

North Clackamas School Board

Thursday, September 9, 2021 6:30 PM

Zoom/YouTube, 12400 SE Freeman Way, Milwaukie, OR 97222

OPEN SESSION

6:30 Call to Order

Native Land Acknowledgement

Minutes - August 26, 2021

Consent Agenda

A. Employment Changes

B. Policy Revisions

6:35 1. Community Comments

6:50 2. Hispanic & Latino Heritage Month -
Proclamation

6:55 3. Capital Construction Bond - Report

7:15 4. Milwaukie City Hall Relocation -
Update

7:45 5. Budget Committee Calendar -
Discussion

7:55 6. Budget Committee Vacancies -
Discussion

8:05 7. Digital Curriculum Adoption Grades
K-12 - Action

8:15 8. Oregon School Boards Association
Board Nomination - Action

8:25 9. Oregon School Boards Association
Legislative Policy Committee Nomination - Action

8:30 Adjourn



Native Land Acknowledgment

We acknowledge the land on which we sit and which we call the North Clackamas School District rests on the traditional and indigenous lands and village sites of the Native peoples of the Kalapuya, Chinook, Molalla, and the Clackamas. We take this opportunity to offer gratitude for the ability to learn, work, and be a community on this land, and we offer thanks to the original caretakers of this region. We recognize the historic policies of colonization, genocide, relocation, and assimilation that affected Indigenous and Native families both past and present and that will affect those in the future, and honor the resilience and revitalization of our Indigenous and Native communities. We pay our respects to the Elders, both past and present, who have been the stewards of this land throughout the generations.

**NORTH CLACKAMAS SCHOOL DISTRICT 12
CLACKAMAS COUNTY, OREGON
MINUTES — BOARD OF DIRECTORS REGULAR MEETING
August 26, 2021
Zoom/YouTube**

Open Session

With due notice having been given and a quorum present, Vice Chair Mitzi Bauer convened open session at 6:31 p.m. with the following members present in a virtual meeting:

Mitzi Bauer	–	Vice Chair
Jena Benologa	–	Director
Kathy Wai	–	Director
Steven Schroedl	–	Director
Tory McVay	–	Director
Shay James	–	Superintendent
Sandra Henderson	–	Board Secretary

Also present were Cindy Detchon, Derrick Brown, Gayellyn Jacobson, Ivonne Dibblee, Joe Bridgeman, Khaliyah Williams-Rodriguez, Mark Moser, Mayra Gómez, Petra Callin, Shelly Reggiani, and Tiffany Shireman. District employees and community members were provided a live stream on YouTube.

Vice Chair Mitzi Bauer requested a moment of silence in honor of the US service members and Afghan people that were killed in Afghanistan earlier that day.

Director Kathy Wai read the Native Land Acknowledgement.

R21/22-11 **Minutes** – Jena Benologa moved, Tory McVay seconded the motion to approve the minutes of the regular Board meeting held August 12, 2021. Motion passed unanimously.

R21/22-12 **Consent Agenda** – Kathy Wai moved, Steven Schroedl seconded the motion to adopt the consent agenda as recommended:

Employment Changes - Approve employment changes as listed, with a copy of the list made as part of the official minutes, as recommended by the Executive Director of Human Resources:

Administrative – appointments

Licensed – appointments, terminations

Motion passed unanimously.

Community Comments

- Angela Pederson, Oregon City, commented that she would like district policy changed following an incident that occurred at Clackamas High School last June.
- Tara Nelson, Damascus, commented that public meetings need to be open to the public in order to say the Pledge of Allegiance together and requested that schools do not require students to wear masks.
- Melanie Taylor (Woolcock), Damascus, commented regarding the topics and the timing and sequence of when sexuality education curriculum material was taught. She also requested a better system for parent involvement.
- Additional written comments received were provided to the Board and added to the official record.

New Administrator Introductions/Superintendent's Report – Superintendent Shay James announced the following new administrators and asked those in attendance to introduce themselves:

- Barnaby Gloger, Associate Director, Student & Family Support Services
- Brian Cates, Assistant Principal, Lot Whitcomb and Linwood/Sojourner
- Chris Chavez Torres, Assistant Principal, Milwaukie High School
- Doug Jenkins, Coordinator Data Analysis and Accountability
- Erin Buck, Coordinator Special Education
- Erin Garvin, Coordinator Special Education
- Greg Neuman, Assistant Principal, Adrienne Nelson High School
- Hillary Pinkston, Assistant Principal, Rex Putnam High School
- Ivonne Dibblee, Assistant Superintendent Education
- Jackie Brody, Principal, Oregon Trail Elementary School
- James Prichard, Assistant Director of Transportation
- Jason Boldt, Assistant Principal, New Urban High School
- Jeff Green, Principal, Mount Scott Elementary School
- Jeremy Cohen, Associate Director of Secondary Programs
- Jen Burkart, Coordinator Transitional K/Primary
- John Arntson, Assistant Principal/Athletic Director, Clackamas High School
- Karina Bruzzese, Principal, Milwaukie El Puente Elementary School
- Katie Cunningham, Administrator of Equity, Student Connections, and Enrollment Options
- Kelli Rhea, Principal, Alder Creek Middle School
- Kurtis Demski, Assistant Principal, Happy Valley Middle School
- Mayra Gómez, Executive Director Teaching, Learning, and Professional Development
- Michelle Doyle, Assistant Principal, Rowe Middle School
- Pedro Chanel Munoz Francisco, Assistant Principal, Alder Creek Middle School

- Seth Gordon, Director of Communications
 - Zoe Booth, Assistant Principal, Clackamas Web Academy
- Superintendent Shay James provided an update on plans for school opening, vaccination opportunities for employees and students, shared a video of construction at New Urban High School and the Adrienne C Nelson High School ribbon cutting.

Strategic Planning Overview – Chief of Staff Tiffany Shireman introduced Strategic Planning and Organizational Development Consultants from STUDER Education Dr. Kathy Oropallo and Dr. Gayle Juneau Butler. The Strategic Planning process was reviewed. Board members commented on looking forward to the process and thanked the consultants for their presentation.

Board Reports – Board members made brief reports on activities and events they had attended and commented on the Parent Community Leadership Alliance (PCLA) guiding framework development.

Quarterly Financials Report – Chief Financial Officer Gayellyn Jacobson presented a report on the financial status of the district. Questions and comments from the Board were addressed.

Digital Curriculum adoption Grades K-12 – Assistant Superintendent of Education Ivonne Dibblee introduced the Virtual Online Program (VOP) Director Stafford Boyd. Information regarding the proposed adoption of *Florida Virtual School* (grades K-5) and *Edgenuity Courseware* (grades 6-12) for the VOP program was presented for discussion. Questions and comments from the Board were addressed.

Policy Revisions – Chief of Staff Tiffany Shireman presented revisions to the following policies as recommended by the Policy Review Committee. Revisions were made by the committee following discussion with Board leadership and the Superintendent and a Board Governance meeting discussion on May 6, 2021.

BBAA – Individual Board Member’s Authority and Responsibilities

BCB – Board Officers

BDDH – Public Comment at Board Meetings

BH/BHA – Orientation of New Board Members

BHB – Board Member Development

R21/22-13

Transportation Supplemental Plan (WalkZones) – Jena Benologa moved, Kathy Wai seconded the motion to approve the Addendum to the 2017 Transportation Walk Zone Supplemental Plan. Motion passed unanimously.

There being no further business to come before the Board, the meeting adjourned at 8:35 p.m.

Unapproved

DRAFT

POLICY REVISIONS

CONSENT B
September 9, 2021

REASON FOR BOARD CONSIDERATION:

Approval of the attached revised policies.

COMMITTEE RECOMMENDATION:

The Policy Review Committee, with membership of both staff and Board, reviewed and recommends the following policy revisions.

BUDGET IMPACT/SOURCE OF FUNDS:

There are no known or anticipated increases to costs with the proposed policy change.

ATTACHMENTS:

Drafts of the following policies to review:

Policy	Title	Reason
BBAA	Individual Board Member's Authority and Responsibilities	Board Governance Requests
BCB	Board Officers	
BDDH	Public Comment at Board Meetings	
BH/BHA	Orientation of New Board Members	
BHB	Board Member Development	

PRESENTER / STAFF CONTACT:

Tiffany Shireman, Chief of Staff



Code: **BBAA**
Adopted: 6/19/86
Revised/Readopted: 1/20/11; 8/08/13; 5/25/17;
10/24/19
Orig. Code: BBAA

Individual Board Member’s Authority and Responsibilities

An individual Board member exercises the authority and responsibility of their position only when the Board is in legal session unless otherwise required by law (e.g. mandatory reporting of child abuse).

No member of the Board has the authority to act in the name of the Board unless so authorized by the affirmative vote of the majority of members of the Board. When authorized to act as the district’s designated representative in collective bargaining, a Board member may make and accept proposals in bargaining subject to subsequent approval by the Board.

A Board member has the right to express personal opinions. When expressing such opinions in public, the Board member must clearly identify the opinions as their own. The public is advised that individual Board members do not speak on behalf of the Board unless appointed by the Board as a spokesperson.

Members shall inform themselves with information requested through Board action, information supplied by the superintendent, and information gained through attendance at district activities and by participating in Board professional activities.

Members of the Board will adhere to the following procedures in carrying out the responsibilities of Board membership:

1. Request for Information

Any individual Board member who desires a copy of an existing written report or survey prepared by the administrative staff will make such a request to the superintendent. A copy of the material will be made available to each member of the Board. Requests for the generation of reports or information, which require additional expense to the district, must be submitted to the Board for consideration.

2. Requests for Legal Opinions

Any member of the Board may request a free legal opinion from Oregon School Boards Association directly. A formal request for a legal opinion that may incur a cost will be made through the Board chair and vice chair to the superintendent. Legal counsel is responsible to the Board.

3. Action on Complaints or Requests Made to Board Members

When Board members receive complaints or requests from staff, students or members of the public, such information is to be conveyed to the superintendent for action.

4. Board Member’s Relationship to Administration

Individual Board members will become informed about the educational program of the district, may visit schools or other facilities to gain information required to become so informed, and may request information from the superintendent, but will not intervene in the administration of the district or its schools. No individual Board member may direct the superintendent to action without Board authorization.

5. Contracts or Agreements

All contracts or agreements of the district must be approved by the Board, unless otherwise delegated by the Board to the superintendent or designee for approval. If a contract or agreement is made without authority of the Board, the individual making such contract or agreement shall be personally liable.

END OF POLICY

Legal Reference(s):

[ORS 332.045](#)

[ORS 332.057](#)

[ORS 332.055](#)

[ORS 332.075](#)

38 OR. ATTY. GEN. OP. 1995 (1978)

S. Benton Educ. Ass'n v. Monroe Union High Sch. Dist., 83 Or. App. 425 (1987).

Cross Reference(s):

BCB – Board Officers

BHD - Board Member Compensation and Expense Reimbursement



Code: **BCB**
Adopted: 6/19/86
Readopted: 1/20/11; 10/24/19
Orig. Code: BCB

Board Officers

At its first scheduled meeting in July, the Board will elect one of its members to serve as chair and one to serve as vice chair. No member of the Board may serve as chair more than two years in succession. If the Board member is unable to continue to serve as an officer, a replacement will be elected immediately. The replacement officer will serve the remainder of the officer's term until the following July. The replacement term for chair does not count against the two consecutive years of service for that office. No member may serve as chair during their first year on the Board.

Board Chair

The Board chair will:

1. Work with the superintendent to establish the meeting agendas with input from the vice chair;
2. Call special meetings when required;
3. Preside at all meetings of the Board and enforce the rules of order;
4. Sign official documents that require the signature of the chair;
5. Represent the district and the Board at official functions, unless this duty is delegated by the chair or the Board to another member of the Board;
6. Appoint all committees and make all liaison appointments unless otherwise ordered by the Board;
7. Have the right to discuss issues and vote.

Board Vice Chair

In the absence, incapacitation, or death of the chair, the vice chair will perform the duties of chair and, when so acting, will have the powers of the chair. The vice chair will perform such other functions as designated by the Board. If both are absent, the person with the longest period of service on the Board will conduct the meeting.

The vice chair will participate with the chair and the superintendent in agenda planning.

Board Secretary

The superintendent will designate a staff member to serve as Board secretary and will directly supervise and evaluate the secretary. The secretary to the Board will take notes at Board meetings, compile minutes and perform related work as assigned by the superintendent or requested by the Board chair. These duties may include, but not be limited to, the following:

1. Record the disposition of all matters on which the Board considered action;
2. Prepare and distribute minutes in advance for approval at the next Board meeting;
3. Maintain properly authenticated official copies of the minutes;
4. Maintain the official record of Board policies.
5. Provide public notice of all Board meetings in accordance to Oregon Public Meeting Laws.

Board Spokesperson

The Board chair serves as the spokesperson for the Board. The Board may appoint another of its members or another person to make authorized statements to the public or the media when the Board deems that, under the circumstances, the position of the Board should be articulated by a single voice.

END OF POLICY

Legal Reference(s):

[ORS 255.335](#)
[ORS 332.040](#)

[ORS 332.045](#)
[ORS 332.057](#)

[OAR 166-400-0010\(9\)](#)



Code: **BDDH**
Adopted: 6/19/86
Revised/Readopted: 1/20/11; 2/24/18
Orig. Code(s): BDDH

Public Comment at Board Meetings

All meetings of the Board, with the exception of executive sessions, will be open to the public. The Board invites community members of the district to attend Board meetings so that they may become acquainted with the program and operation of the district. Members of the public are also encouraged to share their ideas and opinions with the Board when appropriate. Members of the public are not permitted to engage in conduct that interferes with the ability of the Board to conduct its business.

It is the intent of the Board to ensure communications with individuals with disabilities are as effective as communications with others. An individual with a disability will be given an equal opportunity to participate in Board meetings. Primary consideration will be given to requests of qualified individuals with disabilities in selecting appropriate auxiliary aids¹ and services.

Auxiliary aids and services for persons with disabilities will be available at no charge to the individual. The district requests that all auxiliary aids and/or service requests be made with at least 48 hours notice to ensure appropriate accommodations can be secured. Should the Board demonstrate such requests would result in a fundamental alteration in the service, program or activity or in undue burdens, alternative, equally effective means of communication will be used as determined by the district.

Procedures for Public Comment at Meetings

During a Board meeting session that is open to the public, members of the public may be invited to present comments during the designated portion of the agenda for a designated allotment of time.

In order to assure that persons who wish to appear before the Board may be heard and, at the same time, conduct its meetings properly and efficiently, the Board adopts the following procedures and rules pertaining to public comment at Board meetings:

1. Any individual desiring to speak may indicate their desire by submitting their name, city of residence, either email address or phone number, and the group, if any, that is represented on the sign-in sheet or online form prior to the Board meeting;
2. A speaker should give their name, city of residence, and the group, if any, that is represented and will limit their presentation to three minutes. If there are more patrons desiring to present comments than time allotted, the Board Chair has the authority to reduce the presentation time for individual speakers or institute a prioritization process with attention to order of sign up and city of residence.

¹Auxiliary aids include, but are not limited to, such services and devices as qualified interpreters, assistive listening systems, note takers, readers, taped texts, Brailled materials and large print.

