Board of Directors
North Clackamas School District 12
12400 SE Freeman Way
Milwaukie, Oregon 97222

Agenda

North Clackamas School Board
Thursday, August 27, 2026 6:00 PM
Boardroom/YouTube
12400 SE Freeman Way
Milwaukie, OR 97222

Times listed on the agenda below are only estimates and may be adjusted.

OPEN SESSION

8:40 Adjourn

EXECUTIVE SESSION

Convened under Oregon Laws ORS 192.660 (2)(o).

NOTICE TO MEDIA: (4) Representatives of the news media shall be allowed to attend executive sessions other than those held under subsection (2)(d) of this section relating to labor negotiations or executive session held pursuant to ORS 332.061 (2). Representatives of the news media who are permitted to attend executive sessions are specifically directed not to report on or otherwise disclose any of the deliberations or anything said about these subjects during the executive session, except to state the general subject of the session as previously announced.

8:40 Open Executive Session

8:50 Adjourn Executive Session

Native Land Acknowledgment

We acknowledge the land on which we sit and which we call the North Clackamas School District rests on the traditional and indigenous lands and village sites of the Native peoples of the Kalapuya, Chinook, Molalla, and the Clackamas. We take this opportunity to offer gratitude for the ability to learn, work, and be a community on this land, and we offer thanks to the original caretakers of this region. We recognize the historic policies of colonization, genocide, relocation, and assimilation that affected Indigenous and Native families both past and present and that will affect those in the future, and honor the resilience and revitalization of our Indigenous and Native communities. We pay our respects to the Elders, both past and present, who have been the stewards of this land throughout the generations.

Adopted 6/4/2020

Flag Salute

I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

NORTH CLACKAMAS SCHOOL DISTRICT 12
CLACKAMAS COUNTY, OREGON
MINUTES — BOARD OF DIRECTORS MEETING
July 9, 2026
Boardroom/YouTube

Open Session

With due notice having been given and a quorum present, Chair Jena Benologa convened open session at 6:00 p.m. with the following members present:

Jena Benologa	-	Chair
Tory McVay	-	Vice Chair
Monica Di Pietrantonio	-	Director
Paul Kemp	-	Director
April Olson	-	Director
Samantha Tamtreng	-	Director
Glenn Wachter	-	Director
Shay James	-	Superintendent
Donna Collingwood	-	Board Secretary

Also present were Tiffany Shireman, Ivonne Dibblee, Khaliyah Williams-Rodriguez, Teresa Neff-Webster, Patricia Ahrens, Matt Makara, Jen Dove-Kiltow, Ryan Richardson, and David Kruse.

Community Comments -

- Mayor Lisa Batey, Milwaukie, spoke about Kellogg Creek.
- Marissa Williams, Milwaukie, spoke about her son's experience at school.

Native Land Acknowledgement video was shown. April Olson led the Pledge of Allegiance.

R26/27-1

Selection of Chair/Vice Chair - Superintendent Shay James asked for nominations for Board Chair. Tory McVay nominated Jena Benologa. No other nominations were offered. The nomination of Jena Benologa as Chair for the 2026-2027 school year was approved unanimously. Jena Benologa was named Chair for 2026-2027 and presided over the remainder of the meeting.

Nomination passed 7-0 - Benologa, Di Pietrantonio, Kemp, McVay, Olson, Tamtreng, Wachter voted yes.

R26/27-2 Board Chair Jena Benologa asked for nominations for Vice Chair. Tory McVay nominated Samantha Tamtreng. No other nominations were offered. The nomination of Samantha Tamtreng as Vice Chair for the 2026-2027 school year was approved unanimously. Samantha Tamtreng was named Vice Chair for 2026-2027.

Nomination passed 7-0 - Benologa, Di Pietrantonio, Kemp, McVay, Olson, Tamtreng, Wachter voted yes.

R26/27-3 **Consent Agenda** – Glenn Wachter moved, Paul Kemp seconded the motion to adopt the consent agenda as recommended:

> **Employment Changes** - Approve employment changes as listed, with a copy of the list made as part of the official minutes, as recommended by the Chief of Human Resources & Business Services:
>
> - Administrative appointment and termination
> - Licensed terminations
>
> **Minutes - June 18, 2026** - approve the minutes of the regular Board Meeting held June 18, 2026.

Motion passed 7-0 - Benologa, Di Pietrantonio, Kemp, McVay, Olson, Tamtreng, Wachter voted yes.

