

LANE EDUCATION SERVICE DISTRICT	BOARD MEETING
1200 Hwy 99 N	Tuesday, July 28, 2026
Eugene, Oregon 97402	Regular Meeting: 6:00 PM

LANE ESD BOARD MEETING AGENDA

Tuesday, July 28, 2026

1. Call Regular Meeting To Order

Board Chair

2. Lane Education Service District Statement of Accountability: Land Acknowledgment

Board Member

A - Lane Education Service District Statement of Accountability_ Lane Acknowledgment .docx 5

3. Public Comment

B - Lane ESD _ Public Comment .docx 6

4. Agenda Review

Board Chair

5. Items for Information

Board Chair

C - Lane ESD _ Items for Information July 28.docx 7

A. Presentation | Education Services on the Serbu Campus: Program Overview and Naming

Molly Gillett, Executive Director of Special Education Services, and Dr. Annie Galaxy, Administrator of Education Programs for Justice Involved Youth

B. Superintendent Report

Dr. Wetherell, Superintendent

1. Legislative Update

Superintendent Wetherell will provide an update in legislative activities if there are any updates.

Dr. Wetherell, Superintendent

2. Assistant Superintendent Search Update

Dr. Wetherell, Superintendent

6. Action Items

Board Chair

A. Acceptance Resignation of Board Director and Declare Board Vacancy

Board Chair

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Vacancy.docx 8

D-2 Accept Resignation of Board Director Wilde and
Declare Vacancy.docx 9

B. Board Vacancy Appointment Process and Proposed Timeline

Board Chair, Superintendent

D-1-Draft _ Lane ESD Board Vacancy Process and
Timeline Document .docx - Google Docs 10

C. Annual Organization of the Board for 2026-27

Board Chair

E - Annual Organization of the Board for 2026-27.docx -
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1. Election of Chairperson

Board Chair

2. Election of Vice-Chair

Board Chair

D. Consent Agenda

Board Chair

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E. Accept Financial Report

Board Chair

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F. Approve Sole Source Procurement	
Olivia Meyers Buch	
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G. Self-Certify to Increase Federal Micro-Purchase Threshold	
Olivia Meyers Buch	
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H. Approve Routine Designations for 2026-27	
Board Chair	
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I. Approval of Education Program Naming — Aspen Grove Education Program	
Chair	
K - Approve Education Program Naming - Aspect Grove Education Program.docx	27
7. Board Member Reports and Comments/Agenda Planning	
Lane ESD Board, Liaisons, Advisors	
A. Board Member Reports	
Board members are asked to submit their reports in writing to be attached to Boardbook. Reports can be sent to the Executive Assistant in advance of the meeting.	
Board, Advisors, Liaisons	
Nora Kent report July 28 - Google Docs	29
8. <u>Lane ESD Board Member Activities and Opportunities</u>	
9. Recess to Executive Session	

Executive Session: The Lane Education Board of Directors will convene in executive session "to consider the dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or agent, unless they request an open meeting, pursuant to ORS 192.660(2)(b), and "to consider records that are exempt by law from public inspection" pursuant to ORS 192.660 (2)(f).

Chair

10. Reconvene Regular Meeting

Chair

11. Possible Action Following Executive Session

12. Adjournment

- The next regular meeting is scheduled to be held Tuesday, September 1st, at the Lane ESD Main Campus, 1200 Highway 99 N, Eugene.

Board Chair



LANE EDUCATION SERVICE DISTRICT

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Statement of Accountability: Land Acknowledgment

Lane ESD acknowledges that the lands we call Lane County - the lands that sustain our children, our future, and our collective well-being - are the traditional ancestral home of the Kalapuya, Siuslaw, Molalla, and other indigenous people who have lived in Lane County since time immemorial. Native children, families, and communities bear witness to a legacy of displacement and forced relocation. As an educational institution we are accountable for addressing the current and former silencing, erasure and genocide of native people in Oregon and Turtle Island. We aim to join with indigenous people, honoring their resilience, courage, and self-determination in a purposeful pursuit of justice.



Public Comment

This is an opportunity for the audience to address the Board on topics either on, or not on, the agenda. There will also be opportunities for the audience to comment on specific agenda items as the Board addresses them.

Comments Regarding Staff Members - Speakers may offer objective criticism of ESD operations and programs. The Board will not hear comments regarding any individual ESD staff member. The Board chair will direct the visitor to the procedures in Board policy KL - Public Complaints for Board consideration of complaints involving a staff member. The association contract governing the employee's rights will be followed. A commendation involving a staff member should be sent to the superintendent, who will forward it to the staff member, his/her supervisor and the Board.

