

WCHS Board of Education

Regular Board Meeting

August 10, 2020

7:00 PM

Washington Community High School - Library

Agenda

1. CALL TO ORDER - Jennifer Essig, President
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
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5. REPORTS
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6. DISCUSSION & INFORMATIONAL ITEMS
 1. Resignation - Carol "Cookie" Jordan, School Nurse
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 3. Plans for 2020-2021 Athletics and Activities
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 1. Minutes
 1. WCHS Regular Board Meeting Minutes - July 13, 2020 19
 2. Executive Session Meeting Minutes - July 13, 2020
 3. Facilities Committee Meeting Minutes - August 6, 2020 24
 2. Bills 26
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 1. Personnel
 1. Leave of Absence 50
 - a. Approve Leave of Absence - Ashley Rettke, Principal's Secretary
 2. Certified Employment 51
 - a. Approve Employment of Stephanie Koster, English Teacher
 - b. Approve Employment of Randy Marchand, Long term Substitute Teacher
 3. Non-Certified Employment 52
 - a. Approve Employment of Kim Wright, Long term Substitute Principal's Secretary
 2. Approve In Person, Distance Learning, and Safety Protocols Plan 53
Documents for 2020-21 School Year
9. EXECUTIVE SESSION
 1. 5 ILCS 120/2 (c)(2) - Collective negotiating matters between the District and its employees of their representatives, or deliberations concerning salary schedules for one or more classes of employees.
 2. 5 ILCS 120/2 (c)(1) - The appointment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity.

10. ADJOURNMENT

The next regularly scheduled meeting of the Board of Education will be September 14, 2020.

Grad Year	# OF STUDENTS		
	FEMALES	MALES	TOTAL
2021	143	168	311
2022	196	188	384
2023	172	180	352
2024	186	200	386
Total # of Students	697	736	1,433

***** End of report *****

School Treasurer's Monthly Statement
To The School Board of Washington School District 308, Tazewell County

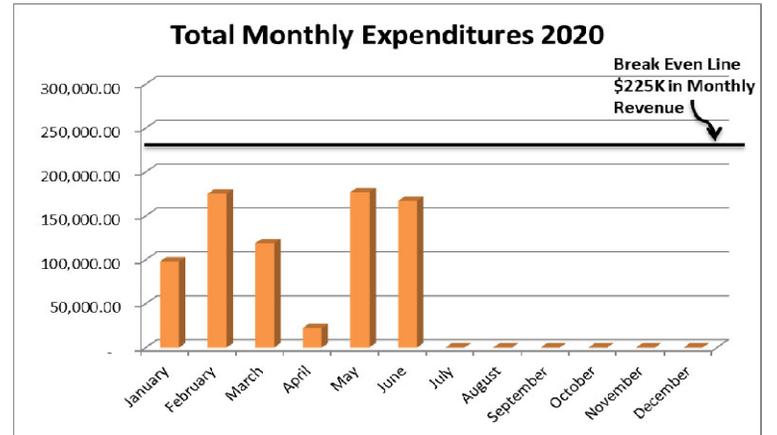
6/1/2020	2020	Cash	Education 1	Building 2	B/I 3	Transp 4	IMRF 5	CAP PROJECTS 6	W/ C 7	TIJF 8	L/Safe 9
	Balance	1,803,438.01	695,642.51	(786,820.54)	37,727.48	903,553.88	175,183.66	70,155.22	463,242.95	96,937.13	147,815.72
06/04	Miscellaneous	51.80	5.00	46.80							
06/04	Miscellaneous	2,140.00	2,140.00								
06/10	Miscellaneous	19,888.49	19,888.49								
06/10	State Aid	26,201.38	26,201.38								
06/12	State Aid	2,574.38				2,574.38					
06/12	State Aid	5,799.41	5,799.41								
06/12	State Aid	6,143.00	6,143.00								
06/12	State Aid	38,892.06				38,892.06					
06/12	State Aid	140,266.81	140,266.81								
06/15	Miscellaneous	100.00	100.00								
06/18	Miscellaneous	50.00	50.00								
06/19	State Aid	67.24	67.24								
06/19	Fund Transfer	0.00	300,000.00			(300,000.00)					
06/22	Miscellaneous	1,500.00	1,500.00								
06/22	Miscellaneous	17,634.00	17,634.00								
06/23	State Aid	140,266.81	140,266.81								
06/23	Wire Transfer	1,500,000.00		1,500,000.00							
06/24	Miscellaneous	83.00	83.00								
06/24	Miscellaneous	3,931.25			3,931.25						
06/24	State Aid	50,000.00		50,000.00							
06/29	Miscellaneous	41.00								41.00	
06/29	Miscellaneous	2,971.30	2,971.30								
06/29	Miscellaneous	29,874.00	29,874.00								
06/30	Webpay	1,847.09	1,847.09								
06/30	Interest	186.02	19.47	38.31	3.37	50.72	11.23	5.67	37.46	7.84	11.95
06/30	Total Receipts	1,990,509.04	694,857.00	1,550,085.11	3,934.62	(258,482.84)	11.23	5.67	37.46	48.84	11.95
06/30	Net Salaries	645,958.89	636,797.89	5,752.26		3,408.74			0.00		0.00
06/30	Expenses	845,977.39	511,346.30	283,805.40		14,460.20	36,365.49		0.00	0.00	0.00
06/30	Total Expenses	1,491,936.28	1,148,144.19	289,557.66	0.00	17,868.94	36,365.49	0.00	0.00	0.00	0.00
06/30	Ending Cash										
	Per Book	2,302,010.77	242,355.32	473,706.91	41,662.10	627,202.10	138,829.40	70,160.89	463,280.41	96,985.97	147,827.67
06/30	Outstanding Checks	38,934.66	4,336.90	33,992.76	0.00	605.00	0.00	0.00	0.00	0.00	0.00
06/30	Balance Per Bank Statement	2,340,945.43	246,692.22	507,699.67	41,662.10	627,807.10	138,829.40	70,160.89	463,280.41	96,985.97	147,827.67

6/30/2020	Outstanding checks	Education	Building	B/I	Transp	IMRF	CAP PROJECTS 6	W/ C	TIJF	L/Save
	227316	100.00	100.00							
	227381	50.00	50.00							
	227531	6.95	6.95							
	227539	9.25	9.25							
	227540	12.21	12.21							
	227544	24.00	24.00							
	227548	48.60	48.60							
	227549	68.85	68.85							
	227568	25.55	25.55							
	227570	28.95	28.95							
	227586	3.65	3.65							
	227591	17,492.76		17,492.76						
	227594	1.00	1.00							
	227622	2.15	2.15							
	227634	33.15	33.15							
	227637	2.15	2.15							
	227638	46.00	46.00							
	227642	1.33	1.33							
	227644	4.50	4.50							
	227649	1.10	1.10							
	227650	6.15	6.15							
	227652	46.80	46.80							
	227654	1.67	1.67							
	227655	5.90	5.90							
	227658	13.15	13.15							
	227674	28.40	28.40							
	227678	25.00	25.00							
	227682	5.20	5.20							
	227687	7.20	7.20							
	227690	6.80	6.80							
	227692	52.70	52.70							
	227700	1.75	1.75							
	227701	16.20	16.20							
	227705	60.30	60.30							
	227706	4.60	4.60							
	227708	6.25	6.25							
	227719	3.00	3.00							
	227737	15.50	15.50							
	227738	12.40	12.40							
	227750	1.25	1.25							
	227754	4.25	4.25							
	227773	200.00	200.00							
	227776	50.00	50.00							
	227784	110.00	110.00							
	227786	50.00	50.00							
	227798	16,500.00		16,500.00						
	227805	285.00				285.00				
	227807	750.00	750.00							
	227828	3.60	3.60							
	227832	3.00	3.00							

	227846	300.00				300.00						
	227847	110.00	110.00									
	227861	51.65	51.65									
	227864	1,200.75	1200.75									
	14064	89.80	89.80									
	14066	26.16	26.16									
	14067	160.00	140.00			20.00						
	14063	327.74	327.74									
	14062	430.34	430.34									
		38,934.66	4,336.90	33,992.76	0.00	605.00	0.00	0.00	0.00	0.00	0.00	0.00

Investment Report								
	Education	Building	Bond & Int	Transportation	IMRF	Working Cash	Life Safety	
ISDLAF	\$0.00	\$1,593,724.83	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
ISDMAX	\$664,613.83	\$1,326,403.39	\$14,757.89	\$71,952.04	\$7,115.96	\$122,905.99		\$53.18
Heartland IMA 4591	\$1,768,011.90							
Central IL Invest		\$1,893,203.93						
Total	\$2,432,625.73	\$4,813,332.15	\$14,757.89	\$71,952.04	\$7,115.96	\$122,905.99		\$53.18
Total Investments								
\$7,462,742.94								

Insurance Report thru 6/30			
Insurance Costs	Last Year	This year	Difference
Medical	\$1,007,702	\$576,320	-\$431,383
Dental	\$31,436	\$44,463	\$13,027
Pharmacy	\$105,155	\$81,233	-\$23,922
Vision	\$2,355	\$1,760	-\$595
Reinsur/fees	\$299,468	\$385,529	\$86,061
Total Fixed/Claim	\$1,446,116	\$1,089,305	-\$356,812
Less Spec Reimb	\$371,080	\$330,960	-\$40,120
Total Cost	\$1,075,036	\$758,345	-\$316,691



Teachers Institute Monday, August 17, 2020

We Believe . . .

WCHS Students are critical thinkers, effective communicators, problem solvers, and ethical, life-long learners

- 8:00AM - 8:20AM **Opening Remarks** - Google Meets - All staff in classrooms/offices
Dr. Freeman
- 8:20AM - 10:25AM **Department Meetings/Individual Classroom Work**
**To be determined by Department Chair
- 10:30AM - 10:55AM **Mandated Training** - Google Meets
Dr. Freeman/Dr. Sander
- 11:00AM - 12:00PM **Cultural Awareness Training** - MPR
Group A
- 12:00PM **Grab and go lunch** - MPR pickup
**Donated by Student Council
- 1:00PM - 2:00PM **Cultural Awareness Training** - MPR
Group B
- 2:00PM - 3:00PM **Cultural Awareness Training** - MPR
Group C

**** Groups are tentative at this time.**

GROUP A	GROUP B	GROUP C
Business/IT/FCS	Math	English
Driver's Education	Science	Special Education
Foreign Language	Social Studies	Township Special Education
PE/Health	Office Staff	Bus Drivers
Maintenance	Fine Arts	Cafeteria

Teachers Institute Tuesday, August 18, 2020

We Believe . . .

WCHS Students are critical thinkers, effective communicators, problem solvers, and ethical, life-long learners

8:00AM - 8:10AM	Opening Remarks - Google Meets - All staff in classrooms/offices Dr. Freeman
8:15AM - 8:40AM	Mandated Training - Google Meets Deans' Office
8:45AM - 9:45AM	Q&A - Instruction & Assessment - Google Meets Karen and Holly
9:50AM - 10:15AM	Mandated Training - Google Meets Nurses Office
10:15AM - 11:00PM	Department Meetings/Individual Classroom Work **To be determined by Department Chair
11:00AM - 12:00PM	Individual Classroom Work Or New Smartboard Training - Google Meets Mandatory if you have not used the new Smartboard displays Technology Staff
12:00PM	Grab and go lunch - MPR
1:00PM - 1:15PM	Mandated Trainings - Google Meets Counselors Office
1:20PM - 2:30PM	Go Guardian Training - Virtual PD **Details to follow
2:30PM - 3:00PM	Department Meetings/Individual Classroom Work **To be determined by Department Chair

*Remote Learning Planning Day Wednesday, August 19,
2020*

We Believe . . .

*WCHS Students are critical thinkers, effective
communicators, problem solvers, and ethical, life-long
learners*

**STAFF MAY USE THE DAY TO PLAN AND PREPARE INDIVIDUALLY AND/OR AS A
DEPARTMENT.**

8:00AM-12:00PM **Department Meetings/Individual Classroom Work**

12:00PM-1:00PM **Lunch on Your Own**

1:00PM-3:00PM **Department Meetings/Individual Classroom Work**

OPTIONAL TRAININGS WILL BE PROVIDED DURING THE DAY.

TRAINING	TIME	LOCATION
Google Classroom	8:00AM-9:00AM	MPR
Screencastify	9:00AM-10:00AM	MPR
Recording Lessons the on Smartboard	10:00AM-11:00AM	MPR
Google Quizzes	11:00AM-12:00PM	MPR
Skyward Quizzes	1:00PM-2:00PM	MPR
Flipgrid	2:00-3:00PM	MPR

Student Success Goal

District-Level Goal: We will develop a balanced system to assess student performance at WCHS, including the creation of a Student Success Factor dashboard that provides meaningful data to measure progress of the district toward specific performance goals.

