



BOARD OF EDUCATION
REGULAR SCHOOL BOARD MEETING

Detailed Agenda

Wednesday, June 8, 2022

ILSC Building, 960 South Main, Brigham City,
Utah 84302

*"Always consider the effects
on our students."*

A. Work Session - 5:30 p.m.

1. Gerald Jackman, Lewis Whitaker, Jamie Kent

B. Administrative - 6:30 p.m.

1. Call to Order

President Julie Taylor

2. Reverence

Karen Cronin, Board Member

3. Flag Salute/Pledge of Allegiance

Nancy Kennedy, Board Member

4. Recognitions

Wade Hyde, Board Member

- a. BEHS Boys and Girls Track and Field Region Titles
BEHS Girls Track 5A State Champions
- b. Bear River Robotics Teams - BRHS and BRMS
- c. Bear River Boys Water Polo Team - State Champions
Bear River Girls Water Polo Team - 4th Place in State
- d. BRHS Girls Lacrosse Team - Utah 4A Champions
- e. Melissa Morris - Utah Rural Principal of the Year

C. Approval of Agenda - 6:45 p.m.

D. Public Comment - 6:50 p.m.

Those individuals who would like to speak to the Board should read the guidelines and complete the sign-up document located at the door. At the discretion of the Board President, public comment may be permitted at any point during the Board meeting.

E. Action Items - 7:00 p.m.

1. Authority to Act for David A. Roberts

Rod Cook, Business Administrator

3

2. Budget Hearing

Rod Cook and David Roberts, Business Administrator

5

3. Approval of 2022-23 Budget

Rod Cook and David Roberts, Business Administrator

6

4. MBA Meeting

Rod Cook and David Roberts, Business Administrator

29

5. Pick-up Contributions for Members of Contributory Retirement System

Keith Mecham, Assistant Superintendent

30

6. Tentative Ratification of Negotiated Agreement with BEAA

Keith Mecham, Assistant Superintendent

31

7. Tentative Ratification of Negotiated Agreement with BEEA

Keith Mecham, Assistant Superintendent

33

8. Tentative Ratification of Negotiated Agreement with BEESPA

Keith Mecham, Assistant Superintendent

36

9. Declaration of Open Enrollment Schools

Keith Mecham, Assistant Superintendent

39

10. Approval of Out of State Travel for Activity Fees	41
Keith Mecham, Assistant Superintendent	
11. Approval of TSSA Plans	42
Gary Allen and Keri Greener, Assistant Superintendents	
12. Approval of Elementary ELA Adoption	169
Keri Greener, Assistant Superintendent	
F. <u>Information Items</u> - 7:50 p.m.	
1. Northern Utah Suicide Coalition	
Jenny Schulze, Chief Operations Officer, Boys & Girls Club of Northern Utah	
2. Bid for Lynn School Property	170
Corey Thompson, Director of Facilities	
3. Monthly Financial Report	182
Rod Cook and David Roberts, Business Administrator	
4. Board Committee Reports	
G. <u>Consent Items</u> 8:20 p.m.	
1. Minutes	191
2. Claims	195
3. Personnel	214
4. 150 Mile Trips	216
H. <u>Suggestions for Future Board Meetings</u> 8:25 p.m.	<u>217</u>
I. <u>Board Handbook</u>	<u>218</u>
J. <u>Adjournment</u> 8:30 p.m.	

The next meeting of the Board of Education will be held on Wednesday, July 13, 2022, with a Work Session at 1:00 and a Regular Session at 6:30 p.m., at the Independent Life Skills Center, 960 S Main St, Brigham City, Utah.

Recommendation:

It is recommended that David A. Roberts be given authority to act for the board in business matters for the school district.

Recommended Motion:

I move that David A. Roberts as appointed Business Administrator be given all rights, powers, duties and authorities as provided in Utah Code Annotated, Section 53G-4-301

Background:

As the newly appointed Business Administrator David Roberts, needs to have the authority to sign contracts and act as the Board representative in conducting business. All actions will have been approved either through budget or other board action.

Policy Implications:

This action is in compliance with policy.

Financial Implications:

None

Staff Implications:

None at this time

RESOLUTION

WHEREAS, the Box Elder County School District has appointed David A. Roberts as the Business Administrator for the School District,

NOW THEREFORE, upon Motion duly made and seconded, the School District unanimously adopts the following resolution,

BE IT HEREBY RESOLVED that the Box Elder County School District has appointed David A. Roberts as the Business Administrator and granted to him all rights, powers, duties and authorities as provided in Utah Code Annotated, Sections 53A-3302, and 53A-3-303. It is further

RESOLVED, that David A. Roberts is the Successor as the Business Administrator to Rodney L. Cook and when dealing with entities, whether private or public, that a copy of this Resolution may be presented as authority for all entities and businesses, whether public or private, to deal with Mr. Cook in behalf of the Box Elder School District.

DATED this 8th day of June 2022.

SEAL

By

Julie Taylor, President
Box Elder County Board of Education

By

Steven Carlsen, Superintendent
Box Elder County School District

Recommendation:

It is recommended that the board approve the revised 2021-22 budget and the preliminary 2022-23 budget as presented. **Before approval a tax hearing must take place.**

Recommended Motion:

I make the motion to move into a budget hearing to hear comments concerning the 2021-22 Revised Budget and the 2022-23 Preliminary Budget to be presented to the Board.

Background:

Box Elder School District has followed the law with the Superintendent acting as the budget officer of the district. (53G-7-302) A tentative budget with the revenues and expenditures of the previous year, the current year and the succeeding year based on the lowest tax levy that will raise the required revenue.

The budget has been filed electronically 15 days before the hearing on the district website and a copy has been available through the Business Administrator. The district has also advertised through legal advertisement, ten days in advance, the dates of the budget hearing in both papers of general circulation in the county.

Policy Implications:

None

Financial Implications:

The implications are outlined in the budget document and presentation. The budget does not include a tax increase for the 2022-23 fiscal year.

Staff Implications

None

Recommendation:

It is recommended that the Board approve the revised 2020-21 budget and the preliminary 2022-23 budget as presented. **Levies will be set at certified rate as allowed by law.**

Recommended Motion:

I make the motion to approve the revised 2021-22 budget and preliminary budget as presented for the 2022-23 Fiscal year along with certified tax rates.

Background:

Box Elder School District has followed the law with the Superintendent acting as the budget officer of the district. (53G-7-302) A tentative budget with the revenues and expenditures of the previous year, the current year and the succeeding year based on the estimated revenue. A revised budget for the 2021-22 year must also be approved.

The budget has been filed electronically 15 days before the hearing on the district website and a copy has been available through the Business Administrator. The district has also advertised through legal advertisement, ten days in advance, the dates of the budget hearing in both papers of general circulation in the county.

Policy Implications:

None

Financial Implications:

The implications are outlined in the budget document and presentation. The budget does not include a tax increase for the 2022-23 fiscal year. These increases have been built into the budget to cover cost of living increases for employees as well as one to one computing and increases in fuel and utilities.

Staff Implications

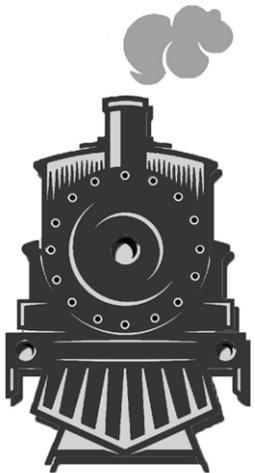
Cost of living as well as other compensation and considerations have been given to employees.

Box Elder School District Budget Information

2022-2023 for year ending June 2023

Learning is Everything

Box Elder County Basic Facts (Yr 2021)

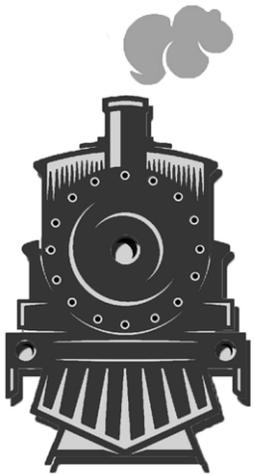


**BOX ELDER
SCHOOL DISTRICT**

Learning is Everything

Total Population	59,688
Square Miles	5,745 sq miles
Five largest taxpaying entities:	
▪ Ruby Pipeline	\$3.3 mil
▪ Pacificorp	\$3.1 mil
▪ Union Pacific Railroad	\$2.1 mil
▪ Proctor & Gamble	\$1.9 mil
▪ Stake & Parson Co	\$1.7 mil
Median Housing Value	\$226,200
Median Household Income	\$63,573
Homeownership rate	76.4%
Highs School Graduation	83.6%
Bachelor Degree or Higher	23.7%
Persons per Household	3.06

Box Elder School District Basic Facts (Yr 2021)



**BOX ELDER
SCHOOL DISTRICT**

Learning is Everything

Consolidated as a School District	1907
Student Enrollment (Fall ADM 2021)	12,296
Elementary Schools Grades K-5	10
Necessary Existing Small School	3
Intermediate Schools Grades 6-7	2
Middle Schools Grades 8-9	2
High Schools Grades 9-12	2
Alternative High School/YIC	1
Independent Living Center	1

Enrollment and Ratio Comps (Yr 2021)

Enrollment October 1, 2021:	12,303	<i>UTAH</i> 665,306	
	<u>BESD</u>	<u>Pupil/Per</u>	<u>US Avg</u>
Certified Educators	613	21.1	15.8
Administrators	32	384	230
Education Support Professionals	476		
Part Time Paras/Other	431		
Per Pupil Funding 2019-2020	\$10,601	\$8,014	\$13,187

<https://www.schools.utah.gov/file/2dcbc475-a6fb-4bb7-bea4-61e9bc7f5cca>

<https://www.census.gov/newsroom/press-releases/2021/public-school-spending-per-pupil.html>

BESD Basic Budget Information

Budgets are presented on a modified accrual basis of accounting.

The Basic Governmental Fund Types and funds used are:

Governmental Funds

- 10 General Fund
- 21 School Activity Funds
- 26 RDA Recognition
- 31 Bond Fund
- 32 Capital Projects Fund

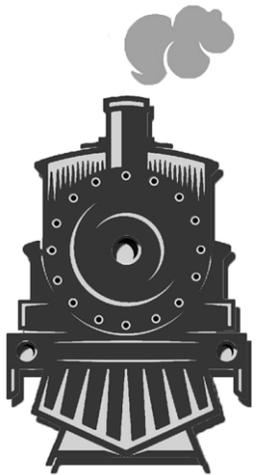
Proprietary Fund (Business Activity)

- 49 School Lunch Fund

Fiduciary Funds(held for other entities)

- 75 Foundation Fund
- 76 Agency Fund

Box Elder School District Basic Facts (Yr 2020)



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Revenues and expenditures are broken down further into:

Programs which are specific areas of emphasis in the education process (Special Ed)

Functions which are the type of activity that takes place (Instruction)

Objects which are the classification of the expenditure (Supplies)

Example:

Fund	Location	Year	Program	Function	Object					
XX	-	XXX	-	X	-	XXXX	-	XXXX	-	XXX

BESD Basic Budget Information (cont)

Revenues All Funds:

Where the funds come from:
(FY 2020-2021)

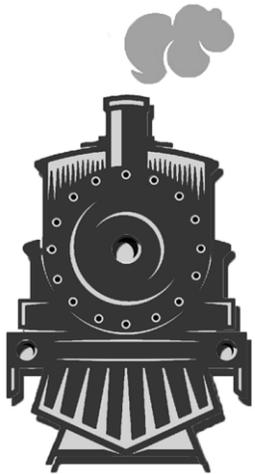
➤ State	52.39%
➤ Local	36.55%
➤ Federal	11.06%

Expenditure All Funds:

Where the funds go:
(FY 2020-2021)

➤ Salaries	46.8%
➤ Benefits	19.0%
➤ Purchases Services	14.0%
➤ Supplies	11.2%
➤ Debt & Other	6.0%
➤ Property	3.0%

Property Tax: (Yr 2020)



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Who Pays Property Taxes?

- Primary Residential 42%
- Centrally Assessed 22%
- Commercial/Industrial 29%
- Agricultural 2%
- Other/Unimproved/Vehicles 5%

(By total taxable value UTC 510)

Est Revenue Changes (Yr 2023)

■ State Regular Programs	\$3,087,932
■ Increase in Student Count	\$799,524
■ Expected Program Increases	\$2,763,406
■ Textbook Adoption	\$2,117,900
■ Tax Levy Increase	\$0
■ Levy Increase Equalization	<u>\$2,158,717</u>
TOTAL NEW REVENUE:	<u>\$10,927,479</u>

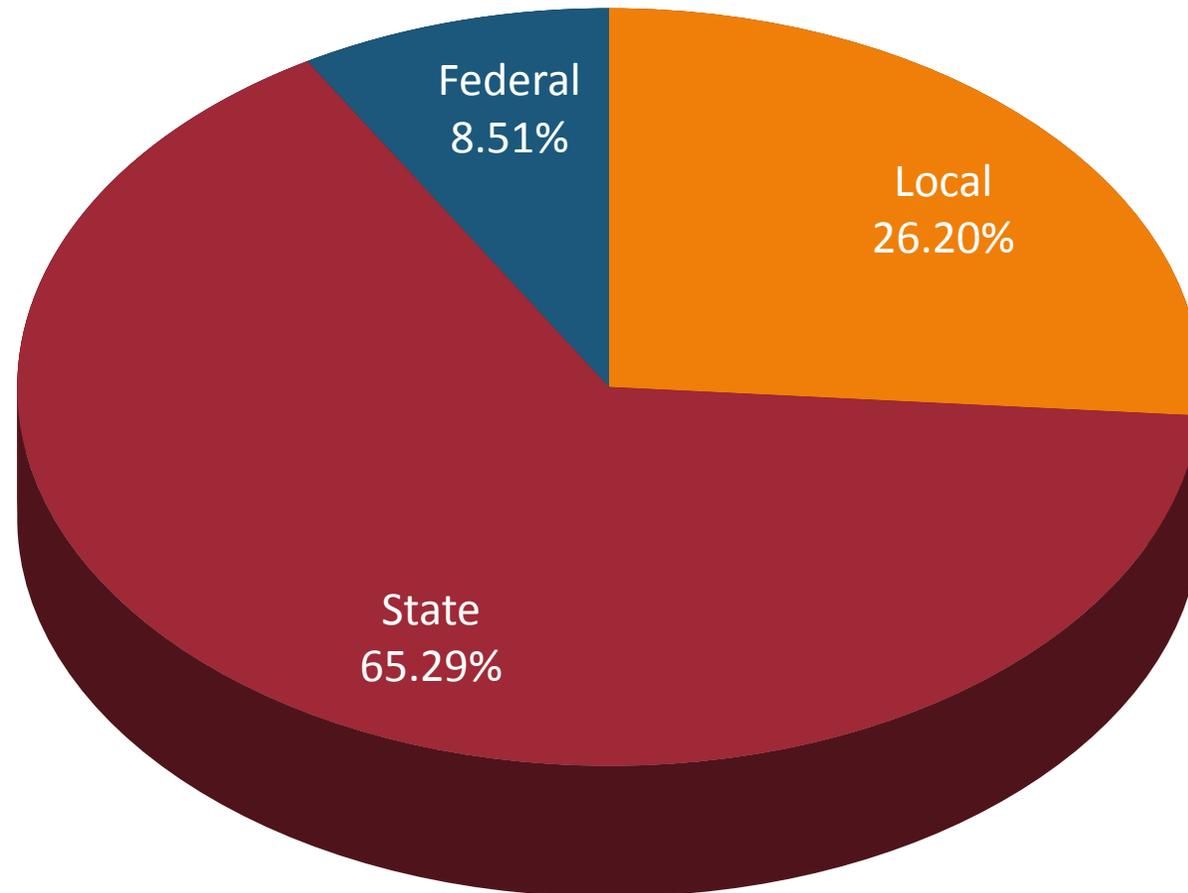
Est Expenditure Changes (Yr 2023)

■ H & A	\$175,699
■ Program Increases Offset	\$2,763,406
■ Growth/FTE/DLI Teachers	\$782,000
■ Retirement Savings	\$1,017,335
■ Other/Energy	\$253,205
■ COLA, Steps & Lanes	<u>\$5,935,834</u>
TOTAL EXPENDITURES:	<u>\$10,927,479</u>

Other Budget Assumptions (Yr 2023)

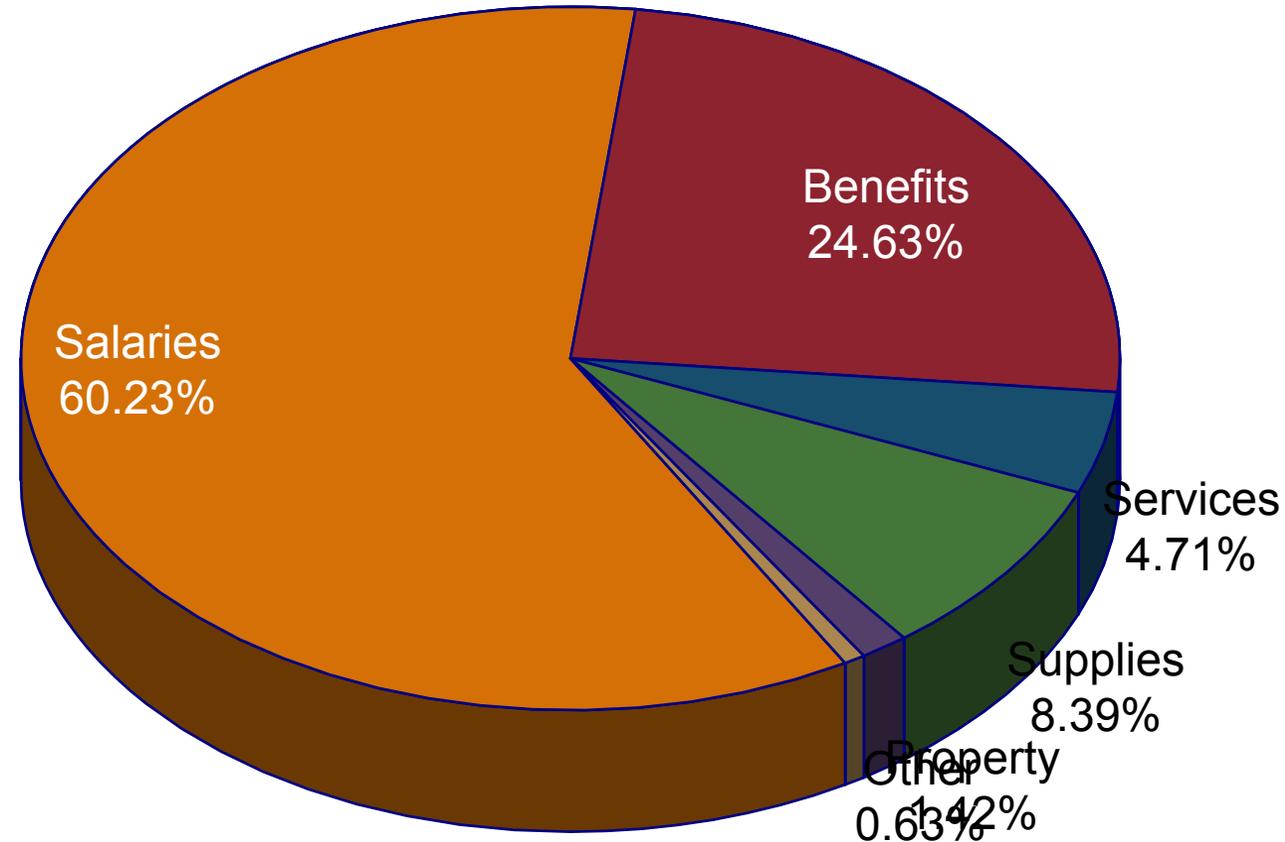
- COVID 19 ESSAR III Federal Funding Budget Increase \$7,000,000
- Student counts (ADM) 3.89%,
- Electricity Increase 19.40%,
- Natural Gas Increase 3.47%,
- Fuel/Oil Increase 46.84%
- Software and Chromebooks Increase 66.00%
- CNP Food and Supplies Increase 41.03%
- Supplies Increase 22.65%

General Fund Revenue (Yr 2021)



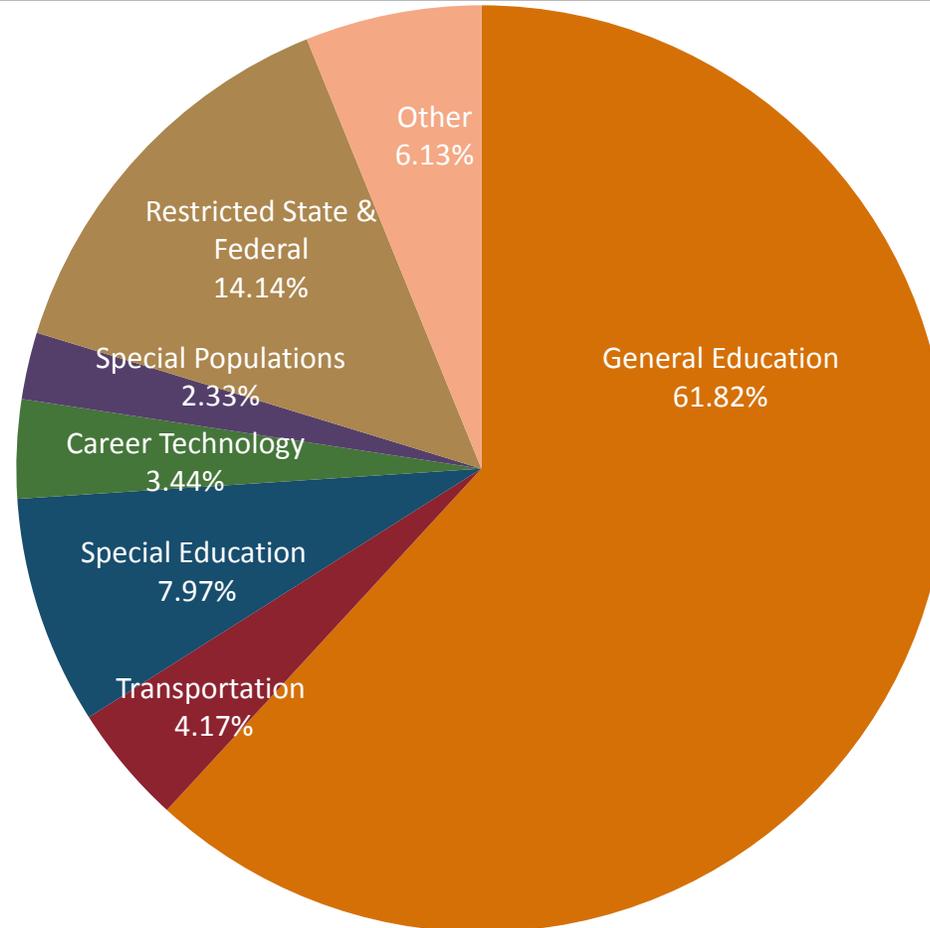
Category Expenditure General Fund (Yr 2021) note – compensation 84.86% of total

Category Expenditure General Fund FY 2021

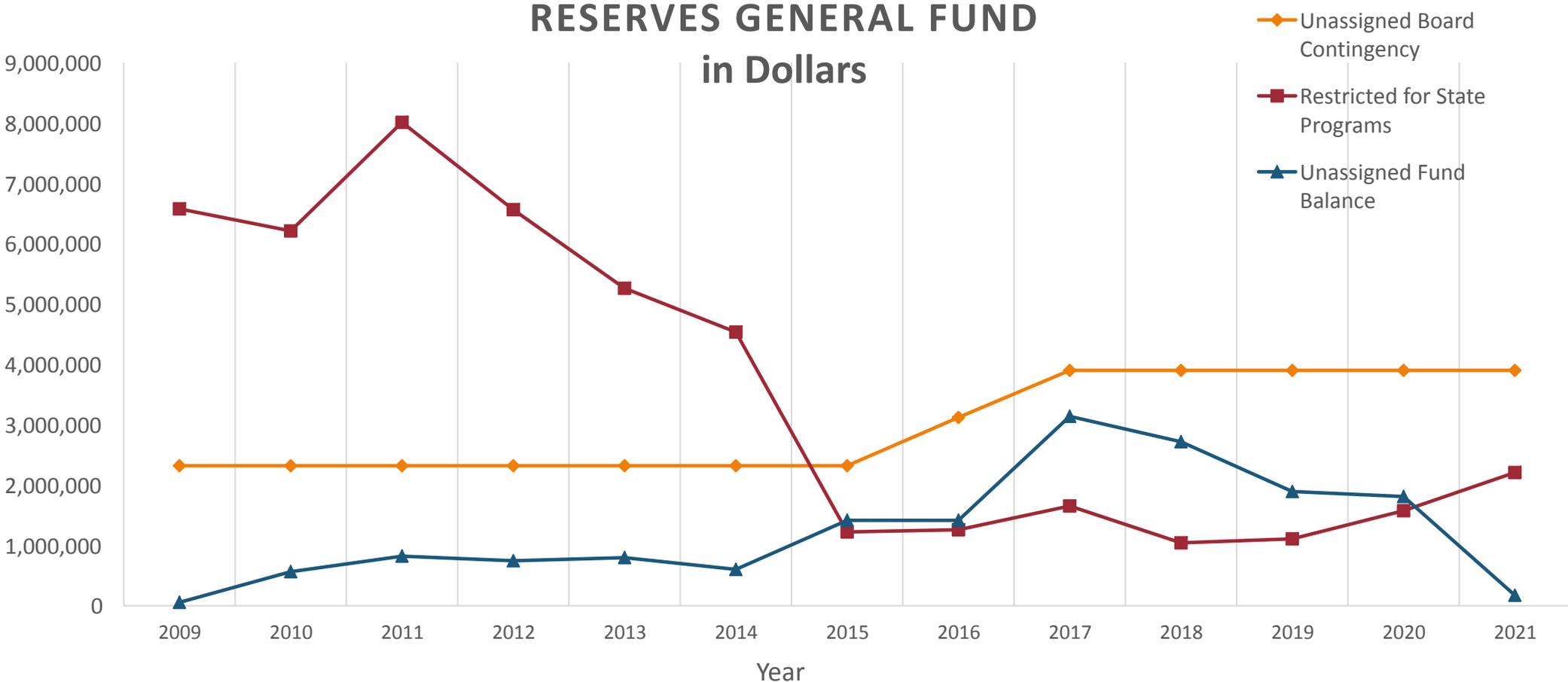


Category Expenditure General Fund (Yr 2021) by Program

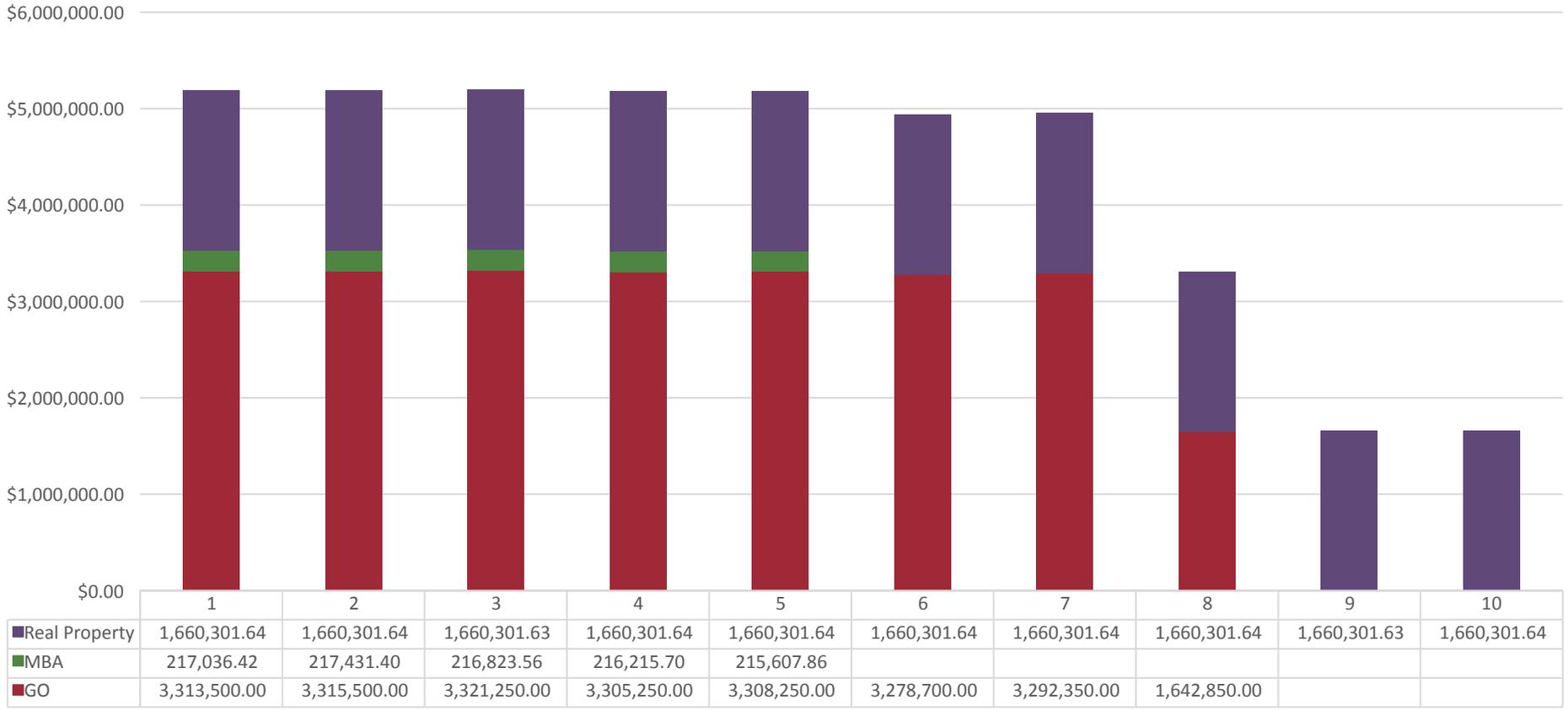
Program Expenditures by Percent of Total FY2021



Cash Reserves

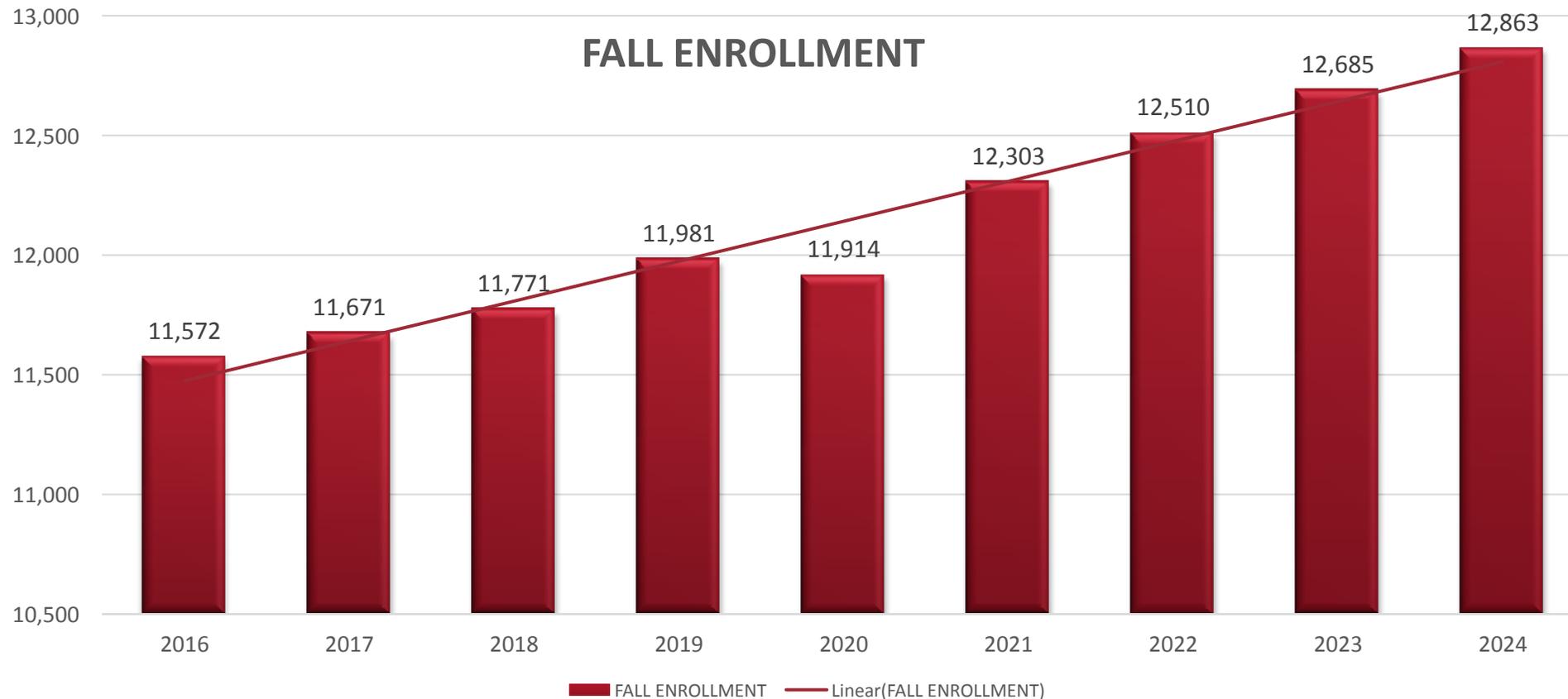


Long Term Debt



■ GO ■ MBA ■ Real Property

District Enrollment Trends



Finger Tip Facts

Miles Driven 1,379,169

Minutes Driven 4,600,859

Meals Served

Total Square Ft of Bldings 2,253,333

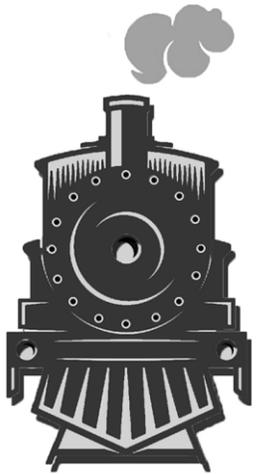
Meals Served 1,735,189

Upcoming Major Expenditures

- Undistributed Reserve Balance recommended at 5%, currently at 3.67%,
- Retirement reserve
- Health & Wellness reserve
- BEHS Fieldhouse
-

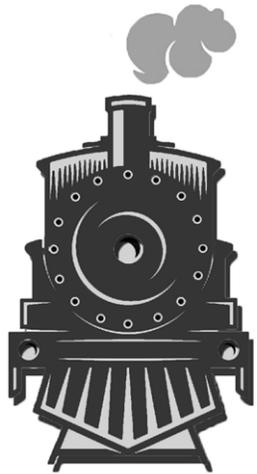
Truth-in-Taxation Hearing

A Truth-in-taxation is not scheduled this year, would recommend for the next couple of years.



