

**Town of Benson  
Benson Conference Center  
Board of Commissioners  
Organizational Meeting  
Tuesday, December 12, 2017  
7:30 PM**

**A G E N D A**

- I. Call Meeting to Order** (*Mayor-elect Medlin*)
- II. Oaths of Office**
  - A. Swearing in of Jerry Medlin, Mayor.
  - B. Swearing in of Maxine Holley, Commissioner At-Large
  - C. Swearing in of Jim Johnson, Commissioner At-Large
  - D. Swearing in of William Neighbors, Commissioner At-Large
- III. Approval of the Agenda**
- IV. Consent Agenda** (*Mayor Medlin*)
  - A. Approval of Council related expenditures
- V. New Business** (*Mayor Medlin*)
  - A. Consider the 2018 Town of Benson meeting schedule
  - B. Nomination and election of Mayor Pro Tempore
  - C. Nomination and appointment of Primary and Alternative delegates to the N.C. League of Municipalities
    1. Primary delegate to the NCLM
    2. Alternate delegate to the NCLM
  - D. Nomination and appointment of Primary and Alternative delegates to the Triangle J Council of Governments
    1. Primary delegate to the TJCOG
    2. Alternate delegate to the TJCOG
  - E. Consider Cancellation of December 28, 2017 Town Board Meeting
  - F. Consider the appointment of Amy Adams to the Benson Museum Board of Directors
  - G. Discussion related to the proposed 2018 Board of Commissioners Planning/Budget Retreat
    1. Friday February 23, 2018
      - a. 6:00 PM- Catered dinner at the Benson Fire Department
      - b. 7:00 - 9:00 PM- Meeting with BOC and Management team
    2. Saturday February 24, 2018
      - a. 8:30 AM- Catered breakfast at the Benson Fire Department
      - b. 9:00 AM - 2:00 PM- Meeting with BOC, Management team and select department heads
- VI. Town Manager Report** (*Matt Zapp*)
  - A. Town related events and meeting reminders:
    1. December 22-26, 2017 -- Town Facilities Closed for Christmas Holiday
    2. January 1, 2018 -- Town Facilities Closed for New Year's Holiday
    3. January 9, 2018 -- BOC Regular Meeting at 7:00 PM

- VII. **Town Attorney** (*Isaac Parker*)
- VIII. **Board of Commissioners Report** (*Commissioners*)
- IX. **Mayor Report** (*Mayor Medlin*)
- X. **Information Only**
- XI. **Adjourn the Meeting** (*Mayor Medlin*)