

Town of Benson
Regular Meeting
Tuesday, January 9, 2018 - 7:00 PM
Benson Conference Center

AGENDA

- I. **Call Meeting to Order** (*Mayor Medlin*)
- II. **Pledge of Allegiance** (*Mayor Medlin*)
- III. **Approval of the Agenda**
- IV. **Consent Agenda** (*Mayor Medlin*)
 - A. Consider December 12, 2017 BOC Regular Meeting Minutes
 - B. Consider December 12, 2017 BOC Organizational Meeting Minutes
 - C. Consider December 27, 2017 BOC Minutes
 - D. Consider expenses for Board of Commissioners
- V. **Public Comment** (*Mayor Medlin*)
 - A. Individuals wishing to address the Board are asked to provide their name and address for the record.
- VI. **Department Reports**
 - A. Written Reports
 - B. Large Project Status Updates (*Matt Zapp*)
 1. \$20,000 NC Downtown Revitalization grant
 - a. Project scope and details were delivered to the state on September 15, 2017
 - b. The grant was awarded to the Town of Benson on September 25, 2017
 - c. The project was awarded to Sky Runner at the BOC meeting on Nov 14, 2017.
 - d. Construction was completed December 21, 2017
 2. \$80,000 NC Emergency repair grant (backflow check valve project)
 - a. Project scope and bid documents are in progress with area contractors
 - b. The project was awarded to ELJ, Inc. at the BOC meeting on Nov 14, 2017.
 - c. Construction will begin during Q1 of 2018
 3. \$3.1 million USDA Pump Station and sanitary sewer line upgrades
 - a. Construction officially began on Sept 20, 2017 with a total construction period of 240-days
 - b. The Hampton Inn pump station milestone is 120-days from Sept 20, 2017
 4. \$150,000 AIA sanitary sewer system assessment grant
 - a. Council action was taken on 10/26/17 approving The Wooten Company to administer the grant.
 - b. A local match of \$22,500 is included in the current FY 17/18 Water & Sewer budget

- c. Total project cost is \$172,500
 - d. Work has begun; expected deliverable should be in hand July-Aug 2018.
- 5. \$875,000 NC 16 Funds to perform sanitary sewer I & I repairs
 - a. Work can begin upon the completion of the AIA study (summer 2018).
- 6. \$750,000 FEMA funding for the WWTP repairs
 - a. Construction work is being bid and will begin with Council approval(s).
 - b. The WWTP concrete apron replacement of \$37,000 is complete.
 - c. The WWTP asphalt roadway replacement is complete.
- 7. Golden Leaf Grant application of \$565,187 to repair storm water failures during Hurricane Matthew
 - a. Application approved 10/5/17; awaiting formal announcement of funding.
 - b. Hood lot, NAPA, Bostic Property, etc.
 - c. Easements are being secured
 - d. MRA was approved on 11/30/17 to design repairs at the Hood lot; design is underway.
- 8. Golden Leaf Grant application of \$500,000 to replace the Public Works department building
 - a. Application approved 10/5/17; working on contract details and funding now.
- 9. Golden Leaf Funding of \$422,158 toward the Fire Truck Replacement purchase
 - a. Application approved 10/5/17; working on contract details and funding now.

VII. Public Hearings

- A. Consider special use request SUP-2017-05 for an outdoor shooting range at 2179 NC 50 South by Kevin Barbour. *(Braston Newton)*
- B. Consider special use request SUP-2017-06 for 4 or less townhomes development at N. Johnson and E Holmes Streets by Rivermark Homes LLC. *(Braston Newton)*

VIII. Old Business *(Mayor Medlin)*

IX. New Business *(Mayor Medlin)*

- A. Consider approval of Stormwater Infrastructure Rehabilitation Project Ordinance *(Kim Pickett)*
 - 1. Total project is for \$565,187 funded 100% through Golden Leaf Foundation
- B. Consider approval of PW Building Replacement Project *(Kim Pickett)*
 - 1. Total project is for \$500,000 funded 100% through Golden Leaf Foundation
- C. Consider Resolution 183-2018 Sewer Back Flow Check Valve Grant
- D. Consider Lease Renewal for Johnston County Partnership for Children *(Matt Zapp)*
- E. Consider approval of October 2017 Financials *(Kim Pickett)*
- F. Consider approval of November 2017 Financials *(Kim Pickett)*
- G. Consider approval of Budget Amendment #5 *(Kim Pickett)*

- H. Consider Voluntary Annexation Petition by Junior Johnson for property on NC HWY 27. (*Braston Newton*)
- I. Consider Advisory Board Reappointments (*Matt Zapp and Terry Hobgood*)
- J. Consider the approval to realign the Benson Electric Department job descriptions and pay grade classifications. (*Matt Zapp*)
 - 1. Realignment of the Electric Department salaries is necessary to maintain and recruit critical personnel.
 - 2. The Electric Fund 31 can support the requested realigned wage ranges.
 - 3. The Electric Department is currently comprised of a Supervisor, two Class I Linemen, a single Groundsman and a PT Class III Lineman.
- K. Council appointment needed to the Upper Coastal Regional Planning Organization for the Town of Benson (*Mayor Medlin*)
 - 1. The RPO appointment is formally made by the Johnston County Board of Commissioners. The Town Board must approve of an Elected Official to fulfill this vacancy.
- L. Consider Resolution 184-2018 to Authorize Loan Execution with KS Bank to Finance Purchase of Public Works Facility (*Kim Pickett*)
- X. **Town Manager Report** (*Matt Zapp*)
 - A. Town related events and meeting reminders:
 - 1. January 15 -- All Town Facilities Closed for MLK Jr. Holiday
 - 2. January 25-January 26 -- Essentials of Municipal Government Training in Chapel Hill
 - 3. February 8 -- Chamber of Commerce Annual Banquet
 - 4. February 13 -- BOC Regular Meeting
- XI. **Town Attorney** (*Isaac Parker*)
- XII. **Board of Commissioners Report** (*Commissioners*)
- XIII. **Mayor Report** (*Mayor Medlin*)
- XIV. **Information Only**
- XV. **Adjourn the Meeting** (*Mayor Medlin*)