



Board of Directors
 North Clackamas School District 12
 12400 SE Freeman Way
 Milwaukie, Oregon 97222

Agenda

North Clackamas School Board
 Thursday, April 10, 2025 5:00 PM
 Boardroom/YouTube
 12400 SE Freeman Way
 Milwaukie, OR 97222

Times listed on the agenda below are only estimates and may be adjusted.

EXECUTIVE SESSION

Convened under Oregon Laws ORS 192.660 (2)(f).

NOTICE TO MEDIA: (4) Representatives of the news media shall be allowed to attend executive sessions other than those held under subsection (2)(d) of this section relating to labor negotiations or executive session held pursuant to ORS 332.061 (2). Representatives of the news media who are permitted to attend executive sessions are specifically directed not to report on or otherwise disclose any of the deliberations or anything said about these subjects during the executive session, except to state the general subject of the session as previously announced.

5:00 Open Executive Session

6:00 Adjourn Executive Session

OPEN SESSION

**6:30 Call to Order
 Community Comments**

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B. 2025-2026 Interdistrict Transfers 10

C. New Course Proposal 14

D. Travel Request - Sabin-Schellenberg Professional Technical Center 16

DECA

7:05 1. North Clackamas Education Association (NCEA) Featured Educator

7:15 2. School Presentation: Mt. Scott Elementary 23
 Presenter: Patricia Ahrens

7:45	3. Asian and Pacific Islander American Heritage Month - Proclamation Presenter: Kathy Wai	40
7:55	4. Volunteer Appreciation Week - Proclamation Presenter: Kathy Wai	42
8:05	5. Licensed Staff Appreciation Week - Proclamation Presenter: Kathy Wai	44
8:15	6. Supporting Teen Wellness Update - Report Presenter: Ivonne Dibblee	46
8:45	7. Superintendent Evaluation - Report Presenter: Kathy Wai	60
8:50	8. 2025-2026 Board Meeting Calendar - Discussion Presenter: Kathy Wai	62
8:55	9. Student Chromebook Lease Agreement - Discussion/Action Presenter: Teresa Neff-Webster	64
9:00	10. Teacher Chromebook Lease Agreement - Discussion/Action Presenter: Teresa Neff-Webster	66
9:05	Adjourn	



Native Land Acknowledgment

We acknowledge the land on which we sit and which we call the North Clackamas School District rests on the traditional and indigenous lands and village sites of the Native peoples of the Kalapuya, Chinook, Molalla, and the Clackamas. We take this opportunity to offer gratitude for the ability to learn, work, and be a community on this land, and we offer thanks to the original caretakers of this region. We recognize the historic policies of colonization, genocide, relocation, and assimilation that affected Indigenous and Native families both past and present and that will affect those in the future, and honor the resilience and revitalization of our Indigenous and Native communities. We pay our respects to the Elders, both past and present, who have been the stewards of this land throughout the generations.



Flag Salute

I pledge allegiance to the Flag of the United States of
America, and to the Republic for which it stands, one Nation
under God, indivisible, with liberty and justice for all.

NORTH CLACKAMAS SCHOOL DISTRICT 12
CLACKAMAS COUNTY, OREGON
MINUTES — BOARD OF DIRECTORS MEETING
March 13, 2025
Board Room/YouTube

Executive Session With due notice having been given and a quorum present, Vice Chair Jena Benolga convened executive session under ORS 192.660(2)(i), at 6:00 p.m. with the following members present:

Jena Benolga	-	Vice Chair
Mitzi Bauer	-	Director
Paul Kemp	-	Director (virtual)
Tory McVay	-	Director
Glenn Wachter	-	Director
Donna Colingwood	-	Board Secretary

Superintendent Evaluation - The Board reviewed and discussed the Superintendent's evaluation.

Executive Session adjourned at 6:21 p.m.

Open Session Chair Kathy Wai convened open session at 6:35 p.m.

Present, in addition to those in the executive session were Kathy Wai, Shay James, Tiffany Shireman, Ivonne Dibblee, Teresa Neff-Webster, Michelle Riddell, Khaliyah Williams-Rodriguez, Petra Callin, Patricia Ahrens, and Matt Makara.

Community Comments -

- Carrie Bui, Milwaukie, spoke about sustainability.

Jena Benolga read the Native Land Acknowledgement. Glenn Wachter led the Pledge of Allegiance.

R24/25-58 **Minutes** - Mitzi Bauer moved, Tory McVay seconded the motion to approve the minutes of the regular Board Meeting held February 27, 2025.

Motion passed 6-0 - Bauer, Benolga, Kemp, McVay, Wachter, Wai voted yes.

Consent Agenda – Glenn Wachter moved, Jena Benolaga seconded the motion to adopt the consent agenda as recommended:

Employment Changes - Approve employment changes as listed, with a copy of the list made as part of the official minutes, as recommended by the Chief of Human Resources & Business Services:

- Administrative transfers
- Licensed appointments and terminations

Contract Extensions/Non-Renewals-

- Approve licensed staff non-renewal of contract 2025-2026
- Approve licensed administrator non-renewal of contract 2025-2026
- Approve extension of three-year contract, 2025-2028, for exempt administrators
- Approve extension of three-year contract, 2025-2028, for administrators
- Approve extension of two-year contract, 2025-2027, and non-extension for licensed staff
- Approve licensed staff and administrators renewal of contract 2025-2026

Comprehensive Sexuality Education Plan -

- Approve the District’s Comprehensive Sexuality Education Plan.

Policy Revisions - Approve revisions to the following policies as recommended by the Policy Review Committee.

- GCBDA/GDBDA – Family and Medical Leave
- IKF - Graduation Requirements
- IKFB - Graduation Exercises
- JECA - Admission of Resident Students
- JHCD - Medications (recoded from JHCD/JHCDA)
- EBC - Emergency Management
- EBCB - Emergency Procedure Drills and Instruction

Travel Permission Request -

- Grant permission for 24 students from Sabin-Schellenberg Professional Technical Center to travel to Redmond, OR, March 20-23, 2025.

Motion passed 6-0 - Bauer, Benologa, Kemp, McVay, Wachter, Wai voted yes.

Youth Equity Advisory Committee Report - The students were unable to attend and the item was removed from the agenda.

North Clackamas Education Association (NCEA) Featured Educator - NCEA Representative Lexi Frederickson recognized Riverside Elementary School kindergarten teacher Staci Martin as NCEA Featured Educator for March.

School Presentation: Milwaukie High School - Executive Director of Secondary Programs Petra Callin, Principal of Milwaukie High School Kim Kellogg, Assistant Principal of Milwaukie High School Danielle McKay, and Assistant Principal of Milwaukie High School Greg Neuman gave a presentation on Milwaukie High School. The presentation included engagement, student voice, 9th-grade teams, HI-5 strategies, and restorative practices. Questions and comments from the Board were addressed.

R24/25-60

Arab American Heritage Month - Proclamation - Jena Benologa moved, Mitzi Bauer seconded the motion to adopt the proclamation recognizing April 2025 as Arab American Heritage Month in North Clackamas School District.

Motion passed 6-0 - Bauer, Benologa, Kemp, McVay, Wachter, Wai voted yes.

2025-2026 Interdistrict Transfers - Discussion - Chief of Student and Family Services Khaliyah Williams-Rodriguez presented the interdistrict transfer slots for 2025-2026 school year. Questions and comments from the Board were discussed.

New Course Proposal - Discussion - Executive Director of Secondary Programs Petra Callin and Principal of Sabin-Schellenberg Professional Technical Center Ajai Huja presented a new course proposal, Introduction to Barbering. Questions and comments from the Board were discussed.

City of Happy Valley Request: Community Recreation Center Legislative Support - Discussion - Chief of Staff Tiffany Shireman introduced City of Happy Valley Councilor David Golobay and Assistant City Manager Ben

Bryant, who presented their city's request for North Clackamas School District's support for the proposed state legislation allocating funds for a Community Center in Happy Valley. Questions and comments from the Board were discussed.

R24/25-61

Contract Award: Camera Systems for Buses - Discussion/Action - Tory McVay moved, Glenn Wachter seconded the motion to approve the purchase of Radio Engineering Industries, Inc. (REI) CAMERA SYSTEM at approximately \$4,240.00 each for a total of approximately \$775,920.00.

Motion passed 6-0 - Bauer, Benologa, Kemp, McVay, Wachter, Wai voted yes.

R24/25-62

Construction Bid Award: Wichita Center Sectional Boiler Project - Discussion/Action - Mitzi Bauer moved, Tory McVay seconded the motion to approve awarding the Wichita Center Sectional Boiler Project to AirX LLC for a sum not to exceed \$278,440.00.