3. Speakers may offer objective criticisms of district operations and programs that are of a concern to them. The Board is restricted from hearing, and will not consider complaints regarding any individual district staff member or any person connected with the district.
4. As an organization centered around youth and their positive development, all speakers will model respectful public comment and be mindful of civil discourse.
5. The Board vests in its chair or other presiding officer authority to terminate the remarks of any individual when those remarks do not adhere to the rules established in this policy.

Petitions

Petitions may be accepted at any Board meeting. No action will be taken in response to a petition before the next regular meeting. Petitions will be referred to the superintendent for consideration and recommendation.

END OF POLICY

Legal Reference(s):

[ORS 165.535](#)
[ORS 165.540](#)
[ORS 192.610 to -192.690](#)
[ORS 332.057](#)

Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101-12213 (2017); 29 C.F.R. Part 1630 (2017); 28 C.F.R. Part 35 (2017).

Americans with Disabilities Act Amendments Act of 2008.

Baca v. Moreno Valley Unified Sch. Dist., 936 F. Supp. 719 (C.D. Cal. 1996).

Leventhal v. Vista Unified Sch. Dist., 973 F. Supp. 951 (S.D. Cal. 1997).

Cross Reference(s):

KC - Community Involvement in Decision Making

KGB – Public Conduct on District Property



Code **BH/BHA**
Adopted: 6/19/86
Readopted: 1/20/11

Orientation of New Board Members

Board and staff will assist new members to become informed about the Board's functions, policies, procedures and issues. In the interim between appointment and assuming office, the new Board member(s) will be assisted in the following ways:

1. The newly elected or appointed Board member will be given and/or provided access to materials as an overview on the roles and responsibilities of a school board member;
2. The newly elected or appointed Board member will be invited to attend open Board meetings to observe the operation of the Board;
3. The newly elected or appointed Board member will be directed to Board policies;
4. The superintendent will supply material pertinent to meetings;
5. The incoming member will be invited to meet with the superintendent and other administrative personnel, by arrangement with the superintendent, to discuss services they perform for the district.

END OF POLICY

Legal Reference(s):

[ORS 332.107](#)

Cross Reference(s):

BHB - Board Member Development



Code: **BHB**
Adopted: 6/19/86
Readopted: 1/20/11
Orig. Code(s): BHB

Board Member Development

The Board places a high priority on the importance of a planned and continuing program of inservice education for its members.

In order for Board members to develop leadership capabilities, become informed about current issues in education, and improve their skills as members of a policymaking body, Board members will participate in opportunities for development that may include, but not be limited to, the following:

1. In-service activities planned by the Board and in-service planned by the administration for staff members, as appropriate;
2. Participation in school board conferences, workshops and conventions held by state and national school board associations and other educational organizations;
3. Subscriptions to publications addressed to the concerns of Board members.

In order to control both the investment of time and funds necessary to implement this policy, the Board establishes these principles and procedures for its guidance:

1. The superintendent or their designee will inform Board members, in a timely manner, of impending conferences, conventions, and workshops. The Board will decide which meetings appear to be most likely to produce the greatest benefit to the Board and the district;
2. Funds for participation at such meetings will be budgeted. When funds are limited, the Board will designate which of its members would be most appropriate to participate at a given meeting;
3. If authorized to attend, Board members will be reimbursed, upon request, for reasonable and necessary expenses actually incurred;
4. When a conference, convention or workshop is not attended by the full Board, those who do participate may be requested to share, by means of written or oral reports, information, recommendations and materials acquired at the meeting. The superintendent will be provided with written presentation materials at least 8 calendar days prior to a presentation at a Board meeting.

END OF POLICY

Legal Reference(s):

[ORS 332.018\(3\)](#)
[ORS 332.107](#)

OR. ETHICS COMM'N, OR. GOV'T ETHICS LAW, A GUIDE FOR PUBLIC OFFICIALS (2008)

Cross Reference(s):

BH/BHA - Orientation of New Board Members
BHD - Board Member Compensation and Expense Reimbursement

PROCLAMATION:
HISPANIC & LATINO HERITAGE MONTH

ACTION
Agenda Item #2
September 9, 2021

SUPERINTENDENT'S RECOMMENDATION:

That the Board adopt the proclamation recognizing September 15 through October 15, 2021 as Hispanic and Latino Heritage Month in North Clackamas School District.

ORIGINATED BY:

Board Chairs request.

BACKGROUND:

Each year, National Hispanic Heritage Month is observed from September 15 to October 15, by celebrating the histories, cultures and contributions of those whose ancestors came from Central and South America, Mexico, the Caribbean, and Spain whose rich culture and history are important to recognize in how they identify as either Hispanic or Latino.

The observation started in 1968 as Hispanic Heritage Week under President Lyndon Johnson and was expanded by President Ronald Reagan in 1988 to cover a 30-day period starting on September 15 and ending on October 15. It was enacted into law on August 17, 1988, on the approval of Public Law 100-402.

The day of September 15 is significant because it is the anniversary of independence for the countries of Costa Rica, El Salvador, Guatemala, Honduras and Nicaragua. In addition, Mexico and Chile celebrate their independence days on September 16 and September 18, respectively.

ATTACHMENTS:

Proclamation

PRESENTER:

Libra Forde, Board Chair

Hispanic & Latino Heritage Month

in

North Clackamas School District

WHEREAS, each year, the United States observes National Hispanic Heritage Month by celebrating the culture, heritage and countless contributions of those whose ancestors were indigenous to North America as well as those who came from Central and South America, Mexico, the Caribbean, and Spain; and

WHEREAS, what began in 1968 as Hispanic Heritage Week under President Johnson and was expanded by President Reagan in 1988 to cover a 30-day period starting on September 15 and ending on October 15; and

WHEREAS, this year's theme, "Esperanza: A Celebration of Hispanic Heritage and Hope" invites us to celebrate Hispanic Heritage and to reflect on how great our tomorrow can be if we hold onto our resilience and hope; and

WHEREAS, although too numerous to recognize individually by name, Hispanic and Latino individuals serve as civil rights leaders and community organizers, politicians, soldiers, educators, journalists, first responders, pioneers in art and science, healthcare professionals, athletes, inventors, entertainers and so much more; and

WHEREAS, Hispanic and Latino individuals continue their rich history of significant and diverse contributions to the cultural, educational, economic and political vitality of our communities;

NOW, THEREFORE, BE IT RESOLVED, that the North Clackamas School District hereby proclaims September 15th – October 15th, 2021 as Hispanic & Latino Heritage Month and encourage all residents to honor the rich diversity of the Hispanic and Latino communities and celebrate the many ways they contribute to our nation and society.

Adopted this 9th day of September, 2021.

Signed:

Chair, Libra Forde, School District Board of Directors

CAPITAL CONSTRUCTION BOND UPDATE

REPORT
Agenda Item #3
September 9, 2021

SUPERINTENDENT'S RECOMMENDATION:

Board to receive informational report on progress being made in the implementation of the capital construction bond levy approved November 2016.

BACKGROUND:

On November 8 2016, voters in North Clackamas approved up-to \$433 million in general obligation capital projects bonds. These general obligation bonds will:

- Renovate/remodel schools, some as old as 100 years
- Address security, safety, seismic needs
- Address unfunded maintenance
- Improve the student learning experience
- Increase access to technology
- Relieve overcrowding
- Provide a new additional elementary school
- Provide an additional comprehensive high school
- Provide property for future middle school and future transportation center
- Estimated not to exceed the 2015 NCS D tax rate

The bond program implementation is on month 58 of 65+ months (~89 % through the bond).

The bond program has spent approximately 91% of the revised bond budget.

The bond program has spent and committed approximately 96% of the revised bond budget.

The bond program has 31 projects completed, 10 in construction, zero in design, and zero projects remaining to start design.

The project counts do not include all projects. For example, the project counts do not include the bus maintenance shop, secure entry project, emergency generator project, security fencing project, and classroom monitors project.

District staff will update the Board on bond finances, schedules and project updates.

ATTACHMENTS:

- A. Presentation Slides
- B. Inclusion in Diversity and Contracting
- C. Project Schedule Update
- D. Program Reserve Budget

PRESENTERS / STAFF CONTACT:

Cindy Detchon, Assistant Superintendent of Operations

Gayellyn Jacobson, Chief Financial Officer

Ron Stewart, Senior Director of Capital Projects



Capital Construction Bond Update

Board Meeting
September 9, 2021

Bond Program Status

North Clackamas School District Bond Program Status Report August 18, 2021

Total Bond Budget	\$523,707,614	100% of total bond budget
Total Spent	\$473,966,476	91% of total bond budget spent
Total Unspent	\$49,741,138	9% of total bond budget unspent
Total Spent & Committed	\$501,590,610	96% of total bond budget spent & committed
Total Budget Remaining (unspent and uncommitted)	\$22,117,005	4% of total bond budget unspent & uncommitted
Time Completed of Bond Program	58 of 65+ months of bond Program	89% of total time of bond program completed
Projects Completed	31 of 41	75.6% of total number of projects completed
Percent of Commitments Fulfilled with Completed Projects	100%	100% of commitments completed on projects
Projects in Construction	10 of 41	24.4% of total number of projects currently in construction.
Projects in Design	0 of 41	9.8% of total number of projects in design
Projects Remaining to Start Design	0 of 41	0% of total number of projects remaining to start design
Properties Purchased	4 of 4	100% of properties to be purchased are purchased

* Budget as of 6/30/2021

Completed Projects section does not include: Phase II Transportation shop project, Emergency Power Connectivity Project, Classroom monitor replacement project, secure entry project, and other small misc. projects

Inclusion and Diversity in Contracting

August 5, 2021

Consultant's Summary	Previous Report 5/19/21	Current Report 8/5/21	Difference from previous Report (Current-Previous)
# of COBID Consultants	47	48	1
Total # of Consultants	210	219	9
% COBID Consultants (Aspirational Goal: 15% Participation)	22.38%	21.92%	-0.46%
Total COBID Consultant Contract Value	\$8,020,185	\$8,357,801	\$337,616
Total Consultant Contract Value	\$41,607,713	\$41,673,337	\$65,624
% COBID Consultant Contract Value	19.28%	20.06%	0.78%

Contractor's Summary	Previous Report 5/19/21	Current Report 8/5/21	Difference from previous Report (Current-Previous)
# of COBID Contractors	124	130	6
Total # of Contractors	811	877	66
% COBID Contractors (Aspirational Goal: 15% Participation)	15.29%	14.82%	-0.47%
Total COBID Contractor Contract Value	\$34,685,913	\$35,381,688	\$695,775
Total Contractor Contract Value	\$425,163,878	\$427,345,907	\$2,182,029
% COBID Contractor Contract Value	8.16%	8.28%	0.12%

Bond Program Summary (Consultants and Contractors Combined)	Previous Report 5/19/21	Current Report 8/5/21	Difference from previous Report (Current-Previous)
# of COBID Consultants & Contractors	171	178	7
Total # of COBID Consultants & Contractors	1021	1096	75
% COBID Consultants & Contractors (Aspirational Goal: 15% Participation)	16.75%	16.24%	-0.51%
Total COBID Consultants & Contractors Contract Value	\$42,706,098	\$43,739,489	\$1,033,391
Total Consultants & Contractors Contract Value	\$466,771,591	\$469,019,244	\$2,247,653
% COBID Consultants & Contractors Contract Value	9.15%	9.33%	0.18%

COBID - Certification Office for Business Inclusion and Diversity
WBE - Women Business Enterprise
ESB - Emerging Small Business
MBE - Minority Business Enterprise
SDVBE - Service Disabled Veteran Business Enterprise
DBE - Disadvantaged Business Enterprise

Project Milestone Schedule Update

North Clackamas School District				
November 2016 Bond Measure				
Project Schedule Update				
August 18, 2021 (Red font indicates changes since the May 19, 2021 Community Bond Oversight Committee report)				
School / Project	Design Start	Construction Start	Construction Completion	Comments
Projects Completed				
1 Alder Creek Middle School Improvements	February 2017	April 2018	September 2019	
2 Athletic Fields / Clackamas High School Improvements	June 2017	June 2018	Fall 2018	
3 Athletic Fields / Rex Putnam High School Improvements	June 2017	June 2018	Fall 2018	
4 Beatrice Morrow Cannady Elementary School	January 2017	April 2018	August 2019	
5 Bilquist Elementary School Improvements	June 2018	June 2019	September 2019	
6 Clackamas High School East / Phase One Classroom Addition	January 2017	August 2017	May 2018	
7 Clackamas High School -West Canopy Repair	June 2018	June 2019	September 2021	
8 District Stadium at Alder Creek Middle School Replacement	Winter 2017	Spring 2018	Fall 2018	
9 Facility Operations (Fire Restoration) Phase 1 & 2 Improvements	March 2017	March 2017	January 2018	
10 Happy Valley Middle School Classroom Addition	September 2016	June 2017	March 2018	
11 Linwood / Sojourner Elementary Schools Improvements	May 2018	May 2019	September 2019	
12 Lot Whitcomb Elementary School Improvements and Additions	January 2017	January 2018	September 2018	
13 Milwaukie / El Puente Elementary Schools	June 2018	June 2019	October 2020	
14 Milwaukie High School/Milwaukie Academy of The Arts	December 2016	March 2018	Summer 2020	
15 Milwaukie High School / Lake Road Athletic Fields Renovations	June 2017	June 2018	Winter 2019	
16 Mount Scott Elementary School Classroom and Cafeteria Addition	September 2016	June 2017	January 2018	
17 Mount Scott Elementary School Improvements	May 2017	May 2018	December 2018	
18 Oak Grove Elementary School Improvements	April 2017	June 2018	December 2018	
19 Oregon Trail Elementary School Improvements	June 2019	May 2020	September 2020	
20 Owen Sabin/Ben Schellenberg Professional Technical Center/Land Lab Improvements/Technology Information Services	January 2018	March 2019	Winter 2020	
21 Rex Putnam High School Improvements (Stadium field & Track 2021)	January 2018	June 2019	September 2019	
22 Rex Putnam High School Health Center Addition	September 2016	May 2017	November 2017	
23 Riverside Elementary School Improvements	June 2019	June 2020	December 2020	
24 Scouters Mountain Elementary School Improvements	June 2020	June 2021	September 2021	Completed Spring 2021. Moved from Projects In Design section.
25 Seth Lewelling Elementary School Improvements and Addition	April 2017	June 2018	February 2019	
26 Sunnyside Elementary School Improvements	January 2017	April 2018	February 2019	
27 Transportation Facility Improvements Phase 1	Winter 2017	Winter 2018	October 2018	
28 Transportation Facility Phase 3A (Site work & new driveway)	March 2018	Spring 2020	Summer 2020	
* Transportation Facility Improvements Phase 2 (Elevator)	March 2018	May 2019	Winter 2020	
29 Verne A. Duncan Elementary School Improvements	June 2018	October 2018	March 2019	
30 Wilbur D. Rowe Middle School and Field Improvements	May 2017	June 2018	October 2019	
31 View Acres Elementary School Improvements	June 2019	June 2020	September 2020	
Projects In Construction				
32 Ardenwald Elementary School Improvements	June 2020	June 2021	September 2021	Moved from Projects In Design section.
33 Adrienne C. Nelson High School	June 2017	June 2019	August 2021	
34 Rock Creek Middle School (Clackamas High School Improvements - East) - Phase 2	May 2020	May 2021	September 2021	Phased substantial completion. Covered play structure completed by January 2022
35 Clackamas High School Improvements - West	May 2020	May 2021	September 2021	
36 Clackamas High School Student Health Center Addition - West	May 2020	May 2021	September 2021	
37 Happy Valley Elementary School Improvements	May 2020	May 2021	September 2021	
38 Happy Valley Middle School Improvements	May 2020	May 2021	September 2021	Phased substantial completion. Covered play structure completed by January 2022
39 Hector Campbell Elementary School Improvements	June 2020	June 2021	September 2021	Moved from Projects In Design section.
40 New Urban High School Replacement	December 2018	May 2020	September 2021	Possible phased substantial completion into October 2021
41 Spring Mountain Elementary School Improvements	May 2020	June 2021	September 2021	Moved from Projects In Design section.
* Transportation Facility Phase 3B (Site work & new shop)	March 2018	Spring 2021	Fall 2021	
Projects In Design				
Ardenwald Elementary School Improvements	June 2020	June 2021	September 2021	Moved to Projects in Construction
Hector Campbell Elementary School Improvements	June 2020	June 2021	September 2021	Moved to Projects in Construction
Scouters Mountain Elementary School Improvements	June 2020	June 2021	September 2021	Moved to Projects in Construction
Spring Mountain Elementary School Improvements	May 2020	June 2021	September 2021	Moved to Projects in Construction
Future Projects				
Miscellaneous small projects (TBD)	TBD	TBD	TBD	
Warranty phase / work				Until 12 months after substantial completion
Project and program closeout process and documentation				

