

**Town of Benson
Benson Conference Center
Board of Commissioners
Regular Meeting
Tuesday, November 14, 2017
7:00 PM**

A G E N D A

- I. Call Meeting to Order** (*Mayor Massengill*)
- II. Pledge of Allegiance** (*Boy Scouts*)
- III. Approval of the Agenda**
- IV. Consent Agenda** (*Mayor Massengill*)
 - A. Consider October 26, 2017 BOC Minutes
- V. Public Comment** (*Mayor Massengill*)
 - A. Individuals wishing to address the Board are asked to provide their name and address for the record.
 - B. Public Presentations
 1. NCDOT Presentation related to the intersection of US 301 (Wall St) and NC 50 (Main St)
 2. An update of the H & H Stormwater study (*Jamie Guerrero, Morris Ritchie & Associates*)
 3. Update from NC Main Street Rural Planning Center on Economic Development (*Don Belk*)
- VI. Department Reports**
 - A. Written Reports
 - B. Introduction of new employees
 1. Seth Phillips, WWTP
 2. Erin Sinclair, Police Department
 3. Ramiro Velazquez-Vera, Police Department
 - C. Large Project Status Updates (*Matt Zapp*)
 1. \$20,000 NC Downtown Revitalization grant
 - a. Project scope and details were delivered to the state on September 15, 2017
 - b. The grant was awarded to the Town of Benson on September 25, 2017
 - c. The project is being designed and a contractor will likely be selected at the BOC meeting on Nov 14, 2017.
 2. \$80,000 NC Emergency repair grant (backflow check valve project)
 - a. Project scope and bid documents are in progress with area contractors
 - b. Bids are being solicited and a contractor will likely be selected at the BOC meeting on Nov 14, 2017.
 3. \$3.1 million USDA Pump Station and sanitary sewer line upgrades
 - a. Construction officially began on Sept 20, 2017 with a total construction period of 240-days
 - b. The Hampton Inn pump station milestone is 120-days from Sept 20, 2017
 4. \$150,000 AIA sanitary sewer system assessment grant
 - a. Council action is formally needed on 10/26/17 to approve contract administration

- services with The Wooten Company
- b. A local match of \$22,500 is included in the current FY 17/18 Water & Sewer budget
- c. Total project cost is \$172,500
- 5. \$875,000 NC 16 Funds to perform sanitary sewer I & I repairs
 - a. Work can begin upon the completion of the AIA study (summer 2018).
- 6. \$750,000 FEMA funding for the WWTP repairs
 - a. Construction work is being bid and will begin with Council approval(s).
 - b. The WWTP concrete apron replacement of \$37,000 is scheduled for October 24 - November 1, 2017
- 7. Golden Leaf Grant application of \$565,187 to repair storm water failures during Hurricane Matthew
 - a. Application approved 10/5/17; awaiting formal announcement of funding.
 - b. Hood lot, NAPA, Bostic Property, etc.
 - c. Easements are being secured
- 8. Golden Leaf Grant application of \$500,000 to replace the Public Works department building
 - a. Application approved 10/5/17; awaiting formal announcement of funding.
- 9. Golden Leaf Funding of \$422,158 toward the Fire Truck Replacement purchase
 - a. Application approved 10/5/17; awaiting formal announcement of funding.
- 10. Golden Leaf Grant-Partnership with Johnston County
 - a. Letter of Intent to formally apply is currently pending.

VII. Old Business (*Mayor Massengill*)

- A. Consider the approval of MOU with Johnston County to provide additional sewer capacity (*Matt Zapp*)
 - 1. Provide an additional 250,000 gallons of sewer treatment to JoCo
 - 2. Lease up to 10,000 pounds of Nitrogen allocation to JoCo (as needed annually)
 - 3. Contract period of 60-months with annual off-ramps

VIII. Public Hearing

- A. Consider special use permit for placement of manufactured home on Ivey Road. Requested by Matthew Guin. (*Braston Newton*)

IX. New Business (*Mayor Massengill*)

- A. Consider September 2017 Financials (*Kim Pickett*)
- B. Consider Budget Amendment #4 (*Kim Pickett*)
 - 1. \$20,000 was received on November 2 from the Department of Commerce for Downtown Revitalization
 - 2. Within the budget amendment, we are changing account 10.3492.000 from *Police Grant* to *Grant Proceeds*
 - 3. Within the budget amendment, we are adding a new expense line item 10.4200.0320 Revitalization Grant
- C. Consider approval of purchases over \$10,000
 - 1. WWTP-Purchase 4 Clarifier Gear Boxes at \$7,561.13 each for a total of \$30,244.50 (*Paul Allen*)
 - 2. WWTP- Purchase of 2 ABS Velocity Mixers at \$9,794 each for a total of \$19,588

(Paul Allen)

3. WWTP-Replacement of the I-40 Lift Station Generator *(Paul Allen)*

a. Authorization to expend \$40,000 with Gregory Poole Caterpillar

D. \$20,000 Downtown WiFi installation project *(Matt Zapp)*

E. Consider acceptance of bid for Sewer Check Valve Installations *(Paul Allen)*

1. Staff recommends award of the contract to ELJ Inc in the amount of \$30,100.

F. Consider nominations of a delegate and alternate delegate to the Triangle J Council of Governments.

1. Formal action needed at the December 12, 2017 meeting.

X. Town Manager Report *(Matt Zapp)*

A. Town related events and meeting reminders:

1. November 23-24, 2017 - Town Hall Closed for Thanksgiving Holiday

2. November 30, 2017 -- BOC Regular Meeting 7 PM

3. December 1, 2017 -- Christmas on Main 6 PM

4. December 7, 2017 -- Town Staff Christmas Party 6 PM at the American Legion

5. December 12, 2017 -- BOC Regular Meeting, Swearing in of new Elected Officials

6. December 22-26, 2017 -- Town Facilities Closed for Christmas Holiday

XI. Town Attorney *(Isaac Parker)*

XII. Board of Commissioners Report *(Commissioners)*

XIII. Mayor Report *(Mayor Massengill)*

XIV. Information Only

XV. Adjourn the Meeting *(Mayor Massengill)*