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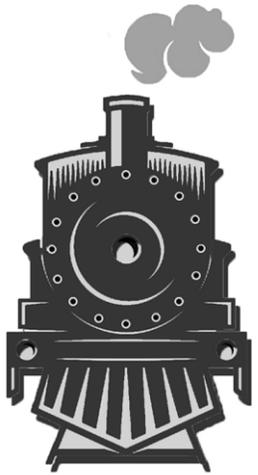


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Board Action

1. Adopt the 2021-2022 final amended budget.
2. Adopt the 2022-2023 proposed budget.
3. Authorize any budget adjustments necessary to reflect funds received from the Certified Tax Rate.



BOX ELDER
SCHOOL DISTRICT

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Questions ?

Recommendation:

The Board move into a Municipal Building Authority meeting to conduct the following business:
Adopt a Budget for the 2022-23 fiscal year.
Adopt the lease agreement for the 2022-23 fiscal year.
Appoint officers of the Municipal Building Authority.
A motion to move back into regular Board Meeting of the Box Elder School District will also be required.

Recommended Motions:

Pursuant to Section 3.01 of the certain Master Lease Agreement dated June 1, 2011 between the Municipal Building Authority of Box Elder School District (the "Lessor") and Box Elder School District (the "Lessee"), I make the motion to accept the lease renewal commencing July 1, 2022 and ending June 30, 2023 and adopt the budget as presented.

Revenue:

Base Lease Revenue from Box Elder School District	\$240,000
Additional Rental Revenue	<u>\$105,580</u>
	\$345,580

Expenditures:

Bond Payment of Principal and Interest	\$250,000
Bond Fees	<u>\$ 75,000</u>
	\$325,000

I make the motion to accept the current officers of the Board of Education as the officers of the Municipal Building Authority of Box Elder School District.

Background:

On June 1, 2011 the Board of Education set up a Municipal Building Authority to Bond for three million dollars of interest free bonds (QZAB-Qualified Zone Academy Bonds) through the federal government to assist in building Fielding Elementary school. The School District will in turn pay a Lease payment to the Building Authority of an amount to pay the principal and any other costs associated with the Bond. Section 3.01 refers to the section in the master agreement between the Municipal Building Authority and the School District. Zions Bank holds the bonds at this time. This approval is a necessary legal requirement to maintain the Lease and payment of the Bonds.

Policy Implications:

There are no policy implications other than those already established to facilitate the Municipal Building Authority Bond.

Financial Implications:

The cost of the lease is budgeted into the overall District Budget and is a savings of the interest that is subsidized by the Federal Government.

Staff Implications

None at this time

Non-Contributory Retirement Rates

Recommendation: It is recommended that the Board of Education approve the non-contributory retirement rates for the 2022-23 fiscal year for both Tier 1 and Tier 2 employees and pickup rates for the employee on the contributory retirement plan.

Recommended Motion: I move that the BESD Board of Education approve the non-contributory retirement rates for the 22-23 fiscal year for both Tier 1 and Tier 2 employees and pickup rates for the employee on the contributory retirement plan.

Background: Annually the Board must approve the contribution rates paid on behalf of employees to the Utah Retirement System for both Tier 1 and Tier 2 employees. These rates are set by the URS Board but must be ratified by each local entity. The rates for the non-contributory retirement system this year are 23.7% (22.2% pension and 1.5% into employee's 401K). All but one of our employees are in the non-contributory system. Currently, we have one employee still on the contributory system. The district "picks up" the pension needs of this employee by paying a contribution on their behalf. To be in compliance with the Internal Revenue Service and the Utah Retirement Systems regulations, we are required to provide a formal adoption of any pick-up elections that are currently taking place. The district pays the 6% Employee contribution for a total of 23.70% contribution. The employee pays the 1% 401K contribution.

Policy Implications: This would be the same procedure followed in the past for providing employee benefits. Financial Implications: There are no known negative implications.

Staff Implications: None at this time

Recommendation: It is recommended that the Board ratify the negotiated agreement with Box Elder Administration Association (BEAA) as presented by Keith Mecham, Negotiations Team Spokesman.



Recommended Motion: I move that the Board of Education Ratify the tentative Agreement reached between Box Elder Administration Association and Box Elder School District.

Background: Each year the Board's negotiation team and BEAA negotiation team work together to reach a settlement which will enhance the working conditions for Administrators for Box Elder School District.

Financial Implications: All financial implications are built into a balanced proposed budget.

Staff Implications: None at this time

Box Elder School District Negotiated Positions for 2022-2023 School Year

BEAA Tentative Agreement

Salary and Benefits

1. 5.25% increase in the COLA.
2. District will cover costs of steps and lanes.
3. 2% increase in the insurance premiums. District will pick up the additional cost.
4. Increase the life insurance benefit for a dependent/spouse from \$10,000 to \$15,000.
5. Voluntary Dental Premiums will increase by 3.5% (a few extra dollars per month). The employee will pay the increase.
6. Bereavement Adjustment:
 - a. Category 4 - Policy 3308
 - i. 4-6-1 DEATH AND BURIAL - Immediate Family Members
 - ii. 4-6-1-1 Educators may be absent from their assignment without loss of pay for up to five (5) consecutive days in any one instance for the death and burial of husband or wife and/or child of either spouse.
 - iii. 4-6-1-2 An educator may be absent from his/her assignment without loss of pay for up to three (3) days for the death and burial of his/her mother, father, legal guardians, mother-in-law, or father-in-law, **sibling, brother-in-law or sister-in-law**, grandchildren, daughter-in-law, son-in-law, **miscarriage or stillbirth** (July, 2022)
 - iv. 4-6-1-3 An educator may be absent from his/her assignment without loss of pay for up to one (1) day for the death and burial of his/her grandparents, grandparents-inlaw, **sibling**, aunt, **aunt-in-law**, uncle, **uncle-in-law**, sibling, brother-in-law or sister-in-law.

7. Eliminate contracts with Kannact and make a new contract with Doable Wellness to increase employee wellness and motivation for all employees instead of just 5% of employees. This is cost neutral.

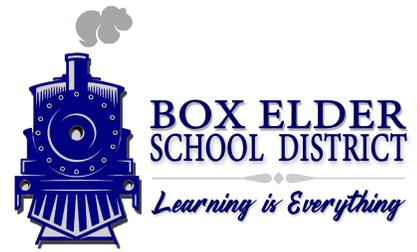
Improving Student Behavior - District wide

- The district will ensure that each school under the direction of the principal along with the participation and feedback from each staff will develop a School Behavior Plan and Procedure on how to handle student behaviors. A list of must do's and can do's on minor behaviors before an administrator referral will be created as well as identifying types of behaviors that are immediate referrals to administration.
- Parent Teacher Conference times will change:
 - 1st Tri elementary: 2 (½ days) Secondary 1 (½ day)
 - 2nd Tri secondary: 1 (½ day)
 - Continuously: 1 day (typical workday equivalent) to communicate with parents and students through positive notes, emails and phone calls. This day will be worked outside of contract time.
 - Communicate with parents about the reason for the change.
 - Accountability:
 - Teachers can expect to communicate with their administration about progress
- Parent/Student communication:
 - Use district mass calling or email system to notify parents or guardians of failing or near failing students (<65%) every 3 weeks in grades 8-12.

Policies - Adjustments

- Policy changes for [Policy 3043 Redress of Grievances](#)
 - This change would replace Category 11 - Certificated grievance procedure - section 3222 of the negotiated agreement. A link to the new policy will be listed in the Negotiated Agreement.
- Long Term Absence
 - Category 4 - Policy 3308
 - Add 4-7-4 FMLA or Extended absences for 3 or more weeks (July, 2022)
 - 30 days before an anticipated long term absence
 - Communicate with your principal/supervisor
 - Arrange for your substitute
 - Prepare 1 weeks of general lessons plans including materials as needed
 - Communicate with your PLC team
 - District will help compensate PLC team member(s) for the creation of ongoing lesson plans up to 2 hours per week during extended absence.
 - The substitute will receive the Long Term sub rate for the duration of the extended absence.

Recommendation: It is recommended that the Board ratify the negotiated agreement with Box Elder Education Association as presented by Keith Mecham, Negotiations Team Spokesman.



Recommended Motion: I move that the Board of Education Ratify the tentative Agreement reached between Box Elder Education Association and Box Elder School District.

Background: Each year the Board's negotiation team and BEEA's negotiation team work together to reach a settlement which will enhance the teaching profession for Box Elder School District. Policy Implications: All financial implications are built into a balanced proposed budget.

Staff Implications: None at this time

Box Elder School District Negotiated Positions for 2022-2023 School Year

BEEA Tentative Agreement

Salary and Benefits

1. 5.25% increase in the COLA.
2. District will cover costs of steps and lanes.
3. 2% increase in the insurance premiums. District will pick up the additional cost.
4. Increase the life insurance benefit for a dependent/spouse from \$10,000 to \$15,000.
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 - Accountability:
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 - Arrange for your substitute
 - Prepare 1 weeks of general lessons plans including materials as needed
 - Communicate with your PLC team
 - District will help compensate PLC team member(s) for the creation of ongoing lesson plans up to 2 hours per week during extended absence.
 - The substitute will receive the Long Term sub rate for the duration of the extended absence.

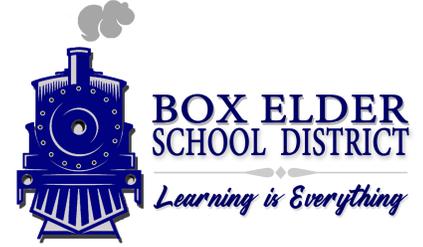
Salary Schedule Adjustments

- Category II - High School Coaches Extra Pay
 - Make Girls Basketball Stipend equal to Boys Basketball Stipend
 - Make Girls Wrestling Stipend at BRHS equal to Boys Wrestling stipend at BRHS
 - Add a Girls Tennis Assistant Coach at both BEHS and BRHS due to increased interest

Teacher Substitute Needs (Kelly's Education):

- Increase daily pay by \$5
- Increase Friday pay by \$15
- Continue the monthly bonus program for 5 day, 10 day and 15 day a month substitutes.

Recommendation: It is recommended that the Board ratify the negotiated agreement with Box Elder Education Support Professionals Association as presented by Keith Mecham, Negotiations Team Spokesman.



Recommended Motion: I move that the Board of Education Ratify the tentative Agreement reached between Box Elder Education Support Professionals Association and Box Elder School District.

Background: Each year the Board's negotiation team and BEESPA's negotiation team work together to reach a settlement which will enhance the support professionals for Box Elder School District.

Financial Implications: All financial implications are built into a balanced proposed budget.

Staff Implications: None at this time

Box Elder School District Negotiated Positions for 2022-2023 School Year

BEESPA Tentative Agreement

Salary and Benefits

1. 5.25% increase in the COLA.
2. District will cover costs of steps and lanes.
3. 2% increase in the insurance premiums. District will pick up the additional cost.
4. Increase the life insurance benefit for a dependent/spouse from \$10,000 to \$15,000.
5. Voluntary Dental Premiums will increase by 3.5% (a few extra dollars per month). The employee will pay the increase.
6. Bereavement Adjustment:
 - a. Section VI - Leave of Absence
 - i. 6. Bereavement Death and burial (Immediate Family Members)
 - ii. 6-1 An employee may be absent from his/her assignment without loss of pay for up to five (5) consecutive days in any one instance of the death and burial of husband or wife and/or child of either spouse.
 - iii. 6-2 An employee may be absent from his/her assignment without loss of pay for up to three (3) days for the death and burial of his/her mother, father, legal guardians, mother-in-law, or father-in-law, **sibling, brother-in-law or sister-in-law**, grandchildren, daughter-in-law, son-in-law, **miscarriage or stillbirth** (July, 2022)
 - iv. 6-3 An employee may be absent from his/her assignment without loss of pay for up to one (1) day for the death and burial of his/her grandparents, grandparents-inlaw, **sibling**, aunt, **aunt-in-law**, uncle, **uncle-in-law**, sibling, brother-in-law or sister-in-law.

7. Eliminate contracts with Kannact and make a new contract with Doable Wellness to increase employee wellness and motivation for all employees instead of just 5% of employees. This is cost neutral.

Improving Student Behavior - District wide

- The district will ensure that each school under the direction of the principal along with the participation and feedback from each staff will develop a School Behavior Plan and Procedure on how to handle student behaviors. A list of must do's and can do's on minor behaviors before an administrator referral will be created as well as identifying types of behaviors that are immediate referrals to administration.

Policies - Adjustments

- Adopt District Policy for Grievances: [Policy 3043 Redress of Grievances](#)
 - This change would replace SECTION IV. APPEAL AND GRIEVANCE PROCEDURE: A link to the new policy will be listed in the Negotiated Agreement.
- Add in Section VI: Leave of Absence policy
- **13. Leave Without Pay**
 - **13.1** Employees that qualify for leave benefits are expected to act in a professional manner by consulting with their supervisor when they have used all their appropriate leave. In order to take Leave Without Pay, approval from the direct supervisor/administrator is required with ample notice to adequately meet the needs of the students and school/department due to the absence.
 - **13.2** For Employees that don't qualify for leave benefits, it is expected that absences not exceed 10% (1 to 2 days) each month. Approval from the direct supervisor/administrator is required with ample notice to adequately meet the needs of the students due to the absence.
 - **13.2.1** If attendance exceeds the 1 to 2 days each month amount, corrective action may result for neglect of duty.
 - **13.3** If the Leave Without Pay is not approved, the employee may appeal to the Superintendent or designee.
 - **13.4** Direct Supervisors/Administrators will communicate with the person who is responsible for putting leave into TimeClock Plus when a Leave Without Pay is approved.
- **14. Reporting Absences**
 - **14.1** Employees reporting absences for sickness will make a call/contact to their immediate supervisor or designee. On vacation or personal leave if the absence has been preapproved, no call is needed. When using leave where prior approval was not possible, a call/contact to their immediate supervisor is required

Salary Schedule Adjustments

- Category II - High School Coaches Extra Pay

- Make Girls Basketball Stipend equal to Boys Basketball Stipend
- Make Girls Wrestling Stipend at BRHS equal to Boys Wrestling stipend at BRHS
- Add a Girls Tennis Assistant Coach at both BEHS and BRHS due to participation growth
- **Secretaries and Clerks**
 - Add “High School Activities Secretary” Lane 3, 192 days
 - Move High School Registration Clerk to Lane 4 from Lane 3
 - Move High School Financial Secretary to Lane 5 from Lane 4
 - Move Intermediate Financial Secretary to Lane 4 from Lane 3
 - Move School Receptionists to lane 3 from Lane 2 and District Receptionist to lane 4 from Lane 3
- **Child Nutrition**
 - Those employees in Lane 1 on the Food Services Salary Schedule, will get step increases each year up to 10 years.
 - Rationale:
 - Child Nutrition does not use general ed funds to fund increases.
 - Their starting salary is \$14.57 compared to a para at \$16.17 an hour.
- **Transportation**
 - New Required Position by the State - Training and Safety Coordinator
 - This Employee would be placed on Lane 6 on the Transportation Salary Schedule
 - Transportation Director, Jason Sparks will write an MOU for a proposed Bonus system for Bus Drivers and Bus Paras due to the unique split shifts that are worked and due to a difficulty of staffing.

Substitute Pay for ESP Employees:

- Sub pay will be paid on Lane 2, step 1 of the custodial salary schedule and will qualify for annual Cost of Living Allowances.

Recommendation for Declaration of Open Enrollment Schools

Submitted by: Keith Mecham, *Assistant Superintendent*

Recommendation:

It is recommended that Century Elementary, Lake View Elementary, McKinley Elementary and North Park Elementary be designated “closed,” with the exception of students and their families involved in the dual immersion programs, to students transferring in from outside the school’s established attendance area.

Recommended Motion:

I move that Century Elementary, Lake View Elementary, McKinley Elementary and North Park be designated as “closed,” with the exception of students and their families involved in the dual immersion programs, to students transferring in from outside the school’s established attendance area.

Background:

Each year, Utah school districts are required to publicly announce which schools will be open to enrollment by students who live outside of a particular school’s established attendance area. Schools with an enrollment of at least 90% of the building’s core capacity can be closed to enrollment by those students outside of the school’s attendance area.

Generally speaking, out of boundary students whose behavior is satisfactory are able to stay in a school once they have been admitted, although the district does reserve the right to require out of boundary students to transfer back to their home schools based on student behavior and/or overcrowded conditions.

The anticipated enrollment for the 2022-2023 school year identifies the following schools as being over the 90% threshold and thus closed to the enrollment of out of boundary students:

Century Elementary School, Bear River City	95% of capacity
Lake View Elementary School, Brigham City	106% of capacity
McKinley Elementary School, Tremonton	98% of capacity
North Park Elementary School, Tremonton	99% of capacity

Schools to Watch:

Garland Elementary School, Garland	89% of capacity
Box Elder Middle School, Brigham City	88% of capacity
Discovery Elementary School, Brigham City	86% of capacity
Bear River High School, Garland	86% of capacity

In addition to closing entire schools to out of boundary students, specific grade levels can be closed in “open” schools due to student/teacher ratios or the lack of programs required by a specific child. During the June 20, 2012, meeting the Board recommended that out of boundary students should not be accepted when enrollment at a grade level exceeded 10% of the state’s median enrollment at that grade level during the last previous year posted on the Utah State Board of Education’s website. <https://www.schools.utah.gov/data/reports?mid=1424&tid=1>

Ten percent over the state's median enrollment during the 2021-2022 school year is as follows:

Kindergarten	21	Fourth Grade	25
First Grade	22	Fifth Grade	26
Second Grade	23	Sixth Grade	27
Third Grade	24		

Policy Implications:

There are no policy implications other than the grade level guidelines are in alignment with previous Board recommendations.

Financial Implications:

There are no staff implications at this time.

Staff Implications:

There are no financial implications at this time.

Recommendation to approve

Submitted by: Keith Mecham

Recommendation:

It is recommended that the BESD Board of Education approve the amendment of the 2022-2023 BESD General Student Fees and Deposits schedule by not including out of state overnight travel as part of BESD Athletic Fees. In addition, the out of state travel amount will be \$245 a night or current market value whichever is less.

Recommended Motion:

I move that we approve the amendment of the 2022-2023 BESD General Student Fees and Deposits schedule by not including out of state overnight travel as part of BESD Athletic Fees. In addition, the out of state travel amount will be \$245 a night or current market value whichever is less.

[2022-2023 School Fees Draft](#)

Background:

Annually, the General Student Fees and Deposits Schedule is approved by the School Board in early Spring following 2 official opportunities for community, parent and student input.

For the past several months, each school has reviewed the provided document and have made the necessary deletions, modifications and additions.

Policy Implications:

Policy 5230: [Student Fees/Fee Waiver](#)

Financial Implications:

With General Fees being decreased by 15% to 20%, there will need to be some district funds used to compensate for lower General Student fees.

Staff Implications:

No additional implications

Recommendation for Secondary TSSA Plans for 2022-2023

Submitted by: Gary Allen *Assistant Superintendent Secondary Teaching and Learning*

Recommendation: It is recommended that the Box Elder School District Board of Education approve the TSSA plans as submitted.

Recommended Motion:

I move that the BESD Board of Education approve the Secondary TSSA plans for the 2022-2023 school year.

Background:

Annual submission

Policy Implications:

This action will have no policy implications.

Financial Implications:

There are no known negative consequences.

Staff Implications

N/A at the district level

Recommendation for Elementary TSSA Plans for 2022-2023

Submitted by: Keri Greener *Assistant Superintendent Elementary Teaching and Learning*

Recommendation: It is recommended that the Box Elder School District Board of Education approve the amendment for the 2022-2023 TSSA Elementary Plans as submitted.

Recommended Motion:

I move that the BESD Board of Education approve the 2022-2023 TSSA Elementary Plans.

Background:

Annual submission

Policy Implications:

This action will have no policy implications.

Financial Implications:

There are no known negative consequences.

Staff Implications

N/A at the district level

\$103 per student		Oct. 1
School	Enrollment	Total
BEHS	1516	\$156,148
BEMS	1129	\$116,287
BRHS	1127	\$116,081
BRMS	894	\$92,082
Young	1113	\$114,639
Harris	819	\$84,357
Century	499	\$51,397
Discovery	507	\$52,221
Fielding	533	\$54,899
Foothill	442	\$45,526
Garland	681	\$70,143
Grouse Creek	8	\$824
Lake View	590	\$60,770
McKinley	547	\$56,341
Mountain View	295	\$30,385
North Park	517	\$53,251
Three Mile	573	\$59,019
Willard	260	\$26,780
Park Valley	32	\$3,296
Snowville	32	\$3,296
DYCH	126	\$12,978

Goal #1 Expenditures

Expenditure Category	Description	Estimated Cost
Salary	Online Lab Teacher Salary	75,000
Online Licenses	Edgenuity Licenses	12,000
Salary	Academic Olympiad (Shannon Cheney)	500
Salary	Academic Olympiad (Peter Gerlach)	500
Salary	Graduation Chair (Shannon Cheney)	300
Salary	Sterling Scholar Coordinator (Sarah Bliesner)	900
Salary	Marquee Monitor (?)	200
Salary	ACT Accomodations Coordinator (Jaron Gold)	500
Salary	Aspire Testing Coordinator (Patrick Parker)	900
Salary	ACT Coordinator (Patrick Parker)	1,000
Salary	ACT 504 Accomodations Coordinator (Bonnie Mortensen)	500
Salary	Assistant Student Government Advisor (Journey Grenwell)	900
Salary	AP Testing Coordinator ?	1,000
Salary	STEM (Gregg Cefalo)	1,000
Salary	Student of the Month (Melanie Willimas)	500
Salary	Summer School Credit Recovery Teachers	10,000
Canvas Add On	Atomic Quiz - Canvas	3,070
Digital Display Boards	Purchase digital display boards to replace outdated boards in the building	35,878
Salary	Dance Company Teachers	8,000
Hope Squad	Purchase Items for Unite, Hope, and Destress Week	2,500
Salary	MAP Testing Coordinator ?	1,000
Total		156,148

Goal #2 Expenditures

Expenditure Category	Description	Estimated Cost

Goal 1- ACTION PLAN

Box Elder High School will reduce the number of students who are credit deficit by 10% from August 2022 to June 2023.

Tasks/Activities		
<i>What specific tasks/activities will need to be done to help reach your</i>	<i>When will you start/stop</i>	<i>Who will complete these tasks?</i>
Salary for the Online Lab Teacher who will run the credit recovery	Aug 2022-May 2023	Online lab teachers.
Pay teachers to help with projects that will help students stay	Aug 2022-May 2023	Teachers
Pay for Edgenuity licenses. (The online program we will use to	Aug 2022-May 2023	Administration
Purchase digital display boards to replace outdated ones.	Aug 2022-May 2023	Administration
Purchase Atomic Quiz for Canvas (Help teachers provide multiple	Aug 2022-May 2023	Administration
Trimester Updates:	Date of Review	Comments
Trimester 1:		
Trimester 2:		
Trimester 3:		

Procedures for evaluation success in reaching this goal. What summative evidence will be used to show this activity is making a difference in student outcomes? The number of students credit deficient will decrease throughout the year. We will track the number of students off track each trimester. Between August and May we would like to see a 10% decrease in students off track for graduation.

BRHS 2022-23 TSSA BUDGET

Goal #1 Expenditures

Support, tools, and class time for teachers to better support learning and enhance learning

Expenditure Category	Description	Estimated Cost
Edficiency	Intervention software	\$4,260
Unity/Kindness/Togetherness Swag	Shirts, lanyards, stickers, hoodies, beanies, etc.	\$10,909
Attendance/Behavior Incentives	In conjunction with SLT funding to improve student behavior and attendance	\$6,000
PBIS Start-up	Creating, branding, promoting PBIS	\$5,000
Instructional Coach	Kelbie Jackson (lane 3, step 7 - \$59,526) (\$14,910 coming from SLT)	\$44,616
Robotics		\$3,500
Summer School	2 cordinators, 8 days, 2 hours each day (\$1,000 take home) (Marble & Coulson)	\$2,627
	Total:	\$76,912

Goal #2 Expenditures

Supporting professional growth with teachers and social connections with students

Expenditure Category	Description	Estimated Cost
Lunch and Learn/Brush-up Breakfasts	Professional development, training, positive improvement - with food	\$5,000
PD oportunities	Paying for coaching, additional trainings, conferences and substitutes for teachers	\$3,000
Team Coaching	Robert Proffit - 3 2-day coaching days (approx. \$2,600 each session)	\$7,800
Substitutes	Allow teachers to visit other classrooms for ideas (55 x \$110)	\$6,050
	Total:	\$21,850

Goal #3 Expenditures

Leadership oportunities outside of contract time and building leadership oportunities for students

Expenditure Category	Description	Estimated Cost
Asst. Student Council Leader Stipend	Tyler Brimhall	\$3,500
PLC Team Leadership Stipend	10 @ 656.70 (Take home \$500)	\$6,567
Edginuity Manager Stipend	Heidi Coulson	\$2,500
Intervention Team Stipend	8 @ \$394 (Take home \$300)	\$3,152
E4A	Leadership skills - program fees and supplies	\$1,600
	Total:	\$17,319

Additional Funds:

	Total Budget Expenditure Plan	\$116,081
	remaining	\$0

Goal 1- ACTION PLAN

We will purchase software licenses for our students and teachers to maximize our intervention time. At BRHS we recognize that student attendance and behavior impact student achievement. To improve behavior and attendance we will develop and implement a PBIS plan, provide incentives for positive results, and give away swag to build camaraderie and unity. Students who fail courses, need to get back on track. Part of this includes providing a summer school opportunity. Lastly, teachers are our front-line offense and defense. In an effort to build their capacity and skills, we have hired an instructional coach to support them in these efforts.

Tasks/Activities		
<i>What specific tasks/activities will need to be done to help reach your goal?</i>		
Purchase software and equipment - EdEfficiency	renewal	
Complete teacher training on use	by Aug 23, 2022	
PBIS	summer with teachers	
Instructional Coach	Hired April 2022	
Swag	purchase by July 2022	
Review your progress with your evaluator once each trimester.		
Trimester Updates:	Date of Review	Comments
Trimester 1:		
Trimester 2:		
Trimester 3:		

Procedures for evaluation success in reaching this goal. What summative evidence will be used to show this activity is making a difference in student outcomes?

- Edgenuity - number of graduation credits recovered by students
- Purchase technology and install for use.

Goal 2- ACTION PLAN

TSSA Goal 1: At Bear River High School we recognize that the strength of our teachers directly impact our students and their success. **As we improve teachers and their skills and abilities, they will be better prepared to support, teach, and train the students they interact with every day.** We will build teachers through monthly Lunch and Learn opportunities to share ways to build connections, positivity, and other skills to support students. Additional way to build teachers is to encourage them to attend additional conferences and trainings outside of school to improve their effectiveness and skills.

Tasks/Activities		
<i>What specific tasks/activities will need to be done to help reach your goal?</i>		
1) Create monthly Lunch and Learn agendas and topics		
2) Solicit ideas from teachers about what they feel they need or want		
3) Encourage teachers to find conferences to strengthen or build skills		
Review your progress with your evaluator once each trimester.		
Trimester Updates:	Date of Review	Comments
Trimester 1:		
Trimester 2:		
Trimester 3:		

Procedures for evaluation success in reaching this goal. What summative evidence will be used to show this activity is making a difference in

Goal 3- ACTION PLAN

TSSA Goal 3: We will foster building teacher capacity by providing leadership opportunities and trainings. We have designated multiple avenues to allow teachers to get teachers engaged in leading and directing student learning in our school.

Tasks/Activities		
<i>What specific tasks/activities will need to be done to help reach your goal?</i>		
1 - Determine Leadership Team and meeting times		
2 - Determine Intervention Team and meeting times		
3 - Continue to build E4A - student leadership program		
4 - Train and enhance edgenuity with new manager		
5		
Review your progress with your evaluator once each trimester.		
Trimester Updates:	Date of Review	Comments
Trimester 1:		
Trimester 2:		
Trimester 3:		

Procedures for evaluation success in reaching this goal. What summative evidence will be used to show this activity is making a difference in stu

Goal 2- ACTION PLAN

TSSA Goal 1: At Bear River High School we recognize that the strength of our teachers directly impact our students and their success. **As we improve teachers and their skills and abilities, they will be better prepared to support, teach, and train the students they interact with every day.** We will build teachers through 8 yearly Lunch and Learn opportunities and 4 breakfasts and learns to provide ways to build connections, positivity, and other skills to support students. In addition, to build teachers, we will encourage them to attend additional conferences and trainings outside of school to improve their effectiveness and skills. By paying for the conferences and subsittutes, we plan to send 12 teachers to additional trainings and conferences. In addition, we will have a coach spend 10 days in our building working with 7-8 of our PLC teams to better develop their CFAs,

Tasks/Activities		
<i>What specific tasks/activites will need to be done to help reach your goal?</i>		
1) Create monthly Lunch and Learn agendas and topics		
2) Solicit ideas from teachers about what they feel they need or want		
3) Encourage teachers to find conferences to strengthen or build skills		

Review your progress with your evaluator once each trimester.

Trimester Updates:	Date of Review	Comments
Trimester 1:		
Trimester 2:		
Trimester 3:		

Procedures for evaluation success in reaching this goal. What summative evidence will be used to show this activity is making a difference in student outcomes?

We will track the number of teachers that attend our monthly Lunch and Learn opportunities as well as get a survey to determine what went well and what needs to change.

We will also track what teachers and what professional development they seek out. With this information we can continue to support learning and growth for our teachers.

Goal 3- AC I

TSSA Goal 3: We will foster building teacher capacity by providing leadership opportunities through multiple avenues to allow teachers to get teachers engaged in leading and directing student activities for the capacities of 30-40 of our students. This is a great program for these students to make

Tasks/Activities	
<i>What specific tasks/activities will need to be done to help reach your goal?</i>	
1 - Determine Leadership Team and meeting times	
2 - Determine Intervention Team and meeting times	
3 - Continue to build E4A - student leadership program	
4 - Train and enhance egdinuity with new manager	
5	

Review your progress with your evaluator once each trimester.

Trimester Updates:	Date of Review
Trimester 1:	
Trimester 2:	
Trimester 3:	

Procedures for evaluation success in reaching this goal. What summative

\$103 per student		Oct. 1
School	Enrollment	Total
BEHS	1493	\$153,779
BEMS	1076	\$110,828
BRHS	978	\$100,734
BRMS	768	\$79,104
Young	1081	\$111,343
Harris	803	\$82,709
Century	447	\$46,041
Discovery	410	\$42,230
Fielding	391	\$40,273
Foothill	498	\$51,294
Garland	646	\$66,538
Grouse Creek	5	\$515
Lake View	573	\$59,019
McKinley	454	\$46,762
Mountain View	352	\$36,256
North Park	456	\$46,968
Three Mile	540	\$55,620
Willard	206	\$21,218
Park Valley	31	\$3,193
Snowville	24	\$2,472
DYCH	126	\$12,978

\$103 per student	Oct. 1	
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Fielding	391	\$40,273
Foothill	491	\$50,573
Garland	646	\$66,538
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North Park	456	\$46,968
Three Mile	540	\$55,620
Willard	206	\$21,218
Park Valley	31	\$3,193
Snowville	24	\$2,472
Sunrise	126	\$12,978

Goal 1- ACTION PLAN

Our goal is to improve graduation rates by increasing the support for our incoming junior students. We have created fully contained junior classrooms for all of our new

Tasks/Activities	<i>When will you start/stop and complete each action?</i>	<i>Who will complete these tasks?</i>
<i>What specific tasks/activities will need to be done to help reach your goal?</i>		
Hire a full time mentor for each junior classroom	Aug 29 to June 2nd	Mr. Jackman

Trimester Updates:	Date of Review	Comments
Trimester 1:		
Trimester 2:		
Trimester 3:		

Procedures for evaluation success in reaching this goal. What summative evidence will be used to show this activity is making a difference in student outcomes? Student retention will be measured by the number of junior students who are no longer attending by the end of the year and comparing it to the previous year.

