

**Town of Benson  
Benson Conference Center  
Board of Commissioners  
Regular Meeting  
Thursday, February 25, 2016  
7:00 PM**

**A G E N D A**

- I. **Call the Meeting to Order** (*Mayor Massengill*)
- II. **Pledge of Allegiance** (*Mayor Massengill*)
- III. **Consider amending the agenda to add under New Business item F.:  
Consider Amendment No. 2 to Engineering Services Contract with The Wooten  
Company for Phase 2 Project.**
- IV. **Consent Agenda** (*Mayor Massengill*)
- V. **Public Comment** (*Mayor Massengill*)
  - A. Individuals wishing to address the Board are asked to provide their name and address for the record.
- VI. **Department Reports**
  - A. Written Reports
- VII. **Old Business** (*Mayor Massengill*)
  - A. Update on Voluntary Demolition Program. (*Braston Newton*)
    1. Voluntary Demolition Slide Show
    2. Voluntary Demolition Draft Contract
  - B. Update regarding the Benson Parks and Recreation building roof repair at 1204 N. Johnson Street.
    1. Information to be made available at the meeting.
- VIII. **New Business** (*Mayor Massengill*)
  - A. Consider an Engineering Service Agreement with The Wooten Company, related to the USDA sanitary sewer project at the former Dutch Inn. (*Brian Johnson and/or Lee Campbell, TWC*)
  - B. Consider the approval of the January 2016 Financial Report. (*Kim Pickett, Finance Director*)
  - C. Consider adoption of Budget Amendment 08-2015-2016 (*Kimberly Pickett*)
  - D. Consider the proposed Audit Firm RFP and timeline for securing an audit contract for the next 3-years. (*Kim Pickett, Finance Director*)
  - E. Consider Facade grant for Melinda Matthews (*Karissa Bergene*)
  - F. Consider Amendment No. 2 to the Engineering Services contract between The Town of Benson and The Wooten Company. (*Braston Newton*)
- IX. **Town Manager Report** (*Matt Zapp*)
  - A. Update on a proposed lease with South River EMC to locate a temporary substation at the Porter Street Yard Waste Facility in Benson (*Matt Zapp, Town Manager*)
    1. To be considered on March 24, 2016
  - B. Update on a lease with Verizon Wireless to locate an antenna on the Mann Street Water Tower (*Matt Zapp, Town Manager*)
    1. Lease term of \$27,000 per year.
    2. To be considered on March 24, 2016

C. Town related events and meeting reminders:

1. Black History Month Celebration at the Benson Museum, Sun Feb 28, 2016 2-4 PM.
2. Town of Benson's 129th Birthday Saturday, March 5, 2016
3. Board of Commissioners meeting Tuesday, March 8, 2016 at 7pm.
4. Easter Eggtravaganza at Singing Grove 2pm-3pm Saturday, March 19, 2016
5. Board of Commissioners Meeting 7pm Thursday, March 24, 2016
6. Town Hall Closed for Good Friday, March 25, 2016
7. Board of Commissioners Meeting Tuesday, April 12, 2016 at 7pm

X. **Town Attorney** (*Isaac Parker*)

XI. **Board of Commissioners Report** (*Commissioners*)

XII. **Mayor Report** (*Mayor Massengill*)

XIII. **Information Only**

XIV. **Adjourn the Meeting** (*Mayor Massengill*)