Declaration of Actual, Potential or Perceived Conflict of Interest - Board members made public declarations of actual, potential or perceived conflicts of interest as follows:

> Monica Di Pietrantonio – None stated.
>
> Paul Kemp - None stated.
>
> Tory McVay – None stated.
>
> April Olson - None stated.
>
> Samantha Tamtreng - None stated.
>
> Glenn Wachter - None stated.
>
> Jena Benologa – Potential: Academic Director for an exchange program that places exchange students in District schools.

Board Protocols and Operating Agreements – The Board reviewed the Board Protocols and Operating Agreements.

Board Liaisons Committee Assignments - The Board reviewed the list of District and Board committees. Each board member will be asked to complete a Google Survey of their preferences for committee participation during 2026-2027.

<u>Mandatory Child Abuse Reporting Training</u> - Superintendent Shay James provided the Board with a training handout and offered to provide additional support if needed.

<u>Policy Revisions - Discussion</u> - Chief of Staff Tiffany Shireman presented revisions to the following policies as recommended by the Policy Review Committee:

JFCB – Granting Easements On, Below or Above District Property

IKE - Promotion, Acceleration and Retention of Students

There being no further business to come before the Board, the meeting adjourned at 6:26 p.m.

Unapproved

POLICY REVISIONS | **CONSENT C**
August 27, 2026

REASON FOR BOARD CONSIDERATION:
Approval of the attached revised policies.

RECOMMENDATION:
The Superintendent's Policy Review Team, with representation of staff and board liaisons, reviewed and supports the following policy revisions.

BUDGET IMPACT/SOURCE OF FUNDS:
There are no known or anticipated increases to costs with the proposed policy change.

ATTACHMENTS:
Drafts of the following policy to review:

Policy	Title	Reason
FCB	Granting Easements On, Below or Above District Property	Clarify authorization authority for the provision of temporary easements.
IKE	Promotion, Acceleration and Retention of Students	Revises definitions of 'Acceleration' and 'Retention,' strengthens policy language regarding the use of a collaborative, team-based review process grounded in multiple measures and data points. Maintains families as a part of the process.

PRESENTER / STAFF CONTACT:
Tiffany Shireman, Chief of Staff

Code: **FCB**
Adopted: 5/07/87
Readopted: 6/23/11
Orig. Code(s): FCB

Granting Easements On, Below or Above District Property

The Board is willing to consider requests from individuals and organizations needing easements over, on or below district property. All requests for easement must be approved by the Board. Requests are to include both costs and benefits, if any, to the district.

Prior Board approval shall not be required for temporary construction easements or utility easements requested by governmental entities or utility providers. The Superintendent or designee shall have the authority to execute such agreements on behalf of the District.

END OF POLICY

Legal Reference(s):
ORS 332.107

Acceleration and Retention of Students**

It is the responsibility of the district to provide learning experiences for every child to prepare them to advance to the next appropriate level of school.

The district will develop standards for each course or grade level including academic, behavioral and social/emotional indicators for success. These standards will be communicated to parents.

The district and site administrators are responsible for ensuring that educators implement best practices using district adopted curriculum aligned to state standards and use multiple sources of data to monitor student progress. Schools will provide timely, responsive support and differentiated learning opportunities to meet the diverse needs of students. In partnership with families and school staff, students are expected to actively engage in their learning and demonstrate consistent effort toward their academic, social, and emotional growth. When students are exceeding or not yet meeting grade-level standards, the school team will identify and provide appropriate support, enrichment, and interventions to promote continued progress and success.

“Acceleration” is the advancement of a student through all or part of the curriculum at a pace or level that exceeds typical grade-level expectations. This may include access to higher-level content or movement to a higher grade when appropriate. Acceleration decisions are made to ensure students are appropriately challenged and engaged based on their demonstrated readiness and learning needs.

"Retention" is the decision for a student to remain at their current grade level for the following school year when it is determined that this placement will best support the student’s academic, social, and emotional development.

Decisions related to acceleration or retention will be made through a collaborative, team-based process that centers on the student’s strengths, needs, and overall well-being. Multiple measures will be used, including academic progress, attendance, and social, emotional, and developmental factors. Schools will actively work to ensure decisions are equitable and culturally responsive. Families will be informed throughout the process and included as essential partners in decision-making.