Goal 3- ACT

TSSA Goal 3:

Tasks/Activities	
<i>What specific tasks/activities will need to be done to help reach your goal?</i>	When will you start/stop and complete each action?
1	
2	
3	
4	
5	

Review your progress with your evaluator once each trimester.

Trimester Updates:	Date of Review
Trimester 1:	
Trimester 2:	
Trimester 3:	

Procedures for evaluation success in reaching this goal. What summative

ION PLAN

Who will complete these tasks?

Comments

evidence will be used to show this activity is making a difference in stud

dent outcomes?

\$103 per student	Oct. 1	
School	Enrollment	Total
BEHS	1493	\$153,779
BEMS	1076	\$110,828
BRHS	978	\$100,734
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Lake View	573	\$59,019
McKinley	454	\$46,762
Mountain View	352	\$36,256
North Park	456	\$46,968
Three Mile	540	\$55,620
Willard	206	\$21,218
Park Valley	31	\$3,193
Snowville	24	\$2,472
DYCH	126	\$12,978

Goal 1- ACTION PLAN

Box Elder Middle School will have an increase of 3% in each of the BELS in each content area. We will increase the overall school credits completed by increasing last year's summer school credits earned from 54.5 credits to 65 credits. We will have a 5% increase of completion for our online student courses

Tasks/Activities	When will you start/stop and complete each action?	Who will complete these tasks?
<p><i>What specific tasks/activities will need to be done to help reach you</i></p>		<p><i>Who will complete these tasks?</i></p>
<p>Online mentor will meet regularly with students with online classes to set goals, review progress, communicate with parents, and proxy tests.</p>	<p>8/2022-5/2023</p>	<p>online mentor</p>
<p>SPED teachers will use this time to prepare individual curriculum, observe other teachers (outside of our school) that teach our same subject, and IEP preparation. These days will not be used all at the same time, but individually based on when the need is the greatest. 6 teachers @ 3 days each = 18 days of subs.</p>	<p>8/2022-5/2023</p>	<p>SPED Teachers</p>
<p>Teachers will attend additional trainings and go observe other teachers who are doing great work. Teachers will take groups of students to perform for other schools.</p>	<p>8/2022-5/2023</p>	<p>Administration, Instructional Coach, and teachers</p>
<p>Three qualified teachers will work with students during June and July 2023 to recover credits and work ahead academically.</p>	<p>June and July 2023</p>	<p>English, Math, and Science Teacher (the last several years this has been done by Sara Percy, Rebekah Spencer, and Kierstyn Hartley)</p>
<p>Child Development, Foods, and FACS Exploration teachers will prepare lessons, materials, and needed supplies to better meet the needs of our students.</p>	<p>8/2022-5/2023</p>	<p>FACS, Child Development, and Foods teachers.</p>
<p>Currently 1.5 Math Aides are employed. These aides will help to increase student achievement in math classes, reduce the number of students participating in credit recovery and/or going to the high school with credit deficits.</p> <p>Though students are individuals, there are common skill gaps and behaviors that impede learning. Currently students must wait to receive extra support in Study Skills courses, the math lab, or meeting with the teacher before/after school. Some students do not have access to these support services. Whatever the reason students struggle, they benefit from timely extra support. Having a math aide in their classroom would help address what we feel are our most critical academic needs for those students. Those needs are:</p> <ol style="list-style-type: none"> 1) increase student access to one-on-one help, clarification and redirection to tasks, and quick problem-solving strategies. 2) Increase immediate attention and feedback. 3) Lower student to teacher ratio for students. 4) Additional support for quiz and test remediation. 5) Decrease the wait time to extra support. Support happens in class rather than in another class, after school, or not at all. 6) A preventative program to lower the number of students requiring credit recovery. 7) Address issues designated by the "targeted school" 	<p>8/2022-5/2023</p>	<p>Math Aides</p>
<p>Trimester Updates:</p>	<p>Date of Review</p>	<p>Comments</p>
<p>Trimester 1:</p>		
<p>Trimester 2:</p>		
<p>Trimester 3:</p>		
<p>Procedures for evaluation success in reaching this goal. What summative evidence will be used to show this activity is making a difference in student outcomes? BELS data will be gathered from teachers and teams three times a year at the end of each trimester. The online mentor will gather completions each trimester. The counselors will gather completed summer school credits at the end of summer school.</p>		

Goal 2- ACTION PLAN

BEMS will see a 10% reduction in office referrals for student misbehavior in the 2022-2023 school year.

Tasks/Activities	<i>When will you start/stop and complete each action?</i>	<i>Who will complete these tasks?</i>
<i>What specific tasks/activities will need to be done to help reach this goal?</i>		
We are working with our Guiding Coalition to come up with a plan to reduce office referrals.	bi-weekly during school	Guiding coalition
The Guiding coalition is meeting weekly to work with our teachers to develop a plan.	bi-weekly during school	Guiding coalition
We will meet on August 22nd with our teachers to collaborate on a plan.	August 22nd, 2022	Guiding Coalition, teachers
Mr. Johnson will run intramurals to keep kids engaged during lunch.	2x/week	Mr. Johnson
We will update gym equipment to keep that area safe and engaging for students.	8/2022-5/2023	Mr. Johnson, Mrs. Zundel
Trimester Updates:	Date of Review	Comments
Trimester 1:		
Trimester 2:		
Trimester 3:		
We will review office referrals each trimester to compare how we did next year compared to this year.		

Goal 3- ACT

TSSA Goal 3:

Tasks/Activities	
<i>What specific tasks/activities will need to be done to help reach your goal?</i>	When will you start/stop and complete each action?
1	
2	
3	
4	
5	

Review your progress with your evaluator once each trimester.

Trimester Updates:	Date of Review
Trimester 1:	
Trimester 2:	
Trimester 3:	

Procedures for evaluation success in reaching this goal. What summative

ION PLAN

Who will complete these tasks?

Comments

evidence will be used to show this activity is making a difference in stud

dent outcomes?

\$103 per student		Oct. 1
School	Enrollment	Total
BEHS	1516	\$156,148
BEMS	1129	\$116,287
BRHS	1127	\$116,081
BRMS	894	\$92,082
Young	1113	\$114,639
Harris	819	\$84,357
Century	499	\$51,397
Discovery	507	\$52,221
Fielding	533	\$54,899
Foothill	442	\$45,526
Garland	681	\$70,143
Grouse Creek	8	\$824
Lake View	590	\$60,770
McKinley	547	\$56,341
Mountain View	295	\$30,385
North Park	517	\$53,251
Three Mile	573	\$59,019
Willard	260	\$26,780
Park Valley	32	\$3,296
Snowville	32	\$3,296
DYCH	126	\$12,978

Goal #1 Expenditures		
Expenditure Category	Description	Estimated Cost
	Salary and Benefits of Additional Counselor	\$44,000
	Total	\$44,000
Goal #2 Expenditures		
Expenditure Category	Description	Estimated Cost
	Stipends for members of the PBIS Committee	3,000
	PBIS/RISE store items and reinforcer activities (celebrations)	\$5,639.00
	Rise Program Positive Behavior Data Tracker	\$3,500.00
	Salary of 2 Behavior Support Paraprofessionals (24 hrs/wk each)	\$35,000.00
	Salary of Americops mentoring coordinator/student advocate	14,000
	Character Education Resources for Tier I Instruction	\$2,500.00
	Electronic Student Emotional Checkin Software	\$7,000.00
	Total:	70,639
	Total:	
Allocation		
	Allocation	\$114,639.00
	Total Budget Expenditure Plan	114,639
	Remaining Budget	\$0.00

Goal 1- ACTION PLAN

Goal 1- Additional Counseling Support for Students - ACYI will

Tasks/Activities	When will you start/stop	Who will complete these tasks?
<i>What specific tasks/activities will need to be done to help reach you</i>		
<i>Hire an additional school counselor</i>	08/01/2022 to	School Administration
2 Collect data on the # of students accessing the Counseling Center	08/29/2022 to 06/02/2023	School Counselors and Comprehensive Guidance Clerk

Review your progress with your evaluator once each trimester.

Trimester Updates:	Date of Review	Comments
Trimester 1:		
Trimester 2:		
Trimester 3:		

Procedures for evaluation success in reaching this goal. What summative evidence will be used to show this activity is making a difference in student outcomes? Data will be collected on the number of students accessing support and resources from the Counseling Department and it will be compared with data from the 2018-2019, 2019-2020 and 2021-2022 school years. Strong data already exists showing an increase in academic achievement as well as experiential reporting when students are provided support and resources from a school counselor. The purpose of this goal is to expand on the number of students receiving those resources and support.

Goal 2- ACTION PLAN

TSSA Goal 2: ACYI will continue with the implementation of		
Tasks/Activities		
<i>What specific tasks/activities will need to be done to help reach your goal?</i>		
1 PBIS committee will be formed to formulate our positive		
2 Teachers will be trained in the use of the behavior		Educators Handbook
3 SEL Resource Library will be available for staff member to		
4 Faculty and staff members will have RISE cards to		RISE store items and activities
5 Two behavior paraprofessionals will be hired to provide		
Review your progress with your evaluator once each trimester.		
Trimester Updates:	Date of Review	Comments
Trimester 1:		
Trimester 2:		
Trimester 3:		

\$103 per student		Oct. 1
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North Park	517	\$53,251
Three Mile	573	\$59,019
Willard	260	\$26,780
Park Valley	32	\$3,296
Snowville	32	\$3,296
DYCH	126	\$12,978

Goal #1 Expenditures

Expenditure Category	Description	Estimated Cost
Learning Space Redesign	A focus on providing a comprehensive design to address a variety of student learning styles within our special education classrooms; this may include flexible seating options, maker spaces, or other research based items that have shown a proven track record of improving learning.	\$60,000.00
Software and Technology	Software subscriptions and technology (computers, monitors, projectors, etc...) to support and enhance student learning in the classroom.	\$9,000.00
	Total:	\$69,000.00

Goal #2 Expenditures

Expenditure Category	Description	Estimated Cost
Support Advisor	Hope Squad; \$300 Stipend for Assistant Student Council; these clubs and	\$6,000.00
Support Advisor	teacher leadership budgets. This will include Student Council, GSA, Student led	\$3,500.00
	Total:	\$9,500.00

Goal #3 Expenditures

Expenditure Category	Description	Estimated Cost
Development	throughout the school year; expenses will include purchasing materials and food	\$6,000.00
incentives in	behaviors and to support our PBIS plan. We will ensure our student store is	\$5,500.00
behavioral classes in the	special education. Student rewards and incentives will be purchased in this	\$2,000.00
	Total:	\$13,500.00

	Total Budget Expenditure Plan	\$92,000.00
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Goal 1- ACTION PLAN

By the end of the 2022-23 school year, 80% of students at BRMS will show projected growth as measured by the reading, language and math of the Measures of Academic Progress Assessment.

Tasks/Activities	Timeline	Responsible Parties
<i>What specific tasks/activities will need to be done to help reach your</i>		
Student data will be examined to place students in the	May 2022 - August	Admin, Counselors, ELA Teachers, Math Teachers
In conjunction with our TSI plan, we will evaluate our special	August 2022 - October	Admin, Special Ed Teachers, Head Custodian
Instructional paras will be placed in ELA and math classes to	Continuous	Instructional paras, Admin, ELA Teachers, Math Teachers
Software will be purchased to assist with interventions during	Continuous	Admin, Instructional Coach, Teacher Recommendations, Finance Secretary
All staff will have a strong commitment to the PLC process	Continuous	ALL STAFF
Review your progress with your evaluator once each trimester.		
Trimester Updates:	Date of Review	Comments
Trimester 1:		
Trimester 2:		
Trimester 3:		

Goal 2- ACTION PLAN

By the spring administration of the Panorama Student Survey for the 2022-23 school year, the Supportive Relationship component will see an increase of 2% in positive responses. The formal emphasis for subcomponents will be focused on "Do you have a teacher or other adult at school who you can count on to help you no matter what?" and "Do you have a teacher or other adult from school who you can be completely yourself around?"

Tasks/Activities	Timeline	Responsibility
<i>What specific tasks/activities will need to be done to help</i>		
Beginning of year review of RTI/MTSS Process set out	August 2022; then	All Staff
Further development of PBIS plan	2022-23 school year	Leadership Team
Additional formation/stipends of/for clubs/activities to	2022-23 school year	Admin Team, Student Club Advisors
Administer Panorama Surveys in Fall and Spring	Fall 2022, Spring 2023	All Staff
Continual professional learning opportunities for staff	2022-23 school year	Admin Team, Leadership Team
Review your progress with your evaluator once each trimester.		
Trimester Updates:	Date of Review	Comments
Trimester 1:		
Trimester 2:		
Trimester 3:		

Procedures for evaluation success in reaching this goal. What summative evidence will be used to show this activity is making a difference in student outcomes?

Goal 3- ACTION PLAN

TSSA Goal 3:By the spring administration of the Panorama Student Survey for the 2022-23 school year, the Self Management component will see an increase of 2% in positive responses. The formal emphasis for subcomponents will be focused on "During the past 30 days how often did you get your work done right away instead of waiting until the last minute?", "During the past 30 days, how often did you pay attention and resist distractions?", and "During the past 30 days, how often did you remain calm even when someone was bothering you or saying bad things?" An additional pre/post survey of specific questions addressing these focus points will be given in the fall and spring to examine growth.

Tasks/Activities	Timeline	Responsibility
<i>What specific tasks/activities will need to be done to help reach</i>		
Further development of PBIS plan	2022-23 school year	Leadership Team
Administer Panorama Surveys in Fall and Spring	Fall 2022, Spring 2023	All Staff
BEAR Essentials Behavior development by staff and other	Fall 2022	All Staff
BEAR Essentials Student store will be used in conjunction	2022-23 school year	All Staff
Staff incentives/drawing to encourage in BEAR	2022-23 school year	All Staff
Continual professional learning opportunities for staff offered	2022-23 school year	Admin Team, Leadership Team
Review your progress with your evaluator once each trimester.		
Trimester Updates:	Date of Review	Comments
Trimester 1:		
Trimester 2:		
Trimester 3:		
Procedures for evaluation success in reaching this goal. What summative evidence will be used to show this activity is making a difference in student outcomes?		

22-23	Gross Amt	FICA	Gross Amt w/ FICA		Lane 3 Step 1	Salary	FICA	Total
Salary w/ 5% Increase Lane 3, Step 1	\$17.02	\$1.30	\$18.32		20-21 Year	\$15.40	\$0.00	\$15.40
					21-22 Year	16.17	1.25	17.42
Salary w/ 5% Increase Lane 1, Step 1	\$15.12	\$1.16	\$16.28		22-23 Year	17.02	1.30	18.32
Retirement	22.19%	401K	1.50%					
(only full time employees)	31.34%	FICA	7.65%					
Salary 21-22 Lane 3, Step 1	16.17	Salary 22-23 with	0.85					
Salary 21-22 Lane 1, Step 1	\$14.37	Salary 22-23 with	0.75					
Alio>Payroll>Acct Inquiry by Dimension 5678								
	Annual Pay	Copy Aide, Lane 1 step 1						
		Librarian, 185 days, 1387.5hr/yr, odd Lane 2						
Crozier, Heather	\$12,091.20	LL Aide, Lane 3 Step 1						
Dabell, Marie	\$12,091.20	WIN Aide, Lane 3, Step 1						
Francom, Brooklyn	\$12,091.20							
Mecham, Andrea	\$12,091.20		165 days /5 days = 33 weeks					
Nielsen, Brittani	\$12,091.20		33 weeks * 20 hrs= 660 hrs					
Percival, Ronda	\$12,091.20		18.32 * 660 = 12,091.20					
Port, Anita	\$12,091.20							
Scott, Sandy	\$12,091.20							
Wade, Patricia	\$12,091.20							
Wilcox, Ashlea								
Total	\$108,820.80							
Hoover, Julie	\$18,953.44							
Librarian	Gen Ed Budget							
Miller, Marie	2720.52							
Total	\$21,673.96							
Grand Total	\$130,494.76							

Cell: B26

Comment: 979 hrs= Harris responsibility

$979 * 19.36$ (22-23 pay) = \$18,953.44

Cell: B28

Comment: 4.5 hrs a week * 33 weeks = 148.5 hrs/yr

$148.5 * \$18.32$ = \$2,720.52

\$103 per student		Oct. 1
School	Enrollment	Total
BEHS	1493	\$153,779
BEMS	1076	\$110,828
BRHS	978	\$100,734
BRMS	768	\$79,104
Young	1081	\$111,343
Harris	803	\$82,709
Century	447	\$46,041
Discovery	410	\$42,230
Fielding	391	\$40,273
Foothill	498	\$51,294
Garland	646	\$66,538
Grouse Creek	5	\$515
Lake View	573	\$59,019
McKinley	454	\$46,762
Mountain View	352	\$36,256
North Park	456	\$46,968
Three Mile	540	\$55,620
Willard	206	\$21,218
Park Valley	31	\$3,193
Snowville	24	\$2,472
DYCH	126	\$12,978

Goal 1 Math- ACTION PLAN

85% of students will make 1 years growth as assessed by the MAPS assessment from September to May 2023.

Tasks/Activities		
<i>What specific tasks/activities will need to be done to help reach your goal?</i>		
Review your progress with your evaluator once each trimester.		
Trimester Updates:	Date of Review	Comments
Trimester 1:		
Trimester 2:		
Trimester 3:		
<p>Procedures for evaluation success in reaching this goal. What summative evidence will be used to show this activity is making a difference in student outcomes? MAPS growth measure or another benchmark tool as determined by school leadership team. Benchmark will be carried out three times per year and analyzed by data teams.</p>		
Total:	\$106,811.10	

Goal 2 SEL- ACTION PLAN

90 % of all students will be able to name 3 coping strategies when stressed or anxious measured by the end of year survey.

Tasks/Activities		
<i>What specific tasks/activities will need to be done to help reach your goal?</i>		
Fund our portion of a licensed clinical Social Work		
Team Leader stipends		
Books, Professional Development and subs		
Building level Sub to create continuity when teachers		
Student Incentives		
SEL Speakers		
Lunch & Learn staff support		
Review your progress with your evaluator once each trimester.		
Trimester Updates:	Date of Review	Comments
Trimester 1:		
Trimester 2:		
Trimester 3:		
<p>Procedures for evaluation success in reaching this goal. What summative evidence will be used to show this activity is making a difference in student outcomes? Students will be given a pre and post survey on the coping strategies they use. They will self report favorite strategies. After students have been taught strategies, they will be able to use them and communicate effectively the level of effectiveness in specific situations. They will also be able to advocate for themselves in a clear and calm manner when talking to adults and other students.</p>		
Total:	\$84,357.00	

Goal 3- AC I

TSSA Goal 3:

Tasks/Activities	
<i>What specific tasks/activities will need to be done to help reach your goal?</i>	
1	
2	
3	
4	
5	

Review your progress with your evaluator once each trimester.

Trimester Updates:	Date of Review
Trimester 1:	
Trimester 2:	
Trimester 3:	

Procedures for evaluation success in reaching this goal. What summative

ION PLAN

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Comments

evidence will be used to show this activity is making a difference in student outcomes?

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\$103 per student		Oct. 1
School	Enrollment	Total
BEHS	1516	\$156,148
BEMS	1129	\$116,287
BRHS	1127	\$116,081
BRMS	894	\$92,082
Young	1113	\$114,639
Harris	819	\$84,357
Century	499	\$51,397
Discovery	507	\$52,221
Fielding	533	\$54,899
Foothill	442	\$45,526
Garland	681	\$70,143
Grouse Creek	8	\$824
Lake View	590	\$60,770
McKinley	547	\$56,341
Mountain View	295	\$30,385
North Park	517	\$53,251
Three Mile	573	\$59,019
Willard	260	\$26,780
Park Valley	32	\$3,296
Snowville	32	\$3,296
DYCH	126	\$12,978

Goal #1 Expenditures

Expenditure Category	Description	Estimated Cost
	Kindergarten extended day for 30 minutes for AM/PM students, para supported	10,000
	Total:	10,000

Goal #2 Expenditures

Expenditure Category	Description	Estimated Cost
	Read Naturally (3rd-5th)	5,000
	Instructional Paras (3)	36,000
	Student Materials	397
	Total:	41,397

Goal #3 Expenditures

Expenditure Category	Description	Estimated Cost

Goal 1- ACTION PLAN

The goal is to increase the number of kindergarten students reading at the end of year as measured by EOY Acadience data and benchmark assessments. The following goals have been set for kindergarten: 95% of the students will pass all 15 of the BPAST skills by the end of the year. 75% of the students will pass off skills 1-5 of the BEPA by the end of the year. 90% of the students will be on benchmark by the end of the year. Century will be extending the day for all kindergarten students who are not in full day by 30 minutes. This will be accomplished with extended reading para time, paid for with the funds allocated to this goal.

Tasks/Activities		
<i>What specific tasks/activities will need to be done to help reach your goal?</i>		
Extend the day for kindergarten students by 30 minutes.	This will begin the second week of school and end the second to last week of school.	
Review your progress with your evaluator once each trimester.		
Trimester Updates:	Date of Review	Comments
Trimester 1:		
Trimester 2:		
Trimester 3:		
<p>Procedures for evaluation success in reaching this goal. What summative evidence will be used to show this activity is making a difference in student outcomes? DIBELS/Acadience scores three times per year. Additionally, progress monitoring throughout the year. All kindergarten students are assessed three times during the school year using Acadience benchmark reading assessments. In addition, all kindergarten students are assessed 2-3 times per year using the BEPAST and BEPA assessments.</p>		

Goal 2- ACTION PLAN

K-5 Century students will demonstrate an increase in

Tasks/Activities

What specific tasks/activities will need to be done to help reach your goal?

Century will have paras to support literacy instruction This will start the second week of school and end the second to last week of school.

Review your progress with your evaluator once each trimester.

Trimester Updates:	Date of Review	Comments
Trimester 1:		
Trimester 2:		
Trimester 3:		

Procedures for evaluation success in reaching this goal. What summative evidence will be used to show this activity is making a difference in student outcomes? All students, K-5, are assessed three times each school year using Acadience for reading fluency in the areas of Letter Naming, Phoneme Segmentation, First Sound, Nonsense Word, Oral Reading, Retell and DAZE. All students, K-5, are also assessed for appropriate placement in district Tier 2 and 3 reading intervention programs. In addition, all K-5 students are assessed 2-3 times per year using a phonemic awareness assessment. Progress towards mastery of the Utah Core Curriculum Standards is measured through common formative assessments developed, administered and evaluated by grade level Professional Learning

Goal 3- AC I

TSSA Goal 3:

Tasks/Activities	
<i>What specific tasks/activities will need to be done to help reach your goal?</i>	
1	
2	
3	
4	
5	

Review your progress with your evaluator once each trimester.

Trimester Updates:	Date of Review
Trimester 1:	
Trimester 2:	
Trimester 3:	

Procedures for evaluation success in reaching this goal. What summative

ION PLAN

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Comments

evidence will be used to show this activity is making a difference in student outcomes?

--

\$103 per student	Oct. 1	
School	Enrollment	Total
BEHS	1516	\$156,148
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McKinley	547	\$56,341
Mountain View	295	\$30,385
North Park	517	\$53,251
Three Mile	573	\$59,019
Willard	260	\$26,780
Park Valley	32	\$3,296
Snowville	32	\$3,296
DYCH	126	\$12,978

Goal #1 Expenditures				
				56341
Expenditure Category	Description	Estimated Cost		
Instructional Aides	Instructional Paras for Math, Literacy, and/or SEL (\$18.32, 130 days, 3.5 par	41,771		
Stipends	Stipend for working through PLC, curriculum development, parent engage	3,700		
	Guiding Coalition Stipend (9 X \$400)			
Programs/Resources	Programs to balance classes, respond to inappropriate behaviors, and interv	4000		
	Storyworks and/or scholastic news subscription			
Professional Developm	Substitutes and/or training for teachers and paras to improve instructional ski	1,250		
Incentives	Behavior Incentives and Rewards to promote and reinforce appropriate beha	1,500		
	Total:	52,221		
Goal #2 Expenditures				
Expenditure Category	Description	Estimated Cost		
				63099
	Total:			

Goal 1- A	
We will increase the percentage of K-5 students, in each grade level, that demonstrate typical or	
2022 MOY Pathways of Progress Goal: Kindergarten 85% First grade	
Tasks/Activities	
<i>What specific tasks/activities will need to be done to help reach your goal?</i>	
Employ paraprofessionals to provide skill-based small-group interventions.	
Paraprofessionals will also work with students to develop vocabulary and comprehension reading	
Provide professional development for our Teachers and Paraprofessionals to build skills in rese	
Emphasis will be placed on decreasing adverse behaviors that interrupt the learning process.	
Students performing below benchmark will be monitored regularly using Acadience.	
Program assessments will be analyzed to adjust intervention groups in a timely manner.	
Review your progress with your evaluator once each trimester.	
Trimester Updates:	Date of Review
Trimester 1:	
Trimester 2:	
Trimester 3:	
Procedures for evaluation success in reaching this goal. What summative ev outcomes?	
As measured by the Acadience Pathways to Progress Report- BOY-MOY	

ACTION PLAN
above progress on the Acadience Pathways of Progress Report from BOY to MOY.
85% Second grade 75% Third grade 85% Fourth grade 75% Fifth
g skills in mathematics.
arched-based practices.
Comments
vidence will be used to show this activity is making a difference in student

Goal 2- ACTION PLAN

We will increase the percentage of students, in each grade level, that demonstrate proficiency in math.

2022 District Math Assessment Proficiency Goals:

Tasks/Activities	
<i>What specific tasks/activities will need to be done to help reach your goal?</i>	
Employ paraprofessionals to provide skill-based small-group interventions.	
Paraprofessionals will also work with students to develop vocabulary and comprehension.	
Provide professional development for our Teachers and Paraprofessionals to build skills in math.	
Emphasis will be placed on decreasing adverse behaviors that interrupt the learning process.	
Students performing below benchmark will be monitored regularly using CFAs.	
Program assessments will be analyzed to adjust intervention groups in a timely manner.	

Review your progress with your evaluator once each trimester.

Trimester Updates:	Date of Review
Trimester 1:	
Trimester 2:	
Trimester 3:	

Procedures for evaluation success in reaching this goal. What summative assessments are you using to measure student learning? What strategies are you using to make a difference in student outcomes? As measured by HMH Growth

Goal 3- AC I

TSSA Goal 3:

Tasks/Activities	
<i>What specific tasks/activities will need to be done to help reach your goal?</i>	
1	
2	
3	
4	
5	

Review your progress with your evaluator once each trimester.

Trimester Updates:	Date of Review
Trimester 1:	
Trimester 2:	
Trimester 3:	

Procedures for evaluation success in reaching this goal. What summative e

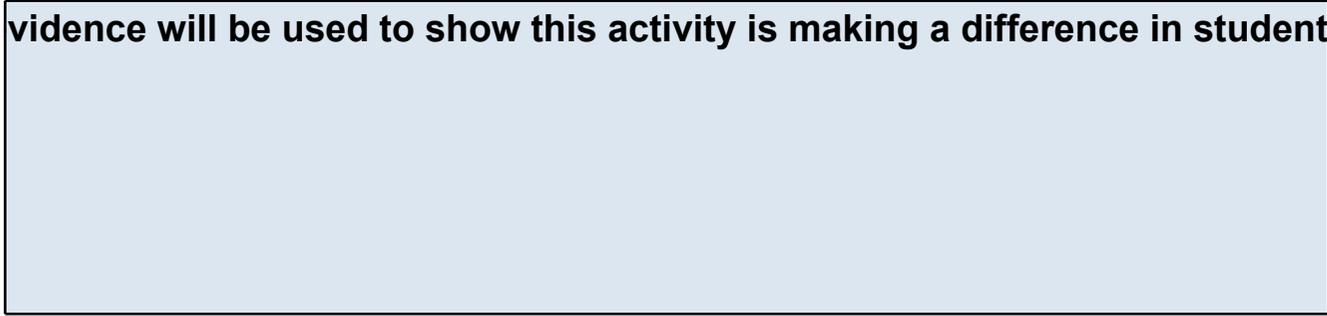


ION PLAN

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Comments

vidence will be used to show this activity is making a difference in student outcomes?



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Three Mile	573	\$59,019
Willard	260	\$26,780
Park Valley	32	\$3,296
Snowville	32	\$3,296
DYCH	126	\$12,978

Goal #1 Expenditures

Expenditure Category	Description	Estimated Cost
	Instructional Para (12 hrs./Week)	6,325
	Instructional Para (16 hrs./Week)	8,430
	Leadership Team Stipend 7 X 500 + Benefits	5,400
	Decodable Books	500
	Rooted in Reading (3rd Grade)	1,500
	Reading Incentives (Assemblies, awards etc.)	3,000
	Total:	25,155

Goal #2 Expenditures

Expenditure Category	Description	Estimated Cost
	Student Support Aide (24 hrs./Week)	15,600
	Americorp/Counselor Aide	6,233
	Materials for SEL	1,000
	Guiding Coalition Stipend 7 X 500 + Benefits	5,400
	Class Creator	750
	Yearbook Advisor 500.00 + Benefits	625
	Total:	29,608

Goal #3 Expenditures

Expenditure Category	Description	Estimated Cost

Goal 1- ACTION PLAN

K-5: 55% of Fielding students were at benchmark for accuracy on the Acadience testing. Our goal is to increase this to 60% by the MOY 2023.

Tasks/Activities		
<i>What specific tasks/activities will need to be done to help reach your goal?</i>		
We will use paraprofessionals to instruct students in small		
Students will set reading goals and will be provided a reward		

Review your progress with your evaluator once each trimester.

Trimester Updates:	Date of Review	Comments
Trimester 1: October 2022		
Trimester 2: February 2023		
Trimester 3: May 2023		

Procedures for evaluation success in reaching this goal. What summative evidence will be used to show this activity is making a difference in student outcomes? DIBELS/Acadience scores three times per year. Additionally, progress monitoring throughout the year.

Goal 2- ACTION PLAN

We want to decrease negative behavior incidents by

Tasks/Activities		
<i>What specific tasks/activities will need to be done to help reach your goal?</i>		
Counselor, aide and teachers will provide SEL lessons		
Counselor's aide will supervise and track students who		
We will look at attendance, classroom behaviors and		
Positive behavior will be rewarded.		
Create an inclusive environment at Fielding Elementary.		
Review your progress with your evaluator once each trimester.		
Trimester Updates:	Date of Review	Comments
Trimester 1: November 2022		
Trimester 2: March 2023		
Trimester 3: May 2023		

Procedures for evaluation success in reaching this goal. What summative evidence will be used to show this activity is making a difference in student outcomes? We will use our 2021-22 data for behavioral referrals as baseline data. We will track classroom incidents and office referrals during the 2022-23 school year and compare data.

Goal 3- AC I

TSSA Goal 3:

Tasks/Activities	
<i>What specific tasks/activities will need to be done to help reach your goal?</i>	
1	
2	
3	
4	
5	

Review your progress with your evaluator once each trimester.

Trimester Updates:	Date of Review
Trimester 1:	
Trimester 2:	
Trimester 3:	

Procedures for evaluation success in reaching this goal. What summative

ION PLAN

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Comments

evidence will be used to show this activity is making a difference in student outcomes?

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\$103 per student		Oct. 1
School	Enrollment	Total
BEHS	1516	\$156,148
BEMS	1129	\$116,287
BRHS	1127	\$116,081
BRMS	894	\$92,082
Young	1113	\$114,639
Harris	819	\$84,357
Century	499	\$51,397
Discovery	507	\$52,221
Fielding	533	\$54,899
Foothill	442	\$45,526
Garland	681	\$70,143
Grouse Creek	8	\$824
Lake View	590	\$60,770
McKinley	547	\$56,341
Mountain View	295	\$30,385
North Park	517	\$53,251
Three Mile	573	\$59,019
Willard	260	\$26,780
Park Valley	32	\$3,296
Snowville	32	\$3,296
DYCH	126	\$12,978

Goal #1 Expenditures

Expenditure Category	Description	Estimated Cost
retain 2 reading aides	They will conduct small reading groups under the direction of the literacy coach	25,774
stipends for team leaders	A stipend for each team leader of \$500.00	3,000
Extend hrs of 3 prep aides	They will come early and help with reading groups in the morning.	9,500
	Total:	38,274

Goal #2 Expenditures

Expenditure Category	Description	Estimated Cost
retain two tier 3 aides	These aides will be in the REACH room and provide tier 3 remediation	26,000
	Total:	25,774

Goal #3 Expenditures

Expenditure Category	Description	Estimated Cost
Two aides for behavior	One prep aide and also one reading aide will do behavior activities for half the day	8500

Goal 1- ACTION PLAN

Our goal is based on reading achievement. Our goal is in two parts.

