



BOARD OF EDUCATION
REGULAR SCHOOL BOARD MEETING

Detailed Agenda

Wednesday, June 14, 2023

ILSC Building, 960 South Main, Brigham City,
Utah 84302

*"Always consider the effects
on our students."*

A. Work Session - 5:30 p.m.

1. Long Term Capital Planning
Dave Roberts, Business Administrator

B. Administrative - 6:30 p.m.

1. **Call to Order**
Wade Hyde, Board President
2. **Reverence**
Heidi Jo West, Assistant Superintendent of Elementary Teaching & Learning
3. **Flag Salute/Pledge of Allegiance**
Nancy Kennedy, Board Member
4. **Recognitions**
Julie Taylor, Board Member
 - a. BRHS Softball State Champions 3
 - b. BRHS Girls' Lacrosse State Champions 4

C. Approval of Agenda - 6:45 p.m.

D. Public Comment - 6:50 p.m.

Those individuals who would like to speak to the Board should read the guidelines and complete the sign-up document located at the door. At the discretion of the Board President, public comment may be permitted at any point during the Board meeting.

E. Action Items - 7:00 p.m.

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David Roberts, Business Administrator
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David Roberts, Business Administrator
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David Roberts, Business Administrator
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Keith Mecham, Asst. Superintendent of Personnel
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The next meeting of the Board of Education will be held on Wednesday, July 12, 2023, with a Work Session at 2:00 and a Regular Session at 6:30 p.m., at the Independent Life Skills Center, 960 S Main St, Brigham City, Utah.

Robert C. Cuff
Executive Director
Jeff J. Cluff
Assistant Director
Brenan L. Jackson
Assistant Director



Jonathan C. Oglesby
Assistant Director
Jan H. Whittaker
Assistant Director
Jeanne Widerburg
Office Manager

Utah High School Activities Association

May 30, 2023

Dear Coach Bingham:

We recently wrapped up another spectacular spring sports season at the Utah High School Activities Association. Congratulations on your school's outstanding achievement: **2023 4A State Softball Champions**.

I admire your determination, hard work and dedication in directing your team to this outstanding accomplishment. In winning the title, you have reached a milestone in your career that only a small percentage of coaches ever meet. I am certain the joys and thrills of this feat are well deserved and are gratifying to you. For some coaches it comes only once in a lifetime, others are rewarded more; however, I am convinced that each time it happens it is based on a consummate team effort that cannot be matched by any other sports experience.

Former NBA player and U.S. Senator Bill Bradley said it best, "No collection of individuals, no matter how good, can be successful unless they form a team." I also would like to congratulate your assistant coaches and your student athletes for their hard work and dedication throughout the season. Oftentimes, only another coach can truly understand and appreciate all the hours of planning, organization and practice that are sacrificed by you, your coaches and your team during the course of a season.

Thank you for modeling sportsmanship and citizenship through positive learning laboratories where practical life lessons are taught. Thank you for creating education-based activities for your student athletes through promoting the development of character and ensuring the teaching of positive values, philosophies and principles of educational value that will last a lifetime.

Congratulations, again, to everyone at **Bear River High School** for reaching the top of your classification and earning the exclusive honor of being called the **2023 4A State Softball Champions**.

Sincerely,

A handwritten signature in black ink, appearing to be "RC Cuff", written over a white background.

Robert C. Cuff, CAA
UHSAA Executive Director

Cc: Steve Carlsen, Superintendent
AJ Gilmore, Principal
Clay Chournos, Athletic Director

Robert C. Cuff
Executive Director
Jeff J. Cluff
Assistant Director
Brenan L. Jackson
Assistant Director



Jonathan C. Oglesby
Assistant Director
Jan H. Whittaker
Assistant Director
Jeanne Widerburg
Office Manager

Utah High School Activities Association

May 30, 2023

Dear Coach Webb:

We recently wrapped up another spectacular spring sports season at the Utah High School Activities Association. Congratulations on your school's outstanding achievement: **2023 4A State Girls' Lacrosse Champions**.

I admire your determination, hard work and dedication in directing your team to this outstanding accomplishment. In winning the title, you have reached a milestone in your career that only a small percentage of coaches ever meet. I am certain the joys and thrills of this feat are well deserved and are gratifying to you. For some coaches it comes only once in a lifetime, others are rewarded more; however, I am convinced that each time it happens it is based on a consummate team effort that cannot be matched by any other sports experience.

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Congratulations, again, to everyone at **Bear River High School** for reaching the top of your classification and earning the exclusive honor of being called the **2023 4A State Girls' Lacrosse Champions**.

Sincerely,

A handwritten signature in black ink, appearing to be "RC", written over a white scribble.

Robert C. Cuff, CAA
UHSAA Executive Director

Cc: **Steve Carlsen, Superintendent**
AJ Gilmore, Principal
Clay Chournos, Athletic Director

BOX ELDER SCHOOL DISTRICT

Learning is Everything

960 South Main
Brigham City, Utah

Revised Budget
2022-2023

&

Tentative Budget
2023-2024

June 2023

Prepared May 24, 2023

BOX ELDER SCHOOL DISTRICT

ANNUAL BUDGET REPORT

This report includes the:

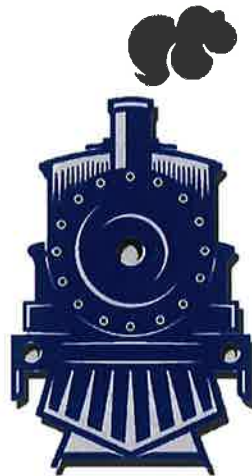
ANNUAL BUDGET

For the Fiscal Year Ending June 30, 2024

AND the

FINAL LEGAL BUDGET

For the Fiscal Year Ended June 30, 2023



Steven Carlsen, Superintendent of Schools

David Roberts, Business Administrator

Sherri Harper, Accounting Supervisor

This report as prepared by:

David Roberts and Sherri Harper with the help of the Business Services Department

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Introduction

Box Elder School District
Budget Revision June 2022-23
Preliminary Adoption 2023-2024

INTRODUCTORY SECTION:

BOARD OF EDUCATION

Wade Hyde	President
Connie Archibald	Vice President
Karen Cronin	Member
Nancy Kennedy	Member
Bryan Smith	Member
Tiffani Summers	Member
Julie Taylor	Member
Danielle Wright	Member

ADMINISTRATION

Steve Carlsen	Superintendent of Schools
Keith Mecham	Assistant Superintendent, Personnel
Heidi Jo West	Assistant Superintendent, Elementary Teaching and Learning
Gary Allen	Assistant Superintendent, Secondary Teaching and Learning
David Roberts	Business Administrator

Catherine Allen	Director of Special Education
Robert Gordon	Director of Technology
Alison Williams	Director of Applied Technology
Jeremy Young	Director of Assessment
Corey Thompson	Director of Facilities Management
David Roberts	Director of Child Nutrition
Jason Sparks	Director of Transportation

Executive Summary

Box Elder School District is an independent entity consolidated in 1907 for the purpose of public education. The school district is governed by a Board of Education that is elected by the public. The district boundaries cover all of Box Elder County in northwestern Utah, with the major cities being Brigham City and Tremonton City. The district serves approximately 12,400 Students.

Budget Presentation

Budgets are presented on a modified accrual basis of accounting for all governmental fund types, which include the following:

<u>Fund #</u>	<u>Name</u>
10	General Fund (M & O)
21	Student Activity
26	Redevelopment Agency Recognition Fund
31	Debt Service (Bond)
32	Capital Outlay (Capital Projects)
49	School Lunch

Other Funds included in the budget are as follows:

(Primarily Fiduciary Funds)

75	Foundation Fund
76	Agency Fund

A budget of all estimated revenues and expenditures for the school district is required by law. The budget functions as the operational guide for the fiscal year, and as more information becomes available, the budget is revised following board policies and state law. State law requires that all funds balance. The business department continually monitors expenditures and meets with directors to maintain control and facilitate communication with departments on revenue and expenditures.

Budget Development

Budget development begins as soon as the final balances are verified by the audit. The formal process begins the end of March as numbers from the legislature are published by the Utah State Office of Education. The District Administrative Team collaborates on developing the initial draft of the budget assuring legality and congruency with established school district mission and goals. In the meantime, the District Administrative Team negotiates with employee groups. Requirements are balanced against resources and the initial budget is consolidated.

As required by state law, the initial budget is on file for public perusal for 10 days before board adoption. The budget is officially adopted at a public hearing in June. If a tax increase is requested, the public hearing takes place in August which is required by law. Once adopted, the document becomes the official budget and the district's operating plan.

Revenue

Box Elder School District receives 50.83% of its total revenues from the state, 37.65% from local taxes and fees, 11.52% from the Federal Government. (2022 audited figures, All Funds) (See Exhibit I)

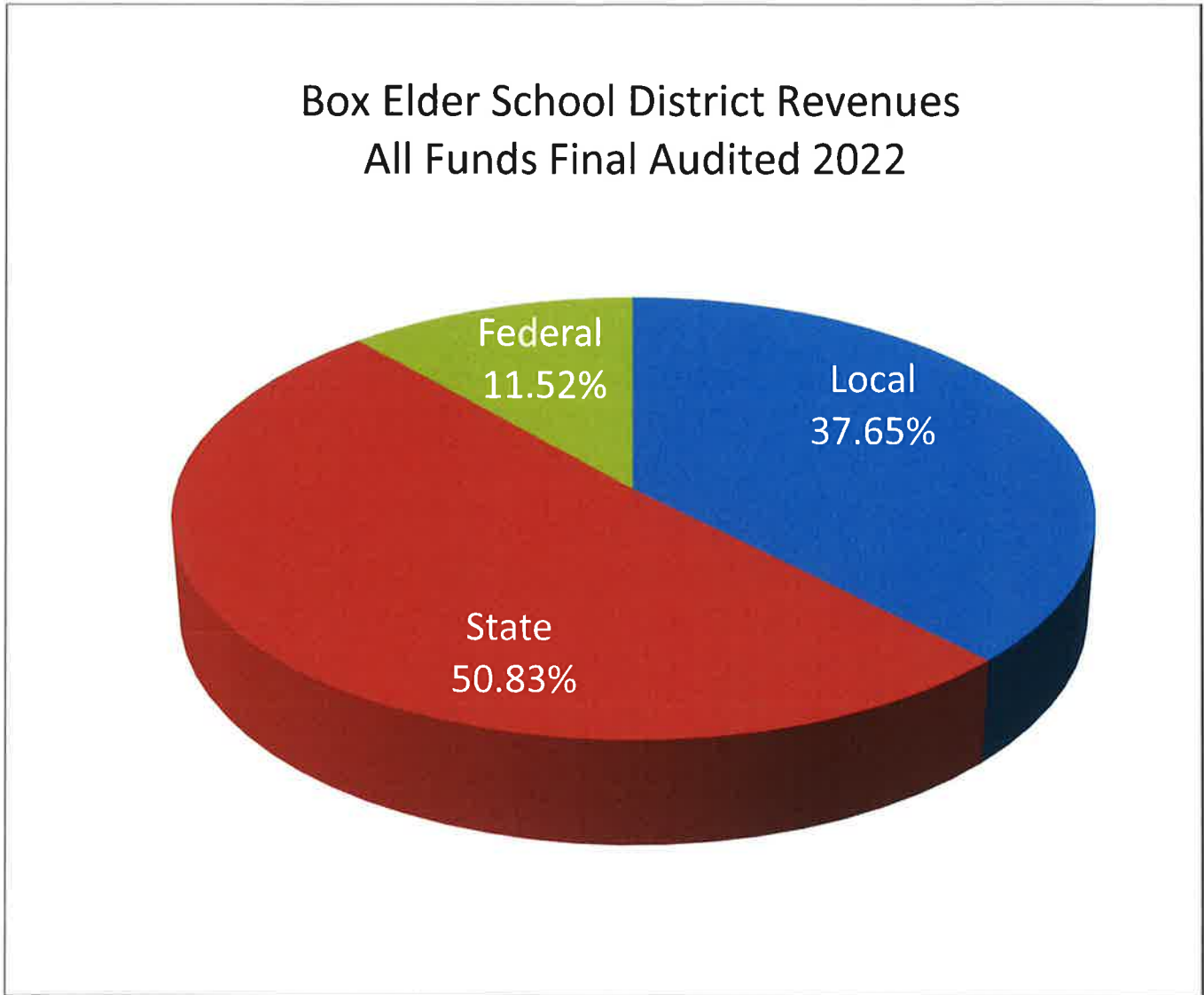


Exhibit I

This budget was prepared using \$4,280 per weighted pupil unit for the 2023-24 school year. Allocations from other sources are typically restricted in use for specific programs. Projected interest earnings will be budgeted at 2.5% for this school year.

Expenditures

Expenditures are largely committed to human resources for instruction and support in education. Salaries make up 45.18% of total spending, benefits 18.35 %, supplies 10.11 %, purchased services 17.83%, property 2.09 %, and other including debt 6.44% (2022 audited figures, All Funds, See Exhibit II)

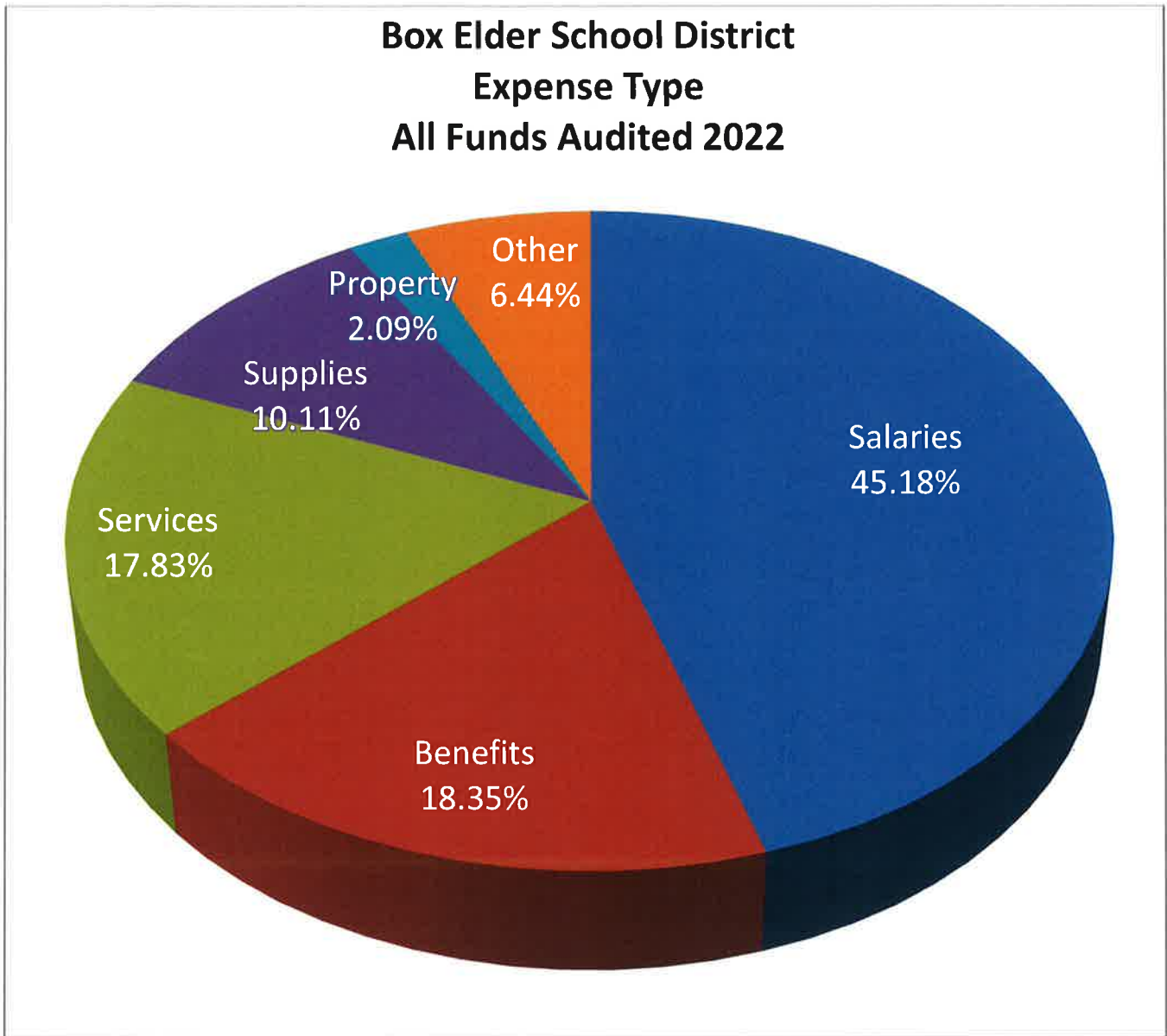


Exhibit II

Fund Balances

At the end of the year, any unspent state program balances are required by law to be set aside for future spending in that program. The allowed balances are regulated by the program requirements. These balances are referred to as Unearned Fund Balances because they have been earmarked and

restricted for future use for the specific programs and cannot be spent for general education. (Unearned Revenue has replaced Restricted Fund Balance to show State Balances as of 20-21.) Committed Fund Balances are funds set aside by the board for designated purposes and Assigned Fund Balances are funds set aside by management for restricted purposes.

Fund Balance and Retained Earnings

The Unassigned Fund Balance refers to the balance in the fund after receiving all revenue and paying out expenditures or Retained Earnings. This balance can be allocated to the emergency reserve or other reserves as authorized by the board. Any unallocated funds are budgeted into the next year's budget in the same fund.

Student Count and WPU

The State of Utah pays a base equal amount of money per student to assure equal access to education for all students. The WPU value for 2024 is \$4,280, increase of 6%. Therefore, Box Elder School District is guaranteed a base amount per student even though the tax revenue in our county does not raise that much money. The district is expecting to receive approximately \$51.3 million dollars in equalization (WPU) money for the 2023 year, about \$9.2 million of which is local taxes raised by the Basic Rate. The district had a fall enrollment of 12,338 (October 1, 2022). The state fall enrollment estimate is 12,389 (October 1, 2023), which represents 0% growth over the fall enrollment of 12,296 (October 1, 2021). The budget for 2024 is built on 12,389 Weighted Pupil Units (WPU) with an increase of 93 WPU's from 2022 estimates. With all day Kindergarten kicking into full swing for August of 2023 we will receive a full FTE, counted at 1.0 WPU instead of .55 of a WPU according to HB 477. These estimates come from the Minimum School State Estimates April 2023 (USBE).

Property Taxes

The budget was built on a valuation of \$7.37 billion in Box Elder County, excluding redevelopment. Each year the district must determine a "certified tax rate" based on the assessed valuation estimate provided by the State Tax Commission. The certified tax rate is that rate which provides the same property tax revenue as was collected during the current year, plus taxes on new growth in the county and for any new additional revenue.

The estimated approved tax rate for 2023 is .006611 or \$6.61 per \$1,000 of assessed valuation. Homeowners receive a 45% discount on property taxes. The owner of a median priced home in Box Elder County of \$459,535 primary residence will pay an estimated \$1,672 in property taxes for schools. This is up from \$1,499, a \$172 increase for the new tax year. It is currently estimated that .001652 or \$1.65 per \$1,000 of this total will be required by the state as a basic rate for education equalization throughout the state. This is part of the equalization formula for the Weighted Pupil Unit in Utah. Tax rates will be set when state figures become available using this budget as a guide.

Capital Projects

The preliminary budget for 2023-24 includes the cost of financing \$60.0 million to construct 42-50 classrooms and move the ninth grade back to both Bear River and Box Elder high schools. The Capital Outlay Fund budget includes expenses for ongoing building maintenance, bus, computer and other equipment replacement. An initiative to continue to put portable computers in the hands of students

from 6th grade through 12th grade is also included, as well as implementing a plan to put touch screen one on one devices in the hands so kindergarten students. A phased replacement and/or update of security cameras is also continuing and budgeted into capital costs in Information Technology.

School District General Financial Information 2023-24

In 2023-24 the state increase in WPU funding has been approved by the legislators to be 6%. Our budget includes a 3.0% Cost of Living increase for certified staff and 6.5% for Educational Professional Support Staff plus step and lane increases for all employees. There is not an anticipated Health and Accident Insurance increase in premiums for the 2023-2024 Fiscal Year, a 0% cost increase for this great benefit for our employees. The increased revenue is a result of Legislative approved increases and income tax growth due to the good economy in the State of Utah.

Budget Highlights for the 2023-24 Fiscal Year

The budget presented includes the following items:

- Revenue from the state as outlined in the financial section plus federal and local revenue.
- Pickup of the district portion of retirement for employees in the old Utah State Contributory Retirement System.
- Cost of Living adjustments, step and lane increases and any increases in health insurance costs for all qualifying employees.
- The lease payment for the Municipal Building Authority subsidized QZAB (Qualified Zone Academy Bonds) for a portion of the Fielding Elementary School financing, the General Obligation bond, Real Property Lease.
- An increase in the cost of utilities and fuel has been budgeted.



Utah Legislative Highlights

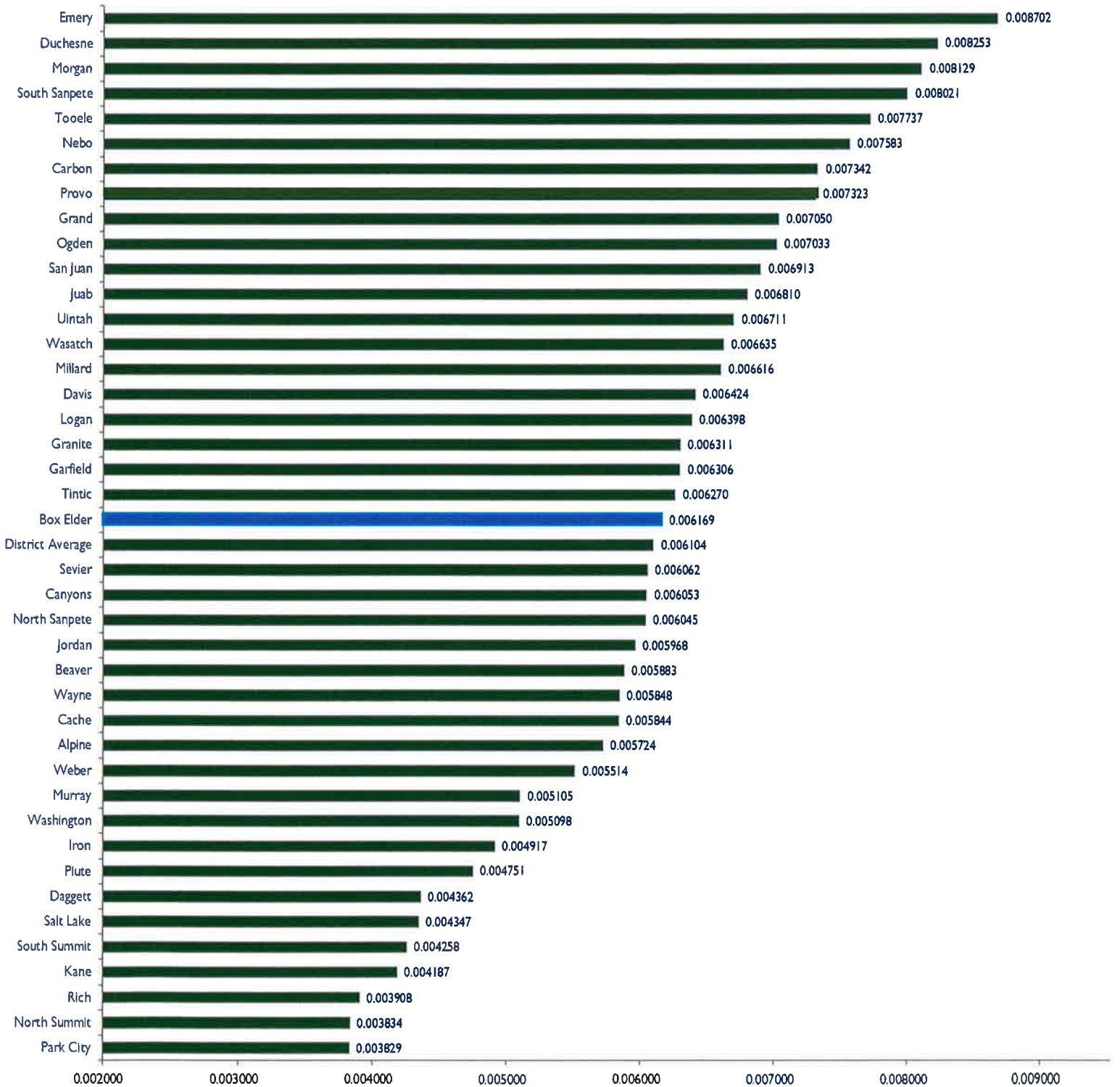
The following are major estimations to Box Elder School District general fund:

- WPU reimbursement increase to \$4,280 (6% increase over last year)
- An increase of Students as a result of growth in the county.

Federal Revenue

It is unknown what federal funding levels will be in the future, but estimates have been made in this document. Funding estimates for ESSER III federal funds have been included in this budget. It is estimated the district will receive \$5.2 million with little more than \$4 million being spent to air condition schools that needs to be spent by September 2024.

PROPERTY TAX RATES: District Comparison



Organization

Organizational Section

District Entity

The legal name of the district is Box Elder County School District, but to prevent confusion with county government the district uses Box Elder School District as the official name.

The boundaries are the Box Elder County lines bordered by Idaho on the north, Nevada on the west, Cache County on the east and Tooele and Weber Counties on the south. The school district is a separate entity with seven board members elected by represented districts in general elections to govern the school district.

School districts were created by Article X, Section 6 of the Constitution of the State of Utah, which was passed by a vote of the people on the first Tuesday of November, 1875, and accepted by the United States Government on January 4, 1896. In 1907 Box Elder County schools were consolidated into one district. The laws of the State of Utah give the district all of the usual corporate powers that would distinguish it as being legally separated from Box Elder County and the State of Utah and any of its other political subdivisions.

The laws of the State of Utah give the district the power to levy taxes, determine fees and other charges approve and modify budgets, and issue debt without approval from any other government. There are some ministerial approvals required of Box Elder County and the Utah State Tax Commission for the purpose of assuring that the district has followed the law regarding budgeting and assessing taxes, but there are no substantive approvals required. The district is also subject to the general oversight of the Utah State Board of Education, including a budget approval process that is compliance oriented and is more ministerial in nature than substantive.

All financial activity in the district is segregated by fund. A fund is a fiscal and financial entity each with its own assets, liabilities, and residual equity or balance. Generally accepted accounting standards have defined and classified funds as a national standard used by government agencies.

The district has three main fund categories: Governmental, Proprietary and Fiduciary Funds. Governmental Funds are the usual governmental services financed by taxes, including state and federal aid. Proprietary Funds are for business-type activities. This is the School Food Service Fund. Fiduciary Funds are held by the government as a trustee or agent for some other entity or group. This includes the Foundation and Agency Fund. The four Governmental Funds used by the district are General, Student Activity, Debt Service and Capital projects.

Revenues are classified by fund, program, location, and source. The three main divisions of revenue are Local, State, and Federal sources.

Expenditures are classified by fund, program, location, function, and object. All revenues and expenditures are reported on an accrual basis of accounting, meaning they are recognized when the transaction takes place and the money is available within 60 days from the end of the year. Long term physical assets are not depreciated on the governmental statements but will be

shown in The Box Elder School District Annual Financial Report in the notes section under Capital Assets as well as inclusion under the non-governmental statements.

BOX ELDER COUNTY POPULATION GROWTH				
JULY 1, 2021-JULY 1, 2022				
	# OF		%	#
	RESIDENTS		CHANGE	CHANGE
	2021	2022		
BOX ELDER COUNTY	59,693	61,498	3.0%	1,805
BEAR RIVER CITY	891	878	-1.5%	-13
BRIGHAM CITY	19,983	19,963	-0.1%	-20
CORINNE	862	853	-1.0%	-9
DEWEYVILLE	436	430	-1.4%	-6
ELWOOD	1225	1249	2.0%	24
FIELDING	562	591	5.2%	29
GARLAND	2,614	2,613	0.0%	-1
HONEYVILLE	1,685	1,725	2.4%	40
HOWELL	238	235	-1.2%	-3
MANTUA	1,215	1,256	3.4%	41
PERRY	5,751	5,828	1.3%	77
PLYMOUTH	434	433	-0.2%	-1
PORTAGE	290	288	-0.6%	-2
SNOWVILLE	164	161	-1.8%	-3
TREMONTON	10,497	11,840	12.3%	1,343
WILLARD	2,119	2,224	5.0%	105
REST OF COUNTY	10,727	10,931	1.9%	204

SOURCE: U.S. CENSUS BUREAU

The district serves a general population of 61,498 (2022) vs 57,666 (2020) in 5,745 square miles. The district consists of twenty-one schools. The enrollment is 12,338 (fall of 2022). The ten largest taxpayers in Box Elder County are: (2022 Property Tax Paid including RDA increments)

<u>Taxpayer</u>	<u>Amount</u>
1) PacifiCorp	\$2,958,374
2) Proctor and Gamble	\$2,113,553
3) Staker & Parson Co.	\$1,909,422
4) Union Pacific Railroad	\$1,862,567
5) Ruby Pipeline, LLC	\$1,675,829
6) Northrop Grumman	\$1,458,174
7) Nucor	\$1,245,465
8) Nucor	\$1,031,365
9) Nucor	\$ 774,478
10) Northrop Grumman	\$ 642,473

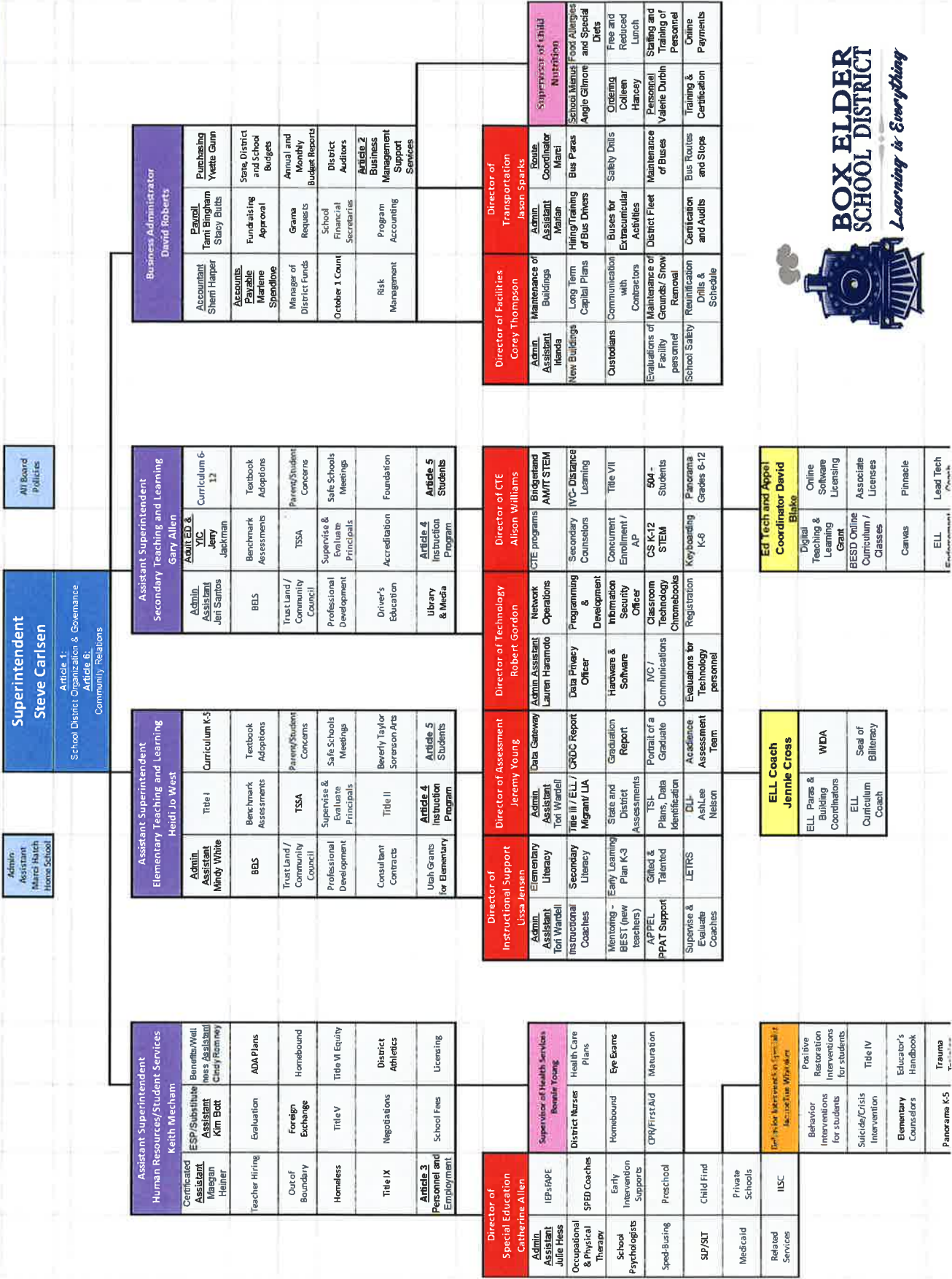
Box Elder School District Organizational Chart

Board of Education

President: Wade Hyde Vice President: Connie Archibald

Karen Cronin Tiffany Summers Bryan Smith Danielle Wright

Julie Taylor



MISSION STATEMENT

We ensure that all students learn at high levels.

VISION STATEMENTS:

Our vision for what Box Elder School District will become includes the following:

FOCUS ON LEARNING

- Collaborative teacher teams will unpack and prioritize the BELS for each course or grade level offered.
- Collaborative teacher teams will create Common Formative Assessments (CFA) using Depth of Knowledge (DOK) questions aligned to the BELS.
- Collaborative teacher teams will use Common Formative Assessments (CFA) to inform and adjust ongoing instruction.
- Teachers will acquire and implement effective teaching strategies through ongoing professional learning.
- Students will be provided effective Tier 1 instruction, timely Tier 2 interventions, and additional Tier 3 remediations, as needed.
- Students who have demonstrated proficiency of the BELS will be provided extensions to deepen their learning.

FOCUS ON COLLABORATION

- Every teacher will be part of a meaningful collaborative team and will meet at least weekly in a structured setting.
- Teachers will work collaboratively and take **collective responsibility** for the success of each student.
- Strong partnerships between the home and schools are developed and nurtured to share responsibility for student success.

FOCUS ON RESULTS

- Collaborative teams will use the data from CFAs to monitor and respond to student learning and engage in conversations about which teaching practices elicited the best results.
- Evidence of student learning (BELS) will be collected and analyzed in district and state required platforms to measure proficiency and growth.
- Teams ensure that students and parents are aware of the BELS for their course or grade and the progress they are making towards mastery of these standards.
- All students acquire the knowledge and skills to successfully pursue additional training, education, and careers.

FOCUS ON CULTURE

- We will foster collective teacher efficacy which is the shared belief that through collective action, all can positively influence student outcomes in all student subgroups.
- All staff will work collectively to provide a school environment that is safe (physically, socially, and emotionally), and conducive to learning in all student interactions.
- All staff will expand student connections through knowing, involving, celebrating and being a champion for all students.
- We will elevate employee appreciation by recognizing positive performance and contributions, making personal connections and providing support for all employees.
- We will become recognized by Solution Tree as a Model PLC District.

Values and Collective Commitments:

We value and commit to:

- Fostering and modeling a growth mindset in students and employees.
- Being solution oriented and looking at challenges as opportunities for learning and improvement.
- Being positive and treating everyone with dignity, respect, and courtesy at all times.
- Hiring and retaining quality teachers and educational support staff.
- Providing ongoing professional learning opportunities for all staff.
- Providing quality instructional resources for each classroom.
- Cultivating and developing partnerships with local, state and federal agencies to support our students.

I. SIGNIFICANT LAWS AFFECTING THIS BUDGET

The following is a summary of the significant provisions of the laws of the State of Utah applicable to Utah school district budgets. This budget is adopted in compliance with these legal requirements.

53G-7-302. School district and charter school budgets.

- (1) As used in this section:
 - (a) "Budget officer" means:
 - (i) for a school district, the school district's superintendent; or
 - (ii) for a charter school, an individual selected by the charter school governing board.
 - (b) "LEA governing board" means:
 - (i) for a school district, the local school board; or
 - (ii) for a charter school, the charter school governing board.
- (2) Before June 1 of each year, the budget officer shall prepare a tentative budget, with supporting documentation, to be submitted to the budget officer's LEA governing board.
- (3) The tentative budget and supporting documents shall include the following items:
 - (a) the revenues and expenditures of the preceding fiscal year;
 - (b) the estimated revenues and expenditures of the current fiscal year;
 - (c) for a school district, an estimate of the revenues for the succeeding fiscal year based upon the lowest tax levy that will raise the required revenue, using the current year's taxable value as the basis for this calculation;
 - (d) a detailed estimate of the essential expenditures for all purposes for the next succeeding fiscal year; and
 - (e) the estimated financial condition of the school district or charter school by funds at the close of the current fiscal year.
- (4) The tentative budget shall be filed with the district business administrator or charter school executive director for public inspection at least 15 days before the date of the tentative budget's proposed adoption by the LEA governing board.

53G-7-303. LEA governing board budget procedures.

- (1) As used in this section:
 - (a) "Budget officer" means:
 - (i) for a school district, the school district's superintendent; or
 - (ii) for a charter school, an individual selected by the charter school governing board.
 - (b) "LEA governing board" means:

- (i) for a school district, the local school board; or
 - (ii) for a charter school, the charter school governing board.
- (2) (a) For a school district, before June 30 of each year, a local school board shall adopt a budget and make appropriations for the next fiscal year.
- (b) For a school district, if the tax rate in the school district's proposed budget exceeds the certified tax rate defined in Section [59-2-924](#), the local school board shall comply with Section [59-2-919](#) in adopting the budget, except as provided by Section [53F-8-301](#).
- (3) (a) For a school district, before the adoption or amendment of a budget, a local school board shall hold a public hearing, as defined in Section [10-9a-103](#), on the proposed budget or budget amendment.
- (b) In addition to complying with [Title 52, Chapter 4, Open and Public Meetings Act](#), in regards to the public hearing described in Subsection [\(3\)\(a\)](#), at least 10 days prior to the public hearing, a local school board shall:
- (i) publish a notice of the public hearing in a newspaper or combination of newspapers of general circulation in the school district, except as provided in Section [45-1-101](#);
 - (ii) publish a notice of the public hearing electronically in accordance with Section [45-1-101](#);
 - (iii) file a copy of the proposed budget with the local school board's business administrator for public inspection; and
 - (iv) post the proposed budget on the school district's Internet website.
- (c) A notice of a public hearing on a school district's proposed budget shall include information on how the public may access the proposed budget as provided in Subsections [\(3\)\(b\)\(iii\)](#) and [\(iv\)](#).
- (4) For a charter school, before June 30 of each year, a charter school governing board shall adopt a budget for the next fiscal year.
- (5) Within 30 days of adopting a budget, an LEA governing board shall file a copy of the adopted budget with the state auditor and the state board.

53G-7-304. Undistributed reserve in local school board budget.

- (1) A local school board may adopt a budget with an undistributed reserve. The reserve may not exceed 5% of the maintenance and operation budget adopted by the local school board in accordance with a scale developed by the state board. The scale is based on the size of the school district's budget.
- (2) The local school board may appropriate all or a part of the undistributed reserve made to any expenditure classification in the maintenance and operation budget by written resolution adopted by a majority vote of the local school board setting forth the reasons for the appropriation. The local school board shall file a copy of the resolution with the state board and the state auditor.
- (3) The local school board may not use undistributed reserves in the negotiation or settlement of contract salaries for school district employees.

53G-7-305. Limits on appropriations -- Estimated expendable revenue.

- (1) As used in this section:
 - (a) "Budget officer" means:
 - (i) for a school district, the school district's superintendent; or
 - (ii) for a charter school, an individual selected by the charter school governing board.
 - (b) "LEA governing board" means:
 - (i) for a school district, the local school board; or
 - (ii) for a charter school, the charter school governing board.
- (2) An LEA governing board may not make an appropriation in excess of its estimated expendable revenue, including undistributed reserves, for the following fiscal year.
- (3) An LEA governing board may reduce a budget appropriation at the LEA governing board's regular meeting if notice of the proposed action is given to all LEA governing board members and to the district superintendent or charter school executive director, as applicable, at least one week before the meeting.
- (4) For a school district, in determining the estimated expendable revenue, any existing deficits arising through excessive expenditures from former years are deducted from the estimated revenue for the ensuing year to the extent of at least 10% of the entire tax revenue of the district for the previous year.
- (5) For a school district, in the event of financial hardships, the local school board may deduct from the estimated expendable revenue for the ensuing year, by fund, at least 25% of the deficit amount.
- (6) For a school district, all estimated balances available for appropriations at the end of the fiscal year shall revert to the funds from which they were appropriated and shall be fund balances available for appropriation in the budget of the following year.
- (7) For a school district, an increase in an appropriation may not be made by the local school board unless the following steps are taken:
 - (a) the local school board receives a written request from the district superintendent that sets forth the reasons for the proposed increase;
 - (b) notice of the request is published:
 - (i) in a newspaper of general circulation within the school district at least one week before the local school board meeting at which the request will be considered; and
 - (ii) in accordance with Section 45-1-101, at least one week before the local school board meeting at which the request will be considered; and
 - (c) the local school board holds a public hearing on the request before the local school board's acting on the request.

53G-7-306. School district interfund transfers.

- (1) A school district shall spend revenues only within the fund for which they were originally authorized, levied, collected, or appropriated.
- (2) Except as otherwise provided in this section, school district interfund transfers of residual equity are prohibited.
- (3) The state board may authorize school district interfund transfers of residual equity when a district states its intent to create a new fund or expand, contract, or liquidate an existing fund.
- (4) The state board may also authorize school district interfund transfers of residual equity for a financially distressed district if the state board determines the following:
 - (a) the district has a significant deficit in its maintenance and operations fund caused by circumstances not subject to the administrative decisions of the district;
 - (b) the deficit cannot be reasonably reduced under Section 53G-7-305; and
 - (c) without the transfer, the school district will not be capable of meeting statewide educational standards adopted by the state board.
- (5) The state board shall develop by rule made in accordance with Title 63G, Chapter 3, Utah Administrative Rulemaking Act, standards for defining and aiding financially distressed school districts under this section.
- (6)
 - (a) All debt service levies not subject to certified tax rate hearings shall be recorded and reported in the debt service fund.
 - (b) Debt service levies under Subsection 59-2-924(5)(c) that are not subject to the public hearing provisions of Section 59-2-919 may not be used for any purpose other than retiring general obligation debt.
 - (c) Amounts from these levies remaining in the debt service fund at the end of a fiscal year shall be used in subsequent years for general obligation debt retirement.
 - (d) Any amounts left in the debt service fund after all general obligation debt has been retired may be transferred to the capital projects fund upon completion of the budgetary hearing process required under Section 53G-7-303.

53G-7-307. Warrants drawn by budget officer.

- (1) As used in this section:
 - (a) "Budget officer" means:
 - (i) for a school district, the school district's superintendent; or
 - (ii) for a charter school, an individual selected by the charter school governing board.
 - (b) "LEA governing board" means:
 - (i) for a school district, the local school board; or
 - (ii) for a charter school, the charter school governing board.

- (2) The budget officer of an LEA governing board may not draw warrants on school district or charter school funds except in accordance with and within the limits of the budget passed by the LEA governing board.

53G-7-308. Emergency expenditures

This part does not apply to appropriations required because of emergencies involving loss of life or great loss of property.

53G-7-309. Monthly budget reports.

- (1) As used in this section:

(a) "Budget officer" means:

- (i) for a school district, the school district's superintendent; or
- (ii) for a charter school, an individual selected by the charter school governing board.

(b) "LEA governing board" means:

- (i) for a school district, the local school board; or
- (ii) for a charter school, the charter school governing board.

- (2) The business administrator or budget officer of an LEA governing board shall provide each LEA governing board member with a report, on a monthly basis, that includes the following information:

- (a) the amounts of all budget appropriations;
- (b) the disbursements from the appropriations as of the date of the report; and
- (c) the percentage of the disbursements as of the date of the report.

- (3) Within five days of providing the monthly report described in Subsection (2) to an LEA governing board, the business administrator or budget officer shall make a copy of the report available for public review.

II. BUDGET DEVELOPMENT AND ADMINISTRATION POLICIES

The following budget policies of the Board of Education guide the preparation and administration of this budget.

A. Operating Budget Policies

- The district will cover current expenditures with current revenues. The district will avoid budgetary procedures that cover current expenditures at the expense of meeting future years' expenditures, such as postponing expenditures, accruing future years' revenues, or rolling over short-term debt.

- The budget will provide for adequate maintenance of capital, plant, equipment, and for orderly replacement of equipment.
- The district will prepare monthly reports comparing actual revenues and expenditures to budgeted amounts.
- Where possible, the district will integrate performance measurement and productivity indicators with the budget.
- The district will continue its policy of budgeting for indirect costs in every program to ensure that full costs are reflected in every program and fund budget.

B. Capital Improvement Budget Policies

- The district will develop and administer a multi-year plan for capital improvements.
- The district will budget for major capital projects in accordance with the priorities of the Board of Education.
- The district will coordinate development of the capital improvement budget with development of the operating budget. Future operating costs associated with new capital improvements will be projected and included in operating budgets.
- The district will maintain all assets at a level adequate to protect the district's capital investment and to minimize future maintenance and replacement costs.
- The district will identify the estimated costs and potential funding sources for each capital project proposal before it is submitted to the board for approval.
- The district will restrict any new or replacement construction to be consistent with state guidelines for school building utilization.
- The district will determine the least costly financing method for all new projects.

C. Debt Management Policies

- The district will confine long-term borrowing to capital projects and purchases of equipment as required by law.
- When the district finances capital projects by issuing bonds, it will pay back the bonds within a period not to exceed the expected useful life of the asset acquired.
- The district will try to keep the average maturity of general obligation bonds at or below twenty years.
- Total general-obligation debt will not exceed the legal bonding capacity.
- The district will not use long-term debt for current operations.
- The district will meet all debt service obligations when due.
- The district will retire tax and revenue anticipation debt annually.
- The district will maintain communication with bond rating agencies about its financial condition. The district will follow a policy of full disclosure in every financial report and official statement.
- The district will provide to the capital markets ongoing disclosure of annual financial information and material events that may affect the district's financial strength.

D. Revenue Estimation Policies

- The district business administrator will estimate annual revenues by an objective, analytical process. The district will not include revenue in the budget that cannot be verified with documentation of its source and amount.

E. Fund Balance and Reserve Policy

- In order to maintain and protect the long-term financial capacity of the district, total fund balance and reserves in the General Fund will be maintained at a responsible level as directed by the board.

F. Accounting, Auditing, and Financial Reporting Policies

- The accounting system will report financial information, on a basis consistent with General Accepted Accounting Principles, as established by the Governmental Accounting Standards Board.
- Regular monthly and annual financial reports will present a summary of financial activity by fund.
- An independent certified public accounting firm will be selected by the Board of Education and will perform an annual audit, and will publicly issue their opinion on the district's financial statement.

G. Control Procedures

- While there is no known fraud prevention guarantee; the following procedures reviewed the school district's independent auditors, will assure that collusion and/or fraud have to take place in order for the district to lose money. These procedures will protect the district from some of the more common types of fraud. Other suggestions or input on protecting the school district funds are certainly welcome.
- All checks are cut through the regular accounts payable channels that include:
 1. The payable voucher with all documentation is submitted by end user to the school or location secretary.
 2. The Principal reviews the request and approves the voucher by signing it.
 3. The voucher is also reviewed and signed by the program director. All vouchers require the signature of two administrators.
 4. The Accounts Payable Clerk then checks extensions, account number, invoice and receiving copy, as well as any documentation for the reimbursement.
 5. The check stock is blank and only available to the Accounts Payable Clerk, and the bank information is coded at printing.
 6. The Accounts Payable Clerk and backup clerk are the only ones with the password for printing checks.

7. The checks are cleared through bank reconciliation by the Accountant monthly as part of the bank reconciliation.
 8. All accounts payable voided checks are done by the Accountant.
- Standard district receipting procedures include the following:
 1. The Purchasing Clerk reviews, balances, and enters the receipts on the books
 2. All receipts are received and listed by the Receptionist.
 3. Deposit slips are prepared by the Purchasing Clerk.
 4. The money is then deposited by the Accounts Payable Clerk at least twice weekly.
 5. The Payroll/Fixed Asset Clerk receives the list of checks and cash from the receptionist and the receipt for the deposit from the Accounts Payable Clerk, which are compared for consistency.
 6. The bank statements come to the Business Administrator gives copies to the AP Clerk and Accountant who reconciles the statements with the general ledger by the fifteenth of the month.
 - Payroll and Personnel procedures:
 1. All payroll additions and changes come from the personnel office on a form signed by the Assistant Superintendent of Personnel.
 2. Annually a list of all employees by program is sent to the directors who are asked to review it carefully and sign it and return it to the payroll office. Any questions about personnel are resolved promptly.
 3. Undeliverable W-2's are reviewed by the payroll office, the employee is contacted and corrections are made so they can be sent to the employee.
 4. Annually an audit confirmation sheet is sent to all contracted employees detailing pay, benefits, and leave balances. They check for accuracy, sign and return to the personnel office.
 5. All pay vouchers are approved by the Principal, then the Program Director. Electronic time clock system (TCP) TimeClock Plus hours are verified by school Secretary and Principal.
 6. Payroll vouchers and electronic time requests are reviewed by Payroll Clerks for accuracy, overtime, and hours worked compared to hours allowed per week.
 7. All payroll payments are direct deposit (ACH) through the main account which is reconciled by the Accountant.
 - General procedures:
 1. Bank transfers can only be done by the Accountant and require an approving signature by the Business Administrator.
 2. All journal entries require two signatures.
 3. Purchasing is decentralized requiring school departments and schools to get initial bid quotations on purchases from \$1000 to \$10,000. The requisitions are then checked by the Purchasing Clerk for bids and accuracy. State contract vendors or consortiums do not require bids. Curriculum materials have been approved by a textbook committee

- and the curriculum director so solicitations are not required. Purchases over \$50,000 are advertised and bid on a district level according to board policy.
4. Schools must maintain records for student activity money using the district accounting software. The Internal Auditor audits every school every year. The Independent Auditors review the audits and audit the two high schools each year on a rotating basis. Schools are required to send in financial reports on a monthly basis to the Purchasing Clerk.
 5. The management, including the Superintendent, encourages business office clerks to question any procedure or expense that may not look proper. The clerks are free to go directly to the Superintendent if they feel it necessary.

III. BUDGET ADMINISTRATION AND MANAGEMENT PROCESS

Every dollar of expenditure included in this budget is assigned a director as a “cost center controller” for that particular piece of the budget. The directors are responsible to control their budgets, and are subject to disciplinary action for failure to properly control or manage their budgets. The account control system and organization will not allow expenditures to be incurred unless they are properly classified and authorized by the cost center controller and within the limits of available appropriations. Requisitions, purchase orders, etc. are reported as encumbrances against available appropriations at the time they are originated.

Directors are authorized to make changes (reallocations) within their budgets with approval of the finance department and the agency administering the budget. New program budgets or expansions of program budgets require board approval.

BUDGET CALENDAR – FY 2024

The budget calendar below outlines the actions that must be completed, along with the target dates for completion, in order to present the budget to the Board of Education in a timely manner.

04/4/23- 04/22/23	Budget Meetings with directors Final 2022 projected 2023
05/04/23	Priorities set by Box Elder Leadership Team
05/07/23	Completed budget requests due to business office
05/16/23	Administrative review of proposed budget
05/16/23	Advertise Budget Hearing
05/31/23	Preliminary Proposed Budget completed

05/31/23	Proposed Budget on file for public inspection
05/31/23	Preliminary Proposed Budget sent to the board
06/14/23	Budget Hearing, tentatively approve new budget and revise old budget. Accept needed changes when tax rates are available. Approval of Truth in Taxation hearings if a tax increase is approved.
07/01/23	Implement FY 2024 budget

A notice of public hearing on the budget, published in county newspapers, the date, time, place of the public hearing and inform the public that the proposed budget document is on file in the Business Administrator's office, on the webpage and public notice site 15 days before the budget hearing. As part of the budget adoption process, the board will set the mill levy of ad valorem property tax required by the district and the purpose(s) for which it is to be levied.

IV. EXPLANATION OF FUNCTION CLASSIFICATION OF EXPENDITURES

Instructional Services (1000) - This function includes those activities dealing directly with the instruction of pupils. The expenditures which can be identified as being directly related to instruction of pupils in a learning situation are considered as instructional. Teacher salaries, teacher assistant salaries, equipment in the classroom essential to the subject taught, furniture and supplies directly related to instruction are examples of the type of expenditures that are included.

Student Services (2100) - This function encompasses those activities related to promoting and improving student well-being. The costs necessary to manage and provide health and nursing services are identified with this function. It includes providing health services which are not part of direct instruction. This function also includes assessing and testing pupils with respect to career and educational opportunities, and helping them establish realistic goals. The costs of counseling, testing for speech and hearing and special needs assessment are included in this category.

Instructional Support Services (2200) - This function encompasses those activities which have as their purpose managing, directing, and supervising the instructional program and improving the quality of instruction and curriculum. It includes responsibilities in such areas as improvement of curriculum and instruction, research and development, program evaluation, curriculum supervision, and in-service education for professional personnel, as well as supplies and equipment to support the instructional program. This function also embraces the preparing, maintaining, and distribution of library and media resources used to support instruction. Some examples would be costs for media equipment, salaries of media personnel, library books, and periodicals.

Support Services-District Administration (2300) - This function covers those activities which have as their purpose overall administrative responsibility for the entire school system. It includes responsibilities of such areas as the Board of Education, Office of the Superintendent, and Business Administrative Services. Costs include staff salaries, as well as supplies and equipment to support general administration.

Support Services-School Administration (2400) - This function covers those activities which have as their purpose directing, managing, and supervising a school. It includes the principal, assistant principal, and other administrative and clerical staff. Costs necessary to provide personnel, supplies, and equipment to manage and operate a school, should be classified in this function.

Support Services-Business (2500) - This function encompasses those activities concerned with the operation of accounting, purchasing, personnel and technology. Costs include staff salaries, as well as supplies and equipment to support these activities.

Plant Operation and Maintenance Services (2600) - This function encompasses those activities concerned with keeping the physical plant open, comfortable, and safe for use, and keeping the grounds, building, and building equipment in an effective working condition and state of repair.

Student Transportation (2700) - This function covers the costs of providing management and operation services for regular bus routes used to transport students to and from school.

Child Nutrition Services (3100) - This function encompasses those activities which have as their purpose the management of the food service program for the school or school system. And serving of regular and incidental meals, lunches, breakfasts, or snacks in connection with school activities. It includes directing and managing food services, preparing and serving food, operating kitchen equipment, and storage of food and equipment.

Non-K12 Services (3200) - These are activities that are non-K12 activities such as Pre-School and Adult Education.

Community Services and Building Rental (3300) - This function covers the activities concerned with the management of and coordination of the natatoriums, community recreation services, and building rentals.

Capital Costs (4000) – This function includes all construction and major capital outlay expenditures for school district operation.

Debt Service (5100) - This function covers bond principal, interest, and paying agent costs. (See Exhibit IV on the next page)

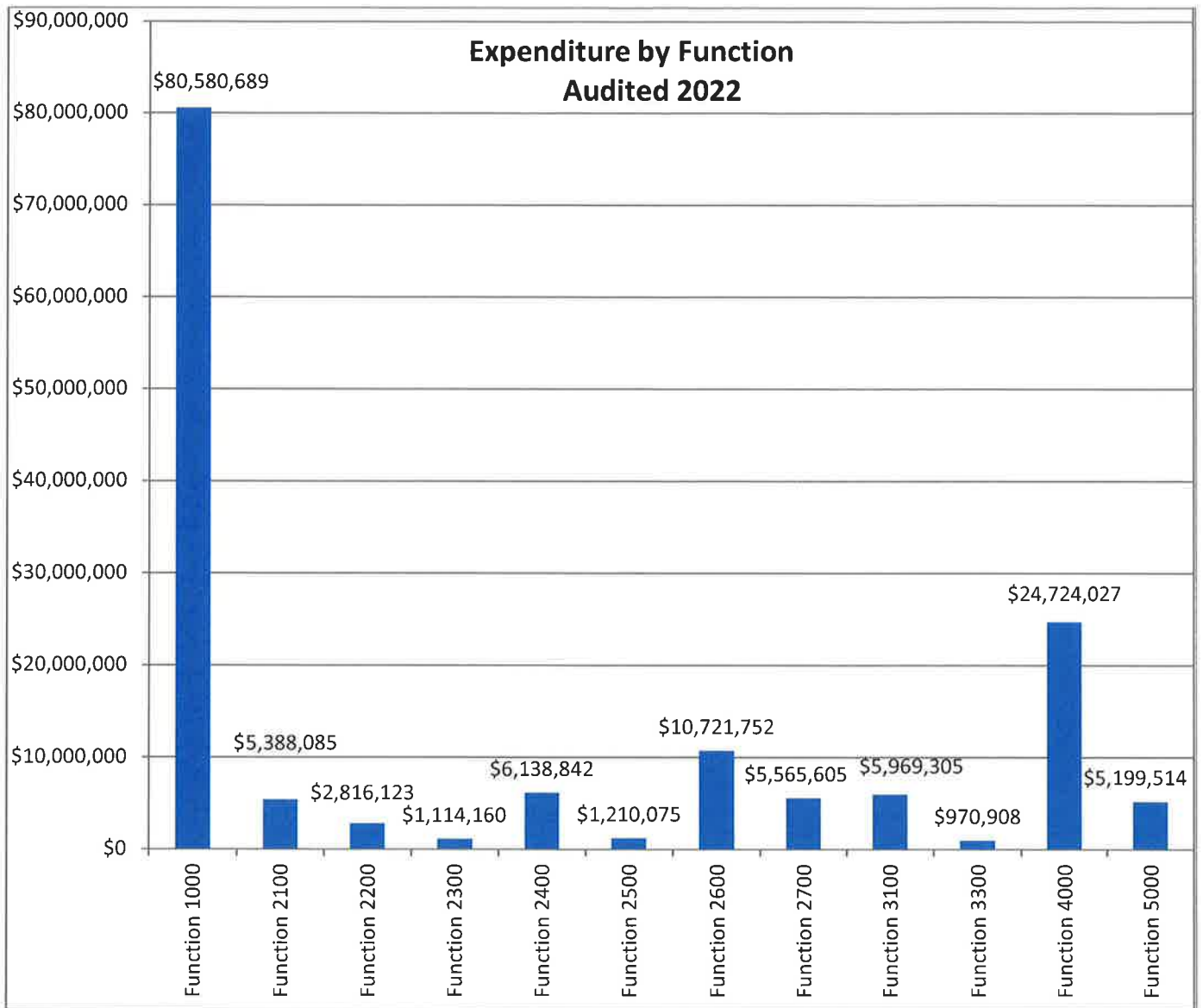


Exhibit IV

Financial

Financial Section

The financial section is made up of the following:

- Summary of Budgets (All Governmental Funds)
- General Fund with Expenditures by Function Yearly Comparison
- General Fund with Expenditures by Object Yearly Comparison
- General Fund Major Revenue Sources
- General Fund Major Expenditures by Function
- Special Revenue Funds Revenue and Expenditure
- School Activity Fund Budget Revenue and Expenditure by Function
- Child Nutrition Fund Budget by Revenues and Expenditures
- Capital and Debt Service Funds Summary
- Capital Outlay Fund Budget
- District Enrollment Trends
- Governmental Funds Revenue Summary Yearly Comparison
- Governmental Funds Expenditures Summary by Category Yearly Comparison
- Budget information built on the monthly School Board Report format. It includes columns showing 2020-21 actual, with 2021-22 actual, 2022-23 revised, and 2023-24 preliminary budgets. The School Board will be asked to approve both the revised budget for 2022-2023 and the preliminary for 2023-2024 at the budget hearing on June 14, 2023.
 - The anticipated costs of steps, lanes, insurance and other employee benefits are included in the budget with a 3% COLA for our teachers and licensed employees, 6.5% COLA for our ESP employees.
 - Anticipated increases in utilities and fuel have also been included in the budget.
 - All benefit and pay cost increases are included with Health and Accident costs having a 0% increase this year, makes this the third year we have seen a 0 or negative percent increase.
 - Increased one-time and program expenditures have not been added because they are not available yet.
 - Budgeted revenues have been built in with corresponding expenditures for programs.
 - Local tax revenue was estimated to increase about 2%.