The Board requests that a public comment add information or a perspective that has not already been mentioned previously, and that the patron refrains from repeating a similar point. To make a comment or present a topic during public comment, if the opportunity is available on the Board agenda, please complete the Intent to Speak card and submit it to the Board secretary prior to the start of the meeting. An individual that has submitted an Intent to Speak card and has been invited to speak by the Board chair, will be allowed three minutes.

Any person, who is invited by the Board chair to speak to the Board during a meeting, should state his/her name and address and, if speaking for an organization, the name of the organization. A spokesperson should be designated to represent a group with a common purpose.



Prepared for: Lane ESD Board of Directors
Meeting Date: July 28, 2026

Items for Information

Background

The Items for Information section provides the Board of Directors with updates, reports, and presentations intended to inform the Board about current programs, initiatives, operational matters, and activities of Lane Education Service District.

These items are informational in nature and do not require Board action. Board members may ask questions, seek clarification, and provide feedback as appropriate.

Items Included

Presentation Education Services on the Serbu Campus: Program Overview and Naming

Presenter(s):

- Molly Gillett, Executive Director of Special Education Services
- Dr. Annie Galaxy, Administrator of Education Programs for Justice Involved Youth

Purpose

Provide the Board with background information regarding the Justice-Involved Youth Education Program (JDEP), including program history, services provided, and current program structure. Information shared during this presentation will support the Board's later consideration of the proposed education program naming.

Superintendent's Report

Purpose

Provide the Board with updates from the Superintendent regarding organizational priorities, district partnerships, significant activities, and other matters of interest.

Action Requested

No action is requested. This item is provided for information and discussion.



Accept Resignation of Board Director Truett and Declare Vacancy

Prepared for: Lane ESD Board of Directors

Meeting Date: July 28, 2026

Background

On July 1, 2026, Director Truett submitted a written letter of resignation to Board Chair Leslie Harris. A copy of the resignation letter is included with the Board materials. Acceptance of the resignation will create a vacancy in Position/Zone 3, which will be filled in accordance with Lane ESD Board Policy BBE-AR: *Procedures for Vacancies on the Board*.

The Board of Directors is asked to formally accept the resignation and declare the Board position vacant, in accordance with Lane ESD Board Policy BBC: *Board Member Resignation*. Upon declaration of the vacancy, the Board will initiate the process to fill the vacant position pursuant to Board policy and applicable Oregon law.

Action Requested

That the Board of Directors accept the resignation of Director Truett, declare Position 3 vacant, and direct staff to proceed with the process for filling the vacancy in accordance with Lane ESD Board Policy BBE - AR: *Procedures for Vacancies on the Board*.



Accept Resignation of Board Director Wilde and Declare Vacancy

Prepared for: Lane ESD Board of Directors

Meeting Date: July 28, 2026

Background

On July 28, 2026, Director Wilde submitted a written letter of resignation to Board Chair Leslie Harris. A copy of the resignation letter is included with the Board materials. Acceptance of the resignation will create a vacancy in Position 6, At Large, which will be filled in accordance with Lane ESD Board Policy BBE-AR: *Procedures for Vacancies on the Board*.

The Board of Directors is asked to formally accept the resignation and declare the Board position vacant, in accordance with Lane ESD Board Policy BBC: *Board Member Resignation*. Upon declaration of the vacancy, the Board will initiate the process to fill the vacant position pursuant to Board policy and applicable Oregon law.

Action Requested

That the Board of Directors accept the resignation of Director Wilde, declare Position 6 (At Large) vacant, and direct staff to proceed with the process for filling the vacancy in accordance with Lane ESD Board Policy BBE - AR: *Procedures for Vacancies on the Board*.



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Prepared for: Lane ESD Board of Directors
Meeting Date: July 28, 2026

Board Vacancy Appointment Options and Proposed Timelines

Background

Following the acceptance of Director Truett's resignation and deceleration of a vacancy in Position/Zone 3, the Lane Education Service District Board of Directors is responsible for appointing an eligible individual to fill the vacant position in accordance with Board Policy BBE-AR: *Procedures for Vacancies on the Board* and applicable Oregon law.

Staff has developed a proposed process and timeline for filling the vacancy. The proposed process provides an opportunity for interested and eligible community members to apply, allows Board members time to review applications, and provides a structured process for interviewing candidates and making an appointment.