- **Sub-Goal 1:** The administration will work with the appropriate staff to evaluate state testing data in order to improve test preparation through curriculum improvement, test familiarity for the SAT, PSAT, and Illinois Science Assessment.
- **Sub-Goal 2:** ~~The administration will research and analyze attendance data from students with 8-15 days of absence in order to develop a plan encourage those students to attend school more frequently.~~ The administration will work with the faculty to develop a metric that tracks the number of students eligible to take AP exams compared with the number of students who take AP exams.
**** We will need to flesh this out in order to provide solid and useful data****

Programs and Services Goal

District-Level Goal: We will provide programs and services that maximize academic flexibility, increased dual credit/AP opportunities, and expand the work-based learning programming to better prepare our students for success.

- **Sub-Goal 1:** ~~The administration will work with the faculty to provide the necessary training for teachers to develop online lessons for their classes to utilize during emergency days, to develop on-line aspects for current Co-op classes, and will begin exploring the potential for an on-line class to provide simultaneous in-person and remote instruction to students who need to remain at home due to health concerns.~~
- **Sub-Goal 2:** ~~The administration will work with the appropriate staff to: evaluate the current Industrial Technology programs in order to develop a long-term plan for the purposes of improvement or restructuring of the current curriculum, develop a non-credit bearing Math course designed to support practical applications found in the workforce, and to develop a student communication plan designed to increase the career awareness of WCHS students. The administration will work with the faculty to build a mechanism to track and assess student growth in our academic level programs.~~
- **Sub-Goal 3:** ~~The administration will work with the staff to train additional teachers in project CRISS, embed new strategies into the teaching process and analyze outcomes, and develop model lessons which can be utilized by faculty members. The administration will work with the Board of Education and staff to develop a plan for training that addresses the needs of the COVID-19 Pandemic and improves cultural awareness within WCHS.~~

Finance Goal

District-Level Goal: The district will sustain the Illinois State Board of Education's "Financial Recognition" status so that we continue to have the financial strength necessary to support excellent educational, co-curricular and extra-curricular opportunities for our students, staff and community.

- **Sub-Goal 1:** The Finance committee will work with the administration to ensure the FY20 fiscal year ends with an operating fund surplus and a strong operating expense to revenue ratio, while maintaining adequate reserve cash balances (ideally 180 days cash on hand in the operating funds combined).
- **Sub-Goal 2:** The Finance Committee will work with the administration to maintain designated funds within fund balances to provide resources for future significant and foreseeable expenditures without additional taxpayer burden.
- **Sub-Goal 3:** ~~The Finance Committee will work with the administration to maintain a trough plan for the district, which includes identifying the point at which the depletion of district fund balances would trigger a recommendation from the Finance committee to begin execution of a remediation plan.~~ The Finance Committee will work with the administration in order to optimize opportunities for fiscal efficiency.

Facilities Goal

District-Level Goal: We will proactively maintain, anticipate and plan to ensure necessary, appropriate and safe district facilities.

- ~~**Sub-Goal 1:** The administration will work with the board, architects, construction manager, and contractors to complete the approved facilities projects over the FY19 – FY20 school years.~~ The administration will work with the maintenance staff and Board of Education to address facility needs arising from the COVID-19 global pandemic.
- **Sub-Goal 2:** The administration will continue to work with the Facilities Committee on an annual basis to conduct summer upgrades of approved building and grounds and to identify and report safety, preventative maintenance or other costly facilities issues as they arise. The Facilities Committee will continue to maintain a standard process for significant capital projects (in excess of \$250,000).
- **Sub-Goal 3:** The Board of Education, administration, and district architect will work together to develop a long-range footprint plan for Babcock Field and a plan to address safety concerns as well as improvements for the south entrance to Torry Gymnasium.

PLEASE NOTE: The actual request was 218 pages, which is too long for this format. If you would like to see all of the pages (purchasing records), please contact Dr. Kyle Freeman.

From: <kdeloian@smartprocure.com>

Date: Tue, Jul 21, 2020 at 3:11 PM

Subject: [External Email] SmartProcure Public Records Request Fulfilled Confirmation

To: Joe Sander <jgsander@wacohi.net>

Dear Joe Sander,

This email serves as confirmation that we have received records from Washington Community High School District No. 308. SmartProcure thanks you for taking the time to answer our request. We will begin the process of combining your records with thousands of other government agencies' records nationwide. Should we have further questions we will be in contact with you soon.

Government purchasing agents use the records to save research time, negotiate better pricing with vendors, get quotes or simply to find new vendors.

Again, we appreciate your assistance.

Best Regards,

Ken Deloian
Data Acquisition Specialist

Direct: [561-609-6943](tel:561-609-6943) | Fax: 561-609-6928 | Support: [954-420-9900](tel:954-420-9900)
Email: kdeloian@smartprocure.com | www.smartprocure.com

Ledger, Krystal

1:45 PM (42
minutes ago)

to kdeloian, Joseph, me

I have uploaded the requested documents. If possible, please respond to this email that you have received everything successfully.

Thank you!

Krystal Ledger
Accounting Coordinator
Washington Community High School
115 Bondurant St.
Washington, IL 61571
Telephone: (309) 444-5508
Fax: (309) 444-5767

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The information in this message is confidential and may be legally privileged. Access to this message by anyone other than the addressee is not authorized. If you are not the intended recipient, or an agent of the intended recipient, any disclosure, copying, or distribution of the message or any action or omission taken by you in reliance on it, is prohibited and may be unlawful. If you have received this message in error, please contact the sender immediately and permanently delete the original e-mail, attachment(s), and any copies.
=====

On Mon, Jul 20, 2020 at 7:33 AM Sander, Joseph <igsander@wacohi.net> wrote:
Here is a FOIA for SmartProcure.
Joe

----- Forwarded message -----
From: **Ken Deloian** <kdeloian@smartprocure.com>
Date: Fri, Jul 17, 2020 at 9:03 AM
Subject: [External Email] SmartProcure FOIA Request to Washington Community High School District No. 308 For PO/Vendor Information
To: <igsander@wacohi.net>

Dear Joe Sander or Custodian of Public Records,

SmartProcure is submitting a commercial FOIA request to the Washington Community High School District No. 308 for any and all purchasing records from 02/06/2020 (mm/dd/yyyy) to current. The request is limited to readily available records without physically copying, scanning or printing paper documents. Any editable electronic document is acceptable.

The specific information requested from your record keeping system is:

- 1. Purchase order number. If purchase orders are not used a comparable substitute is acceptable, i.e., invoice, encumbrance, or check number
- 2. Purchase date
- 3. Line item details (Detailed description of the purchase)
- 4. Line item quantity

- 5. Line item price
- 6. Vendor ID number, name, address, contact person and their email address

If you would like to let me know what type of financial software you use, I may have report samples that help to determine how, or if, you are able to respond.

Please email or click on the button below to upload the information. There is no file size limitation:

[Click Here To Upload](#)

If this request was misrouted, please forward to the correct contact person and reply to this communication with the appropriate contact information.

If you have any questions, please feel free to respond to this email or I can be reached at the phone number below in my signature.

Regards,

Ken Deloian
Data Acquisition Specialist

Direct: 561-609-6943
Email: kdeloian@smartprocure.com

Dr. Joseph Sander
Assistant Superintendent
Washington Community High School
115 Bondurant Street
Washington, IL 61571
309.444.5502

7. CONSENT AGENDA

Recommendation:

That the Board of Education approve the Consent Agenda as presented:

RESOLUTION 7.1.

Be it resolved that the Board of Education hereby approves the minutes as follows:

- 7.1.1. Regular Board Meeting Minutes – July 13, 2020
- 7.1.2. Executive Session Meeting Minutes – July 13, 2020
- 7.1.3. Facilities Committee Meeting Minutes – August 6, 2020

RESOLUTION 7.2.

Be it resolved that the Board of Education hereby approves the payment of bills as presented, the payroll per contract, and that the Treasurer be permitted to issue orders for the payment of the same.

Suggested Motion:

Move to approve the Consent Agenda and Resolutions 7.1. and 7.2 as recommended.

**WCHS BOARD OF EDUCATION
REGULAR BOARD MEETING MINUTES
JULY 13, 2020
7:00 PM
W.C.H.S. LIBRARY**

1. CALL TO ORDER

The meeting was called to order at 7:00 p.m.

2. ROLL CALL

Board members attending: Essig, Ward, Nofsinger, Fischer, McNett, Seaman

Board members absent: Butler

WCHS administration attending: Freeman, Sander, Raubach-Davis, Stevens

3. PLEDGE OF ALLEGIANCE

4. VISITORS AND CORRESPONDENCE

The school received information from two parents, one in-person and one letter. Their concerns were specifically about a remote learning option for the 2020-21 school year. The superintendent responded that a remote learning option is being developed and more information will be available soon.

4. 1. Correspondence - M. Isenberg

4. 2. Correspondence - J. Little

5. REPORTS

5. 1. Financial Reports - Joe Sander

Dr. Sander presented the investment and insurance report, which shows investments of approximately \$7.4M, and insurance costs through May 2020. The revenue and expense reports show a more detailed view of the budget compared to actual amounts received and paid as of June 30, 2020.

5. 2. 2020 Summer School Report - Mrs. Stevens

All summer classes were online this year in compliance with guidance from the Illinois State Board of Education and the Illinois Department of Public Health. The number of students successfully completing summer school without removal due to absences or choosing to drop the class was 92.7%. This summer school session also had higher enrollment than previous years.

5. 3. Board Committee Reports

The facilities committee met since the last Board of Education meeting.

Facilities Committee: The facilities committee met and discussed closing out the remaining contractor payments for the construction project, placement of the historic bell, health life safety audit, and future planning for the stadium and front of Torry gym.

6. DISCUSSION & INFORMATIONAL ITEMS

6. 1. Resignation - Katie Miller, English Teacher

6. 2. Miller, Hall & Triggs, LLC

Miller, Hall & Triggs, LLC is waiving the adjustment to their billing rates in light of any financial challenges the pandemic may cause for the district.

6. 3. Planning for School Year 2020-2021

A variety of topics were addressed during the discussion with the Board of Education. Information will be shared with parents each week leading up to the beginning of the school year on topics such as schedule, safety procedures, remote learning option, individual schedules, transportation, in-person learning/curriculum, freshmen kick-off, extracurricular activities, etc.

6. 4. Graduation 2020

The graduation ceremony for the Class of 2020 is scheduled for Saturday, July 18, 2020, at Five Points.

6. 5. Other

Brad Butler will replace Jennifer Essig temporarily on the Curriculum Committee in order for Jen to be involved with a taskforce committee.

7. CONSENT AGENDA

Nofsinger motioned and Fischer seconded that the Board approve the consent agenda as presented. ROLL CALL: Yes–Seaman, Essig, Ward, Nofsinger, Fischer, McNett. No – None. MOTION CARRIED 6-0

8. ACTION ITEMS

8. 1. Personnel

8.1.1.a McNett motioned and Nofsinger seconded that the Board approve the employment of Margaret Bagley, School Social Worker. ROLL CALL: Yes–Essig, Ward, Fischer, Seaman, Nofsinger, Butler. No – None. MOTION CARRIED 6-0

8.1.2.a Ward motioned and Seaman seconded that the Board approve the employment of Mi'chal Backes, Food Service Worker. ROLL CALL: Yes–Essig, Ward, Fischer, Seaman, Nofsinger, Butler. No – None. MOTION CARRIED 6-0

8.1.3.a Nofsinger motioned and Fischer seconded that the Board approve the employment of (8.1.3.a) Jessica Schricker, Assistant Girls Basketball Coach; (8.1.3.b.) Lisa Fuller, Assistant Volleyball Coach; (8.1.3.c.) Baylie Little, Assistant Volleyball Coach. ROLL CALL: Yes–Essig, Ward, Fischer, Seaman, Nofsinger, Butler. No – None. MOTION CARRIED 6-0

8.1.4.a Ward motioned and Seaman seconded that the Board approve the leave of absence of Kimberly Barth. ROLL CALL: Yes–Essig, Ward, Fischer, Seaman, Nofsinger, Butler. No – None. MOTION CARRIED 6-0

8. 2. McNett motioned and Nofsinger seconded that the Board approve the amended 2020-2021 school calendar as presented. ROLL CALL: Yes–Essig, Ward, Fischer, Seaman, Nofsinger, Butler. No – None. MOTION CARRIED 6-0
8. 3. Fischer motioned and Nofsinger seconded that the Board approve the job description - Multi-Tiered Systems of Support (MTSS) Coordinator. ROLL CALL: Yes–Essig, Ward, Fischer, Seaman, Nofsinger, Butler. No – None. MOTION CARRIED 6-0
8. 4. McNett motioned and Nofsinger seconded that the Board approve the amendments discussed at the board meeting regarding the Panther Pride Program, specifically relating to exam waivers. ROLL CALL: Yes–Essig, Ward, Fischer, Seaman, Nofsinger, Butler. No – None. MOTION CARRIED 6-0
8. 5. Ward motioned and Fischer seconded that the Board approve the proposed changes for WCHS Athletic Handbook 2020-2021. ROLL CALL: Yes–Essig, Ward, Fischer, Seaman, Nofsinger, Butler. No – None. MOTION CARRIED 6-0
8. 6. Fischer motioned and Nofsinger seconded that the Board approve the consolidated district plan. ROLL CALL: Yes–Essig, Ward, Fischer, Seaman, Nofsinger, Butler. No – None. MOTION CARRIED 6-0
8. 7. Seaman motioned and Ward seconded that the Board approve the waiving of the 2nd reading of policy 5:125. ROLL CALL: Yes–Essig, Ward, Fischer, Seaman, Nofsinger, Butler. No – None. MOTION CARRIED 6-0
8. 8. Ward motioned and Nofsinger seconded that the Board approve the policy 5:125. ROLL CALL: Yes–Essig, Ward, Fischer, Seaman, Nofsinger, Butler. No – None. MOTION CARRIED 6-0

- 8. 9.** McNett motioned and Seaman seconded that the Board approve the intergovernmental agreement between ICC and Washington Community High School. ROLL CALL: Yes–Essig, Ward, Fischer, Seaman, Nofsinger, Butler. No – None. MOTION CARRIED 6-0

9. EXECUTIVE SESSION

Ward motioned and Nofsinger seconded that the Board convene to executive session at 8:24 p.m. to discuss the following in 9.1 and 9.2. ROLL CALL: Yes–Essig, Ward, Fischer, Seaman, Nofsinger, Butler. No – None. MOTION CARRIED 6-0

- 9. 1.** 9. 1.5 ILCS 120/2 (C) (21) - Discussion of minutes of meetings lawfully closed, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by the Section 2:06.
- 9. 2.** 5 ILCS 120/2 (c)(1) - The appointment, compensation, discipline, performance, or dismissal of specific employees of the District or legal testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity

The board returned from executive session at 10:01 p.m. ROLL CALL: Yes–Essig, Ward, Fischer, Seaman, Nofsinger, Butler.

