

**Town of Benson  
Benson Conference Center  
Board of Commissioners  
Regular Meeting  
Tuesday, September 13, 2016  
7:00 PM**

**A G E N D A**

- I. **Call Meeting to Order** (*Mayor Massengill*)
- II. **Pledge of Allegiance**
- III. **Approval of the Agenda**
- IV. **Consent Agenda** (*Mayor Massengill*)
  - A. Consider the approval of expense reports.
  - B. Consider Minutes for August 29, 2016.
  - C. Consider purchase order approvals that exceed \$5,000
- V. **Public Comment** (*Mayor Massengill*)
  - A. Individuals wishing to address the Board are asked to provide their name and address for the record.
  - B. Presentation related to the Town of Benson Insurance coverage for Workers Comp, Property and General Liability (*Matt Zapp*)
    1. Benson currently uses Eloise Moore Insurance Agency as its independent broker
      - a. July 1st is the annual renewal date for Workers Compensation Coverage
      - b. October 22nd is the annual renewal date for Property and Liability Coverage
      - c. Proposal document and comparison coverage via the NCLM Risk Pool
- VI. **Department Reports**
  - A. Written Reports
  - B. Benson Police Department Report (*Chief Edwards*)
    1. BPD Report on the 2016 Friday Night Hoops program
  - C. Planning Department Report (*Braston Newton*)
    1. Willa Chase construction process/ update
  - D. Parks and Recreation Department (*Matt Smith*)
    1. Exterior facade improvement update
    2. Civic Center Roof Repair Update
- VII. **Old Business** (*Mayor Massengill*)
  - A. Consider a parking recommendation update by staff (*Braston Newton*)
    1. Materials to be presented and discussed at the October 11, 2016 BOC Meeting
  - B. Consider Financial Report for the FY 16 ending June 30, 2016 (*Kimberly Pickett*)
    1. Materials to be presented and discussed at the October 11, 2016 BOC Meeting
- VIII. **Public Hearings** (*Mayor Massengill*)
  - A. Public Hearing (*Braston Newton*)
    1. RZ-2016-02: Request to rezone property located on Benson-Hardee Road within the ETJ of the Town of Benson from R-20, low density residential to I-2 SUD, Heavy Industry Special Use District. The applicant also requests a corresponding special use permit (SUP-2016-04) for a sole use of solar energy facility. Tax ID

01E09007. Owner: Jennifer D. Johnson. Applicant: Benson Solar Farm LLC.

**IX. New Business** (*Mayor Massengill*)

- A. Recommendation- Consider a transition to the NCLM Insurance Coverage for Workers Comp and P/L,
  - 1. Effective date of the transition October 22, 2016
- B. Mule Days 2016- Preliminary Update by Department
  - 1. BFD- Fire and Rescue Prep Report (*Chief Johnson*)
  - 2. BPD- Mule Days Safety Prep Report (*Chief Edwards*)
  - 3. INSPECTIONS- Planning Process and Permit Update (*Braston Newton*)
  - 4. PUBLIC WORKS- Appearance, Safety and cleanup staffing (*Tim Robbins*)
- C. Benson Bark Park Update (*Matt Zapp*)
  - 1. The JCVB Capital Grant Award was approved on September 7, 2017 in the amount of \$18,750
  - 2. Benson also has access to its local JCVB reserve funds in the amount of \$10,000
  - 3. The total funds raised to date equals= \$28,750.
- D. Discussion / consideration to change the utility billing statement. (*Kimberly Pickett*)
  - 1. Recommendation- Include the base rate for electric charges in the electric consumption line item
  - 2. Effective date of October 2016
- E. Consider approval of the attached resolution, authorizing the Town of Benson staff to reapply for the AIA Sanitary Sewer System Grant that is due September 30, 2016 (*Matt Zapp*)
- F. Consider the approval of a Facade Improvement Grant for the Benson United Methodist Church in the amount of \$3,000. (*Matt Zapp*)
- G. Each member municipality who has registered for the Annual Conference and the Advocacy Goals Conference shall designate one voting delegate and may designate one alternate voting delegate. Please keep in mind these are two separate events and a voting and/or alternate voting delegate MUST be designated for both. (*Connie Sorrell*)

**X. Town Manager Report** (*Matt Zapp*)

- A. Mule Days Golf Outing at Reedy Creek Golf Club Friday, September 16, 2016
- B. DEADLINE: Mule Day Vendor Permits Due by 5pm Monday, September 19, 2016
- C. Mule Days September TH- 22, FRI-23, SAT- 24, SUN- 25, 2016
- D. HOLD THE DATE- Post Mule Day Board Meeting on Thurs September 29, 2016 (if needed)
- E. Board of Commissioners Meeting Tuesday, October 11, 2016
- F. BOC RETREAT- Thursday Nov 10, 2016 (7-10 PM) and Saturday Nov 12, 2016 (8 AM - 4 PM)

**XI. Town Attorney** (*Isaac Parker*)

**XII. Board of Commissioners Report** (*Commissioners*)

**XIII. Mayor Report** (*Mayor Massengill*)

**XIV. Information Only**

**XV. Adjourn the Meeting** (*Mayor Massengill*)