Because the vacancy results from the resignation of the Board Vice Chair, the Board may also wish to consider the timing for the election of a new Vice Chair in relation to the appointment of the new Board member.

This document is provided for the Lane Education Service District Board of Directors for consideration and outlines several options for filling the current Board vacancy.

Summary

The Board is asked to review the proposed options and determine its preferred recruitment and appointment timeline. Upon the Board's general, staff will be directed to implement the selected process, including public notice, accepting applications, coordinating interviews, and preparing the appointment for Board action.

Proposal 1 - Expedited Appointment:

Proposal 2 - Accelerated Appointment

Proposal 5 - Maximum Recruitment

Applicants must meet all eligibility requirements established under Oregon law and Lane ESD Board Policy for appointment to the Board. The individual appointment will serve until the next applicable election or as otherwise provided by law.

Application Period

- Vacancy announcement distributed through a news release and posted on the Lane ESD website.
- Applications accepted by the Board Secretary and date-stamped upon receipt.
- Applicants must meet eligibility requirements established by law and Board policy, including residency and voter registration requirements.
 - Board Policy BBBA: *Board Member Qualifications*:
 - Eligible applicants must be a qualified elector of the ESD and has been a resident within the ESD for one year immediately preceding the election or appointment
 - If the position sought is one elected or nominated by zone, the person must also reside in the zone from which the person is nominated except as authorized by law.
 - Applicants cannot be current Lane ESD staff members
 - Board Policy BBB: *Board Elections*
 - Zone 3 (Position 3) Applicants must be qualified electors and residents of Springfield School District 19, consistent with Lane ESD Board Policy BBE-AR: Procedures for Vacancies on the Board.

Application Review

- Applications will be provided to Board members for individual review.
- Board members will identify candidates to be considered for interviews.

Candidate Interviews and Appointment

- Board leadership and staff will finalize interview questions.
- The Board will conduct candidate interviews at a public meeting.
- The Board will appoint an individual to fill the vacant Position 3 seat.

Table with a proposed timeline for an Expedited Appointment continued on the next page.

Board Vacancy Timeline - Expedited Appointment

Board Meeting/Date	Action/Activity
July 28th, 2026 Board Meeting	Board meeting: Accept resignation, declare Position 3 vacant, and approve vacancy appointment process and timeline.
July 29	A news release distributed; application information posted on lane ESD website.
July 29 to August 5	Applications accepted by the Board Secretary and eligibility verified.
August 6 to 13	Board members will individually review applications.
August 14	- Proposed: Special Meeting - Candidate interviews
September 1	- Regular Board Meeting: - Appointment of New Board member, oath and participation/recognition as appropriate.
After September 1	Board Retreat

Action Requested

That the Board of Directors approve the proposed process and timeline for filling the vacant Position 3 Board seat, as presented.



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Prepared for: Lane ESD Board of Directors
Meeting Date: July 28, 2026

Annual Organization of the Board for 2026-27

Background

In accordance with Board policy and parliamentary procedure, the Lane ESD Board of Directors annually organizes itself by electing officers to serve as Board Chair and Vice Chair. Board officers serve two-year terms and are elected annually by the Board. Following the acceptance of Director Truett's resignation, the Board will conduct elections for the offices of Board Chair and Vice Chair.

Prior to each election, nominations are accepted from the Board. Nominations do not require a second. Following nominations, the Board conducts the election, and the elected officer assumes the position upon acceptance of the office.

Action Requested

That the Board of Directors conduct elections for the offices of Board Chair and Board Vice Chair for the 2026–27 school year.

1. Election of Board Chair

Procedure

The current Board Chair, Leslie Harris, will declare nominations open for the position of Board Chair. When there are no further nominations, the Board Chair will declare nominations closed. A vote will be held. The Chair will make a declaration of the election results and the newly elected officer will assume the position upon acceptance of the office.

Sample Motion:

That the Lane Education Board of Directors elect (First, Last) to serve as Board Chair for the 2026–27 term



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2. Election of Vice Chair

Procedure

Following the election of the Board Chair, the newly elected Board Chair will declare nominations open for the position of Board Vice Chair. When there are no further nominations, the Board Chair will declare nominations closed. A vote will be taken and a Vice Chair for the Board of Directors of Lane ESD will be elected. The Chair will make a declaration of the election results and the newly elected officer will assume the position upon acceptance of the office.