The evaluation team works to reflect a decision that represents the best interest of the student and is grounded in a comprehensive review of current data and information. The principal makes the final decision.

** As used in this policy, the term parent includes legal guardian or person in a parental relationship. The status and duties of a legal guardian are defined in ORS 125.005 (4) and 125.300 - 125.325. The determination of whether an individual is acting in a parental relationship, for purposes of determining residency, depends on the evaluation of the factors listed in ORS 419B.373. The determination for other purposes depends on evaluation of those factors and a power of attorney executed pursuant to ORS 109.056. For special education students, parent also includes a surrogate parent, an adult student to whom rights have transferred and foster parent as defined in OAR 581-015-2000.

END OF POLICY

Legal Reference(s):

OAR 581-022-1130
OAR 581-022-1670

<u>BOARD LIAISON COMMITTEE ASSIGNMENTS</u> **REPORT**

Agenda Item #2
August 27, 2026

BOARD CONSIDERATION:
This time is set aside to notify Board members of the Board committee liaison assignments for the 2026-2027 school year.

ORIGINATED BY:
Annual agenda item.

ATTACHMENTS:
District and Board Committees
Policy BCE/BCF

PRESENTER:
Jena Benologa, Board Chair

DISTRICT and BOARD COMMITTEES 2026-2027

DISTRICT COMMITTEES

Youth Equity
An advisory committee to understand students' diverse experiences in the North Clackamas School District and amplify their voices and stories to improve their educational experience. Typically meets monthly on a Tuesday or a Wednesday from 4:30 - 6:30 p.m.

Liaisons: Samantha Tamtreng, April Olson, Paul Kemp

Employee Benefits Committee
Typically meets monthly on the first Monday from 4:00 - 6:00 p.m. to review the health plan and other benefits. There will be no meeting in December.

Liaisons: Tory McVay, Jena Benologa, Glenn Wachter

Health Curriculum Committee
Reviews supplemental health materials and makes recommendations to the Board for their use. Meets as needed (evenings) to review curriculum materials.

Liaisons: April Olson, Monica Di Pietrantonio, Paul Kemp

Legislative Agenda Development Committee
Every other fall/winter prior to the long legislative session, Board liaisons work with district staff to draft the District’s Legislative Agenda. After Legislative Agenda board adoption, Board liaisons provide legislative outreach and advocacy throughout both legislative sessions in alignment with the Board-adopted Legislative Agenda.

Liaisons: Glenn Wachter, Monica Di Pietrantonio, Paul Kemp

NCEA Labor Association
Meets as needed on contract negotiations and other communication with the union. This is a non- bargaining year.

Liaisons: Tory McVay, Paul Kemp

OSEA Labor Management
Meets as needed on contract negotiations and other communication with the union. This is a bargaining year.

Liaisons: Tory McVay, Samantha Tamtreng (Alternate: Paul Kemp)

(Meeting dates and times subject to change)
(Committee assignments are subject to change by Board Chair, per policy BCB)

Policy Review Committee
Typically meets virtually monthly on a Tuesday from 2:00 - 3:30 p.m., or as needed, to discuss revisions to Board policies. Approximately two times per year, an additional meeting is held for time-sensitive policy revisions.

Liaisons: Samantha Tamtreng, Jena Benologa, April Olson

Wellness Committee
The committee considers topics related to the local wellness policy and periodically reviews the policy. Meets at least twice annually, typically in the late afternoon.

Liaisons: Jena Benologa (Alternates: Tory McVay, Glenn Wachter)

Superintendent's Community Equity Council
An advisory committee providing bi-directional communication and learning between community members, students, staff, and school district leaders. Typically meets monthly on a Tuesday or a Wednesday from 5:00 - 7:00 p.m.

Liaisons: Jena Benologa, April Olson, Monica Di Pietrantonio

Bond Community Oversight Committee
Meets approximately quarterly throughout the bond to review bond progress and compliance with bond commitments. Times, dates, and format are to be determined.

Liaisons: Tory McVay, April Olson, Monica Di Pietrantonio

BOARD COMMITTEES

Superintendent Evaluation Committee
This committee is responsible for drafting the superintendent's evaluation. The evaluation is drafted over 1-2 meetings in the winter. As this is a Board Committee, it is subject to Oregon's Open Meeting Law.

