building at a cost not to exceed \$19,000.
 - a. This is fully funded from the Golden Leaf Grant of \$500,000 awarded on 10/5/17.
- I. Consider approval of expanded Comprehensive Transportation study by Ramey, Kemp, and Associates to study area east of I-95 at a cost of \$12,000. (*Matt Zapp*)
- 1. Board approval for original scope of work at a cost of \$45,000 at the October 9, 2018 meeting.

J. Storm Drain Repair in Eastwood Subdivision, McLamb Property (*Matt Zapp*)

K. Mule Days Recap (*Matt Zapp*)

L. Update on Main Street Utility Replacement (*Matt Zapp*)

X. Town Manager Report (*Matt Zapp*)

A. Town related events and meeting reminders:

1. November 22 - 23 -- All Non-Emergency Town Facilities Closed for Thanksgiving
2. December 7 -- Christmas on Main 6 PM
3. December 11 -- Comprehensive Transportation Study Public Input Meeting 4 PM - 7 PM
4. December 11 -- BOC Regular Meeting 7 PM
5. December 13 -- Town Christmas Party 6 PM
6. December 24 - 26 -- All Non-Emergency Town Facilities Closed for Christmas

XI. Town Attorney (*Isaac Parker*)

XII. Board of Commissioners Report (*Commissioners*)

XIII. Mayor Report (*Mayor Medlin*)

XIV. Closed Session

A. GS 143-318.11 (a) (6): to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee. General personnel policy issues may not be considered in a closed session. A public body may not consider the qualifications, competence, performance, character, fitness, appointment, or removal of a member of the public body or another body and may not consider or fill a vacancy among its own membership except in an open meeting. Final action making an appointment or discharge or removal by a public body having final authority for the appointment or discharge or removal shall be taken in an open meeting.

XV. Information Only

XVI. Adjourn the Meeting (*Mayor Medlin*)