



Agenda

North Clackamas School Board
Thursday, June 26, 2025 6:00 PM
Boardroom/YouTube
12400 SE Freeman Way
Milwaukie, OR 97222

Times listed on the agenda below are only estimates and may be adjusted.

EXECUTIVE SESSION

Convened under Oregon Laws ORS 192.660 (2)(f).

NOTICE TO MEDIA: (4) Representatives of the news media shall be allowed to attend executive sessions other than those held under subsection (2)(d) of this section relating to labor negotiations or executive session held pursuant to ORS 332.061 (2). Representatives of the news media who are permitted to attend executive sessions are specifically directed not to report on or otherwise disclose any of the deliberations or anything said about these subjects during the executive session, except to state the general subject of the session as previously announced.

6:00 Open Executive Session

6:15 Adjourn Executive Session

OPEN SESSION

**6:30 Call to Order
Community Comments**

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I. Travel Request - Rex Putnam High School Cheer

7:05 1. Board Member Recognition

7:15 2. Board Reports

7:25	3. 2025-2026 Organizational Resolution for the Required Designations, Authorizations and Appointments - Action	70
	Presenter: Matt Makara	
7:30	4. Supplemental Budget and Transferring Appropriations for Fiscal Year 2024-2025 - Action	73
	Presenter: Matt Makara	
7:35	5. Complaint	79
	Presenter: Kathy Wai	
7:40	Adjourn	



Native Land Acknowledgment

We acknowledge the land on which we sit and which we call the North Clackamas School District rests on the traditional and indigenous lands and village sites of the Native peoples of the Kalapuya, Chinook, Molalla, and the Clackamas. We take this opportunity to offer gratitude for the ability to learn, work, and be a community on this land, and we offer thanks to the original caretakers of this region. We recognize the historic policies of colonization, genocide, relocation, and assimilation that affected Indigenous and Native families both past and present and that will affect those in the future, and honor the resilience and revitalization of our Indigenous and Native communities. We pay our respects to the Elders, both past and present, who have been the stewards of this land throughout the generations.



Flag Salute

I pledge allegiance to the Flag of the United States of
America, and to the Republic for which it stands, one Nation
under God, indivisible, with liberty and justice for all.

NORTH CLACKAMAS SCHOOL DISTRICT 12
CLACKAMAS COUNTY, OREGON
MINUTES — BOARD OF DIRECTORS MEETING
June 5, 2025
Boardroom/YouTube

Open Session

With due notice having been given and a quorum present, Chair Kathy Wai convened open session at 6:31 p.m. with the following members present:

Kathy Wai	-	Chair
Jena Benologa	-	Vice Chair
Mitzi Bauer	-	Director
Paul Kemp	-	Director (virtually joined at 7:11 p.m.)
Glenn Wachter	-	Director
Tory McVay	-	Director
Shay James	-	Superintendent
Donna Colingwood	-	Board Secretary

Also present were Ivonne Dibblee, Teresa Neff-Webster, Petra Callin, Patricia Ahrens, Khaliyah Williams-Rodriguez, Matt Makara, and Michelle Riddell.

Community Comments -

- Lexi Frederickson, Milwaukie, spoke about slurs in school.
- Taylor Gibson, Milwaukie, spoke about slurs in school.
- Hannah Pierdomenico, Vancouver, spoke about slurs in school.
- Angela Lenoir, Gresham, spoke about slurs in school.
- Karina Ramirez Velazquez, Cornelius, spoke about slurs in school.

Jena Benologa read the Native Land Acknowledgement. Glenn Wachter led the Pledge of Allegiance.

R24/25-79

Minutes - Jena Benologa moved, Glenn Wachter seconded the motion to approve the minutes of the regular Board Meeting held May 22, 2025.

Motion passed 5-0 - Bauer, Benologa, McVay, Wachter, Wai voted yes. Kemp was not present at time of vote.

R24/25-80

Minutes - Glenn Wachter moved, Mitzi Bauer seconded the motion to approve the minutes of the regular Board Meeting held May 27, 2025.

Motion passed 5-0 - Bauer, Benologa, McVay, Wachter, Wai voted yes. Kemp was not present at time of vote.

R24/25-81

Consent Agenda - Jena Benologa moved, Mitzi Bauer seconded the motion to adopt the consent agenda as recommended:

Employment Changes - Approve employment changes as listed, with a copy of the list made as part of the official minutes, as recommended by the Chief of Human Resources & Business Services:

- Licensed terminations

Non-Licensed Administrator Continuation of Contract 2025-2026 - Approve the non-licensed administrator continuation of contracts for 2025-2026.

2025-2026 Middle School and High School Student Fee Schedules - Approve the 2025-2026 Middle School and High School fee schedules.

Travel Permission Request -

- Grant permission for 14 students from Clackamas High School to travel to McMinnville, OR, June 15-18, 2025.

Travel Permission Request -

- Grant permission for 2 students from Adrienne C. Nelson High School to travel to Des Moines, IA, June 14-21, 2025.

Travel Permission Request -

- Grant permission for 30 students from Clackamas High School to travel to Tillamook, OR, July 20-24, 2025.

Travel Permission Request -

- Grant permission for 20 students from Rex Putnam High School to travel to Rockaway Beach, OR, August 22-25, 2025.

Travel Permission Request -

- Grant permission for 20 students from Rex Putnam School to travel to Cougar, WA, August 11-15, 2025.

Motion passed 5-0 - Bauer, Benologa, McVay, Wachter, Wai voted yes. Kemp was not present at time of vote.

North Clackamas Education Association (NCEA) - NCEA Representative Matt Lambert spoke about slurs in school.

Outgoing Board Member Recognition - The Board recognized two outgoing board members Kathy Wai and Mizi Bauer, whose terms are ending June 30, 2025. Comments were made by the Board.

Board Reports - Chair and Vice Chair Interest - Board members made brief reports on activities and events they had attended. They also expressed interest in Chair and Vice Chair positions.

2025-2026 Alternative Placements - Discussion - Assistant Superintendent of Education Ivonne Dibblee discussed the proposed Alternative Program Placements for 2025-2026. Questions and comments from the Board were addressed.

Policy Revisions - Discussion - Assistant Superintendent of Education Ivonne Dibblee presented revisions to the following policies:

II/IIA – Instructional Resources/Instruction Materials (Delete)

IIA - Instructional Materials

Budget Hearing - Chair Kathy Wai announced the budget hearing open. No one gave testimony, the hearing was closed.

Resolutions for the Fiscal Year 2025-2026 -

- R24/25-82 Tory McVay moved, Jena Benologa seconded the motion to adopt the budget for fiscal year 2025-26 in the total amount of \$592,553,170.
Motion passed 6-0 - Bauer, Benologa, Kemp, McVay, Wachter, Wai voted yes.
- R24/25-83 Mitzi Bauer moved, Tory McVay seconded the motion to approve the amounts for the fiscal year beginning July 1, 2025, and for the purposes shown are hereby appropriated as presented.
Motion passed 6-0 - Bauer, Benologa, Kemp, McVay, Wachter, Wai voted yes.
- R24/25-84 Jena Benologa moved, Glenn Wachter seconded the motion to approve the following ad valorem property taxes are hereby imposed for tax year 2025-26 upon the assessed value of all taxable property within the district: (1) At the rate per \$1,000 of assessed value of \$4.8701 for permanent rate tax (2) at the rate of \$1.63 per \$1,000 of assessed value for local option tax, and (3) in the amount of \$44,969,115 for the debt service on general obligation bonds.

Motion passed 6-0 - Bauer, Benologa, Kemp, McVay, Wachter, Wai voted yes.

R24/25-85

Glenn Wachter moved, Jena Benologa seconded the motion to approve the taxes imposed are hereby categorized for the purposes of Article XI section 11b as: (1) Education Limitation permanent rate tax of \$4.8701 per \$1,000 (2) at the rate of \$1.63 per \$1,000, and (3) Excluded from Limitation, General Obligation Bond Debt Service in the amount of \$44,969,115.

Motion passed 6-0 - Bauer, Benologa, Kemp, McVay, Wachter, Wai voted yes.

R24/25-86

Construction Excise Tax Rate Approval - Action - Tory McVay moved, Jena Benologa seconded the motion to approve the Construction Excise Tax for the 2025-26 Fiscal Year, and thereafter until later modified.

Motion passed 6-0 - Bauer, Benologa, Kemp, McVay, Wachter, Wai voted yes.

There being no further business, the meeting adjourned at 7:45 p.m.

Unapproved

SUPERINTENDENT’S RECOMMENDATION:

Approve of the proposed Alternative Program Placements list for 2025-2026.

REASON FOR BOARD CONSIDERATION:

In accordance with Policy IGBHA, the Board must annually approve the alternative programs to be used by the district.

BUDGET IMPACT/SOURCE OF FUNDS:

There may be increased costs to the district as charged by each alternative program.

BACKGROUND:

Alternative program placements address specific student needs, including those related to disabilities, disciplinary actions (such as expulsion or alternatives), and the unique learning requirements of students who have limited academic credits and for whom traditional NCSD programs are unsuitable. Each student in an alternative placement is assigned an NCSD staff member who regularly monitors their progress and collaborates with the student, family, and placement staff to ensure their unique learning and safety needs are met throughout the placement. These customized placements involve continuous interaction among all parties.

ATTACHMENTS:

[Proposed Alternative Program Placements 2025-2026](#)

PRESENTER / STAFF CONTACT:

Ivonne Dibblee, Assistant Superintendent, Education
Tammy O’Neill, Executive Director of Teaching, Learning, and Professional Development

**2025 - 2026 ALTERNATIVE PROGRAM PLACEMENTS:
GENERAL EDUCATION**

The following programs and schools are used at times to provide an appropriate education for students who have been expelled or who need a different learning environment than is available in North Clackamas neighborhood, charter, or magnet schools:

Helensview School, Multnomah ESD	11-20 years old	Youth struggling with anger issues, substance abuse issues, and gang involvement, with little external or family support systems.
SE Works	16+ years old	The program incorporates GED prep, focusing on job skills, career exploration, and post-secondary planning.
Oak Grove Center, New Urban High School	Grades 6-12	A small learning environment designed as a placement alternative for middle school and high school students as an alternative to expulsion.
New Urban Online	Grades K-12	A fully remote learning environment that integrates web-based curriculum and in-person video instruction and support.
Portland Youth Builders	17-20 years old	Students who were previously disenrolled from school with a focus on education, vocational training, and leadership development.
Twilight, New Urban High School	Grades 9-12	After school/outside of typical school hours credit recovery and GED program.

**2025 - 2026 ALTERNATIVE PROGRAM PLACEMENTS:
SPECIAL EDUCATION**

The following programs and schools are used at times to provide appropriate educational services for students who require an educational environment that is not available in North Clackamas School District:

Arata Creek/Knott Creek, Multnomah ESD	Grades K-12
Heron Creek, Clackamas ESD Therapeutic School Program	Grades K-12
LEEP Programs, Clackamas ESD	Grades K-12 & post grade 12
Columbia Regional Deaf and Hard of Hearing Program, Portland Public Schools	Grades K-12
Helensview School	Grades 9-12
Lifeworks	Grades 6-12
Wheatley School, Multnomah ESD	Grades 3-12
Oregon School for the Deaf	Grades K-12 & post grade 12
Parrot Creek	Court Placed Students
Parry Center / Edwards School	DHS Placed Students
Serendipity Center	Grades K-12
SERP (Supported Employment, Recreation & Leisure) Alternative School Services	Post grade 12

There are additional programs in the metro area where other school districts place students. In some instances, those placements are maintained temporarily when the student moves into North Clackamas School District to provide continuity for the educational benefit of the student.

POLICY REVISIONS

CONSENT C
June 26, 2025

REASON FOR BOARD CONSIDERATION:

Approval of the attached revised policies.

RECOMMENDATION:

The Superintendent’s Policy Review Team reviewed and supports the following policy revisions.

BUDGET IMPACT/SOURCE OF FUNDS:

There are no known or anticipated increases to costs with the proposed policy change.

ATTACHMENTS:

Drafts of the following policies to review:

Policy	Title	Reason
II/IIA	Instructional Resources/ Instructional Materials	<i>DELETE:</i> OSBA November 2024 Update, replace current policy with new policy IIA.
IIA	Instructional Materials	OSBA November 2024 Update, work group composed of school districts, ESD staff, and other professionals created a newly revised policy to replace II/IIA.

PRESENTER / STAFF CONTACT:

Ivonne Dibblee, Assistant Superintendent of Education



Code: II/IIA
Adopted: 6/04/87
Revised/Readopted: 9/20/12; 6/14/18
Orig. Code: II/IIA

Instructional Resources/Instructional Materials**

(Version 1)

See updated IIA

The Board delegates to the superintendent or designee the authority for the selection of instructional and library/media materials in accordance with this policy. The Board is legally responsible for the final selection of instructional materials.

Materials for classrooms and libraries will be selected by the superintendent or designee in consultation with the appropriate personnel. Final decisions on purchases will be made by the superintendent subject to official adoption by the Board in the case of textbooks.

