



**BOARD OF EDUCATION
Lansing School District
Lansing, Michigan**

January 7, 2016

6:30 PM

Annual Organizational Meeting

Partington Administration Center
Georgia Brown Board Room
519 W. Kalamazoo

AGENDA

- I. **Call to Order**
- II. **Pledge of Allegiance**
- III. **Roll Call**
- IV. **Additions to the Agenda**
- V. **Public Comment on Agenda Items**
- VI. **Presentations and Recognitions**
- VII. **Report from Superintendent**
- VIII. **Routine Matters**
 - A. Report from Committees
- IX. **Organization of the Board of Education**
 - A. According to the Board By-laws (Policies #1110-1115), at this organizational meeting the Board of Education, officers shall be nominated, and elections shall be held, for each office in the following order:
 - 1) President
 - 2) Vice President
 - 3) Secretary
 - 4) Treasurer

For the purpose of receiving nominations the Board President will chair, in the event the Board President is unable to chair the meeting, the Vice President shall sit in place of the President until the new President is elected. In the event no ranking Board officer is able to chair the meeting, the Board shall elect a chairperson pro tem to chair the meeting until the President is elected. The chairperson shall receive and close nominations for each office before calling for votes for election.

(All nominations shall be received and nominations closed for each office before calling for votes by roll call for the election).

Election of President:

- A. Call for Nominations
- B. Roll Call

Election of Vice President:

- A. Call for Nominations
- B. Roll Call

Election of Secretary:

- A. Call for Nominations
- B. Roll Call

Election of Treasurer:

- A. Call for Nominations
- B. Roll Call

X. Action Items

- A. Consent Docket - the items listed below may be approved with one motion but any of the items may be questioned at any time.
RECOMMENDED MOTION: "that the items listed in the consent docket be approved as presented."
 - 1. Approval of 12.17.15 Regular Meeting Minutes
- B. Approval of Personnel Items
RECOMMENDED MOTION: "that the personnel items, as detailed in the attachments, be received and approved."
- C. Attorney Appointments/Law Firms
RECOMMENDED MOTION: "that the Lansing Board of Education authorize the use of law firms on the Board's approved list of firms as detailed in the enclosure."
- D. Designate Depositories for Lansing School District Funds
RECOMMENDED MOTION: "that the designation of depositories for Lansing School District funds contained in the enclosure be reaffirmed."
- E. Designate Auditing Firm
RECOMMENDED MOTION: "that the designation for a firm to conduct the annual external audit of accounts as detailed in the enclosure, be reaffirmed."
- F. Designate persons authorized to sign checks, contracts, agreements and purchase orders
RECOMMENDED MOTION: "that the Lansing Board of Education designate persons authorized to sign checks, contracts, agreements and purchase orders as detailed in the enclosure."
- G. Adopt the 2015 Board Meeting Schedule
RECOMMENDED MOTION: "that the proposed meeting dates for the Lansing Board of Education as detailed in the enclosure be approved for the 2016 calendar year."
- H. Appoint Lansing Board of Education Parliamentarian
RECOMMENDED MOTION: "that the Lansing Board of Education appoint Mary Kay Scullion as the Lansing Board of Education Parliamentarian."

I. Appoint staff person responsible for posting public notices of meetings of the Board of Education

RECOMMENDED MOTION: "that the Lansing Board of Education appoint Janelle Jenkins-Coe as the staff person responsible for posting public notices of meetings of the Lansing Board of Education."

J. Appoint Title IX Representative

RECOMMENDED MOTION: "that Sergio Keck be designated as the Lansing School District Title IX Representative."

K. Appoint Lansing School District FOIA (Freedom of Information Act) Officer

RECOMMENDED MOTION: "that Debbie Sever be designated as the Lansing School District FOIA Officer."

L. Designate Board Secretary as the Representative to the Ingham School Officers Association

RECOMMENDED MOTION: "that the Lansing Board of Education designate the Lansing School District Board of Education Secretary as the representative to the Ingham School Officers Association."

M. Distribution of Conflict of Interest Policies

It shall be noted in the record that each Board member received a dated copy of Revised By-law sections 0144.3 and 0144.4 detailing Conflict of Interest policies, as required by the Board of Education by-laws, in enclosures.

XI. **Discussion Items**

XII. **Public Comment**

XIII. **Report from Secretary and Announcements**

XIV. **Other Business Deemed Necessary**

XV. **Adjournment**