Financial Section

Box Elder School District Summary of Budgets - All Governmental Fund Types Fiscal Year 2023-24 Budget

	Total All Governmental Funds	General (FD10) Fund	Fund 21, 26, 49 Special Revenue Fund	Fd 32,31 Capital & Debt Service Funds
Revenues:				
Property taxes	45,994,480	29,650,444		16,344,036
Interest on investments	489,700	191,000	3,500	295,200
Sale of Food	1,371,500	0	1,371,500	0
Other local revenue	6,909,480	2,141,900	4,150,000	617,580
State of Utah	93,799,775	90,491,867	782,400	2,525,508
Federal government/Other	12,295,000	5,500,000	2,545,000	4,250,000
Total Revenues	160,859,935	127,975,211	8,852,400	24,032,324
Expenditures and Encumbrances:				
Instruction	96,711,589	92,701,029	4,010,560	
Counseling and child accounting	6,402,584	6,402,584		
Media Services and education supervision	3,077,369	3,077,369		
General district administration	1,472,365	1,272,365	200,000	
General school administration	7,385,703	7,385,703		
Accounting, personnel, purchasing, & IT services	1,409,796	1,409,796		
Operation and maintenance of school buildings	17,169,293	17,044,293	125,000	
Student transportation	6,984,134	6,984,134		
Child Nutrition Services	6,970,558		6,970,558	
Non-K12 Services				
Community services and building rentals	1,046,302	1,046,302		
Capital Outlay	18,246,004			18,246,004
Debt Service	3,571,250			3,571,250
Total Expenditures and Encumbrances	170,446,947	137,323,575	11,306,118	21,817,254
Net Total Expenditures and Encumbrances	(9,587,012)	(9,348,364)	(2,453,718)	2,215,070
Other Financing Sources (Uses)				
Bond sale proceeds				0
Other financing sources	2,000,000	2,000,000	0	0
Operating Transfer In/Out & (Uses)	0	0	0	0
Total Sources (Uses)	2,000,000	2,000,000	0	0
Excess (deficiency) of revenue and other sources (uses) over expenditures	(7,587,012)	(7,348,364)	(2,453,718)	2,215,070
Fund Balances Unreserved & Unassigned - July 1	\$ 15,527,690	\$ 1,642,130	\$ 1,948,232	\$ 13,255,697
Fund Balances Unreserved & Unassigned - June 30	\$ 7,940,678	\$ (5,706,234)	\$ (505,486)	\$ 15,470,767

Financial Section

Box Elder School District General Fund (Fund 10)

For Fiscal Year 2023-24 With Comparative Information for Years 2020-21 Through 2022-23

Fund Expenditures by Function

	2020-21 Actual	2021-22 Actual	2022-23 Revised	2023-24 Preliminary
Revenues:				
Property taxes	24,796,049	26,790,931	26,650,444	29,650,444
Interest on investments	67,493	149,087	225,000	191,000
Other local revenue	2,717,499	3,794,990	4,340,000	1,051,900
State of Utah	68,725,191	69,313,371	93,550,472	90,491,867
Federal government	8,958,392	8,478,643	5,500,000	5,500,000
Total Revenues	105,264,624	108,527,022	130,265,916	126,885,211
Expenditures and Encumbrances:				
Instruction	75,740,149	86,126,862	95,946,887	92,701,029
Counseling and child accounting	4,876,654	5,384,693	5,770,480	6,402,584
Media services and educational supervision	2,422,956	2,817,042	2,996,995	3,077,369
General district administration	882,093	1,152,311	1,167,514	1,272,365
General school administration	5,779,676	6,293,408	7,306,707	7,385,703
Accounting and purchasing services	1,045,109	1,316,566	1,355,810	1,409,796
Operation and maintenance of school buildings	10,348,381	11,521,932	12,231,843	17,044,293
Student transportation	5,844,511	5,641,099	6,256,340	6,984,134
Community Services	831,332	946,921	1,031,066	1,046,302
Total Expenditures and Encumbrances	107,770,861	121,200,834	134,063,642	137,323,575
Excess (deficiency) of revenues and other sources (uses) over expenditures	(2,506,237)	(12,673,812)	(3,797,726)	(10,438,364)
Other financing uses	870,488	0	0	0
Other financing sources	0	1,114,000	2,000,000	0
Other changes in reserved and designated fund balances	0	0	0	0
Fund Balances Unreserved & Undesignated - July 1	\$ 1,809,181	\$ 173,432	\$ 1,642,130	\$ 1,225,600
Fund Balances Unreserved & Undesignated - June 30	\$ 173,432	\$ 1,642,130	\$ 1,225,600	\$ -

Financial Section

Box Elder School District

General Fund (FD10) - Major Revenue Sources

For Fiscal Year 2023-24 With Comparative Information for Years 2020-21 Through 2022-23

Estimated

		2020-21 Actual	2021-22 Actual	2022-23 Revised	2023-24 Preliminary
REVENUES:					
Local Sources					
1	Property taxes	24,796,049	26,790,931	26,650,444	29,650,444
2	Interest on investments	67,493	149,087	225,000	191,000
3	Other local revenue	2,717,499	3,794,990	2,840,000	1,891,900
4	Assigned Balance	870,488		1,500,000	250,000
	Total Local Sources	28,451,529	30,735,008	31,215,444	31,983,344
State Sources					
Regular Basic School Programs:					
5	Regular School Program K-12	40,303,407	40,303,407	35,495,653	42,092,298
6	NESS Nece Exist Small Schools		1,051,208	1,047,331	1,082,634
7	Professional Staff Costs		3,639,546	4,159,730	4,510,206
8	Adm Costs/Foreign Exchange Students		30,472	32,304	17,120
Restricted Basic School Program/Adjustments					
9	Special Education - Regular Program		4,740,894	5,888,630	6,569,914
10	Special Education - Self Contained		821,626	770,630	865,701
11	Special Education - Preschool		1,069,968	1,212,434	1,403,027
12	Ext. Year Program - Severly Handicapped		25,405	30,335	32,437
13	Spec Education Impact Aid		120,041	141,274	151,504
14	Special Education - Minimum Schools		79,353	73,156	-
15	Students At Risk---Add ON		853,019	1,379,757	1,740,248
16	Vocational and Technical Education		2,230,626	2,849,970	2,879,983
17					
18	Adult Ed High School Completion		197,990	218,415	241,811
19	Adult Ed Corrections		10,292	10,714	10,303
20	Class Size Reduction		2,648,491	3,164,783	3,358,408
21	Gifted and Talented		66,633	-	-
22	Advanced Placement		22,487	112,687	-
23	Concurrent Enrollment		164,393	183,157	-
24	Youth in Custody		349,797	438,970	-

Financial Section

**Box Elder School District
General Fund (FD10) - Major Revenue Sources**

For Fiscal Year 2023-24 With Comparative Information for Years 2020-21 Through 2022-23

Estimated

	2020-21 Actual	2021-22 Actual	2022-23 Revised	2023-24 Preliminary
Other State Sources of Revenue				
25 Enhance for Students at Risk(Above the line)	853,019	-	110,194	-
26 Flexible Allocation Covid 19 Stipend	1,968,927	-	-	-
27 Pupil Transportation		4,444,218	4,045,833	4,671,907
28 School Nurses		22,213	22,213	
29 Teacher's Supplies		98,920	97,382	97,451
30 Voted Leeway		1,474,991	2,123,856	-
31 Board Leeway		3,036,123	4,467,426	-
32 Trust Land		1,618,072	1,775,553	1,887,937
33 Capital and Technology		-	1,663,991	-
34 Critical Language		121,500	92,540	-
35 Extended Day Kindergarten		333,126	709,312	-
36 Digital Teaching		203,679	368,090	-
37 Out of State Tuition Reimbursement		-	-	-
38 On-Line Testing		49,485	-	-
39 UPASS Assessment/TSSA		1,932,900	2,852,509	3,354,979
40 Driver Education		168,567	-	-
41 Safe/Drug/Suicide/CPR/Stat Cap FT		33,918	-	-
42 Teacher Salary Supplement		270,898	87,835	-
43 Educator Professional Time		-	1,125,200	1,125,236
44 Professional Learning		-	68,201	
45 State Literacy Achievement/Early Literacy		249,453	232,403	299,909
46 Library Books Electronic Resources		14,649	14,607	-
47 Educator Salary Adjustments		3,285,145	3,398,075	6,851,985
48 USTAR Centers/BTS Elementary Arts		49,485	143,475	-
49 Student Health and Counselor		168,219	491,257	395,224
50 Elementary School Counselors		-	150,000	-
51 English Language Learners		-	68,296	-
52 Other State Revenue/Medicaid		24,724	3,022,284	782,240
53				
54 Total State Revenues	43,125,353	76,025,933	84,340,462	84,422,462

Financial Section

Box Elder School District

General Fund (FD10) - Major Expenditures

For Fiscal Year 2023-24 With Comparative Information for Years 2020-21 Through 2022-23

	2020-21 Actual	2021-22 Actual	2022-23 Revised	2023-24 Preliminary
EXPENDITURES:				
Instruction - Function 1000				
Salaries - Teachers	38,283,448	39,545,280	50,035,171	50,568,299
Salaries - Substitute Teachers	28,859	0	0	0
Salaries - Teacher Aides	6,363,929	6,652,845	7,206,695	8,034,800
Salaries - All Other	1,960,369	2,025,388	3,033,683	2,360,450
Total Salaries	46,636,605	48,223,513	60,275,549	60,963,549
Employee Benefits	19,551,996	22,021,148	24,022,216	19,205,976
Purchased Services	2,683,024	4,300,000	3,749,122	3,824,104
Supplies	3,915,234	2,827,028	3,827,028	4,180,000
Textbooks	1,806,553	1,872,972	1,872,972	205,400
Other	629,179	600,000	700,000	722,000
Total Supplies and Materials	28,585,986	31,621,148	34,171,338	28,137,480
Property (Instructional Equipment) & Otl	517,558	1,905,000	1,500,000	1,600,000
Total Expenditures - Instruction	75,740,149	81,749,661	95,946,887	90,701,029
Support Services/Child Accounting & Counseling - Function 2100				
Salaries - Attend. & Social Work	852,858	923,225	938,183	1,177,164
Salaries - Guidance	1,780,249	2,129,144	2,419,098	2,750,482
Salaries - Health Services	238,722	182,856	183,388	210,228
Salaries - Psychologists	132,123	75,782	76,027	96,272
Salaries - Secretarial & Clerical	172,955	167,004	172,181	209,882
Salaries - All Other	99,977	100,382	104,976	118,622
Total Salaries	3,276,884	3,578,393	3,893,853	4,562,650
Employee Benefits	1,326,311	1,456,928	1,526,628	1,429,934
Purchased Services	238,803	208,570	215,807	217,000
Supplies	29,778	59,670	94,670	96,450
Property	0	68,994	68,994	65,000
Other Objects	4,878	15,529	30,529	31,550
Total Expenditures - Support Services/Child	4,876,654	5,388,084	5,830,481	6,402,584

Financial Section

Box Elder School District

General Fund (FD10) - Major Expenditures

For Fiscal Year 2023-24 With Comparative Information for Years 2020-21 Through 2022-23

	2020-21 Actual	2021-22 Actual	2022-23 Revised	2023-24 Preliminary
Support Services/Media Services & Educational Supervision - Function 2200				
Salaries - Supervisors & Directors	732,839	769,481	1,050,356	1,093,377
Salaries - Media Personnel	13,575	14,254	246,381	251,164
Salaries - Secretarial & Clerical	316,758	325,755	244,302	249,403
Salaries - Media Aides	490,256	495,021	279,268	250,360
Salaries - All Other	0	0	0	
Total Salaries	1,553,428	1,604,511	1,820,307	1,844,304
Employee Benefits	615,191	615,743	701,688	654,665
Purchased Services	130,031	322,065	346,258	424,532
Supplies (except as below)	49,237	185,652	72,725	94,490
Library Books and Supplies	72,375	88,152	56,017	59,378
Audio Visual Materials	2,693	0	0	
Property	0	0	0	
Other Objects	0	0	0	
Total Expenditures - Support Services/Med	2,422,955	2,816,123	2,996,995	3,077,369
Support Services/General District Administration - Function 2300				
Salaries - District Administration	193,334	258,668	288,088	294,230
Salaries - Supervisors	52,203	19,716	19,767	21,214
Salaries - Secretarial & Clerical	93,987	90,000	90,000	92,106
Salaries - All Other				
Total Salaries	339,524	368,384	397,855	407,550
Employee Benefits	154,547	163,592	173,820	209,100
Purchased Services	104,985	400,336	365,840	370,000
Liability Insurance	223,473	160,000	170,000	181,715
Supplies and Materials	34,090	35,000	35,000	49,000
Property	0	0	0	
Other Objects	25,473	25,000	25,000	55,000
Total Expenditures - Sup. Serv./General Di	882,092	1,152,312	1,167,515	1,272,365
Support Services/General School Administration - Function 2400				
Salaries - Principals and Assistants	2,631,004	2,738,359	3,301,575	3,487,151
Salaries - Secretarial & Clerical	1,413,613	1,505,498	1,703,355	1,800,031
Salaries - All Other		144,552	144,552	152,306
Total Salaries	4,044,617	4,388,409	5,149,482	5,439,488
Employee Benefits	1,657,254	1,764,999	2,012,225	1,830,915
Purchased Services	67,635	125,000	130,000	98,800
Supplies and Materials				
Property				
Other Objects	10,170	15,000	15,000	16,500
Total Expenditures - Sup. Serv./General Sc	5,779,676	6,293,408	7,306,707	7,385,703

Financial Section

Box Elder School District

General Fund (FD10) - Major Expenditures

For Fiscal Year 2023-24 With Comparative Information for Years 2020-21 Through 2022-23

	2020-21 Actual	2021-22 Actual	2022-23 Revised	2023-24 Preliminary
Support Services/Accounting & Purchasing Srvc - Function 2500				
Salaries	645,918	800,821	829,887	833,988
Employee Benefits	247,198	325,745	335,923	299,748
Purchased Services	135,297	165,000	165,000	244,060
Supplies and Materials	15,273	13,581	13,581	18,350
Property	0	1,419	1,419	1,650
Other Objects	1,423	10,000	10,000	12,000
Total Expenditures - Sup. Serv./Acct & Pur	1,045,109	1,316,566	1,355,810	1,409,796
Operation & Maintenance of School Buildings - Function 2600				
Salaries	4,985,357	5,409,111	5,841,840	6,050,038
Employee Benefits	2,003,104	2,135,909	2,282,493	2,385,420
Purchased Services	1,148,935	1,652,412	1,746,000	3,199,600
Supplies and Materials	2,210,353	2,322,000	2,320,280	1,406,735
Property (ESSER III)	0	0	38,730	4,000,000
Other Objects	633	2,500	2,500	2,500
Total Expenditures - Sup. Serv./Acct. & Pur	10,348,382	11,521,932	12,231,843	17,044,293
Support Services/Student Transportation Services - Function 2700				
Salaries - Secretarial & Clerical	60,321	65,230	72,230	80,898
Salaries - Supervisors	82,787	150,648	186,648	209,046
Salaries - Bus Drivers	2,382,209	2,608,098	2,736,336	3,111,046
Salaries - Mechanics	336,488	281,081	358,248	399,447
Total Salaries	2,861,805	3,105,057	3,353,462	3,800,436
Employee Benefits	821,802	898,038	978,898	1,191,900
Purchased Services	317,502	250,000	255,000	255,000
Supplies and Materials	834,723	850,442	831,717	1,594,788
Property	1,008,680	537,562	837,262	142,010
Other Objects	0	0	0	
Total Expenditures - Sup. Serv./Student Tr	5,844,512	5,641,099	6,256,339	6,984,134
Recreation Community Services/Natoriums - Function 3300				
Salaries	561,014	608,699	657,395	681,827
Employee benefits	166,276	181,221	197,171	213,685
Contract services	23,959	20,000	30,000	18,200
Supplies, textbooks & utilities	69,501	107,001	110,000	110,500
Equipment	4,055	5,000	10,000	6,540
Other	6,529	25,000	26,500	15,550
	831,334	946,921	1,031,066	1,046,302
TOTAL EXPENDITURES	\$107,770,863	\$116,826,106	\$134,123,643	\$135,323,574

Financial Section

Box Elder School District
Summary of Budgets - Special Revenue Funds (Fund 21,26,49)
 Fiscal Year 2023-24 Budget

	Total Special Revenue Funds	Fund 21 School Activity Fund	Fund 26 RDA Fund	Fund 49 Child Nutrition Fund
Revenues:				
Property taxes	4,600,000		4,600,000	
Interest on investments	3,500			3,500
Sale of Food	1,371,500			1,371,500
Other local revenue	4,150,000	4,150,000		
State of Utah	782,400			782,400
Federal government	2,545,000			2,545,000
Total Revenues	13,452,400	4,150,000	4,600,000	4,702,400
Expenditures and Encumbrances:				
Instruction	4,010,560	4,010,560		
Non-Instruction	11,570,558		4,600,000	6,970,558
Total Expenditures and Encumbrances	15,581,118	4,010,560	4,600,000	6,970,558
Net Total Expenditures and Encumbrances	(2,128,718)	139,440	0	(2,268,158)
Other Financing Sources (Uses)				
Bond sale proceeds	0	0	0	0
Other financing sources				
Operating Transfer In/Out				
Excess (deficiency) of revenue and other sources (uses) over expenditures				
Fund Balances Unreserved & Unassigned - July 1	\$ 45,118,758	\$ 39,450,800	\$ -	\$ 5,667,958
Fund Balances Unreserved & Unassigned - June 30	\$ 41,813,700	\$ 39,300,800	\$ -	\$ 2,512,900

Financial Section

Box Elder School District

School Activity Fund Budget (Fund 21)

For Fiscal Year 2023-24 With Comparative Information for Years 2020-21 Through 2022-23

Fund Expenditures by Function

	2020-21 Actual	2021-22 Actual	2022-23 Revised	2023-24 Preliminary
REVENUES:				
Local Sources				
Property taxes				
Tuition				
Other Local revenue	3,422,501	4,319,828	4,400,000	4,150,000
Total Local Sources	<u>3,422,501</u>	<u>4,319,828</u>	<u>4,400,000</u>	<u>4,150,000</u>
Expenditures and Encumbrances:				
Instruction (function 1000)				
Salaries	-	-	-	-
Employee benefits	-	-	-	-
Contract services	428,078	867,960	902,150	860,290
Supplies, textbooks & utilities	2,845,112	3,276,009	2,882,850	2,550,850
Administrative	73,395	11,029	290,000	304,400
Other	92,002		325,000	295,020
Total Instruction	<u>3,438,587</u>	<u>4,154,998</u>	<u>4,400,000</u>	<u>4,010,560</u>
Total Expenditures and Encumbrances	<u>3,438,587</u>	<u>4,154,998</u>	<u>4,400,000</u>	<u>4,010,560</u>
Excess (deficiency) of revenues and other sources (uses) over expenditures	(16,086)	164,830	0	139,440
Other financing uses				
Other financing sources				
Other changes in Reserved and Designated Fund Balances				
Fund Balances Unreserved & Unassigned - July 1	\$ 851,935	\$ 835,849	\$ 1,000,679	\$ 1,000,679
Fund Balances Unreserved & Unassigned - June 30	<u>\$ 835,849</u>	<u>\$ 1,000,679</u>	<u>\$ 1,000,679</u>	<u>\$ 1,140,119</u>

Financial Section

Box Elder School District

Child Nutrition Fund Budget (Fund 49)

For Fiscal Year 2023-24 With Comparative Information for Years 2020-21 Through 2022-23

Fund Expenditures by Function

	2020-21 Actual	2021-22 Actual	2022-23 Revised	2023-24 Preliminary
REVENUES:				
Sale of Food	243,736	95,573	1,301,500	1,371,500
Other Local revenue	836		3,500	3,500
State of Utah	1,309,158	1,093,052	1,125,000	782,400
Federal Government	5,789,153	7,786,643	3,140,000	2,545,000
Inventory Adjustment	-13,244			
Total Revenue	7,329,639	8,975,268	5,570,000	4,702,400
Expenditures:				
Salaries	1,904,236	1,925,924	2,319,903	2,564,000
Employee benefits	585,710	571,920	718,424	803,558
Cost of food	2,909,750	3,008,353	3,890,000	3,198,000
Equipment	40,630	397,052	55,000	55,000
Contract services	52,822	41,344	0	0
Supplies & Materials	22,382	24,712	25,000	25,000
Other	388,749	-45,727	325,000	325,000
Total Expenditures	5,904,279	5,923,578	7,333,327	6,970,558
Excess (deficiency) of revenues and other sources (uses) over expenditures	1,425,360	3,051,690	(1,763,327)	(2,268,158)
Other financing sources	0	0	0	0
Other changes in Reserved and Designated Fund Balances	13,244	0	0	0
Fund Balances Unreserved & Unassigned - July 1	\$ 1,223,393	\$ 2,661,997	\$ 5,713,687	\$ 3,950,360
Fund Balances Unreserved & Unassigned - June 30	\$ 2,661,997	\$ 5,713,687	\$ 3,950,360	\$ 1,682,202

Financial Section

Box Elder School District
Summary of Budgets - All Capital & Debt Service Funds
 Fiscal Year 2023-24 Budget

	All Capital & Debit Service Funds	Fund 32 Capital Outlay Fund	Fund 31 Debt Service Fund
Revenues:			
Property taxes	16,344,036	12,993,009	3,351,027
Interest on investments	295,200	189,000	106,200
Bond Refund/Other	52,000	52,000	
State of Utah	2,525,508	2,525,508	
Ins./Prop Recry/Federal	470,000	470,000	
Other Funds			
Total Revenues	19,686,744	16,229,517	3,457,227
Expenditures and Encumbrances:			
Oper/Maint			
Bond Debt	3,521,250		3,521,250
Purchased services	55,000	5,000	50,000
Land Improvement			
Building Maintenance	2,200,000	2,200,000	
New Construction	6,735,000	6,735,000	
Vehicles	1,100,000	1,100,000	
Furniture/Equipment	1,155,800	1,155,800	
Other Objects	2,500,000	2,500,000	
Total Expenditures	17,267,050	13,695,800	3,571,250
Excess revenue over (under) expenditures & encumbrances	2,419,694	2,533,717	(114,023)
Other Financing Sources (Uses) Bond sale proceeds	345,580	345,580	
Excess of revenue and other sources over (under) expenditures & encumbrances and other uses	2,765,274	2,879,297	(114,023)
Unreserved & Unassigned - July 1	\$ 17,780,223	\$ 11,857,321	\$ 5,922,902
Unreserved & Unassigned - June 30	\$ 15,995,293	\$ 10,186,414	\$ 5,808,879

Financial Section

Box Elder School District

Capital Outlay Fund Budget (Fund 32)

For Fiscal Year 2023-24 With Comparative Information for Years 2020-21 Through 2022-23

Fund Expenditures by Function

	2020-21 Actual	2021-22 Actual	2022-23 Revised	2023-24 Preliminary
REVENUES:				
Property taxes	9,844,206	9,664,139	9,993,009	12,993,009
Interest on investments	293,682	146,795	155,000	189,000
Bond Refund/Other	0	296,471	80,338	52,000
State of Utah	82,003	1,498,046	1,836,195	2,525,508
Ins./Prop Recry/Federal	121,523	696,639	5,088,288	470,000
Donations	1,000			
Total Revenues	10,342,414	12,302,090	17,152,830	16,229,517
Expenditures and Encumbrances:				
Land Improvement				
Software	853,834	1,563,320	2,500,000	2,500,000
Purchased services	171,477	5,962	5,000	5,000
Building Maintenance	1,157,046	2,292,273	2,000,000	2,200,000
Construction	14,097,291	18,070,614	10,920,000	6,735,000
Vehicles	289,359	1,411,473	1,800,000	1,100,000
Furniture/Equipment	1,362,432	1,383,847	1,121,227	1,155,800
Other Objects (Land)				
Loan and MBA Payment	274,371	1,929,114	1,985,302	4,550,204
Total Expenditures	18,205,810	26,656,603	20,331,529	18,246,004
Excess revenue over (under) expenditures & encumbrances	(7,863,396)	(14,354,513)	(3,178,699)	(2,016,487)
Other Financing Sources (Uses)	15,063,673	324,493	345,580	345,580
Changes in unreserved fund balance (Decrease)/increase in reserves	7,200,277	(14,030,020)	(2,833,119)	(1,670,907)
Excess of revenues and other sources over (under) Expenditures & encumbrances and other u:	7,200,277	(14,030,020)	(2,833,119)	(1,670,907)
Unreserved & Unassigned - July 1	\$ 23,836,109	\$ 31,036,384	\$ 17,006,364	\$ 14,173,245
Unreserved & Unassigned - June 30	\$ 31,036,384	\$ 17,006,364	\$ 14,173,245	\$ 12,502,338

Financial Section

Box Elder School District

Governmental Funds - Revenue Summary Comparison

For Fiscal Year 2023-24 With Comparative Information for Years 2010-11 Through 2023-24 Preliminary

		Maintenance & Operation Fund	Funds 21,26,49 Special Fund	Funds 31 & 32 Capital and Bond Funds	Total All Funds
2007-08	Actual	\$ 64,052,133	\$ 9,842,760	\$ 5,700,000	\$ 79,594,893
2008-09	Actual	\$ 67,059,083	\$ 9,673,133	\$ 14,390,660	\$ 91,122,876
2009-10	Actual	\$ 52,505,658	\$ 7,399,267	\$ 19,004,073	\$ 78,908,998
2010-11	Actual	\$ 64,119,660	\$ 7,302,930	\$ 12,809,405	\$ 84,231,995
2011-12	Actual	\$ 62,221,409	\$ 7,063,738	\$ 16,703,922	\$ 85,989,069
2012-13	Actual	\$ 65,574,482	\$ 7,515,976	\$ 17,647,492	\$ 90,737,950
2013-14	Actual	\$ 68,635,137	\$ 7,807,612	\$ 17,279,470	\$ 93,722,219
2014-15	Actual	\$ 69,105,945	\$ 12,774,749	\$ 16,399,204	\$ 98,279,898
2015-16	Actual	\$ 79,675,047	\$ 12,628,296	\$ 14,771,932	\$ 107,075,275
2016-17	Actual	\$ 80,309,920	\$ 12,664,233	\$ 16,189,515	\$ 109,163,668
2017-18	Actual	\$ 83,271,801	\$ 12,559,676	\$ 15,204,413	\$ 111,035,890
2018-19	Actual	\$ 91,409,479	\$ 12,490,106	\$ 15,561,402	\$ 119,460,987
2019-20	Actual	\$ 96,475,711	\$ 12,724,944	\$ 15,055,117	\$ 124,255,772
2020-21	Actual	\$ 106,135,112	\$ 14,807,048	\$ 13,418,227	\$ 134,360,387
2021-22	Actual	\$ 108,527,022	\$ 13,294,550	\$ 15,567,470	\$ 137,389,042
2022-23	Revised	\$ 133,765,916	\$ 14,570,000	\$ 20,609,607	\$ 168,945,523
2023-24	Preliminary	\$ 127,975,211	\$ 8,852,400	\$ 20,032,324	\$ 156,859,935

Box Elder School District
Total Expenditures by Object (All Funds)

For all Fiscal Years 2007-2022 with Estimates for 2022-23 and 2023-24

Expenditures	Salary	Benefits	Contracted Services	Supplies	Property	Other Objects	Total Expenditures
2007	\$ 36,599,557	\$ 15,455,453	\$ 5,031,852	\$ 5,828,610	\$ 2,616,760	\$ 2,356,247	\$ 67,888,479
2008	\$ 41,242,922	\$ 17,075,621	\$ 6,870,187	\$ 8,083,380	\$ 2,868,094	\$ 3,793,072	\$ 79,933,276
2009	\$ 43,371,704	\$ 16,945,557	\$ 33,238,720	\$ 8,451,073	\$ 5,610,232	\$ 3,715,112	\$ 111,332,398
2010	\$ 41,647,036	\$ 17,015,946	\$ 3,387,919	\$ 7,031,989	\$ 26,264,559	\$ 14,527,312	\$ 109,874,761
2011	\$ 41,898,448	\$ 16,981,085	\$ 20,717,984	\$ 8,233,147	\$ 4,002,963	\$ 8,136,026	\$ 99,969,653
2012	\$ 41,826,235	\$ 17,581,512	\$ 16,640,953	\$ 8,099,547	\$ 3,439,237	\$ 6,937,898	\$ 94,525,382
2013	\$ 41,453,014	\$ 18,020,195	\$ 10,912,051	\$ 8,964,526	\$ 3,449,375	\$ 8,093,642	\$ 90,892,803
2014	\$ 41,417,797	\$ 18,720,639	\$ 11,772,878	\$ 8,486,613	\$ 3,157,341	\$ 7,574,396	\$ 91,129,664
2015	\$ 42,580,017	\$ 19,167,773	\$ 8,895,742	\$ 10,203,700	\$ 2,780,700	\$ 40,480,808	\$ 124,108,740
2016	\$ 44,108,607	\$ 19,583,639	\$ 11,875,265	\$ 9,851,893	\$ 3,576,656	\$ 11,403,555	\$ 100,399,615
2017	\$ 46,740,590	\$ 20,404,392	\$ 16,556,315	\$ 10,571,976	\$ 4,482,476	\$ 10,833,722	\$ 109,589,471
2018	\$ 50,604,008	\$ 21,331,182	\$ 19,673,137	\$ 11,608,809	\$ 3,356,956	\$ 11,491,838	\$ 118,065,930
2019	\$ 57,077,602	\$ 23,475,994	\$ 12,346,242	\$ 12,705,478	\$ 2,932,136	\$ 8,197,386	\$ 116,734,838
2020	\$ 59,576,974	\$ 25,162,270	\$ 4,985,889	\$ 11,926,374	\$ 11,703,477	\$ 9,115,825	\$ 122,470,809
2021	\$ 64,905,147	\$ 26,543,679	\$ 5,232,607	\$ 12,877,063	\$ 17,440,651	\$ 17,126,889	\$ 144,126,036
2022	\$ 57,079,337	\$ 22,677,247	\$ 5,747,133	\$ 11,040,755	\$ 22,653,374	\$ 12,931,112	\$ 132,128,958
2023	\$ 82,219,629	\$ 32,949,486	\$ 7,474,692	\$ 19,984,483	\$ 17,731,227	\$ 13,739,996	\$ 174,099,513
2024	\$ 87,147,830	\$ 30,224,901	\$ 6,477,454	\$ 17,188,273	\$ 17,639,224	\$ 11,820,939	\$ 170,498,621

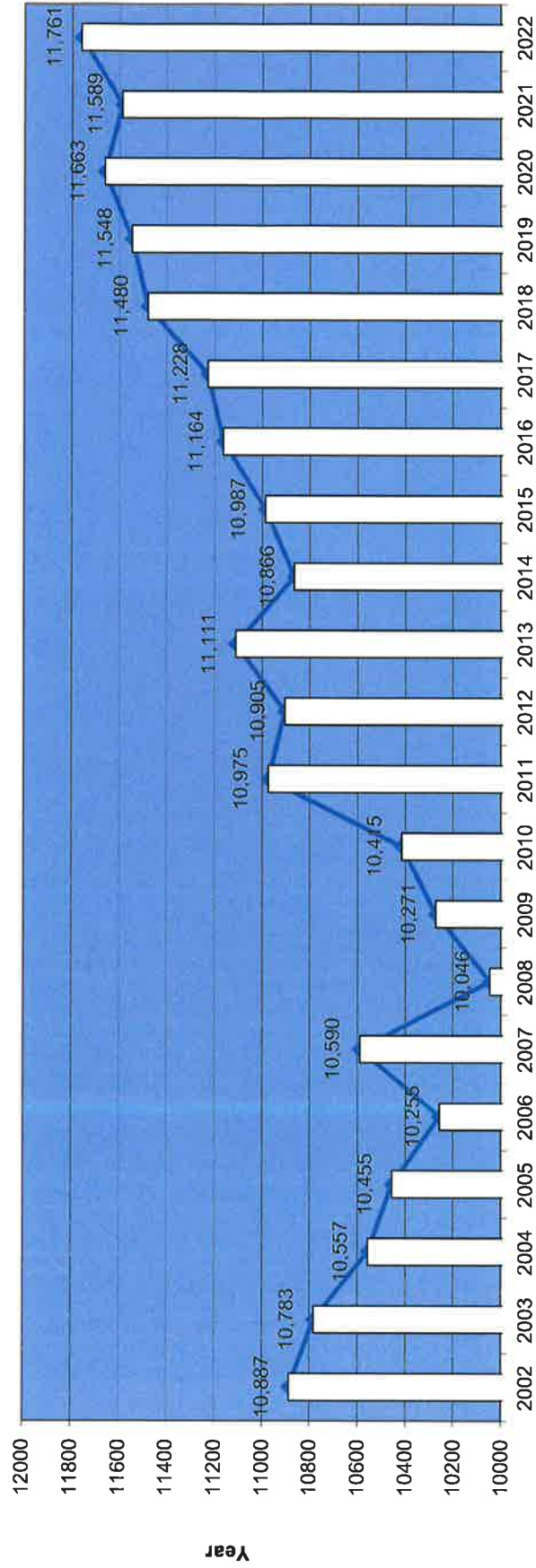
Financial Section
 Box Elder School District
 Enrollment History October 1 Count

**BOX ELDER COUNTY
 SCHOOL DISTRICT**

District Enrollment Trends

Count	Student Fall Enrollment	Difference	Average Daily Membership		
1-Oct	Fall Enrollment	Previous Year	30-Jun	ADM	Difference
1994	11,279	115	1995	11,226	53
1995	11,247	(32)	1996	11,158	89
1996	11,305	58	1997	11,228	77
1997	11,252	(53)	1998	11,175	77
1998	11,215	(37)	1999	11,012	203
1999	11,052	(163)	2000	10,850	202
2000	10,937	(115)	2001	10,887	50
2001	10,850	(87)	2002	10,783	67
2002	10,655	(195)	2003	10,557	98
2003	10,506	(149)	2004	10,455	51
2004	10,549	43	2005	10,255	294
2005	10,586	37	2006	10,590	-4
2006	10,567	(19)	2007	10,046	521
2007	10,625	58	2008	10,271	354
2008	11,132	507	2009	10,415	717
2009	11,052	(80)	2010	10,975	77
2010	11,187	135	2011	10,905	282
2011	11,289	102	2012	11,111	178
2012	11,271	(18)	2013	10,866	405
2013	11,131	(140)	2014	10,987	144
2014	11,242	111	2015	11,164	78
2015	11,344	102	2016	11,228	116
2016	11,572	228	2017	11,480	92
2017	11,671	99	2018	11,548	123
2018	11,771	100	2019	11,663	108
2019	11,981	210	2020	11,589	392
2020	11,850	(131)	2021	11,761	89
2021	12,294	444	2022	12,216	78
2022	12,338	44	2023		
2023	12,389	51	2024		

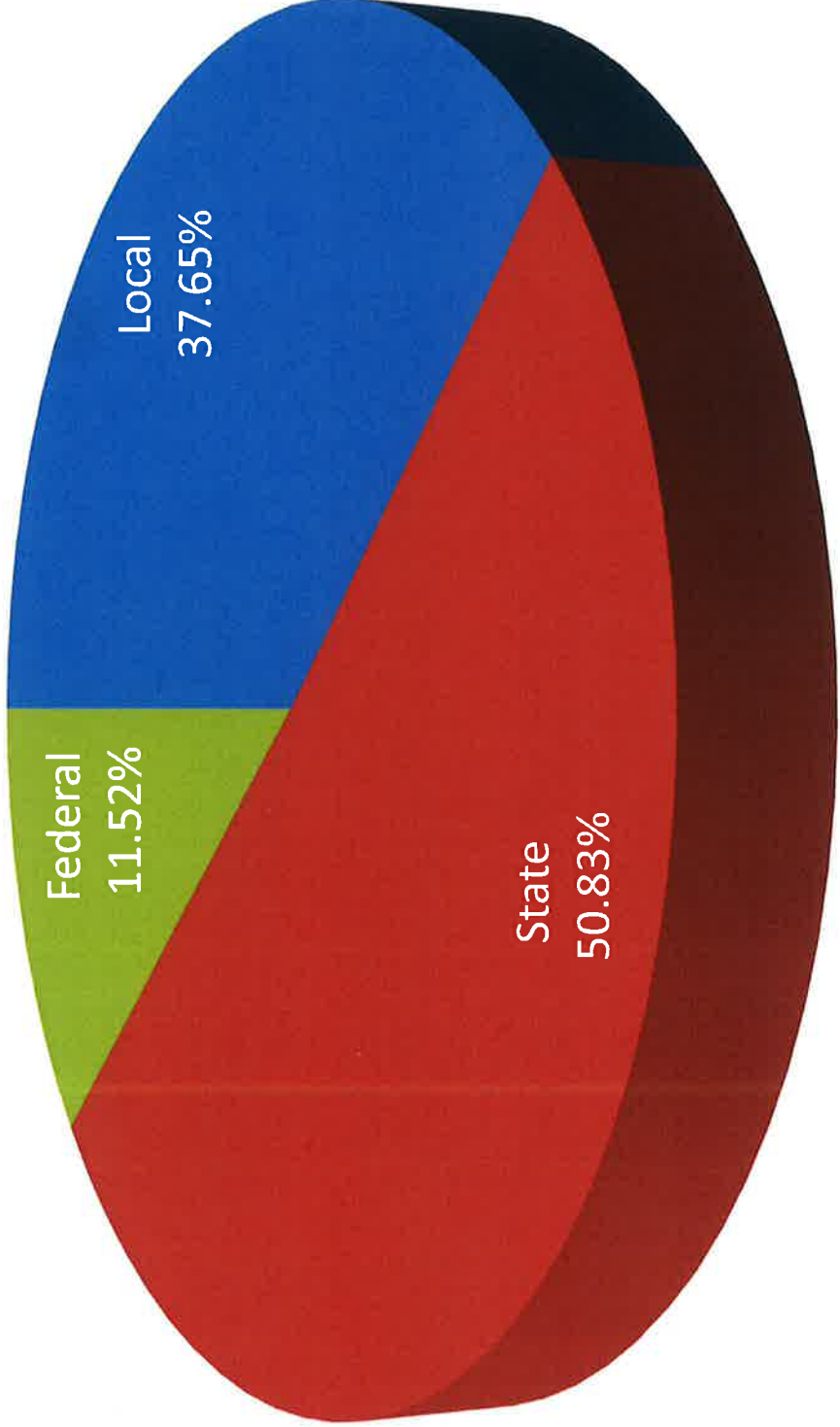
BESD Final Enrollment



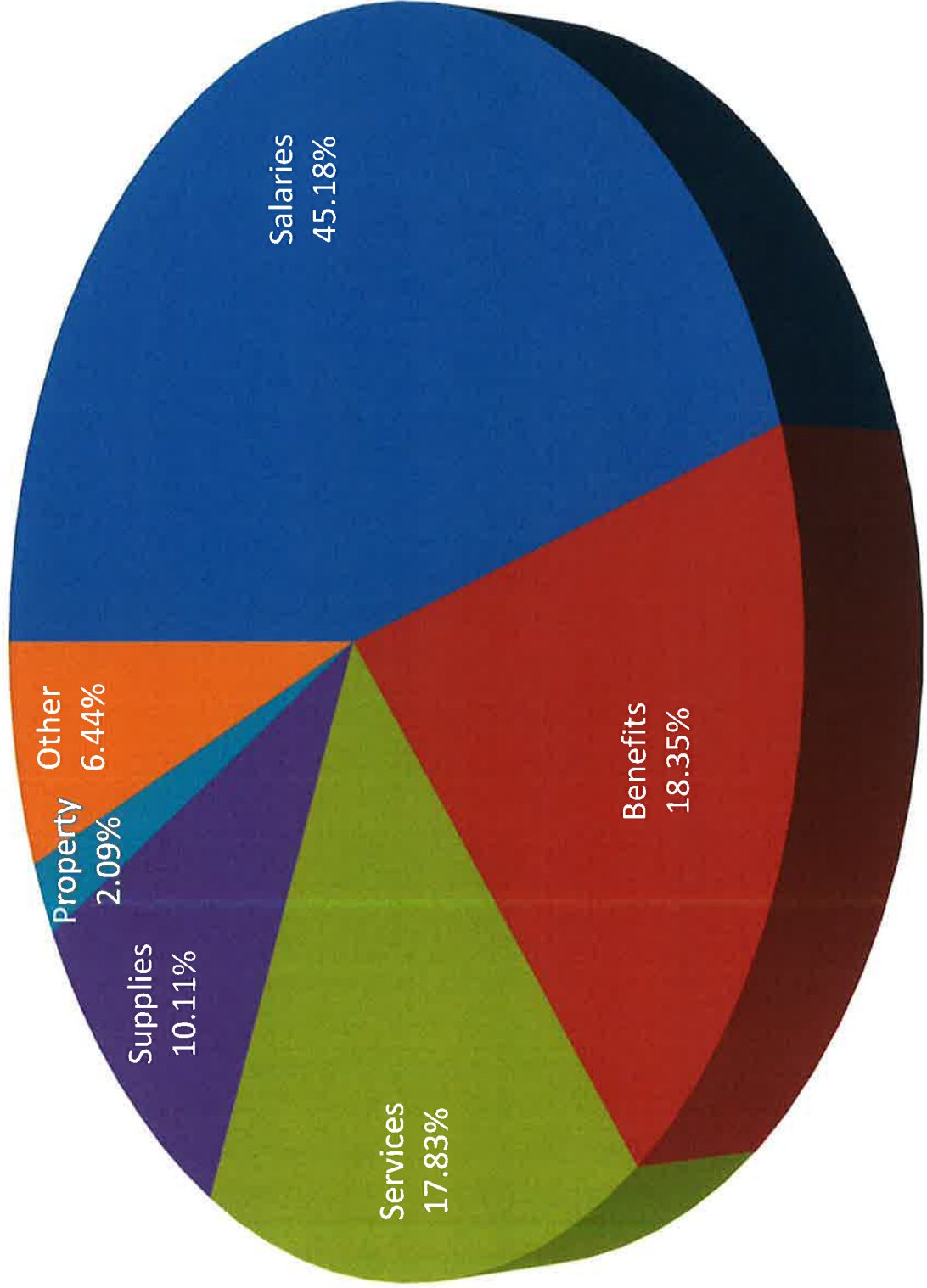
Students

Exhibits

Box Elder School District Revenues
All Funds Final Audited 2022



**Box Elder School District
Expense Type
All Funds Audited 2022**



Box Elder School District Organizational Chart

Board of Education

President: Wade Hyde
Karen Cronin

Vice President: Connie Archibald
Nancy Kennedy

Bryan Smith
Danielle Wright

Admin. Assistant
Mildred Nelson
Home School

Superintendent
Steve Carlisen
Article 1:
School District Organization & Governance,
Article 6:
Community Relations

All Board
Pollster

**Assistant Superintendent
Human Resources/Student Services
Kathie Meacham**

Certified Assistant Maegan Heiner	ESP/Substitute Assistant Kim Bott	Benefits/Wellness Assistant Cindy Romney
Teacher Hiring	Evaluation	ADA Plans
Out of Boundary	Foreign Exchange	Homebound
Homeless	Title V	Title VI Equity
Title IX	Negotiations	District Athletics
Article 3 Personnel and Employment	School Fees	Licensing

**Assistant Superintendent
Elementary Teaching and Learning
Heidi Jo West**

Admin. Assistant Mindy White	Title I	Curriculum K-5
BELS	Benchmark Assessments	Textbook Adoptions
Trust Land / Community Council	TSSA	Parent/Student Concerns
Professional Development	Supervise & Evaluate Principals	Safe Schools Meetings
Consultant Contracts	Title II	Beverly Taylor Sorenson Arts
Equal Grants for Elementary	Article 4 Instruction Program	Articles 5 Students

**Assistant Superintendent
Secondary Teaching and Learning
Gary Allen**

Admin. Assistant Jeri Santos	Adult ED & YIC Jery Jackman	Curriculum 6-12
BELS	Benchmark Assessments	Textbook Adoptions
Trust Land / Community Council	TSSA	Parent/Student Concerns
Professional Development	Supervise & Evaluate Principals	Safe Schools Meetings
Driver's Education	Accreditation	Foundation
Library & Media	Article 4 Instruction Program	Articles 5 Students

**Business Administrator
David Roberts**

Accountant Sheri Harper	Payroll Tami Bingham Stacy Butts	Purchasing Yvette Gunn
Accounts Payable Marlene Spenclove	Fundraising Approval	State, District and School Budgets
Manager of District Funds	Grants Requests	Annual and Monthly Budget Reports
October 1 Count	School Financial Secretaries	District Auditors
Risk Management	Program Accounting	Article 2 Business Management Support Services

**Director of
Special Education
Catherine Allen**

Admin. Assistant Julie HESS	IEP/FAPE	Supervisor of Health Services Bonnie Young
Occupational & Physical Therapy	SPED Coaches	District Nurses Health Care Plans
School Psychologists	Early Intervention Supports	Homebound
Speech-Buring	Preschool	CFR/First Aid
SLP/SIT	Child Find	Maturational
Medicaid	Private Schools	

**Director of
Instructional Support
Lissa Jensen**

Admin. Assistant Tor Wardell	Elementary Literacy	Admin. Assistant Lauren Haramoto
Instructional Coaches	Secondary Literacy	Data Privacy Officer
Mentoring - BEST (new teachers)	APPET	Hardware & Software
Gifted & Talented	LETRS	IVC / Technology Communications
Supervise & Evaluate Coaches		Evaluations for Technology personnel

**Director of Technology
Robert Gordon**

Admin. Assistant Tor Wardell	Elementary Literacy	Admin. Assistant Lauren Haramoto
Instructional Coaches	Secondary Literacy	Data Privacy Officer
Mentoring - BEST (new teachers)	APPET	Hardware & Software
Gifted & Talented	LETRS	IVC / Technology Communications
Supervise & Evaluate Coaches		Evaluations for Technology personnel

**Director of CTE
Alison Williams**

Admin. Assistant Tor Wardell	Elementary Literacy	Admin. Assistant Lauren Haramoto
Instructional Coaches	Secondary Literacy	Data Privacy Officer
Mentoring - BEST (new teachers)	APPET	Hardware & Software
Gifted & Talented	LETRS	IVC / Technology Communications
Supervise & Evaluate Coaches		Evaluations for Technology personnel

**Director of Facilities
Cecy Thompson**

Admin. Assistant Irianda	Maintenance of Buildings	Admin. Assistant Manan
New Buildings	Long Term Capital Plans	Hiring/Training of Bus Drivers
Custodians	Communication With Educational Activities	Safety Drills
Evaluations of Facility personnel	Maintenance of District Fleet	Ordering of Supplies
School Safety	Reunification Drills & Schedule	Maintenance of Buses
		Valerie Durbin
		Training & Certification
		Online Payments

**Behavior Intervention Specialist
Jacqueline Whitlary**

ILSC	Behavior Interventions for students	Positive Restoration interventions for students
	Suicide/Crisis Intervention	Title IV
	Elementary Counselors	Editorial Handbook
	Paranoma K-5	Trauma Training

**ELL Coach
Jennie Cross**

ELL Paralel Building Coordinators	WIDA
ELL Curriculum Coach	Seal of Bilinguality

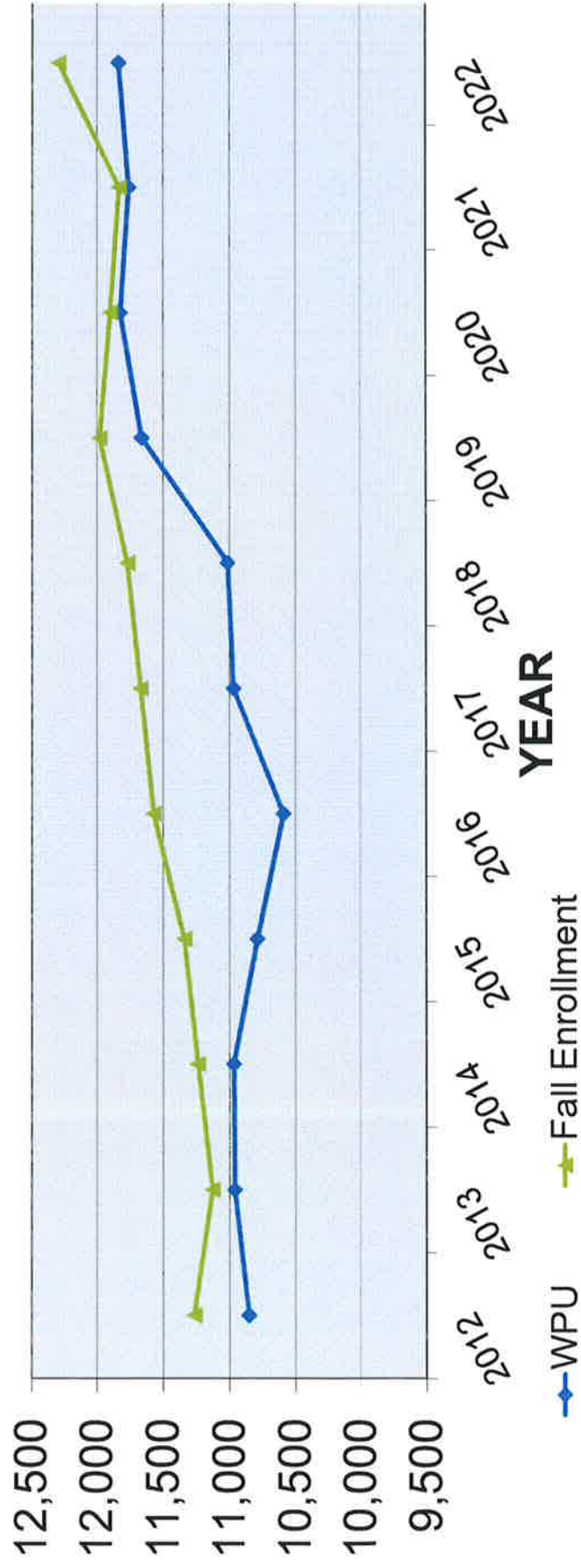
**Ed Tech and Appal
Coordinator David Blaka**

Digital Teaching & Learning Grant	Online Software Licensing
BESD Online Curriculum / Classes	Associate Licenses
Canvas	Pinnacle
ELL Endorsement	Lead Tech Coach

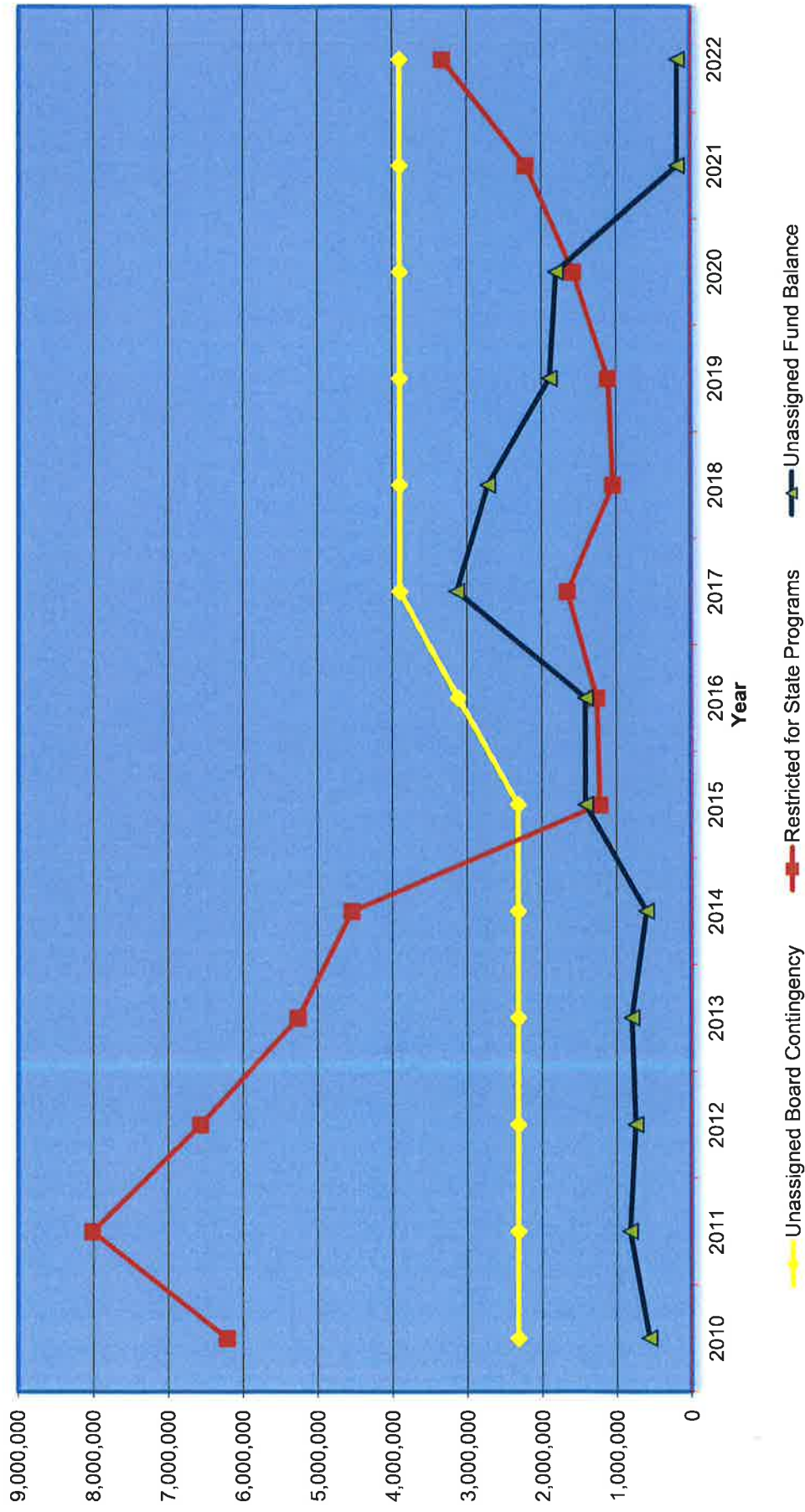


Exhibit 11

Average Daily Membership and Fall Enrollment

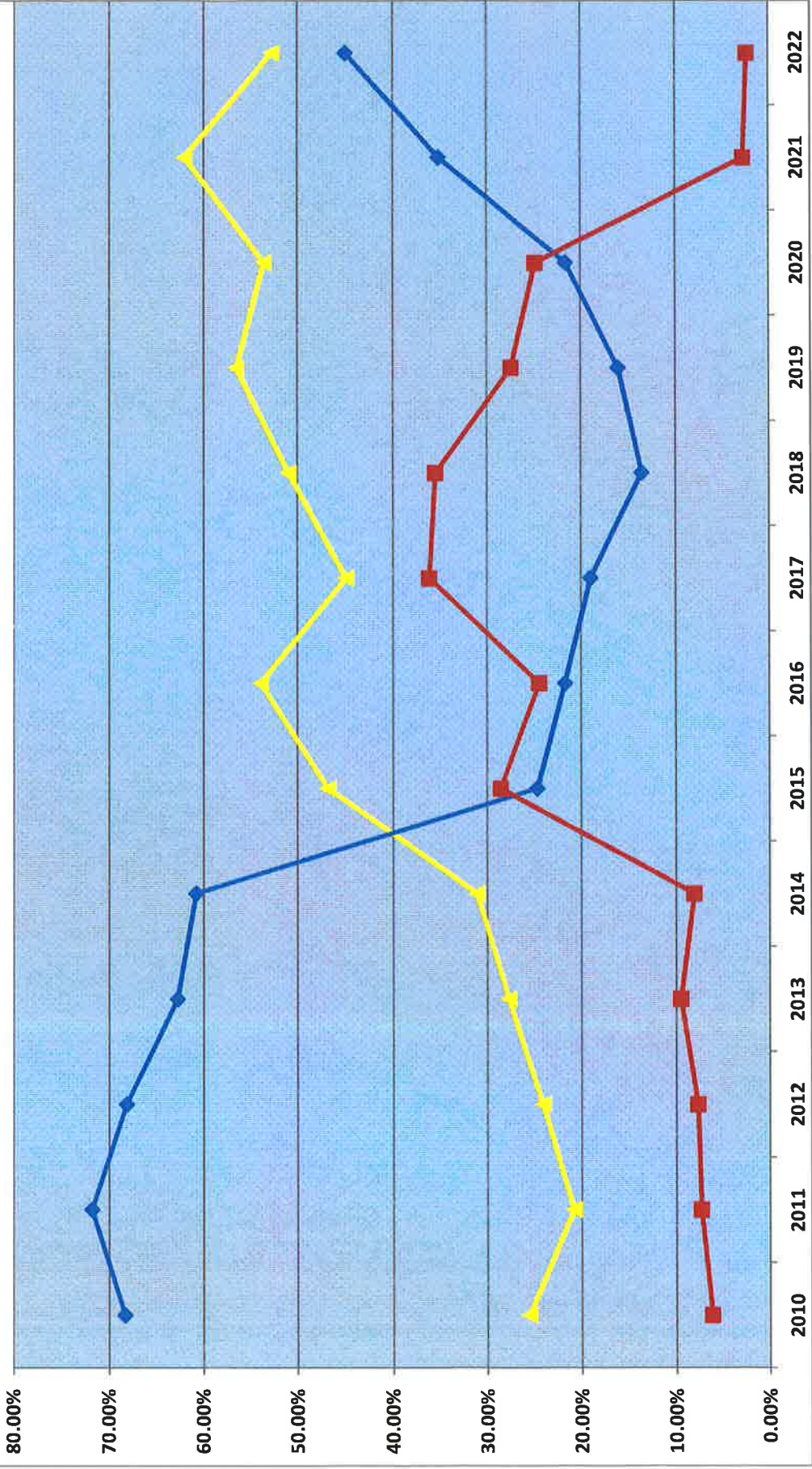


Reserves General Fund in Dollars

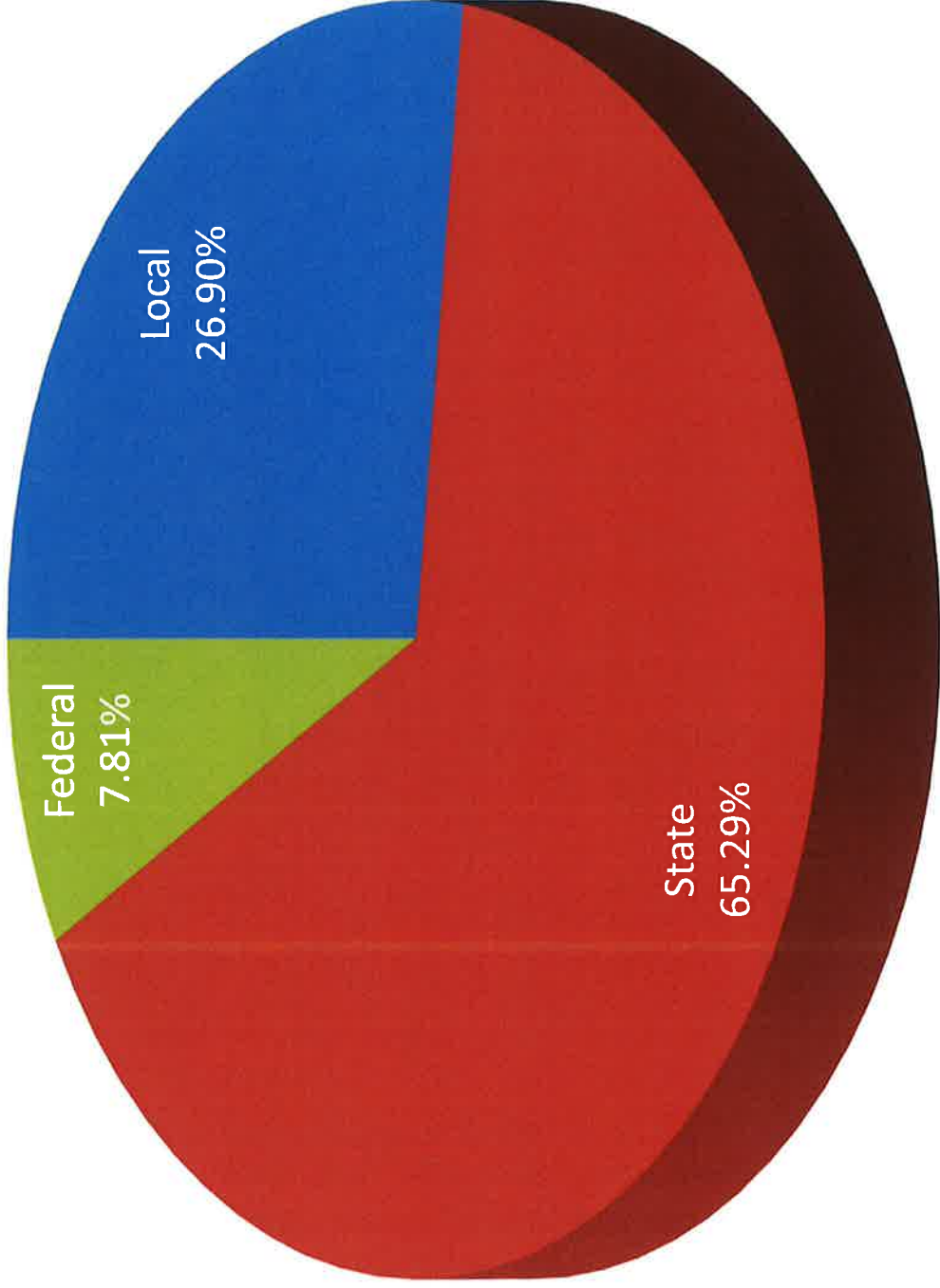


General Fund Balances as a percent of Total Fund Balances through FY 2022

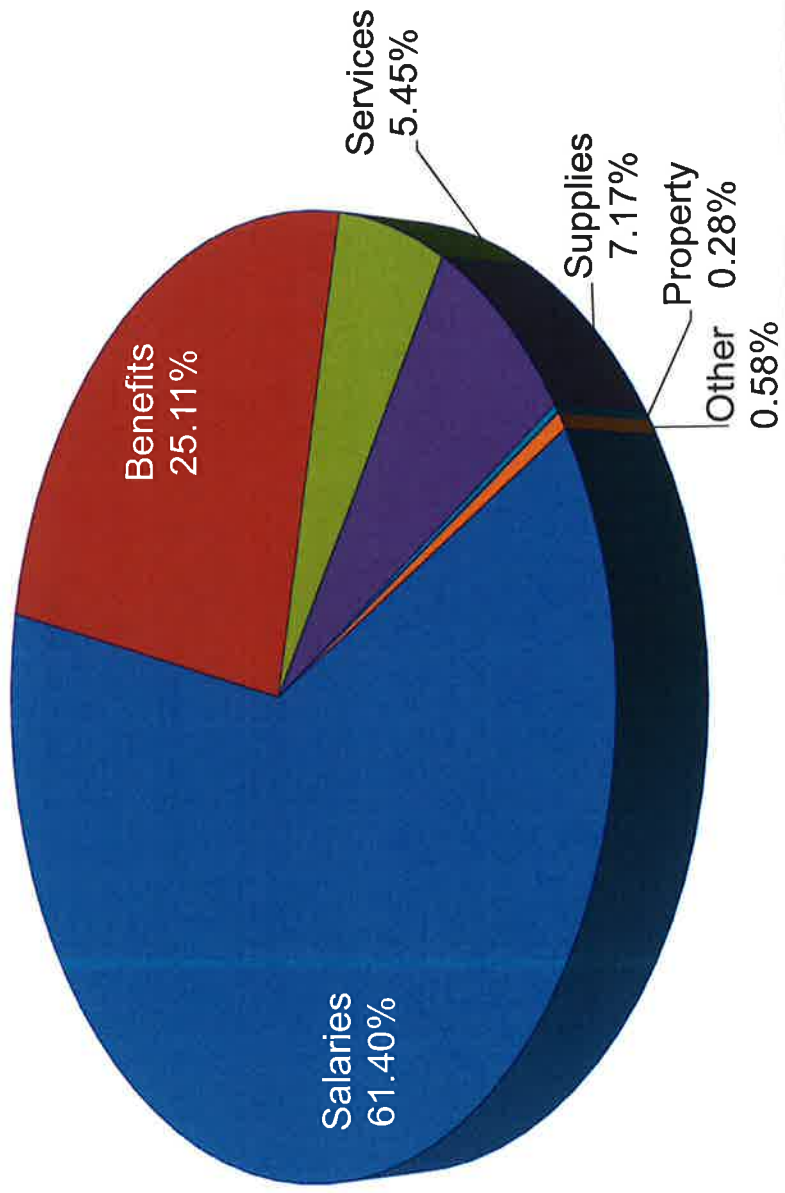
◆ Unassigned Board Contingency
 ◆ Restricted for State Programs
 ■ Unassigned Fund Balance



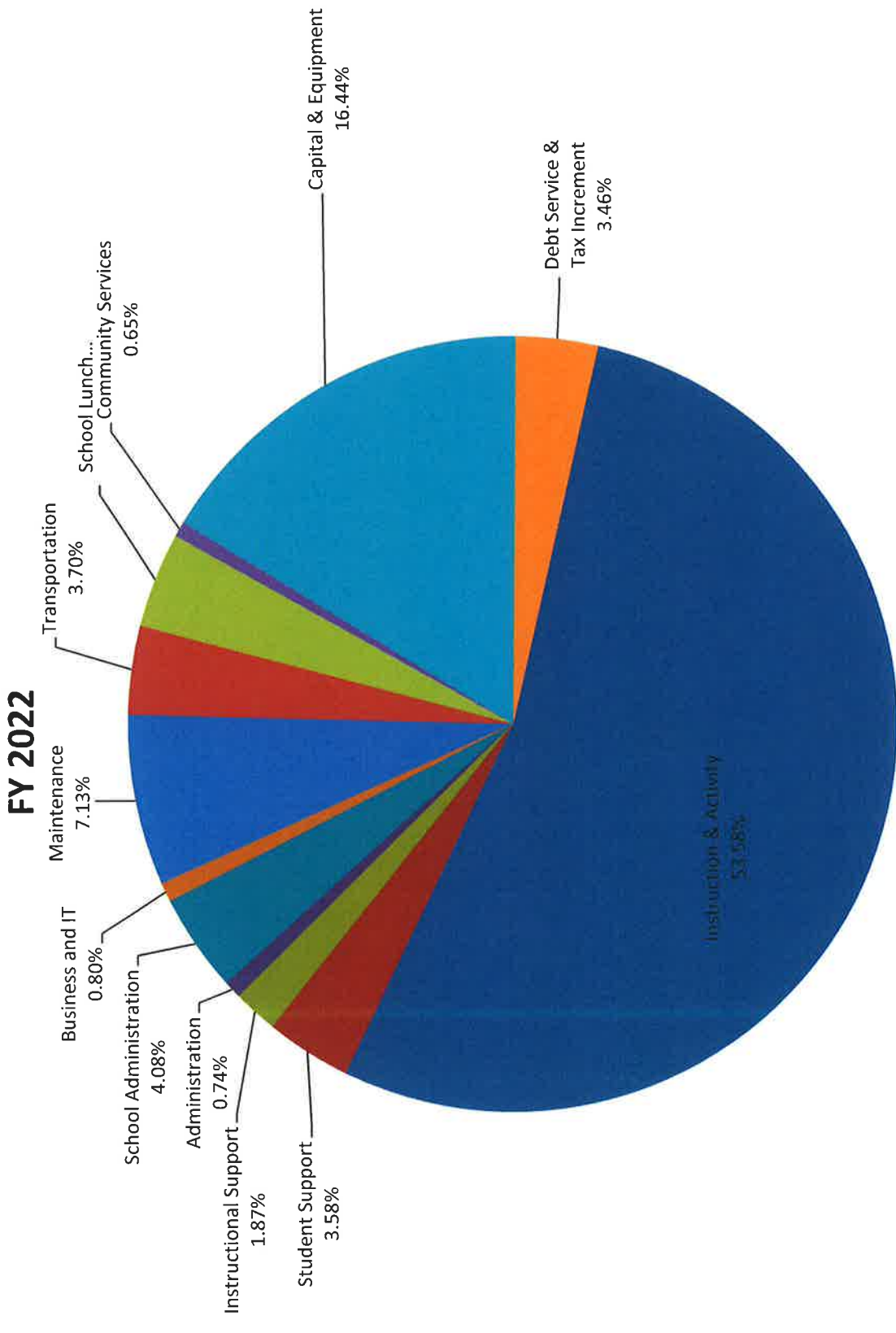
**General Fund Revenue
FY 2022**



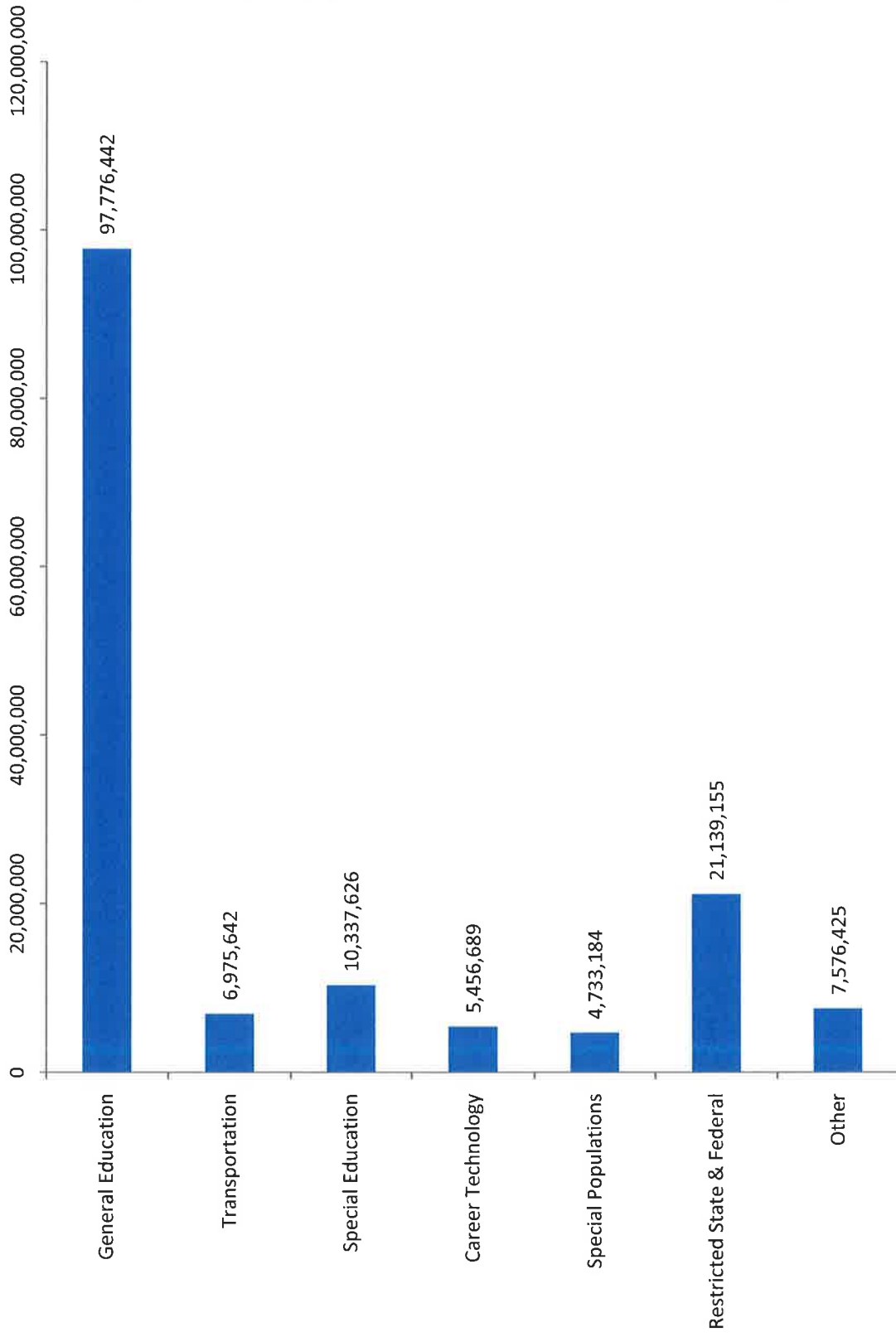
Category Expenditure General Fund FY 2022



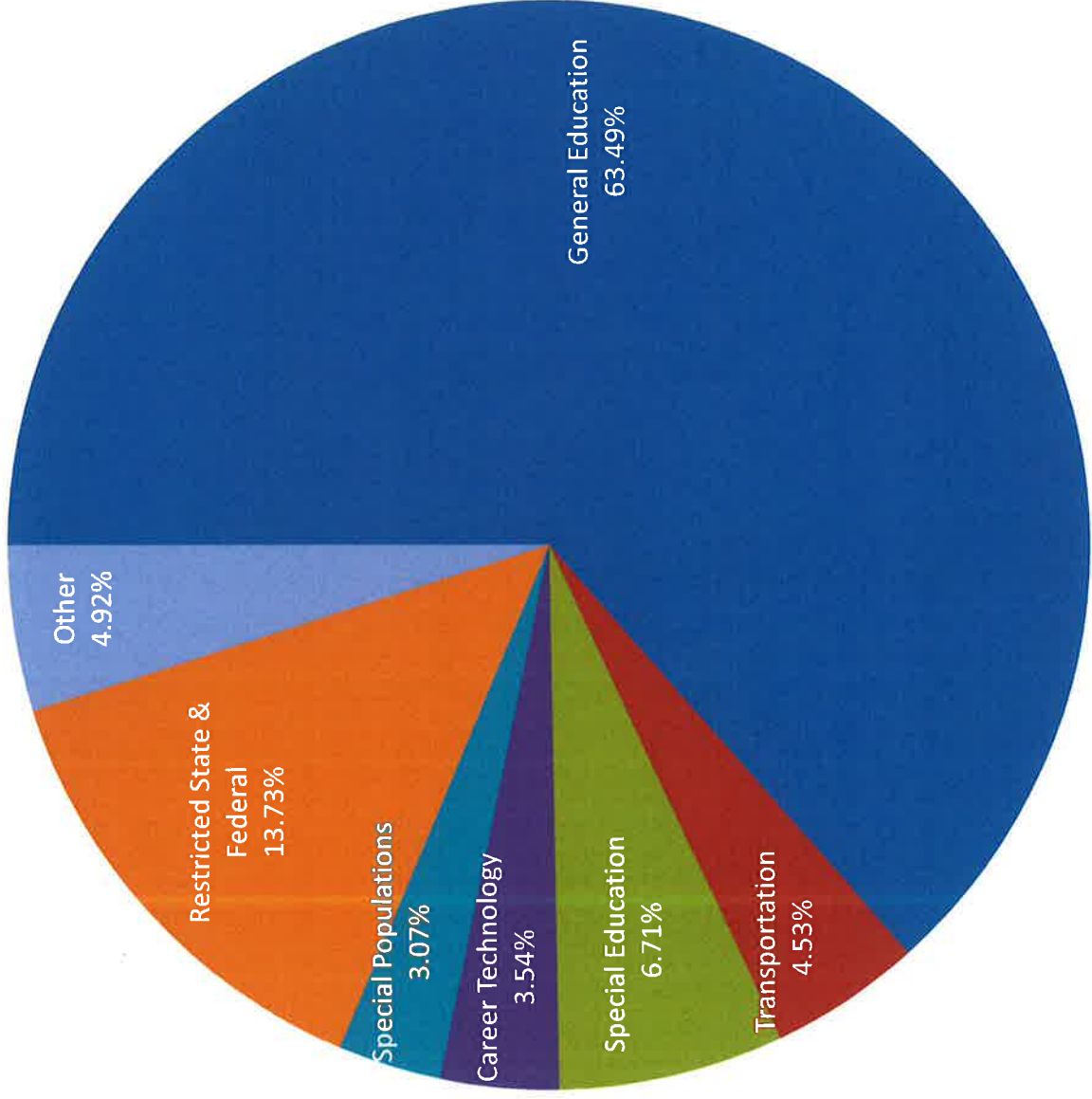
Function Breakdown General Fund Expenditures FY 2022