Motion passed 6-0 - Bauer, Benologa, Kemp, McVay, Wachter, Wai voted yes.

There being no further business, the meeting adjourned at 8:38 p.m.

Unapproved

NORTH CLACKAMAS SCHOOL DISTRICT 12
CLACKAMAS COUNTY, OREGON
MINUTES — BOARD OF DIRECTORS MEETING
March 18, 2025
Board Room/YouTube

Open Session

With due notice having been given and a quorum present, Chair Kathy Wai convened open session at 7:51 p.m. with the following members present:

Kathy Wai	-	Chair
Jena Benologa	-	Vice Chair
Mitzi Bauer	-	Director
April Dobson	-	Director
Paul Kemp	-	Director (virtual)
Glenn Wachter	-	Director (virtual)
Shay James	-	Superintendent
Donna Colingwood	-	Board Secretary

Also present were Ivonne Dibblee, Tiffany Shireman, Khaliyah Williams-Rodriguez, Michelle Riddell, and Matt Makara.

R24/25-63

City of Happy Valley Request: Community Recreation Center Legislative Support - Action - Jena Benologa moved, April Dobson seconded the motion to approve North Clackamas School District's support for the proposed state legislation allocating funds for a Community Center in Happy Valley.

Motion passed 6-0 - Bauer, Benologa, Dobson, Kemp, Wachter, Wai voted yes.

There being no further business, the meeting adjourned at 7:56 p.m.

Unapproved

2025-2026 INTERDISTRICT TRANSFERS

CONSENT B
April 10, 2025

SUPERINTENDENT’S RECOMMENDATION:

For the 2025 - 2026 school year, approve the following interdistrict transfer slots:

- 121 Interdistrict transfer slots into North Clackamas as shown in Attachment A.
- An unlimited number of interdistrict transfer slots out of North Clackamas.

ORIGINATED BY:

This item originated due to the annual school choice transfer cycle, per OAR 581-021-0019.

BUDGET IMPACT/SOURCE OF FUNDS:

The district budget is based on the number of students enrolled, Average Daily Membership (ADM). Allowing interdistrict transfers affects the number of students attending schools in the school district, which in turn, affects the revenue received by the school district.

BACKGROUND:

North Clackamas School District has historically been a school district comprised of neighborhood schools. Over time, magnet programs and charter schools have offered families public educational options outside of their resident neighborhoods.

Oregon law allows additional options for families seeking to attend a public school outside of their neighborhood or school district. Specifically, Open Enrollment and Interdistrict Transfer are two methods of school choice that have historically been available. Open Enrollment was only available during the 2012 - 2018 school years. Students who entered North Clackamas Schools under Open Enrollment, and have maintained continuous enrollment, may remain enrolled through graduation. The focus of this item is on Interdistrict Transfer.

ANALYSIS:

The interdistrict transfer slots proposed for 2025 - 2026 in Attachment A were derived using similar criteria to previous years:

- to approve opening slots at schools where the five-year projected enrollment is less than 95% of the physical capacity of the school

For several years, schools have struggled to accommodate students who have

received interdistrict transfer slots when, over the course of the summer, the school's enrollment at a particular grade level has unexpectedly grown. NCSD now closes slots at schools when the school's grade level enrollment has unexpectedly exceeded its projected enrollment and its staffing allocation ratios.

- During the application period, staff will review projections for each school to determine school or grade level capacity, prior to notification with families.
- Beginning on August 15, 2025, interdistrict transfer slots at any school or grade level where the school's total enrollment or grade level enrollment exceeds the projected enrollment or staffing ratio provided for the school year, will be closed for the duration of the school year.
- Hardship interdistrict transfer requests (as allowed in OAR 581-021-0019) will be reviewed by a Committee designated by the Office of the Superintendent approximately three weeks prior to the beginning of the school year and periodically throughout the school year.

ATTACHMENTS:

- [Attachment A - IDT IN slots proposed 2025-2026](#)
- [Attachment B - 2024-2025 Written NCSD Transfer Report](#)

PRESENTER / STAFF CONTACT:

Khaliyah Williams-Rodríguez, Chief · Student and Family Services

2025-2026 Projected Interdistrict Transfer Slots

- Slots are allotted based on a 5-year projected enrollment that is less than 95% of capacity.
- During the application period, staff will review projections for each school to determine school or grade level capacity, prior to notification with families.
- Beginning August 15, 2025, interdistrict transfer slots at any school or grade level, where the school's total enrollment or grade level enrollment exceeds the projected enrollment or assigned staffing ratio, will be closed for the duration of the school year.
- Hardship interdistrict transfer requests (as allowed in OAR 581-021-0019) will be reviewed approximately three weeks prior to the beginning of the school year and periodically throughout the school year.

Elementary School	Forecast 2030-2031	95% capacity	# of total spaces beyond 95% capacity	# of slots available in the entire school
Ardenwald Elementary	388	475	87	5
Bilquist Elementary	358	427	69	5
Beatrice Morrow Cannady Elementary	471	499	28	0
Verne Duncan Elementary	359	546	187	0
Happy Valley Elementary	456	451	-5	0
Seth Lewelling Elementary	286	356	70	5
Linwood Elementary	262	427	165	5
Milwaukie El Puente Elementary	422	451	29	0
Mount Scott Elementary	428	428	-1	0
Oak Grove Elementary	233	403	170	5
Oregon Trail Elementary	419	498	79	5
Riverside Elementary	321	403	82	5
Scouters Mountain Elementary	651	594	-57	0
Spring Mountain Elementary	303	523	220	5
Sunnyside Elementary	367	546	179	5
View Acres Elementary	342	475	133	5
Lot Whitcomb Elementary	391	403	12	0
Middle School				
Alder Creek Middle School	763	1436	673	10
Happy Valley Middle School	1293	1356	63	0
Rock Creek Middle School	805	1223	418	8
Wilbur Rowe Middle School	816	1144	328	10
High School				
Clackamas High School	1281	1782	501	8
Milwaukie High School (incl. MAA)*	1204	1543	339	10
Adrienne C. Nelson High School	1945	1729	-216	0
New Urban High School	186	313	127	15
Rex Putnam High School	1033	1436	403	10

INTERDISTRICT TRANSFER REPORT, 2024 - 2025

BACKGROUND

North Clackamas School District has historically been a school district composed of neighborhood schools. Over time, magnet programs and charter schools have offered families educational options outside of their resident neighborhoods. Additionally,

- In-district transfers (between two schools within North Clackamas School District) have been offered based on school board approved criteria and subject to school capacity.
- Interdistrict transfers (between a school within North Clackamas School District and a school outside of North Clackamas School District) have been offered, in alignment with Oregon regulations, based on school board approved slots and hardship requests.
- For a brief time, between 2012 and 2018, Open Enrollment was an option in Oregon for students to enroll in non-resident schools within and outside their resident school district. With continuous enrollment, students enrolled under the Open Enrollment option can remain in North Clackamas Schools through high school graduation.

2024-2025 DATA

For the 2024 - 2025 school year, North Clackamas opened 101 slots for Interdistrict Transfers. In addition, North Clackamas opened an unlimited number of interdistrict transfer slots out of the school district. Below is an explanation of how those slots were utilized and how many hardship requests were met as of March 1, 2025.

Interdistrict Transfers Outside of North Clackamas School District
115 students residing in North Clackamas School District applied for and received an interdistrict transfer out of the North Clackamas School District. 49 were elementary school students, 27 were middle school students, and 39 were high school students. Most transferred to the Portland Public School District, Gladstone School District, Oregon City School District, or West Linn-Wilsonville School District.
Interdistrict Transfers Into the North Clackamas School District (slot-based):
62 students residing outside of the North Clackamas School District have received slot-based transfers into NCS. Of these, 27 are elementary students, 10 are middle school students, and 25 are high school students. The majority of these students reside in the Oregon City and Gladstone School Districts.
Interdistrict Transfer Into the North Clackamas School District (hardship):
No students residing outside of North Clackamas School District have received hardship interdistrict transfers into North Clackamas for the 2024-2025 school year.

SUPERINTENDENT'S RECOMMENDATION:

Approval of the following new course proposal:

Sabin-Schellenberg Professional Technical Center (SSC)

- Introduction to Barbering

ORIGINATED BY:

Board policy IFD/IFE - Curriculum Approval / Curriculum Guides and Course Outlines, requires that recommendations to add new programs or to delete existing programs must be approved by the Board.

COMMITTEE RECOMMENDATION:

The Instructional Executive Team has reviewed these proposals and approves the recommendation.