When selecting all instructional and library materials it is the responsibility of the district:

1. To provide materials that are representative of the contributions of all people, regardless of an individual's perceived or actual race, color, religion, sex, sexual orientation, gender identity, national or ethnic origin, marital status, age, mental or physical disability or perceived disability, pregnancy, familial status, economic status, veterans' status, and to identify, mitigate and/or eliminate culturally biased materials;
2. To provide materials that will enrich and support the curriculum, taking into consideration the varied interests, abilities and maturity levels of the students served;
3. To provide materials that will stimulate growth in knowledge, literary appreciation, aesthetic values and ethical standards;
4. To provide a background of information which will enable students to make informed decisions in their lives;
5. To provide materials on opposing sides of controversial issues so that students may develop, under guidance, the practice of analytical reading and thinking;
6. To provide materials representative of the many religions and ethnic and cultural groups, showing their contributions to our heritage;
7. To distribute curriculum materials and instructional supplies to the schools of the district in such a manner to ensure that equivalence of such materials exists among the schools;
8. To provide a procedure to address concerns with the appropriateness of instructional/library media materials; and
9. To ensure adherence to all copyright laws regulating the use of such material.

The district will regularly consider and determine whether textbooks and other instructional materials that are available through online resources will be made available free of charge to students with print disabilities.

Textbook Selection and Adoption

Textbooks will be selected upon recommendation of professional staff and will be approved by the Board. In determining selections, the perspective and input of parents and other members of the community will be considered.

Library Materials Selection and Approval Process

All materials for school libraries will be recommended for purchase by the district or building media staff and approved by the superintendent or designee. Consultation will take place with the administration, staff and/or parents as appropriate.

All materials selected will be consistent with the stated principles of selection that apply to all instructional and library materials.

In order to maintain a current and highly usable collection of materials, the media specialist will provide for continuing renewal of the collection, not only by addition of up-to-date materials, but by the judicious elimination of materials which no longer fulfill district needs.

Gifts to the library may be accepted if they meet the criteria established for the selection of all instructional materials and other applicable policies.

Use of Supplementary Materials

The district allows instructional staff to use a variety of supplementary materials, both commercial and teacher-made, in order to meet the district's established educational goals. Teachers may use supplementary materials such as models, videos, pictures, charts, exhibits and websites for educational purposes with the approval of the principal.

It shall be the responsibility of the principal to ensure that any supplementary materials are appropriate to the particular instructional objectives and to students' ages.

Special Interest Supplementary Materials

Special interest supplementary materials bearing the name of the commercial business firm that provided the materials may be used. Instructional use of the material from appropriate media sources may contain unavoidable commercial references that recognize specific interest groups, products, etc. Special interest supplementary instructional materials may also be political or religious in nature. In general, supplementary materials from such nonschool resources should have the approval of the superintendent or designee before being used in the schools. This approval may be given to materials that are of obvious educational quality, which supplement and enrich text and reference book materials for definite school courses, and which are timely.

Materials from nonschool resources may not be displayed or distributed in the schools or on the school grounds without the superintendent or designee approval. Students may not be used as agents for distributing nonschool materials to the homes without the approval of the superintendent or designee. As appropriate, educational films/videos secured from or through commercial sources will be approved by the principal prior to their use in the schools.

END OF POLICY

Legal Reference(s):

[ORS 336.035](#)
[ORS 336.840](#)
[ORS 337.120](#)
[ORS 337.141](#)
[ORS 337.150](#)
[ORS 337.260](#)

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[ORS 337.511](#)
[ORS 339.155](#)
[OAR 581-011-0050 to -0117](#)
[OAR 581-021-0045](#)
[OAR 581-021-0046](#)

[OAR 581-022-2310](#)
[OAR 581-022-2340](#)
[OAR 581-022-2350](#)
[OAR 581-022-2355](#)

Every Student Succeeds Act, 20 U.S.C. §§ 6311-6322 (2012).

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Code: IIA
Adopted:

Instructional Materials**

The Board believes proper care and judgment should be exercised in selecting core and supplemental instructional materials and school and classroom library materials and that those materials should be inclusive of all people, regardless of race, color, creed, national origin, age, sex, sexual orientation, gender identity, or disability.

The process of selecting instructional and library materials reflects the responsibility of the district:

1. To provide materials that are representative of the contributions of all people, regardless of an individual's perceived or actual race, color, religion, sex, sexual orientation, gender identity, national or ethnic origin, marital status, age, mental or physical disability or perceived disability, pregnancy, familial status, economic status, veterans' status, and to identify, mitigate and/or eliminate culturally biased materials;
2. To provide materials that offer multiple perspectives on controversial issues so that students may develop, under guidance, the practice of analytical reading and thinking;
3. To ensure adherence to all laws regulating the use of such material.

A material involved with a reconsideration will remain available throughout the reconsideration process. Materials will not be removed for discriminatory reasons. A request for reconsideration of materials may be processed through established procedures found in accompanying administrative regulations.

This policy is not intended to cover classroom activities.

The term "instructional material" includes core instructional materials, supplemental materials, school library materials, and classroom library materials.

Some materials may fall into more than one of the following categories. If there is a question regarding selection or reconsideration, the district administration may select which procedure to use.

Principals are responsible for implementing and maintaining district-required materials and academic programming.

Definitions

“Core instructional material,”¹ sometimes referred to as basal, means any organized system, which constitutes the major instructional vehicle for a given course of study, or any part thereof. Core instructional materials may include adaptive or personalized learning programs, digital textbooks, and print textbooks and are adopted and paid for by the district. Core instructional materials may include such instructional materials as a hardbound or a softbound book or books, or sets or kits of print and non-print materials, including electronic and internet or web-based materials or media.

“Supplemental instructional materials” means instructional materials used as part of the course of study that are not part of the core instructional materials. They contain materials to supplement and/or differentiate core instruction. These materials are not adopted by the Board. Materials required or assigned to be used as part of a class may be considered supplemental instructional materials, regardless of the source or location of the material. It shall be the responsibility of the principal to ensure that any supplemental materials are appropriate to the instructional objectives.

“School library materials” means materials which are kept in the school library for student selection and use. The use of these materials may not be required for a particular class, but they may be selected by students to use. These may include books, media, newspapers, magazines, videos, websites, or databases, including in digital or print, etc. These materials are not adopted by the Board.

“Classroom library materials” means materials which are kept in the classroom for student selection and use. The use of these materials is not required for the class, but they may be selected by students to use. These may include books, media, newspapers, magazines, videos, etc. These materials are not adopted by the Board.

Core Instructional Materials

The Board retains the authority to approve core instructional materials used in district schools and authorizes the superintendent or designee to develop and implement administrative regulations governing selection and adoption of such materials. Procedures will provide for involvement of administrators, staff, parents/guardians, students, and community members; will use established selection criteria to contribute to the attainment of district, program, and course or grade-level goals; and will reflect recent knowledge, trends, and technology in the field.

The district will review core instructional materials in accordance with the State Board of Education adoption cycle. Each core instructional program and its instructional materials will be reviewed and any resulting recommendations will be issued by district administration to the Board for approval. All recommended core instructional materials shall be approved by the Board prior to use. The adoption of textbooks by the Board and any committee shall be done in a manner in accordance with ORS 337.260. The district will establish a process and timeline for regularly determining and considering whether core instructional materials are available through online resources that enable students with print disabilities to receive textbooks and instructional materials free of charge. All requests for reconsideration of core instructional materials may be considered under administrative regulation IIA-AR(2) - Reconsideration of Core Instructional Materials.

¹ This comes from OAR 581-011-0050(1), referring to instructional materials which must be adopted by local school boards.

The district may choose to independently adopt core instructional materials which are not on the state-approved list, using state-approved selection criteria. (See administrative regulation IIA-AR(6) – Independent Adoption of Instructional Materials).

Supplemental Instructional Materials

All supplemental instructional materials will be selected by instructional staff as appropriate, which may not be through any formal selection procedure. Such materials will contain suitable readability levels and support the district’s adopted curriculum content. Materials will be used for their intended audience. All requests for reconsideration of supplemental instructional materials may be considered under administrative regulation IIA-AR(3) - Reconsideration of Supplemental Instructional Materials.

School Library Materials

All school library materials will be selected by a librarian using established selection criteria. Such materials will contain suitable readability levels. All requests for reconsideration of school library materials may be considered under administrative regulation IIA-AR(4) - Reconsideration of School or Classroom Library Materials.

Classroom Library Materials

All classroom library materials will be selected by a classroom teacher and/or others, with no formal selection procedure. Such materials will contain suitable readability levels. Teachers are responsible for knowing the available materials in their classroom library. All requests for reconsideration of classroom library materials may be considered under administrative regulation IIA-AR(4) - Reconsideration of School or Classroom Library Materials.

**As used in this policy, the term parent includes legal guardian or person in a parental relationship. The status and duties of a legal guardian are defined in ORS 125.005 (4) and 125.300 - 125.325. The determination of whether an individual is acting in a parental relationship, for purposes of determining residency, depends on the evaluation of the factors listed in ORS 419B.373. The determination for other purposes depends on evaluation of those factors and a power of attorney executed pursuant to ORS 109.056. For special education students, parent also includes a surrogate parent, an adult student to whom rights have transferred and foster parent as defined in OAR 581-015-2000.

END OF POLICY

Legal Reference(s):

ORS 174.100	ORS 337.150	OAR 581-021-0045
ORS 332.107	ORS 337.260	OAR 581-021-0046
ORS 336.035	ORS 337.511	OAR 581-022-2310
ORS 336.082	ORS 339.155	OAR 581-022-2340
ORS 336.840	ORS 659.850	OAR 581-022-2350
ORS 337.120		OAR 581-022-2355
ORS 337.141	OAR 581-011-0050 - 0117	

Every Student Succeeds Act, 20 U.S.C. §§ 6311-6322 (2018).

Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d (2018); 28 C.F.R. §§ 42.101-42.106 (2019).

Title IX of the Education Amendments of 1972, 20 U.S.C. §§ 1681-1683, 1701, 1703-1705, 1720 (2018); Nondiscrimination on the Basis of Sex in Education Programs or Activities Receiving Federal Financial Assistance, 34 C.F.R. Part 106 (2024).

TRAVEL PERMISSION REQUEST

Adrienne C. Nelson High School Cheer

CONSENT D

June 26, 2025

SUPERINTENDENT'S RECOMMENDATION:

Board approval of the request to travel.

BACKGROUND:

Adrienne C. Nelson High School is requesting permission for 16 students and 2 chaperones to travel to University of Portland for cheer camp, July 16-19, 2025. The trip will cost approximately \$488.00 per student to be funded by a jog-a-thon, kids clinics, and popcorn sale. Students will not miss any school.

SOURCE OF FUNDS:

See attached Application for Permission to Travel

ATTACHMENTS:

Application for Permission to Travel and required attachments

STAFF CONTACT:

Petra Callin, Executive Director of Secondary Programs

Section II – Budget Information – Cost per Student

Expenses (per student)

- 1. Transportation \$ 100
- 2. Lodging (no home stays) \$ _____
- 3. Meals \$ _____
- 4. Fees/Event Expense \$ 488
- 5. Other \$ _____

Description of other expenses: _____

6. Total cost per student (total lines 1 through 5): \$ 588

7. # of chaperones 2

8. # of students 16

9. Total # of students + chaperones 18

10. Total cost of participation (Line 6 x Line 9): \$ 10,584

11. Substitute Teachers: (rates are effective 2024-2025)

a. # Full-Day Substitute(s) x # of Days @ \$302.95 = \$ 0

b. # Half-Day Substitute(s) x # of Days @ \$151.48 = \$ 0

c. **Total Sub Cost** \$ 0

TOTAL COST OF FIELD TRIP/TRAVEL (Line 10 plus line 11c.): \$ 10,584

Funding for Planning Purposes (estimates only)

- 1. Does your current account balance cover this trip? No
 - a. If no, please explain

We are short on current funds, due to not all accounts paid off from last year

- 2. Amount of fund balance allocated for this trip: \$4,884
- 3. Projected fundraising income*: 1,000
- 4. Projected contributions (donations)*: 1,000
- 5. OUT OF POCKET (per student): \$250

Total Funding Resources – including fund raising, student out-of-pocket, contributions, school budget (totals should match): \$ 10,584.00

*Describe projected fund-raising activities and contributions:

We will be having a jog - a - thon, and a kids clinics. Athletes are paying \$250 directly to Varsity

No students will be denied participation due to lack of funds. Adequate sources of revenue must be made available to all students.

Section III – Transportation and Lodging Information

Transportation: NCS D bus Nondistrict commercial transportation (bus, train, plane)
 NCS D mini bus (Type 20) Private/personal vehicles (Must have parent/guardian release form)
 Rental Vehicle* (no rental of 15-passenger vans allowed)

For use of NCS D minibus, please identify the NCS D current certified mini-bus drivers:

Name of minibus Driver(s): _____

NCS D mini buses cannot be used for trips which total more than 600 miles round trip.

Number of miles round trip: _____

*Drivers of rental vehicles must be approved via the District’s driver certification process. Contact Risk Management to complete the certification process (allowing a minimum of two weeks for processing with the State DMV).