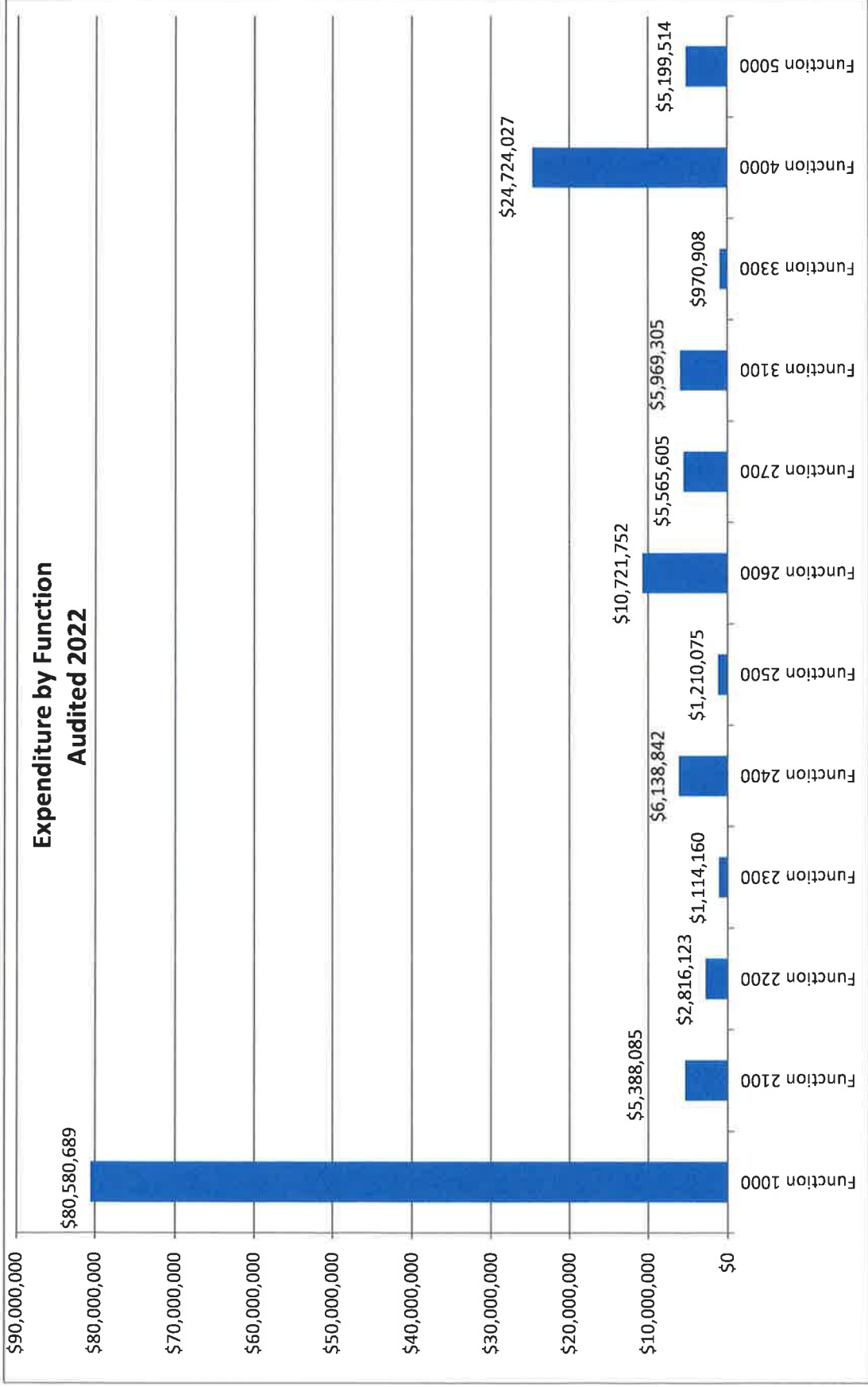


Expenditures by Major Programs FY 2022



Program Expenditures by Percent of Total FY2022







DEMOGRAPHICS

31.50% of the population are children under age 18

Population	#	%
Total	54953	100%
Under 5-Years	4344	7.9%
Under 18-Years	17324	31.5%



DEMOGRAPHICS



- Utah remains the youngest state in the U.S.
- 29% of the state population is under the age of 18. (State population = 3,151,239)



ECONOMICS

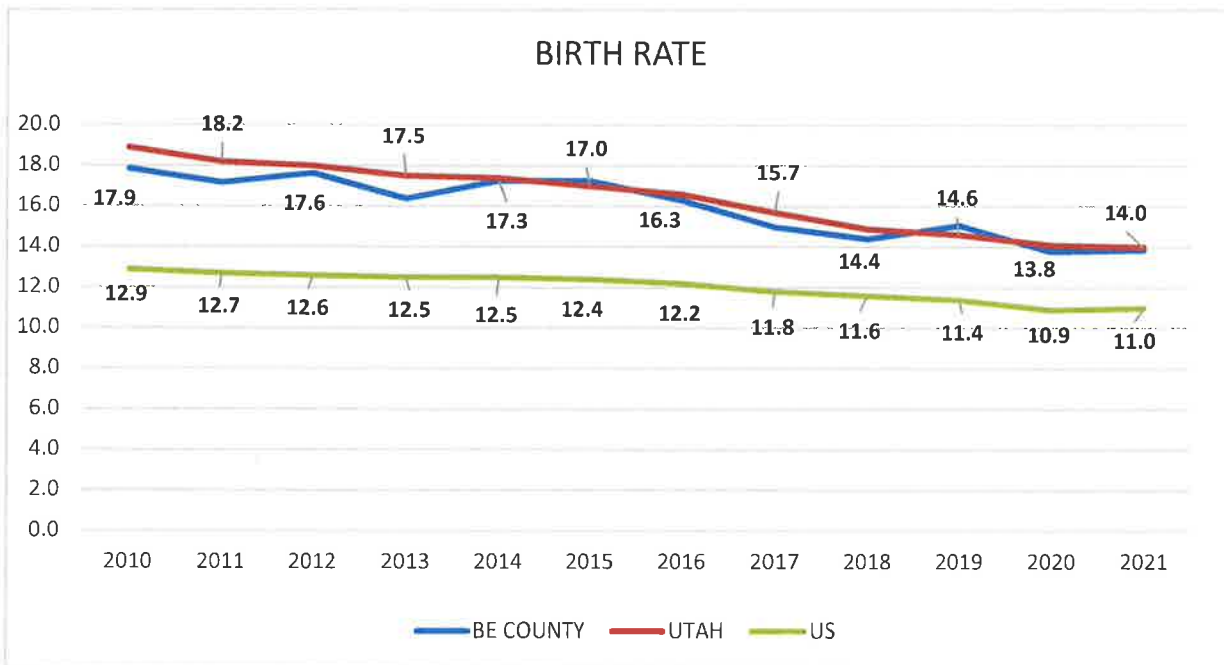
- 3.7% increase in Utah private sector employment, which equates to a 50,800-job increase. (August 2021-August 2022)
- 2.0% state unemployment rate--one of the lowest rates in the nation with just over 35,000 Utahn's unemployed. [5]



- Utah state revenue reports over \$3.3 billion in for the 2022 fiscal year-- a combination of \$1.3 billion in surplus and \$2 billion in reserves. [6]

Economic Indicators: Birth Rate 2010-2021

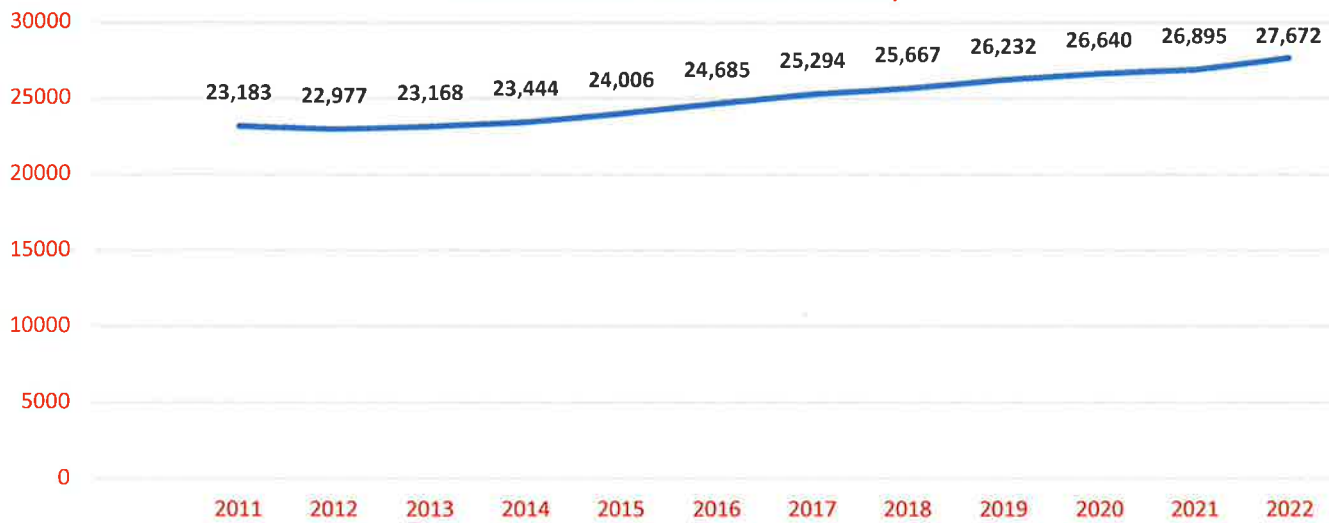
YEAR	BE COUNTY	UTAH	US
2010	17.9	18.9	12.9
2011	17.2	18.2	12.7
2012	17.6	18.0	12.6
2013	16.4	17.5	12.5
2014	17.3	17.4	12.5
2015	17.3	17.0	12.4
2016	16.3	16.6	12.2
2017	15.0	15.7	11.8
2018	14.4	14.9	11.6
2019	15.1	14.6	11.4
2020	13.8	14.1	10.9
2021	13.9	14.0	11.0



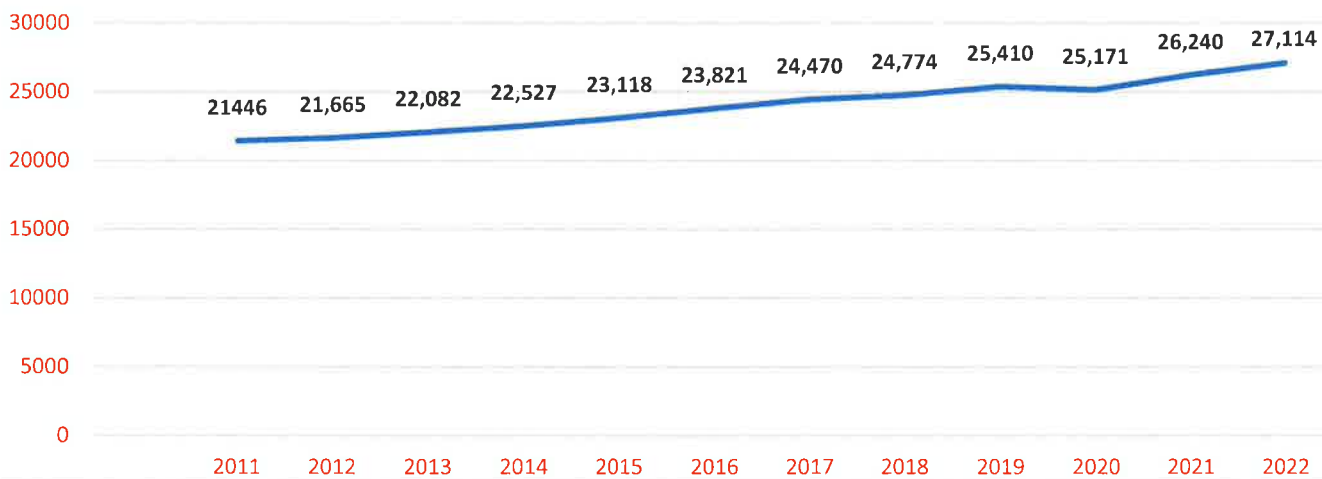
ibis.health.utah.gov

Economic Indicators: Box Elder County Labor Statistics 2011-2022

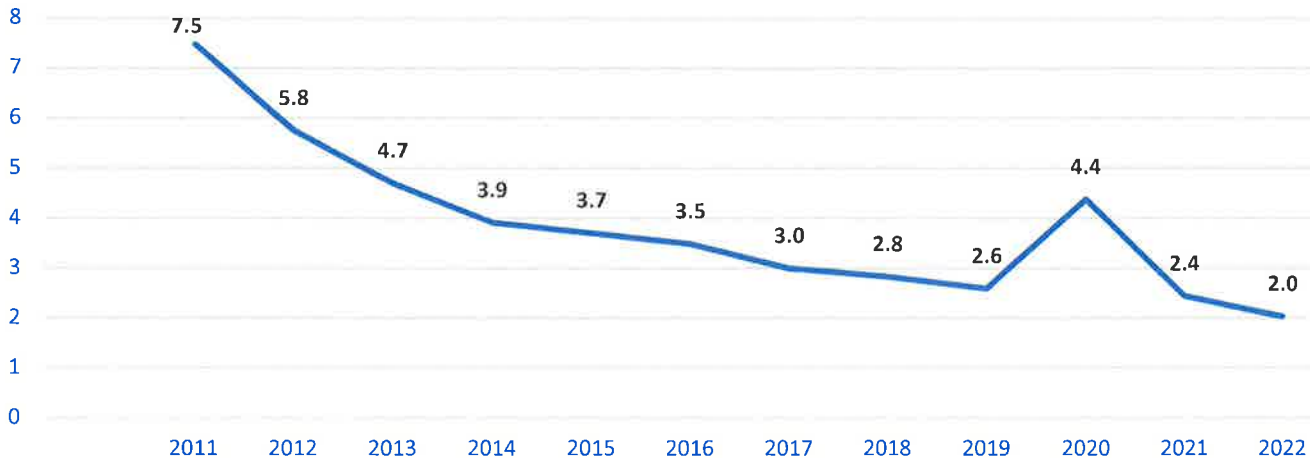
Labor Force: Box Elder County



Employment: Box Elder County



Unemployment rate: Box Elder County



Year 24 07/01/23 - 06/30/24
Program Numbers & Description

<u>Program</u>	<u>State</u>	<u>New programs</u>	
<u>Number</u>	<u>Prgm No.</u>	<u>Program Description</u>	<u>Director</u>
0002		Transportation Safety Promotion	Jason Sparks
0003		Edgenuity was Credit Recovery	Keith Mecham
0005		Elementary Curriculum (K-5) <i>including Textbooks</i>	Heidi Jo West
0006		Elementary Science Program	Heidi Jo West
0009		Title IX	
0012		Secondary Curriculum (6-12) <i>including Textbooks</i>	Keith Mecham
0013		Emergency Reserve	David Roberts
0021		Student Activity Funds	David Roberts
0024		Classified Professional Development	Mark Taylor
0025		Extra Curricular Activities	Mark Taylor
0030		Athletics	Mark Taylor
0035	Fund 76	Pan Sales	Colleen Hancey
0039		School Fees	David Roberts
0040		Administrator Professional Development	David Roberts
0041		New School Startup	David Roberts
0042	Fund 76	Board Member's Fund	David Roberts
0043	Fund 76	District Office Fund	David Roberts/Marci Hatch
0044		BEAA Box Elder Administrators Association	AJ Gilmore
0045		School Reimbursable (Graduation & Accreditation)	David Roberts
0046		Teacher Incentive	David Roberts
0047		Teacher Professional Development <i>(was 5250)</i>	Heidi Jo West
0048		Student Services	Megan Bushnell
0049		Teacher Enhancement (Tax Levy)	David Roberts
0050		Classroom - General	Superintendent
0051		Textbooks	David Roberts
0054		Home Bound	Mark Taylor
0055		Debt Service	David Roberts
0056		In-School Suspension & School Within a School	Superintendent
0059		BLTS-Building Level Technology Specialists <i>was 5259</i>	Robert Gordon
0140		Grouse Creek Activity Account	Sherri Harper
0156		ILSC Bistro Activity Account	Sherri Harper
0157		ILSC Gift Shop/Store Activity Account	Sherri Harper
0200		Municipal Bldg (FD50)	David Roberts
0300		Redevelopment Taxes	David Roberts
0504		Section 504	Mark Taylor
0533		ELL-EARS (Program 5336 EARS <i>capture ELL costs</i>)	Jeremy Young
0567		District's 25% TSSA (Program 5678 TSSA)	Heidi Jo West/Keith Mecham
0600		Special Transportation	Jason Sparks
1205		Special Education - All State Programs	Catherine Allen
1215		Special Education - Pre-school (State)	Catherine Allen
1220		SpEd-ESY Summer Program (was 1212)	Catherine Allen

Year 24 07/01/23 - 06/30/24
Program Numbers & Description

<u>Program</u>	<u>State</u>	<u>New programs</u>	
<u>Number</u>	<u>Prgm No.</u>	<u>Program Description</u>	<u>Director</u>
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0200		Municipal Bldg (FD50)	David Roberts
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0504		Section 504	Mark Taylor
0533		ELL-EARS (Program 5336 EARS <i>capture ELL costs</i>)	Jeremy Young
0567		District's 25% TSSA (Program 5678 TSSA)	Heidi Jo West/Keith Mecham
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Year 24 07/01/23 - 06/30/24
Program Numbers & Description

<u>Program</u>	<u>State</u>	<u>New programs</u>	
<u>Number</u>	<u>Prgm No.</u>	<u>Program Description</u>	<u>Director</u>
1225		Special Education - Impact Aide	Catherine Allen
1278		SpEd Educators Extra Days Extended Year (was 1206)	Catherine Allen
1609		Adult Education Supplemental	Gerald Jackman
1610	1609	Adult High School Completion	Gerald Jackman
3010		Community Recreation (Natatoriums)	David Roberts
3020		Civic Services - Activities	David Roberts
3025		Building Rental	David Roberts
3300	Fund 75	Foundation General Unrestricted	Keith Mecham/Marci Hatch
3330	Fund 75	Foundation - Program Enhancement	Keith Mecham/Marci Hatch
3340	Fund 75	Foundation-Designation by Donor	Keith Mecham/Marci Hatch
3350	Fund 75	Foundation General - Scholarship	Keith Mecham/Marci Hatch
3402	Fund 75	Foundation Marie Eccles - Fine Arts, Music, Drama	Keith Mecham/Marci Hatch
3403	Fund 75	Foundation-Nucor	Keith Mecham/Marci Hatch
3404	Fund 75	Foundation-Janice Petersen	Keith Mecham/Marci Hatch
3405	Fund 75	Foundation-BEHS Sport Project Improvements	Keith Mecham/Marci Hatch
3406	Fund 75	Foundation-Bear River High School Turf	Keith Mecham/Marci Hatch
3407	Fund 75	Foundation-Northrop Grumman	Keith Mecham/Marci Hatch
3408	Fund 75	Foundation-United Way	Keith Mecham/Marci Hatch
3409	Fund 75	Foundation-USU Summer Camp	Keith Mecham/Marci Hatch
3410	Fund 75	Foundation-One District One Book	Keith Mecham/Marci Hatch
3411	Fund 75	Foundation-BRHS Baseball Bleachers	Keith Mecham/Marci Hatch
3412	Fund 75	Foundation-BEHS Turf	Keith Mecham/Marci Hatch
3500		Employee Health & Wellness	Mark Taylor
5000		Budget Cut	David Roberts
5100		Termination Benefit Funding	David Roberts
5160		Instructional Media Centers	David Roberts
5201		Class Size Reduction (State)	Mark Taylor
5211	5331	EASP (Enhancement for Accelerated Students Program)-Gifted Talented LEAP	Heidi Jo West
5212	5332	Advanced Placement	Alison Williams
5213	5333	Concurrent Enrollment	Alison Williams
5220		NESS Necessarily Existent Small Schools (Western schools)	Superintendent
5229	5699	Assessment/Testing	Jeremy Young
5270		High School CPR/AED Grant	Sherri Harper
5295		Teaching & Learning flowthru i.e. travel reimbursement	Sherri Harper
5315		Pupil Transportation	Jason Sparks
5316		Fleet Fund - Mileage	Jason Sparks
5336	5344	EARS -Enhancement for at Risk Students	Heidi Jo West
5340		YIC- Youth in Custody Programs	Gerald Jackman
5368		School Nurse Program	Mark Taylor
5380		Online Course Access Amendments	
5420		School Land Trust	Heidi Jo West/Keith Mecham
5455		Voted Leeway	David Roberts

Year 24 07/01/23 - 06/30/24
Program Numbers & Description

<u>Program</u>	<u>State</u>	<u>New programs</u>	
<u>Number</u>	<u>Prgm No.</u>	<u>Program Description</u>	<u>Director</u>
5460		Board Leeway	David Roberts
5463		Safety	Superintendent
5500		ADA (American Disabilities Act)	Corey Thompson
5561		Capital Outlay Enrollment Growth	David Roberts
5608		School-Based Mental Health Screening Prgm	Megan Bushnell
5610		Driver Ed	Keith Mecham
5613		Corrections Institutions	Gerald Jackman
5637		DLI-Dual Language Immersion (Critical Languages)	Heidi Jo West/Jeremy Young
5641	5695	Early Intervention/OEK/Extended Day Kindergarten	Heidi Jo West
5642		LSNA AD-T Elementary School Counseling (Yr22 \$150,000)	Megan Bushnell
5644		STEM Endorsement Incentives	Alison Williams
5647		PRIME (Concurrent Enrollment)	Alison Williams
5653		Public Education Capital & Technology	Corey Thompson
5654		Period Products in Schools	Corey Thompson
5655		Digital Teaching and Learning	Keith Mecham
5660		General Financial Literacy	Alison Williams
5666		Professional Learning	Heidi Jo West
5672		SUBSTANCE ABUSE PREVENTION	Rachel Lott
5673		PBS E-CIGARETTE PREVENTION	Megan Bushnell
5674		Suicide Prevention	Megan Bushnell
5677		Computer Science (recd 32,000 Yr20 train teachers)	Alison Williams
5678		TSSA-Teacher&Student Success	Heidi Jo West/Keith Mecham
5679		Student Health&Counseling Support (Mental Health)	Megan Bushnell
5696		School Safety Pilot Program	Megan Bushnell
5697		LETRS Professional Learning	Heidi Jo West
5700	Fund 76	Northern Utah Curriculum Agent District	Heidi Jo West
5712		ILSC Summer Student Program	Catherine Allen
5800		E-Rate	Robert Gordon
5801		Ed Net	Robert Gordon
5805		Early Literacy Program	Heidi Jo West
5807		TSSP-Teacher Salary Supplement Program	Sherri Harper
5810		Library Books & Supplies	Keith Mecham
5876		Legislative - Educators Salary Adjustment	David Roberts
5882		BTSALP Arts Grant	Heidi Jo West
5884		Teacher Supplies & Materials	David Roberts
5901		CTE College&Careers Awareness-7or8 only for the CCA Cou	Alison Williams
5902		CTE Work Based Learning	Alison Williams
5903		CTE Comprehensive Guidance	Alison Williams
5910		Charter School Local Replacement	David Roberts
5911		English Language Learner Software Support	Jeremy Young
6015		CTE Administration&Support Services	Alison Williams
6030		CTSO Special Projects	Alison Williams

Year 24 07/01/23 - 06/30/24
Program Numbers & Description

<u>Program</u>	<u>State</u>	<u>New programs</u>	
<u>Number</u>	<u>Prgm No.</u>	<u>Program Description</u>	<u>Director</u>
6100		CTE - Agriculture Food&Natural Resources	Alison Williams
6200		CTE - Education & Training	Alison Williams
6300		CTE - Health Sci, Human Services & Public Safety	Alison Williams
6400		CTE - Audio/Visual Tech & Communications	Alison Williams
6500		CTE - Business, Marketing, Hospitality & Tourism	Alison Williams
6600		CTE - Architecture & Construction	Alison Williams
6700		CTE - Information Technology	Alison Williams
6800		CTE - Engineering & Manufacturing Technology	Alison Williams
6900		CTE - Transportation, Distribution & Logistics	Alison Williams
7035		CTE Special Projects	Alison Williams
7101		FEDERAL IMPACT AIDE - FOREST SERVICE	David Roberts
7215		21ESSER II (CARES)	Superintendent
7225		21ESSER III ARP (America Rescue Plan)	Superintendent
7226		ARP One-Time Teacher Bonus for Extra Assignments	Superintendent
7230		21GEER II	Catherine Allen
7250		PUBLIC HEALTH EMERGENCY RESPONSE	Sherri Harper
7251		Electronic Cigarette, Marijuana/Drug Prevention	Rachel Lott
7355		AmeriCorps Literacy	Sherri Harper
7390		IRS Subsidy MBA Interest	David Roberts
7400	7401	Perkins - Formula	Alison Williams
7401		Perkins V Formula Reserve Regional Consortium	Alison Williams
7402		Perkins Special Project Grants to Support CTE	Alison Williams
7403		Perkins Special Project Round 2	Alison Williams
7511		Title I	Heidi Jo West
7522		IDEA Preschool	Catherine Allen
7523		ARP Preschool SPED	Catherine Allen
7524		STAC SPED	Catherine Allen
7525		ARP SPED IDEA	Catherine Allen
7548	7519	ESEA CH1 - Migrant Education	Jeremy Young
7551	7524	Idea-B - Handicapped (PL 101-476)	Catherine Allen
7699		Medicaid Reimbursement & Outreach (was pgrm 5425)	Catherine Allen
7801		Comprehensive School Improvement (CSI)	Gerald Jackman
7860		Title IIA, Formula & Improving Teacher Quality	Heidi Jo West
7880		Title III	Jeremy Young
7905		4A Student Support & Academic Enrichment	Megan Bushnell
8000		Child Nutrition	Collen Hancey
9300		Administration	Superintendent
9600		Building Maintenance and Utilities	Corey Thompson
9650		Energy (was Cenergistics)	Corey Thompson
9670		Technology Maintenance	Robert Gordon
9700		Construction Program (Bond)	Corey Thompson
9999		Carryover Elimination	David Roberts

Example

Fund	Location	Year	Program	Function	Object
(10)	(500)	(3)	(0050)	(1000)	(610)

FUND CODES

Fund Classifications

Governmental Fund Types

- 10 General Fund
- 21 School (Student) Activity Fund
- 26 Tax Increment Financing (Redevelopment Taxes) Fund
- 31 Debt Service Fund
- 32 Capital Projects Fund
- 49 School Food Services Fund
- 75 Foundation Fund
- 76 Agency Fund
- 80 General Fixed Assets Fund
- 90 General Long Term Debt

This is designed as a reference only. Account numbers should come from budget sheets or be approved by Sheri Harper

School Number**School Name*****Elementary:***

104 Century
115 Golden Spike
125 Discovery
132 Fielding
136 Garland
140 Grouse Creek
150 Lake View
156 ILSC Independent Life Skills Center (also 157&158)
164 McKinley
167 North Park
168 Park Valley
172 Three Mile Creek
188 Snowville
200 Willard

Secondary:

304 Harris Intermediate
308 Young Intermediate
404 Bear River Middle
408 Box Elder Middle
704 Bear River High
708 Box Elder High
714 Bear River Natatorium
718 Box Elder Natatorium
778 Sunrise High
570 YIC Youth In Custody Triumph

District:

500 District Office
545 Maintenance Dept.
546 Computer Dept.
550 SSC-Support Service Center (North)
555 Transportation (South)
888 Inactive
999 General (No Location Assigned)

FUNCTION CODES

1000	Instructional (General/Work directly with students)
2000	Support Services
2100	Support Services - Student (student well being)
2200	Support Services - Instructional (supervising & improving instructional staff)
2300	Support Services - General District Administration
2400	Support Services - School Administration
2500	Support Services - Business (accounting, purchasing, personnel & technology)
2600	Operation & Maintenance Services (Facilities)
2700	Student Transportation Services
3000	Operation of Non-Instructional Services
3100	Food (Child Nutrition) Services
3300	Community Services and Building Rental
4000	Facility Acquisition and Construction Services
4000	Equipment (small & large), furniture, repairs and maintenance
4500	Construction Services
5100	Debt Service

OBJECT CODES

110 General District Administrative Salaries

- 111 Compensation - School Board
- 112 Salaries - Superintendent
- 113 Salaries - Associate, Deputy, or Assistant Superintendent
- 114 Salaries - School Business Administrator
- 115 Salaries - Supervisors & Directors
- 116 Salaries - 401K Bonus
- 117 Salaries - Incentive
- 118 Salaries - Bonus

120 School Administrative Salaries

- 121 Salaries - Elementary Principals & Assistants
- 122 Salaries - Secondary Principals & Assistants
- 123 Salaries - Coordinators
- 125 Salaries - 401K Bonus
- 127 Salaries - Incentive
- 128 Salaries - Bonus

130 Certified Instructional Salaries

- 130 Salaries - Teachers (Elementary)
- 131 Salaries - Teachers (Secondary)
- 132 Salaries - Substitute Teachers
- 133 Salaries - Sabbatical Leave
- 134 Salaries - Extra Pay
- 135 Salaries- Speech Specialist
- 136 Salaries - Career Ladder Extra
- 137 Salaries - Career Ladder Days
- 138 Salaries - Bonus (Sick Leave Pay)

140 Other Certified Salaries

- 141 Salaries - Attendance & Social Work Personnel
- 142 Salaries - Counselor/Guidance Personnel
- 143 Salaries - (Nurses) Health Service Personnel
- 144 Salaries - Comp Guidance Extra Pay
- 145 Salaries - Media Personnel (Certified)
- 146 Salaries - CD Specialists: Speech, Comm. Disorders
- 148 Salaries - Bonus
- 149 Salaries - Other Certified Personnel

150 Office Salaries

- 151 Salaries - Accounting Personnel
- 152 Salaries - Secretarial & Clerical Personnel
- 153 Salaries - Secondary Secretary
- 154 Salaries - Secretary Extra Pay

160 Para-Professional Salaries

- 161 Salaries - Aides, Resource Paras
- 162 Salaries - Prep Aides, ED Paras
- 163 Salaries - Functional Para
- 164 Salaries - Accompanist. SLP (speech) Paras
- 165 Salaries - Music, Media Aides, PreSchool Paras
- 166 Salaries - Para/Aides Substitute
- 167 Salaries - Collaboration Aides
- 169 Salaries - Training

170 Student Transportation Salaries

- 171 Salaries - Student Transportation Supervisor
- 172 Salaries - Contracted Bus Drivers
- 173 Salaries - Mechanics & Other Garage Employees (Route Coordinator)
- 174 Salaries - Voucher Bus Drivers
- 175 Salaries - Activity & Training
- 176 Salaries - Substitute Bus Drivers
- 178 Salaries - Equity Adjustment
- 179 Salaries - Extra Maintenance

180 Operation & Maintenance Salaries

- 181 Salaries - Operation & Maintenance
- 182 Salaries - Custodian & Maintenance Personnel
- 183 Salaries - Extra Maintenance
- 184 Salaries - Sweeper
- 185 Salaries - Summer
- 186 Salaries - Printing

190 Other Classified Salaries

- 191 Salaries - Food Services Supervisor & Asst.
- 192 Salaries - Contracted School Lunch Cook
- 193 Salaries - Non-Contracted School Lunch Cook
- 194 Salaries - Extra Contracted School Lunch Cook
- 195 Salaries - Lunch Clerk
- 196 Salaries - Substitute Cook/Lunch Clerk
- 197 Salaries - Warehouse

200 Employee Benefits

- 210 State Retirement
- 220 Social Security
- 230 Early Retirement Incentive
- 240 Group Insurance
- 270 Industrial Insurance
- 280 Unemployment Insurance
- 295 Life Insurance

300 Purchased Professional & Technical Services

- 311 One Time Enhancement Allocation
- 312 Salary Adjustment Allocation
- 313 Teacher Addl Days Allocation
- 320 Professional - Education Services/Accreditation
- 330 Other Professional Services (Employee Training&Development)
- 340 Technical Services (Other Contracted Professional Services)
- 360 Kelly Services - Substitute Teacher

400 Purchased Property Services

- 420 Utility Services: Water/Sewer
- 440 Repairs & Maintenance Services/Rent
- 460 New Buildings

500 Other Purchased Services

- 521 Property Insurance
- 530 Telephone
- 532 Cell Telephone
- 540 Advertising

- 550 Professional Development
- 551 Professional Development
- 552 Professional Development
- 553 Professional Development
- 554 Professional Development
- 561 Tuition to other LEA's with the State
- 580 Travel including mileage, conference registration

600 Supplies & Materials

- 610 **Supplies - General**
(Amounts paid for items of an expendable nature that are consumed, worn out, or deteriorated in use; or items that lose their identity through fabrication or incorporation into different or more complex units or substances are considered supply expenditures.)
- 611 Uniforms
- 613 Food ALL (EXCEPT Child Nutrition)
- 620 Emergency Custodial Supplies
- 622 Oil
- 624 Motor Fuel
- 625 Electricity
- 626 Natural Gas
- 630 Food - CHILD NUTRITION ONLY
- 631 Non-Program Expenses FOOD SERVICES ONLY
- 636 Printing
- 641 **Textbooks**
(Expenditures for text material which are defined as including not only traditional hardbound printed volumes but also organized systems or learning packages which constitute the instructional vehicle for a given course, subject, or grade level or a significant portion of a given course, subject, or grade level.)
- 642 **eTextbooks/Online Curriculum or Subscriptions**
- 644 **Library Books**
(Expenditures for purchases of library books which are those books provided for enrichment, extension or study in depth. They may be general or specialized in nature. They are books purchased for general use and not primarily for use in certain classes, grades, or other particular student groups. They include reference sets and dictionaries, but not textbooks and periodicals.)
- 650 **Supplies-Technology Related**
(Expenditures for periodicals and newspapers for general use. A periodical is a publication appearing at regular intervals of less than a year, continuing for an indefinite period.)
- 660 **Audiovisual Materials**
(Expenditures for those non-print items which with reasonable care and use may be expected to last for more than one year. This category includes such items as recorded tapes and discs, slides and transparencies, films and filmstrips, maps and globes, prints and photographs, models and mockups.)
- 670 Software
- 675 Wiring
- 681 Lubricants
- 682 Tires and Tubes
- 683 Repair Parts for Buses & Other Vehicles
- 699 P-Card Clearing (Purchasing)

700 Property

- 710 Land & Improvements
- 720 Buildings
- 732 Busses
- 733 Furniture
- 734 Principals Tech
- 735 Vehicles
- 736 Principals Tech
- 737 Principals Tech
- 738 Equipment < \$1,000 or non-capitalized
- 739 Other Equipment > \$ 1,000 or capitalized

(Expenditures for the initial, additional, and replacement items of equipment, such as furniture, and fixtures and vehicle.)

800 Other Objects

- 810 Dues & Fees
- 830 Interest
- 831 Lease Interest
- 870 Indirect Costs - Restricted
- 888 Balance Sheet Accounts Only
- 890 Miscellaneous Expenditures (sales tax)

900 Other Uses of Financial Resources

- 910 Principal
- 931 Lease Interest
- 999 Revenue Accounts Only

Board Financial

BESD Board Financial
Budget Report

Description	2020-21 Actual	2021-22 Actual	2022-23 Preliminary	2022-23 Revised	2023-2024 Preliminary
1 GENERAL FUND (M&O) FUND (10)					
2					
3 REVENUE:	Certified				
4 Local					
5 Property	24,796,049	26,790,931	26,650,444	26,650,444	29,650,444
6 Tuitions/Trans	454,278	431,025	350,000	350,000	450,000
7 Inv Earnings	67,493	149,087	225,000	225,000	191,000
8 Indir. Costs-SL	1,019,906	0	950,000	950,000	325,000
9 Rental Fees	81,451	150,432	90,000	90,000	26,900
10 Other	1,161,864	3,213,533	1,450,000	1,450,000	1,090,000
11 State	68,725,191	69,313,371	93,550,472	93,550,472	90,491,867
12 Federal	8,958,392	8,478,643	8,500,000	5,500,000	5,500,000
13 Funds Avail/Assigned Balance	870,488	0	2,000,000	1,500,000	250,000
14 TOTAL M & O					
15 REVENUE	106,135,112	108,527,022	133,765,916	130,265,916	127,975,211
16 Beg Balance	1,809,181	173,432	173,339	1,642,130	219,200
17 Less:					
18 Ending Balance	173,432	-1,704,046	1,642,130	219,200	303,119
19 TOTAL M & O FUNDS					
20 available	107,770,861	99,228,373	132,297,125	131,688,846	127,891,292
21 EXPENDITURES:					
22 Instruction (1000)					
23 Salaries	46,636,603	48,223,513	60,275,549	60,275,549	60,963,549
24 Benefits	19,551,996	20,379,119	24,022,216	24,022,216	21,205,976
25 Purchased Serv.	2,683,024	2,680,875	3,749,122	3,749,122	3,824,104
26 Supplies/Texbooks	5,721,787	4,067,291	5,251,852	5,251,852	4,385,400
27 Equip/ETI/Prog	517,560	298,248	1,500,000	1,500,000	1,600,000
28 Other	629,179	575,885	700,000	700,000	722,000
29 Total	75,740,149	76,224,931	95,498,739	95,498,739	92,701,029
30					
31 Student Services (2100)					
32 Salaries	3,276,884	3,578,393	3,893,853	3,893,853	4,562,650
33 Benefits	1,326,311	1,456,928	1,526,627	1,526,627	1,429,934
34 Other	273,459	352,763	350,000	410,000	410,000
35 Total	4,876,654	5,388,084	5,770,480	5,830,480	6,402,584
36					
37 Instructional Staff (2200)					
38 Salaries	1,553,428	1,604,511	1,820,307	1,820,307	1,844,304
39 Benefits	615,191	615,743	701,688	701,688	654,665
40 Other	254,337	595,869	475,000	525,000	578,400
41 Total	2,422,956	2,816,123	2,996,995	3,046,995	3,077,369
42 District Administration (2300)					
43 Salaries	339,524	355,389	397,855	397,855	407,550
44 Benefits	154,547	159,340	173,820	173,820	209,100
45 Purch Services	104,986	375,236	370,000	370,000	370,000
46 Liability Insurance	223,473	160,431	165,840	173,062	181,715
47 Supplies	34,090	38,250	35,000	35,000	49,000
48 Other	25,473	25,514	25,000	50,000	55,000
49 Total	882,093	1,114,160	1,167,515	1,199,737	1,272,365
50 School Administration (2400)					
51 Salaries	4,044,617	4,231,516	5,149,482	5,149,482	5,439,488
52 Benefits	1,657,254	1,707,158	2,012,225	2,012,225	1,830,915
53 Prof Serv/Travel	67,635	91,907	130,000	130,000	98,800
54 Other	10,170	9,205	15,000	15,000	16,500
55 Total	5,779,676	6,039,786	7,306,707	7,306,707	7,385,703

BESD Board Financial
Budget Report

Description	2020-21 Actual	2021-22 Actual	2022-23 Preliminary	2022-23 Revised	2023-2024 Preliminary
56					
57 Business & Support (2500)					
58 Salaries	645,918	776,211	829,887	829,887	833,988
59 Benefits	247,198	283,919	335,923	335,923	299,748
60 Contract Services	135,297	133,876	165,000	165,000	244,060
61 Other	16,696	16,071	25,000	25,000	32,000
62 Total	1,045,109	1,210,077	1,355,810	1,355,810	1,409,796
63					
64 Operation & Maintenance (2600)					
65 Salaries	4,985,356	5,297,350	5,841,840	5,841,840	6,050,038
66 Benefits	2,003,104	2,073,295	2,282,493	2,282,493	2,385,420
67 Electricity	918,191	982,602	1,096,780	1,096,780	1,099,250
68 Purchased Service	580,795	535,891	802,000	802,000	802,000
69 Telephone	256,236	326,213	280,000	280,000	362,130
70 Natural Gas	504,870	602,983	533,500	533,500	936,220
71 Prop Insurance	189,052	257,879	317,730	317,730	345,000
72 Repair	122,853	318,349	385,000	385,000	359,600
73 Supplies	787,291	684,506	690,000	690,000	702,135
74 Other	633	323	2,500	2,500	2,500
Esser III			4,000,000	4,000,000	4,000,000
75 Total	10,348,381	11,079,391	16,231,843	16,231,843	17,044,293
76 Transportation (2700)					
77 Salaries	2,861,804	3,080,145	3,353,462	3,353,462	3,800,436
78 Benefits	821,802	868,626	978,898	978,898	1,191,900
79 Purch Serv	317,502	281,748	255,000	255,000	255,000
80 Fuel	521,415	853,177	950,000	950,000	1,013,018
81 Supplies	313,308	473,657	581,771	581,771	581,770
82 Other/Veh Charges	1,008,680	4,791	137,209	137,209	142,010
83 Total	5,844,511	5,562,144	6,256,340	6,256,340	6,984,134
84 Non K-12 Services (3200)					
85 Salary	0	0	0	0	0
86 Benefits	0	0	0	0	0
87 Purchased Services	0	0	0	0	0
88 Other	0	0	0	0	0
89 Total	0	0	0	0	0
90 Community Services (3300)					
91 Salary	561,013	644,839	657,395	657,395	681,827
92 Benefits	166,276	183,253	197,171	197,171	213,685
93 Purchased Serv	23,958	28,392	30,000	30,000	18,200
94 Supplies/Util	69,501	89,191	110,000	110,000	110,500
95 Property	4,055	2,327	10,000	10,000	6,540
96 Other Objects	6,529	21,802	26,500	26,500	15,550
97 Total	831,332	969,804	1,031,066	1,031,066	1,046,302
98 Interfund Trans					
99 Change Desig Fund Bal	0				
100 Undist Reserv Add					
101 TOTAL EXPENDITURERS					
102 M & O	107,770,861	110,404,500	137,615,495	137,757,717	137,323,575

BESD Board Financial
Budget Report

Description	2020-21 Actual	2021-22 Actual	2022-23 Preliminary	2022-23 Revised	2023-2024 Preliminary
103 School Activity Fund (21)					
104					
105 REVENUE:					
106 School Deposits	3,422,501	4,319,282	4,400,000	4,400,000	4,150,000
107					
108 Other					
109 Total Revenue	3,422,501	4,319,282	4,400,000	4,400,000	4,150,000
110 EXPENDITURES:					
111 Purch Services	428,078	867,960	902,150	902,150	860,290
112 Supplies	2,824,283	3,276,009	2,882,850	2,882,850	2,550,850
113 Desig/Other	20,926	11,029	290,000	290,000	304,400
114 Equipment/Property	165,396		325,000	325,000	295,020
115 Total School Activity	3,438,683	4,154,998	4,400,000	4,400,000	4,010,560
116 DEBT SERVICE FUND (31)					
117					
118 REVENUE:					
119 Property Tax	3,039,480	3,235,562	3,351,027	3,351,027	3,351,027
120 Interest	36,333	29,818	105,750	105,750	106,200
121 Bonds					
122 Total	3,075,813	3,265,380	3,456,777	3,456,777	3,457,227
123 Begining Bal	7,167,629	6,968,692	6,963,672	6,443,287	5,922,902
124 LESS:					
125 Ending Balance	6,968,692	6,963,672	6,443,287	5,922,902	5,808,879
126 Funds Available	6,968,692	6,963,672	6,443,287	5,922,902	5,808,879
127 EXPENDITURE:					
128 Bond Debt	3,269,750	3,267,400	3,927,162	3,927,162	3,521,250
129 Fees	5,000	3,000	50,000	50,000	50,000
130 Other Uses		0			
131 Total	3,274,750	3,270,400	3,977,162	3,977,162	3,571,250
132 CAPITAL OUTLAY FUND (32)					
133					
134 REVENUE:					
135 Property Tax	9,844,206	9,664,139	9,993,009	9,993,009	12,993,009
136 Interest	293,682	146,795	155,000	155,000	189,000
137 Other	62,249	296,471	80,338	80,338	52,000
138 State	82,003	1,498,046	1,836,195	1,836,195	2,525,508
139 Federal	60,274	25,117	4,063,288	4,063,288	250,000
140 Ins./Prop.Recry	63,673	671,522	1,025,000	1,025,000	220,000
141 Total Revenue	10,406,087	12,302,090	17,152,830	17,152,830	16,229,517
142 Bond Procedes Authorized	15,000,000				
143 Other Sources/QZAB	326,422	324,493	345,580	345,580	345,580
144 Desig. Fund Bal					
145 TOTAL REVENUE CAPITAL					
146 OUTLAY	25,732,509	12,626,583	17,498,410	17,498,410	16,575,097
147 Beg. Balance	23,836,109	31,036,384	17,006,364	17,006,364	14,173,245
148 Less:					
149 Ending Balance	31,036,384	17,006,364	14,173,245	14,173,245	12,502,338
150 Capital Outlay Funds					
151 available	18,532,234	25,271,932	20,331,529	20,331,529	18,246,004

BESD Board Financial
Budget Report

Description	2020-21 Actual	2021-22 Actual	2022-23 Preliminary	2022-23 Revised	2023-2024 Preliminary
152 EXPENDITURES:					
153 Oper/Maint		0			
154 Other Equipment		0			
155 Purchased Services	8,267	5,962	5,000	5,000	5,000
156 Technology/Software	1,017,044	1,563,320	2,500,000	2,500,000	2,500,000
157 Improvement	0	0	0	0	0
158 Building Maintenance	0	2,292,273	2,000,000	2,000,000	2,200,000
159 Buses	1,157,046	1,169,121	1,800,000	1,800,000	1,100,000
160 Furniture/Equip	289,359	1,383,847	1,121,227	1,121,227	1,155,800
161 Other Objects/Portables	1,362,434				
162 Vehicles		242,352			
163 Total Capital	3,834,150	6,656,875	7,426,227	7,426,227	6,960,800
164 ESSER III A/C	193,118				
165 Golden Spike	9,235,064	18,070,614	7,900,000	7,900,000	2,100,000
166 Grouse Creek	4,180,473		2,000,000	2,000,000	1,850,000
167 Prop Purchase/Other Projects	480,266		500,000	500,000	1,500,000
168 HS Athletic Facilities	8,368		520,000	520,000	1,285,000
169 Total Construction	14,097,289	18,070,614	10,920,000	10,920,000	6,735,000
170 Desig. F Bal					
171 MBA Lease Payment HS/Golden Spike	274,371	1,929,114	1,985,302	1,985,302	4,550,204
172 TOTAL EXPENDITURES CAPITAL					
173 OUTLAY	18,205,810	26,656,603	20,331,529	20,331,529	18,246,004
174 SCHOOL FOOD SERVICE FUND (49)					
175					
176 REVENUE:					
177 Lunch Sales	243,736	95,573	1,301,500	1,301,500	1,371,500
178 Other Local	836		3,500	3,500	3,500
179 State	1,309,158	1,093,052	1,125,000	1,125,000	782,400
180 Federal	5,789,153	7,786,643	3,140,000	3,140,000	2,545,000
181 Other	-13,244	0	0	0	0
182 TOTAL REVENUE SCHOOL					
183 FOODS	7,329,639	8,975,268	5,570,000	5,570,000	4,702,400
184 Beg. Balance	1,223,393	2,661,997	5,713,687	3,950,360	946,297
185 Less:					
186 Ending Balance	2,661,997	5,713,687	3,950,360	946,297	415,800
187 School Food Service Funds					
188 available	2,661,997	5,713,687	3,950,360	8,574,063	5,232,897
189 EXPENDITURES:					
190 Salaries	1,904,236	1,925,924	2,319,903	2,319,903	2,564,000
191 Benefits	585,710	571,920	718,424	718,424	803,558
192 Food/Supplies	2,932,132	3,033,065	3,890,000	3,890,000	3,198,000
193 Equipment	40,630	397,052	55,000	55,000	55,000
194 Other Costs	52,822	41,344	25,000	25,000	25,000
195 Dir/Indirect Costs	388,749	-45,727	325,000	325,000	325,000
196 TOTAL EXPENDITURES SCHOOL					
197 FOODS	5,904,279	5,923,578	7,333,327	7,333,327	6,970,558

BESD Board Financial
Budget Report

Description	2020-21 Actual	2021-22 Actual	2022-23 Preliminary	2022-23 Revised	2023-2024 Preliminary
198 Foundation Fund (75)					
199					
200 REVENUE:					
201 Total Revenue	354,177	218,061	300,000	300,000	300,000
202 Available Revenue	354,177	218,061	300,000	300,000	300,000
203 EXPENDITURE:					
204 Expenses	131,898	181,423	280,000	280,000	292,000
205 Changes/Desg Fund Bal		0			
206 TOTAL EXPENDITURE	131,898	181,423	280,000	280,000	292,000
207 Agency Fund (76)					
208					
209 REVENUE:					
210 Agent Services	8,451	33,608	150,000	150,000	39,500
211 State	0	0	5,000	5,000	5,000
212 Federal					
213 Other	0	0	7,000	7,000	7,000
214 TOTAL REVENUE/BB	8,451	33,608	162,000	162,000	51,500
215 AGENCY FUND	8,451	33,608	162,000	162,000	51,500
216 EXPENDITURE:					
217 Instruction		10,865			
218 NUCC	0	18,121	150,000	150,000	22,620
219 Other	27,843	2,330	7,000	7,000	7,100
220 Changes/Desg Fund Bal	0	0	5,000	5,000	5,100
221 TOTAL EXPENDITURES	27,843	31,316	162,000	162,000	34,820
222 AGENCY FUND	27,843	31,316	162,000	162,000	34,820
223					
224					
225					
226					
227 GRAND TOTAL FUNDS AVAILABLE					
228 ALL FUNDS	146,058,202	124,202,320	165,153,103	161,653,103	159,563,087
229 GRAND TOTAL EXPENDITURE					
230 ALL FUNDS	138,754,124	132,127,632	174,099,513	174,241,735	170,448,767

Description		Label	Categories Included
GENERAL FUND (M&O) FUND (10)		Explanation of Line Items Header Fund description	Includes:
1	REVENUE:	Revenue header	
2	Local	Type of revenue	
3	Property	Combined local property taxes	
4	Tuitions/Trans	Patron tuition and fees	Basic/Tax sales/Redemptions/Leeways/ Trans/Tort/Reading/Fee in Lieu
5	Inv Earnings	Earnings on all money held	Tuition charges Adult Ed/Transp Hazardous runs/Drivers Ed
6	Indirect Costs	Indirect Costs Programs	Interest on checking/ State Treasurer/Other investments
7	Rental Fees	Rental Fees	State/Federal and Local programs including School Lunch Overhead charges
8	Other	Other Misc Revenue	Textbook rental fees from students
9	State	Revenue from the State	Reimbursements/Donations/Charges to schools wage reimbursement and other Indirect Costs
10	Federal	Revenue from the Federal Gov	All WPU/Program and supplemental State
11	Misc./Fund Bal	Miscellaneous/Fund Transfers	All Federal programs/Special Ed/Title programs/Other Federal
12	TOTAL M & O	Total General Fund	Fund Transfers/Designated Transfers
13	REVENUE	Revenue Total	Sum of the above cells
14	Beg Balance	Beginning Balance	Balance Carryover from last year
15	Less:	Ending Balance	minus
16	Ending Balance	Ending Balance	Calculated Revenue plus carryover minus expenditure
17	TOTAL M & O FUNDS	Total Available	Revenue plus beginning balance less ending balance
18	EXPENDITURES:	Expenditure Header	
19	Instruction (1000)	Instruction Function 1000	General Instruction
20	Salaries	Salaries	Classroom instructional payroll this includes Teachers/Aides/Extra pay
21	Benefits	Benefits	Benefits/FICA/Retirement/H & A/Workers comp/Life Insurance
22	Purchased Serv.	Purchased Professional Services	Resource Officer/Interpreters/Other specialists/Repairs classroom equipment
23	Supplies/Textbooks	Supplies and Textbooks	Supplies and Textbooks used in the classroom
24	Equip/ETI/Prog	Equipment Technology Program	This includes technology equipment and program equipment (Classroom equipment F 32)
25	Other	Other Misc Expenses	Indirect Cost charges/graduation expenses/interest paid to schools/workshops and presentations
26	Total	Total	
27	Student Services (2100)	Student Support Services	
28	Salaries	Salaries	Counselors/Interpreters/Psychologists/Guidance secretaries
29	Benefits	Benefits	Benefits/FICA/Retirement/H & A/Workers comp/Life Insurance
30	Other	Other items	Contract services/Travel/Supplies/Misc
31	Total	Total	
32	Instructional Staff (2200)	Instructional Support Staff	
33	Salaries	Salaries	Curriculum/Special Ed/Title/Testing Directors/Media specialists and aides/Secretarial support
34	Benefits	Benefits	Benefits/FICA/Retirement/H & A/Workers comp/Life Insurance
35	Other	Other items	Contract services/Travel/Supplies/Library books/Misc
36	Total	Total	
37	District Administration (2300)	District Administration	
38	Salaries	Salaries	Board/Superintendent/Half of Personnel and Business Administrators/Secretary Support
39	Benefits	Benefits	Benefits/FICA/Retirement/H & A/Workers comp/Life Insurance
40	Other	Other items	Auditor/Legal/Insurance consultants/Board Travel and Conferences
41	Total	Total	District Wide Liability Insurance State Risk Management
42	School Administration (2400)	School Administration	Board and District Administrative Paper and Supplies
43	Salaries	Salaries	Accreditation/Dues and Fees/Judgements/Workshops and Conferences
44	Benefits	Benefits	Principals and Secretarial support
45	Purch Services	Purch Services	School Principals/Secretaries
46	Liability Insurance	Liability Insurance	Benefits/FICA/Retirement/H & A/Workers comp/Life Insurance
47	Supplies	Supplies	Travel
48	Other	Other	Dues and Professional Development
49	Total	Total	
50	Business & Support (2500)	Business and Support Services	
51	Salaries	Salaries	Business and Personnel
52	Benefits	Benefits	Half of Business and Personnel Adm/Accounting and Personnel Staff
53	Prof Serv/Travel	Prof Serv/Travel	Benefits/FICA/Retirement/H & A/Workers comp/Life Insurance
54	Other	Other	Software Maintenance and Licensing/Sub Finder/Time clocks/Document retrieval/Fiscal
55	Total	Total	Supplies/Bank Charges/Professional Development and Training/Wellness incentives
56	Salaries	Salaries	
57	Benefits	Benefits	
58	Data Processing	Data Processing	
59	Other	Other	
60	Total	Total	
61	Salaries	Salaries	
62	Benefits	Benefits	
63	Data Processing	Data Processing	
64	Other	Other	
65	Total	Total	

65 Operation & Maintenance (2600)	Operation and Maintenance	Facilities Operation and Maintenance
66 Salaries	Salaries	Director/Secretary/Maintenance and Custodial Personnel
67 Benefits	Benefits	Benefits/FICA/Retirement/H & A/Workers comp/Life Insurance
68 Electricity	Electricity	Electrical Costs
69 Purchased Service	Professional Services	IT Offsite/Weed Control/Asset Management Software/Water/Sewer Telephone/Computer/Cellular Phone Lines
70 Telephone	Telephone	Natural Gas all Buildings
71 Natural Gas	Natural Gas	Insurance for all District Property State Risk Management
72 Prop Insurance	Property Insurance	Building/Copiers/Musical Instrument/Printer Repair
73 Repair	Building and Equipment Repair	Custodial/Glass repair/Emergency Maintenance/Building Repair Supplies
74 Supplies	Supplies	Property Tax/Computer and Maintenance Training and Professional Development
75 Other	Other	
76 Total	Total	
77 Transportation (2700)	Student Transportation	Director/Coordinator/Secretarial Support/Mechanics/Training/Drivers
78 Salaries	Salaries	Benefits/FICA/Retirement/H & A/Workers comp/Life Insurance
79 Benefits	Benefits	Drug Testing/Water/Sewer/Shop repairs/parent travel reimbursement/ Driver Meals Diesel and gasoline for Bus Fleet
80 Purch Serv	Professional Services	Tires/Oil/Grease/Repair Parts/Supplies
81 Fuel	Fuel for Vehicles	Training/Workshops/Physicals
82 Supplies	Supplies	Preschool/Adult Ed/Migrant Services/non K-12 services
83 Other/Veh Charges	Other	Preschool/Summer Band/Migrant
84 Total	Total	Benefits/FICA/Retirement/H & A/Workers comp/Life Insurance
85 Noninstructional (3200)	Non K-12 Instructional Services	Auditor/Other Services
86 Salary	Salaries	Supplies/Utilities/Equipment/Indirect Costs
87 Benefits	Benefits	Natorium/Recreational Services/Athletics/Extra Curricular
88 Purchased Services	Professional Services	Natorium/ Extracurricular/ Coaching/Sports
89 Other	Other	Benefits/FICA/Retirement/H & A/Workers comp/Life Insurance
90 Total	Total	Referees/Police Services/Other
91 Community Services (3300)	Community Services	Utilities/Supplies/Pool Chemicals
92 Salary	Salaries	Equipment for Natatoriums
93 Benefits	Benefits	Building rental rebate/Sales Tax Natatoriums
94 Purchased Serv	Professional Services	Total Community Services
95 Supplies/Util	Supplies and Utilities	Transfers to/from other funds
96 Property	Property	Changes in designated funds and other
97 Other Objects	Other	Increase of Emergency Fund Balance
98 Total	Total	Grand total Expenditures General Fund
99 Intertund Trans	Transfers to/from other funds	
100 Change Desig Fund Bal	Fund Balance	
101 Undist Reserv Add	Add to Assigned Balance	
102 TOTAL EXPENDITURES		
103 M & O		
104 School Activity Fund (21)	Header Fund description	
105		
106 REVENUE:	Revenue Header	School Accounts reporting as of end of year
107 School Deposits	School Activity Accounts	
108		
109 Other	Other	
110 Total Revenue		
111		
112 EXPENDITURES:	Expenditure Header	All supplies used in schools from locally collected funds
113 Supplies	Supplies	Other from locally collected funds
114 Other	Other	Changes in designated funds and other
115 Desig/Other	Designated Funds	
116 Total Expenditures	Total	
117 School Activity	Total School Activity Funds	
118 DEBT SERVICE FUND (31)		
119		
120 REVENUE:		
121 Property Tax	Property Tax	Property Tax for debt retirement of General Obligation Bonds
122 Interest	Interest Earned	
123 Bonds	Bonds Sold	Bonds Sold
124 Total	Total	
125 Beginning Bal	Beginning Balance for year	
126 LESS:		
127 Ending Balance	Ending Balance	
128 Funds Available	Funds Available	
129 EXPENDITURE:		
130 Refund of Bonds	Payments of Bonds	

131	Bond Debt	Debt Payment	
132	Other Uses	Fees associated with bonds	
133	Total		
134	CAPITAL OUTLAY FUND (32)	Header Fund description	
135			
136	REVENUE:	Revenue Header	
137	Property Tax	Capital Outlay Combined Local Tax	
138	Interest	Interest	Basic/Tax sales/Redemptions/10% of Basic
139	Other	Other	Interest Earnings on Balances
140	State	State	Other from locally collected funds
141	Federal	Federal	Capital Equalization Program
142	Ins./Prop. Recy	Insurance Property Recovery	Special Federal Programs
143	Total Revenue	Total Revenue	Insurance payments/Surplus Property Sales
144	Bond Proceeds	Bond Proceeds	Bond Proceeds used for Capital Building
145	Other Sources	Other	Donations
146	Desig. Fund Bal	Designated Fund Balance	Designated Fund Balance Transfer
147	TOTAL REVENUE CAPITAL	Total	
148	OUTLAY	Total Capital Outlay	
149	Beg. Balance	Beginning Balance	
150	Less:	Less	
151	Ending Balance	Ending Balance	
152	Capital Outlay Funds	Total	
153	available	Total Capital Outlay	Revenue plus beginning balance less ending balance
154	EXPENDITURES:	Expenditure Header	
155	Oper/Maint	Operation and Maintenance	Transfers for special projects General Fund
156	10% and Other	10% and Other	10% of Basic Expenses and Other Transfers
157	Purchased Services	Professional Services	Architect/Engineers/Asbestos Abatement
158	Software	Software	Software purchases
159	Land Improvement	Land Improvement	Sidewalks/Fences/Driveways
160	Fielding MBA	Fielding MBA payment	Municipal Building Authority Lease Payment
161	Buildings/ 5 yr	Five year plan	Building repairs/Roots/Land Improvements
162	Vehicles	Vehicles	Busses and other Vehicles
163	Furniture/Equip	Capital Furniture and Equipment	Classroom furniture and Equipment/Maintenance/Technology/Other Capital Equipment
164	Other Objects	Other	Miscellaneous other expenditures
165	Total Capital	Total	
166	Other Const	Other Construction	Besides High School Construction
167	High School Serv.	Professional Services	High School Architects/Engineers/Inspectors
168	High School Const.	High School Construction	Construction Charges Both High Schools
169	Prop Purchase	Property Purchases	Real Property Purchases
170	High School FFE	High School Furniture & Fixtures	Furniture/Fixtures/Equipment
171	Total Construction	Total Construction School District	School District Construction Totals
172	Desig. F Bal	Designated Fund Balance	Designated Fund Balance Transfer
173	Budget Cuts	Budget Cuts	Budget Adjustments (2009 midyear)
174	TOTAL EXPENDITURES CAPITAL	Total	
175	OUTLAY	Header Fund description	
176	SCHOOL FOOD SERVICE FUND (49)		
177			
178	REVENUE:	Revenue Header	
179	Lunch Sales	Lunch Sales	Money collected for sales of Lunches
180	Other Local	Other Local	Interest/Alacart/Misc.
181	State	State	State Lunch Allocation
182	Federal	Federal	Federal National School Lunch Allocations
183	Other	Other	Other
184	TOTAL REVENUE SCHOOL	Total	Total School Foods Program Revenues
185	FOODS	Total	
186	Beg. Balance	Beginning Balance	
187	Less:	Less	
188	Ending Balance	Ending Balance	
189	School Food Service Funds	Total	
190	available	Funds Available	Revenue plus beginning balance less ending balance
191	EXPENDITURES:	Expenditure Header	
192	Salaries	Salaries	School Lunch/Supervisor/ Clerks/Cooks/Secretarial Support
193	Benefits	Benefits	Benefits/FICA/Retirement/H & A/Workers comp/Life Insurance
194	Food/Supplies	Food and Supplies	Food and Supplies for preparing and serving
195	Equipment	Equipment	School Lunch Equipment and Furniture
196	Other Costs	Other	Miscellaneous Cost/Travel/Training

197 Dir/Indirect Costs	Direct and Indirect Costs	Energy and Management Costs
198 TOTAL EXPENDITURES SCHOOL	Total	
199 FOODS	Total School Lunch	
200 Foundation Fund (75)	Header Fund description	School District Foundation
201		
202 REVENUE:	Revenue Header	Revenue from grants/donations/fund raising activities
203 Total Revenue	Total Revenue	
204 Available Revenue	Available Revenue	
205 EXPENDITURE:	Expenditure	Expenditure for cost of raising money scholarships/donations to classrooms/Arts/Enrichment
206 Expenditure	Designated Fund Balances	Designated Fund Balance Transfer
207 Changes/Desg Fund Bal	Total Expenses	Acting as an Agent for programs that flow to other districts
208 TOTAL EXPENDITURE	Header Fund description	
209 Agency Fund (76)	Revenue Header	Northern Utah Curriculum Consortium/Medicaid Reimbursement
210	Agent Services	Northern Utah Curriculum Consortium/Medicaid Reimbursement
211 REVENUE:	State	Northern Utah Curriculum Consortium
212 Agent Services	Federal	Medicaid Reimbursement
213 State	Other	Miscellaneous other programs
214 Federal	Total Revenue	
215 Other	Expenditure Header	
216 TOTAL REVENUE/BB	Instructional Expenditures	Classroom Instructional Expenditures
217 AGENCY FUND	Northern Utah Curriculum Associatic	Northern Utah Curriculum Association
218 EXPENDITURE:	Other	Other
219 Instruction	Designated Fund Balance	Designated Fund Balance Transfer
220 NUCC	Total Agency Fund	
221 Other	Total	
222 Changes/Desg Fund Bal		
223 TOTAL EXPENDITURES		
224 AGENCY FUND		
225		
226		
227		
228		
229 GRAND TOTAL FUNDS AVAILABLE		
230 ALL FUNDS		
231 GRAND TOTAL EXPENDITURE		
232 ALL FUNDS		

BOX ELDER SCHOOL DISTRICT					
Preliminary Budget Estimates, State Sources					
Source: Legislative Estimates, USOE, April revisions					
	2022	2023	2023	2023	2024
	Final	Preliminary	Mid-Year	Final	Preliminary
I: BASIC SCHOOL PROGRAMS/WPU	\$3,809	\$4,038	\$4,038	\$4,038	\$4,280
A: REGULAR BASIC SCHOOL PROGRAMS					
State Minimum School Rate	0.001661	0.001652		0.001652	0.001631
Local Estimated Property Tax Valuation	5,465,490,329	6,112,527,453		6,539,986,242	7,372,439,937
Local Estimated Property Tax Collection	9,078,179	9,795,526		10,804,057	12,179,270
Add on Value	9,248,738				
Kindergarten	466	515			
WPU (Basic)	10,742	11,298	11,682	11,682	11,999
Total WPU	10,742	11,298	11,940	11,941	12,251
1. Grades K-12	40,303,407	37,699,458	36,368,222	35,495,653	42,092,298
2. Necessarily Existent Small Schools	1,051,208	1,033,105	1,044,379	1,047,331	1,082,634
3. Professional Staff	3,639,546	4,293,924	4,159,730	4,159,730	4,510,206
4. Foreign Exchange Students		32,304	32,304	32,304	17,120
	44,994,161	43,058,791	41,604,635	40,735,018	47,702,258
B: RESTRICTED BASIC SCHOOL PROGRAM					
1. Special Education - Add-On	4,740,894	5,282,084	5,888,360	5,888,630	6,569,914
2. Special Education - Self-Contained	821,626	770,630	770,630	770,630	865,701
3. Special Education - Pre-School	1,069,968	1,212,434	1,212,434	1,212,434	1,403,027
4. Extended Year Program - Severely Disabled	25,405	30,335	30,335	30,335	32,437
5. Special Education - Impact Aid	120,041	141,274	141,274	141,274	151,504
6. Special Ed Intensive Services		0			
7. Special Ed Extended Day Special Educators		0	110,194	110,194	
Total Special Ed Programs	6,777,934	7,436,757	8,153,228	8,153,498	9,022,583
8. Applied Technology - Add-On	2,230,626	2,618,809	2,827,874	2,849,970	2,879,983
9. Students At Risk-- Add-On	853,019	1,398,992	1,379,757	1,379,757	1,740,248
10. Class Size Reduction - K-8th Grade	2,648,491	3,164,783	3,132,709	3,131,821	3,358,408
TOTAL RESTRICTED BASIC SCHOOL PROGRAMS	12,510,071	14,619,341	15,493,568	15,515,045	17,001,222
Total WPU Basic and related to Basic	57,504,232	57,678,131	57,098,202	56,250,064	64,703,480
State Summary					
C: RELATED TO BASIC PROGRAM					
Pupil Transportation	4,444,218	4,045,833	4,045,833	4,045,833	4,671,907
Youth In Custody	349,797	438,970	239,024	499,791	
Adult Ed - High School Completion	197,990	218,415	218,415	218,415	241,811
Adult Ed - Supplement/Corrections	10,292	10,714	10,714	43,093	10,303
Accelerated Learning - Advanced Placement	22,487			112,687	
Accelerated Learning - Gifted and Talented	66,633				
Concurrent Enrollment	164,393			183,157	
Paraeducator Funding				26,190	
State Reading Achievement/Early Literacy	249,453	307,857	293,214	232,403	299,909
Early Intervention (Extended Day Kindergarten)	333,126	429,312	709,312	709,312	
Educator Salary Adjustments	3,285,148	3,398,075	3,385,145	3,385,145	6,851,985
English Language Learners		68,296			
Teacher Salary Supplemental Restricted	270,898			87,835	
Teacher Classroom Supplies	98,290	99,189	97,382	97,382	97,451
Elementary School Counselor		150,000	150,000	150,000	
Educator Professional Time		1,121,927	1,125,200	1,125,200	1,125,236
Professional Learning		66,744	68,201	68,201	
School Land Trust	1,618,072	1,776,909	1,669,130	1,775,553	1,887,937
Teacher and Students Success Act	1,932,900	2,853,268	2,859,407	2,852,509	3,354,979
Student Health & Counselor Program	168,219	393,444	491,257	491,257	395,224
Library Books and Supplies	14,649	14,607	14,607	14,607	
School Nurses	22,213	22,213	22,213	22,213	

Source: Legislative Estimates, USOE, April revisions

	2022	2023	2023	2023	2024
	Final	Preliminary	Mid-Year	Final	Preliminary
Critical Languages Dual Immersion	121,500		92,540	92,540	
BTS Elementary Arts	49,485			143,475	
Digital Teaching and Learning	203,679			368,090	
29. Special Ed Intensive Services					
22. USTAR Centers					
28. Special Ed Int Services Supplies					
Capital and Technology Funding		1,665,285	1,663,991	1,663,991	
Total Related to Basic	13,623,441	17,081,058	15,491,595	18,408,879	18,936,742
Total All State Basic Funds	71,127,673	74,759,190	72,589,797	74,658,943	83,640,222
State Summary					
III: Leeway Programs					
A. Voted Leeway Program (State Only)	1,474,981	2,123,856	1,978,521	2,102,025	2,770,001
B. Board Leeway Program (State Only)	3,036,123	4,467,426	4,582,783	3,552,348	4,945,403
MINIMUM SCHOOL PROGRAM (I thru III)	4,511,104	6,591,282	6,561,305	5,654,373	7,715,404
Total All State Funds and Taxes	75,638,777	81,350,472	79,151,102	80,313,316	91,355,626

Box Elder School District

Budget Hearing

Recommendation:

It is recommended that the board approve the revised 2022-23 budget and the preliminary 2023-24 budget as presented. **Before approval a tax hearing must take place.**

Recommended Motion:

I make the motion to move into a budget hearing to hear comments concerning the 2022-23 Revised Budget and the 2023-24 Preliminary Budget to be presented to the board.