Sample Motion

That the Lane Education Board of Directors elect (First, Last) to serve as Board Vice Chair for the 2026–27 term



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Consent Agenda

Prepared for: Lane ESD Board of Directors

Meeting Date: July 28, 2026

Background

The Lane ESD Board of Directors Board of Directors has established a consent agenda process. Consent agenda items are routine matters that are adopted through a single motion unless a Board member or the Superintendent requests that an item be removed for separate discussion and action.

Consent agenda items are intended to streamline Board meetings by allowing the Board to efficiently address routine business while focusing discussion on items requiring additional deliberation.

Supporting materials for consent agenda items are included in the Board packet as needed. Board minutes will reflect action taken on each consent agenda item.

Any item removed from the consent agenda will be considered separately under the appropriate section of the agenda.

Consent Agenda Items:

- Human Resources Report, July 28, 2026

Action Requested

That the Board of Directors of Lane ESD approve the consent item as presented.



CONSENT AGENDA - ITEMS FOR ACTION PERSONNEL ACTIONS

July 28, 2026

Summary

The Superintendent submits the Personnel Report for Board review and approval, including recommended actions related to new appointments, hires, and separations of employment.

Recommendation

The Superintendent recommends that the Board approve the Personnel Report as presented in the Consent Agenda.

LICENSED STAFF

	<i>Employee ID #</i>	<i>Position</i>	<i>Effective Date</i>
Appointment / New Hire	11756	Program Admin I	7/23/2026
	14329	Program Admin II	7/13/2026
	14311	Superintendent	7/1/2026
Reduction	14065	Specialist, SI Teacher Connected Pathways Program	8/1/2026
Separation of Employment	14190	School Nurse	6/15/2026
	14146	School Nurse	6/15/2026
	12280	Teacher, Life Skills	6/30/2026
	11605	CTE Regional Coordinator, Limited Duration	6/30/2026



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Prepared for: Lane ESD Board of Directors
Prepared by: Olivia Meyers Buch, Executive Director of Business Services
Meeting Date: July 28, 2026

June 2026 Financial Report (Unaudited)

General Fund Financial Report

The Financial Report for the General Fund for the period ending June 30, 2026 follows this report. Year-to-date operating revenues through June 30, 2026 total \$30,349,161 or 92.3% of total budgeted operating revenues as compared to \$29,309,639 or 101.9% through June 30, 2025. As usual, state school fund formula revenue (which includes property taxes) constitutes the majority of funds received. Total projected resources of \$35,182,430 is \$856,560 less than budgeted, which is primarily due to 1) adjustments to state school fund estimates that reflect a lower ADMw than what was originally projected by our districts; and 2) a reduction to the Life Skills menu service cost to our component districts.

Year-to-date operating expenditures through June 30, 2026 total \$25,830,619 or 88.8% of total budgeted operating expenditures as compared to \$24,638,117 or 96.4% through June 30, 2025. Total projected operating expenditures of \$26,034,534 is \$3,045,109 less than budgeted, which is primarily due to projected savings related to staffing vacancies going unfilled, a small reduction in PERS employer contributions, and savings in health benefits when employees elect to opt out of coverage. Total projected transfers and transits of \$4,958,055 is \$482,161 more than budgeted, which is primarily due to changes made to district service orders (including a significant change by our largest component district) after the budget was adopted.

Projected resources and requirements through June 30, 2026 result in an ending fund balance of \$4,189,841, with \$966,250 assigned (reserved) for districts. The remaining ending fund balance of \$3,223,591 is unassigned and represents 10.1% of projected operating revenues. The projected unassigned ending fund balance reflects an increase, or operating surplus, of \$944,316.

Appropriations

A summary of appropriations for all funds for the period ending June 30, 2026 follows this report. At this time, one appropriation in the General Fund (Apportionment of Funds by ESD) is projected to be overspent, which is due to a late change by our largest district to increase the transits to their district.

Cash and Investment Account Balances by Type

	Yield	Beginning Balance	Deposits	Withdrawals	Ending Balance
Municipal Investor Checking	0.09%	\$37,894	\$8,798,283	\$6,653,149	\$2,183,028
Oregon LGIP (4513)	4.00%	\$10,384,128	\$624,858	\$7,500,000	\$3,508,986
Oregon LGIP (3676)	4.00%	\$915,765	\$2,424	\$892,349	\$25,840
Total		\$11,337,787	\$9,425,565	\$15,045,498	\$5,717,855

Assurances

All cash, investment and credit card accounts have been balanced, reconciled and reviewed and all cash and investment accounts have been reconciled to the general ledger as of June 30, 2026.