Name of rental vehicle Driver(s): _____

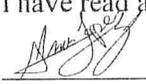
Name the type(s) of non-district transportation to be used (including to and from airport) and company name:

Name and location of lodging and description of room arrangements (chaperones may not share rooms with students; see item #2 under Chaperone Guidelines). Students are not allowed to stay with host families without written permission from Superintendent or designee. This is in accordance with Volunteer Policy IICC-AR(1): University of Portland, 5000 N Willamette Blvd Portland OR 97203.

Athletes will stay in dorms (2 athletes per room-8 athlete rooms) and female coaches will have their own room and male coaches will be on the bottom floor of facility.

For all travel requests, transportation details and a pre-trip driver requirements forms (If driving a Type 20 NCSD minibus must be included).

I have read and understand all trip guidelines.



Trip Leader Signature

06/01/2025

Date

Section IV – Required Attachments for building level approval only.

The following attachments must accompany this application:

- Detailed Itinerary which includes **all** planned activities and outline of student expectations specific to the trip.
- Pre-trip Driver Requirements (NCSD minibus-Type 20) upon departure. □
- Copy of Permission Release Forms and Emergency Information
- List of chaperones and verification of current background check on file.

Section V – Required Attachments to be sent to district level. (All other forms stay at the building.)

- Detailed itinerary which includes **all** planned activities and outline of student expectations specific to the trip.
- List of chaperones and verification of current background check on file.

Section VI – Approval

Principal Level: Approved
 Denied



Principal 6/2/25
Date

District Level: Approved
 Denied



Executive Director of Elementary/Secondary 6/18/25
Date

Date of Board Approval: _____

Chaperones:

Head Coach: Alma Lopez Alvarez

Assistant Coach: Edgar Ivan Lopez Alvarez

Wednesday 7/16

- Meet at ANHS 7:45am
- Depart ANHS 8:00am
- Arrive to University of Portland 9:00am
- Check in with Varsity spirit at 9:00am
- Get established/unpacked 9:00am -12:00p
- Follow UCA Camp schedule 1:00-9:00pm
- Team gathering / positive circle 9:00-9:30pm
- Get ready for bed 9:30-10:00pm
- Lights out 10:30pm

Thursday 7/17

- Wake up 6:30am
- Breakfast 7:30-8:30am
- Follow UCA camp schedule 8:30am-9:00pm
- Team gathering / positive circle 9:00-9:30pm
- Get ready for bed 9:30-10:00pm
- Lights out 10:30pm

Friday 7/18

- Wake up 6:30am
- Breakfast 7:30-8:30am
- Follow UCA camp schedule 8:30am-9:00pm
- Team gathering / positive circle 9:00-9:30pm
- Get ready for bed 9:30-10:00pm
- Lights out 10:30pm

Saturday 7/19

- Wake up 6:30am
- Breakfast 7:30-8:30am
- Follow UCA camp schedule 8:30am-1:00pm
- Load / depart 1:00pm

Time	Activity	Category	Activity	Category	Activity	Category
9a-12p	Registration		Breakfast		Breakfast	Breakfast
1:00p	Opening Staff Demo, Meet your Team Leader & Squad Credentialing (Roadmap)!		8:30a Team Leader Check-in / Warmup / Game Day Class: Band Chant / Material Review & Coaches' Meeting #2	C	8:30a Team Leader Check-in / Warmup / Game Day Class: Sideline Dances & Coaches' Meeting #3	E
1:30p	Motion & Spirit Prop Workshop, Game Day Class: Sidelines, Camp Dance & Coaches' Meeting #1	C/E	9:15a Coaches' & Captain's Goal Setting	L	9:15a Senior Social	L
2:30p	Safety Awareness & Stunt Qualification w/ Team Leader	S	9:30a Stunt Class #2	A	9:30a Stunt Class #3	A
2:45p	Spotting Seminar & Stunt Class #1	S/A	10:45a Band Chant Setup / Review	C	10:30a Team UCA & FNL Frenzy w/ Game Day Jams!	L/R
4:00p	Group A: Sideline Private Coaching	C	11:30a Lunch		11:15a Coaches' Stunt Workshop #2 / All-American Setup & Material Review	S
	Group B: Motion Technique Class & Team UCA	A/L	1:15p Captain's Leadership Training & Coaches' Stunt Workshop #1	L/S	11:30a Lunch	
4:30p	Dinner		1:30p Pyramid Class #2	A	1:15p Group A: Team Unity & Spirit Practice	L/C
6:15p	Switch Groups		2:15p Group A: Cheer Private Coaching	C	Group B: Camp Routine Private Coaching	E
6:45p	Pyramid Class #1	A	Group B: Team UCA / Squad Leadership Training & Sideline Stunts	L/E	2:15p Switch Groups	
7:30p	Game Day Class: Cheers	C	3:15p Switch Groups		3:15p Electives*	
8:00p	Stunt Troubleshooting Class	S	4:15p St. Jude	B	4:00p All-American Tryouts	B
8:30p	Team Leader Meetings & Daily Awards <i>New Coaches' Q/A</i>		4:30p Dinner		4:30p Dinner	
			6:15p Sideline & Cheer Evaluations	C/E	6:15p Camp Routine Evaluations	E
			6:45p Group A: Stretching, Flexibility / Jump Class & Material Review	A	6:45p Group A: Spirit Private Coaching	C
			Group B: Pyramid Private Coaching	A	Group B: Drills for Skills	A
			7:30p Switch Groups		7:15p Switch Groups	
			8:15p Jump Off	A	7:45p Gatorade Break & Team Leader Meetings	
			8:30p Team Leader Meetings & Daily		8:00p <i>Spirit Night!</i>	R
					8:30p Daily Awards & Pin it Forward	B
					<i>Final Coaches' Q/A</i>	

Camp Information
HCM:
HI:
Location:
Dining:
Camp Store:

- Electives***
- Stunt Transitions
 - Basket Toss Class
 - Open Workshop
 - Timeout or Hip Hop Dance
 - Additional Material

TRAVEL PERMISSION REQUEST

Milwaukie High School Dance Team

CONSENT E

June 26, 2025

SUPERINTENDENT'S RECOMMENDATION:

Board approval of the request to travel.

BACKGROUND:

Milwaukie High School is requesting permission for 10 students and 2 chaperones to travel to University of Portland for dance camp, July 10-13, 2025. The trip will cost approximately \$350.00 per student to be funded by a car wash and dance competitions hosted by the team. Students will not miss any school.

SOURCE OF FUNDS:

See attached Application for Permission to Travel

ATTACHMENTS:

Application for Permission to Travel and required attachments

STAFF CONTACT:

Petra Callin, Executive Director of Secondary Programs

Section II – Budget Information – Cost per Student

Expenses (per student)

- 1. Transportation \$ 0.00
- 2. Lodging (no home stays) \$ _____
- 3. Meals \$ _____
- 4. Fees/Event Expense \$ 350.00
- 5. Other \$ _____
Description of other expenses: Food and lodging
- 6. **Total cost per student (total lines 1 through 5):** \$ 350
- 7. # of chaperones 1
- 8. # of students 10
- 9. **Total # of students + chaperones** 11
- 10. **Total cost of participation (Line 6 x Line 9):** \$ 3850
- 11. Substitute Teachers: (rates are effective 2024-2025)
 - a. # Full-Day Substitute(s) x # of Days @ \$302.95 = \$ 0
 - b. # Half-Day Substitute(s) x # of Days @ \$151.48 = \$ 0
 - c. **Total Sub Cost** \$ 0

TOTAL COST OF FIELD TRIP/TRAVEL (Line 10 plus line 11c.): \$ 3,850.00

Funding for Planning Purposes (estimates only)

- 1. Does your current account balance cover this trip? Yes
 - a. If no, please explain _____

- 2. Amount of fund balance allocated for this trip: 1,750.00
- 3. Projected fundraising income*: 3000.00
- 4. Projected contributions (donations)*: 0
- 5. OUT OF POCKET (per student): 175

Total Funding Resources – including fund raising, student out-of-pocket, contributions, school budget (totals should match): \$ 3,850.00

*Describe projected fund-raising activities and contributions:
Summer Car-Wash fundraiser, and in season dance competitions hosted by the team.

No students will be denied participation due to lack of funds. Adequate sources of revenue must be made available to all students.

Section III – Transportation and Lodging Information

Transportation: NCSD bus Nondistrict commercial transportation (bus, train, plane)
 NCSD mini bus (Type 20) Private/personal vehicles (Must have parent/guardian release form)
 Rental Vehicle* (no rental of 15-passenger vans allowed)

For use of NCSD minibus, please identify the NCSD current certified mini-bus drivers:

Name of minibus Driver(s): _____

NCSD mini buses cannot be used for trips which total more than 600 miles round trip.

Number of miles round trip: _____

*Drivers of rental vehicles must be approved via the District’s driver certification process. Contact Risk Management to complete the certification process (allowing a minimum of two weeks for processing with the State DMV).

Name of rental vehicle Driver(s): n/a _____

Name the type(s) of non-district transportation to be used (including to and from airport) and company name:

n/a

Note: Parents will drop off and pick up their student.

Name and location of lodging and description of room arrangements (chaperones may not share rooms with students; see item #2 under Chaperone Guidelines). Students are not allowed to stay with host families without written permission from Superintendent or designee. This is in accordance with Volunteer Policy IICC-AR(1): University of Portland dormitory. Room arrangements will be 2 female dancers per room. The male dancer will have his own room as well as the chaperone (head coach) will also have her own room separate from the dancers.

For all travel requests, transportation details and a pre-trip driver requirements forms (If driving a Type 20 NCSD minibus must be included).

I have read and understand all trip guidelines.

Grace Dillon
Trip Leader Signature

5/24/25
Date

Section IV – Required Attachments for building level approval only.

The following attachments must accompany this application:

- Detailed Itinerary which includes **all** planned activities and outline of student expectations specific to the trip.
- Pre-trip Driver Requirements (NCSD minibus-Type 20) upon departure.
- Copy of Permission Release Forms and Emergency Information
- List of chaperones and verification of current background check on file.

Section V – Required Attachments to be sent to district level. (All other forms stay at the building.)

- Detailed itinerary which includes **all** planned activities and outline of student expectations specific to the trip.
- List of chaperones and verification of current background check on file.

Section VI – Approval

Principal Level: Approved
 Denied

District Level: Approved
 Denied

[Signature] 5-24-25
Principal Date
[Signature] 6/18/25
Executive Director of Elementary/Secondary Date

Date of Board Approval: _____

♥THUNDERBIRD DANCE CAMP 2025♥

♥TOGETHER WE CAN♥

- 8:00 - 11:30 **REGISTRATION - Courtyard by Mehling & Villa**
- 9:30 - 12:15 **TEAM PICTURES - grass area up the stairs near Mehling across the road heading toward Chiles Center
Lunch - on your own - this meal is not provided in the camp fees**
- 11:30 **COACHES MEETING - Chiles Center - Hall of Fame room**
- 11:45 **CAPTAINS MEETING - Chiles Center - upper track**
- 12:30 **FIRST ALL CAMP SESSION - Chiles Center**
- 1:45 **Class Divisions - See your coach for the detailed list of classes ahead of time.**
- 2:00 - 3:00 **CLASS #1 - PLEASE WEAR YOUR CLASS BUTTONS AT ALL TIMES!**
- 3:05 - 4:05 **CLASS #2 - Stay where you are and your instructor will come to you! Your intern will answer any questions.
Advanced classes will regroup and choose the next class.**
- 4:15 - 6:00 **NOVELTY/GAME DAY & more - Most are all level dances so please divide your team evenly. Learn to have fun
while performing.**
- 5:00 & 5:30 **DINNER – Commons - Please be polite and bus your own tables.**
- 7:00 **CAMP STORE OPEN - Chiles Center**
- 7:15 - 8:15 **CAMP DANCE PRACTICE - Chiles Center. Line up with your colored button class.**
- 8:15-8:30 **BREAK**
- 8:30 **TEAM MOTIVATION - Together We Can**
- 10:00 **DORMS LOCKED - YOU MUST BE IN THE DORM BY 9:45pm!**
- 11:00 **BED CHECK BY COACHES - PLEASE STAY IN YOUR OWN ROOM
LIGHTS OUT AND QUIET PLEASE!!! Hope you had a fun day!! Get a good night's rest.**
- DAY TWO**
- 6:30 **RISE AND SHINE - Get ready for another day of work and fun! Please wear your buttons.**
- 6:45 **BREAKFAST - Commons**
- 8:30 **WAKE-UP SESSION: HAND DANCE, WARM UPS AND STRETCHES - Chiles Center**
- 9:30 - 10:40 **CLASS #1 - Meet where you had your first class yesterday. Your teacher will meet you there.
Colored buttons should help!**
- 10:45 - 11:45 **CLASS #2 - Stay where you are and your instructor will come to you! Your intern will answer any questions.
Advanced move to the same place as yesterday.**
- 11:45 **BREAK (or LUNCH - first half of teams - see your coach) - Commons - please be polite and bus your own tables!**

12:00 - 12:50 DANCE LABS or continue LUNCH - Stay together on campus!

12:50 BREAK (or LUNCH - second half of teams - see your coach) - Commons - please be polite and bus your own tables!

1:00 - 1:50 TECHNIQUE BREAKOUTS or continue LUNCH - Stay together on campus!