BACKGROUND/COURSE DESCRIPTION:

Introduction to Barbering – The Barbering course provides students with essential skills and knowledge for a career in the barbering industry. It includes hands-on training and theoretical instruction in haircutting techniques, facial hair design, and styling, with a focus on working with multi-textured hair. Students will learn foundational skills such as fades, tapers, and precision cuts, while also mastering grooming techniques for beards and mustaches. Emphasis is placed on professional behavior, safety, sanitation, and building client relationships. The course integrates industry standards and prepares students for real-world barbering scenarios.

Students will engage in learning through practical demonstrations, group activities, and classroom discussions, using mannequin heads and live models. Guest speakers from the barbering industry will provide additional insights into the profession. This course is designed to ensure students are equipped with the technical and interpersonal skills needed to succeed in the barbering field.

BUDGET IMPACT/SOURCE OF FUNDS:

Introduction to Barbering – SSC currently has a highly qualified instructor on staff who is capable of teaching this course. The instructor holds the necessary credentials and has the experience to teach the course effectively. Additionally, Intro to Barbering can be added within the existing staffing structure without the need for additional staffing.

Cost of barbering mannequins required for the course is \$4000. There is a potential to use Perkins funds for this purpose.

ATTACHMENTS:

[Policy IFD/IFE - Curriculum Approval / Curriculum Guides and Course Outlines](#)

PRESENTERS:

Petra Callin, Executive Director of Secondary Programs
Ajai Huja, Principal of Sabin-Schellenberg Technical Center



Code: **IFD/IFE**
Adopted: 6/04/87
Readopted: 5/17/12
Orig. Code(s): IFD

Curriculum Approval/Curriculum Guides and Course Outlines

Recommendations to add new programs or to delete existing programs must be approved by the Board.

Curriculum guides and course outlines will be provided for all courses offered in the district. Information regarding course offerings and course descriptions will be provided to all students and interested patrons of the district.

END OF POLICY

Legal Reference(s):

[ORS 332.072](#)
[ORS 332.075](#)
[ORS 332.075\(1\)](#)
[ORS 332.107](#)
[ORS 336.035](#)

[OAR 581-021-0045](#)
[OAR 581-021-0046](#)
[OAR 581-022-0606](#)
[OAR 581-022-0807](#)
[OAR 581-022-1020](#)
[OAR 581-022-1030](#)

[OAR 581-022-1130](#)
[OAR 581-022-1140](#)
[OAR 581-022-1210](#)
[OAR 581-022-1340](#)
[OAR 581-022-1610](#)

TRAVEL PERMISSION REQUEST

Sabin-Schellenberg Professional Technical Center DECA

CONSENT D

April 10, 2025

SUPERINTENDENT'S RECOMMENDATION:

Board approval of the request to travel.

BACKGROUND:

Sabin-Schellenberg Professional Technical Center is requesting permission for 20 students and 2 chaperones to travel to the DECA International Conference, April 25-30, 2025 in Orlando, Florida. This trip will cost \$1,915.00 per student to be funded by student store profits and business sponsors. Students will have the opportunity to compete in financial consulting, share the presentation of their student store written project, and attend leadership, networking, and business-related workshops.

SOURCE OF FUNDS:

See attached Application for Permission to Travel

ATTACHMENTS:

Application for Permission to Travel and required attachments

STAFF CONTACT:

Petra Callin, Executive Director of Secondary Programs



2024-2025 Application for Permission to Travel

Received 3/7/25 (PN)

Section I – General Information (check all that apply)

- Requires Principal Approval, Requires District Approval, Requires Board Approval, First time travel for this group/itinerary OR Annual/Repeated trip (i.e. annual Fall choir retreat)

School: Sabin-Schellenberg Center Name of group: SSC DECA
Dates of travel: 4/25 to 4/30/25 Initiator: Grace Saad
Destination: DECA Int'l. - Orlando, Florida Application date: 3/6/25
Number of nights of overnight stay: 5 Time of departure: 5:30 am
Number of school days students will miss: 4.0

Rationale for missed school days:

DECA Internationals is a business competition that students have been working towards for the whole year. Students qualified for events based on their participation in the State Conference.

Number of students: 6 male 14 female Number of chaperones: 1 male 1 female

Background checks will be completed and verified on all chaperones. Background checks must be submitted every three years. Gender ratio of students should be reflected in chaperones.

Person verifying background checks will be: Julie Coleman Initial here when completed: JFC

Purpose of travel:

DECA Internationals brings together more than 22,000 DECA high schoolers from across the world to compete in business events, network and apply their learning in the classroom to solving real world business problems.

What plans have been made for school make-up work when trip requires students miss school?

There will be significant downtime during the trip when not participating in DECA-related activities. Students will communicate with their teachers and check Google Classroom and will complete all missing work during travel time, as well as in between activities.

What specific responsibilities have been assigned to the chaperones?

Chaperones will supervise students during air and ground transportation and will also conduct morning meetings, nightly meetings, hotel room checks, and communicate with parents and participants. They will arrange any necessary ground transportation and provide supervision at theme parks and all off-conference activities.

Section II – Budget Information – Cost per Student

Expenses (per student)

- 1. Transportation \$ 725.00
- 2. Lodging (no home stays) \$ 500.00
- 3. Meals \$ 200.00
- 4. Fees/Event Expense \$ 105.00
- 5. Other \$ 385.00

Description of other expenses: Disney / Universal tickets

6. **Total cost per student (total lines 1 through 5):** \$ 1,915.00

7. # of chaperones 2

8. # of students 20

9. **Total # of students + chaperones** 22

10. **Total cost of participation (Line 6 x Line 9):** \$ 42,130.00

11. Substitute Teachers: (rates are effective 2024-2025)

a. 2 # Full-Day Substitute(s) x 4 # of Days @ \$302.95 = \$ 2423.6

b. 0 # Half-Day Substitute(s) x 1 # of Days @ \$151.48 = \$ 0

c. **Total Sub Cost** \$ 2423.6

TOTAL COST OF FIELD TRIP/TRAVEL (Line 10 plus line 11c.): \$ 44,553.60

Funding

1. Current school account balance: \$ 45,000.00

2. Amount of fund balance allocated for this trip: \$ 24,000.00

3. Projected fundraising income*: \$ 6,000.00

4. Projected contributions (donations)*: \$ 0.00

5. OUT OF POCKET (per student): \$ 727.68

Total Funding Resources – including fund raising, student out-of-pocket, contributions, school budget (totals should match): \$ 44,553.60

*Describe projected fund-raising activities and contributions:

We will be using pathways and student store funds, and students will solicit business sponsors.

No students will be denied participation due to lack of funds. Adequate sources of revenue must be made available to all students.

For all travel requests, transportation details and a pre-trip driver requirements forms (If driving a Type 20 NCSD minibus must be included).

I have read and understand all trip guidelines.

Shahabud
Trip Leader Signature

3/5/25
Date

Section IV – Required Attachments for building level approval only.

The following attachments must accompany this application:

- Detailed Itinerary which includes **all** planned activities and outline of student expectations specific to the trip.
- Pre-trip Driver Requirements (NCSD minibus-Type 20) upon departure.
- Copy of Permission Release Forms and Emergency Information
- List of chaperones and verification of current background check on file.

Section V – Required Attachments to be sent to district level. (All other forms stay at the building.)

- Detailed itinerary which includes **all** planned activities and outline of student expectations specific to the trip.
- List of chaperones and verification of current background check on file.

Section VI – Approval

Principal Level: Approved
 Denied

District Level: Approved
 Denied

[Signature] 3/7/25
Principal Date

[Signature] 3/10/25
Executive Director of Elementary/Secondary Date

Date of Board Approval: _____

PROGRAM NAME: SSC DECA, State Career Development Conference

Trip Description: DECA Internationals	
Departure Date : 4/25	Departure Time : 5:30 am
Return Date: 4/30	Return Time: 10 pm
Agenda Activities:	
Day: Friday	Date: 4/25/25
Time: 3:30 am	Activity: Arrive at airport for flight
Time: 5:30 am	Activity: Flight to MCO
Time: 9:00 pm	Activity: Arrive in MCO, check in to hotel
Time 11:00 pm	Activity: Curfew in your room

Agenda Activities:	
Day: Saturday	Date: 4/26/25
Time: 7:30 am	Activity: Pick up conference materials and event tickets
Time: 8:30 am	Activity: Transport to Universal Studios
Time: 9:00 am - 6:30 pm	Activity: Tour Universal Studios Florida
Time: 6:30 pm	Activity: Transport back to hotel

Time: 7:00 pm	Activity: Prepare for evening conference activities
Time: 8 pm	Activity: Transport to opening session
Time: 8:30 pm	Activity: Opening session
Time: 10:30 pm	Activity: Transport back to hotel
Time: 11:30 pm	Activity: Curfew in your rooms

Agenda Activities:

Day: Sunday	Date: 4/27/25
Time: 7:00 am	Activity: Wake up and get ready for day
Time: 8:00 am - 4:30 pm	Activity: Conference activities, back to hotel and get ready for the evening
Time: 5:30 - 11 pm	Activity: Transport to and tour Disney World Magic Kingdom
Time: 11:30 pm	Activity: Return to hotel, curfew in your rooms
Day: Monday	Date: 4/28/25
Time: 7:00 am	Activity: Wake up and get ready for the day
Time: 8 am - 4:30 pm	Activity: Conference activities, back to hotel and get ready for the evening
Time: 5:30 - 11 pm	Activity: Transport to and tour Disney World Hollywood Studios
Time: 11:30 pm	Activity: Return to hotel, curfew in your rooms

Agenda Activities:

Day: Tuesday	Date: 4/29/25
Time: 7:00 am	Activity: Wake up and get ready for day
Time: 8:00 am - 4:30 pm	Activity: Conference activities, back to hotel and get ready for the evening
Time: 5:30 - 7:00 pm	Activity: Chapter dinner
Time: 7:00 - 10:00 pm	Activity: Grand Awards Session
Time: 11:30 pm	Activity: Curfew in your room

Agenda Activities:

Day: Wednesday	Date: 4/30/2025
Time: 7:00 am	Activity: Wake up and get ready for the day
Time: 8 am - 10 am	Activity: Prepare rooms for check out
Time: 10 am	Activity: Transport to airport, check in
Time: 12:30 pm	Activity: Fly back to PDX
Time: 10:00 pm	Activity: Parent pick up at PDX

SCHOOL PRESENTATION:
MT. SCOTT ELEMENTARY

PRESENTATION
Agenda Item #2
April 10, 2025

SUPERINTENDENT'S RECOMMENDATION:

This item is presented for Board Information.

BACKGROUND:

As part of a monthly series, a school within the district will be highlighted during a board meeting. These presentations are designed to engage the Board in discussions on student achievement, school culture, and community engagement.

Mt. Scott Elementary remains steadfast in its commitment to continuous improvement and excellence. The presentation will showcase key elements that distinguish Mt. Scott, including work on literacy, math, as well as social and emotional learning. Mt. Scott is dedicated to ensuring equitable opportunities for all students through its focus on strong instructional practices, building community, and developing our staff's knowledge and skills.

ATTACHMENTS:

- A. [Oregon At-A-Glance School Profile 23-24](#)
- B. [Mt.Scott Board Presentation Slides](#)

PRESENTERS / STAFF CONTACT:

Patricia Ahrens, Executive Director of Elementary Programs
Jeff Green, Principal, Mt. Scott Elementary
Tami Larson, Instructional Coach, Mt. Scott Elementary
Kelli Ryan, 2nd grade teacher, Mt. Scott Elementary
Tracey Kebede-Berhanu, PTO President, Mt. Scott Elementary



OREGON AT-A-GLANCE SCHOOL PROFILE

Mount Scott Elementary School

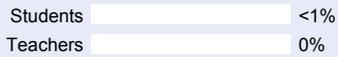
PRINCIPAL: Jeff Green | GRADES: K-5 | 11201 SE Stevens Rd, Happy Valley 97086 | 503-353-5500

Students We Serve

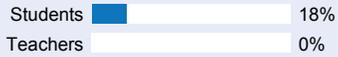


DEMOGRAPHICS

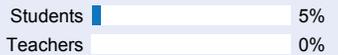
American Indian/Alaska Native



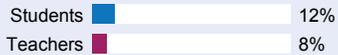
Asian



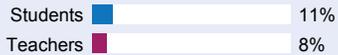
Black/African American



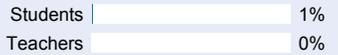
Hispanic/Latino



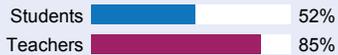
Multiracial



Native Hawaiian/Pacific Islander



White



29%

Ever English Learners



27

Languages Spoken

20%

Students with Disabilities

93%

Required Childhood Vaccinations

27%

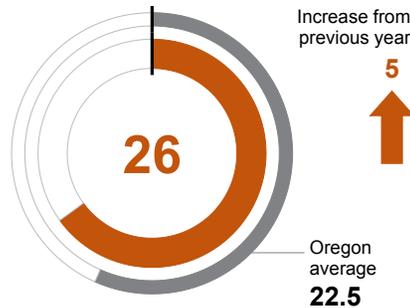
Students Experiencing Poverty

*<10 students or data unavailable

School Environment

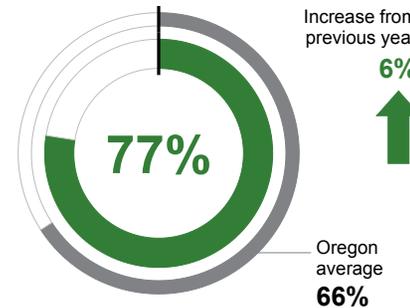
CLASS SIZE

Median class size.



REGULAR ATTENDERS

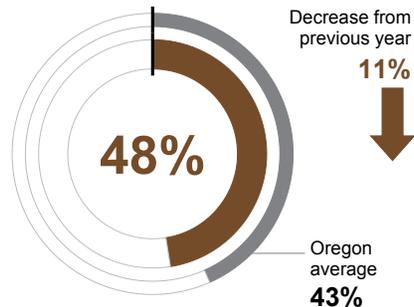
Students who attended more than 90% of their enrolled school days.



Academic Success

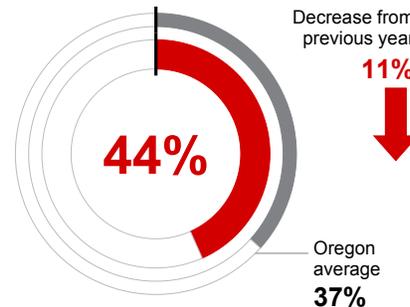
ENGLISH LANGUAGE ARTS

Students meeting state grade-level expectations.



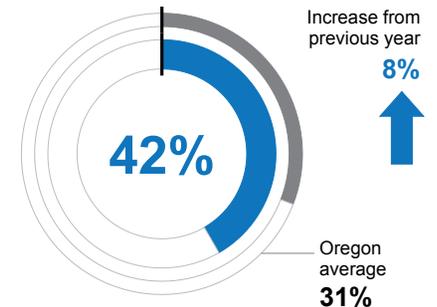
MATHEMATICS

Students meeting state grade-level expectations.



SCIENCE

Students meeting state grade-level expectations.



School Goals

As NSCD elementary school students enter one of our vibrant neighborhood, magnet, or charter schools, NCSD fosters a joy of learning, nurtures a positive vision for their future, and cultivates a school environment where all cultural heritages are valued. NCSD's elementary schools are striving to achieve this vision by focusing on the whole child and ensuring social, emotional, physical, and academic needs are met.

State Goals

The Oregon Department of Education is collaborating with school districts and communities across the state to achieve a 90% on-time graduation rate by 2027. Grounded in the pillars of Academic Excellence, Belonging and Wellness, and Reimagined Accountability, ODE prioritizes evidence-based practices to boost early literacy, attendance, and student engagement. We are committed to closing opportunity and achievement gaps for marginalized students and securing long-term success for all of Oregon's learners by investing in culturally responsive practices, fostering inclusive environments and always driving for continuous improvement.

Safe & Welcoming Environment

NCSD believes the physical, social, and emotional safety of all students is a priority no matter their demographics or identities. Therefore, NCSD has an obligation to each student, family, staff member, and community member to provide environments that hold a fundamental sense of safety and respect. NCSD values all people regardless of background, race, color, religion, sex, sexual orientation, gender identity, national or ethnic origin, marital status, age, disability, or familial status.