The adopted budget reflects expected expenditures. All payroll reports have been filed and payroll liabilities have been paid timely. All federal and state reimbursement requests as well as required financial reporting forms have been filed timely. All credit card expenditures, travel and other reimbursements have been reviewed and approved at the proper level.

There have been no significant changes to the internal control system, to the accounting system or accounting policies that are significant. The business services department is adequately staffed to allow for proper segregation of duties and I am not aware of any new pronouncements or other financial changes that may require additional staff time to properly implement.

All financial statements that have been provided to the board are accurate and complete to the best of my knowledge and I am aware of no other financial matters that the board should be aware of at this time. I know of no cases of fraud or other misconduct and I have not been asked by the superintendent to do anything that makes me feel uncomfortable or to present any information I feel is inaccurate.

Please contact me with questions or if you would like any additional information.

LANE EDUCATION SERVICE DISTRICT
General Fund Financial Report (Unaudited)
For the Period Ending June 30, 2026

	Fiscal Year 2024-25			Fiscal Year 2025-26					
	Final Budget	Actuals thru 6/30/2025	% of Budget	Final Budget	Actuals thru 6/30/2026	% of Budget	Projected thru 6/30/2026	% of Budget	Budget Variance
RESOURCES									
State School Fund Formula Revenue									
State School Fund - General Support	\$ 16,240,313	\$ 16,547,846	101.9%	\$ 18,679,394	\$ 17,810,336	95.3%	\$ 17,810,336	95.3%	\$ (869,058)
Property Taxes Levied by District	9,038,376	8,985,472	99.4%	9,359,045	9,416,486	100.6%	9,416,486	100.6%	57,441
Other Local Revenues	86,659	30,374	35.1%	47,000	57,513	122.4%	57,513	122.4%	10,513
Services Provided to Districts	2,209,514	1,961,361	88.8%	3,441,349	1,865,255	54.2%	2,990,894	86.9%	(450,455)
Fees Charged to Grants	600,000	787,830	131.3%	700,000	446,593	63.8%	725,000	103.6%	25,000
Other Revenues	580,000	996,757	171.9%	662,700	752,979	113.6%	827,979	124.9%	165,279
Total Operating Revenues	\$ 28,754,862	\$ 29,309,639	101.9%	\$ 32,889,488	\$ 30,349,161	92.3%	\$ 31,828,207	96.8%	\$ (1,061,281)
Beginning Fund Balance (District Reserves)	1,103,757	1,286,636	116.6%	1,234,309	1,074,947	87.1%	1,074,947	87.1%	(159,362)
Beginning Fund Balance	1,514,860	1,423,343	94.0%	1,915,193	2,279,275	119.0%	2,279,275	119.0%	364,082
TOTAL RESOURCES	\$ 31,373,479	\$ 32,019,618	102.1%	\$ 36,038,990	\$ 33,703,383	93.5%	\$ 35,182,430	97.6%	\$ (856,560)
REQUIREMENTS									
Salaries	\$ 11,436,471	\$ 11,229,735	98.2%	\$ 13,283,749	\$ 11,628,565	87.5%	\$ 11,628,565	87.5%	\$ (1,655,184)
Associated Payroll Costs	7,495,703	6,740,975	89.9%	8,702,645	7,185,579	82.6%	7,185,579	82.6%	(1,517,066)
Purchased Services	5,695,892	5,696,187	100.0%	6,043,463	6,048,973	100.1%	6,131,813	101.5%	88,350
Supplies and Materials	662,884	557,323	84.1%	724,853	632,091	87.2%	725,087	100.0%	234
Capital Outlay	-	39,123	#DIV/0!	-	19,470	#DIV/0!	19,470	#DIV/0!	19,470
Other Objects	269,700	374,774	139.0%	324,933	315,941	97.2%	344,019	105.9%	19,086
Total Operating Expenditures	\$ 25,560,650	\$ 24,638,117	96.4%	\$ 29,079,643	\$ 25,830,619	88.8%	\$ 26,034,534	89.5%	\$ (3,045,109)
Transfers									
Interfund Transfers	449,000	449,713	100.2%	465,000	461,871	99.3%	461,871	99.3%	(3,129)
Transits to Districts	3,297,987	3,577,566	108.5%	4,010,894	4,496,184	112.1%	4,496,184	112.1%	485,290
Other Uses of Funds									
Planned Reserve (District Reserves)	464,161	-	0.0%	440,383	-	0.0%	-	0.0%	(440,383)
Planned Reserve	801,681	-	0.0%	209,617	-	0.0%	-	0.0%	(209,617)
Reserved for Next Year	800,000	-	0.0%	1,833,453	-	0.0%	-	0.0%	(1,833,453)
TOTAL REQUIREMENTS	\$ 31,373,479	\$ 28,665,396	91.4%	\$ 36,038,990	\$ 30,788,674	85.4%	\$ 30,992,589	86.0%	\$ (5,046,401)
ENDING FUND BALANCE	-	\$ 3,354,222		-	\$ 2,914,710		\$ 4,189,841		
Assigned for Districts		\$ 1,074,947					\$ 966,250		
Unassigned Fund Balance		\$ 2,279,275	7.8%				\$ 3,223,591	10.1% *	
<i>* Percent of Operating Revenues</i>		\$ 3,354,222					\$ 4,189,841		