Background:

Box Elder School District has followed the law with the superintendent acting as the budget officer of the district. (53G-7-302) A tentative budget with the revenues and expenditures of the previous year, the current year and the succeeding year based on the tax levies that will raise the required revenue.

The budget has been filed electronically 15 days before the hearing on the district website and a copy has been available through the Business Administrator. The district has also advertised through legal advertisement, ten days in advance, the dates of the budget hearing in both papers (Box Elder News & Journal and the Tremonton Leader) of general circulation in the county.

Policy Implication

None

Financial Implications:

The implications are outlined in the budget document and presentation. The budget includes a tax increase for the 2022-23 fiscal year.

Staff Implications

None

Recommendation:

It is recommended that the board approve the revised 2022-23 budget and the preliminary 2023-24 budget as presented.

Levies will be set as follows in a Truth in Taxation Hearing if approved in August:

It is recommended that the board approve the 2023-24 budgeted tax rate. The estimated Board Local Levy will increase to .002090* from .001905 from the previous year and Capital Levy will increase to .001776* from .001528 from the previous year. The Voted levy will stay flat at a rate of .000518. The total of the increase of these levies are .000433* from the previous tax year. The total levy increase will increase overall revenues by 6,104,380*

The board will formally approve the Tax Levies in the August Board meeting after holding a Truth in Taxation hearing as required.

Recommended Motion:

I make the motion to approve the revised 2022-2023 budget and preliminary budget as presented for the 2023-2024 fiscal year which includes a proposed tax increase.

Background:

Box Elder School District has followed the law with the superintendent acting as the budget officer of the district. (53G-7-302) A tentative budget with the revenues and expenditures of the previous year, the current year and the succeeding year based on the above increased dollar amounts to be raised by increasing the tax levy. A revised budget for the 2022-2023 year must also be approved.

The budget has been filed electronically 15 days before the hearing on the district website and a copy has been available through the Business Administrator. The district has also advertised through legal advertisement, ten days in advance, the dates of the budget hearing in both papers of general circulation in the county.

Policy Implications:

None

Financial Implications:

The implications are outlined in the budget document and presentation. The budget includes a tax increase for the 2023-2024 fiscal year. These increases have been built into the budget to cover the cost of a Real Property Lease payments authorized on \$60,000,000 over a 15-year repayment schedule. This will be an increase of \$209 on a median priced home in Box Elder County. Of the \$6,000,000 additional revenue, \$5.6 million will be budgeted to make the payment on the Real Property Lease, the other \$500k is for inflationary costs in fuel, natural gas, electricity, property insurance, custodial supplies, etc.

Staff Implications

New capital project needs.

Recommendation:

It is recommended that the board approve the revised 2022-23 budget and the preliminary 2023-24 budget as presented.

Levies will be set as follows in a Truth in Taxation Hearing if approved in August:

It is recommended that the board approve the 2023-24 budgeted tax rate. The estimated Board Local Levy will increase to .002090* from .001905 from the previous year and Capital Levy will increase to .001776* from .001528 from the previous year. The Voted levy will stay flat at a rate of .000518. The total of the increase of these levies are .000433* from the previous tax year. The total levy increase will increase overall revenues by 6,104,380*

- Estimated amounts until certified*

The board will formally approve the Tax Levies in the August Board meeting after holding a Truth in Taxation hearing as required.

Recommended Motion:

I make the motion to approve the revised 2022-2023 budget and preliminary budget as presented for the 2023-2024 fiscal year which includes a tentative tax increase to be finalized in August 2023 board meeting.

Background:

Box Elder School District has followed the law with the superintendent acting as the budget officer of the district. (53G-7-302) A tentative budget with the revenues and expenditures of the previous year, the current year and the succeeding year based on the above increased dollar amounts to be raised by increasing the tax levy. A revised budget for the 2022-2023 year must also be approved.

The budget has been filed electronically 15 days before the hearing on the district website and a copy has been available through the Business Administrator. The district has also advertised through legal advertisement, ten days in advance, the dates of the budget hearing in both papers of general circulation in the county.

Policy Implications:

None

Financial Implications:

The implications are outlined in the budget document and presentation. The budget includes a tax increase for the 2023-2024 fiscal year. These increases have been built into the budget to cover the cost of a Real Property Lease payments authorized on \$60,000,000 over a 15-year repayment schedule. This will be an increase of \$209 on a median priced home in Box Elder County. Of the \$6,000,000 additional revenue, \$5.6 million will be budgeted to make the payment on the Real Property Lease, the other \$500k is for inflationary costs in fuel, natural gas, electricity, property insurance, custodial supplies, etc.

Staff Implications

New capital project needs.

Box Elder School District

Internal and Independent Audit Recommendation

Recommendation

It is the recommendation of David Roberts, Business Administrator that the Box Elder School District Board of Education approve the internal auditor and engage the independent auditor as recommended by the audit committee.

Recommended Board Action: Motion

I move that the Board appoint Rodney Cook as the internal auditor for the 2023-24 school year and engage Squire and Company CPA's as the independent auditor for the 2022-23 fiscal year audit.

Background

This will bring the district into compliance with Utah Code 53G-7-401 regarding the requirement to establish an internal audit program for districts with enrollment of over 10,000 students. The second half of the motion complies with (Utah Code 51-2a-201) which requires an annual audit of the school district by an external independent auditor. The committee recommends both Rodney Cook and Squire and Company be appointed to work in these capacities for the next school years audit.

This would also be an appropriate time for the board to give directions for review of any areas of focus for the audits. If the items may be of a sensitive nature they can be sent David Roberts by email.

Policy Implications:

Compliance with Board Policy 2040

Financial Implications:

- The budgeted cost for the internal audit is \$9,000.
- The budgeted cost for the independent audit is \$45,500 for the 2023-24 year.

Staff Implications:

No new implications at this time.

Box Elder School District Internal and Independent Audit Recommendation

Recommendation

It is the recommendation of Rodney L. Cook, Business Administrator that the Box Elder School District Board of Education approve the internal auditor and engage the independent auditor as recommended by the audit committee.

Recommended Board Action: Motion

I move that the Board appoint Tom Kotter as the internal auditor for the 2021-22 school year and engage Squire and Company CPA's as the independent auditor for the 2020-21 fiscal year audit.

Background

This will bring the district into compliance with Utah Code 53G-7-401 regarding the requirement to establish an internal audit program for districts with enrollment of over 10,000 students. The second half of the motion complies with (Utah Code 51-2a-201) which requires an annual audit of the school district by an external independent auditor. A solicitation for proposals from Audit Firms was received and evaluated by the audit committee. The committee recommends Squire and Company be appointed starting with the 2020-21 audit.

This legally authorizes both auditors to start their work.

This would also be an appropriate time for the board to give directions for review of any areas of focus for the audits. If the items may be of a sensitive nature they can be sent to Rod by email.

Policy Implications:

Compliance with Board Policy 2040

Financial Implications:

- The budgeted cost for the internal audit is \$6000.
- The budgeted cost for the independent audit is \$40,500 for the 2020-21 year.

Staff Implications:

No new implications at this time.

June 2023

Recommendation:

The board move into a Municipal Building Authority meeting to conduct the following business:
Adopt a Budget for the 2023-24 fiscal year.
Adopt the lease agreement for the 2023-24 fiscal year.
Appoint officers of the Municipal Building Authority.
A motion to move back into regular Board Meeting of the Box Elder School District will also be required.

Recommended Motions:

Pursuant to Section 3.01 of that certain Master Lease Agreement dated June 1, 2011 between the Municipal Building Authority of Box Elder School District (the "Lessor") and Box Elder School District (the "Lessee"), I make the motion to accept the lease renewal commencing July 1, 2023 and ending June 30, 2024 and adopt the budget as presented.

Revenue:

Estimated Base Lease Revenue from Box Elder School District	\$240,000
Additional Rental Revenue	<u>\$105,580</u>
	\$345,580

Expenditures:

Bond Payment of Principal and Interest	\$250,000
Bond Fees	<u>\$ 75,000</u>
	\$325,000

I make the motion to accept the current officers of the Board of Education as the officers of the Municipal Building Authority of Box Elder School District.

Background:

On June 1, 2011 the Board of Education set up a Municipal Building Authority to Bond for three million dollars of interest free bonds (QZAB-Qualified Zone Academy Bonds) through the federal government to assist in building Fielding Elementary school. The School District will in turn pay a Lease payment to the Building Authority of an amount to pay the principal and any other costs associated with the Bond. Section 3.01 refers to the section in the master agreement between the Municipal Building Authority and the School District. Zions Bank holds the bonds at this time. This approval is a necessary legal requirement to maintain the Lease and payment of the Bonds.

Policy Implications:

There are no policy implications other than those already established to facilitate the Municipal Building Authority Bond.

Financial Implications:

The cost of the lease is budgeted into the overall District Budget and is a savings of the interest that is subsidized by the Federal Government.

Staff Implications

None at this time

May 30, 2023

Recommendation to approve: Sunrise Highschool's school improvement plan

Submitted by: Gerald Jackman

Recommendation:

It is recommended that the school board approve Sunrise High School's school improvement plan in conjunction to the boards previous approval of SHS's recommendation for rigorous improvement. This approval will allow SHS to complete their state grant and receive money from the state for comprehensive school improvement.

Recommended Motion:

I move that the board approve the school improvement plan for Sunrise High School.

Background: The school board previously approved SHS's plan for rigorous improvement last June. This was the first step in the process required for schools in CSI still not meeting a 68% graduation rate. The board ahs also approved a change in schedule for next yea to put our plan in motion. The final step in this process is to approve the final SIP which will then be approved by the state allowing SHS to submit the grant to accomplish the plan.

Policy Implications: None

Financial Implications: SHS will qualify to receive just over \$66,000 in state funding to put their plan in place

Staff Implications: None

Utah CSI School Improvement Plan Template

(A minimum of two CSI focused goals are required.)

School Name	Sunrise High School
School Phone	435-734-4834
Date Submitted	Jun 14, 2023

	Name	Email
Principal	Gerald Jackman	gerald.jackman@besd.net
LEA Support		
Supervisor	Keith Mecham	keith.mecham@besd.net

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GOAL #1

•

(Goal 1) Item 1 - **Domain** – Which of the Four Domains does this first goal come from? (Turnaround Leadership, Talent Development, Instructional Transformation, Culture Shift) **Instructional Transformation: The 4 Yr. Graduation rate at Sunrise HS is 30% below that of the district and the state.**

(Goal 1) Item 2 - What is the **contributing practice** identified in the Comprehensive Needs Assessment (CNA)/Root Cause Analysis (RCA) that has resulted in the deficit that will be addressed by this goal?

1. 3A1: Teachers assess student progress frequently, using a variety of assessments that align with Utah Core Standards. Assessment data are used to plan instruction for documented academic growth for all students.

2. 3B1: Curriculum and adopted instructional strategies and interventions are aligned with the Utah Core Standards and are evident at all grade levels and/or departments in the school.

(Goal 1) Item 3 - What is the **problem statement** identified in the Comprehensive Needs Assessment (CNA)/Root Cause Analysis (RCA) that has resulted in the deficit that will be addressed by this goal?

3A1. Assessment data is not consistently used to plan for continuous improvement.

3B1. High impact teaching strategies are not evident in all grade levels and departments.

(Goal 1) Item 4 - What is the **root cause** identified in the Comprehensive Needs Assessment (CNA)/Root Cause Analysis (RCA) that has resulted in the deficit that will be addressed by this goal?

3A1. Teachers have not been sufficiently trained in collecting, analyzing, and using data to inform instruction.

3B1. High Impact Teaching Strategies and the PLC process are essential in the improvement of student learning with one clear focus.

(Goal 1) Item 5 - **SMART Goal Framework**

Sentence Stem for this Goal:

(Accountable party: i.e., student group, staff) will (action word/s) (object of the goal) by (time) as measured by (data or measurement gauge).

During the 2023-2024 school year, teachers will frequently assess student progress for growth, using a variety of interventions focused on increasing student engagement through technology by 5% through united and focused professional development training on data collection, how to analyze data, and using it to inform instruction in PLC's.

- Specific:** Focus on improving student engagement by incorporating data-driven instructional interventions within the weekly PLC process. School-wide training will emphasize one focus of student engagement through the collection, analyzing, and utilizing relevant data to inform instructional decisions.
- Measurable:** Student engagement will be quantitatively measured using pre and post-assessments, surveys, and observations. The target is to achieve a 5% increase in student engagement levels at Sunrise High School by using technology interventions.
- Achievable:** School-wide training will be delivered by experienced faculty and instructional coaches who specialize in the use of technology in the classroom to increase student engagement and data analysis. The training will take place during scheduled district professional development days.
- Realistic:** Increasing student engagement is critical to our CSI-mandated goal of increasing our graduation rate and in fostering a positive learning environment where all students can learn and grow. By having a school-wide focus on student engagement and training educators in data-driven instructional practices, Sunrise High will provide targeted, effective interventions that meet the needs of our diverse students.
- Time-bound:** The goal will be accomplished during the 2023-2024 school year for providing training and measuring evidence-based student engagement interventions. Regular checks will occur throughout the year to ensure timely progress and student growth toward the 5% increase in student engagement during weekly PLC meetings and monthly faculty meetings.

(Goal 1) Item 6 - What is the **evidence-based practice** that will be used to reach this goal? **Student engagement to the content**

(Goal 1) Item 7 - What is the **evidence source and/or citation?** **The work by John Hattie, Visible learning meta analysis, 2012**

(Goal 1) Item 8 - What is the **research design** for this evidence-based practice? (i.e., experimental, quasi-experimental, correlational):
Meta analysis

(Goal 1) Item 9 - What **similarities** does this evidence-based practice have with your school? (ex. Grade levels. Rural/urban, characteristics of the student population): **The study summarise and synthesise the empirical research on the effects of various educational influences and interventions on student achievement. Comprising 800 meta-analyses, more than 50,000 smaller studies and more than 80 million pupils. Due to its inclusive scope this study is generalized to all students.**

(Goal 1) Item 10 - What are the **action steps for implementation**—All actions should address the prioritized root cause and align with the SMART intervention goal. The action steps **MUST INCLUDE** a plan for management of school personnel, including:

- o recruitment of educators or school leaders; and
- o professional development for educators or school leaders.

Implementation will begin with professional development beginning on August 9th and 10th before school starts. It will include all educators. Progress will be monitored weekly in PLC's and be reinforced on District PD days during the year.

(Goal 1) Item 11 - What is the **data that will be used** to identify and measure progress towards this goal? **We will collect and track student engagement data as well as the number of failing grades and credits earned.**

(Goal 1) Item 12 - What is the **frequency of monitoring** progress towards reaching this goal? **Weekly in PLC's as well as at the end of each term and at the end of the year.**

(Goal 1) Item 13 - What will be your **milestones** and **benchmarks** to show adequate progress is happening in order to meet the goal?

Regular checks will occur throughout the year to ensure timely progress and student growth toward the 5% increase in student engagement during weekly PLC meetings and monthly faculty meetings.

(Goal 1) Item 14 - Who is the **person(s) responsible** for ensuring this goal is a focus and will be monitored? **Principal as well as each PLC team leader**

(Goal 1) Item 15 - Who are **additional people** that need to be involved in supporting the success of this goal? **Counselor**

(Goal 1) Item 16 - What are the **biggest obstacles or challenges** that could impede the progress towards reaching this goal?

Constantly changing student population and classes as well as outside barriers that are prevalent with our at-risk population.

(Goal 1) Item 17 - What are the **resources needed** to implement the evidence-based practice?

Consider all of the following: 1) Human resources, 2) organization of time, 3) equipment, materials, and supplies, 4) programs and services, and/or 5) community collaboration and partnerships. **The district is providing the technology conference as well as the instructional coaches to help train our staff on the use of technology to increase engagement.**

GOAL #2

(Goal 2) Item 1- **Domain** – Which of the Four Domains does this first goal come from? (Turnaround Leadership, Talent Development, Instructional Transformation, Culture Shift) **Culture Shift: The school average consistent attendance rate for the 2021-22 SY has decreased by 25.5% from the 2020-21 SY.**

(Goal 2) Item 2 - What is the **contributing practice** identified in the Comprehensive Needs Assessment (CNA)/Root Cause Analysis (RCA) that has resulted in the deficit that will be addressed by this goal?

4A4: The school systematically engages families in the academic success of their child promoting a successful home/school collaborative effort.

4B1: School leadership solicits and uses a variety of stakeholder feedback to positively impact school improvement initiatives.

(Goal 2) Item 3 - What is the **problem statement** identified in the Comprehensive Needs Assessment (CNA)/Root Cause Analysis (RCA) that has resulted in the deficit that will be addressed by this goal?

4A4. Sunrise HS lacks activities that engage families in the academic success of their students.

4B1. Explanations regarding the impact of the decisions for school improvement initiatives are not consistently communicated.

(Goal 2) Item 4 - What is the **root cause** identified in the Comprehensive Needs Assessment (CNA)/Root Cause Analysis (RCA) that has resulted in the deficit that will be addressed by this goal?

4A4. We were in the beginning stages of the student improvement continuum and were not ready to address family engagement.

4B1. We do not have a comprehensive plan in place to communicate the decisions related to school improvement initiatives to all stakeholders.

(Goal 2) Item 5 - **SMART Goal Framework**

Sentence Stem for this Goal:

(Accountable party: i.e. student group, staff) will (action word/s) (object of the goal) by (time) as measured by (data or measurement gauge).

During the 2023-2024 school year, Sunrise High School faculty and staff will increase attendance by 5% by working to systematically engage families and stakeholders in the academic success of students through consistent communication about school-improvement goals, progress, and decisions.

Specific: Focus on increasing attendance by 5% through the systematic engagement of all stakeholders in student academic success, accomplished by forming a leadership team and developing a comprehensive communication plan.

Measurable: Compare the previous school years' attendance rates with the attendance rates after implementing the leadership team and the comprehensive communication plan. The target is to increase attendance by 5%

Achievable: Implementing a well-structured plan that involves the formation of a leadership team and developing effective communication strategies. With proper planning, it is possible to engage stakeholders and improve attendance through this collaborative effort of all stakeholders.

Realistic: Increasing attendance is critical to achieving the mandated CSI goal of a 68% graduation rate. Engaging all stakeholders and communicating progress aligns with the objective of involving the community and ensuring everyone is receiving information on school improvement decisions, progress, and general information in a timely and efficient manner.

Time-bound: The goal will be achieved during the current academic school year for increasing attendance through better communication with all stakeholders and through the development of a leadership team. Regular attendance checks will occur throughout each term to ensure progress toward the 5% improvement goal. This progress will be communicated to all stakeholders as determined in the comprehensive communication plan

(Goal 2) Item 6 - What is the **evidence-based practice** that will be used to reach this goal? **Parental Involvement**

(Goal 2) Item 7 - What is the **evidence source and/or citation?** **The work by John Hattie, Visible learning meta analysis, 2012**

(Goal 2) Item 8 - What is the **research design** for this evidence-based practice? (i.e., experimental, quasi-experimental, correlational):
Meta analysis

(Goal 2) Item 9 - What **similarities** does this evidence-based practice have with your school? (ex. Grade levels. Rural/urban, characteristics of the student population): **The study summarise and synthesise the empirical research on the effects of various educational influences and interventions on student achievement. Comprising 800 meta-analyses, more than 50,000 smaller studies and more than 80 million pupils. Due to its inclusive scope this study is generalized to all students.**

(Goal 2) Item 10 - - What are the **action steps for implementation**—All actions should address the prioritized root cause and align with the SMART intervention goal. The action steps **MUST INCLUDE** a plan for management of school personnel, including:

- o recruitment of educators or school leaders; and
- o professional development for educators or school leaders.

A Leadership team was organized and will meet each month. We have organized a back to school night August 16 to introduce or plan to involve our parents. Para's will be trained August 8th on their role in communicating to parents. Parents will be included in end of term award assemblies and activities to increase attendance.

(Goal 2) Item 11 - What is the **data that will be used** to identify and measure progress towards this goal? **Weekly attendance data.**

(Goal 2) Item 12 - What is the **frequency of monitoring** progress towards reaching this goal? **Weekly.**

(Goal 2) Item 13 - What will be your **milestones** and **benchmarks** to show adequate progress is happening in order to meet the goal? **Weekly attendance was recorded last year and will be compared to each week this year. Each trimester we will average the change in weekly attendance to see the average growth as compared to the goal.**

(Goal 2) Item 14 - Who is the **person(s) responsible** for ensuring this goal is a focus and will be monitored? **Principal, leadership team and attendance secretary**

(Goal 2) Item 15 - Who are **additional people** that need to be involved in supporting the success of this goal? **None**

(Goal 2) Item 16 - What are the **biggest obstacles or challenges** that could impede the progress towards reaching this goal? **Constantly changing student population and classes as well as outside barriers that are prevalent with our at-risk population.**

(Goal 2) Item 17 - What are the **resources needed** to implement the evidence-based practice?

Consider all of the following: 1) Human resources, 2) organization of time, 3) equipment, materials, and supplies, 4) programs and services, and/or 5) community collaboration and partnerships. **We have received permission to use some PTC time for our back to school night. We will use school and grant funds to provide training and attendance rewards.**

▪

LEA AND COMMUNITY SUPPORT

▪

A - How will you communicate this plan to stakeholders regarding progress (who, what, when)?

Back to school night as well as website and test messages.

B - Does the plan include **requests for additional resources** from the LEA/local school board? Yes or **No**

Consider personnel, exemptions from district policy that may be contributing to the low performance of the district school as identified in the CNA/RCA?

If yes, how will these requests impact or improve learning, growth and achievement of students?

C - How will the **LEA commit resources** to sustain school improvement efforts after a school exits the program?

D - What are the **identified inequities** that need to be addressed after the Resource Allocation Review has been completed?

E - What is the school and LEA **response to the Resource Allocation Review** documentation?

TITLE	Name	Signature	Date
Principal	Gerald Jackman		
Community Council Parent Chair	None		
LEA Representative			
Local or Governing Board Representative			

F - How does this plan **address inequities** for student groups as well as the overall school student population as required by statute (1111(d)(2)(C))?

ADDITIONAL GOAL TEMPLATE (if needed)

1 - **Domain** – Which of the Four Domains does this first goal come from? (Turnaround Leadership, Talent Development, Instructional Transformation, Culture Shift)

2 - What is the **contributing practice** identified in the Comprehensive Needs Assessment (CNA)/Root Cause Analysis (RCA) that has resulted in the deficit that will be addressed by this goal?

3 - What is the **problem statement** identified in the Comprehensive Needs Assessment (CNA)/Root Cause Analysis (RCA) that has resulted in the deficit that will be addressed by this goal?

4 - What is the **root cause** identified in the Comprehensive Needs Assessment (CNA)/Root Cause Analysis (RCA) that has resulted in the deficit that will be addressed by this goal?

5 - SMART Goal Framework

Sentence Stem for this Goal:

(Accountable party: i.e. student group, staff) will (action word/s) (object of the goal) by (time) as measured by (data or measurement gauge).

Specific:

Measurable:

Achievable

Realistic:

Time-bound:

6 - What is the **evidence-based practice** that will be used to reach this goal?

7 - What is the **evidence source and/or citation?**

8 - What is the **research design** for this evidence based practice? (i.e., experimental, quasi-experimental, correlational):

9 - What **similarities** does this evidence based practice have with your school? (ex. Grade levels. Rural/urban, characteristics of the student population):

10 - What are the **action steps for implementation**—All actions should address the prioritized root cause and align with the SMART intervention goal. The action steps **MUST INCLUDE** a plan for management of school personnel, including:

- o recruitment of educators or school leaders; and
- o professional development for educators or school leaders.

11 - What is the **data that will be used** to identify and measure progress towards this goal?

12 - What is the **frequency of monitoring** progress towards reaching this goal?

13 - What will be your **milestones** and **benchmarks** to show adequate progress is happening in order to meet the goal?

14 - Who is the **person(s) responsible** for ensuring this goal is a focus and will be monitored?

15 - Who are **additional people** that need to be involved in supporting the success of this goal?

16 - What are the **biggest obstacles or challenges** that could impede the progress towards reaching this goal?

17 - What are the **resources needed** to implement the evidence-based practice?

Consider all of the following: 1) Human resources, 2) organization of time, 3) equipment, materials, and supplies, 4) programs and services, and/or 5) community collaboration and partnerships.

Non-Contributory Retirement Rates

Recommendation: It is recommended that the Board of Education approve the non-contributory retirement rates for the 2023-24 fiscal year for both Tier 1 and Tier 2 employees and the pickup rates for the employee on the contributory retirement plan.

Recommended Motion: I move that the BESD Board of Education approve the non-contributory retirement rates for the 23-24 fiscal year for both Tier 1 and Tier 2 employees and pickup rates for the employee on the contributory retirement plan.

Background: Annually the Board must approve the contribution rates paid on behalf of employees to the Utah Retirement System for both Tier 1 and Tier 2 employees. These rates are set by the URS Board but must be ratified by each local entity. The rates for the non-contributory retirement system this year are 23.7% (22.2% pension and 1.5% into employee's 401K). All but one of our employees are in the non-contributory system. Currently, we have one employee still on the contributory system. The district "picks up" the pension needs of this employee by paying a contribution on their behalf. To be in compliance with the Internal Revenue Service and the Utah Retirement Systems regulations, we are required to provide a formal adoption of any pick up elections that are currently taking place. The district pays the 6% Employee contribution for a total of 23.70% contribution. The employee pays the 1% 401K contribution.

Policy Implications: This would be the same procedure followed in the past for providing employee benefits.
Financial Implications: There are no known negative implications.

Staff Implications: None at this time

June 14, 2023

Recommendation: It is recommended that the Board approve the 4 day week application for Grouse Creek, Park Valley and Snowville Schools for the school years 2023-2024, 2024-2025 and 2025-2026.

Recommended Motion: I move that the Board of Education approve the 4 day week application for Grouse Creek, Park Valley and Snowville Schools for the school years 2023-2024, 2024-2025 and 2025-2026.

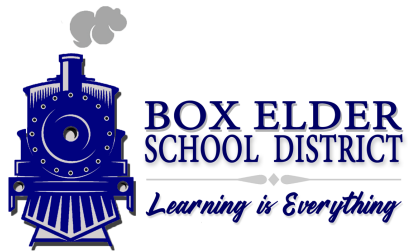
Background: Every three years, the district must reapply with USBE to hold a 4 day week school calendar per R277-121. In order for this to be approved, the school board must approve the application in a board meeting. Please see the application written below.

Staff Implications: None at this time

[GC, PV & SV - 4 Day Week Recommendation \(2023-2026\)](#)

Approved: _____
Board President - Wade Hyde

Date: _____



2023-2024 Negotiated Agreement - Certificated Employees (BEEA)

The vote was unanimous by the negotiation teams.

Salary and Benefits

1. 3% increase in the COLA.
2. Each qualifying educator will receive the \$4200 educator salary adjustment per House Bill 215.
3. District will cover costs of steps and lanes.
4. 0% increase in the insurance premiums.
5. BESD will switch to **Delta Dental for our Voluntary Dental Plan**. Premiums will decrease between \$2 to \$17 per month depending on plan choice and the Employee's family needs.
6. Voluntary Vision Premiums will stay the same or decrease between 3 cents to 2.78 dollars per month depending on the plan choice and the Employee's family needs.
7. Wellness Program: Continue with Doable Wellness
8. Possible 1 time Bonus in December
 - a. If after the October 1 count has been determined and our projected growth is higher than the 51 students anticipated, the district leadership team will look to provide a one time bonus to employees prioritizing ESP Employees then Certificated employees then administrators.

Policies - Adjustments

9. Bereavement Adjustment:

- a. Policy 3126 G.1.c
 - i. G. Absences with Pay
 - ii. 1. Death and Burial – Immediate Family Members
 1. a. Educators may be absent from their assignment without loss of pay for up to five consecutive days in any one instance for the death and burial of husband or wife and/or child of either spouse.
 2. b. An educator may be absent from assignment without loss of pay for up to three days for the death and burial of the educator's mother, father, legal

guardians, mother-in-law or father-in-law, sibling, brother-in-law or sister-in-law, grandchildren, daughter-in-law, son-in-law, miscarriage or stillbirth.

3. c. An educator may be absent from assignment without loss of pay for up to one day for the death and burial of the educator's grandparents, grandparents-in-law, aunt, aunt-in-law, uncle, uncle-in-law, **niece and nephew. (July 2023)**

10. Requesting sick leave to personal leave

- a. Policy 3126 2.(a-i)
- b. 2. Personal Leave – The philosophy and intent of the personal leave is based upon the following:
 - i. a. Professional educators have a contracted duty to fulfill their assigned duty for a specified number of days each year.
 - ii. b. Personal leave is a privilege educators are given to take care of certain personal and emergency situations which must be accomplished during the school day. Personal leave days are to be used only for the 186 contract days.
 - iii. c. If a personal emergency situation occurs on a non-contract day, non-contract days may be made up. Proposed plans for and verification of make up will be submitted in writing to the appropriate local committee chairperson prior to stipends being requested.
 - iv. d. Each educator in the District will be granted three days of personal leave per year cumulative to 10 days. If on June 30, the three days personal leave granted the educator causes accumulated personal leave days to exceed 10, the educator will be paid at one-half their current daily rate of pay for each day exceeding 10. The payment will be calculated by the District and paid in July.
 - v. e. Whenever an educator asserts the option to take personal leave, the educator should notify their principal/supervisor as a professional courtesy.
 - vi. **f. An educator with a minimum of 25 accumulated sick days (or hourly equivalent) may make a request to convert up to five days per year to personal leave.**
 - vii. **g. An educator with fewer than 25 accumulated sick days (or hourly equivalent) may make a request to convert up to 3 days per year to personal leave.**
 - viii. **h. To convert sick leave to personal leave an educator must provide a written explanation explaining the need (email is fine) to the Executive Director of Personnel.**
 - ix. i. These converted sick leave days cannot be returned to the educator's sick leave account.

11. Requesting a Leave of Absence

- a. Policy 3126 H.1.a.b
 - i. H. Absence Without Pay
 - ii. 1. Leaves of Absence – A career educator may apply for a Leave of Absence without salary and insurance. The reasons for granting such leaves will be considered on an individual basis. Leaves of Absences will be granted for a period of one year with the option to request an extension of up to two additional years. Requests for extension must be received by the Personnel Office no later than ~~March~~ **February** 1 prior to the end of the initial Leave Absence.

1. a. Career educators returning from a one year leave of absence will be reinstated to the previously held position or given a school committee interview for available vacant positions at another school for which they are qualified. The interviews will be conducted before interviews are opened to outside applicants. Those reinstated shall receive the same status as when the leave was granted, namely: step on the salary schedule, accrued sick leave benefits, insurance and other benefits granted by these policies. Educators desiring to return to employment in the District following a one year leave of absence must notify the Personnel Office in writing, no later than ~~March~~ February 1 of the year in which they intend to return.
2. b. Those returning from an extended leave of absence (in excess of one year) will be given professional consideration for available vacant positions. Notice of desire to return from an extended leave of absence must be given to the Personnel Office in writing no later than ~~March~~ February 1 of the year they intend to return. Those reinstated shall receive the same status as when the leave was granted, namely: step on the salary schedule, accrued sick leave benefits, insurance and other benefits granted by these policies.

12. Voluntary Transfer Request

- a. Policy 3114 D.4.5
 - i. D. Voluntary Transfers and Reassignments
 1. 4. An educator desiring a voluntary transfer must make that desire known by application to the Personnel Director on or before ~~March~~ February 1. Each District employee will be insured every professional courtesy which will include a school committee interview for the position. These interviews will be conducted before interviews are opened to new or outside applicants. This request should be as specific as possible.
 2. 5. The educator shall list the school(s) where the educator desires to be transferred. The educator shall also list the grade level(s), subject area(s) to which the educator is willing to be reassigned. Such a request shall be handled with professionalism. An educator within the District who does not meet the ~~March~~ February 1 deadline is free to apply for openings in the District as they occur. They will be considered along with all other applicants for these positions.

13. Breach of Contract Deadline

- a. Policy 3106 F.2, F.5.
- b. F. Breach of Contract
 - i. 2. A breach of contract shall occur when an educator resigns from the district any time after ~~July 15th~~ June 10th in the summer preceding a school year in which they have a contractual responsibility to serve, or when an educator's resignation will require a replacement during the period of time when direct services to students are being provided.
 - ii. 5. The financial penalty for a breach of contract shall be equal to the average cost for the recruitment and selection of an educator during the previous spring or \$500, whichever

is less. The penalty shall be taken from the educator's last regularly scheduled payroll check from the district.

14. Redress of Grievances

a. Policy 3043 P.1.c, P.1.d, Q1, R1

i. P. General Provisions

1. 1. The following shall be general provisions for processing grievances

a. c. The appropriate administrator at each level shall respond to the employee within ~~seven~~ **ten** working days of a grievance conference. Oral grievances may receive an oral or written response, and written grievances shall receive a written response.

b. d. The employee has ~~seven~~ **ten** working days after a response to appeal to the next level. The grievance shall be considered concluded if at any level it is not appealed within the given time limit.

ii. Q. Level One 1.

1. Any employee having a grievance shall meet with the Principal or immediate supervisor within ~~fifteen~~ **thirty** days of the time the employee first knew, or should have known, of the event, condition, or series of events upon which the grievance is based.

iii. R. Level Two

1. 1. If the employee is not satisfied with the outcome of the grievance conference at Level One, the employee may meet with the Superintendent or a designee to discuss the grievance within ~~seven~~ **ten** working days after receiving the response.

15. Lane Change Process

a. Policy 3120 A.6

1. 6. There are two separate routes for educators to move from lane 3 to lane 4 on the teacher salary schedule:

1. Certificated employees who have earned 25 credits after they have achieved Bachelors Degree + 50 credits. (This route cannot lead to lane 5.)

a. If a certificated employee after achieving a Bachelor's Degree + 75 credits decides to earn their Master's Degree, they will stay on lane 4 until they earn 50 credits after their Master's Degree.

2. Certificated employees who have earned 25 credits after they have earned their Master's Degree.

2. 7. There are 3 separate routes for educators to move from lane 4 to lane 5 on the teacher salary schedule:

1. Certificated employees who have earned 50 credits after earning a Master's Degree

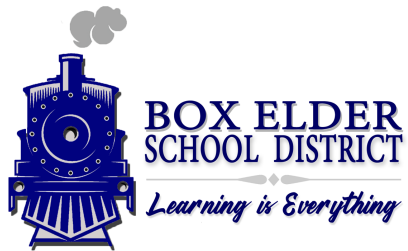
2. Certificated employees who have earned a Master's Degree and a Doctorate Degree (Ph.D./Ed.D.)

3. Certificated employees who have earned a Master's Degree and an Education Specialist Degree (Ed.S.)

Informational Items

The **Athletic Coaching Salary** will no longer be tied to the base salary of the teacher salary schedule.

- Coaches hired for the 23-24 school year will be placed on the [new salary schedule](#).
- Coaches hired prior to the 23-24 school year will have the option to stay on the [old salary schedule](#) or transition to the new salary schedule.
- The athletic directors will communicate to the payroll department which schedule each head coach is placed on.
- A committee involving district leadership, high school athletic directors, a coach from each high school and a BEEA and BEESPA member will review stipend amounts and number of assistants on odd years (2025, 2027 ect...)



2023-2024 Negotiated Agreement - ESP Employees (BEESPA)

The vote was unanimous by the negotiation teams.

Salary and Benefits

1. 6.5% increase in the COLA.
2. District will cover costs of steps and lanes.
3. The district will add a step 30 on each ESP Salary Schedule.
 - a. Policy 3202 Pay Practices and Salary Schedule
 - i. C. **Employees that reach the 30th step** on the salary schedule will receive a \$1 per hour increase respectively. **This \$1 increase will occur after the yearly COLA has been added.**
4. The district will provide each current and newly hired custodial employee a clothing allowance according to the employee's contract, based on a per hour contracted formula rate. The clothing will have BESD insignia.
5. 0% increase in the insurance premiums.
6. BESD will switch to **Delta Dental for our Voluntary Dental Plan**. Premiums will decrease between \$2 to \$17 per month depending on plan choice and the Employee's family needs.
7. Voluntary Vision Premiums will stay the same or decrease between 3 cents to 2.78 dollars per month depending on the plan choice and the Employee's family needs.
8. Wellness Program: Continue with Doable Wellness
9. Possible 1 time Bonus in December
 - a. If after the October 1 count has been determined and our projected growth is higher than the 51 students anticipated, the district leadership team will look to provide a one time bonus to employees prioritizing ESP Employees then Certificated employees then administrators.

Policies - Adjustments

10. Pay Practices and Salary Schedule

- a. Policy 3202 C (1-5)
- b. C. Pay Practices and Salary Schedule
- c. 1. All new ESP employees will be placed on the appropriate lane of the ESP salary schedule. For employees within the district that change positions, steps will be determined for their new position by using their current steps and lane and then adding a 6% minimum pay increase on the new salary schedule. The district no longer automatically will grant an employee their years of experience.
- d. 2. New employees hired for contracted positions may be granted up to 10 years of experience on the ESP Salary schedule for verifiable, **equivalent**, job-related previous experience **within the past 10 years**.
- e. 3. Employees that reach the 30th step on the salary schedule will receive a \$1 per hour increase **after the yearly COLA has been applied to the salary schedule**.
- f. 4. Workers who accept and fulfill supervisory responsibilities in the absence of the supervisor for 20 consecutive days or 40 cumulative days during the school year shall be paid at the first step on the appropriate supervisory lane that gives at least a 5% raise. Payment will be retroactive to the first day they assumed the additional responsibilities.
- g. 5. All non-exempt employees (with the exception of bus drivers) will clock in to begin their shift and clock out to conclude their shift. **Bus Drivers and Bus paras will be paid based on necessary, predetermined hours set by the Transportation department. Bus drivers and bus paras will have their contracted hours reviewed and adjusted, if necessary, 3 times a year: August, December, March**

11. Bereavement Adjustment:

- a. Policy 3208 U.c
 - i. U. Bereavement
 1. c. An educator may be absent from assignment without loss of pay for up to one day for the death and burial of the educator's grandparents, grandparents-in-law, aunt, aunt-in-law, uncle, uncle-in-law, **niece and nephew. (July 2023)**

12. Requesting sick leave to personal leave

- a. Policy 3208 V.6fgh
 - i. 6. **f. An ESP employee with a minimum of 25 accumulated sick days (or hourly equivalent) may make a request to convert up to five days per year to personal leave.**
 - ii. **g. An ESP employee with fewer than 25 accumulated sick days (or hourly equivalent) may make a request to convert up to 3 days per year to personal leave.**
 - iii. **h. To convert sick leave to personal leave an ESP employee must provide a written explanation explaining the need (email is fine) to the Executive Director of Personnel. These converted sick leave days cannot be returned to the educator's sick leave account.**

13. Redress of Grievances

- a. Policy 3043 P.1.c, P.1.d, Q1, R1
 - i. P. General Provisions
 1. 1. The following shall be general provisions for processing grievances

- a. c. The appropriate administrator at each level shall respond to the employee within ~~seven~~ **ten** working days of a grievance conference. Oral grievances may receive an oral or written response, and written grievances shall receive a written response.
 - b. d. The employee has ~~seven~~ **ten** working days after a response to appeal to the next level. The grievance shall be considered concluded if at any level it is not appealed within the given time limit.
- ii. Q. Level One 1.
 1. Any employee having a grievance shall meet with the Principal or immediate supervisor within ~~fifteen~~ **thirty** days of the time the employee first knew, or should have known, of the event, condition, or series of events upon which the grievance is based.
 - iii. R. Level Two
 1. 1. If the employee is not satisfied with the outcome of the grievance conference at Level One, the employee may meet with the Superintendent or a designee to discuss the grievance within ~~seven~~ **ten** working days after receiving the response.

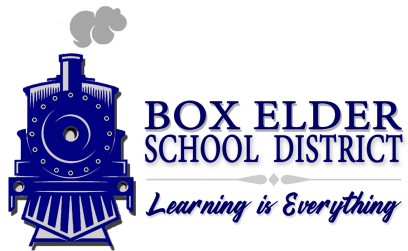
Memorandum of Understanding (MOU)

- During the 2023-2024 BEESPA/BESD monthly meetings, participants will explore and discuss the pros and cons of moving the Contracted Level between 25 hours a week to 30 hours a week. How would this decision affect:
 - Grandfathering of current contracted employees
 - Employees paid out of School Land Trust and TSSA accounts
 - The effects of the school start times on transportation and what our needs will be after the double run times are determined
 - Cost savings to the district that could be used to increase COLA or to give steps to non-contracted Paras
 - Visit with other districts to see the pros and cons for those that have moved to 30 hours to become contracted.

Salary Schedule Adjustments

- Minor adjustments will be added/deleted to **Addendum II-E “Aide/ Para” Salary Schedule** to update current practices.
- Minor adjustments will be added/deleted to the **Secretaries and Clerks Salary Schedule** to update current practices.
- The **Athletic Coaching Salary** will no longer be tied to the base salary of the teacher salary schedule.
 - Coaches hired for the 23-24 school year will be placed on the [new salary schedule](#).
 - Coaches hired prior to the 23-24 school year will have the option to stay on the [old salary schedule](#) or transition to the new salary schedule.
 - The athletic directors will communicate to the payroll department which schedule each head coach is placed on.

- A committee involving district leadership, high school athletic directors, a coach from each high school and a BEEA and BEESPA member will review stipend amounts and number of assistants on odd years (2025, 2027 ect...)



2023-2024 Negotiated Agreement - Administrators (BEAA)

Salary and Benefits

1. 6% increase in the COLA.
2. District will cover costs of steps and lanes.
3. New Administrator Salary Schedule
 - a. The student stipend will be added to the salary schedule
 - b. District Admin will work 242 days
 - c. High School Principals will work 225 days
 - d. Middle, Intermediate and Elementary Principals will work 220 days
 - e. Assistant Principals will work 215 days
 - f. Secondary and Elementary admin interns will work 215.
4. 0% increase in the insurance premiums.
5. BESD will switch to **Delta Dental for our Voluntary Dental Plan**. Premiums will decrease between \$2 to \$17 per month depending on plan choice and the Employee's family needs.
6. Voluntary Vision Premiums will stay the same or decrease between 3 cents to 2.78 dollars per month depending on the plan choice and the Employee's family needs.
7. Wellness Program: Continue with Doable Wellness
8. Possible 1 time Bonus in December
 - a. If after the October 1 count has been determined and our projected growth is higher than the 51 students anticipated, the district leadership team will look to provide a one time bonus to employees prioritizing ESP Employees then Certificated employees then administrators.

Policies - Adjustments

9. **Bereavement Adjustment:**
 - a. Policy 3310 5.c G.1.c

- i. 5. Upon approval of the Superintendent or his designee an administrator may be absent without loss of pay for the following circumstances:
 1. a. Up to five days for the death and burial of husband or wife and/or child or anyone who has virtually held the position of a child.
 2. b. Up to three days for the death and burial of mother, father, legal guardians, mother-in-law, or father-in-law, sibling, brother-in-law or sister-in-law, grandchildren, daughter-in-law, son-in-law, miscarriage or stillbirth.
 3. c. One day for the death and burial of his/her grandparents, grandparents-in-law, aunt, aunt-in-law, uncle, uncle-in-law, **niece and nephew**.

10. Requesting sick leave to personal leave

a. Policy 3310 B.8 (Addition)

i. **8. Requesting sick leave to personal leave**

1. **An educator with a minimum of 25 accumulated sick days may make a request to convert up to five days per year to personal leave.**
2. **An educator with fewer than 25 accumulated sick days may make a request to convert up to 3 days per year to personal leave.**
3. **To convert sick leave to personal leave an educator must provide a written explanation explaining the need (email is fine) to the Executive Director of Personnel.**
4. **These converted sick leave days cannot be returned to the educator's sick leave account.**

11. Additions and Deletions to Policy 3310

E. Insurance Benefits

~~2. Student Stipend a. \$9 per student at high schools divided by the number of administrators b. \$8 per student at intermediate and middle schools divided by the number of administrators. c. \$12 per student at elementary schools up and beyond the base of 300 students.~~

H. Additional compensation shall be given for the following:

1. Educational Specialist Degree
2. Doctorate
3. School Activity Supervision
4. Longevity Step

See Administrators Salary Schedule **for specific details**.

~~I. Longevity~~

~~1. Personnel continuously employed by Box Elder School District in an administrative position will receive a 2% ongoing annual bonus based on Unit 1, year 1 of the Administrators salary schedule at 20 years, 25 years and 28 years.~~

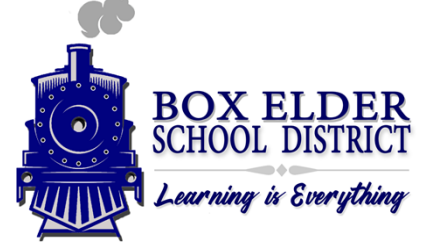
~~J. Activity Supervision Stipend~~

~~1. The activity supervision stipend for the administrators at the middle school and high school level will increase annually at the same rate of the base salary increase. High School Principals \$5,000 High School Assistant Principal \$5,000 Middle School Principal \$1,000 Middle School Assistant Principal \$1,000~~

~~K. Multiple School Supervision Stipend~~

~~1. An annual stipend of \$2,500 will be available to all building principals with responsibility for more than one school.~~

Recommendation: It is recommended that the Board ratify the negotiated agreement with Box Elder Administration Association (BEAA), Box Elder Educator Association (BEEA) and Box Elder Educational Support Professionals (BEESPA) as summarized below for the 2023-2024 School Year.



Recommended Motion: I move that the Board of Education Ratify the tentative negotiated agreement reached between the Box Elder School District and the Box Elder Administration Association (BEAA), the Box Elder Educator Association (BEEA) and the Box Elder Educational Support Professionals (BEESPA) for the 2023-2024 school year.

Background: Each year the Board's negotiation team and BEAA, BEESPA and BEEA negotiation team work together to reach a settlement which will enhance the working conditions for Administrators for Box Elder School District.

Financial Implications: All financial implications are built into a balanced proposed budget.

Staff Implications: None at this time

2023-2024 Negotiated Agreement - ESP Employees (BEESPA)

The vote was unanimous by the negotiation teams.

Salary and Benefits

1. 6.5% increase in the COLA.
2. District will cover costs of steps and lanes.
3. The district will add a step 30 on each ESP Salary Schedule.
 - a. Policy 3202 Pay Practices and Salary Schedule
 - i. C. **Employees that reach the 30th step** on the salary schedule will receive a \$1 per hour increase respectively. **This \$1 increase will occur after the yearly COLA has been added.**
4. The district will provide each current and newly hired custodial employee a clothing allowance according to the employee's contract, based on a per hour contracted formula rate. The clothing will have BESD insignia.
5. 0% increase in the insurance premiums.
6. BESD will switch to **Delta Dental for our Voluntary Dental Plan**. Premiums will decrease between \$2 to \$17 per month depending on plan choice and the Employee's family needs.
7. Voluntary Vision Premiums will stay the same or decrease between 3 cents to 2.78 dollars per month depending on the plan choice and the Employee's family needs.
8. Wellness Program: Continue with Doable Wellness

9. Possible 1 time Bonus in December
 - a. If after the October 1 count has been determined and our projected growth is higher than the 51 students anticipated, the district leadership team will look to provide a one time bonus to employees prioritizing ESP Employees then Certificated employees then administrators.

Policies - Adjustments

10. Pay Practices and Salary Schedule

- a. Policy 3202 C (1-5)
- b. C. Pay Practices and Salary Schedule
- c. 1. All new ESP employees will be placed on the appropriate lane of the ESP salary schedule. **For employees within the district that change positions, steps will be determined for their new position by using their current steps and lane and then adding a 6% minimum pay increase on the new salary schedule. The district no longer automatically will grant an employee their years of experience.**
- d. 2. New employees hired for contracted positions may be granted up to 10 years of experience on the ESP Salary schedule for verifiable, **equivalent**, job-related previous experience **within the past 10 years.**
- e. 3. Employees that reach the **30th** step on the salary schedule will receive a \$1 per hour increase **after the yearly COLA has been applied to the salary schedule.**
- f. 4. Workers who accept and fulfill supervisory responsibilities in the absence of the supervisor for 20 consecutive days or 40 cumulative days during the school year shall be paid at the first step on the appropriate supervisory lane that gives at least a 5% raise. Payment will be retroactive to the first day they assumed the additional responsibilities.
- g. 5. All non-exempt employees (with the exception of bus drivers) will clock in to begin their shift and clock out to conclude their shift. **Bus Drivers and Bus paras will be paid based on necessary, predetermined hours set by the Transportation department. Bus drivers and bus paras will have their contracted hours reviewed and adjusted, if necessary, 3 times a year: August, December, March**

11. Bereavement Adjustment:

- a. Policy 3208 U.c
 - i. U. Bereavement
 1. c. An educator may be absent from assignment without loss of pay for up to one day for the death and burial of the educator's grandparents, grandparents-in-law, aunt, aunt-in-law, uncle, uncle-in-law, **niece and nephew. (July 2023)**

12. Requesting sick leave to personal leave

- a. Policy 3208 V.6fgh
 - i. 6. **f. An ESP employee with a minimum of 25 accumulated sick days (or hourly equivalent) may make a request to convert up to five days per year to personal leave.**

- ii. g. An ESP employee with fewer than 25 accumulated sick days (or hourly equivalent) may make a request to convert up to 3 days per year to personal leave.
- iii. h. To convert sick leave to personal leave an ESP employee must provide a written explanation explaining the need (email is fine) to the Executive Director of Personnel. These converted sick leave days cannot be returned to the educator's sick leave account.

13. Redress of Grievances

- a. Policy 3043 P.1.c, P.1.d, Q1, R1
 - i. P. General Provisions
 - 1. 1. The following shall be general provisions for processing grievances
 - a. c. The appropriate administrator at each level shall respond to the employee within ~~seven~~ **ten** working days of a grievance conference. Oral grievances may receive an oral or written response, and written grievances shall receive a written response.
 - b. d. The employee has ~~seven~~ **ten** working days after a response to appeal to the next level. The grievance shall be considered concluded if at any level it is not appealed within the given time limit.
 - ii. Q. Level One 1.
 - 1. Any employee having a grievance shall meet with the Principal or immediate supervisor within ~~fifteen~~ **thirty** days of the time the employee first knew, or should have known, of the event, condition, or series of events upon which the grievance is based.
 - iii. R. Level Two
 - 1. 1. If the employee is not satisfied with the outcome of the grievance conference at Level One, the employee may meet with the Superintendent or a designee to discuss the grievance within ~~seven~~ **ten** working days after receiving the response.

Memorandum of Understanding (MOU)

- During the 2023-2024 BEESPA/BESD monthly meetings, participants will explore and discuss the pros and cons of moving the Contracted Level between 25 hours a week to 30 hours a week. How would this decision affect:
 - Grandfathering of current contracted employees
 - Employees paid out of School Land Trust and TSSA accounts
 - The effects of the school start times on transportation and what our needs will be after the double run times are determined
 - Cost savings to the district that could be used to increase COLA or to give steps to non-contracted Paras
 - Visit with other districts to see the pros and cons for those that have moved to 30 hours to become contracted.

Salary Schedule Adjustments

- Minor adjustments will be added/deleted to **Addendum II-E “Aide/ Para” Salary Schedule** to update current practices.
 - Minor adjustments will be added/deleted to the **Secretaries and Clerks Salary Schedule** to update current practices.
 - The ***Athletic Coaching Salary*** will no longer be tied to the base salary of the teacher salary schedule.
 - Coaches hired for the 23-24 school year will be placed on the [new salary schedule](#).
 - Coaches hired prior to the 23-24 school year will have the option to stay on the [old salary schedule](#) or transition to the new salary schedule.
 - The athletic directors will communicate to the payroll department which schedule each head coach is placed on.
 - A committee involving district leadership, high school athletic directors, a coach from each high school and a BEEA and BEESPA member will review stipend amounts and number of assistants on odd years (2025, 2027 ect...)
-

2023-2024 Negotiated Agreement - Certificated Employees (BEEA)

The vote was unanimous by the negotiation teams.

Salary and Benefits

1. 3% increase in the COLA.
2. Each qualifying educator will receive the \$4200 educator salary adjustment per House Bill 215.
3. District will cover costs of steps and lanes.
4. 0% increase in the insurance premiums.
5. BESD will switch to **Delta Dental for our Voluntary Dental Plan**. Premiums will decrease between \$2 to \$17 per month depending on plan choice and the Employee's family needs.
6. Voluntary Vision Premiums will stay the same or decrease between 3 cents to 2.78 dollars per month depending on the plan choice and the Employee's family needs.
7. Wellness Program: Continue with Doable Wellness
8. Possible 1 time Bonus in December
 - a. If after the October 1 count has been determined and our projected growth is higher than the 51 students anticipated, the district leadership team will look to provide a one time bonus to employees prioritizing ESP Employees then Certificated employees then administrators.

Policies - Adjustments

9. ***Bereavement Adjustment:***
 - a. Policy 3126 G.1.c

- i. G. Absences with Pay
- ii. 1. Death and Burial – Immediate Family Members
 - 1. a. Educators may be absent from their assignment without loss of pay for up to five consecutive days in any one instance for the death and burial of husband or wife and/or child of either spouse.
 - 2. b. An educator may be absent from assignment without loss of pay for up to three days for the death and burial of the educator’s mother, father, legal guardians, mother-in-law or father-in-law, sibling, brother-in-law or sister-in-law, grandchildren, daughter-in-law, son-in-law, miscarriage or stillbirth.
 - 3. c. An educator may be absent from assignment without loss of pay for up to one day for the death and burial of the educator’s grandparents, grandparents-in-law, aunt, aunt-in-law, uncle, uncle-in-law, **niece and nephew. (July 2023)**

10. Requesting sick leave to personal leave

- a. Policy 3126 2.(a-i)
- b. 2. Personal Leave – The philosophy and intent of the personal leave is based upon the following:
 - i. a. Professional educators have a contracted duty to fulfill their assigned duty for a specified number of days each year.
 - ii. b. Personal leave is a privilege educators are given to take care of certain personal and emergency situations which must be accomplished during the school day. Personal leave days are to be used only for the 186 contract days.
 - iii. c. If a personal emergency situation occurs on a non-contract day, non-contract days may be made up. Proposed plans for and verification of make up will be submitted in writing to the appropriate local committee chairperson prior to stipends being requested.
 - iv. d. Each educator in the District will be granted three days of personal leave per year cumulative to 10 days. If on June 30, the three days personal leave granted the educator causes accumulated personal leave days to exceed 10, the educator will be paid at one-half their current daily rate of pay for each day exceeding 10. The payment will be calculated by the District and paid in July.
 - v. e. Whenever an educator asserts the option to take personal leave, the educator should notify their principal/supervisor as a professional courtesy.
 - vi. **f. An educator with a minimum of 25 accumulated sick days (or hourly equivalent) may make a request to convert up to five days per year to personal leave.**
 - vii. **g. An educator with fewer than 25 accumulated sick days (or hourly equivalent) may make a request to convert up to 3 days per year to personal leave.**
 - viii. **h. To convert sick leave to personal leave an educator must provide a written explanation explaining the need (email is fine) to the Executive Director of Personnel.**
 - ix. i. These converted sick leave days cannot be returned to the educator’s sick leave account.

11. Requesting a Leave of Absence

- a. Policy 3126 H.1.a.b

- i. H. Absence Without Pay
- ii. 1. Leaves of Absence – A career educator may apply for a Leave of Absence without salary and insurance. The reasons for granting such leaves will be considered on an individual basis. Leaves of Absences will be granted for a period of one year with the option to request an extension of up to two additional years. Requests for extension must be received by the Personnel Office no later than ~~March~~ **February 1** prior to the end of the initial Leave Absence.
 - 1. a. Career educators returning from a one year leave of absence will be reinstated to the previously held position or given a school committee interview for available vacant positions at another school for which they are qualified. The interviews will be conducted before interviews are opened to outside applicants. Those reinstated shall receive the same status as when the leave was granted, namely: step on the salary schedule, accrued sick leave benefits, insurance and other benefits granted by these policies. Educators desiring to return to employment in the District following a one year leave of absence must notify the Personnel Office in writing, no later than ~~March~~ **February 1** of the year in which they intend to return.
 - 2. b. Those returning from an extended leave of absence (in excess of one year) will be given professional consideration for available vacant positions. Notice of desire to return from an extended leave of absence must be given to the Personnel Office in writing no later than ~~March~~ **February 1** of the year they intend to return. Those reinstated shall receive the same status as when the leave was granted, namely: step on the salary schedule, accrued sick leave benefits, insurance and other benefits granted by these policies.

12. Voluntary Transfer Request

- a. Policy 3114 D.4.5
 - i. D. Voluntary Transfers and Reassignments
 - 1. 4. An educator desiring a voluntary transfer must make that desire known by application to the Personnel Director on or before ~~March~~ **February 1**. Each District employee will be insured every professional courtesy which will include a school committee interview for the position. These interviews will be conducted before interviews are opened to new or outside applicants. This request should be as specific as possible.
 - 2. 5. The educator shall list the school(s) where the educator desires to be transferred. The educator shall also list the grade level(s), subject area(s) to which the educator is willing to be reassigned. Such a request shall be handled with professionalism. An educator within the District who does not meet the ~~March~~ **February 1** deadline is free to apply for openings in the District as they occur. They will be considered along with all other applicants for these positions.

13. Breach of Contract Deadline

- a. Policy 3106 F.2, F.5.
- b. F. Breach of Contract

- i. 2. A breach of contract shall occur when an educator resigns from the district any time after ~~July 15th~~ **June 10th** in the summer preceding a school year in which they have a contractual responsibility to serve, or when an educator's resignation will require a replacement during the period of time when direct services to students are being provided.
- ii. 5. The financial penalty for a breach of contract shall be equal to the average cost for the recruitment and selection of an educator during the previous spring or \$500, whichever is less. The penalty shall be taken from the educator's last regularly scheduled payroll check from the district.

14. Redress of Grievances

- a. Policy 3043 P.1.c, P.1.d, Q1, R1
 - i. P. General Provisions
 - 1. 1. The following shall be general provisions for processing grievances
 - a. c. The appropriate administrator at each level shall respond to the employee within ~~seven~~ **ten** working days of a grievance conference. Oral grievances may receive an oral or written response, and written grievances shall receive a written response.
 - b. d. The employee has ~~seven~~ **ten** working days after a response to appeal to the next level. The grievance shall be considered concluded if at any level it is not appealed within the given time limit.
 - ii. Q. Level One 1.
 - 1. Any employee having a grievance shall meet with the Principal or immediate supervisor within ~~fifteen~~ **thirty** days of the time the employee first knew, or should have known, of the event, condition, or series of events upon which the grievance is based.
 - iii. R. Level Two
 - 1. 1. If the employee is not satisfied with the outcome of the grievance conference at Level One, the employee may meet with the Superintendent or a designee to discuss the grievance within ~~seven~~ **ten** working days after receiving the response.

15. Lane Change Process

- a. Policy 3120 A.6
 - 1. **6. There are two separate routes for educators to move from lane 3 to lane 4 on the teacher salary schedule:**
 - 1. **Certificated employees who have earned 25 credits after they have achieved Bachelors Degree + 50 credits. (This route cannot lead to lane 5.)**
 - a. **If a certificated employee after achieving a Bachelor's Degree + 75 credits decides to earn their Master's Degree, they will stay on lane 4 until they earn 50 credits after their Master's Degree.**
 - 2. **Certificated employees who have earned 25 credits after they have earned their Master's Degree.**
 - 2. **7. There are 3 separate routes for educators to move from lane 4 to lane 5 on the teacher salary schedule:**

1. **Certificated employees who have earned 50 credits after earning a Master's Degree**
2. **Certificated employees who have earned a Master's Degree and a Doctorate Degree (Ph.D./Ed.D.)**
3. **Certificated employees who have earned a Master's Degree and an Education Specialist Degree (Ed.S.)**

Informational Items

The ***Athletic Coaching Salary*** will no longer be tied to the base salary of the teacher salary schedule.

- Coaches hired for the 23-24 school year will be placed on the [new salary schedule](#).
- Coaches hired prior to the 23-24 school year will have the option to stay on the [old salary schedule](#) or transition to the new salary schedule.
- The athletic directors will communicate to the payroll department which schedule each head coach is placed on.
- A committee involving district leadership, high school athletic directors, a coach from each high school and a BEEA and BEESPA member will review stipend amounts and number of assistants on odd years (2025, 2027 ect...)

2023-2024 Negotiated Agreement - Administrators (BEAA)

Salary and Benefits

1. 6% increase in the COLA.
2. District will cover costs of steps and lanes.
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 - a. The student stipend will be added to the salary schedule
 - b. District Admin will work 242 days
 - c. High School Principals will work 225 days
 - d. Middle, Intermediate and Elementary Principals will work 220 days
 - e. Assistant Principals will work 215 days
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4. 0% increase in the insurance premiums.
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 - a. If after the October 1 count has been determined and our projected growth is higher than the 51 students anticipated, the district leadership team will look to provide a one time bonus to employees prioritizing ESP Employees then Certificated employees then administrators.

Policies - Adjustments

9. Bereavement Adjustment:

- a. Policy 3310 5.c G.1.c
 - i. 5. Upon approval of the Superintendent or his designee an administrator may be absent without loss of pay for the following circumstances:
 1. a. Up to five days for the death and burial of husband or wife and/or child or anyone who has virtually held the position of a child.
 2. b. Up to three days for the death and burial of mother, father, legal guardians, mother-in-law, or father-in-law, sibling, brother-in-law or sister-in-law, grandchildren, daughter-in-law, son-in-law, miscarriage or stillbirth.
 3. c. One day for the death and burial of his/her grandparents, grandparents-in-law, aunt, aunt-in-law, uncle, uncle-in-law, **niece and nephew**.

10. Requesting sick leave to personal leave

- a. Policy 3310 B.8 (Addition)
 - i. **8. Requesting sick leave to personal leave**
 1. **An educator with a minimum of 25 accumulated sick days may make a request to convert up to five days per year to personal leave.**
 2. **An educator with fewer than 25 accumulated sick days may make a request to convert up to 3 days per year to personal leave.**
 3. **To convert sick leave to personal leave an educator must provide a written explanation explaining the need (email is fine) to the Executive Director of Personnel.**
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11. Additions and Deletions to Policy 3310

E. Insurance Benefits

- ~~2. Student Stipend a. \$9 per student at high schools divided by the number of administrators b. \$8 per student at Intermediate and middle schools divided by the~~

number of administrators. c. \$12 per student at elementary schools up and beyond the base of 300 students.

H. Additional compensation shall be given for the following:

1. Educational Specialist Degree
2. Doctorate
3. School Activity Supervision
4. Longevity Step

See Administrators Salary Schedule [for specific details](#).

I. Longevity

1. Personnel continuously employed by Box Elder School District in an administrative position will receive a 2% ongoing annual bonus based on Unit 1, year 1 of the Administrators salary schedule at 20 years, 25 years and 28 years.

J. Activity Supervision Stipend

1. The activity supervision stipend for the administrators at the middle school and high school level will increase annually at the same rate of the base salary increase. High School Principals \$5,000 High School Assistant Principal \$5,000 Middle School Principal \$1,000 Middle School Assistant Principal \$1,000

K. Multiple School Supervision Stipend

1. An annual stipend of \$2,500 will be available to all building principals with responsibility for more than one school.

Recommendation for Declaration of Open Enrollment Schools to the BESD School Board

Submitted by: Keith Mecham, *Assistant Superintendent*

Recommendation:

It is recommended that Box Elder Middle School, Century Elementary, Lake View Elementary, McKinley Elementary and North Park Elementary be designated “closed,” with the exception of students and their families involved in the dual immersion programs, to students transferring in from outside the school’s established attendance area.

Recommended Motion:

I move that Box Elder Middle School, Century Elementary, Lake View Elementary, McKinley Elementary and North Park be designated as “closed,” with the exception of students and their families involved in the dual immersion programs, to students transferring in from outside the school’s established attendance area.

Background:

Each year, Utah school districts are required to publicly announce which schools will be open to enrollment by students who live outside of a particular school’s established attendance area. Schools with an enrollment of at least 90% of the building’s core capacity can be closed to enrollment by those students outside of the school’s attendance area.

Generally speaking, out of boundary students whose behavior is satisfactory are able to stay in a school once they have been admitted, although the district does reserve the right to require out of boundary students to transfer back to their home schools based on student behavior and/or overcrowded conditions.

The anticipated enrollment for the 2023-2024 school year identifies the following schools as being over the 90% threshold and thus closed to the enrollment of out of boundary students:

Box Elder Middle School, Brigham City	91% of capacity
Century Elementary School, Bear River City	93% of capacity
Lake View Elementary School, Brigham City	110% of capacity
McKinley Elementary School, Tremonton	105% of capacity
North Park Elementary School, Tremonton	106% of capacity

Schools to Watch:

Bear River High School, Garland	88% of capacity
Box Elder High School, Brigham City	88% of capacity
Discovery Elementary School, Brigham City	84% of capacity
Fielding Elementary School, Fielding	88% of capacity
Garland Elementary School, Garland	89% of capacity
Three Mile Creek School, Perry	86% of capacity

In addition to closing entire schools to out of boundary students, specific grade levels can be closed in “open” schools due to student/teacher ratios or the lack of programs required by a specific child. During the June 20, 2012, meeting the Board recommended that out of boundary students should not be accepted when enrollment at a grade level exceeded 10% of the state’s median enrollment at that grade level during the last previous year posted on the Utah State Board of Education’s website. <https://www.schools.utah.gov/data/reports?mid=1424&tid=1>

Ten percent over the state's median enrollment during the 2022-2023 school year is as follows:

Kindergarten	21	Fourth Grade	24
First Grade	22	Fifth Grade	25
Second Grade	22	Sixth Grade	26
Third Grade	23		

Policy Implications:

There are no policy implications other than the grade level guidelines are in alignment with previous Board recommendations.

Financial Implications:

There are no staff implications at this time.

Staff Implications:

There are no financial implications at this time.

Recommendation for Box Elder Schools' Teacher and Student Success Plans 2023-2024 and Final Reports for 2022-2023

Submitted by: Gary Allen *Assistant Superintendent Secondary Teaching and Learning*

Heidi Jo West *Assistant Superintendent Elementary Teaching and Learning*

Recommendation: It is recommended that the Box Elder School District Board of Education approve the Teacher and Student Success Plans and Final Reports for all schools in the district as submitted.

Recommended Motion:

I move that the BESD Board of Education approve the Teacher and Student Success Plans and Final Reports for the schools in Box Elder School District for the 2023-2024 school year.

Background:

Annual submission

Policy Implications:

This action will have no policy implications.

Financial Implications:

There are no known negative consequences.

Staff Implications

N/A at the district level

			*1.0765 NonCont *1.3134 Cont						
List Expense Here	Total	Salaries 100	Employee Benefits 200	Purchased Professional & Tech Services 300	Other Purchased Services 500	Travel 580	Supplies and Materials 600	Property Including Equipment 700	Other 800
Instructional Paraprofessional Salaries	\$27,868.00	\$27,868.00							
Instructional Paraprofessional Benefits	\$2,132.00		\$2,132.00						
Materials & Supplies	\$2,590.00						\$2,590.00		
Teacher Incentives	\$2,400.00						\$2,400.00		
Team Leader Stipends	\$4,000.00	\$4,000.00							
Team Leader Stipends Benefits	\$1,254.00		\$1,254.00						
Teacher Stipends	\$900.00	\$900.00							
Teacher Stipends Benefits	\$282.00		\$282.00						
Professional Development	\$2,001.55			\$2,001.55					
BTS Music Teacher Salary	\$4,434.56	\$4,434.56							
BTS Music Teacher Benefits	\$1,237.89		\$1,237.89						
	\$0.00								
	\$0.00								
	\$0.00								
	\$0.00								
Total Subcategories	\$49,100.00	\$37,202.56	\$4,905.89	\$2,001.55	\$0.00	\$0.00	\$4,990.00	\$0.00	\$0.00

Funding Changes	<p><i>There are times when the planned expenditures in the goals of a plan are provided by the LEA, a grant, or another unanticipated funding source, leaving additional funds to implement the goals. If additional funds are available, how will the funds be spent to implement the goals in this plan?</i></p> <ol style="list-style-type: none"> 1. Technology that would increase students' access to the curriculum. This would include but not be limited to Chromebooks, projectors and bulbs, and audio enhancement devices. 2. Programs that would be used in Tier 1, Tier 2, and Tier 3. These programs would be used to increase the effectiveness of reading groups run by teachers and paraprofessionals. e.g. 95% Phonics. 3. Books for our Leveled Library. We would like to add updated books to keep student interests high. There are also many books that need to be replaced due to normal wear and tear from use. 4. Increased paraprofessional time for reading instruction and intervention. 5. Professional Development including the possibility of those requiring an overnight stay (travel, meals, hotel, registration, per-diem)
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Goal 1- ACTION PLAN

Century students will increase their proficiency by 5% from BOY to EOY according to Acadience ELA Benchmark Assessments.