2016 Bond Financial Summary

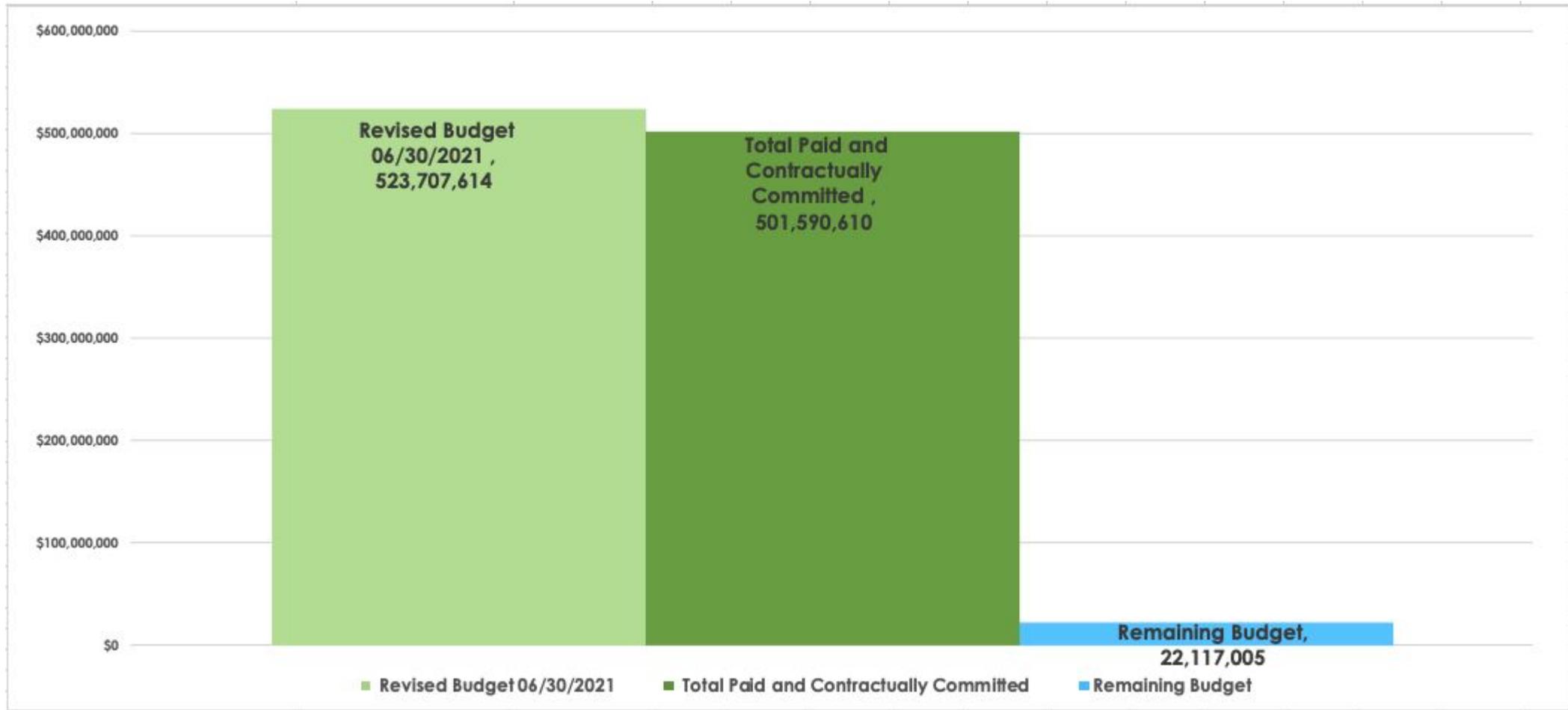
Period Ending: June 30, 2021

Prepared By: Gayellyn Jacobson, Chief Financial Officer

Presentation Summary

- ❑ Bond Budget Summary
- ❑ Project Spend to Date
- ❑ Financial Statements
- ❑ Financial Forecast

Bond Budget Summary



Budget, Expenditures, Encumbrances & Remaining to Date by Project

Expenditure & Encumbrance To Date; North Clackamas School District; 2016 Bond				
June 30, 2021				
SITE	Original Funds Available 3/17/2017	Revised Budget 06/30/2021	Total Paid and Contractually Committed	Remaining Budget
1	Adrienne C. Nelson High School	74,555,962	97,455,962	1,984,306
2	Adrienne C. Nelson High School Site Acquisition	15,780,000	14,168,081	4,778
3	Americans with Disabilities Act	4,000,000	-	-
4	Alder Creek Middle School	21,500,000	23,900,000	79,592
5	Ardenwald Elementary School	80,718	330,718	(2,595)
6	Athletic Fields Clackamas High School West & Rex Putnam High School	4,932,467	4,394,467	914
7	Beatrice Morrow Cannady Elementary School	36,855,001	32,321,574	6,534
8	Bilquist Elementary School	1,452,519	996,519	29,958
9	Bond Management	13,993,313	18,802,171	5,111,825
10	Campbell Elementary School	1,768,346	1,768,346	944,063
11	Clackamas High School East Phase I	2,000,000	3,076,480	25,150
12	Clackamas High School East Phase II	2,147,682	3,522,682	528,498
13	Clackamas High School West	3,093,235	6,184,132	160,198
14	Clackamas High School West Student Health Center	990,897	-	-
15	District Stadium Project	-	5,200,000	(10,927)
16	District Wide Projects	1,141,000	708,000	181,015
17	Energy Efficient Measures	2,500,000	-	-
18	Facility Operations Bond	2,300,818	1,800,818	17,793
19	Happy Valley Elementary School	121,118	121,118	2,693
20	Happy Valley Middle School Addition	5,309,612	4,833,162	19,129
21	Happy Valley Middle School Covered Play/Improvements	981,991	981,991	176,654
22	Linwood/Sojourner Elementary School	3,457,817	2,437,817	99,020
23	Lot Whitcomb Elementary & Seismic	15,000,000	16,200,000	46,519
24	Middle School Covered Play	2,000,000	-	-
25	Middle School Land Acquisition	9,000,000	6,730,531	0

Budget, Expenditures, Encumbrances & Remaining to Date by Project (continued)

Expenditure & Encumbrance To Date; North Clackamas School District; 2016 Bond					
June 30, 2021					
SITE	Original Funds Available 3/17/2017	Revised Budget 06/30/2021	Total Paid and Contractually Committed	Remaining Budget	
26	Milwaukie High School/Milwaukie Academy of the Arts	77,272,331	91,542,331	91,530,268	12,063
27	Milwaukie/El Puente Elementary Schools	12,000,000	13,125,000	13,075,876	49,124
28	Mt. Scott Elementary School Improvements	2,111,616	2,111,616	2,078,948	32,668
29	Mt. Scott Elementary School Addition Funding Obtained from Clackamas County)	-	3,349,000	3,212,866	136,134
30	New Urban High School	10,918,823	26,080,000	24,521,111	1,558,888
31	Oak Grove Elementary School	3,245,138	3,955,138	3,932,230	22,908
32	Oregon Trail Elementary School	1,203,369	3,484,041	3,442,269	41,772
33	Owen Sabin/Ben Schellenberg Professional Technical Center/Land Lab/Technology and Information Services	30,150,012	40,844,012	40,631,356	212,656
34	Property Debt	2,000,000	2,002,121	2,002,121	-
35	Rex Putnam High School	5,287,468	5,287,468	5,213,735	73,733
36	Rex Putnam High School Student Health Center	1,020,982	1,381,982	1,343,050	38,932
37	Riverside Elementary School	2,400,376	4,455,376	4,342,877	112,499
38	Scouters Mountain Elementary	193,094	193,094	38,484	154,610
39	Security Cameras & Fencing	3,500,000	3,300,000	3,159,307	140,693
40	Seth Lewelling Elementary School	3,389,006	4,939,006	4,857,417	81,589
41	Spring Mountain Elementary School	1,165,843	1,165,843	1,321,836	(155,993)
42	Structured Learning Centers	500,000	-	-	-
43	Sunnyside Elementary & Seismic	12,000,000	16,225,000	16,191,906	33,094
44	Technology	2,200,000	4,650,000	4,379,605	270,395
45	Transportation Site and Facility Improvements	7,000,000	21,036,100	16,985,542	4,050,558
46	Verne Duncan Elementary Bond	126,555	126,555	85,234	41,321
47	View Acres Elementary School	3,224,886	3,859,886	3,712,144	147,742
48	Wichita Family Support Center	4,107,603	-	-	-
49	Wilbur D. Rowe Middle School	17,500,001	19,340,001	19,002,976	337,025
50	Contingency	38,310,402	5,319,476	-	5,319,476
TOTAL	465,790,000	523,707,614	501,590,610	22,117,005	

Financial Statement

BOND PROCEEDS FUND Income Statement 6/30/21		
REVENUE		
Bond Proceeds (2017 & 2018 Sales)	479,956,514	
Oregon School Capital Improvement Matching Program	2,700,000	
Clackamas County Development Agency	2,500,000	
State of Oregon Seismic Grant (Sunnyside and Whitcomb)	3,000,000	
State of Oregon Seismic Grant (Owen Sabin)	2,500,000	
Community Development Block Grant	90,000	
Transportation Financing	11,036,100	
Land Sale Proceeds	4,225,000	
Investment Interest Earnings	17,806,014	
TOTAL REVENUE		523,813,627
EXPENDITURES TO DATE		
Salaries & Associated Payroll Benefits	4,874,245	
Land - Acquisition	29,602,194	
Buildings - Improvement	414,692,320	
Improvements Other Than Buildings	24,797,716	
TOTAL EXPENDITURES		473,966,476
Bond Cash Balance		49,847,152

Financial Forecast

BOND PROCEEDS FUND Financial Revenue Forecast 6/30/21	
Voters Passed bond levy November 2016	433,000,000
First Bond Sale March 2017	322,642,626
First Bond Sale Premiums	30,870,341
Total First Bond Sale	353,512,967
Second Bond Sale December 2018	110,357,000
Second Bond Sale Premiums	16,086,546
Total Second Bond Sale	126,443,546
Other Sources of Revenue:	
State of Oregon Seismic Grant (Sunnyside and Whitcomb)	3,000,000
State of Oregon Seismic Grant (Owen Sabin)	2,500,000
Oregon School Capital Improvement Matching Program	2,700,000
Clackamas County Development Agency	2,500,000
Community Development Block Grant	90,000
Transporation Financing	11,036,100
Land Sale Proceeds	4,225,000
Total Other Sources of Revenue	26,051,100
Other "Forecasted" Sources of Revenue	
Total Interest Earnings "Forecasted"	17,700,000
Transfer from Capital Projects Fund "Forecasted"	-
Total Other "Forecasted" Sources of Revenue	17,700,000
Grand Total "Forecasted" Bond Funds	523,707,614

Bond Program Reserve Projections

North Clackamas School District Bond Program Program Reserve Budget August 5, 2021			
This document tracks and forecasts the bond program reserve (AKA program contingency). The program reserve provides funds for added scope of work, unknown and unforeseen conditions, and costs that exceed estimates. It is anticipated that most projects will receive an allocation from the reserve. It accounts for: (1) Actual transfers to and from the reserve to projects (2) Projected potential transfers to and from the reserve (3) Projected potential additional resources to the reserve. In general, forecasts are only on projects in the planning or construction phases, so the list of Projected transfers will grow in the future. The information on this document will change frequently as more information is known. RED FONT INDICATES A REVISION FROM THE May 19, 2021 PROGRAM RESERVE DOCUMENT PROVIDED TO THE COMMUNITY BOND OVERSIGHT COMMITTEE.			
	Project / Item	Total	Comments
1	Original Program Reserve (May 21, 2018 Budget)	\$38,310,402	
2	Program Reserve Transfers:		
3	Additional Premiums not Captured from First Bond Sale	\$870,341	
4	Adrienne C. Nelson High School	-\$22,900,000	Construction cost estimates exceed the budget as a result of increased material costs, labor shortages and the general demand for construction resources in the Portland Metro area. Amount reduced from \$23.5 million to \$22.9 million based on positive bid results and Green Energy Technology requirement completed at Sabin Schellenberg project.
5	Adrienne C. Nelson High School Site Acquisition	\$1,611,919	Property was purchased for less than budget amount
6	Alder Creek Middle School	-\$2,400,000	For additional scope (e.g. gym painting, wall pads, replacing classroom projectors with monitors). Guaranteed Maximum Price exceeds budget due to scope increases and unforeseen conditions.
7	Americans with Disabilities Act	\$4,000,000	Transferring funds to central reserve for distribution if / as needed versus transferring to individual projects. Accounting for improvements separately.
8	Ardenwald Elementary School	-\$250,000	Costs exceeding estimates
9	Beatrice Morrow Cannady Elementary School	\$4,533,427	Surplus reduced for parking lot and added site work. Surplus includes a savings of \$3,073,427 from bid results and a \$2,000,000 savings associated with a reduction in Project contingencies. Moved additional -\$300,000 from Projected Potential Transfer section.
10	Bilquist Elementary School	\$456,000	Moved from Projected Transfer section and reduced \$44,000
11	Bond Management Budget	-\$4,808,858	Insurance program and bond sales costs not in previous budget
12	Bond Premiums Associated with Second Bond Sale	\$16,086,546	
13	Clackamas High School East / Phase One	-\$1,076,480	Amount reduced \$271,520 from Projected Transfer amount (with \$21,520 increase). Addition of two classrooms, toilet room and corridor.
14	Clackamas High School East / Phase Two Additional Scope	-\$1,375,000	Anticipated scope of work exceeds budget. Added \$625,000 for additional renovation scope

Bond Program Reserve Projections (continued)

84	Wilbur D. Rowe Middle School	\$400,000	Forecasted balance after audit is completed
85	Subtotal Projected Potential Program Reserve Transfers	-\$5,091,457	Total of Line 56 to Line 84
86	Total Program Reserve Transfers and Projected Potential Transfers	-\$38,082,383	Total of Line 53 + Line 85
87	Program Reserve Balance	\$228,019	Total of Line 1 + Line 85

Reasons for projects budget increases are typically categorized as: Unknowns, Unforeseens, Increased Scope, Agency Requirements, actual bids exceeded estimates, initial estimates exceed initial budgets.