LANE EDUCATION SERVICE DISTRICT
Appropriation Monitoring
For the Period Ending June 30, 2026

Fiscal Year 2025-26

		Adopted Budget	Actuals thru 6/30/2026	% of Budget	Projected thru 6/30/2026	% of Budget	BUDGET VARIANCE	NOTES
GENERAL FUND	100							
Instruction		14,963,749	13,084,971	87.4%	13,107,012	87.6%	1,856,736	+
Support Services		14,115,894	12,745,648	90.3%	12,927,522	91.6%	1,188,373	+
Transfers of Funds		465,000	461,871	99.3%	461,871	99.3%	3,129	+
Apportionment of Funds by ESD		4,010,894	4,496,184	112.1%	4,496,184	112.1%	(485,290)	- late change by large district
Contingencies		650,000	-	0.0%	-	0.0%	650,000	+
Unappropriated Ending Fund Balance		1,833,453	-	0.0%	-	0.0%	1,833,453	
Total		36,038,990	30,788,674	85.4%	30,992,589	86.0%	5,046,401	+
SPECIAL REVENUE FUND	200							
Instruction		3,739,197	2,529,500	67.6%	2,591,904	69.3%	1,147,293	+
Support Services		15,187,528	10,937,628	72.0%	11,254,382	74.1%	3,933,146	+
Enterprise and Community Services		80,000	74,725	93.4%	74,725	93.4%	5,275	+
Apportionment of Funds by ESD		25,248,273	17,619,044	69.8%	23,882,476	94.6%	1,365,797	+
Total		44,254,998	31,160,897	70.4%	37,803,488	85.4%	6,451,511	+
DEBT SERVICE FUND	300							
Support Services		5	1	12.0%	1	12.0%	4	+
Debt Service		954,698	954,697	100.0%	954,697	100.0%	1	+
Total		954,703	954,698	100.0%	954,698	100.0%	5	+
CAPITAL PROJECTS FUND	400							
Support Services		139,161	139,161	100.0%	139,161	100.0%	(0)	+
Debt Service		135,839	135,839	100.0%	135,839	100.0%	0	+
Total		275,000	275,000	100.0%	275,000	100.0%	-	+
INTERNAL SERVICE FUND	600							
Instruction		50,000	22,649	45.3%	22,649	45.3%	27,351	+
Support Services		495,020	240,971	48.7%	240,971	48.7%	254,049	+
Total		545,020	263,620	48.4%	263,620	48.4%	281,400	+
GRAND TOTAL	ALL	82,068,711	63,442,889	404.2%	32,485,908	39.6%	11,779,317	



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COMMITMENT

LEADERSHIP

COLLABORATION

INTEGRITY

Prepared for: Lane ESD Board of Directors
Prepared by: Olivia Meyers Buch, Executive Director of Business Services
Maddy Ahearn, Program Administrator
Meeting Date: July 28, 2026

Approve Sole Source Procurement

Background

Per [Policy DJC](#), the Board is the Local Contract Review Board (LCRB) for the ESD. Per [ORS 279B.075](#) and [OAR 125-247-0275](#), if the LCRB determines that goods or services are available from only one source, the ESD may award a contract without competition. To the extent reasonably practicable, the ESD shall negotiate with the sole source to obtain contract terms that are advantageous to the ESD. The determination of sole source must be made on written findings. If the LCRB approves a sole source procurement, public notice must be given that describes the goods or services to be acquired, identifies the prospective contractor, and includes the timeline to protest the determination (at least seven days). The LCRB may authorize this public notice to be provided electronically.