Tasks/Activities

What specific tasks/activities will need to be done to help reach your goal?

- 1 Use EOY 2022-2023 Acadience data to track the effectiveness of current interventions and adjust for any areas of weakness.
- 2 Create reading groups and implement interventions as soon as possible at the BOY by analyzing Acadience data and focusing on specific skill levels needed by students. Group students according to need, and provide para support for the interventions.
- 3 Consistently track and monitor student progress.
- 4 Focus on quality whole-group Tier 1 instruction, and provide targeted Tier 2 and 3 interventions when needed. Use research-based materials and curriculum to provide high-quality, targeted instruction.
- 5 Provide ongoing PD for educators and paras to support high levels of learning using best practices, effective teaching strategies, and correct implementation of programs.

Review your progress with your leadership team once each trimester.

Trimester Updates:	Date of Review	Comments
Trimester 1:		
Trimester 2:		
Trimester 3:		

Procedures for evaluating success in reaching this goal. What summative evidence will be used to show you reached this goal on the final report?

Goal 2- ACTION PLAN

Century grades 1-3 students will increase their proficiency by 8% from BOY to EOY according to Acadience Math Benchmark Assessments.

Tasks/Activities

What specific tasks/activities will need to be done to help reach your goal?

1 Use EOY 2022-2023 Acadience data to track the effectiveness of current interventions and adjust for any areas of weakness.

2 Create reading groups and implement interventions as soon as possible at the BOY by analyzing Acadience data and focusing on specific skill levels needed by students.

3 Consistently track and monitor student progress.

4 Focus on quality whole-group Tier 1 instruction, and provide targeted Tier 2 and 3 interventions when needed. Use research-based materials and curriculum to provide high-quality, targeted instruction.

5 Provide ongoing PD for educators and paras to support high levels of learning using best practices, effective teaching strategies, and correct implementation of programs.

Review your progress with your leadership team once each trimester.

Trimester Updates:	Date of Review	Comments
Trimester 1:		
Trimester 2:		
Trimester 3:		

Procedures for evaluating success in reaching this goal. What summative evidence will be used to show you reached this goal on the final report?

List Expense Here	Total	Salaries 100	*1.0725 NonCont *1.3134 Cont Employee Benefits 200	Purchased Professional & Tech Services 300	Other Purchased Services 500	Travel 580	Supplies and Materials 600	Property Including Equipment 700	Other 800
Instructional Paras for math, literacy, and/or SEL	\$40,800	\$40,800.00							
Employee Benefits	\$200.00		\$200.00						
Stipend for working through the PLC, curriculum development, and parent engagement	\$2,700.00	\$2,700.00							
Substitutes and/or training for teachers and paras to improve instructional skills.	\$500.00			\$500.00					
Behavior incentives and rewards to promote and reinformce appropriate behaviors.	\$500.00						\$500.00		
Teacher appreciation	\$1,000.00						\$1,000.00		
Supplies and materials.	\$500.00						\$500.00		
Total Subcategories	\$46,200.00	\$43,500.00	\$200.00	\$500.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$0.00

Goal 1- ACTION PLAN

TSSA: 2023-2024-We will increase the percentage of K-5 students, in each grade level, that demonstrate typical or above progress on the Acadience Pathways of Progress Report from BOY to MOY. 2023-2024 MOY Pathways of Progress Goal: Kindergarten 85%, First grade 85%, Second grade 80%, Third grade 85%, Fourth grade 75%, Fifth grade 85%

Tasks/Activities

What specific tasks/activities will need to be done to help reach your goal?

Employ paraprofessionals to provide skill-based small-group interventions.

Paraprofessionals will also work with students to develop vocabulary and comprehension reading skills in mathematics.

Provide professional development for our teachers and paraprofessionals to build skills in researched-based practices.

Emphasis will be placed on decreasing adverse behaviors that interrupt the learning process.

Students performing below benchmark will be monitored regularly using Acadience.

Program assessments will be analyzed to adjust intervention groups in a timely manner.

Review your progress with your leadership team once each trimester.

Trimester Updates:	Date of Review	Comments
Trimester 1:		
Trimester 2:		
Trimester 3:		

Procedures for evaluation success in reaching this goal. What summative evidence will be used to show this activity is making a difference in student outcomes?

As measured by the Acadience Pathways of Progress Report- BOY-MOY

Goal 2- ACTION PLAN

We will focus on elevating faculty and staff appreciation and student connections.

Tasks/Activities

What specific tasks/activities will need to be done to help reach your goal?

Monthly student recognition		
Teacher celebrations focusing on meeting goals and initiatives		
Student activities focused on making connections to the school and community		

4

5

Review your progress with your leadership team once each trimester.

Trimester Updates:	Date of Review	Comments
Trimester 1:		
Trimester 2:		
Trimester 3:		

Procedures for evaluating success in reaching this goal. What summative evidence will be used to show you reached this goal on the final report? Data, teacher surveys, and culture survey.

			*1.0725 NonCont *1.3134 Cont						
List Expense Here	Total	Salaries 100	Employee Benefits 200	Purchased Professional & Tech Services 300	Other Purchased Services 500	Travel 580	Supplies and Materials 600	Property Including Equipment 700	Other 800
Instructional Paraprofessional	\$12,200.00	\$11,315.50	\$884.50						
Instructional Paraprofessional	\$12,200.00	\$11,315.50	\$884.50						
Instructional Paraprofessional	\$6,100.00	\$5,657.75	\$442.25						
Behavior Para	\$14,976.00	\$13,890.24	\$1,085.76						
Leadership Stipend	\$656.70	\$500.00	\$156.70						
Leadership Stipend	\$656.70	\$500.00	\$156.70						
Leadership Stipend	\$656.70	\$500.00	\$156.70						
Leadership Stipend	\$656.70	\$500.00	\$156.70						
Leadership Stipend	\$656.70	\$500.00	\$156.70						
Leadership Stipend	\$656.70	\$500.00	\$156.70						
Leadership Stipend	\$656.70	\$500.00	\$156.70						
Substitutes	\$1,200.00			\$1,200.00					
Culture/Incentives	\$2,000.00						\$2,000.00		
Recess School Supplies	\$525.00						\$525.00		
	\$0.00								
	\$0.00								
	\$0.00								
	\$0.00								
	\$0.00								
	\$0.00								
	\$0.00								
Total Subcategories	\$53,797.90	\$45,678.99	\$4,393.91	\$1,200.00	\$0.00	\$0.00	\$2,525.00	\$0.00	\$0.00

Goal 1- ACTION PLAN

Fielding Elementary will decrease office referrals by 10% from the MOY 2022-23 to the MOY 2023-24.

Tasks/Activities

What specific tasks/activities will need to be done to help reach your goal?

- 1 Our counselor will teach Second Step SEL lessons to all grade levels.
- 2 Hire a paraprofessional to help track behavior for chronic behavior students.
- 3 Implement 3 Tier behavior model
- 4 Our counselor and behavior aide will provide a recess school to students needing behavior skills.
- 5

Review your progress with your leadership team once each trimester.

Trimester Updates:	Date of Review	Comments
Trimester 1:		
Trimester 2:		
Trimester 3:		

Procedures for evaluating success in reaching this goal. What summative evidence will be used to show you reached this goal on the final report? We will use Educators Handbook to track office referrals and incidents. Baseline data: 2022-23 5/10/2023 56 Office Referrals, 43 minor incidents.

Goal 2- ACTION PLAN

Fielding Elementary will increase our students reaching at or above benchmark by 5% on our 2023-24 MOY Acadience Math Assessment. 2022-23 Benchmark Data: 1st Grade- 68% 2nd Grade - 58% 3rd Grade 62% Total 63%

Tasks/Activities

What specific tasks/activities will need to be done to help reach your goal?

1 Provide Small Group instruction with instructional paraprofessionals.

2 Progress monitor on math skills.

3 Identify at-risk students during collaboration for intensive tier 3 instruction.

4

5

Review your progress with your leadership team once each trimester.

Trimester Updates:	Date of Review	Comments
Trimester 1:		
Trimester 2:		
Trimester 3:		

Procedures for evaluating success in reaching this goal. What summative evidence will be used to show you reached this goal on the final report? We will use progress monitoring and Acadience benchmarks to determine students who are not reaching benchmark. We will compare baseline data from 2022-23 to MOY data 2023-24

Goal 1- ACTION PLAN

Garland Elementary will increase the number of students at or above benchmark on the Acadience composite reading score by 5% from MOY 2022-2023 to MOY 2023-2024. (2022 MOY: k=89%, 1st=56%, 2nd=63%, 3rd=68%, 4th=87%, 5th=78%)

Tasks/Activities

What specific tasks/activities will need to be done to help reach your goal?

1. Observations, feedback, and coaching will be given to teachers by the instructional coach and principal to ensure that students are receiving the best possible instruction in tiers 1, 2, and 3.
2. At the beginning of the school year, screening and diagnostic assessments will be given to each student to determine individual strengths and areas of need. Small group instruction and interventions will be planned
3. Literacy paraprofessionals will be hired to assist teachers in small group instruction and tier 2 and 3 intervention groups.
4. Students who are not on grade level will be progress monitored on a weekly or biweekly basis to determine growth.
5. Literacy collaboration meetings will be held 2 times monthly to look at student data. Changes will be made to a student's individual plans if sufficient growth is not being made.

Review your progress with your leadership team once each trimester.

Trimester Updates:	Date of Review	Comments
Trimester 1:		
Trimester 2:		
Trimester 3:		

Procedures for evaluating success in reaching this goal. What summative evidence will be used to show you reached this goal on the final report?

MOY data from Acadience testing will show we have met this goal.

Goal 2- ACTION PLAN

Garland Elementary will increase our grade 1-3 students reaching at or above benchmark by 5% from MOY 2022-2023 to 2023-2024 on the Math Acadience Assessment. (22-23 MOY: 1st=47% , 2nd=52% , 3rd=53%)

Tasks/Activities

What specific tasks/activities will need to be done to help reach your goal?

1. Observations, feedback, and coaching will be given to 1-3 teachers by the instructional coach and principal to ensure that students are receiving the best possible mathematics instruction in tiers 1 and 2. Additional support will be given to DLI teachers to ensure English teacher is reiterating math learned in Spanish.
2. At the beginning of the school year, screening and diagnostic assessments will be given to each student to determine individual strengths and areas of need. Small group instruction and interventions will be planned according to areas of need.
3. Instructional paraprofessionals will be used to assist teachers in small group instruction and tier 2 and 3 intervention groups.
4. Students who are not on grade level will be progress monitored on a weekly or biweekly basis to determine growth. Plans will be adjusted based on student data.

5

Review your progress with your leadership team once each trimester.

Trimester Updates:	Date of Review	Comments
Trimester 1:		
Trimester 2:		
Trimester 3:		

Procedures for evaluating success in reaching this goal. What summative evidence will be used to show you reached this goal on the final report? We will have data proving that progress monitoring was done via Acadience reports, and that we reached our goal through MOY reports.

Goal 1- ACTION PLAN

We will increase the percentage of K-5 students, in each grade level, that demonstrate benchmark (move from red/yellow to green/blue) based on grade level standards by 3% from the BOY to MOY benchmark periods while maintaining those already at benchmark status.

Tasks/Activities

What specific tasks/activities will need to be done to help reach your goal?

1 Providing targeted interventions and adjusting as necessary

2Teacher professional development as necessary

3 Acadience progress monitoring consistent with state and district guidelines

4 Pathways of progress goal setting for all students

5

Review your progress with your leadership team once each trimester.

Trimester Updates:	Date of Review	Comments
Trimester 1:		
Trimester 2:		
Trimester 3:		

Procedures for evaluating success in reaching this goal. What summative evidence will be used to show you reached this goal on the final report? We will use Acadience projection sheets to evaluate student progress on a regular basis as well as Acadience Benchmark Assessments to determine the overall outcome.

Goal 2- ACTION PLAN

We will decrease the percentage of office referrals by 5% from 2023 MOY to 2024 MOY.

Tasks/Activities

What specific tasks/activities will need to be done to help reach your goal?

- 1 Implementation of school-wide behavior management plan (explicitly taught rules and area-specific expectations, consistent consequences and rewards)**
- 2 Increasing student connections through school-wide activities and positive interactions**
- 3 Utilize Second Steps and other SEL teaching opportunities with fidelity in all tiers**
- 4 Supporting Tier 2/3 students through the CHAT process**
- 5 Structured Recess and Zones with pra training as necessary**

Review your progress with your leadership team once each trimester.

Trimester Updates:	Date of Review	Comments
Trimester 1:		
Trimester 2:		
Trimester 3:		

Procedures for evaluating success in reaching this goal. What summative evidence will be used to show you reached this goal on the final report? Educator's Handbook Office Referral Data

[1] Annette Brinkman PD: \$2041.00
Stipends: \$3,200

List Expense Here	Total	Salaries 100	<small>*1.0725 NonCont *1.3134 Cont</small> Employee Benefits 200	Purchased Professional & Tech Services 300	Other Purchased Services 500	Travel 580	Supplies and Materials 600	Property Including Equipment 700	Other 800
Books/ Decodables/ scripts	\$200.00						\$200.00		
NetSmartz program	\$100.00						\$100.00		
Supplies/ materials for goals/ reqrds/ prime time activity	\$300.00						\$300.00		
	\$0.00								
	\$0.00								
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Total Subcategories	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00	\$0.00	\$0.00

Goal 1- ACTION PLAN

50% students K-6 will increase or maintain benchmark on Acadience composite. Those not making progress will have a 30 point gain from BOY to MOY on the composite score. 50% students K-6 will show growth using PathWays to Progress BOY to MOY.

Tasks/Activities

What specific tasks/activities will need to be done to help reach your goal?

- 1 Students will be given diagnostic assessments to identify specific reading skill needs using the BEPA, BPAST, and phonics assessments.
- 2 Educators will administer the Acadience assessment three times per year and track progress using the progress monitoring materials.
- 3 -Educators will assess the reading fluency of students using acadience progress monitoring and Lexia and make adjustments accordingly.
- 4 -Teachers will provide specific skill instruction as well as give formative assessments as students acquire and progress in their reading development. Teacher will model fluent reading skills
- 5 Purchase decodable books, high interest books and play scripts for student use in various genres.
 -Purchase Netsmartz internet safety program so students are aware of internet dangers while on the internet/ class link.
 -Plan and execute a reading prime time event with students and their families. Prime time is an event where students read then take a brain break in between. This will encourage the importance of reading.

Review your progress with your leadership team once each trimester.

Trimester Updates:	Date of Review	Comments
Trimester 1:		
Trimester 2:		
Trimester 3:		

Procedures for evaluating success in reaching this goal. What summative evidence will be used to show you reached this goal on the final report? . The Acadience assessment is administered three times per year. We will closely monitor the progress of our students using various forms of data including: BPAST, BEPA, PAA assessments, Progress monitoring, Pathways of Progress and Lexia dashboard.

Goal 2- ACTION PLAN

The goal is to decrease negative behavior incidents by 1% for the 2023-24 school year.

2022-2023 Behavior Incidents:

Elementary 5- office 2 minor

Secondary 0 office 1 minor

Tasks/Activities

What specific tasks/activities will need to be done to help reach your goal?

1 Educate staff on purpose of Educators handbook and what goes in there.

2 Train staff on how to use educators handbook- input incidents

3 monitor data

4 Promote kindness/ positive mindset/ review expectations often consistently.

5

Review your progress with your leadership team once each trimester.

Trimester Updates:	Date of Review	Comments
Trimester 1:		
Trimester 2:		
Trimester 3:		

Procedures for evaluating success in reaching this goal. What summative evidence will be used to show you reached this goal on the final report? Educator Handbook incident numbers for 2023-2024.

Goal 1- ACTION PLAN

The 2022-2023 MOY report showed x% typical progress on the Acadience Pathway to Progress Report. The goal is to increase to y% for the 2023-2024 MOY Report. The goal is to increase by 3-5% at each grade level, and to compare the students from year to year.

- K-65% to 68%
- 1-61% to 68%
- 2-64% to 67%
- 3-62% to 67%
- 4-63% to 66%
- 5-63% to 66%

Tasks/Activities

What specific tasks/activities will need to be done to help reach your goal?

- 1
- 2
- 3
- 4
- 5

Review your progress with your leadership team once each trimester.

Trimester Updates:	Date of Review	Comments
Trimester 1:		
Trimester 2:		
Trimester 3:		

Procedures for evaluating success in reaching this goal. What summative evidence will be used to show you reached this goal on the final report?

Goal 2- ACTION PLAN

Lake View will decrease office referrals by 3%. (Current Referrals 265. Previous year data unavailable as the system wasn't used by all staff.) Lake View will focus on refining and implementing its school wide behavior plan. This plan will focus on tier 1 instruction with tier 2 and 3 interventions as needed. This will decrease the time spent by teachers dealing with behavioral incidents in the classroom thus increasing the academic time available in the classroom. We will also incorporate the Second Steps program. This social-emotional behavior program will be led by the school counselor and supported by all teachers and staff in the school. Additional teacher training will be given, and a book study will build teacher skills.

Tasks/Activities

What specific tasks/activities will need to be done to help reach your goal?

- 1
- 2
- 3
- 4
- 5

Review your progress with your leadership team once each trimester.

Trimester Updates:	Date of Review	Comments
Trimester 1:		
Trimester 2:		
Trimester 3:		

Procedures for evaluating success in reaching this goal. What summative evidence will be used to show you reached this goal on the final report?

Goal 1- ACTION PLAN

Our goal is that in grade levels 1st-5th we will have 70% of students on or above grade level in accuracy proficiency on the EOY acadience assessment.

Tasks/Activities

What specific tasks/activities will need to be done to help reach your goal?

1 Set pathways of progress goals for all students using the Acadience goal progress setting tool.

2 Progress monitor based on the state and district expectations (reds=weekly, yellows=bi-weekly, greens=monthly, blues=every 6 weeks)

3 Analyze progress monitoring bi-weekly in collaboration using the Acadience projection sheets.

4 Provide training for teachers and paras, as necessary.

5

Review your progress with your leadership team once each trimester.

Trimester Updates:	Date of Review	Comments
Trimester 1:		
Trimester 2:		
Trimester 3:		

Procedures for evaluating success in reaching this goal. What summative evidence will be used to show you reached this goal on the final report?

Goal 2- ACTION PLAN

McKinley will decrease the number of office referrals by 10% from EOY 2023 to EOY 2024.

Tasks/Activities

What specific tasks/activities will need to be done to help reach your goal?

1 Implementation of School-Wide Behavior Management Plan as created by the team

2 Increasing opportunities for positive student recognition (student of the month, etc.)

3 Increase student connections to the school through positive interactions and activities

4 Utilizing Second-Steps and other SEL teaching opportunities with fidelity in all tiers

5 Supporting students through the CHAT Team process for tier 2 and 3.

6 Providing structured recess and zones with para training as necessary

Review your progress with your leadership team once each trimester.

Trimester Updates:	Date of Review	Comments
Trimester 1:		
Trimester 2:		
Trimester 3:		

Procedures for evaluating success in reaching this goal. What summative evidence will be used to show you reached this goal on the final report? Use the Tiered Fidelity Inventory for tier 1 and tier 2 to determine effectiveness of school-wide teams. Use the TFI walk-through tool three times a year to determine student and adult knowledge of school-wide rules and effective use of reward system. (80% of students know 66% of rules)

			*1.0725 NonCont *1.3134 Cont						
List Expense Here	Total	Salaries 100	Employee Benefits 200	Purchased Professional & Tech Services 300	Other Purchased Services 500	Travel 580	Supplies and Materials 600	Property Including Equipment 700	Other 800
BTS Teacher or Prep Para (C)	\$16,133.00	\$11,077.00	\$5,056.00						
Behavior Para (non C)	\$17,100.00	\$15,860.00	\$1,240.00						
PE Teacher Extra (Non C)	\$2,800.00	\$2,597.00	\$203.00						
Computer Teacher Extra (Non C)	\$2,800.00	\$2,597.00	\$203.00						
Art Teacher Extra (Non C)	\$2,800.00	\$2,597.00	\$203.00						
Intramurals Teacher Stipend (C)	\$1,313.00	\$1,000.00	\$313.00						
Subs	\$4,000.00			\$4,000.00					
Teacher Appreciation	\$2,900.00						\$2,900.00		
Supplies	\$1,454.00						\$1,454.00		
Lunch Break Para (non C)	\$6,800.00	\$6,307.00	\$493.00						
	\$0.00								
	\$0.00								
	\$0.00								
	\$0.00								
	\$0.00								
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	\$0.00								
	\$0.00								
	\$0.00								
	\$0.00								
Total Subcategories	\$58,100.00	\$42,035.00	\$7,711.00	\$4,000.00	\$0.00	\$0.00	\$4,354.00	\$0.00	\$0.00

Goal 1- ACTION PLAN

We will increase the percentage of K-5 students that demonstrate typical or above progress on the Acadience Pathways of Progress report from BOY-MOY by a minimum of 3%.

Tasks/Activities

What specific tasks/activities will need to be done to help reach your goal?

1 Set pathways of progress goals for all students using the Acadience goal setting tool.

2 Progress monitor based on the state and district expectations (red - weekly, yellow - bi-weekly, green - monthly, blue - 6 weeks)

3 Analyze progress monitoring bi-weekly in collaboration using the Acadience projection sheets

4 Provide training for teachers and paras, as necessary

5

Review your progress with your leadership team once each trimester.

Trimester Updates:	Date of Review	Comments
Trimester 1:		
Trimester 2:		
Trimester 3:		

Procedures for evaluating success in reaching this goal. What summative evidence will be used to show you reached this goal on the final report?

Goal 2- ACTION PLAN

We will increase our Tier 1 score on the Tiered Fidelity Inventory by 10%.

Tasks/Activities

What specific tasks/activities will need to be done to help reach your goal?

1 Implement a school-wide behavior management plan as created by the team.

2 Increasing opportunities for positive student recognition

3 Increase student connections to the school through positive interactions and activities

4 Utilizing Second-Steps and other SEL teaching opportunities with fidelity in all tiers

5 Supporting students through the CHAT Team process for tier 2 and 3.

6 Providing structured recess and zones with para training as necessary

Review your progress with your leadership team once each trimester.

Trimester Updates:	Date of Review	Comments
Trimester 1:		
Trimester 2:		
Trimester 3:		

Procedures for evaluating success in reaching this goal. What summative evidence will be used to show you reached this goal on the final report? Use the tiered fidelity inventory for the tier 1 and 2 to determine the effectiveness of school-wide teams. Use the TFI walkthrough tool three times a year to determine student and adult knowledge of school-wide rules and effective use of the reward system. (80% of students know 66% of the rules)

List Expense Here	Total	Salaries 100	*1.0725 NonCont *1.3134 Cont Employee Benefits 200	Purchased Professional & Tech Services 300	Other Purchased Services 500	Travel 580	Supplies and Materials 600	Property Including Equipment 700	Other 800
PLC team Lead-	\$500.00	\$380.70	\$119.30						
NetSmartz internet program	\$100.00			\$100.00					
Funds used to pay additional hours for para (combine with Trustlands)- sally/ New Para Library 2 hrs a week- Jean Morris		\$432.52					\$500.00		
	\$1,167.48	\$889.00	\$278.48						
	\$0.00								
	\$0.00								
	\$0.00								
	\$0.00								
	\$0.00								
	\$0.00								
	\$0.00								
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	\$0.00								
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	\$0.00								
	\$0.00								
Total Subcategories	\$2,700.00	\$1,702.22	\$397.78	\$100.00	\$0.00	\$0.00	\$500.00	\$0.00	\$0.00

Goal 1- ACTION PLAN

K-6 will be on or maintain grade level benchmark on Acadience composite. Those not making progress will have a 40 point gain from BOY to MOY on the composite score. 80% of students K-6 will have typically or above growth using PathWays to Progress from BOY to MOY.

Tasks/Activities

What specific tasks/activities will need to be done to help reach your goal?

1- Give students diagnostic assessments (BPAST/ BEPA/ PAA screener) to identify specific reading skills needed.

2 All reading teachers will instruct using correct reading techniques and strategies.

3 Teachers will spend more time and focus on providing quality tier 1 instruction. Implementing strategies and knowledge gained in PD.

4 Teachers will give formative assessments as students acquire and progress in their reading development.

5 Identified students will receive individualized tier 3 interventions using a paraprofessional.

Review your progress with your leadership team once each trimester.

Trimester Updates:	Date of Review	Comments
Trimester 1:		
Trimester 2:		
Trimester 3:		

Procedures for evaluating success in reaching this goal. What summative evidence will be used to show you reached this goal on the final report? We will use Acadience BOY to MOY and identify the following components- . Composite, point gain and POP (typical or above growth).

Goal 2- ACTION PLAN

The goal is to decrease negative behavior incidents by 1% for the 2023-24 school year.

2022-2023 Behavior Incidents:

Elementary 1- office 2 minor

Secondary 1 office 7 minor

Tasks/Activities

What specific tasks/activities will need to be done to help reach your goal?

1 Educate staff on purpose of Educators handbook and what goes in there.

2 Train staff on how to use educators handbook- input incidents

3 monitor data

4 Promote kindness/ positive mindset/ expectations

5

Review your progress with your leadership team once each trimester.

Trimester Updates:	Date of Review	Comments
Trimester 1:		
Trimester 2:		
Trimester 3:		

Procedures for evaluating success in reaching this goal. What summative evidence will be used to show you reached this goal on the final report? Incident numbers for 2023-2024

List Expense Here	Total	Salaries 100	*1.0725 NonCont *1.3134 Cont Employee Benefits 200	Purchased Professional & Tech Services 300	Other Purchased Services 500	Travel 580	Supplies and Materials 600	Property Including Equipment 700	Other 800
PLC team Lead -	\$500.00	\$380.70	\$119.30						
NetSmartz Internet program	\$100.00			\$100.00					
student incentives	\$300.00						\$300.00		
Staff PD	\$1,800.00	\$1,370.49	\$429.51						
	\$0.00								
	\$0.00								
	\$0.00								
	\$0.00								
	\$0.00								
	\$0.00								
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	\$0.00								
Total Subcategories	\$2,700.00	\$1,751.19	\$548.81	\$100.00	\$0.00	\$0.00	\$300.00	\$0.00	\$0.00

Goal 1- ACTION PLAN

85% of students K-5 will be on or maintain a grade level benchmark on Acadience composite. Those not making progress will have a 30 point gain from BOY to MOY on the composite score.
 60% of students typical or above in POP (Pathways of Progress)

Tasks/Activities

What specific tasks/activities will need to be done to help reach your goal?

1- Give students diagnostic assessments (BPAST/ BEPA/ PAA screener) to identify specific reading skills needed.

2 All reading teachers will instruct using correct reading techniques and strategies. Teachers will spend more time and focus on providing a quality tier 1 instruction.

3 Teachers will give formative assessments as students acquire and progress in their reading development.

4 Identified students will receive individualized tier 3 interventions using a paraprofessional.

5 Hire a para and purchase materials to help with individual student needs.

Review your progress with your leadership team once each trimester.

Trimester Updates:	Date of Review	Comments
Trimester 1:		
Trimester 2:		
Trimester 3:		

Procedures for evaluating success in reaching this goal. What summative evidence will be used to show you reached this goal on the final report? Use acadience reading data to show student growth using composite scores, point gain and POP growth.

Goal 2- ACTION PLAN

Snowville will hold specific Professional Development sessions based on the needs of our staff and students- specifically ; behavioral (CHAMPS), reading(Language Live, Read Naturally, Successful Reading programs like those implemented at other schools), writing (Step up to Writing, 6 Traits) and technology (Canvas, Google, Near Pod, Adobe Spark, Netsmartz). This instruction will result in an improved school climate and understanding of the curriculum being taught to our students, and staff members. These funds will also pay for the PLC team leader and ESP to attend Teacher academy in August.

Tasks/Activities

What specific tasks/activities will need to be done to help reach your goal?

1 Personal interviews will be held to find out specific PD needs for staff.

2 Dates and PD presenters will be contacted to set up specific learning opportunities

3 Professional Development will be held and roll taken and attendees will be paid

4 Knowledge will be implemented into classroom or other role

5 Conversations will be held on the implementation process and additional support.

Review your progress with your leadership team once each trimester.

Trimester Updates:	Date of Review	Comments
Trimester 1:		
Trimester 2:		
Trimester 3:		

Procedures for evaluating success in reaching this goal. What summative evidence will be used to show you reached this goal on the final report? Schedule of PD's held (topic) and staff who was in attendance.

			*1.0725 NonCont *1.3134 Cont						
List Expense Here	Total	Salaries 100	Employee Benefits 200	Purchased Professional & Tech Services 300	Other Purchased Services 500	Travel 580	Supplies and Materials 600	Property Including Equipment 700	Other 800
BTS Teacher	\$6,880.47	\$5,371.40	\$1,509.07						
Culture incentives	\$2,000.00								\$2,000.00
Staff (5hrs per day, 118 days)	\$11,329.48	\$10,696.70	\$632.78						
Staff (5 hrs per day)	\$11,329.48	\$10,696.70	\$632.78						
Staff (5hrs per day)	\$11,329.48	\$10,696.70	\$632.78						
Staff (5hrs per day)	\$11,329.48	\$10,696.70	\$632.78						
Team Leader 2nd grade	\$500.00	\$380.69	\$119.31						
Team Leader 3rd grade	\$500.00	\$380.69	\$119.31						
Team Leader 4th grade	\$500.00	\$380.69	\$119.31						
Team Leader 5th grade	\$500.00	\$380.69	\$119.31						
Team Leader Sped	\$500.00	\$380.69	\$119.31						
Team Leader Counselor	\$500.00	\$380.69	\$119.31						
Team Leader IC	\$500.00	\$380.69	\$119.31						
Substitutes Literacy Training-2 d	\$1,280.00				\$1,280.00				
Professional Development	\$1,221.61				\$1,221.61				
	\$0.00								
	\$0.00								
	\$0.00								
	\$0.00								
	\$0.00								
	\$0.00								
	\$0.00								
Total Subcategories	\$60,200.00	\$50,823.03	\$4,875.36	\$0.00	\$2,501.61	\$0.00	\$0.00	\$0.00	\$2,000.00

Goal 1- ACTION PLAN

According to 2022/2023 MOY data in Acadience, 74% of all students are either reading at or above grade level and/or making typical or above growth. For the 2023/2024 school year, 82% of all students will be reading at or above grade level or making typical or above growth on the EOY Acadience Reading Assessment.

Tasks/Activities

What specific tasks/activities will need to be done to help reach your goal?

1. Paras will be hired and trained to run Tier 2 and Tier 3 reading intervention groups.
2. Paras will be trained to progress monitor Acadience Reading for some of the students.
3. Paras will work one on one when needed with students to improve reading skills.
- 4 Team leaders will help teammates look at data and make decisions based on the data for reading groups and individual student needs, as well as PD will be provided as needed.
- 5 The BTS teacher will practice fluency through reading music.

Review your progress with your leadership team once each trimester.

Trimester Updates:	Date of Review	Comments
Trimester 1:		
Trimester 2:		
Trimester 3:		

Procedures for evaluating success in reaching this goal. What summative evidence will be used to show you reached this goal on the final report? Acadience EOY Pathways of Progress data will be used to measure how much growth a student has made in reading. Acadience EOY benchmark data will be used to determine if a student is reading at or above benchmark.

Goal 2- ACTION PLAN

For the 2023-2024 school year, Three Mile Creek students will raise the percent proficient by 5% from BOY to EOY on the Accadience Math assessment in 2nd and 3rd grade.

Tasks/Activities

What specific tasks/activities will need to be done to help reach your goal?

1. Paras will be hired and trained to run Tier 2 math intervention groups.

2 Paras will work one on one when needed with students to improve math skills.

3. Team leaders will help teammates look at data and make decisions based on the data for reading groups and individual student needs.

4. Professional Development as needed.

Review your progress with your leadership team once each trimester.

Trimester Updates:	Date of Review	Comments
Trimester 1:		
Trimester 2:		
Trimester 3:		

Procedures for evaluating success in reaching this goal. What summative evidence will be used to show you reached this goal on the final report? End of Year Acadience Math scores will be used to determine if we have met this goal.

Goal 1- ACTION PLAN

Willard Elementary will have 85% of our Kindergarten and 1st grade students reach typical growth or better on Pathways of Progress on EOY Reading composite.

1 Observations, feedback, and coaching will be given to kindergarten and 1st grade teachers by the instructional coach and principal to ensure that students are receiving the best possible instruction in tiers 1, 2, and 3.

2 At the beginning of the school year, screening and diagnostic assessments will be given to each student to determine individual strengths and areas of need. Small group instruction and interventions will be planned according to areas of need.

3 Literacy paraprofessionals will be hired to assist teachers in small group instruction and tier 2 and 3 intervention groups.

4 Students who are not on grade level will be progress monitored on a weekly or biweekly basis to determine growth.

5 Literacy collaboration meetings will be held biweekly to look at student data. Changes will be made to a student's individual plans if sufficient growth is not being made.

6 Willard School Team Leaders will collaborate on a biweekly basis to look at school-wide data and refine our teaching and learning processes for tier 1, 2, and 3.

Review your progress with your leadership team once each trimester.

Trimester Updates:	Date of Review	Comments
Trimester 1:		
Trimester 2:		
Trimester 3:		

Procedures for evaluating success in reaching this goal. What summative evidence will be used to show you reached this goal on the final report?

Goal 2- ACTION PLAN

Willard Elementary will have 85% of our Kindergarten and 1st grade students reach typical growth or better on Pathways of Progress on EOY Math composite.

Tasks/Activities

What specific tasks/activities will need to be done to help reach your goal?

1 Observations, feedback, and coaching will be given to kindergarten and 1st grade teachers by the instructional coach and principal to ensure that students are receiving the best possible instruction in tiers 1, 2, and 3.

2 At the beginning of the school year, screening and diagnostic assessments will be given to each student to determine individual strengths and areas of need. Small group instruction and interventions will be planned according to areas of need.

3 Math paraprofessionals will be hired to assist teachers in small group instruction and tier 2 and 3 intervention groups.

4 Students who are not on grade level will be progress monitored on a weekly or biweekly basis to determine growth.

5 Math collaboration meetings will be held biweekly to look at student data. Changes will be made to a student's individual plans if sufficient growth is not being made.

Review your progress with your leadership team once each trimester.

Trimester Updates:	Date of Review	Comments
Trimester 1:		
Trimester 2:		
Trimester 3:		

Procedures for evaluating success in reaching this goal. What summative evidence will be used to show you reached this goal on the final report?

List Expense Here	Total	Salaries 100	Employee Benefits 200	Purchased Professional & Tech Services 300	Other Purchased Services 500	Travel 580	Supplies and Materials 600	Property Including Equipment 700	Other 800
Marquee Monitor (Tom Davidson)	\$656.70	\$500.00	\$156.70						
ACT Accomodations Coordinator (Jaron Gold)	\$656.70	\$500.00	\$156.70						
Online Lab Teacher Salary/Teacher Productivity	\$75,000	\$51,950	\$23,505						
Academic Olympiad (Shannon Cheney)	\$656.70	\$500.00	\$156.70						
Academic Olympiad (Peter Gerlach)	\$656.70	\$500.00	\$156.70						
Graduation Chair (Shannon Cheney)	\$394.02	\$300.00	\$94.02						
Sterling Scholar Coordinator (Sarah Bliesner)	\$1,182.06	\$900.00	\$282.06						
Aspire Testing Coordinator (Patrick Parker)	\$1,182.06	\$900.00	\$282.06						
ACT Coordinator (Patrick Parker)	\$1,313.40	\$1,000.00	\$313.40						
ACT 504 Accomodations Coordinator (Bonnie Mortens)	\$656.70	\$500.00	\$156.70						
Assistant Student Government Advisor (Journey Gren)	\$1,182.06	\$900.00	\$282.06						
AP Testing Coordinator (Caden Burrell)	\$1,313.40	\$1,000.00	\$313.40						
STEM (Gregg Cefalo)	\$1,313.40	\$1,000.00	\$313.40						
Student of the Month	\$1,182.06	\$900.00	\$282.06						
Summer School Credit Recovery Teachers (Caden Bu)	\$6,567.00	\$5,000.00	\$1,567.00						
Summer School Credit Recovery Teachers (Shizhong)	\$6,567.00	\$5,000.00	\$1,567.00						
Summer School Edgenuity Prep (Jamie Kent)	\$2,626.80	\$2,000.00	\$626.80						
Dance Company Teachers (Becca Ammons)	\$10,507.20	\$8,000.00	\$2,507.20						
MAP Testing Coordinator Patrick Parker	\$1,313.40	\$1,000.00	\$313.40						
Master Schedule Builder (Kristin Udy)	\$1,313.40	\$1,000.00	\$313.40						
Atomic Quiz - Canvas	\$3,070.00						\$3,070.00		
Purchase Items for Unite, Hope, and Destress Week	\$2,500.00						\$3,000.00		
Teacher PD/ Travel/ Subs	\$16,567.00	\$5,000.00	\$1,567.00			\$11,450.12			
Display Boards/ Other Technology as needed	\$18,017.12						\$18,017.12		
	\$0.00								
Total Subcategories	\$158,800.00	\$88,350.00	\$34,912.76	\$0.00	\$0.00	\$11,450.12	\$24,087.12	\$0.00	\$0.00

Goal 1- ACTION PLAN

Box Elder High School will reduce the number of students who are credit deficit by 2% from August 2023 to June 2024.

Tasks/Activities

What specific tasks/activities will need to be done to help reach your goal?

1. Salary for the Online Lab Teacher who will run the credit recovery class during the school year.
2. Pay teachers to help with projects that will help students stay engaged and connected to school such as testing, graduation, Swarm Troopers, Dance Company, and Hope Squad. These activities will help students connect with our school and feel a sense of belonging.
3. Pay for Edgenuity licenses. (The online program we will use to recover credit.)
4. Purchase digital display boards to replace outdated ones.
5. Purchase Atomic Quiz for Canvas (Help teachers provide multiple assessments for interventions)

Review your progress with your leadership team once each trimester.

Trimester Updates:	Date of Review	Comments
Trimester 1:		
Trimester 2:		
Trimester 3:		

Procedures for evaluating success in reaching this goal. What summative evidence will be used to show you reached this goal on the final report? The number of students credit deficit will decrease throughout the year. We will track the number of students off track each trimester. Between August and May would like to see a 2% decrease in students off track for graduation.

Goal 2- ACTION PLAN

Box Elder High School teachers will use SIOP and Big 8 teaching strategies to achieve an average of 80% or higher student engagement during the 2023-24 school year. 85% of Box Elder High School teachers will have an average of 80% student engagement during classroom instruction. (This is focused engagement meaning the students are responding to the teachers)

What specific tasks/activities will need to be done to help reach your goal?

1 Training on SIOP and Big 8 teaching strategies will be provided to PLC team leaders, Sub Intervention Committee Members, and teachers schoolwide.

2 Display boards and technology will be added to classrooms to help teachers increase engagement.

3 Professional Development conferences will be provided for teachers to increase teacher instructional skills, which will increase student engagement. (Pa

Review your progress with your leadership team once each trimester.

Trimester Updates:	Date of Review	Comments
Trimester 1:		
Trimester 2:		
Trimester 3:		

Procedures for evaluating success in reaching this goal. What summative evidence will be used to show you reached this goal on the final report? Using the ObserverTab tool administrators and building level coaches will calculate the average percentage of student engagement at Box Elder High School. This data will be tracked monthly through classroom observations. By April 2024, 85% of Box Elder High School teachers will have an average of 80% of their students engaged during classroom instruction. We know that as engagement goes up our student's achievement will go up as well. We want to increase our school-wide (focused) engagement rate to 80%. We feel this is a critical need in our building. As our students are more engaged with their teacher's instruction, achievement will increase and the amount of classes failed will decrease.

			*1.0725 NonCont *1.3134 Cont						
List Expense Here	Total	Salaries 100	Employee Benefits 200	Purchased Professional & Tech Services 300	Other Purchased Services 500	Travel 580	Supplies and Materials 600	Property Including Equipment 700	Other 800
Unity/Togetherness Swag	\$15,000.00						\$15,000.00		
Attendance/Behavior Incentives	\$6,000.00						\$6,000.00		
PBIS - create, brand, promote	\$5,000.00						\$5,000.00		
Instructional Coach	\$36,000.00	\$24,717.60	\$11,282.40						
Robotics	\$3,500.00							\$3,500.00	
Lunch & Learn/Brush-up Breakfasts	\$5,000.00						\$5,000.00		
Teacher PD Opportunities	\$4,000.00				\$4,000.00				
Team Coaching - Proffit	\$9,800.00				\$9,800.00				
Committee Member Stipend	\$13,134.00	\$10,000.00	\$3,134.00						
Student Government Advisor	\$3,500.00	\$2,403.10	\$1,096.90						
PLC Team Leaders	\$5,910.00	\$4,499.70	\$1,410.30						
Edgenuity Manager	\$2,500.00	\$1,962.05	\$537.95						
Intervention Team	\$2,364.00	\$1,623.12	\$740.88						
Sterling Scholar Advisor	\$500.00	\$343.30	\$156.70						
Sterling Scholar Supplies	\$250.00						\$250.00		
E4A/Student Leadership	\$1,000.00						\$1,000.00		
Instructional Supplies	\$4,342.00						\$4,342.00		
	\$0.00								
	\$0.00								
	\$0.00								
	\$0.00								
	\$0.00								
	\$0.00								
Total Subcategories	\$117,800.00	\$45,548.87	\$18,359.13	\$0.00	\$13,800.00	\$0.00	\$36,592.00	\$3,500.00	\$0.00

Goal 1- ACTION PLAN

BRHS will build students and their capacities through strengthening teachers, improving curriculum and teaching, building student connections, and promoting positive school behaviors.

Tasks/Activities

What specific tasks/activities will need to be done to help reach your goal?

1 - Teachers/Teams curriculum building time, Team Coaching, and Unity Swag

2 - Attendance and Behavior incentives, PBIS

3 - Instructional Coach support

4

5

Review your progress with your leadership team once each trimester.

Trimester Updates:	Date of Review	Comments
Trimester 1:		
Trimester 2:		
Trimester 3:		

Procedures for evaluating success in reaching this goal. What summative evidence will be used to show you reached this goal on the final report?

Goal 2- ACTION PLAN

BRHS will improve teachers and their teaching capacity through professional growth and leadership opportunities. We will also look to build and strengthen students through leadership opportunities.

Tasks/Activities

What specific tasks/activities will need to be done to help reach your goal?

1 - Teacher professional development opportunities, including conferences, travel, substitutes.

2 - Faculty Lunch-and-Learn or Breakfast-Brush-Up opportunities.

3 - E4A Student Leadership, Sterling Scholar and Student Government Leadership

4 - Teacher Leadership - Leadership Team, Intervention Team, Teacher Committee

5

Review your progress with your leadership team once each trimester.

Trimester Updates:	Date of Review	Comments
Trimester 1:		
Trimester 2:		
Trimester 3:		

Procedures for evaluating success in reaching this goal. What summative evidence will be used to show you reached this goal on the final report?

List Expense Here	Total	Salaries 100	*1.0725 NonCont *1.3134 Cont Employee Benefits 200	Purchased Professional & Tech Services 300	Other Purchased Services 500	Travel 580	Supplies and Materials 600	Property Including Equipment 700	Other 800
Hire full time instructional para	\$15,099.00	\$10,367.00	\$4,732.00						
	\$0.00								
	\$0.00								
	\$0.00								
	\$0.00								
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	\$0.00								
	\$0.00								
	\$0.00								
	\$0.00								
	\$0.00								
	\$0.00								
Total Subcategories	\$15,099.00	\$10,367.00	\$4,732.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Goal 1- ACTION PLAN

Our goal is to improve our weekly attendance by 2%. We will do this by hiring a full time instructional para / mentor to work in our junior pod. We feel that by improving attendance, we will in turn improve credits earned and increase our overall graduation rate.

Tasks/Activities

What specific tasks/activities will need to be done to help reach your goal?

1. Hire a full time para professional

2

3

4

5

Review your progress with your leadership team once each trimester.

Trimester Updates:	Date of Review	Comments
Trimester 1:		
Trimester 2:		
Trimester 3:		

Procedures for evaluating success in reaching this goal. What summative evidence will be used to show you reached this goal on the final report? Success will be determined by the weekly attendance average each week.

Goal 2- ACTION PLAN

Our 2nd goal is to decrease the number of failing grades in the class by 2%. We will do this by hiring a full time instructional para / mentor to work in our junior pod. By providing all incoming students a mentor to communicate with home and track overall student progress, we will in turn improve credits earned and increase our overall graduation rate.

Tasks/Activities

What specific tasks/activities will need to be done to help reach your goal?

1. Hire a full time instructional para

2

3

4

5

Review your progress with your leadership team once each trimester.

Trimester Updates:	Date of Review	Comments
Trimester 1:		
Trimester 2:		
Trimester 3:		

Procedures for evaluating success in reaching this goal. What summative evidence will be used to show you reached this goal on the final report? Success will be determined by the weekly failing grade report each week.

List Expense Here	Total	Salaries 100	Employee Benefits 200	Purchased Professional & Tech Services 300	Other Purchased Services 500	Travel 580	Supplies and Materials 600	Property Including Equipment 700	Other 800
Learning Space Redesign: four co-taught classrooms	\$16,000.00							\$16,000.00	
Student Leadership Advisor Stipends and Benefits	\$3,283.50	\$2,500.00	\$783.50						
Academic Field Trips	\$2,000.00					\$2,000.00			
Software subscriptions to support and enhance student learning in the classroom	\$14,000.00			\$14,000.00					
Chromebooks and Teacher Display Boards	\$36,000.00							\$36,000.00	
Student/Teacher incentives and PD Support	\$8,000.00						\$8,000.00		
Teacher Professional Conferences (professional development)	\$5,216.50								\$5,216.50
	\$0.00								
	\$0.00								
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	\$0.00								
Total Subcategories	\$84,500.00	\$2,500.00	\$783.50	\$14,000.00	\$0.00	\$2,000.00	\$8,000.00	\$52,000.00	\$5,216.50

Goal 1- ACTION PLAN

By the end of the 2023-24 school year, the 8th and 9th grade students will increase proficiency levels by 3% in reading and math on the RISE and Aspire+ assessments. The baseline will be the proficiency levels from the 2022-23 school year.

Tasks/Activities:

What specific tasks/activities will need to be done to help reach your goal?

1 - Review processes for effective interventions for all students

2 - Learning Space redesign will continue with flexible seating options within our team taught classrooms

3 - Continue to build capacity of instructional staff with professional learning opportunities that align with school goals and overarching goal of becoming a model PLC school

4 - Continue positive behavior plan with student and teacher incentives

5 - Review, adapt, and modify PLC process to ensure high levels of learning for all students

6 - Develop respect agreements in each class with the goal of having a schoolwide respect agreement that will work hand-in-hand with our restorative practices

Review your progress with your leadership team once each trimester.

Trimester Updates:	Date of Review	Comments
Trimester 1:		
Trimester 2:		
Trimester 3:		

Procedures for evaluating success in reaching this goal. What summative evidence will be used to show you reached this goal on the final report? We will examine both the Reading and Math components of the RISE and Aspire+ state assessments. Comparisons will be made with cohort data (7th --> 8th, 8th --> 9th) as well as examining 8th grade data and 9th grade data for both years. We will also examine SEL Panorama data to determine if respect and safety positive responses increase.

Goal 2- ACTION PLAN

By the end of the 2023-24 school year, 60% of all students at BRMS will show projected growth as measured by the reading and math components of the Measures of Academic Performance (MAP) assessment

Tasks/Activities

What specific tasks/activities will need to be done to help reach your goal?

1 - Review processes for effective interventions for all students

2 - Learning Space redesign will continue with flexible seating options within our team taught classrooms

3 - Continue to build capacity of instructional staff with professional learning opportunities that align with school goals and overarching goal of becoming a model PLC school

4 - Continue positive behavior plan with student and teacher incentives

5 - Review, adapt, and modify PLC process to ensure high levels of learning for all students

Review your progress with your leadership team once each trimester.

Trimester Updates:	Date of Review	Comments
Trimester 1:		
Trimester 2:		
Trimester 3:		

Procedures for evaluating success in reaching this goal. What summative evidence will be used to show you reached this goal on the final report?

Goal 1- ACTION PLAN

Box Elder Middle School will increase MAPS proficiency in each grade level on the Winter assessment by 2% overall. Proficiency will be determined by the percentage of students performing in the green (61st to 80th percentile nationally) and blue (80th percentile and up nationally) bands on the assessments in both reading and math. Reading: 2022-2023 results: 8th grade: 40% proficient 9th grade: 53% proficient 2023-2024 goal: 8th grade: 42% proficient 9th grade: 55% proficient Math: 2022-2023 results: 8th grade: 50% proficient 9th grade: 50% proficient 2023-2024 goal: 8th grade: 52% proficient 9th grade: 52% proficient

Tasks/Activities

What specific tasks/activities will need to be done to help reach your goal?

1. We give the MAP test 3 times a year.

2. Teams look at MAP test data and come up with literacy strategies in EACH content area to help their students raise the MAP score for reading.

3. The school assigns students to reading intervention classes with assistance of the reading iintervention specialist and the reading lab para to run classes.

4. Team leaders help monitor the work.

5. The online para works setting goals for our students in our online classes.

Review your progress with your leadership team once each trimester.

Trimester Updates:	Date of Review	Comments
Trimester 1:	end of trimester 1	
Trimester 2:	end of trimester 2	
Trimester 3:	end of trimester 3	

Procedures for evaluating success in reaching this goal. What summative evidence will be used to show you reached this goal on the final report? MAP test scores will be used. Note: We are currently carrying over (June 5th, 2023) around 47,000 dollars. This money will be used for helping run the Stinger store for our PBIS program, helping support our student government advisors as they work with the student body in support of our academic and behavior goals, our webmaster as he keeps teh website current and applicable for our students with information and school culture supports to aid us in our goal.

Goal 2- ACTION PLAN

Box Elder Middle School will decrease office referrals by 5% over the 2022-2023 school year.

Tasks/Activities

What specific tasks/activities will need to be done to help reach your goal?

1 Implementation of School-Wide Behavior Management Plan as created by the team

2 Increasing opportunities for positive student recognition (student of the month, etc.)

3 Increase student connections to the school through positive interactions and activities

4 Monitor office referrals.

Review your progress with your leadership team once each trimester.

Trimester Updates:	Date of Review	Comments
Trimester 1:		
Trimester 2:		
Trimester 3:		

We will monitor office referrals and will look for the data from the survey of student knowledge of school rules, with the expectation that 80% of students will be able to identify all three rules.

Goal 1- ACTION PLAN

Goal 1- Additional Counseling Support for Students - ACYI will increase student access to counseling support by hiring an additional counselor to be a third member of the Counseling Team. The counselor will provide students with academic guidance and intervention, social-emotional support, crisis management, etc. The ultimate goal is to increase the number of students that receive counseling-level support and resources by 30% during the 2023-2024 school year when compared to data from the 2018-2019 school year.

Tasks/Activities

What specific tasks/activities will need to be done to help reach your goal?

Hire an additional school counselor	08/01/2022 to 7/31/2023	School Administration
2 Collect data on the # of students accessing the Counseling Center	08/29/2022 to 06/02/2023	School Counselors and Comprehensive Guidance Clerk

Review your progress with your leadership team once each trimester.

Trimester Updates:	Date of Review	Comments
Trimester 1:		
Trimester 2:		
Trimester 3:		
<p>Procedures for evaluation success in reaching this goal. What summative evidence will be used to show this activity is making a difference in student outcomes? Data will be collected on the number of students accessing support and resources from the Counseling Department and it will be compared with data from the 2019-2020, 2021-2022, and 2022-2023 school years. Strong data already exists showing an increase in academic achievement as well as experiential reporting when students are provided support and resources from a school counselor. The purpose of this goal is to expand on the number of students receiving</p>		

Goal 2- ACTION PLAN

TSSA Goal 2: ACYI will continue with the implementation of a school wide behavior program that was started in the 2019-2020 school year. With the implementation, teachers will receive ongoing coaching and professional development for addressing student behavior in various settings as well as procedures for referral of students to receive additional behavioral support. There will be consistency throughout the school based on a schedule of skills to be taught. ACYI will continue with the PBIS model of RISE (Respect, Safety, Engagement) where students will learn and understand how each of those look and sound. ACYI will implement a schedule of adequate supervision in the common areas and hallways and address concerns with consistency. Staff members will have opportunities for classroom management and restorative discipline professional development and training in the Big 8 with classroom model teachers. Through the implementation of

Tasks/Activities

What specific tasks/activities will need to be done to help reach your goal?

1 PBIS committee will be formed to formulate our positive behavior initiative and will meet throughout the year to update this program.

2 Teachers will be trained in the use of the behavior documentation software

3 SEL Resource Library will be available for staff member to improve teaching and learning

4 Faculty and staff members will have RISE cards to distribute to students who are modeling positive behavior - students will redeem cards for incentives

5 Two behavior paraprofessionals will be hired to provide support/consistency to students struggling with behavior in the general education setting.

6 Providing structured recess and zones with para training as necessary

Review your progress with your leadership team once each trimester.

Trimester Updates:	Date of Review	Comments
Trimester 1:		
Trimester 2:		
Trimester 3:		

Procedures for evaluating success in reaching this goal. What summative evidence will be used to show you reached this goal on the final report? Use the Tiered Fidelity Inventory for tier 1 and tier 2 to determine effectiveness of school-wide teams. Use the TFI walk-through tool three times a year to determine student and adult knowledge of school-wide rules and effective use of reward system. (80% of students know 66% of rules)

List Expense Here	Total	Salaries 100	*1.0725 NonCont *1.3134 Cont Employee Benefits 200	Purchased Professional & Tech Services 300	Other Purchased Services 500	Travel 580	Supplies and Materials 600	Property Including Equipment 700	Other 800
Prof-Educational Services									
Ryan Stream	\$2,000.00	\$2,000.00							
Conference attendance						\$4,000.00			
Sub Charges	\$7,000.00	\$7,000.00							
Teacher & Student Gen Supplies									
Books Lunch & Learn	\$2,000.00						\$2,000.00		
Meals & Fac Support	\$6,000.00						\$6,000.00		
PBIS Incentives	\$4,724.06						\$4,724.06		
Support Staff- Para Lunch & Learn Hrly Rate		\$400.00	\$100.00						
Extra Salaries- 11 Team Leader Stipend	\$11,997.91	\$9,135.00	\$2,862.91						
Extra Salaries- Head Husky Advisor 1st Tri	\$5,975.97	\$4,550.00	\$1,425.97						
Extra Salaries- Coach	\$8,011.74	\$6,100.00	\$1,911.74						
Extra Salaries- Head Husky Coor 1,2,3	\$591.03	\$450.00	\$141.03						
Extra Salaries- Biathlon	\$295.52	\$225.00	\$70.52						
Extra Salaries- Head Husky Coor 2&3	\$394.02	\$300.00	\$94.02						
Extra Salaries- Drama Stipend	\$2,955.15	\$2,250.00	\$705.15						
Extra Salaries- LCSW	\$24,954.60	\$19,000.00	\$5,954.60						
	\$0.00								
	\$0.00								
	\$0.00								
	\$0.00								
	\$0.00								
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	\$0.00								
Total Subcategories	\$81,400.00	\$51,410.00	\$13,265.94	\$0.00	\$0.00	\$4,000.00	\$12,724.06	\$0.00	\$0.00

Goal 1 Math- ACTION PLAN		
85% of students will make 1 years growth as assessed by the MAPS assessment from September to May 2024.		
Tasks/Activities		
<i>What specific tasks/activities will need to be done to help reach your goal?</i>		
Teams will develop scope and sequence based on the essential GVC skills		
Teachers will participate in 2 data dives to analyze their MAPS results and determine TIER 1 and Tier 2 adjustments		
Teachers and staff will participate in training to improve their teaching strategies		
Teams will participate in team coaching led by our instructional coach		
Guiding coalition will analyze school wide data and will contribute to school wide instructional decisions		
Review your progress with your evaluator once each trimester.		
Trimester Updates:	Date of Review	Comments
Trimester 1:		
Trimester 2:		
Trimester 3:		
Procedures for evaluation success in reaching this goal. What summative evidence will be used to show this activity is making a difference in student outcomes? MAPS growth measure or another benchmark tool as determined by school leadership team. Benchmark will be carried out three times per year and analyzed by data teams.		

Goal 2 SEL- ACTION PLAN

90 % of all students will be able to name 3 coping strategies when stressed or anxious measured by the end of year survey.

Tasks/Activities		
<i>What specific tasks/activities will need to be done to help reach your goal?</i>		
Fund our portion of a licensed clinical Social Work		
Team Leader stipends		
Books, Professional Development and subs		
Building level Sub to create continuity when teachers are gone		
Student Incentives		
SEL Speakers		
Lunch & Learn staff support		

Review your progress with your evaluator once each trimester.

Trimester Updates:	Date of Review	Comments
Trimester 1:		
Trimester 2:		
Trimester 3:		

Procedures for evaluation success in reaching this goal. What summative evidence will be used to show this activity is making a difference in student outcomes? Students will be given a pre and post survey on the coping strategies they use. They will self report favorite strategies. After students have been taught strategies, they will be able to use them and communicate effectively the level of effectiveness in specific situations. They will also be able to advocate for themselves in a clear and calm manner when talking to adults and other students.



TSSA Plan Report Elementary Schools



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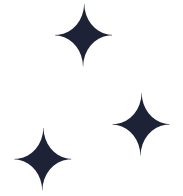
2022-2023

Century

Goal #1

The goal is to increase the number of kindergarten students reading at the end of year as measured by EOY Acadience data and benchmark assessments. The following goals have been set for kindergarten: 95% of the students will pass all 15 of the BPAST skills by the end of the year. 90% of the students will be on benchmark by the end of the year. Century will be extending the day for all kindergarten students who are not in full day by 30 minutes. This will be accomplished with extended reading para time, paid for with the funds allocated to this goal.

Final Report

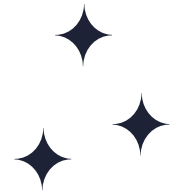


- Goal: 95% of Kindergarten students passing BPAST skills.
 - 97% of Century Kindergarten students passed BPAST skills.
- Goal: 90% of students will be on Benchmark as measured by the EOY Acadience Test.
 - 87% of students are on Benchmark.

Century

Goal #2

Final Report



K-5 Century students will demonstrate an increase in growth on the Acadience Pathways to Progress report BOY to EOY. K-3 is to have an 8% increase on the Acadience POP report. 4-5 is to have a 5% increase on the Acadience POP report.

Students scored the following:

- K 65%
- 1st 61%
- 2nd 64%
- 3rd 62%
- 4th 63%
- 5h 63%

We met our goals in grades K, and 3 this year, but not in the other 4 grades.

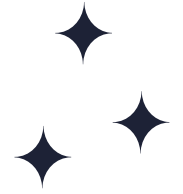
Discovery

Goal #1

The goal is increase the percentage of K-5 students, in each grade level, that demonstrate typical or above progress on the Acadience Pathways of Progress Report from BOY to MOY.

2022 MOY Pathways of Progress Goal:
Kindergarten 85% First grade 85% Second grade 75% Third grade 85% Fourth grade 75% Fifth grade 85%

Final Report



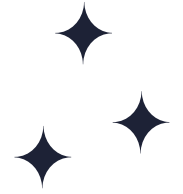
Kindergarten 85%, actual is 86%! First grade 85%, actual is 62% . Second grade 75%, actual is 61%. Third grade 85%, actual is 77%. Fourth grade 75%, actual is 53% Fifth grade 85%, actual is 70%.

We met our goal in kindergarten.

Fielding

Goal #1

Final Report



The goal is:
55% of Fielding students were at benchmark for accuracy on Acadience testing. Our goal is to increase this to 60% by the MOY 2023.

Students
Acadience Accuracy Report
2022-2023 MOY

1st Grade - 47%
2nd Grade - 45%
3rd Grade - 69%
4th Grade - 69%
5th Grade - 70%

Fielding Total - 60%
We increased our Acadience Accuracy by 5%
We achieved our school goal.

Fielding

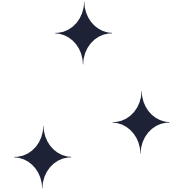
Goal #2

The goal is to decrease negative behavior incidents by 10% for the 2022-23 school year.

Behavior Incidents:

2021-22 - Office Referrals 48
Minor Incidents 44

Final Report



This year we are not on track to reach our goal. We have 56 office referrals and 42 minor incidents. Our teachers are much better about recording incidents in Educators handbook so we are able to track students more effectively. Even though the data doesn't reflect it, we feel our behavior has improved overall for the majority of our students. Our behavior aide has been very beneficial for our students and teachers.

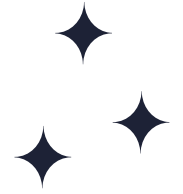
Behavior Incidents:

2022-23 - Office Referrals 56
Minor Incidents 42

Garland

Goal #1

Final Report



The goal is based on reading achievement based on Acadience/Dibels score. Our goal is to have the following percentages of students read on grade level according to the end of year acadience composite score:

- Kindergarten: 90%
- First Grade: 80%
- Second Grade: 80%
- Third Grade: 85%
- Fourth Grade: 87%
- Fifth Grade: 87%.
- Overall goal for the school is 85%.

Met Goal?

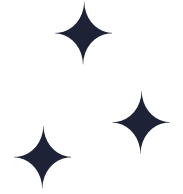
Kindergarten = 80%	No
1st Grade = 67%	No
2nd Grade = 70%	No
3rd Grade = 80%	No
4th Grade = 86%	No
5th Grade = 82 %	No

Though none of our grades achieved their goal for the year, 85% of our students were typical or higher in their Pathway of Progress (568/669 students).

Garland

Goal #2

Final Report



The goal is We will continue implementing our tier 3 program. Our tier 3 classroom/program will address only math and reading skills. The goal is to have each student that enters the tier 3 program to receive reading help, make at least one level of improvement in reading per the BOY and EOY Acadience composite scores. For example, to move from red to yellow. If they are identified and assigned to receive math services, the goal will be to have them advance and make adequate progress. At the beginning of the school year, all Garland students will be given a math skills screener that will be developed by the committee. The screener will be used to help identify students for the program. The screener will be administered at BOY, MOY and EOY. The screener will assess students on BELS skills from each prior grade level. As an example, a student in 3rd grade will take a test which includes BELS items from grades K-2. Adequate progress will be determined based on the needs of the individual student. Individual math goals will be set for that student, similar to an IEP for a SPED student. The tier 3 classroom will be run similar to a resource classroom. Two paras will be in the tier 3 classroom all day. They will be trained and supervised by the instructional coaches. They will be assigned to work with specific tier 3 students according to their needs.

76% of Garland Elementary students made typical or higher growth (509/669).

Our Tier 2 and Tier 3 programs appear to be working.

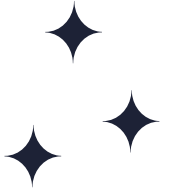
Total Students Below Typical Growth = **160/669**. Of those **160** students making below typical growth, 68 are on grade level.

Our interventions are working. *We need to spend a little more focus on ensuring our high kids are challenged.*

Golden Spike

Goal #1

Final Report



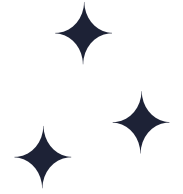
We will increase the percentage of students scoring benchmark by 3% from the **MOY** to **EOY** Acadience marking periods.

2022-2023	BOY	MOY	EOY	% +/-
Kindergarten	53%	91%	79%	-12%
First	65%	64%	65%	+1%
Second	75%	68%	71%	+3%
Third	67%	69%	75%	+6%
Fourth	72%	77%	77%	+0%
Fifth	60%	72%	70%	-2%

Lake View

Goal #1

Final Report



The goal is

The 2021-2022 MOY report showed x% typical progress on the Acadience Pathway to Progress Report. The goal is to increase to y% for the 2022-2023 MOY Report. The goal is to increase by 3% at each grade level.

- K- 49% to 52%
- 1 - 67% to 70%
- 2 - 64% to 67%
- 3 - 48% to 51%
- 4 - 71% to 74%
- 5 - 72% to 75%

Students scored the following:

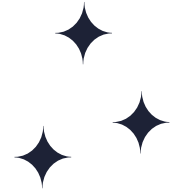
- K 65%
- 1st 61%
- 2nd 64%
- 3rd 62%
- 4th 63%
- 5h 63%

We met our goals in grades K, and 3 this year, but not in the other 4 grades.

Lake View

Goal #2

Final Report



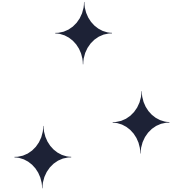
The goal is **Lake View will show an increase in positive behaviors to allow more time spent on academic progress.** Lake View will focus on a school wide behavior plan. This plan will focus on tier 1 instruction with tier 2 and 3 interventions as needed. It will be developed by the teachers and implemented school wide. This will decrease the time spent by teachers dealing with behavioral incidents in the classroom thus increasing the academic time available in the classroom. We will also incorporate the Second Steps program. This social-emotional behavior program will be led by the school counselor and supported by all teachers and staff in the school. Digital Citizenship is also an important component needed to help us reach our goal.

Students were introduced to a school wide behavior plan created by teachers
https://drive.google.com/drive/folders/1wtDv6-iBYSBGKqiJ7rCDxr_d1ZfeFZw8?usp=sharing
Teachers entered data in Educator's Handbook. During the year, there were 265 Office referrals.
Second Steps was incorporated regularly.

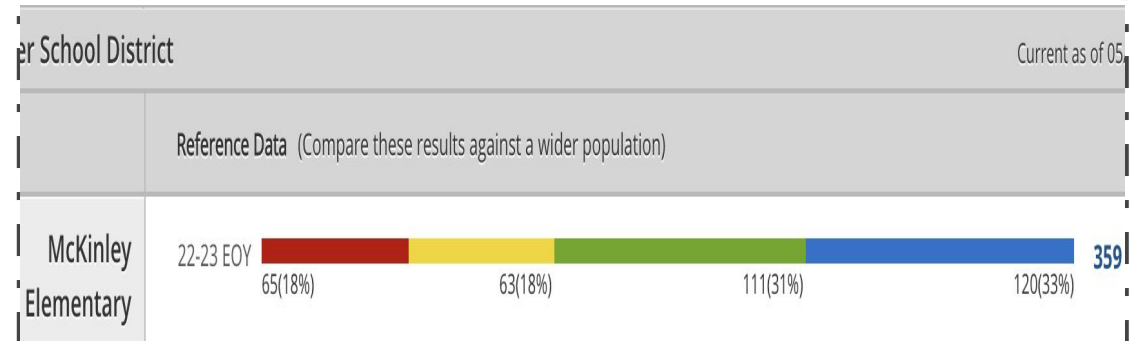
McKinley

Goal #1

Final Report



We will continue the work on accuracy this year. Our goal is that each grade level 2nd-5th will increase accuracy rates. As measured on progress monitoring and running records for accuracy, at mid year, and end of year on Acadience testing results. McKinley Elementary will have an accuracy proficiency at or above 58% at the end of the school year, including the results from 2nd-5th grades.



We surpassed our goal! 64% of students in 2nd - 5th grade had an accuracy proficiency at or above grade level!

McKinley



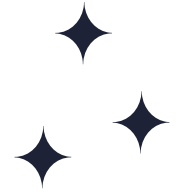
Goal #2

Final Report

We will reduce our office behavior referrals by 20% from the previous school year referral rate by using SEL techniques, in class calming corners, Playworks recess zones, McKinley way procedures, and Leader In Me habits for making good choices. Continued from previous year, utilizing office referrals on educator handbook

This year there were a total of 83 office referrals. This is down 31% from last year. We also created [school wide behavior expectations](#) which will be implemented this upcoming school year. Data was gathered from parents, students, teachers, and support staff to identify the behaviors we want to guarantee all students learn at McKinley.

North Park



Goal #1

Final Report

We will increase the percentage of students in grades K-5, showing typical, above typical, and well-above typical growth by 3% from BOY to MOY according to Acadience benchmark data.