The following are examples:

Unknowns / Unforeseens: Discovered hazard materials, poor soil conditions, dry rot, bad pipes, or as-built conditions are not as originally designed or specified.

Increased Scope: Additional roofing, asphalt, flooring, painting, door replacements, and/or additional improvements determined by the Bond Steering Committee as a priority and appropriate to complete as part of the project.

Agency Requirements: Often the agency having jurisdiction will require additional improvements after the project has started. These could include adding or changing sidewalks, adding landscaping, adding or changing other electrical, plumbing, carpentry, safety components to the building

Completed Projects Update (31 of 41 Projects)

1. Alder Creek Middle School Renovation (stadium field and track replacement scheduled 2021)
2. Athletic Field Improvements: Clackamas High School
3. Athletic Field Improvements: Rex Putnam High School
4. Beatrice Morrow Cannady Elementary School (new)
5. Bilquist Elementary School Improvements
6. Clackamas High School East - Phase 1 Classroom Addition
7. Clackamas High School West - Front Canopy Repair
8. District Stadium at Alder Creek Middle School Replacement
9. Facility Operations Phase 1 & Phase 2 Improvements
10. Happy Valley Middle School Addition
11. Linwood / Sojourner Elementary Schools Improvements
12. Lot Whitcomb Elementary School Renovation
13. Milwaukie El Puente Elementary School
14. Milwaukie High School/Milwaukie Academy of the Arts Replacement & Renovation
15. Milwaukie High School Field Improvements (Includes Lake Road Fields and Rowe Middle School Field)
16. Mount Scott Elementary Classroom and Cafeteria Addition
17. Mount Scott Elementary School Improvements
18. Oak Grove Elementary School Improvements
19. Oregon Trail Elementary School Improvements
20. Owen Sabin/Ben Schellenberg Professional Technical Center/Land Lab Improvements/Technology Information Services
21. Rex Putnam High School Improvements (stadium field and track replacement scheduled 2021)
22. Rex Putnam Student Health Center
23. Riverside Elementary School Improvements
24. **Scouters Mountain Elementary School Improvements**
25. Seth Lewelling Elementary School Improvements
26. Sunnyside Elementary School Renovation

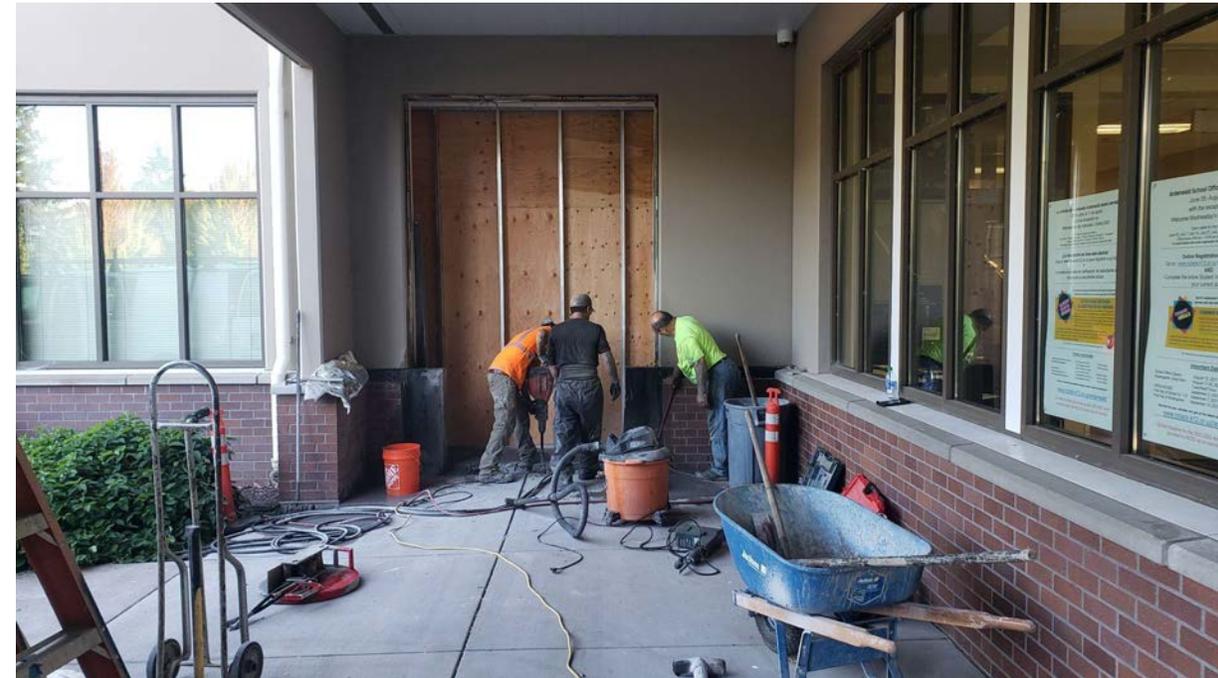
Completed Projects Update - continued (31 of 41 Projects)

27. Transportation Facility Improvements Phase 1
 28. Transportation Facility Phase 3A (Site work & new driveway)
 29. Verne Duncan Elementary School Improvements
 30. Wilbur Rowe Middle School Renovation
 31. View Acres Elementary School Improvements
- Clackamas High School Stadium Field Turf and Track Replacement
- Transportation Facility Improvements Phase 2 (Elevator)
- Security Fencing
- Security Door Hardware (for Lockdowns)
- Property Acquisition:
1. Future Middle School Property near Rock Creek Middle School
 2. Hood View Park (for Adrienne C. Nelson High School)
 3. Transportation Properties (phase 1 and phase 2)

Progress on Projects in Construction (10 of 41 Projects)

1. **Ardenwald Elementary School Improvements**
2. Adrienne C. Nelson High School
3. Rock Creek Middle School (Clackamas High School Improvements - East) Phase 2
4. Clackamas High School Improvements - West
5. Clackamas High Student Health Center Addition - West
6. Happy Valley Elementary School Improvements
7. Happy Valley Middle School Improvements
8. **Hector Campbell Elementary School Improvements**
9. New Urban High School Replacement
10. **Spring Mountain Elementary School Improvements**
*Transportation Facility Phase 3B (site work & new shop)

Ardenwald Elementary



Adrienne C. Nelson High School



Hector Campbell Elementary School (Campbell Center)



New Urban High School - coming soon!



Rock Creek Middle School



Spring Mountain Elementary School



Future Projects 2021/2022

1. Miscellaneous small projects (TBD)
2. Warranty phase / work
3. Project and program closeout process and documentation



Questions?

North Clackamas School District Inclusion & Diversity in Contracting Report August 5, 2021

Consultant's Summary	Previous Report 5/19/21	Current Report 8/5/21	Difference from previous Report (Current-Previous)
# of COBID Consultants	47	48	1
Total # of Consultants	210	219	9
% COBID Consultants (Aspirational Goal: 15% Participation)	22.38%	21.92%	-0.46%
Total COBID Consultant Contract Value	\$8,020,185	\$8,357,801	\$337,616
Total Consultant Contract Value	\$41,607,713	\$41,673,337	\$65,624
% COBID Consultant Contract Value	19.28%	20.06%	0.78%

Contractor's Summary	Previous Report 5/19/21	Current Report 8/5/21	Difference from previous Report (Current-Previous)
# of COBID Contractors	124	130	6
Total # of Contractors	811	877	66
% COBID Contractors (Aspirational Goal: 15% Participation)	15.29%	14.82%	-0.47%
Total COBID Contractor Contract Value	\$34,685,913	\$35,381,688	\$695,775
Total Contractor Contract Value	\$425,163,878	\$427,345,907	\$2,182,029
% COBID Contractor Contract Value	8.16%	8.28%	0.12%

<p>COBID - Certification Office for Business Inclusion and Diversity WBE - Women Business Enterprise ESB - Emerging Small Business MBE - Minority Business Enterprise SDVBE - Service Disabled Veteran Business Enterprise DBE - Disadvantaged Business Enterprise</p>
--

Bond Program Summary (Consultants and Contractors Combined)	Previous Report 5/19/21	Current Report 8/5/21	Difference from previous Report (Current-Previous)
# of COBID Consultants & Contractors	171	178	7
Total # of COBID Consultants & Contractors	1021	1096	75
% COBID Consultants & Contractors (Aspirational Goal: 15% Participation)	16.75%	16.24%	-0.51%
Total COBID Consultants & Contractors Contract Value	\$42,706,098	\$43,739,489	\$1,033,391
Total Consultants & Contractors Contract Value	\$466,771,591	\$469,019,244	\$2,247,653
% COBID Consultants & Contractors Contract Value	9.15%	9.33%	0.18%

North Clackamas School District
 November 2016 Bond Measure
 Project Schedule Update
 August 18, 2021 (Red font indicates changes since the May 19, 2021 Community Bond Oversight Committee report)

School / Project	Design Start	Construction Start	Construction Completion	Comments
Projects Completed				
1 Alder Creek Middle School Improvements	February 2017	April 2018	September 2019	
2 Athletic Fields / Clackamas High School Improvements	June 2017	June 2018	Fall 2018	
3 Athletic Fields / Rex Putnam High School Improvements	June 2017	June 2018	Fall 2018	
4 Beatrice Morrow Cannady Elementary School	January 2017	April 2018	August 2019	
5 Bilquist Elementary School Improvements	June 2018	June 2019	September 2019	
6 Clackamas High School East / Phase One Classroom Addition	January 2017	August 2017	May 2018	
7 Clackamas High School -West Canopy Repair	June 2018	June 2019	September 2021	
8 District Stadium at Alder Creek Middle School Replacement	Winter 2017	Spring 2018	Fall 2018	
9 Facility Operations (Fire Restoration) Phase 1 & 2 Improvements	March 2017	March 2017	January 2018	
10 Happy Valley Middle School Classroom Addition	September 2016	June 2017	March 2018	
11 Linwood / Sojourner Elementary Schools Improvements	May 2018	May 2019	September 2019	
12 Lot Whitcomb Elementary School Improvements and Additions	January 2017	January 2018	September 2018	
13 Milwaukie / El Puente Elementary Schools	June 2018	June 2019	October 2020	
14 Milwaukie High School/Milwaukie Academy of The Arts	December 2016	March 2018	Summer 2020	
15 Milwaukie High School / Lake Road Athletic Fields Renovations	June 2017	June 2018	Winter 2019	
16 Mount Scott Elementary School Classroom and Cafeteria Addition	September 2016	June 2017	January 2018	
17 Mount Scott Elementary School Improvements	May 2017	May 2018	December 2018	
18 Oak Grove Elementary School Improvements	April 2017	June 2018	December 2018	
19 Oregon Trail Elementary School Improvements	June 2019	May 2020	September 2020	
20 Owen Sabin/Ben Schellenberg Professional Technical Center/Land Lab Improvements/Technology Information Services	January 2018	March 2019	Winter 2020	
21 Rex Putnam High School Improvements (Stadium field & Track 2021)	January 2018	June 2019	September 2019	
22 Rex Putnam High School Health Center Addition	September 2016	May 2017	November 2017	
23 Riverside Elementary School Improvements	June 2019	June 2020	December 2020	
24 Scouters Mountain Elementary School Improvements	June 2020	June 2021	September 2021	Completed Spring 2021. Moved from Projects In Design section.
25 Seth Lewelling Elementary School Improvements and Addition	April 2017	June 2018	February 2019	
26 Sunnyside Elementary School Improvements	January 2017	April 2018	February 2019	
27 Transportation Facility Improvements Phase 1	Winter 2017	Winter 2018	October 2018	
28 Transportation Facility Phase 3A (Site work & new driveway)	March 2018	Spring 2020	Summer 2020	
* Transportation Facility Improvements Phase 2 (Elevator)	March 2018	May 2019	Winter 2020	
29 Verne A. Duncan Elementary School Improvements	June 2018	October 2018	March 2019	
30 Wilbur D. Rowe Middle School and Field Improvements	May 2017	June 2018	October 2019	
31 View Acres Elementary School Improvements	June 2019	June 2020	September 2020	
Projects In Construction				
32 Ardenwald Elementary School Improvements	June 2020	June 2021	September 2021	Moved from Projects In Design section.
33 Adrienne C. Nelson High School	June 2017	June 2019	August 2021	
34 Rock Creek Middle School (Clackamas High School Improvements - East) - Phase 2	May 2020	May 2021	September 2021	Phased substantial completion. Covered play structure completed by January 2022
35 Clackamas High School Improvements - West	May 2020	May 2021	September 2021	
36 Clackamas High School Student Health Center Addition - West	May 2020	May 2021	September 2021	
37 Happy Valley Elementary School Improvements	May 2020	May 2021	September 2021	
38 Happy Valley Middle School Improvements	May 2020	May 2021	September 2021	Phased substantial completion. Covered play structure completed by January 2022
39 Hector Campbell Elementary School Improvements	June 2020	June 2021	September 2021	Moved from Projects In Design section.
40 New Urban High School Replacement	December 2018	May 2020	September 2021	Possible phased substantial completion into October 2021
41 Spring Mountain Elementary School Improvements	May 2020	June 2021	September 2021	Moved from Projects In Design section.
* Transportation Facility Phase 3B (Site work & new shop)	March 2018	Spring 2021	Fall 2021	
Projects In Design				
Ardenwald Elementary School Improvements	June 2020	June 2021	September 2021	Moved to Projects in Construction
Hector Campbell Elementary School Improvements	June 2020	June 2021	September 2021	Moved to Projects in Construction
Scouters Mountain Elementary School Improvements	June 2020	June 2021	September 2021	Moved to Projects in Construction
Spring Mountain Elementary School Improvements	May 2020	June 2021	September 2021	Moved to Projects in Construction
Future Projects				
Miscellaneous small projects (TBD)	TBD	TBD	TBD	
Warranty phase / work				Until 12 months after substantial completion
Project and program closeout process and documentation				

North Clackamas School District
Bond Program
Program Reserve Budget
August 5, 2021

This document tracks and forecasts the bond program reserve (AKA program contingency). The program reserve provides funds for added scope of work, unknown and unforeseen conditions, and costs that exceed estimates. It is anticipated that most projects will receive an allocation from the reserve. It accounts for: (1) Actual transfers to and from the reserve to projects (2) Projected potential transfers to and from the reserve (3) Projected potential additional resources to the reserve. In general, forecasts are only on projects in the planning or construction phases, so the list of Projected transfers will grow in the future. The information on this document will change frequently as more information is known. **RED FONT INDICATES A REVISION FROM THE May 19, 2021 PROGRAM RESERVE DOCUMENT PROVIDED TO THE COMMUNITY BOND OVERSIGHT COMMITTEE.**