1:30 - 2:00 CAMP STORE OPEN - Chiles Center

2:00 - 3:00 ALL CAMP DANCE - Chiles Center

3:00 - 3:15 BREAK

3:15 - 4:00 DRILL DOWN - Chiles Center

4:00 - 4:15 BREAK

4:15 NOVELTY/GAME DAY & more - same spot as yesterday

5:00 & 5:30 DINNER - Commons

7:00 CAMP STORE OPEN - Chiles Center

7:15 - 8:15 CAMP DANCE PRACTICE - Chiles Center - PJ'S welcome!

8:15 - 8:30 All Camp Games

8:50 OPTIONAL PRACTICE - Interns in Chiles Center to help
Class 1

9:10 Class 2

9:30 TEAM TIME!!! ... use this time however your coach desires

8:30 - 9:30 CAMP STORE OPEN - Chiles Center

10:00 DORMS LOCKED - YOU MUST BE IN THE DORM BY 9:45pm!

11:00 BED CHECK BY COACHES - Lights Out - Quiet Time Please!!!! Hope you had a fun day! Get lots of rest!!!!

DAY THREE

6:30 RISE AND SHINE - Get ready for a fun-filled day!

6:45 BREAKFAST - Commons

8:30 WAKE-UP SESSION: HAND DANCE, WARM UPS AND STRETCHES - Chiles Center

9:30 - 10:40 CLASS #1 - Meet where you had your first class yesterday. Your teacher will meet you there. Colored buttons should help!

10:45 - 11:45 CLASS #2 - Stay where you are and your instructor will come to you! Your intern will answer any questions. Advanced move to the same place as yesterday.

11:45 BREAK (or LUNCH - first half of teams - see your coach) - Commons - please be polite and bus your own tables!

12:00 - 12:50 DANCE LABS or continue LUNCH - Stay together on campus!

12:50 BREAK (or LUNCH - second half of teams - see your coach) - Commons - please be polite and bus your own tables!

1:00 - 1:50 TECHNIQUE BREAKOUTS or continue LUNCH - Stay together on campus!

- 1:30 - 2:00 **CAMP STORE OPEN - Chiles Center**
- 2:00 - 3:00 **ALL CAMP DANCE - Chiles Center**
- 3:15 - 4:00 **DRILL DOWN - Chiles Center**
FOLLOWED BY POPSICLES IN FRONT OF CHILES CENTER
- 4:15 **NOVELTY/GAME DAY & more - same spot as yesterday**
- 5:00 & 5:30 **DINNER - Commons**
- 6:45 **CAMP STORE OPEN - Chiles Center**
- 7:30 **NOVELTY/GAME DAY & more - SHOWCASE - DRILL DOWN COMPETITION Chiles Center**
Invite your friends and families to come watch your first performance of the week!
After the Showcase - CAMP DANCE PRACTICE - Please stay in the gym after the routines are over!
COACHES MEETING in Coaches room during Camp Dance Practice.
- 10:00 **DOORS LOCKED - Please stay in your room and keep the noise level down! Begin packing and cleaning your room!**
- 11:00 **BED CHECK BY COACHES - LIGHTS OUT & QUIET PLEASE!! Tired yet? We hope you had a fun day and**
enjoyed performing! Get a good night's rest for your performances tomorrow!
- DAY FOUR**
- 6:30 **RISE AND SHINE - One more day! Be ready! Together We CAN!**
- 6:45 **BREAKFAST - Commons**
- 8:30 **WAKE-UP SESSION - Chiles Center**
HAND DANCE / WARM UPS & STRETCHES / CAMP DANCE PRACTICE / GUEST PERFORMANCE!!!
- 9:45 **Meet with Team - Team Motivation Wrap Up**
- 10:00 - 10:45 **CLASS #1 Review**
- 11:00 - 11:45 **CLASS #2 Review**
- 11:45 & 12:30 **LUNCH - Commons**
Please clean rooms out and bring luggage to dorm lobby.
All keys should be turned in at this time – before you come to Chiles Center for the showcase!
- 2:00 **Chiles Center: SHOWCASE AND FINAL AWARDS - PLUS GOODBYES.**

Thank you for attending Thunderbird Dance Camp!

Together We Can!
WE>ME

University of Portland Dance Chaperone

(She is our head dance coach and he was our previous head dance coach)

Gracie Dillon – Cleared

Ryan Sanford – Cleared

TRAVEL PERMISSION REQUEST

Milwaukie High School Cheer

CONSENT F

June 26, 2025

SUPERINTENDENT'S RECOMMENDATION:

Board approval of the request to travel.

BACKGROUND:

Milwaukie High School is requesting permission for 22 students and 3 chaperones to travel to Oregon State University for cheer camp, July 8-11, 2025. The trip will cost approximately \$465.00 per student to be funded by cookie dough sales, car wash, Snap raise and Summer Solstice NCEF Festival. Students will not miss any school.

SOURCE OF FUNDS:

See attached Application for Permission to Travel

ATTACHMENTS:

Application for Permission to Travel and required attachments

STAFF CONTACT:

Petra Callin, Executive Director of Secondary Programs

Section II – Budget Information – Cost per Student

Expenses (per student)

- 1. Transportation \$ 10.00
- 2. Lodging (no home stays) \$ _____
- 3. Meals \$ _____
- 4. Fees/Event Expense \$ 455.00
- 5. Other \$ _____
Description of other expenses: All included: Food, Lodging, and instruction in the one expense
- 6. **Total cost per student (total lines 1 through 5):** \$ 465
- 7. # of chaperones 3
- 8. # of students 22
- 9. **Total # of students + chaperones** 25
- 10. **Total cost of participation (Line 6 x Line 9):** \$ 11625
- 11. Substitute Teachers: (rates are effective 2024-2025)
 - a. # Full-Day Substitute(s) x # of Days @ \$302.95 = \$ 0
 - b. # Half-Day Substitute(s) x # of Days @ \$151.48 = \$ 0
 - c. **Total Sub Cost** \$ 0

TOTAL COST OF FIELD TRIP/TRAVEL (Line 10 plus line 11c.): \$ 11,625.00

Funding for Planning Purposes (estimates only)

- 1. Does your current account balance cover this trip? No
 - a. If no, please explain

Plan on Fundraising the rest before the trip

- 2. Amount of fund balance allocated for this trip: 1,395.00
- 3. Projected fundraising income*: 6095.00
- 4. Projected contributions (donations)*: 0
- 5. OUT OF POCKET (per student): 200.00

Total Funding Resources – including fund raising, student out-of-pocket, contributions, school budget (totals should match): \$ 11625.00

*Describe projected fund-raising activities and contributions:

Students will have the option to fund-raise for their full bill, partial bill, or pay in full. On average our athletes will fund-raise just over half of their bill for camp. They have the following opportunities to raise funds- Cookie Dough sales (May), Car wash (june-August total of 3), Snap raise (august), and Summer solstice NCEF festival (June 21st).

No students will be denied participation due to lack of funds. Adequate sources of revenue must be made available to all students.

Section III – Transportation and Lodging Information

Transportation: NCSD bus Nondistrict commercial transportation (bus, train, plane)
 NCSD mini bus (Type 20) Private/personal vehicles (Must have parent/guardian release form)
 Rental Vehicle* (no rental of 15-passenger vans allowed)

For use of NCSD minibus, please identify the NCSD current certified mini-bus drivers:

Name of minibus Driver(s): _____

NCSD mini buses cannot be used for trips which total more than 600 miles round trip.

Number of miles round trip: _____

*Drivers of rental vehicles must be approved via the District’s driver certification process. Contact Risk Management to complete the certification process (allowing a minimum of two weeks for processing with the State DMV).

Name of rental vehicle Driver(s): _____

Name the type(s) of non-district transportation to be used (including to and from airport) and company name:

Name and location of lodging and description of room arrangements (chaperones may not share rooms with students; see item #2 under Chaperone Guidelines). Students are not allowed to stay with host families without written permission from Superintendent or designee. This is in accordance with Volunteer Policy IICC-AR(1):

Everyone will be staying in dorms at Oregon State University. Chaperones will be in 2-3 rooms total based on what NCA provides. All athletes will be partnered up and in rooms of 2 (occasionally they will be in larger rooms based on availability). Our one student who is non-binary (listed as male) will be in a room that they are comfortable with. They will be given the option to have their own room or they can share a gender inclusive room. **All athletes and parents of athletes will have given permission prior to being placed in a gender inclusive room.

For all travel requests, transportation details and a pre-trip driver requirements forms (If driving a Type 20 NCSD minibus must be included).

I have read and understand all trip guidelines.

[Signature]

Trip Leader Signature

05/27/25

Date

Section IV – Required Attachments for building level approval only.

The following attachments must accompany this application:

- Detailed Itinerary which includes **all** planned activities and outline of student expectations specific to the trip.
- Pre-trip Driver Requirements (NCSD minibus-Type 20) upon departure.
- Copy of Permission Release Forms and Emergency Information
- List of chaperones and verification of current background check on file.

Section V – Required Attachments to be sent to district level. (All other forms stay at the building.)

- Detailed itinerary which includes **all** planned activities and outline of student expectations specific to the trip.
- List of chaperones and verification of current background check on file.

Section VI – Approval

Principal Level: Approved
 Denied

District Level: Approved
 Denied

[Signature]
Principal

5-28-25
Date

[Signature]
Executive Director of Elementary/Secondary

6/18/25
Date

Date of Board Approval: _____



OVERNIGHT - 4 DAY

NFHS KEY:

CROWD LEADER	AMBASSADOR	SPIRIT RAISER	ATHLETE	ENTERTAINER	LEADERSHIP
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Time	Class	Notes
1:00 PM	Opening Rally/Demos	Meet your NCA Staff!!
1:15 PM	Camp welcome, rules and info	Hey Ho!, ribbons, spirit stick & history
The NCA Game Day Experience (NCA GDX)		
1:30 PM	NCA GDX - Intro <i>Coaches' Meeting</i>	What is "The NCA Game Day Experience"?
1:40 PM	NCA GDX - Fundamentals/Awareness	Learn what makes a solid foundation for Game Day!
1:50 PM	Situational Chant Class	Select 2 chants to learn from Chants #1-6
2:20 PM	NCA GDX - Props	How to properly use props & people on game day!!
2:30 PM	Band Chant	Music with crowd leading, incorp Dance Team/Mascot
3:15 PM	Buddy Time	Introductions, Spirit Book, Special Events
3:55 PM	NFHS	Cover the first section of NFHS Booklet
4:10 PM	Team Time <i>Coaches Return</i>	Intro to our camp theme! / Coaches meet w/ Buddy
4:30 PM	DINNER	
5:30 PM	Spirit Chants!!	Get pumped up and warmed back up!!
5:40 PM	S.T.A.Y. S.A.F.E.	Philosophy & skills to ensure safety while stunting
5:55 PM	Skill Check	Evaluate the current level of the team for stunt classes
The NCA Game Day Experience		
6:10 PM	NCA GDX - Skills	Enhance your Game Day with appropriate skills
6:25 PM	Stunt Class #1	Core stunts & the foundations of stunting w/ prop incorp
7:40 PM	NCA GDX - Final Thoughts	Bring it all together to make the ultimate GD Experience!
7:50 PM	Material Review <i>Leader's Reception</i>	Team Leaders meet with their NCA Buddy instructor
8:10 PM	Team Time	Team Building Activities
8:40 PM	Announcements	
8:50 PM	Spirit Sticks	Given to teams exemplifying genuine team spirit
9:00 PM	Tally Ho	Camp Dismissed! Have a great night!

DAY 1

Time	Class	Notes
8:15 AM	Leaders in Training	Team Leaders attend additional leadership classes
8:30 AM	Team Time <i>Coaches' Meeting</i>	Camp Starts / Coaches head to meeting location
8:50 AM	Cheerobics	Sideline Spirit Dance warm up & Jump exercises
9:10 AM	Jump Class - H.E.L.P.	Create consistent jump techniques and build form
9:40 AM	All-American Cheer	Learn the All-American Cheer
10:00 AM	Stunt Class #2 <i>Coaches Return</i>	Core+, Stunt Progressions
11:15 AM	Dance Showcase	Demo of Hip Hop & Advanced Dance
11:25 AM	St. Jude Talk	Share about the importance of philanthropic work
11:30 AM	LUNCH	
12:30 PM	Practice Time with Coach	Optional practice time if needed
1:00 PM	Custom Coaching #1	1st Eval on Band Chant & Situational Chant w/ Buddy
1:30 PM	Custom Coaching #2	1st Eval on Band Chant & Situational Chant w/ Buddy
2:00 PM	Custom Coaching #3	1st Eval on Band Chant & Situational Chant w/ Buddy
2:30 PM	Stunt Class #3	Cradles, dismounts and baskets
3:30 PM	Specialty Classes	Hip Hop Dance, Advanced Danced & Option Stunts
4:30 PM	DINNER	
5:30 PM	Practice Time with Coach	Optional practice time if needed
6:00 PM	Custom Coaching #3	Buddy Swap - Work on anything *
6:20 PM	Custom Coaching #1	Buddy Swap - Work on anything *
6:40 PM	Custom Coaching #2	Buddy Swap - Work on anything *
7:00 PM	Evaluation	2 nd Evaluation of a Band Chant & Situational Chant
8:00 PM	Team Time	Team Building Activities
8:30 PM	Announcements	
8:40 PM	Spirit Sticks / Stick Skits / Mascots	Given to teams exemplifying team spirit throughout the day
9:00 PM	Tally Ho	Camp Dismissed! Remember, tomorrow is FUN DAY!!