**The Final Report data shows MOY to EOY, since pathways of progress growth is not available for the BOY.*

Students at or above typical progress
(Composite scores):

MOY

K=67%

1=65%

2=66%

3=82%

4=76%

5=69%

EOY

K= 64%

1=72%

2=67%

3=85%

4=74%

5=61%

Growth:

K=-3% 4=-2%

1=+7% 5=-8%

2=+1%

3=+3%

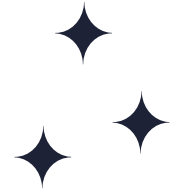
*Met the goal in 1st/3rd

Three Mile

Goal #1

For the 2022-2023 School year, our goal is 92% of our students will be proficient, or show typical or above typical progress on the Acadience Assessment as a school.

Final Report



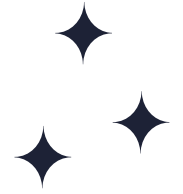
We had great growth at Three Mile Creek, however we did not make the goal of having 92% of all students testing proficient according to Acadience or showing typical or above progress. 80% of all students either tested proficient or had typical or above growth.

Three Mile

Goal #2

For the 2022-2023 School year, our goal is 87% of students will score proficient or meet the student growth index on the HMH Math Growth measure.

Final Report



According to the HMH growth measure, only 70.3% of all students scored proficient. We did not meet the 87% that we were hoping for.

Willard

Goal #1

90% of Willard Kindergarteners will be on grade level or above on the 2022-23 EOY Reading Acadience Assessment Composite score.

Willard School will increase the percentage of first grade students proficient on the 2022-23 Reading Acadience composite score by 10% from BOY to EOY.

Final Report



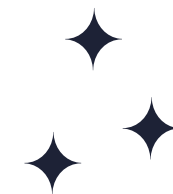
100% of our Kindergarteners scored on grade level or above on the 2022-23 EOY Reading Acadience Assessment Composite score! We met our goal!

Willard School first graders came to first grade at 88% proficient on the Reading Acadience BOY score. We maintained this high level of proficiency at 88% at the end of the school year. We did not meet our goal of increasing by 10%.

Willard

Goal #2

Final Report



At the end of the 2022-2023 school year, 80% of Willard first grade students will have typical or better growth in mathematics proficiency as measured by Pathways of Progress in the Acadience Math end of year assessment.

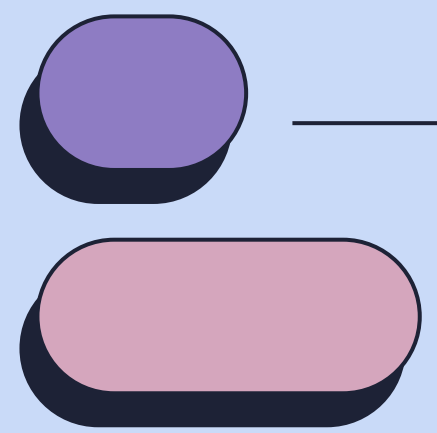
Willard first graders had 94% of students with typical or better growth in mathematics proficiency as measured by Pathways of Progress! We met our math goal.



TSSA Plan Report Western Schools



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2022-2023

Grouse Creek



Goal #1

Final Report

The goal is:

50% students K-6 will increase or maintain benchmark on Acadience composite. Those not making progress will have a 30 point gain from BOY to MOY on the composite score. 50% students K-6 will show typical or above growth using PathWays to Progress BOY to MOY.

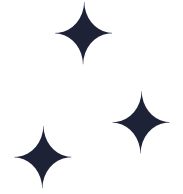
40% students K-6 will increase or maintain benchmark on Acadience composite.
0% of those not making progress will have a 30 point gain from BOY to MOY.
40% of students showed typical or above growth on the pathways.

1st- 0% met goals
2nd- 100% met goals
3rd- 100% met goals
4th- 0% met goals

Park Valley

Goal #1

Final Report



The goal is 85% of Park Valley students grades k-6 will maintain grade level benchmark on Acadience composite. 85% of Park Valley students not making benchmark will have typical or above growth according to Pathways of Progress as measured by the Acadience benchmark when taken in the spring of 2023.

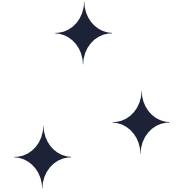
87% of students K-6 achieved grade level or higher on the acadience composite at MOY.

65% of students had typical or above growth using the pathways of progress.

Breakdown by Class

Grade	% at benchmark	% at typical or above
K	100%	100%
1	50%	25%
2	100%	100%
3	100%	100%
4	50%	100%
5	100%	33%
6	100%	60%

Snowville



Goal #1

Final Report

The goal is 50% students K-5 will increase or maintain benchmark on Acadience composite. Those not making progress will have a 30 point gain from B0Y to M0Y on the composite score. 50% students K-5 will show growth using PathWays to Progress B0Y to M0Y.

83% of students K-6 achieved grade level or higher on the acadience composite at M0Y.
70% of students had a 30 point gain from B0Y to M0Y.
65% of students had typical or above growth using the pathways of progress.

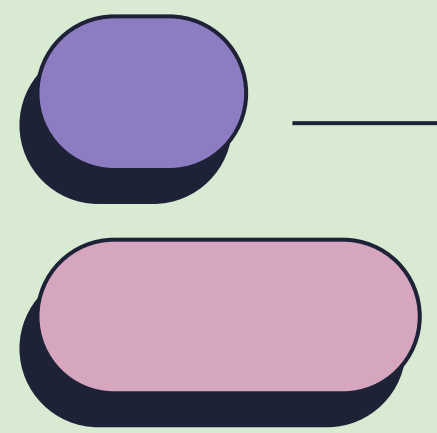
Breakdown by Class

Grade	% at benchmark	% having 30 point gain	% at typical or higher growth
K	100%	100%	50%
1	83%	67%	50%
2	100%	100%	100%
3	66%	66%	33%
4	100%	60%	60%
5	75%	75%	100%



TSSA Plan Report Secondary Schools

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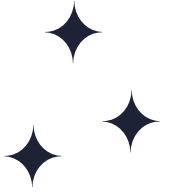


2022-2023

Sunrise High School

Goal #1

Final Report



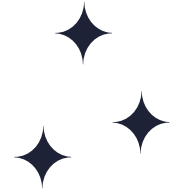
The goal is
Hire a full time para to mentor junior students. The cost to hire a para exceeds the amount given, so the remainder will need to be paid through other funds.

Students: We hired Jessica Grant as a full time Mentor for one of our junior pods. She is one of the 5 mentors that we have hired to help students.

Bear River High

Goal #1

Final Report



The goal is to purchase software licenses for our students and teachers to maximize our intervention time. At BRHS we recognize that student attendance and behavior impact student achievement. To improve behavior and attendance we will develop and implement a PBIS plan, provide incentives for positive results, and give away swag to build camaraderie and unity. Students who fail courses, need to get back on track. Part of this includes providing a summer school opportunity. Lastly, teachers are our front-line offense and defense. In an effort to build their capacity and skills, we have hired an instructional coach to support them in these efforts.

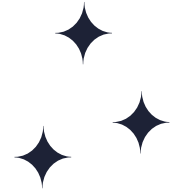
Students

- Edficiency software purchased for Claw Time
- PBIS plan and rewards purchased
 - Rewarding students who attend class and Claw Time regularly
- Hired Kelbie Jackson as our Instructional Coach - one of the best hires we've ever made
- Summer School - 2 coordinators and 2 weeks of opportunity for students
 - 16.25 credits recovered
 - 68 students involved
- Team Coach - support and strengthen PLCs and Instructional Coach

Bear River High

Goal #2

Final Report



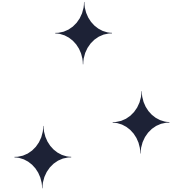
The goal is improve teachers and their skills and abilities so they will be better prepared to support, teach, and train the students they interact with every day. This will be done through Lunch and Learns, ability to attend conferences and trainings outside of school, substitute to observe other teachers and classrooms, and outside coaches to continue to build and strengthen our PLC teams.

- Building teachers to better support students
- Building teachers through monthly Lunch and Learn - building skills, connections, and relationships
 - Building teachers through additional conferences, trainings and workshops outside of the school and district.
 - Allowing teachers time to observe other teachers and classrooms through paying for substitutes.

Bear River Middle School

Goal #1

Final Report



By the end of the 2022-23 school year, 80% of students at BRMS will show projected growth as measured by the reading, language and math of the Measures of Academic Progress Assessment.

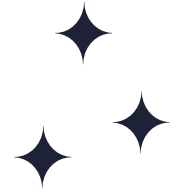
- Overall met projected Growth 8th Math: 61.2%
- Overall met projected growth 8th Lang: 62.5%
- Overall met projected growth 8th Read: 44.3%
- Overall met projected growth 9th Math: 65.4%
- Overall met projected growth 9th Read: 25.6%
- Achievement 8th Read: 50.6% (over half above national average); Achievement 8th Math: 56.6%; Achievement 9th Read: 50.1%; Achievement 9th Math: 67.9%

While we did not achieve our goal, we saw strong growth in math and language usage; strong achievement in math; average achievement in reading; and below average growth in reading. These results are interesting and we are examining strategies to encourage students to do their best on these end of year assessments. Judging from the growth and achievement in math and language, we do not believe students did not grow in reading. We will need to address some academic endurance in future school years.

Harris Intermediate

Goal #1

Final Report



85% of students will make 1 years growth as assessed by the MAPS assessment from September to May 2023.

Our school made amazing growth on Maps, on our 3-5 year goal:

- 70% of our students in 6th & 7th made one years growth in Math
- 70% of our students in 6th & 7th made one years growth in ELA

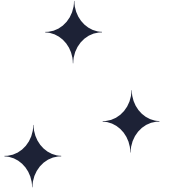
Our school funded and participated in this goal through the following areas:

- Teams developed scope and sequence based on the essential GVC skills
- Teachers participated in 2 data dives to analyze their January and May MAPS results, and determined TIER 1 and Tier 2 adjustments
- Teachers and staff participated in trainings to improve their teaching strategies
- Teams participated in team coaching led by our instructional coach
- Guiding coalition analyzed school wide data and made school wide instructional decisions accordingly.

Harris Intermediate

Goal #2

Final Report



90 % of all students will be able to name 3 coping strategies when stressed or anxious measured by the end of year survey.

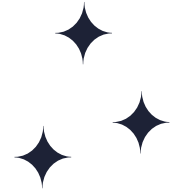
Our school made amazing growth, 94% of our students met this goal. We supported this goal by using our funds to:

- Fund our portion of a licensed clinical Social Work
- Team Leader stipends
- Books, Professional Development and subs
- Building level Sub to create continuity when teachers were gone
- Student & faculty Incentives
- SEL Speakers
- Lunch & Learn staff support

Box Elder High

Goal #1

Final Report



Box Elder High School will reduce the number of students who are credit deficit by 10% from August 2022 to June 2023.

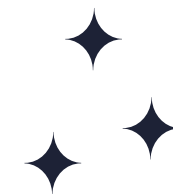
- Paid salary for the Online Lab Teacher who will run the credit recovery class during the school year.
- Paid teachers to help with projects that will help students stay engaged and connected to school such as testing, graduation, Dance Company, and Hope Squad. These activities will help students connect with our school and feel a sense of belonging.
- Paid for Edgenuity licenses. (The online program we will use to recover credit.)
- Purchased digital display boards to replace outdated ones.
- Purchased Atomic Quiz for Canvas (Help teachers provide multiple assessments for interventions)

We started the year with 9.58% of students credit deficient. We are currently at 2.13%. We will track our numbers at the end of the year and after summer school as well.

Box Elder Middle School

Goal #1

Final Report



Box Elder Middle School will have a 5% increase in proficiency in each academic area.

Map test data:

- Math CGP (Conditional Growth Percentile): 62
- Reading CGP (Conditional Growth Percentile): 45

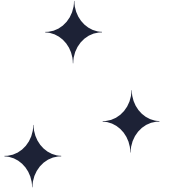
Average number of students proficient by subject area

Earth Science	8th Math	9th ELA
19-20= 66.41%	18-19= 75.5%	20-21=74%
21-22=83.64%	19-20= 93%	21-22=74%
22-23= 85.12%	21-22= 92.26%	22-23=79.6%
8th Science	22-23=93.25%	History
20-21=94%	9th Math	20-21=92.06%
21-22=95.94%	18-19= 89.06%	21-22=91.7%
22-23=88.3%	19-20=79.77%	22-23=95.18%
Geography	20-21= 92.42%	PE
18-19=76.27%	21-22= 93.92%	21-22=83.67%
20-21=70.99%	22-23=93.06%	22-23=87.27%
21-22=74.23%	8th ELA	
22-23=87.88%	21-22=87.14%	
	22-23=91.6%	

Box Elder Middle School

Goal #2

Final Report



Box Elder Middle School will decrease office referrals by 5%.

2021-2022 2457 total office referrals

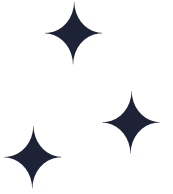
2022-2023 2356 total office referrals

A 4.2% decrease

Young Intermediate

Goal #1

Final Report



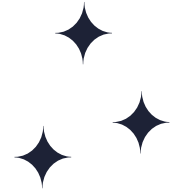
Goal 1- Additional Counseling Support for Students - ACYI will increase student access to counseling support by hiring an additional counselor to be a third member of the Counseling Team. The counselor will provide students with academic guidance and intervention, social-emotional support, crisis management, etc. The ultimate goal is to increase the number of students that receive counseling-level support and resources by 30% during the 2023-2024 school year when compared to data from the 2018-2019 school year.

ACYI continues to pay for 50% of our third counselor from the TSSA budget. This has increased student access to counseling services by 50% over the previous years when there were only 2 counselors. It has also increased the counselor's presence in classrooms delivering the Social Emotional Learning Curriculum. This goal was met.

Young Intermediate

Goal #2

Final Report



TSSA Goal 2: ACYI will continue with the implementation of a school wide behavior program that was started in the 2019-2020 school year. With the implementation, teachers will receive ongoing coaching and professional development for addressing student behavior in various settings as well as procedures for referral of students to receive additional behavioral support. There will be consistency throughout the school based on a schedule of skills to be taught. ACYI will continue with the PBIS model of RISE (Respect, Safety, Engagement) where students will learn and understand how each of those look and sound. ACYI will implement a schedule of adequate supervision in the common areas and hallways and address concerns with consistency. Staff members will have opportunities for classroom management and restorative discipline professional development and training in the Big 8 with classroom model teachers. Through the implementation of this type of behavioral support program, ACYI will reduce the number of negative office referrals by 20% through the 2021-2022 school year when compared to data from the 2019-2020 school year.

ACYI has accomplished the following:

- Hired 2 behavior support aides to help monitor students identified as needing tier 3 behavior support.
- Continued the consistency of the RISE model of positive behavior instruction, with Tier 1 teaching in classroom, posting of signs throughout the school and structure of Tier 2 and Tier 3 discussions
- A schedule of supervision and student report by teachers throughout the day in the hallways and common areas.
- Distributed thousands of RISE cards and Hero Points to students to reward students for positive behavior



TSSA Plan Report School District Support



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2022-2023

Box Elder School District



Goal #1

Goal #2

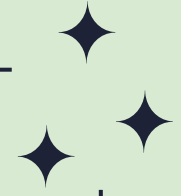
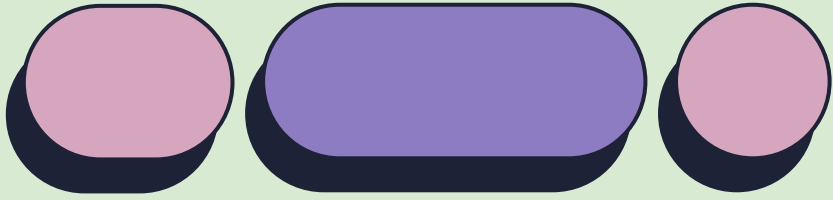
Teacher Recruitment and retention.

Funds allocated to each building to ensure student performance and academic achievement with additional resources for special education support to be provided in each school.

Box Elder School District

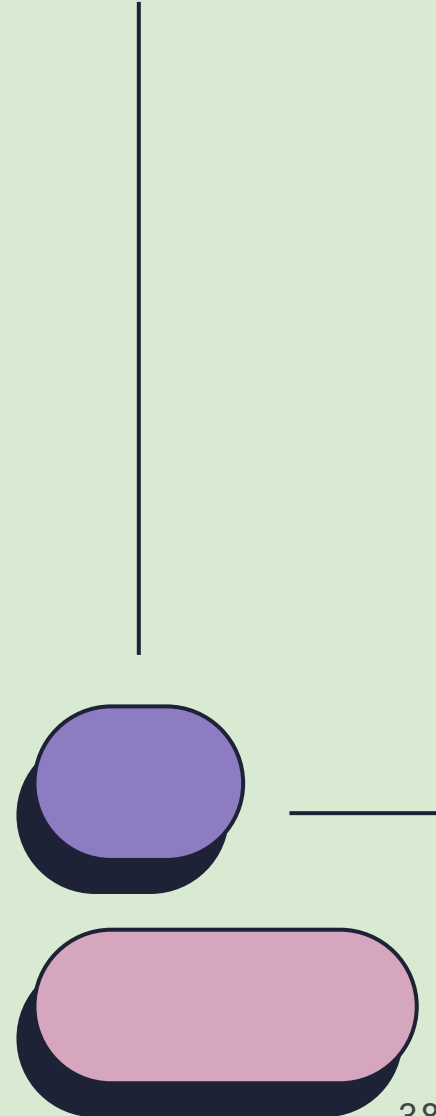


53G-7-1304	Allocated	\$2,853,267.54									
Foothill 442, \$54526			\$0								
Mountain View 295, \$30385			\$0								
School	Enrollment	Allocation	Total	Salaries 100	Employee Benefits 200	Purchased Professional & Tech Services 300	Other Purchased Services 500	Travel 580	Supplies and Materials 600	Property Including Equipment 700	Other 800
BEHS	1516	\$156,148	\$116,081	\$49,157	\$15,405	\$13,850		\$3,000	\$34,669		
BEMS	1129	\$116,287	\$95,016	\$69,115	\$12,900			\$3,000	\$10,000		
BRHS	1127	\$116,081	\$116,081	\$47,938	\$15,024	\$18,450			\$34,669		
BRMS	894	\$92,082	\$92,082	\$6,000	\$1,800				\$84,282		
Sunrise	126	\$12,978	\$12,978	\$9,881	\$3,097						
Young	1113	\$114,639	\$114,639	\$87,284	\$25,555				\$1,800		
Harris	819	\$84,357	\$84,357	\$38,145	\$10,955	\$20,757			\$14,500		
Century	499	\$51,397	\$51,397	\$42,890	\$3,110	\$5,000			\$397		
Discovery	507	\$52,221	\$52,221	\$32,380	\$13,091	\$1,250			\$5,500		
Fielding	533	\$54,899	\$54,899	\$44,364	\$4,535				\$6,000		
Garland	681	\$70,143	\$70,143	\$65,100	\$5,043						
Golden Spike	737	\$75,911.00	\$75,911	\$61,657.00	\$4,500.00				\$9,754.00		
Grouse Creek	8	\$824	\$824			\$100			\$724		
Lake View	590	\$60,770	\$60,770	\$46,870	\$7,380				\$4,020		\$2,500
McKinley	547	\$56,341	\$56,783	\$48,891	\$4,154	\$3,738					
North Park	517	\$53,251	\$53,251	\$31,670	\$2,330	\$15,895			\$3,356		
Three Mile	573	\$59,019	\$58,850	\$53,075	\$4,809						\$966
Willard	260	\$26,780	\$26,780	\$24,715	\$2,065						
Park Valley	32	\$3,296	\$3,296	\$2,361	\$739	\$100			\$96		
Snowville	32	\$3,296	\$3,296	\$1,598	\$477	\$100			\$1,121		
Special Education	30%	\$855,980.26	\$855,980.26	\$701,904.00	\$154,076.26						
BE Salary Allocation	25%	\$713,316.89	\$713,316.89	\$489,763.38	\$223,553.51						
Salary Stipends				\$57,891.00	\$26,424.49						
Total Allocated	12,241	\$2,830,017.15	\$0.00								
Total Subcategories			\$2,853,267	\$2,012,650	\$541,024	\$79,240	\$0	\$6,000	\$210,888	\$0	\$3,466



Thank you!

Do you have any questions?



Recommendation to approve 2023-2024 Early Learning Plan

Submitted by: Heidi Jo West, Assistant Superintendent Elementary Teaching and Learning

Recommendation:

It is recommended that the Box Elder School District Board of Education approve the 2023-2024 Early Learning Plan.

Recommended Motion:

I move that the BESD Board of Education approve the 2023-2024 Early Learning Plan.

Background:

Annual Submission

Policy Implications:

This action will have no policy implications.

Financial Implications:

There are no known negative consequences.

Staff Implications:

NA at the district level.



EARLY LEARNING PLAN 2023-2024

LEA Name: Box Elder School District

Date of Expected Local Board Approval: August 9, 2023

Directions:

- *To support LEAs in successful completion of this plan, a Look Fors Document has been created and can be found here:*
<https://docs.google.com/document/d/1TB91xNYFzQs-t5cO1sPhmjz5Pmcehr0I/edit?usp=sharing&oid=111364743146836537372&rtpof=true&sd=true>
- *Submission of an Early Learning Plan (sections A, B, and C) is required for each LEA regardless of applying for funding.*

Funds Being Applied for: *Check all that apply. (Estimated Funding and Matching Amounts)*

X Early Literacy Program Funds

DISTRICT ONLY - Matching Funds:

Program	Amount Matching	Levy Type
X Low Income Program	\$322,652	Board local levy
X Guarantee Program	\$288,060	Board local levy

Submission of Early Learning Plan: Pathways to Early Learning Program (ELP) Plan Submission and Approval

- Submission on or before August 1st: For ELP **preapproval**, submit the following to earlylearning@schools.utah.gov **by August 1st.**
 - ELP Plan as a WORD document
- Submission after August 1st: For ELP **final approval**, submit the following in [Utah Grants](#) **no later than September 1st by 5 p.m.**

- Early Literacy budget,
- Final ELP plan (as an attachment),
- Local board minutes (as an attachment)
- Goals must be submitted into the [Data Gateway - Early Literacy Page](#) **no later than September 1st by 5 p.m.**

SECTION A: EARLY LITERACY

1. List your evidence-informed core curriculum program(s) for grades K-3 literacy in the following areas:

**SB 127: Districts and charters are required to provide instructional materials that are evidence-informed for core instruction and evidence-based for intervention and supplemental instruction.*

Core Area	*Evidence-Informed Curriculum(s) (defined in SB 127 as: (i) is developed using high-quality research outside of a controlled setting in the given field, and (ii) includes strategies and activities with a strong scientific basis for use)	
	General Education	Special Education
Phonological Awareness	Superkids (K-2 nd), Heggerty	Heggerty
Phonics	Superkids (K-2 nd), Wonders (3 rd), 95% Multisyllabic (3 rd)	Reading for All Learners, SIPPS, 95%, Sound Partners
Fluency	Superkids (K-2 nd), Wonders (3 rd)	Read Naturally
Vocabulary	Superkids (K-2 nd), Wonders (3 rd)	95% Vocabulary Surge (3 rd)
Comprehension	Superkids (K-2 nd), Wonders (3 rd)	Reading for All Learners, Read Naturally
Oral Language	Superkids (K-2 nd), Wonders (3 rd)	Story Champs
Writing	Superkids (K-2 nd), Wonders (3 rd)	Step Up to Writing, SRA

2. List the assessments used in K-3 literacy for each section below.

**SB 127: If Acadience Reading or a supplemental reading assessment indicates a student lacks competency in a reading skill or is behind other students in the student's grade in acquiring a reading skill, the school district or charter school is required to administer diagnostic assessments to the student to target interventions to meet students' individual needs.*

Screeners(s): Acadience Reading

Diagnostic(s): 95% Phonological Awareness Screening Inventory (PASI), 95% Phonics Screening Inventory (PSI), SIPPS Placement Assessment

**Defined in SB 127: "Diagnostic assessment" means an assessment that measures key literacy skills, including phonemic awareness, sound-symbol recognition, alphabet knowledge, decoding and encoding skills, and comprehension, to determine a student's specific strengths and weaknesses in a skill area.*

Progress Monitoring: Acadience Reading Progress Monitoring, 95% End of Lesson Assessments, SIPPS Mastery Tests

**SB 127: Districts and charters are required to administer formative assessments and progress monitoring at recommended levels for the benchmark assessment to measure the success of the focused intervention;*

3. List your K-3 tier 2 and tier 3 evidence-based literacy curriculum programs and/or strategies and answer the question below.

**SB 127: Districts and charters are required to provide instructional materials that are evidence-informed for core instruction and evidence-based for intervention and supplemental instruction.*

**Evidence-based is defined in SB 127 as: means that a strategy demonstrates a statistically significant effect, of at least a 0.40 effect size, on improving student outcomes based on: (i) strong evidence from at least one well-designed and well-implemented experimental study or (ii) moderate evidence from at least one well-designed and well-implemented quasi-experimental study.*

Tier 2 Evidence-based Curriculum Program(s) and/or strategies:

95% Phonological Awareness Lessons, Heggerty, 95% Phonics Lesson Library, Sound Partners Explicit phonological awareness, phonics and/or fluency instruction in small groups with the classroom teacher or paraprofessional for 20-30 minutes, 4-5 days per week and progress monitor every 2 weeks.

Tier 3 Evidence-based Curriculum Program(s) and/or strategies:

95% Phonological Awareness Lessons, 95% Phonics Lesson Library, Sound Partners, SIPPS Explicit phonological awareness, phonics and/or fluency instruction in small groups with the classroom teacher or paraprofessional for an additional 30 minutes, 4 days per week and progress monitor every week.

Briefly describe how you ensure intervention is aligned to students' needs?

Teachers use data results from the PSI to determine which phonics skills are lacking and create Tier 2 intervention groups to provide appropriate instruction to fill these gaps. Similarly, the PASI is utilized to determine skills needed for Phonemic Awareness.

SECTION B: EARLY MATHEMATICS

1. What evidence-based curriculum is being used in tier 1 core instruction for K-3 mathematics?

HMH Into Math

2. Describe how the following mathematical components are incorporated in tier 1 instruction in grades K-3.

Mathematical Components	Evidence-based Strategies
<p>Conceptual Understanding: the comprehension and connection of concepts, operations, and relations.</p>	<p>In grades K-3, a learning arc exists across units and modules, ensuring that a strong foundation of conceptual understanding is built before students learn mathematical procedures and develop fluency. Three types of lessons, each with a different purpose, help teachers know where they are in the arc of instruction. Build Understanding lessons ensure that a strong foundation of conceptual understanding exists before students learn procedures and efficient algorithms and develop fluency. The activities within Into Math provide students with opportunities to model with mathematics, use appropriate tools, reason abstractly and quantitatively, analyze patterns and structures, and make conjectures.</p>
<p>Procedural Fluency: the meaningful, flexible, accurate, and efficient use of procedures to solve problems.</p>	<p>As mentioned above, Into Math balances conceptual understanding, procedural fluency, and rigorous application. The unique learning arc, a purposeful progression from conceptual to procedural with application throughout, ensures students grasp concepts before they move on to specific procedures. Build Procedural Fluency from Conceptual Understanding: Build Understanding lessons ensure that a strong foundation of conceptual understanding exists before students learn procedures and efficient algorithms and develop fluency. The Apply and Practice lessons focus on strengthening students' procedural skills. These lessons ensure students understand the steps in a procedure and the types of problems for which the procedure can be used. With their understanding of the concept and knowledge of multiple viable strategies, students work on the Step It Out tasks. Students apply their knowledge and build fluency with the On My Own problems and More Practice/Homework. Additional opportunities for rigorous application can be found in the More Practice pages (Guide to Differentiated Instruction), in the Standards Practice pages (Getting Ready for FSA), in the Performance Tasks (Assessment Guide), and in the Games and STEM Projects.</p>

<p>Strategic and Adaptive Mathematical Thinking: the ability to formulate, represent, and solve mathematical problems with the capacity to justify the logic used to arrive at the solution.</p>	<p>Into Math challenges every student through carefully crafted tasks that have a low floor and a high ceiling, frequent formative assessment opportunities, and a range of differentiated resources. Critical thinking skills are developed through full and consistent integration of the Standards for Mathematical Practice in every lesson.</p> <p>An example of this strategy can be found by examining the Connect Concepts and Skills lesson. These lessons focus on MP.7 (Look for and make use of structure) and MP.8 (Look for and express regularity in repeated reasoning) where students connect understanding they have developed with more efficient procedures. These practices help students explain and justify the procedures they use along with MP.4 (Model with Mathematics) when students are connecting their understanding to a procedure.</p> <p>In addition, Step It Up prompts encourage students to analyze solution methods, explain concepts in their own words, construct arguments, justify their own reasoning, and critique the reasoning of others.</p>
<p>Productive Disposition: the ability to see mathematics as useful and worthwhile while exercising a steady effort to learn mathematics.</p>	<p>Build Conceptual Understanding lessons always include Spark Your Learning, a small-group productive perseverance task, and are paired with MP.1 (Make sense of problems and persevere in solving them), MP.3 (Construct viable arguments and critique the reasoning of others), and MP.5 (Use appropriate tools strategically).</p> <p>Spark Your Learning tasks are carefully crafted to help students have an “Aha!” moment that builds understanding. Strategies for perseverance, written in conjunction with the Mindset Works organization, are embedded throughout.</p> <p>Into Math was carefully designed to prepare students for college and careers. Real-world and rigorous tasks, including many with a STEM focus, engage students and help them see the relevance of mathematics in their lives. A quick flip through the Student Edition and other student materials reveals tasks and problem scenarios based on science, social studies, health, art, technology, and engineering. A table with specific examples of applications across content areas is available with the online correlations. Unit Openers focus on a career, providing great examples of how math and perseverance are relevant across disciplines.</p>

3. Briefly discuss how mathematics assessments (screeners, diagnostics, and progress monitoring) are used to make instructional decisions and how they are used to ensure that instruction and interventions are aligned to students’ learning needs.

We look at Acadience Math benchmarks to identify which students need additional assessments to determine the educational needs of students. Teachers use a data protocol to look at student results and identify student deficits, determine who needs Tier 2 support and what teachers can do to adjust their Tier 1 instruction.

Teachers administer common formative assessments (CFAs) that guide their Tier 1 instruction.

Based on the data from the CFA, the student is placed in Tier 2 support.

Students who are below benchmark on Acadience Math are progress monitored every 1-2 weeks to determine if the interventions are working.

4. List your K-3 tier 2 and tier 3 mathematics intervention programs/strategies and answer the question below.

Tier 2 Intervention Program(s)/strategies:

Reflex, Frax, iReady (Title One Schools)

Small group reteach based on the identification of deficit skills and progress monitoring.

Tier 3 Intervention Program(s)/strategies:

Reflex, Frax, iReady (Title One Schools)

Students receive instruction in small groups with increased intensity, frequency, duration, and our most qualified instructors. We ensure students receive instruction to make academic gains in areas of significant deficits.

Briefly describe how you ensure intervention is aligned to students' needs?

Based on the outcomes of the Acadience Math screener and additional diagnostic assessments given for each student, collaborative teacher teams meet to determine instructional groups and programs based on student needs.

SECTION C: LOCAL GOALS

Goals must be measurable, address current performance gaps in student literacy and math data, and include specific strategies for improving outcomes.

Videos to support goal writing: [Analyzing Data and Identifying Areas of Need](#) and [Writing Goals](#)

Goal Sentence Frame:

By [date], [who is responsible] will [what will change and by how much--measurable] by [how--which evidence-based strategy(ies) will be used] to [why—for what purpose].

1. Early Literacy Goal (*required*)

By May 31, 2024, Box Elder School District will increase the percentage of first-grade students scoring at or above benchmark on their Acadience Reading Composite score by 13% from BOY to EOY by providing coaching and feedback to all first-grade teachers on Tier 1 and 2 programs to increase teacher effectiveness, student reading time, and the number of students proficient in reading.

2. Early Mathematics Goal *(required)*

By May 31, 2024, Box Elder School District will increase the percentage of third-grade students scoring at or above benchmark on the Acadience Math composite score by 22% from BOY to EOY by providing coaching and feedback to third-grade teachers on Tier 1 and 2 programs to increase teacher effectiveness, student response time, and the number of students proficient in math.

3. Early Literacy or Mathematics Goal *(required)*

Literacy Goal

Mathematics Goal

By May 31, 2024, Box Elder School District will increase the percentage of second-grade students scoring at or above benchmark on the Acadience Reading composite score by 5% from BOY to EOY by providing coaching and feedback to all 2nd grade teachers on Tier 1 and 2 programs to increase teacher effectiveness, student reading time, and the number of students proficient in reading.

General Assurances: *Check the box below.*

The LEA assures that it is in compliance with State Code [53F-2-503](#), [53E-4-307.5](#), [53G-7-218](#), [53E-3-521](#) and Utah Board Rule [R277-406](#) applicable to this program.

By submitting this form, I certify the information I provided on and in connection to this application is true, accurate and complete. I also understand that any false statements on this application I file with the Utah State Board of Education may be grounds for disqualification for Early Literacy Program funds.

Grouse Creek Update

3-14-23

A dark blue diagonal graphic that starts from the bottom left corner and extends towards the top right corner, covering the lower half of the page.



Front Entrance, Roadside view



Front East view



East view



West view



Restroom



Gym cleared out for abatement

Timeframe

Gym Remodel

- Abatement 1-2 wk
- Lighting
- Paint
- New transformer is on backorder
- Finishes inside
- Landscape and playground

Grouse Creek Update

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MONTHLY FINANCIAL REPORT

May 31, 2023

	ENDING MAY 2023	2022-23	2022-23	Currt Bud vs Actual	Prev Bud vs Actual	2021-22	2021-22
	Description	Revised	YTD	%	%	YTD	Actual
	Percent of Year completed to date			91.67%	91.67%		
	Percent of 9 month contract complete			100.00%	100.00%		
1	GENERAL FUND (M&O) FUND (10)						
2							
3	REVENUE:						
4	Local						
5	Property	26,650,444	26,405,538	99.1%	92.8%	24,614,600	26,535,851
6	Tuitions	350,000	235,528	67.3%	72.7%	363,338	500,000
7	Inv Earnings	225,000	1,011,239	449.4%	102.8%	205,558	200,000
8	Indir. Costs-SL	950,000		0.0%		0	825,000
9	Rental Fees/Building/Fie	90,000	11,093	12.3%	94.3%	80,114	85,000
10	Other	1,450,000	1,170,874	80.7%	88.2%	1,146,588	1,300,000
11	State	93,550,472	78,191,186	83.6%	82.1%	67,799,745	82,540,892
12	Federal	8,500,000	4,898,389	57.6%	91.2%	5,018,337	5,500,000
13	Misc./ Fund Bal	2,000,000		0.0%	0.0%	0	1,114,000
14	TOTAL M & O						
15	REVENUE	133,765,916	111,923,846	83.7%	83.7%	99,228,280	118,600,743
16	Beg Balance	1,642,130					173,432
17	Less:						
18	Ending Balance	1,225,600					1,642,130
19	TOTAL M & O FUNDS						
20	available	134,182,446	111,923,846	83.4%	84.7%	99,228,280	117,132,045
21	EXPENDITURES:						
22	Instruction (1000)						
23	Salaries	60,275,549	42,810,945	71.0%	78.9%	39,931,916	50,600,714
24	Benefits	24,022,216	16,773,833	69.8%	75.7%	16,191,159	21,394,348
25	Purchased Serv.	3,749,122	2,469,784	65.9%	58.3%	2,505,616	4,300,000
26	Supplies/Texbooks	5,251,852	5,900,333	112.3%	84.8%	3,986,512	4,700,000
27	Equipment	1,500,000	230,952	15.4%	15.0%	285,313	1,905,000
28	Other	700,000	612,706	87.5%	95.6%	573,756	600,000
29	Total	95,498,739	68,798,554	72.0%	76.0%	63,474,273	83,500,062
30							
31	Student Services (2100)						
32	Salaries	3,893,853	3,396,370	87.2%	82.0%	2,956,961	3,605,419
33	Benefits	1,526,627	1,327,390	86.9%	84.7%	1,211,095	1,429,274
34	Other	350,000	450,663	128.8%	97.1%	339,797	350,000
35	Total	5,770,480	5,174,423	89.7%	83.7%	4,507,853	5,384,693
36							
37	Instructional Staff (2200)						
38	Salaries	1,820,307	1,433,095	78.7%	83.6%	1,408,331	1,685,469
39	Benefits	701,688	556,601	79.3%	82.8%	543,790	656,573
40	Other	475,000	571,803	120.4%	102.4%	486,246	475,000
41	Total	2,996,995	2,561,499	85.5%	86.6%	2,438,367	2,817,042

MONTHLY FINANCIAL REPORT

May 31, 2023

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	Percent of Year completed to date			91.67%	91.67%		
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42	District Administration (2300)						
43	Salaries	397,855	340,815	85.7%	88.6%	326,232	368,384
44	Benefits	173,820	140,096	80.6%	89.9%	147,062	163,592
45	Purch Services	370,000	213,923	57.8%	74.5%	297,955	400,000
46	Liability Insurance	165,840	173,062	104.4%	136.7%	219,211	160,336
47	Supplies	35,000	47,329	135.2%	91.7%	32,103	35,000
48	Other	25,000	49,724	198.9%	98.3%	24,569	25,000
49	Total	1,167,515	964,949	82.6%	90.9%	1,047,132	1,152,311
50	School Administration (2400)						
51	Salaries	5,149,482	4,317,695	83.8%	86.6%	3,799,550	4,388,409
52	Benefits	2,012,225	1,724,598	85.7%	86.7%	1,529,435	1,764,999
53	Prof Serv/Travel	130,000	51,721	39.8%	42.5%	53,087	125,000
54	Other	15,000	12,745	85.0%	61.4%	9,205	15,000
55	Total	7,306,707	6,106,759	83.6%	85.7%	5,391,278	6,293,408
56							
57	Business & Support (2500)						
58	Salaries	829,887	706,764	85.2%	87.1%	697,365	800,821
59	Benefits	335,923	263,265	78.4%	78.5%	255,809	325,745
60	Purchased Services	165,000	167,297	101.4%	130.6%	215,458	165,000
61	Other	25,000	74,244	297.0%	119.7%	29,937	25,000
62	Total	1,355,810	1,211,569	89.4%	91.0%	1,198,568	1,316,566
63							
64	Operation & Maintenance (2600)						
65	Salaries	5,841,840	5,220,614	89.4%	89.1%	4,817,115	5,409,111
66	Benefits	2,282,493	2,018,875	88.5%	88.8%	1,897,683	2,135,909
67	Electricity	1,096,780	891,494	81.3%	91.0%	829,693	912,000
68	Purchased Service	802,000	528,834	65.9%	65.3%	494,484	757,500
69	Telephone	280,000	256,621	91.7%	100.5%	283,444	282,012
70	Natural Gas	533,500	822,346	154.1%	109.7%	564,728	515,000
71	Prop Insurance	317,730	317,730	100.0%	100.0%	257,879	257,900
72	Repair	385,000	203,646	52.9%	77.0%	346,630	450,000
73	Supplies	690,000	722,193	104.7%	90.2%	721,433	800,000
74	Other	2,500	323	12.9%	12.9%	323	2,500
75	ESSER III A/C	4,000,000	1,963,521	49.1%	0.0%	0	0
76							
77	Total	16,231,843	12,946,198	79.8%	88.6%	10,213,411	11,521,932
78							

MONTHLY FINANCIAL REPORT

May 31, 2023

	ENDING MAY 2023	2022-23	2022-23	Currt Bud vs Actual	Prev Bud vs Actual	2021-22	2021-22
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79	Transportation (2700)						
80	Salaries	3,353,462	2,973,098	88.7%	84.5%	2,623,785	3,105,057
81	Benefits	978,898	832,204	85.0%	83.2%	747,377	898,038
82	Purch Serv	255,000	211,018	82.8%	92.4%	231,005	250,000
83	Fuel	950,000	663,204	69.8%	80.1%	680,918	850,442
84	Supplies	581,771	517,520	89.0%	87.1%	460,838	528,882
85	Other/Property	137,209	4,228	3.1%	17197.6%	1,492,748	8,680
86	Total	6,256,340	5,201,273	83.1%	110.6%	6,236,672	5,641,099
87	Community Services (3300)						
88	Salary	657,395	583,009	88.7%	85.1%	518,082	608,699
89	Benefits	197,171	169,019	85.7%	84.9%	153,837	181,221
90	Purchased Serv	30,000	10,294	34.3%	42.1%	8,427	20,000
91	Supplies/Util	110,000	62,529	56.8%	79.6%	85,160	107,001
92	Property	10,000	4,767	47.7%	46.5%	2,327	5,000
93	Other Objects	26,500	5,277	19.9%	82.8%	20,695	25,000
94	Desig. Fund Bal						
95	Total	1,031,066	834,896	81.0%	83.3%	788,527	946,921
96	Total Expenditures	137,615,495	103,800,119	75.4%	80.4%	95,296,080	118,574,034
97	Interfund Trans						
98	Change Desig Fund Bal						
99	Other/Budget Cuts						
100	TOTAL EXPENDITURERS						
101	M & O	137,615,495	103,800,119	75.43%	80.4%	95,296,080	118,574,034

MONTHLY FINANCIAL REPORT

May 31, 2023

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	Percent of Year completed to date			91.67%	91.67%		
	Percent of 9 month contract complete			100.00%	100.00%		
102	School Activity Fund (21)						
103							
104	REVENUE:						
105	School Deposits	4,400,000	3,943,834	89.6%	90.1%	3,962,870	4,400,000
106							
107	Other					0	
108	Total Revenue	4,400,000	3,943,834	89.6%	90.1%	3,962,870	4,400,000
109	EXPENDITURES:						
110	Purchased Services	902,150	408,874	45.3%	88.8%	801,116	902,150
111	Supplies	2,882,850	2,849,775	98.9%	92.7%	2,672,859	2,882,850
112	Equipment/Property	290,000	39,796	13.7%	17.5%	50,755	290,000
113	Desig/Other/Adm	325,000	176,521	54.3%	49.3%	160,226	325,000
114	Total Expenditures						
115	School Activity	4,400,000	3,474,965	79.0%	83.7%	3,684,956	4,400,000
116	DEBT SERVICE FUND (31)						
117							
118	REVENUE:						
119	Property Tax	3,351,027	3,193,392	95.3%	93.1%	2,972,725	3,191,454
120	Interest	105,750	106,564	100.8%	18.0%	19,034	105,750
121	Other						
122	Total	3,456,777	3,299,955	95.5%	90.7%	2,991,758	3,297,204
123	Beginning Bal	5,122,687	5,016,310	97.9%	101.9%	5,802,645	5,696,268
124	LESS:						
125	Ending Balance	5,524,003	5,061,265	91.6%	90.5%	5,122,687	5,659,746
126	Funds Available	4,652,302	5,064,265	108.9%	110.1%	5,524,003	5,016,310
127	EXPENDITURE:						
128	Bond Debt	3,927,162	3,252,000	69.9%	83.2%	3,267,400	3,927,162
129	Fees	50,000	3,000	6.0%	6.0%	3,000	50,000
130	Other Uses					0	0
131	Total	3,977,162	3,255,000	81.8%	82.2%	3,270,400	3,977,162

MONTHLY FINANCIAL REPORT

May 31, 2023

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	Percent of Year completed to date			91.67%	91.67%		
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132	CAPITAL OUTLAY FUND (32)						
133							
134	REVENUE:						
135	Property Tax	9,993,009	10,458,588	104.7%	94.4%	9,767,523	10,344,206
136	Interest	155,000	586,876	378.6%	99.7%	149,491	150,000
137	Other	80,338	41,438	51.6%	81.9%	295,772	361,000
138	State	1,836,195	1,722,940	93.8%	100.9%	34,788	34,462
139	Federal /MBA	4,063,288	0	0.0%	39.7%	25,117	63,288
140	Ins./Prop.Recry	1,025,000	19,519	1.9%	92.1%	460,329	500,000
141	Total Revenue	17,152,830	12,829,362	74.8%	93.7%	10,733,020	11,452,956
142	Lease Revenue MBA	0					
143	Other Sources(F50)	345,580				0	345,580
144	Deslg. Fund Bal						
145	TOTAL REVENUE CAPITAL						
146	OUTLAY	17,498,410	12,829,362	73.3%	91.0%	10,733,020	11,798,536
147	Beg. Balance	17,006,634					31,036,384
148	Less:						
149	Ending Balance	14,173,245					17,006,364
150	Capital Outlay Funds						
151	available	20,331,799	12,829,362			10,733,020	25,828,556

MONTHLY FINANCIAL REPORT

May 31, 2023

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152	EXPENDITURES:						
153	Oper/Maint	0	0	0.0%	0.0%	0	5,000
154	Other Equipment	0	0	0.0%	0.0%	0	0
155	Purchased Services	5,000	7,188	143.8%	100.0%	4,961	4,961
156	Technology/Software	2,500,000	1,425,789	57.0%	97.2%	1,282,577	1,320,000
157	Improvement					0	0
158	Buildings Maint	2,000,000	1,016,206	50.8%	76.2%	1,981,167	2,600,000
159	Vehicles/Buses	1,800,000	1,674,969	93.1%	108.6%	1,438,448	1,324,121
160	Furniture/Equip	1,121,227	1,576,492	140.6%	100.0%	1,700,000	1,700,000
161	Other Objects				0.0%	0	
162	Vehicle charges						
163	Total Capital	7,426,227	5,700,646	76.8%	95.2%	6,623,512	6,954,082
164	Other/Portables	0	0	0.0%	0.0%	0	36,000
165	Grouse Creek	2,000,000	1,520,734	76.0%	7.4%	14,732	200,000
166	Golden Spike	7,900,000	4,406,830	55.8%	82.3%	14,727,765	17,900,000
167	HS Athletic Facilities	520,000	0	0.0%	99.6%	796,585	800,000
168	Property/Other	500,000	331,633	66.3%		35,570	40,000
169	Total Construction	10,920,000	6,259,197	57.3%	82.1%	15,574,652	18,976,000
170	Desig. F Bal						
171	MBA/Bond Fee/Fund 50	1,985,302	1,897,580	95.6%	97.2%	1,929,114	1,985,302
172	Other		1,061				0
173	TOTAL EXPENDITURES *						
174	OUTLAY	20,331,529	13,858,484	68.2%	86.4%	24,127,278	27,915,384

MONTHLY FINANCIAL REPORT

May 31, 2023

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175	SCHOOL FOOD SERVICE FUND (49)						
176							
177	REVENUE:						
178	Lunch Sales	1,301,500	1,184,661	91.0%	31.8%	79,435	250,000
179	State	1,125,000	662,302	58.9%	80.7%	867,932	1,075,000
180	Federal	3,140,000	2,433,903	77.5%	103.4%	6,087,355	5,889,000
181	Other/Inventory Adj	3,500	0				0
182	TOTAL REVENUE SCHOOL						
183	FOODS	5,570,000	4,280,867	76.9%	97.5%	7,034,723	7,214,000
184	Beg. Balance	5,713,687					2,661,997
185	Less:						
186	Ending Balance	3,950,360					5,713,687
187	School Food Service Funds						
188	available	7,333,327	4,280,867	58.4%	169.0%	7,034,723	4,162,310
189	EXPENDITURES:						
190	Salaries	2,319,903	1,674,343	72.2%	79.8%	1,648,917	2,066,096
191	Benefits	718,424	477,229	66.4%	76.8%	488,510	636,437
192	Food/Supplies	3,890,000	2,449,145	63.0%	58.9%	2,116,038	3,594,000
193	Equipment	55,000	38,994	70.9%	74.5%	148,900	200,000
194	Other Costs	25,000	36,382	145.5%	98.8%	24,712	25,000
195	Dir/Indirect Costs	325,000	0	0.0%	-13.1%	-45,727	350,000
196	TOTAL EXPENDITURES SCHOOL						
197	FOODS	7,333,327	4,676,093	63.8%	63.8%	4,381,351	6,871,533

MONTHLY FINANCIAL REPORT

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198	Foundation Fund (75)						
199							
200	REVENUE:						
201	Total Revenue	300,000	355,898	118.6%	72.7%	218,061	300,000
202	Available Revenue	300,000	355,898	118.6%	72.7%	218,061	300,000
203	EXPENDITURE:						
204	Expenses	280,000	258,570	92.3%	12.0%	33,608	280,000
205	Changes/Desg Fund Bal						0
206	TOTAL EXPENDITURE	280,000	258,570	92.3%	12.0%	33,608	280,000
207	Agency Fund (76)						
208							
209	REVENUE:						
210	Agent Services	150,000	27,781	18.5%	72.5%	24,357	33,608
211	State	5,000	4,580	91.6%	0.0%	0	0
212	Federal						
213	Other	7,000	0	0.0%	0.0%	0	0
214	TOTAL REVENUE/BB						
215	AGENCY FUND	162,000	32,362	20.0%	20.7%	33,608	162,000
216	EXPENDITURE:						
217	Instruction		186	0.0%	#DIV/0!	10,865	0
218	NUCC	150,000	15,006	10.0%	12.1%	18,121	150,000
219	Other	7,000	4,130	59.0%	33.3%	2,330	7,000
220	Changes/Desg Fund Bal	5,000	0	0.0%	0.0%	0	5,000
221	TOTAL EXPENDITURES						
222	AGENCY FUND	162,000	19,321	11.9%	19.3%	31,316	162,000
223							
224							
225			SUMMARY			SUMMARY	
226							
227	GRAND TOTAL FUNDS AVAILABLE						
228	ALL FUNDS	165,153,103	136,666,123	82.8%	85.2%	124,202,320	145,772,483
229	GRAND TOTAL EXPENDITURE						
230	ALL FUNDS	174,099,513	129,342,552	74.3%	80.7%	130,824,989	162,180,115

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10	Other	1,450,000	1,170,874	80.7%	88.2%	1,146,588	1,300,000
11	State	93,550,472	78,191,186	83.6%	82.1%	67,799,745	82,540,892
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22	Instruction (1000)						
23	Salaries	60,275,549	42,810,945	71.0%	78.9%	39,931,916	50,600,714
24	Benefits	24,022,216	16,773,833	69.8%	75.7%	16,191,159	21,394,348
25	Purchased Serv.	3,749,122	2,469,784	65.9%	58.3%	2,505,616	4,300,000
26	Supplies/Textbooks	5,251,852	5,900,333	112.3%	84.8%	3,986,512	4,700,000
27	Equipment	1,500,000	230,952	15.4%	15.0%	285,313	1,905,000
28	Other	700,000	612,706	87.5%	95.6%	573,756	600,000
29	Total	95,498,739	68,798,554	72.0%	76.0%	63,474,273	83,500,062
30							
31	Student Services (2100)						
32	Salaries	3,893,853	3,396,370	87.2%	82.0%	2,956,961	3,605,419
33	Benefits	1,526,627	1,327,390	86.9%	84.7%	1,211,095	1,429,274
34	Other	350,000	450,663	128.8%	97.1%	339,797	350,000
35	Total	5,770,480	5,174,423	89.7%	83.7%	4,507,853	5,384,693
36							
37	Instructional Staff (2200)						
38	Salaries	1,820,307	1,433,095	78.7%	83.6%	1,408,331	1,685,469
39	Benefits	701,688	556,601	79.3%	82.8%	543,790	656,573
40	Other	475,000	571,803	120.4%	102.4%	486,246	475,000
41	Total	2,996,995	2,561,499	85.5%	86.6%	2,438,367	2,817,042

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	ENDING MAY 2023	2022-23	2022-23	Curr Bud vs Actual	Prev Bud vs Actual	2021-22	2021-22
	Description	Revised	YTD	%	%	YTD	Actual
	Percent of Year completed to date			91.67%	91.67%		
	Percent of 9 month contract complete			100.00%	100.00%		
42	District Administration (2300)						
43	Salaries	397,855	340,815	85.7%	88.6%	326,232	368,384
44	Benefits	173,820	140,096	80.6%	89.9%	147,062	163,592
45	Purch Services	370,000	213,923	57.8%	74.5%	297,955	400,000
46	Liability Insurance	165,840	173,062	104.4%	136.7%	219,211	160,336
47	Supplies	35,000	47,329	135.2%	91.7%	32,103	35,000
48	Other	25,000	49,724	198.9%	98.3%	24,569	25,000
49	Total	1,167,515	964,949	82.6%	90.9%	1,047,132	1,152,311
50	School Administration (2400)						
51	Salaries	5,149,482	4,317,695	83.8%	86.6%	3,799,550	4,388,409
52	Benefits	2,012,225	1,724,598	85.7%	86.7%	1,529,435	1,764,999
53	Prof Serv/Travel	130,000	51,721	39.8%	42.5%	53,087	125,000
54	Other	15,000	12,745	85.0%	61.4%	9,205	15,000
55	Total	7,306,707	6,106,759	83.6%	85.7%	5,391,278	6,293,408
56							
57	Business & Support (2500)						
58	Salaries	829,887	706,764	85.2%	87.1%	697,365	800,821
59	Benefits	335,923	263,265	78.4%	78.5%	255,809	325,745
60	Purchased Services	165,000	167,297	101.4%	130.6%	215,458	165,000
61	Other	25,000	74,244	297.0%	119.7%	29,937	25,000
62	Total	1,355,810	1,211,569	89.4%	91.0%	1,198,568	1,316,566
63							
64	Operation & Maintenance (2600)						
65	Salaries	5,841,840	5,220,614	89.4%	89.1%	4,817,115	5,409,111
66	Benefits	2,282,493	2,018,875	88.5%	88.8%	1,897,683	2,135,909
67	Electricity	1,096,780	891,494	81.3%	91.0%	829,693	912,000
68	Purchased Service	802,000	528,834	65.9%	65.3%	494,484	757,500
69	Telephone	280,000	256,621	91.7%	100.5%	283,444	282,012
70	Natural Gas	533,500	822,346	154.1%	109.7%	564,728	515,000
71	Prop Insurance	317,730	317,730	100.0%	100.0%	257,879	257,900
72	Repair	385,000	203,646	52.9%	77.0%	346,630	450,000
73	Supplies	690,000	722,193	104.7%	90.2%	721,433	800,000
74	Other	2,500	323	12.9%	12.9%	323	2,500
75	ESSER III A/C	4,000,000	1,963,521	49.1%	0.0%	0	0
76							
77	Total	16,231,843	12,946,198	79.8%	88.6%	10,213,411	11,521,932
78							

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	ENDING MAY 2023	2022-23	2022-23	Curr Bud vs Actual	Prev Bud vs Actual	2021-22	2021-22
	Description	Revised	YTD	%	%	YTD	Actual
	Percent of Year completed to date			91.67%	91.67%		
	Percent of 9 month contract complete			100.00%	100.00%		
79	Transportation (2700)						
80	Salaries	3,353,462	2,973,098	88.7%	84.5%	2,623,785	3,105,057
81	Benefits	978,898	832,204	85.0%	83.2%	747,377	898,038
82	Purch Serv	255,000	211,018	82.8%	92.4%	231,005	250,000
83	Fuel	950,000	663,204	69.8%	80.1%	680,918	850,442
84	Supplies	581,771	517,520	89.0%	87.1%	460,838	528,882
85	Other/Property	137,209	4,228	3.1%	17197.6%	1,492,748	8,680
86	Total	6,256,340	5,201,273	83.1%	110.6%	6,236,672	5,641,099
87	Community Services (3300)						
88	Salary	657,395	583,009	88.7%	85.1%	518,082	608,699
89	Benefits	197,171	169,019	85.7%	84.9%	153,837	181,221
90	Purchased Serv	30,000	10,294	34.3%	42.1%	8,427	20,000
91	Supplies/Util	110,000	62,529	56.8%	79.6%	85,160	107,001
92	Property	10,000	4,767	47.7%	46.5%	2,327	5,000
93	Other Objects	26,500	5,277	19.9%	82.8%	20,695	25,000
94	Desig. Fund Bal						
95	Total	1,031,066	834,896	81.0%	83.3%	788,527	946,921
96	Total Expenditures	137,615,495	103,800,119	75.4%	80.4%	95,296,080	118,574,034
97	Interfund Trans						
98	Change Desig Fund Bal						
99	Other/Budget Cuts						
100	TOTAL EXPENDITURERS						
101	M & O	137,615,495	103,800,119	75.43%	80.4%	95,296,080	118,574,034

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	ENDING MAY 2023	2022-23	2022-23	Curr Bud vs Actual	Prev Bud vs Actual	2021-22	2021-22
	Description	Revised	YTD	%	%	YTD	Actual
	Percent of Year completed to date			91.67%	91.67%		
	Percent of 9 month contract complete			100.00%	100.00%		
102	School Activity Fund (21)						
103							
104	REVENUE:						
105	School Deposits	4,400,000	3,943,834	89.6%	90.1%	3,962,870	4,400,000
106							
107	Other					0	
108	Total Revenue	4,400,000	3,943,834	89.6%	90.1%	3,962,870	4,400,000
109	EXPENDITURES:						
110	Purchased Services	902,150	408,874	45.3%	88.8%	801,116	902,150
111	Supplies	2,882,850	2,849,775	98.9%	92.7%	2,672,859	2,882,850
112	Equipment/Property	290,000	39,796	13.7%	17.5%	50,755	290,000
113	Desig/Other/Adm	325,000	176,521	54.3%	49.3%	160,226	325,000
114	Total Expenditures						
115	School Activity	4,400,000	3,474,965	79.0%	83.7%	3,684,956	4,400,000
116	DEBT SERVICE FUND (31)						
117							
118	REVENUE:						
119	Property Tax	3,351,027	3,193,392	95.3%	93.1%	2,972,725	3,191,454
120	Interest	105,750	106,564	100.8%	18.0%	19,034	105,750
121	Other						
122	Total	3,456,777	3,299,955	95.5%	90.7%	2,991,758	3,297,204
123	Beginning Bal	5,122,687	5,016,310	97.9%	101.9%	5,802,645	5,696,268
124	LESS:						
125	Ending Balance	5,524,003	5,061,265	91.6%	90.5%	5,122,687	5,659,746
126	Funds Available	4,652,302	5,064,265	108.9%	110.1%	5,524,003	5,016,310
127	EXPENDITURE:						
128	Bond Debt	3,927,162	3,252,000	69.9%	83.2%	3,267,400	3,927,162
129	Fees	50,000	3,000	6.0%	6.0%	3,000	50,000
130	Other Uses					0	0
131	Total	3,977,162	3,255,000	81.8%	82.2%	3,270,400	3,977,162

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	ENDING MAY 2023	2022-23	2022-23	Curr Bud vs Actual	Prev Bud vs Actual	2021-22	2021-22
	Description	Revised	YTD	%	%	YTD	Actual
	Percent of Year completed to date			91.67%	91.67%		
	Percent of 9 month contract complete			100.00%	100.00%		
132	CAPITAL OUTLAY FUND (32)						
133							
134	REVENUE:						
135	Property Tax	9,993,009	10,458,588	104.7%	94.4%	9,767,523	10,344,206
136	Interest	155,000	586,876	378.6%	99.7%	149,491	150,000
137	Other	80,338	41,438	51.6%	81.9%	295,772	361,000
138	State	1,836,195	1,722,940	93.8%	100.9%	34,788	34,462
139	Federal /MBA	4,063,288	0	0.0%	39.7%	25,117	63,288
140	Ins./Prop.Recry	1,025,000	19,519	1.9%	92.1%	460,329	500,000
141	Total Revenue	17,152,830	12,829,362	74.8%	93.7%	10,733,020	11,452,956
142	Lease Revenue MBA	0					
143	Other Sources(F50)	345,580				0	345,580
144	Desig. Fund Bal						
145	TOTAL REVENUE CAPITAL						
146	OUTLAY	17,498,410	12,829,362	73.3%	91.0%	10,733,020	11,798,536
147	Beg. Balance	17,006,634					31,036,384
148	Less:						
149	Ending Balance	14,173,245					17,006,364
150	Capital Outlay Funds						
151	available	20,331,799	12,829,362			10,733,020	25,828,556

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	ENDING MAY 2023	2022-23	2022-23	Curr Bud vs Actual	Prev Bud vs Actual	2021-22	2021-22
	Description	Revised	YTD	%	%	YTD	Actual
	Percent of Year completed to date			91.67%	91.67%		
	Percent of 9 month contract complete			100.00%	100.00%		
152	EXPENDITURES:						
153	Oper/Maint	0	0	0.0%	0.0%	0	5,000
154	Other Equipment	0	0	0.0%	0.0%	0	0
155	Purchased Services	5,000	7,188	143.8%	100.0%	4,961	4,961
156	Technology/Software	2,500,000	1,425,789	57.0%	97.2%	1,282,577	1,320,000
157	Improvement					0	0
158	Buildings Maint	2,000,000	1,016,206	50.8%	76.2%	1,981,167	2,600,000
159	Vehicles/Buses	1,800,000	1,674,969	93.1%	108.6%	1,438,448	1,324,121
160	Furniture/Equip	1,121,227	1,576,492	140.6%	100.0%	1,700,000	1,700,000
161	Other Objects				0.0%	0	
162	Vehicle charges						
163	Total Capital	7,426,227	5,700,646	76.8%	95.2%	6,623,512	6,954,082
164	Other/Portables	0	0	0.0%	0.0%	0	36,000
165	Grouse Creek	2,000,000	1,520,734	76.0%	7.4%	14,732	200,000
166	Golden Spike	7,900,000	4,406,830	55.8%	82.3%	14,727,765	17,900,000
167	HS Athletic Facilities	520,000	0	0.0%	99.6%	796,585	800,000
168	Property/Other	500,000	331,633	66.3%		35,570	40,000
169	Total Construction	10,920,000	6,259,197	57.3%	82.1%	15,574,652	18,976,000
170	Desig. F Bal						
171	MBA/Bond Fee/Fund 50	1,985,302	1,897,580	95.6%	97.2%	1,929,114	1,985,302
172	Other		1,061				0
173	TOTAL EXPENDITURES C*						
174	OUTLAY	20,331,529	13,858,484	68.2%	86.4%	24,127,278	27,915,384

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	ENDING MAY 2023	2022-23	2022-23	Curr Bud vs Actual	Prev Bud vs Actual	2021-22	2021-22
	Description	Revised	YTD	%	%	YTD	Actual
	Percent of Year completed to date			91.67%	91.67%		
	Percent of 9 month contract complete			100.00%	100.00%		
175	SCHOOL FOOD SERVICE FUND (49)						
176							
177	REVENUE:						
178	Lunch Sales	1,301,500	1,184,661	91.0%	31.8%	79,435	250,000
179	State	1,125,000	662,302	58.9%	80.7%	867,932	1,075,000
180	Federal	3,140,000	2,433,903	77.5%	103.4%	6,087,355	5,889,000
181	Other/Inventory Adj	3,500	0				0
182	TOTAL REVENUE SCHOOL						
183	FOODS	5,570,000	4,280,867	76.9%	97.5%	7,034,723	7,214,000
184	Beg. Balance	5,713,687					2,661,997
185	Less:						
186	Ending Balance	3,950,360					5,713,687
187	School Food Service Funds						
188	available	7,333,327	4,280,867	58.4%	169.0%	7,034,723	4,162,310
189	EXPENDITURES:						
190	Salaries	2,319,903	1,674,343	72.2%	79.8%	1,648,917	2,066,096
191	Benefits	718,424	477,229	66.4%	76.8%	488,510	636,437
192	Food/Supplies	3,890,000	2,449,145	63.0%	58.9%	2,116,038	3,594,000
193	Equipment	55,000	38,994	70.9%	74.5%	148,900	200,000
194	Other Costs	25,000	36,382	145.5%	98.8%	24,712	25,000
195	Dir/Indirect Costs	325,000	0	0.0%	-13.1%	-45,727	350,000
196	TOTAL EXPENDITURES SCHOOL						
197	FOODS	7,333,327	4,676,093	63.8%	63.8%	4,381,351	6,871,533

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	ENDING MAY 2023	2022-23	2022-23	Curr Bud vs Actual	Prev Bud vs Actual	2021-22	2021-22
	Description	Revised	YTD	%	%	YTD	Actual
	Percent of Year completed to date			91.67%	91.67%		
	Percent of 9 month contract complete			100.00%	100.00%		
198	Foundation Fund (75)						
199							
200	REVENUE:						
201	Total Revenue	300,000	355,898	118.6%	72.7%	218,061	300,000
202	Available Revenue	300,000	355,898	118.6%	72.7%	218,061	300,000
203	EXPENDITURE:						
204	Expenses	280,000	258,570	92.3%	12.0%	33,608	280,000
205	Changes/Desg Fund Bal						0
206	TOTAL EXPENDITURE	280,000	258,570	92.3%	12.0%	33,608	280,000
207	Agency Fund (76)						
208							
209	REVENUE:						
210	Agent Services	150,000	27,781	18.5%	72.5%	24,357	33,608
211	State	5,000	4,580	91.6%	0.0%	0	0
212	Federal						
213	Other	7,000	0	0.0%	0.0%	0	0
214	TOTAL REVENUE/BB						
215	AGENCY FUND	162,000	32,362	20.0%	20.7%	33,608	162,000
216	EXPENDITURE:						
217	Instruction		186	0.0%	#DIV/0!	10,865	0
218	NUCC	150,000	15,006	10.0%	12.1%	18,121	150,000
219	Other	7,000	4,130	59.0%	33.3%	2,330	7,000
220	Changes/Desg Fund Bal	5,000	0	0.0%	0.0%	0	5,000
221	TOTAL EXPENDITURES						
222	AGENCY FUND	162,000	19,321	11.9%	19.3%	31,316	162,000
223							
224							
225			SUMMARY			SUMMARY	
226							
227	GRAND TOTAL FUNDS AVAILABLE						
228	ALL FUNDS	165,153,103	136,666,123	82.8%	85.2%	124,202,320	145,772,483
229	GRAND TOTAL EXPENDITURE						
230	ALL FUNDS	174,099,513	129,342,552	74.3%	80.7%	130,824,989	162,180,115

POLICY 5064

Medical Recommendations by School Personnel to Parents

A. Medical Recommendations by School personnel Testing

1. School employees may provide information and observations to a student's parents about the student's
 - a. Progress;
 - b. Health and wellness;
 - c. Social interactions; and/or
 - d. Behavior.
2. School employees may complete a behavioral health evaluation form if requested by a student's parent to provide information to a licensed physician or physician assistant.
3. In addition, a school employee may communicate information and observations between school personnel regarding a student. School employees may also refer a student to other appropriate school personnel and agents, including referrals and communication with a school counselor or other mental health professionals working within the school.
4. If a school employee believes a student is at risk of
 - a. Attempting suicide,
 - b. Physical self-harm, or
 - c. Harming others
5. The employee may question the student about the suicidal thoughts, self-harming behavior, or thoughts of harming others in order to refer the student to appropriate prevention services and to inform the student's parent. However, the questioning shall be limited to that which is necessary for referral to prevention services or to make the parent aware of the perceived risk. (See [Policy 5140 Student and Family Privacy Rights](#))

[Utah Code § 53E-9-203\(7\) \(2022\)](#)

6. If a school employee believes that a situation exists which presents a serious threat to the well-being of a student, that employee shall notify the student's parent without delay. The school employee may consult or use appropriate health care professionals in the event of an emergency while the student is at school, consistent with the student emergency information provided at student enrollment.
7. The school shall notify the parent of a student who:
 - a. Threatens to commit suicide; or
 - b. Is involved in an incident of bullying, hazing, abusive conduct, cyber-bullying, or retaliation (whether as a victim or as a perpetrator).
8. The school shall produce and maintain a record that verifies that the parent was notified of the threats or incidents listed above. The record is a private record for purposes of the Government Records Access and Management Act.
9. The process for notifying a parent shall consist of:
 - a. The school principal or designee shall attempt to make personal contact with a parent when the school has notice of a threat or incident listed above. It is recommended that the parent be informed of the threat or incident with two school people present. If personal contact is not possible, the parent may be contacted by phone. A second school person should witness the phone call.
 - b. Contact with the parent must be documented in a "verification of Parent Contact Regarding Threat or Incident".
10. Subject to laws regarding confidentiality of student educational records, at the request of a parent, a school may provide information and make recommendations related to an incident or threat.

[Utah Code § 53G-9-203 \(2019\)](#)

[Utah Code § 53G-9-604 \(2019\)](#)

11. The record of parental notification shall be maintained in accordance with [Policy 5100 Student Records](#), [Policy 5140 Student and Family Privacy Rights](#), [Title 53E, Chapter 9, Part 3](#), Student Data Protection, [Title 53E, Chapter 9, Part 2, Student Privacy](#), and the Federal Family Educational Rights and Privacy Act ("FERPA"). A copy of the record of parental notification shall upon request be provided to the student to whom the record relates. After the student has graduated, the District shall expunge the record of parental notification upon request of the student.