	Project / Item	Total	Comments
1	Original Program Reserve (May 21, 2018 Budget)	\$38,310,402	
2	Program Reserve Transfers:		
3	Additional Premiums not Captured from First Bond Sale	\$870,341	
4	Adrienne C. Nelson High School	-\$22,900,000	Construction cost estimates exceed the budget as a result of increased material costs, labor shortages and the general demand for construction resources in the Portland Metro area. Amount reduced from \$23.5 million to \$22.9 million based on positive bid results and Green Energy Technology requirement completed at Sabin Schellenberg project.
5	Adrienne C. Nelson High School Site Acquisition	\$1,611,919	Property was purchased for less than budget amount
6	Alder Creek Middle School	-\$2,400,000	For additional scope (e.g. gym painting, wall pads, replacing classroom projectors with monitors). Guaranteed Maximum Price exceeds budget due to scope increases and unforeseen conditions.
7	Americans with Disabilities Act	\$4,000,000	Transferring funds to central reserve for distribution if / as needed versus transferring to individual projects. Accounting for improvements separately.
8	Ardenwald Elementary School	-\$250,000	Costs exceeding estimates
9	Beatrice Morrow Cannady Elementary School	\$4,533,427	Surplus reduced for parking lot and added site work. Surplus includes a savings of \$3,073,427 from bid results and a \$2,000,000 savings associated with a reduction in Project contingencies. Moved additional -\$300,000 from Projected Potential Transfer section.
10	Bilquist Elementary School	\$456,000	Moved from Projected Transfer section and reduced \$44,000
11	Bond Management Budget	-\$4,808,858	Insurance program and bond sales costs not in previous budget
12	Bond Premiums Associated with Second Bond Sale	\$16,086,546	
13	Clackamas High School East / Phase One	-\$1,076,480	Amount reduced \$271,520 from Projected Transfer amount (with \$21,520 increase). Addition of two classrooms, toilet room and corridor.
14	Clackamas High School East / Phase Two Additional Scope	-\$1,375,000	Anticipated scope of work exceeds budget. Added \$625,000 for additional renovation scope

15	Clackamas High School West and Rex Putnam High School Athletic Fields	\$538,000	Moved from Projected Transfer section and increased \$88,000.
16	Clackamas High School - West	-\$2,100,000	Consolidated health center projected transfer on one line. Remodel spaces for Adult Transition Program & Life Enrichment Education Program (LEEP). In addition, base scope forecasted expenses exceeding budget.
17	District Stadium at Alder Creek Middle School	-\$5,200,000	Not an original Bond commitment. Moved additional -\$200,000 from Projected Potential Transfer section
18	District-wide projects	\$433,000	Expenses for district-wide projects less than budgeted
19	Energy Efficient Measures	\$2,500,000	Transferring funds to central reserve for distribution if / as needed versus transferring to individual projects. Accounting for improvements separately.
20	Estimated Interest Income Associated with both Bond Sales	\$15,000,000	Interest earned on bond funds prior to being expended.
21	Facility Operations Phases One and Two	\$500,000	Forecasted balance increased due to fire insurance reconciliation, audit, and prices less than estimates.
22	Interest earnings	\$700,000	Additional interest earnings
23	Happy Valley Middle School Addition	\$476,450	Expenses more than budget
24	Linwood / Sojourner Elementary Schools	\$1,020,000	Expenses more than budget
25	Lot Whitcomb Elementary School	\$300,000	Expenses less than budget
26	Middle School Covered Play	\$2,000,000	Moved remainder balance into reserves for distribution to schools as needed.
27	Middle School Site Purchase Budget Balance	\$2,269,469	Property was purchased for less than budget amount.
28	Milwaukie/El Puente Elementary Schools Additional Classroom	-\$1,125,000	Added scope: E.g. Playground improvements, additional drainage, parking lot modifications, water intrusion abated, HVAC changes, and increased -\$10,000 for costs exceeding estimates. Additional scope of work associated with renovations to add a 25th classroom, added scope: e.g. Intercom replacement and replacement of majority of furnishing throughout, added \$300,000 for unknowns/unforeseens and expenses exceeding estimates for additional parking lot and furnishings
29	Milwaukie High School/Milwaukie Academy of The Arts	-\$14,270,000	Moved +\$5,100,000 M of the projected +\$5,532,000 from Projected Transfer section. Construction cost estimates exceed the budget as a result of increased material costs, labor shortages and the general demand for construction resources in the Portland Metro area
30	Mount Scott Elementary School Classroom and Cafeteria Addition / Initial Transfer	-\$524,000	Bid results exceeded budget.
31	Mount Scott Elementary School Classroom and Cafeteria Addition / Second Transfer	-\$325,000	Unknown / unforeseen conditions - Underground utilities, agency requirements.
32	New Urban High School	-\$15,161,177	Construction cost estimates exceed the budget as a result of an increase in scope of work to replace the main building and material costs, labor shortages and the general demand for construction resources in the Portland Metro area. Additional funds added to replace the gym bldg. as part of main bldg. replacement.
33	Oak Grove Elementary School	-\$710,000	Moved \$120,000 from projected transfer section (after reduction of \$110,000 for expenses exceeding estimates). Bid results exceeded budget.

34	Oregon Trail Elementary School Playground Equipment Replacement	-\$2,280,672	For additional roof replacement, ceiling tiles, misc. maintenance items, generator, intercom, and misc. improvements.
35	Owen Sabin / Ben Schellenberg Professional Technical Centers / Land Lab / Technology Information Services	-\$8,194,000	Added scope: Technology and Information Services replacement warehouse, ADA elevator, and equipment, furnishings, structural unknowns/unforeseens. Construction cost estimates exceed the budget as a result of an increase in scope of work and material costs, labor shortages and the general demand for construction resources in the Portland Metro area.
36	Property Debt	-\$2,121	Additional unforeseen expenses
37	Property Sale	\$4,225,000	Moved from Projected Transfer section and increased \$725,000. Surplus property sale (near Adrienne Nelson High School).
38	Reconciliation of initial Bond Sale Amount	-\$373	Adjustment for actual amount of first bond sale in March 2017
39	Rex Putnam High School Student Health Center	-\$361,000	Bid results exceeded budget.
40	Riverside Elementary School	-\$2,055,000	Expenses exceeding estimates. Added scope in office renovation, separate office entrance, kitchen and misc. maintenance items. Added \$450,000 for additional required fire sprinkler work
41	Security, Cameras and Fencing	\$200,000	Net positive transfer into reserves from Security, Cameras & Fencing line item. Moved -\$1.1 million from Projected Potential Transfer, plus -\$700,000 for Security Task force recommendations, secured entries, and emergency power to essential systems (security, card access, fire, data, cameras, intercom, phones, shelter areas, office power)
42	Seth Lewelling Elementary School	-\$1,550,000	Addition of classroom, consolidation of offices, increased secured pathway scope and modular removed to accommodate Bond requirements
43	Structured Learning Centers	\$500,000	Transferring funds to central reserve for distribution if / as needed vs. transferring to individual projects. Accounting for improvements separately.
44	Sunnyside Elementary School	-\$2,725,000	Guaranteed Maximum Price exceeds budget. Increase resulted from unforeseen conditions and an increase in project scope.
45	Technology	-\$2,450,000	Added district-wide replacing projectors with classroom monitors project. Includes funds to purchase and install District wide emergency radio system
46	Transfer additional interest earnings	\$2,000,000	Interest earnings exceeded initial estimates
47	Transportation Financed Funding	\$11,036,100	Funds financed and repaid with State reimbursements
48	Transportation Site and Facility Improvements	-\$11,036,100	Transfer financed funding to the Transportation project
49	Transportation Site Acquisition and Facility Improvements	-\$3,000,000	Site Acquisition Budget: \$7 million plus projected \$3 million transfer provides the following: Initial property acquisition (6.1 acres), additional acquisition (2 acres), site improvements to 6.1 acre lot, improvements to building on site and a new modular building.
50	View Acres Elementary School	-\$635,000	\$500,000 previously transferred from Structured Learning Centers Budget for View Acres Learning Center remodel, plus \$135,000 remaining funds needed for second classroom (added scope).
51	Wichita Family Support Center	\$4,107,603	North Clackamas School District no longer owns Wichita. Wichita was sold to North Clackamas Parks & Recreation District
52	Wilbur D. Rowe Middle School	-\$1,840,000	Additional interior improvements required to complete bond requirements
53	Subtotal Program Reserve Transfers	-\$32,990,926	Total of Line 3 to Line 52

54	Subtotal Revised Program Reserve Including Program Reserve Transfers	\$5,319,476	Total of Line 1 + Line 53
55	Projected Potential Program Reserve Transfers		
56	Adrienne Nelson High School	-\$2,700,000	Replace JV baseball & softball fields' turf. Additional scope (e.g. asphalt and site work, roof work, and safety improvements. Remove house and restore the site.
57	Alder Creek Middle School	-\$70,000	Forecasted final costs exceeds budget. Pending closeout. Reduced \$30,000.
58	Ardenwald Elementary School	-\$180,000	Added scope for secure entry door
59	Bilquist Elementary School	\$29,000	Expenses less than budgeted
60	Bond Management	\$1,200,000	Forecasted expenses less than budget
61	Campbell Center	\$700,000	Forecasted expenses less than budget
62	Clackamas High School - East Phase 2	-\$200,000	Bids exceeded estimates
63	District-wide	-\$420,000	Roofing assessment closeout, asphalt assessment with repairs and replacements.
64	Clackamas High School West and Rex Putnam High School Athletic Fields	\$450,000	Increased +\$88,000 and moved to Actual Transfer section. Expenses anticipated to be less than budget. Reduced \$150,00 to complete additional projects.
65	Happy Valley Middle School Addition	\$19,000	Expenses less than budget
66	Linwood Sojourner Elementary School	\$99,020	Expenses less than budget
67	Lot Whitcomb Elementary School	\$46,519	Expenses less than budget
68	Milwaukie High School/Milwaukie Academy of The Arts	\$300,000	Moved \$5.1 M to Actual Transfer Section. Preliminary estimates show expenses less than budget. Added \$2,032,000.
69	Mount Scott Addition & Improvements	\$165,000	Expenses less than budgeted
70	Oak Grove Elementary School	-\$50,000	Replace old intercom system
71	Oregon Trail Elementary School	\$200,000	Forecasted expenses at project closeout less than budget.
72	Property sale	\$3,500,000	Moved to Actual Transfer section. Sale of surplus property purchased with bond funds
73	Property Purchase	-\$1,500,000	Estimated cost of additional 2.25 acres needed for future elementary school
74	Rex Putnam High School	-\$15,000	-\$15,000 to replace old intercom system
75	Riverside Elementary School	-\$80,000	Bids exceeded estimates
76	Seth Lewelling Elementary School	\$81,589	Expenses less than budgeted
77	Scouters Mountain Elementary School	\$159,000	Actual expenses less than budgeted
78	Security, Cameras and Fencing	-\$2,880,000	Added -\$2,080,000 for Emergency / Disaster preparedness storage buildings/containers, equipment, and supplies, replace older security cameras district-wide, and for additional scope (added additional sites and adding ADA door openers) and costs exceeding estimates to complete secure entry project.
79	Sunnyside Elementary School	\$33,094	Expenses less than budgeted
80	Spring Mountain Elementary School	-\$170,000	Costs exceeded estimates
81	Technology	-\$300,000	Replace existing older chrome bits/chrome boxes on existing classroom monitors and provide whiteboard in locations where monitor covered the only whiteboard
82	Taxes: Corporate Activities Tax	-\$100,000	Preliminary: TBD. Corporate Activity Tax impacts yet to be determined across current and future projects and not covered in project budgets. Projected to cover potential costs in project budgets. Reduced from \$500,000
83	Verne Duncan Elementary School	\$41,321	Expenses less than budgeted

84	Wilbur D. Rowe Middle School	\$400,000	Forecasted balance after audit is completed
85	Subtotal Projected Potential Program Reserve Transfers	-\$5,091,457	Total of Line 56 to Line 84
86	Total Program Reserve Transfers and Projected Potential Transfers	-\$38,082,383	Total of Line 53 + Line 85
87	Program Reserve Balance	\$228,019	Total of Line 1 + Line 85

Reasons for projects budget increases are typically categorized as: Unknowns, Unforeseens, Increased Scope, Agency Requirements, actual bids exceeded estimates, initial estimates exceed initial budgets.

The following are examples:

Unknowns / Unforeseens: Discovered hazard materials, poor soil conditions, dry rot, bad pipes, or as-built conditions are not as originally designed or specified.

Increased Scope: Additional roofing, asphalt, flooring, painting, door replacements, and/or additional improvements determined by the Bond Steering Committee as a priority and appropriate to complete as part of the project.

Agency Requirements: Often the agency having jurisdiction will require additional improvements after the project has started. These could include adding or changing sidewalks, adding landscaping, adding or changing other electrical, plumbing, carpentry, safety components to the building

MILWAUKIE CITY HALL RELOCATION

PRESENTATION/DISCUSSION

Agenda Item #4
September 9, 2021

SUPERINTENDENT'S RECOMMENDATION:

This agenda item is discussion only.

ORIGINATED BY:

Request by the City of Milwaukie to release and quitclaim to the city all right, title, and interest in and to real property described in the deed recorded December 6, 1937 in Book 240, Page 586.

BUDGET IMPACT/SOURCE OF FUNDS:

None identified

BACKGROUND:

In 1937, the former Milwaukie School District No. 1 placed a deed on the property surrounding the current City Hall in Milwaukie. The deed restriction states the property surrounding the City Hall building be maintained as a park. The City of Milwaukie is requesting release and quitclaim to this property.

According to Ann Ober, Milwaukie City Manager, their City Hall has an opportunity to relocate a couple blocks to the north along Main Street to take advantage of a unique opportunity. In late June 2020, the city purchased the property at 10501 SE Main St., formerly owned by Advantis Credit Union. The purchase will centralize city services and address current space needs. This would result in better community access, reduce environmental impacts, and provide adequate office space for current and future staffing levels.

A robust community engagement process was conducted to determine the future use of the current City Hall. This engagement process began in March 2020. Milwaukie City Council will be using the input received to finalize the goals for the project at its October 19th meeting. The City is providing an update on the engagement process and soliciting any final input from NCSB Board of Directors prior to the Council's action on October 19, 2021.

District legal counsel has reviewed the Statutory Quitclaim Deed.

ATTACHMENTS:

- A. City of Milwaukie Memorandum
- B. City of Milwaukie Quitclaim Power Point Presentation with Maps
- C. Quitclaim Deed
- D. Historic Reversionary Clause
- E. Aerial View of Deeded Property

CONTACT:

Cindy Detchon, Assistant Superintendent of Operations

OTHERS NOTIFIED ON THIS AGENDA ITEM:

Mark Gamba, Mayor, City of Milwaukie

Kelly Brooks, Assistant City Manager



CITY OF MILWAUKIE

Memorandum

To: Superintendent Matt Utterback

From: City Manager Ann Ober

Date: November 14, 2019

Re: City Hall Quitclaim Deed

On October 10, 2019, city and North Clackamas School District (NCSD) staff had an initial conversation to discuss the district's interest in releasing a reversionary clause on the city hall property, located at 10722 SE Main Street, via a quitclaim deed. At that discussion, the NCSD Board requested additional information, including:

- More information about the community engagement process regarding the future use of the current city hall property and the district's role in that process.
- The Board asked that a member of the City Council attend the next Board meeting to share Council's thoughts on the future of the current city hall property.
- Confirmation as to the current city hall property title history related to any other property deeds associated with it.
- Board Member Wai requested a presentation on the city's request that included images of the site.