Outcomes

Our Staff (rounded FTE)



19

Teachers



12

Educational assistants



1

Counselors/
Psychologists/
Social Workers



92%

Average teacher retention rate over the past three years



92%

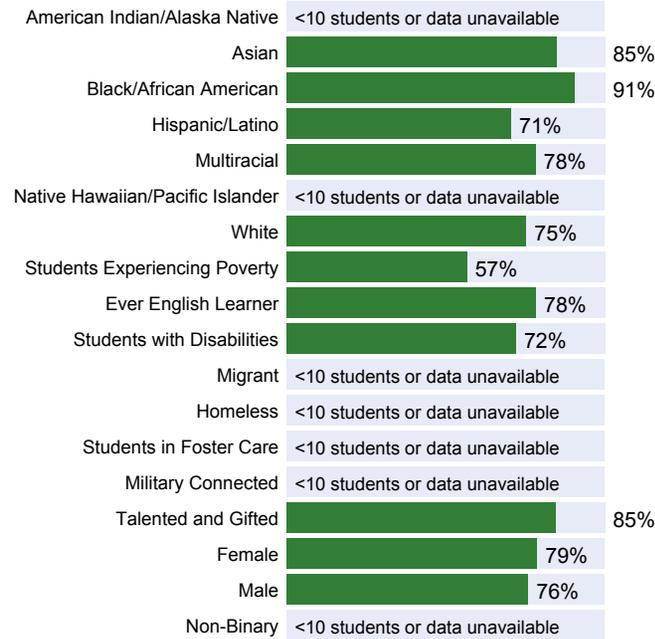
% of licensed teachers with more than 3 years of experience



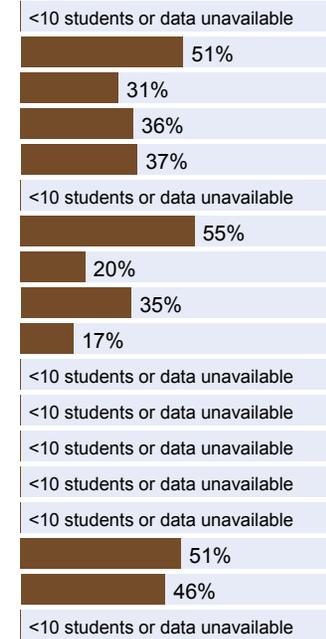
Yes

Same principal in the last 3 years

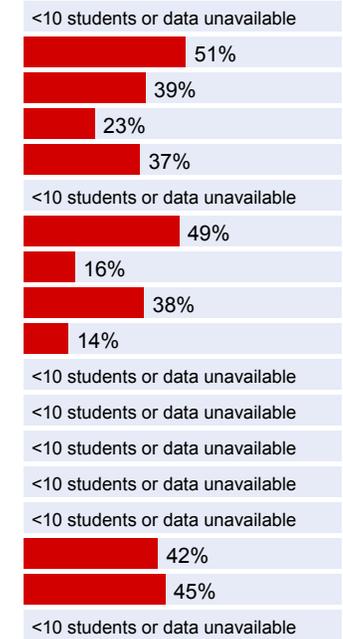
REGULAR ATTENDERS



ENGLISH LANGUAGE ARTS



MATHEMATICS



About Our School

BULLYING, HARASSMENT, AND SAFETY POLICIES

NCSD believes that in order for all students, families, and staff members to feel important and welcome as members of the school community, they must feel safe - physically, emotionally, and psychologically. For this reason, NCSD has a comprehensive set of policies that prohibit bullying and harassment, and NCSD has established multiple reporting and accountability measures designed to assist NCSD to respond quickly to these incidents. Information about NCSD's policies can be found at bit.ly/2CrTbnk.

EXTRACURRICULAR ACTIVITIES

North Clackamas School District offers a range of extracurricular activities for our elementary-aged students. Some examples may include: morning/after school CARE program, PTA/PTO-sponsored events, music and arts education, and partnerships with local, community-based organizations.

PARENT ENGAGEMENT

Engaged families contribute significantly to students' academic success. NCSD recognizes its responsibility to create and maintain strong partnerships with families. The district develops and implements multiple forums to connect families with their child's education, their schools, and the larger NCSD community. NCSD is committed to supporting all students by fostering meaningful family involvement. The district's schools prioritize building and nurturing these essential family-school relationships.

COMMUNITY ENGAGEMENT

North Clackamas Schools welcomes and values the contributions of its community partners. Local businesses, social service organizations, and numerous individual volunteers add to the richness of the NCSD experience, both inside and outside of classrooms. Volunteers are welcome at our schools, and are a valued source of knowledge and expertise benefiting students and staff.

WELCOME



School Board Presentation

26

2024-2025

Jeff Green, Principal

Our Mt. Scott Community



Our Vision and Mission

Vision: At Mt. Scott Elementary, we are an inclusive, caring, and supportive community working together to empower all students to reach their full potential now and in the future.

Mission: At Mt. Scott, we empower each other to grow together as we create an inclusive, caring and supportive community. We are committed to providing opportunity for everyone in our community to live a happy, positive and fulfilling life.



Our Goals School Improvement Plan (SIP)



Literacy: 2nd Grade Literacy and the Opportunity Gap

- By June of 2025, Mt. Scott's 2nd grade students will demonstrate 66% of students' proficiency and the % of students in high risk will decrease from 21% to a maximum of 5%.
- By June of 2025, Mt. Scott's 2nd grade female students of color will demonstrate 56% of focal students' proficiency and the % of focal students in high risk will decrease from 44% to a maximum of 25%.

Student Behavior

- By June 1st, Mt. Scott will reduce the average number of monthly office referrals for disruptive behavior by 20%.

Family Engagement

- By the end of the 2024-25 school year, response rates on the Family Youth Truth Survey in the areas of engagement and equity will increase by 15%.



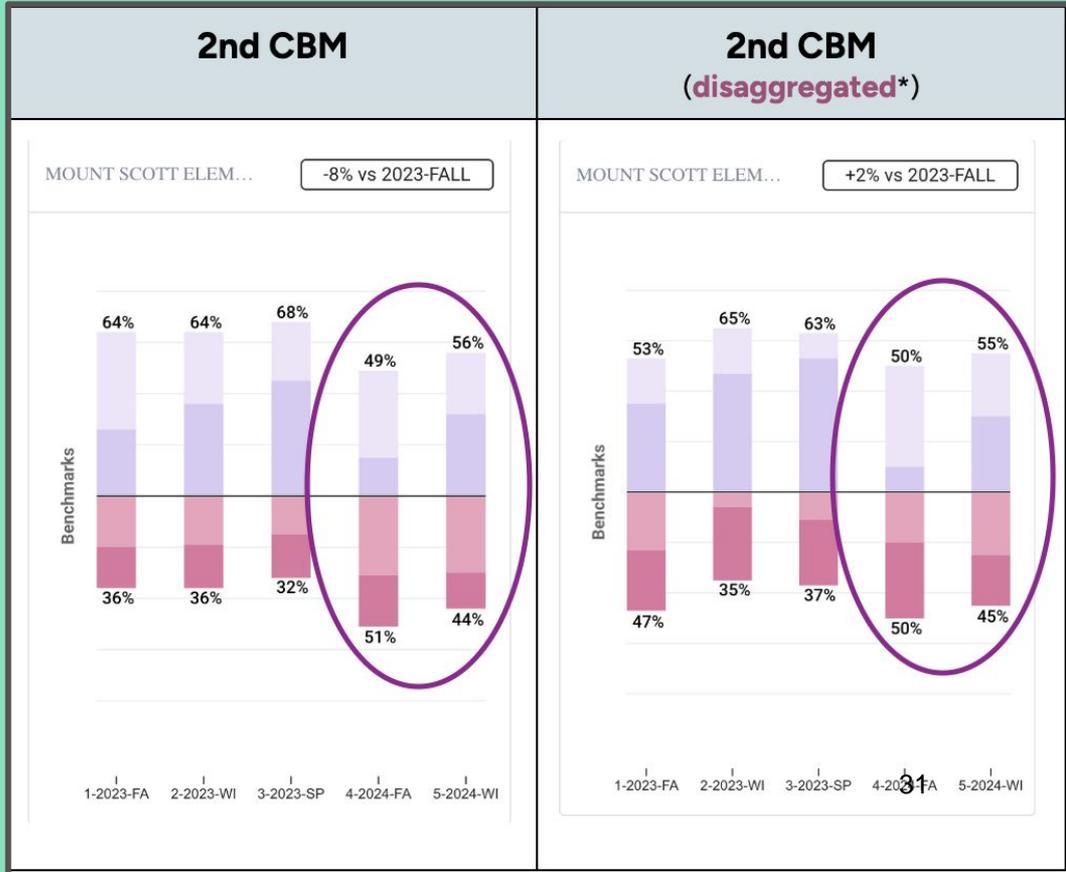
Our Instructional Focus



- **Core Instruction**
 - **Reading and Math**
- **Social and Emotional Growth**
- **Professional Learning Communities**
- **Professional Development**