B. Schools Cannot Require Students to Take a Specific Medication or Treatment

1. School employees shall not require that a student take or continue to take a specific medication, whether over-the-counter or prescription medicine, as a condition for attending school.
2. This policy does not include immunizations against communicable diseases as required by the Department of Health as a prerequisite to school attendance. See [Policy 5050 Immunization Requirements](#).
3. School employees may not:
 - a. Recommend to a parent that a student take or continue to take a psychotropic medication;
 - b. Require that a student take or continue to take a psychotropic medication as a condition for attending school;
 - c. Recommend that a parent seek or use a type of psychiatric or psychological treatment for a student;
 - d. Conduct a psychiatric or behavioral health evaluation or mental health screening, test, evaluation, or assessment of a student, except when necessitated to meet the requirement of the Individual with Disabilities Education Act, [20 U.S.C. § 1400 et seq.](#), and its subsequent amendments; or
 - e. Make a child abuse or neglect report to authorities, including the Division of Student and Family Services, solely or primarily on the basis that a parent refuses to consent to:
 - 1) A psychiatric, psychological, or behavioral treatment for a student, including the administration of a psychotropic medication to a student; or
 - 2) A psychiatric or behavioral health evaluation of a student.
 - a) However, school employees may make a report that would otherwise be prohibited under Subsection (5) if failure to take the action described under Subsection (5) would present a serious, imminent risk to the student's safety or the safety of others.

[Utah Code § 53G-9-203 \(2019\)](#)

C. School Mental health Professionals and Counselors Can Recommend Treatment or Evaluation

1. A school counselor, **Nurse Practitioner**, or other mental health professional acting in accordance with the Mental Health Professional Practice Act, or licensed through the State Board of Education, working within the school system may:
 - a. Recommend, but not require, a psychiatric or behavioral health evaluation of a student;
 - b. Recommend, but not require, psychiatric, psychological, or behavioral treatment for a student;
 - c. Provide to a parent, upon the specific request of the parent, a list of three or more health care professionals or providers, including licensed physicians, psychologists, or other health specialists; and
 - d. Conduct a psychiatric or behavioral health evaluation or mental health screening, test, evaluation, or assessment of a student; however, prior written consent of the student's parent and a two-week minimum notification period are required prior to conducting the behavioral health evaluation or mental health screening, test, evaluation, or assessment. A parent may waive the two week minimum notification period. However, this written consent and notice is not required before questioning a student believed to be at risk of suicide, physically self-harming behavior, or harming others to the extent needed for referral to appropriate prevention services and to notify the parent of the perceived risk. See [Policy 5140 Student and Family Privacy Rights](#).

[Utah Code § 53G-9-203 \(2019\)](#)

[Utah Code § 53E-9-203\(7\) \(2022\)](#)

D. Training and Discipline

1. Each school shall provide training to the appropriate personnel on the proper application of this policy. An intentional violation of this policy shall be dealt with according to the provisions of [Policy 3120—Orderly School Termination for Employees](#).

[Utah Code § 53G-9-203 \(2019\)](#)

POLICY 3043

Redress of Grievances

A. Purpose

1. The purpose of this policy is to provide employees an orderly process for the prompt and equitable resolution of grievances. The Board intends that, whenever feasible, complaints be resolved at the lowest possible administrative level. Both parties in interest agree that these proceedings shall be kept informal and confidential as seems appropriate at each level of the procedure. All parties in interest shall cooperate and act in good faith to resolve the grievance.

B. Redress of Grievances

1. Employees shall have the right, in a peaceable manner that does not interfere with education in the District, to assemble together for their common goals and apply to those vested with the powers of government for redress of grievances or other purposes, by petition, address, or remonstrance.

C. Evaluations

1. Teachers may present grievances regarding the evaluation process according to the District's evaluation processes outlined in [Policy 3210 Educator Evaluation](#) or as set out in the statute regarding evaluations. Those policies and laws shall govern grievances regarding teacher evaluations rather than this policy. ESP (Classified) employees may present grievances regarding evaluations under this policy.

[Utah Code § 53G-11-507 \(2019\)](#)

[Utah Code § 53G-11-508 \(2020\)](#)

D. Right to Representation

1. An employee, or where appropriate a group of employees, may present a grievance through another person or organization recognized by the Board regarding any adverse employment action or administrative action decision negatively affecting the employee.

E. Freedom from Retaliation

1. No retaliatory action shall be taken by the Board or any administrator against an employee or other participant in a grievance proceeding because of participation in the grievance procedure.

F. Presentation

1. An employee's legal right to present a grievance is satisfied at each level when someone in a position of authority hears the employee's concern; however, that authority is under no legal compulsion to take action to rectify the matter.

G. Board's Role

1. The Board shall provide an opportunity for employees to present their grievances for Board consideration. At the option of the Board grievances may be reviewed solely at the administrative level by a school principal or the Board may exercise its discretion to hear a grievance at a regular meeting in executive session or at such other times as the Board may determine.

H. Notice to Employees

1. Principals of each school shall be responsible for informing all employees under their supervision of the District's employee grievances policy.

I. Definitions

1. Complaint

- a. A complaint must specify the individual harm suffered.

2. A grievance under this policy shall include:

- a. Grievances concerning an employee's wages, hours, or conditions of work or other adverse employment action decisions affecting an employee.

- b. Specific allegations of unlawful discrimination in employment or education programs on the basis of sex (but not including allegations of sexual harassment), race, religion, national origin, age, disability, sexual orientation, or gender identity or on the basis of the employee's exercise of constitutional rights.

- c. Alleged violations of State Board rules or of policies adopted by the Board. d. Alleged violations of a constitutional, statutory, or common law right.

3. Aggrieved Party

- a. An aggrieved party is an employee who alleges a violation of a constitutional, statutory, or common law right, or of a State Board rule or local Board policy. An employee who files a grievance is not necessarily an "aggrieved party". Different procedures may apply to "aggrieved parties" than to "complainants". Those distinctions shall be determined on a case-by-case basis.

J. Presentations and Hearings

1. In most circumstances, complainants shall be entitled to administrative review conferences and an informal presentation of the complaint to the Board at the Board's discretion; however, this provision shall not be construed to create an independent right to a hearing before the Board in addition to hearings required by

law. Aggrieved parties whose legal rights have been adversely affected such that they are entitled to some type of due process hearing shall be offered a hearing before the Board or its designee. Upon receipt of the written request for a hearing, the Superintendent shall determine whether an aggrieved party is legally entitled to more than a presentation and, if so, the type of hearing appropriate.

K. Aggrieved Party

1. An employee aggrieved by a violation of a constitutional, statutory, or common law right, a rule adopted by the State Board of Education, or a policy adopted by the Board shall be afforded a hearing before the Board in accordance with applicable law. However, this provision shall not be construed to create an independent right to a hearing before the Board in addition to any hearing required by law.

L. Request

1. The aggrieved employee shall make a written request for a hearing, identifying specifically the claimed violation and the relief requested. The written request shall be deemed filed upon receipt by the Superintendent's office. The request shall be filed with the Superintendent's office not more than 15 days after the claimed violation.

M. Hearing

1. The school principal or designee shall conduct a hearing within 30 days of receipt of a written request. However, the hearing may be postponed by mutual consent. The principal or designee shall notify the aggrieved employee in writing of the time and place of the hearing. The Board shall notify the aggrieved employee of its decision in writing within 15 days after the hearing.

N. Other Review Processes

1. Employee termination and non-renewal procedures are found in policy series D and such actions are not subject to the procedures set forth in this section. Procedures for complaints regarding sexual harassment (a form of sex discrimination) are set forth in [Policy 3007 Employment – Staff Code of Conduct](#) and [Policy 3015 Title IX Sexual Harassment](#). Those procedures apply rather than the procedures in this policy.

O. Representation

1. The employee registering a complaint or any employee who is the subject of a complaint may be represented at his or her own expense by a fellow employee, attorney, other person, or organization. The District may be assisted in processing complaints as it deems appropriate.

P. General Provisions

1. The following shall be general provisions for processing grievances a. Grievances shall be heard in informal administrative conferences.

b. Time is of the essence. All time limits shall be strictly complied with, except if extended by mutual consent. All references are to calendar days, unless otherwise indicated.

c. The appropriate administrator at each level shall respond to the employee within ~~seven~~ ten (10) working days of a grievance conference. Oral grievances may receive an oral or written response, and written grievances shall receive a written response.

d. The employee has ~~seven~~ ten (10) working days after a response to appeal to the next level. The grievance shall be considered concluded if at any level it is not appealed within the given time limit.

e. All grievances arising out of an event or condition or related series of events must be addressed in one grievance. An employee may not bring separate or serial grievances concerning events or conditions about which the employee has previously complained.

Q. Level One

1. Any employee having a grievance shall meet with the Principal or immediate supervisor within thirty (30) days ~~fifteen days~~ of the time the employee first knew, or should have known, of the event, condition, or series of events upon which the grievance is based.

R. Level Two

1. If the employee is not satisfied with the outcome of the grievance conference at Level One, the employee may meet with the Superintendent or a designee to discuss the grievance within ~~seven~~ ten (10) working days after receiving the response.

2. At or prior to the conference with the Superintendent or designee, the employee shall submit a written description of the basis of the grievance, the date(s) it

occurred, the remedy sought, and the date the employee conferred with the Principal or immediate supervisor.

S. Level Three

1. If the outcome of the grievance conference at Level Two is not to the employee's satisfaction, an employee wishing to appeal shall file a written request to the Board of Education. The Board of Education shall hold a hearing with the employee within thirty (30) days after the date the written request for a Board hearing was filed unless postponed by mutual consent.

2. An unbiased hearing examiner(s) may be employed to review the grievance and make a recommendation to the Board of Education if both parties agree. The expenses of the hearing examiner(s) shall be borne equally by the Board of Education and the employee. Once the decision of the unbiased hearing examiner(s) is completed, the Board shall provide written notification to the aggrieved employee of its final decision within thirty (30) days after the hearing.

3. If the employee doesn't want to involve an unbiased hearing examiner(s), the Board may designate a portion of its regular monthly meeting to hear employee grievances. However, the Board shall not discuss any subject that is not included in the written notice (posted agenda) for the meeting, other than to propose to place it on the agenda for a subsequent meeting.

4. The Board President may set reasonable time limits on grievance presentations. The Board shall listen to the grievance but is not required to respond or take any action on the matter unless the grievance is from an aggrieved party.

T. Closed Hearing

1. If the grievance involves the character, professional competence, or physical or mental health of the employee bringing the grievance, it shall be heard by the Board in a closed meeting, unless the employee requests that it be heard in public. If the grievance involves complaints or charges against another person, it shall be heard by the Board in a closed meeting, unless the person complained about requests that it be heard in public.

[Utah Code § 52-4-205\(1\)\(a\) \(2022\)](#)

POLICY 5291

Drug & Alcohol Testing of Students Participating in Extracurricular Activities

A. Purpose and Objectives

1. The District finds that having a drug awareness and testing program for all students in grades nine through 12 who participate in extracurricular activities at the high school is advisable for the following reasons:
 - a. Box Elder School District is committed to helping students who are encountering drug or alcohol problems. The district recognizes that a student with a substance abuse problem is not able to work to his/her full potential.
 - b. Health and safety of the individual and others – any student participating in an activity under the influence of an illegal drug or alcohol endangers his or her personal health and may create a risk of death or serious bodily injury, not only to the student, but to other participants and spectators.
 - c. Prevention – students will have an additional reason (i.e., participation in student activity programs) to avoid the use of drugs.
 - d. Intervention – identification of individuals participating in activities who are involved with alcohol or drugs encourages early intervention.
2. The District will determine the scope of participation in this program (i.e. which extracurricular activities and associated students) as recommended by the schools and approved by the superintendent or a designee.

B. Definitions

1. Alcohol – any beverage as defined under [Utah Code § 34-38-2](#).
2. Non-Punitive – test results will not be disclosed to law enforcement or juvenile authorities without a valid and binding subpoena.
3. Drug – any controlled substance as defined in [Utah Code § 34-38-2](#), except those possessed and/or used pursuant to a valid prescription.
4. UHSAA – the Utah High School Activities Association.

5. Extracurricular – all activities sponsored by the UHSAA or school organizations involving adjudication or competition or representation of the school in the community as determined at the school level.
6. Participating Teams/Groups
 - a. Fall Sports: Football, Girls Volleyball, Girls Soccer, Boys Golf, Girls Tennis, Cross-Country, Cheerleading, Colorguard, Drill Team, FFA, Student Government;
 - b. Winter Sports: Basketball, Wrestling, Swimming, Cheerleading, Colorguard, Drill Team, FFA, **Student Government**;
 - c. Spring Sports: track, Softball, Baseball, Boys Soccer, Girls Golf, Boys Tennis, Lacrosse, FFA, **Boys Volleyball**, Student Government;
 - d. Activities: Band, Orchestra, Choir, Drama, Speech & Debate (During the trimesters these teams/groups are participating). **The Teacher/Advisor will give a list of those involved in these activities to the Athletic Director and students will pay the drug testing fee appropriate for that trimester to the school financial secretary.**
7. Activity Season – the period beginning on the first day of practice allowed by the UHSAA for any sport and ending the last day of competition for the sport season; for other activities and organizations, the time students are enrolled or participating.
8. Random Test – participating students may be subject to a weekly random drawing for drug testing.
9. Observed – Students will be **asked to watched as they** empty all pockets **including technology; turning the pocket inside-out if possible;** remove all **coats, jackets, sweaters, and other** extra clothing layers; set aside all back packs, **purses, books,** or other carried items; accept the sample collection cup from the health worker, enter the stall; close the door to the stall; provide the sample while the school nurse/school official waits **by the** outside **door** of the **restroom stall**; and return the sample to the health care worker.
10. Cost – All **costs** associated with drug assessments, treatment programs, district approved intervention programs, as well as the required drug test for a student who returns after a suspension, are the responsibility of the student and his/her parents.

C. Consent Form & Initial Fee

1. Before any student participates in any extracurricular activity or school program, the student and the student's custodial parent or lawful guardian shall sign and return a written consent form authorizing participation in random drug testing. Students are ineligible to compete or perform until this form has been completed and returned to the school. Students who qualify for special education services and are on doctor prescribed medications are encouraged to inform the school of that circumstance at the time the written consent form is executed so that unintentional drug alerts are avoided.
2. Students are also ineligible to compete or perform until the required fee for drug testing has been paid.

D. Procedure for Random Drawing

1. The names of all individuals eligible to be drug tested are entered into a computer program which randomly selects names each week for testing.

E. Random Student Selection

1. Random drug testing will be conducted during the activity season on a weekly basis or any other frequency determined by the school (not to exceed 6 times a month). Selection for participation in any random test does not exempt or exclude the student from the possibility of random selection for any subsequent testing.
2. Selection for testing will be by lottery drawing. Reasonable steps will be taken to assure the integrity, confidentiality and random nature of the selection process.
3. Student names will be randomly drawn for testing with at least two employees (including the principal or an administrator assigned by the principal) monitoring the selection process conducted by computerized random selection.

F. Urine Sampling Procedure

1. On the day the student numbers are drawn for testing, those students selected will be notified and escorted to the designated place to produce a urine sample.
2. Samples will be collected at an appropriate school site and on the same day the student is selected for testing. The collection of testing samples will be conducted and observed as defined by B.9. by two professional personnel of the same gender, if possible, as the student: one school employee and one of the school nurses or health personnel from an accredited company.

3. If the student is absent on that day, the student will participate on the next testing day. If a student is unable to produce the urine sample, he/she will remain under supervision until a sample can be provided.

G. Prescription Medication

1. Prior to submitting a sample for testing, students selected for random drug testing may disclose any prescription medications they are currently taking. The school's designee has the right to confirm the authenticity of the medications with parents.

H. Scope of Tests

Amphetamines	Opiates (OxyContin)
Barbiturates	Marijuana (level 20, 50 and 100)
Benzodiazepines	PCP
Cocaine	Propoxyphene
Alcohol	Creatinine Level
Methadone	Nicotine

I. Access to Results

1. The testing agency will be authorized to report results only to the school administrators or school nurses. Test results shall be destroyed at the end of each year, unless conditions for future participation required by policy following a positive test have not been met.

J. Procedures for a Positive Results

1. If a student tests positive, the parent will be notified immediately. A student or parent may contest the results of the random test and request a second test, at the student's expense by testing again at the hospital, BRHD, or CIO-Medical. The second test must be completed within 24 hours after receiving notification.

K. Consequences for a Positive Tobacco/Nicotine Result

1. **First Offense: A meeting involving the student, parent, athletic director, school nurse and if possible, the prevention/intervention specialist will be held to create an intervention plan. This will include enrollment into a smoking/vaping cessation program, a contract for attendance for academics and team practices. The student will complete the cessation program within two weeks of the meeting. The student will be tested again within the next 2 to 4 weeks.**

2. **Second and Subsequent Offenses:** The student will miss the next game. A meeting involving the student, parent, athletic director, school nurse and if possible, the prevention/intervention specialist will be held to create/adjust the intervention plan. The student will enroll in a different cessation program than the one entered into for the first offense.

L. Consequences of Positive Results (not involving tobacco/nicotine)

1. In all of the following offenses, local school and/or district requirements which deal with discipline, suspension, corrective measures, parent involvement, rehabilitation and so forth, must be met. Any costs for such programs are the responsibility of the student and his or her parents.
2. First offense: Suspension from two consecutive weeks of all games, meets, matches, competitions or performances. Practice may be continued following a personal assessment of the student by a licensed substance abuse counselor or treatment program and/or participation in a district approved intervention program as well as a negative drug test. Students will be included in the random testing pool immediately after their return from a suspension; a positive result on a subsequent test will be considered a second offense.
3. Second offense: A six-week suspension from all games, meets, matches, competitions or performances. Student participation in an assessment by a licensed substance abuse intervention or treatment program with prescribed follow-up is required. Practice may continue only after the assessment has been completed, positive participation in the prescribed follow-up is occurring, and the student has submitted a sample with negative test results, through the school's testing program or by another reputable medical lab.
4. Third offense: An eighteen-week suspension from all games, meets, matches, competitions, performances and practices. Reinstatement of eligibility at the end of the eighteen-week suspension is predicated upon successful completion of a formal assessment, intervention and treatment program, and the student submitting a sample with negative test results, through the school's testing program or by another reputable medical lab.
5. A fourth or any subsequent offense will be treated as a third offense.
6. If a student refuses to be tested, or makes an attempt to change or alter the test results he or she will be treated as if he or she tested positive.
7. Offenses are cumulative during a student's career in the secondary schools of Box Elder School District.

M. Non-Punitive Nature of Policy

1. No student shall be penalized academically for testing positive for use of illegal drugs or alcohol, nor shall any student be denied the right to participate in or otherwise be denied any benefits, services, or programs of the school, other than participation in the activity programs as outlined above. The results of the drug test pursuant to this policy will not be documented in any student's academic records. Information regarding the results of the drug test shall be kept confidential among the building principal, designees, any employee with a need to know, the student's parent, and the student. In particular, test results will not be disclosed to law enforcement or juvenile authorities without a valid and binding subpoena or other process issued by a court of competent jurisdiction.

N. Voluntary Testing Program

1. To assist in the ultimate goal of drug free schools and drug free students, the school will include in the next testing/screening any student whose parent requests that the testing be done. Parents are responsible for all costs associated with the test.

Book Study Schedule

I Love it Here

by Clint Pulver

February 8, 2023

- Chapter 1*A Single Moment in Time* pg. 1
ReviewConnie Archibald
Chapter 2*Are You the Problem or the Solution?* pg. 19
ReviewJulie Taylor

March 8, 2023

- Chapter 3*Creating Your Dream Team* pg. 37
ReviewTiffani Summers
Chapter 4*The Mentor Manager* pg. 55
ReviewHeidi Jo West

April 12, 2023

- Chapter 5*Sparking the Possibility* pg. 79
ReviewDanielle Wright
Chapter 6*Keep it Simple* pg. 105
ReviewMcKayla Morris

May 10, 2023

- Chapter 7 *Give Them the Wheel and Let Them Drive* pg. 123
ReviewSteve Carlsen
Chapter 8*Always Be Flying the Airplane* pg. 137
ReviewWade Hyde

June 14, 2023

- Chapter 9*Brace for Impact* pg. 155
ReviewBryan Smith
Chapter 10*Your Personal Board of Mentors* pg. 173
ReviewNancy Kennedy

July 12, 2023

- Chapter 11*Helping Them Live, Not Just Exist* pg. 189
ReviewDavid Roberts
Chapter 12*Small Things over a Long Period of Time* pg. 209
ReviewKaren Cronin

TENTATIVE MINUTES OF A REGULAR MEETING
OF THE BOARD OF EDUCATION
BOX ELDER SCHOOL DISTRICT
MAY 10, 2023

A retirement reception was held at 6:00 p.m.

Retiring employee recognition presented by Assistant Superintendent Keith Mecham.

Tentative minutes of the Regular Session of the Board of Education, Box Elder School District, held Wednesday evening May 10, 2023 at 6:30 p.m. at Alice C. Harris Intermediate School.

Those in attendance at the meeting included Board President Wade Hyde, Vice President Connie Archibald, Tiffani Summers, Julie Taylor, Nancy Kennedy, Karen Cronin, Bryan Smith, Danielle Wright, and McKayla Morris, student board member. Also, present were Superintendent Steve Carlsen, Assistant Superintendents Heidi Jo West, Gary Allen, Keith Mecham, IT Director Robert Gordon and Business Administrator David Roberts; members of the press, employees and patrons.

President Wade Hyde called the meeting to order, welcomed those in attendance and conducted the business of the meeting.

After the reverence which was offered by Bryan Smith, the pledge of allegiance was led by David Roberts.

Recognitions:

Board member Julie Taylor recognized the following:

McKayla Morris - Student Board Member, always reporting all the good from the high schools. Represented the perspective of students and was always engaged.

Launa Julander - Counselor at McKinley Elementary, USCE Rookie Counselor of the Year. Always helping students and families. Started a home food packet, Hero Here plan, and Great Acts of Kindness week.

Eric Stamps - Bear River High School, Drivers Education Teacher of Year for the State of Utah. His follow through is amazing and students love his social studies classes.

Approval of Agenda:

Connie Archibald made the motion to approve the agenda. The motion was seconded by Karen Cronin. The motion passed unanimously:

Bryan Smith – yes
Julie Taylor – yes
Nancy Kennedy – yes
Tiffani Summers – yes
Wade Hyde – yes
Connie Archibald – yes
Danielle Wright – yes
Karen Cronin - yes

Public Comment:

Those individuals who would like to speak to the Board should read the guidelines and complete the sign-up document located at the door. At the discretion of the Board President, public comment may be permitted at any point during the Board meeting.

Donnie Haws – grateful for the new bleachers at the baseball field.

Lauri Wheatly, Regional PTA chair – Just wanted us to be aware of free air purifiers that are available for all classrooms.

Certificated Employee and Volunteer Recognitions

Presented by the Box Elder Administrative Team: Randy Rasmussen, AJ Gilmore and Teryl Jeffs:

Outstanding Elementary Administrator - Mark Taylor, McKinley Elementary
Outstanding Secondary Administrator - Gloria Dabb, Alice C. Harris Intermediate
Outstanding District Administrator - Keith Mecham, District Office
Outstanding Elementary Teacher North - Nicole Nelson, Garland Elementary
Outstanding Elementary Teacher South - Heidi Jensen, Lake View Elementary
Outstanding Secondary Teacher North - Morgan Christensen, Bear River Middle
Outstanding Secondary Teacher South - Camie Lynne, Adele C. Young Intermediate
Outstanding Related Services - Ben Wiley, Bear River High School Counselor
Outstanding Related Services - Karla Barrow, Discovery, Speech
Outstanding Volunteer North - Jeff Jensen, Bear River Robotics
Outstanding Volunteer South - Krista Ross, Willard, Kitchen

Action Items:

Approval of 2023-2024 Board Meeting Calendar

Steve Carlsen, Superintendent

Connie Archibald made the motion to approve the Board Meeting Calendar for the 2023-2024 school year. The motion was seconded by Bryan Smith. The motion passed unanimously:

Bryan Smith – yes
Julie Taylor – yes
Nancy Kennedy – yes
Tiffani Summers – yes
Wade Hyde – yes
Connie Archibald – yes
Danielle Wright – yes
Karen Cronin – yes

Approval of Third-Party Vendor to Provide Training for Child Sex Abuse and Human Trafficking Prevention Training and Instruction

Steve Carlsen, Superintendent – Board approval is needed to use 3 Strands program

Nancy Kennedy made the motion to approve the 3 Strands Program. The motion was seconded by Julie Taylor. The motion passed unanimously:

Bryan Smith – yes
Julie Taylor – yes
Nancy Kennedy – yes
Tiffani Summers – yes
Wade Hyde – yes
Connie Archibald – yes
Danielle Wright – yes
Karen Cronin - yes

Approval of Positive Behavior Strategies (PBS) Plan (HB58) Final Reports

Megan Bushnell, Student Services/Equity Director - plans from each school that supports student wellness.

Karen Cronin made the motion to approve the PBS Plans for each school. The motion was seconded by Bryan Smith. The motion passed unanimously:

Bryan Smith – yes
Julie Taylor – yes
Nancy Kennedy – yes
Tiffani Summers – yes
Wade Hyde – yes
Connie Archibald – yes
Danielle Wright – yes
Karen Cronin - yes

Approval of School Land Trust Plans

Gary Allen, Asst. Superintendent of Secondary Teaching & Learning and Heidi Jo West, Asst. Superintendent of Elementary Teaching & Learning presented the School Land Trust Plans.

Nancy Kennedy made the motion to approve the School Land Trust Plans. The motion was seconded by Danielle Smith. The motion passed unanimously:

Bryan Smith – yes
Julie Taylor – yes
Nancy Kennedy – yes
Tiffani Summers – yes
Wade Hyde – yes
Connie Archibald – yes
Danielle Wright – yes
Karen Cronin - yes

Approval of Breakfast Price Increase

David Roberts, Business Administrator

Connie Archibald made the motion to approve the increased breakfast prices beginning in the 2023-2024 school year. The motion was seconded by Julie Taylor. The motion passed unanimously:

Bryan Smith – yes
Julie Taylor – yes
Nancy Kennedy – yes
Tiffani Summers – yes
Wade Hyde – yes
Connie Archibald – yes
Danielle Wright – yes
Karen Cronin - yes

Information Items:

2023 Legislative Review

Steve Carlsen, Superintendent – spoke about the big “talk” about the constitutional amendment change concerning income tax being solely used to fund education per the constitution and the legislative desire to change it. Spoke concerning this year’s education funding and legislative mandates.

Monthly Financial Report

David Roberts, Business Administrator – things look to be on track. Next Board meeting the Board will be presented the budget for next year. Discussed the need to do a tax increase and a truth in taxation in August for long term capital needs that would be included in the budget.

Board Member Cronin noted she appreciated Business Administrator Roberts' comment in which he said the Board may need to do truth-in-taxation this year, however the increase should not be too much or a shock to taxpayers. Board Member Cronin said she understands that

from time to time there may need to be a small increase when the School Board asks for property taxes to cover changes in cost of living or CPI (Consumer Price Index), however she especially requested that the Board strive this year to keep it to a very minimal, low increase, if an increase is needed, as many taxpayers within our district are already struggling to make ends meet with inflation of items in their own budgets.

Board Committee Reports

Karen Cronin reported about the Boys and Girls Club fundraising annual auction and dinner on June 16, 2023.

Student Board Member Report by McKayla Morris– Box Elder High School all school dances are done, Senior week and awards night coming up. Bear River High School robotics club placed 13th in the world, senior activities planned and awards night coming up.

Policy Review

First Reading

Policy 5291 Drug & Alcohol Testing of Students Participating in Extracurricular Activities

A question was asked about vaping in the testing policy. BESD is the only school district testing for vaping. The District is trying to help our students to change a habit that affects lifestyles.

Second Reading

Policy 5282 Student Behavior Management

Karen Cronin made the motion to approve the policies on first and second readings. The motion was seconded by Connie Archibald. The motion passed unanimously:

Bryan Smith – yes

Julie Taylor – yes

Nancy Kennedy – yes

Tiffani Summers – yes

Wade Hyde – yes

Connie Archibald – yes

Danielle Wright – yes

Karen Cronin - yes

Board Discussion Items

Book Study - *I Love it Here* by Clint Pulver – Steve Carlsen is reported on chapter 7 and Wade Hyde is reported on chapter 8. Bryan Smith assigned to report on chapter 9 and Nancy Kennedy assigned to report on chapter 10.

Consent Items

Nancy Kennedy made the motion to approve the consent items. The motion was seconded by Julie Taylor. The motion passed unanimously:

Bryan Smith – yes
Julie Taylor – yes
Nancy Kennedy – yes
Tiffani Summers – yes
Wade Hyde – yes
Connie Archibald – yes
Danielle Wright – yes
Karen Cronin - yes

Approval of the minutes of working and regular meeting for April 12, 2023.

Approval of claims: 00042474, 00043449, 00043879 - 00044153, 05041023, 07042823, 08042823, 09042023, 09042823,

Personnel Actions:

As detailed in the agenda
Heather Godfrey - Principal at Willard Elementary
Jace McKee - Administrative Intern at BRHS and BRMS
Rachel Lott - Supervisor of Health Services Department

Out of State Trips:

As detailed in the agenda

150 Mile Trips:

As detailed in the agenda

Suggestions for Future Board Meetings:

Update on the Grouse Creek school

Upcoming Events:

Box Elder High School Graduation - May 30, 2023 at 6:00 p.m. at Dee Events Center,
Bear River High School Graduation - May 31, 2023 at 7:00 p.m. at Bear River High
Football Field,
Sunrise High School Graduation - June 15, 2023 at 6:00 p.m. at Box Elder High School
Auditorium.

Adjournment:

Karen Cronin made the motion to adjourn the meeting. The motion was seconded by Connie Archibald. The motion passed unanimously and Board meeting ended at 9:00 pm.

- Bryan Smith – yes
- Julie Taylor – yes
- Nancy Kennedy – yes
- Tiffani Summers – yes
- Wade Hyde – yes
- Connie Archibald – yes
- Danielle Wright – yes
- Karen Cronin - yes

The next meeting of the Board of Education will be held on Wednesday, June 14, 2023, with a Work Session at 5:30 and a Regular Session at 6:30 p.m., at the Independent Life Skills Center, 960 S Main Brigham City, Utah.

APPROVED: _____

ATTESTED: _____
Business Administrator
Box Elder School District

President, Board of Education

A/P Summary Check Register

FPREG01A

Bank	Check No	Amount	Date	Vendor	Type
01	00043867	-245.11	05/04/23	100522 INTERMOUNTAIN FARMERS ASSOC / IFA	CV
01	00044154	216,189.12	05/01/23	102931 ZIONS BANK NATIONAL BANK	C
01	00044155	50.00	05/04/23	1 GUADALUPE SALINAS	C
01	00044156	200.00	05/04/23	1 KADEN OR LEXI CHRISTENSEN	C
01	00044157	41.00	05/04/23	1 KERRI PETERSEN	C
01	00044158	65.31	05/04/23	14010 AED EVERYWHERE	C
01	00044159	735.53	05/04/23	812477 ALSCO/AMERICAN LINEN	C
01	00044160	39.97	05/04/23	59315 TODD BARROW	C
01	00044161	225.00	05/04/23	85556 BEAR RIVER HEALTH DEPARTMENT	C
01	00044162	1,200.00	05/04/23	85738 BEAR RIVER HIGH SCHOOL	C
01	00044163	198.01	05/04/23	102956 BEAR RIVER MENTAL HEALTH	C
01	00044164	138.93	05/04/23	85748 BEAR RIVER MIDDLE SCHOOL	C
01	00044165	255.50	05/04/23	85768 BEAR RIVER SEWER DEPT	C
01	00044166	263.91	05/04/23	87120 BEEHIVE TELEPHONE CO	C
01	00044167	300.00	05/04/23	65102 MARCKEE BELLISTON	C
01	00044168	1,977.52	05/04/23	109752 DAVID BLAKE	C
01	00044169	67.52	05/04/23	54020 TAWNIE BOWCUTT	C
01	00044170	13,528.80	05/04/23	104338 BOX ELDER HIGH SCHOOL	C
01	00044171	619.34	05/04/23	111004 BRIDGERLAND APPLIED TECH/BATC	C
01	00044172	201.61	05/04/23	108267 BRIGHAM NORTH FIELD WATER	C
01	00044173	7,287.58	05/04/23	113116 BRYSON SALES & SERVICE	C
01	00044174	88.15	05/04/23	57991 EMILEE BURNHAM	C
01	00044175	135.00	05/04/23	107994 CERTIFIED SHRED	C
01	00044176	90.00	05/04/23	819370 CLASSICAL STRINGS / G WILHELMSSEN	C
01	00044177	21.98	05/04/23	158220 COVER UP	C
01	00044178	112.00	05/04/23	111191 AARON CRAWFORD	C
01	00044179	1,994.53	05/04/23	162470 CRUS OIL INC	C
01	00044180	10,663.75	05/04/23	38091 DATAIO LLC	C
01	00044181	66.56	05/04/23	65013 MARK DAVIS	C
01	00044182	90.00	05/04/23	62235 DEX IMAGING LLC	C
01	00044183	3,555.00	05/04/23	60313 DUO GROUP LLC	C
01	00044184	67.52	05/04/23	110514 SHAYLYNN EKINS	C
01	00044185	600.00	05/04/23	28991 FAMILY, CAREER AND COMMUNITY LEADERS OF	C
01	00044186	101.92	05/04/23	61956 JACOB FUHRIMAN	C
01	00044187	238.68	05/04/23	8702 LESLIE GARBANATI	C
01	00044188	1,684.76	05/04/23	304217 GARLAND CITY	C
01	00044189	1,909.21	05/04/23	324430 GRAYBAR ELECTRIC COMPANY INC	C
01	00044190	664.77	05/04/23	60968 TROY HARTMAN	C
01	00044191	2,476.81	05/04/23	65293 ASHLEE HENDRICKS	C
01	00044192	400.00	05/04/23	205 KRISTEN HEWLETT	C
01	00044193	1,242.89	05/04/23	111125 IML SECURITY SUPPLY	C
01	00044194	1,644.00	05/04/23	106568 IRON GATE CATERING	C
01	00044195	67.52	05/04/23	64548 ERIN IVERSON	C
01	00044196	1,718.70	05/04/23	455120 JACKS TIRE & OIL INC	C
01	00044197	123.48	05/04/23	63142 SHAWN JENSEN	C
01	00044198	50.00	05/04/23	8982 JON TYLER JONES	C
01	00044199	67.52	05/04/23	64530 TAYLER KENT	C
01	00044200	54.00	05/04/23	21733 HALLIE KUNZLER	C
01	00044201	690.27	05/04/23	109818 VALYNN KUNZLER	C
01	00044202	71.85	05/04/23	64840 MANDY MASON	C
01	00044203	256.44	05/04/23	111284 ANDREW MILLER	C
01	00044204	79.38	05/04/23	42064 JENNIE MONSEN-HANSEN	C
01	00044205	652.47	05/04/23	57622 DAVID MORRIS	C
01	00044206	3,144.56	05/04/23	29858 MOUNTAINLAND SUPPLY COMPANY	C
01	00044207	185.90	05/04/23	62405 GABLE MUNN	C

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01	00044208	661.50	05/04/23	54330 KALLEE MUNNS	C
01	00044209	4,705.80	05/04/23	111273 NUCO2 LLC	C
01	00044210	13,076.96	05/04/23	3050 OBSERVETAB, LLC	C
01	00044211	4,764.41	05/04/23	49859 JACKSON GROUP LOCKBOX	C
01	00044212	242.09	05/04/23	700077 PERRY CITY	C
01	00044213	1,567.50	05/04/23	104436 POWER ENGINEERING INC	C
01	00044214	871.88	05/04/23	109484 PUBLIC CONSULTING GROUPS INC	C
01	00044215	18,366.06	05/04/23	892645 ROCKY MOUNTAIN POWER	C
01	00044216	133.64	05/04/23	58360 ALEXIS RUZICH	C
01	00044217	39.95	05/04/23	110789 CORE BUSINESS TECHNOLOGIES (SIP)	C
01	00044218	67.52	05/04/23	62138 DAX SEDERHOLM	C
01	00044219	325.37	05/04/23	10731 SMITH'S CUSTOMER CHARGES	C
01	00044220	407.00	05/04/23	799510 DAVID S SMITH	C
01	00044221	519.00	05/04/23	27324 MICHELLE SMITH	C
01	00044222	35.95	05/04/23	110914 SUPERIOR WATER AND AIR INC	C
01	00044223	47.25	05/04/23	53791 ELIZABETH TAYLOR	C
01	00044224	2,447.54	05/04/23	111109 TOM RANDALL DIST	C
01	00044225	52.00	05/04/23	111383 CONNIE TOONE	C
01	00044226	571.75	05/04/23	109356 TRANSPORT DIESEL	C
01	00044227	67.52	05/04/23	9113 EVA TYGER	C
01	00044228	43,847.00	05/04/23	999009 UTAH RETIREMENT SYSTEMS	C
01	00044229	150.00	05/04/23	63177 VALANT MEDICAL SOLUTIONS, INC	C
01	00044230	35.07	05/04/23	24580 VERIZON WIRELESS	C
01	00044231	139.00	05/04/23	932187 WEST FIELD STREAM WATER	C
01	00044232	665.07	05/04/23	12939 EMILIE WESTMORELAND	C
01	00044233	75.20	05/04/23	25330 HEIDI WHEATLEY	C
01	00044234	5,221.98	05/04/23	38032 AMAZON CAPITAL SERVICES INC	C
01	00044235	1,907.50	05/04/23	64653 BUILDING CONTROLS & SOLUTIONS	C
01	00044236	3,442.25	05/04/23	11517 COMPUNET, INC	C
01	00044237	5,362.56	05/04/23	50130 GO-BOX LLC	C
01	00044238	2,552.25	05/04/23	386370 HYKO SUPPLY CO	C
01	00044239	68.03	05/04/23	102697 INTERCONNECT SERVICES INC	C
01	00044240	2,005.85	05/04/23	58246 LINDE GAS & EQUIPMENT INC	C
01	00044241	2,562.50	05/04/23	44172 NORCO INC	C
01	00044242	689.64	05/04/23	633340 OFFICE DEPOT	C
01	00044243	146.69	05/04/23	699420 PERMA BOUND BOOKS	C
01	00044244	49.99	05/04/23	100683 REALLY GOOD STUFF INC	C
01	00044245	5,396.00	05/04/23	110417 RESCO	C
01	00044246	13.39	05/04/23	54313 SCHOOL SPECIALTY, LLC	C
01	00044247	643.25	05/04/23	157371 STAPLES	C
01	00044248	825.00	05/04/23	60178 TOOLS 4 READING, LLC	C
01	00044249	260.82	05/04/23	891133 UTAH/YAMAS CONTROLS INC	C
01	00044250	1,621.24	05/10/23	158220 COVER UP	C
01	00044251	75.00	05/10/23	47007 NEBO SCHOOL DISTRICT	C
01	00044252	200.00	05/11/23	1 HUNTER OR PAIGE GILBERT	C
01	00044253	3,750.00	05/11/23	109111 GLADYS AGUILERA	C
01	00044254	565.25	05/11/23	4260 BCI / UTAH BUREAU OF CRIMINAL IDENTIF	C
01	00044255	21.55	05/11/23	104348 BOX ELDER MIDDLE SCHOOL	C
01	00044256	191.20	05/11/23	49050 JENETTE CROSS	C
01	00044257	70.20	05/11/23	14958 CULLIGAN	C
01	00044258	63.52	05/11/23	186330 DISCOVERY SCHOOL	C
01	00044259	20,040.00	05/11/23	60313 DUO GROUP LLC	C
01	00044260	5,530.91	05/11/23	729332 ECONO WASTE INC	C
01	00044261	1,900.00	05/11/23	64084 ALDER EDUCATION LAW	C
01	00044262	39.94	05/11/23	48747 JESSE ESQUIVEL	C

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01	00044263	299.25	05/11/23	58955 BECKY EZOLA	C
01	00044264	5,785.93	05/11/23	143160 FRONTIER COMMUNICATION	C
01	00044265	33.85	05/11/23	49557 MAYRA GARZA	C
01	00044266	100.88	05/11/23	57525 YUHAN HUANG	C
01	00044267	4,689.35	05/11/23	61530 INTELEPEER CLOUD COMMUNICATIONS, LLC	C
01	00044268	577.99	05/11/23	361 INTERMOUNTAIN HEALTHCARE	C
01	00044269	25,562.13	05/11/23	49026 IVY LANE PEDATRICS	C
01	00044270	1,952.34	05/11/23	62006 JENSON REFRIGERATION INC	C
01	00044271	27,143.58	05/11/23	100774 JEPPSEN DISTRIBUTING/JEFF JEPPSEN	C
01	00044272	5,532.22	05/11/23	1147 JTM PROVISIONS CO INC	C
01	00044273	3,279.94	05/11/23	58246 LINDE GAS & EQUIPMENT INC	C
01	00044274	309.22	05/11/23	543168 MADDOX RANCH HOUSE	C
01	00044275	241.90	05/11/23	57860 BAILEY NESSEN	C
01	00044276	13,790.34	05/11/23	3050 OBSERVETAB, LLC	C
01	00044277	350.00	05/11/23	35270 QUADIANT, INC	C
01	00044278	1,605.13	05/11/23	732367 RAFT RIVER RURAL	C
01	00044279	2,604.51	05/11/23	32913 ROYAL WHOLESALE ELECTRIC	C
01	00044280	7,848.31	05/11/23	924155 WASTE MGMT OF UTAH INC	C
01	00044281	94.28	05/11/23	65366 SYDNEY WILKINSON	C
01	00044282	122.88	05/11/23	8990 JEREMY YOUNG	C
01	00044283	2,182.40	05/11/23	38032 AMAZON CAPITAL SERVICES INC	C
01	00044284	1,145.00	05/11/23	106497 APPLE STORE	C
01	00044285	58,020.00	05/11/23	100293 DELL INC	C
01	00044286	364.88	05/11/23	62235 DEX IMAGING LLC	C
01	00044287	48.00	05/11/23	100148 HIGH NOON BOOKS	C
01	00044288	2,601.84	05/11/23	386370 HYKO SUPPLY CO	C
01	00044289	245.11	05/11/23	100522 INTERMOUNTAIN FARMERS ASSOC / IFA	C
01	00044290	13,004.42	05/11/23	63878 MOHAWK LIFTS	C
01	00044291	508,908.49	05/11/23	586159 MOUNTAIN STATE TEXTBOOK DEP	C
01	00044292	911.05	05/11/23	633340 OFFICE DEPOT	C
01	00044293	180.26	05/11/23	699420 PERMA BOUND BOOKS	C
01	00044294	449.28	05/11/23	759360 ROTO AIRE	C
01	00044295	125.00	05/11/23	103778 SCHOLASTIC BOOK CLUBS	C
01	00044296	11.19	05/11/23	157371 STAPLES	C
01	00044297	6,766.14	05/11/23	65374 SUMMIT FIRE & SECURITY LLC	C
01	00044298	895.00	05/11/23	34614 TREND INTERIORS INC	C
01	00044299	1,785.85	05/11/23	61360 ZANER-BLOSER INC	C
01	00044300	27.70	05/18/23	1 DANA LINEHAN	C
01	00044301	20.00	05/18/23	1 MONAKA LEISHMAN	C
01	00044302	36.95	05/18/23	1 MONICA CLEVINGER	C
01	00044303	77.20	05/18/23	1 VERONICA MACIAS	C
01	00044304	200.00	05/18/23	1 WITNEY WAYMENT	C
01	00044305	80.00	05/18/23	6617 ACME WATER CO	C
01	00044306	1,258.67	05/18/23	25909 AMERIGAS PROPANE	C
01	00044307	115.96	05/18/23	110066 NANCY ANDERSON	C
01	00044308	72,384.60	05/18/23	108217 BRIGHAM CITY CORPORATION	C
01	00044309	8,724.88	05/18/23	3271 CANON SOLUTIONS AMERICA	C
01	00044310	130.00	05/18/23	60950 ROBERT FRANCKOWIAK	C
01	00044311	3,005.00	05/18/23	110559 HARMONY HOME HEALTH LLC	C
01	00044312	149.00	05/18/23	107389 INTERMOUNTAIN WORKMED-N OGDEN	C
01	00044313	19,792.79	05/18/23	49026 IVY LANE PEDATRICS	C
01	00044314	212.80	05/18/23	57568 LANGUAGE ACCESS NETWORK LLC	C
01	00044315	586.00	05/18/23	12696 MHI SERVICE INC	C
01	00044316	13,800.67	05/18/23	892645 ROCKY MOUNTAIN POWER	C
01	00044317	9,015.48	05/18/23	60020 RON KELLER TIRE INC	C

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01	00044318	230.72	05/18/23	25976 SHERWIN-WILLIAMS	C
01	00044319	37.00	05/18/23	802087 SNOWVILLE WATERWORKS INC	C
01	00044320	110.55	05/18/23	45756 KELLY SORENSEN	C
01	00044321	20.94	05/18/23	10600 LADAWN SORENSEN	C
01	00044322	148.25	05/18/23	109177 STATE OF UTAH	C
01	00044323	29.50	05/18/23	101257 PRESTON D STEED	C
01	00044324	38.36	05/18/23	5223 SWIRE COCA-COLA	C
01	00044325	789.99	05/18/23	852617 TREMONTON CITY CORP	C
01	00044326	2,638.83	05/18/23	55034 UTAH PARENT CENTER, INC	C
01	00044327	58,087.76	05/18/23	892916 DGO FUEL NETWORK TEAM	C
01	00044328	800.00	05/18/23	102878 VAL KOTTER & SONS	C
01	00044329	111.54	05/18/23	62510 JESSICA WAITE	C
01	00044330	139.00	05/18/23	63312 SARAH WEAVER	C
01	00044331	195.79	05/18/23	941217 WILLARD CITY CORP	C
01	00044332	300.00	05/18/23	40223 MARGARET SAM YATES	C
01	00044333	5,336.01	05/18/23	38032 AMAZON CAPITAL SERVICES INC	C
01	00044334	7,490.00	05/18/23	106497 APPLE STORE	C
01	00044335	50.72	05/18/23	108543 B & H PHOTO VIDEO	C
01	00044336	1,405.00	05/18/23	100293 DELL INC	C
01	00044337	80,359.57	05/18/23	58475 EMS LINQ, INC	C
01	00044338	113.04	05/18/23	57207 FILTERBUY INC.	C
01	00044339	641.53	05/18/23	386370 HYKO SUPPLY CO	C
01	00044340	384.48	05/18/23	52035 LITERACY RESOURCES, LLC	C
01	00044341	224.55	05/18/23	699420 PERMA BOUND BOOKS	C
01	00044342	8,231.96	05/18/23	7277 PIONEER ATHLETICS	C
01	00044343	11,418.87	05/18/23	43273 RASMUSSEN CUSTOM CABINETRY, LLC	C
01	00044344	1,221.21	05/18/23	103604 SCHOLASTIC EDUCATION	C
01	00044345	911.00	05/18/23	19488 T SHIRT CHOP SHOP	C
01	00044346	618.35	05/18/23	861085 TV SPECIALISTS INC	C
01	00044347	2,562.00	05/18/23	898860 VCBO ARCHITECTS	C
01	00044348	45,023.00	05/18/23	102737 YOUNG CHEVROLET CO	C
01	00044349	200.00	05/25/23	1 MARK DAVIS	C
01	00044350	8.10	05/25/23	1 REBECCA MORGAN	C
01	00044351	266.50	05/25/23	1 SHARON LORIMER	C
01	00044352	77.05	05/25/23	10260 ADELE C YOUNG INTERM SCH	C
01	00044353	1,999.99	05/25/23	347560 ALICE C HARRIS INTERM SCH	C
01	00044354	1,390.00	05/25/23	64289 ARIZONA TINT OF LOGAN, INC	C
01	00044355	1,769.99	05/25/23	85738 BEAR RIVER HIGH SCHOOL	C
01	00044356	682.50	05/25/23	44067 RENEE C. BEARD	C
01	00044357	2,882.86	05/25/23	55220 BETTER QUESTIONS, LLC	C
01	00044358	132.00	05/25/23	95835 JASON V BINGHAM	C
01	00044359	143.50	05/25/23	108362 JACOB BISHOP	C
01	00044360	8,738.18	05/25/23	104338 BOX ELDER HIGH SCHOOL	C
01	00044361	2,200.00	05/25/23	104348 BOX ELDER MIDDLE SCHOOL	C
01	00044362	54.00	05/25/23	27006 TERRA BRADY	C
01	00044363	168.00	05/25/23	104843 WAYNE BURRELL	C
01	00044364	1,766.95	05/25/23	890740 CENTURYLINK	C
01	00044365	642.21	05/25/23	890740 CENTURYLINK LONG DISTANCE	C
01	00044366	599.90	05/25/23	111660 CLAY CHOURNOS	C
01	00044367	140.00	05/25/23	819370 CLASSICAL STRINGS / G WILHELMSSEN	C
01	00044368	125.76	05/25/23	1490 COGNIA INC	C
01	00044369	287.77	05/25/23	62596 KELLY COPPIETERS	C
01	00044370	143.50	05/25/23	65676 BRETT CRAGUN	C
01	00044371	407.00	05/25/23	110574 JOETTE CRAIG	C
01	00044372	285.06	05/25/23	62626 ANN DAVIS	C

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01	00044373	3,555.00	05/25/23	60313 DUO GROUP LLC	C
01	00044374	3,790.58	05/25/23	107136 ERS HEATING & COOLING	C
01	00044375	546.83	05/25/23	55557 ELIZABETH FERTIG	C
01	00044376	341.02	05/25/23	62634 JAMIE FINDLAY	C
01	00044377	339.40	05/25/23	8702 LESLIE GARBANATI	C
01	00044378	143.50	05/25/23	48780 VICTOR GARCIA	C
01	00044379	300.00	05/25/23	59374 JOURNEY GREENWELL	C
01	00044380	13,526.80	05/25/23	100774 JEPPSEN DISTRIBUTING/JEFF JEPPSEN	C
01	00044381	450.00	05/25/23	467700 JOHNSON ELECTRIC MOTORS	C
01	00044382	143.50	05/25/23	109844 MARY KAY JOHNSON	C
01	00044383	280.12	05/25/23	62618 MELANIE JOOSTEN	C
01	00044384	258.30	05/25/23	100550 JOSTENS INC	C
01	00044385	467.04	05/25/23	111807 JAMIE KENT	C
01	00044386	352.00	05/25/23	19305 BEN KUNZLER	C
01	00044387	2,678.82	05/25/23	49573 KASSIDY LAKE	C
01	00044388	28.90	05/25/23	576620 M & M TOOL AND MACHINERY	C
01	00044389	700.00	05/25/23	61204 KASSIDY MICKELSON	C
01	00044390	352.40	05/25/23	64416 HADLIE NELSON	C
01	00044391	143.50	05/25/23	105605 KATHY NYE	C
01	00044392	143.50	05/25/23	110301 ABBY JANE ORGILL	C
01	00044393	143.50	05/25/23	61883 KALLI PHISTER	C
01	00044394	135.00	05/25/23	64025 EMILY POWELL	C
01	00044395	3,000.00	05/25/23	35270 CMRS-POC	C
01	00044396	330.00	05/25/23	60186 RB TREATS	C
01	00044397	265.25	05/25/23	32107 GRACE READ	C
01	00044398	267.44	05/25/23	29823 RHONDA RIGBY	C
01	00044399	39.52	05/25/23	38024 STEVEN SIMPSON	C
01	00044400	235.35	05/25/23	44040 LISA SMITH	C
01	00044401	2,414.53	05/25/23	65650 MARISSA STOREY	C
01	00044402	204.00	05/25/23	804825 SUNRISE HIGH SCHOOL	C
01	00044403	112.32	05/25/23	32360 AARON F TESCH	C
01	00044404	58.34	05/25/23	7170 THE PIE DUMP	C
01	00044405	120.00	05/25/23	25836 KRIS THOMPSON	C
01	00044406	300.00	05/25/23	65625 NATHAN THOMPSON	C
01	00044407	20,502.65	05/25/23	102558 UTAH DEPARTMENT OF HEALTH	C
01	00044408	105.00	05/25/23	891133 UTAH/YAMAS CONTROLS INC	C
01	00044409	5,994.38	05/25/23	24580 VERIZON WIRELESS	C
01	00044410	183.50	05/25/23	48062 WHITAKER, LEWIS	C
01	00044411	148.46	05/25/23	65366 SYDNEY WILKINSON	C
01	00044412	6,038.15	05/25/23	38032 AMAZON CAPITAL SERVICES INC	C
01	00044413	6,029.00	05/25/23	106497 APPLE STORE	C
01	00044414	113.08	05/25/23	111967 CHINASPROUT	C
01	00044415	60,044.78	05/25/23	110014 INTERNATIONAL GREENHOUSE CO	C
01	00044416	594.00	05/25/23	100148 HIGH NOON BOOKS	C
01	00044417	1,254.34	05/25/23	386370 HYKO SUPPLY CO	C
01	00044418	139.75	05/25/23	100522 INTERMOUNTAIN FARMERS ASSOC / IFA	C
01	00044419	1,049.91	05/25/23	633340 OFFICE DEPOT	C
01	00044420	72.66	05/25/23	699420 PERMA BOUND BOOKS	C
01	00044421	700.00	05/25/23	109569 RIVER PRINT	C
01	00044422	501.53	05/25/23	54313 SCHOOL SPECIALTY, LLC	C
01	00044423	304.00	05/25/23	866716 UCI ACCOUNTS RECEIVABLE	C
01	00044424	114,985.00	05/25/23	110040 WALL 2 WALL	C
01	00044425	1,066.24	05/30/23	999014 AFLAC / AMERICAN FAMILY LIFE ASSURANCE	C
01	00044426	4,393.14	05/30/23	999014 AMERICAN FAMILY LIFE COMP	C
01	00044427	80.00	05/30/23	999027 B E SCHOOL BOARD FUND	C

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Bank	Check No	Amount	Date	Vendor	Type
01	00044428	30.00	05/30/23	999030 BENEFICIAL LIFE INSURANCE CO.	C
01	00044429	560.73	05/30/23	999024 BOSTON MUTUAL LIFE INS CO - W	C
01	00044430	237.00	05/30/23	999055 BOX ELDER FOUNDATION	C
01	00044431	2,275.15	05/30/23	999033 BUREAU CHILD SUPPORT SERV	C
01	00044432	32,331.99	05/30/23	999077 DENTAL SELECT	C
01	00044433	5,850.00	05/30/23	999021 ELEVATE CREDIT UNION	C
01	00044434	804.15	05/30/23	999019 EMI HEALTH	C
01	00044435	69.12	05/30/23	999017 GLOBE LIFE INSURANCE CO	C
01	00044436	22,039.99	05/30/23	999035 HORACE MANN INSURANCE COMPANY	C
01	00044437	615.00	05/30/23	51080 IDAHO DIV OF MANAGEMENT/CHILD SUPPORT	C
01	00044438	159.03	05/30/23	5851 JOHNSON MARK ATTORNEYS LLC	C
01	00044439	800.78	05/30/23	65021 MONEY 4 YOU & MR MONEY	C
01	00044440	1,041.07	05/30/23	55727 MOUNTAIN PEAK LAW GROUP PC	C
01	00044441	9,255.00	05/30/23	999084 NATIONAL BENEFITS SERVICES LLC	C
01	00044442	9,939.24	05/30/23	999081 NATIONAL BENEFITS SERVICES LLC	C
01	00044443	3,621.34	05/30/23	999008 OPTICARE	C
01	00044444	442.14	05/30/23	999038 OUTSOURCE RECEIVABLES	C
01	00044445	757,032.96	05/30/23	999079 PUBLIC EMPLOYEES HEALTH P	C
01	00044446	1,398.60	05/30/23	999032 PRE-PAID LEGAL SERVICES	C
01	00044447	21,727.04	05/30/23	999018 THE HARTFORD	C
01	00044448	436.23	05/30/23	48119 TITANIUM FUNDS	C
01	00044449	490.00	05/30/23	999012 UESP	C
01	00044450	15,785.87	05/30/23	999007 UTAH EDUCATION ASSOCIATION	C
01	00044451	6,486.62	05/30/23	999025 UTAH SCHOOL EMPLOYEES ASSOCIATION	C
01	00044452	217,169.52	05/30/23	999003 UTAH STATE TAX COMMISSION	C
01	05051023	645,783.63	05/09/23	888540 US BANK	M
01	07053123	140,234.20	05/30/23	999070 HEALTH EQUITY INC	M
01	08053123	1,301,132.90	05/30/23	999005 UTAH STATE RETIREMENT FUND	M
01	09050923	-552.34	05/30/23	999140 BANK OF UTAH	M
01	09051923	117,163.38	05/30/23	999140 BANK OF UTAH	M
01	09053123	1,108,643.19	05/30/23	999140 BANK OF UTAH	M
Total Bank No 01		6,204,883.24			
02	00101151	2,000.00	05/04/23	104321 BOX ELDER SCHOOL DISTRICT	C
02	00101152	1,000.00	05/04/23	65250 SARENA MACKLEY	C
02	00101153	1,000.00	05/04/23	65242 SETH MORTENSEN	C
02	00101154	1,912.00	05/11/23	104321 BOX ELDER SCHOOL DISTRICT	C
02	00101155	250.00	05/22/23	702688 PETTY CASH	C
02	00101156	100.00	05/25/23	612068 NORTH PARK SCHOOL	C
02	00101157	665.00	05/25/23	62677 TOP NOTCH WOODWORD	C
Total Bank No 02		6,927.00			
11	01104751	3,000.00	05/04/23	109023 ARBITERPAY TRUST ACCOUNT	A
11	01104752	209.10	05/04/23	101520 BELL JANITORIAL	A
11	01104753	332.23	05/04/23	106437 CARSON ELEVATOR CO INC	A
11	01104754	7,750.00	05/04/23	60500 DOABLE WELLNESS	A
11	01104755	60,317.49	05/04/23	728870 DOMINION ENERGY UTAH	A
11	01104756	751.18	05/04/23	322776 GRAINGERS INC	A
11	01104757	217.35	05/04/23	59129 DESI LARSEN	A
11	01104758	272.16	05/04/23	43982 MIKE MOORE	A
11	01104759	11,100.45	05/04/23	35718 O C TANNER RECOGNITION COMPANY	A
11	01104760	13,860.55	05/04/23	47325 RIVERSIDE INSIGHTS	A
11	01104761	677.67	05/04/23	21130 AMBER ROSE	A
11	01104762	667.59	05/04/23	12793 SONYA SPACKMAN	A
11	01104763	1,507.75	05/04/23	47686 TNT ENGRAVING	A
11	01104764	467.70	05/04/23	100590 WAXIE SANITARY SUPPLY	A

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Bank	Check No	Amount	Date	Vendor	Type
11	01104765	340.20	05/04/23	44075 LEANNE WRIGHT	A
11	01104766	52.90	05/11/23	62359 NATHAN ANDERSEN	A
11	01104767	60.00	05/11/23	54828 MCKENZIE ANDERSON	A
11	01104768	80.00	05/11/23	29785 HENRY BAKER	A
11	01104769	40.00	05/11/23	64467 DAVE BINGHAM	A
11	01104770	184.00	05/11/23	48011 GAILE BINGHAM	A
11	01104771	104.00	05/11/23	60933 MICHAEL BIRD	A
11	01104772	72.00	05/11/23	49476 MICHAEL BOWEN	A
11	01104773	52.00	05/11/23	18384 CRISTINA BRADSHAW	A
11	01104774	52.00	05/11/23	110766 TRICIA BURBIDGE	A
11	01104775	1,475.00	05/11/23	100325 CDW GOVERNMENT INC	A
11	01104776	74.00	05/11/23	31380 JOSE M CEDILLO	A
11	01104777	492.12	05/11/23	134250 CEM SALES & SERVICE	A
11	01104778	29,696.27	05/11/23	53473 CHARLIE'S PRODUCE	A
11	01104779	52.00	05/11/23	4090 MARY CLARK	A
11	01104780	3,583.04	05/11/23	154950 RODNEY L COOK	A
11	01104781	84.00	05/11/23	64424 D'JEAN CORNISH	A
11	01104782	52.00	05/11/23	28169 GREGORY J DUPUIS	A
11	01104783	52.00	05/11/23	106815 MAILEE FORREST	A
11	01104784	44.00	05/11/23	12165 AMANDA FRANCIS	A
11	01104785	94.00	05/11/23	108590 CINDY GIBBS	A
11	01104786	564.77	05/11/23	322776 GRAINGERS INC	A
11	01104787	112.00	05/11/23	36706 MONICA GROVER	A
11	01104788	40.00	05/11/23	56480 ANDRIA HANSEN	A
11	01104789	130.00	05/11/23	31500 HEIDI HOUGHTALEN	A
11	01104790	40.00	05/11/23	110864 JEFF HUNT	A
11	01104791	52.00	05/11/23	37664 ASHLEY JENSEN	A
11	01104792	32.00	05/11/23	56669 SHEA L JENSEN	A
11	01104793	84.18	05/11/23	62758 ELIZABETH KELLEY	A
11	01104794	106,085.60	05/11/23	27243 KELLY SERVICES INC	A
11	01104795	112.00	05/11/23	52493 ROBERT KENNER	A
11	01104796	51.20	05/11/23	21610 STEVE LEGGETT	A
11	01104797	126.00	05/11/23	49999 BILLY MCFARLAND	A
11	01104798	68.00	05/11/23	10936 JONI MITCHELL	A
11	01104799	110.76	05/11/23	43982 MIKE MOORE	A
11	01104800	164.00	05/11/23	25640 RAMONA MORA	A
11	01104801	126.00	05/11/23	56103 KARA MORRIS	A
11	01104802	94.00	05/11/23	54356 MARISSA NELSON	A
11	01104803	72.00	05/11/23	21962 MARK NELSON	A
11	01104804	106.00	05/11/23	112077 BOB PROFAIZER	A
11	01104805	144.00	05/11/23	45349 LADAWN RICHINS	A
11	01104806	54.00	05/11/23	58858 ANNA SHERMAN	A
11	01104807	13,684.79	05/11/23	803050 SHI INTERNATIONAL CORP	A
11	01104808	50.00	05/11/23	63304 KAYLEE SILVESTER	A
11	01104809	76.00	05/11/23	58866 RACHEL SMITH	A
11	01104810	40.26	05/11/23	62731 MADISON TANNER	A
11	01104811	32.94	05/11/23	62740 SARAH WARR	A
11	01104812	70.00	05/11/23	40002 MAURY WHEATLEY	A
11	01104813	2,000.00	05/18/23	109023 ARBITERPAY TRUST ACCOUNT	A
11	01104814	40.40	05/18/23	44342 MICHELLE BREIDER	A
11	01104815	12,725.00	05/18/23	100325 CDW GOVERNMENT INC	A
11	01104816	12,671.39	05/18/23	53473 CHARLIE'S PRODUCE	A
11	01104817	29,047.31	05/18/23	728870 DOMINION ENERGY UTAH	A
11	01104818	967,390.64	05/18/23	107656 DWA CONSTRUCTION INC	A
11	01104819	35,503.20	05/18/23	27243 KELLY SERVICES INC	A

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Bank	Check No	Amount	Date	Vendor	Type
11	01104820	156,575.06	05/18/23	12688 SYSCO	A
11	01104821	11,000.00	05/25/23	109023 ARBITERPAY TRUST ACCOUNT	A
11	01104822	153.40	05/25/23	101520 BELL JANITORIAL	A
11	01104823	870.00	05/25/23	100325 CDW GOVERNMENT INC	A
11	01104824	1,620.00	05/25/23	134250 CEM SALES & SERVICE	A
11	01104825	12,856.01	05/25/23	53473 CHARLIE'S PRODUCE	A
11	01104826	182.97	05/25/23	107656 DWA CONSTRUCTION INC	A
11	01104827	36,279.60	05/25/23	27243 KELLY SERVICES INC	A
Total Bank No 11		1,539,104.23			
20	10400505	300.00	05/09/23	58548 MORGAN HAWKES	C
20	10400506	400.00	05/11/23	999140 BANK OF UTAH	C
20	10400507	299.95	05/11/23	45500 BOX ELDER SCHOOL DISTRICT	C
Total Bank No 20		999.95			
21	12500753	-208.86	05/19/23	56006 BRITNI ROBERTS	CV
21	12500784	1,267.32	05/19/23	104321 BOX ELDER SCHOOL DISTRICT	C
21	12500785	55.00	05/19/23	111839 LORI KORTH	C
21	12500786	123.23	05/19/23	56006 BRITNI ROBERTS	C
21	12500787	304.99	05/19/23	830461 TACO TIME/BRIGHAM	C
Total Bank No 21		1,541.68			
22	13200705	419.60	05/12/23	38032 AMAZON CAPITAL SERVICES INC	C
22	13200706	967.44	05/12/23	104321 BOX ELDER SCHOOL DISTRICT	C
22	13200707	120.64	05/12/23	3549 JONES SCHOOL SUPPLY CO, INC.	C
Total Bank No 22		1,507.68			
24	13601072	137.19	05/16/23	104321 BOX ELDER SCHOOL DISTRICT	C
24	13601073	250.00	05/16/23	59943 EVANS ACRES MINI FARM, LLC	C
24	13601074	500.00	05/16/23	778870 GOPHER SPORT	C
24	13601075	83.25	05/16/23	489240 KENTS MARKET PL/TREMONTON	C
24	13601076	430.61	05/16/23	633340 OFFICE DEPOT	C
24	13601077	260.00	05/24/23	104321 BOX ELDER SCHOOL DISTRICT	C
24	13601078	360.00	05/25/23	18260 ECCLES DINOSAUR PARK	C
24	13601079	336.00	05/25/23	15822 ZOOTAH	C
Total Bank No 24		2,357.05			
25	15000730	31.00	05/24/23	45500 BOX ELDER SCHOOL DISTRICT	C
25	15000731	174.00	05/24/23	18252 CLARK PLANETARIUM	C
25	15000732	161.00	05/24/23	25070 LOVELAND LIVING PLANET AQUARIUM	C
25	15000733	27.00	05/24/23	47686 TNT ENGRAVING	C
Total Bank No 25		393.00			
26	16401068	20.00	05/24/23	1 DAKOTA HILLIS	C
26	16401069	8.00	05/24/23	1 GARIN STIMPSON	C
26	16401070	21.00	05/24/23	1 HEIDI CHRISTOPHER	C
26	16401071	7.00	05/24/23	1 KEISHA BRONSON	C
26	16401072	15.00	05/24/23	1 MITCHELL DEJARNETT	C
26	16401073	19.00	05/24/23	1 MONICA LOFLEY	C
26	16401074	8.00	05/24/23	1 RACHAEL THOMPSON	C
26	16401075	19.17	05/24/23	104321 BOX ELDER SCHOOL DISTRICT	C
26	16401076	130.00	05/24/23	104321 BOX ELDER SCHOOL DISTRICT	C
26	16401077	48.00	05/24/23	18252 CLARK PLANETARIUM	C
26	16401078	123.67	05/24/23	489240 KENTS MARKET PL/TREMONTON	C
26	16401079	130.00	05/24/23	39667 SIGN GYPSIES BOX ELDER	C
26	16401080	60.00	05/24/23	110914 SUPERIOR WATER AND AIR INC	C
26	16401081	290.00	05/24/23	15822 WILLOW PARK ZOO	C
26	16401082	195.79	05/28/23	104321 BOX ELDER SCHOOL DISTRICT	C