Community Engagement Process

The goal of the city's community engagement effort related to repurposing the current city hall building is to define community values and development priorities. The minimum level of engagement mandated by the Milwaukie Municipal Code (MMC) is a public hearing with public testimony, with notice published in a newspaper of general circulation five days prior to the hearing, and notice given to property owners within 300 feet of the property. Given the importance of this site, city staff anticipates a broad level of community engagement which could take many different formats, including focus groups with diverse stakeholders, tabling at city and community events, sidewalk or place-specific surveys, a web-based survey, open house events, and/or presentations at neighborhood district association (NDA) meetings, Downtown Milwaukie Business Association (DMBA) meetings, and meeting with other community organizations.

City staff and Council will also consider the creation of a committee structure to guide the process of repurposing the current city hall building. Such a committee could take different forms, such as those noted below.

- A **taskforce** with two Council members and several community members, like the Library Construction Taskforce (LCTF).
- An **independent advisory committee** that would be comprised exclusively of community members and no Council members. Council would appoint the committee members and would receive reports at defined intervals.
- A **Council and community committee** with an equal number of Council and community members, like the city's Budget Committee. Because of Council quorum considerations such a committee structure would require all meetings to be held in a public form.

The Council will be deciding the format for the committee at their November 19 meeting. With the city is asking the district to forgo the position it has had through the deed reversionary clause, staff will recommend to Council that the district have a seat on whatever version of community committee is created for this project. The Council's decision as to committee structure is scheduled to be made prior to the School Board's November 21 meeting. City staff intends to come to the Board meeting with an update on Council's decision.

City Councilor Attendance

At the Board's meeting, city staff will be joined by Councilor Wilda Parks.

Building Deed

The building deed has been provided to Superintendent Utterback via email and is attached to this memo for the Board's reference.

Maps

Attached are the power point presentation slides that will be used by the city on at the Board meeting. Included in the presentation is a map of the site and a map of parks and other city related properties in the downtown area.

Conclusion

The city is asking the School Board to approve the attached quitclaim deed to allow the city to proceed with the intended engagement process around the future use of the current city hall property. Removing the district's reversionary clause will clear the title to make that process more efficient and productive.

Attachments:

1. Quitclaim Power Point Presentation with Maps
2. Quitclaim Deed
3. Historic Reversionary Clause



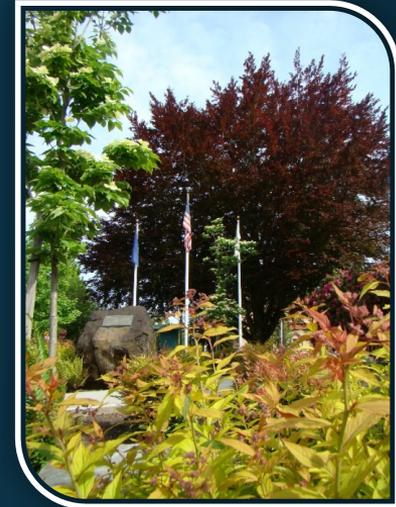
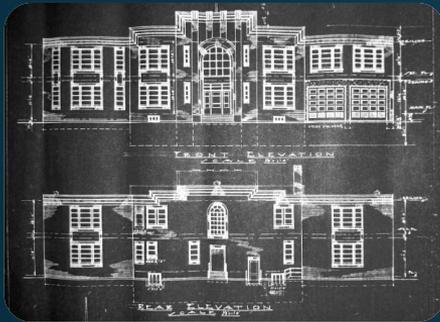
Milwaukie City Hall Project Update & Quitclaim Request

Zoom Video Conference
North Clackamas School District Board
September 9, 2021

Mark Gamba, Mayor
Kelly Brooks, Interim Community Development Director
Scott Stauffer, City Recorder

City Hall Site History

- In 1937, the Milwaukie Union School District (predecessor of NCSD) sold the site to the City of Milwaukie and placed a deed restriction on the site requiring the city to maintain part of the block as a park area.
- In 1938, the city opened its last new city hall on the site.



80 years of service...



Why City Hall is Moving

- **Beginning in the 1940s**, as the city grew and city hall became too small to house all staff and equipment, the city began purchasing property and facilities to accommodate the need.
- **Since the 1980s**, multiple facility studies documented the need to acquire a centralized space for staff to provide services.
- **In 2019**, Advantis Credit Union approached the city with an offer to buy its office building on Main Street.
- **In June 2020**, the purchase was finalized.



Engagement

- City Hall Blue Ribbon Committee
- [Video Tour](#)
- Surveys and information sharing through Engage Milwaukee.
- In-person tabling at 8/29 CareFree Sunday Event.



City Hall Blue Ribbon Committee

- Formed in March of 2020.
- Focus was to learn about the site, the city's limitations, and help the city conduct public engagement on the project.
- CHBRC held 5 meetings over a year.
- Developed proposed project goals for consideration by City Council. Goals will be used to draft the Request for Proposals (RFP).



CHBRC Members

Position/Group Representing	Member Name
Ardenwald Neighborhood	Val Ballestrem
Arts Committee	Alicia Hamilton
Design and Landmarks Committee (DLC)	Tracy Orvis
Downtown Business Area	Mark Stehn
Historic Milwaukie Neighborhood	Donna Baten
Island Station Neighborhood	April Gracz
Lake Road Neighborhood	Ernestina Fuenmayor
Linwood Neighborhood	Nancy Tice
Milwaukie Historical Society	Haley McCoy
North Clackamas School District Board	Tory McVay Jenna Benologo (alternate)
Park and Recreation Board (PARB)	Martha Germany
Planning Commission	Greg Hemer
City Council Liaison	Wilda Parks



CHBRC Schedule

JUL 2020	Meeting #1 – Site History, Charter, Public Engagement
SEP 2020	Meeting #2 – Historic Preservation
OCT 2020	Meeting #3 – Operations and Maintenance Budget, Financial Goals and Constraints, Milwaukie Real Estate Market
NOV – DEC 2020	Public Engagement Activity #1 – Values <ul style="list-style-type: none"> • November 16 – December 18
JAN 2021	Meeting #4 – Review Public Engagement Findings & Draft Goals
FEB 2021	Meeting #5 – Draft Goals for recommendation to City Council, Select members for RFP review committee
MAR 2021	City Council Meeting – Present Draft Goals
SPRING 2021	Public Engagement Activity #2 – Share Goals
SUMMER/FALL 2021	City Council Meeting(s) – Resolution to set RFP goals, Hearing, Declare Property Surplus, RFP Selection process



Engage Milwaukie Online Open House

City Hall Open House



Welcome to the City Hall Open House!

The City of Milwaukie is asking the Milwaukie community to weigh in on what is next for the current city hall building. Your ideas and input from this open house will be used by the City Hall Blue Ribbon Committee (CHBRC) to shape and guide the goals for the city hall site's next chapter. The open house ended on Jan. 7, 2021, but you can continue to submit questions about the project below. Thanks to everyone that participated in the open house!



Project Background

In June 2020, the City of Milwaukie purchased the Advantis Credit Union building (10501 Main Street) to serve as a new city hall. The city outgrew the current city hall building (10722 Main Street) several decades ago and has purchased and built other facilities to accommodate staff and provide essential services. Purchasing the Advantis building will allow the city to combine staff and services from city hall and the



STAY INFORMED

Subscribe for project updates

SUBSCRIBE

7 members of your community are following this project

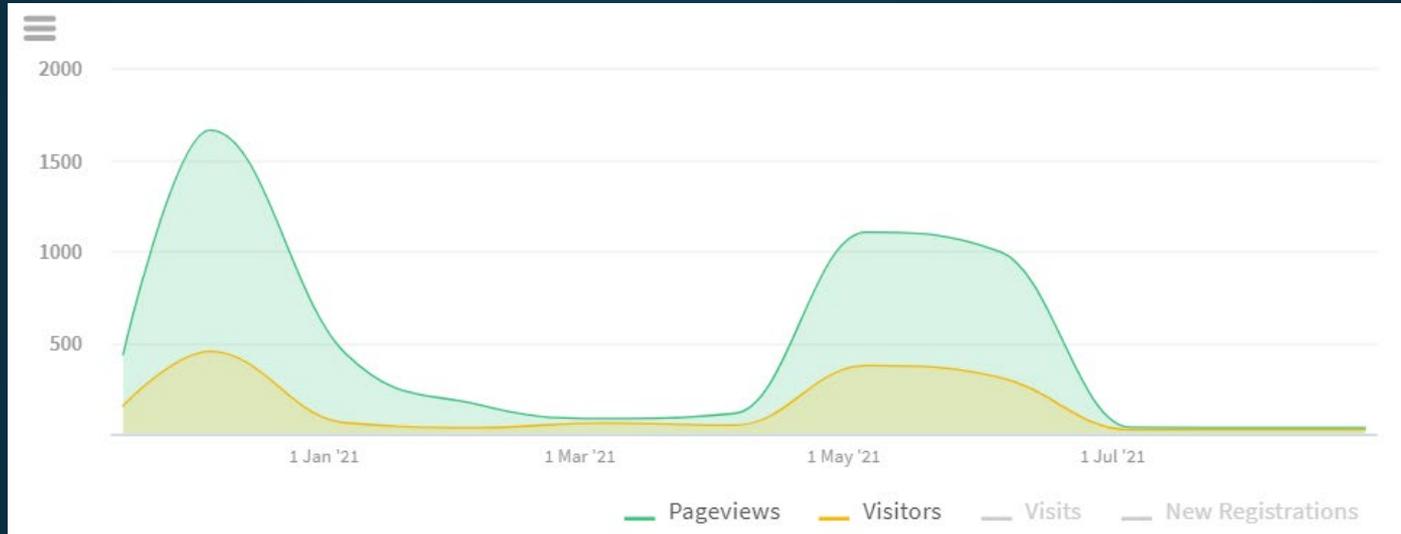
REGISTER TO GET INVOLVED!

Project Timeline

- 
March 2020
 City Council appointed the City Hall Blue Ribbon Committee.
- 
June 2020
 City of Milwaukie purchased the Advantis Credit Union building (10501 Main Street) to serve as a new city hall.
- 
November-December 2020
 The city is gathering information from the community on what is important in a new use for city hall.



Engage Milwaukie Online Open House



Engage Milwaukie Online Open House

November 2020 – August 2021

Surveys

292

Ideas

99

Visited

1.7k

Subscribed

178



Survey Demographics

	Milwaukie	Survey 1	Survey 2
Asian	3.4%	3%	1%
Black	1%	2%	1%
Hispanic	9.2%	3%	7%
White	88.5%	84%	82%
Other*	4.2%	7%	9%

**Native Hawaiian and Other Pacific Islander Alone, American Indian and Alaska Native Alone, and Two or More Races.*



Proposed Goals

1. **Creates a destination.** A project that is an anchor for Downtown Milwaukie, a destination that attracts both local residents and regional visitors.
2. **Historic Preservation.** A project that maintains the historic character defining features of the exterior of the building facade.
3. **Minority / Women Business Enterprise Contracting.** Project team that will make a good faith effort to utilize Minority / Women Business Enterprises (M/WBE) in contracting.
4. **Sustainable practices.** A project uses sustainable and energy efficient design and construction methods.
5. **Maintains open space.** A project that maintains green spaces and/or trees on the property.



Timeline

Current City Hall (10722 SE Main)



New City Hall (10501 SE Main)



Timeline

Current City Hall (10722 SE Main)



**WE ARE
HERE**



**FALL
2021**

2023

New City Hall (10501 SE Main)



Quitclaim Deed Request

- **October 2019:** Milwaukie and NCSD staff met to discuss the city's interest in redeveloping the City Hall site. NCSD asked staff to present to the NCSD Board.
- **Fall 2019:** the city asked NCSD to release the deed restriction. The NCSD Board asked to participate in the city's engagement process for the city hall project.
- **Fall 2021:** Staff and Mayor report out on city's engagement process and ask for any final input prior to adopting project goals.



Fall Timeline



ATTACHMENT C

feet to the place of beginning.

To have and to hold, the above described and granted premises unto the said W.G. Besserer and Ella M. Besserer, his wife their heirs and assigns forever.

And we the grantors above named do covenant to and with the above named grantees their heirs and assigns that we are lawfully seized in fee simple of the above granted premises, that the above granted premises are free from all incumbrances, except taxes and liens accruing since May 12, 1936.

and that we will and our heirs, executors and administrators, shall warrant and forever defend the above granted premises, and every part and parcel thereof, against the lawful claims and demands of all persons whomsoever, except as above stated.

Witness our hands and seals this 3rd day of December, 1937.

Executed in the presence of:

(\$1.50 IAS Canceled) Kent L. Moody
Rose Moody



State of Oregon)
County of Clackamas) ss.

BE IT REMEMBERED, That on this 3rd day of December A.D., 1937 before me, the undersigned, a Notary Public in and for said County and State, personally appeared the within named Kent L. Moody and Rose Moody, his wife who are known to me to be the identical individuals described in and who executed the within instrument, and acknowledged to me that they executed the same freely and voluntarily.

IN TESTIMONY WHEREOF, I have hereunto set my hand and official seal the day and year last above written.

(Seal of Notary) Charles T. Slevers
Notary Public for Oregon
My commission expires Aug. 10, 1941

Filed and Recorded Dec. 6, 1937 at 5:58 P.M.

Guy H. Pace, County Clerk
By R. Dobberfuhl; Deputy

AN

38941

KNOW ALL MEN BY THESE PRESENTS, That School District No 1 of Clackamas County, Oregon, a municipal corporation, in consideration of Ten and no/100 (\$10.00) dollars and other valuable considerations to it in hand paid by the City of Milwaukie, Oregon, has bargained, and sold, and by these presents does grant, bargain, sell and convey unto said City of Milwaukie, Oregon, its successors and assigns, all of the following bounded and described real property, situate in the County of Clackamas and State of Oregon, to-wit:

- All of Lots One (1), Two (2), Three (3), and Four (4) in Block Thirteen (13) in the Town of Milwaukie, Oregon;
- Also all of lot Five (5) in said Block Thirteen (13); except the southerly seven and one half (7½) feet thereof;
- Also all of Lot Eight (8) in said Block Thirteen (13); except the northerly seven and one half (7½) feet thereof.

Together with all and singular the tenements, hereditaments and appurtenances thereunto belonging or in anywise appertaining, and also all its estate, right, title and interest, in and to the same.

TO HAVE AND TO HOLD, the above described and granted premises unto the said City of Milwaukie, Oregon, its successors and assigns forever.

This conveyance however is made subject to the following condition:- That the City of Milwaukie shall keep and maintain the above described premises as a public park, for the use of the public under such proper rules as it may establish; and that the said premises shall be suitably landscaped and suitably cared for as a public park; and in event that the said Town of Milwaukie or its successors shall fail to maintain the same as a public park, or shall fail to suitably landscape or care for the same as a public park; then said premises shall revert and revert in the grantor herein, or to its successors.