10. ACTION FOLLOWING EXECUTIVE SESSION

- 10. 1.** Seaman motioned and Nofsinger seconded that the Board approve to open the executive session minutes from 5/11/20 and to keep closed the executive session minutes from: 12/9/19, 12/12/19, 1/13/20, 2/10/20, 3/9/20. ROLL CALL: Yes–Essig, Ward, Fischer, Seaman, Nofsinger, Butler. No – None. MOTION CARRIED 6-0
- 10. 2.** Fischer motioned and Nofsinger seconded that the Board take action on destruction of executive session recordings prior and up to January 2019. ROLL CALL: Yes–Essig, Ward, Fischer, Seaman, Nofsinger, Butler. No – None. MOTION CARRIED 6-0
- 10. 3.** Fisher motioned and Nofsinger seconded to re-employ R. Meardy as discussed. ROLL CALL: Yes–Essig, Ward, Fischer, Seaman, Nofsinger, Butler. No – None. MOTION CARRIED 6-0
- Seaman motioned and Nofsinger seconded that Board approve the 3-year contract for the Assistant Superintendent, Dr. Sander, as discussed. ROLL CALL: Yes–Essig, Ward, Fischer, Seaman, Nofsinger, Butler. No – None. MOTION CARRIED 6-0

McNett motioned and Nofsinger seconded that the Board approve the 5-year contract for the Superintendent, Dr. Freeman, as discussed. ROLL CALL: Yes—Essig, Ward, Fischer, Seaman, Nofsinger, Butler. No – None. MOTION CARRIED 6-0

11. ADJOURNMENT

Nofsinger motioned and Seaman seconded that the meeting adjourn at 10:20 p.m. ROLL CALL: Yes—Essig, Ward, Fischer, Seaman, Nofsinger, Butler. No – None. MOTION CARRIED 6-0

The next regularly scheduled meeting of the Board of Education will be August 10, 2020.

President, Board of Education _____

Secretary, Board of Education _____

**WCHS BOARD OF EDUCATION
FACILITIES COMMITTEE MEETING MINUTES
AUGUST 6, 2020
9:30 AM
WCHS ADMINISTRATION OFFICE**

1. CALL TO ORDER

The meeting was called to order at 9:35 a.m.

2. ROLL CALL

Committee members attending: Nofsinger, Essig, Ward
WCHS attending: Sander, Freeman, Meardy

3. VISITORS AND CORRESPONDANCE

None

4. SCHOOL BELL

An update of the bell restoration was discussed and a photo was shared with the committee. The bell will stand approximately 4 ft tall in the front foyer area and will be placed on a wooden base.

5. PLANTER

The planter in front of Torry Gym was demolished and the space will be renovated. A concrete patio with painted brick will be completed by the maintenance staff and benches will be installed.

6. SCOREBOARD

The new baseball and softball scoreboards have been installed and final tasks are being completed.

7. SUMMER MAINTENANCE CLOSE OUT REPORT

Ryne Meardy and his staff completed the majority of tasks on the summer maintenance plan. A few items are still being finalized. A report will be shared at the board meeting on Monday night.

8. OTHER

The replacement of the new color LED board in the school sign has been completed.

Discussed the building updates taking place as it relates to Covid-19. Plexiglass is being placed in the offices, among other things.

9. ADJOURNMENT

Essig motioned and Nofsinger seconded that the meeting adjourn at 10:01 a.m. All yeas

Facilities Committee - Essig/Nofsinger/Ward

President, Board of Education _____

Secretary, Board of Education _____

Washington Community High School
Transactions by Account
 As of July 31, 2020

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Advocate For Awareness							341.28
Total Advocate For Awareness							341.28
After Midnight							5,595.20
Deposit	07/30/2020	31023	Lisa Roberts	Refund from Game On		465.00	6,060.20
Total After Midnight							6,060.20
					0.00	465.00	6,060.20
Art Club							3,242.67
Total Art Club							3,242.67
Athletics General							7,361.42
Orange Crush							737.51
Total Orange Crush							737.51
Athletics General - Other							6,623.91
Total Athletics General - Other							6,623.91
Total Athletics General							7,361.42
Automobile							242.28
Total Automobile							242.28
Band							1,535.80
Drumline - T. Weston Memorial							301.00
Total Drumline - T. Weston Memorial							301.00
Band - Other							1,234.80
Total Band - Other							1,234.80
Total Band							1,535.80
Baseball							-387.79
Total Baseball							-387.79
Basketball-Boys							12,979.93
Check	07/08/2020	13920	Hudl	Hudl subscription - Inv 00916757	1,424.73		11,555.20
Deposit	07/09/2020		Herb Knoblach	Metamora entry fee		90.00	11,645.20
Deposit	07/09/2020		Herb Knoblach	Manual entry fee		90.00	11,735.20
Total Basketball-Boys							11,735.20
					1,424.73	180.00	11,735.20
Basketball-Camps							127.47
Total Basketball-Camps							127.47
Basketball-Girls							6,781.15
Check	07/08/2020	13920	Hudl	Hudl subscription - Inv 00916757	1,424.73		5,356.42
Total Basketball-Girls							5,356.42
					1,424.73	0.00	5,356.42
Bass Fishing							1,551.78
Total Bass Fishing							1,551.78
Block PE							2,375.20
Total Block PE							2,375.20
Bloom							3,040.79
Total Bloom							3,040.79
Book Club							3,086.71
Total Book Club							3,086.71
Boys Track							1,870.47
Deposit	07/09/2020		Herb Knoblach	Champion teamwear		972.75	2,843.22
Total Boys Track							2,843.22
					0.00	972.75	2,843.22
Brian Wisner Memorial							2,014.56
Total Brian Wisner Memorial							2,014.56
Broadway							9,555.61
Total Broadway							9,555.61
Chaps							946.46
Total Chaps							946.46
Cheerleaders							4,216.53
Total Cheerleaders							4,216.53
Chess							902.46
Total Chess							902.46
Chorus							4,537.37
Total Chorus							4,537.37
Concession Upkeep							41.85
Total Concession Upkeep							41.85
Counseling							1,015.17
Total Counseling							1,015.17
CPR Health Fund							1,581.53
Total CPR Health Fund							1,581.53
Cross Country							1,647.82

Washington Community High School
Transactions by Account
As of July 31, 2020

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Total Cross Country							1,647.82
Dean's Office							96.89
Total Dean's Office							96.89
Drama Club							6,480.69
Total Drama Club							6,480.69
Driving Skills For Life							831.54
Total Driving Skills For Life							831.54
Engineering Technology							130.12
Total Engineering Technology							130.12
Evan Knoblauch Memorial							459.67
Total Evan Knoblauch Memorial							459.67
Fellowship Of Christian Athlete							40.39
Total Fellowship Of Christian Athlete							40.39
Fitness Club							9,744.89
Fitness Fair							3,005.94
Total Fitness Fair							3,005.94
Hope Week							1,664.67
Total Hope Week							1,664.67
Fitness Club - Other							5,074.28
Total Fitness Club - Other							5,074.28
Total Fitness Club							9,744.89
Former Class Funds							17,465.07
General...	07/10/2020	389		Moved from Senior 2020 class		11,379.09	28,844.16
Check	07/20/2020	13922	Washington Community Foundation	Donation for WCHS Class of 2020 for scholarship	11,379.09		17,465.07
Total Former Class Funds							11,379.09
French Club							1,717.56
Total French Club							1,717.56
Freshman Class							822.02
General...	07/10/2020	389		Move to Sophomore class	822.02		0.00
Total Freshman Class							822.02
Game Club							13.88
Total Game Club							13.88
Gay Straight Alliance (GSA)							388.07
Total Gay Straight Alliance (GSA)							388.07
General							1,108.35
Deposit	07/09/2020		Cookie Jordan	Computer desk sale		10.00	1,118.35
Total General							0.00
Girls Track							36.88
Total Girls Track							36.88
Global Affairs							267.65
Total Global Affairs							267.65
Golf							3,195.82
Total Golf							3,195.82
GRANT - Science Symposium							109.31
Total GRANT - Science Symposium							109.31
IMC Fine Fund							291.05
Total IMC Fine Fund							291.05
Impact							6,347.68
Total Impact							6,347.68
Inter Rel Co-op							6,913.22
Total Inter Rel Co-op							6,913.22
Interest ISDLAF							20,816.68
Total Interest ISDLAF							20,816.68
International Club							1,331.87
Total International Club							1,331.87
Intramurals							690.80
Total Intramurals							690.80
Intrst NOW Acct							15,911.32
Deposit	07/31/2020			Interest		43.80	15,955.12
Total Intrst NOW Acct							0.00
JFL Football							3,783.23
Total JFL Football							3,783.23
Junior Class							12,988.52

Washington Community High School
Transactions by Account
 As of July 31, 2020

Type	Date	Num	Name	Memo	Debit	Credit	Balance
General...	07/10/2020	389		Moved from Sophomore class		2,449.90	15,438.42
General...	07/10/2020	389		Move to Senior class	12,988.52		2,449.90
Total Junior Class					12,988.52	2,449.90	2,449.90
Lacrosse-Boys							
Check	07/08/2020	13920	Hudl	Hudl subscription - Inv 00916757	1,127.91		9,636.43
Total Lacrosse-Boys					1,127.91	0.00	8,508.52
Lacrosse - Girls							
Check	07/08/2020	13920	Hudl	Hudl subscription - Inv 00916757	1,127.91		5,967.00
Total Lacrosse - Girls					1,127.91	0.00	4,839.09
Leadership & Community Service							
Check	07/07/2020	13919	Indiana University	Becca Bambrick - 2020 recipient	300.00		1,984.62
Total Leadership & Community Service					300.00	0.00	1,684.62
Leadership Challenge							
Total Leadership Challenge							217.98
Library grant-PNC Bank							
Total Library grant-PNC Bank							840.88
Life Skills Class							
Total Life Skills Class							308.83
Lift A Thon							
Total Lift A Thon							4,270.38
Manufacturing							
Total Manufacturing							3,142.76
Mathletes							
Total Mathletes							175.71
Media Subscribers							
Total Media Subscribers							525.90
Mini Bakery							
Total Mini Bakery							0.10
National Honor Society							
Check	07/22/2020	13924	Nate Faivre	Refund for NHS stole	25.00		5,821.95
Check	07/22/2020	13925	Luke Zobrist	Refund for NHS stole	25.00		5,796.95
Check	07/22/2020	13926	Emily Biagini	Refund for stole	25.00		5,771.95
Check	07/22/2020	13927	Grant Reed	Refund for stole	25.00		5,746.95
Check	07/22/2020	13928	Maddie Norman	Return of stole	25.00		5,721.95
Check	07/22/2020	13929	Rachel Blankenship	Return of stole	25.00		5,696.95
Check	07/27/2020	13930	Joy English	Refund for NHS stole	25.00		5,671.95
Check	07/27/2020	13931	Joshua Madsen	Refund for NHS stole	25.00		5,646.95
Check	07/31/2020	13934	Logan Spahn	Refund for stole	25.00		5,621.95
Total National Honor Society					225.00	0.00	5,596.95
Operation Snowball							
Total Operation Snowball							2,958.04
Panther Embroidery Shop							
Total Panther Embroidery Shop							305.68
Panther Perk							
Greeting Cards/Buttons							
Total Greeting Cards/Buttons							949.11
Panther Perk - Other							
Total Panther Perk - Other							516.78
Total Panther Perk							516.78
Panther Professionals							
Total Panther Professionals							432.33
Pantherettes							
Deposit	07/30/2020	31024	Lauren Metz	Kroger fundraiser		49.13	8,475.25
Deposit	07/30/2020	31025	Lauren Metz	Unpaid balances pre covid		244.47	8,524.38
Total Pantherettes					0.00	293.60	8,768.85
Pep Club							
Total Pep Club							570.41
Pepsi & 7Up Mkt							
Check	07/13/2020	13921	Dan Gray Signs, LLC	2nd payment for watchfire board for school sign - Inv D20-149	5,919.50		2,945.78
Check	07/22/2020	13923	Dan Gray Signs, LLC	Final payment	5,919.50		-2,973.72
Total Pepsi & 7Up Mkt					11,839.00	0.00	-8,893.22
Preschool (FCS)							
Total Preschool (FCS)							1,365.69
Readapalooza							
Total Readapalooza							572.99