Tasks/Activities		
<i>What specific tasks/activities will need to be done to help reach your goal?</i>		
Students will be tested regularly using the PSI and also	coaches and teams	
Our instructional coaches will provide regular, monthly PD	coaches and principal	
We will retain the two new reading aides we were able to hire	coaches	
Our team leaders will be crucial to our success. They will	principal	
Three prep aides will have their hours extended and will be	Literacy coaches	
Review your progress with your evaluator once each trimester.		
Trimester Updates:	Date of Review	Comments
Trimester 1:		
Trimester 2:		
Trimester 3:		
<p>Procedures for evaluation success in reaching this goal. What summative evidence will be used to show this activity is making a difference in student outcomes? DIBELS/Acadience scores three times per year. Additionally, progress monitoring throughout the year.</p>		

Goal 2- ACTION PLAN

We will continue implementing our tier 3 program. Our tier 3 classroom/program will address only math and reading skills. The goal is to have each student that enters the tier 3 program to receive reading help, make at least one level of improvement in reading per the BOY and EOY Acadience composite scores. For example, to move from red to yellow. If they are identified and assigned to receive math services, the goal will be to have them advance and make adequate progress. At the beginning of the school year, all Garland students will be given a math skills screener that will be developed by the committee. The screener will be used to help identify students for the program. The screener will be administered at BOY, MOY and EOY. The screener will assess students on BELS skills from each prior grade level. As an example, a student in 3rd grade will take a test which includes BELS items from grades K-2. Adequate progress will be determined based on the needs of the individual student. Individual math goals will be set for that student, similar to an IEP for a SPED student. The tier 3 classroom will be run similar to a resource classroom. Two paras will be in the tier 3

Tasks/Activities		
<i>What specific tasks/activities will need to be done to help reach your goal?</i>		
Our instructional coaches will provide regular, monthly		
Students will be tested regularly using the BEPA and		
Review your progress with your evaluator once each trimester.		
Trimester Updates:	Date of Review	Comments
Trimester 1:		
Trimester 2:		

Trimester 3:		
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Procedures for evaluation success in reaching this goal. What summative evidence will be used to show this activity is making a difference in student outcomes? **Math HMH progress will be used to assess the effectiveness. For Reading we will use the assessments that come from Sound Partners and SIPPS curriculum to measure student growth.**

Goal 3- AC I

TSSA Goal 3: Our goal is be pro-active and provide behavioral support to certain students able to track a reduction in the number of office referrals for these students. The two a number of students relatively small and manageable but we need to be flexible on this goals, monitor progress and develop a positive relationship with another adult in the b

Tasks/Activities	
<i>What specific tasks/activities will need to be done to help reach your goal?</i>	
We will select two people to fill this role. We will train them	counselor
They will be supervised and observed by the school counselor.	counselor
The school behavior committee will help to identify students	behavior committee
4	
5	

Review your progress with your evaluator once each trimester.

Trimester Updates:	Date of Review
Trimester 1:	
Trimester 2:	
Trimester 3:	
Procedures for evaluation success in reaching this goal. What summative evidence will be used to show this activity is making a difference in student outcomes? We will track office referrals and look for a reduction. We will also monitor whether students reach their individual goals. We will also stay in close touch with their classroom teachers to see if in	

ION PLAN

ents who have been identified by the principal and the counselor. We hope to be
ides will both be assigned to work with a certain group of students. We will keep the
number. They will check in a few times weekly with each student. They will create
uilding.

Comments

\$103 per student		Oct. 1
School	Enrollment	Total
BEHS	1516	\$156,148
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Snowville	32	\$3,296
DYCH	126	\$12,978

Goal 1- ACTION PLAN

We will increase the percentage of students making typical, above typical, or well above typical progress by 3% from the BOY to MOY Acadience marking periods.

Tasks/Activities

What specific tasks/activities will need to be done to help reach your goal?

- Provide professional development for our Teachers and
- Emphasis will be placed on decreasing adverse behaviors that
- Students performing below benchmark will be monitored regularly
- Individual student goals will be set using the Acadience pathways

Review your progress with your evaluator once each trimester.

Trimester Updates:	Date of Review	Comments
Trimester 1:		
Trimester 2:		
Trimester 3:		

Procedures for evaluation success in reaching this goal. What summative evidence will be used to show this activity is making a difference in student outcomes? DIBELS/Acadience scores three times per year. Additionally, progress monitoring throughout the year.

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Snowville	32	\$3,296
DYCH	126	\$12,978

Goal 2- ACTION PLAN

50% students K-6 will increase or maintain benchmark on Acadience composite. Those not making progress will have a 30 point gain from BOY to MOY on the composite score. 50% students K-6 will show growth using PathWays to Progress BOY to MOY.

Tasks/Activities		
<i>What specific tasks/activities will need to be done to help reach your goal?</i>		
Students will be given diagnostic assessments to Educators will administer the Acadience Educators will assess the reading fluency of Educators will monitor the reading skills of students Teachers will provide specific skill instruction as -Plan and execute a reading prime time event with Purchase Netsmartz internet safety program so Purchase decodable books, high interest books and		
	Date of Review	Comments
Trimester 1:		
Trimester 2:		
Trimester 3:		

Procedures for evaluation success in reaching this goal. What summative evidence will be used to show this activity is making a difference in student outcomes? The Acadience assessment is administered three times per year. We will closely monitor the progress of our students using various forms of data including: BPAST, BEPA, PAA assessments, Progress monitoring, Pathways of Progress and Lexia dashboard.

Goal 3- AC I

TSSA Goal 3:

Tasks/Activities	
<i>What specific tasks/activities will need to be done to help reach your goal?</i>	
1	
2	
3	
4	
5	

Review your progress with your evaluator once each trimester.

Trimester Updates:	Date of Review
Trimester 1:	
Trimester 2:	
Trimester 3:	

Procedures for evaluation success in reaching this goal. What summative

ION PLAN

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Comments

evidence will be used to show this activity is making a difference in student outcomes?

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Goal 1- ACTION PLAN

The 2021-2022 MOY report showed x% typical progress on the Acadience Pathway to Progress Report. The goal is to increase to y% for the 2022-2023 MOY Report. The goal is to increase by 3% at each grade level.

K- 49% to 52%

1 - 67% to 70%

2 - 64% to 67%

3 - 48% to 51%

4 - 71% to 74%

5 - 72% to 75%

Tasks/Activities

What specific tasks/activities will need to be done to help reach your goal?

Instructional paraprofessionals will be hired to conduct tier 2 & 3 reading groups to increase reading skills.

Funds will be used to purchase high interest decodable books for student reading groups.

Funds will be used to pay for substitutes to allow teachers to visit and observe other teacher's classrooms who exhibit exemplary examples of instruction with an instructional coach.

Team leaders will be given a stipend to fulfill their duties as they meet in collaboration to develop plans for the school to meet goals and instruct their collaborative teams.

Stipends will be given to the instructional coaches enabling them to provide additional coaching sessions with teachers working on their tier 1, 2, & 3 instructional strategies.

Professional development stipends will be given to teachers who work collaboratively to develop lesson plans to increase tier 1 instruction relating to our school goal.

Funds will be used to purchase Class Creator. This helps us to balance classes to help us reach our academic goals.

Review your progress with your evaluator once each trimester.

Trimester Updates:	Date of Review	Comments
Trimester 1:		
Trimester 2:		
Trimester 3:		

Procedures for evaluation success in reaching this goal. What summative evidence will be used to show this activity is making a difference in student outcomes?

*MOY Acadience Pathways of Progress reports

*DIBELS/Acadience scores three times per year.

*Additionally, progress monitoring throughout the year.

Final Report: 2022-2023 Goal: Due:

Goal 1- ACTION PLAN

Lake View will show an increase in postive behaviors to allow more time spent on acadmic progress. Lake View will focus on a school wide behavior plan. This plan will focus on tier 1 instruction with tier 2 and 3 interventions as needed. It will be developed by the teachers and implemented school wide. This will decrease the time spent by teachers dealing with behavioral incidents in the classroom thus increasing the academic time available in the classroom. We will also incorporate the Second Steps program. This social-emotional behavior program will be led by the school counselor and supported by all teachers and staff in the school. Digital Citizenship is also an important component needed to help us reach our goal.

Tasks/Activities: *What specific tasks/activites will need to be done to help reach your goal?*

An instructional paraprofessional will be hired to work with the counselor focus on SEL needs with students.

Funds will be used to purchase reading and PBIS incentives for our One School / One Book and Behavior programs.

Team leaders will be given a stipend to fulfill their duties as they meet in collaboration to develop plans for the school to meet goals and instruct their collaborative teams.

Review your progress with your evaluator once each trimester.

Trimester Updates:	Date of Review	Comments
Trimester 1:		
Trimester 2:		
Trimester 3:		

Procedures for evaluation success in reaching this goal. What summative evidence will be used to show this activity is making a difference in student outcomes?

- *Development of a School Behavior Management Plan
- *Educators Handbook behavioral referral reports
- *Continued implementation of Second Steps instruction
- *Continued implementation of digital citizenship instruction

Final Report: 2022-2023 Goal: Due:

Goal #1 Expenditures

Expenditure Category	Description	Estimated Cost
	Instructional Paraprofessional Salaries	\$42,000.00
	Teacher visiting other schools & classrooms	\$600.00
	Team Leader stipends	\$5,300.00
	Professional Development Stipends	\$8,000.00
	Class Creator Software	\$850.00
	development, funding technology, and additional literacy supplies.	
	Total:	\$56,750.00

Goal #2 Expenditures

Expenditure Category	Description	Estimated Cost
	Reading & PBIS incentives	\$4,020.00
	Total:	\$4,020.00

Goal #3 Expenditures

Expenditure Category	Description	Estimated Cost
	Total:	\$0.00

	Allocation:	\$60,770.00
	Total Budget Expenditure Plan	\$60,770.00
	Remainig:	\$0.00

\$103 per student		Oct. 1
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Willard	260	\$26,780
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Snowville	32	\$3,296
DYCH	126	\$12,978

\$103 per student		Oct. 1
School	Enrollment	Total
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North Park	517	\$53,251
Three Mile	573	\$59,019
Willard	260	\$26,780
Park Valley	32	\$3,296
Snowville	32	\$3,296
DYCH	126	\$12,978

Funding may be moved within expenditure categories. Additional or changes in funds will be used for:						
	Total Budget Expenditure Plan		57,334			

Goal 1- ACTION PLAN

Our school goal is based on reading achievement. Our goal is that each grade level 1st-5th will have an accuracy proficiency at or above 61%.

Tasks/Activities	
<i>What specific tasks/activities will need to be done to help reach your goal?</i>	
Pay for instructional paras who will work with small groups of students to build literacy skills.	
Pay stipends for PLC team leaders who will guide teacher teams in analyzing CFA data to provide targeted instruction.	
Pay for Read Live licenses as another reading intervention for students	
Pay for 4th and 5th grade Storyworks subscription as additional reading resources to help with reading accuracy proficiency.	

Review your progress with your evaluator once each trimester.

Trimester Updates:	Date of Review	Comments
Trimester 1:		
Trimester 2:		
Trimester 3:		
<p>Procedures for evaluation success in reaching this goal. What summative evidence will be used to show this activity is making a difference in student outcomes?</p> <p>Acadience accuracy from BOY to EOY will be used to determine the effectiveness of this goal.</p>	<p>EOY, MOY, and EOY Acadience Accuracy data will be used to show progress the activity is making a difference in student outcomes.</p>	

Goal 2- ACTION PLAN

Techniques and SEL instruction with Second Steps, implementing CHAMPS, and providing proactive behavior support.

Tasks/Activities

What specific tasks/activities will need to be done to help reach your goal?

Hire and pay for a behavior / Americorps para who will work to support SEL techniques and SEL instruction with Second Steps, implementing

Review your progress with your evaluator once each trimester.

Trimester Updates:

Date of Review

Comments

Trimester 1:

BOY 11/4/2022

Trimester 2:

MOY 3/3/2023

Trimester 3:

EOY 6/2/2023

Procedures for evaluation success in reaching this goal. What summative evidence will be used to show this activity is making a difference in student outcomes?

Data from Educators Handbook will be used to determine the effectiveness of this goal at the end of each trimester: BOY, MOY, EOY.

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Park Valley	32	\$3,296
Snowville	32	\$3,296
DYCH	126	\$12,978

Goal #1 Expenditures		
		\$53,251
Expenditure Category	Description	Estimated Cost
Instructional Support	Instructional and Behavioral Paras necessary to implement the plan	\$26,000
Instructional Support	Beverly Taylor Sorenson (Estimate)	\$8,000
Professional Development	Solution Tree, PLC at Work Registrations	\$5,700
Professional Development	Solution Tree, PLC at Work Subs	\$2,100
Instructional Materials	Reflex Math, School-Wide Site License	\$3,295
Instructional Materials	ch (projectors, wireless mics, etc., engaging books, or other materials to support the p	\$2,000
Materials	Materials and incentives to support behavior management element of the plan	\$4,000
Materials	PD or other materials to support behavior or academic needs of the plan	\$1,356
Web-Based Subscription	Class List Creator to Balance Classes	\$800
Total:		\$53,251
Goal #2 Expenditures		
Expenditure Category	Description	Estimated Cost
Total:		
Goal #3 Expenditures		
Expenditure Category	Description	Estimated Cost

Goal 1- ACTION PLAN

We will increase the percentage of K-5 students, in each grade level, that demonstrate typical or above progress on the Acadience Pathways of Progress Report from BOY to MOY. This goal will be achieved by March 1, 2022.

Tasks/Activities		
<i>What specific tasks/activities will need to be done to help reach</i>		
-Employ paraprofessionals to provide skill-based small-group		
-Provide professional development for our Teachers and		
-Emphasis will be placed on decreasing adverse behaviors that		
-Students performing below benchmark will be monitored regularly		
-Individual student goals will be set using the Acadience pathways		
Review your progress with your evaluator once each trimester.		
Trimester Updates:	Date of Review	Comments
Trimester 1:		
Trimester 2:		
Trimester 3:		

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\$103 per student		Oct. 1
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BEHS	1516	\$156,148
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North Park	517	\$53,251
Three Mile	573	\$59,019
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Snowville	32	\$3,296
DYCH	126	\$12,978

Goal 1- ACTION PLAN

85% of Park Valley students grades k-6 will maintain

Tasks/Activities

What specific tasks/activities will need to be done to help reach your goal?

- 1- Give students diagnostic assessments (BPAST/
- Educators will administer the Acadience assessment
- Educators will assess the reading fluency of students
- Teachers will provide specific skill instruction as well as
- An ESP will be hired to work one-on-one and in small

Trimester Updates:

Date of Review

Comments

Trimester 1:

Trimester 2:

Trimester 3:

Procedures for evaluation success in reaching this goal. What summative evidence will be used to show this activity is making a difference in student outcomes? Success and progress will be easy to measure. The Acadience assessment is administered three times per year. We will closely monitor the progress of our students using various forms of data including: BPAST, BEPA, PAA assessments, Progress monitoring and Read Naturally program.

Goal 2- ACTION PLAN

Fair Valley will hold specific Professional Development sessions based on the needs of our staff and students- specifically reading, writing and internet safety. This instruction will result in an improved school climate and understanding of the

What specific tasks/activities will need to be done to help reach your goal?

Compile a list of PD for the year
Plan dates and presenters for PD

Hold PD

Sign Roll for payment

Observe to ensure PD skills are being incorporated in classrooms

Contact Netsmartz for implementation dates/ programs

Review your progress with your evaluator once each trimester.

Trimester Updates:

Date of Review

Comments

Trimester 1:

Trimester 2:

Trimester 3:

-Teachers will attend Professional Development based on their individual and student needs including internet safety (Netsmartz)
-Teachers will incorporate their new skills and

Goal 3- AC I

TSSA Goal 3:

Tasks/Activities	
<i>What specific tasks/activities will need to be done to help reach your goal?</i>	
1	
2	
3	
4	
5	

Review your progress with your evaluator once each trimester.

Trimester Updates:	Date of Review
Trimester 1:	
Trimester 2:	
Trimester 3:	

Procedures for evaluation success in reaching this goal. What summative

ION PLAN

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Comments

evidence will be used to show this activity is making a difference in student outcomes?

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Goal 1- ACTION PLAN

70% of K-5 students will be on or maintain a grade level benchmark on Acadience composite. Those not making progress will have a 30 point gain from BOY to MOY on the composite score. 75%of students K-5 will be at Typical or higher on Pathways of Progress.

Tasks/Activities		
<i>What specific tasks/activities will need to be done to help reach your goal?</i>		
1- Give students diagnostic assessments (BPAST/ BEPA/ PAA)		
2- All reading teachers will instruct using correct reading		
3- Teachers and ESP will spend more time and focus on		
4- Teachers will give formative assessments (daily,		
5- Teachers and ESP will attend specific PD and implement		
Review your progress with your evaluator once each trimester.		
Trimester Updates:	Date of Review	Comments
Trimester 1:		
Trimester 2:		
Trimester 3:		

Procedures for evaluation success in reaching this goal. What summative evidence will be used to show this activity is making a difference in student outcomes? DIBELS/Acadience scores three times per year. Additionally, progress monitoring throughout the year.

Goal 2- ACTION PLAN

Throughout the year we will hold specific Professional Development sessions based on the needs of our staff and students- specifically , behavioral (CHAMPS), reading(Language Live, Read Naturally, Successful Reading programs like those implemented at other schools), writing (Step up to Writing, 6 Traits) and technology (Canvas, Google, Near Pod, Adobe Spark, Netsmartz). This instruction will result in an improved school climate and understanding of the curriculum being taught to our students, and staff members. These funds will also pay for the PLC team leader and ESP to attend Teacher academy in August.

What specific tasks/activities will need to be done to help reach your goal?		
1- Personal interviews will be held to find out		
2 -Dates and PD presenters will be contacted to set up		
3 -Professional Development will be held and roll taken		
4-Attendees will be paid		
5- Knowledge will be implemented into classroom		
6- Conversations will be held on the implementation		
Review your progress with your evaluator once each trimester.		
Trimester Updates:	Date of Review	Comments
Trimester 1:		
Trimester 2:		
Trimester 3:		
<p>Procedures for evaluation success in reaching this goal. What summative evidence will be used to show this activity is making a difference in student outcomes? -Teachers will attend Professional Development based on their individual and student needs.</p> <p>-Teachers will incorporate their new skills and knowledge in their classrooms.</p> <p>-Students will set individual goals (specifically reading and writing goals) and monitor their progress.</p> <p>-A reward system will be established for students who meet or exceed their goal.</p>		

Goal 3- AC I

TSSA Goal 3:

Tasks/Activities	
<i>What specific tasks/activities will need to be done to help reach your goal?</i>	
1	
2	
3	
4	
5	

Review your progress with your evaluator once each trimester.

Trimester Updates:	Date of Review
Trimester 1:	
Trimester 2:	
Trimester 3:	

Procedures for evaluation success in reaching this goal. What summative

ION PLAN

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Comments

evidence will be used to show this activity is making a difference in student outcomes?

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Mountain View	295	\$30,385
North Park	517	\$53,251
Three Mile	573	\$59,019
Willard	260	\$26,780
Park Valley	32	\$3,296
Snowville	32	\$3,296
DYCH	126	\$12,978

Goal #1 Expenditures		
Expenditure Category	Description	Estimated Cost
	Hardy, Melissa Jones	\$18,686.40
	1 tier 3 instructional para for ELA (4 x 18.32 x 150) Diana King	\$10,992.00
	Leadership Stipends (12 Leadership x \$400 each)	\$4,800.00
	Storyworks/Scope	\$4,500.00
	Total:	38,978
Goal #2 Expenditures		
Expenditure Category	Description	Estimated Cost
	Instructional Paras hours 4.5/120 days Kelly Knudsen	\$9,892.00
	1 tier 3 Instructional para for math (4 x 18.32 x 150) Kaysha Stephensen	\$10,000.00
	Total:	19,892
Any Budget increase:	Any increase in budget will be used for: 1. An increase in para hours for instructional paras 2. Instructional Technology to improve student learning in the classroom 3. Teacher leadership stipends 4. Student rewards and recognitions for reaching learning goals.	
	Total Budget Expenditure Plan	\$58,870.40
	Budget	\$59,019.00

Goal 1- ACTION PLAN

For the 2022-2023 School year, our goal is 92% of our students will be proficient, or show typical or above typical progress on the Acadience Assessment as a school. At mid-year we are at 85% of students meeting this goal.

Tasks/Activities		
<i>What specific tasks/activities will need to be done to help reach your goal?</i>		
and teaching techniques.	August 2022-May 2023	Instructional Coach will train paras
school days.	August 2022-May 2023	Principal will make sure that paras are hired and instructional coach will help support
positive and safe learning environment including physical and emotional safety	August 2022-May 2023	Principal will invite teachers, or guest speakers to help present.
Teachers will work in grade level collaborative teams led by a team leader.	August 2022-May 2023	Team leaders will work with principal to lead the teams.
Order Storyworks for our students so that teachers have more resources for	August 2022-May 2023	Teachers will use storyworks to provide reading practice for students.
below reading level on Acadience. All students that score red, will receive an	August 2022-May 2023	Principal and coach will assign a para, and the para will provide that instruction with
Review your progress with your evaluator once each trimester.		
Trimester Updates:	Date of Review	Comments
Trimester 1:		
Trimester 2:		
Trimester 3:		

Procedures for evaluation success in reaching this goal. What summative evidence will be used to show this activity is making a difference in student outcomes? We will evaluate the goal based on our Acadience Composite data for the students.

Goal 2- ACTION PLAN

For the 2022-2023 School year, our goal is 87% of students will score proficient or meet the student growth index on the HMH Math Growth measure. At mid-year we are at 81% of students meeting this goal.

Tasks/Activities		
<i>What specific tasks/activities will need to be done to help reach your goal?</i>		
for 120 school days.	August 2022-May 2023	Principal will make sure that paras are hired and instructional
well below on our Math intervention. All students that score red, will	August 2022-May 2023	Principal and coach will assign a para, and the para will
Review your progress with your evaluator once each trimester.		
Trimester Updates:	Date of Review	Comments
Trimester 1:		
Trimester 2:		
Trimester 3:		

Procedures for evaluation success in reaching this goal. What summative evidence will be used to show this activity is making a difference in student outcomes? We will use the HMH Growth measure to show our progress on this goal.

Goal 3- AC I

TSSA Goal 3:

Tasks/Activities	
<i>What specific tasks/activities will need to be done to help reach your goal?</i>	
1	
2	
3	
4	
5	

Review your progress with your evaluator once each trimester.

Trimester Updates:	Date of Review
Trimester 1:	
Trimester 2:	
Trimester 3:	

Procedures for evaluation success in reaching this goal. What summative

ION PLAN

--

Comments

evidence will be used to show this activity is making a difference in student outcomes?

--

\$103 per student		Oct. 1
School	Enrollment	Total
BEHS	1516	\$156,148
BEMS	1129	\$116,287
BRHS	1127	\$116,081
BRMS	894	\$92,082
Young	1113	\$114,639
Harris	819	\$84,357
Century	499	\$51,397
Discovery	507	\$52,221
Fielding	533	\$54,899
Foothill	442	\$45,526
Garland	681	\$70,143
Grouse Creek	8	\$824
Lake View	590	\$60,770
McKinley	547	\$56,341
Mountain View	295	\$30,385
North Park	517	\$53,251
Three Mile	573	\$59,019
Willard	260	\$26,780
Park Valley	32	\$3,296
Snowville	32	\$3,296
DYCH	126	\$12,978

Goal 1- ACTION PLAN

90% of Willard Kindergarteners will be on grade level or above on the 2022-23 EOY Reading Acadience Assessment Composite score.

Willard School will increase the percentage of first grade students proficient on the 2022-23 Reading Acadience composite score by 10% from BOY to EOY.

Tasks/Activities		
<i>What specific tasks/activities will need to be done to help reach your</i>	responsible person	
1. Kindergarten and 1st grade teachers will work two days (13		
2. Observations, feedback, and coaching will be given to		
3. At the beginning of the school year, screening and diagnostic		
4. Literacy paraprofessionals will be hired to assist teachers in small		
5. Students who are not on grade level will be progress monitored		
6. Literacy collaboration meetings will be held biweekly to look at		
Review your progress with your evaluator once each trimester.		
Trimester Updates:	Date of Review	Comments
Trimester 1:		
Trimester 2:		
Trimester 3:		

Procedures for evaluation success in reaching this goal. Our end of year Acadience data will determine our success towards our literacy goals.

Goal 1- ACTION PLAN

At the end of the 2022-2023 school year, 80% of Willard first grade students will have typical or better growth in mathematics proficiency as measured by Pathways of Progress in the Acadience Math end of year assessment.

Tasks/Activities		
<i>What specific tasks/activities will need to be done to help reach your</i>	responsible person	
1. Observations, feedback, and coaching will be given to		
2. At the beginning of the school year, screening and diagnostic		
3. Math paraprofessionals will be hired to assist teachers in small		
4. Students who are not on grade level will be progress monitored		
Review your progress with your evaluator once each trimester.		
Trimester Updates:	Date of Review	Comments
Trimester 1:		
Trimester 2:		
Trimester 3:		

Procedures for evaluation success in reaching this goal. Our end of year Acadience data will determine our success towards our literacy goals.

Recommendation for ELA Elementary Adoption 2022-2023

Submitted by: Keri Greener *Assistant Superintendent Elementary Teaching and Learning*

Recommendation: It is recommended that the Box Elder School District Board of Education approve Zaner Bloser's SuperKids for K-2nd and for 3rd-5th, McGraw Hill's Wonders for the English Language Arts curriculum.

Recommended Motion:

I move that the BESD Board of Education approve the ELA Adoption for Elementary K-5 as selected by the committee.

Background:

Annual submission

Policy Implications:

This action will have no policy implications.

Financial Implications:

\$1,300,000

Staff Implications

N/A at the district level



Junction School in Lynn, Utah

Liquidation of Surplus Property



School Board Meeting

December 8, 2021

- The Junction School in Lynn, Utah was declared surplus
- Authority given for administration to liquidate the property to highest bid
- Sealed bids were due 2 PM 6-7-22

Property Information

- 1,008 Square Feet
- 2 acres
- Electricity, propane, septic tank, shared well, fiber stubbed to the building
- New metal roof, fall 2021
- Sale “As Is” No Guarantee or Warranty

















Bid Opening Results

MONTHLY FINANCIAL REPORT

April 30, 2022

				Current Bud vs Actual	Prev Bud vs Actual		
		2021-22 Revised	2021-22 YTD	%	%	2020-21 YTD	2020-21 Actual
Description							
	Percent of Year completed to date			83.60%	83.60%		
	Percent of 9 month contract complete			75.00%	75.00%		
1	GENERAL FUND (M&O) FUND (10)						
2							
3	REVENUE:						
4	Local						
5	Property	26,535,851	24,614,600	92.8%	82.2%	20,389,208	24,796,049
6	Tuitions	500,000	363,338	72.7%	41.7%	189,465	454,278
7	Inv Earnings	200,000	205,558	102.8%	168.9%	114,011	67,493
8	Indir. Costs-SL	825,000	0	0.0%	61.5%	627,146	1,019,906
9	Rental Fees/Building/Tra	85,000	80,114	94.3%	57.9%	47,175	81,451
10	Other	1,300,000	1,146,588	88.2%	130.7%	1,518,946	1,161,864
11	State	82,540,892	67,799,745	82.1%	92.9%	63,818,545	68,725,191
12	Federal	5,500,000	5,018,337	91.2%	30.3%	2,715,711	8,958,392
13	Misc./ Fund Bal	1,114,000	0	0.0%			870,488
14	TOTAL M & O						
15	REVENUE	118,600,743	99,228,280	83.7%	84.3%	89,420,207	106,135,112
16	Beg Balance	173,432					1,809,180
17	Less:						
18	Ending Balance	200,141					173,429
19	TOTAL M & O FUNDS						
20	available	118,574,034	99,228,280	83.7%	83.0%	89,420,207	107,770,863
21	EXPENDITURES:						
22	Instruction (1000)						
23	Salaries	50,600,714	39,931,916	78.9%	83.4%	38,899,814	46,636,603
24	Benefits	21,394,348	16,191,159	75.7%	80.0%	15,648,310	19,551,996
25	Purchased Serv.	4,300,000	2,505,616	58.3%	80.3%	2,155,187	2,683,024
26	Supplies/Textbooks	4,700,000	3,986,512	84.8%	94.1%	5,383,268	5,721,787
27	Equipment	1,905,000	285,313	15.0%	76.6%	396,304	517,560
28	Other	600,000	573,756	95.6%	99.3%	624,816	629,179
29	Total	83,500,062	63,474,273	76.0%	83.3%	63,107,699	75,740,149
30							
31	Student Services (2100)						
32	Salaries	3,605,419	2,956,961	82.0%	82.3%	2,695,914	3,276,884
33	Benefits	1,429,274	1,211,095	84.7%	82.8%	1,098,223	1,326,311
34	Other	350,000	339,797	97.1%	77.8%	212,750	273,459
35	Total	5,384,693	4,507,853	83.7%	82.2%	4,006,887	4,876,654
36							
37	Instructional Staff (2200)						
38	Salaries	1,685,469	1,408,331	83.6%	87.6%	1,360,231	1,553,428
39	Benefits	656,573	543,790	82.8%	87.9%	540,707	615,191
40	Other	475,000	486,246	102.4%	96.9%	246,505	254,337
41	Total	2,817,042	2,438,367	86.6%	88.6%	2,147,443	2,422,956

MONTHLY FINANCIAL REPORT
April 30, 2022

				Current	Prev Bud vs		
		2021-22	2021-22	Bud vs	Actual	2020-21	2020-21
	Description	Revised	YTD	Actual	Actual	YTD	Actual
				%	%		
	Percent of Year completed to date			83.60%	83.60%		
	Percent of 9 month contract complete			75.00%	75.00%		
42	District Administration (2300)						
43	Salaries	368,384	326,232	88.6%	91.6%	311,075	339,524
44	Benefits	163,592	147,062	89.9%	92.1%	142,334	154,547
45	Purch Services	400,000	356,829	89.2%	209.6%	220,095	104,986
46	Liability Insurance	160,336	160,336	100.0%	100.0%	223,473	223,473
47	Supplies	35,000	32,103	91.7%	76.3%	26,025	34,090
48	Other	25,000	24,569	98.3%	97.5%	24,841	25,473
49	Total	1,152,311	1,047,132	90.9%	107.5%	947,843	882,093
50	School Administration (2400)						
51	Salaries	4,388,409	3,799,550	86.6%	14.7%	3,638,756	4,044,617
52	Benefits	1,764,999	1,529,435	86.7%	13.7%	1,485,012	1,657,254
53	Prof Serv/Travel	125,000	53,087	42.5%	182.8%	53,514	67,635
54	Other	15,000	9,205	61.4%	99.0%	10,170	10,170
55	Total	6,293,408	5,391,278	85.7%	89.8%	5,187,452	5,779,676
56							
57	Business & Support (2500)						
58	Salaries	800,821	697,365	87.1%	91.8%	592,890	645,918
59	Benefits	325,745	255,809	78.5%	91.8%	226,886	247,198
60	Purchased Services	165,000	215,458	130.6%	91.4%	123,638	135,297
61	Other	25,000	29,937	119.7%	60.3%	10,066	16,696
62	Total	1,316,566	1,198,568	91.0%	91.2%	953,480	1,045,109
63							
64	Operation & Maintenance (2600)						
65	Salaries	5,409,111	4,817,115	89.1%	90.9%	4,530,378	4,985,356
66	Benefits	2,135,909	1,897,683	88.8%	91.6%	1,833,850	2,003,104
67	Electricity	912,000	829,693	91.0%	84.5%	775,976	918,191
68	Purchased Service	757,500	494,484	65.3%	88.5%	513,715	580,795
69	Telephone	282,012	283,444	100.5%	79.9%	204,744	256,236
70	Natural Gas	515,000	564,728	109.7%	95.9%	484,258	504,870
71	Prop Insurance	257,900	257,879	100.0%	100.0%	189,052	189,052
72	Repair	450,000	346,630	77.0%	120.3%	147,838	122,853
73	Supplies	800,000	721,433	90.2%	96.5%	760,073	787,291
74	Other	2,500	323	12.9%	100.0%	633	633
75							0
76	Total	11,521,932	10,213,411	88.6%	91.2%	9,440,517	10,348,381
77							