DAY 2

* Opportunity for home fight song & additional material feedback.



OVERNIGHT - 4 DAY

NFHS KEY:

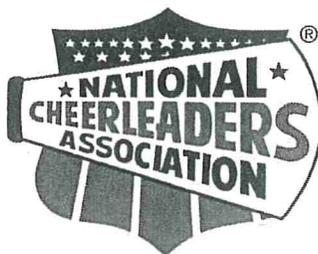
CROWD LEADER	AMBASSADOR	SPIRIT RAISER	ATHLETE	ENTERTAINER	LEADERSHIP
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Time	Class	Notes	
8:15 AM	Leaders in Training	Team Leaders attend additional leadership classes	L
8:30 AM	Team Time Coaches' Meeting	Camp Starts / Coaches head to meeting location	S
8:50 AM	Cheerobics	Sideline Spirit Dance warm up & Fun day!!!	A
9:10 AM	Cheer Class	Learn your Cheer for evals and final day comps	A
9:40 AM	Stunt Class #4 Coaches Return	Core+, Stunt Progressions w/ prop incorp	
11:10 AM	Pom Dance / All-American Demo	Demonstration of how All-American Tryouts should look	
11:25 AM	Pin-It-Forward	1st pins are handed out by the NCA Staff	
11:30 AM	LUNCH		
12:30 PM	Practice Time with Coach	Optional practice time if needed	
1:00 PM	Custom Coaching #2	1 st Eval on Cheer (with entrance) w/ Buddy	C
1:30 PM	Custom Coaching #3	1 st Eval on Cheer (with entrance) w/ Buddy	C
2:00 PM	Custom Coaching #1	1 st Eval on Cheer (with entrance) w/ Buddy	C
2:30 PM	Stunt Class #5	Pyramid connections and transitions	A
3:30 PM	Specialty Classes	Pom Dance, AA Workshop & Opt. Stunts	E
4:30 PM	DINNER		
5:30 PM	Practice Time with Coach	Optional practice time if needed	
6:00 PM	Custom Coaching #1	Buddy Swap - Work on anything *	C
6:20 PM	Custom Coaching #2	Buddy Swap - Work on anything *	C
6:40 PM	Custom Coaching #3	Buddy Swap - Work on anything *	C
7:00 PM	Evaluation	2nd Evaluation of the Cheer	E
8:00 PM	Top Team & All-American Sign-Up	Optional final day competition sign up	
8:15 PM	Spirit Sticks	Given to teams exemplifying team spirit throughout the day	
8:30 PM	Announcements		
8:40 PM	Team Time	Shower of Praise	L
9:00 PM	Tally Ho	Camp Dismissed! Have a great night!	

FUN DAY 3

Time	Class	Notes	
8:30 AM	Coaches' Meeting		
	All-American Warm-Up	Optional All-American Team Tryout	
8:45 AM	All-American Tryout	3 stamina jumps, spirited entrance, & AA cheer	
9:30 AM	Final Day Competition Warm-Up	All final day competitions are optional	
	Final Day Competitions		
9:50 AM	Top Team Chant	Both Band and Situational are performed in succession	
	Band Chant & Situational Sideline Chant	Crowd effective & practical. No Stunts or Tumbling Adjust to situational call, as taught, 30 sec timer	C
10:30 AM	Top Team Cheer	Choose either Game Day or Performance Cheer	
	Game Day Cheer	Showcasing game day skills & crowd leading abilities	C
	Performance Cheer	Showcasing technical skills & crowd leading abilities	C
11:10 AM	Material Showcase	Advanced, Hip Hop & Spirit Dance / AA Cheer / Seniors	
11:25 AM	Awards Presentation	Camp awards handed out	
11:40 AM	Spirit Sticks	Take it home with you, if you earn one on the final day!	
11:45 AM	Closing	Final thoughts & message to camp	
12:00 PM	Tally Ho	Camp Dismissed!! Travel safe!	

DAY 4



TRAVEL PERMISSION REQUEST

Adrienne C.Nelson High School Dance Team

CONSENT G

June 26, 2025

SUPERINTENDENT'S RECOMMENDATION:

Board approval of the request to travel.

BACKGROUND:

Adrienne C. Nelson High School is requesting permission for 12 students and 2 chaperones to travel to University of Portland for dance camp, July 6-9, 2025. The trip will cost approximately \$400.00 per student to be funded by personal contributions. Students will not miss any school.

SOURCE OF FUNDS:

See attached Application for Permission to Travel

ATTACHMENTS:

Application for Permission to Travel and required attachments

STAFF CONTACT:

Petra Callin, Executive Director of Secondary Programs



2024-2025 Application for Permission to Travel

Section I – General Information (check all that apply)

Requires Principal Approval, Requires District Approval, Requires Board Approval, First time travel for this group/itinerary OR Annual/Repeated trip (i.e. annual Fall choir retreat)

School: Adrienne C Nelson HS Name of group: Hawks Dance team

Dates of travel: 7/6/2025-7/9/2025 Initiator: Carly Brown

Destination: University of Portland Application date: 6/10/2025

Number of nights of overnight stay: 3 Time of departure: 7am

Number of school days students will miss: 0

Rationale for missed school days: There will be no school missed for this trip

Number of students: 12 (male/female) Number of chaperones: 2 (male/female)

Background checks will be completed and verified on all chaperones. Background checks must be submitted every three years. Gender ratio of students should be reflected in chaperones.

Person verifying background checks will be: Thomas Simien Initial here when completed: TS

Purpose of travel: Dance Camp

What plans have been made for school make-up work when trip requires students miss school? N/A

What specific responsibilities have been assigned to the chaperones? Coaches are at camp to make sure that the dancers are safe, get to their classes on time, they eat food, they're drinking plenty of water, they go to bed on time, they get up on time and that their overall well-being is good. The majority of the day will be spent with other dance instructors and other dancers from other schools around Oregon, Washington, and Alaska.

Section II – Budget Information – Cost per Student

Expenses (per student)

- 1. Transportation \$ 0
 - 2. Lodging (no home stays) \$ 0
 - 3. Meals \$ 0
 - 4. Fees/Event Expense \$ 400
 - 5. Other \$ _____
Description of other expenses: Camp fees include lodging, meals and camp
 - 6. **Total cost per student (total lines 1 through 5):** \$ 400
 - 7. # of chaperones 2
 - 8. # of students 12
 - 9. **Total # of students + chaperones** 14
 - 10. **Total cost of participation (Line 6 x Line 9):** \$ 5,600
 - 11. Substitute Teachers: (rates are effective 2024-2025)
 - a. # Full-Day Substitute(s) x # of Days @ \$302.95 = \$ 0
 - b. # Half-Day Substitute(s) x # of Days @ \$151.48 = \$ 0
 - c. **Total Sub Cost** \$ 0
- TOTAL COST OF FIELD TRIP/TRAVEL (Line 10 plus line 11c.):** \$ 5,600

Funding for Planning Purposes (estimates only)

- 1. Does your current account balance cover this trip? Yes
 - a. If no, please explain _____
- 2. Amount of fund balance allocated for this trip: 5,600
- 3. Projected fundraising income*: _____
- 4. Projected contributions (donations)*: _____
- 5. OUT OF POCKET (per student): _____

Total Funding Resources – including fund raising, student out-of-pocket, contributions, school budget (totals should match): \$ 5,600

*Describe projected fund-raising activities and contributions:

This year we will not be fundraising for camp due to not having enough time before school is out for the summer.

No students will be denied participation due to lack of funds. Adequate sources of revenue must be made available to all students.

Section III – Transportation and Lodging Information

Transportation: NCSD bus Nondistrict commercial transportation (bus, train, plane)
 NCSD mini bus (Type 20) Private/personal vehicles (Must have parent/guardian release form)
 Rental Vehicle* (no rental of 15-passenger vans allowed)

For use of NCSD minibus, please identify the NCSD current certified mini-bus drivers:

Name of minibus Driver(s): All parents will be driving

NCSD mini buses cannot be used for trips which total more than 600 miles round trip.

Number of miles round trip: 0

*Drivers of rental vehicles must be approved via the District's driver certification process. Contact Risk Management to complete the certification process (allowing a minimum of two weeks for processing with the State DMV).

Name of rental vehicle Driver(s): N/A

Name the type(s) of non-district transportation to be used (including to and from airport) and company name:

Every parent will be driving their own dancer to and from camp when we are camp dancers will be walking everywhere

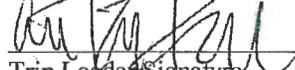
Name and location of lodging and description of room arrangements (chaperones may not share rooms with students; see item #2 under Chaperone Guidelines). Students are not allowed to stay with host families without written permission from Superintendent or designee. This is in accordance with Volunteer Policy ICC-AR(1):

University of Portland
500 N Williams BLVD
PORTLAND, or 97203

All dancers will be staying in dorm rooms on campus. They will each get to pick one roommate for the whole duration of camp. Coaches will be staying in the same dorm room on the same floor with the dancers and the coaches will room together.

For all travel requests, transportation details and a pre-trip driver requirements forms (If driving a Type 20 NCSD minibus must be included).

I have read and understand all trip guidelines.



Trip Leader Signature

6/10/2025

Date

Section IV – Required Attachments for building level approval only.

The following attachments must accompany this application:

- Detailed Itinerary which includes **all** planned activities and outline of student expectations specific to the trip.
- Pre-trip Driver Requirements (NCSD minibus-Type 20) upon departure.
- Copy of Permission Release Forms and Emergency Information
- List of chaperones and verification of current background check on file.

Section V – Required Attachments to be sent to district level. (All other forms stay at the building.)

- Detailed itinerary which includes **all** planned activities and outline of student expectations specific to the trip.
- List of chaperones and verification of current background check on file.

Section VI – Approval

Principal Level: Approved
 Denied

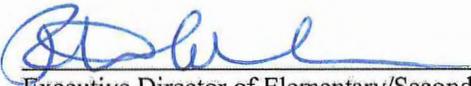


Principal

JUNE 12, 2025

Date

District Level: Approved
 Denied



Executive Director of Elementary/Secondary

6/18/25

Date

Date of Board Approval: _____

Dance After Camp Hours Itinerary

Day 1:

11:00 pm-6:30 am Sleep

Day 2:

11:00 pm-6:30 am Sleep

Day 3:

11:00 pm-6:30 am

Day 4:

2:00 pm return home

♥THUNDERBIRD DANCE CAMP 2025♥

♥We Can't Wait♥

- 8:00 - 11:30 REGISTRATION - Courtyard by Mehling & Villa
- 9:30 - 12:15 TEAM PICTURES
Lunch - on your own - this meal is not provided in the camp fees
- 11:30 COACHES MEETING - Chiles Center - Hall of Fame room
- 11:45 CAPTAINS MEETING - Chiles Center - upper track
- 12:30 FIRST ALL CAMP SESSION - Chiles Center
- 1:45 Class Divisions - See your coach for the detailed list of classes ahead of time.
- 2:00 - 3:00 CLASS #1 - PLEASE WEAR YOUR CLASS BRACELETS AT ALL TIMES!
- 3:05 - 4:05 CLASS #2 - Stay where you are and your instructor will come to you! Your intern will answer any questions. Advanced classes will regroup and choose the next class.
- 4:15 - 6:00 NOVELTY/ or more GAME DAY - Most are all level dances so please divide your team evenly. Learn to have fun while performing.
- 5:00 & 5:30 DINNER – Commons - Please be polite and bus your own tables.
- 7:00 CAMP STORE OPEN - Chiles Center
- 7:15 - 8:15 CAMP DANCE PRACTICE - Chiles Center. Line up with your colored bracelets class.
- 8:15-8:30 BREAK
- 8:30 TEAM MOTIVATION - We Can't Wait
- 10:00 DORMS LOCKED - YOU MUST BE IN THE DORM BY 9:45pm!
11:00 BED CHECK BY COACHES - PLEASE STAY IN YOUR OWN ROOM
LIGHTS OUT AND QUIET PLEASE!!! Hope you had a fun day!! Get a good night's rest.
- DAY TWO**
- 6:30 RISE AND SHINE - Get ready for another day of work and fun! Please wear your class bracelets.
- 6:45 BREAKFAST - Commons
- 8:30 WAKE-UP SESSION: HAND DANCE, WARM UPS AND STRETCHES - Chiles Center
- 9:30 - 10:40 CLASS #1 - Meet where you had your first class yesterday. Your teacher will meet you there. Class bracelets should help!
- 10:45 - 11:45 CLASS #2 - Stay where you are and your instructor will come to you! Your intern will answer any questions. Advanced move to the same place as yesterday.
- 11:45 BREAK (or LUNCH - first half of teams - see your coach) - Commons - please be polite and bus your own tables!
CAMP STORE OPEN - Chiles Center
- 12:00 - 12:50 DANCE LABS or continue LUNCH - Stay together on campus!