Members: Samantha Tamtreng, Jena Benologa (Alternate: Paul Kemp)

LIAISON TO OTHER ORGANIZATIONS

North Clackamas Education Foundation (NCEF) Board Meeting
These meetings are for the NCEF Board members to review their budget, plan for fundraising events, share outreach efforts, and make decisions about ways they support NCSD students, staff, and the community. The NCSD Board Liaisons are non-voting, guest participants at NCEF Board meetings. Meets in person or online on the third Wednesday of each month at 6:30 - 8:00 p.m.

Liaisons: Jena Benologa, Glenn Wachter (Alternate: Monica Di Pietrantonio)

BUDGET CALENDAR 2027-2028 **DISCUSSION**

Agenda Item #3
August 27, 2026

SUPERINTENDENT'S RECOMMENDATION:
Staff recommends approval of the 2027-2028 Budget Calendar.

ORIGINATED BY:
As provided by law, the Board will annually adopt a budget calendar, which will identify dates and deadlines required for the legal presentation and adoption of the budget.

BACKGROUND:
The proposed calendar includes informational meetings scheduled in March and April 2027. The first Budget Committee Meeting will begin on May 13, 2027, followed by an additional meeting scheduled for May 27, 2027. Adoption of the budget is scheduled for June 3, 2027, at a regular meeting of the Board.

ATTACHMENTS:
Budget Calendar 2027-2028

PRESENTER / STAFF CONTACT:
Matt Makara, Executive Director of Finance and Business Services

NORTH CLACKAMAS SCHOOL DISTRICT
BUDGET CALENDAR 2027-2028

Date	Activity
August 27, 2026 (Thursday)	REGULAR BOARD MEETING Proposed Budget Calendar presented to Board. Discussion item with budget committee vacancies and appointment process.
September 10, 2026 (Thursday)	REGULAR BOARD MEETING Approval of budget calendar and declaration of budget committee vacancies and/or reappoint previous members
November 19, 2026 (Thursday)	REGULAR BOARD MEETING Appoint budget committee members
March 18, 2027 (Thursday)	**BUDGET COMMITTEE INFORMATIONAL MEETING**
April 15, 2027 (Thursday)	**BUDGET COMMITTEE INFORMATIONAL MEETING**
April 27, 2027 (Tuesday)	**BUDGET COMMITTEE INFORMATIONAL MEETING (if needed)**
April 28, 2027	Publish first notice of May 13, 2027 Budget Committee Meeting
May 5, 2027	Publish second notice of May 13, 2027 Budget Committee Meeting on District website
May 13, 2027 (Thursday)	**1st OFFICIAL BUDGET COMMITTEE MEETING** Budget message presented, public testimony
May 12, 2027	Publish notice of May 27, 2027 Budget Committee Meeting on District website
May 19, 2027	Publish notice of June 3, 2027 Budget Hearing (ORS 294.438)
May 27, 2027 (Thursday)	**2nd BUDGET COMMITTEE MEETING** District presents information in response to questions, public testimony, approval of budget and tax levies
June 3, 2027 (Thursday)	REGULAR BOARD MEETING Public meeting (Budget Hearing) on 2027-2028 Budget (ORS 294.456) Enact resolutions adopting 2027-2028 budget, make appropriations, declare the permanent tax rate to be imposed and categorize taxes. Establish the construction excise tax rate.
July 15, 2027	Provide notice of property tax and intent to impose a tax to County Assessor for Fiscal Year 2027-2028. Provide Adopted Budget PDF to Oregon Department of Education.
August 15, 2027	Submission of electronic budget data to the Oregon Department of Education

Meetings may be held virtually or in person, beginning at 6:00 pm.
(Please Note: Additional meetings may be scheduled as needed, and all dates/times are subject to change.)

Proposed August 27, 2026

BUDGET COMMITTEE VACANCIES **DISCUSSION**

Agenda Item #4
August 27, 2026

ORIGINATION OF AGENDA ITEM:
This is a routine agenda item, for discussion only. At the next meeting, possible actions include:

- Declare Budget Committee position 8 vacant. Then, either proceed with reappointment of Simona Beattie or proceed with an application process for this position.
- Declare Budget Committee position 10 vacant, and proceed with an application process for this position.
- Declare Budget Committee position 11 vacant. Then, either proceed with reappointment of Jennifer Pope or proceed with an application process for this position.