Literacy Grant Support



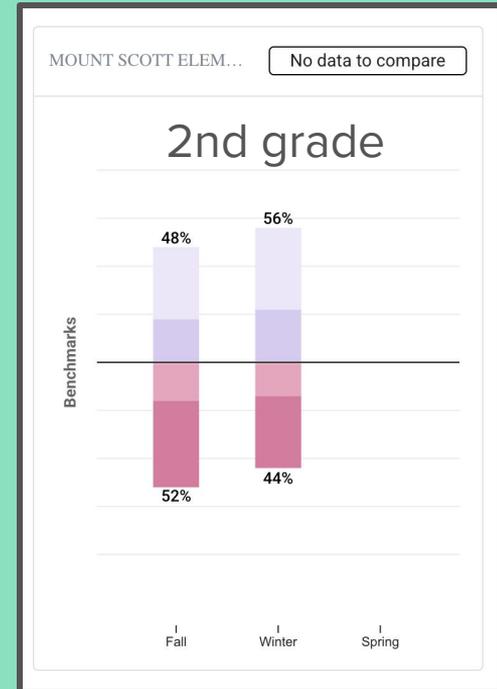
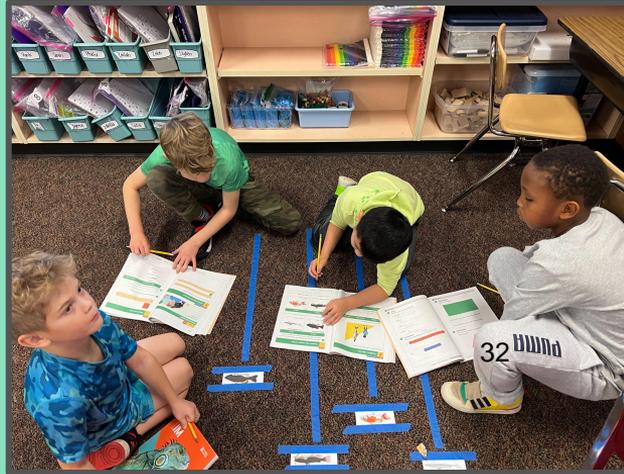
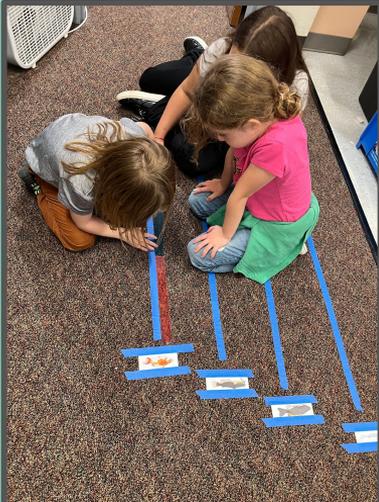
- Instructional Coaches for Kindergarten, 1st grade, & 2nd grade.
- Increased para educator support.
- Comprehensive data analysis meetings.
- Increased Professional Development opportunities.

CBM stands for Curriculum-Based Measures, which are short tests of reading skills used to monitor student progress and identify skill gaps.



Math

- Students creating meaning and foundational understanding using manipulatives
- Habits of Mind & Habits of Interaction
- Critical thinking and reasoning skills
- Imagine Learning Curriculum



Social and Emotional Growth



- Caring School Communities
- Cross Age Buddies
- Student Showcase
- “Soft Skills” Practice

- Classroom Community
- Community Service
- Regulation Skills
- Eagles Nest

Professional Learning Communities + Professional Development

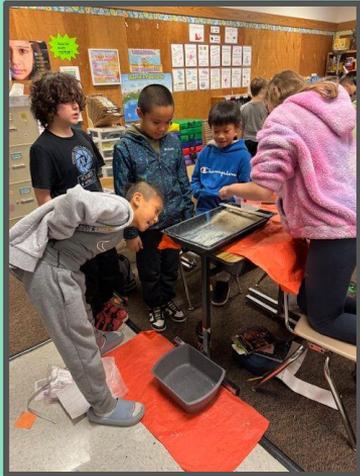


- Early Literacy Grant
- Leadership, Core, Climate, Site-Based Problem Solving Team
- Data Meetings
- Professional Learning Communities
- Lesson Studies



Writing and Science

- Learning by doing
- Language support during Science
- Building curiosity and joy
- Writing workshops
- Fostering a love of writing
- Developmental needs of young writers
- Teachers Professional Development on entry points into writing



Our Partners- Site Council

- Site Council's Goal: Improve attendance from 91.49% attendance to 94%.
- Identifying barriers and offering support.
- Communicate impact of absences to families and community.
- Continue greeting students and fostering a sense of belonging throughout the day.
- Sharing positive feedback when students improve attendance.



Our Families



- Eagle Run
- Glow Party
- Book Exchange
- Big Splash
- Community Sale
- Carnival
- Game Night
- Ukrainian Family Nights
- OMSI Night
- Campus Clean Up
- Dine Out Nights (every month)
- Baskin-Robbins (Staff Serve Ice Cream)
- HV Library Visit
- Oregon Battle of the Books





Thank You!

PROCLAMATION:

ASIAN AND PACIFIC ISLANDER AMERICAN HERITAGE MONTH

PROCLAMATION

Agenda Item #4

April 10, 2025

BOARD CONSIDERATION:

Adopt the proclamation recognizing May as Asian and Pacific Islander American Heritage Month in North Clackamas School District.

BACKGROUND:

The month of May is nationally recognized as a time to honor and celebrate the contributions of Asian and Pacific Islander Americans in our society and collective history.

The roots of Asian and Pacific Islander American Heritage Month can be traced back to 1976, when Jeanie Jew, President of the Organization of Chinese American Women, contacted government officials in response to the lack of Asian Pacific representation in the U.S. bicentennial celebrations that same year. The observance began in 1979 as Asian Heritage Week, established by congressional proclamation. In May 1990, the holiday was expanded further when President George Bush signed a proclamation making it month-long for that year. On October 23, 1992, Bush signed legislation designating May of every year Asian and Pacific Islander American Heritage Month. The month of May was chosen to commemorate two significant events in history: the immigration of the first Japanese immigrants to the United States on May 7, 1843, and the completion of the transcontinental railroad on May 10, 1869 (Golden Spike Day). The diversity and common experiences of the many ethnic groups are celebrated during Asian and Pacific Islander American Heritage Month with numerous community festivals and government-sponsored activities.

ATTACHMENTS:

Proclamation

PRESENTER:

Kathy Wai, Board Chair



Asian and Pacific Islander American Heritage Month in North Clackamas School District

WHEREAS: Asian and Pacific Islander Americans have lived and worked in Oregon for more than 200 years, contributing to the state's rich history, economy, and culture; and

WHEREAS: Asian and Pacific Islander Americans have helped advance our community's prosperity through their contributions to all fields of education, business, the arts, economic development, science, and technology; and

WHEREAS: Asian and Pacific Islander American history is marked by a struggle for freedom, equality, and justice, prevailing over the adversity of exclusion, persecution, incarceration, and disparities; and

WHEREAS: The vibrant history and diverse cultures of Oregon's Asian and Pacific Islander Americans are here to be honored as a central part of our state's story and shared across all Oregon communities; and

WHEREAS: The month of May is nationally recognized as a time to celebrate contributions of Asian and Pacific Islander Americans to our society and collective history.

THEREFORE: The North Clackamas School Board hereby proclaims May 2025 to be Asian and Pacific Islander American Heritage Month in North Clackamas School District.

Adopted this 10th day of April, 2025.

Signed:

Chair, Kathy Wai, School District Board of Directors

PROCLAMATION: VOLUNTEER APPRECIATION WEEK

PROCLAMATION

Agenda Item #5

April 10, 2025

BOARD CONSIDERATION:

Adopt the proclamation declaring April 21-25, 2025, as “Volunteer Appreciation Week” in North Clackamas School District.

ORIGINATED BY:

This is the district’s annual recognition and appreciation of volunteers.

BACKGROUND:

Established in 1974, the National Volunteer Week is organized by the Points of Light Foundation. This year’s celebration is scheduled for the week of April 21-25, 2025.

The district will use this observance to focus attention on the excellent work performed by district volunteers and recognize their many contributions to our schools. Volunteers in district classrooms and buildings save North Clackamas School District thousands of dollars every year. The federal value for volunteers is \$33.49 per hour for a total value close to \$2 million during a typical school year. Not to be overlooked in this recognition is the Board of Directors, who contribute many volunteer hours during the year.

ATTACHMENTS:

Proclamation

PRESENTER:

Kathy Wai, Board Chair



Volunteer Appreciation Week

in

North Clackamas School District

WHEREAS: An excellent public education system is vital to the residents and children of North Clackamas School District;

WHEREAS: Volunteers are an important component in providing an excellent education for students;

WHEREAS: Volunteers make many contributions to district schools;

WHEREAS: National School Volunteer Appreciation Week has been scheduled April 21-25, 2025;

NOW, THEREFORE BE IT RESOLVED that the North Clackamas School District Board of Directors proclaims April 21-25, 2025, as Volunteer Appreciation Week in North Clackamas School District.

Adopted this 10th day of April, 2025

Signed:

Chair, Kathy Wai, School District Board of Directors

PROCLAMATION: LICENSED STAFF APPRECIATION WEEK

ACTION
Agenda Item #6
April 10, 2025

BOARD CONSIDERATION:

Adopt the proclamation recognizing licensed staff for their contributions to the district by declaring May 5-9, 2025, as the Licensed Staff Appreciation Week in North Clackamas School District.