Washington Community High School
Transactions by Account
As of July 31, 2020

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Robotics							25,179.05
Total Robotics							25,179.05
Rotary Club Relief							829.97
Total Rotary Club Relief							829.97
Scholarships							180,945.03
Classmates Music							0.16
Total Classmates Music							0.16
Cody Carlin Memorial							5,000.00
Check	07/07/2020	13914	Illinois Central College	2020 recipient-Melody Cline	2,500.00		2,500.00
Total Cody Carlin Memorial					2,500.00	0.00	2,500.00
Eric Eblen Memorial Scholarship							500.09
Check	07/07/2020	13913	University of Missouri - Columbia	2020 recipient - Elly Smith	500.00		0.09
Total Eric Eblen Memorial Scholarship					500.00	0.00	0.09
Erick Norlin Fund							5,707.00
Check	07/07/2020	13918	Saint Louis University	2020 recipient - Allisyn Higgins	2,800.00		2,907.00
Total Erick Norlin Fund					2,800.00	0.00	2,907.00
Floyd O'Reed Memorial							1,243.05
Check	07/07/2020	13915	Illinois Central College	2020 recipient-Jaiden Wynn	1,000.00		243.05
Total Floyd O'Reed Memorial					1,000.00	0.00	243.05
Hunkler Stagen							125,090.50
Check	07/31/2020	13933	University Of Illinois	Addison Prina - scholarship recipient	3,000.00		122,090.50
Total Hunkler Stagen					3,000.00	0.00	122,090.50
Impact Scholarship							1,000.00
Total Impact Scholarship							1,000.00
James Ashbrook Memorial Fund							16,326.55
Total James Ashbrook Memorial Fund							16,326.55
Marilyn Drake Scholarship							5,000.00
Check	07/07/2020	13917	University of Nebraska-Lincoln	2020 recipient - Joshua Madsen	750.00		4,250.00
Total Marilyn Drake Scholarship					750.00	0.00	4,250.00
Mike Sluder Fund							143.00
Total Mike Sluder Fund							143.00
Orange & Black/Herff Jones							250.00
Total Orange & Black/Herff Jones							250.00
Scott Wehnes Memorial							12,538.81
Total Scott Wehnes Memorial							12,538.81
Stephen F Mason Fund							3,340.79
Check	07/31/2020	13932	Heartland Community College	Brook Evans scholarship recipient	350.00		2,990.79
Total Stephen F Mason Fund					350.00	0.00	2,990.79
Washington Township United Fund							3,000.00
Check	07/07/2020	13916	Illinois Central College	2020 recipient-Dylan Kurima	1,500.00		1,500.00
Total Washington Township United Fund					1,500.00	0.00	1,500.00
Whittaker Scholarship Fund							45.78
Total Whittaker Scholarship Fund							45.78
WLCS Scholarship Fund							210.00
Total WLCS Scholarship Fund							210.00
Scholarships - Other							1,549.30
Total Scholarships - Other							1,549.30
Total Scholarships					12,400.00	0.00	168,545.03
Scholastic Bowl							430.00
Total Scholastic Bowl							430.00
Science Club							850.54
Total Science Club							850.54
Senior Class							11,379.09
General...	07/10/2020	389		Moved from Junior class		12,988.52	24,367.61
General...	07/10/2020	389		Move to Former class funds	11,379.09		12,988.52
Total Senior Class					11,379.09	12,988.52	12,988.52
Soccer-Boys							2,641.58
Check	07/08/2020	13920	Hudl	Hudl subscription - Inv 00916757	1,127.91		1,513.67
Total Soccer-Boys					1,127.91	0.00	1,513.67
Soccer-Girls							0.00
Check	07/08/2020	13920	Hudl	Hudl subscription - Inv 00916757	1,127.91		-1,127.91

Washington Community High School
Transactions by Account
As of July 31, 2020

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Total Soccer-Girls					1,127.91	0.00	-1,127.91
Softball							2,904.28
Deposit	07/09/2020		Herb Knoblach	Shear Heaven salon softball sign		150.00	3,054.28
Total Softball					0.00	150.00	3,054.28
Sophomore Class							2,449.90
General...	07/10/2020	389		Moved from Freshman Class		822.02	3,271.92
General...	07/10/2020	389		Move to Junior class	2,449.90		822.02
Total Sophomore Class					2,449.90	822.02	822.02
Spanish Club							1,513.79
Total Spanish Club							1,513.79
Special Ed Co-op							2,103.81
Total Special Ed Co-op							2,103.81
Special Events-Athletics							8,659.51
Total Special Events-Athletics							8,659.51
Speech							2,008.13
Total Speech							2,008.13
State Football Playoff							3,963.92
Check	07/08/2020	13920	Hudl	Hudl subscription - Inv 00916757	2,552.00		1,411.92
Total State Football Playoff					2,552.00	0.00	1,411.92
Student Council							11,089.96
Total Student Council							11,089.96
Swim Team							184.20
Total Swim Team							184.20
Tennis - Boys							4,571.70
Tennis - Girls							5,521.91
Fence Sign Fundraiser							1,100.00
Total Fence Sign Fundraiser							1,100.00
Tennis - Girls - Other							4,421.91
Total Tennis - Girls - Other							4,421.91
Total Tennis - Girls							5,521.91
Tough Love							883.99
Total Tough Love							883.99
Tournament of Champions							36,275.21
Check	07/08/2020	13920	Hudl	Hudl subscription - Inv 00916757	1,780.90		34,494.31
Total Tournament of Champions					1,780.90	0.00	34,494.31
Volleyball							6,532.12
Check	07/07/2020	13912	VISA - Joe Sander	Hudl - mobile analysis kit	273.90		6,258.22
Check	07/07/2020	13912	VISA - Joe Sander	Eastside Volleyball Club - registration for summer league	465.17		5,793.05
Check	07/08/2020	13920	Hudl	Hudl subscription - Inv 00916757	1,306.00		4,487.05
Deposit	07/09/2020		Herb Knoblach	Pekin entry fee		150.00	4,637.05
Total Volleyball					2,045.07	150.00	4,637.05
Washington Township Special Ed							55.00
Total Washington Township Special Ed							55.00
WCHS Hardship **NEW**							713.05
Total WCHS Hardship **NEW**							713.05
Wrestling							5,870.29
Yearbook							21,316.19
Total Yearbook							21,316.19
Retained Earnings							43.60
Total Retained Earnings							43.60
TOTAL					77,521.69	29,904.68	531,026.56

Washington Community High School
Balance Sheet
 As of July 31, 2020

	Jul 31, 20
ASSETS	
Current Assets	
Checking/Savings	
Checking-Activity Account	485,117.19
ISDLAF Interest	45,909.37
Total Checking/Savings	531,026.56
Total Current Assets	531,026.56
TOTAL ASSETS	531,026.56
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Advocate For Awareness	341.28
After Midnight	6,060.20
Art Club	3,242.67
Athletics General	
Orange Crush	737.51
Athletics General - Other	6,623.91
Total Athletics General	7,361.42
Automobile	242.28
Band	
Drumline - T. Weston Memorial	301.00
Band - Other	1,234.80
Total Band	1,535.80
Baseball	-387.79
Basketball-Boys	11,735.20
Basketball-Camps	127.47
Basketball-Girls	5,356.42
Bass Fishing	1,551.78
Block PE	2,375.20
Bloom	3,040.79
Book Club	3,086.71
Boys Track	2,843.22
Brian Wisner Memorial	2,014.56
Broadway	9,555.61
Chaps	946.46
Cheerleaders	4,216.53
Chess	902.46
Chorus	4,537.37
Concession Upkeep	41.85
Counseling	1,015.17
CPR Health Fund	1,581.53
Cross Country	1,647.82
Dean's Office	96.89
Drama Club	6,480.69
Driving Skills For Life	831.54
Engineering Technology	130.12
Evan Knoblauch Memorial	459.67
Fellowship Of Christian Athlete	40.39
Fitness Club	
Fitness Fair	3,005.94
Hope Week	1,664.67
Fitness Club - Other	5,074.28
Total Fitness Club	9,744.89
Former Class Funds	17,465.07
French Club	1,717.56
Game Club	13.88
Gay Straight Alliance (GSA)	388.07

Washington Community High School

Balance Sheet

08/03/20

As of July 31, 2020

Cash Basis

	<u>Jul 31, 20</u>
General	1,118.35
Girls Track	36.88
Global Affairs	267.65
Golf	3,195.82
GRANT - Science Symposium	109.31
IMC Fine Fund	291.05
Impact	6,347.68
Inter Rel Co-op	6,913.22
Interest ISDLAF	20,816.68
International Club	1,331.87
Intramurals	690.80
Intrst NOW Acct	15,955.12
JFL Football	3,783.23
Junior Class	2,449.90
Lacrosse-Boys	8,508.52
Lacrosse - Girls	4,839.09
Leadership & Community Service	1,684.62
Leadership Challenge	217.98
Library grant-PNC Bank	840.88
Life Skills Class	308.83
Lift A Thon	4,270.38
Manufacturing	3,142.76
Mathletes	175.71
Media Subscribers	525.90
Mini Bakery	0.10
National Honor Society	5,596.95
Operation Snowball	2,958.04
Panther Embroidery Shop	305.68
Panther Perk	
Greeting Cards/Buttons	516.78
Panther Perk - Other	432.33
Total Panther Perk	949.11
Panther Professionals	505.37
Pantherettes	8,768.85
Pep Club	570.41
Pepsi & 7Up Mkt	-8,893.22
Preschool (FCS)	1,365.69
Readapalooza	572.99
Robotics	25,179.05
Rotary Club Relief	829.97
Scholarships	
Classmates Music	0.16
Cody Carlin Memorial	2,500.00
Eric Eblen Memorial Scholarship	0.09
Erick Norlin Fund	2,907.00
Floyd O'Reed Memorial	243.05
Hunkler Stagen	122,090.50
Impact Scholarship	1,000.00
James Ashbrook Memorial Fund	16,326.55
Marilyn Drake Scholarship	4,250.00
Mike Sluder Fund	143.00
Orange & Black/Herff Jones	250.00
Scott Wehnes Memorial	12,538.81
Stephen F Mason Fund	2,990.79
Washington Township United Fund	1,500.00
Whittaker Scholarship Fund	45.78
WLCS Scholarship Fund	210.00
Scholarships - Other	1,549.30
Total Scholarships	168,545.03
Scholastic Bowl	430.00
Science Club	850.54
Senior Class	12,988.52
Soccer-Boys	1,513.67

Washington Community High School
Balance Sheet
As of July 31, 2020

	<u>Jul 31, 20</u>
Soccer-Girls	-1,127.91
Softball	3,054.28
Sophomore Class	822.02
Spanish Club	1,513.79
Special Ed Co-op	2,103.81
Special Events-Athletics	8,659.51
Speech	2,008.13
State Football Playoff	1,411.92
Student Council	11,089.96
Swim Team	184.20
Tennis - Boys	4,571.70
Tennis - Girls	
Fence Sign Fundraiser	1,100.00
Tennis - Girls - Other	4,421.91
	<u>5,521.91</u>
Total Tennis - Girls	5,521.91
Tough Love	883.99
Tournament of Champions	34,494.31
Volleyball	4,637.05
Washington Township Special Ed	55.00
WCHS Hardship **NEW**	713.05
Wrestling	5,870.29
Yearbook	21,316.19
	<u>530,982.96</u>
Total Other Current Liabilities	530,982.96
Total Current Liabilities	<u>530,982.96</u>
Total Liabilities	530,982.96
Equity	
Retained Earnings	43.60
	<u>43.60</u>
Total Equity	43.60
TOTAL LIABILITIES & EQUITY	<u><u>531,026.56</u></u>