12:50 BREAK (or LUNCH - second half of teams - see your coach) - Commons - please be polite and bus your own tables!
1:00 - 1:50 TECHNIQUE BREAKOUTS or continue LUNCH - Stay together on campus!
1:30 - 2:00 CAMP STORE OPEN - Chiles Center
2:00 - 3:00 ALL CAMP DANCE - Chiles Center
3:00 - 3:15 BREAK - CAMP STORE OPEN - Chiles Center
3:15 - 4:00 DRILL DOWN - Chiles Center
4:00 - 4:15 BREAK - CAMP STORE OPEN - Chiles Center
4:15 NOVELTY/or more GAME DAY - same spot as yesterday
5:00 & 5:30 DINNER - Commons
6:45 CAMP STORE OPEN - Chiles Center
7:15 - 8:15 CAMP DANCE PRACTICE - Chiles Center - PJ'S welcome!
8:15 - 8:30 All Camp Games

8:50 OPTIONAL PRACTICE - Interns in Chiles Center to help
Class 1
9:10 Class 2

9:30 TEAM TIME!!! ... use this time however your coach desires

8:30 - 9:30 CAMP STORE OPEN - Chiles Center

10:00 DORMS LOCKED - YOU MUST BE IN THE DORM BY 9:45pm!

11:00 BED CHECK BY COACHES - Lights Out - Quiet Time Please!!!!!! Hope you had a fun day! Get lots of rest!!!!

DAY THREE

6:30 RISE AND SHINE - Get ready for a fun-filled day!

6:45 BREAKFAST - Commons

8:00 CAMP STORE OPEN - Chiles Center

8:30 WAKE-UP SESSION: HAND DANCE, WARM UPS AND STRETCHES - Chiles Center

9:30 - 10:40 CLASS #1 - Meet where you had your first class yesterday. Your teacher will meet you there.
Class bracelets should help!

10:45 - 11:45 CLASS #2 - Stay where you are and your instructor will come to you! Your intern will answer any questions.
Advanced move to the same place as yesterday.

11:45 BREAK (or LUNCH - first half of teams - see your coach) - Commons - please be polite and bus your own tables!
CAMP STORE OPEN - Chiles Center

12:00 - 12:50 DANCE LABS or continue LUNCH - Stay together on campus!

12:50 BREAK (or LUNCH - second half of teams - see your coach) - Commons - please be polite and bus your own tables!

- 1:00 - 1:50** **TECHNIQUE BREAKOUTS or continue LUNCH - Stay together on campus!**
- 1:30 - 2:00** **CAMP STORE OPEN - Chiles Center**
- 2:00 - 3:00** **ALL CAMP DANCE - Chiles Center**
- 3:15 - 4:00** **DRILL DOWN - Chiles Center**
- 4:15** **NOVELTY/or more GAME DAY - same spot as yesterday**
- 5:00 & 5:30** **DINNER - Commons**
- 6:45** **CAMP STORE OPEN - Chiles Center**
- 7:30** **NOVELTY/or more GAME DAY - SHOWCASE - DRILL DOWN COMPETITION Chiles Center**
Invite your friends and families to come watch your first performance of the week!
After the Showcase - CAMP DANCE PRACTICE - Please stay in the gym after the routines are over!
COACHES MEETING in Coaches room during Camp Dance Practice.
- 10:00** **DOORS LOCKED - Please stay in your room and keep the noise level down! Begin packing and cleaning your room!**
- 11:00** **BED CHECK BY COACHES - LIGHTS OUT & QUIET PLEASE!! Tired yet? We hope you had a fun day and enjoyed performing! Get a good night's rest for your performances tomorrow!**
- DAY FOUR**
- 6:30** **RISE AND SHINE - One more day! Be ready! We Can't Wait!**
- 6:45** **BREAKFAST - Commons**
- 8:30** **WAKE-UP SESSION - Chiles Center**
HAND DANCE / WARM UPS & STRETCHES / CAMP DANCE PRACTICE / GUEST PERFORMANCE!!!
- 9:45** **Meet with Team - Team Motivation Wrap Up**
- 10:00 - 10:45** **CLASS #1 Review**
- 11:00 - 11:45** **CLASS #2 Review**
- 11:45 & 12:30** **LUNCH - Commons**
Please clean rooms out and bring luggage to the dorm lobby.
All keys should be turned in at this time – before you come to Chiles Center for the showcase!
- 2:00** **Chiles Center: SHOWCASE AND FINAL AWARDS - PLUS GOODBYES.**

Thank you for attending Thunderbird Dance Camp!

**We Can't Wait...
to see you throughout the year!**



TRAVEL PERMISSION REQUEST

Adrienne C.Nelson High School Cross Country

CONSENT H

June 26, 2025

SUPERINTENDENT’S RECOMMENDATION:

Board approval of the request to travel.

BACKGROUND:

Adrienne C. Nelson High School is requesting permission for 15 students and 3 chaperones to travel to Tillamook, OR for Cross Country camp, July 20-24, 2025. The trip will cost approximately \$390.00 per student to be funded by family and corporate donations. Students will not miss any school.

SOURCE OF FUNDS:

See attached Application for Permission to Travel

ATTACHMENTS:

Application for Permission to Travel and required attachments

STAFF CONTACT:

Petra Callin, Executive Director of Secondary Programs

Section II – Budget Information – Cost per Student

Expenses (per student)

- 1. Transportation \$ 5
- 2. Lodging (no home stays) \$ 185
- 3. Meals \$ 200
- 4. Fees/Event Expense \$ _____
- 5. Other \$ _____

Description of other expenses: _____

- 6. **Total cost per student (total lines 1 through 5):** \$ 390
- 7. # of chaperones 2
- 8. # of students 15
- 9. **Total # of students + chaperones** 17
- 10. **Total cost of participation (Line 6 x Line 9):** \$ 6,630
- 11. Substitute Teachers: (rates are effective 2024-2025)
 - a. # Full-Day Substitute(s) x # of Days @ \$302.95 = \$ 0
 - b. # Half-Day Substitute(s) x # of Days @ \$151.48 = \$ 0
 - c. **Total Sub Cost** \$ 0

TOTAL COST OF FIELD TRIP/TRAVEL (Line 10 plus line 11c.): \$ 6,630

Funding for Planning Purposes (estimates only)

- 1. Does your current account balance cover this trip? Yes
 - a. If no, please explain

- 2. Amount of fund balance allocated for this trip: 2,000
- 3. Projected fundraising income*: _____
- 4. Projected contributions (donations)*: 5,410
- 5. OUT OF POCKET (per student): _____

Total Funding Resources – including fund raising, student out-of-pocket, contributions, school budget (totals should match): \$ 6,630.00

*Describe projected fund-raising activities and contributions:

Family and corporate donations will fund this trip.

No students will be denied participation due to lack of funds. Adequate sources of revenue must be made available to all students.

Section III – Transportation and Lodging Information

Transportation: NCS D bus Nondistrict commercial transportation (bus, train, plane)
 NCS D mini bus (Type 20) Private/personal vehicles (Must have parent/guardian release form)
 Rental Vehicle* (no rental of 15-passenger vans allowed)

For use of NCS D minibus, please identify the NCS D current certified mini-bus drivers:

Name of minibus Driver(s): _____

NCS D mini buses cannot be used for trips which total more than 600 miles round trip.

Number of miles round trip: _____

*Drivers of rental vehicles must be approved via the District’s driver certification process. Contact Risk Management to complete the certification process (allowing a minimum of two weeks for processing with the State DMV).

Name of rental vehicle Driver(s): _____

Name the type(s) of non-district transportation to be used (including to and from airport) and company name:

Name and location of lodging and description of room arrangements (chaperones may not share rooms with students; see item #2 under Chaperone Guidelines). Students are not allowed to stay with host families without written permission from Superintendent or designee. This is in accordance with Volunteer Policy IICC-AR(1):

Students will be staying in large single building lodgings separated by gender on the premises. Chaperones will be staying in tents in close proximity. *Female chaperone is from Clackamas High School for our female student athletes.

Oregon Coastal Flowers
9455 Kilchis River Rd.
Tillamook, OR 97141

For all travel requests, transportation details and a pre-trip driver requirements forms (If driving a Type 20 NCS D minibus must be included).

I have read and understand all trip guidelines.

John Hoff
Trip Leader Signature

5/18/25
Date

Section IV – Required Attachments for building level approval only.

The following attachments must accompany this application:

- Detailed Itinerary which includes **all** planned activities and outline of student expectations specific to the trip.
- Pre-trip Driver Requirements (NCS D minibus-Type 20) upon departure.
- Copy of Permission Release Forms and Emergency Information
- List of chaperones and verification of current background check on file.

Section V – Required Attachments to be sent to district level. (All other forms stay at the building.)

- Detailed itinerary which includes **all** planned activities and outline of student expectations specific to the trip.
- List of chaperones and verification of current background check on file.

Section VI – Approval

Principal Level: Approved
 Denied

Donna
Principal 6/2/25
Date

District Level: Approved
 Denied

[Signature]
Executive Director of Elementary/Secondary 6/6/25
Date

Date of Board Approval: _____

Nelson High School XC Camp - 2025 Itinerary

July 20st -24th 2025

Location- Oregon Coastal Flowers /Hydrangea Ranch
9455 Kilchis River Rd, Tillamook, OR 97141

Male Chaperones: Anton Clifford , Alan Johnston ,
Female Chaperone: Kate Davis (Cleared through Clackamas HS)

Sunday, July 20st, 2025

12:00 PM Meet at Nelson High School

-Athlete check in and load equipment and personal items on bus

12:30 PM Depart from Nelson High School

2:30 PM Arrive at Hydrangea Ranch & Settle In

-Unload equipment and personal items

-Set up sleeping areas

3:00 PM Meet and discuss basic ground rules and expectations for the trip

6:30 PM Dinner in Outdoor Pavillion

7:00 PM Free Time

7:30 PM Team Talk

- Goal setting: team and individual

- Goal Sheets (Brainstorm)

8:00 PM Movie-Without Limits OR Camp Bonding

10:00 PM Lights Out

Nelson High School XC Camp - 2025 Itinerary
July 20st -24th 2025

Monday, July 21st, 2025

8:00 AM Wake Up

8:30 AM Light Breakfast with team

9:00 AM Pack lunches

9:30 AM Team Meeting/Overview of day

10:30 AM Team Workout

11:30 AM Free time and lunch

1:00 PM Team Talk

3:00 PM Goal Setting

-Individual

-Team

3:30 PM Snack

4:00 PM Team building activities (puzzle pieces/identity wheel/etc)

5:00 PM Summer Planning (how will we welcome freshmen/new athletes, 24 hour challenge, etc.)

6:00 PM Dinner in outdoor pavilion

7:00 PM Evening Activity

9:30 PM Get ready for bed

10:00 PM Lights Out

Nelson High School XC Camp - 2025 Itinerary
July 20st -24th 2025

Tuesday, July 22nd, 2025

8:00 AM Wake Up

8:30 AM Breakfast at Camp

9:00 AM Prep for long run & Make Lunches

10:00 AM Depart for long run

10:30 AM Start Long run

12:30 PM Arrive back at camp, Lunch, Free time

2:30 PM Intro Scavenger Hunt Competition

3:00 PM Team Scavenger Hunt

5:00 PM Free Time

6:00 PM Dinner in outdoor pavilion.

8:00 PM Movie- The Long Green Line OR Team Building

10:00 PM Prep for bed

10:30 PM Lights Out

Nelson High School XC Camp - 2025 Itinerary
July 20st -24th 2025

Wednesday, July 24th, 2025

8:30 AM Wake Up

9:00 AM Breakfast & Make Lunches

9:30 AM Intro Team Competition Day

10:00 AM Team Competitions (Point System Development & Tracking)

12:30 PM Lunch

1:00 PM Free Time

2:00 PM Resume Team Competitions

4:30 Team Relay Race around farm

5:30 Free Time

6:00 PM Dinner in outdoor pavilion

6:30 PM Intro to Talent Show Activity

-Work on skits

8:00 PM Talent Shows

-Awards

10:00 PM Lights Out

Nelson High School XC Camp - 2025 Itinerary
July 20st -24th 2025

Thursday, July 24th, 2025

7:30 AM Wake Up

8:00 AM Breakfast

8:30 AM Pack and Clean Up, Pack lunch

12:00 PM Depart Hydrangea Farm

2:00 PM Return to Nelson High School

TRAVEL PERMISSION REQUEST

Rex Putnam High School Cheer

CONSENT I

June 26, 2025

SUPERINTENDENT'S RECOMMENDATION:

Board approval of the request to travel.

BACKGROUND:

Rex Putnam High School is requesting permission for 14 students and 2 chaperones to travel to Oregon State University for Cheer camp, July 8-11, 2025. The trip will cost approximately \$485.00 per student to be funded by chocolate bar and meat stick sales, car wash and individual donations. Students will not miss any school.