Prospective Contractor

Lexia Learning Systems LLC

Services to be Provided

LETRS Participant Materials Bundle (Print + License) with Face-to-Face Professional Learning for 80 teachers

Estimated Contract Amount

\$96,620

Justification

Lexia Learning Systems LLC is the sole provider and intellectual property owner of the

LETRS® Suite and associated professional learning materials. These materials - including LETRS® Suite (2021–2025), LETRS® Connect (2025), Lexia LETRS Coaching® (2025), and Lexia Aspire® Professional Learning (2022–2025) - are proprietary products not licensed for distribution, reproduction, or training delivery by third-party vendors. LETRS® professional learning must be delivered by vendor-certified trainers, and all materials and licenses must be purchased directly from Lexia.

LETRS is uniquely aligned with the Oregon Early Literacy Framework, including its emphasis on foundational skills, structured literacy practices, and high-quality core instruction supported by evidence-based professional development. **As a result of your sole source approval in December 2025**, 40 rural teachers in Lane County have already completed one year of LETRS Volume 1 training through this partnership, with a cohort of 40 teachers participating. Based on the outcomes of this first year, participating districts have communicated a clear desire to continue and expand this work: the same 40 teachers wish to advance into LETRS Volume 2 to complete the full sequence of training, **and an additional 40 teachers from rural districts wish to begin LETRS Volume 1.**

While the Oregon Early Literacy Grant provides some financial support for LETRS, the **funding available to rural districts is insufficient** to meet the full scale of regional literacy professional learning needs, particularly as demand grows to include both continuing and new cohorts. A coordinated ESD-supported procurement allows these districts to share resources, reduce individual costs, and ensure equitable access to high-quality literacy training across the region. Because Lexia is the only authorized source of LETRS materials and training, and because no alternative vendor can deliver these proprietary products, maintain content fidelity, or provide continuity for teachers already mid-sequence in Volume 1, **competition is not feasible for this procurement.**

Continuing with Lexia as the sole source is essential to preserve instructional continuity and content fidelity for the original cohort progressing into Volume 2, as switching providers mid-sequence is not possible given Lexia's exclusive ownership of the curriculum and certification pathway.

Action Requested

Approve the sole source procurement and authorize the public notice to be provided electronically.



LANE EDUCATION SERVICE DISTRICT

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Prepared for: Lane ESD Board of Directors
Prepared by: Olivia Meyers Buch, Executive Director of Business Services
Meeting Date: July 28, 2026

Self-Certification to Increase Federal Micro-Purchase Threshold

Background

Lane ESD is the recipient (or subrecipient) of Federal awards, which it may use to purchase goods and services. When using Federal funds, the ESD must comply with the procurement requirements of the Uniform Guidance, including the use of approved procurement methods found in [2 CFR § 200.320](#).

2 C.F.R. § 200.320(a)(1)(iii) and (iv) allow the ESD to self-certify a micro-purchase threshold up to \$50,000 (from \$10,000) on an annual basis. The self-certification must include a justification, clear identification of the threshold, and supporting documentation of any of the following: (A) A qualification as a low-risk auditee, in accordance with the criteria in § 200.520 for the most recent audit; (B) An annual internal institutional risk assessment to identify, mitigate, and manage financial risks; or, (C) For public institutions, a higher threshold consistent with State law.

In order to align the Federal “micro-purchase” threshold with Oregon’s “small procurement” threshold of \$25,000, the ESD submits this resolution as self-certification. As recognized by 2 CFR § 200.320(a)(1)(iv) (C), this self-certification is based on the following justification: a federal micro-purchase threshold consistent with ORS 279B.065 will ensure compliance and efficiency in procurement administration.

Action Requested

Adopt the attached resolution authorizing the increase of the federal micro-purchase threshold to \$25,000 for the 2026-27 fiscal year.

Lane Education Service District

SELF-CERTIFICATION TO INCREASE FEDERAL MICRO-PURCHASE THRESHOLD

Whereas, Non-Federal entities may self-certify a micro-purchase threshold up to \$50,000 on an annual basis and must maintain documentation to be made available to the Federal awarding agency and auditors in accordance with § 200.334.

Be It Resolved, Lane Education Service District self-certifies that effective July 1, 2026, for the fiscal year 2026-267 the federal micro-purchase threshold, as defined in 2 C.F.R. § 200.320, is hereby increased to \$25,000.

Be It Further Resolved, As recognized by 2 CFR § 200.320(a)(1)(iv)(C), this self-certification is based on the following justification: a federal micro-purchase threshold consistent with ORS 279B.065 will ensure compliance and efficiency in procurement administration.