Invoice Listing (Condensed)

Washington CHSD 308

Full Name	PO Number	Invoice Number	Batch	Description	Invoice Date	Check Number	Net Amount
0109 SPECIALIZED		INV100243	20200716B	JUNE ESY 2020 Billing	07/09/2020	227984	3,115.50
0109 SPECIALIZED		INV100504	20200722B	OUT OF DISTRICT TUITION - RATE	07/17/2020	227984	5,937.53
0109 SPECIALIZED		INV100676	20200806KL	July ESY 2020 Billing	07/28/2020	227984	4,361.70
0109 SPECIALIZED			13,414.73				
8 TO 18 MEDIA INC		INV-002542	20200806KL	Annual Subscription for 8to18 Software	07/20/2020	227985	750.00
8 TO 18 MEDIA INC			750.00				
ADVOCATE		770251	20200716B	GARSKE, DANIEL- Physical & Drug	06/06/2020	227986	133.00
ADVOCATE OCCUPATIONAL			133.00				
Allard, Vicki		LR FY21	20200804M	Lunch Acct Rfnd	08/03/2020	227987	31.40
Allard, Vicki			31.40				
ALLEN TRANSPSERV		720308	20200805B	Transportation services for SUMMER	07/31/2020	227988	23,395.40
ALLEN TRANSPSERV INC			23,395.40				
AMAZON BUSINESS		11NJ-KK74-3RTV	20200722B	PERSONAL PROTECTIVE GEAR	07/18/2020	227989	99.75
AMAZON BUSINESS		147L-NNCP-N9DW	20200806B	SPEAKER MOUNT- MAINTENANCE	07/03/2020	227989	9.95
AMAZON BUSINESS		16LH-N4KX-7TG6	20200730B	ART SUPPLIES	07/28/2020	227989	59.49
AMAZON BUSINESS		1VJX-JMQQ-H3QF	20200722B	PERSONAL PROTECTIVE GEAR	07/16/2020	227989	437.47
AMAZON BUSINESS	0002100073	1TM3-1CKG-4GXW	20200716B	ART CLASS SUPPLIES	07/09/2020	227989	160.65
AMAZON BUSINESS	0002100076	1DXH-RVX3-YVCV	20200716B	DVDS	07/14/2020	227989	53.99
AMAZON BUSINESS	0002100076	1JG7-QMD1-Q16D	20200716B	DVDS	07/16/2020	227989	17.75
AMAZON BUSINESS	0002100080	1Y1R-6J36-VCTT	20200716B	WHITE BOARD	07/11/2020	227989	252.00

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Full Name	PO Number	Invoice Number	Batch	Description	Invoice Date	Check Number	Net Amount
AMAZON BUSINESS	0002100082	1KPL-GLGH-DLX6	20200716B	FACE MASKS REUSEABLE	07/13/2020	227989	172.74
AMAZON BUSINESS	0002100085	1P49-9PFN-C1QN	20200722B	SUPPLIES FOR RYNE	07/17/2020	227989	820.47
AMAZON BUSINESS	0002100090	1FP6-HC6N-G4LC	20200723B	ELEVATOR FRAMES	07/22/2020	227989	139.96
AMAZON BUSINESS	0002100091	1TT3-3HLM-VYC7	20200729B	CLASSROOM SUPPLIES	07/22/2020	227989	565.80
AMAZON BUSINESS	0002100094	13GV-3NVY-JHR6	20200729B	GITAR LESSON 1 BOOK	07/27/2020	227989	139.60
AMAZON BUSINESS	0002100095	1MKD-TLYW-F737	20200805B	TECH SUPPLIES	08/01/2020	227989	72.98
AMAZON BUSINESS	0002100100	1JL4-GLP4-MXDW	20200805B	COVID SUPPLIES	07/29/2020	227989	428.80
AMAZON BUSINESS	0002100101	1G3M-JYH6-RNJ3	20200805B	SUPPLIES	07/29/2020	227989	25.98
AMAZON BUSINESS	0002100111	1MCN-PYRV-J4D1	20200805B	BOOKS FOR LIBRARY	08/02/2020	227989	77.84
AMAZON BUSINESS	0002100114	1Q1C-JQKQ-LGJC	20200805B	HEADPHONES	08/04/2020	227989	85.48
AMAZON BUSINESS	0002100119	1CHV-PNFR-G17M	20200806B	DEANS SUPPLIES	08/06/2020	227989	442.87
AMAZON BUSINESS			4,063.57				
AMEREN CILCO		202007171028	20200722B	ACCT 5294731028 ELECTRIC/GAS	07/17/2020	227990	321.41
AMEREN CILCO		202008044007	20200806B	Acct 6345014007	08/04/2020	227990	71.09
AMEREN CILCO		202008046012	20200806B	Acct 2211156012	08/04/2020	227990	99.34
AMEREN CILCO			491.84				
B & H PHOTO	0002100039	174174127	20200716B	ART CLASS SUPPLIES	07/02/2020	227991	92.93
B & H PHOTO			92.93				
Baele, Deanna		LR FY20	20200807KL	Lunch Account Refund	08/07/2020	227992	381.20
Baele, Deanna			381.20				

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Full Name	PO Number	Invoice Number	Batch	Description	Invoice Date	Check Number	Net Amount
BRADFIELD'S, INC.	0002000594	541124	20200730B	SMARTBOARDS	05/27/2020	227993	24,500.00
BRADFIELD'S, INC.	0002000595	541128	20200730B	SMART BOARDS	05/27/2020	227993	24,500.00
BRADFIELD'S, INC.	0002000596	541125	20200730B	SMART BOARDS	05/27/2020	227993	24,500.00
BRADFIELD'S, INC.	0002000597	541127	20200730B	SMART BOARDS	05/27/2020	227993	24,500.00
BRADFIELD'S, INC.	0002000598	541123	20200730B	SMART BOARDS	05/27/2020	227993	19,985.00
BRADFIELD'S, INC.	0002000599	541126	20200730B	SMART BOARDS	05/27/2020	227993	24,500.00
BRADFIELD'S, INC.			142,485.00				
BRADFORD, ANNE		080420	20200805KL	Communication Consulting 07.08.2020 - 08/04/2020		9000000538	2,166.75
BRADFORD, ANNE			2,166.75				
BRECKLINS BP		20200731brecklin	20200806B	FUEL JULY 2020	07/31/2020	227994	1,015.97
BRECKLINS BP			1,015.97				
BUSHUE		Washington308-20200731	20200805B	BACK GROUND CHECKS	07/31/2020	227995	238.00
BUSHUE BACKGROUND			238.00				
CDS OFFICE	0002100092	INV1321800	20200805B	TONER FOR BOOKKEEPING OFFICE-	07/28/2020	227996	308.68
CDS OFFICE			308.68				
CHILDRENS HOME		INV1006960	20200722B	WCHS School - JUNE 2020	07/07/2020	227997	5,550.50
CHILDRENS HOME		INV1006963	20200722B	WCHS School - JUNE 2020	07/07/2020	227997	5,550.50
CHILDRENS HOME		INV1006981	20200722B	WCHS School - JUNE 2020	07/07/2020	227997	2,714.56
CHILDRENS HOME		INV1006996	20200722B	WCHS School - JUNE 2020	07/07/2020	227997	2,714.56
CHILDRENS HOME		INV1007008	20200722B	WCHS School - JUNE 2020	07/07/2020	227997	2,714.56

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Washington CHSD 308

Full Name	PO Number	Invoice Number	Batch	Description	Invoice Date	Check Number	Net Amount
CHILDRENS HOME		INV1007016	20200722B	WCHS School - JUNE 2020	07/07/2020	227997	2,714.56
CHILDRENS HOME		INV1007018	20200722B	WCHS School - JUNE 2020	07/07/2020	227997	2,714.56
CHILDRENS HOME		INV1007024	20200722B	WCHS School - JUNE 2020	07/07/2020	227997	2,714.56
CHILDRENS HOME		INV1007055	20200722B	WCHS School - JUNE 2020	07/07/2020	227997	2,714.56
CHILDRENS HOME		INV1007065	20200722B	WCHS School - JUNE 2020	07/07/2020	227997	2,714.56
CHILDRENS HOME		INV1007152	20200806KL	Tuition - June 2020	06/30/2020	227997	5,550.50
CHILDRENS HOME		INV1007156	20200806KL	Tuition - June 2020	06/30/2020	227997	2,714.56
CHILDRENS HOME			41,082.54				
CITY OF		202007269700	20200806B	ACCT 0410009700-00	07/26/2020	227998	724.99
CITY OF		202007269725	20200806B	ACCT 0410009725-00	07/26/2020	227998	912.66
CITY OF		202007269740	20200806B	ACCT 0410009740-00	07/26/2020	227998	6.28
CITY OF		202007269760	20200806B	ACCT 0410009760-00	07/26/2020	227998	15.35
CITY OF		202007269790	20200806B	ACCT 0410009790-00	07/26/2020	227998	443.10
CITY OF		202007269850	20200806B	ACCT 0410009850-00	07/26/2020	227998	37.04
CITY OF WASHINGTON			2,139.42				
DE LAGE LANDEN FIN		68945512	20200805B	CONTRACT # 100-10150150	07/31/2020	227999	2,393.00
DE LAGE LANDEN FIN SERV			2,393.00				
DELL MARKETING LP		10390303590	20200806B	CHROMEBOOK 3100 2-IN-1	05/01/2020	228000	22,723.80
DELL MARKETING LP	0002000590	10407734322	20200730B	CHROMEBOOKS	07/14/2020	228000	18,569.62

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Full Name	PO Number	Invoice Number	Batch	Description	Invoice Date	Check Number	Net Amount
DELL MARKETING LP	0002000591	10407734330	20200730B	CHROMEBOOKS	07/14/2020	228000	23,960.80
DELL MARKETING LP	0002000592	10407734349	20200730B	CHROMEBOOKS	07/14/2020	228000	23,960.80
DELL MARKETING LP	0002000609	10409248390	20200730B	MONITORS	07/20/2020	228000	8,542.00
DELL MARKETING LP	0002000610	10409075457	20200730B	OPTIPLEX	06/19/2020	228000	7,355.60
DELL MARKETING LP	0002000611	10406297582	20200730B	MICRO AIO STANDS	07/09/2020	228000	2,252.40
DELL MARKETING LP	0002100000	10404942617	20200716B	LAPTOP FOR TOWNSHIP	08/10/2020	228000	5,853.06
DELL MARKETING LP	0002100084	10409772960	20200805b	CHROME LICENSES	07/22/2020	228000	5,609.94
DELL MARKETING LP	0002100093	10411992649	20200805B	WIRELESS KEYBOARD AND MOUSE	06/29/2020	228000	132.98
DELL MARKETING LP			118,961.00				
DELTAMATH	0002100109	2292	20200806B	TEACHER LICENSE	08/01/2020	228001	877.50
DELTAMATH SOLUTIONS,			877.50				
DOLLAMUR SPORT	0002100036	99196	20200729B	WRESTLING MATS	07/21/2020	228002	340.00
DOLLAMUR SPORT			340.00				
Dunnan, James W		Aug20 Ins	20200727M	Reimburse for Aug 2020 Ins Premiums	07/27/2020	9000000539	708.68
Dunnan, James W			708.68				
Ellison, Alicia		LR FY21	20200804M	Lunch Acct Rfnd	08/03/2020	228003	39.05
Ellison, Alicia			39.05				
ENVIRONMENTAL		5338	20200729B	REPAIRS MAINTENANCE - WORK	07/24/2020	228004	276.00
ENVIRONMENTAL CONTROL			276.00				
FIVE POINTS		762	20200806KL	Annual Use Fee 09/01/2020 -	08/03/2020	228005	42,775.71

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Full Name	PO Number	Invoice Number	Batch	Description	Invoice Date	Check Number	Net Amount
FIVE POINTS		763	20200806KL	Installment #3 of 4 for previous years	08/03/2020	228005	9,000.00
FIVE POINTS WASHINGTON			51,775.71				
FIVE STAR WATER		20200723	20200729B	BOTTLED WATER IN	07/23/2020	228006	6.25
FIVE STAR WATER			6.25				
FOLLETT SCHOOL	0002100063	716463	20200805B	BOOKS FOR LIBRARY	07/16/2020	228007	324.68
FOLLETT SCHOOL			324.68				
FRONTIER		202007193167	20200723B	Acct 3094443167-00165-5 - PHONE	07/19/2020	228008	1,004.57
FRONTIER		202008015031	20200806B	ACCT 30944450310801115	08/01/2020	228008	53.50
FRONTIER			1,058.07				
GABBERTS CLEANING		7173	20200729B	MONTHLY JANITORIAL SERV.	07/15/2020	228009	12,000.00
GABBERTS CLEANING			12,000.00				
GETZ FIRE		I6-572680	20200716B	acct 2443-01	07/08/2020	228010	233.00
GETZ FIRE EQUIPMENT LLC			233.00				
GRAINGER	0002100078	9585717540	20200723B	3M RESPIRATOR 6100 REUSABLE	07/10/2020	228011	79.10
GRAINGER	0002100096	9603930026	20200806B	VENTILATOR	07/28/2020	228011	1,468.80
GRAINGER			1,547.90				
GRAYBAR		9316741528	20200716B	ACCT 128182	07/10/2020	228012	1,380.70
GRAYBAR		9316753945	20200716B	ACCT 128182	07/10/2020	228012	1,317.55
GRAYBAR		9316753946	20200716B	ACCT 128182	07/10/2020	228012	212.51
GRAYBAR		9317100763	20200806B	ACCT 128182	08/03/2020	228012	-499.95
GRAYBAR			2,410.81				