SOURCE OF FUNDS:

See attached Application for Permission to Travel

ATTACHMENTS:

Application for Permission to Travel and required attachments

STAFF CONTACT:

Petra Callin, Executive Director of Secondary Programs

Section II – Budget Information – Cost per Student

Expenses (per student)

- 1. Transportation \$ 20
- 2. Lodging (no home stays) \$ 0
- 3. Meals \$ 0
- 4. Fees/Event Expense \$ 0
- 5. Other \$ 465

Description of other expenses: Camp charges include lodging, meals & registration/participa

6. **Total cost per student (total lines 1 through 5):** \$ 485

7. # of chaperones 2

8. # of students 14

9. **Total # of students + chaperones** 16

10. **Total cost of participation (Line 6 x Line 9):** \$ 7760

11. Substitute Teachers: (rates are effective 2024-2025)

a. # Full-Day Substitute(s) x # of Days @ \$302.95 = \$ 0

b. # Half-Day Substitute(s) x # of Days @ \$151.48 = \$ 0

c. **Total Sub Cost** \$ 0

TOTAL COST OF FIELD TRIP/TRAVEL (Line 10 plus line 11c.): \$ 7,760.00

Funding for Planning Purposes (estimates only)

1. Does your current account balance cover this trip? _____

a. If no, please explain

Yes, but only using \$970.00 from account balance to cover coaches costs.

2. Amount of fund balance allocated for this trip: \$970.00

3. Projected fundraising income*: \$4205.00

4. Projected contributions (donations)*: \$0.00

5. OUT OF POCKET (per student): \$185.00

Total Funding Resources – including fund raising, student out-of-pocket, contributions, school budget (totals should match): \$ 7760.00

*Describe projected fund-raising activities and contributions:

Chocolate bar & meat stick sales, car wash, individual donations, fill my card.

No students will be denied participation due to lack of funds. Adequate sources of revenue must be made available to all students.

Section III – Transportation and Lodging Information

Transportation: NCSD bus Nondistrict commercial transportation (bus, train, plane)
 NCSD mini bus (Type 20) Private/personal vehicles (Must have parent/guardian release form)
 Rental Vehicle* (no rental of 15-passenger vans allowed)

For use of NCSD minibus, please identify the NCSD current certified mini-bus drivers:

Name of minibus Driver(s): N/A

NCSD mini buses cannot be used for trips which total more than 600 miles round trip.

Number of miles round trip: N/A

*Drivers of rental vehicles must be approved via the District's driver certification process. Contact Risk Management to complete the certification process (allowing a minimum of two weeks for processing with the State DMV).

Name of rental vehicle Driver(s): N/A

Name the type(s) of non-district transportation to be used (including to and from airport) and company name:

N/A

Name and location of lodging and description of room arrangements (chaperones may not share rooms with students; see item #2 under Chaperone Guidelines). Students are not allowed to stay with host families without written permission from Superintendent or designee. This is in accordance with Volunteer Policy ICC-AR(1):

Student athletes will be roomed in the OSU dorm rooms 2 to 3 per room in their own beds. Coaches will be in separate dorm rooms but on the same floor. We will be staying in McNary Hall at Oregon State University.

For all travel requests, transportation details and a pre-trip driver requirements forms (If driving a Type 20 NCSD minibus must be included).

I have read and understand all trip guidelines.

[Signature]
Trip Leader Signature

5-5-2025
Date

Section IV – Required Attachments for building level approval only.

The following attachments must accompany this application:

- Detailed Itinerary which includes all planned activities and outline of student expectations specific to the trip.
- Pre-trip Driver Requirements (NCSD minibus-Type 20) upon departure. **N/A**
- Copy of Permission Release Forms and Emergency Information
- List of chaperones and verification of current background check on file.

Section V – Required Attachments to be sent to district level. (All other forms stay at the building.)

- Detailed itinerary which includes all planned activities and outline of student expectations specific to the trip.
- List of chaperones and verification of current background check on file.

Section VI – Approval

Principal Level: Approved
 Denied

[Signature] 6/2/2025
Principal Date

District Level: Approved
 Denied

[Signature] 6/6/25
Executive Director of Elementary/Secondary Date

Date of Board Approval: _____

Rex Putnam NCA Cheer Camp Itinerary 2025

Tuesday, July 8

7:30 AM	Parent drop off at RPHS with coaches to catch the bus to Oregon State University
10:00 AM	Register/check in to the dorms at Oregon State University
10:45-11:15	Eat lunch
11:15-1:00	Stretch, warm up stunts, review camp material
1:00-4:30	Opening, game day cheer class, safety awareness, & stunt classes
4:30-5:30	Dinner
5:30-6:15	Stretch & review material
6:15-8:50	Game Day Experience, stunts, props, goal setting, & daily awards
8:50-9:00	Tally Ho – Daily award Dismiss for the night
9:00 -10:00	Team activities
10:00-11:00	Showers/ready for bed
11:00	In bed/lights out

Wednesday, July 9

6:00-7:00	Wake up, showers
7:00-7:45	Breakfast
7:45-8:15	Stretch
8:15-11:30	Material review, jump and stunt class, & dance showcase
11:30-12:30	Lunch
12:30-1:00	Practice time with coach
1:15-4:30	Stunts, pyramids, hip hop & time out dance, Extreme routine review
4:30-5:30	Dinner
5:30-6:00	Practice time with coach
6:15-8:30	Cheer evaluations and stunt, cheer coaching
8:30	Spirit sticks, stick skits
9:00	Back to dorms
9:00-10:00	Team building activities
10:00-11:00	Showers/ready for bed
11:00	In bed/lights out

Thursday, July 10

6:00-7:00	Wake up, showers
7:00-7:45	Breakfast
7:45-8:30	Stretch
8:30-11:30	Material review, jump and stunt class, Basket builders class, & All American Cheer demo
11:30-12:30	Lunch
12:30-1:00	Practice time with coach
1:15-4:30	Evaluations, stunts, pyramids, hip hop & time out dance, Pom & Sideline dance
4:30-5:30	Dinner
5:30-5:55	Spirit chants /warm up

Rex Putnam NCA Cheer Camp Itinerary 2025

5:55	Game Day readiness, Evaluation Band Chant, stunt, cheers, buddy coaching
8:10	Team Time
8:40	Announcements
8:50-9:00	Tally Ho – Daily awards
9:00-10:00	Team building activities
10:00-11:00	Showers/ready for bed
11:00	In bed/lights out

Friday, July 11

6:00-7:30	Wakeup, showers, get ready, and pack up
7:30-8:00	Breakfast
8:00-8:15	Stretch
8:45	All American Tryout
8:45-9:30	Material review
9:30-11:00	Final Day competitions chant, band chant, and cheer
11:00-11:45	Material showcase, awards
11:45-12:00	Final pictures and pick up
12:30	Load bus to RPHS
2:00	Parent pick up at RPHS



OVERNIGHT - 4 DAY

NFHS KEY:

CROWD LEADER	AMBASSADOR	SPIRIT RAISER	ATHLETE	ENTERTAINER	LEADERSHIP
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Time	Class	Notes	NFHS
1:00 PM	Opening Rally/Demos	Meet your NCA Staff!!	
1:15 PM	Camp welcome, rules and info	Hey Ho!, ribbons, spirit stick & history	
	The NCA Game Day Experience (NCA GDX)		C
1:30 PM	NCA GDX - Intro <i>Coaches' Meeting</i>	What is "The NCA Game Day Experience"?	C
1:40 PM	NCA GDX - Fundamentals/Awareness	Learn what makes a solid foundation for Game Day!	C
1:50 PM	Situational Chant Class	Select 2 chants to learn from Chants #1-6	C
2:20 PM	NCA GDX - Props	How to properly use props & people on game day!!	E
2:30 PM	Band Chant	Music with crowd leading, incorp Dance Team/Mascot	E
3:15 PM	Buddy Time	Introductions, Spirit Book, Special Events	L
3:55 PM	NFHS	Cover the first section of NFHS Booklet	A
4:10 PM	Team Time <i>Coaches Return</i>	Intro to our camp theme! / Coaches meet w/ Buddy	S
4:30 PM	DINNER		
5:30 PM	Spirit Chants!!	Get pumped up and warmed back up!!	
5:40 PM	S.T.A.Y. S.A.F.E.	Philosophy & skills to ensure safety while stunting	A
5:55 PM	Skill Check	Evaluate the current level of the team for stunt classes	A
	The NCA Game Day Experience		A
6:10 PM	NCA GDX - Skills	Enhance your Game Day with appropriate skills	C
6:25 PM	Stunt Class #1	Core stunts & the foundations of stunting w/ prop incorp	A
7:40 PM	NCA GDX - Final Thoughts	Bring it all together to make the ultimate GD Experience!	C
7:50 PM	Material Review <i>Leader's Reception</i>	Team Leaders meet with their NCA Buddy instructor	
8:10 PM	Team Time	Team Building Activities	L
8:40 PM	Announcements		
8:50 PM	Spirit Sticks	Given to teams exemplifying genuine team spirit	
9:00 PM	Tally Ho	Camp Dismissed! Have a great night!	
Time	Class	Notes	Notes 2 IS
8:15 AM	Leaders in Training	Team Leaders attend additional leadership classes	L
8:30 AM	Team Time <i>Coaches' Meeting</i>	Camp Starts / Coaches head to meeting location	L
8:50 AM	Cheerobics	Sideline Spirit Dance warm up & Jump exercises	
9:10 AM	Jump Class - H.E.L.P.	Create consistent jump techniques and build form	A
9:40 AM	All-American Cheer	Learn the All-American Cheer	C
10:00 AM	Stunt Class #2 <i>Coaches Return</i>	Core+, Stunt Progressions	A
11:15 AM	Dance Showcase	Demo of Hip Hop & Advanced Dance	
11:25 AM	St. Jude Talk	Share about the importance of philanthropic work	
11:30 AM	LUNCH		
12:30 PM	Practice Time with Coach	Optional practice time if needed	
1:00 PM	Custom Coaching #1	1st Eval on Band Chant & Situational Chant w/ Buddy	C
1:30 PM	Custom Coaching #2	1st Eval on Band Chant & Situational Chant w/ Buddy	C
2:00 PM	Custom Coaching #3	1st Eval on Band Chant & Situational Chant w/ Buddy	C
2:30 PM	Stunt Class #3	Cradles, dismounts and baskets	A
3:30 PM	Specialty Classes	Hip Hop Dance, Advanced Danced & Option Stunts	E
4:30 PM	DINNER		
5:30 PM	Practice Time with Coach	Optional practice time if needed	
6:00 PM	Custom Coaching #3	Buddy Swap - Work on anything *	C
6:20 PM	Custom Coaching #1	68 Buddy Swap - Work on anything *	C
6:40 PM	Custom Coaching #2	Buddy Swap - Work on anything *	C
7:00 PM	Evaluation	2 nd Evaluation of a Band Chant & Situational Chant	E



OVERNIGHT - 4 DAY

NFHS KEY:

CROWD LEADER	AMBASSADOR	SPIRIT RAISER	ATHLETE	ENTERTAINER	LEADERSHIP
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Time	Class	Notes	
8:15 AM	Leaders in Training	Team Leaders attend additional leadership classes	L
8:30 AM	Team Time Coaches' Meeting	Camp Starts / Coaches head to meeting location	S
8:50 AM	Cheerobics	Sideline Spirit Dance warm up & Fun day!!!	
9:10 AM	Cheer Class	Learn your Cheer for evals and final day comps	A
9:40 AM	Stunt Class #4 Coaches Return	Core+, Stunt Progressions w/ prop incorp	A
11:10 AM	Pom Dance / All-American Demo	Demonstration of how All-American Tryouts should look	
11:25 AM	Pin-It-Forward	1st pins are handed out by the NCA Staff	
11:30 AM	LUNCH		
12:30 PM	Practice Time with Coach	Optional practice time if needed	
1:00 PM	Custom Coaching #2	1 st Eval on Cheer (with entrance) w/ Buddy	C
1:30 PM	Custom Coaching #3	1 st Eval on Cheer (with entrance) w/ Buddy	C
2:00 PM	Custom Coaching #1	1 st Eval on Cheer (with entrance) w/ Buddy	C
2:30 PM	Stunt Class #5	Pyramid connections and transitions	A
3:30 PM	Specialty Classes	Pom Dance, AA Workshop & Opt. Stunts	E
4:30 PM	DINNER		
5:30 PM	Practice Time with Coach	Optional practice time if needed	
6:00 PM	Custom Coaching #1	Buddy Swap - Work on anything *	C
6:20 PM	Custom Coaching #2	Buddy Swap - Work on anything *	C
6:40 PM	Custom Coaching #3	Buddy Swap - Work on anything *	C
7:00 PM	Evaluation	2nd Evaluation of the Cheer	E
8:00 PM	Top Team & All-American Sign-Up	Optional final day competition sign up	E
8:15 PM	Spirit Sticks	Given to teams exemplifying team spirit throughout the day	
8:30 PM	Announcements		
8:40 PM	Team Time	Shower of Praise	L
9:00 PM	Tally Ho	Camp Dismissed! Have a great night!	