ORIGINATED BY:

This is the district's annual recognition and appreciation of school licensed staff.

BACKGROUND:

National Licensed Appreciation Week has been scheduled for May 5-9, 2025, to recognize the continuing efforts and contributions of teachers. National School Nurses Day is May 7, 2025. The district will use these observances to focus attention on the excellent job being done by our North Clackamas licensed staff.

ATTACHMENTS:

Proclamation

PRESENTER:

Kathy Wai, Board Chair



Licensed Staff Appreciation Week in North Clackamas School District

WHEREAS: Licensed Staff, including teachers, counselors and social workers, nurses, psychologists, instructional coaches, media specialists, therapists, speech pathologists, and other specialists are vital to the education of students and who continually strive to promote high expectations, cultural understanding, to prepare graduates who are inspired and empowered to strengthen the quality of life in our local and global communities; and

WHEREAS: Licensed Staff are professionals that advance the well-being, academic success, and life-long achievements of all students; and

WHEREAS: Licensed Staff continually strive for improvement and progress in education with the understanding of the need for commitment to excellence in the district's school system; and

NOW, THEREFORE BE IT RESOLVED: that the North Clackamas School District Board of Directors proclaims May 5-9, 2025, as Licensed Staff Appreciation Week in North Clackamas School District.

Adopted this 10th day of April, 2025.

Signed:

Chair, Kathy Wai, School District Board of Directors

SUPPORTING TEEN WELLNESS UPDATE

REPORT

Agenda Item #6
April 10, 2025

ORIGINATED BY:

At the request of the Board, this report provides an update on the implementation of YONDR phone pouches in secondary schools, presents initial findings regarding its impact on student wellbeing and the learning environment, and outlines recommended next steps for continued success.

BACKGROUND:

In the 2023-24 school year, the North Clackamas School District conducted an analysis of our current personal electronic device policies and practices by seeking feedback from community, staff, and students. As a result an investment was made to purchase YONDR pouches to help reinforce a phone free space during school hours.

The Student Investment Account, with its focus on supporting the health and wellness of students across the district, has facilitated this initiative.

KEY FINDINGS:

- **Staff Perception:** A survey of 188 teachers indicates that 98% perceive a positive impact on the classroom environment, 99% consider YONDR an effective approach to reducing in-class phone use, and 95% have observed increased student engagement. Furthermore, 88% of teachers report that YONDR has simplified the communication of expectations to students, and 94% have noted a discernible decrease in classroom distractions.
- **Student Phone Usage:** Data reveals a substantial reduction in student phone usage within the school setting. Overall phone use in school has decreased from nearly 100% to 14%, while phone use during class time has declined significantly from 89% to 2.8%.
- **Positive Student Impacts:** Student survey responses indicate positive impacts on the student experience. 31.4% of students report an increase in social interactions with classmates, 25.7% report heightened ability to focus and learn, and 49% indicate that teachers have more time for instruction and student support.
- **Behavior Improvements:** Analysis of behavior incidents as of March 31, 2025, demonstrates a decrease across multiple categories. Overall, total behavior incidents have decreased by 25%. Specific reductions include defiance (-31%), disruptive behavior (-30%), harassment (-17%), fighting (-9%), and harmful speech (-23%).

NEXT STEPS:

- **District-wide Communication and Recommitment:** It is recommended to coordinate a district-wide informational campaign to reinforce the rationale and objectives of the phone-free initiative, fostering a renewed commitment from all stakeholders.

- **Normalization and Best Practices:** Continued emphasis should be placed on normalizing phone-free school environments, coupled with an ongoing review and sharing of best practices among school buildings to optimize implementation strategies.
- **Ongoing Data Collection and Analysis:** To ensure continuous improvement and evidence-based decision-making, the collection and analysis of relevant data should persist, enabling a comprehensive evaluation of the program's long-term impact.

ATTACHMENTS:

[Presentation: Supporting Teen Wellness Update 4.10.25](#)

PRESENTER / STAFF CONTACTS:

Ivonne Dibblee, Assistant Superintendent of Education

Petra Callin, Executive Director, Secondary Programs

Ryan Richardson, Associate Director of Secondary Programs and District Athletic Director

Jeremy Cohen, Associate Director of Secondary Programs

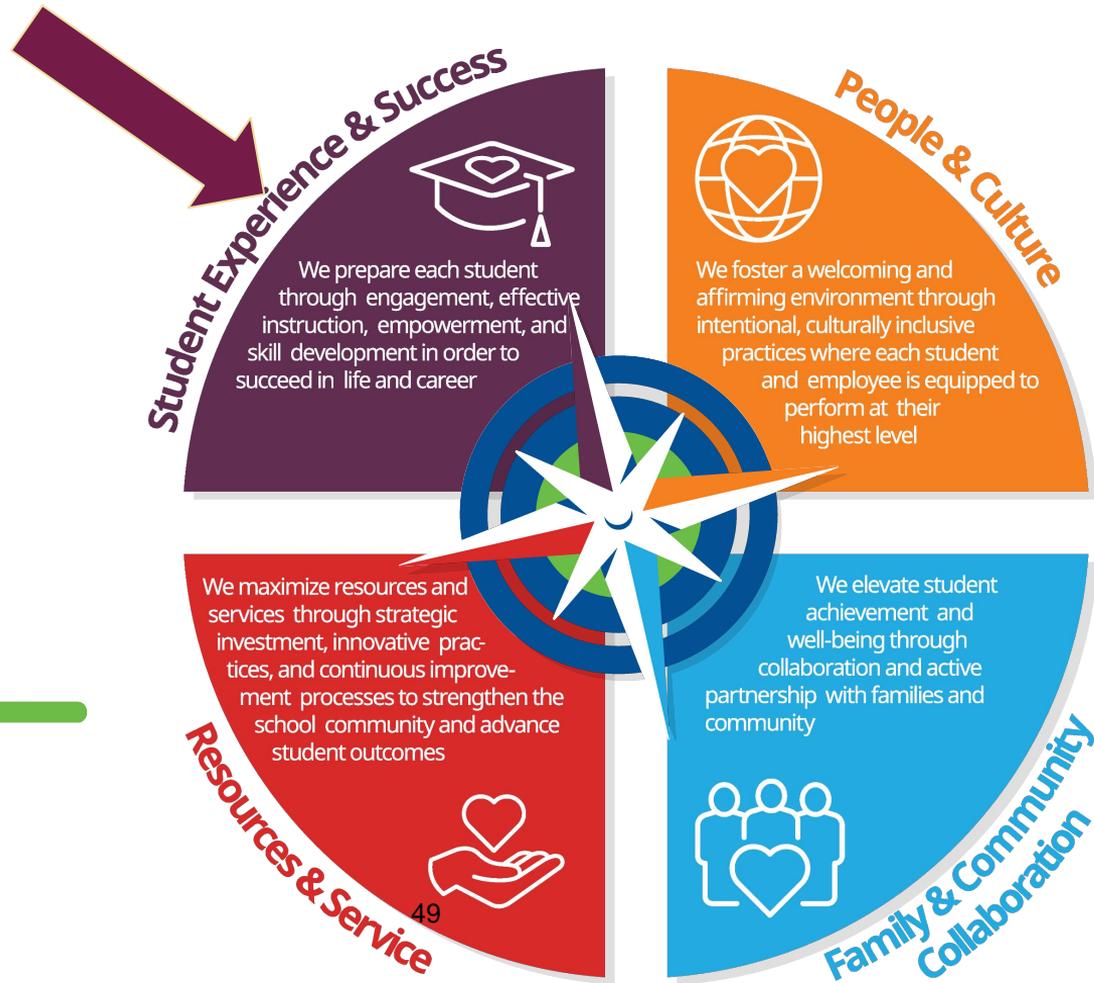


Welcome!

April 10th, 2025

Supporting Teen Wellness Update

NCS D Strategic Points



**This is not a punishment
This is not a judgement
This is about care**



Vision for the Community

We will agree to be fully present and push pause on our digital lives during every school day.

Step away from distraction and isolation.
Step towards interaction and connection.

Why Bell to Bell?!

The Addiction and Algorithms are Real

Students are being asked to make the decision to be device free once a day rather than the constant pull and addiction that comes with phone use and social media.



Why Bell to Bell?!

Community is Critical

We believe the human connections between students that occur during passing time and lunch are essential to creating schools that are communities.