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26	16401083	260.00	05/28/23	104321 BOX ELDER SCHOOL DISTRICT	C
26	16401084	600.00	05/28/23	102864 WALKER CINEMAS	C
Total Bank No 26		1,954.63			
28	16701191	52.75	05/09/23	41998 BEAR RIVER FLORAL & GIFTS	C
28	16701192		05/09/23	85738 BEAR RIVER HIGH SCHOOL	C
28	16701193	50.32	05/09/23	281678 FIELDING SCHOOL	C
28	16701194	200.00	05/09/23	489240 KENTS MARKET PL/TREMONTON	C
28	16701195	139.95	05/10/23	14958 CULLIGAN	C
28	16701196	40.00	05/10/23	85738 BEAR RIVER HIGH SCHOOL	C
28	16701197	207.70	05/15/23	104321 BOX ELDER SCHOOL DISTRICT	C
28	16701198	346.68	05/15/23	833 ELAN PUBLISHING COMPANY INC	C
28	16701199	80.00	05/15/23	55905 MD SECURE STORAGE	C
28	16701200	89.00	05/16/23	104321 BOX ELDER SCHOOL DISTRICT	C
28	16701201	1,000.00	05/30/23	65153 5050BMX	C
Total Bank No 28		2,206.40			
29	16800520	300.80	05/08/23	489240 KENTS MARKET PL/TREMONTON	C
29	16800521	74.90	05/08/23	57894 ELKE CARTER	C
29	16800522	24.35	05/09/23	104321 BOX ELDER SCHOOL DISTRICT	C
29	16800523	3,036.00	05/19/23	698980 PEPSI COLA OF OGDEN	C
29	16800524	2,791.74	05/30/23	5223 SWIRE COCA-COLA	C
Total Bank No 29		6,227.79			
30	17200630	58.75	05/04/23	45500 BOX ELDER SCHOOL DISTRICT	C
30	17200631	1,536.43	05/04/23	64017 CHEAPER THAN SHIRT	C
30	17200632	109.49	05/12/23	769715 SAM'S CLUB BUSINESS PAYMENTS	C
30	17200634		05/16/23	13161 AMERICAN WEST HERITAGE CENTER	C
30	17200635	619.50	05/16/23	13161 AMERICAN WEST HERITAGE CENTER	C
30	17200636	733.02	05/16/23	104321 BOX ELDER SCHOOL DISTRICT	C
30	17200637	6,982.39	05/17/23	12912 LIFETOUCH NSS	C
30	17200638	150.00	05/17/23	65579 TURNTABLE EVENTS LLC	C
30	17200638	-150.00	05/24/23	65579 TURNTABLE EVENTS LLC	CV
30	17200639	150.00	05/24/23	65579 TURNTABLE EVENTS LLC	C
Total Bank No 30		10,189.58			
31	18800377	401.94	05/11/23	104321 BOX ELDER SCHOOL DISTRICT	C
Total Bank No 31		401.94			
32	20000291	505.39	05/03/23	104321 BOX ELDER SCHOOL DISTRICT	C
32	20000292	169.53	05/16/23	104321 BOX ELDER SCHOOL DISTRICT	C
32	20000293	375.00	05/30/23	47660 ANDREW DAVIS	C
Total Bank No 32		1,049.92			
33	30402885	568.17	05/05/23	38032 AMAZON CAPITAL SERVICES INC	C
33	30402886	483.01	05/05/23	327480 GREER'S HARDWARE	C
33	30402887	483.33	05/10/23	38032 AMAZON CAPITAL SERVICES INC	C
33	30402888	873.11	05/10/23	489240 KENTS MARKET PL/TREMONTON	C
33	30402889	895.00	05/10/23	56804 NAFZIGER MICROSCOPES	C
33	30402890	836.56	05/10/23	769715 SAM'S CLUB BUSINESS PAYMENTS	C
33	30402891	483.34	05/16/23	38032 AMAZON CAPITAL SERVICES INC	C
33	30402892	90.98	05/16/23	835626 TEACHER'S DISCOVERY	C
33	30402893	281.27	05/24/23	38032 AMAZON CAPITAL SERVICES INC	C
33	30402894	218.50	05/30/23	5908 WALMART COMMUNITY	C
Total Bank No 33		5,213.27			
34	30803350	12.80	05/03/23	1 LATIESHA WESTOVER	C
34	30803351	5.70	05/03/23	1 SHANTEL CROWLEY	C
34	30803352	233.58	05/03/23	112046 ACE HARDWARE - BRIGHAM	C

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34	30803353	301.40	05/03/23	38032 AMAZON CAPITAL SERVICES INC	C
34	30803354	250.00	05/03/23	111635 BRIDGERLAND BAND INSTRUMENT REPAIR	C
34	30803355	150.00	05/03/23	46353 HEATHER RENEE LYMAN	C
34	30803356	31.28	05/03/23	633340 OFFICE DEPOT	C
34	30803357	343.07	05/03/23	5908 WALMART COMMUNITY	C
34	30803358	259.98	05/10/23	38032 AMAZON CAPITAL SERVICES INC	C
34	30803359	32.29	05/10/23	106055 BLICK ART MATERIALS	C
34	30803360	125.00	05/10/23	111635 BRIDGERLAND BAND INSTRUMENT REPAIR	C
34	30803361	78.98	05/10/23	109248 J W PEPPER MUSIC	C
34	30803362	140.23	05/17/23	112046 ACE HARDWARE - BRIGHAM	C
34	30803363	1,957.28	05/17/23	38032 AMAZON CAPITAL SERVICES INC	C
34	30803364	716.26	05/17/23	104321 BOX ELDER SCHOOL DISTRICT	C
34	30803365	196.89	05/17/23	633340 OFFICE DEPOT	C
34	30803366	1,452.68	05/17/23	10901 WROUGHT IRON HANDICRAFTS INC	C
34	30803367	616.15	05/24/23	38032 AMAZON CAPITAL SERVICES INC	C
34	30803368	22.00	05/24/23	111635 BRIDGERLAND BAND INSTRUMENT REPAIR	C
34	30803369	661.73	05/24/23	489250 KENTS MARKET PL/BRIGHAM	C
34	30803370	893.08	05/24/23	633340 OFFICE DEPOT	C
34	30803371	248.35	05/24/23	835626 TEACHER'S DISCOVERY	C
34	30803372	20.00	05/31/23	1 ANGIE MORGAN	C
34	30803373	20.00	05/31/23	1 ANN WAGER	C
34	30803374	31.45	05/31/23	1 BECCA AMMONS	C
34	30803375	20.00	05/31/23	1 CARRIE GREER	C
34	30803376	20.00	05/31/23	1 CLARK FUNK	C
34	30803377	14.71	05/31/23	1 JENNA MILLIGAN	C
34	30803378	100.00	05/31/23	1 JODI BAIRD	C
34	30803379	17.00	05/31/23	1 LYNDEE PORTER	C
34	30803380	20.00	05/31/23	1 MARK JOHNSON	C
34	30803381	20.00	05/31/23	1 MICHAEL DEFILIPPES	C
34	30803382	20.00	05/31/23	1 NELLIE MOSSER	C
34	30803383	100.00	05/31/23	1 RONDA KANO	C
34	30803384	25.97	05/31/23	1 SARA SMITH	C
34	30803385	19.20	05/31/23	1 SARAH HALL	C
34	30803386	15.36	05/31/23	1 TARYN JENSEN	C
34	30803387	20.00	05/31/23	1 VANICA CRANE	C
34	30803388	1,287.56	05/31/23	38032 AMAZON CAPITAL SERVICES INC	C
34	30803389	2,144.75	05/31/23	106895 BADGER SCREEN PRINTING CO	C
34	30803390	3,250.00	05/31/23	104321 BOX ELDER SCHOOL DISTRICT	C
34	30803391	2,257.50	05/31/23	37087 COASTAL ENTERPRISES	C
34	30803392	496.82	05/31/23	17736 CROWN AWARDS	C
34	30803393	1,878.00	05/31/23	106568 IRON GATE CATERING	C
34	30803394	240.00	05/31/23	1457 U S POSTMASTER	C
34	30803395	293.91	05/31/23	5908 WALMART COMMUNITY	C
Total Bank No 34		21,060.96			
35	40403123	249.14	05/04/23	38032 AMAZON CAPITAL SERVICES INC	C
35	40403124	705.00	05/04/23	85738 BEAR RIVER HIGH SCHOOL	C
35	40403125	192.16	05/04/23	109248 J W PEPPER MUSIC	C
35	40403126	1,049.97	05/04/23	157371 STAPLES	C
35	40403127	39.95	05/04/23	110914 SUPERIOR WATER AND AIR INC	C
35	40403128	15.17	05/10/23	1 JONI MCDUGAL	C
35	40403129	13.21	05/10/23	1 SHANNON ALLEN	C
35	40403130	764.09	05/10/23	38032 AMAZON CAPITAL SERVICES INC	C
35	40403131	350.00	05/10/23	65218 BOUNCE PARTY UTAH	C
35	40403132	408.76	05/10/23	489240 KENTS MARKET PL/TREMONTON	C

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35	40403133	375.00	05/10/23	57223 SCHOOL CHECK IN / NAVIGATE 360	C
35	40403134	26.72	05/10/23	157371 STAPLES	C
35	40403135	10.99	05/10/23	58629 THE MATCHING TIE GUY	C
35	40403136	600.00	05/10/23	16454 TOAD'S FUN ZONE	C
35	40403137	3,227.50	05/11/23	104321 BOX ELDER SCHOOL DISTRICT	C
35	40403138	6.42	05/11/23	104321 BOX ELDER SCHOOL DISTRICT	C
35	40403139	11.71	05/16/23	1 KATIE JENSEN	C
35	40403140	19.00	05/16/23	1 SARA MERRICK	C
35	40403141	69.95	05/16/23	1724 ACE HARDWARE TREMONTON	C
35	40403142	163.96	05/16/23	38032 AMAZON CAPITAL SERVICES INC	C
35	40403143	360.00	05/16/23	56804 NAFZIGER MICROSCOPES	C
35	40403144	15.00	05/23/23	1 KRISTA THOMPSON	C
35	40403145	150.24	05/23/23	27308 ADVANCED HARDWARE SUPPLY INC	C
35	40403146	1,604.39	05/23/23	38032 AMAZON CAPITAL SERVICES INC	C
35	40403147	31.12	05/23/23	999140 BANK OF UTAH	C
35	40403148	2,612.00	05/23/23	107102 BEAR RIVER BOWLING CENTER / THE GRILL	C
35	40403149	1,182.00	05/23/23	85738 BEAR RIVER HIGH SCHOOL	C
35	40403150	78.20	05/23/23	109248 J W PEPPER MUSIC	C
35	40403151	168.44	05/23/23	157371 STAPLES	C
35	40403152	24.95	05/23/23	25674 STUDIO R MEDIA	C
35	40403153	80.00	05/30/23	1 BRENT WINTLE	C
35	40403154	5.89	05/30/23	1 SAMMY OBERG	C
35	40403155	8.46	05/30/23	1 STACIE MAXFIELD	C
35	40403156	181.20	05/30/23	38032 AMAZON CAPITAL SERVICES INC	C
35	40403157	520.00	05/30/23	45500 BOX ELDER SCHOOL DISTRICT	C
35	40403158	285.00	05/30/23	158220 COVER UP	C
35	40403159	76.40	05/30/23	157371 STAPLES	C
35	40403160	252.00	05/30/23	1457 U S POSTMASTER	C
35	40403161	252.00	05/30/23	1457 U S POSTMASTER	C
Total Bank No 35		16,185.99			
36	40804168	455.65	05/04/23	1 AMBER MORRILL	C
36	40804169	31.05	05/04/23	1 ANBER EARNEST	C
36	40804170	13.03	05/04/23	1 MITCHELL WORKMAN	C
36	40804171	4,696.50	05/04/23	38032 AMAZON CAPITAL SERVICES INC	C
36	40804172	1,698.75	05/04/23	58211 ARTS PEOPLE	C
36	40804173	157.61	05/04/23	104321 BOX ELDER SCHOOL DISTRICT	C
36	40804174	424.52	05/04/23	39284 CHESBRO MUSIC CO	C
36	40804175	1,750.00	05/04/23	28991 FAMILY, CAREER AND COMMUNITY LEADERS OF	C
36	40804176	31.96	05/04/23	25119 SIZZLING PLATTER	C
36	40804177	354.00	05/04/23	10731 SMITH'S CUSTOMER CHARGES	C
36	40804178	80.00	05/04/23	804825 SUNRISE HIGH SCHOOL	C
36	40804179	4,050.00	05/04/23	7609 UTAH FBLA-PBL	C
36	40804180	1,299.98	05/04/23	5908 WALMART COMMUNITY	C
36	40804181	77.75	05/12/23	1 JENNIFER HUNSAKER	C
36	40804182	44.33	05/12/23	112046 ACE HARDWARE - BRIGHAM	C
36	40804183	848.64	05/12/23	38032 AMAZON CAPITAL SERVICES INC	C
36	40804184	1,145.00	05/12/23	104338 BOX ELDER HIGH SCHOOL	C
36	40804185	165.02	05/12/23	104321 BOX ELDER SCHOOL DISTRICT	C
36	40804186	1,479.50	05/12/23	230 CAROLINA BIOLOGICAL	C
36	40804187	1,386.00	05/12/23	6890 FBLA - PBL	C
36	40804188	616.42	05/12/23	103961 INTERMOUNTAIN WOOD PRODUCTS	C
36	40804189	56.44	05/12/23	61557 JAMECO ELECTRONICS	C
36	40804190	15.95	05/12/23	489240 KENTS MARKET PL/TREMONTON	C
36	40804191	50.71	05/12/23	35955 PROMO PLUS	C

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Bank	Check No	Amount	Date	Vendor	Type
36	40804192	103.15	05/12/23	51063 SHRED IT STERICYCLE, INC	C
36	40804193	176.85	05/17/23	38032 AMAZON CAPITAL SERVICES INC	C
36	40804194	8,037.13	05/17/23	104321 BOX ELDER SCHOOL DISTRICT	C
36	40804195	100.29	05/17/23	61557 JAMECO ELECTRONICS	C
36	40804195	-100.29	05/18/23	61557 JAMECO ELECTRONICS	CV
36	40804196	711.62	05/17/23	489250 KENTS MARKET PL/BRIGHAM	C
36	40804197	139.80	05/17/23	25119 SIZZLING PLATTER	C
36	40804198	65.93	05/18/23	38032 AMAZON CAPITAL SERVICES INC	C
36	40804199	200.00	05/18/23	23531 STG TRAVEL	C
36	40804200	2,080.00	05/18/23	35335 TECHNOLOGY STUDENT ASSOCIATION	C
36	40804201	210.00	05/18/23	47686 TNT ENGRAVING	C
36	40804202	2,705.61	05/22/23	104321 BOX ELDER SCHOOL DISTRICT	C
36	40804203	1,647.50	05/22/23	633340 OFFICE DEPOT	C
36	40804204	367.07	05/24/23	10731 SMITH'S CUSTOMER CHARGES	C
36	40804205	45.00	05/24/23	804825 SUNRISE HIGH SCHOOL	C
36	40804206	18,398.00	05/24/23	36161 UTAH TSA	C
36	40804207	238.00	05/31/23	1 TIJUANA WHITLOCK	C
36	40804208	3,366.00	05/31/23	6840 FATBOY ICE CREAM	C
36	40804209	545.74	05/31/23	5908 WALMART COMMUNITY	C
Total Bank No 36		59,966.21			
37	70413171	743.50	05/02/23	44024 APOGEE COMPONENTS, INC.	C
37	70413172	147.50	05/02/23	107102 BEAR RIVER BOWLING CENTER / THE GRILL	C
37	70413173	8,620.50	05/02/23	104321 BOX ELDER SCHOOL DISTRICT	C
37	70413174	35,194.47	05/02/23	31658 BSN SPORTS	C
37	70413175	791.02	05/02/23	230 CAROLINA BIOLOGICAL	C
37	70413176	4,600.00	05/02/23	4618 COLEMAN KNITTING MILL	C
37	70413177	125.96	05/02/23	7021 GARDEN GATE FLORAL & DESIGN	C
37	70413178	1,031.08	05/02/23	3263 IMAGE MATTERS	C
37	70413179	84.00	05/02/23	21431 INSTRUMENTALIST AWARDS LLC	C
37	70413180	368.35	05/02/23	100550 JOSTENS INC	C
37	70413181	3,633.66	05/02/23	51187 METALMART INC.	C
37	70413182	156.10	05/02/23	7323 SQUARE ONE PRINTING	C
37	70413183	580.00	05/02/23	61727 TAYLIE NESSEN PHOTOGRAPHY	C
37	70413184	129.84	05/02/23	5908 WALMART COMMUNITY	C
37	70413185	2,706.27	05/04/23	38032 AMAZON CAPITAL SERVICES INC	C
37	70413186	27.00	05/04/23	41998 BEAR RIVER FLORAL & GIFTS	C
37	70413187	513.02	05/04/23	106055 BLICK ART MATERIALS	C
37	70413188	195.00	05/04/23	6890 FBLA - PBL	C
37	70413189	600.00	05/04/23	12483 FIREWORKS WEST	C
37	70413190	711.04	05/04/23	286060 FLINN SCIENTIFIC	C
37	70413191	367.61	05/04/23	327480 GREER'S HARDWARE	C
37	70413192	44.35	05/04/23	100522 INTERMOUNTAIN FARMERS ASSOC / IFA	C
37	70413193	230.67	05/04/23	111030 LOWE'S	C
37	70413194	35.00	05/04/23	110914 SUPERIOR WATER AND AIR INC	C
37	70413195	856.00	05/09/23	6661 BAILEY POTTERY EQUIPMENT CORP	C
37	70413196	23,987.08	05/09/23	104321 BOX ELDER SCHOOL DISTRICT	C
37	70413197	491.20	05/09/23	422180 INDUSTRIAL TOOL & SUPPLY	C
37	70413198	196.00	05/09/23	100550 JOSTENS INC	C
37	70413199	472.50	05/09/23	46965 LITTLE REDS LLC	C
37	70413200	95.00	05/09/23	4901 NASSP	C
37	70413201	3,556.94	05/09/23	769715 SAM'S CLUB BUSINESS PAYMENTS	C
37	70413202	1,865.27	05/09/23	157371 STAPLES	C
37	70413203	500.00	05/09/23	65382 THE VW PHOTO BUS	C
37	70413204	11,161.00	05/09/23	17760 NCA/NDA REGISTRATION	C

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Bank	Check No	Amount	Date	Vendor	Type
37	70413205	1,702.45	05/09/23	16535 VEX ROBOTICS	C
37	70413206	130.00	05/11/23	1 BLAKE PAGE	C
37	70413207	225.00	05/11/23	1 BRIAN HESLOP	C
37	70413208	2,897.88	05/11/23	38032 AMAZON CAPITAL SERVICES INC	C
37	70413209	540.00	05/11/23	95820 CALVIN R BINGHAM	C
37	70413210	269.58	05/11/23	6742 CLARION SUITES	C
37	70413211	1,290.23	05/11/23	109248 J W PEPPER MUSIC	C
37	70413212	150.00	05/11/23	543168 MADDOX RANCH HOUSE	C
37	70413213	260.82	05/11/23	762360 RUPP WASTE CONTAINERS INC	C
37	70413214	685.25	05/11/23	29408 SHARON SMOOT	C
37	70413215	462.00	05/11/23	64769 STELLAS SHOP	C
37	70413216	4,950.00	05/11/23	891181 UTAH STATE UNIVERSITY	C
37	70413217	30.00	05/16/23	1 JACK GRIFFITHS	C
37	70413218	79.17	05/16/23	1724 ACE HARDWARE TREMONTON	C
37	70413219	9,255.88	05/16/23	104321 BOX ELDER SCHOOL DISTRICT	C
37	70413220	330.00	05/16/23	40363 CIO MEDICAL SERVICES	C
37	70413221	2,595.12	05/16/23	29033 CRYSTAL INN WEST VALLEY	C
37	70413222	2,635.15	05/16/23	65587 ELITE SPORTSWEAR, L.P.	C
37	70413223	500.00	05/16/23	36200 RIVERTON HIGH SCHOOL	C
37	70413224	235.00	05/16/23	100550 JOSTENS INC	C
37	70413225	3,176.05	05/16/23	489240 KENTS MARKET PL/TREMONTON	C
37	70413226	197.50	05/16/23	4910 NATIONAL FFA ORGANIZATION	C
37	70413227	169.80	05/16/23	44172 NORCO INC	C
37	70413228	373.85	05/16/23	48194 SARANONI	C
37	70413229	1,233.77	05/16/23	25674 STUDIO R MEDIA	C
37	70413230	92.00	05/16/23	47686 TNT ENGRAVING	C
37	70413231	800.00	05/16/23	65579 TURNTABLE EVENTS LLC	C
37	70413232	3,645.60	05/16/23	5932 VARSITY SPIRIT FASHIONS	C
37	70413233	4,931.69	05/18/23	59404 BEST WESTERN PROVO UNIVERSITY INN	C
37	70413234	60.00	05/18/23	1 ELJIN POTTER	C
37	70413235	666.85	05/18/23	38032 AMAZON CAPITAL SERVICES INC	C
37	70413236	1,699.82	05/18/23	106895 BADGER SCREEN PRINTING CO	C
37	70413237	7.80	05/18/23	85738 BEAR RIVER HIGH SCHOOL	C
37	70413238	170.00	05/18/23	158220 COVER UP	C
37	70413239	532.50	05/18/23	3263 IMAGE MATTERS	C
37	70413240	270.00	05/18/23	39667 SIGN GYPSIES BOX ELDER	C
37	70413241	500.00	05/18/23	891181 UTAH STATE UNIVERSITY	C
37	70413242	1,953.00	05/23/23	107102 BEAR RIVER BOWLING CENTER / THE GRILL	C
37	70413243	16,204.00	05/23/23	104321 BOX ELDER SCHOOL DISTRICT	C
37	70413244	3,100.00	05/23/23	104321 BOX ELDER SCHOOL DISTRICT	C
37	70413245	10,773.48	05/23/23	31658 BSN SPORTS	C
37	70413246	13,168.00	05/23/23	1228 COLLEGE BOARD	C
37	70413247	93.30	05/23/23	286060 FLINN SCIENTIFIC	C
37	70413248	300.00	05/23/23	27618 PAROWAN HIGH SCHOOL	C
37	70413249	116.00	05/23/23	100550 JOSTENS INC	C
37	70413250	4,320.00	05/23/23	46965 LITTLE REDS LLC	C
37	70413251	400.00	05/23/23	543168 MADDOX RANCH HOUSE	C
37	70413252	650.00	05/23/23	28576 MINKY COUTURE LLC	C
37	70413253	1,887.00	05/23/23	63240 N REYES SEWING	C
37	70413254	300.00	05/23/23	50091 KATRINA ORAM	C
37	70413255	300.00	05/23/23	65633 WHITNEY SHAW	C
37	70413256	1,124.25	05/23/23	51810 TEXAS ROADHOUSE LOGAN	C
37	70413257	517.36	05/26/23	38032 AMAZON CAPITAL SERVICES INC	C
37	70413258	339.58	05/26/23	106055 BLICK ART MATERIALS	C
37	70413259	112.00	05/26/23	107994 CERTIFIED SHRED	C

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Bank	Check No	Amount	Date	Vendor	Type
37	70413260	7,290.00	05/26/23	65684 COACH AMERICA	C
37	70413261	288.00	05/26/23	111715 CROCKETT GEAR	C
37	70413262	1,477.75	05/26/23	7277 PIONEER ATHLETICS	C
37	70413263	100.00	05/26/23	23922 KARA POND	C
37	70413264	455.00	05/26/23	59757 JACQUELINE SUMMERS	C
37	70413265	30.00	05/26/23	5290 UHSAA / UTAH HIGH SCHOOL ACT ASSOC	C
37	70413266	824.25	05/30/23	12408 COSTA VIDA	C
37	70413267	30.00	05/31/23	1 RHEES HATCH	C
37	70413268	16.00	05/31/23	16993 HEIDI COULSON	C
37	70413269	240.00	05/31/23	106815 MAILEE FORREST	C
37	70413270	350.00	05/31/23	17957 MADISON HIGH SCHOOL	C
37	70413271	350.00	05/31/23	5029 ROY HIGH SCHOOL	C
37	70413272	525.00	05/31/23	29408 SHARON SMOOT	C
37	70413273	400.00	05/31/23	57428 THE TIMBERED ROSE	C
Total Bank No 37		220,601.66			
38	70813043	10,541.28	05/09/23	38032 AMAZON CAPITAL SERVICES INC	C
38	70813044	525.00	05/09/23	45500 BOX ELDER SCHOOL DISTRICT	C
38	70813045	28.00	05/09/23	53457 BLACK STITCH LLC	C
38	70813046	2,443.54	05/09/23	104321 BOX ELDER SCHOOL DISTRICT	C
38	70813047	2,426.50	05/09/23	31658 BSN SPORTS	C
38	70813048	168.00	05/09/23	1295 ELISE BURT	C
38	70813049	100.00	05/09/23	65161 KALLI CAPENER	C
38	70813050	378.39	05/09/23	230 CAROLINA BIOLOGICAL	C
38	70813051	293.00	05/09/23	64017 COPPER CANYON APPAREL	C
38	70813052	510.00	05/09/23	4618 COLEMAN KNITTING MILL	C
38	70813053	326.00	05/09/23	102017 DAVIS HIGH SCHOOL	C
38	70813054	47.00	05/09/23	109652 DREWES FLORAL & GIFTS	C
38	70813055	228.00	05/09/23	37672 EWELL EDUCATIONAL SERVICES INC	C
38	70813056	370.90	05/09/23	103987 EWING IRRIGATION	C
38	70813057	1,520.16	05/09/23	286060 FLINN SCIENTIFIC	C
38	70813058	140.90	05/09/23	38644 GREEN CANYON HIGH SCHOOL	C
38	70813059	59.25	05/09/23	20265 HASTY AWARDS	C
38	70813060	82.99	05/09/23	109248 J W PEPPER MUSIC	C
38	70813061	400.00	05/09/23	65269 J ZEE PHOTOGRAPHY & DESIGN	C
38	70813062	209.40	05/09/23	474162 JOSTENS	C
38	70813063	170.00	05/09/23	4871 LOGAN HIGH SCHOOL	C
38	70813064	2,597.75	05/09/23	65200 LONE STAR COACHES, INC	C
38	70813065	123.00	05/09/23	16845 MFAC LLC	C
38	70813066	100.00	05/09/23	41742 WHITNEY MARSH	C
38	70813067	1,000.00	05/09/23	65340 COLE MORTENSEN	C
38	70813068	109.79	05/09/23	101405 NAPA AUTO PARTS	C
38	70813069	1,010.21	05/09/23	44172 NORCO INC	C
38	70813070	200.00	05/09/23	64661 NORTH LOGAN CITY CORP.	C
38	70813071	317.85	05/09/23	4960 OLD GRIST MILL BREAD	C
38	70813072	716.04	05/09/23	5045 RSM FOOD SERVICE	C
38	70813073	190.00	05/09/23	8303 SKY VIEW HIGH SCHOOL	C
38	70813074	1,332.29	05/09/23	10731 SMITH'S CUSTOMER CHARGES	C
38	70813075	750.87	05/09/23	5193 STEVE REGAN CO	C
38	70813076	1,005.00	05/09/23	23531 STG TRAVEL	C
38	70813077	200.00	05/09/23	804825 SUNRISE HIGH SCHOOL	C
38	70813078	5,425.73	05/09/23	19488 T SHIRT CHOP SHOP	C
38	70813079	499.00	05/09/23	47805 TEAMSIDELINE.COM	C
38	70813080	1,148.00	05/09/23	110889 THE DUTCH OVEN SHOPPE / M BODILY	C
38	70813081	112.00	05/09/23	36870 TIMPANOGOS HIGH SCHOOL	C

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38	70813082	5.00	05/09/23	47686 TNT ENGRAVING	C
38	70813083	7,469.50	05/09/23	20494 UTAH HOSA	C
38	70813084	375.00	05/09/23	17760 UNITED SPIRIT ASSOCIATION	C
38	70813085	200.00	05/09/23	4316 SNOW CANYON HIGH SCHOOL	C
38	70813086	68.74	05/09/23	65277 CALVIN YOSHIMURA	C
38	70813087	10.00	05/11/23	1 CARLEE GIBSON	C
38	70813088	1,000.00	05/11/23	1 ISAAC BROCKBANK	C
38	70813089	317.97	05/11/23	112046 ACE HARDWARE - BRIGHAM	C
38	70813090	2,685.00	05/11/23	58440 ALUMINUM ATHLETIC EQUIPMENT CO	C
38	70813091	471.20	05/11/23	38032 AMAZON CAPITAL SERVICES INC	C
38	70813092	75.00	05/11/23	36366 STACIE ASHLIMAN	C
38	70813093	214.74	05/11/23	108543 B & H PHOTO VIDEO	C
38	70813094	200.00	05/11/23	109415 BEAR RIVER VALLEY CO-OP	C
38	70813095	103.75	05/11/23	12815 BOX ELDER HIGH LUNCH	C
38	70813096	2,132.29	05/11/23	64408 BUDDY'S ALLSTARS, INC	C
38	70813097	250.00	05/11/23	30210 JACE THOMAS CHADWICK	C
38	70813098	983.69	05/11/23	286060 WHITEBOX LEARNING	C
38	70813099	75.00	05/11/23	65315 ANDI GARDNER	C
38	70813100	115.00	05/11/23	65390 SAGE HIGLEY	C
38	70813101	1,383.33	05/11/23	4839 INTSEL STEEL WEST LLC	C
38	70813102	300.55	05/11/23	4880 LOUIS & COMPANY	C
38	70813103	1,017.50	05/11/23	543168 MADDOX RANCH HOUSE	C
38	70813104	133.13	05/11/23	64033 NEVCO SPORTS, LLC	C
38	70813105	19.20	05/11/23	702688 PETTY CASH	C
38	70813106	3,682.95	05/11/23	110975 RIDDELL ALL AMERICAN SPORTS	C
38	70813107	879.87	05/11/23	5045 RSM FOOD SERVICE	C
38	70813108	693.82	05/11/23	104233 STAKER PARSONS COMPANIES	C
38	70813109	308.67	05/11/23	5215 SUPREME AUTOMOTIVE	C
38	70813110	230.00	05/11/23	47686 TNT ENGRAVING	C
38	70813111	799.60	05/11/23	109804 WARD'S NATURAL SCIENCE	C
38	70813112	63.25	05/17/23	1 MALLORY RASMUSSEN	C
38	70813113	2,514.90	05/17/23	10260 ADELE C YOUNG INTERM SCH	C
38	70813114	5,456.78	05/17/23	38032 AMAZON CAPITAL SERVICES INC	C
38	70813115	360.25	05/17/23	58211 ARTS PEOPLE	C
38	70813116	514.80	05/17/23	65544 BIRDIE GOLF LLC	C
38	70813117	398.29	05/17/23	104321 BOX ELDER SCHOOL DISTRICT	C
38	70813118	29,224.94	05/17/23	104321 BOX ELDER SCHOOL DISTRICT	C
38	70813119	27.90	05/17/23	230 CAROLINA BIOLOGICAL	C
38	70813120	1,207.00	05/17/23	40363 CIO MEDICAL SERVICES	C
38	70813121	187.52	05/17/23	158220 COVER UP	C
38	70813122	300.00	05/17/23	65439 LAURA DEAN	C
38	70813123	300.00	05/17/23	65501 BRIANA GILLET	C
38	70813124	300.00	05/17/23	65412 NATHAN TROY HURST	C
38	70813125	33.00	05/17/23	109248 J W PEPPER MUSIC	C
38	70813126	150.00	05/17/23	65528 LISA'S PASSION FOR POPCORN	C
38	70813127	300.00	05/17/23	65498 KYLE MCLEAN	C
38	70813128	169.37	05/17/23	100359 NASCO MODESTO	C
38	70813129	85.50	05/17/23	4910 NATIONAL FFA ORGANIZATION	C
38	70813130	300.00	05/17/23	65447 NOTABLE STUDIOS	C
38	70813131	65.94	05/17/23	111637 OASIS STAGE WERKS	C
38	70813132	300.00	05/17/23	65471 STEVEN R PARK	C
38	70813133	1,125.00	05/17/23	65560 LINCOLN RAY PORT	C
38	70813134	300.00	05/17/23	3115 SHANNON BRUCE ROBERTS	C
38	70813135	300.00	05/17/23	65480 JAMES PEYDEN SHELTON	C
38	70813136	170.00	05/17/23	39667 SIGN GYPSIES BOX ELDER	C

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Bank	Check No	Amount	Date	Vendor	Type
38	70813137	29.05	05/17/23	107490 SOUTH FORK HARDWARE	C
38	70813138	46.96	05/17/23	157371 STAPLES	C
38	70813139	150.00	05/17/23	23531 STG TRAVEL	C
38	70813140	300.00	05/17/23	65455 BJORN SWANSON	C
38	70813141	2,157.50	05/17/23	110889 THE DUTCH OVEN SHOPPE / M BODILY	C
38	70813142	252.50	05/17/23	47686 TNT ENGRAVING	C
38	70813143	300.00	05/17/23	65420 ANDREW EMERSON UNSWORTH	C
38	70813144	3,043.20	05/17/23	5932 VARSITY SPIRIT FASHIONS	C
38	70813145	200.00	05/17/23	3948 TARA WARDLE	C
38	70813146	300.00	05/17/23	65463 LANE W WEAVER	C
38	70813147	25,413.80	05/19/23	104321 BOX ELDER SCHOOL DISTRICT	C
38	70813148	2,204.48	05/24/23	38032 AMAZON CAPITAL SERVICES INC	C
38	70813149	174.69	05/24/23	17256 BIO-RAD LABORATORIES	C
38	70813150	5,224.15	05/24/23	31658 BSN SPORTS	C
38	70813151	3,685.50	05/24/23	64408 BUDDY'S ALLSTARS, INC	C
38	70813152	460.00	05/24/23	109682 BYU TREASURY SERVICES	C
38	70813153	626.84	05/24/23	19070 C&R AUTO AND TRAILER SALES	C
38	70813154	350.00	05/24/23	107994 CERTIFIED SHRED	C
38	70813155	2,407.76	05/24/23	64017 COPPER CANYON APPAREL	C
38	70813156	36,718.00	05/24/23	1228 COLLEGE BOARD	C
38	70813157	350.00	05/24/23	60127 TRINITY CURTIS	C
38	70813158	80.95	05/24/23	109652 DREWES FLORAL & GIFTS	C
38	70813159	530.00	05/24/23	65331 JEFFREY RAY HILL	C
38	70813160	88.96	05/24/23	4790 HOME DEPOT CREDIT SERVICE	C
38	70813161	254.60	05/24/23	49786 GARY LEE HOOPER	C
38	70813162	423.51	05/24/23	103961 INTERMOUNTAIN WOOD PRODUCTS	C
38	70813163	3,144.00	05/24/23	106568 IRON GATE CATERING	C
38	70813164	1,400.00	05/24/23	52515 JODIE'S CUSTOM DANCEWEAR	C
38	70813165	230.00	05/24/23	55875 LANGUAGE TESTING INTERNATIONAL	C
38	70813166	210.00	05/24/23	56049 MICHELLE BARKER PHOTOGRAPHY	C
38	70813167	13.99	05/24/23	4979 O'REILLY AUTOMOTIVE	C
38	70813168	327.46	05/24/23	4960 OLD GRIST MILL BREAD	C
38	70813169	90.00	05/24/23	37397 MARCI W OLSEN	C
38	70813170	1,160.00	05/24/23	56383 TIFFANY PATTERSON	C
38	70813171	590.00	05/24/23	60097 RALLY ATHLETIC BAGS	C
38	70813172	209.90	05/24/23	18007 ROCKY MOUNTAIN RUNNERCARD	C
38	70813173	11,500.00	05/24/23	34657 THE RUSH FUNPLEX	C
38	70813174	79.40	05/24/23	47686 TNT ENGRAVING	C
38	70813175	60.00	05/31/23	1 TRAMARA OTTLEY	C
38	70813176	16,900.00	05/31/23	65099 ARIZONA SUN DEVIL WRESTLING	C
38	70813177	560.00	05/31/23	45500 BOX ELDER SCHOOL DISTRICT	C
38	70813178	1,498.09	05/31/23	63290 BONNEVILLE CHARITABLE FOUNDATION	C
38	70813179	43,427.88	05/31/23	104321 BOX ELDER SCHOOL DISTRICT	C
38	70813180	44.00	05/31/23	107994 CERTIFIED SHRED	C
38	70813181	403.96	05/31/23	64017 COPPER CANYON APPAREL	C
38	70813182	3,500.00	05/31/23	4618 COLEMAN KNITTING MILL	C
38	70813183	170.00	05/31/23	57789 DO GOOD DESIGNS UTAH	C
38	70813184	69.90	05/31/23	107267 DOMINO'S PIZZA / BRIGHAM	C
38	70813185	242.00	05/31/23	52140 TRACER GOLF ACCESSORIES	C
38	70813185	-242.00	05/31/23	52140 TRACER GOLF ACCESSORIES	CV
38	70813186	70.00	05/31/23	58467 MEGAN EGBERT	C
38	70813187	2,815.00	05/31/23	11924 MOUNTAIN CREST HIGH SCHOOL	C
38	70813188	1,282.24	05/31/23	110378 JESSE THOMAS ROBERTS	C
38	70813189	300.00	05/31/23	8303 SKY VIEW HIGH SCHOOL	C
38	70813190	500.00	05/31/23	60682 SNOW DEVILS BASEBALL	C

A/P Summary Check Register

FPREG01A

Bank	Check No	Amount	Date	Vendor	Type
38	70813191	967.00	05/31/23	19488 T SHIRT CHOP SHOP	C
38	70813192	1,148.00	05/31/23	110889 THE DUTCH OVEN SHOPPE / M BODILY	C
38	70813193	489.00	05/31/23	47686 TNT ENGRAVING	C
38	70813194	452.00	05/31/23	20494 UTAH HOSA	C
38	70813195	175.00	05/31/23	7692 WASATCH HIGH SCHOOL	C
38	70813196	160.00	05/31/23	4316 CRIMSON CLIFFS HIGH SCHOOL	C
38	70813197	8,370.00	05/31/23	63681 WILDCAT ELITE CHEER, INC	C
Total Bank No 38		296,250.05			
39	77800569	35.00	05/16/23	30368 LESLIE FRIDAL	C
39	77800570	920.92	05/19/23	104321 BOX ELDER SCHOOL DISTRICT	C
Total Bank No 39		955.92			
40	11500020	-3,024.65	05/31/23	104321 BOX ELDER SCHOOL DISTRICT	CV
40	11500025	2,478.16	05/17/23	104321 BOX ELDER SCHOOL DISTRICT	C
40	11500026	1,663.37	05/17/23	111656 SCHOLASTIC BOOK FAIRS	C
Total Bank No 40		1,116.88			
Total Manual Checks					3,312,404.96
Total Computer Checks					3,553,556.75
Total ACH Checks					1,539,104.23
Total Other Checks					.00
Total Electronic Checks					.00
Total Computer Voids					-3,970.91
Total Manual Voids					.00
Total ACH Voids					.00
Total Other Voids					.00
Total Electronic Voids					.00
Grand Total					8,401,095.03
Number of Checks					862

Batch Yr	Batch No	Amount
23	000674	-208.86
23	001892	2,930.94
23	001946	88.43
23	002018	1,419.30
23	002067	-3,024.65
23	002078	2,939.42
23	002139	126,708.59
23	002140	86,296.05
23	002141	43,325.98
23	002142	38,856.43
23	002143	1,912.00
23	002144	4,000.00
23	002149	216,189.12
23	002152	56,205.98
23	002163	505.39
23	002164	1,327.83
23	002173	15,043.05
23	002174	45,924.08
23	002176	5,429.96
23	002177	1,051.18
23	002178	1,595.18
23	002179	2,236.22
23	002193	249,518.73
23	002194	8,015.35
23	002195	19,263.67

A/P Summary Check Register

FPREG01A

<u>Bank</u>	<u>Check No</u>	<u>Amount</u>	<u>Date</u>	<u>Vendor</u>	<u>Type</u>	
				Batch Yr	Batch No	Amount
				23	002196	608,047.76
				23	002197	765.00
				23	002208	300.80
				23	002209	74.90
				23	002211	303.07
				23	002215	44,883.44
				23	002220	24.35
				23	002224	300.00
				23	002226	139.95
				23	002227	496.25
				23	002228	2,563.94
				23	002230	3,088.00
				23	002231	1,696.24
				23	002233	40.00
				23	002235	401.94
				23	002237	400.00
				23	002239	11,860.76
				23	002240	3,227.50
				23	002241	18,082.26
				23	002242	6.42
				23	002243	299.95
				23	002246	136,780.32
				23	002247	272,910.42
				23	002248	19,442.55
				23	002249	177,402.06
				23	002250	969,952.64
				23	002251	5,988.91
				23	002257	109.49
				23	002261	1,507.68
				23	002267	634.38
				23	002275	35.00
				23	002276	733.02
				23	002277	619.50
				23	002279	1,401.05
				23	002282	25,348.89
				23	002283	624.62
				23	002285	574.32
				23	002286	89.00
				23	002287	169.53
				23	002292	9,065.40
				23	002294	50,933.65
				23	002295	4,463.34
				23	002296	2,478.16
				23	002298	1,663.37
				23	002300	6,982.39
				23	002304	4,931.69
				23	002307	2,555.93
				23	002313	3,906.97
				23	002314	25,413.80
				23	002319	135,702.76
				23	002320	8,403.54
				23	002321	4,240.58
				23	002322	185,130.71
				23	002323	182.97
				23	002324	3,036.00
				23	002326	1,750.54
				23	002327	920.92
				23	002331	4,353.11
				23	002334	250.00
				23	002337	72,534.19
				23	002339	5,866.34
				23	002342	54,689.03
				23	002344	645,783.63

A/P Summary Check Register

FPREG01A

<u>Bank</u>	<u>Check No</u>	<u>Amount</u>	<u>Date</u>	<u>Vendor</u>	<u>Type</u>
					Batch Yr Batch No Amount
					23 002347 2,441.31
					23 002348 18,810.07
					23 002352 260.00
					23 002353 393.00
					23 002354 898.84
					23 002355 150.00
					23 002360 281.27
					23 002361 360.00
					23 002364 336.00
					23 002365 10,609.69
					23 002376 3,782,759.28
					23 002381 1,055.79
					23 002390 375.00
					23 002393 1,408.95
					23 002394 2,791.74
					23 002396 824.25
					23 002397 252.00
					23 002399 218.50
					23 002401 1,000.00
					23 002405 83,362.07
					23 002406 12,332.23
					23 002407 1,911.00
					23 002409 4,149.74

For June 14, 2023 Board Meeting

Leaving the District

<i>Site</i>	<i>Employee</i>	<i>Position</i>	<i>Reason</i>
Park Valley	Valynn Kunzler	Teacher	Resigned
ACYI	Michael DeFilippis	Instructional Coach	Resigned
Three Mile Creek	Leda Hall	Teacher	Retiring
Golden Spike	Carol Colver	DLI Chinese Teacher	Resigned
ACHI	Jessica Leavell	Teacher	Resigned

UHSAA 150 MILE Contest Approval Form

All practice games over 150 miles one way in any sport must be approved by the local board of education. This form must be completed and attached with the eligibility list of that particular sport and include data for each trip.

School BEHS Sport Girls Tennis female male

Date of contest	Number miles (one way)	Destination	Level of play (var., j.v., soph. fresh.)
Late August or Early Sept.	359	St. George Tournament	Var & J.V.



John Law
Signature of Superintendent



5-17-23
Date

Please duplicate this form for use in each sport

Suggestions for Future Board Meetings

July 12, 2023 – (tentative)

- Internal and Independent Audit 2020-2021 – David Roberts
- Approval of Sex Education Committee – Keith Mecham
- 2021-22 TSSA Plan Results – Keith Mecham and Heidi Jo West
- Bullying Report

August 9, 2023 – (tentative)

- Approval of Early Literacy Plan – Heidi Jo West
- AP Results – Jeremy Young
- Policy Review

September 13, 2023 – (tentative)

- Walmart Grants Presentation
- Nucor Grants Presentation
- Swearing in of Student Board Member – David Roberts
- Policy Review

October 18, 2023 – (tentative)

- October 1 Enrollment Report – Mark Taylor
- Exemption from Compulsory Attendance (Home School) – Steve Carlsen
- RISE and Utah Aspire Plus Data – Jeremy Young
- Policy Review

November 8, 2023 – (tentative)

- Audit Report – David Roberts
- Policy Review
- Report on BESD Foundation

December 13, 2023 – (tentative)

- Approval of New Courses – Keith Mecham
- Approval of 2023-24 School District Calendar – Mark Taylor
- Policy Review

January 10, 2024 – (tentative)

- Approval of 2-year contract for Business Administrator
- First public comment on School Fees
- School Fees – Keith Mecham (Information Item)
- Review of Policies 1034 Board of Education Code of Conduct and 1035 Board Member Ethics

- AAPPL Data – Jeremy Young
- Policy Review
- Board Committee Assignments
- USBA Conference Report

February 14, 2024 – (tentative)

- Second Public Comment on School Fees
- Approval of School Fees – Keith Mecham
- Legislative Update – Steve Carlsen
- Policy Review

March 13, 2024 – (tentative)

- Negotiations Team Approval – Mark Taylor
- Legislative Update – Steve Carlsen
- Policy Review

April 10, 2024 – (tentative)

- ESP Recognitions – Mark Taylor
- College and Career Readiness Counseling Program (CCRCP) Approval – Alison Williams
- FY 2024 Capital Improvement Plan – Corey Thompson
- ACT Data – Jeremy Young
- School Lunch Report – David Roberts
- Energy Report – Mike Clark
- Policy Review
- Board Graduation Assignments

May 8, 2024 – (tentative)

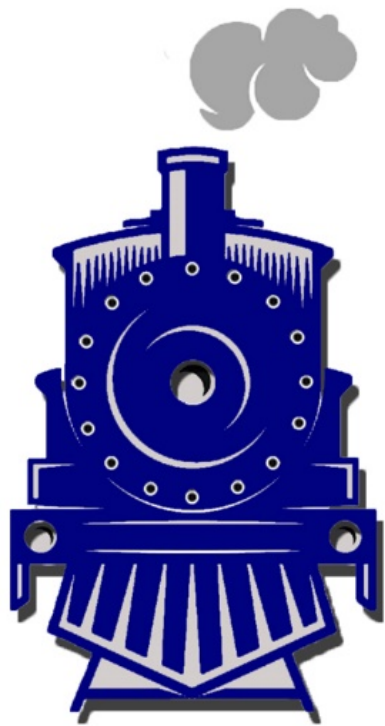
- Retirement Recognitions – Mark Taylor
- Administrative Association Recognitions - BEAA
- Approval of School Land Trust Plans –Keith Mecham and Heidi Jo West
- Approval of PBS (HB 58) Plans – Megan Bushnell
- Approval of 2023-2024 Board Meeting Calendar – Steve Carlsen
- Policy Review

June 12, 2024 – (tentative)

- Budget Hearing – David Roberts
- Approval of Budget – David Roberts
- Approval of 2023-24 Tax Rates – David Roberts
- Approval of Internal and Independent Auditors – David Roberts
- MBA Meeting – David Roberts
- Pick-up Contributions for Members of Contributory Retirement System – Mark Taylor
- Tentative Ratification of Negotiated Agreement with BEEA – Mark Taylor
- Tentative Ratification of Negotiated Agreement with BESP – Mark Taylor

- Declaration of Open Enrollment Schools – Mark Taylor
- Approval of TSSA Plans – Keith Mecham and Heidi Jo West
- Policy Review
- Sunrise High School Schedule Discussion

BOX ELDER SCHOOL DISTRICT
BOARD OF EDUCATION
HANDBOOK



**BOX ELDER
SCHOOL DISTRICT**

Learning is Everything

REVISED
OCTOBER 9, 2019
BOX ELDER SCHOOL DISTRICT

Box Elder School District Board of Education Handbook Table of Contents

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BOARD OF EDUCATION HANDBOOK INTRODUCTION

This Board of Education Handbook has been developed to capture, in one place and in plain language, the primary operating procedures and governing principles of the Box Elder County School District Board of Education.

This handbook serves as a resource for members of the board as they assume their offices and carry out their responsibilities. It will be posted on the school district's website and updated periodically.

The Box Elder County School District Board of Education has one goal and one purpose: **student learning**.

Authority and Responsibilities of the Board

The powers and mandatory duties of the Board of Education are defined in the Utah Code and State Board of Education Rule.

Principles of Board Leadership

Remembering three important principles of board leadership will help keep the Box Elder County School District Board of Education focused on its most important responsibilities:

1. The board delegates authority.
The board delegates authority to the superintendent to manage the district and provide leadership for the staff. Such authority is communicated through written policies that designate board ends and define operating limits.
2. The board monitors performance.
The board constantly monitors progress toward district goals and compliance with written board policies.
3. The board takes responsibility for itself.
The board, collectively and individually, takes full responsibility for board activity and behavior. Board deliberations and actions are limited to board work, not staff work.

[Utah Code § 53G-4](#)

Making School Board Decisions

State and federal laws, financial constraints, and local expectations must govern school districts. Nevertheless, decisions made by a local board of education create the environment in which a district will flourish or flounder.

Although the typical school board makes many different decisions, all of those decisions can be put into four general categories:

Policy decisions are the most important work of the board. The majority of a board's time should be spent on policy development, monitoring, and review. Written policies accomplish the following:

- articulate district direction and goals;
- delegate authority and define limitations on that authority;
- establish board processes, including those for monitoring progress toward district goals and ensuring compliance with laws and board policy.

The board is empowered to make policy decisions for district schools. Board members act as trustees for the community; therefore, policies are often understood as expressions of the community's aspirations for its public schools.

Problem solving decisions come in response to a crisis or opportunity that cannot be resolved by the superintendent or is not fully addressed in existing board policy. For example, in the face of declining enrollment, a typical school board would not expect its superintendent to make a final decision on which building to close. Although the superintendent would be expected to provide information and make recommendations, the school board would make the final decision, after deliberating alternatives and consulting policy statements.

Problem-solving decisions usually have isolated, one-time impacts. However, such decisions can establish a precedent that may have the force of policy. For example, a school board's decision to grant a benefit to one group of students may obligate it to grant the same benefit to another group in a similar situation.

Managerial decisions required of each local Utah school board are set forth in the statutes, most notably in [Utah Code § 53G-4-402](#). For example, a school board is required to do the following:

- implement the core curriculum
- administer tests,
- implement training programs,
- enroll children in school,
- establish school libraries, and

- establish school safety traffic committees
- ensure that school community councils receive the required annual training and review and approve the school improvement plans developed by the school community councils.

With few exceptions, managerial duties are delegated to the superintendent. Where there is good communication and high level of trust between the board and superintendent, combined with sound policies that set directions and establish parameters, routine managerial duties will consume only a small amount of time at public board meetings. Legally required board actions can usually be accomplished through approval of consent agendas.

School boards must learn to distinguish policy decisions from problem-solving decisions. Sometimes this is challenging but, in general, boards that emphasize policy development will need to make fewer decisions in response to routine problems. Superintendents who have strong policy guidance are able to resolve a wider array of problems without bringing them to the board for action. Good policy development and review processes allow boards to operate at the systemic level - dealing with mission, purpose, direction, and results.

Conversely, boards without up-to-date written policies often find their meetings running late into the night. Their superintendents must bring numerous issues for discussion and action, which wastes time and yields inconsistent results.

Personnel decisions represent a special category of managerial decisions. Most school boards delegate personnel matters to the superintendent and use policies to express their desired standards for hiring, evaluation, compensation, discipline, and dismissal. This approach avoids the quagmire of wrestling directly with hiring or disciplining employees other than the superintendent and business administrator. Personnel actions, therefore, are usually found on the consent agenda, because a board is required by law to approve all employment contracts, salaries, benefits, and dismissals.

The superintendent is an appointed public official, the district's chief executive, and an employee of the board. Only the board can employ, evaluate, discipline, or dismiss the superintendent.

Holding Closed Meetings

A closed meeting may be held if:

1. A quorum is present.
2. The meeting is an open meeting for which specific notice for a closed meeting has been given with the stated purpose defined.

3. Two-thirds of the members present vote to close the meeting. Voting must be taken by roll call. Name and vote.

Minutes of the closed meeting shall contain:

1. Reason for holding the meeting.
2. Location of the meeting.
3. Vote by name, of each member of the board, either for or against the motion to hold the closed meeting.

Purpose of a closed meeting:

1. Discussion of the character, professional competence, or physical or mental health of individual.
2. Strategy sessions to discuss collective bargaining.
3. Strategy sessions to discuss pending or reasonably imminent litigation.
4. Strategy sessions to discuss the purchase, exchange, or lease of real property including any form of a water right or water shares if public discussion of the transaction would:
 - a. Disclose the appraisal or estimated value of the property under consideration; or
 - b. Prevent the board from completing the transaction on the best possible terms.
5. Strategy sessions to discuss the sale of real property, including any form of water right or water shares if public discussion of the transaction would:
 - a. Disclose the appraisal or estimated value of the property under consideration; or
 - b. Prevent the board from completing the transaction of the best possible terms.
6. Discussion regarding deployment of security personnel, devices or systems.
7. Investigative proceedings regarding allegations of criminal misconduct.

A Board may not interview a person applying to fill an elected position in a closed meeting.

Record of closed meetings:

1. A recording shall be made of the closed portion of the meeting.
2. Detailed written minutes may be kept that disclose the content of the closed portion of the meeting.
3. A recording of a closed meeting shall be complete and unedited from the commencement of the closed meeting through adjournment.
4. The recording and any minutes of a closed meeting shall include:
 - a. Date, time, and place of the meeting.
 - b. Name of the members present and absent.
 - c. Names of all others present except where the disclosure would infringe on the confidentiality necessary to fulfill the original purpose of the closing the meeting.
5. No recording or minutes will be taken if the purpose of the closed meeting is for the discussion of the character, professional competence, or physical or mental health of an individual.

- a. A sworn statement must be signed by the presiding member of the board that the sole purpose for closing the meeting was to discuss the character, professional competence, or physical or mental health of an individual.

Collaborative Relationships: Shared Governance

The Box Elder County School District Board of Education has the exclusive right and responsibility to determine the goals and direction of the schools and use all its resources to achieve such goals, within the bounds of state and federal law and rules of the Utah State Board of Education.

Box Elder School District is a complex organization, which can succeed only if we enlist the energy, creativity, and effort of many people to accomplish our goals. The board believes that ideal conditions for student learning can be realized when shared governance is thoughtfully used to support student achievement.

Board decisions should accurately reflect the public's interests. Statutes of the state of Utah require local school boards to make decisions by majority vote; thus the obligation to seek consensus under shared governance does not bind the board in its decision-making.

The board delegates to school sites and departments the right to make some decisions using the shared governance process. Site-based decisions must conform to legal requirements, state and federal rules and regulations, the district's Student Achievement Plan, policies, procedures, guidelines, and contractual obligations, including negotiated employee agreements.

Essentials of A Professional Learning Community

- A. The Superintendent and district administrators will ensure that all of the schools in the district function as professional learning communities. Professional learning communities are defined as educators committed to working collaboratively in ongoing processes of collective inquiry and action research to achieve better results for the students they serve. Professional learning communities operate under the assumption that the key to improved learning for students is continuous, job-embedded learning for educators.
 1. The Board, district, and school administrators will ensure that time is available, within the contract day, for educators to meet together regularly in collaborative teams.
 2. District/school administrators will ensure this time is reserved for activities directly related to the process of collective inquiry and action research to achieve better achievement results for our students.

3. Collaborative teacher teams will focus on the following four questions:
 - a. What is it that our students are expected to know and do?
 - b. How will we know if they know and can do what is expected?
 - c. How will we respond if they don't know and can't do what is expected?
 - d. How will we respond if they already know and can do it?

District and school administrators will ensure that ongoing training and professional learning opportunities are provided to ensure that all Box Elder School District educators are proficient in the philosophies and practices related to professional learning communities/collaborative teacher teams.

Authority of Individual Board Members

Power belongs not to individual members of a Board of Education but to the Board of Education acting as a corporate body through collective action. Board members have authority only when acting as a Board of Education in a legally constituted session, with a quorum present. The statement or action of an individual member or group of members of the Board of Education does not bind the Board of Education itself, except when that statement or action is specifically authorized by an official act of the board. This does not preclude individual board members from representing the board at meetings and ceremonial events or speaking to constituent groups in their capacity as board members.

Nominations and Elections for Board Leadership

Nominations

- A. An office must be created by Board Policy or by a motion to that effect before it can be filled by election or otherwise.
- B. The Board President must call for nominations.
- C. Nominations do not require a second. However, any number of persons may second a given nomination just to show their support of that nominee.
- D. The motion "to close nominations" is not in order until the assembly is ready to close nominations.
 1. When there are two or more nominees for the office the motion to close nominations requires a two-thirds vote. (This motion must be seconded.)
 2. A negative vote on the motion signifies that there are additional nominations forthcoming.
 3. If and when there are no further nominations the Board President may then put the motion to close nominations to a vote without waiting for a second.

Elections

- A. Elections and nominations must conform to the procedure prescribed by the Utah State Law and Board Policy.

- B. In case of a tie vote, the election is decided by lot unless the organization adopts a motion to do otherwise.
- C. Elections are decided by a roll call vote, not by secret ballot. Election to the office is determined by a simple majority.

Board Leadership Responsibilities

The board president will:

1. Conduct meetings of the board in accordance with law and policy.
2. Communicate regularly with the superintendent, business administrator, and members of the board to set meeting agendas, facilitate the flow of necessary information, and respond to community issues and queries.
3. Sign legal assurances, correspondence, and contracts on behalf of the board as required by law, policy, or vote of the board.
4. Represent the board, or designate others to represent the board, as requested, in executive meetings with community and business leaders or elected officials to promote perform their duties.

The board vice president will:

1. Advise and assist the president as needed.
2. Substitute for the president as required.
3. Attend meetings with or at the request of the president and superintendent.
4. Keep the board appropriately informed of issues or data that would help members

Board leadership may speak for the board, or designate others to speak for the board, when requested to do so by vote or consensus of the board communication, without binding the board to a specific decision or position.

New Board Member Orientation

Following the election or appointment of new members, the superintendent and board leadership will provide for an orientation, as to the board's operation and processes, the working relationships with the Superintendent of Schools and staff of the Box Elder School District, and substantive background information pertaining to school system issues and procedures. A copy of this handbook will be provided online. New board members are also encouraged to attend the orientation session organized by the Utah School Boards Association (USBA).

Board of Education Code of Conduct

The members of the Board of Education agree to abide by the following norms of behavior, both as they govern the conduct of board meetings and as they govern the actions of individual board members. These norms will provide an orderly way to conduct public business, promote an atmosphere of mutual respect, and establish a level of expectation for those who aspire to become school board members in the future.

Board members shall:

1. Represent the Board with dignity, honesty, and integrity.
2. Attend meetings regularly, prepared, professional, engaged, and dedicated to accomplishing and adhering to the agenda.
3. Support efforts to focus on the important matters, remembering that the student is always our most important matter.
4. Communicate effectively, early, and often with each other and with others concerned, seeking to make your own ideas clear while respecting the different opinions of others.
5. Be loyal to the Board and work to achieve unity by supporting its decisions, even though you may personally espouse a different view.
6. Value civility and avoid contention realizing conflict on some issues is inherent and not undesirable.
7. Represent and seek to understand the needs of all students, staff and citizens in the District without partisanship.
8. Work effectively with the Superintendent, and through him/her, with the staff throughout the District.
9. Develop and improve Board skills by establishing goals, measuring progress, and participating in a variety of training opportunities
10. If at all possible Board members should notify the Superintendent or the Board President well in advance of any concerns or questions regarding the Board agenda so that they can be resolved in advance if possible.

Board Member Commitments and Ethics

The Board and its members commit to standards of conduct that are consistent with the public trust placed in elected officials. Accordingly, the Board and its members will:

1. Strive to make policies that promote the educational growth and development of all students;
2. Endeavor to appoint the most competent person available as superintendent of schools and hold that superintendent responsible for carrying out the vision, mission, and goals of the District in the administration of its schools;

3. Support and allow administrators, teachers, and staff to function in their authorized capacities while holding employees responsible for carrying out the District's vision, mission, and goals in their respective roles;
4. Seek to employ the best qualified personnel available without regard to race, color, sex, pregnancy, religion, national origin, age, marital status, disability, sexual orientation, or gender identity—except when justified to meet a bona fide occupational requirement (see [20 U.S.C. 1681 et seq.](#); [Utah Code § 34A-5 et seq.](#));
5. Promulgate policies and procedures dedicated to maintaining a learning and working environment in the District free of discrimination and unlawful harassment, including sexual harassment;
6. Promulgate policies and procedures that ensure operational transparency, including directing employees to maintain, manage, and where appropriate, produce records consistent with federal and state laws (see [20 U.S.C. § 1232g](#); [34 C.F.R. Part 99](#); and [Utah Code § 53E-9 et seq.](#));
7. Attend Board meetings, insofar as possible, being informed and prepared to discuss and act upon the items on the Board agenda;
8. Conduct Board business in compliance with the [Utah Open Meetings Act \(Utah Code § 52-4-1 et seq.\)](#);
9. Exercise Board authority exclusively to perform legislative and judicial functions;
10. Encourage free expression of opinion and seek regular communication and feedback from the public;
11. Work toward consensus in Board decision making and foster respectful and civil working relationships with other Board members and with the superintendent and District staff while recognizing the value of diverse perspectives and differences of opinion; and
12. Strive to be effective educational leaders by participating in professional development, studying education issues, fulfilling assigned Board duties, building relationships with community organizations and leaders, communicating with constituents, and advocating for public education.

A. Board of Education Code of Ethics

1. Members of the Board may receive compensation for services and necessary expenses in accordance with [Utah Code § 53G-4-204](#). For purposes of Utah Retirement Systems (URS) coverage, however, duly elected members of the Board are classified as part-time employees and ineligible for URS benefits.
2. Members of the Board may not use their position, or information acquired by reason of their position, for any improper or unlawful purpose including substantially furthering personal economic interests or securing special privileges or benefits for themselves or others that would impair the members' independent judgement or interfere with the ethical performance of the members' duties in

violation of [Utah Code, § 67-16-4](#).

3. The Board will officially accept gifts and donations on behalf of the District; such acceptance, however, shall not obligate the Board to act in any way contrary to the best interests of students and the public. Further, the Board or its members shall not request, demand, or accept personally or on behalf of the District, a loan, donation, gift of substantial value, or an economic benefit tantamount to a gift in violation of [Utah Code §§ 67-16-5 to 5.6](#)
4. The Board and its members shall not misappropriate or misuse public funds or resources and shall be responsible fiscal managers of public funds. Expenditure of public funds shall only be made in accordance with federal or state law and District policies.
5. Members of the Board shall disclose any compensation or any position (whether officer, director, agent, employee, or owner of a substantial interest) in any business entity that does business with or is subject to the regulations governing the District or other public agency in a sworn affidavit and file it with the state attorney general, the District, and any other agency involved in the business or transaction consistent with [Utah Code §§ 67-16-6 to 8](#). Further, members of the Board shall have no personal investments and/or conduct any business creating a substantial conflict of interest between Board members' private interests and their public duties in violation of [Utah Code § 67-16-9](#).
6. Members of the Board shall maintain the confidentiality of information obtained in executive session or other confidential information otherwise obtained in an official capacity.
7. Members of the Board have no individual authority to act on behalf of the Board and the Board only exercises its authority as a body by taking official action through voting in a duly scheduled Board meeting. Individual Members of the Board should not speak on behalf of the Board without prior Board approval.

Members of the Board shall abide by state and federal laws and District policies and refrain from personal or professional conduct that would bring censure, ridicule, damage, or reproach upon the Board or the District.

Disciplining Board Members

If a member of the Board of Education violates the Code of Conduct or the ethical assurances outlined in [Board Policies 1034](#) and [1035](#), the board president and vice president will speak to that member about his or her responsibilities. If disruptive or destructive behavior occurs, the board may issue a formal reprimand by a vote of five members.

Policies Governing the Board

Detailed information about the board's process of conducting meetings and other guidance around board operation can be found in [School Board Policy Article 1](#).

Links to other helpful resources, including specific citations to Utah Code, are included with the appropriate policy on the district's website.

Guidelines and Parliamentary Motions

The following guidelines and examples have been taken from the Utah School Boards Association book titled *Coming to Order*, which is available on the USBA website. The Box Elder School District Board of Education appoints a Business Administrator who serves as the board's parliamentarian:

1. A board should agree on and adopt an agenda format that it will follow at regular meetings.
2. Action items on the agenda require:
 - a motion by a board member,
 - a second to the motion (required by most boards but not all),
 - a discussion of the motion by board members, and
 - a vote by board members.
3. Other than the consent agenda, each motion should be limited to one idea or issue.
4. No new motion may be made while another is being discussed.
5. A motion may be amended and votes on the amendments must be taken before acting on the original motion.
6. Before a vote on a main motion is taken, business can be interrupted by a motion:
 - to table the main motion,
 - to postpone action,
 - to refer the motion to a committee,
 - to withdraw it from consideration, or
 - to adjourn the meeting.

The subsidiary motions must be disposed of prior to action on the main motion.
7. Debate can be closed formally with a motion to move the question and a two-thirds affirmative vote.
8. When a Board member wishes to speak in board meeting, he/she should request to be recognized by the Board President before speaking. He/she may gain recognition by the President by raising a hand or speaking audibly, "Mr./Mrs. President". Once recognized the Board member should address the Board.

9. When the president senses the discussion has ended, a vote may be taken without a formal motion to close debate unless a member objects.
10. Some motions, such as a motion to adjourn, are not debatable. See the “Simplified Chart of Parliamentary Motions” on page 10.
11. Before a motion is voted upon, it should be repeated aloud.
12. The president, by virtue of membership on the board, is expected to vote on each issue before the board.
13. The president should indicate before each vote whether a simple or special majority is required.
14. The president should keep readily at hand a reference guide, such as the chart of parliamentary motions.

Simplified Chart of Parliamentary Motions

Motion & Order of Precedence	You Say:	Debatable	Amendable	Vote Required
Adjourn	I move to adjourn	No	No	Majority
Recess	I move to recess for	No	No	Majority
Close Debate	I move the previous question	No	No	2/3
Postpone Definitely	I move to postpone the motion to	Yes	Yes	Majority
Refer to Committee	I move to refer the motion to	Yes	Yes	Majority
Amend the Amendment	I move to amend the amendment by	Yes	Yes	Majority
Amend or substitute	I move to amend the motion by	Yes	Yes	Majority
Main motion	I move to	Yes	Yes	Majority
Reconsider		Yes	Yes	Majority
Rescind		Yes	Yes	Majority (with notice)

Incidental Motions				
No order of precedence. Arise incidentally and decided immediately				
Point of Order (to enforce rules)	Point of Order	No	No	None
Parliamentary Inquiry	Parliamentary questions	No	No	None
Withdraw or Modify a Motion	I withdraw (or modify) my motion	No	No	Majority

Board Policies Relevant to Board of Education Legal Status, Responsibilities, and Ethics

Policy 1010 School Board's Legal Status

https://core-docs.s3.amazonaws.com/documents/asset/uploaded_file/1371387/1010-School_Board_Legal_Status.pdf

Policy 1020 Board Power and Duties

https://core-docs.s3.amazonaws.com/documents/asset/uploaded_file/1371388/1020-Board_Powers__Duties.pdf

Policy 1025 Administration Relations

https://core-docs.s3.amazonaws.com/documents/asset/uploaded_file/1371389/1025-Administration_Relations.pdf

Policy 1034 Board of Education Code of Conduct

https://core-docs.s3.amazonaws.com/documents/asset/uploaded_file/1371392/1034-Board_of_Education_Code_of_Conduct.pdf

Policy 1035 Board Member Commitments and Ethics

https://core-docs.s3.amazonaws.com/documents/asset/uploaded_file/1371393/1035-Board_Member_Commitments_and_Ethics.pdf

Policy 1036 Conflict of Interest: Board Member and Employee

https://core-docs.s3.amazonaws.com/documents/asset/uploaded_file/1371394/1036-Board_Member_Employee_Conflict_of_Interest.pdf

Policy 1037 Employment/Assignment of Relatives (Nepotism) (Reference - [Utah Code 52-3](#))

https://core-docs.s3.amazonaws.com/documents/asset/uploaded_file/1371395/1037-Employee_Assignment_of_Relatives.pdf

Board Policies Relevant to School Board Meetings

Policy 1070 Board Meeting Procedures

https://core-docs.s3.amazonaws.com/documents/asset/uploaded_file/1371399/1070-Board_Meeting_Procedures.pdf

Policy 1072 Board Meetings: Notice Requirements

https://core-docs.s3.amazonaws.com/documents/asset/uploaded_file/1371400/1072-Board_Meetings_Notice_Requirements.pdf

Policy 1074 Board Meetings: Closed Meetings

https://core-docs.s3.amazonaws.com/documents/asset/uploaded_file/1371401/1074-Board_Meetings_Closed_Meetings.pdf

Policy 1080 Board Committees

https://core-docs.s3.amazonaws.com/documents/asset/uploaded_file/1371402/1080-Board_Committees.pdf

Policy 1090 Rules of Order

https://core-docs.s3.amazonaws.com/documents/asset/uploaded_file/1371403/1090-Rules_of_Order.pdf

Policy 1100 Minutes

https://core-docs.s3.amazonaws.com/documents/asset/uploaded_file/1371404/1100-Minutes.pdf

Policy 1110 Public Participation in Board Meeting

https://core-docs.s3.amazonaws.com/documents/asset/uploaded_file/1371405/1110_Public_Participation_in_Board_Meeting.pdf