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Full Name	PO Number	Invoice Number	Batch	Description	Invoice Date	Check Number	Net Amount
GREAT AMERICA		27504000	20200729B	Acct# 014-1372701-000	07/27/2020	228013	214.00
GREAT AMERICA FINANCIAL			214.00				
HENRICKSEN & CO	0002100025	700827	20200729B	ROOM 210 FOLDING TABLES	07/27/2020	228014	12,804.00
HENRICKSEN & CO	0002100028	700828	20200729B	COVID WAITING ROOM FURNITURE	07/27/2020	228014	2,191.24
HENRICKSEN & CO INC			14,995.24				
HERFF JONES INC -		1023472	20200806B	CUSTOMER 12005098000	07/19/2020	228015	2,232.90
HERFF JONES INC -		1030218	20200716B	CUSTOMER 12005098000	07/08/2020	228015	21.05
HERFF JONES INC -		1033385	20200806B	CUSTOMER 12005098000	07/24/2020	228015	73.65
HERFF JONES INC -			2,327.60				
HRDIRECT		inv9188997	20200716B	Acct A01119935 - Poster Guard	07/11/2020	228016	79.99
HRDIRECT			79.99				
IGNYTE SOFTWARE		10673	20200729B	SOFTWARE LICENSE LAB &	08/01/2020	228017	100.00
IGNYTE SOFTWARE			100.00				
IHLS		21963	20200730B	ACCOUNT # JXV - ANNUAL FEE OCLC	07/22/2020	228018	338.04
IHLS			338.04				
Johnson, Gale		LR FY20	20200731M	Lunch Acct Rfnd	07/28/2020	228019	40.30
Johnson, Gale			40.30				
K COM		46296	20200722B	ACCTWASHIG - ANNUAL	07/13/2020	228020	336.00
K COM TECHNOLOGIES, INC.			336.00				
Kelsey, Amy		LR FY21	20200804M	Lunch Acct Rfnd	08/03/2020	228021	25.20
Kelsey, Amy			25.20				

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Full Name	PO Number	Invoice Number	Batch	Description	Invoice Date	Check Number	Net Amount
KIMPLING ACE		190855	20200716B	ACCT 19012	06/26/2020	228022	6.01
KIMPLING ACE HARDWARE			6.01				
Knox, Susan		LR FY21	20200804M	Lunch Acct Rfnd	08/04/2020	228023	6.11
Knox, Susan			6.11				
KOCH		1847	20200805B	AUDIT FEES - WCHS308	07/30/2020	228024	7,750.00
KOCH CONSULTANTS, LTD			7,750.00				
KRUEGER POTTERY	0002100038	77565	20200729B	ART CLASS SUPPLIES	06/24/2020	228025	268.60
KRUEGER POTTERY			268.60				
LANE SUPPLY	0002100077	5127264	20200716B	RESIN CASTING TANK	07/10/2020	228026	403.14
LANE SUPPLY			403.14				
Lawless, Jenny		LR FY21	20200804M	Lunch Acct Rfnd	08/03/2020	228027	153.35
Lawless, Jenny			153.35				
LIBERTY TERMITE&		174272	20200729B	Acct 8951	07/24/2020	228028	105.00
LIBERTY TERMITE&			105.00				
MARTIN SULLIVAN		1159089	20200806B	ACCT 5175	06/03/2020	228029	13.19
MARTIN SULLIVAN		1159501	20200806B	REPAIR JOHN DEERE ACCT 5175	06/24/2020	228029	1,103.98
MARTIN SULLIVAN		1162186	20200806B	EXMARK MAINTENANCE	08/30/2020	228029	150.80
MARTIN SULLIVAN		1168275	20200806B	EXMARK MAINTENANCE	07/16/2020	228029	372.03
MARTIN SULLIVAN INC			1,640.00				
Melrose, Marie		LR FY21	20200804M	Lunch Acct Rfnd	08/03/2020	228030	22.30
Melrose, Marie			22.30				
MENARDS -		28638	20200722B	ACCT 32370301-MAINTENANCE	07/13/2020	228031	22.24

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Full Name	PO Number	Invoice Number	Batch	Description	Invoice Date	Check Number	Net Amount
MENARDS -		28640	20200722B	ACCT 32370301-MAINTENANCE	07/13/2020	228031	17.45
MENARDS -		28788	20200722B	MAINTENANCE SUPPLIES	07/15/2020	228031	24.98
MENARDS -		28873	20200722B	MAINTENANCE SUPPLIES	07/16/2020	228031	14.06
MENARDS -		28882	20200722B	MAINTENANCE SUPPLIES	07/16/2020	228031	175.59
MENARDS -		29094	20200723B	MAINTENANCE SUPPLIES	07/20/2020	228031	6.48
MENARDS -		29098	20200723B	LIFE SAFETY - MAINTENANCE	07/20/2020	228031	41.58
MENARDS -		29101	20200723B	MAINTENANCE SUPPLIES	07/20/2020	228031	8.47
MENARDS -		29181	20200723B	MAINTENANCE SUPPLIES	07/21/2020	228031	10.29
MENARDS -		29712	20200730B	SMARTBOARD PROJECT ACCT	07/29/2020	228031	184.64
MENARDS -		29725	20200730B	TECH SUPPLIES ACCT 32370301	07/29/2020	228031	62.93
MENARDS -		29734	20200806B	MAINTENANCE - SHOP	07/29/2020	228031	18.99
MENARDS -		29804	20200806B	MAINTENANCE - GROUNDS	07/30/2020	228031	179.96
MENARDS -		30050	20200806B	TECHNOLOGY - SMART BOARDS	08/03/2020	228031	65.82
MENARDS - WASHINGTON			833.48				
MID ILLINI		2020-2021 Assignor Fee	20200806KL	2019--2020 MID-ILLINI CONFERENCE	07/01/2020	228032	1,575.00
MID ILLINI		2020-2021 Dues	20200806KL	WCHS 2020-2021 MID-ILLINI	07/01/2020	228032	1,825.00
MID ILLINI CONFERENCE			3,400.00				
MIDWEST		2019-01 00-10.02	20200806B	SERVICE ORDER # 2019-01	07/31/2020	228033	1,800.00
MIDWEST ENGINEERING			1,800.00				

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MILLER HALL &		20200713-1080M	20200716B	ACCT 1080-0001M	07/13/2020	228034	806.40
MILLER HALL & TRIGGS			806.40				
MONOPRICE	0002100067	20445851	20200716B	CABLING SUPPLIES	07/08/2020	228035	517.21
MONOPRICE	0002100067	20445895	20200716B	CABLING SUPPLIES	07/08/2020	228035	119.96
MONOPRICE	0002100067	20452518	20200716B	CABLING SUPPLIES	07/10/2020	228035	18.02
MONOPRICE	0002100107	20528259	20200805B	QUOTE C573792292	07/31/2020	228035	58.72
MONOPRICE			713.91				
MORTON		240405301940300837622	20200805B	LUNCH MTG	07/10/2020	228036	23.51
MORTON		242697901900083062497	20200805B	LUNCH MTG W/STAFF	07/07/2020	228036	17.06
MORTON		244450000201000674036	20200805B	GRADUATION 2020	07/18/2020	228036	3.02
MORTON COMMUNITY BANK			43.59				
MTCO		00043626-6	20200805B	ACCOUNT 00043626-6	08/01/2020	228037	2,229.60
MTCO			2,229.60				
NeuroRestorative		380805_052720	20200806KL	June Tuition 2020	07/08/2020	228038	7,726.60
NeuroRestorative			7,726.60				
NEXT ERA ENERGY		10875641090793	20200722B	ACCT 8100062051- energy	07/03/2020	228039	7,634.30
NEXT ERA ENERGY		11050421114729	20200806B	ACCT 8100062051- energy	07/29/2020	228039	9,287.93
NEXT ERA ENERGY			16,922.23				
P. J. HOERR		C20327	20200806B	PROJECT 10642 APPLICATION 9	07/31/2020	228040	13,296.44
P. J. HOERR			13,296.44				
PAXTON/PATTERSON	0002100004	385530	20200722B	CLASS SUPPLIES	07/10/2020	228041	473.66
PAXTON/PATTERSON			473.66				

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Full Name	PO Number	Invoice Number	Batch	Description	Invoice Date	Check Number	Net Amount
PEARSON	0002100086	4026128044	20200730B	DRIVERS EDUCATION TEXTBOOKS	07/22/2020	228042	2,753.65
PEARSON EDUCATION			2,753.65				
PITNEY BOWES		3104100938	20200805B	ACCT # 0012614179	07/30/2020	228043	517.23
PITNEY BOWES (LEASE)			517.23				
PRESIDIO		6013520012764	20200729B	LICENSE AND SOFTWARE	07/22/2020	228044	9,942.08
PRESIDIO	0002100014	6031920000060	20200716B	CISCO LICENSE RENEWAL	07/15/2020	228044	537.25
PRESIDIO	0002100083	6011920001014	20200716B	CISCO LICENSE	07/14/2020	228044	74.40
PRESIDIO NETWORKED			10,553.73				
Reilly, Jessica		Textbook Refund FY20	20200807KL	Lost book fee - book returned	08/07/2020	228045	51.47
Reilly, Jessica			51.47				
Russell, Kristina		DC Refund FY20	20200807KL	Dual Credit Refund	08/07/2020	228046	50.00
Russell, Kristina			50.00				
Sander, Joseph		JAN-OCT20	20200807B	JAN-OCT 2020 MILEAGE	08/07/2020	9000000540	75.90
Sander, Joseph Gregory			75.90				
Sangamon County ROE		210139	20200806KL	School Bus Certification Billing	08/06/2020	228047	10.00
Sangamon County ROE			10.00				
SANTANDER LEASING		2511759	20200805B	ACCT WASH1076	07/29/2020	228048	8,165.00
SANTANDER LEASING LLC			8,165.00				
SEQUEL YOUTH &		NIA000836	20200716B	JUNE Tuition	07/07/2020	228049	3,827.20
SEQUEL YOUTH &		TM CREDIT	20200716B	CREDIT	06/08/2020	228049	-1,217.88
SEQUEL YOUTH & FAMILY			2,609.32				

Invoice Listing (Condensed)

Washington CHSD 308

Full Name	PO Number	Invoice Number	Batch	Description	Invoice Date	Check Number	Net Amount
SERVICE AUTO		738823	20200806B	MAINTENANCE	07/21/2020	228050	15.16
SERVICE AUTO SUPPLY			15.16				
Sharla Davis Designs		7-20-20	20200806KL	Large Cut out Sign for Graduation	07/20/2020	228051	400.00
Sharla Davis Designs			400.00				
Smith, Todd		LR FY21	20200805KL	Lunch Acct Rfnd	08/05/2020	228052	29.15
Smith, Todd			29.15				
SOUTH SIDE		S100635346.001	20200806B	MAINTENANCE -ACCT 14776	07/27/2020	228053	43.60
SOUTH SIDE CONTROL			43.60				
STANDARD HEATING		C20326 AP21	20200806B	FARNSWORTH GROUP INC	07/30/2020	228054	52,285.51
STANDARD HEATING &			52,285.51				
STAPLES	0002100069	7309718640-0-1	20200716B	OFFICE SUPPLIES	07/08/2020	228055	112.07
STAPLES	0002100069	7309718640-0-2	20200716B	OFFICE SUPPLIES	07/08/2020	228055	82.36
STAPLES	0002100070	7309719328-0-1	20200716B	OFFICE SUPPLIES	07/08/2020	228055	226.59
STAPLES	0002100071	7309719585-0-1	20200716B	BUTCHER PAPER	07/09/2020	228055	125.97
STAPLES	0002100072	7309719775-0-1	20200716B	BUTCHER PAPER	07/09/2020	228055	41.99
STAPLES	0002100089	7310371485-0-1	20200729B	COPY ROOM SUPPLIES	07/21/2020	228055	616.78
STAPLES	0002100098	7310789849-0-1	20200805B	ENVELOPES	08/29/2020	228055	64.86
STAPLES	0002100102	7310894311-0-2	20200806KL	Art Department CLASS MATERIALS	08/03/2020	228055	88.53
STAPLES	0002100102	7310894782-0-1	20200805B	CLASS MATERIALS	07/30/2020	228055	217.55
STAPLES	0002100104	7310897368-0-1	20200805B	OFFICE SUPPLIES	07/30/2020	228055	152.90