MONTHLY FINANCIAL REPORT
April 30, 2022

				Current	Prev Bud vs		
		2021-22	2021-22	Bud vs	Actual	2020-21	2020-21
	Description	Revised	YTD	Actual	Actual	YTD	Actual
				%	%		
	Percent of Year completed to date			83.60%	83.60%		
	Percent of 9 month contract complete			75.00%	75.00%		
78	Transportation (2700)						
79	Salaries	3,105,057	2,623,785	84.5%	85.5%	2,447,824	2,861,804
80	Benefits	898,038	747,377	83.2%	86.2%	708,608	821,802
81	Purch Serv	250,000	231,005	92.4%	90.4%	287,035	317,502
82	Fuel	850,442	680,918	80.1%	81.1%	422,875	521,415
83	Supplies	528,882	460,838	87.1%	87.9%	275,383	313,308
84	Other/Property	8,680	1,492,748	17197.6%	100.0%	1,008,680	1,008,680
85	Total	5,641,099	6,236,672	110.6%	88.1%	5,150,405	5,844,511
86	Community Services (3300)		Next Year Bus Encumbrance				
87	Salary	608,699	518,082	85.1%	82.1%	460,564	561,013
88	Benefits	181,221	153,837	84.9%	84.9%	141,220	166,276
89	Purchased Serv	20,000	8,427	42.1%	41.8%	10,003	23,958
90	Supplies/Util	107,001	85,160	79.6%	87.0%	60,468	69,501
91	Property	5,000	2,327	46.5%	403.9%	16,380	4,055
92	Other Objects	25,000	20,695	82.8%	75.1%	4,903	6,529
93	Desig. Fund Bal						
94	Total	946,921	788,527	83.3%	83.4%	693,538	831,332
86	Total Expenditures	118,574,034	95,296,080	1	8	91,635,264	107,770,861
95	Interfund Trans		1			1	1
96	Change Desig Fund Bal		1			1	1
97	Other/Budget Cuts		1			0	0
98	TOTAL EXPENDITURERS		1				0
99	M & O	118,574,034	95,296,084	80.37%	85.0%	91,635,266	107,770,863

MONTHLY FINANCIAL REPORT
April 30, 2022

				Current	Prev Bud vs		
		2021-22	2021-22	Bud vs	Actual	2020-21	2020-21
	Description	Revised	YTD	Actual	Actual	YTD	Actual
				%	%		
	Percent of Year completed to date			83.60%	83.60%		
	Percent of 9 month contract complete			75.00%	75.00%		
100	School Activity Fund (21)						
101							
102	REVENUE:						
103	School Deposits	4,400,000	3,962,870	90.1%	90.3%	3,089,422	3,422,501
104							
105	Other					0	
106	Total Revenue	4,400,000	3,962,870	90.1%	90.3%	3,089,422	3,422,501
107	EXPENDITURES:						
108	Purchased Services	902,150	801,116	88.8%	52.3%	224,032	428,078
109	Supplies	2,882,850	2,672,859	92.7%	86.0%	2,429,752	2,824,283
110	Equipment/Property	290,000	50,755	17.5%	97.8%	20,470	20,926
111	Desig/Other/Adm	325,000	160,226	49.3%	87.5%	144,720	165,396
112	Total Expenditures						
113	School Activity	4,400,000	3,684,956	83.7%	82.0%	2,818,974	3,438,683
114	DEBT SERVICE FUND (31)						
115							
116	REVENUE:						
117	Property Tax	3,191,454	2,972,725	93.1%	76.3%	2,320,573	3,039,480
118	Interest	105,750	19,034	18.0%	87.1%	31,632	36,333
119	Other						
120	Total	3,297,204	2,991,758	90.7%	76.5%	2,352,205	3,075,813
121	Begining Bal	5,696,268	5,802,645	101.9%	108.9%	6,535,160	6,001,582
122	LESS:						
123	Ending Balance	5,659,746	5,122,687	90.5%	123.5%	7,167,630	5,802,645
124	Funds Available	5,016,310	5,524,003	110.1%	96.7%	5,612,615	5,802,645
125	EXPENDITURE:						
126	Bond Debt	3,927,162	3,267,400	65.1%	100.0%	3,269,750	3,269,750
127	Fees	50,000	3,000	0.0%	100.0%	5,000	5,000
128	Other Uses					0	0
129	Total	3,977,162	3,270,400	82.2%	100.0%	3,274,750	3,274,750

MONTHLY FINANCIAL REPORT

April 30, 2022

				Current	Prev Bud vs		
		2021-22	2021-22	Bud vs	Actual	2020-21	2020-21
	Description	Revised	YTD	Actual	Actual	YTD	Actual
				%	%		
	Percent of Year completed to date			83.60%	83.60%		
	Percent of 9 month contract complete			75.00%	75.00%		
130	CAPITAL OUTLAY FUND (32)						
131							
132	REVENUE:						
133	Property Tax	10,344,206	9,767,523	94.4%	106.7%	10,508,359	9,844,206
134	Interest	150,000	149,491	99.7%	77.6%	227,867	293,682
135	Other	361,000	295,772	81.9%	250.0%	155,643	62,249
136	State	34,462	34,788	100.9%	91.7%	75,170	82,003
137	Federal /MBA	63,288	25,117	39.7%	100.0%	60,274	60,274
138	Ins./Prop.Recry	500,000	460,329	92.1%	97.5%	62,102	63,673
139	Total Revenue	11,452,956	10,733,020	93.7%	106.6%	11,089,415	10,406,087
140	Lease Revenue MBA					15,000,000	15,000,000
141	Other Sources(F50)	345,580	0			0	326,422
142	Desig. Fund Bal						0
143	TOTAL REVENUE CAPITAL						
144	OUTLAY	11,798,536	10,733,020	91.0%	101.4%	26,089,415	25,732,509
145	Beg. Balance	31,036,384					23,509,689
146	Less:						
147	Ending Balance	14,924,497					31,036,384
148	Capital Outlay Funds						
149	available	27,910,423	10,733,020			26,089,415	18,205,814

MONTHLY FINANCIAL REPORT

April 30, 2022

				Current	Prev Bud vs		
		2021-22	2021-22	Bud vs	Actual	2020-21	2020-21
	Description	Revised	YTD	Actual	Actual	YTD	Actual
				%	%		
	Percent of Year completed to date			83.60%	83.60%		
	Percent of 9 month contract complete			75.00%	75.00%		
150	EXPENDITURES:						
151	Oper/Maint	5,000	0	0.0%		2,000	2,000
152	Other Equipment	0	0			500	
153	Purchased Services	0	4,961		92.0%	5,767	6,267
154	Technology/Software	1,320,000	1,282,577		104.1%	1,059,151	1,017,044
155	Improvement	0	0			0	1
156	Buildings Maint	2,600,000	1,981,167	76.2%	133.3%	1,541,850	1,157,046
157	Vehicles/Buses	1,324,121	1,438,448	108.6%	108.9%	315,040	289,359
158	Furniture/Equip	1,700,000	1,916,360	112.7%	107.0%	1,458,119	1,362,434
159	Other Objects				0.0%	0	1
160	Vehicle charges					0	1
161	Total Capital	6,949,121	6,623,512	95.3%	114.3%	4,382,427	3,834,153
162	Other	36,000	0	0.0%		0	1
163	Other Proj	200,000	14,732	7.4%	63.6%	122,795	193,118
164	Sunrise High School	40,000	35,570	88.9%	106.1%	4,435,688	4,180,473
165	Golden Spike	17,900,000	14,727,765	82.3%	50.7%	4,686,148	9,235,064
166	HS Athletic Facilities	800,000	796,585	99.6%	2418.3%	202,361	8,368
167	Property Purchase	0	0			460,266	480,266
168	Total Construction	18,976,000	15,574,652	82.1%	70.3%	9,907,258	14,097,290
169	Desig. F Bal						
170	MBA/Bond Fee/Fund 50	1,985,302	1,929,114	97.2%	101.3%	277,885	274,371
171	Other					97	0
172	TOTAL EXPENDITURES CAPITAL						
173	OUTLAY	27,910,423	24,127,278	86.4%	80.0%	14,567,667	18,205,814

MONTHLY FINANCIAL REPORT
April 30, 2022

				Current			
		2021-22	2021-22	Bud vs	Prev Bud vs	2020-21	2020-21
	Description	Revised	YTD	Actual	Actual	YTD	Actual
				%	%		
	Percent of Year completed to date			83.60%	83.60%		
	Percent of 9 month contract complete			75.00%	75.00%		
174	SCHOOL FOOD SERVICE FUND (49)						
175							
176	REVENUE:						
177	Lunch Sales	250,000	79,435	31.8%	78.8%	192,113	243,736
178	State	1,075,000	867,932	80.7%	66.5%	870,143	1,309,158
179	Federal	5,889,000	6,087,355	103.4%	15.0%	4,464,518	5,789,153
180	Other/Inventory Adj	0	0		0.0%		-13,244
181	TOTAL REVENUE SCHOOL						
182	FOODS	7,217,100	7,034,723	97.5%	75.4%	5,526,774	7,328,803
183	Beg. Balance	2,364,057					938,697
184	Less:						
185	Ending Balance	2,709,624					2,363,221
186	School Food Service Funds						
187	available	6,871,533	7,034,723	102.4%	93.6%	5,526,774	5,904,279
188	EXPENDITURES:						
189	Salaries	2,066,096	1,648,917	79.8%	84.6%	1,610,572	1,904,236
190	Benefits	636,437	488,510	76.8%	84.3%	493,934	585,710
191	Food/Supplies	3,594,000	2,116,038	58.9%	72.0%	2,112,483	2,932,132
192	Equipment	200,000	148,900	74.5%	175.0%	71,113	40,630
193	Other Costs	25,000	24,712	98.8%	44.9%	23,735	52,822
194	Dir/Indirect Costs	350,000	-45,727	-13.1%	0.1%	278	388,749
195	TOTAL EXPENDITURES SCHOOL		Indirect Calculation Error				
196	FOODS	6,871,533	4,381,351	63.8%	73.0%	4,312,115	5,904,279

MONTHLY FINANCIAL REPORT

April 30, 2022

		2021-22	2021-22	Current	Prev Bud vs	2020-21	2020-21
	Description	Revised	YTD	Bud vs Actual %	Actual %	YTD	Actual
	Percent of Year completed to date			83.60%	83.60%		
	Percent of 9 month contract complete			75.00%	75.00%		
197	Foundation Fund (75)						
198							
199	REVENUE:						
200	Total Revenue	300,000	218,061	72.7%	67.8%	240,182	354,177
201	Avallable Revenue	300,000	218,061	72.7%	67.8%	240,182	354,177
202	EXPENDITURE:						
203	Expenses	280,000	181,423	64.8%	63.6%	83,937	131,898
204	Changes/Desg Fund Bal						0
205	TOTAL EXPENDITURE	280,000	181,423	64.8%	63.6%	83,937	131,898
206	Agency Fund (76)						
207							
208	REVENUE:						
209	Agent Services	150,000	33,608	22.4%	47.6%	4,021	8,451
210	State	5,000	0			4,360	0
211	Federal						0
212	Other	7,000	0	0.0%	0.0%	0	1
213	TOTAL REVENUE/BB						
214	AGENCY FUND	162,000	33,608	20.7%	99.2%	8,381	8,452
215	EXPENDITURE:						
216	Instruction		10,865			6,255	0
217	NUCC	150,000	18,121	12.1%	16.5%	4,594	27,843
218	Other	7,000	2,330	33.3%		2,893	1
219	Changes/Desg Fund Bal	5,000	0			0	0
220	TOTAL EXPENDITURES						
221	AGENCY FUND	162,000	31,316	19.3%	49.4%	13,742	27,844
222							
223							
224			SUMMARY			SUMMARY	
225							
226	GRAND TOTAL FUNDS AVAILABLE						
227	ALL FUNDS	145,775,583	124,202,320	85.2%	86.8%	126,726,586	146,057,367
228	GRAND TOTAL EXPENDITURE						
229	ALL FUNDS	162,175,152	130,972,808	80.8%	84.1%	116,706,451	138,754,131

Fraud Risk Assessment

Continued

*Total Points Earned: 345 / 395 *Risk Level: Very Low Low Moderate High Very High
 > 355 316-355 276-315 200-275 < 200

	Yes	Pts
1. Does the entity have adequate basic separation of duties or mitigating controls as outlined in the attached Basic Separation of Duties Questionnaire?	✓	200
2. Does the entity have governing body adopted written policies in the following areas:		
a. Conflict of interest?	✓	5
b. Procurement?	✓	5
c. Ethical behavior?	✓	5
d. Reporting fraud and abuse?	✓	5
e. Travel?	✓	5
f. Credit/Purchasing cards (where applicable)?	✓	5
g. Personal use of entity assets?	✓	5
h. IT and computer security?	✓	5
i. Cash receipting and deposits?	✓	5
3. Does the entity have a licensed or certified (CPA, CGFM, CMA, CIA, CFE, CGAP, CPFO) expert as part of its management team?		20
a. Do any members of the management team have at least a bachelor's degree in accounting?	✗	10
4. Are employees and elected officials required to annually commit in writing to abide by a statement of ethical behavior?	✓	20
5. Have all governing body members completed entity specific (District Board Member Training for local/special service districts & interlocal entities, Introductory Training for Municipal Officials for cities & towns, etc.) online training (training.auditor.utah.gov) within four years of term appointment/election date?		20
6. Regardless of license or formal education, does at least one member of the management team receive at least 40 hours of formal training related to accounting, budgeting, or other financial areas each year?	✓	20
7. Does the entity have or promote a fraud hotline?	✓	20
8. Does the entity have a formal internal audit function?	✓	20
9. Does the entity have a formal audit committee?	✓	20

*Entity Name: Box Elder School District

*Completed for Fiscal Year Ending: 2022 *Completion Date: 5/23/2022

*CAO Name: Steven Carlser *CFO Name: Rodney L Cook

*CAO Signature: *Steven Carlser* *CFO Signature: *Rodney L Cook*

*Required

TENTATIVE MINUTES OF A REGULAR MEETING
OF THE BOARD OF EDUCATION
BOX ELDER SCHOOL DISTRICT

A work session of the board began with a reception for retirees at 6:00 p.m.

Tentative minutes of the Regular Session of the Board of Education, Box Elder School District, held Wednesday evening May 11, 2022 at 6:30 p.m. at Adele Young Intermediate School.

Those in attendance at the meeting included Board President Julie Taylor, Vice President Tiffani Summers, Connie Archibald, Karen Cronin, Bryan Smith, Wade Hyde, Nancy Kennedy, and Shan Robison, student Board Member. Also present were Superintendent Steven Carlsen, Assistant Superintendents Keri Greener, Gary Allen, Keith Mecham, and Business Administrators Rod Cook and Dave Roberts, and members of the press, employees and patrons.

President Taylor welcomed those in attendance and conducted the business of the meeting.

After the reverence which was offered by Bryan Smith, Board Member, Rod Cook, Business Administrator lead the pledge of allegiance.

Recognitions

Wade Hyde Recognized the following:

Recognition of the principals that reported last month:

Dan Carstens

Heidi Jo West

Ashley Nelson

Joette Craig, BEMS TSA Advisor

Melanie Day and BEHS State Drama Competition Students

Approval of Agenda

Karen Cronin made the motion to approve the agenda. Nancy Kennedy seconded the motion which passed unanimously.

Public Comment

Certified Employee Recognitions

Outstanding Secondary Principal: Lewis Whitaker

Outstanding District Administrator: Rod Cook

Outstanding Elementary Teacher: Shaunie Owen

Outstanding Elementary Teacher: Collen Lambright

Outstanding Secondary Teacher: Lana Coombs
Outstanding Related Services: Jennie Cross – ELL Coordinator
Outstanding Related Services: David Blake – ED Tech/Appel Coordinator
Outstanding Volunteer: Kim Robison
Outstanding Volunteer: Noreen Mortensen

Action Items

Approval of Positive Behavior Strategies (PBS) Plan (HB58) Final Reports

Jacqueline Whitaker, Student Services Coordinator, presented the PBS Plans.

Nancy Kennedy made the motion to approve the Positive Behavior Strategies reports as presented. Karen Cronin seconded the motion which passed unanimously.

Approval of School Land Trust Plans

Keri Greener and Gary Allen, Assistant Superintendents of Teaching and Learning presented the School Land Trust Plans for 2023.

Wade Hyde made the motion to approve the School Land Trust Plans for the 2022-23. Bryan Smith seconded the motion which passed unanimously.

Approval of Amended 2022-23 District Calendar

Keith Mecham, Assistant Superintendent of Human Resources, presented an amended 2022-23 district calendar.

Karen Cronin made the motion to approve the District Calendar for the 2022-23. Connie Archibald seconded the motion which passed unanimously.

Approval of School Fees Amendment

Keith Mecham, Assistant Superintendent of Human Resources, presented a proposed amendment to school fees.

Connie Archibald made the motion to approve the amendment to school fees to increase drill and cheer teams to \$1800. Bryan Smith seconded the motion which passed unanimously.

Approval of 2022-23 Board Meeting Calendar

Steve Carlsen, Superintendent recommended that the Board Meetings be held at the ILSC.

Bryan Smith made the motion to approve the Board Meeting Calendar. Nancy Kennedy seconded the motion which passed unanimously.

Information Items

School Land Trust Plan Report

Keri Greener and Gary Allen Assistant Superintendents of Curriculum, presented the School Land Trust report for the 2020-21 school year.

Monthly Financial Report

Rod Cook and Dave Roberts, Business Administrators, reviewed the financial report with the Board as well as preliminary budget information.

Board Committee Reports

There were no Board committee reports

Policy Review

Second Reading

Policy 5045 Student and Staff Acknowledgements Due to Death

Connie Archibald made the motion to approve the above policy on second reading. Nancy Kennedy seconded the motion which passed unanimously.

Board Discussion Items

Book Study – “How Not to be a Terrible School Board Member”
Section #4 Terrible Personal Style

The Board discussed what they had gleaned from their reading.

Consent Calendar

Connie Archibald moved to accept the consent items. The motion was seconded by Bryan Smith. The motion passed unanimously.

The Consent Calendar included the following items:

Approval of the minutes of the working and regular meeting April 13, 2022.

Approval of claims numbered 40183-40448, 050141122, 07043022, 08033122, 08043022, 09042022, 09043022, 08033122A and the District Foundation and ACH payments as well as School Activity checks for the month of April.

Personnel Action

As detailed in the agenda.

Adjournment

Nancy Kennedy made the motion to adjourn the meeting. Tiffani Summers seconded the motion which passed by unanimous vote.

With the announcement that the next meeting will be held on June 8, 2022 at The Independent Life Skills Center with a regular session beginning at 6:30 p.m. President Julie Taylor adjourned the meeting at 9:27 p.m.

APPROVED: _____

ATTESTED: _____
School Business Administrator
Box Elder School District

President, Board of Education

A/P Summary Check Register

FPREG01A

Bank	Check No	Amount	Date	Vendor	Type
01	00037930	-1.75	05/11/22	1 CHRISTOPHER KNUDSEN	CV
01	00038166	-9.58	05/11/22	1 EMILEE CHRISTENSEN	CV
01	00039017	-82.90	05/11/22	1 TRAVIS PRICE	CV
01	00040449	56.20	05/05/22	1 AMANDA POWELL	C
01	00040450	435.00	05/05/22	1 BRENDA OLSEN	C
01	00040451	125.00	05/05/22	1 MICHELLE SATTERWAITE	C
01	00040452	327.12	05/05/22	33855 JENNIFER ADAMS	C
01	00040453	708.02	05/05/22	812477 ALSCO/AMERICAN LINEN	C
01	00040454	36.60	05/05/22	57878 KRISTIN BALLS	C
01	00040455	85.84	05/05/22	56618 MARIA BANUELOS	C
01	00040456	55.00	05/05/22	85556 BEAR RIVER HEALTH DEPARTMENT	C
01	00040457	3,884.00	05/05/22	85738 BEAR RIVER HIGH SCHOOL	C
01	00040458	1,668.82	05/05/22	102956 BEAR RIVER MENTAL HEALTH	C
01	00040459	255.50	05/05/22	85768 BEAR RIVER SEWER DEPT	C
01	00040460	254.60	05/05/22	87120 BEEHIVE TELEPHONE CO	C
01	00040461	3,983.16	05/05/22	100913 BORDER STATES INDUSTRIES, INC	C
01	00040462	2,786.50	05/05/22	104338 BOX ELDER HIGH SCHOOL	C
01	00040463	62.52	05/05/22	104348 BOX ELDER MIDDLE SCHOOL	C
01	00040464	199.61	05/05/22	108267 BRIGHAM NORTH FIELD WATER	C
01	00040465	434.50	05/05/22	26956 BRAQUEL BRINKERHOFF	C
01	00040466	3,352.11	05/05/22	113116 BRYSON SALES & SERVICE	C
01	00040467	120.00	05/05/22	104843 WAYNE BURRELL	C
01	00040468	577.50	05/05/22	111190 PETER BURT	C
01	00040469	7.54	05/05/22	57894 ELKE CARTER	C
01	00040470	595.80	05/05/22	57606 D'ELAINE CHALOUPKA-LADD	C
01	00040471	1,348.95	05/05/22	158220 COVER UP	C
01	00040472	149.72	05/05/22	49050 JENETTE CROSS	C
01	00040473	452.62	05/05/22	162470 CRUS OIL INC	C
01	00040474	9,192.75	05/05/22	38091 DATAIO LLC	C
01	00040475	7,383.00	05/05/22	102017 DAVIS SCHOOL DISTRICT	C
01	00040476	2,000.00	05/05/22	60313 DUO GROUP LLC	C
01	00040477	360.00	05/05/22	203737 EAST GROUSE CREEK WATER	C
01	00040478	5,334.92	05/05/22	729332 ECONO WASTE INC	C
01	00040479	330.60	05/05/22	58955 BECKY EZOLA	C
01	00040480	750.00	05/05/22	106202 JOHN FINDLAY	C
01	00040481	530.83	05/05/22	304217 GARLAND CITY	C
01	00040482	65.98	05/05/22	324430 GRAYBAR ELECTRIC COMPANY INC	C
01	00040483	139.20	05/05/22	57886 EMILY HARDY	C
01	00040484	129.96	05/05/22	43214 SHERRI HARPER	C
01	00040485	365.00	05/05/22	51977 HONEYBUCKET	C
01	00040486	417.10	05/05/22	50270 IMAGING CONCEPTS OF NORTHERN UTAH, LLC	C
01	00040487	1,278.29	05/05/22	111125 IML SECURITY SUPPLY	C
01	00040488	197.95	05/05/22	467700 JOHNSON ELECTRIC MOTORS	C
01	00040489	673.27	05/05/22	109818 VALYNN KUNZLER	C
01	00040490	673.27	05/05/22	94170 KELLY J KUNZLER	C
01	00040491	661.67	05/05/22	107207 RACHEALE KUNZLER	C
01	00040492	739.50	05/05/22	109840 JENNY LOGSDON	C
01	00040493	99.18	05/05/22	58181 HEATHER MALONEY	C
01	00040494	577.50	05/05/22	111284 ANDREW MILLER	C
01	00040495	400.80	05/05/22	42064 JENNIE MONSEN-HANSEN	C
01	00040496	389.76	05/05/22	43982 MIKE MOORE	C
01	00040497	633.83	05/05/22	57622 DAVID MORRIS	C
01	00040498	3,596.01	05/05/22	29858 MOUNTAINLAND SUPPLY COMPANY	C
01	00040499	191.40	05/05/22	54330 KALLEE MUNNS	C
01	00040500	9.28	05/05/22	57908 MANDY MUNNS	C

A/P Summary Check Register

FPREG01A

Bank	Check No	Amount	Date	Vendor	Type
01	00040501	440.53	05/05/22	57860 BAILEY NESSEN	C
01	00040502	2,303.97	05/05/22	111273 NUCO2 LLC	C
01	00040503	4,673.50	05/05/22	53392 JESSICA NYE	C
01	00040504	233.50	05/05/22	700077 PERRY CITY	C
01	00040505	50.00	05/05/22	12289 REAL CURRICULUM LLC	C
01	00040506	51.04	05/05/22	33847 LAURA SARCEDA	C
01	00040507	150.00	05/05/22	60259 SCHOOL NUTRITION ASSOCIATION OF UTAH	C
01	00040508	39.95	05/05/22	110789 CORE BUSINESS TECHNOLOGIES (SIP)	C
01	00040509	855.31	05/05/22	10731 SMITH'S CUSTOMER CHARGES	C
01	00040510	152.00	05/05/22	109260 BRYAN SMITH	C
01	00040511	434.50	05/05/22	799510 DAVID S SMITH	C
01	00040512	434.50	05/05/22	27324 MICHELLE SMITH	C
01	00040513	652.39	05/05/22	12793 SONYA SPACKMAN	C
01	00040514	75.00	05/05/22	6009 IRLANDA STEVENS	C
01	00040515	35.95	05/05/22	110914 SUPERIOR WATER AND AIR INC	C
01	00040516	37.12	05/05/22	53791 ELIZABETH TAYLOR	C
01	00040517	750.00	05/05/22	875087 UKON WATER CO	C
01	00040518	225.00	05/05/22	891162 USSA / UTAH SCHOOL SUPT ASSN	C
01	00040519	59.51	05/05/22	24580 VERIZON WIRELESS	C
01	00040520	7,313.69	05/05/22	924155 WASTE MGMT OF UTAH INC	C
01	00040521	661.67	05/05/22	12939 EMILIE WESTMORELAND	C
01	00040522	85.36	05/05/22	58947 SHAEA WHITAKER	C
01	00040523	39.15	05/05/22	57630 KERI YEATES	C
01	00040524	572.00	05/05/22	108141 A1 CASTERS	C
01	00040525	151.52	05/05/22	17558 ACADIENCE LEARNING INC	C
01	00040526	11,107.42	05/05/22	38032 AMAZON CAPITAL SERVICES INC	C
01	00040527	6,677.99	05/05/22	106497 APPLE STORE	C
01	00040528	1,344.00	05/05/22	107488 ARCHIBALD & SONS INC	C
01	00040529	8,320.00	05/05/22	110509 AUDIO ENHANCEMENT	C
01	00040530	259.00	05/05/22	19178 CHEAPER THAN SHIRT	C
01	00040531	1,019.37	05/05/22	103155 EAI EDUCATION	C
01	00040532	1,188.00	05/05/22	212299 EDUTEK CORPORATION	C
01	00040533	608.40	05/05/22	109704 FOLLETT SCHOOL SOLUTIONS	C
01	00040534	2,056.50	05/05/22	110220 GLOBAL EQUIPMENT CO	C
01	00040535	9,166.90	05/05/22	386370 HYKO SUPPLY CO	C
01	00040536	875.42	05/05/22	50270 IMAGING CONCEPTS OF NORTHERN UTAH, LLC	C
01	00040537	11,480.95	05/05/22	102697 INTERCONNECT SERVICES INC	C
01	00040538	368.00	05/05/22	45934 KUNZLER CATERING	C
01	00040539	406.32	05/05/22	104799 LOOKOUT BOOKS	C
01	00040540	253.01	05/05/22	633340 OFFICE DEPOT	C
01	00040541	1,485.00	05/05/22	49859 JACKSON GROUP CORPORATE OFFICE	C
01	00040542	373.21	05/05/22	699420 PERMA BOUND BOOKS	C
01	00040543	1,878.35	05/05/22	103778 SCHOLASTIC BOOK CLUBS	C
01	00040544	2,071.55	05/05/22	54313 SCHOOL SPECIALTY, LLC	C
01	00040545	59.07	05/05/22	50695 TEACHER SYNERGY LLC	C
01	00040546	11,997.00	05/05/22	28231 IDESIGN SOLUTIONS	C
01	00040547	65.40	05/12/22	1 KAREN MENLOVE	C
01	00040548	82.90	05/12/22	1 TRAVIS PRICE	C
01	00040549	270.15	05/12/22	10260 ADELE C YOUNG INTERM SCH	C
01	00040550	120.00	05/12/22	38040 AMERICAN SIGN LANGUAGE COMMUNICATION	C
01	00040551	884.69	05/12/22	110066 NANCY ANDERSON	C
01	00040552	578.42	05/12/22	7994 CORYNN AREHART	C
01	00040553	498.43	05/12/22	102956 BEAR RIVER MENTAL HEALTH	C
01	00040554	83.44	05/12/22	85748 BEAR RIVER MIDDLE SCHOOL	C
01	00040555	1,735.26	05/12/22	102562 KAREN BIRD	C

A/P Summary Check Register

FPREG01A

Bank	Check No	Amount	Date	Vendor	Type
01	00040556	5,654.40	05/12/22	104338 BOX ELDER HIGH SCHOOL	C
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01	00040558	113.27	05/12/22	57991 EMILEE BURNHAM	C
01	00040559	98.10	05/12/22	14958 CULLIGAN	C
01	00040560	636.00	05/12/22	52655 SNAPWIZ INC	C
01	00040561	300.00	05/12/22	60470 JACLYN EVANS	C
01	00040562	4,113.27	05/12/22	143160 FRONTIER COMMUNICATION	C
01	00040563	14,852.00	05/12/22	1821 IXL LEARNING	C
01	00040564	11,557.48	05/12/22	100774 JEPPSEN DISTRIBUTING/JEFF JEPPSEN	C
01	00040565	549.95	05/12/22	467700 JOHNSON ELECTRIC MOTORS	C
01	00040566	612.30	05/12/22	24910 THOMAS J KOTTER	C
01	00040567	48.00	05/12/22	57568 LANGUAGE ACCESS NETWORK LLC	C
01	00040568	1,774.50	05/12/22	58246 LINDE GAS & EQUIPMENT INC	C
01	00040569	21,788.28	05/12/22	3050 OBSERVETAB, LLC	C
01	00040570	301.59	05/12/22	100987 PEARSON EDUCATION CENTER	C
01	00040571	1,724.20	05/12/22	732367 RAFT RIVER RURAL	C
01	00040572	578.42	05/12/22	106495 TYSON RICHARDS	C
01	00040573	5,140.65	05/12/22	892645 ROCKY MOUNTAIN POWER	C
01	00040574	13.25	05/12/22	29750 CINDY SUE ROMNEY	C
01	00040575	323.00	05/12/22	105185 RURAL WATER ASSOCIATION	C
01	00040576	40.00	05/12/22	54739 RYAN'S WINDOW WELDER, LLC	C
01	00040577	191.92	05/12/22	55336 S & D CARWASH MANAGEMENT, LLC	C
01	00040578	252.21	05/12/22	769715 SAM'S CLUB BUSINESS PAYMENTS	C
01	00040579	23.50	05/12/22	111821 JERI SANTOS	C
01	00040580	901.24	05/12/22	25976 SHERWIN-WILLIAMS	C
01	00040581	264.78	05/12/22	799841 SMITH DETROIT DIESEL INC	C
01	00040582	37.00	05/12/22	802087 SNOWVILLE WATERWORKS INC	C
01	00040583	1,200.00	05/12/22	110873 SOLUTION TREE	C
01	00040584	971.32	05/12/22	43451 SARAH STRINGHAM	C
01	00040585	578.42	05/12/22	59846 LARRY SWAIN	C
01	00040586	3,583.88	05/12/22	55034 UTAH PARENT CENTER, INC	C
01	00040587	84,934.77	05/12/22	892916 DGO FUEL NETWORK TEAM	C
01	00040588	1,703.88	05/12/22	891181 LB 410027	C
01	00040589	2,500.00	05/12/22	49620 VAN ZYVERDEN ENTERPRISES	C
01	00040590	578.42	05/12/22	107454 MARIETTA VEEDER	C
01	00040591	700.00	05/12/22	102864 WALKER CINEMAS	C
01	00040592	274.33	05/12/22	941217 WILLARD CITY CORP	C
01	00040593	60.00	05/12/22	40223 MARGARET SAM YATES	C
01	00040594	7,149.90	05/12/22	38032 AMAZON CAPITAL SERVICES INC	C
01	00040595	1,873.00	05/12/22	106497 APPLE STORE	C
01	00040596	310.64	05/12/22	60070 BATTERY MART OF WINCHESTER INC	C
01	00040597	3,870.00	05/12/22	779 GOVCONNECTION INC	C
01	00040598	13.02	05/12/22	284010 FISHER SCIENTIFIC	C
01	00040599	9,345.14	05/12/22	59811 FLYLEAF PUBLISHING, LLC	C
01	00040600	602.39	05/12/22	109704 FOLLETT SCHOOL SOLUTIONS	C
01	00040601	223.20	05/12/22	778870 GOPHER SPORT	C
01	00040602	143.93	05/12/22	1791 INTERSTATE ALL BATTERIES CENTER	C
01	00040603	712.68	05/12/22	52035 LITERACY RESOURCES, LLC	C
01	00040604	385.37	05/12/22	633340 OFFICE DEPOT	C
01	00040605	673.14	05/12/22	699420 PERMA BOUND BOOKS	C
01	00040606	4,635.00	05/12/22	110417 RESCO	C
01	00040607	361.49	05/12/22	2780 RIFTON EQUIPMENT	C
01	00040608	796.00	05/12/22	49220 ROCKALINGUA INC	C
01	00040609	1,856.25	05/12/22	51276 SCHOOL BUS SAFETY COMPANY	C
01	00040610	600.00	05/12/22	110873 SOLUTION TREE	C

