

**Town of Benson
Benson Conference Center
Board of Commissioners
Regular Meeting
Tuesday, February 7, 2017
7:00 PM**

A G E N D A

- I. **Call Meeting to Order** (*Mayor Massengill*)
- II. **Pledge of Allegiance** (*Mayor Massengill*)
- III. **Approval of the Agenda**
- IV. **Consent Agenda** (*Mayor Massengill*)
 - A. Consider Minutes for January 10, 2017
 - B. Consider Minutes for January 31, 2017
- V. **Public Comment** (*Mayor Massengill*)
 - A. Individuals wishing to address the Board are asked to provide their name and address for the record.
- VI. **Department Reports**
 - A. Written Reports
 - B. Hurricane Matthew Update (*Matt Zapp*)
 1. Status of insurance payouts to date (revenues) and associated repairs (expenses)
 - a. Total revenues received = \$536,322.12
 - b. Total expenses paid = \$147,553.52
 - c. Remaining Balance = \$388,768.60
 2. Anticipated repairs or large ticket purchases that will be made
 - a. Town Hall Roof complex and Drains \$135,000
 - b. BFD Engine #2 contribution \$34,560.02
 - c. Additional HVAC repairs \$50,000
- VII. **Old Business** (*Mayor Massengill*)
 - A. None
- VIII. **New Business** (*Mayor Massengill*)
 - A. Benson Fire Department engine replacement discussion. (*Matt Zapp*)
 1. Fire Tax Rate adjustment process
 2. LGC lending process and approval
 3. Initial fire truck replacement estimate
 - B. Consider a MOU from Alternative Insurance Corporation (AAIC), accepting a final payment totaling \$35,425.45 as it relates to the Benson Fire Department's Engine #2. (*Alan Johnson/ Matt Zapp*)
 1. Turnage's repair bill for Engine 2 in the amount of \$865.43
 2. The BFD will retain a total of \$34,560.02 toward the replacement of Engine 2.
 - C. Consider Amendment to Town Code of Ordinances, Chapter 130, Offenses Against Town Regulations, Destruction of Park Property. (*Braston Newton*)
 - D. Consider the approval of December Financials (*Kim Pickett*)
 - E. Consider the approval of Budget Amendment #8 (*Kim Pickett*)

1. Increasing revenues and allocating insurance funds related to Hurricane Matthew.
- F. Consider the approval of Paymentus Master Service Agreement for Online Bill Paying (*Kim Pickett*)
- G. Consider the approval of a Write Off Schedule for Outdated Debt (*Kim Pickett*)
 1. To write off debt prior to June 30, 2014 to be reconciled over the next several years in increments that would be considered non-material.
 2. A handout will be provided at the board meeting with a schedule
- H. Consider the recommendation to engage Baker Roofing to remove and replace 5 roofs at the Town Hall complex at a cost of \$110,522. (*Matt Zapp*)
 1. Mark Gregory Roofing Proposal
 2. Baker Roofing Proposal
- I. Consider the recommendation to replace the downspouts at the Town Hall complex at a cost not to exceed \$21,500. (*Matt Zapp*)
 1. Town staff will secure additional quotes and estimates related to this portion of the project.
- J. Consider a South Side Storm Water Study by Morris and Ritchie Associates at a Cost of \$90,000 (*Matt Zapp*)
- K. Consider the annual reappointed positions of Board and Commissions. (*Terry Hobgood*)
- L. Consider Appointment of Brandon Williams to Benson Board of Adjustments (*Terry Hobgood*)
- M. Consider Appointment of Robert Pearson to Benson Parks and Recreation Advisory Board (*Terry Hobgood*)
- N. Consider an Amended and Restated Renewable Energy Development and Service Agreement with NCEMPA (*Matt Zapp*)
- O. Consider a Proposal Allowing Electricities to Assist with a Retail Customer Survey (*Matt Zapp*)
- IX. **Town Manager Report** (*Matt Zapp*)
 - A. Town related events and meeting reminders:
 1. Daddy Daughter Dance at BPRD-- Saturday, February 11th from 7:00-9:00 PM
 2. Pajama Story Time -- Monday, February 13th at 6pm
 3. Benson Economic Development Strategic Planning Meeting -- Thursday, February 23rd at 7pm
 4. Black History Month Open House -- Sunday, February 26th at 2pm
- X. **Town Attorney** (*Isaac Parker*)
- XI. **Board of Commissioners Report** (*Commissioners*)
- XII. **Mayor Report** (*Mayor Massengill*)
- XIII. **Information Only**
- XIV. **Adjourn the Meeting** (*Mayor Massengill*)