

**Town of Benson  
Benson Conference Center  
Board of Commissioners  
Regular Meeting  
Thursday, November 30, 2017  
7:00 PM**

**A G E N D A**

- I. Call Meeting to Order** (*Mayor Massengill*)
- II. Pledge of Allegiance**
- III. Approval of the Agenda**
- IV. Consent Agenda** (*Mayor Massengill*)
  - A. Consider November 14, 2017 BOC Minutes
  - B. Memo: Order of Accounts
  - C. Approval of BOC related expenses
- V. Public Comment** (*Mayor Massengill*)
  - A. Visitors are asked to state their name and address for the record.
- VI. PUBLIC PRESENTATIONS**
  - A. Willa Chase Report- Status of the water quality issues at the Willa Chase subdivision (*Tim Robbins*)
    1. General update MEMO from Tim Robbins, Public Works Director.
    2. Timeline of repairs and improvements within the Willa Chase subdivision.
  - B. Town of Benson General Update- Projects, funds, and municipal process (*Matt Zapp*)
    1. A general presentation will be made available to the seated and incoming elected officials.
- VII. Department Reports**
  - A. Large Project Status Updates (*Matt Zapp*)
    1. \$20,000 NC Downtown Revitalization grant
      - a. Project scope and details were delivered to the state on September 15, 2017
      - b. The grant was awarded to the Town of Benson on September 25, 2017
      - c. The project was awarded to Sky Runner at the BOC meeting on Nov 14, 2017.
    2. \$80,000 NC Emergency repair grant (backflow check valve project)
      - a. Project scope and bid documents are in progress with area contractors
      - b. The project was awarded to ELJ, Inc. at the BOC meeting on Nov 14, 2017.
      - c. Construction will not begin until funds have been provided to the Town of Benson by the State of NC.
    3. \$3.1 million USDA Pump Station and sanitary sewer line upgrades
      - a. Construction officially began on Sept 20, 2017 with a total construction period of 240-days
      - b. The Hampton Inn pump station milestone is 120-days from Sept 20, 2017
    4. \$150,000 AIA sanitary sewer system assessment grant
      - a. Council action is formally needed on 10/26/17 to approve contract administration services with The Wooten Company
      - b. A local match of \$22,500 is included in the current FY 17/18 Water & Sewer

budget

- c. Total project cost is \$172,500
5. \$875,000 NC 16 Funds to perform sanitary sewer I & I repairs
  - a. Work can begin upon the completion of the AIA study (summer 2018).
6. \$750,000 FEMA funding for the WWTP repairs
  - a. Construction work is being bid and will begin with Council approval(s).
  - b. The WWTP concrete apron replacement of \$37,000 is complete.
  - c. The WWTP asphalt roadway replacement is complete.
7. Golden Leaf Grant application of \$565,187 to repair storm water failures during Hurricane Matthew
  - a. Application approved 10/5/17; awaiting formal announcement of funding.
  - b. Hood lot, NAPA, Bostic Property, etc.
  - c. Easements are being secured
  - d. A request to engage MRA to design repairs at the Hood lot are on the 11/30/17 agenda for approval.
8. Golden Leaf Grant application of \$500,000 to replace the Public Works department building
  - a. Application approved 10/5/17; awaiting formal announcement of funding.
9. Golden Leaf Funding of \$422,158 toward the Fire Truck Replacement purchase
  - a. Application approved 10/5/17; awaiting formal announcement of funding.
10. Golden Leaf Grant-Partnership with Johnston County
  - a. Letter of Intent to formally apply is currently pending.

**VIII. Old Business** (*Mayor Massengill*)

- A. Consider the approval of MOU with Johnston County to provide additional sewer capacity (*Matt Zapp*)
  1. Provide an additional 250,000 gallons of sewer treatment to JoCo
  2. Lease up to 10,000 pounds of Nitrogen allocation to JoCo (as needed annually)
  3. Contract period of 60-months with annual off-ramps
- B. Consider nominations of a delegate and alternate delegate to the Triangle J Council of Governments.
  1. Formal action needed at the December 12, 2017 meeting.

**IX. New Business** (*Mayor Massengill*)

- A. Consider a proposal to purchase and/or demolish Raynor House at the Singing Grove
  1. Offers to purchase the home are due to the Town Manager by 12:00 PM on Nov 30, 2017
  2. A recommendation will be provided to the BOC on November 30, 2017
- B. Consider approval to engage MRA to design the Storm Sewer Pipe Replacement at the Hood Lot located on Parrish Drive in Benson (*Matt Zapp*)
  1. The cost of the design work is anticipated to be \$27,500
  2. Golden Leaf Funding for storm water repairs of \$565,187 will be used to provide payment on this contract.
- C. Consider recommendation to engage in a loan for Public Works Facility (*Matt Zapp*)
  1. KS Bank at a 15 Year Term 2.98% to make an annual payment of \$16,965

**X. Town Manager Report** (*Matt Zapp*)

- A. Consider Street Closure Request by William Neighbors for Gilbert Alley on December 1, 2017.
- B. Dog Park Update
  - 1. Layout of the new Benson Dog Park
    - a. Paid for via JCVB local funds and grant money.
  - 2. Copy of the new Benson Dog Park Billboard
    - a. Paid for via the local Benson Bed Tax dollars; shared 50/50% with Hampton Inn.
  - 3. Slated to soft-open the first week of December 2017
- C. Town related events and meeting reminders:
  - 1. December 1, 2017 -- Christmas on Main 6 PM
  - 2. December 7, 2017 -- Town Staff Christmas Party 6 PM at the American Legion
  - 3. December 12, 2017 -- BOC Reception for the incoming and outgoing Elected Officials
    - a. 6:00 until 6:45 PM in the Conference Center Kitchen (prior to the BOC meeting)
  - 4. December 12, 2017 -- BOC Regular Meeting, Swearing in of new Elected Officials at 7:00 PM
  - 5. December 22-26, 2017 -- Town Facilities Closed for Christmas Holiday
  - 6. January 1, 2018 -- Town Facilities Closed for New Year's Holiday
  - 7. January 9, 2018 -- BOC Regular Meeting

XI. **Town Attorney** (*Isaac Parker*)

XII. **Board of Commissioners Report** (*Commissioners*)

XIII. **Mayor Report** (*Mayor Massengill*)

XIV. **Information Only**

XV. **Adjourn the Meeting** (*Mayor Massengill*)