Invoice Listing (Condensed)

Washington CHSD 308

Full Name	PO Number	Invoice Number	Batch	Description	Invoice Date	Check Number	Net Amount
STAPLES	0002100104	7310897368-0-2	20200806KL	Copy Room OFFICE SUPPLIES	08/03/2020	228055	644.80
STAPLES	0002100115	7311026013-0-1	20200805B	OFFICE SUPPLIES	08/03/2020	228055	41.46
STAPLES ADVANTAGE			2,415.86				
SUNBELT RENTALS		103528693-0001	20200729B	DEHUMIDIFIER 7/16-7/20/20 - ACCT	07/20/2020	228056	236.34
SUNBELT RENTALS INC			236.34				
TEAM WORKS		53364	20200716B	TEE SHIRTS/SHORTS	07/15/2020	228057	3,600.00
TEAM WORKS			3,600.00				
THE HOME DEPOT		559790563	20200716B	ACCT 508233	07/06/2020	228058	69.94
THE HOME DEPOT		563051515	20200729B	MAINTENANCE SUPPLIES - ACCT	07/23/2020	228058	328.70
THE HOME DEPOT PRO DBA			398.64				
THE KERN GROUP		C-080320	20200806B	DOOR STATION	08/03/2020	228059	3,090.00
THE KERN GROUP		C-080520	20200807B	AVERICS SUPPORT/SOFTWARE	08/07/2020	228060	5,541.98
THE KERN GROUP INC			8,631.98				
THE SHERWIN-		7890-1	20200716B	ACCT 1903-3406-0	07/10/2020	228061	8.49
THE SHERWIN-		8026-1	20200716B	MAINTENANCE SUPPLIES	07/15/2020	228061	118.02
THE SHERWIN-		8184-8	20200722B	ACCT 1903-3406-0 PAINT	07/21/2020	228061	354.53
THE SHERWIN-WILLIAMS CO			481.04				
THRESHOLDS HIGH		TR20-12-14	20200716B	JUNE 2019	06/30/2020	228062	4,281.64
THRESHOLDS HIGH SCHOOL			4,281.64				
TMCSEA		0121308	20200806KL	June 2020 - WCHS 308	08/03/2020	228063	2,479.80
TMCSEA		0221308	20200806KL	July 2020 - WCHS 308	08/03/2020	228063	2,479.80
TMCSEA			4,959.60				

Invoice Listing (Condensed)

Washington CHSD 308

Full Name	PO Number	Invoice Number	Batch	Description	Invoice Date	Check Number	Net Amount
TOUCH TONE		956387	20200806B	ACCT 1100005309	08/01/2020	228064	66.59
TOUCH TONE			66.59				
TRUGREEN		124397149	20200722B	ACCT 7003312417- LAWN SERVICE	07/07/2020	228065	896.00
TRUGREEN		125086080	20200722B	ACCT 7003312417- LAWN SERVICE	07/16/2020	228065	200.00
TRUGREEN		125089142	20200722B	ACCT 7003312417- LAWN SERVICE	07/16/2020	228065	225.00
TRUGREEN		125541682	20200806B	ACCT 7003312417	08/06/2020	228065	125.00
TRUGREEN COMMERCIAL			1,446.00				
UFTRING CHEV-		108363	20200806B	CHIP REPAIR - DRIVERS ED	07/13/2020	228066	65.00
UFTRING CHEV-		108365	20200806B	CHIP REPAIR - DRIVERS ED	07/13/2020	228066	150.00
UFTRING CHEV-		CTCS693015	20200806B	DRIVER ED - BRAKE ACCT 6137	06/26/2020	228066	195.95
UFTRING CHEV-		CTCS694093	20200806B	DRIVER ED - BRAKE ACCT 6137	07/10/2020	228066	195.95
UFTRING CHEV-		CTCS694161	20200806B	DRIVERS ED - REMOVE BRAKES &	07/10/2020	228066	116.73
UFTRING CHEV-		CTCS694745	20200806B	DRIVER ED - BRAKE ACCT 101	07/21/2020	228066	221.16
UFTRING CHEV-		ctcs694748	20200806B	DRIVER ED - BRAKE ACCT 6137	07/21/2020	228066	129.06
UFTRING CHEV-OLDS-SAAB			1,073.85				
ULINE	0002100079	121909318	20200722B	RESPIRATOR MASK FILTERS	07/10/2020	228067	77.54
ULINE			77.54				
Uphoff, Ashley		LR FY21	20200804M	Lunch Acct Rfnd	08/03/2020	228068	18.60
Uphoff, Ashley			18.60				
USPS		20200727PERMIT FEE	20200729B	PERMIT FEE BULK MAIL-EXPIRES	07/27/2020	228069	240.00

Invoice Listing (Condensed)

Washington CHSD 308

Full Name	PO Number	Invoice Number	Batch	Description	Invoice Date	Check Number	Net Amount
USPS		20200805RLS	20200806B	RETURN LETTER SERVICE	08/05/2020	228069	150.00
USPS			390.00				
VERIZON WIRELESS		9858977777	20200729B	Acct 780318592-0001	07/18/2020	228070	765.60
VERIZON WIRELESS			765.60				
VITAL SIGNS		58797	20200806B	ROOM # SIGNS	08/05/2020	228071	97.93
VITAL SIGNS			97.93				
WASHINGTON AREA		09012020WACC	20200806KL	User agreement payable annually	08/03/2020	228072	75,000.00
WASHINGTON AREA CC			75,000.00				
WASHINGTON GRADE		20200715D52	20200722B	THERMOMETERS	07/15/2020	228073	660.00
WASHINGTON GRADE			660.00				
WASTE		3074535-2070-1	20200805B	ACCT 20-59268-33005	07/31/2020	228074	311.28
WASTE MANAGEMENT			311.28				
WCHS CAFETERIA		FY21 Start-up	20200804M	FY21 Start-Up Cash	08/04/2020	228075	362.00
WCHS CAFETERIA			362.00				
Woods, Rickey		LR FY20	20200807KL	Lunch account refund	08/07/2020	228076	24.15
Woods, Rickey			24.15				

Invoice Listing (Condensed)

Washington CHSD 308

Full Name	PO Number	Invoice Number	Batch	Description	Invoice Date	Check Number	Net Amount
Total Number of Batch Invoices:			0				\$0.00
Total Number of Open Invoices:			0				\$0.00
Total Number of History Invoices:			208				\$685,057.23
Total Number of Update in Progress Batch Invoices:			0				\$0.00
Total Number of Update in Progress Batch Reversal Invoices:			0				\$0.00
Total Number of Reversal History Invoices:			0				\$0.00
Total Number of Deleted History Invoices:			0				\$0.00
Total Number of Batch Reversal Invoices:			0				\$0.00
Total Invoices:			208				685,057.23

8. ACTION ITEMS

8.1. Personnel

8.1.1. Leave of Absence

8.1.1.a. Approve Leave of Absence Request for Ashley Rettke, Principal's Secretary

Recommendation:

That the Board of Education approve the request from Ashley Rettke for a leave of absence for approximately nine weeks.

Suggested Motion:

Move to approve the request for a leave of absence from Ashley Rettke as recommended.

8. ACTION ITEMS

8.1. Personnel

8.1.2. Certified Employment

8.1.2.a. Approve Employment of Stephanie Koster, English Teacher

Recommendation:

That the WCHS Board of Education approve the employment of Stephanie Koster, English Teacher, for the 2020-2021 school year at the rate presented in the Recommendation for Employment.

Suggested Motion:

Move to approve the recommendation for employment of Stephanie Koster, English Teacher, as presented.

8.1.2.b. Approve Employment of Randy Marchand, Long term Substitute Teacher

Recommendation:

That the WCHS Board of Education approve the employment of Randy Marchand, as a long term substitute PE/Health teacher for the member's leave of absence, beginning August 19, 2020 through September 28, 2020 at a rate per the recommendation for employment.

Suggested Motion:

Move to approve the recommendation for employment of Randy Marchand, long term substitute teacher, as presented.

8. ACTION ITEMS

8.1. Personnel

8.1.3. Non-Certified Employment

8.1.3.a. Approve Employment of Kim Wright, Long term Substitute Principal's Secretary

Recommendation:

That the WCHS Board of Education approve the employment of Kim Wright, as a Long term Substitute Principal's Secretary beginning August 10, 2020 for the member's leave of absence at a rate per the recommendation for employment.

Suggested Motion:

Move to approve the recommendation for employment of Kim Wright, Long term Substitute Principal's Secretary, as presented.



2020-21 Return to School Safety Procedures

Our goal is to minimize health risk by implementing key safety procedures that are included in the guidance from the Illinois State Board of Education and the Illinois Department of Public Health. We will continue to monitor procedures to identify continuous improvement opportunities and may add to this list if necessary. It is our expectation that students, faculty/staff, or any visitors follow the safety procedures required.

Safety Procedures to Minimize Health Risk

Face coverings - At this time, the guidance states that all students, faculty/staff, and visitors will be required to wear a face covering at all times in school building even when social distancing is maintained. We will be providing additional information that outlines the requirements for wearing face coverings, and the district will be enforcing these rules.

Symptom Screening - Students and faculty/staff will be asked to complete symptom screening through a self-reporting method and will be asked to show their status before entering a bus or building. Staff members will also randomly select students for temperature checks upon entering a bus or building. It is very important that students who are exhibiting symptoms remain home until they can be evaluated by a certified health professional. Symptoms include fever, cough, shortness of breath, chills, muscle pain, headache, sore throat, loss of taste or smell, etc. Please reference the full list of symptoms provided by the CDC.

Social Distancing - The morning/afternoon schedule will result in approximately half of the student population in attendance during each session. Fewer students on campus will maximize opportunities to social distance in classrooms, common areas, passing periods, restrooms, and buses. Students will also report directly to their first hour or homeroom to avoid gathering in common areas.

Passing Periods - Students will be asked to move through the halls and staircases single file while staying to the right. This method will help students move through the building quickly and minimize the amount of time they spend transitioning to their next class. Students will not be assigned lockers located in the hallways or locker rooms to further decrease the time spent in common areas.

Cleaning - The district will be increasing the cleaning schedule for frequently touched surfaces such as door knobs, stair rails, bathrooms, bottle fillers, etc. In addition to routine cleaning while students are present, the hour between the morning and afternoon session will allow time to perform additional cleaning tasks. As an added precaution, each classroom will have supplies available for students to disinfect their workspace prior to class starting. Hand sanitizer will be available in all classrooms.

Air circulation - The facility has heating, ventilation, and air conditioning units that incorporate 15% outside air each time the system runs. Windows may also be opened throughout the building to provide additional air flow when necessary.

Addressing Suspected/Confirmed COVID-19 Cases - The guidance for how schools should address suspected or confirmed cases of COVID-19 has not been finalized by the Illinois Department of Public Health. Proposed guidance indicates that a key element in the process will be parent/guardian involvement in reporting their student's suspected or confirmed case to the school. After the district is aware of a positive case, the Tazewell County Health Department (TCHD) will be notified and contact tracing will begin. The district will follow TCHD guidelines by appropriately communicating with parents, students, and staff while maintaining the confidentiality of students and staff. The communication would include information about symptom monitoring, what to do if symptoms develop, COVID-19 prevention strategies, and what the school is doing in response to the event.



Distance Learning Overview

2020

The information in this document provides an overview of distance learning and what students and parents can expect when choosing this option. We understand that for some the return to school decision is challenging and possibly overwhelming. Our focus with distance learning was to provide an option that could meet the diverse needs of our learners and provide families a choice when returning to school this fall.

Distance Learning Goals

- Provide an alternative to in-person learning for families that may want to take extra precautions during this global pandemic.
- Provide rigorous content for distance learners.
- Instruct based on critical skills (knowledge and skills a student must master to be successful at the next level of instruction).
- Encourage students to gain responsibility as learners and advocate for help when needed.
- Provide flexibility when possible to meet personal or family needs.
- Accommodate semester distance learners and short term distance learning related to extended illness or school closure.

Student Expectations During Distance Learning

Schedule

Distance Learning: Students can expect to receive instruction or activities for each course on the day it is offered during the in-person instruction schedule.

School Closure Distance Learning: If the school is closed and all students are moved to a distance learning schedule, the school will follow a five day schedule (alternating days of periods 1-4 and homeroom-period 7). Each day will consist of five hours of combined instruction and student work. Virtual office hours will be available in the afternoon each day.

Note: Distance learners may not be able to enroll in some lab-based classes requiring specific equipment.

Attendance and Minimum Time Requirement

Students will be required to log attendance daily, and should plan for five hours of learning per day that includes a combination of instruction time and independent work such as homework, research, preparing for class time, etc. Note: Distance learning may be used temporarily by students who have an illness or are required to quarantine at home for a period of time.