Staff Survey Data (188 Responses)

- **98% see a positive impact in class**
- **99% see it as an effective approach to reducing class phone use**
- **95% see more student engagement**
- **88% see it as easier to communicate expectations to students**
- **94% see a noticeable difference in distractions**

Student Survey Data

Question	23/24	24/25
Do you use your phone in school?	Nearly 100%	14%
Do you use your phone in class?	89%	2.8%

31.4% of students report increased social interactions between classmates

25.7% of students report increased ability to focus and learn

54

49% of students report more time for teachers and student to teach and learn

Attendance Indicators

7th - 12th Graders Regular Attenders (90% or more)

Year	21/22	22/23	23/24	24/25
Current	73%	68%	70%	68%

All Students

Year	21/22	22/23	23/24	24/25
Current	70%	64%	56 ⁵ 70%	76%



Enrollment Indicators

Enrollment by Year				
Year	21/22	22/23	23/24	24/25
Students	16,293	16,545	16,730	16,975

What is the data telling us?

(as of 3/31/25)

Behavior Incidents	% Change–YTD last year to this year
Defiance	-31%
Disruptive	-30%
Harassment	-17%
Fighting	-9%
Harmful Speech	-23%
Total	-25%

Recommendations and Strategies

- ❑ Coordinate a district-wide informational campaign and recommitment to reason and purpose
- ❑ Normalize phone free schools while reviewing best practices from each of our buildings
- ❑ Continue to collect and analyze data



Questions & Discussion

SUPERINTENDENT EVALUATION

REPORT

Agenda Item #7

April 10, 2025

SUPERINTENDENT'S RECOMMENDATION:

This time is set aside to read the public statement regarding the Superintendent's evaluation.

BACKGROUND:

The contract between Dr. Shay James and the Board of Directors states the Board will evaluate the Superintendent's performance for the purposes of improving District leadership, maintaining open and effective communication between the Board and the Superintendent and enhancing relations between the Board and the Superintendent. The evaluations shall be made in reference to the Superintendent's position description as more fully set forth in [District Policy CBA](#) and those goals and objectives established by the Board in consultation with the Superintendent.

PRESENTER:

Kathy Wai, Board Chair

2024–25 Superintendent Evaluation Summary

We, the North Clackamas School District School Board, completed our annual evaluation of Superintendent Dr. Shay James on April 8, 2025. This review, informed by board member reflections and professional standards, affirms our strong confidence in Dr. James' continued leadership and dedication to student success.

Dr. James has led with vision, care, and steady resolve in a dynamic educational landscape. Her ability to keep the district focused on its Strategic Plan, while fostering a collaborative and inclusive culture, continues to move North Clackamas forward. Her leadership has not only ensured operational stability but has also deepened our district's commitment to equity and innovation.

The board particularly commends Dr. James for:

- Centering the Strategic Plan in decision-making, including tools like the district scorecard that support clarity and accountability.
- Modeling ethical leadership marked by trust, transparency, and compassion, creating a strong foundation for staff and student success.
- Advancing culturally responsive practices, with a clear focus on instructional equity, student engagement, and professional development.
- Strengthening community connections, through forums like Community Conversations, active engagement with stakeholders, and advocacy for public education at multiple levels.
- Exercising strong fiscal and operational management, ensuring the district remains well-positioned through sound planning, clean audits, and long-term focus.

As we look ahead, the board encourages continued attention in a few areas of opportunity:

- Expanding school-level family engagement, particularly in communities where stronger connections can further support student success.
- Continuing to amplify student voice in shaping district initiatives, policy development, and learning environments.
- Building on civic partnerships, including with local governments, to support growth and ensure alignment between district planning and community needs.

Dr. James' leadership continues to inspire confidence in the district's direction, values & strategic priorities. We are grateful for her steady hand, tireless commitment, and ability to lead with both heart and strategy. We look forward to our continued partnership as we build on our progress together!

2025-2026 BOARD MEETING CALENDAR

DISCUSSION
Agenda Item #8
April 10, 2025

ORIGINATED BY:

This is an annual agenda item.

BACKGROUND:

Oregon law, ORS 332.045, requires that the Board establish the dates, time, and locations for regular meetings.

This time is set aside for the Board to discuss the Board meeting calendar for the 2025-202 school year.

ATTACHMENTS:

Draft of the proposed 2025-2026 Board meeting calendar

PRESENTER:

Kathy Wai, Board Chair

North Clackamas School Board

2025-2026 Meeting Calendar

Meetings typically held at NCSB Administration Building or online, starting at 6:30 p.m.

July 2025						
Su	M	Tu	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August 2025						
Su	M	Tu	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

September 2025						
Su	M	Tu	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October 2025						
Su	M	Tu	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November 2025						
Su	M	Tu	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

December 2025						
Su	M	Tu	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

January 2026						
Su	M	Tu	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February 2026						
Su	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

March 2026						
Su	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April 2026						
Su	M	Tu	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May 2026						
Su	M	Tu	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June 2026						
Su	M	Tu	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

-  Regular Board Meeting
-  Hold for Special Meeting/Governance/
-  Regular/Governance Meeting
-  Work Sessions
-  Governance Meeting
-  OSBA Conferences
-  School Closed/Holiday
-  NSBA Conferences (tentative)

Board Proposed 4/10/25

This calendar is subject to change.

Any modifications to date, time, or location will be properly noticed per Oregon state law.

STUDENT CHROMEBOOK LEASE AGREEMENT

DISCUSSION/ACTION

Agenda Item #9

April 10, 2025

SUPERINTENDENT'S RECOMMENDATION:

Award three contracts to Insight Financial Services for a total cost of \$1,577,539.15 to procure student Chromebooks as part of the chromebook routine maintenance and refresh program.

BUDGET IMPACT/SOURCE OF FUNDS/SPECIFIC CONTRACTUAL DETAILS:

Contractual Details: \$1,577,539.15 total

#1: \$285,000 (To be made in a one time payment in fiscal year 2025) to buyout and terminate the lease for 5,700 student Chromebooks

#2: \$694,419.40 (To be made in 4 annual payments of \$173,604.85 each year starting in fiscal year 2025 and ending fiscal year 2028) to lease 1,510 student Chromebooks

#3: \$598,119.75 (To be made in 5 annual payments of \$119,623.95 starting in fiscal year 2025 and ending in fiscal year 2029) to lease 1,215 student Chromebooks

BACKGROUND:

Starting in the 2020-21 school year, NCSD began a comprehensive student Chromebook procurement program. This was accomplished by leasing a large number of devices utilizing one-time and/or reimbursable federal funds.

One of these leases is complete as of 08/31/2025. The lease allows NCSD to buy out the devices at a greatly reduced rate. The district proposes buying out these devices. These devices will continue to be used by students and/or as parts for repairing other devices.

The other two proposed contracts are for new devices required to maintain an adequate fleet. The proposed contracts are for four and five years, to be paid in annual increments listed above.

The procurement for new devices is being made through the OETC (Organization for Educational Technology and Curriculum) cooperative contract #15R with Insight Financial Services. Pricing for the Chromebooks is based upon OETC cooperative contract #16R-Computers. Using the OETC cooperative contracts enables the district to benefit from economies of scale and streamlines purchasing timelines.

Cooperative procurement allows the district to utilize the formal procurement process conducted by another government agency and complies with Oregon public procurement law and district procurement requirements. As with all contracts, additional costs may be incurred for added or changed scope (e.g., change orders for unknowns, unforeseen, agency requirements, or increased tariffs).

PRESENTER / STAFF CONTACT:

Teresa Neff-Webster, Chief Operations Officer

TEACHER CHROMEBOOK LEASE AGREEMENT

DISCUSSION/ACTION

Agenda Item #10

April 10, 2025

SUPERINTENDENT'S RECOMMENDATION:

Award one contract to Insight Financial Services in the amount of \$265,865.20 to lease 250 teacher Chromebooks as part of the annual Chromebook maintenance and refresh program.

BUDGET IMPACT/SOURCE OF FUNDS:

General Fund

BACKGROUND:

This is an annual cost associated with the teacher chromebook procurement process. Last year was the first year in a transition to Chromebooks for licensed staff. This contract allows the district to continue the transition.

The proposed contract is for four years, to be paid as a one-time payment of \$265,865.20.

This procurement is being made through the OETC (Organization for Educational Technology and Curriculum) cooperative contract #15R with Insight Financial Services. Pricing for the Chromebooks is based on OETC cooperative contract #16R-Computers. Using a cooperative contract enables the district to benefit from economies of scale and streamline purchasing timelines. Cooperative procurement allows the district to utilize the formal procurement process conducted by another government agency and complies with Oregon public procurement law and district procurement requirements. As with all contracts, additional costs may be incurred for added or changed scope (e.g., change orders for unknowns, unforeseen, or agency requirements, or increased tariffs).

PRESENTER / STAFF CONTACT:

Teresa Neff-Webster, Chief Operations Officer

Leigh Anne Scherer, Director of Technology & Information Services