Time	Class	Notes	Notes 2
8:30 AM	Coaches' Meeting		
	All-American Warm-Up	Optional All-American Team Tryout	
8:45 AM	All-American Tryout	3 stamina jumps, spirited entrance, & AA cheer	
9:30 AM	Final Day Competition Warm-Up	All final day competitions are optional	
	Final Day Competitions		
9:50 AM	Top Team Chant	Both Band and Situational are performed in succession	
	Band Chant & Situational Sideline Chant	Crowd effective & practical. No Stunts or Tumbling Adjust to situational call, as taught, 30 sec timer	C C
10:30 AM	Top Team Cheer	Choose either Game Day or Performance Cheer	
	Game Day Cheer	Showcasing game day skills & crowd leading abilities	C
	Performance Cheer	Showcasing technical skills & crowd leading abilities	C
11:10 AM	Material Showcase	Advanced, Hip Hop & Spirit Dance / AA Cheer / Seniors	
11:25 AM	Awards Presentation	Camp awards handed out	
11:40 AM	Spirit Sticks	Take it home with you, if you earn one on the final day!	
11:45 AM	Closing	Final thoughts & message to camp	
12:00 PM	Tally Ho	Camp Dismissed!! Travel safe!	



**2025-26 ORGANIZATIONAL RESOLUTION FOR THE
REQUIRED DESIGNATIONS, AUTHORIZATIONS AND
APPOINTMENTS**

ACTION
Agenda Item #3
June 26, 2025

SUPERINTENDENT'S RECOMMENDATION:

Recommend approval of the designations, authorizations, and appointments as identified in items A. through I. on the attached Organizational Resolution for the Required Designations, Authorizations, and Appointments for Fiscal Year 2025-26.

- A. Chief Administrative Officers and District Clerk (ORS 332.515)
- B. Budget Officer (ORS 294.331)
- C. Deputy Clerk
- D. Custodian of Funds and Established Depositories for School Funds (ORS 328.441, ORS 294.805 to ORS 294.895 and ORS 328.445)
- E. Authority to Invest Funds (ORS 294.035) and (ORS 294.810, 294.815)
- F. Auditors (ORS 297.405, 327.137 and 328.465)
- G. Designate Official Publications
- H. Contract Signers (ORS 279A.075, 332.075(3))
- I. Legal Counsel

ORIGINATED BY:

This is an annual agenda item, required to make needed designations, authorizations, and appointments.

ATTACHMENT:

Organizational Resolution for the Required Designations, Authorizations, and Appointments for Fiscal Year 2025-26

PRESENTER / STAFF CONTACT:

Matthew J. Makara, Executive Director of Finance and Business Services

**ORGANIZATIONAL RESOLUTION FOR THE REQUIRED
DESIGNATIONS, AUTHORIZATIONS, AND APPOINTMENTS
FOR FISCAL YEAR
2025-26**

WHEREAS: BE IT RESOLVED, the Board of Directors of the North Clackamas School District approves the designations, authorizations and appointments as recommended in items A. through I.

A. Chief Administrative Officers and District Clerk (ORS 332.515)

- a. Dr. Shay James, Superintendent, shall be the Chief Administrative Officer and District Clerk of the Board of Directors with designated powers as stated in Board Policy, including administration of all local, state and federal funds and programs.

B. Budget Officer (ORS 294.331)

- a. Mr. Matthew J. Makara, Executive Director of Finance and Business Services, shall be the Budget Officer.

C. Deputy Clerk

- a. Mr. Matthew J. Makara, Executive Director of Finance and Business Services, shall be the Deputy Clerk.

D. Custodian of Funds and Established Depositories for School Funds (ORS 328.441, ORS 294.805 to ORS 294.895 and ORS 328.445)

- a. Designate the depositories for school funds to be qualified depositories for public funds as approved by the Oregon State Treasury under ORS 295.002.
- b. Designate the Superintendent (Dr. Shay James) and Executive Director of Finance and Business Services (Mr. Matthew J. Makara) as custodian of funds and authorized to sign checks. Also, Chief of Staff (Ms. Tiffany Shireman) and Chief of Human Resources & Business Services (Ms. Michelle Riddell) are authorized to sign checks.
- c. Authorize facsimile signatures for all checks.
- d. Distributions of \$100,000 and over require authorization via an original signature (one for \$100,000 to \$250,000 and two for \$250,000 and over).

E. Authority to Invest Funds (ORS 294.035) and (ORS 294.810, 294.815)

- a. Authorize the State of Oregon Local Government Investment Pool as an investing agent for the North Clackamas School District No. 12, Clackamas County, Oregon.
- b. Authorize Superintendent (Dr. Shay James) and Executive Director of Finance and Business Services (Mr. Matthew J. Makara) to invest funds in accordance with District policy.

F. Auditors (ORS 297.405, 327.137 and 328.465)

- a. Designate Clear Trail CPAs as the independent audit firm for the North Clackamas School District.

G. Designate Official Publications

- a. Designate the Pamplin Media Group as the official publications for the North Clackamas School District for the 2025-26 fiscal year.

H. Contract Signers (ORS 279A.075 and 332.075(3))

- a. Designate the Chief of Staff (Ms. Tiffany Shireman), Chief of Human Resources & Business Services (Ms. Michelle Riddell), Executive Director of Finance & Business Services (Mr. Matthew J. Makara), Director of Business Operations (Ms. Gwen Chapman) authority to enter into contracts.

I. Legal Counsel

- a. Designate Miller Nash LLP as the legal counsel firm for the North Clackamas School District.

Approved this 26th day of June, 2025.

Kathy Wai, Board of Directors Chair

Shay James, Superintendent/Clerk

**SUPPLEMENTAL BUDGET AND TRANSFERRING
APPROPRIATIONS FOR FISCAL YEAR 2024-2025**

ACTION
Action Item #4
June 26, 2025

SUPERINTENDENT'S RECOMMENDATION:

Approval of resolution for the supplemental budget and appropriations transfer as presented below to meet budgeting requirements.

BUDGET IMPACT/SOURCE OF FUNDS: Described below

BACKGROUND:

Prior to the start of each fiscal year, the Board adopts a resolution to appropriate dollars for the day-to-day operations of the district. Adjustments in budgeted expenditures throughout the year can create a need to re-align appropriations. Throughout the 2024-25 school year we have monitored expenditures by appropriation level to help determine where any adjustments may be warranted.

Oregon budget law (ORS 294.463 & ORS 294.471) requires that the Board of Directors approve any changes in the original budget appropriations by official resolution. The purpose of these resolutions is to adopt the supplemental budget and authorize the level of expenditures needed by the district as outlined below.

General Fund (100): Increase in Support Services expense primarily as a result of additional deferred maintenance on District facilities. Additional increase in Transfers Out to the Special Revenue to build additional PERS reserves, and to the Capital Projects Fund to support the purchase of the Wichita Center and improvements to that facility. Both offset by corresponding reduction in Contingency.

Special Revenue Fund (200): Increase in the Transfers In from the General Fund to build additional PERS reserves. Offsetting increase in Contingency reflects those additional PERS reserves.

Debt Service Fund (400): Increase in Transfers In from the General Fund for Wichita Center acquisition. Offsetting increase in Facilities Acquisition for Wichita Center acquisition and improvements.

Internal Service Fund (600): Increase in Beginning Fund Balance to more closely reflect increase in actuals. Offsetting increase in Support Services for additional benefit claims expenses.

General Fund (100)

Expenses	Existing	Changes	As Adjusted
Instruction	153,204,141		153,204,141
Support Services	116,902,299	5,000,000	121,902,299
Enterprise & Community Services	13,190		13,190
Facilities Acquisition	300,000		300,000
Transfer Out	6,069,922	6,480,000	12,549,922
Contingency	45,678,058	(11,480,000)	34,198,058
Total	322,167,610	0	322,167,610

Special Revenue Fund (200)

Revenue	Existing	Changes	As Adjusted
Local Sources	15,784,919		15,784,919
State Sources	25,892,135		25,892,135
Federal Sources	16,068,618		16,068,618
Transfers In	3,850,000	4,000,000	7,850,000
Beginning Fund Balance	12,572,015		12,572,015
Total	74,167,687	4,000,000	78,167,687

Expenses	Existing	Changes	As Adjusted
Instruction	25,159,071		25,159,071
Support Services	28,862,851		28,862,851
Enterprise & Community Services	11,005,765		11,005,765
Transfers	1,140,000		1,140,000
Contingency	8,000,000	4,000,000	12,000,000
Total	74,167,687	4,000,000	78,167,687

Capital Projects Fund (400)

Revenue	Existing	Changes	As Adjusted
Local Sources	2,305,000		2,305,000
State Sources	100,000		100,000
Transfers In	95,814	2,480,000	2,575,814
Beginning Fund Balance	22,300,186		22,300,186
Total	24,801,000	2,480,000	27,281,000

Expenses	Existing	Changes	As Adjusted
Support Services	500,000		500,000
Facilities Acquisition	21,543,151	2,480,000	24,023,151
Transfers Out	257,849		257,849
Contingency	2,500,000		2,500,000
Total	24,801,000	2,480,000	27,281,000

Internal Service Fund (600)

Revenue	Existing	Changes	As Adjusted
Local Sources	40,475,797		40,475,797
Transfers In	1,100,000		1,100,000
Beginning Fund Balance	7,025,000	2,000,000	9,025,000
Total	48,600,797	2,000,000	50,600,797

Expenses	Existing	Changes	As Adjusted
Instruction	2,692		2,692
Support Services	48,597,552	2,000,000	50,597,552
Enterprise & Community Services	553		553
Total	48,600,797	2,000,000	50,600,797

ATTACHMENT:

Resolution for Appropriations Transfer

PRESENTER / STAFF CONTACT:

Matthew J. Makara, Executive Director of Finance and Business Services

**RESOLUTION ADOPTING THE SUPPLEMENTAL BUDGET AND TRANSFERRING
APPROPRIATIONS
FOR FISCAL YEAR
2024-25**

Resolution # R24/25-89

WHEREAS: The Board of Directors of North Clackamas School District No. 12 adopted the budget and approved the appropriations for the 2024-2025 fiscal year as of July 1, 2024, and

WHEREAS: The District’s reporting requirements have changed, making it necessary to make the following transfers to meet budgeting and financial reporting requirements.

NOW THEREFORE BE IT RESOLVED: The Board of Directors of the North Clackamas School District No. 12 hereby adopts the supplemental budget for the fiscal year 2024-25 in the total amount of \$552,922,334 and the appropriations for the fiscal year 2024–25 approved by the Board of Directors are amended, in accordance with ORS 294.463, as follows:

General Fund (100)

Expenses	Existing	Changes	As Adjusted
Instruction	153,204,141		153,204,141
Support Services	116,902,299	5,000,000	121,902,299
Enterprise & Community Services	13,190		13,190
Facilities Acquisition	300,000		300,000
Transfer Out	6,069,922	6,480,000	12,549,922
Contingency	45,678,058	(11,480,000)	34,198,058
Total	322,167,610	0	322,167,610

Special Revenue Fund (200)

Revenue	Existing	Changes	As Adjusted
Local Sources	15,784,919		15,784,919
State Sources	25,892,135		25,892,135
Federal Sources	16,068,618		16,068,618
Transfers In	3,850,000	4,000,000	7,850,000
Beginning Fund Balance	12,572,015		12,572,015
Total	74,167,687	4,000,000	78,167,687

Expenses	Existing	Changes	As Adjusted
Instruction	25,159,071		25,159,071
Support Services	28,862,851		28,862,851
Enterprise & Community Services	11,005,765		11,005,765
Transfers	1,140,000		1,140,000
Contingency	8,000,000	4,000,000	12,000,000
Total	74,167,687	4,000,000	78,167,687

Capital Projects Fund (400)

Revenue	Existing	Changes	As Adjusted
Local Sources	2,305,000		2,305,000
State Sources	100,000		100,000
Transfers In	95,814	2,480,000	2,575,814
Beginning Fund Balance	22,300,186		22,300,186
Total	24,801,000	2,480,000	27,281,000

Expenses	Existing	Changes	As Adjusted
Support Services	500,000		500,000
Facilities Acquisition	21,543,151	2,480,000	24,023,151
Transfers Out	257,849		257,849
Contingency	2,500,000		2,500,000
Total	24,801,000	2,480,000	27,281,000

Internal Service Fund (600)

Revenue	Existing	Changes	As Adjusted
Local Sources	40,475,797		40,475,797
Transfers In	1,100,000		1,100,000
Beginning Fund Balance	7,025,000	2,000,000	9,025,000
Total	48,600,797	2,000,000	50,600,797

Expenses	Existing	Changes	As Adjusted
Instruction	2,692		2,692
Support Services	48,597,552	2,000,000	50,597,552
Enterprise & Community Services	553		553
Total	48,600,797	2,000,000	50,600,797

Approved this 26th day of June, 2025.

Kathy Wai, Board of Directors Chair

Shay James, Superintendent/Clerk

COMPLAINT

ACTION
Agenda Item #5
June 26, 2025

RECOMMENDATION:

This time has been set aside for the Board to take action on a complaint.

ORIGINATED BY:

Complaint filed on June 8, 2025

BACKGROUND:

On June 8, 2025 a complaint was filed and referred to the Board Chair as required under Policy KL-AR(1), Public Complaint Procedure.

PRESENTER CONTACT:

Kathy Wai, Board Chair