The above resolution statements were approved and declared adopted on this 28th day of July, 2026.

**LANE EDUCATION SERVICE DISTRICT
LANE COUNTY, OREGON**

Leslie Harris, Board Chair

ATTEST:

Tenneal Wetherell, Clerk



Approve Routine Designations for 2026-27

Prepared for: Lane ESD Board of Directors

Meeting Date: July 28, 2026

Background

As part of the annual organization of the Lane ESD Board of Directors, the Board reviews and approves routine designations, authorizes, and appointments necessary for the effective operation of the District. These annual designations establish the individuals, authorities, and responsibilities required to conduct District business in accordance with applicable laws, regulations, and Board policies.

The Board is asked to approve the following routine designations and authorizations for the 2026-27 school year.

Action Requested

That the Board of Directors of Lane ESD approve the following routine designations and authorizations for the 2026–27 year, as presented:

District Election Authority

That the Board of Directors of Lane ESD authorize Superintendent Dr. Tenneal Wetherell to act on the Board's behalf as District Election Authority. In that capacity, the Superintendent may canvass the abstract of votes cast in elections and certify the results of such elections to the Lane County Elections officer. The Board shall subsequently affirm the canvass so certified.

Local Government Investment Pool Authorization

That the Board of Directors of Lane ESD authorize the following individuals to transfer funds to and from the Local Government Investment Pool:

- Superintendent, Dr. Tenneal Wetherell
- Olivia Meyers Buch
- Mallory Dahl



Facsimile and Electronic Signature Authorization

That the Board of Directors of Lane ESD authorize the use of a facsimile or electronic signature for the Superintendent and authorized District representatives as applicable.

Local Public Contract Review Board

That the Board of Directors of Lane ESD act as the local public contract review board of Lane Education Service District in accordance with Oregon Revised Statute 279A.060.

Official Designations

That the Board of Directors of Lane ESD approve the following official designations for 2026–27 year:

Legal Counsel:

- The Hungerford Law Firm
- Miller Nash LLP
- Garrett Hemann Robertson

Auditors:

- Pauly, Rogers and Co., PC

Official Newspaper:

- Register-Guard

Sample Motion Language

That the Board of Directors approve the routine designations and authorizations for the 2026-27 year, as presented.



Approve Education Program Naming - Aspect Grove Education Program

Prepared for: Lane ESD Board of Directors

Prepared by: Molly Gillett, Executive Director of Special Education Services
Dr. Annie Galaxy, Administrator of Education Programs for Justice Involved Youth

Meeting Date: July 28, 2026

Background

As Lane ESD continues to organize and deliver educational services on the Serbu campus, staff requests the Board approval of the official program name and associated program designations.

The proposed overarching name of the education services located on the Serbu Campus is **Aspen Grove Education Program**.

The individual programs within the Aspen Grove Education Program also propose names as follows:

- **Aspen Grove Cedar** (formerly JDEP)
- **Aspen Grove Willow** (formerly SU/RISE)
- **Aspen Grove MLK** (program name will remain due to its location within the Martin Luther King Jr. building; internally, the classroom will be referred to as **Redwood** to distinguish the level of service)
- **Aspen Grove Birch** (new Behavioral Rehabilitation Long-Term Care and Treatment program)
- **Aspen Grove Juniper** (new Nexus Long-Term Care and Treatment program)

For day-to-day operations, staff will generally refer to the classrooms by their individual names—Cedar, Willow, Redwood, Birch, and Juniper.



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Approval of these names will establish consistent program identification for communications, documentation, and operational purposes.

Action Requested

Staff recommends that the Board of Directors approve the official education program name, *Aspen Grove Education Program*, and the associated program names for the educational services located on the Serbu Campus as presented.

Our Florence area Juneteenth Community Celebration (on June 19th)was very successful. Both Mapleton and Siuslaw School districts promoted the event . Many parents and students attended. The kindergarten at Siuslaw Elementary created decorations. A Mapleton student and LESD Student Voice member, Toni Galvan-Garcia, gave a very good speech on the importance of Juneteenth and how we must continue to work towards making this nation a place that truly embodies freedom,

We were honored to have our Director Linda Hamilton and 4J Director Rick Hamilton attend. They brought the keynote speaker, Eugene City Councilor Greg Evans.

We had about 200 people of all ages who enjoyed the speeches, music, BBQ and wonderful activities . One attender said “ Everyone seemed so happy”.