IN WITNESS WHEREOF, SCHOOL District No. 1 of Clackamas County, Oregon, pursuant to a resolution of its Board of Directors, duly and legally adopted, has caused these presents to be signed by its Chairman and District Clerk, and its corporate seal to be hereunto affixed this 29th day of November, 1937, A.D.

SCHOOL DISTRICT NO. 1 OF CLACKAMAS COUNTY, OREGON
By A.M. Gray, Chairman of the Board of Directors
SCHOOL DISTRICT NO 1 OF CLACKAMAS COUNTY, OREGON
By C. F. Richardson, District Clerk

State of Oregon)
County of Clackamas) ss.

On this 29th day of November, 1937, before me appeared A.M. Gray and C.F. Richardson, both to me personally known, who being duly sworn, did say that he, the said A.M. Gray is the Chairman of the Board of Directors of School District No. 1 of Clackamas County, Oregon, and he, the said C.F. Richardson, is the District Clerk of School District No. 1 of Clackamas County, Oregon, the within named corporation, and that the seal affixed to said instrument is the corporate seal of said corporation, and that the said instrument was signed and sealed in behalf of said corporation by authority of its Board of Directors, and said A.M. Gray and C.F. Richardson acknowledged said instrument to be the free act and deed of said corporation.

In Testimony whereof, I have hereunto set my hand and affixed my official seal, this the day and year first in this, my certificate, written.

(Seal of Notary)

William B. Adams
Notary Public for Oregon
My commission expires January 2, 1938

Filed and Recorded Dec. 6, 1937 at 4:22 P.M.

Guy H. Pace, County Clerk
By R. Dobberfuhl, Deputy

AN

38948

KNOW ALL MEN BY THESE PRESENTS, That School District No. 1 of Clackamas County, Oregon, a municipal corporation, in consideration of Ten and no/100 (\$10.00) Dollars and other valuable considerations to it paid by the City of Milwaukie, Oregon, has bargained and sold and by these presents does bargain, sell, grant and convey unto the said City of Milwaukie, Oregon, its successors and assigns, all of the following bounded and described real property, situate in the County of Clackamas and State of Oregon, to-wit:

All of Lots Six (6) and Seven (7) in Block Thirteen (13) in the Town of Milwaukie, Oregon;

Also the southerly seven and one half (7½) feet of Lot Five (5) of said Block Thirteen (13); the northerly boundary of said tract being a line parallel with the southerly line of said Lot Five (5);

Also the northerly seven and one half (7½) feet of Lot Eight (8) of said Block Thirteen (13); the southerly boundary of said tract being a line parallel with the Northerly line of said Lot Eight (8).

Together with all and singular the tenements, hereditaments and appurtenances thereunto belonging or in anywise appertaining, and also all its estate, right, title and interest in and to the same.

TO HAVE AND TO HOLD, the above described and granted premises unto the said City of Milwaukie, Oregon, its successors and assigns forever.

IN WITNESS WHEREOF, School District No. 1 of Clackamas County, Oregon, pursuant to a resolution of its Board of Directors, duly and legally adopted, has caused these presents to be signed by its Chairman and District Clerk, and its corporate seal to be hereunto affixed this 26th day of November, 1937, A.D.

SCHOOL DISTRICT NO. 1 OF CLACKAMAS COUNTY, OREGON

By A.M. Gray, Chairman of the Board of Directors

SCHOOL DISTRICT NO. 1 OF CLACKAMAS COUNTY, OREGON

By C.F. Richardson, District Clerk

State of Oregon)
County of Clackamas) ss.

On this 26th day of November, 1937, before me appeared A.M. Gray and C.F. Richardson, both to me personally known, who being duly sworn, did say that he, the said A.M. Gray is the chairman of the Board of Directors of School District No. 1 of Clackamas County, Oregon, and he, the said C.F. Richardson is the District Clerk of School District No. 1 of Clackamas County, Oregon, the within named corporation, and that the seal affixed to said instrument is the corporate seal of said Corporation, and that the said instrument was signed and sealed in behalf of said corporation by authority of its Board of Directors, and said A.M. Gray and C.F. Richardson acknowledged said instrument to be the free act and deed of said corporation.

In Testimony whereof, I have hereunto set my hand and affixed my official seal, this the day and year first in this, my certificate, written.

(Seal of Notary)

William B. Adams

Notary Public for Oregon

My commission expires January 2, 1938

Filed and Recorded Dec. 6, 1937 at 4:22 P.M.

Guy H. Pace, County Clerk
By R. Dobberfuhl, Deputy

38949

THIS INDENTURE WITNESSETH, That We, John D. Gaster and Lillian B. Gaster his wife, for and in consideration of One & No/100 Dollars, to us paid, have bargained and sold, and by these presents do bargain, and convey unto George Burbach and Emma Burbach, his wife the following described real estate, situate in Clackamas County, State of Oregon, to-wit:

Lots 5, 6, 7, 8, 13, 14, 15 and 16 of Block 9 of Apperons Sub-division of Blocks 5, 6, and 7 of Parkplace, according to the plat thereof of record in the office of the Recorder of Conveyances for said Clackamas County, State of Oregon.

TO HAVE AND TO HOLD, the said premises with appurtenances, unto the said George Burbach and Emma Burbach their heirs and assigns forever; and we the said John D. Gaster and Lillian B. Gaster do hereby covenant to and with the said George Burbach and Emma Burbach their heirs and assigns, that we are the owners in fee simple of said premises; that they are free from all incumbrances and that we will warrant and defend the same from all lawful claims whatsoever.

IN WITNESS WHEREOF, We have hereunto set our hands and seals this 6th day of December A.D. 1937.

Signed, Sealed and Delivered in the Presence of:

(\$1.00 IRS Canceled)

John D. Gaster

Lillian B. Gaster

(Seal)
(Seal)

State of Oregon)
County of Clackamas) ss.

On this 6th day of December A.D. 1937; personally came before me a Notary Public in and for said County and State the within named John D. Gaster and Lillian B. Gaster his wife, to me personally known to be the identical persons described in and who executed the foregoing conveyance and acknowledged to me that they executed the same freely and voluntarily and for the uses and purposes therein named.

Witness my hand and official seal, this, the day and year in this certificate above written.

(Seal of Notary)

A. C. Howland

Notary Public for Oregon

My commission expires June 5, 1939

Filed and Recorded Dec. 6, 1937 at 4:43 P.M.

Guy H. Pace, County Clerk

By R. Dobberfuhl, Deputy

AM

38945

KNOW ALL MEN BY THESE PRESENTS, That I, Elsie S. Lechmund (unmarried) in consideration of ten dollars and other valuable consideration, to me paid by Mary E. Gibbs, do hereby grant, bargain, sell and convey unto said Mary E. Gibbs her heirs and assigns, all the following real property, with the tenements, hereditaments and appurtenances, situated in the County of Clackamas and State of Oregon, bounded and described as follows, to-wit:

All of Lot numbered One (1) in Block numbered Two (2) in ZIG ZAG PARK, according

BY THESE PRESENTS, That

City of Milwaukie, Oregon a municipal corporation duly organized and existing under the laws of the State of Oregon in consideration of Ten and no/100 Dollars,

to it paid by the City of Milwaukie

does hereby grant, bargain, sell and convey to said

City of Milwaukie

heirs and assigns forever, the following real property, with the tenements, hereditaments and appurtenances thereunto belonging, or in anywise appertaining; and also all the estate, right, title and interest, at law and equity, therein and thereto, situated in the

County of Clackamas, and State of Oregon, bounded and described as follows, to-wit:

Beginning at the northeast corner of Block 13, Town of Milwaukie; running thence easterly along the southerly line of Harrison Street 50 feet to a point, thence southerly and parallel with the easterly line of Block 13 and 16, Town of Milwaukie to the northerly line of Monroe Street; thence westerly along the northerly line of Monroe Street 30 feet to the easterly line of 21st Street, formerly Irving Street; thence northerly along the easterly line of 21st Street to a point in the extension of the southerly line of said Block 13; thence westerly along the easterly extension of said Block 13, 530 feet to a point, which is the southeasterly corner of said Block 13; thence northerly along the easterly line of said Block 13, to the point of beginning.

TO HAVE AND TO HOLD the same to the said

City of Milwaukie, to be used for street purposes

its successors heirs and assigns forever. And the said School District No. 1 of Clackamas County, Oregon does covenant with the said City of Milwaukie

and its legal representatives forever, that it is lawfully seized in fee simple of the above described and granted premises, and has a valid right to convey same; that the said real property is free from all incumbrances, whatsoever

and that it will, and its successors shall WARRANT AND DEFEND the same to the said grantee, its successors heirs and assigns forever, against the lawful claims and demands of all persons whomsoever.



IN WITNESS WHEREOF School District No. 1 of Clackamas County, Oregon pursuant to a resolution of its Board of Directors, duly and legally adopted, has caused these presents to be signed by its Chairman and its Clerk here, and its corporate seal to be hereunto affixed this day of February, A. D. 19 48

Executed in the presence of: Carl H. Reiser, Fred B. Bennett

School District No. 1 of Clackamas County, Oregon. Paul W. Gray, Chairman

School District No. 1 of Clackamas County, Oregon. By [Signature] Clerk

STATE OF OREGON.

County of Clackamas

On this day of February 19 1948, before me appeared Paul W. Knapp and A. W. Bertman

both to me personally known, who being duly sworn, did say that he, the said Paul W. Knapp is the Chairman, and he, the said A. W. Bertman is the Secretary, Clerk of School District No. 1 of Clackamas County, Oregon the within named municipal Corporation, and that the seal affixed to said instrument is the corporate seal of said Corporation, and that the said instrument was signed and sealed in behalf of said Corporation by authority of its Board of Directors, and said Paul W. Knapp and A. W. Bertman

acknowledged said instrument to be the free act and deed of said Corporation. In Testimony Whereof, I have hereunto set my hand and affixed my official seal, this the day and year first in this my certificate, written.

Edw. M. Mackintosh
Notary Public for Oregon.

My commission expires 5-31-50



9754 CORPORATION WARRANTY DEED

Form with fields for School District No. 1 and City of Clackamas.

STATE OF OREGON, County of Clackamas, I, Guy H. Pace, County Clerk, Ex-Officio Recorder of Conveyances and Office Clerk of the Circuit Court of the State of Oregon, do hereby certify that the within instrument of writing was received for record and filed in the records of DEED

Notary seal for Guy H. Pace, County Clerk, with recording certificate and date stamp: 1948 FEB 16 AM 9:27, BOOK 422 PAGE 221.

Handwritten signature and notes at the bottom right of the page.

AFTER RECORDING RETURN TO:

Haley Fish, Finance Director
10722 SE Main St.
Milwaukie, OR 97222

UNTIL A CHANGE IS REQUESTED
SEND TAX STATEMENTS TO:

Haley Fish, Finance Director
10722 SE Main St.
Milwaukie, OR 97222

This space is reserved for recorder's use.

STATUTORY QUITCLAIM DEED

The North Clackamas School District #12, an Oregon school district, being the duly formed successor in interest to the former Milwaukie School District No.1 pursuant to unification (Grantor) hereby releases and quitclaims to the City of Milwaukie, an Oregon municipal corporation, (Grantee), all right, title, and interest in and to that real property described in the deed recorded December 06, 1937 in Book 240, Page 586 between School District No. 1 and the City of Milwaukie, and more particularly described as:

All of Lots 1, 2, 3, 4 in Block 13, MILWAUKIE, in the City of Milwaukie, County of Clackamas and State of Oregon and all of Lot 5 in said Block 13 except the southerly seven and one half feet thereof and all of Lot 8 in said Block 13 except the northerly seven and one half feet thereof;

and expressly including but not limited to the condition restricting the property to park use and Grantor's reversionary interest in the property conveyed by such deed.

The true consideration for this conveyance is \$00.00; however, the actual consideration consists of other property or value given and received, which is the whole thereof.

BEFORE SIGNING OR ACCEPTING THIS INSTRUMENT, THE PERSON TRANSFERRING FEE TITLE SHOULD INQUIRE ABOUT THE PERSON'S RIGHTS, IF ANY, UNDER ORS 195.300, 195.301 AND 195.305 TO 195.336 AND SECTIONS 5 TO 11, CHAPTER 424, OREGON LAWS 2007, SECTIONS 2 TO 9 AND 17, CHAPTER 855, OREGON LAWS 2009, AND SECTIONS 2 TO 7, CHAPTER 8, OREGON LAWS 2010. THIS INSTRUMENT DOES NOT ALLOW USE OF THE PROPERTY DESCRIBED IN

THIS INSTRUMENT IN VIOLATION OF APPLICABLE LAND USE LAWS AND REGULATIONS. BEFORE SIGNING OR ACCEPTING THIS INSTRUMENT, THE PERSON ACQUIRING FEE TITLE TO THE PROPERTY SHOULD CHECK WITH THE APPROPRIATE CITY OR COUNTY PLANNING DEPARTMENT TO VERIFY THAT THE UNIT OF LAND BEING TRANSFERRED IS A LAWFULLY ESTABLISHED LOT OR PARCEL, AS DEFINED IN ORS 92.010 OR 215.010, TO VERIFY THE APPROVED USES OF THE LOT OR PARCEL, TO DETERMINE ANY LIMITS ON LAWSUITS AGAINST FARMING OR FOREST PRACTICES, AS DEFINED IN ORS 30.930, AND TO INQUIRE ABOUT THE RIGHTS OF NEIGHBORING PROPERTY OWNERS, IF ANY, UNDER ORS 195.300, 195.301 AND 195.305 TO 195.336 AND SECTIONS 5 TO 11, CHAPTER 424, OREGON LAWS 2007, SECTIONS 2 TO 9 AND 17, CHAPTER 855, OREGON LAWS 2009, AND SECTIONS 2 TO 7, CHAPTER 8, OREGON LAWS 2010.

DATED this _____ day of _____, 20__.

GRANTOR:

NORTH CLACKAMAS SCHOOL DISTRICT #12,
an Oregon school district

By: _____

Name: _____

Title: _____

STATE OF OREGON)
) ss.
County of Clackamas)

This instrument was acknowledged before me on this _____ day of _____,
2019, by _____ as _____ for North
Clackamas School District #12.

