

Town of Benson
Regular Meeting
Thursday, March 24, 2016 - 7:00 PM
Benson Conference Center

AGENDA

- I. **Call Meeting to Order** (*Mayor Massengill*)
- II. **Pledge of Allegiance** (*Mayor Massengill*)
- III. **Swearing-In of District II Commissioner Dean McLamb**
- IV. **Consent Agenda** (*Mayor Massengill*)
 - A. Consider March 8, 2016 Minutes
 - B. Consider Proclamation #94-2015-2016- ARBOR DAY

 - C. Consider Proclamation 95-2015-2016 The Week of the Young Child April 9 – 16, 2016
 - D. Resolution of thanks for Commissioner John Bonner.
- V. **Public Comment** (*Mayor Massengill*)
 - A. Individuals wishing to address the Board are asked to provide their name and address for the record.
- VI. **Department Reports**
 - A. Written Reports
 - B. Introduction of temporary full-time employee Brian Leavitt (*Martin Morris*)
 1. WWTP Mechanic
 - C. Benson Parks and Recreation Department Report (*Matt Smith*)
- VII. **Old Business** (*Mayor Massengill*)
 - A. Report regarding the installation of Fire Alarm System wiring at the Partnership for Children lease space located at the Lee Street Complex (*Braston Newton*)
- VIII. **New Business** (*Mayor Massengill*)
 - A. Consider the February 2016 Financial Report (*Kim Pickett*)
 - B. FY 16/17 Presentation related to the proposed purchase of decorative Holiday Lights for the Town of Benson (*Matt Zapp*)
 - C. Consideration of a Conflict of Interest policy to be compliant with the USDA funding requirements. (*Isaac Parker*)
 - D. Authorization for staff to purchase an additional 250 Load Management Switches from NexGrid at a cost not to exceed \$45,000. (*Matt Zapp/ Kim Pickett*)
 1. The replacement 500 LM Switches have already been ordered and will be delivered April 1, 2016
 2. The second purchase of 250 LM switches are part of the previously approved \$300,000 Load Management Project Ordinance.
 - E. A request to move the second Board of Commissioners meeting in April to Thursday April 21, 2016 at 7:00 PM (*Matt Zapp*)

- F. Consider lease with South River EMC to locate a temporary substation at the Porter Street Yard Waste Facility in Benson *(Matt Zapp)*
- G. Update on a lease with Verizon Wireless to locate an antenna on the Mann Street Water Tower *(Matt Zapp)*
 - 1. Lease term of \$27,000 per year.
- H. Consider a request to close South Dunn Street (between Main Street and Parish Drive) from March 28-April 4, 2016. *(Matt Zapp)*
 - 1. Safety precaution to perform the storm water lining beneath McDonald's, Taco Bell and South Dunn Street.

IX. Town Manager Report *(Matt Zapp)*

- A. Town related events and meeting reminders:
 - 1. Town Hall Closed for Good Friday, March 25, 2016
 - 2. Board of Commissioners Budget Meeting Thursday March 31, 2016 at 7 PM.
 - 3. National Library Week April 10-16, 2016
 - 4. Board of Commissioners Meeting Tuesday, April 12, 2016 at 7pm
 - 5. Keep Benson Beautiful (Town wide Clean-up) April 23, 2016 8:30am-noon
 - 6. Board of Commissioners Budget Meeting Thursday April 28, 2016 at 7 PM.
 - a. Staff requests moving this meeting to Thursday April 21, 2016
 - 7. National Day of Prayer May 5, 2016 at 12-noon in the Singing Grove
 - 8. Board of Commissioners meeting, Tuesday, May 10, 2016 at 7pm.

X. Town Attorney *(Isaac Parker)*

XI. Board of Commissioners Report *(Commissioners)*

XII. Mayor Report *(Mayor Massengill)*

XIII. Closed Session

- A. **Closed Session** under NCGS 143-318.11(a)(4) to discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body, including economic incentives.

XIV. Information Only

XV. Adjourn the Meeting *(Mayor Massengill)*