A/P Summary Check Register

FPREG01A

Bank	Check No	Amount	Date	Vendor	Type
01	00040611	4,622.30	05/12/22	861085 TV SPECIALISTS INC	C
01	00040612	9,308.20	05/12/22	109355 VOYAGER SOPRIS LEARNING	C
01	00040613	1,609.21	05/12/22	924370 WATKINS PRINTING	C
01	00040614	15,047.20	05/12/22	58777 YANGS 5TH TASTE	C
01	00040615	80.00	05/19/22	6617 ACME WATER CO	C
01	00040616	414.14	05/19/22	38032 AMAZON CAPITAL SERVICES INC	C
01	00040617	5,430.01	05/19/22	104338 BOX ELDER HIGH SCHOOL	C
01	00040618	101.52	05/19/22	40410 KAREN BRAITHWAITE	C
01	00040619	45,898.22	05/19/22	111004 BRIDGERLAND APPLIED TECH/BATC	C
01	00040620	111.00	05/19/22	111635 BRIDGERLAND BAND INSTRUMENT REPAIR	C
01	00040621	48,239.04	05/19/22	108217 BRIGHAM CITY CORPORATION	C
01	00040622	7,783.49	05/19/22	3271 CANON SOLUTIONS AMERICA	C
01	00040623	125.00	05/19/22	1597 CANYONS SCHOOL DISTRICT	C
01	00040624	600.58	05/19/22	890740 CENTURYLINK LONG DISTANCE	C
01	00040625	120.00	05/19/22	107994 CERTIFIED SHRED	C
01	00040626	530.00	05/19/22	40363 CIO MEDICAL SERVICES	C
01	00040627	24,070.66	05/19/22	100774 JEPPSEN DISTRIBUTING/JEFF JEPPSEN	C
01	00040628	57.18	05/19/22	489250 KENTS MARKET PL/BRIGHAM	C
01	00040629	5,017.00	05/19/22	48879 KREMEDY LLC / KANNACT	C
01	00040630	1,000.00	05/19/22	26000 LEAR & LEAR LAW OFFICE, LLP	C
01	00040631	5,525.67	05/19/22	106641 PST/PROFESSIONAL SYSTEMS TECHNOLOGY INC	C
01	00040632	26,825.16	05/19/22	892645 ROCKY MOUNTAIN POWER	C
01	00040633	369.30	05/19/22	5223 SWIRE COCA-COLA	C
01	00040634	92.00	05/19/22	25836 KRIS THOMPSON	C
01	00040635	709.06	05/19/22	852617 TREMONTON CITY CORP	C
01	00040636	63,096.55	05/19/22	102558 UTAH DEPARTMENT OF HEALTH	C
01	00040637	47.94	05/19/22	25330 HEIDI WHEATLEY	C
01	00040638	4,020.50	05/19/22	31364 95 PERCENT GROUP	C
01	00040639	3,112.59	05/19/22	38032 AMAZON CAPITAL SERVICES INC	C
01	00040640	652.00	05/19/22	108543 B & H PHOTO VIDEO	C
01	00040641	20.54	05/19/22	106055 BLICK ART MATERIALS	C
01	00040642	404.00	05/19/22	25372 CANYON CREEK SOFTWARE	C
01	00040643	592.20	05/19/22	55395 CLASS CREATOR	C
01	00040644	1,604.00	05/19/22	107802 CMT ENGINEERING LABORATORIES	C
01	00040645	73,775.00	05/19/22	15660 DAKTRONICS	C
01	00040646	407.08	05/19/22	109704 FOLLETT SCHOOL SOLUTIONS	C
01	00040647	5,120.68	05/19/22	100148 HIGH NOON BOOKS	C
01	00040648	752,316.40	05/19/22	109003 HOGAN & ASSOCIATES CONSTRUCTION INC	C
01	00040649	11,681.64	05/19/22	111125 IML SECURITY SUPPLY	C
01	00040650	121.45	05/19/22	1791 INTERSTATE ALL BATTERIES CENTER	C
01	00040651	472.20	05/19/22	1147 JTM PROVISIONS CO INC	C
01	00040652	862.74	05/19/22	21296 LINCOLN ELECTRIC CO	C
01	00040653	1,318.90	05/19/22	60160 MARENEM INC	C
01	00040654	475.94	05/19/22	633340 OFFICE DEPOT	C
01	00040655	587.43	05/19/22	699420 PERMA BOUND BOOKS	C
01	00040656	2,793.48	05/19/22	59960 PINE COVE CONSULTING LLC	C
01	00040657	1,815.00	05/19/22	60178 TOOLS 4 READING, LLC	C
01	00040658	15,719.90	05/19/22	898860 VCBO ARCHITECTS	C
01	00040659	95,456.00	05/19/22	102737 YOUNG CHEVROLET CO	C
01	00040660	200.00	05/26/22	1 JAROM OR TALLIE MECHAM	C
01	00040661	200.00	05/26/22	1 TYSEN OR ANNIE LEWIS	C
01	00040662	3,750.00	05/26/22	109111 GLADYS AGUILERA	C
01	00040663	618.48	05/26/22	347560 ALICE C HARRIS INTERM SCH	C
01	00040664	375.86	05/26/22	85738 BEAR RIVER HIGH SCHOOL	C
01	00040665	240.92	05/26/22	85748 BEAR RIVER MIDDLE SCHOOL	C

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01	00040666	150.00	05/26/22	102562 KAREN BIRD	C
01	00040667	6,468.04	05/26/22	100913 BORDER STATES INDUSTRIES, INC	C
01	00040668	7,404.00	05/26/22	104348 BOX ELDER MIDDLE SCHOOL	C
01	00040669	20.00	05/26/22	111635 BRIDGERLAND BAND INSTRUMENT REPAIR	C
01	00040670	150.50	05/26/22	6319 MEGAN BUSHNELL	C
01	00040671	1,581.47	05/26/22	890740 CENTURYLINK	C
01	00040672	277.50	05/26/22	103816 JOHN COX	C
01	00040673	150.50	05/26/22	110539 WENDY DUNHAM	C
01	00040674	150.50	05/26/22	110514 SHAYLYNN EKINS	C
01	00040675	1,289.00	05/26/22	6890 FBLA - PBL	C
01	00040676	126.67	05/26/22	55557 ELIZABETH FERTIG	C
01	00040677	150.50	05/26/22	327265 KERI GREENER	C
01	00040678	150.00	05/26/22	327265 KERI GREENER	C
01	00040679	75.00	05/26/22	50270 IMAGING CONCEPTS OF NORTHERN UTAH, LLC	C
01	00040680	45,566.40	05/26/22	49026 IVY LANE PEDATRICS	C
01	00040681	259.20	05/26/22	7757 GERALD JACKMAN	C
01	00040682	150.50	05/26/22	10154 TERYL JEFFS	C
01	00040683	4,552.32	05/26/22	49573 KASSIDY LAKE	C
01	00040684	639.00	05/26/22	543010 MADDOX COMPRESSOR INC	C
01	00040685	100.00	05/26/22	543168 MADDOX RANCH HOUSE	C
01	00040686	5,560.53	05/26/22	110561 MAXIM HEALTHCARE SERVICES INC	C
01	00040687	13.00	05/26/22	49042 CHELSEA MONTGOMERY	C
01	00040688	150.50	05/26/22	21300 JEFF MORRIS	C
01	00040689	750.00	05/26/22	57800 JAMES NELSON	C
01	00040690	350.48	05/26/22	35270 QUADIENT, INC	C
01	00040691	300.00	05/26/22	23388 REGGIE SHAW	C
01	00040692	1,459.56	05/26/22	48488 SOUTH SANPETE SCHOOL DISTRICT	C
01	00040693	382.50	05/26/22	6246 JASON SPARKS	C
01	00040694	277.50	05/26/22	31879 MARCI SUMMERS	C
01	00040695	2,205.00	05/26/22	19488 T SHIRT CHOP SHOP	C
01	00040696	150.50	05/26/22	4448 MARK TAYLOR	C
01	00040697	1,090.00	05/26/22	7552 UTAH FFA ASSOCIATION	C
01	00040698	7,123.72	05/26/22	24580 VERIZON WIRELESS	C
01	00040699	150.50	05/26/22	48178 HEIDI JO WEST	C
01	00040700	1,962.00	05/26/22	40223 MARGARET SAM YATES	C
01	00040701	3,535.55	05/26/22	38032 AMAZON CAPITAL SERVICES INC	C
01	00040702	699.00	05/26/22	106497 APPLE STORE	C
01	00040703	340.05	05/26/22	106895 BADGER SCREEN PRINTING CO	C
01	00040704	164.89	05/26/22	46540 BOB BOOKS PUBLICATIONS LLC	C
01	00040705	798.25	05/26/22	60232 DEBORAH R GLASER EDD, LLC	C
01	00040706	2,230.00	05/26/22	100293 DELL INC	C
01	00040707	1,160.07	05/26/22	103155 EAI EDUCATION	C
01	00040708	324.08	05/26/22	109704 FOLLETT SCHOOL SOLUTIONS	C
01	00040709	68.00	05/26/22	24074 MCKELL HARDY	C
01	00040710	17,738.63	05/26/22	100148 HIGH NOON BOOKS	C
01	00040711	1,979.00	05/26/22	111727 LAVENDER HILL PRESS	C
01	00040712	352.32	05/26/22	104799 LOOKOUT BOOKS	C
01	00040713	5,760.87	05/26/22	29858 MOUNTAINLAND SUPPLY COMPANY	C
01	00040714	530.20	05/26/22	699420 PERMA BOUND BOOKS	C
01	00040715	2,886.45	05/26/22	111379 REALITYWORKS	C
01	00040716	363.47	05/26/22	32590 RELYCO SALES INC	C
01	00040717	650.00	05/26/22	109569 RIVER PRINT	C
01	00040718	1,217.25	05/26/22	157371 STAPLES	C
01	00040719	405.69	05/26/22	49611 THERAPY SHOPPE INC	C
01	00040720	1,125.00	05/26/22	60151 UNITED WAY OF UTAH COUNTY	C

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Bank	Check No	Amount	Date	Vendor	Type
01	00040721	1,247.07	05/31/22	999014 AFLAC / AMERICAN FAMILY LIFE ASSURANCE	C
01	00040722	4,676.77	05/31/22	999014 AMERICAN FAMILY LIFE COMP	C
01	00040723	80.00	05/31/22	999027 B E SCHOOL BOARD FUND	C
01	00040724	104.40	05/31/22	999030 BENEFICIAL LIFE INSURANCE CO.	C
01	00040725	810.54	05/31/22	999110 BONNEVILLE BILLING & COLLECTIONS	C
01	00040726	630.21	05/31/22	999024 BOSTON MUTUAL LIFE INS CO - W	C
01	00040727	259.00	05/31/22	999055 BOX ELDER FOUNDATION	C
01	00040728	1,418.32	05/31/22	999033 BUREAU CHILD SUPPORT SERV	C
01	00040729	29,862.83	05/31/22	999077 DENTAL SELECT	C
01	00040730	8,196.83	05/31/22	999021 ELEVATE CREDIT UNION	C
01	00040731	592.00	05/31/22	999019 EMI HEALTH	C
01	00040732	69.12	05/31/22	999017 GLOBE LIFE INSURANCE CO	C
01	00040733	20,290.72	05/31/22	999035 HORACE MANN INSURANCE COMPANY	C
01	00040734	451.00	05/31/22	51080 IDAHO DIV OF MANAGEMENT/CHILD SUPPORT	C
01	00040735	29.74	05/31/22	5851 JOHNSON MARK ATTORNEYS LLC	C
01	00040736	355.83	05/31/22	999111 MEADE RECOVERY SERVICES LLC	C
01	00040737	9,275.00	05/31/22	999084 NATIONAL BENEFITS SERVICES LLC	C
01	00040738	9,628.09	05/31/22	999081 NATIONAL BENEFITS SERVICES LLC	C
01	00040739	114.01	05/31/22	999156 OLSON SHANER	C
01	00040740	3,439.18	05/31/22	999008 OPTICARE	C
01	00040741	156.82	05/31/22	999038 OUTSOURCE RECEIVABLES	C
01	00040742	756,034.93	05/31/22	999079 PUBLIC EMPLOYEES HEALTH P	C
01	00040743	1,587.05	05/31/22	999032 PRE-PAID LEGAL SERVICES	C
01	00040744	20,760.35	05/31/22	999018 THE HARTFORD	C
01	00040745	417.79	05/31/22	48119 TITANIUM FUNDS	C
01	00040746	490.00	05/31/22	999012 UESP	C
01	00040747	15,349.69	05/31/22	999007 UTAH EDUCATION ASSOCIATION	C
01	00040748	6,143.28	05/31/22	999025 UTAH SCHOOL EMPLOYEES ASSOCIATION	C
01	00040749	208,294.44	05/31/22	999003 UTAH STATE TAX COMMISSION	C
01	00040750	393.49	05/31/22	999003 UTAH STATE TAX COMMISSION	C
01	05051022	177,265.06	05/09/22	888540 US BANK	M
01	07053122	135,713.88	05/31/22	999070 HEALTH EQUITY INC	M
01	08053122	1,215,400.40	05/31/22	999005 UTAH STATE RETIREMENT FUND	M
01	09052022	128,713.66	05/31/22	999140 BANK OF UTAH	M
01	09053122	1,028,328.84	05/31/22	999140 BANK OF UTAH	M
Total Bank No 01		5,525,342.19			
02	00101003	1,375.00	05/05/22	104348 BOX ELDER MIDDLE SCHOOL	C
02	00101004	38.50	05/05/22	104321 BOX ELDER SCHOOL DISTRICT	C
02	00101005	11,250.00	05/05/22	104321 BOX ELDER SCHOOL DISTRICT	C
02	00101006	2,500.00	05/05/22	11827 SNOW COLLEGE	C
02	00101007	5,000.00	05/05/22	891181 UTAH STATE UNIVERSITY	C
02	00101008	1,000.00	05/06/22	60402 DEREK DAVIDSON	C
02	00101009	1,000.00	05/06/22	60410 RACHEL SPARKS	C
02	00101010	3,000.00	05/26/22	11827 SNOW COLLEGE	C
02	00101011	3,000.00	05/26/22	804830 SOUTHERN UTAH UNIVERSITY	C
02	00101012	2,000.00	05/26/22	891181 UTAH STATE UNIVERSITY	C
Total Bank No 02		30,163.50			
11	01103828	40.00	05/05/22	54828 MCKENZIE ANDERSON	A
11	01103829	50.00	05/05/22	29785 HENRY BAKER	A
11	01103830	288.00	05/05/22	104132 BEAZER LOCK & KEY	A
11	01103831	42.60	05/05/22	48011 GAILE BINGHAM	A
11	01103832	49.80	05/05/22	18384 CRISTINA BRADSHAW	A
11	01103833	22.24	05/05/22	102177 BRADY INDUSTRIES LLC	A
11	01103834	194.88	05/05/22	44342 MICHELLE BREIDER	A

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Bank	Check No	Amount	Date	Vendor	Type
11	01103835	322.55	05/05/22	106437 CARSON ELEVATOR CO INC	A
11	01103836	35,630.00	05/05/22	100325 CDW GOVERNMENT INC	A
11	01103837	50.00	05/05/22	31380 JOSE M CEDILLO	A
11	01103838	1,198.60	05/05/22	134250 CEM SALES & SERVICE	A
11	01103839	2,086.11	05/05/22	53473 CHARLIE'S PRODUCE	A
11	01103840	39.80	05/05/22	103095 KISHA C COLLOM	A
11	01103841	30,426.69	05/05/22	728870 DOMINION ENERGY UTAH	A
11	01103842	32.40	05/05/22	28169 GREGORY J DUPUIS	A
11	01103843	80.00	05/05/22	58335 KARLENE FARLEY	A
11	01103844	32.40	05/05/22	59692 ANNDEE FONNESBECK	A
11	01103845	42.60	05/05/22	108590 CINDY GIBBS	A
11	01103846	261.41	05/05/22	322776 GRAINGERS INC	A
11	01103847	661.67	05/05/22	109781 MICHELE GREEN	A
11	01103848	2,890.72	05/05/22	111426 DARLA HANSEN	A
11	01103849	495.90	05/05/22	19780 COLLETTE HAWKES	A
11	01103850	91.18	05/05/22	434 MAEGAN HEINER	A
11	01103851	32.60	05/05/22	110864 JEFF HUNT	A
11	01103852	72.40	05/05/22	56669 SHEA L JENSEN	A
11	01103853	297.84	05/05/22	58173 KELLIE JOHNSON	A
11	01103854	32.40	05/05/22	110088 MICHAEL JOHNSON	A
11	01103855	70,737.00	05/05/22	27243 KELLY SERVICES INC	A
11	01103856	55.20	05/05/22	52493 ROBERT KENNER	A
11	01103857	214.89	05/05/22	59129 DESI LARSEN	A
11	01103858	650.00	05/05/22	21610 STEVE LEGGETT	A
11	01103859	30.00	05/05/22	49999 BILLY MCFARLAND	A
11	01103860	32.60	05/05/22	25640 RAMONA MORA	A
11	01103861	40.00	05/05/22	56103 KARA MORRISS	A
11	01103862	30.00	05/05/22	21962 MARK NELSON	A
11	01103863	20.00	05/05/22	16934 SANNA NELSON	A
11	01103864	15,141.46	05/05/22	35718 O C TANNER RECOGNITION COMPANY	A
11	01103865	263.90	05/05/22	59803 KELSIE PETERSEN	A
11	01103866	40.00	05/05/22	112077 BOB PROFAIZER	A
11	01103867	52.78	05/05/22	53805 AMY PUGSLEY	A
11	01103868	42.60	05/05/22	21105 DUANE RICE	A
11	01103869	30.00	05/05/22	45349 LADAWN RICHINS	A
11	01103870	94.29	05/05/22	60348 DAVID ROBERTS	A
11	01103871	30.00	05/05/22	44644 BRET ROHDE	A
11	01103872	661.67	05/05/22	21130 AMBER ROSE	A
11	01103873	30.00	05/05/22	59706 TRINI TRACY	A
11	01103874	50.00	05/05/22	852290 SANDIE TRAPP	A
11	01103875	32.40	05/05/22	919010 MARY R WALKER	A
11	01103876	32.40	05/05/22	922060 CALVIN K WARD	A
11	01103877	68.80	05/05/22	34509 SHARA LEE WARD	A
11	01103878	347.75	05/05/22	100590 WAXIE SANITARY SUPPLY	A
11	01103879	150.02	05/05/22	18570 MICHELLE WESTLEY	A
11	01103880	50.00	05/05/22	105471 COLLEEN M WILLIAMS	A
11	01103881	30.00	05/05/22	50580 STEVEN WILLIAMS	A
11	01103882	2,000.00	05/12/22	109023 ARBITERPAY TRUST ACCOUNT	A
11	01103883	153.38	05/12/22	101520 BELL JANITORIAL	A
11	01103884	12.06	05/12/22	102177 BRADY INDUSTRIES LLC	A
11	01103885	213.00	05/12/22	106437 CARSON ELEVATOR CO INC	A
11	01103886	79,805.00	05/12/22	100325 CDW GOVERNMENT INC	A
11	01103887	1,351.87	05/12/22	134250 CEM SALES & SERVICE	A
11	01103888	1,928.31	05/12/22	53473 CHARLIE'S PRODUCE	A
11	01103889	60.00	05/12/22	106815 MAILEE FORREST	A

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Bank	Check No	Amount	Date	Vendor	Type
11	01103890	90.00	05/12/22	434 MAEGAN HEINER	A
11	01103891	165.00	05/12/22	55875 LANGUAGE TESTING INTERNATIONAL	A
11	01103892	11,968.74	05/12/22	47325 RIVERSIDE INSIGHTS	A
11	01103893	2,450.00	05/12/22	48470 SCHOOLS CUBED	A
11	01103894	960.00	05/12/22	47686 TNT ENGRAVING	A
11	01103895	3,688.07	05/12/22	100590 WAXIE SANITARY SUPPLY	A
11	01103896	65.84	05/19/22	102177 BRADY INDUSTRIES LLC	A
11	01103897	64,037.65	05/19/22	105301 CACHE VALLEY ELECTRIC INC	A
11	01103898	4,443.06	05/19/22	53473 CHARLIE'S PRODUCE	A
11	01103899	23,542.16	05/19/22	728870 DOMINION ENERGY UTAH	A
11	01103900	42,805.08	05/19/22	107656 DWA CONSTRUCTION INC	A
11	01103901	155.25	05/19/22	53805 AMY PUGSLEY	A
11	01103902	2,397.00	05/19/22	100866 VALCOM	A
11	01103903	715.35	05/19/22	100590 WAXIE SANITARY SUPPLY	A
11	01103904	18,000.00	05/26/22	105301 CACHE VALLEY ELECTRIC INC	A
11	01103905	828.00	05/26/22	134250 CEM SALES & SERVICE	A
11	01103906	2.28	05/26/22	154950 RODNEY L COOK	A
11	01103907	277.50	05/26/22	108521 MELANIE CROUCH	A
11	01103908	90.00	05/26/22	111750 MARCI HATCH	A
11	01103909	277.50	05/26/22	107462 NICOLE HESS	A
11	01103910	80,983.80	05/26/22	27243 KELLY SERVICES INC	A
11	01103911	277.50	05/26/22	16934 SANNA NELSON	A
11	01103912	33,000.00	05/26/22	48470 SCHOOLS CUBED	A
11	01103913	420.00	05/26/22	47686 TNT ENGRAVING	A
Total Bank No 11		541,585.95			
20	10400483	475.94	05/30/22	104321 BOX ELDER SCHOOL DISTRICT	C
20	10400484	200.00	05/30/22	58548 MORGAN HAWKES	C
20	10400485	153.85	05/12/22	45500 BOX ELDER SCHOOL DISTRICT	C
20	10400486	3,737.59	05/18/22	111656 SCHOLASTIC BOOK FAIRS	C
20	10400487	600.00	05/27/22	999140 BANK OF UTAH	C
20	10400488	200.58	05/27/22	47589 AUDREY MASON	C
Total Bank No 20		5,367.96			
21	12500727	995.10	05/13/22	104321 BOX ELDER SCHOOL DISTRICT	C
21	12500728	205.60	05/13/22	1295 ELISE BURT	C
21	12500729	70.00	05/13/22	6319 MEGAN BUSHNELL	C
21	12500730	90.54	05/13/22	56006 BRITNI ROBERTS	C
21	12500731	95.89	05/13/22	50725 WENDY RUPPER	C
21	12500732	37.50	05/13/22	949 JANN STANGLER	C
21	12500733	69.90	05/13/22	110914 SUPERIOR WATER AND AIR INC	C
21	12500734		05/13/22	47686 TNT ENGRAVING	C
21	12500735	80.00	05/13/22	108907 ULSH NANCY	C
Total Bank No 21		1,644.53			
22	13200662	593.31	05/17/22	38032 AMAZON CAPITAL SERVICES	C
22	13200663	491.10	05/17/22	104321 BOX ELDER SCHOOL DISTRICT	C
22	13200664	212.65	05/27/22	38032 AMAZON CAPITAL SERVICES	C
Total Bank No 22		1,297.06			
23	13400672	699.20	05/04/22	45500 BOX ELDER SCHOOL DISTRICT	C
23	13400673	24.95	05/04/22	164108 CULLIGAN WATER CONDITIONING	C
23	13400674	611.39	05/10/22	109695 BELLAS FRESH MEXICAN GRILL	C
23	13400675	1,356.39	05/18/22	104321 BOX ELDER SCHOOL DISTRICT	C
23	13400676	58.24	05/18/22	489250 KENTS MARKET PL/BRIGHAM	C
23	13400677	680.00	05/20/22	60577 PERRY ICE	C
Total Bank No 23		3,430.17			

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Bank	Check No	Amount	Date	Vendor	Type
24	13601007	887.60	05/12/22	45500 BOX ELDER SCHOOL DISTRICT	C
24	13601008	555.87	05/12/22	104321 BOX ELDER SCHOOL DISTRICT	C
24	13601009	256.99	05/12/22	489240 KENTS MARKET PL/TREMONTON	C
24	13601010	201.57	05/12/22	633340 OFFICE DEPOT	C
24	13601011	100.00	05/12/22	60488 BUNNY BARNETT	C
24	13601012	14.76	05/18/22	45500 BOX ELDER SCHOOL DISTRICT	C
24	13601013	40.00	05/18/22	59943 EVANS ACRES MINI FARM, LLC	C
24	13601014	419.50	05/18/22	17493 FINE ARTS CENTER	C
24	13601015	441.00	05/26/22	18260 ECCLES DINOSAUR PARK	C
24	13601016	43.90	05/27/22	60666 KATIE CUMMINS	C
Total Bank No 24		2,961.19			
25	15000704	11.00	05/11/22	45500 BOX ELDER SCHOOL DISTRICT	C
25	15000705	178.16	05/11/22	104321 BOX ELDER SCHOOL DISTRICT	C
25	15000706	152.90	05/11/22	25070 LOVELAND LIVING PLANET AQUARIUM	C
25	15000707	88.95	05/11/22	47686 TNT ENGRAVING	C
25	15000708	156.00	05/25/22	18252 CLARK PLANETARIUM	C
25	15000709	111.20	05/26/22	25070 LOVELAND LIVING PLANET AQUARIUM	C
Total Bank No 25		698.21			
26	16401002	1,013.82	05/20/22	104321 BOX ELDER SCHOOL DISTRICT	C
26	16401003	260.34	05/20/22	489240 KENTS MARKET PL/TREMONTON	C
26	16401004	30.00	05/20/22	110914 SUPERIOR WATER AND AIR INC	C
Total Bank No 26		1,304.16			
27	16600470	186.60	05/10/22	45500 BOX ELDER SCHOOL DISTRICT	C
27	16600471	140.26	05/10/22	12912 LIFETOUCH NSS	C
27	16600472	448.05	05/16/22	104321 BOX ELDER SCHOOL DISTRICT	C
27	16600473	85.91	05/25/22	110337 MOUNT OLYMPUS WATERS	C
27	16600474	440.00	05/27/22	47660 ANDREW DAVIS	C
Total Bank No 27		1,300.82			
28	16701122	11.00	05/12/22	1 MADISEN PEARSON	C
28	16701123	16.00	05/12/22	1 RAMIRO MARTINEZ	C
28	16701124	56.00	05/12/22	85738 BEAR RIVER HIGH SCHOOL	C
28	16701125	481.91	05/12/22	104321 BOX ELDER SCHOOL DISTRICT	C
28	16701126	81.85	05/12/22	14958 CULLIGAN	C
28	16701127	75.00	05/12/22	55905 MD SECURE STORAGE	C
28	16701128	192.53	05/16/22	104321 BOX ELDER SCHOOL DISTRICT	C
28	16701129	245.84	05/16/22	489240 KENTS MARKET PL/TREMONTON	C
28	16701130	345.79	05/31/22	833 ELAN PUBLISHING COMPANY INC	C
28	16701131	615.00	05/31/22	46965 LITTLE REDS LLC	C
28	16701132	225.00	05/31/22	55905 MD SECURE STORAGE	C
Total Bank No 28		2,345.92			
29	16800477	395.37	05/19/22	104321 BOX ELDER SCHOOL DISTRICT	C
29	16800478	114.65	05/26/22	85738 BEAR RIVER HIGH SCHOOL	C
29	16800479	31.78	05/26/22	104321 BOX ELDER SCHOOL DISTRICT	C
29	16800480	64.95	05/26/22	94170 KELLY J KUNZLER	C
Total Bank No 29		606.75			
30	17200588	-116.51	05/17/22	110337 MOUNT OLYMPUS WATERS	CV
30	17200595	77.00	05/10/22	104370 BOX ELDER NEWS JOURNAL	C
30	17200596	4,948.98	05/10/22	12912 LIFETOUCH NSS	C
30	17200597	323.07	05/10/22	633340 OFFICE DEPOT	C
30	17200598	462.00	05/13/22	13161 AMERICAN WEST HERITAGE CENTER	C
30	17200599	1,048.04	05/13/22	104321 BOX ELDER SCHOOL DISTRICT	C
Total Bank No 30		6,742.58			

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Bank	Check No	Amount	Date	Vendor	Type
31	18800358	68.00	05/03/22	45934 KUNZLER CATERING	C
31	18800359	138.47	05/11/22	19348 LINDSEY WILCOCK	C
Total Bank No 31		206.47			
32	20000268	638.72	05/11/22	104321 BOX ELDER SCHOOL DISTRICT	C
32	20000269	7.00	05/11/22	45500 BOX ELDER SCHOOL DISTRICT	C
Total Bank No 32		645.72			
33	30402719	64.99	05/04/22	38032 AMAZON CAPITAL SERVICES INC	C
33	30402720	27.00	05/04/22	45500 BOX ELDER SCHOOL DISTRICT	C
33	30402721	430.00	05/04/22	111635 BRIDGERLAND BAND INSTRUMENT REPAIR	C
33	30402722	36.35	05/04/22	327480 GREER'S HARDWARE	C
33	30402723	297.00	05/04/22	474310 JOURNEYWORKS PUBLISHING	C
33	30402724	295.30	05/04/22	43753 VISTA HIGHER LEARNING, INC.	C
33	30402725	119.67	05/04/22	5908 WALMART COMMUNITY	C
33	30402726	50.00	05/11/22	1 RICHARD MILLER	C
33	30402727	235.39	05/11/22	38032 AMAZON CAPITAL SERVICES INC	C
33	30402728	352.61	05/11/22	769715 SAM'S CLUB BUSINESS PAYMENTS	C
33	30402729	432.50	05/11/22	38032 AMAZON CAPITAL SERVICES INC	C
33	30402730	1,969.11	05/11/22	104321 BOX ELDER SCHOOL DISTRICT	C
33	30402731	184.00	05/11/22	60356 PURE WATER SOLUTIONS OF AMERICA LLC	C
33	30402732	45.00	05/19/22	1 AMANDA LEWIS	C
33	30402733	23.90	05/19/22	38032 AMAZON CAPITAL SERVICES INC	C
33	30402734	244.00	05/19/22	45500 BOX ELDER SCHOOL DISTRICT	C
33	30402735	144.00	05/19/22	109248 J W PEPPER MUSIC	C
33	30402736	900.57	05/19/22	489240 KENTS MARKET PL/TREMONTON	C
33	30402737	724.20	05/20/22	111635 BRIDGERLAND BAND INSTRUMENT REPAIR	C
33	30402738	1,489.88	05/23/22	111171 LAGOON CORPORATION	C
33	30402739	125.00	05/23/22	58661 THATCHER PEAK LLC	C
33	30402740	144.15	05/24/22	5908 WALMART COMMUNITY	C
33	30402741	22.09	05/31/22	1 SARA FULLER	C
33	30402742	366.00	05/31/22	45500 BOX ELDER SCHOOL DISTRICT	C
33	30402743	250.00	05/31/22	57223 SCHOOL CHECK IN / NAVIGATE 360	C
Total Bank No 33		8,972.71			
34	30803155	50.90	05/04/22	112046 ACE HARDWARE - BRIGHAM	C
34	30803156	1,122.09	05/04/22	38032 AMAZON CAPITAL SERVICES INC	C
34	30803157	5,145.86	05/04/22	104321 BOX ELDER SCHOOL DISTRICT	C
34	30803158	2,243.00	05/04/22	111635 BRIDGERLAND BAND INSTRUMENT REPAIR	C
34	30803159	1,140.00	05/04/22	110474 CREATIVE ADVERTISING USA	C
34	30803160	1,369.00	05/04/22	50555 MD ENTERPRISES PROPANELS	C
34	30803161	191.48	05/04/22	60291 RENEGADE RENTALS LLC	C
34	30803162	270.00	05/10/22	1 CONFETTI CUPCAKES	C
34	30803163	59.94	05/11/22	112046 ACE HARDWARE - BRIGHAM	C
34	30803164	1,104.88	05/11/22	38032 AMAZON CAPITAL SERVICES INC	C
34	30803165	2,057.95	05/11/22	104321 BOX ELDER SCHOOL DISTRICT	C
34	30803166	663.99	05/11/22	109248 J W PEPPER MUSIC	C
34	30803167	145.20	05/11/22	633340 OFFICE DEPOT	C
34	30803168	54.30	05/19/22	112046 ACE HARDWARE - BRIGHAM	C
34	30803169	1,270.35	05/19/22	38032 AMAZON CAPITAL SERVICES INC	C
34	30803170	183.00	05/19/22	45500 BOX ELDER SCHOOL DISTRICT	C
34	30803171	848.52	05/19/22	104321 BOX ELDER SCHOOL DISTRICT	C
34	30803172	697.07	05/19/22	489250 KENTS MARKET PL/BRIGHAM	C
34	30803173	363.42	05/19/22	10901 WROUGHT IRON HANDICRAFTS INC	C
34	30803174	507.18	05/25/22	38032 AMAZON CAPITAL SERVICES INC	C
34	30803175	1,531.80	05/25/22	111694 MAPLE SPRINGS	C
34	30803176	12.29	05/25/22	633340 OFFICE DEPOT	C