NOTARY PUBLIC FOR OREGON
My Commission Expires: _____

ACCEPTED ON BEHALF OF THE CITY OF MILWAUKIE, OREGON:

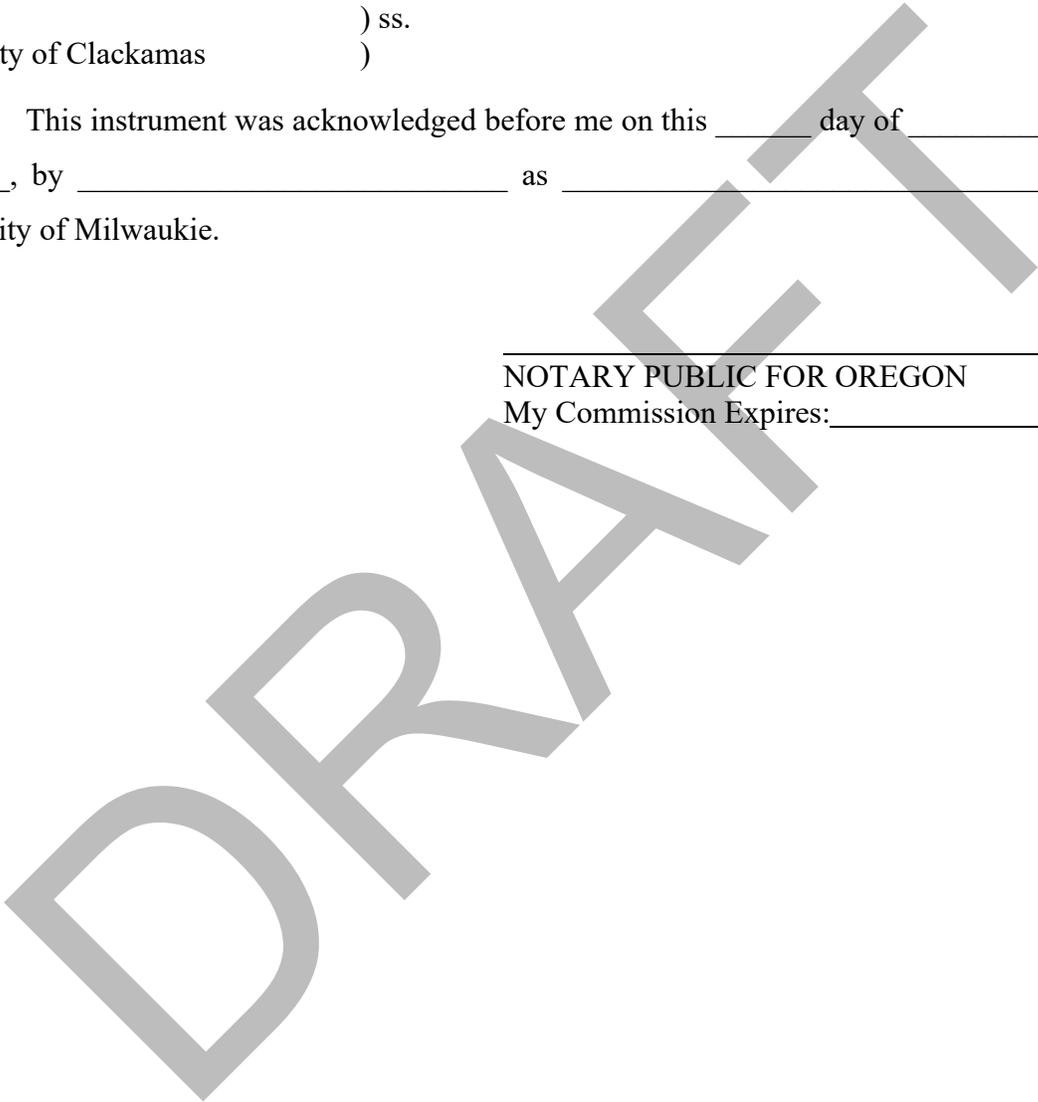
By: _____

Its: _____

STATE OF OREGON)
) ss.
County of Clackamas)

This instrument was acknowledged before me on this _____ day of _____,
20____, by _____ as _____ for
the City of Milwaukie.

NOTARY PUBLIC FOR OREGON
My Commission Expires: _____





NORTH CLACKAMAS SCHOOL DISTRICT
2022-2023 BUDGET CALENDAR

DISCUSSION
Agenda Item #5
September 9, 2021

SUPERINTENDENT'S RECOMMENDATION:

Staff recommends approval of 2022-2023 Budget Calendar.

ORIGINATED BY:

As provided by law, the Board will annually adopt a budget calendar, which will identify dates and deadlines required for the legal presentation and adoption of the budget.

BACKGROUND:

The proposed calendar includes informational meetings scheduled in March and April 2022. The first Budget Committee Meeting will be held on May 3, 2022, followed by an additional meeting scheduled (if needed) for May 17, 2022. Adoption of the budget is scheduled for June 9, 2022 at the regular monthly meeting of the Board.

ATTACHMENTS:

Budget Calendar 2022-2023 Budget

PRESENTER / STAFF CONTACT:

Gayellyn Jacobson, Chief Financial Officer



**NORTH CLACKAMAS SCHOOL DISTRICT
2022-2023 BUDGET CALENDAR**

<u>Date</u>	<u>Activity</u>
August 26, 2021 (Tuesday)	Proposed Budget Calendar Presented to Board
September 23, 2021 (Thursday)	REGULAR BOARD MEETING Approval of budget calendar and announce budget committee vacancies and/or reappoint previous members
November 18, 2021 (Thursday)	REGULAR BOARD MEETING Appoint budget committee members, if necessary
March 15, 2022 (Tuesday)	BUDGET COMMITTEE INFORMATIONAL MEETING
March 29, 2022 (Tuesday)	BUDGET COMMITTEE INFORMATIONAL MEETING
April 5, 2022 (Tuesday)	BUDGET COMMITTEE INFORMATIONAL MEETING
April 20, 2022	Publish first notice of May 3, 2022 Budget Committee Meeting
April 27, 2022	Publish second notice of May 3, 2022 Budget Committee Meeting on District website
May 3, 2022 (Tuesday)	1st OFFICIAL BUDGET COMMITTEE MEETING Budget message presented, public testimony
May 9, 2022	Publish notice of May 17, 2022 Budget Committee Meeting on District website
May 17, 2022 (Tuesday)	2nd BUDGET COMMITTEE MEETING (if needed) District presents information in response to questions, public testimony, approval of budget and tax levies
June 1, 2022	Publish notice of June 9, 2022 Budget Hearing (ORS 294.438)
June 9, 2022 (Thursday)	REGULAR BOARD MEETING Public meeting (Budget Hearing) on 2022-2023 Budget (ORS 294.456) Enact resolutions adopting 2022-2023 budget, make appropriations, declare the permanent tax rate to be imposed and categorize taxes
July 15, 2022	Provide notice of property tax and intent to impose a tax to County Assessor for Fiscal Year 2022-2023
August 13, 2022	Submission of electronic budget to the Oregon Department of Education

Meetings may be held virtually if social distancing restrictions resume. All meetings begin at 6:30 pm.
(Please Note: Additional meetings may be scheduled, as needed.)

BUDGET COMMITTEE VACANCIES

DISCUSSION
Agenda Item #6
September 9, 2021

SUPERINTENDENT’S RECOMMENDATION:

Recommend the Board declare Budget Committee appointed positions 12, 13 and 14 vacant, and proceed with the application process.

BACKGROUND:

Board Policy DBEA – Budget Committee outlines the eligibility for Board-appointed Budget Committee members. The policy states, “At a regular meeting the Board will identify vacant budget committee positions, which must be filled by appointment of the Board. The Board will announce the vacancies and receive applications from interested persons or choose to reappoint any eligible members.” The policy also states that persons may only serve two consecutive three-year terms as a Budget Committee member.

For the budget year 2022-2023 there are three expired Budget Committee positions:

<u>Position</u>	<u>Member</u>	<u>Reason for Vacancy</u>	<u>Reappointment Status</u>
12	Emily Mackey	1 st Term expired June 30, 2021	Eligible / Declined
13	Corey Schmidt	1 st Term expired June 30, 2021	Eligible / Declined
14	Jennifer Masotja	1 st Term expired June 30, 2021	Eligible / Declined

The District announces vacancies through the local newspapers, Facebook, Parent Square, and posting on the district website.

The suggested timeline for this process is as follows:

Thursday, September 23, 2021	Declare the budget committee positions vacant
Friday, September 24, 2021	Open positions for application and post vacancies as listed above
Friday, October 15, 2021	Close application window
Thursday, November 4, 2021	Schedule special meeting to interview applicants
Thursday, November 18, 2021	Appoint Budget Committee members at regular Board meeting

ATTACHMENTS:

[Policy DBEA - Budget Committee](#)
Proposed Budget Committee Application Form

PRESENTER / STAFF CONTACT:

Gayellyn Jacobson, Chief Financial Officer



North Clackamas School District
12400 SE Freeman Way
Milwaukie, Oregon 97222

2021 Application for Budget Committee

Name: _____ Home Phone: _____
Address: _____ Cell Phone: _____
_____ Bus. Phone: _____
Email: _____

Position Information:

Requirements: Applicant must reside within North Clackamas School District boundaries and not be an officer or employee of the district.

Please check box to confirm that you meet the requirements stated above.

Length of Term: 3-year term position, ending June 30, 2024.

Duties: The fourteen Budget Committee members review unit budgets, hear the budget message, receive the budget document, hear comments from residents, approve the budget document, and approve the district's maximum spending level for the year. Meetings (each lasting 2-3 hours) held in 2022 will be held on the following Tuesday evenings; March 15, March 29, April 5, May 3 and May 17.

Application Procedure: This completed application (both sides) is to be emailed to the Board Secretary at hendersons@nclack.k12.or.us, faxed to 503-353-6007, or mailed to the above address by 4:00 p.m. Friday, October 15, 2021.

The Board of Directors will conduct interviews on November 4, 2021. Please save 5:00 – 8:00 p.m. on your calendar for that date. Interview times will be assigned once all applications have been received. The Board will appoint new committee members at the November 18, 2021 Board meeting.

Applicant Signature: _____ **Date:** _____

*The North Clackamas School District Board of Directors appreciates your interest in this position.
This document and the interview process are available to the public.*

DIGITAL CURRICULUM ADOPTION GRADES K-12

ACTION
Agenda Item #7
September 9, 2021

SUPERINTENDENT'S RECOMMENDATION:

Adoption of the following Digital Curricula for the Virtual Online Program (VOP) as proposed for grades K-12:

- Edgenuity Courseware (Grades 6-12)
- Florida Virtual School (FLVS) (Grades K-5)

REASON FOR BOARD CONSIDERATION:

The Digital Curriculum adoption recommendation is a direct response to:

- Our Vision: Each student is actively engaged every day for success in life, college, and career
- Our Goals: Students Success - Advance student learning by focusing on each student's experience, well-being, and potential; Equity - Cultivate belonging and inclusion with the expectation of success for each student
- Our Objectives: Culturally responsive learning organization; Engaging curriculum and instruction; Post-secondary success
- State Standards: Curriculum materials that are aligned to state content standards.

As part of Division 22 and the Ready Schools, Safe Learners Resiliency Framework for the 2021-2022 school year, North Clackamas School District needs to adopt digital learning materials to be used for core instruction this academic year.

BUDGET IMPACT/SOURCE OF FUNDS:

Funds for the purchase of Digital Curriculum adoption resources are part of the ESSER (Emergency Relief funds) budget for 2021-2022.

BACKGROUND:

During the 2020-2021 school year, in response to meeting the needs of students and families during the COVID 19 pandemic, the Virtual Online Program (VOP) was created. In the interest of an expedient process that was responsive to the adoption of digital materials and compliance with Division 22 assurances, the following took place:

- Program administrator and teachers from the instructional leadership team explored curriculum
- Parents, students and staff provided feedback through surveys
- Both Edgenuity Courseware and Florida Virtual School (FLVS) curricula are aligned to common core standards, meet the needs of students who have individualized education plans, and also supports English learners through varied strategies within the software.

The following is the rationale for the Board to adopt the digital curriculum presented:

- Curricula is aligned to common core standards
- Curricula means ways to increase student engagement
- Curricula is adaptable - teachers can customize/individualize units
- Curricula honors teachers' knowledge and expertise
- Curricula offers opportunities for authentic assessment

ATTACHMENTS:

- A. [Ready Schools, Safe Learners Resiliency Framework](#)
- B. [OAR 581 022 2350](#)

PRESENTER / STAFF CONTACT:

Ivonne Dibblee Ed.D., Assistant Superintendent of Education
Stafford Boyd, VOP Program Administrator

OREGON SCHOOL BOARD ASSOCIATION
BOARD NOMINATION

ACTION
Agenda Item #8
September 9, 2021

SUPERINTENDENT'S RECOMMENDATION:

Approve resolution of support for the nomination of Libra Forde as a candidate for the Oregon School Boards Association's (OSBA) Board of Directors.

BACKGROUND:

OSBA is seeking nominations for candidates to serve on the OSBA Board of Directors. School board members interested in running for a position on the OSBA Board of Directors need to be nominated by a member board within their region. Nominations require official board action.

The OSBA Board of Directors unanimously appointed Libra Forde on August 25, 2020 to the open Clackamas Region position #8 on the OSBA Board of Directors. Libra Forde has expressed interest in continuing to serve on the OSBA Board of Directors and is seeking a nomination.

ATTACHMENTS:

Nomination Form
Resolution

PRESENTER / STAFF CONTACT:

Mitzi Bauer, Board Vice Chair



Board of Directors

Libra Forde, Chair
Mitzi Bauer, Vice Chair

12400 SE Freeman Way
Milwaukie, Oregon 97222

RESOLUTION R21/22 - 17
**Support for the Nomination of Libra Forde for the
OSBA Board of Directors.**

WHEREAS, the North Clackamas School Board is a member of the Oregon School Boards Association;

WHEREAS, the Oregon School Boards Association (OSBA) is seeking a local school board member interested in serving on the Board of Directors;

WHEREAS, Libra Forde has expressed interest in the nomination;

WHEREAS, Libra Forde has served since August 25, 2020 as the Clackamas Region Position #8 Director on the OSBA Board of Directors;

NOW, THEREFORE, BE IT RESOLVED that North Clackamas School Board nominates Libra Forde for the OSBA Board of Directors Position #8;

Adopted this 9th day of September 2021

Vice Chair, North Clackamas School District Board of Directors

Attest:

Superintendent

OREGON SCHOOL BOARD ASSOCIATION
LEGISLATIVE POLICY COMMITTEE NOMINATION

ACTION
Agenda Item #9
September 9, 2021

SUPERINTENDENT'S RECOMMENDATION:

Approve resolution of support for the nomination of Kathy Wai as a candidate for the Oregon School Boards Association's (OSBA) Legislative Policy Committee.

BACKGROUND:

OSBA is seeking nominations for candidates to serve on their Legislative Policy Committee (LPC). School board members interested in running for a position on the LPC need to be nominated by a member board within their region. Nominations require official board action. Kathy Wai has expressed interest in serving on the LPC and is seeking a nomination.

ATTACHMENTS:

Nomination Form
Resolution

PRESENTER / STAFF CONTACT:

Libra Forde, Board Chair



Board of Directors
Steven Schroedl, Chair
Kathy Wai, Vice Chair

12400 SE Freeman Way
Milwaukie, Oregon 97222

RESOLUTION R21/22 - 18
**Support for the Nomination of Kathy Wai for the
OSBA Legislative Policy Committee.**

WHEREAS, the North Clackamas School Board is a member of the Oregon School Boards Association;

WHEREAS, the Oregon School Boards Association (OSBA) is seeking a local school board member interested in serving on the Legislative Policy Committee;

WHEREAS, Kathy Wai has expressed interest in the nomination;

WHEREAS, Kathy Wai was appointed and has served as the Position #8 member for the Clackamas Region on the OSBA Legislative Policy Committee since December 2, 2020;

NOW, THEREFORE, BE IT RESOLVED that North Clackamas School Board nominates Kathy Wai for the OSBA Legislative Policy Committee Position #8;

Adopted this 9th day of September 2021

Chair, North Clackamas School District Board of Directors

Attest:

Superintendent