BACKGROUND:
Board Policy DBEA – Budget Committee outlines the eligibility for Board-appointed Budget Committee members. The policy states, "At a regular meeting, the Board will identify vacant budget committee positions, which must be filled by appointment of the Board. The Board will announce the vacancies and receive applications from interested persons or choose to reappoint any eligible members." The policy also states that the school district board may appoint budget committee members to as many consecutive terms as deemed appropriate. In consultation with the Community Equity Council [education equity advisory committee], the school district board must select at least one member of the Community Equity Council to serve on the school district budget committee [position 13].

For the budget year 2027-2028 there are two expired Budget Committee positions and one resignation:

Position	Member	Reason for Vacancy	Reappointment Status
8	Simona Beattie	Term expired June 30, 2026	Eligible, Interested
10	Monica Di Pietrantonio	Resignation	Not Eligible
11	Jennifer Pope	Term expired June 30, 2026	Eligible, Interested

Vacancy & Reappointment Process

- Position 8: At the September 10 board meeting, the Board will be asked to declare Position 8 vacant. Following the declaration of vacancy, the Board may take action to reappoint Simona Beattie to Position 8.

- Position 10: At the September 10 board meeting, the Board will be asked to declare Position 10 vacant and proceed with an application process for this position.
- Position 11: At the September 10 board meeting, the Board will be asked to declare Position 11 vacant. Following the declaration of vacancy, the Board may take action to reappoint Jennifer Pope to Position 11.

Draft Application Process

When Budget Committee vacancies arise, the District typically announces them in multiple venues, including Facebook, Parent Square, and on the district website.

Time is set aside during this agenda item for Board members to share with the Board Chair and Vice Chair what features they would like to see in the application, interview, questions, and selection process.

Application materials are included here should any public positions become vacant.

The proposed timeline for the application, interview, and selection process is as follows:

Thursday, September 10, 2026	Declare the Budget Committee positions vacant
Friday, September 11, 2026	Open positions for application and post vacancies as listed above
Friday, October 16, 2026	Close application window
Thursday, November 5, 2026	Special meeting to interview applicants
Thursday, November 19, 2026	Appoint Budget Committee members at regular Board meeting

ATTACHMENTS:
Policy DBEA - Budget Committee
Prior Budget Committee Application Form

PRESENTER / STAFF CONTACT:
Matt Makara, Executive Director of Finance & Business Services

CONTRACT AWARD:
STUDENT CHROMEBOOK PROCUREMENT

DISCUSSION/ACTION
Agenda Item #5
August 27, 2026

SUPERINTENDENT'S RECOMMENDATION:
Award a contract to the Organization for Educational Technology for the purchase of student Chromebooks for a total cost not to exceed $1,500,000.00 as part of the district's long-term routine maintenance and refresh program.

BUDGET IMPACT/SOURCE OF FUNDS:
General Fund and Special Revenue Fund.

BACKGROUND:
This is an annual cost associated with the student chromebook procurement process. Last year was the first year transitioning away from leasing devices funded by one-time federal sources. This contract allows the district to continue this transition.

The district has identified a 6-year replacement cycle as the preferred refresh cadence. This plan reflects:

- **Maintenance of Device Standards:** The district will continue providing consistent device types to all students, ensuring flow throughout use.
- **Program Continuity:** The "One to One" program will continue at the High School level, while Elementary and Middle Schools will continue to utilize mobile carts.
- **Operational Adjustments:** A 6-year cycle will include continuation of the protocol of district staff completing repairs and troubleshooting rather than outsourcing. This further increases savings, even with increased materials costs.

Procurement will continue to utilize OETC (Organization for Educational Technology and Curriculum) cooperative contracts. Using these cooperative agreements allows the district to comply with Oregon public procurement law while benefiting from economies of scale and streamlined purchasing timelines.

As with all contracts, additional costs may be incurred for added or changed scope (e.g., change orders for unknowns, unforeseen, or agency requirements, or increased tariffs).

PRESENTER / STAFF CONTACT:
Teresa Neff-Webster, Chief Operations Officer
Leigh Anne Scherer, Director of Technology & Information Services

COMPLAINT | **ACTION**

Agenda Item #6
August 27, 2026

RECOMMENDATION:
This time has been set aside for the Board to take action on a complaint.

ORIGINATED BY:
Complaint filed on June 10, 2026

BACKGROUND:
On June 10, 2026 a complaint was filed and referred to the Board Vice Chair as required under Policy KL-AR(1), Public Complaint Procedure.

PRESENTER CONTACT:
Samantha Tamtreng, Board Vice Chair