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Bank	Check No	Amount	Date	Vendor	Type
34	30803177	712.60	05/25/22	5908 WALMART COMMUNITY	C
Total Bank No 34		21,744.82			
35	40402857	104.54	05/05/22	38032 AMAZON CAPITAL SERVICES INC	C
35	40402858	16.79	05/05/22	999140 BANK OF UTAH	C
35	40402859	50.00	05/05/22	59943 EVANS ACRES MINI FARM, LLC	C
35	40402860	29.96	05/05/22	327480 GREER'S HARDWARE	C
35	40402861	33.84	05/05/22	50270 IMAGING CONCEPTS OF NORTHERN UTAH, LLC	C
35	40402862	322.53	05/05/22	157371 STAPLES	C
35	40402863	39.95	05/05/22	110914 SUPERIOR WATER AND AIR INC	C
35	40402864	336.50	05/09/22	1724 ACE HARDWARE TREMONTON	C
35	40402865	552.50	05/09/22	27308 ADVANCED HARDWARE SUPPLY INC	C
35	40402866	76.87	05/09/22	38032 AMAZON CAPITAL SERVICES INC	C
35	40402867	988.36	05/09/22	104321 BOX ELDER SCHOOL DISTRICT	C
35	40402868	96.78	05/09/22	106668 DISCOUNT SCHOOL SUPPLY	C
35	40402869	49.98	05/09/22	109248 J W PEPPER MUSIC	C
35	40402870	63.70	05/09/22	157371 STAPLES	C
35	40402871	399.80	05/09/22	102470 THE BOOK TABLE	C
35	40402872	437.46	05/18/22	38032 AMAZON CAPITAL SERVICES INC	C
35	40402873	30.00	05/18/22	999140 BANK OF UTAH	C
35	40402874	700.00	05/18/22	54429 BOYS AND GIRLS CLUB OF UTAH COUNTY	C
35	40402875	37.13	05/18/22	100522 INTERMOUNTAIN FARMERS ASSOC / IFA	C
35	40402876	385.50	05/18/22	489240 KENTS MARKET PL/TREMONTON	C
35	40402877	25.00	05/25/22	1 BONNIE SORENSEN	C
35	40402878	25.00	05/25/22	1 LINDSI FLORENCE	C
35	40402879	215.12	05/25/22	1 MORGAN CHRISTENSEN	C
35	40402880	328.05	05/25/22	27308 ADVANCED HARDWARE SUPPLY INC	C
35	40402881	654.47	05/25/22	38032 AMAZON CAPITAL SERVICES INC	C
35	40402882	1,428.00	05/25/22	85738 BEAR RIVER HIGH SCHOOL	C
35	40402883	221.93	05/25/22	664141 OTC BRANDS	C
35	40402884	845.56	05/25/22	103604 SCHOLASTIC MAGAZINES	C
35	40402885	45.12	05/25/22	157371 STAPLES	C
Total Bank No 35		8,540.44			
36	40803840	2,396.14	05/04/22	38032 AMAZON CAPITAL SERVICES INC	C
36	40803841	139.13	05/04/22	106055 BLICK ART MATERIALS	C
36	40803842	900.00	05/04/22	104338 BOX ELDER HIGH SCHOOL	C
36	40803843	99.66	05/04/22	104321 BOX ELDER SCHOOL DISTRICT	C
36	40803844	1,500.00	05/04/22	26344 FAMILY FUN CENTER	C
36	40803845	137.36	05/04/22	19879 SHEET MUSIC PLUS	C
36	40803846	226.37	05/04/22	10731 SMITH'S CUSTOMER CHARGES	C
36	40803847	46.29	05/04/22	11711 SOUTHWEST STRINGS	C
36	40803848	488.77	05/04/22	111790 SUNSTONE POTTERY	C
36	40803849	5,500.00	05/04/22	7609 UTAH FBLA-PBL	C
36	40803850	720.00	05/04/22	27383 UTAH RESTAURANT ASSOCIATION	C
36	40803851	100.00	05/11/22	1 AUBREY BARNHART	C
36	40803852	102.36	05/11/22	1 BRAUN BOWDEN	C
36	40803853	15.46	05/11/22	1 DARRICK WOCHNICK	C
36	40803854	399.67	05/11/22	1 JACKIE HOOPER	C
36	40803855	12.98	05/11/22	1 JOY MARSHALL	C
36	40803856	11.00	05/11/22	1 MILLICENT YOUNG	C
36	40803857	149.46	05/11/22	112046 ACE HARDWARE - BRIGHAM	C
36	40803858	2,433.83	05/11/22	38032 AMAZON CAPITAL SERVICES INC	C
36	40803859	1,652.00	05/11/22	41254 COUNTRY MEATS	C
36	40803860	75.35	05/11/22	709060 PITSCO EDUCATION, LLC	C
36	40803861	621.12	05/11/22	13021 ROGUE FITNESS	C

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Bank	Check No	Amount	Date	Vendor	Type
36	40803862	316.76	05/11/22	157371 STAPLES	C
36	40803863	122.95	05/11/22	108299 STEVE WEISS MUSIC	C
36	40803864	37.95	05/11/22	820521 STYLISH FABRICS/BERNINA	C
36	40803865	2,468.00	05/11/22	35335 TECHNOLOGY STUDENT ASSOCIATION	C
36	40803866	63.00	05/11/22	109463 WOODWIND AND BRASSWIND	C
36	40803867	10.51	05/13/22	1 DEBRA HALE	C
36	40803868	11.12	05/13/22	1 JEREMY MORLAND	C
36	40803869	208.77	05/13/22	1 WHITNEY NELSON	C
36	40803870	732.01	05/13/22	38032 AMAZON CAPITAL SERVICES INC	C
36	40803871	99.60	05/13/22	51063 SHRED IT STERICYCLE, INC	C
36	40803872	386.10	05/13/22	822122 SUMMERHAYS MUSIC CENTER	C
36	40803873	100.00	05/13/22	7609 UTAH FBLA-PBL	C
36	40803874	69.99	05/17/22	38032 AMAZON CAPITAL SERVICES INC	C
36	40803875	10,906.43	05/17/22	104321 BOX ELDER SCHOOL DISTRICT	C
36	40803876	210.00	05/17/22	47686 TNT ENGRAVING	C
36	40803877	50.00	05/25/22	1 ALESSANDRA VIVO	C
36	40803878	60.00	05/25/22	1 CAILIN MCGARRY	C
36	40803879	25.00	05/25/22	1 JANETTE PENROD	C
36	40803880	100.00	05/25/22	1 KRYPELLE TAYLOR WRIGHT	C
36	40803881	10.00	05/25/22	1 LEWIS WHITAKER	C
36	40803882	275.98	05/25/22	1 MICHELE VINCENT	C
36	40803883	40.00	05/25/22	1 PARKER HOLT	C
36	40803884	104.49	05/25/22	1 WHITNEY NELSON	C
36	40803885	10,279.63	05/25/22	104321 BOX ELDER SCHOOL DISTRICT	C
36	40803886	520.00	05/25/22	24970 CENTRICITY	C
36	40803887	749.67	05/25/22	103961 INTERMOUNTAIN WOOD PRODUCTS	C
36	40803888	378.17	05/25/22	489250 KENTS MARKET PL/BRIGHAM	C
36	40803889	62.02	05/25/22	19879 SHEET MUSIC PLUS	C
36	40803890	293.85	05/25/22	10731 SMITH'S CUSTOMER CHARGES	C
36	40803891	1,017.46	05/25/22	5908 WALMART COMMUNITY	C
Total Bank No 36		47,436.41			
37	70412095	271.97	05/04/22	6092 A W MARSHALL CO	C
37	70412096	1,905.98	05/04/22	38032 AMAZON CAPITAL SERVICES INC	C
37	70412097	916.75	05/04/22	106055 BLICK ART MATERIALS	C
37	70412098	1,000.00	05/04/22	104321 BOX ELDER SCHOOL DISTRICT	C
37	70412099	8,747.50	05/04/22	104321 BOX ELDER SCHOOL DISTRICT	C
37	70412100	18,359.86	05/04/22	31658 BSN SPORTS	C
37	70412101	280.80	05/04/22	6742 CLARION SUITES	C
37	70412102	234.63	05/04/22	158220 COVER UP	C
37	70412103	416.00	05/04/22	42323 DUTCH MILL BULBS INC	C
37	70412104	164.84	05/04/22	60275 KATHY EDGEL	C
37	70412105	800.00	05/04/22	60330 GINGER SNAP BUS	C
37	70412106	709.67	05/04/22	327480 GREER'S HARDWARE	C
37	70412107	161.99	05/04/22	109248 J W PEPPER MUSIC	C
37	70412108	163.92	05/04/22	24384 RYAN LEE KEMP	C
37	70412109	480.00	05/04/22	51721 JACKIE ORE	C
37	70412110	200.00	05/04/22	16454 TOAD'S FUN ZONE	C
37	70412111	154.72	05/04/22	47341 STANLEY RENDA	C
37	70412112	1,870.14	05/04/22	769715 SAM'S CLUB BUSINESS PAYMENTS	C
37	70412113	33,973.00	05/04/22	58084 SAUNDERS TOURS	C
37	70412114	180.00	05/04/22	39667 SIGN GYPSIES BOX ELDER	C
37	70412115	500.00	05/04/22	41440 SOCCER IN THE SAND LLC	C
37	70412116	238.20	05/04/22	157371 STAPLES	C
37	70412117	823.00	05/04/22	58661 THATCHER PEAK LLC	C

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Bank	Check No	Amount	Date	Vendor	Type
37	70412118	2,175.00	05/04/22	7609 UTAH FBLA-PBL	C
37	70412119	533.02	05/04/22	27812 WEISSMAN'S THEATRICAL SUPPLY	C
37	70412120	65.10	05/10/22	1724 ACE HARDWARE TREMONTON	C
37	70412121	54.00	05/10/22	41998 BEAR RIVER FLORAL & GIFTS	C
37	70412122	620.00	05/10/22	95820 CALVIN R BINGHAM	C
37	70412123	570.00	05/10/22	111287 BOWCUTT'S FLOWERS & GIFTS	C
37	70412124	168.00	05/10/22	102017 DAVIS HIGH SCHOOL	C
37	70412125	8,000.00	05/10/22	102017 DAVIS HIGH SCHOOL	C
37	70412126	59.00	05/10/22	7013 FELDMAN'S	C
37	70412127	24.99	05/10/22	100522 INTERMOUNTAIN FARMERS ASSOC / IFA	C
37	70412128	196.59	05/10/22	3263 IMAGE MATTERS	C
37	70412129	100.00	05/10/22	56340 IMAGINE IT VINYL	C
37	70412130	19.68	05/10/22	100550 JOSTENS INC	C
37	70412131	65.00	05/10/22	100550 JOSTENS INC	C
37	70412132	736.82	05/10/22	60003 LA QUINTA INN & SUITES ST. GEORGE	C
37	70412133	200.00	05/10/22	56219 MOUNTAIN RIDGE HIGH SCHOOL	C
37	70412134	329.40	05/10/22	4960 OLD GRIST MILL BREAD	C
37	70412135	60.00	05/10/22	39667 SIGN GYPSIES BOX ELDER	C
37	70412136	476.70	05/10/22	58831 SIRCHIE ACQUISITION COMPANY LLC	C
37	70412137	35.47	05/10/22	5193 STEVE REGAN CO	C
37	70412138	493.34	05/10/22	25674 STUDIO R MEDIA	C
37	70412139	35.00	05/10/22	110914 SUPERIOR WATER AND AIR INC	C
37	70412140	15,000.00	05/10/22	927359 WEBER SCHOOL DISTRICT	C
37	70412141	2,720.84	05/12/22	38032 AMAZON CAPITAL SERVICES INC	C
37	70412142	17,193.85	05/12/22	104321 BOX ELDER SCHOOL DISTRICT	C
37	70412143	859.53	05/12/22	104321 BOX ELDER SCHOOL DISTRICT	C
37	70412144	550.00	05/12/22	111004 BRIDGERLAND APPLIED TECH/BATC	C
37	70412145	440.48	05/12/22	29041 CRYSTAL INN SALT LAKE CITY	C
37	70412146	400.00	05/12/22	7056 HAPPILY EVER AFTER	C
37	70412147	960.00	05/12/22	8427 DONALD HAWES	C
37	70412148	325.00	05/12/22	52558 IDAHO PREP BASKETBALL	C
37	70412149	299.00	05/12/22	1821 IXL LEARNING	C
37	70412150	17,000.00	05/12/22	60461 KAYSVILLE ROBOTICS ASSOCIATION	C
37	70412151	240.00	05/12/22	543168 MADDOX RANCH HOUSE	C
37	70412152	250.00	05/12/22	543168 MADDOX RANCH HOUSE	C
37	70412153	8,912.00	05/12/22	17760 NCA/NDA REGISTRATION	C
37	70412154	5,000.00	05/12/22	60453 VISTA AT ENTRADA SCHOOL	C
37	70412155	1,835.30	05/17/22	106895 BADGER SCREEN PRINTING CO	C
37	70412156	380.00	05/17/22	40363 CIO MEDICAL SERVICES	C
37	70412157	152.00	05/17/22	158220 COVER UP	C
37	70412158	32.00	05/17/22	1627 DOMINO'S PIZZA / TREMONTON	C
37	70412159	5,275.00	05/17/22	47635 EPIC PRODUCTIONS LLC	C
37	70412160	3,542.49	05/17/22	489240 KENTS MARKET PL/TREMONTON	C
37	70412161	3,350.70	05/17/22	33820 LA QUINTA INN OREM UNIVERSITY PKWY	C
37	70412162	2,000.00	05/17/22	55859 KIRK NELSON	C
37	70412163	2,000.00	05/17/22	55840 THOMAS NELSON	C
37	70412164	1,548.06	05/17/22	6173 OMNI CHEER	C
37	70412165	70.00	05/17/22	50091 KATRINA ORAM	C
37	70412166	70.00	05/17/22	40126 RENEE ROBISON	C
37	70412167	70.00	05/17/22	23388 REGGIE SHAW	C
37	70412168	154.00	05/17/22	29408 SHARON SMOOT	C
37	70412169	4,900.00	05/17/22	891181 UTAH STATE UNIVERSITY	C
37	70412170	96.00	05/19/22	1 JAMI PANTOJA	C
37	70412171	573.49	05/19/22	38032 AMAZON CAPITAL SERVICES INC	C
37	70412172	172.78	05/19/22	106055 BLICK ART MATERIALS	C

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Bank	Check No	Amount	Date	Vendor	Type
37	70412173	6,498.33	05/19/22	31658 BSN SPORTS	C
37	70412174	112.00	05/19/22	107994 CERTIFIED SHRED	C
37	70412175	277.93	05/19/22	2267 EPIC SPORTS INC	C
37	70412176	109.65	05/19/22	3549 JONES SCHOOL SUPPLY CO, INC.	C
37	70412177	480.00	05/19/22	4901 NASSP	C
37	70412178	19,006.00	05/19/22	58084 SAUNDERS TOURS	C
37	70412179	120.00	05/19/22	39667 SIGN GYPSIES BOX ELDER	C
37	70412180	458.46	05/19/22	157371 STAPLES	C
37	70412181	172.53	05/19/22	25674 STUDIO R MEDIA	C
37	70412182	80.00	05/24/22	1 JAMIE HARWARD	C
37	70412183	77.67	05/24/22	1 VIVIAN PENTZ	C
37	70412184	10,110.71	05/24/22	6742 CLARION SUITES	C
37	70412185	4,687.90	05/24/22	158220 COVER UP	C
37	70412186	50.30	05/24/22	173340 DAR'S JJ WHITE BLACKSMITH	C
37	70412187	139.96	05/24/22	33430 LEADING EDGE LAMINATING	C
37	70412188	1,890.00	05/24/22	46965 LITTLE REDS LLC	C
37	70412189	271.80	05/24/22	4960 OLD GRIST MILL BREAD	C
37	70412190	324.35	05/24/22	5070 SAVON	C
37	70412191	230.00	05/24/22	29408 SHARON SMOOT	C
37	70412192	712.02	05/26/22	38032 AMAZON CAPITAL SERVICES INC	C
37	70412193	753.11	05/26/22	6742 CLARION SUITES	C
37	70412194	12,446.00	05/26/22	1228 COLLEGE BOARD	C
37	70412195	10.00	05/26/22	158220 COVER UP	C
37	70412196	80.00	05/26/22	2798 BOBBI JONES	C
37	70412197	2,571.60	05/26/22	15903 RIVERWOODS CONFERENCE CENTER	C
37	70412198	60.00	05/31/22	1 JANIEL LOVE	C
37	70412199	35.00	05/31/22	1 STACY NIELSON	C
37	70412200	550.00	05/31/22	1 TIFFANY BRIEL	C
37	70412201	1,501.00	05/31/22	107102 BEAR RIVER BOWLING CENTER / THE GRILL	C
37	70412202	110.16	05/31/22	85738 BEAR RIVER HIGH SCHOOL	C
37	70412203	145.00	05/31/22	3271 CANON SOLUTIONS AMERICA	C
37	70412204	1,000.00	05/31/22	32093 ELLIE ROSE HADFIELD	C
37	70412205	394.06	05/31/22	4790 HOME DEPOT CREDIT SERVICE	C
37	70412206	30.00	05/31/22	60690 LITTLE MISS SEW & SEWS	C
37	70412207	56.00	05/31/22	110581 BRANDEE MILLS	C
37	70412208	450.00	05/31/22	11924 MOUNTAIN CREST HIGH SCHOOL	C
37	70412209	739.26	05/31/22	51810 TEXAS ROADHOUSE LOGAN	C
37	70412210	135.00	05/31/22	100686 UHSAA / UTAH HIGH SCHOOL ACT ASSOC	C
Total Bank No 37		250,818.40			
38	70811878	100.00	05/03/22	1 CAMILLE JUDD	C
38	70811879	500.00	05/03/22	19801 AIRBRUSH EXPRESS	C
38	70811880	1,024.40	05/03/22	45500 BOX ELDER SCHOOL DISTRICT	C
38	70811881	1,435.00	05/03/22	16209 CAST IRON CATERING COMPANY	C
38	70811882	377.84	05/03/22	19178 CHEAPER THAN SHIRT	C
38	70811883	368.53	05/03/22	103961 INTERMOUNTAIN WOOD PRODUCTS	C
38	70811884	364.07	05/03/22	14389 K&L SUPPLY CO	C
38	70811885	300.00	05/03/22	4910 NATIONAL FFA ORGANIZATION	C
38	70811886	86.25	05/03/22	16330 PAPA MURPHY'S PIZZA	C
38	70811887	290.75	05/03/22	31488 SNAP-ON TOOLS/ CHRIS HICKMAN	C
38	70811888	731.00	05/03/22	19488 T SHIRT CHOP SHOP	C
38	70811889	300.00	05/03/22	891181 UTAH STATE UNIVERSITY/BRIGHAM CAMPUS	C
38	70811889	-300.00	05/27/22	891181 UTAH STATE UNIVERSITY/BRIGHAM CAMPUS	CV
38	70811890	515.56	05/05/22	112046 ACE HARDWARE - BRIGHAM	C
38	70811891	630.00	05/05/22	100742 ACT	C

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Bank	Check No	Amount	Date	Vendor	Type
38	70811892	6,632.52	05/05/22	38032 AMAZON CAPITAL SERVICES INC	C
38	70811893	3,600.00	05/05/22	109415 BEAR RIVER CO-OP	C
38	70811894	713.86	05/05/22	106055 BLICK ART MATERIALS	C
38	70811895	29,522.00	05/05/22	104321 BOX ELDER SCHOOL DISTRICT	C
38	70811896	156.00	05/05/22	31658 BSN SPORTS	C
38	70811897	4,316.26	05/05/22	60364 GRAY LINE OF TENNESSEE	C
38	70811898	98.15	05/05/22	4960 OLD GRIST MILL BREAD	C
38	70811899	456.18	05/05/22	5010 RED MOUNTAIN WHOLESALE	C
38	70811900	500.00	05/05/22	36510 RIDGELINE HIGH SCHOOL	C
38	70811901	270.00	05/05/22	5070 SAVON	C
38	70811902	854.00	05/10/22	45500 BOX ELDER SCHOOL DISTRICT	C
38	70811903	115.23	05/10/22	95835 JASON V BINGHAM	C
38	70811904	164.55	05/10/22	106055 BLICK ART MATERIALS	C
38	70811905	813.00	05/10/22	104321 BOX ELDER SCHOOL DISTRICT	C
38	70811906	491.88	05/10/22	111190 PETER BURT	C
38	70811907	7,504.92	05/10/22	230 CAROLINA BIOLOGICAL	C
38	70811908	170.76	05/10/22	109248 J W PEPPER MUSIC	C
38	70811909	491.88	05/10/22	111284 ANDREW MILLER	C
38	70811910	344.59	05/10/22	100359 NASCO MODESTO	C
38	70811911	336.66	05/10/22	4960 OLD GRIST MILL BREAD	C
38	70811912	800.00	05/10/22	18015 PEX FITNESS	C
38	70811913	517.77	05/10/22	60291 RENEGADE RENTALS LLC	C
38	70811914	128.20	05/10/22	107490 SOUTH FORK HARDWARE-Brigham City	C
38	70811915	1,674.66	05/10/22	104233 STAKER PARSONS COMPANIES	C
38	70811916	535.50	05/10/22	19488 T SHIRT CHOP SHOP	C
38	70811917	550.00	05/10/22	60399 UTAH SUMMITT BASKETBALL	C
38	70811918	35.59	05/10/22	109804 WARD'S NATURAL SCIENCE	C
38	70811919	65.86	05/13/22	1 APRYL HUNSAKER	C
38	70811920	1,000.00	05/13/22	1 BRIDGER RICKS	C
38	70811921	3,842.10	05/13/22	38032 AMAZON CAPITAL SERVICES INC	C
38	70811922	328.35	05/13/22	104321 BOX ELDER SCHOOL DISTRICT	C
38	70811923	677.30	05/13/22	31658 BSN SPORTS	C
38	70811924	112.95	05/13/22	104843 WAYNE BURRELL	C
38	70811925	180.00	05/13/22	55646 C6 DESIGN CO	C
38	70811926	252.00	05/13/22	102017 DAVIS HIGH SCHOOL	C
38	70811927	21.04	05/13/22	109652 DREWES FLORAL & GIFTS	C
38	70811928	935.08	05/13/22	286060 FLINN SCIENTIFIC	C
38	70811929	44.99	05/13/22	109248 J W PEPPER MUSIC	C
38	70811930	149.38	05/13/22	4960 OLD GRIST MILL BREAD	C
38	70811931	256.50	05/13/22	5010 RED MOUNTAIN WHOLESALE	C
38	70811932	341.54	05/13/22	60291 RENEGADE RENTALS LLC	C
38	70811933	116.10	05/13/22	18007 ROCKY MOUNTAIN RUNNERCARD	C
38	70811934	80.00	05/13/22	5070 SAVON	C
38	70811935	400.00	05/13/22	35335 TECHNOLOGY STUDENT ASSOCIATION	C
38	70811936	300.00	05/13/22	891181 UTAH STATE UNIVERSITY/BRIGHAM CAMPUS	C
38	70811937	399.60	05/13/22	5347 VS ATHLETICS	C
38	70811938	121.50	05/13/22	43176 WALTON FEED WEST, INC	C
38	70811939	175.00	05/13/22	7692 WASATCH HIGH SCHOOL	C
38	70811940	26.45	05/13/22	32824 YES PRINT COPY N MORE, LLC	C
38	70811941	32,980.12	05/16/22	104321 BOX ELDER SCHOOL DISTRICT	C
38	70811942	100.00	05/18/22	1 RYAN GUNN OR GWEN BROCKBANK	C
38	70811943	10.00	05/18/22	10260 ADELE C YOUNG INTERM SCH	C
38	70811944	565.50	05/18/22	58211 ARTS PEOPLE	C
38	70811945	155.76	05/18/22	35777 AUTOZONE	C
38	70811946	359.68	05/18/22	109695 BELLAS FRESH MEXICAN GRILL	C

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Bank	Check No	Amount	Date	Vendor	Type
38	70811947	985.05	05/18/22	104321 BOX ELDER SCHOOL DISTRICT	C
38	70811948	41.00	05/18/22	107994 CERTIFIED SHRED	C
38	70811949	250.00	05/18/22	30210 JACE THOMAS CHADWICK	C
38	70811950	997.36	05/18/22	19178 CHEAPERTHANSHIRT	C
38	70811951	391.00	05/18/22	40363 CIO MEDICAL SERVICES	C
38	70811952	1,065.18	05/18/22	29874 DAYS INN SPRINGVILLE	C
38	70811953	562.10	05/18/22	422180 INDUSTRIAL TOOL & SUPPLY	C
38	70811954	928.80	05/18/22	106568 IRON GATE CATERING	C
38	70811955	26.20	05/18/22	109248 J W PEPPER MUSIC	C
38	70811956	2,250.00	05/18/22	52515 JODIE'S CUSTOM DANCEWEAR	C
38	70811957	248.34	05/18/22	489250 KENTS MARKET PL/BRIGHAM	C
38	70811958	1,314.70	05/18/22	489250 KENTS MARKET PL/BRIGHAM	C
38	70811959	250.00	05/18/22	55255 KW STRIPING	C
38	70811960	140.77	05/18/22	25119 SIZZLING PLATTER	C
38	70811961	233.10	05/18/22	102250 MELLEN GLASS LC	C
38	70811962	220.92	05/18/22	100359 NASCO MODESTO	C
38	70811963	41.50	05/18/22	4910 NATIONAL FFA ORGANIZATION	C
38	70811964	48.64	05/18/22	4936 TEXTRAIL TRAILER PARTS	C
38	70811965	3,825.75	05/18/22	5070 SAVON	C
38	70811966	1,200.00	05/18/22	280 RICHFIELD HIGH SCHOOL	C
38	70811967	145.00	05/18/22	39667 SIGN GYPSIES BOX ELDER	C
38	70811968	499.00	05/18/22	47805 TEAMSIDELINE.COM	C
38	70811969	1,716.00	05/18/22	110889 THE DUTCH OVEN SHOPPE / M BODILY	C
38	70811970	60.00	05/18/22	31852 UACTE IT DIVISION	C
38	70811971	4,069.51	05/18/22	5908 WALMART COMMUNITY	C
38	70811972	854.88	05/18/22	109804 WARD'S NATURAL SCIENCE	C
38	70811973	100.00	05/18/22	14923 WEBER HIGH SCHOOL	C
38	70811974	3,360.25	05/24/22	38032 AMAZON CAPITAL SERVICES INC	C
38	70811975	60.00	05/24/22	58211 ARTS PEOPLE	C
38	70811976	43.88	05/24/22	106055 BLICK ART MATERIALS	C
38	70811977	145.91	05/24/22	104321 BOX ELDER SCHOOL DISTRICT	C
38	70811978	1,421.88	05/24/22	104321 BOX ELDER SCHOOL DISTRICT	C
38	70811979	500.00	05/24/22	104321 BOX ELDER SCHOOL DISTRICT	C
38	70811980	75.36	05/24/22	104321 BOX ELDER SCHOOL DISTRICT	C
38	70811981	1,027.67	05/24/22	31658 BSN SPORTS	C
38	70811982	500.00	05/24/22	14583 CASTLE MANOR LLC	C
38	70811983	209.97	05/24/22	19178 CHEAPERTHANSHIRT	C
38	70811984	40,239.00	05/24/22	1228 COLLEGE BOARD	C
38	70811985	800.00	05/24/22	102017 DAVIS HIGH SCHOOL	C
38	70811986	60.00	05/24/22	109652 DREWES FLORAL & GIFTS	C
38	70811987	150.00	05/24/22	106202 JOHN FINDLAY	C
38	70811988	160.37	05/24/22	286060 FLINN SCIENTIFIC	C
38	70811989	1,536.48	05/24/22	4790 HOME DEPOT CREDIT SERVICE	C
38	70811990	290.00	05/24/22	51977 HONEYBUCKET	C
38	70811991	462.00	05/24/22	51632 IMPACT APPLICATIONS, INC	C
38	70811992	52.00	05/24/22	109248 J W PEPPER MUSIC	C
38	70811993	64.50	05/24/22	100550 JOSTENS INC	C
38	70811994	890.00	05/24/22	8168 MARIANNO, KELLI	C
38	70811995	150.00	05/24/22	56049 MICHELLE BARKER PHOTOGRAPHY	C
38	70811996	90.00	05/24/22	60542 BECKI MUMFORD	C
38	70811997	133.91	05/24/22	100359 NASCO MODESTO	C
38	70811998	1,188.02	05/24/22	4936 TEXTRAIL TRAILER PARTS	C
38	70811999	121.75	05/24/22	4960 OLD GRIST MILL BREAD	C
38	70812000	320.00	05/24/22	37397 MARCI W OLSEN	C
38	70812001	760.00	05/24/22	56383 TIFFANY PATTERSON	C

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Bank	Check No	Amount	Date	Vendor	Type
38	70812002	3,294.00	05/24/22	60097 RALLY ATHLETIC BAGS	C
38	70812003	160.00	05/24/22	60526 ANNIE RICKS	C
38	70812004	600.00	05/24/22	36510 RIDGELINE HIGH SCHOOL	C
38	70812005	1,411.98	05/24/22	5045 RSM FOOD SERVICE	C
38	70812006	160.00	05/24/22	60569 ANDREA SCHULTZ	C
38	70812007	1,017.14	05/24/22	10731 SMITH'S CUSTOMER CHARGES	C
38	70812008	66.33	05/24/22	5193 STEVE REGAN CO	C
38	70812009	133.91	05/24/22	5223 SWIRE COCA-COLA	C
38	70812010	247.50	05/24/22	19488 T SHIRT CHOP SHOP	C
38	70812011	1,638.00	05/24/22	110889 THE DUTCH OVEN SHOPPE / M BODILY	C
38	70812012	8,950.00	05/24/22	34657 THE RUSH FUNPLEX	C
38	70812013	605.90	05/24/22	47686 TNT ENGRAVING	C
38	70812014	1,336.50	05/24/22	5932 VARSITY SPIRIT FASHIONS	C
38	70812015	250.00	05/24/22	37559 WEST SIDE HIGH SCHOOL	C
38	70812016	816.02	05/26/22	109695 BELLAS FRESH MEXICAN GRILL	C
38	70812017	3,008.00	05/26/22	104321 BOX ELDER SCHOOL DISTRICT	C
38	70812018	44.71	05/26/22	108249 BRIGHAM IMPLEMENT CO	C
38	70812019	378.00	05/26/22	19178 CHEAPER THAN SHIRT	C
38	70812020	878.41	05/26/22	158220 COVER UP	C
38	70812021	1,210.80	05/26/22	106568 IRON GATE CATERING	C
38	70812022	1,344.00	05/26/22	106568 IRON GATE CATERING	C
38	70812023	485.50	05/26/22	47686 TNT ENGRAVING	C
38	70812024	2,318.00	05/26/22	60593 VEO TECHNOLOGIES INC	C
38	70812025	52.20	05/27/22	106055 BLICK ART MATERIALS	C
38	70812026	500.00	05/27/22	60631 MACIE BLOOMER	C
38	70812027	6,312.68	05/27/22	104321 BOX ELDER SCHOOL DISTRICT	C
38	70812028	139,231.22	05/27/22	104321 BOX ELDER SCHOOL DISTRICT	C
38	70812029	3,640.00	05/27/22	4618 COLEMAN KNITTING MILL	C
38	70812030	825.00	05/27/22	18090 PRESTON HIGH SCHOOL	C
38	70812031	500.00	05/27/22	35963 SHAUN D CHRISTENSEN	C
38	70812032	760.00	05/27/22	19488 T SHIRT CHOP SHOP	C
38	70812033	1,000.00	05/27/22	59617 BROOK ALYSE WALKER	C
Total Bank No 38		372,967.91			
39	77800536	616.91	05/19/22	104321 BOX ELDER SCHOOL DISTRICT	C
39	77800537	2,190.00	05/19/22	474162 JOSTENS	C
Total Bank No 39		2,806.91			

Total Manual Checks	2,685,421.84
Total Computer Checks	3,612,433.73
Total ACH Checks	541,585.95
Total Other Checks	.00
Total Electronic Checks	.00
Total Computer Voids	-510.74
Total Manual Voids	.00
Total ACH Voids	.00
Total Other Voids	.00
Total Electronic Voids	.00