Grading

The traditional grading scale of letter grades (A-F) will be used for assignments, assessments or other activities. The first grade taken for any work will be the final grade. Work will not be repeated to attain a higher grade unless the teacher uses this approach in their course to demonstrate continuous improvement.

Daily classroom requirements

Students will be expected to do the following to actively engage in learning:

- Access Google Classroom daily to check for instructional materials, assignments, assessments or new discussion board topics. Students may set up options to receive an email when teachers post information on Google Classroom.
- Prepare for class work by watching lessons, reading assigned materials, completing practice activities, etc.

Deadlines

Students will be expected to complete all assessed work in a timely manner and to the best of their ability by meeting all deadlines.

Seeking assistance

Due to the nature of distance learning, it is very important that students advocate for themselves by contacting teachers if they require additional assistance or clarification. Teachers will be available to answer student questions during school hours only. Students who submit questions after hours can expect to receive an answer the next day or within a reasonable amount of time.

Teacher Expectations During Distance Learning

Schedule

In-Person Learning: Teachers will be conducting in-person instruction following the 5 Day Morning/Afternoon Schedule (alternating days of periods 1-4 and homeroom-period 7). Morning sessions 8-11 a.m. and afternoon session 12-3 p.m.

Distance Learning: Teachers will provide instruction for each course on the day it is offered during the in-person learning schedule.

School Closure Distance Learning: If the school is closed and all students are moved to a distance learning schedule, the school will follow a five day schedule (alternating days of periods 1-4 and homeroom-period 7). Each day will consist of five hours of combined instruction and student work. Virtual office hours will be available in the afternoon each day. Teachers will provide instruction through recordings or other means for each course per the alternating five day schedule.

Availability

Teachers will be available to answer student questions during school hours only. Students who submit questions after hours can expect to receive an answer the next day or within a reasonable amount of time.

Grading

The traditional grading scale of letter grades (A-F) will be used for assignments, assessments or other activities.

Course Expectations

Teachers will provide high quality instruction that includes:

- Clear instruction for new content and skills.
- Provide practice activities prior to assessment.
- Quality assessment and clear guidelines.
- Progress students through the critical skills for each course.
- Give assignments and provide assessments as needed with a traditional grading scale of letter grades (A-F).
- Teachers will record assessment in Skyward. Feedback will be returned in a timely manner.

Instruction Delivery Methods

Instruction and activities will be posted on Google Classroom.

Teachers will use a varied approach to deliver instruction that includes:

- Lesson recordings.
- Interactive discussion boards, blogs, chats, etc.
- Video clips, online publications, articles, shared documents, etc.
- Online activities such as Kahoot, IXL, Desmos, etc.
- Other instructional techniques may be used if approved by administration.
- IEP/504: All teachers have access to accommodations.

Google Classroom

All teachers will use Google Classroom to communicate all assignments. Students may set up options to receive an email when teachers post information on Google Classroom.

Chromebook

This year we will be issuing a Chromebook to each student. During this unique time, it is important to provide as much flexibility as possible for using consistent technology at home and at school. A Chromebook User Agreement will be shared with parents/guardians and students before Chromebooks are issued. This agreement will contain information about taking care of the Chromebook, acceptable use, repair/replacement, etc. When our school is allowed to return to a normal schedule, we will evaluate collecting the Chromebooks and returning them to carts for use at school only.



In-Person Learning Overview 2020

The information in this document provides an overview of in-person learning and what students can expect during a typical school day. In many ways our daily routine will be the same, but this year we will have a shortened day with new procedures related to minimizing health risk.

Guiding Principles

As decisions are made about returning to school, we use the following guiding principles: considering the health and safety of our students and staff by minimizing risk where possible, providing quality instruction, adhering to guidelines, and continuing clear and consistent communication with parents and students.

Minimum Requirements for In-Person Learning

The requirements below are required of all public schools by the Illinois State Board of Education for in-person learning during the pandemic.

- Parents, students, and faculty can expect to use face coverings or other personal protective equipment.
- Gather in groups of 50 or less in each space.
- Physical distancing as much as possible.
- Symptom screening to enter the bus/building.
- Increased school-wide disinfection and cleaning.

Schedule

The 5 Day Morning/Afternoon Schedule will alternate between A and B Days. A monthly calendar will be available on the school website in the 2020-21 Return to School Information section to help track A and B days. Students will also be reminded at school if it is an A or B day.

Homeroom

We added a homeroom period to the schedule this year because there is a benefit to providing students a consistent time for us to present important information. Additionally, students can seek help from other teachers in the building or work independently on assignments. The classroom that students report to during their first hour on A days will be the same classroom they report to for homeroom on B days. Consistently seeing at least one teacher every day will provide a sense of normalcy, and gives teachers an opportunity to check on the same students daily.

Note: Some teachers may be teaching zero hour courses during homeroom and will not be available.

Arrival Time

In an effort to minimize the amount of time students may be inside the building in one space, we are asking that students arrive no earlier than 15 minutes before their session start time.

5 Day Morning/Afternoon Schedule (Alternate between A and B Days)

Arrive no earlier than 15 minutes before your session.

A DAY

Morning

- 1st Period: 8:00 - 8:42
- 2nd Period: 8:46 - 9:28
- 3rd Period: 9:32 - 10:14
- 4th Period: 10:18 - 11:00

Afternoon

- 1st Period: 12:00 - 12:42
- 2nd Period: 12:46 - 1:28
- 3rd Period: 1:32 - 2:14
- 4th Period: 2:18 - 3:00

B DAY

Morning

- Homeroom: 8:00 - 8:42
- 5th Period: 8:46 - 9:28
- 6th Period: 9:32 - 10:14
- 7th Period: 10:18 - 11:00

Afternoon

- Homeroom: 12:00 - 12:42
- 5th Period: 12:46 - 1:28
- 6th Period: 1:32 - 2:14
- 7th Period: 2:18 - 3:00

Zero Hour classes will meet during homeroom.
Block PE will meet during homeroom & 5th hour.
Block American Studies will meet 4th & 5th hours.

Classroom Expectations

Curriculum

District #308 worked this summer to review guidance from the Illinois State Board of Education (ISBE) and the Illinois Department of Public Health (IDPH), and developed a plan for returning to school that would meet guidelines, engage students in quality instruction, and minimize health risks when possible.

Students choosing in-person learning will complete part of their school day in the building, and the remaining time will be completed at home independently. This hybrid approach allows teachers to provide instruction for the critical skills in a face-to-face setting, and the concepts can then be extended to at-home activities such as independent practice, reading, research, instructional videos, etc.

Our teachers have been tasked with evaluating their curriculum and identifying the critical skills that will move students forward in their education or prepare them for the next course if concepts build. Our goal is to complete as much of the curriculum as possible during this school year. We anticipate some parts of the curriculum may not be completed, but some of those activities or skills teachers are not prioritizing could be considered enrichment and are above and beyond the standard.

In-person instruction and work outside the classroom

Students can expect to spend on average five hours each day on school work, which consists of in-person instruction and completing work independently at home. Students attending their classes in-person will not be required to attend additional classes from home that same day to create a typical seven period day. The time at home is instead spent on independent work assigned by the teacher.

Special Education

The Special Education department will be working with parents/guardians and students to evaluate Individualized Education Plans (IEPs) and provide support that may be necessary outside of the in-person learning environment.

Teacher Availability

Teachers will be available to answer student questions during school hours only. Students who submit questions after hours can expect to receive an answer the next day or within a reasonable amount of time.

Grading

The traditional grading scale of letter grades (A-F) will be used for assignments, assessments or other activities.

Deadlines

Students will be expected to complete all assessed work in a timely manner and to the best of their ability by meeting all deadlines.

Google Classroom

All teachers will use Google Classroom to communicate all assignments. Students may set up options to receive an email when teachers post information on Google Classroom.

Chromebook

This year we will be issuing a Chromebook to each student. During this unique time, it is important to provide as much flexibility as possible for using consistent technology at home and at school. A Chromebook User Agreement will be shared with parents/guardians and students before Chromebooks are issued. This agreement will contain information about taking care of the Chromebook, acceptable use, repair/replacement, etc. When our school is allowed to return to a normal schedule, we will evaluate collecting the Chromebooks and returning them to carts for use at school only.

Students will be expected to bring their Chromebook to school each day and have their Chromebook fully charged before coming to school.

Daily Routines for In-Person Learning

Symptom Screening (Self-Certification)

It is important that students who are not feeling well or are exhibiting common COVID-19 symptoms stay at home. Symptoms include fever, cough, shortness of breath or difficulty breathing, chills, fatigue, muscle and body aches, headache, sore throat, new loss of taste or smell, congestion or runny nose, nausea, vomiting, or diarrhea. Please reference the full list of symptoms provided by the CDC. Parents/guardians should plan to take temperatures at home before students leave for school. A fever is considered 100.4 degrees or higher.

We have created an online symptom screening form that students will complete daily. The form will include a list of questions about overall health, symptoms, and temperature. The aforementioned form will be distributed to students prior to the first day of attendance with additional instructions. Students who do not have the ability to complete the form at home, will have the opportunity to complete symptom screening before boarding the bus or entering the school building.

Face Coverings

Students will be responsible for bringing a face covering to school each day and wearing it while in the building.

We strongly encourage students to obtain a reusable face covering that they are comfortable using daily. Face coverings should be school appropriate in terms of words or images, cover the nose and mouth at all times when worn, and thick enough to contain a cough or sneeze. Face shields may not be used as the only form of personal protective equipment, but may be worn in conjunction with a mask.

Teachers and staff will work with students to remind them of properly wearing face coverings. In the event those prompts are not successful, the student will be referred to the deans' office to discuss the situation further. Disciplinary action or removal from the physical environment may be necessary if students do not follow the rules related to face coverings.

School Identification

Students will be issued their ID on the first day of school along with a lanyard. They are expected to wear their ID while on campus.

Transportation

Every attempt will be made to maintain as much physical distance as possible to prevent the spread of COVID-19 while transporting students. ISBE guidelines require no more than 50 individuals may be on a bus at one time. All individuals on a bus must wear a face covering. It is recommended that students from the same household sit together.

The following procedures will be in place for transportation:

- Students must show verification of symptom screening prior to entering the bus. (If a student has a fever or reports any symptoms, they will not be allowed to enter the bus and will be asked to return home.)
- Students must wear a face covering.
- Seating will start at the back of the bus to minimize walking by other passengers and they will exit front to back.
- Buses will be cleaned between bus routes.

Bus route information including bus stop, pick up time, and bus number can be found on the school's website at www.wacohi.net > For Students Tab > Bus Information.

Student Becomes Ill at School

If a student becomes ill at school, they will be sent to the nurse's office. The nurse will have a separate space for students who are exhibiting certain symptoms so they can be monitored and assessed. Parents may be called to pick up a student during the school day if they become ill.

Daily Routines for In-Person Learning (Continued)

Entering the School (Students should arrive no earlier than 15 minutes prior to their session.)

Students should have their face covered as they approach staff to show their symptom screening form. Staff will also be wearing personal protective equipment such as face covering, face shield and gloves as they check symptom screening reports or when randomly selecting students for temperature checks.

Students who did not complete a symptom screening form at home should report to the main entrance and can complete their symptom screening before entering the building.

Drop Off/Walking: Enter the school through the main entrance or door 25 on Bondurant Street.

Bus: Students riding the bus will be dropped off a door 19 and will not need to show proof of symptom screening again before entering the building. (They are screened prior to boarding the bus.)

After entering the school, students should report directly to their first period or homeroom class unless given alternative instructions upon arrival.

Classroom Environment

Desks/tables will be spaced to maximize physical distance between students, and seats will be assigned.

Cleaning supplies will be in classrooms, and students will be directed to disinfect their desk/table/work space/ keyboard prior to class starting. Hand sanitizer will be available in classrooms and should be used after disinfecting desks. Using shared objects in classrooms will be kept to a minimum or eliminated. If classroom objects are shared, they will be cleaned before the next student uses it.

Passing Periods/Lockers

Students will be asked to move through the halls and staircases single file while staying to the right. This method will help students move through the building quickly and minimize the amount of time they spend transitioning to their next class. Students will not be assigned lockers located in the hallways or locker rooms to further decrease the time spent in common areas. Some band students may be assigned band lockers and they will be notified if using them is an option.

Students may carry bookbags. (Coats should be stored in the student's bookbag or carried with them.)

Meal Services

Students will have the option to order a "grab and go" option that can be eaten at home. Students will not be eating lunch at school or on the bus. Additional information about meal services will be released prior to school starting.

8. ACTION ITEMS

8.2 Approve In Person, Distance Learning, & Safety Protocols Plan Documents for SY 2020-21

Recommendation:

That the Board of Education approve the presented documents for 2020-2021 school year and authorize the Superintendent to amend as directed based on State guidance or to address specific District needs as presented.

Suggested Motion:

Motion to approve the presented documents for 2020-2021 school year and authorize the Superintendent to amend as directed based on State guidance or to address specific District needs as recommended.