Grand Total **6,838,930.78**
Number of Checks **883**

Batch Yr	Batch No	Amount
22	000260	-1.75

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<u>Bank</u>	<u>Check No</u>	<u>Amount</u>	<u>Date</u>	<u>Vendor</u>	<u>Type</u>	
				Batch Yr	Batch No	Amount
				22	000514	-9.58
				22	001218	-82.90
				22	001785	-116.51
				22	001928	646.87
				22	002033	64,208.91
				22	002112	631.47
				22	002178	3,905.08
				22	002229	41,290.70
				22	002230	20,163.50
				22	002271	114,821.49
				22	002272	45,757.29
				22	002273	45,482.10
				22	002274	109,746.64
				22	002275	2,000.00
				22	002297	75,260.99
				22	002298	5,577.84
				22	002299	68.00
				22	002304	11,262.33
				22	002306	12,153.72
				22	002307	675.94
				22	002308	1,270.31
				22	002310	724.15
				22	002316	597.61
				22	002318	40,778.01
				22	002323	6,632.52
				22	002333	175,741.04
				22	002334	11,289.45
				22	002335	6,342.57
				22	002336	126,836.92
				22	002338	8,000.00
				22	002340	2,564.49
				22	002350	611.39
				22	002354	326.86
				22	002356	27,309.09
				22	002357	15,529.19
				22	002361	638.00
				22	002362	5,349.05
				22	002365	270.00
				22	002366	8,581.89
				22	002367	138.47
				22	002370	431.01
				22	002375	4,031.96
				22	002377	2,585.61
				22	002378	638.72
				22	002379	7.00
				22	002383	55,150.70
				22	002385	153.85
				22	002386	721.76
				22	002390	1,902.03
				22	002392	100.00
				22	002397	1,510.04
				22	002398	169,995.75
				22	002399	99,996.00
				22	002400	7,783.49
				22	002401	207,532.45
				22	002402	798,898.88
				22	002403	9,825.74
				22	002405	1,548.11
				22	002416	1,644.53
				22	002428	438.37
				22	002430	32,980.12
				22	002435	448.05
				22	002439	11,186.42

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<u>Bank</u>	<u>Check No</u>	<u>Amount</u>	<u>Date</u>	<u>Vendor</u>	<u>Type</u>	
				Batch Yr	Batch No	Amount
				22	002441	25,379.55
				22	002446	1,084.41
				22	002451	23,655.74
				22	002453	1,590.09
				22	002454	1,414.63
				22	002455	474.26
				22	002456	3,737.59
				22	002459	155.25
				22	002460	3,416.66
				22	002462	1,357.47
				22	002463	28,077.17
				22	002467	2,806.91
				22	002470	395.37
				22	002476	724.20
				22	002477	680.00
				22	002479	1,304.16
				22	002485	196,802.50
				22	002486	8,705.19
				22	002487	6,543.04
				22	002488	37,328.95
				22	002493	1,614.88
				22	002496	17,862.69
				22	002497	144.15
				22	002498	74,684.21
				22	002500	156.00
				22	002502	13,966.27
				22	002503	2,763.87
				22	002504	177,265.06
				22	002505	3,788.25
				22	002507	85.91
				22	002509	441.00
				22	002510	16,572.73
				22	002511	10,483.44
				22	002519	211.38
				22	002522	111.20
				22	002525	152,821.10
				22	002526	800.58
				22	002527	43.90
				22	002528	440.00
				22	002529	3,609,315.28
				22	002532	212.65
				22	002544	638.09
				22	002546	1,185.79
				22	002547	5,205.48

For June 8, 2022 Board Meeting

Leaving the District

<i>Site</i>	<i>Employee</i>	<i>Position</i>	<i>Reason</i>
ACHI	Daryl Anderson	Custodian	Retiring
BEHS	Anne Ballard	Teacher	End of Contract
ACHI	CarolAnn Barton	6th Grade Math/Science Teacher	Resigned
Transportation	Glenn Beltz	Bus Driver	Retiring
BRMS	Candice Bird	Para Pro	Retiring
District Office	Karen Bird	SpEd Coach	Retiring
Lake View	Suzanne Bolar	Teacher	Resigned
Mountain View	Brooklyn Bott	Teacher	Resigned
Foothill	Kirstin Brimhall	All Day Kindergarten	Resigned
Foothill	Jennifer Cady	4th Grade Teacher	Resigned
BRHS	Kirstin Cahoon	Counselor	End of Contract
Fielding	Sarah Call	Teacher	Resigned
Discovery	Julie Callister	Teacher	Resigned
Garland	Susan Chadaz	Teacher	Retiring
BEHS	Jamie Chandler	Social Studies Teacher	Resigned
BEMS	Amber Clark	Counselor	Leave of Absence
North Park	Sarah Clark	Counselor	Resigned
District Office	Rod Cook	Business Administrator	Retiring
ACHI	Lana Coombs	Teacher	Retiring
BRMS	Rachel Coon	History Teacher	Resigned
Garland	Katie Cummins	2nd Grade Teacher	Resigned
ACHI/BRMS	Abigail Erickson	Band Teacher	Resigned
Mountain View	Lacey Frampton	Functional Skills	
Fielding	Karen Gibbs	Pre School Para	Retiring
Garland	Rebecca Glasmann	Teacher	Resigned
District Office	Keri Greener	Asst. Superintendent, Elem	Retiring
ACYI	Maureen Grover	Language Arts Teacher	Leave of Absence
Mountain View	Taylor Grover	Teacher	Resigned
Park Valley	Briant Hall	Teacher	Resigned
McKinley	Jaiden Hansen	4th Grade Teacher	Resigned
Sunrise	LuAnn Hancey	Prep Aide	Retiring
Discovery	Maegyn Ipsen	SpEd Teacher	Resigned
BEMS	SheRee Jacklin	Art Teacher	Resigned
ACHI	Catherine Johnson	Ed Tech Coach	Resigned
North Park	Tambra Kimball	Teacher	Retiring
ACHI	Megan Leavit	Teacher	Resigned
BEMS	Kolt Lund	ED Teacher	Resigned
Mountain View	Tyler Lunch	Teacher	Resigned
Foothill	Sarah McConkie	Teacher	Resigned
ACYI	Sharon Miller	SpEd Teacher	Retiring
BRMS	Thomas Morrell	Teacher	Resigned
Park Valley	LaRae Morris	Para	Retiring
ACYI	Alice Neff	Cook	Retiring
Discovery	Andrea Nelson	Teacher	Resigned
Garland	Carole Nicholas	Kitchen Manager	Retiring
Mountain View	Teresa Pali	Cook	Leave of Absence
BRHS	Van Park	Teacher	Retiring
District Office	Candace Parr	Nutrition Supervisor	Resigned
ACHI	Christine Perry	Teacher	Retiring

PERSONNEL ACTION

BRHS	Lane Petersen	Asst. Head Custodian	Retiring
BEHS	Kim Peterson	Teacher/AD	Retiring
ACHI	Rosemary Pickett	Teacher	Retiring
BRMS	Steven Pickett	Teacher	Retiring
BRMS	Evelyn Porras	DLI Spanish	Resigned
Garland	Ashley Powell	2nd Grade Teacher	Resigned
Lake View	BreAnne Rasmussen	4th Grade Teacher	Resigned
Discovery	Lorie Rasmussen	Teacher	Retiring
ACHI	MaryAnn Reid	Teacher	Resigned
BRHS	Preston Richey	Teacher	Retiring
Fielding	Karlee Roberts	2nd Grade Teacher	Resigned
North Park	Karly Roberts	Kindergarten Teacher	Resigned
BEMS	Tyler Robertson	Spanish ELL	End of Contract
BRHS	Sarah Saunders	Math Teacher	Resigned
BRHS	Clair Schenk	Teacher	Retiring
ILSC	Susan Scothern	Para	Retiring
Three Mile Creek	Maele Shakespear	Teacher	Resigned
Mountain View	Raychel Sheen	2nd Grade Teacher	Resigned
Lake View	Abbey Shelton	5th Grade Teacher	Resigned
Fielding	Natalie Stallings	Teacher	
Discovery	Jann Stangler	Teacher	Retiring
Discovery	Andrea Startz	Teacher	Resigned
McKinley	Marilynn Stewart	Music Prep Aide	Retiring
North Park	Misty Stuart	4th Grade Teacher	End of Contract
BEMS	Susan Sutton	Science Teacher	Retiring
ACHI	Teresa Swallow	LA/SS	Resigned
Discovery	Elizabeth Ann Thomas	Teacher	Resigned
ACYI	Christine Thornock	Teacher	Retiring
Foothill	Jessica Weston	1st Grade Teacher	Resigned
BEMS	Robert Westover	Asst. Head Custodian	Retiring
Snowville	Vauna Wilcock	Teacher	Retiring
McKinley	Maribeth Wixom	Teacher	Resigned

Suggestions for Future Board Meetings

July 13, 2022 – (tentative)

- Internal and Independent Audit 2020-2021 – David Roberts
- Approval of Sex Education Committee – Gary Allen
- Construction Report – Corey Thompson
- 2021-22 TSSA Plan Results – Gary Allen and Heidi Jo West
- Policy Review

August 10, 2022 – (tentative)

- Approval of Early Literacy Plan – Heidi Jo West
- Construction Report – Corey Thompson
- Policy Review

September 14, 2022 – (tentative)

- Walmart Grants Presentation
- Nucor Grants Presentation
- Swearing in of Student Board Member – David Roberts
- Construction Report – Corey Thompson
- Policy Review

October 12, 2022 – (tentative)

- October 1 Enrollment Report – Keith Mecham
- Exemption from Compulsory Attendance (Home School) – Steve Carlsen
- DLI Achievement Data – Jeremy Young
- School/District Report Cards – Jeremy Young
- Construction Report – Corey Thompson
- Policy Review

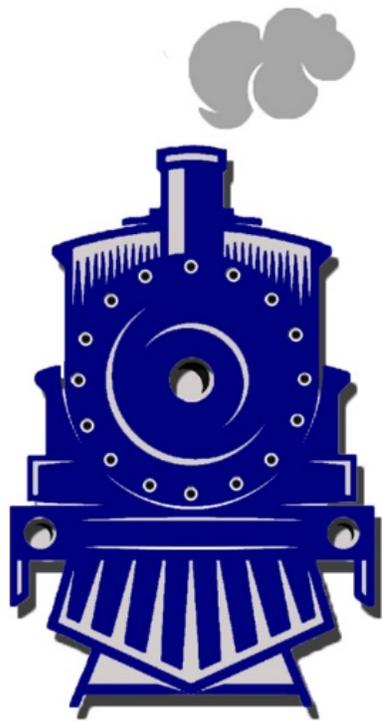
November 9, 2022 – (tentative)

- Audit Report – David Roberts
- VCBO Report on energy savings in new building – Vern Latham and David Cox
- Policy Review
- Report on BESD Foundation

December 14, 2022 – (tentative)

- Approval of New Courses – Gary Allen
- Approval of 2023-24 School District Calendar – Keith Mecham
- Policy Review

BOX ELDER SCHOOL DISTRICT BOARD OF EDUCATION HANDBOOK



**BOX ELDER
SCHOOL DISTRICT**

Learning is Everything

REVISED
OCTOBER 9, 2019
BOX ELDER SCHOOL DISTRICT

Box Elder School District Board of Education Handbook Table of Contents

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BOARD OF EDUCATION HANDBOOK INTRODUCTION

This Board of Education Handbook has been developed to capture, in one place and in plain language, the primary operating procedures and governing principles of the Box Elder County School District Board of Education.

This handbook serves as a resource for members of the board as they assume their offices and carry out their responsibilities. It will be posted on the school district's website and updated periodically.

The Box Elder County School District Board of Education has one goal and one purpose: **student learning**.

Authority and Responsibilities of the Board

The powers and mandatory duties of the Board of Education are defined in the Utah Code and State Board of Education Rule.

Principles of Board Leadership

Remembering three important principles of board leadership will help keep the Box Elder County School District Board of Education focused on its most important responsibilities:

1. The board delegates authority.
The board delegates authority to the superintendent to manage the district and provide leadership for the staff. Such authority is communicated through written policies that designate board ends and define operating limits.
2. The board monitors performance.
The board constantly monitors progress toward district goals and compliance with written board policies.
3. The board takes responsibility for itself.
The board, collectively and individually, takes full responsibility for board activity and behavior. Board deliberations and actions are limited to board work, not staff work.

[Utah Code § 53G-4](#)

Making School Board Decisions

State and federal laws, financial constraints, and local expectations must govern school districts. Nevertheless, decisions made by a local board of education create the environment in which a district will flourish or flounder.

Although the typical school board makes many different decisions, all of those decisions can be put into four general categories:

Policy decisions are the most important work of the board. The majority of a board's time should be spent on policy development, monitoring, and review. Written policies accomplish the following:

- articulate district direction and goals;
- delegate authority and define limitations on that authority;
- establish board processes, including those for monitoring progress toward district goals and ensuring compliance with laws and board policy.

The board is empowered to make policy decisions for district schools. Board members act as trustees for the community; therefore, policies are often understood as expressions of the community's aspirations for its public schools.

Problem solving decisions come in response to a crisis or opportunity that cannot be resolved by the superintendent or is not fully addressed in existing board policy. For example, in the face of declining enrollment, a typical school board would not expect its superintendent to make a final decision on which building to close. Although the superintendent would be expected to provide information and make recommendations, the school board would make the final decision, after deliberating alternatives and consulting policy statements.

Problem-solving decisions usually have isolated, one-time impacts. However, such decisions can establish a precedent that may have the force of policy. For example, a school board's decision to grant a benefit to one group of students may obligate it to grant the same benefit to another group in a similar situation.

Managerial decisions required of each local Utah school board are set forth in the statutes, most notably in [Utah Code § 53G-4-402](#). For example, a school board is required to do the following:

- implement the core curriculum
- administer tests,
- implement training programs,
- enroll children in school,
- establish school libraries, and

- establish school safety traffic committees
- ensure that school community councils receive the required annual training and review and approve the school improvement plans developed by the school community councils.

With few exceptions, managerial duties are delegated to the superintendent. Where there is good communication and high level of trust between the board and superintendent, combined with sound policies that set directions and establish parameters, routine managerial duties will consume only a small amount of time at public board meetings. Legally required board actions can usually be accomplished through approval of consent agendas.

School boards must learn to distinguish policy decisions from problem-solving decisions. Sometimes this is challenging but, in general, boards that emphasize policy development will need to make fewer decisions in response to routine problems. Superintendents who have strong policy guidance are able to resolve a wider array of problems without bringing them to the board for action. Good policy development and review processes allow boards to operate at the systemic level - dealing with mission, purpose, direction, and results.

Conversely, boards without up-to-date written policies often find their meetings running late into the night. Their superintendents must bring numerous issues for discussion and action, which wastes time and yields inconsistent results.

Personnel decisions represent a special category of managerial decisions. Most school boards delegate personnel matters to the superintendent and use policies to express their desired standards for hiring, evaluation, compensation, discipline, and dismissal. This approach avoids the quagmire of wrestling directly with hiring or disciplining employees other than the superintendent and business administrator. Personnel actions, therefore, are usually found on the consent agenda, because a board is required by law to approve all employment contracts, salaries, benefits, and dismissals.

The superintendent is an appointed public official, the district's chief executive, and an employee of the board. Only the board can employ, evaluate, discipline, or dismiss the superintendent.

Holding Closed Meetings

A closed meeting may be held if:

1. A quorum is present.
2. The meeting is an open meeting for which specific notice for a closed meeting has been given with the stated purpose defined.

3. Two-thirds of the members present vote to close the meeting. Voting must be taken by roll call. Name and vote.

Minutes of the closed meeting shall contain:

1. Reason for holding the meeting.
2. Location of the meeting.
3. Vote by name, of each member of the board, either for or against the motion to hold the closed meeting.

Purpose of a closed meeting:

1. Discussion of the character, professional competence, or physical or mental health of individual.
2. Strategy sessions to discuss collective bargaining.
3. Strategy sessions to discuss pending or reasonably imminent litigation.
4. Strategy sessions to discuss the purchase, exchange, or lease of real property including any form of a water right or water shares if public discussion of the transaction would:
 - a. Disclose the appraisal or estimated value of the property under consideration; or
 - b. Prevent the board from completing the transaction on the best possible terms.
5. Strategy sessions to discuss the sale of real property, including any form of water right or water shares if public discussion of the transaction would:
 - a. Disclose the appraisal or estimated value of the property under consideration; or
 - b. Prevent the board from completing the transaction of the best possible terms.
6. Discussion regarding deployment of security personnel, devices or systems.
7. Investigative proceedings regarding allegations of criminal misconduct.

A Board may not interview a person applying to fill an elected position in a closed meeting.

Record of closed meetings:

1. A recording shall be made of the closed portion of the meeting.
2. Detailed written minutes may be kept that disclose the content of the closed portion of the meeting.
3. A recording of a closed meeting shall be complete and unedited from the commencement of the closed meeting through adjournment.
4. The recording and any minutes of a closed meeting shall include:
 - a. Date, time, and place of the meeting.
 - b. Name of the members present and absent.
 - c. Names of all others present except where the disclosure would infringe on the confidentiality necessary to fulfill the original purpose of the closing the meeting.
5. No recording or minutes will be taken if the purpose of the closed meeting is for the discussion of the character, professional competence, or physical or mental health of an individual.

- a. A sworn statement must be signed by the presiding member of the board that the sole purpose for closing the meeting was to discuss the character, professional competence, or physical or mental health of an individual.

Collaborative Relationships: Shared Governance

The Box Elder County School District Board of Education has the exclusive right and responsibility to determine the goals and direction of the schools and use all its resources to achieve such goals, within the bounds of state and federal law and rules of the Utah State Board of Education.

Box Elder School District is a complex organization, which can succeed only if we enlist the energy, creativity, and effort of many people to accomplish our goals. The board believes that ideal conditions for student learning can be realized when shared governance is thoughtfully used to support student achievement.

Board decisions should accurately reflect the public's interests. Statutes of the state of Utah require local school boards to make decisions by majority vote; thus the obligation to seek consensus under shared governance does not bind the board in its decision-making.

The board delegates to school sites and departments the right to make some decisions using the shared governance process. Site-based decisions must conform to legal requirements, state and federal rules and regulations, the district's Student Achievement Plan, policies, procedures, guidelines, and contractual obligations, including negotiated employee agreements.

Essentials of A Professional Learning Community

- A. The Superintendent and district administrators will ensure that all of the schools in the district function as professional learning communities. Professional learning communities are defined as educators committed to working collaboratively in ongoing processes of collective inquiry and action research to achieve better results for the students they serve. Professional learning communities operate under the assumption that the key to improved learning for students is continuous, job-embedded learning for educators.
 1. The Board, district, and school administrators will ensure that time is available, within the contract day, for educators to meet together regularly in collaborative teams.
 2. District/school administrators will ensure this time is reserved for activities directly related to the process of collective inquiry and action research to achieve better achievement results for our students.

3. Collaborative teacher teams will focus on the following four questions:
 - a. What is it that our students are expected to know and do?
 - b. How will we know if they know and can do what is expected?
 - c. How will we respond if they don't know and can't do what is expected?
 - d. How will we respond if they already know and can do it?

District and school administrators will ensure that ongoing training and professional learning opportunities are provided to ensure that all Box Elder School District educators are proficient in the philosophies and practices related to professional learning communities/collaborative teacher teams.

Authority of Individual Board Members

Power belongs not to individual members of a Board of Education but to the Board of Education acting as a corporate body through collective action. Board members have authority only when acting as a Board of Education in a legally constituted session, with a quorum present. The statement or action of an individual member or group of members of the Board of Education does not bind the Board of Education itself, except when that statement or action is specifically authorized by an official act of the board. This does not preclude individual board members from representing the board at meetings and ceremonial events or speaking to constituent groups in their capacity as board members.

Nominations and Elections for Board Leadership

Nominations

- A. An office must be created by Board Policy or by a motion to that effect before it can be filled by election or otherwise.
- B. The Board President must call for nominations.
- C. Nominations do not require a second. However, any number of persons may second a given nomination just to show their support of that nominee.
- D. The motion "to close nominations" is not in order until the assembly is ready to close nominations.
 1. When there are two or more nominees for the office the motion to close nominations requires a two-thirds vote. (This motion must be seconded.)
 2. A negative vote on the motion signifies that there are additional nominations forthcoming.
 3. If and when there are no further nominations the Board President may then put the motion to close nominations to a vote without waiting for a second.

Elections

- A. Elections and nominations must conform to the procedure prescribed by the Utah State Law and Board Policy.

- B. In case of a tie vote, the election is decided by lot unless the organization adopts a motion to do otherwise.
- C. Elections are decided by a roll call vote, not by secret ballot. Election to the office is determined by a simple majority.

Board Leadership Responsibilities

The board president will:

1. Conduct meetings of the board in accordance with law and policy.
2. Communicate regularly with the superintendent, business administrator, and members of the board to set meeting agendas, facilitate the flow of necessary information, and respond to community issues and queries.
3. Sign legal assurances, correspondence, and contracts on behalf of the board as required by law, policy, or vote of the board.
4. Represent the board, or designate others to represent the board, as requested, in executive meetings with community and business leaders or elected officials to promote perform their duties.

The board vice president will:

1. Advise and assist the president as needed.
2. Substitute for the president as required.
3. Attend meetings with or at the request of the president and superintendent.
4. Keep the board appropriately informed of issues or data that would help members

Board leadership may speak for the board, or designate others to speak for the board, when requested to do so by vote or consensus of the board communication, without binding the board to a specific decision or position.

New Board Member Orientation

Following the election or appointment of new members, the superintendent and board leadership will provide for an orientation, as to the board's operation and processes, the working relationships with the Superintendent of Schools and staff of the Box Elder School District, and substantive background information pertaining to school system issues and procedures. A copy of this handbook will be provided online. New board members are also encouraged to attend the orientation session organized by the Utah School Boards Association (USBA).

Board of Education Code of Conduct

The members of the Board of Education agree to abide by the following norms of behavior, both as they govern the conduct of board meetings and as they govern the actions of individual board members. These norms will provide an orderly way to conduct public business, promote an atmosphere of mutual respect, and establish a level of expectation for those who aspire to become school board members in the future.

Board members shall:

1. Represent the Board with dignity, honesty, and integrity.
2. Attend meetings regularly, prepared, professional, engaged, and dedicated to accomplishing and adhering to the agenda.
3. Support efforts to focus on the important matters, remembering that the student is always our most important matter.
4. Communicate effectively, early, and often with each other and with others concerned, seeking to make your own ideas clear while respecting the different opinions of others.
5. Be loyal to the Board and work to achieve unity by supporting its decisions, even though you may personally espouse a different view.
6. Value civility and avoid contention realizing conflict on some issues is inherent and not undesirable.
7. Represent and seek to understand the needs of all students, staff and citizens in the District without partisanship.
8. Work effectively with the Superintendent, and through him/her, with the staff throughout the District.
9. Develop and improve Board skills by establishing goals, measuring progress, and participating in a variety of training opportunities
10. If at all possible Board members should notify the Superintendent or the Board President well in advance of any concerns or questions regarding the Board agenda so that they can be resolved in advance if possible.

Board Member Commitments and Ethics

The Board and its members commit to standards of conduct that are consistent with the public trust placed in elected officials. Accordingly, the Board and its members will:

1. Strive to make policies that promote the educational growth and development of all students;
2. Endeavor to appoint the most competent person available as superintendent of schools and hold that superintendent responsible for carrying out the vision, mission, and goals of the District in the administration of its schools;

3. Support and allow administrators, teachers, and staff to function in their authorized capacities while holding employees responsible for carrying out the District's vision, mission, and goals in their respective roles;
4. Seek to employ the best qualified personnel available without regard to race, color, sex, pregnancy, religion, national origin, age, marital status, disability, sexual orientation, or gender identity—except when justified to meet a bona fide occupational requirement (see [20 U.S.C. 1681 et seq.](#); [Utah Code § 34A-5 et seq.](#));
5. Promulgate policies and procedures dedicated to maintaining a learning and working environment in the District free of discrimination and unlawful harassment, including sexual harassment;
6. Promulgate policies and procedures that ensure operational transparency, including directing employees to maintain, manage, and where appropriate, produce records consistent with federal and state laws (see [20 U.S.C. § 1232g](#); [34 C.F.R. Part 99](#); and [Utah Code § 53E-9 et seq.](#));
7. Attend Board meetings, insofar as possible, being informed and prepared to discuss and act upon the items on the Board agenda;
8. Conduct Board business in compliance with the [Utah Open Meetings Act \(Utah Code § 52-4-1 et seq.\)](#);
9. Exercise Board authority exclusively to perform legislative and judicial functions;
10. Encourage free expression of opinion and seek regular communication and feedback from the public;
11. Work toward consensus in Board decision making and foster respectful and civil working relationships with other Board members and with the superintendent and District staff while recognizing the value of diverse perspectives and differences of opinion; and
12. Strive to be effective educational leaders by participating in professional development, studying education issues, fulfilling assigned Board duties, building relationships with community organizations and leaders, communicating with constituents, and advocating for public education.

A. Board of Education Code of Ethics

1. Members of the Board may receive compensation for services and necessary expenses in accordance with [Utah Code § 53G-4-204](#). For purposes of Utah Retirement Systems (URS) coverage, however, duly elected members of the Board are classified as part-time employees and ineligible for URS benefits.
2. Members of the Board may not use their position, or information acquired by reason of their position, for any improper or unlawful purpose including substantially furthering personal economic interests or securing special privileges or benefits for themselves or others that would impair the members' independent judgement or interfere with the ethical performance of the members' duties in

violation of [Utah Code, § 67-16-4](#).

3. The Board will officially accept gifts and donations on behalf of the District; such acceptance, however, shall not obligate the Board to act in any way contrary to the best interests of students and the public. Further, the Board or its members shall not request, demand, or accept personally or on behalf of the District, a loan, donation, gift of substantial value, or an economic benefit tantamount to a gift in violation of [Utah Code §§ 67-16-5 to 5.6](#)
4. The Board and its members shall not misappropriate or misuse public funds or resources and shall be responsible fiscal managers of public funds. Expenditure of public funds shall only be made in accordance with federal or state law and District policies.
5. Members of the Board shall disclose any compensation or any position (whether officer, director, agent, employee, or owner of a substantial interest) in any business entity that does business with or is subject to the regulations governing the District or other public agency in a sworn affidavit and file it with the state attorney general, the District, and any other agency involved in the business or transaction consistent with [Utah Code §§ 67-16-6 to 8](#). Further, members of the Board shall have no personal investments and/or conduct any business creating a substantial conflict of interest between Board members' private interests and their public duties in violation of [Utah Code § 67-16-9](#).
6. Members of the Board shall maintain the confidentiality of information obtained in executive session or other confidential information otherwise obtained in an official capacity.
7. Members of the Board have no individual authority to act on behalf of the Board and the Board only exercises its authority as a body by taking official action through voting in a duly scheduled Board meeting. Individual Members of the Board should not speak on behalf of the Board without prior Board approval.

Members of the Board shall abide by state and federal laws and District policies and refrain from personal or professional conduct that would bring censure, ridicule, damage, or reproach upon the Board or the District.

Disciplining Board Members

If a member of the Board of Education violates the Code of Conduct or the ethical assurances outlined in [Board Policies 1034](#) and [1035](#), the board president and vice president will speak to that member about his or her responsibilities. If disruptive or destructive behavior occurs, the board may issue a formal reprimand by a vote of five members.

Policies Governing the Board

Detailed information about the board's process of conducting meetings and other guidance around board operation can be found in [School Board Policy Article 1](#).

Links to other helpful resources, including specific citations to Utah Code, are included with the appropriate policy on the district's website.

Guidelines and Parliamentary Motions

The following guidelines and examples have been taken from the Utah School Boards Association book titled *Coming to Order*, which is available on the USBA website. The Box Elder School District Board of Education appoints a Business Administrator who serves as the board's parliamentarian:

1. A board should agree on and adopt an agenda format that it will follow at regular meetings.
2. Action items on the agenda require:
 - a motion by a board member,
 - a second to the motion (required by most boards but not all),
 - a discussion of the motion by board members, and
 - a vote by board members.
3. Other than the consent agenda, each motion should be limited to one idea or issue.
4. No new motion may be made while another is being discussed.
5. A motion may be amended and votes on the amendments must be taken before acting on the original motion.
6. Before a vote on a main motion is taken, business can be interrupted by a motion:
 - to table the main motion,
 - to postpone action,
 - to refer the motion to a committee,
 - to withdraw it from consideration, or
 - to adjourn the meeting.

The subsidiary motions must be disposed of prior to action on the main motion.
7. Debate can be closed formally with a motion to move the question and a two-thirds affirmative vote.
8. When a Board member wishes to speak in board meeting, he/she should request to be recognized by the Board President before speaking. He/she may gain recognition by the President by raising a hand or speaking audibly, "Mr./Mrs. President". Once recognized the Board member should address the Board.

9. When the president senses the discussion has ended, a vote may be taken without a formal motion to close debate unless a member objects.
10. Some motions, such as a motion to adjourn, are not debatable. See the “Simplified Chart of Parliamentary Motions” on page 10.
11. Before a motion is voted upon, it should be repeated aloud.
12. The president, by virtue of membership on the board, is expected to vote on each issue before the board.
13. The president should indicate before each vote whether a simple or special majority is required.
14. The president should keep readily at hand a reference guide, such as the chart of parliamentary motions.

Simplified Chart of Parliamentary Motions

Motion & Order of Precedence	You Say:	Debatable	Amendable	Vote Required
Adjourn	I move to adjourn	No	No	Majority
Recess	I move to recess for	No	No	Majority
Close Debate	I move the previous question	No	No	2/3
Postpone Definitely	I move to postpone the motion to	Yes	Yes	Majority
Refer to Committee	I move to refer the motion to	Yes	Yes	Majority
Amend the Amendment	I move to amend the amendment by	Yes	Yes	Majority
Amend or substitute	I move to amend the motion by	Yes	Yes	Majority
Main motion	I move to	Yes	Yes	Majority
Reconsider		Yes	Yes	Majority
Rescind		Yes	Yes	Majority (with notice)

Incidental Motions				
No order of precedence. Arise incidentally and decided immediately				
Point of Order (to enforce rules)	Point of Order	No	No	None
Parliamentary Inquiry	Parliamentary questions	No	No	None
Withdraw or Modify a Motion	I withdraw (or modify) my motion	No	No	Majority

Board Policies Relevant to Board of Education Legal Status, Responsibilities, and Ethics

Policy 1010 School Board’s Legal Status

https://core-docs.s3.amazonaws.com/documents/asset/uploaded_file/1371387/1010-School_Board_Legal_Status.pdf

Policy 1020 Board Power and Duties

https://core-docs.s3.amazonaws.com/documents/asset/uploaded_file/1371388/1020-Board_Powers__Duties.pdf

Policy 1025 Administration Relations

https://core-docs.s3.amazonaws.com/documents/asset/uploaded_file/1371389/1025-Administration_Relations.pdf

Policy 1034 Board of Education Code of Conduct

https://core-docs.s3.amazonaws.com/documents/asset/uploaded_file/1371392/1034-Board_of_Education_Code_of_Conduct.pdf

Policy 1035 Board Member Commitments and Ethics

https://core-docs.s3.amazonaws.com/documents/asset/uploaded_file/1371393/1035-Board_Member_Commitments_and_Ethics.pdf

Policy 1036 Conflict of Interest: Board Member and Employee

https://core-docs.s3.amazonaws.com/documents/asset/uploaded_file/1371394/1036-Board_Member_Employee_Conflict_of_Interest.pdf

Policy 1037 Employment/Assignment of Relatives (Nepotism) (Reference - [Utah Code 52-3](#))

https://core-docs.s3.amazonaws.com/documents/asset/uploaded_file/1371395/1037-Employee_Assignment_of_Relatives.pdf

Board Policies Relevant to School Board Meetings

Policy 1070 Board Meeting Procedures

https://core-docs.s3.amazonaws.com/documents/asset/uploaded_file/1371399/1070-Board_Meeting_Procedures.pdf

Policy 1072 Board Meetings: Notice Requirements

https://core-docs.s3.amazonaws.com/documents/asset/uploaded_file/1371400/1072-Board_Meetings_Notice_Requirements.pdf

Policy 1074 Board Meetings: Closed Meetings

https://core-docs.s3.amazonaws.com/documents/asset/uploaded_file/1371401/1074-Board_Meetings_Closed_Meetings.pdf

Policy 1080 Board Committees

https://core-docs.s3.amazonaws.com/documents/asset/uploaded_file/1371402/1080-Board_Committees.pdf

Policy 1090 Rules of Order

https://core-docs.s3.amazonaws.com/documents/asset/uploaded_file/1371403/1090-Rules_of_Order.pdf

Policy 1100 Minutes

https://core-docs.s3.amazonaws.com/documents/asset/uploaded_file/1371404/1100-Minutes.pdf

Policy 1110 Public Participation in Board Meeting

https://core-docs.s3.amazonaws.com/documents/asset/uploaded_file/1371405/1110_Public_Participation_in_Board_Meeting.pdf